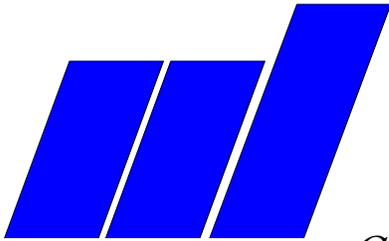


*City of McAllen, Texas*



**Northwest Water Treatment Plant**

**Annual Budget**  
**Fiscal Year Ending September 30, 2005**



*CITY of McALLEN*

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ANNUAL BUDGET FOR FISCAL YEAR  
OCTOBER 1, 2004 - SEPTEMBER 30, 2005



AS ADOPTED BY THE BOARD OF COMMISSIONERS  
AND THE McALLEN PUBLIC UTILITY BOARD

LEO MONTALVO, MAYOR

Carlos I. Garza, Mayor Pro-Tem  
Hilda Salinas, Commissioner District #3  
Ric Godinez, Commissioner District #5

Marcus Barrera, Commissioner District #2  
Aida Ramirez, Commissioner District #4  
Jan M. Klinck, Commissioner District #6

TONY AGUIRRE, PUBLIC UTILITY BOARD CHAIRMAN

Roger Garza, Vice Chairman  
Charles Amos, Trustee

Richard Cortez, Trustee  
Hilda Salinas, Ex-Officio Member

Mike R. Perez, City Manager  
Roel Rodriguez, P.E., Utility Manager  
Jerry W. Dale, CPA, CGFO, Finance Director  
Angie Rodriguez, Senior Budget Analyst



1996

CITY OF McALLEN

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October 1, 2004

Honorable Mayor  
Members of the City Commission  
Public Utility Board of Trustees  
Citizens of McAllen  
City of McAllen  
McAllen, Texas 78501



LEO MONTALVO, Mayor  
CARLOS I. GARZA, Mayor Pro-Tem and Commissioner District 1  
MARCUS C. BARRERA, Commissioner District 2  
HILDA SALINAS, Commissioner District 3  
AIDA RAMIREZ, Commissioner District 4  
RIC GODINEZ, Commissioner District 5  
JAN M. KLINCK, Commissioner District 6

MIKE R. PEREZ, City Manager

The Official Budget for the City of McAllen for fiscal year ending September 30, 2005 is respectfully submitted herewith. All significant funds of the City are presented. The Community Development Block Grant Fund budget was adopted June 14, 2004. The budget for all other City funds was adopted September 27, 2004. Copies of this budget document will be available for inspection at the City Secretary's Office, the McAllen Public Library, the Hidalgo County District Clerk's Office and the City of McAllen's web site, [www.mcallen.net](http://www.mcallen.net).

*Recommended Budget Practices  
National Advisory Counsel on State and Local Government Budgeting*

Over the last two years, the City has made a major effort to bring its budget process and official document in closer compliance with the Recommended Budget Practices of the National Advisory Counsel on State and Local Government Budgeting (NACSLGB). In these practices, NACSLGB emphasizes the need to include performance measurements, written strategic plans with linkages to the departmental budgets in the budget process as well as the Official Budget Document.

*Performance Measurements*

Beginning with this last year's budget, a more intense and comprehensive effort was made to provide a *family of numbers* that would represent the extent to which the City is both effectively and efficiently utilizing resources at its disposal. This year the City contracted with ICMA to assist the major City departments in the development and refinement of these measurements. We expect that development of these statistics will more fully occur over time.

*New Approach to Budget Process  
Written Strategic Plan Linked to Departmental Goals Supported By Decision Packages*

This year the beginning of a Comprehensive Strategic Plan—reflecting the long-term vision of the City Commission for the next 20 years, with individual elements, which capture the essence of its aspirations for our City—was developed at the City Commission Retreats held on March 26-27, 2004 and committed to writing.

This Plan, which is shown below, was used to guide the development of departmental program proposals. Using the Strategic Plan as an anchor, the Department Heads were asked to develop both short-term and intermediate-term programmatic goals and objectives that address the individual elements, with the intent to transform over time the vision into reality—within the constraints of available resources. The Plan will become more fully developed over time.

During this year's budget process, each Department Head began with a baseline budget for FY 2004-05, which reflected last year's amended budget with provision for some increases anticipated and, with respect to some, considered unavoidable. Provision was made for a 15% increase in electricity, a 21% increase in fuel and lubricants, a 3% pay raise for non-civil service personnel and increases called for under union contracts.

#### *Five Year Plan*

The City also developed a Five Year Plan. For each of the five years following the budget year, provision was made to provide a 3% pay raise, a 5% increase in health insurance costs, 5% increase for electricity, 2% increase for fuel, a 5% increase for grants to the various agencies (MEDC, etc.). This plan will become available under separate cover.

#### *Use of Decision Packages for Increments Above Baseline Budgets*

Any further increases in the budget and Five Year Plan, eligible to be considered for funding were generally required to be supported by a Decision Package. Each Decision Package designated the element of the Strategic Plan being addressed, the description of a specific program in support of that element as well as the related cost.

#### *Long-term Programmatic Policies*

The long-term programmatic policies, collectively representing the City Commission's vision for the City, which resulted from the strategic planning process, include the following elements::

##### **Vision: Seamless and Efficient Transportation/Mobility System**

###### **Goals:**

- Develop an adequate planning process for future roads by revisiting the grid map.
- Revisit subdivision code, retail codes, etc. for needed intersection improvement.
- Communicate more effectively with the public regarding transportation issues.
- Review planning process on a regular basis.
- Within twelve months, have a transportation engineer in place.
- Develop a plan to improve efficiency of the twelve worst intersections. Allow for nominations from City Commissioners on a yearly basis.
- Further develop the Traffic Management Department.

##### **Vision: Progressive and Sustainable Economic Development**

###### **Goals:**

- Develop incentives to attract national anchors downtown.
- Develop a master land use plan. Conduct a comprehensive update of Foresight McAllen. Create retail nodes in diverse areas of the community.
- Target industries for job training. Broaden targets beyond manufacturing and healthcare.
- Collaborate in coordinating high school, college and university curricula with economic development.
- Conduct positive marketing for McAllen south of the border. Explore marketing beyond Monterrey as well.
- Work toward keeping the border open through political action.
- Construct Anzalduas Bridge.

**Vision: Aesthetically Pleasing Urban Design and Landscaping**

**Goals:**

- Use existing ditches for streams, walking and wildlife habitats and to connect neighborhoods.
- Develop street level signage.
- Include a question about ground-level signage in a citizen survey.
- Develop a requirement to maintain landscape plans.
- Develop incentive plans to encourage preservation of large trees.
- Develop requirements for landscape plans for public properties and right-of-ways.
- Finish the waling and jogging trail.
- Landscape the areas along the expressway.

**Vision: Educated, Skilled Citizenry/Workforce**

**Vision: Family-Oriented Activities/Entertainment**

**Vision: Regional Cooperation/Partnerships**

**Vision: Guaranteed, Adequate Water Supply**

**Vision: Safe City of McAllen**

**Vision: Abundant Wildlife Habitat and Greenspace**

**Vision: Progressive Leadership**

**Vision: Engaged Core of Younger Volunteers**

**Vision: Community That Provides Opportunities to Youth**

During the budget process, specific programs, in support of the vision, were offered for consideration, evaluated and prioritized. The City Commission reviewed recommendations and modified them as deemed appropriate. This year the City contracted with ICMA to conduct a citizen's survey, which also was taken into consideration

*Long-Term Budget, Financial & Debt Policies*

This budget was also developed consistent with these long-term policies, as follows:

- *Budgetary Policies* – which provide for:
  - an annual appropriated budget
  - inclusion of all appropriate funds of the City
  - a balanced budget
  - conservative estimation of revenues and expenditures
  - accessibility by the public
- *Financial Policies* – which provide for:
  - Minimum fund balance in the General Fund
  - Minimum working capital balances in the Water, Sewer and Bridge Funds
  - Depreciation (Replacement) funds in the Water & Sewer Funds
- *Debt Management Policies* – which provide that:
  - Long-term debt will be limited to capital projects that cannot be financed from current resources
  - Long-term debt terms will not exceed the estimated useful life of the capital project
  - Long-term debt will not be used to finance recurring maintenance and operating costs
  - Bond indenture requirements will be strictly complied with

A more detailed discussion of these policies begins on page 350.

This budget has been developed consistent with the long-term programmatic as well as financial policies of the City.

### Location and Economy

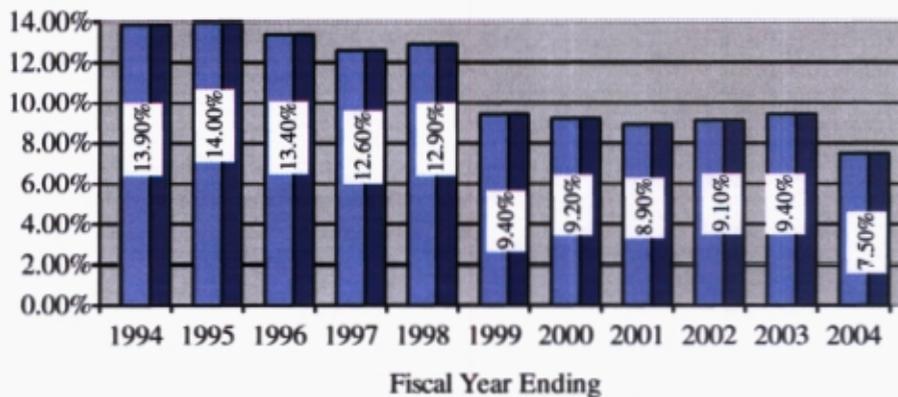
The City of McAllen, incorporated in 1911 and the largest city in Hidalgo County, is located at the intersection of U. S. Highway 83 and State Highway 336. It is approximately 230 miles south of San Antonio, 150 miles north of Monterrey, Nuevo Leon, Mexico, a city with a population of over 5 million including the surrounding suburbs, and just 7 miles north of Reynosa, Tamps. Mexico. Within a 150-mile radius of McAllen, its trade area represents approximately 10 million people. According to the 2000 census, McAllen's population was 106,414, increasing 26.7% since 1990. Over the last 10 to 15 years, the City's economy has undergone a significant transformation, characterized by a decreasing reliance on agriculture. As a consequence of this transformation, the City has experienced substantial economic growth that has spurred growth in employment and a decline in its unemployment rate despite a brisk growth in the labor force.

According to the Texas Workforce Commission, over the last 13 years the McAllen-Edinburg-Mission MSA employment in the nonagricultural sector has grown from 103,500 in 1991 to 180,900 in 2004—a 75% increase. Currently with total employment at 205,300, only 12% of employment is attributable to the agricultural category. Some of the more significant employment numbers by industry, which represent over 70% of total employment, include government; trade, transportation and utilities; education and health services; and leisure and hospitality.

The Maquiladora "Twin Plant" Program, under which U.S. firms locate manufacturing facilities in Mexico accompanied by warehousing facilities in McAllen's foreign trade zone in order to cut labor costs and remain competitive, has been responsible for a large part of the job growth. Since 1988, the McAllen Economic Development Corporation has been responsible for bringing 214 new companies, representing 17,445 new jobs to McAllen. Its efforts have also resulted in 272 new companies, representing 58,714 new jobs for Reynosa. The impact of the North American Free Trade Agreement (NAFTA), as it continues to develop, has also played a major role in increased trade with Mexico for the City as well as it the State of Texas. During 2003 Texas exported \$42B to Mexico, which represented over 40% of Texas' total exports--making Mexico its Number One Trading Partner. As NAFTA continues to mature, the City of McAllen's international toll bridge, connecting Hidalgo, Texas with Reynosa, will continue to facilitate trade between Mexico and the U. S.; and, more particularly the City with its proximity to Mexico and strong social, economic and cultural ties with the people of Mexico.

As a result of the job growth created by this transforming economy, the City's unemployment rate declined by 46% over the last ten years. McAllen's unemployment rate, which in September 1994 was 13.9%, declined to 7.5% as of September 2004.

City of McAllen's Unemployment Rate  
Ten Year History



Source: Texas Workforce Commission

Another set of statistics that is considered in assessing the economy is the *McAllen Area Economic Pulse* report, published by the McAllen Chamber of Commerce, a copy of which has been included in the Supplemental Section of this budget. This year's results indicate that over the last several years the City has and continues to experience substantial economic growth. From the August 2004 Report, overall the economic index for the McAllen Area increased from 153.4 to 162.3, reflecting continued growth in retail sales, motor vehicle tax receipts, home sales, average home sales price, offset by a decline in international bridge crossings and some slippage in the Peso exchange rate to the U.S. Dollar.

#### **ACCOMPLISHMENT OF MAJOR GOALS ESTABLISHED IN PRIOR YEAR BUDGET**

Reduce Time to Complete Major Capital Projects.

**Management Response:** Partially Completed.

Improve Efficiency of Private Development Process.

**Management Response:** Partially Completed. Inspections are now posted on the web for developers to view remotely. An additional engineer has been added to the subdivision review process. Streamlining the process will continue next year with automating some of the processes.

Continue Promotion of Homeowner Associations, creating:

cleaner neighborhoods, and  
improved appearance of arterial streets.

**Management Response:** Done. This year nine new neighborhood associations have been formed.

Plan for new Main Library at Site in Center City

**Management Response:** Partially Completed. The City Commission met with the Library Board and advertised for architectural services in determining site selection. The next step calls for a joint meeting between the City Commission and the Library Board to review this study.

Assess the Performance Measurements Project

**Management Response:** Completed. The International City Manager's Association (ICMA) Center for Performance Measurements was hired to work with staff in developing appropriate measures.

Complete Design of New Convention Center Complex

**Management Response:** Done. Project will be advertised October 18, 2004.

Widen McColl: Business 83 to Expressway

**Management Response:** This project is currently under construction and is 50% complete.

Reconstruct Bentsen Road: Pecan to 3-Mile

**Management Response:** Not Complete. This project is currently on hold due to the failure of Hidalgo County Irrigation District #1 to approve an agreement to re-locate twin irrigation canals. The project has been pushed back 18 months.

Open Wing of World Birding Center @ Quinta Mazatlan

**Management Response:** Partially. This project is under construction with the estimated date of completion early summer of 2005.

Extend Hike-Bike Trail: South Loop

**Management Response:** Project is being advertised. Bid is expected to be awarded in October 2004.

**Complete Storm Drainage Improvements:**

6<sup>th</sup> Street: Pecan to Fern – **Not Completed.** Waiting for Jackson Regional Detention Facility to be completed first.

Main-Pecan-Harvey – **Not Completed.** Waiting for Jackson Regional Detention Facility to be completed first.

Balboa pump upgrade – **Completed.** Pumps are being installed.

**Management Response: As Shown Above.**

**McAuliffe, Garza & Jackson Regional Detention Facility/School Parks**

**Management Response: Engineering is complete.** The City is waiting for the School District to approve an interlocal agreement so the project can be bid out in January 2005.

**Remove obstructions in NE/North Central Blue Lines**

**Management Response: Completed.**

**Design new Emergency Operating Center/Administration**

**Management Response: Partially Complete.** A grant was obtained for the design and purchase of equipment, however, it is currently on hold by the City Commission.

**Adopt Fire Station Re-Location Plan**

**Management Response: Not Complete.** The project is being advertised for consulting services.

**Continue Inter Connect via Radio 30 signals along 2<sup>nd</sup>, 10<sup>th</sup> & 23<sup>rd</sup> St. corridors.**

**Management Response: Completed.**

**Complete Southbound Toll Improvements at Bridge**

**Management Response: Partially Completed.** The contract has been awarded and construction is underway.

**Complete Revenue Bond Sale for Anzalduas Bridge Construction**

**Management Response: Not Complete.** The City is waiting for final diplomatic notes from the United States and Mexican governments.

**Determine Software requirements for 2005 City Election.**

**Management Response: Completed.** In a joint meeting with the City Commission and the McAllen Independent School District, it was determined that the County would be responsible for the equipment.

**Study and Determine Need for Crosstown Limited-Access Highway—Running North & South**

**Management Response: Completed.** Various public forums were held. It was determined that Bicentennial Boulevard will be a major arterial connecting Nolana with Highway 107.

### **MAJOR GOALS FOR FISCAL YEAR 2004-05**

The goals adopted by the Mayor and City Commission for FY 2004-05 are as follows:

Hire Firm to Update Foresight McAllen (Master Plan)

Increase MCN (Channel 12) Programming Relating to Services City Offers

Improve Efficiency in the Twelve Worst Intersections

Hire a Traffic Engineer to Coordinate Traffic Signals Timing on 10<sup>th</sup> Street, 23<sup>rd</sup> Street, Bicentennial Boulevard and Ware Road

Establish Organizational Structure to Implement Heart of the City Project

Start Construction of Anzalduas Bridge

Work Toward Minimizing the Impact of US-VISIT Program by working with other Border Communities from Brownsville to El Paso

Widen Ditches with Walking Trails and Plant Wildflowers that Will Promote Wildlife Habitat and Connect Neighborhoods

Implement an Aggressive Tree Planting Program

Complete South 2<sup>nd</sup> Street Trails Project

Develop a Program that Would Encourage City Staff to Be More Informative and Responsive to Citizens

Start Construction of New Convention Center

Complete Fire Station Location Study and Bid Out New Main Fire Station

Select Site for New Main Library with Citizen Input and Develop Strategy to Finance the Project

Start Planning Process for New Performing Arts Facility

Build Drainage Detention Facilities at McAuliffe and Garza Schools

Buy Additional Right-of-Way for North East Blueline Ditches and Construct Improvements

Increase Funding for One-Step Street Recycling Project from \$1,450,000 to \$2,750,000

Construct the Extension of Dove Avenue West to Taylor Road

Start the Construction of Bicentennial Boulevard with the Moving of Railroad Tracks

Complete Feasibility Study for new Downtown Parking Garage at 15th and Beaumont.

Begin Operation of McAllen Express transit under City Department.

Complete Airport Master Plan including extension of existing runway and future second runway.

### **CITY'S MISSION**

The City's mission is to *provide quality of life through quality service*. We believe that this budget is realistic, attainable and cost-effectively meets the level of services which meet the mission statement criteria, which you have directed City staff to provide and to which our citizens have come to expect and deserve.

## CURRENT YEAR ISSUES

During the budget process several issues were raised which are discussed below:

### *New Financial – Unpredictable Revenues*

Oil and gas royalty revenues, reported in the General Fund, have grown from \$750K to \$7.5M over a 7-8 year period. During last year the City adopted a new financial policy dealing with unpredictable revenues, particularly oil and gas revenues. Essentially, the new policy prohibits the City from relying on this revenue source for continued operations by restricting it capital projects. This year the entire amount of estimated royalties are being transferred to the Capital Projects Fund.

### *Senior Tax Freeze*

The City also considered whether or not to adopt the senior tax freeze. It was decided that more information was needed to determine the long-term impact on the City, therefore, a decision was deferred until early FY 2004-05.

### *Street Re-Paving Program Funding Doubled*

Due to the significant increase in revenues in the General Fund, the City considered and approved increasing the funding for re-paving streets from \$1.5M to \$2.75M. At this new level of funding, it is estimated that residential streets can be repaved every 10 years and arterial street, every 7-8 years.

### *Fire Station #7*

Consideration was given to adding an additional fire station. However, it was finally decided that additional information was needed to properly locate it. The commencement was deferred, however, provision was made in the budget to fund plans.

### *Recycling – Brush & Sludge*

During last fiscal year, the City began the process of not renewing the franchise agreements with private haulers for the commercial category of garbage collection. With the resulting added revenue, the City considered and approved moving forward with the composting operation. In this operation, the City's build up of brush will be combined with bio-solids from the wastewater plant to form a composting material, suitable for sale.

### *Impact of Capital Improvement Projects on Operations & Maintenance Expenditures*

As a part of the approval process for capital improvement projects, management considers the impact on operation and maintenance expenditures. For major projects, for which funding is provided through the issuance of bonds, generally a ten-year financial plan is prepared in conjunction with the presentation to the credit rating agencies. Accordingly, plans were prepared in conjunction with the \$60M Water and Sewer Masterplan as well as the Anzalduas International Crossing. A plan also has been developed for the new Convention Center. All of these plans are under separate cover. Other less significant improvements included in the Capital Improvement Fund and Capital Improvement Fund-Sales Tax Projects have been evaluated for their impact as you may note on the applicable section of this budget on pages 191-197. This year it has been determined that such improvements will impact operating and maintenance expenditures by approximately \$90,669 per year as shown on pages 191-197. The capacity to absorb these increases to annual expenses in terms of expected property tax revenue growth is shown on the bottom of page 13.

### *Planned Revenue Bond Issues*

During this fiscal year the City plans to issue revenue bonds for Phase 3 financing of the Water/Sewer Masterplan for \$10M, the effects of which have been included in this budget. The City plans to issue between \$26M to \$32M in bonds to fund the new Anzalduas Bridge Project, which may begin construction this year—depending upon developments in the exchange of diplomatic notes. The budget has not provided for the bridge issue, pending the necessary approvals from the state departments of both the U.S. and Mexico.

### *User's Fee Rate Issues*

#### *Sewer Rate Increase*

Sewer commodity rates were also increased from \$.85 to \$1.00 per 1,000 gallons of water consumed. These new rates will become effective on October 1, 2004.

#### *Golf Course - \$1 Increase*

Green fees for 18-holes were increased by \$1 as well as other less significant fees and are reflected in this budget.

#### *Airport*

Having completed a rate and fee study, conducted by Ricondo & Associates, as well as related negotiations with the airlines, the City increased rates and fees. The estimated impact of the increases amounts to an aggregate increase in airport revenues of approximately \$400,000 more than currently being generated. In addition, the City considered and this budget includes the provision for paid parking, which is expected to generate an additional \$300,000.

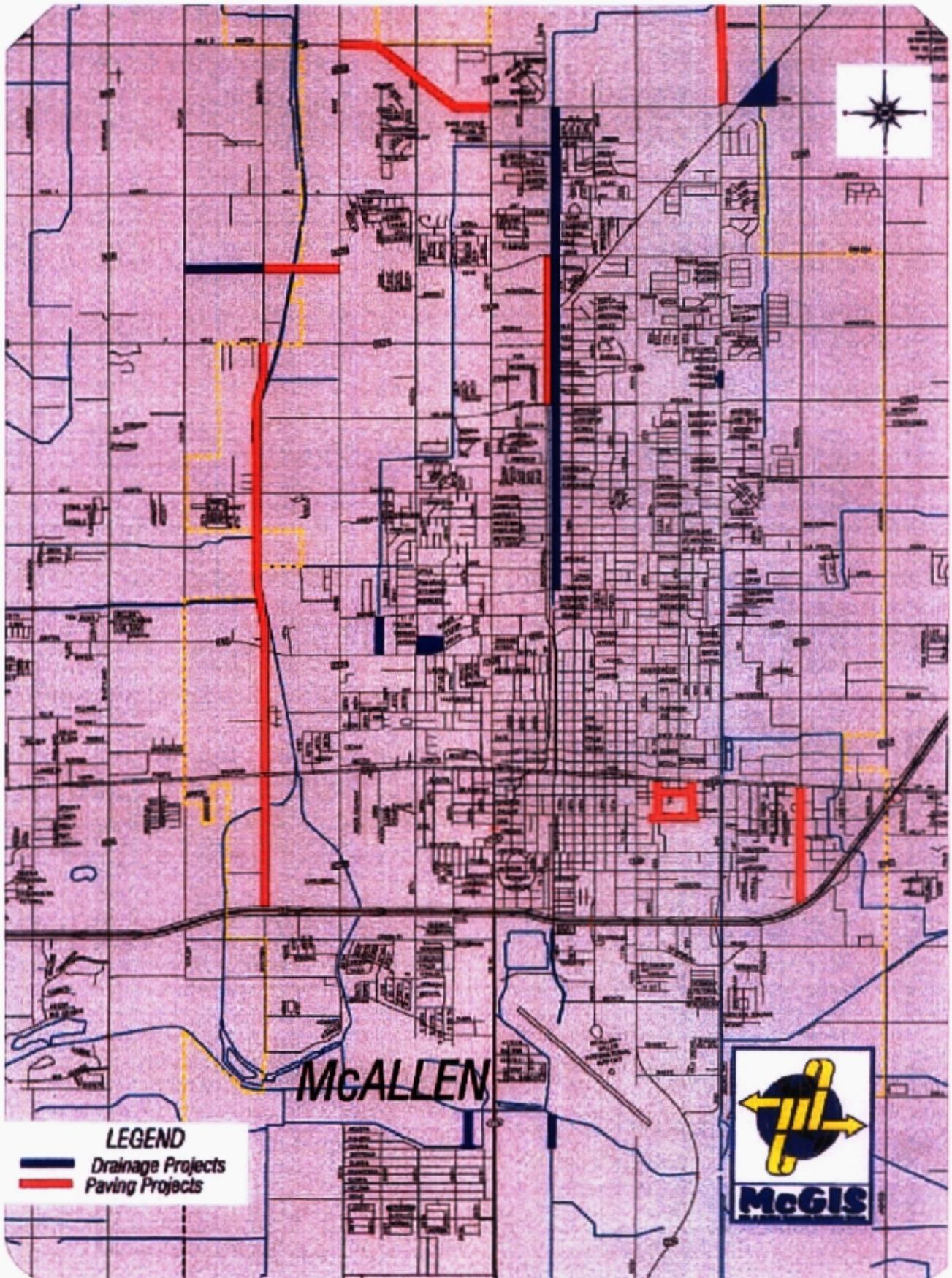
### *Water and Wastewater Improvements*

In anticipation of Series 2004 Water and Sewer Bonds, a substantial amount of improvements to the water and sewer systems has been provided in this year's budget. Detailed information is presented within the various funds, which are located within the Capital Projects tab of this budget.

### *Infrastructure*

#### *Streets*

Due to the significant growth and development the City has experienced over the last few years, a substantial amount of money has been provided in this budget to finance constructing and improving streets as well as drainage. This year's funding for streets, which in the aggregate, amounts to \$11.2 M—will be done on a pay-as-you-go basis without incurring additional debt. Detailed information is presented in the Capital Improvement Fund, which is located within the Capital Projects tab of this budget. Street projects receiving funding this year are presented in the following map:



**LEGEND**

-  Drainage Projects
-  Paving Projects

**Drainage**

The significant development that has occurred within the City over the last several years has had the effect of placing pressure on the existing drainage system. Stormwater drainage regulations, promulgated by the EPA, have also added to the pressure for improved drainage. Recent unusually heavy rainfall has raised the level of awareness for drainage improvements as well, particularly in certain parts of the City. Addressing this need, the Capital Improvement Fund has provided over \$4.7M for various drainage projects. Subsequent to the appropriation ordinance for this year, there will be a reprioritization of projects in the Capital Improvement Fund to address the recent rainfall.

***Personnel Issues Included in the Citywide Budget***

***Living Wage Issue***

In addition to the City funding skilled-job training to promote higher paying jobs, it has continued taking the lead in setting an example by raising the City minimum wage rate for full-time employees from \$8.55 to \$8.81.

***Non-Civil Service Employees – 3% Overall Pay Increase***

A 3% overall pay increase has been provided in this budget.

***Collective Bargaining – Fire and Police***

According to agreements reached with the police and fire unions, this year’s budget has made provision for increases of 5% each.

***New Employee Positions - Citywide***

This budget provides for a net 55 new full-time and 25 new part-time positions. The General Fund accounts for 34 new full-time positions and 6 new part-time positions, which are allocated to departments in the following table:

	<u>Full Time</u>	<u>Part Time</u>
City Secretary	-	1
Tax Office	-	1
Legal	1	3
Human Resources	1	-
Planning	2	-
Information Technology	4	-
Building Maintenance	1	-
Police	6	-
Fire	5	-
Inspection	2	-
Engineering	1	-
Street Maintenance	6	-
Drainage	3	-
Parks Administration	-	1
Quinta Mazatlan	2	-
Total	<u>34</u>	<u>6</u>

### *Retirement System*

All full-time City employees, with the exception of firefighters, are included in a defined contribution retirement plan administered by Texas Municipal Retirement System (TMRS). The City's contribution rate for calendar year 2004 is 6.47% of employee compensation. TMRS has advised that the rate for calendar year 2005 will increase to 7.50%. The new rate reflects the increase that will become effective January 1, 2005, in which employees will contribute 6% with the City matching 2 to 1 under the collective bargaining agreement with police.

This budget reflects a 7.50% rate for all budgeted employees covered by TMRS. Firefighters are covered by a defined benefit plan. The Firefighter's Pension Plan provides that the City contribute 11% and the firemen, 10% of compensation to fund the plan. Accordingly, this budget provides 11% for the City's portion of funding.

### *Health Insurance*

This year the City's cost of providing health insurance is expected to remain flat with last year's amended budget.

The City did modify the plan, by eliminating the formulary and non-formulary. The amount budgeted for claims expense is \$5.3M, which is \$2.2M less than the aggregate stop loss of \$7.7M. The City's funding of 100% of employee cost and 50% of dependent cost remains the same as last year at \$215.03 and \$161.28 per month, respectively.

## **THE FY 2004-05 BUDGET – AS A WHOLE**

### *Overall Budget Basis of Accounting*

The budget basis that the City has adopted by past practice is the modified accrual basis for all governmental fund types. The accrual basis has been adopted for the proprietary fund types, with some modifications; principally the inclusion of debt principal payments and capital outlay as expenses and not making provision for depreciation expense. Under accrual accounting, transactions and events are recognized as revenues/gains or expenses/losses when they occur, regardless of the timing of related cash flows. On the other hand, under the modified accrual basis, not only must the underlying revenue transaction have occurred but also the related cash flow must take place within a short-enough period to have an effect on current spendable resources. Therefore, revenues must be both measurable and available to liquidate liabilities of the current period. Likewise, expenditures generally are recognized when an event or transaction is expected to draw upon current spendable resources. This budget has been prepared in accordance with this legal basis of accounting.

### *Revenues and Operating Transfers-In*

Ignoring \$10M in Water & Sewer bond proceeds, which have been shown as revenues, the City's overall budgeted revenues and transfers-in this year aggregate \$224M—substantially flat with last year's budget.

### *Expenditures and Operating Transfers-Out*

Expenditures and transfers-out are budgeted at \$282M—an \$18M or 7% increase over last year's budget.

### *Fund Balances*

City fund balances as of September 30, 2005 are estimated to amount to \$116M—a \$16M decline from last year due to spending down the capital projects funds.

A detailed financial analysis of this year's budget appears in the *Executive Summary*, following this message.

## **LONG-TERM CONCERNS AND ISSUES**

### *Water Supply*

The City began mandatory water conservation in June of 1996 due to the present water shortage in the City's primary water source at Amistad and Falcon reservoirs—although levels have increased this year. However, the drought that has persisted in the last few years preceding last year will not result in a reduction of raw water available to the City. This condition is not the same for agricultural interests in the Valley, which are subject to a

“negative allocation” of water rights for irrigation purposes. The City relies on the agriculture industry as part of its economic structure and could be adversely affected in the future should drought conditions continue. However, with as the region’s economy continues to undergo transformation, the potential effects are greatly mitigated.

#### *Capital Improvements*

The City has a substantial amount of capital improvement projects to be undertaken over the next eight years—particularly addressing streets and drainage. Passage of the ½c sales tax for economic development under 4B of the Development Corporation Act of 1979 has alleviated this concern somewhat. This gives the City a wider range of use of the tax revenues as it allows the City the opportunity to undertake projects to provide for “Quality of Life” improvements including capital infrastructure and economic development. With the redemption of bonds last year as well as those planned for this year, additional resources will be available from amounts previously allocated for annual debt service requirements.

#### *Anzalduas International Bridge Crossing*

Due to current traffic demands and future traffic growth at the existing McAllen-Hidalgo-Reynosa International Bridge Crossing, a new international crossing is proposed at Anzalduas. Now that the Presidential Permit to allow construction has been approved, the City must focus its efforts toward gaining the series of permits required on the Mexican side.

#### *Highway Needs of Rio Grande Valley*

The Regional Mobility Plan makes clear, the total estimated cost of all projects required to meet the mobility needs of the U.S. side of the Rio Grande Valley Border Plex, through the year 2015, is \$4B. Significant federal and state appropriations must be found to meet this need. McAllen is taking the lead with other Valley cities in organizing the Border effort.

#### *North American Free Trade Agreement (NAFTA)*

NAFTA partners (U.S., Mexico and Canada) make up the world’s largest free trade zone with everything in place to realize vast potential but one, a quality inter-state highway connecting the three partners. This is a critical missing link, since more than 70% of all U.S./Mexico trade is transported by truck. We must have a transportation infrastructure, which integrates seamlessly with that of Mexico.

#### *War on Terror Concerns- US VISIT Program*

The destruction of the World Trade Center in New York and subsequent War with Iraq has not only taken a heavy toll on human life, but has also unraveled a significant immediate negative effect on various components of our national economy—the extent to which and the duration are yet unknown. The establishment of the Homeland Security Department and its planned implementation of the US VISIT Program does cause some concern. Under this program, the federal government in an effort to protect our borders from the infiltration of terrorist organizations plans to use the laser visa to implement an entry/exit program. The key to an effective implementation is to structure it in a manner so as not to harm our economy. With Mexico as the State of Texas’ Number One Trading Partner, this issue is more than a city or regional issue—it is a state issue and more, particularly in the context of NAFTA. The laser visa is a new machine readable document with biometric features such as fingerprints and digital photos. It is simply a replacement of the old “BBC” (Border Crossing Card). The law that currently governs them is the same law that was passed over 45 years ago—it has not changed—only the documents changed. However, it would provide for more efficient administration of the 3-day, 26-mile limit stay. Efforts are underway to assure that the final implementation will result in a system to protect our borders and at the same time allow our economy to continue to be strengthened through trade with Mexico. One thought being considered is that visitors from Mexico be afforded equal treatment with those from Canada, who are allowed to enter the U.S. for six months at a time with no restrictions on miles traveled beyond the border. Recently, the 3-day limit has been extended to 30 days. Although not the final solution, it is a significant improvement. Over a number of years, the City has positioned itself financially to mitigate any negative impact, including that which could come as the US VISIT program is rolled out. Revenues and

expenditures have been conservatively estimated. Significant balances in *rainy day funds* in the General Fund, Water and Sewer Funds have accumulated. General obligation debt is being paid off early. We believe the City's financial position is adequate to withstand a reasonable level of potentially negative impact on our local economy.

### DISTINGUISHED BUDGET AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of McAllen, Texas for its annual budget for the fiscal year beginning October 1, 2003. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

### SUMMARY

We believe that this budget is realistic, attainable and cost-effectively meets not only the existing level of services which you have directed City staff to provide and which our citizens have come to expect and deserve; but, also addresses the issues that arose during the budget process. It will be closely monitored as to the performance of revenues and compliance with appropriation limits, with periodic reports provided to the City Commission, the Public Utility Board of Trustees and management.

Immediately following is an Executive Summary, which includes a detailed discussion of the budget by individual fund. We recommend that you read it in conjunction with this message as well as the financial schedules.

In closing, I want to thank Roel Rodriguez, Utility Manager, Brent Branham, Deputy City Manager, Jerry W. Dale, Finance Director, Angie Rodriguez, Senior Budget Analyst as well as the entire Finance Department staff, for each's contribution and efforts during the budget process and preparation of this document. Additionally, I would like to thank the Mayor, City Commission and the Public Utility Board of Trustees for their continued support of management and staff.

Respectfully Submitted,



Mike R. Perez  
City Manager

## EXECUTIVE SUMMARY

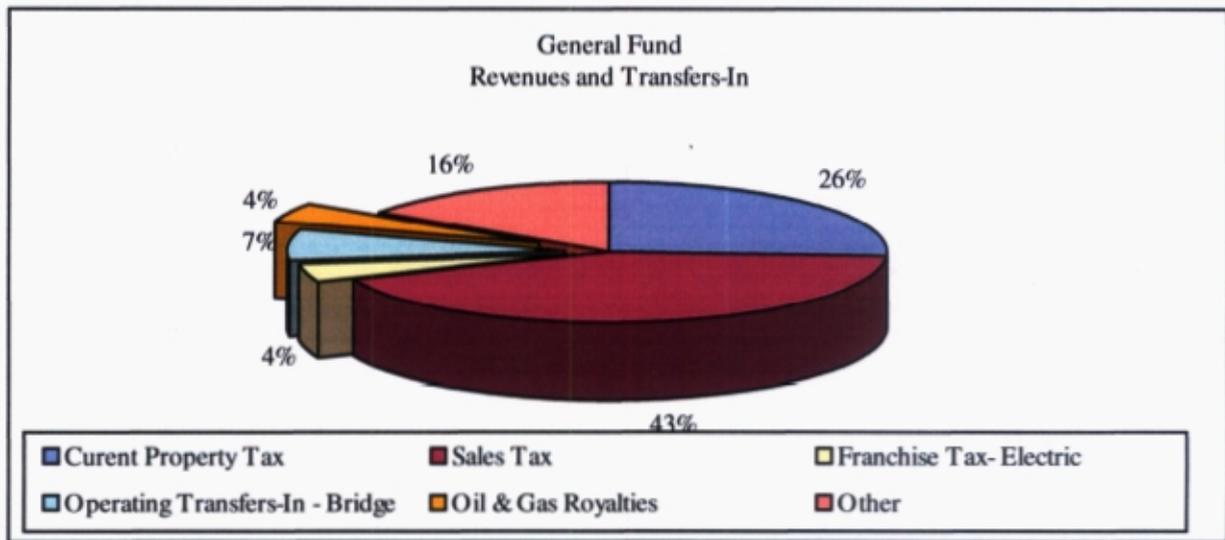
### GENERAL FUND

*The General Fund is used to account for resources traditionally associated with government, which are not required to be accounted for in another fund.*

#### Revenues

The General Fund is expected to generate \$79M in revenues and transfers-in, an increase of \$7M or 10% over last year's amended budget. The increase is primarily attributable to current property tax and sales tax, which account for \$3.4M and \$3.2M of the increase, respectively. The balance is comprised of a net increase from all other less significant revenues.

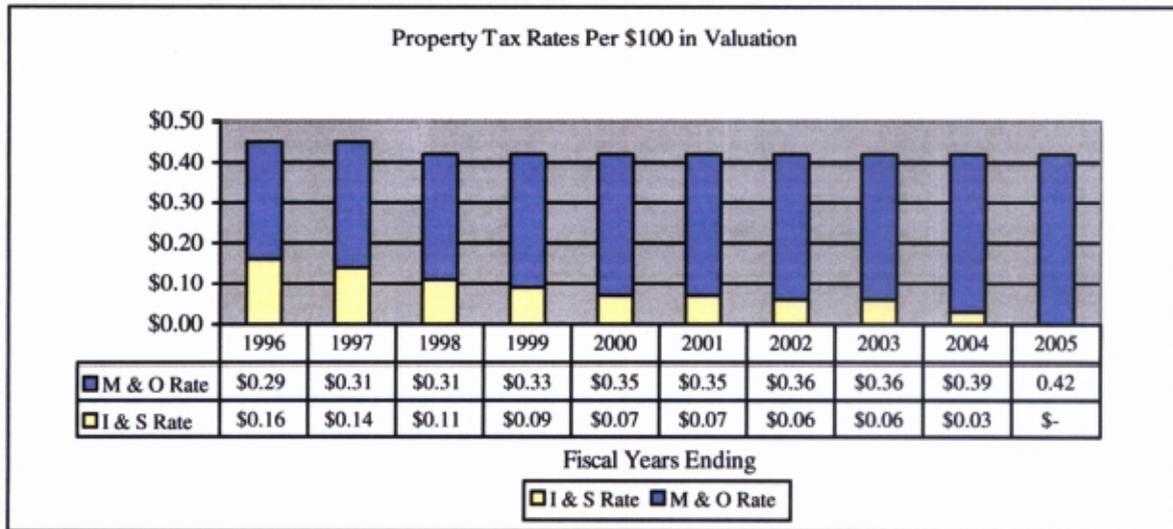
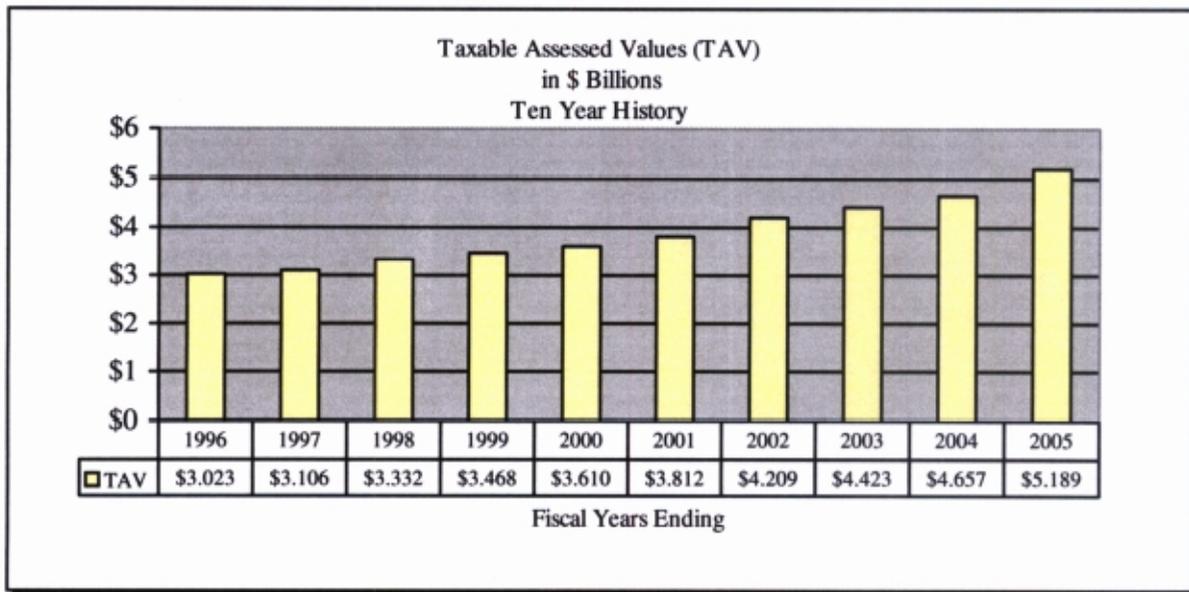
As illustrated in the graph below, five major revenue line items account for \$68M, which is 84% of total revenues and transfers-in and include current property taxes, which are estimated at \$21M; sales tax, \$34M; franchise tax - electric, \$3M; oil and gas royalties, \$4M and the operating transfer-in from the McAllen International Toll Bridge Fund, \$6M.



#### Current Property Tax

Although the overall property tax rate remains unchanged at 42c per \$100 valuation, taxable assessed value, as determined by the Hidalgo County Appraisal District, grew from \$4,657M to \$5,189M. This represents an increase of \$532M, or 11% over the prior year. The increase was due to both revaluation of properties existing in the prior year, which amounted to \$358M, making up 8% as well as and new improvements, which rose to \$174M, making up the balance of 3%--of the overall 11% increase. The increase due to revaluation of property existing in the prior year amounted to a 7.7% increase with the balance of the increase coming from new improvements. The portion of the tax rate required to be allocated for debt service (I&S rate), the related revenues from which are accounted for in the Debt Service Fund fell from 2.85c to 0.00c per \$100 valuation due to the redemption of all outstanding G.O. issues last fiscal year. As a result, the tax rate dedicated for General Fund operations (M&O rate) increased to 42.13c from 39.28c per \$100 valuation in the prior year. The \$21M budgeted for collection of current property tax was determined by using the certified taxable assessed value, the

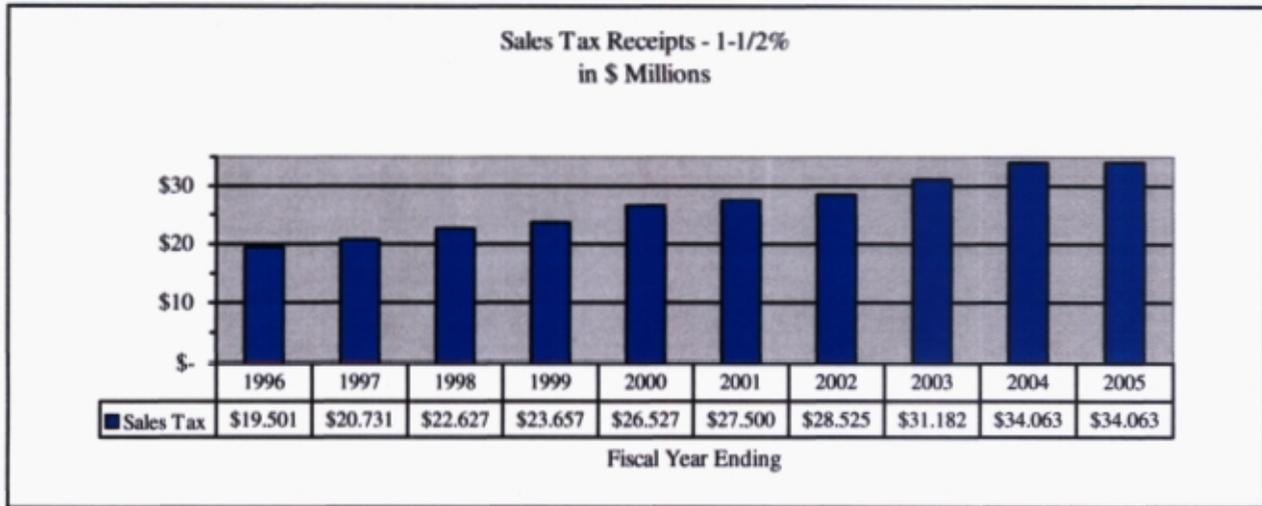
adopted tax rate, assuming a collection rate of approximately 94%.



### *Sales Tax*

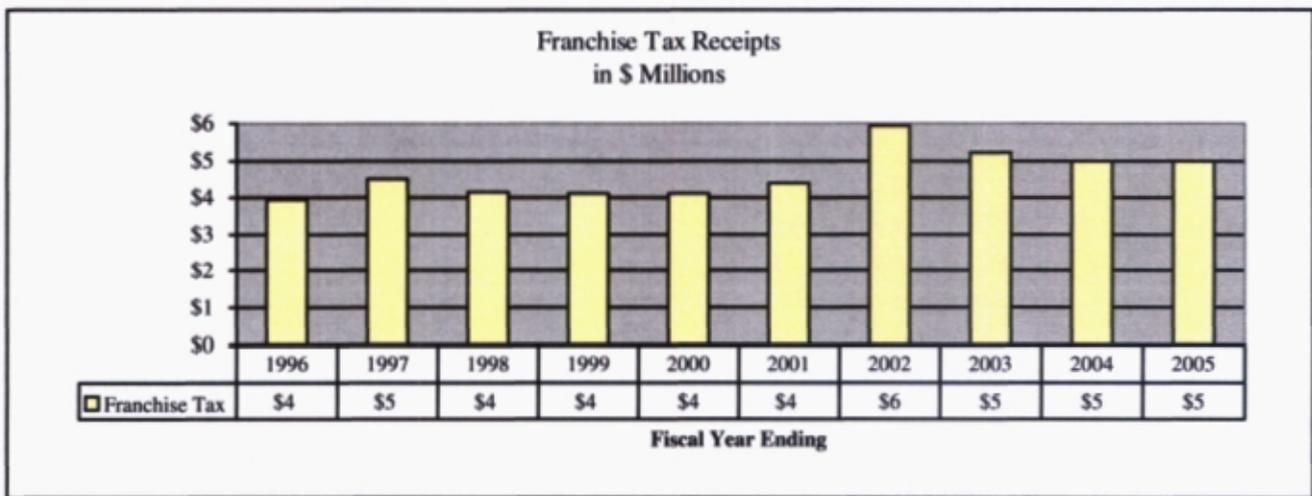
The most significant revenue line item in the General Fund is sales tax. Due to its instability relative to property tax and its historical sensitivity to fluctuations of the Mexican Peso, the City continues to take a conservative approach in estimating its performance. Over the last nine years, preceding this budget year, it has increased at an average simple increase of 8.3%. During the budget process, last year sales tax receipts were estimated to settle

in at \$34M, an increase of 10% over the prior fiscal year. Although its growth pattern during the years immediately preceding this budget year has been strong and relatively consistent, for the reasons previously given, we continue to take a conservative approach in estimating it at \$34M for this fiscal year, flat with last year's estimated performance.



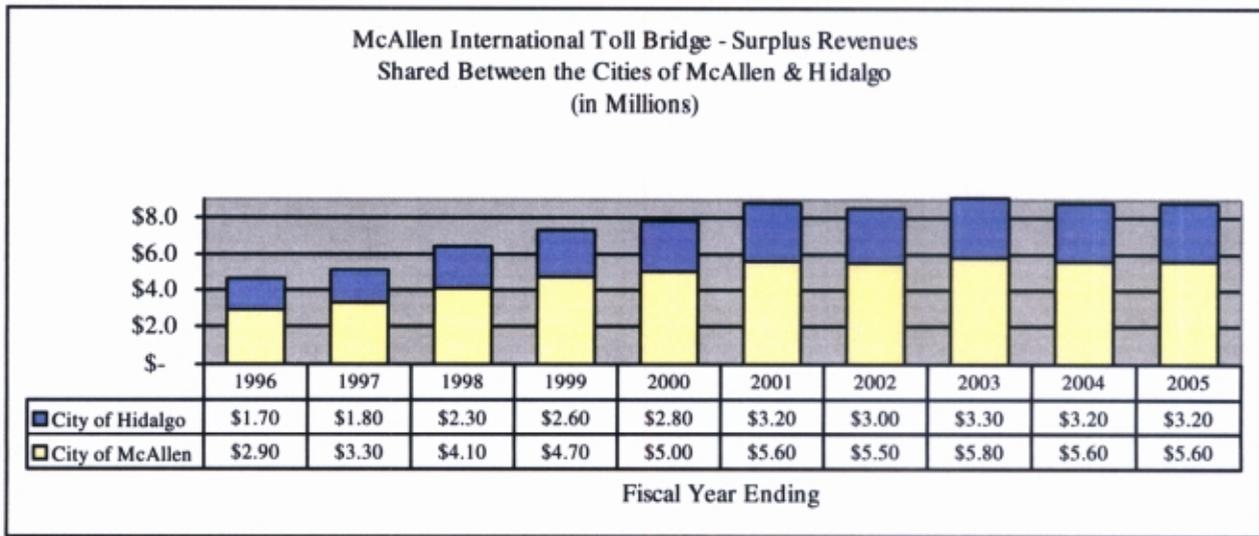
*Franchise Taxes*

Franchise taxes are collected from the electric, gas, telephone and cable companies, as a rental for the use of its right-of-ways—the largest of which is the electric company. It accounts for approximately 63% of the total. Over the last nine years, it has moved from a relatively stable \$4M to \$5M level. In fiscal year ending 2002, as shown in the chart below, it reached an unusual level due to historic highs in the price of natural gas prices, since , at that time, the tax was based on gross revenues, which passed through the increase to its customers. Thereafter, under deregulation, this phenomenon will not reoccur, since the tax is now based upon kilowatt usage. We are estimating this year's franchise tax from the electric companies at \$3.3M, the same level as last year's estimate and with the others estimated to remain relatively constant, total franchise taxes have been estimated at \$5M.



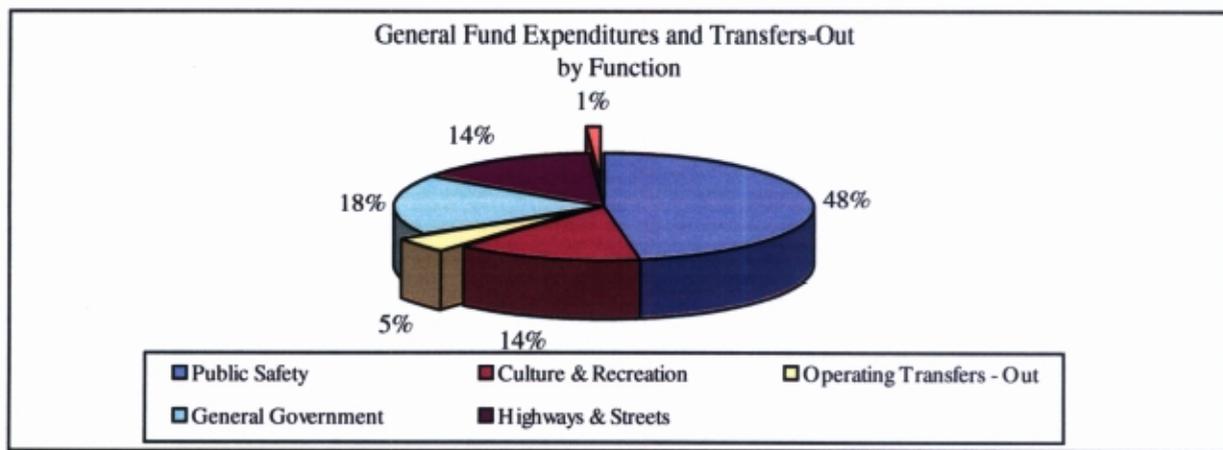
*Operating Transfer-In - Bridge*

The City of McAllen and the City of Hidalgo share in surplus revenues generated by the McAllen International Toll Bridge Fund at the rates of 64% and 36%, respectively—based upon an agreement reached during fiscal year 1998-99. For the six years immediately preceding the fiscal year in which we experienced 9/11 and including fiscal year ending 2001, the growth in surplus revenues rose at a brisk pace due to increases in southbound traffic and periodic car toll rate increases. Since 9/11, southbound crossings have declined, which, offset by a car toll rate increase, has stabilized surplus revenues over the last three years, resulting in the City of McAllen’s share holding in the \$5.6M level. As the amount allocable to the City is not transferred to the General Fund until approximately sixty (60) days after fiscal year end, it is not recognized as revenue, in the General Fund, until the subsequent year—therefore, a time lag of one fiscal year. The amount budgeted as a transfer-in to the City’s General Fund is \$5.6M, which is equal to last year’s budget.



*Expenditures*

The General Fund’s overall appropriation, including expenditures and transfers-out, is \$79M, a decrease of \$2M from last year’s adjusted budget. Expenditures are budgeted at \$75M, an increase of \$6M or 9% over last years’ budget. The following chart depicts how the expenditures are allocated among functions as well as the transfer-out.



### *Increase in Expenditures – By Function*

The following table distributes the overall increase in expenditures, over last year's amended budget, among the various functions of the City:

#### Allocation of Increase in Expenditures By Function

	<u>Fiscal Year</u>		<u>Inc (Dec)</u>
	<u>2004-05</u>	<u>2003-04</u>	
General Government	\$14,550,700	\$13,372,660	\$1,178,040
Public Safety	37,183,213	34,995,137	2,188,076
Highway and Streets	11,037,679	9,030,822	2,006,857
Health and Welfare	927,804	889,318	38,486
Culture and Recreation	<u>11,386,021</u>	<u>11,102,594</u>	<u>283,427</u>
<b>Total</b>	<b><u>\$75,085,417</u></b>	<b><u>\$69,390,531</u></b>	<b><u>\$5,694,886</u></b>

#### *General Government*

The most significant change within this function is employee benefits, which increased \$876K and is due to providing for a pay increase of 3% for all non-civil service employees in all departments/functions. The actual allocation of the pay raise will not be made to departments/functions until after the fiscal year begins, once the exact amount is known. The balance represents a net increase of a number of other less significant departmental increases.

#### *Public Safety*

The Police Department increase amounted to \$1.3M. This year's budget includes a 5% pay increase for civil service personnel, amounting to approximately \$550K, as provided for the latest union contract currently in effect. In addition, this year a satellite office is planned, Los Encinos Police-Community Network Center. This budget provides \$69K for its operations. It also provides for an additional three police officers as well as two non-sworn positions for emergency communications—all of which amounts to approximately \$227K. In anticipation of a Public Safety Training Center, operating expenses have been provided in the amount of \$112K. Finally, \$182K has been provided for the Homeland Security Overtime Program.

The Fire Department budget increased by \$642K. Approximately \$273K of the increase is a result of a pay raise, as provided in the latest union contract currently in effect. The balance is comprised of provision for four additional firefighters, an additional fire inspector as well an increase in overtime to tract more closely with experience.

#### *Highways and Streets*

Highways and streets is shown with a \$2M increase. The most significant change was a \$1.3M increase in Street Maintenance, which will provide \$2.75M for the City's one-step street repaving program. Also, a crew with related operating expenditures has been included to resume a chip seal program in alleyways—all of which amounted to \$205K. Within the Drainage Department, provision has been made for equipment and personnel to initiate a drainage ditch re-profiling program, which amounted to \$362K.

#### *Health and Welfare*

Health and welfare was relatively flat with last year.

#### *Culture and Recreation*

Culture and recreation marginally increased by \$283K. Of that amount \$125K was added for operating expenditures related to the renovation of Quinta Mazatlan, which will serve as the McAllen Wing of the World Birding Center.

***Increase in Expenditures – By Object & Program***

The following tables distribute the overall increase in expenditures, over last year’s amended budget, among the object and program components:

Across the Board – 3% Pay Raise for Non-Civil Service Personnel	\$877,000
Police Pay Inc – Union Contract	660,000
Fire Pay Inc – Union Contract	273,475
Fire - Inc Overtime to Reflect Actual	296,625
TMRS Inc – Union Contract	400,000
Electricity – 15% Inc	400,000
Fuel – 21% Inc	<u>101,000</u>
Anticipated Increase in Baseline Budget	\$3,008,100
<b>Available for Programs</b>	<b><u>2,686,786</u></b>
<b>Total Increase in Expenditures</b>	<b><u>\$5,694,886</u></b>

The *Top Ten* Decision Packages (programs) approved in next year’s spending are shown in the following table:

<u>Department/DP #</u>	<u>Strategic Plan Element</u>	<u>Brief Description Of Program</u>	<u>Amount</u>
Engineering #2	Seamless Transportation Network	Master Corridor Plan	\$ 96,248
St Maintenance#1	Transportation/Aesthetics	Chip Seal (Hard Surface) Alleys	204,779
Quinta Mazatlan	Aesthetics	O&M Wing of World Birding Center	81,103
Police #2	Safety	Achieve 2.1 P.O.s /1,000 Population	159,468
Police #4	Safety	O&M for Training Ctr (Old Station)	112,000
Police #6	Safety	Homeland Security Overtime Program	181,977
Fire #1	Safety	4 New Firefighter Positions	136,902
Planning #5	Aesthetics	Historic Properties/Neighborhood Assns	77,693
IT #2		Develop Software In-House	120,323
Drainage #1	Safety	Drainage Ditch Re-Profiling	<u>361,595</u>
Sub-total			-
Decision Packages			1,532,088
St Maintenance	Safe Clean Streets	Inc to Cutler Repaving Program	1,300,000
Other			<u>145,302</u>
Total			<b><u>\$2,686,786</u></b>

***Fund Balance***

Expenditures and transfers-out are budgeted to exceed revenues and transfers-in by \$558K, resulting in an ending fund balance of \$43M. This level represents 215 days of operating expenditures, which exceeds the City’s policy, requiring that the General Fund maintain a minimum of 140 days in fund balance.

**SPECIAL REVENUE FUNDS**

***Hotel Occupancy Tax Fund***

***The Hotel Occupancy Tax Fund was established to account for hotel occupancy tax collections within the City.***

The Hotel Occupancy Tax Fund is estimated to generate \$3.2M in hotel occupancy tax revenues—a 3% increase

over the prior year estimated. The 7c collected by the City is allocated to the Chamber of Commerce, Civic Center and Civic Center Expansion at the rates of 2c, 2c and 3c, respectively.

*Development Corporation of McAllen, Inc. (Development Corp) Fund*  
*The Development Corp of McAllen, Inc. (4B) was established to account for the additional ½ cent sales tax for economic development.*

The Development Corp Fund was established in fiscal year 1997-98 to account for the revenues from the additional ½c sales tax rate for economic development, approved by the voters in May 1997. Sales tax revenues from the ½c rate are estimated at \$11.4M, which is proportionally consistent with the estimation of revenues in the General Fund from its 1½c rate. Expenditures have been budgeted to provide skill-job training for youth and families, an operating subsidy for the transit system, a grant for physician services for the COPC and Texas A&M School of Rural Public Health. Provision has also been made for economic development incentives recommended by the McAllen Economic Development Corporation (MEDC) under Chapter 380 of the Local Government Code. Also \$500,000 has been included for McAllen Affordable Housing to assist with efforts in acquiring center City lots for the Scattered Housing Project. Finally, operating transfers-out to the Debt Service Fund, Capital Improvement Fund, Civic Center Expansion Fund, as well as to the Transit Terminal Fund for operating and maintenance costs. Fund balance is expected to be substantially exhausted by yearend.

*Community Development Block Grant Fund*  
*The Community Development Block Grant Fund was established to account for this federal grant, which are is used for the sole purpose of improving the health and welfare of the low to moderate income sector of our community.*

The grant from the U.S. Department of Housing and Urban Development this year was \$3.2M, approximately the same funding as last year. The programs to be funded as well as the amounts budgeted for each are presented in the related section of this budget document. Funding for the oversight and administration of these activities has been budgeted at \$290K.

*Parklands Funds*  
*The Parklands Funds were established to account for the resources received under Ordinance No. 1998 – 113 to be used to acquire and develop future park sites as well as provide improvements to existing parks.*

Parklands Funds have been established for three (3) zones within the City. Revenues are estimated to reflect prior year estimated—exceeding \$500,000. Expenditures for parkland acquisition amounting to \$2,075,000 have been planned for this year, leaving an estimated fund balance of \$55K at year-end. The projects to be funded as well as the amounts budgeted for each are presented in the related section of this budget document.

## DEBT SERVICE FUNDS

*Debt Service Fund - General Obligation Bonds*  
*The Debt Service Fund is established by Ordinances authorizing the issuance of general obligation bonds. The fund provides for payment of bond principal, interest, paying agent fees, and a debt service reserve as a sinking fund each year. An ad valorem tax rate and tax levy is required to be computed and levied, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.*

### *Legal Debt Limit*

The State of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. Other than the amount resulting from such rate limitation, there is no legal debt limit. The computation of this limit is presented on page 13.

Debt service requirements this year declined by \$1.4M from the prior year due to the redemption of all general obligation bonds during last year. With no general obligation bonds outstanding this fiscal year, the entire tax rate for debt service of \$2.85c per \$100 valuation, shifted to the General Fund, helping provide additional funding for operations, particularly those expenditures impacted by the City's capital improvement program as well as capital projects on a pay-as-you-go basis.

#### *Debt Service Funds – Revenue Bond Issues*

#### *Enterprise Fund/Sales Tax Revenue Bonds*

*The Debt Service Funds other than general obligation bonds are established by Ordinances authorizing the issuance of revenue bonds. The fund provides for payment of bond principal, interest, paying agent fees, and a debt service reserve as a sinking fund each year. Revenues of the activity related to the purpose of each bond issue are pledged as security for repayment of these bonds.*

The resources to fund debt service requirements on revenue bonds have been presented as transfers from the operating funds to which each relates.

#### *Bond Reserve Funds – Revenue Bond Issues*

#### *Enterprise Funds /Sales Tax Revenue Bonds*

*The Bond Reserve Fund is established by Ordinances authorizing the issuance of revenue bonds.*

During fiscal year 1998-99, the City, as a part of its financial planning related to the issuance of Water and Sewer Revenue Bonds, Series 1999, decided to purchase bond surety insurance in lieu of the requirement to build up bond reserve funds. During fiscal year 1999-00, the City issued Water and Sewer Revenue Bonds, Series 2000, again electing to purchase bond surety insurance. This leaves the Bridge issue the only revenue bonds requiring a bond reserve fund. The bond reserve fund relating to that issue is fully funded and amounts to \$225K.

### **CAPITAL PROJECTS FUNDS**

#### *Capital Improvement Fund*

*The Capital Improvement Fund was established to account for all resources used for the acquisition and/or construction of capital facilities except those financed by proprietary fund types.*

In addition to projects funded by the General Fund, this fund also accounts for Development Corp projects, once the Development Corp Board approves each project. This year a considerable amount of fund balance will be spent down. Estimated beginning fund balance of \$21.4M is expected to be supplemented by revenues and transfers-in, amounting to \$11.8M, to provide resources of \$33.2M for projects. Budgeted transfers-in will be provided from the Development Corp as well as the General Fund. Total budgeted expenditures and transfer-out amount to \$32.9M, which includes significant funding for streets, drainage and parks. The individual projects to be undertaken as well as the amounts budgeted for each are presented in the related section of this budget document. By fiscal year end 2004-05, fund balance is estimated to be spent down to \$345K.

*The Water and Sewer Capital Improvement Funds/Bond Construction Funds were established to account for all major projects such as: plant expansions, rehabilitation of water and sewer lines, future annexations, rehabilitation of water towers, etc. Bond issues and Water and Sewer revenues are sources for funding these projects.*

*Water Capital Improvement Fund*

Resources for this fund are primarily provided by transfers from the Water Fund, which this year amount to \$2.3M. Expenditures are budgeted at \$3.2M, leaving an estimated fund balance of \$8.7M. The individual projects to be undertaken are presented in the related section of this budget document.

*Sewer Capital Improvement Fund*

Resources for this fund are primarily provided by transfers from the Sewer Fund, which this year amount of \$2.8M. Expenditures are budgeted at \$1.2M. The individual projects to be undertaken are presented in the related section of this budget document. Fund balance is projected at \$2.6M by year-end.

*Sewer Bond Construction Funds – Series 1999, 2000 & 2005*

The MPUB plans to issue the final \$10M in bonds, which were included in the plan to finance the Water & Sewer Masterplan developed in FY 1997-98. The projects to be undertaken are presented in the related section of this budget document. Fund balance is projected at \$4.3M by year-end.

*Water Bond Construction Fund – Series 1999, 2000 & 2005*

With the new northwest water treatment plant expected to be completed in FY 2003-04, fund balance is expected to be exhausted.

*Civic Center Expansion Fund*

*The Civic Center Expansion Fund was established for the sole purpose of future expansion. Hotel tax is the primary revenue source.*

Fund balance has grown over time principally due to the City's allocation of a portion of the hotel occupancy tax receipts to this fund as well as the interest thereon. This year revenues are budgeted to generate \$20M consisting primarily of the sale of frontage property next to the new convention center site. An operating transfer-in from the Hotel Occupancy Tax Fund amounting to \$1.4M has been budgeted for its share of the hotel occupancy tax. In addition, a transfer-in from the Civic Center Fund for \$1.8M as well as the Development Corp Fund for \$5.2M has been provided. Expenditures have been budgeted at \$41M for development and construction costs relating to the new convention center. Fund balance is expected to amount to \$14M by year-end. The new convention center at Expressway 83 and Ware Road is expected to be completed in the summer of 2006.

Anzalduas Bridge Fund

*The Anzaldua's Bridge Fund was established to account for all expenses related to the development of a new international bridge connecting Reynosa, Mexico and McAllen, Texas.*

Fund balance has built up primarily by transfers from the Bridge Fund as well as the interest thereon. It is intended to be used to fund part of the cost to construct the new Anzalduas Bridge and thereby reduce the amount of debt otherwise required for the project and/or to provide a contingency fund for anticipated startup losses. The Bridge Fund discontinued its transfer to this fund when the \$5M targeted fund balance was attained during fiscal year 1997-98. Interest income has been budgeted at \$200K. Expenditures are presented at \$1M, which includes provision for necessary travel and consulting services as well as engineering services. The City's governing body has passed a resolution, which is required in order to be able to reimburse these expenses from the proceeds of a revenue bond issue planned for this project. Mexican interests are currently in the process of obtaining Mexico's Presidential Permit. The United States Presidential Permit for the new bridge has been issued. Fund balance is expected to amount to \$3.6M by year-end.

Airport Capital Improvement Fund

*The Airport Capital Improvement Fund was established to account for resources received from the Federal Aviation Administration and related capital improvements*

This fund, which was established this year, provides for the funding of runway overlay, airfield lighting and jet blast deflector.

Passenger Facility Charge (PFC) Fund

*The PFC Fund was established to account for the expenditure of passenger facility charges collected by the airlines and remitted to the airport.*

The Airport anticipates spending \$673K for an Airport Master Plan as well as an Airport Rescue Firefighting Vehicle from the monies available in this fund, leaving a fund balance of \$2.2M.

**ENTERPRISE FUNDS**

Water Fund

*The Water Fund is used to account for the provision of water services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and billing and collections*

Revenues have been budgeted at \$13M, a marginal increase over the prior year budget—since prior year's budget now appears to be over-provided for. This year's budget has provided for an increase in the customer base of 1,000 new customers and a 2% growth in consumption over the level budgeted in FY 2002-03. The rate remains the same as last year. Operating expenses are budgeted to increase \$926K or 12% over the prior year budget. At these budgeted levels of operation, the debt coverage is 2.08x the debt service requirements. Working capital is expected to be \$5M by year-end, which represents 214 days of operating expenses and substantially exceeds the policy minimum of 120 days.

Water Depreciation Fund

*This section also includes the working capital summaries for Water Depreciation Fund, which was established for the sole purpose of replacing fixed assets. Funding for*

*this fund is based on 35% of the monthly depreciation cost and is transferred in from the Water Fund revenues.*

Over twenty years ago, the MPUB began setting aside 50% of actual depreciation from the Water Fund in order to accumulate monies to be used for asset replacement. During the financial planning for the Series 2000 bond issue, the MPUB carefully considered and decided to reduce the funded depreciation requirement to 35%. This year it is estimated the Water Fund will transfer \$1M into this fund. \$790K has been budgeted to provide for replacements, leaving an estimated fund balance of \$4M.

#### Sewer Fund

*The Sewer Fund is used to account for the provision of waste water treatment services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, plants and stations, laboratory services and waster water collection.*

Revenues are budgeted at \$10.3M, an increase of \$1.1M or 12% over the prior year budget. The budget reflects an across-the-board commodity increase of \$.15 per 1,000 gallons of metered water, bring the rate to \$1.00 per 1,000 gallons. Operating expenses are budgeted to increase \$331K. At these budgeted levels of operation, the debt coverage is estimated to be 1.71x the debt service requirements. Transfers-out for both debt service and for capital projects have been budgeted to increase \$2.9M. Working capital is expected to amount to \$6.5M at year-end, which represents 390 days of operating expenses—far in excess of the policy of a minimum of 120 days.

#### Sewer Depreciation Fund

*This section also includes the working capital summaries for Sewer Depreciation Fund, which was established for the sole purpose of replacing fixed assets. Funding for this fund is based on 50% of the monthly depreciation cost and is transferred in from the Sewer Fund revenues.*

As was the case with the Water Fund, about twenty years ago the MPUB began setting aside 50% of actual depreciation from the Sewer Fund in order to accumulate monies to be used for asset replacement. This level of funding depreciation will continue. This year it is estimated the Sewer Fund will transfer \$1.4M into this fund. \$3M has been budgeted to provide for replacements, leaving an estimated fund balance of \$3.3M.

#### Sanitation Fund

*The Sanitation Fund is used to account for the provision of sanitation services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration garbage pickup, brush collection, and recycle operations.*

Revenues have been budgeted at \$10.2M, which is an increase over last year's budget by \$793K. This increase represents normal customer base growth, an increase in commercial collection due to phasing out of franchise agreements with private haulers as well as the commencement of a composting operation. Expenses have been budgeted with a \$774K increase. Fund balance is expected be \$1.1M at year-end.

#### Sanitation Depreciation Fund

*This section also includes the working capital summary for Sanitation Depreciation Fund, which was established for the sole purpose of replacing fixed assets. Funding is*

*provided by charging rental to the Sanitation Fund.*

Seed money for this fund was provided by the Sanitation Fund at the annual rate of \$624K, beginning with fiscal year 1998-99, which continued through fiscal year 2000-01, before being utilized to provide funding for replacement of major assets, primarily rolling stock. It is sustained by charging rental for those acquired units at an annual amount equal to annual depreciation with a 10% add-on to provide for inflation, which this year amounts to \$980K. Total capital expenditures amount to \$904K. Working capital is expected to be \$1M at year-end.

*Palm View Golf Course Fund*

*The Palm view Golf Course Fund is used to account for the revenues and expenses of operating a complete 18 hole municipal golf course. The operation of the course is primarily financed by user charges.*

Revenues this year are budgeted at \$1.2M, which is an increase of \$48K from prior year. There has been a general decline in rounds played not only at courses in the immediate area but nationwide. This year's revenues reflect approximately the same number of rounds as last year—although, with a \$1.00 per round increase. Expenses are budgeted at \$1.2M. Included in expenses is \$100K for the annual installment toward the repayment of a \$4M loan from the Development Corp for reconstructing the course. This year \$93K is budgeted to be transferred to the Palmview Golf Course – Depreciation Fund.

*McAllen International Civic Center Fund*

*The Civic Center Fund is used to account for revenues and expenses of a convention and cultural center which provides a wide variety of entertainment including performances by ballet and musical groups or which a significant portion is financed through user charges.*

The overall revenue and expense performance largely reflects last year's level. However, this budget year provides for transferring this fund's working capital to the Civic Center Expansion Fund to supplement funding for the new convention center.

*McAllen International Airport Fund*

*The Airport Fund is used to account for the operational activities of the City's Airport.*

Ignoring grant revenues, which are being transitioned to be accounted for in the Airport Capital Improvement Fund, revenues are budgeted to increase \$1.3M from prior year budget. The increase is attributable to an increase in flight activity due to bringing in a new airline during last year—Northwest Airlines, renegotiating the airline contracts as well as provision for paid parking. Operating expenses are budgeted to remain relatively flat. Working capital is expected to increase to \$435K by the end of this year.

*Transit Terminal Fund*

*The Bus Terminal Fund is used to account for revenues and expenses for the bus terminal located in Downtown McAllen.*

This year a transfer from the Development Corp Fund amounting to \$294K will be provided to help fund this operation. The terminal not only serves the City's system, McAllen Express, but also includes service for the other private bus lines that operate in our City. It also serves as an intermodal terminal, connecting travelers between the international bridge, airport, bus lines with out-of-state, state and Valley service, as well as inter-city.

McAllen International Toll Bridge Fund

*The Bridge Fund is used to account for revenues and expenses for the International Toll Bridge located between Hidalgo, TX and Reynosa, Mexico.*

Toll revenues are budgeted to increase 6% over prior year's budget due to a modest increase in crossings, but more so from an increase in rents. Operating expenses are budgeted to increase \$408K over last year's budget—most of which is for capital outlay, which includes roofing and remodeling the General Services Administration facilities as well as construct a covered walkway on the bridge. Working capital is estimated to be \$483K at year-end.

**INTERNAL SERVICE FUNDS**

Inter-Departmental Service Fund

*The Inter-Department Service Fund was established to finance and account for services, materials, and supplies furnished to the various departments for the City, and on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.*

This fund is used to account for the activities of providing services, material and supplies to the other City funds through the City Garage and Materials Management Division on a cost-reimbursement basis. Revenues are estimated to generate \$2.1M. Expenses are planned at \$2.3M. Working capital is estimated to be \$287K at year-end.

General Depreciation Fund

*This section also includes the working capital summary for General Depreciation Fund, which was established for the sole purpose of replacing rolling stock of the General Fund. Funding has been provided by a rental charge to the appropriate department in the General Fund.*

A residual equity transfer from the Health Insurance Fund in the amount of \$1.5M established this fund in fiscal year 1998-99. Rental revenues from various departments of the General Fund, for which it has funded the acquisition costs, sustain it. The amount established as a rental charge has been determined by the budgeted acquisition cost plus 10% inflation factor to be recaptured over the estimated useful life. The aggregate rental income provided in this year's budget amounts to \$2M. Capital outlay planned this year amounts to \$1M, leaving an estimated working capital of \$4.6M.

Health Insurance Fund

*The Employee Health Insurance Fund was established to account for all expenses related to health insurance premiums and claims for City employees.*

This fund accounts for the cost of self-insured claims, health insurance premiums on excess coverage and related administrative costs. Revenues, primarily derived from other City funds to which these coverages are attributable for 100% of the employee cost and 50% of the dependent cost, in the absence of an increase in premiums have remained flat with prior year's budget. Expenses have remained relatively flat at \$6.3M. Claims have been budgeted at \$5.3M, which is 69% of the aggregate stop loss limit of \$7.7M. Working capital is expected to have grown to \$2.2M by year-end, which is primarily due to an improvement in claims experience over the last several years.

*General Insurance & Workmen's Compensation Fund*

*The General Insurance and Workmen's Compensation Fund was established to account for all expenses related to workmen's compensation claims and general liability insurance.*

*Primary funding sources are transfers in from General Fund and Enterprise Funds*

This fund accounts for the cost of self-insured claims, insurance premiums on excess coverage and related administrative costs related to workers' compensation, property and casualty insurance. Revenues, primarily derived from other City funds to which these coverages are attributable are expected to decrease—reflecting a decrease in premiums in various coverages. Expenses have remained relatively level with prior year's budget. Fund balance is expected be \$6.6M at year-end.

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City of McAllen, Texas, for its annual budget for the fiscal year beginning October 1, 2002.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy documents, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of McAllen  
Texas**

For the Fiscal Year Beginning

**October 1, 2003**

A handwritten signature in black ink, appearing to read "Edward Hanning".

President

A handwritten signature in black ink, appearing to read "Jeffrey R. Egan".

Executive Director

# City of McAllen's Location in Relation to the State of Texas

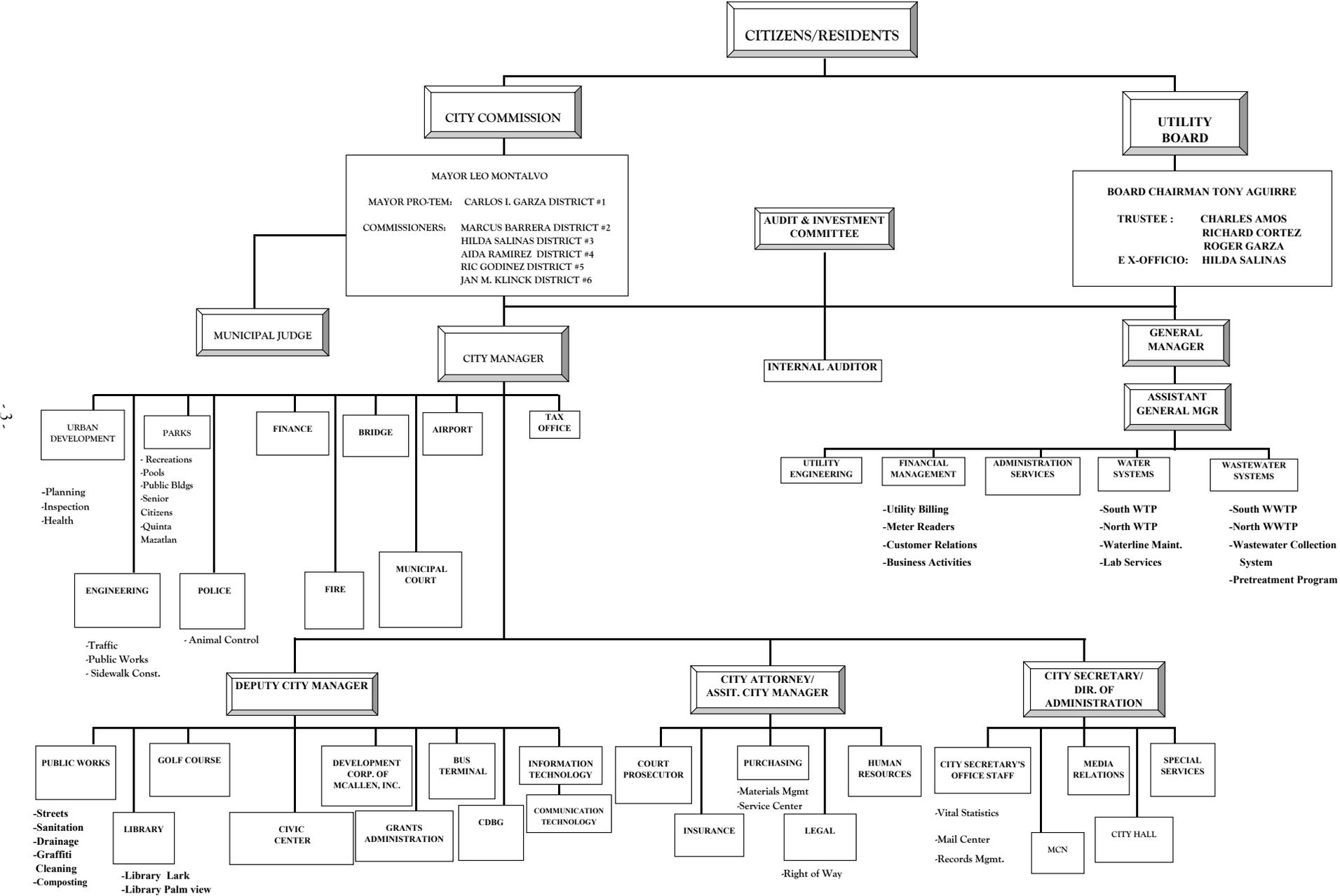


The City of McAllen lies in the southern region of the State in an area referred to as "The Rio Grande Valley". It is the largest City of the County of Hidalgo. The City was incorporated on February 20, 1911, and its Charter was adopted on January 31, 1927. Its form of government is Home Rule, i.e., Mayor/Commission-City Manager.

Estimated Distance to other Texas Cities:

	Miles
San Antonio.....	230
Austin.....	300
Houston.....	340
Dallas.....	490
El Paso.....	750

# CITY OF McALLEN, TEXAS



COMBINED FINANCIAL SECTION



*CITY of McALLEN, TEXAS*

City of McAllen, Texas  
2004-2005 Fund Balance Analysis  
All Funds

	Beginning Fund Balance	Projected Revenues	Transfers In	Transfers Out	Operations
<b>General Fund</b>					
General Fund	\$ 42,401,973	\$ 72,771,492	\$ 6,661,467	\$ (3,790,000)	\$ 72,965,583
<b>Total General Fund</b>	<b>42,401,973</b>	<b>72,771,492</b>	<b>6,661,467</b>	<b>(3,790,000)</b>	<b>72,965,583</b>
<b>Special Revenue Funds</b>					
Hotel Occupancy Tax Fund	49,610	3,245,522	-	(2,317,205)	926,817
Development Corp. of McAllen, Inc. Fund	3,124,903	11,584,595	-	(11,018,088)	3,609,957
Community Development Block Grant Fund	-	3,227,024	-	-	760,102
Parklands Funds	1,602,751	526,768	-	-	-
<b>Total Special Revenue Funds</b>	<b>4,777,264</b>	<b>18,583,909</b>	<b>-</b>	<b>(13,335,293)</b>	<b>5,296,876</b>
<b>Debt Service Funds</b>					
General Obligation Bonds	-	-	-	-	-
Water Revenue Bonds	408,963	-	1,873,324	-	-
Sewer Revenue Bonds	485,749	-	2,587,281	-	-
Bridge Revenue Bonds	118,914	-	282,778	-	-
Sales Tax Revenue Bonds	5,715	-	41,894	-	-
Bond Reserve Funds	225,000	-	-	-	-
<b>Total Debt Service Funds</b>	<b>1,244,341</b>	<b>-</b>	<b>4,785,277</b>	<b>-</b>	<b>-</b>
<b>Capital Projects Funds</b>					
Capital Improvement Fund	21,403,005	2,510,976	9,321,973	-	-
Water Capital Improvement Fund	9,428,795	132,500	2,303,758	-	-
Sewer Capital Improvement Fund	959,526	-	2,821,000	-	-
Sewer Bond Const. Fund - Series 1999, 2000 & 2004	8,954,152	10,000,000	-	-	-
Civic Center Expansion Fund	25,741,446	20,392,116	8,356,539	-	-
Anzalduas Bridge Fund	4,488,248	200,000	-	-	1,060,362
McAllen International Airport Capital Impr. Fund	-	2,204,827	214,465	-	-
Passenger Facility Charge Fund	1,615,135	1,290,376	-	-	-
<b>Total Construction Funds</b>	<b>72,590,307</b>	<b>36,730,795</b>	<b>23,017,735</b>	<b>-</b>	<b>1,060,362</b>
<b>Enterprise Funds</b>					
Water Fund	6,660,554	12,825,422	-	(5,326,963)	8,883,074
Water Depreciation Fund	3,263,686	43,100	1,149,881	-	-
Sewer Fund	9,000,692	10,396,419	-	(6,814,225)	5,925,131
Sewer Depreciation Fund	4,777,778	104,446	1,405,944	-	-
Sanitation Fund	2,318,113	10,166,735	-	-	9,426,600
Sanitation Depreciation Fund	948,249	980,035	-	-	-
Palm view Golf Course Fund	287,538	1,162,062	-	(93,200)	1,165,728
Palm view Golf Course Fund - Depreciation Fund	126,200	-	93,200	-	-
McAllen International Civic Center Fund	1,913,060	325,600	926,817	(1,816,151)	1,241,586
McAllen International Airport Fund	535,851	5,659,605	-	(1,286,275)	2,177,278
Bus Terminal Fund	42,001	290,502	294,221	-	533,940
McAllen International Toll Bridge Fund	599,905	11,329,427	-	(5,872,435)	5,075,734
<b>Total Enterprise Funds</b>	<b>30,473,627</b>	<b>53,283,353</b>	<b>3,870,063</b>	<b>(21,209,249)</b>	<b>34,429,071</b>
<b>Internal Service Funds</b>					
Inter-Departmental Service Fund	514,477	2,102,690	-	-	2,247,101
General Depreciation Fund	3,652,832	2,015,787	-	-	-
Health Insurance Fund	1,812,326	6,713,948	-	-	6,355,778
General Ins. and Workmen's Comp. Fund	5,256,669	4,129,107	-	-	2,792,166
<b>Total Internal Service Funds</b>	<b>11,236,304</b>	<b>14,961,532</b>	<b>-</b>	<b>-</b>	<b>11,395,045</b>
<b>TOTALS</b>	<b>\$ 162,723,816</b>	<b>\$ 196,331,081</b>	<b>\$ 38,334,542</b>	<b>\$ (38,334,542)</b>	<b>\$ 125,146,937</b>

04-05 Fund Balance Analysis Cont.

Capital Outlay	Debt Service	Total Appropriations	Reserved/Designed Fund Balance	Other Items Working Capital	Ending Fund Balance
\$ 2,119,834	\$ -	\$ 75,085,417	\$ -	\$ -	\$ 42,959,515
<u>2,119,834</u>	<u>-</u>	<u>75,085,417</u>	<u>-</u>	<u>-</u>	<u>42,959,515</u>
-	-	926,817	-	-	51,109
-	-	3,609,957	-	-	81,453
2,466,922	-	3,227,024	-	-	-
2,075,000	-	2,075,000	-	-	54,519
<u>4,541,922</u>	<u>-</u>	<u>9,838,798</u>	<u>-</u>	<u>-</u>	<u>187,081</u>
-	-	-	-	-	-
-	1,873,324	1,873,324	-	-	408,963
-	2,587,281	2,587,281	-	-	485,749
-	282,778	282,778	-	-	118,914
-	41,894	41,894	-	-	5,715
-	-	-	-	-	225,000
<u>-</u>	<u>4,785,277</u>	<u>4,785,277</u>	<u>-</u>	<u>-</u>	<u>1,244,341</u>
32,891,065	-	32,891,065	-	-	344,890
3,203,758	-	3,203,758	-	-	8,661,295
1,221,000	-	1,221,000	-	-	2,559,526
14,635,774	-	14,635,774	-	-	4,318,378
40,643,388	-	40,643,388	-	-	13,846,713
-	-	1,060,362	-	-	3,627,886
2,419,292	-	2,419,292	-	-	-
673,115	-	673,115	-	-	2,232,396
<u>95,687,392</u>	<u>-</u>	<u>96,747,754</u>	<u>-</u>	<u>-</u>	<u>35,591,084</u>
43,450	-	8,926,524	-	-	5,232,489
789,700	-	789,700	-	-	3,666,967
158,025	-	6,083,156	-	-	6,499,730
2,956,900	-	2,956,900	-	-	3,331,268
1,932,524	-	11,359,124	-	-	1,125,724
904,000	-	904,000	-	-	1,024,284
75,000	-	1,240,728	-	-	115,672
-	-	-	-	-	219,400
107,740	-	1,349,326	-	-	-
2,296,994	-	4,474,272	-	-	434,909
19,000	-	552,940	-	-	73,784
498,650	-	5,574,384	-	-	482,513
<u>9,781,983</u>	<u>-</u>	<u>44,211,054</u>	<u>-</u>	<u>-</u>	<u>22,206,740</u>
83,600	-	2,330,701	-	-	286,466
1,022,000	-	1,022,000	-	-	4,646,619
11,400	-	6,367,178	-	-	2,159,096
1,800	-	2,793,966	-	-	6,591,810
<u>1,118,800</u>	<u>-</u>	<u>12,513,845</u>	<u>-</u>	<u>-</u>	<u>13,683,991</u>
<u>\$ 113,249,931</u>	<u>\$ 4,785,277</u>	<u>\$ 243,182,145</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 115,872,752</u>

CITY OF McALLEN, TEXAS  
SUMMARY OF MAJOR  
REVENUES & EXPENDITURES  
ALL FUNDS

FINANCING SOURCES:	GENERAL FUND	SPECIAL REVENUE FUNDS				DEBT SERVICE FUNDS		CAPITAL PROJECTS FUNDS
		CDBG	Development Corp	Hotel Tax	Parklands Fee	G.O. Bonds	Revenue Bonds	
<b>CURRENT REVENUES:</b>								
Taxes								
Ad Valorem Tax	\$ 21,671,328	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	34,062,639	-	11,354,213	-	-	-	-	-
Franchise Taxes	5,250,000	-	-	-	-	-	-	-
Penalty & Interest Property Taxes	661,350	-	-	-	-	-	-	-
Hotel Taxes	-	-	-	3,244,022	-	-	-	-
<b>Total Taxes</b>	<b>61,645,317</b>	<b>-</b>	<b>11,354,213</b>	<b>3,244,022</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses and Permits	1,077,802	-	-	-	526,768	-	-	-
Intergovernmental Revenues	300,000	3,227,024	-	-	-	-	-	6,931,974
Charges for Services	3,210,902	-	-	-	-	-	-	1,268,183
Fines and Forfeitures	1,718,114	-	-	-	-	-	-	-
Miscellaneous	3,669,357	-	100,000	-	-	-	-	-
Interest	1,150,000	-	130,382	1,500	-	-	-	1,530,638
Rentals	-	-	-	-	-	-	-	-
Sale of Property	-	-	-	-	-	-	-	17,000,000
Proceeds - Debt	-	-	-	-	-	-	-	10,000,000
<b>Total Revenues</b>	<b>72,771,492</b>	<b>3,227,024</b>	<b>11,584,595</b>	<b>3,245,522</b>	<b>526,768</b>	<b>-</b>	<b>-</b>	<b>36,730,795</b>
Transfers-In	6,661,467	-	-	-	-	-	4,785,277	23,017,735
<b>Total Financing Sources</b>	<b>\$ 79,432,959</b>	<b>\$ 3,227,024</b>	<b>\$ 11,584,595</b>	<b>\$ 3,245,522</b>	<b>\$ 526,768</b>	<b>\$ -</b>	<b>\$ 4,785,277</b>	<b>\$ 59,748,530</b>
<b>CURRENT EXPENDITURES/EXPENSES:</b>								
Salaries and Wages	\$ 38,907,576	\$ 290,002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,362
Employee Benefits	12,647,160	-	-	-	-	-	-	-
Supplies	1,515,395	-	-	-	-	-	-	-
Other Services and Charges	13,980,820	470,100	3,609,957	926,817	-	-	-	1,020,000
Maintenance	5,914,632	-	-	-	-	-	-	-
Capital Outlay	2,119,834	2,466,922	-	-	2,075,000	-	-	95,687,392
Debt Service	-	-	-	-	-	-	4,785,277	-
<b>Total Expenditures/Expenses</b>	<b>75,085,417</b>	<b>3,227,024</b>	<b>3,609,957</b>	<b>926,817</b>	<b>2,075,000</b>	<b>-</b>	<b>4,785,277</b>	<b>96,747,754</b>
Transfers-Out	3,790,000	-	11,018,088	2,317,205	-	-	-	-
<b>Total Current Expenditures/Expenses</b>	<b>\$ 78,875,417</b>	<b>\$ 3,227,024</b>	<b>\$ 14,628,045</b>	<b>\$ 3,244,022</b>	<b>\$ 2,075,000</b>	<b>\$ -</b>	<b>\$ 4,785,277</b>	<b>\$ 96,747,754</b>

04-05 Summary of Major Revenue & Expenditures Cont.

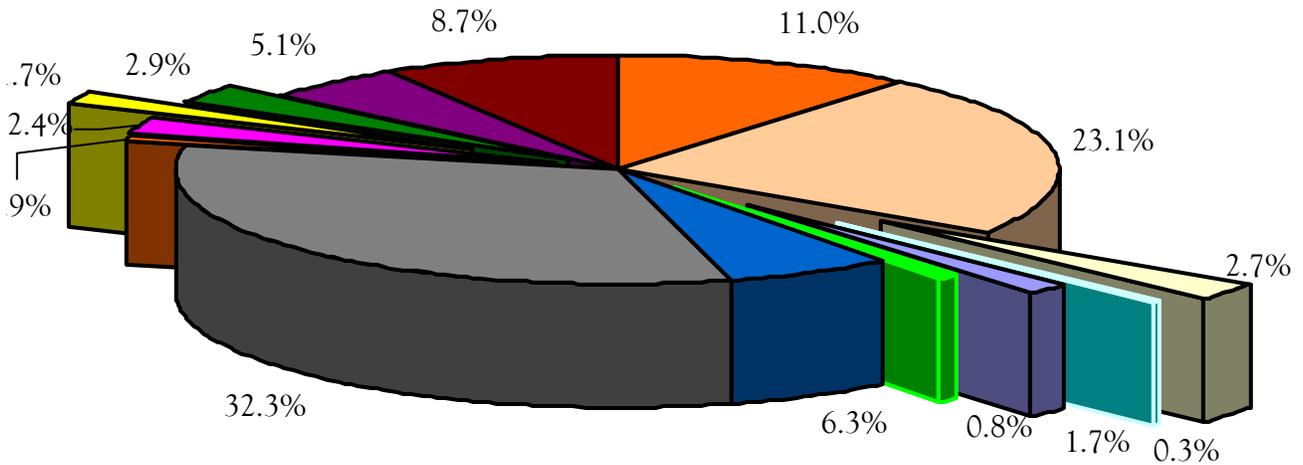
ENTERPRISE FUNDS								INTERNAL SERVICE FUNDS	Total All Funds
Water & Water Depr. Fund	Sewer & Sewer Depr. Fund	Sanitation & Sanitation Depr. Fund	Golf & Golf Depr. Fund	Civic Center Fund	Airport Fund	Bus Terminal Fund	Bridge Fund		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,671,328
-	-	-	-	-	-	-	-	-	45,416,852
-	-	60,000	-	-	-	-	-	-	5,310,000
-	-	-	-	-	-	-	-	-	661,350
-	-	-	-	-	-	-	-	-	3,244,022
-	-	60,000	-	-	-	-	-	-	76,303,552
-	-	-	-	-	-	-	-	-	1,604,570
-	-	-	-	-	1,854,535	-	-	-	12,313,533
12,605,422	10,207,919	9,939,235	1,144,062	-	2,197,848	-	9,906,000	12,945,745	63,425,316
-	-	-	-	-	-	-	-	-	1,718,114
-	-	1,020,035	12,000	-	-	-	-	-	4,801,392
263,100	292,946	-	6,000	-	-	-	35,000	-	3,409,566
-	-	127,500	-	325,600	1,607,222	290,502	1,388,427	2,015,787	5,755,038
-	-	-	-	-	-	-	-	-	17,000,000
-	-	-	-	-	-	-	-	-	10,000,000
12,868,522	10,500,865	11,146,770	1,162,062	325,600	5,659,605	290,502	11,329,427	14,961,532	196,331,081
1,149,881	1,405,944	-	93,200	926,817	-	294,221	-	-	38,334,542
<u>\$ 14,018,403</u>	<u>\$ 11,906,809</u>	<u>\$ 11,146,770</u>	<u>\$ 1,255,262</u>	<u>\$ 1,252,417</u>	<u>\$ 5,659,605</u>	<u>\$ 584,723</u>	<u>\$ 11,329,427</u>	<u>\$ 14,961,532</u>	<u>\$ 234,665,623</u>

\$ 2,871,276	\$ 1,809,098	\$ 2,841,995	\$ 560,884	\$ 603,471	\$ 669,268	\$ 235,074	\$ 915,960	\$ 641,094	\$ 50,386,060
1,177,715	733,411	1,231,172	181,009	237,950	327,163	88,436	332,802	212,565	17,169,383
2,198,984	621,405	161,908	122,036	30,300	43,722	28,680	84,800	14,014	4,821,244
2,128,128	2,242,317	3,700,060	233,889	318,760	734,625	159,234	3,628,720	10,502,628	43,656,055
506,971	518,900	1,491,465	67,910	51,105	402,500	22,516	113,452	24,744	9,114,195
833,150	3,114,925	2,836,524	75,000	107,740	2,296,994	19,000	498,650	1,118,800	113,249,931
-	-	-	-	-	-	-	-	-	4,785,277
9,716,224	9,040,056	12,263,124	1,240,728	1,349,326	4,474,272	552,940	5,574,384	12,513,845	243,182,145
5,326,963	6,814,225	-	93,200	1,816,151	1,286,275	-	5,872,435	-	38,334,542
<u>\$ 15,043,187</u>	<u>\$ 15,854,281</u>	<u>\$ 12,263,124</u>	<u>\$ 1,333,928</u>	<u>\$ 3,165,477</u>	<u>\$ 5,760,547</u>	<u>\$ 552,940</u>	<u>\$ 11,446,819</u>	<u>\$ 12,513,845</u>	<u>\$ 281,516,687</u>

# CITY OF McALLEN, TEXAS

## SUMMARY OF MAJOR REVENUES - ALL FUNDS

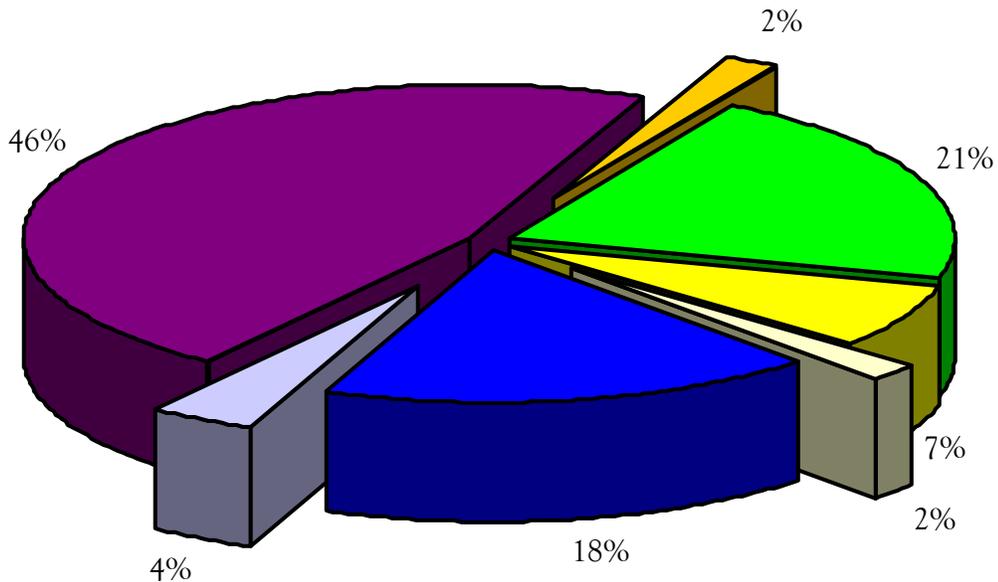
\$196,331,081



- |                            |                       |                       |
|----------------------------|-----------------------|-----------------------|
| Ad Valorem Taxes           | Sales Tax             | Franchise Taxes       |
| Penalty & Interest         | Hotel Occupancy Taxes | Licenses and Permits  |
| Intergovernmental Revenues | Charges for Services  | Fines and Forfeitures |
| Miscellaneous              | Interest              | Rentals               |
| Proceeds-Debt              | Sale of Property      |                       |

## SUMMARY OF MAJOR EXPENDITURES - ALL FUNDS

\$243,182,145



- |                            |                   |                |
|----------------------------|-------------------|----------------|
| Salaries and Wages         | Employee Benefits | Supplies       |
| Other Services and Charges | Maintenance       | Capital Outlay |
| Debt Service               |                   |                |

CITY OF McALLEN, TEXAS  
Ad Valorem Tax  
Legal Debt Limit vs Current Debt Service Requirements  
Effect of Current Debt Levels/Debt Service Requirements on Current and Future Operations

	LEGAL DEBT LIMIT
Taxable Assessed Values (Including Properties Under Protest) for FY 2004-05	\$ 5,188,446,565
Maximum Ad Valorem Tax Rate per \$100	2.50
Total Maximum Ad Valorem Tax Levy	\$ 129,711,164

	YEAR LEVY
Taxable Assessed Values (Including Properties Under Protest) for FY 2004-05	\$ 5,188,446,565
FY 2004-05 Ad Valorem Tax Rate per \$100	0.4213
Total FY 2004-05 Ad Valorem Tax Levy	\$ 21,858,925

	AVAILABLE FUTURE FUNDING FROM AD VALOREM TAXES FOR O & M COST RESULTING FROM CAPITAL EXPENDITURES					
	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08
G.O. Debt Service Requirements	\$ 2,460,084	\$ 6,183,542	\$ -	\$ -	\$ -	\$ -
Amount Provided by Fund Balance	-	4,934,713	-	-	-	-
Amount Provided by CY Property Tax	\$ 2,460,084	\$ 1,248,829	\$ -	\$ -	\$ -	\$ -
Actual/Estimated Taxable Assessed Values (Assuming a 3% Increase Plus \$120M New Property per Year)	4,396,125,517	4,656,898,781	5,188,446,565	5,464,099,962	5,748,022,961	6,040,463,650
Tax Rate Required to Fund Debt Service	\$ 0.0560	\$ 0.0285	\$ -	\$ -	\$ -	\$ -
Balance of Tax Rate Available to Fund General Government Operations	0.3653	0.3928	0.4213	0.4213	0.4213	0.4213
Total Tax Rate (Assuming No Change in Present Rate)	\$ 0.4213	\$ 0.4213	\$ 0.4213	\$ 0.4213	\$ 0.4213	\$ 0.4213
Increase in Maintenance and Operations Rate		\$ 0.0275	\$ 0.0285	\$ -	\$ -	\$ -
Increase in annual funding		\$ 2,377,435	\$ 3,718,118	\$ 1,161,328	\$ 1,196,168	\$ 1,232,053

**CITY OF McALLEN, TEXAS**  
**APPROPRIATED OPERATING TRANSFERS**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>TO GENERAL FUND FROM:</u>				
International Bridge Fund	\$ 5,423,729	\$ 5,589,657	\$ 5,589,657	\$ 5,589,657
Airport Fund	1,071,811	1,071,811	1,071,811	1,071,810
Hotel occupancy fund	78,000	-	-	-
General Fund Totals	<u>6,573,540</u>	<u>6,661,468</u>	<u>6,661,468</u>	<u>6,661,467</u>
<u>TO DEV CORP DEBT SVC FUND</u>				
Dev. Corp of McAllen Fund	<u>21,607,544</u>	<u>43,019</u>	<u>43,019</u>	<u>41,894</u>
<u>TO CAPITAL IMPV.-SALES TAX PROJECTS FRUND FROM:</u>				
Development Corp. Fund	<u>2,077,000</u>	<u>6,212,625</u>	<u>-</u>	<u>-</u>
<u>TO MISC GOV GRANTS FRUND FROM:</u>				
Water Fund	16,366	-	-	-
Sewer Fund	32,731	-	-	-
Misc. Gov Grants Fund Totals	<u>49,097</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>TO DEBT SERVICE FROM:</u>				
Airport Fund	3,600,447	1,640,417	1,640,417	-
General Fund	4,200,334	-	-	-
Revenue Bonds Total	<u>7,800,781</u>	<u>1,640,417</u>	<u>1,640,417</u>	<u>-</u>
<u>TO CAPITAL IMPROVEMENTS FUND FROM:</u>				
General Fund	3,200,000	4,200,000	10,483,149	3,790,000
Development Corp. Fund	-	-	7,006,354	5,531,973
Misc. gov. grants fund	168,898	-	-	-
Cap. Impr sales tx proj.	-	-	1,041,326	-
Park Land Zone #1	-	-	150,000	-
Park Land Zone #2	-	-	437,295	-
Capital Improvements Fund Total	<u>3,368,898</u>	<u>4,200,000</u>	<u>19,118,124</u>	<u>9,321,973</u>
<u>TO WATER CAPITAL IMPROVEMENT FROM:</u>				
Water Fund	<u>1,138,439</u>	<u>1,483,797</u>	<u>1,483,797</u>	<u>1,873,324</u>
<u>TO DEPRECIATION FUNDS FROM:</u>				
Water Fund	<u>650,378</u>	<u>1,011,856</u>	<u>1,011,856</u>	<u>1,149,881</u>
<u>TO WATER CAPITAL IMPRV FUND FROM:</u>				
Water fund	<u>879,500</u>	<u>7,166,245</u>	<u>7,166,245</u>	<u>2,303,758</u>
<u>TO SEWER CAPITAL IMPRV. FROM:</u>				
Sewer Fund	<u>310,500</u>	<u>429,700</u>	<u>429,700</u>	<u>2,821,000</u>
<u>TO SEWER DEPRECIATION FUND FROM:</u>				
Sewer fund	<u>958,113</u>	<u>1,328,352</u>	<u>1,328,352</u>	<u>1,405,944</u>

**CITY OF McALLEN, TEXAS  
APPROPRIATED OPERATING TRANSFERS**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>TO SEWER DEBT SERVICE FUND FROM:</u>				
Sewer fund	934,414	2,160,544	2,160,544	2,587,281
<u>TO SEWER BOND REV '00 FUND FROM:</u>				
Sewer bond const. fund	701,653	-	-	-
Water Revenue Bond Fund	-	6,439,376	6,439,376	-
Sewer Bond Rev'00 Fund Total	701,653	6,439,376	6,439,376	-
<u>TO PALM VIEW GOLF COURSE FUND FROM:</u>				
General Fund	195,370	-	-	-
<u>TO GOLF COURSE DEPRECIATION FUND FROM:</u>				
Golf Course Fund	83,000	93,200	93,200	93,200
<u>TO CIVIC CENTER FUND FROM:</u>				
Hotel Occupancy Tax Fund	802,165	825,025	825,025	926,817
<u>TO CIVIC CENTER EXPANSION FROM:</u>				
Development corp fund	-	1,800,000	1,800,000	5,150,000
Hotel Occupancy Tax Fund	1,203,247	1,237,682	1,237,682	1,390,388
Civic Center Fund	-	-	-	1,816,151
Civic Center Expansion Totals	1,203,247	3,037,682	3,037,682	8,356,539
<u>TO AIRPORT CIP FUND FROM:</u>				
Airport Fund	-	-	-	214,465
Airport Fund Total	-	-	-	214,465
<u>TO INT'L AIRPORT FUND FROM:</u>				
General Fund	-	725,000	870,404	-
Capital Improvement Fund	294,637	310,309	310,309	-
Int'l Airport Fund Total	294,637	1,035,309	1,180,713	-
<u>TO TRANSIT SYSTEM FUND FROM:</u>				
General Fund	-	-	256,802	-
Development Corp. Fund	176,957	242,201	242,201	294,221
Transit System Fund Totals	176,957	242,201	499,003	294,221
<u>TO BRIDGE FUND FROM:</u>				
Bridge Debt Service Fund	119,832	281,553	281,553	282,778
<b>TOTAL ALL FUNDS</b>	<b>\$ 49,925,065</b>	<b>\$ 44,292,369</b>	<b>\$ 53,400,074</b>	<b>\$ 38,334,542</b>

**City of McAllen, Texas  
Personnel Summary**

	Actual 01-02	Actual 02-03	Estimated 03-04	Budgeted 04-05
<b><u>GENERAL FUND</u></b>				
Full-time	583	607	640	666
Civil Service	373	386	389	397
Part-time	365	366	381	387
<b>Total</b>	1,321	1,359	1,410	1,450
<b><u>WATER FUND</u></b>				
Full-time	93	100	108	112
Part-time	4	4	4	4
<b>Total</b>	97	104	112	116
<b><u>SEWER FUND</u></b>				
Full-time	59	65	67	68
Part-time	-	-	-	-
<b>Total</b>	59	65	67	68
<b><u>SANITATION FUND</u></b>				
Full-time	94	100	106	117
Part-time	9	9	8	11
<b>Total</b>	103	109	114	128
<b><u>GOLF COURSE FUND</u></b>				
Full-time	13	13	13	15
Part-time	8	8	10	9
<b>Total</b>	21	21	23	24
<b><u>CIVIC CENTER FUND</u></b>				
Full-time	16	16	15	21
Part-time	1	3	3	3
<b>Total</b>	17	19	18	24
<b><u>AIRPORT FUND</u></b>				
Full-time	22	22	23	25
Part-time	-	-	-	-
<b>Total</b>	22	22	23	25
<b><u>BUS TERMINAL FUND</u></b>				
Full-time	9	10	11	11
Part-time	-	-	-	-
<b>Total</b>	9	10	11	11

**City of McAllen, Texas  
Personnel Summary**

		Actual 01-02	Actual 02-03	Estimated 03-04	Budgeted 04-05
<b><u>BRIDGE FUND</u></b>					
Full-time		33	33	38	40
Part-time		3	3	3	3
<b>Total</b>		36	36	41	43
<b><u>FLEET/MAT. MGMTT FUND</u></b>					
Full-time		19	19	19	19
Part-time		-	-	-	-
<b>Total</b>		19	19	19	19
<b><u>HEALTH INSURANCE FUND</u></b>					
Full-time		2	2	2	2
Part-time		-	-	-	1
<b>Total</b>		2	2	2	3
<b><u>GENERAL INSURANCE FUND</u></b>					
Full-time		3	3	3	4
Part-time		-	-	-	-
<b>Total</b>		3	3	3	4
<b><u>TOTAL ALL FUNDS</u></b>					
Full-time		946	990	1,045	1,100
Civil Service		373	386	389	397
Part-time		390	393	409	418
<b>Grand Total</b>		1,709	1,769	1,843	1,915

## GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required to be accounted for in another fund.



**City of McAllen  
General Fund  
Fund Balance Summary**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>BEGINNING FUND BALANCE</b>	\$ 34,782,639	\$ 31,430,264	\$ 40,898,712	\$ 42,401,973
<u>Revenues:</u>				
Taxes	53,456,808	54,698,421	57,853,060	61,645,317
Licenses and Permits	1,434,516	1,077,602	1,077,602	1,077,802
Intergovernmental	322,226	300,000	300,000	300,000
Charges for Services	2,991,703	3,000,143	3,068,858	3,210,902
Fines and Forfeits	1,778,660	1,626,903	1,714,187	1,718,114
Miscellaneous Revenues	8,114,653	4,675,757	8,714,720	4,819,357
Total Revenues	<u>68,098,566</u>	<u>65,378,826</u>	<u>72,728,427</u>	<u>72,771,492</u>
Transfers In/Loan Repayment	<u>6,573,540</u>	<u>6,661,468</u>	<u>6,661,468</u>	<u>6,661,467</u>
Total Revenues and Transfers	<u>74,672,106</u>	<u>72,040,294</u>	<u>79,389,895</u>	<u>79,432,959</u>
<b>TOTAL RESOURCES</b>	<u>\$ 109,454,745</u>	<u>\$ 103,470,558</u>	<u>\$ 120,288,607</u>	<u>\$ 121,834,932</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expense:</u>				
General Government	\$ 11,735,797	\$ 13,372,660	\$ 12,781,176	\$ 14,550,700
Public Safety	31,694,910	34,995,137	33,680,322	37,183,213
Highways and Streets	7,284,959	9,030,822	8,254,386	11,037,679
Health and Welfare	868,215	889,318	932,230	927,804
Culture and Recreation	9,765,582	11,102,594	10,884,967	11,386,021
Total Operations	<u>61,349,463</u>	<u>69,390,531</u>	<u>66,533,081</u>	<u>75,085,417</u>
Transfers Out	<u>7,595,704</u>	<u>11,610,355</u>	<u>11,353,553</u>	<u>3,790,000</u>
<b>TOTAL APPROPRIATIONS</b>	<u>68,945,167</u>	<u>81,000,886</u>	<u>77,886,634</u>	<u>78,875,417</u>
Revenue over/under Expenditures	5,726,939	(8,960,592)	1,503,261	557,542
Other	<u>389,134</u>	<u>-</u>	<u>(4,364)</u>	<u>-</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 40,898,712</u>	<u>\$ 22,469,672</u>	<u>\$ 42,401,973</u>	<u>\$ 42,959,515</u>
Reserved - Advance to Airport Fund	<u>-</u>	<u>(89,477)</u>	<u>-</u>	<u>-</u>
<b>ENDING FUND BALANCE-UNRESERVED</b>	<u>\$ 40,898,712</u>	<u>\$ 22,380,195</u>	<u>\$ 42,401,973</u>	<u>\$ 42,959,515</u>

**City of McAllen  
General Fund  
Revenue by Source**

<u>Source of Income</u>	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><u>TAXES</u></b>				
<i>Ad Valorem Taxes:</i>				
Current	\$ 15,226,119	\$ 17,193,514	\$ 17,193,514	\$ 20,547,390
Delinquent	964,889	600,000	600,000	950,000
Rollback Taxes	107,511	63,000	63,000	68,000
Penalty and Interest	906,173	600,000	600,000	661,350
Property Tax-Refund	(61,629)	(47,000)	(47,000)	(54,062)
Special Inventory-Vehicles	-	130,907	130,907	160,000
<i>Sales and Use Taxes:</i>				
Sales Tax	31,181,802	30,908,000	34,062,639	34,062,639
Electric	3,182,335	3,300,000	3,300,000	3,300,000
Natural Gas	313,510	200,000	200,000	200,000
Telephone	1,069,709	1,200,000	1,200,000	1,200,000
Cable	566,389	550,000	550,000	550,000
<b>TOTAL TAXES</b>	<b><u>53,456,808</u></b>	<b><u>54,698,421</u></b>	<b><u>57,853,060</u></b>	<b><u>61,645,317</u></b>
<b><u>LICENSES AND PERMITS</u></b>				
<i>Business Licenses and Permits:</i>				
Alcoholic Beverage License	37,096	15,000	15,000	15,000
State Mixed Drink License	1,800	7,000	7,000	7,000
Electrician's License	11,125	10,000	10,000	10,000
Transportation License	11,501	10,000	10,000	10,200
Sign License	840	6,000	6,000	6,000
Food Handler's Permit	70,819	40,000	40,000	40,000
House Mover's License	225	200	200	200
Other - Precious Metals	-	100	100	100
<i>Occupational Licenses:</i>				
Building Permits	635,067	500,000	500,000	500,000
Electrical Permits	124,771	100,000	100,000	100,000
Plumbing Permits	150,793	95,302	95,302	95,302
A/C Permits	46,943	30,000	30,000	30,000
House Moving Permits	6,050	1,500	1,500	1,500
Garage Sale Permits	18,355	12,000	12,000	12,000
Alarm Ordinance	239,431	200,000	200,000	200,000
Intinerant Vendor's License	700	500	500	500
Special Use Permit	79,000	50,000	50,000	50,000
<b>TOTAL LICENSES AND PERMITS</b>	<b><u>1,434,516</u></b>	<b><u>1,077,602</u></b>	<b><u>1,077,602</u></b>	<b><u>1,077,802</u></b>

**GENERAL FUND REVENUES BY SOURCE (continued)**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><u>INTERGOVERNMENTAL REVENUES</u></b>				
<i>State Shared Revenues:</i>				
State Mixed Drink Tax	322,226	300,000	300,000	300,000
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>322,226</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b><u>CHARGES FOR SERVICES</u></b>				
<i>General Government:</i>				
Management Services	1,066,600	1,066,600	1,066,600	1,001,600
State Court Costs Fees	69,764	75,000	75,000	75,000
Administrative Filing Fees	27,284	2,000	2,000	2,000
Developer's fee	187,219	75,000	75,000	75,000
Subdivision Recording Fees	24,125	9,000	9,000	9,000
Sale Documents - Maps, Code Books	7,189	2,000	2,000	2,000
Plans & Specifications	4,760	2,000	2,000	2,000
Signs Fees	-	-	-	-
<i>Public Safety:</i>				
Accident Reports	65,229	35,000	35,000	35,000
Local Officer Arrest Fee	37,471	60,000	60,000	60,000
Abandoned Vehicles	6,567	4,000	4,000	4,000
Child Safety Fund	210	1,500	1,500	1,500
Housing of Prisoners	1,440	-	-	-
Rural Fire Protection	3,700	6,000	6,000	6,000
Sex Offender	(1,190)	-	-	-
U.S. Marshall Contract	-	350,000	200,000	350,000
Miscellaneous Revenues	39,481	29,643	29,643	29,643
<i>Highways and Streets:</i>				
Parking Meters Fees	474,141	375,000	575,949	587,468
Signs and Signals	-	1,000	1,000	1,000
Immobilization - vehicles	15,200	-	18,266	18,591
<i>Health:</i>				
Vital Statistics	304,146	300,000	300,000	300,000
Weed and Lot Cleaning	50,366	40,000	40,000	40,000
Animal Licenses	39	4,500	4,500	4,500
Health Card permit	2,264	-	-	2,000
<i>Recreation:</i>				
Yearly Recreation Program	39,474	70,000	70,000	70,000
League Registration	100,486	80,000	80,000	80,000
Aquatic Program Entry	92,313	120,000	120,000	120,000
Tournament Fees	5,010	1,000	1,000	1,000
Program Entry Fees	155,422	150,000	150,000	150,000
Swimming Pools-Municipal	51,265	45,000	45,000	45,000
Swimming Pools-Cascade	10,453	4,000	4,000	4,000
Swimming Pools-Boy's Club	2,140	1,500	1,500	1,500
Los Encinos Pool	23,226	-	-	20,000
Park concessions	434	2,000	2,000	2,000
Facilities Use Fees Park	64,890	65,000	65,000	65,000
La Placita bldg use	4,538	500	-	200
Senior Citizens	-	300	300	300
Quinta Mazatlan	6,450	-	-	5,000

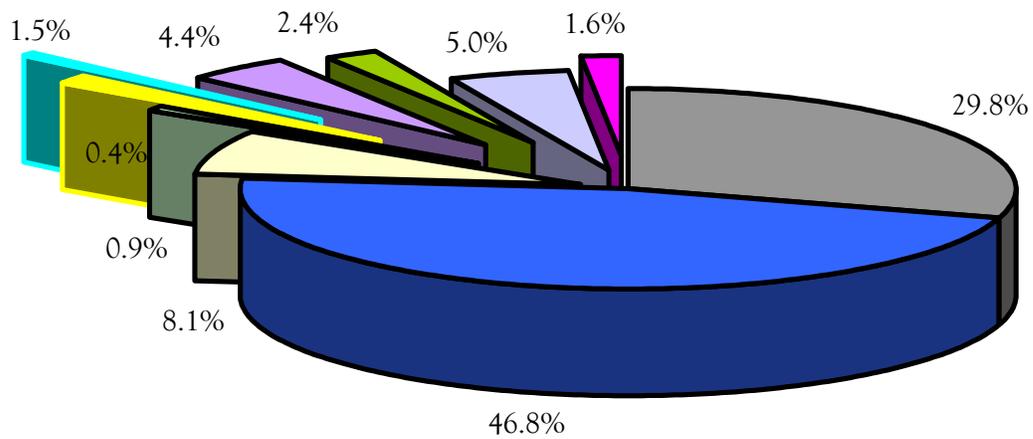
**GENERAL FUND REVENUES BY SOURCE (continued)**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Rental/Lark Community ctr	14,045	-	-	10,000
Rental/Palm View Community ctr	8,031	-	-	8,000
Use Fees-Library Copier	26,574	22,000	22,000	22,000
Use Fees-Library Sales	1	600	600	600
Equipment Rental	900	-	-	-
Miscellaneous	46	-	-	-
<b>TOTAL CHARGES FOR SERVICES</b>	<b>2,991,703</b>	<b>3,000,143</b>	<b>3,068,858</b>	<b>3,210,902</b>
<b><u>FINES AND FORFEITS</u></b>				
Municipal Court	1,279,634	1,250,000	1,300,000	1,300,000
Warrant Detail	173,371	150,000	150,000	150,000
Court Technology/Security	93,043	26,403	17,346	17,346
Library Fines	50,108	49,000	49,000	49,000
Parking Fees	172,462	150,000	196,341	200,268
Construction Penalty	10,042	1,500	1,500	1,500
<b>TOTAL FINES AND FORFEITS</b>	<b>1,778,660</b>	<b>1,626,903</b>	<b>1,714,187</b>	<b>1,718,114</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
Royalties-Natural Gas	6,088,958	3,500,000	7,445,363	3,500,000
Miscellaneous Rentals	70,913	40,000	40,000	40,000
Fixed assets	109,427	5,000	5,000	5,000
Reimb. Dist. Attorney	-	10,000	10,000	10,000
Reimb. Other Agencies	-	7,000	7,000	7,000
Subd. infrastructure	249,527	-	-	-
Recovery prior year expenses	36,779	-	-	-
Insurance Recoveries	29,089	-	-	-
Commissions-vending & telephone	12,223	7,000	7,000	7,000
Private donations	11,235	31,400	25,000	25,000
Recovery of curr. Yr. exp.	(46,686)	-	-	-
Principle Pmts. Paving Assessments	4,300	10,000	10,000	10,000
Legal recording fees	12,351	3,000	3,000	3,000
Other Miscellaneous Revenue:				
Misc. General Government	477,908	62,357	62,357	62,357
Interest	1,607,132	1,000,000	1,100,000	1,150,000
Net increase in the fair value of invest.	(548,503)	-	-	-
<b>TOTAL MISC. REVENUES</b>	<b>8,114,653</b>	<b>4,675,757</b>	<b>8,714,720</b>	<b>4,819,357</b>
<b><u>OPERATING TRANSFERS</u></b>				
International Toll Bridge Fund	5,423,729	5,589,657	5,589,657	5,589,657
McAllen International Airport Fund	1,071,811	1,071,811	1,071,811	1,071,811
PCF Airport Fund	-	-	-	-
Development Corp. Fund	-	-	-	-
Hotel Occupancy Fund	78,000	-	-	-
Capital Improvement Fund	-	-	-	-
Repayment-Loan to Sanitation	-	-	-	-
<b>TOTAL OPERATING TRANSFERS</b>	<b>6,573,540</b>	<b>6,661,468</b>	<b>6,661,468</b>	<b>6,661,467</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 74,672,106</b>	<b>\$ 72,040,294</b>	<b>\$ 79,389,895</b>	<b>\$ 79,432,959</b>

# CITY OF McALLEN, TEXAS

## GENERAL FUND REVENUES

\$72,771,492



- Ad Valorem Taxes
- Penalty & Interest
- Charges for Services
- Interest
- Sales Tax
- Licenses and Permits
- Fines and Forfeitures
- Franchise Taxes
- Intergovernmental Revenues
- Miscellaneous

**City of McAllen**  
**General Fund**  
**Budget Summary By Department**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>EXPENDITURES:</i></b>				
<b><u>GENERAL GOVERNMENT</u></b>				
City Commission	\$ 211,529	\$ 122,789	\$ 170,739	\$ 173,619
Special Service	600,992	865,460	594,200	581,260
City Manager	504,521	515,169	522,126	523,160
City Secretary	591,902	630,690	599,685	641,520
Audit Office	135,631	146,454	148,692	162,432
Municipal Court	844,006	899,266	878,269	977,125
Finance	765,661	877,849	857,843	874,506
Tax Office	687,761	669,404	665,352	665,448
Purchasing & Contracting	249,104	302,110	292,181	301,194
Legal	715,951	681,144	732,494	803,748
Grant Administration	104,219	168,071	184,798	176,899
Right-of-way	119,841	130,657	128,617	131,361
Human Resources	355,022	809,551	524,949	569,430
Employee Benefits	-	-	-	876,651
Insurance	951,874	1,047,059	1,047,059	1,151,761
Planning	638,022	817,613	801,888	900,110
Information Technology	911,889	1,165,641	1,116,244	1,256,844
MCN	316,061	350,949	353,869	382,959
City Hall	506,032	729,770	774,177	754,778
Building Maintenance	308,607	334,171	279,151	399,319
Economic Development:				
MEDC	1,267,643	1,331,025	1,331,025	1,397,576
Chamber of Commerce	629,256	578,818	578,818	600,000
Los Caminos del Rio	15,000	15,000	15,000	15,000
LRGVDC	17,167	24,000	24,000	24,000
Border Trade Alliance	60,000	25,000	25,000	25,000
So. Tx Border Partnership	10,641	35,000	35,000	35,000
Hispanic Chamber of Commerce	217,469	100,000	100,000	150,000
<b>TOTAL GENERAL GOVERNMENT</b>				
<b>EXPENDITURES</b>	<b>11,735,797</b>	<b>13,372,660</b>	<b>12,781,176</b>	<b>14,550,700</b>
<b><u>PUBLIC SAFETY</u></b>				
Police	19,287,973	21,708,063	20,564,095	22,982,737
Animal Control	166,823	158,222	157,173	162,955
Communication Technology	-	47,063	22,267	244,274
Fire	9,581,279	10,134,223	10,139,372	10,776,998
Traffic Operations	1,561,934	1,668,711	1,538,705	1,634,058
Downtown Services	491,889	554,250	532,258	556,493
Inspection	605,007	724,605	726,452	825,698
<b>TOTAL PUBLIC SAFETY</b>	<b>31,694,910</b>	<b>34,995,137</b>	<b>33,680,322</b>	<b>37,183,213</b>

**BUDGET SUMMARY BY DEPARTMENT (Continued)**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><u>HIGHWAYS AND STREETS</u></b>				
Engineering Services	1,487,474	1,722,655	1,688,422	1,852,981
Street Cleaning	380,248	367,356	352,538	372,467
Street Maintenance	2,706,832	3,266,858	3,309,435	5,017,733
Street Lighting	1,410,032	1,727,995	1,328,476	1,615,826
Sidewalk Construction	461,508	591,536	641,536	634,636
Drainage	838,867	1,354,422	933,979	1,544,036
<b>TOTAL HIGHWAYS AND STREETS</b>	<b>7,284,959</b>	<b>9,030,822</b>	<b>8,254,386</b>	<b>11,037,679</b>
<b><u>HEALTH AND WELFARE</u></b>				
Health	537,023	571,072	614,071	609,315
Graffiti Cleaning	141,190	138,318	138,231	138,499
Other Agencies:				
Air Care	26,500	27,428	27,428	27,428
Humane Society	161,002	150,000	150,000	150,062
Valley Environ. Council	2,500	2,500	2,500	2,500
<b>TOTAL HEALTH AND WELFARE</b>	<b>868,215</b>	<b>889,318</b>	<b>932,230</b>	<b>927,804</b>
<b><u>CULTURE AND RECREATION:</u></b>				
Parks Administration	433,652	401,862	409,117	424,686
Parks	3,022,185	3,343,501	3,269,063	3,381,345
Recreation	804,363	743,258	730,545	917,007
Pools	580,696	574,433	633,223	643,732
Las Palmas Community Ctr.	281,859	325,820	334,590	296,681
Recreation North	353,263	463,754	428,391	406,118
Recreation South	352,594	465,541	449,927	418,503
Quinta Mazatlan Renovation	19,434	36,769	36,752	161,582
Library	2,072,563	2,520,763	2,475,492	2,531,842
Library Branch Lark	361,115	458,911	379,414	466,604
Library Brank Palm View	362,065	469,407	439,878	479,346
Other Agencies:				
Amigos del Valle	28,500	33,500	33,500	38,500
Centro Cultural	20,000	20,000	20,000	20,000
Hidalgo County Museum	30,000	35,000	35,000	40,000
McAllen Boy's & Girl's Club	300,000	380,000	380,000	390,000
McAllen Int'l museum	650,000	672,075	672,075	672,075
Town Band	8,000	8,000	8,000	8,000
RGV International Music Festival	15,000	15,000	15,000	15,000
World Birding Center	-	65,000	65,000	5,000
South Texas Symphony	70,000	70,000	70,000	70,000
MAHI	293	-	-	-
<b>TOTAL CULTURE AND RECREATION</b>	<b>9,765,582</b>	<b>11,102,594</b>	<b>10,884,967</b>	<b>11,386,021</b>
<b>TOTAL OPERATIONS</b>	<b>61,349,463</b>	<b>69,390,531</b>	<b>66,533,081</b>	<b>75,085,417</b>

**BUDGET SUMMARY BY DEPARTMENT (Continued)**

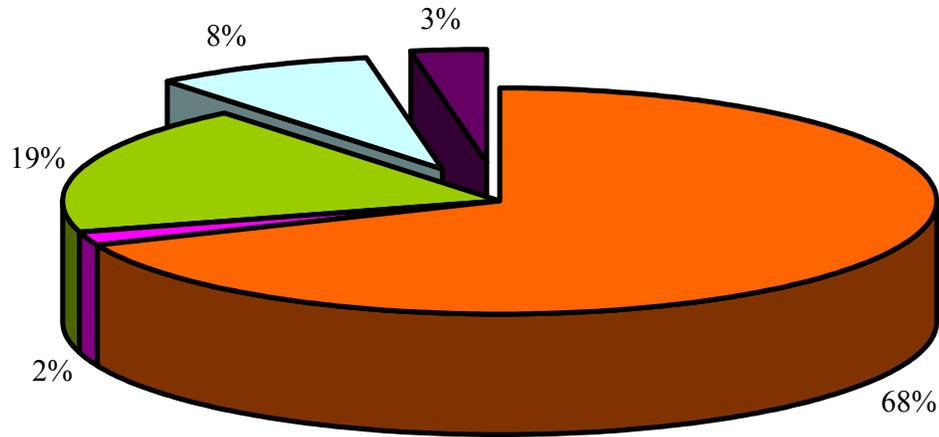
	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>TRANSFERS</u>				
Transfer to Debt Service	4,200,334	-	-	-
Transfer to Capital Impv.	3,200,000	10,483,149	10,483,149	3,790,000
Transfer to Airport Fund	-	870,404	870,404	-
Transfer to Golf Course Fund	195,370	-	-	-
Transfer to Cap Impv-Sales tx Project Fund	-	-	-	-
Transfer to Transit System Fund	-	256,802	-	-
<b>TOTAL TRANSFERS OUT</b>	<u>7,595,704</u>	<u>11,610,355</u>	<u>11,353,553</u>	<u>3,790,000</u>
<b>TOTAL GENERAL FUND</b>	<u>68,945,167</u>	<u>81,000,886</u>	<u>77,886,634</u>	<u>78,875,417</u>
<b>EXPENDITURES BY FUNCTION:</b>				
<u>BY EXPENSE GROUP</u>				
Salaries and Wages	32,650,015	36,708,962	35,244,571	39,135,316
Employee Benefits	9,529,545	10,590,555	10,590,555	12,647,160
Supplies	1,341,187	1,475,271	1,510,333	1,515,395
Other Services and Charges	12,561,931	13,294,825	13,034,064	13,980,820
Maintenance	4,025,732	4,451,055	4,644,757	5,914,632
Subtotal	60,108,410	66,520,668	65,024,280	73,193,323
Capital Outlay	1,621,976	3,089,852	1,738,470	2,119,834
Grant Reimbursements	(380,922)	(219,989)	(229,669)	(227,740)
<b>TOTAL OPERATIONS</b>	<u>\$ 61,349,463</u>	<u>\$ 69,390,531</u>	<u>\$ 66,533,081</u>	<u>\$ 75,085,417</u>

# CITY OF McALLEN, TEXAS

## GENERAL FUND EXPENDITURES

By Expense Group

\$75,085,417

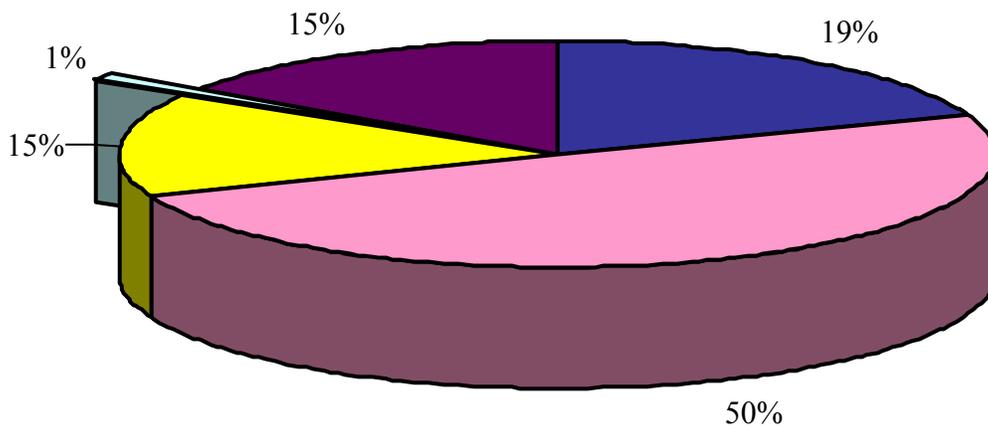


■ Personnel ■ Supplies ■ Other Services & Charges ■ Maintenance ■ Capital Outlay

## GENERAL FUND EXPENDITURES

By Service Area

\$75,085,417



■ General Government ■ Public Safety ■ Highways & Streets  
■ Health & Welfare ■ Culture & Recreation

**City of McAllen, Texas**  
**General Government**  
**Summary**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>BY DEPARTMENT</b>				
City Commission	\$ 211,529	\$ 122,789	\$ 170,739	\$ 173,619
Special Service	600,992	865,460	594,200	581,260
City Manager	504,521	515,169	522,126	523,160
City Secretary	591,902	630,690	599,685	641,520
Audit Office	135,631	146,454	148,692	162,432
Municipal Court	844,006	899,266	878,269	977,125
Finance	765,661	877,849	857,843	874,506
Tax Office	687,761	669,404	665,352	665,448
Purchasing & Contracting	249,104	302,110	292,181	301,194
Legal	715,951	681,144	732,494	803,748
Grants Administration	104,219	168,071	184,798	176,899
Right-of-way	119,841	130,657	128,617	131,361
Human Resources	355,022	809,551	524,949	569,430
Employee Benefits	-	-	-	876,651
Liability Insurance	951,874	1,047,059	1,047,059	1,151,761
Planning	638,022	817,613	801,888	900,110
Information Technology	911,889	1,165,641	1,116,244	1,256,844
MCN	316,061	350,949	353,869	382,959
City Hall	506,032	729,770	774,177	754,778
Building Maintenance	308,607	334,171	279,151	399,319
Economic Development		-		
MEDC	1,267,643	1,331,025	1,331,025	1,397,576
Chamber of Commerce	629,256	578,818	578,818	600,000
Los Caminos del Rio	15,000	15,000	15,000	15,000
LRGVDC	17,167	24,000	24,000	24,000
Border Trade Alliance	60,000	25,000	25,000	25,000
So. Tx Border Partnership	10,641	35,000	35,000	35,000
Hispanic Chamber of Commerce	217,469	100,000	100,000	150,000
<b>TOTAL</b>	<b>\$ 11,735,797</b>	<b>\$ 13,372,660</b>	<b>\$ 12,781,176</b>	<b>\$ 14,550,700</b>
<b>BY EXPENSE GROUP</b>				
Personnel Services				
Salaries and Wages	\$ 4,398,082	\$ 5,157,949	\$ 5,040,385	\$ 5,674,718
Employee Benefits	1,069,011	1,265,926	1,265,926	2,310,034
Supplies	131,393	159,532	152,476	155,051
Other Services and Charges	5,482,366	5,314,451	5,447,745	5,665,183
Maint. and Repair Services	259,538	461,834	464,755	475,979
Capital Outlay	395,411	1,032,957	429,889	317,475
Grant Reimbursement	-	(19,989)	(20,000)	(47,740)
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 11,735,797</b>	<b>\$ 13,372,660</b>	<b>\$ 12,781,176</b>	<b>\$ 14,550,700</b>

City of McAllen, Texas  
General Government  
Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>PERSONNEL</u>				
City Commission	1	1	1	1
City Manager	9	9	9	9
City Secretary	17	17	17	18
Audit Office	2	2	2	2
Municipal Court	23	25	27	27
Finance	18	18	18	18
Tax Office	6	6	6	7
Purchasing & Contracting	6	6	6	6
Legal	7	7	7	11
Grants Administration	3	4	5	5
Right-of-way	3	2	2	2
Human Resources	8	8	9	10
Planning	18	21	21	23
Information Technology	14	15	14	18
MCN	7	7	7	7
City Hall	3	3	3	3
Building Maintenance	8	7	7	8
<b>TOTAL PERSONNEL</b>	<u>153</u>	<u>158</u>	<u>161</u>	<u>175</u>

**CITY OF McALLEN, TEXAS**

DEPARTMENT: CITY COMMISSION

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 64,219	\$ 51,741	\$ 71,741	\$ 76,740
Employee Benefits	28,333	11,348	11,348	11,631
Supplies	3,794	6,000	6,000	5,700
Other Services and Charges	93,928	40,650	69,000	75,843
Maintenance	-	-	0	-
Operations Subtotal	190,274	109,739	158,089	169,914
Capital Outlay	21,255	13,050	12,650	3,705
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 211,529</b>	<b>\$ 122,789</b>	<b>\$ 170,739</b>	<b>\$ 173,619</b>
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**MISSION STATEMENT**

The City Council, consisting of a Mayor and six Council Members, serves as the legislative and policy making body of the City McAllen. The Council adopts all ordinances, approves major expenditure items, and annually established the City's program of services through the adoption of the Operating Budget and the Capital Improvement Program (CIP).

**CITY OF McALLEN, TEXAS**

DEPARTMENT: SPECIAL SERVICE

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	600,992	565,460	594,200	581,260
Maintenance	-	-	-	-
Operations Subtotal	600,992	565,460	594,200	581,260
Capital Outlay	-	300,000	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 600,992</b>	<b>\$ 865,460</b>	<b>\$ 594,200</b>	<b>\$ 581,260</b>
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-

**MISSION STATEMENT**

This department was created for the purpose of accounting for expenditures incurred through special projects at the discretion of the City Commission.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: CITY MANAGER

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 411,837	\$ 419,911	\$ 426,868	\$ 427,825
Employee Benefits	72,039	74,546	74,546	77,708
Supplies	1,159	1,700	1,700	1,615
Other Services and Charges	19,486	16,202	16,202	15,632
Maintenance	-	380	380	380
Operations Subtotal	504,521	512,739	519,696	523,160
Capital Outlay	-	2,430	2,430	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 504,521</b>	<b>\$ 515,169</b>	<b>\$ 522,126</b>	<b>\$ 523,160</b>
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	3	3	3	3
Part-Time	3	3	3	3
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

**MISSION STATEMENT:**

The City Manager's Office is responsible for the day to day administration of the city and for providing the City Commission with recommendations on current and future issues. This is achieved by providing timely, complete and accurate information to the City Commission. The City Manager's Office also involves providing the overall management philosophy and direction to the organization. The City Manager's Office also has a Director of Media Relations who works closely with local, state and national media in radio, print, and television. The Media Relations Department focuses on issues and stories affecting residents in the City of McAllen. This department also makes sure the city gets the correct information to the public.

**MAJOR FY 04-05 GOALS:**

- 1.) Begin construction for Convention Center/Performing Arts complex at Ware Road.
- 2.) Begin construction for Quinta Mazatlan as wing of World Birding Center.
- 3.) Conclude sale of property to increase sales tax receipts with major new retail development at Ware Road Convention Center site.
- 4.) Continue implementation of "Vision 2010": City infrastructure improvements.
- 5.) Finish reconstruction of McColl, Jackson to Business 83.
- 6.) Finish Design of Bicentennial Extension Phase I: Nolana to Dove.
- 7.) Complete Feasibility Study for new Downtown Parking Garage at 15th and Beaumont
- 8.) Hire firm to update Foresight McAllen (Master Plan).
- 9.) Work toward minimizing the impact of US-Visit program by working with other Border Communities from Brownsville to El Paso.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: CITY MANAGER

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees	5	6	6	6
Department expenditures	\$ 504,521	\$ 515,169	\$ 522,126	\$ 523,160
<b><i>Outputs:</i></b>				
Number of monthly City Manager's Reports	11	12	12	12
Number of meetings with city council	48	48	48	48
Population served	118,000	121,552	121,000	124,000
<b><i>Effectiveness Measures:</i></b>				
Taxable value of per capita	\$ 35,667	\$ 38,312	\$ 36,332	\$ 37,556
Percent of FY 02-03 goals completed	n/a	n/a	62%	n/a
Administrative services overhead as percent of city operating budget	0.502%	0.445%	0.510%	0.451%
<b><i>Efficiency Measures:</i></b>				
Average number of total city full time employees per 1000 resident population	9	9	9	9
General fund expenditures per capita	\$ 486	\$ 556	\$ 517	\$ 545
Department expenditures per capita	\$ 4.28	\$ 4.24	\$ 4.32	\$ 4.22

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: CITY SECRETARY**

**FUND: GENERAL**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 347,977	\$ 400,240	\$ 373,240	\$ 405,353
Employee Benefits	89,891	99,262	99,262	104,062
Supplies	4,989	6,000	6,000	5,700
Other Services and Charges	128,290	119,766	115,841	120,364
Maintenance	1,504	832	752	911
Operations Subtotal	572,651	626,100	595,095	636,390
Capital Outlay	19,251	4,590	4,590	5,130
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 591,902</b>	<b>\$ 630,690</b>	<b>\$ 599,685</b>	<b>\$ 641,520</b>
<b>PERSONNEL</b>				
Exempt	3	4	4	4
Non-Exempt	10	9	9	9
Part-Time	4	4	4	5
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>18</b>

**MISSION STATEMENT**

City Secretary's Office: 1) Prepares City Commission meeting agendas and electronic agenda packets; 2) Attends City Commission meetings and prepares minutes; 3) Attends McAllen Housing Finance Corporation and McAllen Health Facilities Corporation meetings and prepares minutes; 4) Processes, Signs, and Attests to Alcoholic Beverage Licenses, Itinerant Vendors' Permit, Carnival, Circus, Parade and/or Procession Permits, Ordinances, Resolutions, Orders, Contracts, Legal Notices, etc.; 5) Publishes Ordinances Captions; 6) Conducts City Elections; 7) Serves as Custodial of all City Records; 8) Oversees the Vital Statistics, Records, MCN, Media Relations and Custodial Staff; 9) Schedules and attends hearings before the Police Human Relations Committee (PHRC); and 10) Processes Requests for Information; 11) Review and approval of invoices under City Hall, City Secretary, City Commission and Special Services.

**MAJOR FY 04-05 GOALS:**

- 1.) Conduct City Officials Election with the most current data available through the Planning Dept.
- 2.) Continue improving E-agendas.
- 3.) Continue providing in-house training sessions relating to E-agendas, Records, Code Book Searches, Minute Taking.
- 4.) Continue imaging all permanent records.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: CITY SECRETARY

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees	5	13	13	13
Number of full time Vital Statistics	3	3	3	3
Department expenditures	\$ 591,902	\$ 630,690	\$ 599,685	\$ 641,520
<b><i>Outputs:</i></b>				
Revenues generated	\$ 299,000	\$ 300,000	\$ 302,000	\$ 300,000
Number of minutes prepared	73	60	60	60
Number of ordinances published, codified, scanned and indexed	85	80	95	80
Number of resolutions processed	43	45	45	45
Number of city commission meetings attended	73	60	70	65
Number of e-agendas packaged	23	23	23	23
Number of public notices posted per month	6	6	6	6
Total number of permits issued (mass gathering, parade, TABC, itinerant	70	140	90	140
Number of burial transit permits issued	434	650	700	700
Number of birth certificates issued	20,219	18,700	18,800	18,800
Number of death certificates issued	8,374	11,500	11,600	11,600
Requests for information received	112	100	75	100
<b><i>Effectiveness Measures:</i></b>				
Council satisfaction on minutes	98%	100%	97%	100%
Customer satisfaction	100%	100%	100%	100%
% information requests satisfied	100%	100%	100%	100%
Number of minutes prepared within 2- weeks (where the measurement unit is a set)	3	3	3	3
Number of resolutions processed within 2-weeks	3	3	3	3
Number of ordinances processed within 2-weeks	4	4	4	4
Average submission time of vital statistics to the State (days)	16	16	15	15
<b><i>Efficiency Measures:</i></b>				
Number of birth and death certificates issued per full time employee per business day	37.82	39.95	40.21	40.21
Number of burial transit permits issued per full time employee per business day	0.58	0.60	0.60	0.65
Department expenditures per capita	\$ 2.53	\$ 2.47	\$ 2.48	\$ 2.39

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: AUDIT OFFICE**

**FUND: GENERAL**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 99,363	\$ 109,520	\$ 112,093	\$ 118,120
Employee Benefits	23,325	25,089	25,089	27,377
Supplies	1,176	1,600	1,686	1,425
Other Services and Charges	11,767	9,345	9,824	9,430
Maintenance	-	-	-	-
Operations Subtotal	135,631	145,554	148,692	156,352
Capital Outlay	-	900	-	6,080
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 135,631</b>	<b>\$ 146,454</b>	<b>\$ 148,692</b>	<b>\$ 162,432</b>
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**MISSION STATEMENT**

The City Auditor's responsibilities include reviewing city operations to ensure compliance with applicable policies, procedures, laws, and regulations that could have an impact on operations. Also, reviewing operations or programs to determine whether results are consistent with established objectives and goals and whether operations and programs are being carried forward as planned in the most efficient manner.

Types of audits performed by the department:

Surprise cash counts on city departments collecting money from the public.

Compliance audits on businesses having contractual agreements with the City.

Audit engagements assigned by the Audit Committee and derived from a five-year Audit Plan.

Special audit assignments directed by the City Council and Public Utility Board.

**MAJOR FY 04-05 GOALS:**

- 1.) Review those operations as set forth in the undisclosed audit plan for FY 04-05 to ensure compliance with those policies, plans, procedures, laws, and regulations which could have a significant impact on operations and reports.
- 2.) Review the means of safeguarding assets of those operations as set forth in the undisclosed audit plan for FY 04-05 and, as appropriate, verify the existence of such assets.
- 3.) Appraise the economy and efficiency with which resources are employed as set forth in the undisclosed audit plan for FY 04-05.
- 4.) Review operations or programs of those operations as set forth in the undisclosed audit plan for FY 04-05 to ascertain whether results are consistent with established objectives and goals and whether the operations or programs are being carried out as planned.
- 5.) Identify risk factors in those operations as set forth in the undisclosed audit plan for FY 04-05 so that department management can better control those risks in their operations.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: AUDIT OFFICE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of Full Time Employees	2	2	2	2
Total Work Hours	4,000	6,000	4,000	6,000
Department Expenditures	\$ 135,631	\$ 146,454	\$ 148,692	\$ 162,432
<b><i>Outputs:</i></b>				
Revenues generated	\$ 283,650	\$ 63,000	\$ 33,269	\$ 90,000
Audit Service Hours	2,560	3,840	2,560	3,840
Administrative Hours	960	1,440	960	1,440
Other Service Hours	480	720	480	720
Number of Internal Audit Reports	7	8	8	8
Number of Special Assignments	6	8	5	8
Number of Follow-up Audits	4	5	4	5
Number of Surprise Cash Counts	24	24	14	24
Number of Reports Issued	41	45	31	45
<b><i>Effectiveness Measures:</i></b>				
% of annual audit plan completed				
% of hours spent in auditing	64%	64%	64%	64%
Audit Concurrence for				
Recommendations~WHO	90%	95%	90%	95%
Implementation Rate for Audit				
Recommendations	90%	95%	90%	95%
Complete "Follow-ups" within 12 months	90%	83%	87%	87%
<b><i>Efficiency Measures:</i></b>				
Number of internal audit reports completed/ auditor	4	2.7	4	2.7
Number of special assignments / auditor	3	4	3	3
Department expenditures per capita	\$ 1.15	\$ 1.20	\$ 1.22	\$ 1.30

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: MUNICIPAL COURT**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 530,533	\$ 652,213	\$ 652,213	\$ 706,001
Employee Benefits	138,324	171,691	171,691	198,377
Supplies	9,169	10,250	9,000	8,350
Other Services and Charges	33,444	48,224	54,891	51,423
Maintenance	34,894	15,707	6,650	15,806
Operations Subtotal	746,364	898,085	894,445	979,957
Capital Outlay	97,642	21,170	3,824	22,908
Grant Reimbursement	-	(19,989)	(20,000)	(25,740)
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 844,006</b>	<b>\$ 899,266</b>	<b>\$ 878,269</b>	<b>\$ 977,125</b>
<b>PERSONNEL</b>				
Exempt	5	5	5	5
Non-Exempt	17	18	20	20
Part-Time	1	2	2	2
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>23</b>	<b>25</b>	<b>27</b>	<b>27</b>

**MISSION STATEMENT**

The City of McAllen Municipal Court is dedicated to the fair and efficient administration of justice.

**MAJOR FY 04-05 GOALS:**

- 1.) Implement new computer system.
- 2.) Expand remote payment options.
- 3.) Continue to improve customer service.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: MUNICIPAL COURT

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees	22	23	25	25
Number of Judges	3	4	4	4
Department Expenditures	\$ 844,006	\$ 899,266	\$ 878,269	\$ 977,125
<b><i>Outputs:</i></b>				
Revenues generated	\$ 1,000,000	\$ 1,250,000	\$ 2,000,000	\$ 2,500,000
Number cases filed with the court	50,000	-	45,870	50,000
Number of hearings held	16,250	18,250	15,240	22,000
Number of trials held	65	85	56	90
Number of new traffic citations	32,000	42,000	37,878	42,000
Number of new non-traffic citations	8,000	9,000	7,992	10,000
Number of cases disposed	34,000	39,000	8,514	45,000
Number of warrants	10,000	15,000	15,910	20,000
Number of truanancies	100	150	800	1,000
Number of walk-in customers	50,000		200/day	210/day
Number of Education Code cases	40	40	40	60
<b><i>Effectiveness Measures:</i></b>				
Percent of customers who consider service to be excellent or good	80%	80%	85%	90%
Collection Rate	70%	70%	80%	85%
Number of mail payments processed within 24 hours of receipt	5%		95%	97%
Traffic citations processed within 24 hours of receipt	95%	97%	97%	98%
Non-traffic citations processed within 24 hours of receipt	95%	99%	99%	99%
Average waiting time per walk-in customer in minutes	10	7	7	5
<b><i>Efficiency Measures:</i></b>				
Number of trials and hearings / judge	130	150	258	308
Number of payments processed by mail per worker hour	5	7	20	20
Number of window payments a day	*75	100	100	125
Department expenditures per capita	\$ 7.15	\$ 7.40	\$ 7.22	\$ 7.79

\*Indicated Good Faith Estimate

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: FINANCE**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 528,033	\$ 629,084	\$ 608,369	\$ 631,121
Employee Benefits	130,367	163,316	163,316	154,741
Supplies	16,403	16,700	16,700	15,480
Other Services and Charges	88,798	64,101	64,810	61,667
Maintenance	425	1,948	1,948	1,997
Operations Subtotal	764,026	875,149	855,143	865,006
Capital Outlay	1,635	2,700	2,700	9,500
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 765,661</b>	<b>\$ 877,849</b>	<b>\$ 857,843</b>	<b>\$ 874,506</b>
<b>PERSONNEL</b>				
Exempt	6	6	6	6
Non-Exempt	12	12	12	12
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>

**MISSION STATEMENT**

To provide sound, effective and cost-efficient management of the City's financial resources in all activities undertaken, which includes the following:

- \* accounting, auditing and financial reporting
- \* cash management
- \* investment management
- \* debt management
- \* budgeting

**MAJOR FY 04-05 GOALS:**

- 1.) Develop Written Accounting Policy & Procedure Document - Phase Two
- 2.) Implement Staff Development Program with Performance Pay Incentive/Develop High Performance Team/Succession Planning
- 3.) Anzalduas International Crossing - Prepare/Update the Financial Plan Presentation to Credit Rating Agencies
- 4.) Performance Measurement - Implement Recommendations Resulting from ICMA Review
- 5.) Strategic Planning - Formally Integrate into the Budgeting Process and Official Budget Document
- 6.) CAFR Reparation Software - Resolve Remaining Implementation Issues

**CITY OF McALLEN, TEXAS**

DEPARTMENT: FINANCE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees	20	18	18	18
Department Expenditures	\$ 765,661	\$ 877,849	\$ 857,843	\$ 874,506
<b><i>Outputs:</i></b>				
Interest earnings generated	\$ 5,360,290	\$ 4,090,148	\$ 4,090,148	\$ 3,408,066
Prepare CAFR	Yes	Yes	Yes	Yes
Prepare Official Budget Document	Yes	Yes	Yes	Yes
Implement performance measures program	Yes	Yes	Yes	Yes
Number of Qtrly Investment Reports	4	4	4	4
Number of funds maintained	45	45	45	46
Number of Monthly financial reports	12	12	12	12
Mid-year & Annual financial reviews	Yes	Yes	Yes	Yes
Prepare financial presentation to credit rating agencies when issuing bonds	Yes	Yes	Yes	Yes
Manage cash and investments - in millions	\$ 186	\$ 144	\$ 187	\$ 116
Manage debt				
<b><i>Effectiveness Measures:</i></b>				
GFOA's CAFR Award	Yes	Yes	Yes	Yes
GFOA'S Budget Award	Yes	Yes	Yes	Yes
% of months collected cash balance below target - \$6M	12	12	12	12
Quarterly Investment Reports Completed within 45 Days following the Quarter End	4	4	4	4
Maintain/improve credit ratings	S&P/M/FR	S&P/M/FR	S&P/M/FR	S&P/M/FR
General Obligation Bonds	A+/A1	A+/A1	AA-/A1/AA-	AA-/A1/AA-
Water/Sewer Revenue Bonds	A+/A1	A+/A1	A+/A1	A+/A1
Bridge Revenue Bonds	A+/A2	A+/A2	A+/A2	A+/A2
Sales Tax Revenue Bonds	A-/A3	A-/A3	A-/A3	A-/A3
<b><i>Efficiency Measures:</i></b>				
Total monthly turn-key cost to manage all financial affairs of City per fund	\$ 1,556	\$ 1,784	\$ 1,784	\$ 1,779
Personnel cost to manage cash and investments as a % of total portfolio	0.02%	0.02%	0.02%	0.03%
Department expenditures per capita	\$ 6.48	\$ 7.22	\$ 7.05	\$ 6.97

**CITY OF McALLEN, TEXAS**

DEPARTMENT: TAX OFFICE

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 152,599	\$ 164,714	\$ 164,318	\$ 168,874
Employee Benefits	42,478	46,745	46,745	40,814
Supplies	3,440	5,800	2,200	5,350
Other Services and Charges	486,927	444,030	447,382	444,365
Maintenance	356	1,425	853	1,425
Operations Subtotal	685,800	662,714	661,498	660,828
Capital Outlay	1,961	6,690	3,854	4,620
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 687,761</b>	<b>\$ 669,404</b>	<b>\$ 665,352</b>	<b>\$ 665,448</b>
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	4	4	4	4
Part-Time	-	-	-	1
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>7</b>

**MISSION STATEMENT**

To get the Tax Office Personnel more exposed to the Tax Education in order to be more aware of the changing laws to better service the taxpayers.

**MAJOR FY 04-05 GOALS:**

- 1.) Set up the Ez-Net Pay program for credit card payments.
- 2.) Interface Ez-Net Pay with the internet in order to better inform the public on tax issues.
- 3.) Re-Examine our delinquent tax rolls and make sure that our delinquent Tax Attorneys are targeting all the major accounts.
- 4.) Keep consistent communication with delinquent taxpayers in order to keep our collection rates at 95% or higher.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: TAX OFFICE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of Full Time Employees	6	6	6	6
Department Expenditures	\$ 687,761	\$ 669,404	\$ 665,352	\$ 665,448
<b><i>Outputs:</i></b>				
Revenues generated:				
Current Tax Collections	\$ 15,655,479	\$ 17,871,740	\$ 18,013,650	\$ 18,200,000
Delinquent Tax Collections	\$ 1,162,553	\$ 1,509,740	\$ 1,550,942	\$ 1,100,000
Tax Paid Due to Tax Suits	\$ 116,000	\$ 200,000	\$ 646,305	\$ 600,000
Payments due to Rollback	\$ 80,000	\$ 87,000	\$ 170,243	\$ 90,000
Tax Levy	\$ 16,654,765	\$ 18,106,008	\$ 20,080,499	\$ 20,964,000
Number of Tax Accounts	45,000	47,000	50,760	50,800
Total Abuse Inspections	15	15	18	25
<b><i>Effectiveness Measures:</i></b>				
Collection rate of current taxes	95%	99%	99%	99%
Department expenditures as a % of tax levy	3.66%	3.66%	3.66%	3.32%
<b><i>Efficiency Measures:</i></b>				
Number of accounts handled per full time employee	6,000	6,714	7,250	8,120
Collections per full time employee	\$ 2,500,000	\$ 2,809,783	\$ 3,034,565	\$ 3,398,711
Department expenditures per capita	\$ 5.82	\$ 5.51	\$ 5.47	\$ 5.31

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: PURCHASING AND CONTRACTING**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 186,460	\$ 221,581	\$ 210,002	\$ 220,413
Employee Benefits	42,939	56,897	56,897	52,333
Supplies	6,528	7,400	8,500	8,100
Other Services and Charges	1,014	882	882	5,880
Maintenance	-	10,450	11,000	11,000
Operations Subtotal	236,941	297,210	287,281	297,726
Capital Outlay	12,163	4,900	4,900	3,468
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 249,104</b>	<b>\$ 302,110</b>	<b>\$ 292,181</b>	<b>\$ 301,194</b>
<b>PERSONNEL</b>				
Exempt	3	3	3	3
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

**MISSION STATEMENT**

The Purchasing and Contracting Department provides centralized purchasing services to insure that quality products and services are obtained on a timely basis at competitive prices, in order to maximize the City's buying power and meet departmental needs. The Purchasing and Contracting Department administers all construction projects and keeps proper documentation on same. Assures that the City of McAllen is in compliance with all City, State and Federal requirements that release to all construction projects (I.e., Davis Bacon Act, DBE, EEO Compliance etc.)

**MAJOR FY 04-05 GOALS:**

- 1.) Introduce Buyspeed-Department Access to Departments, for electronic requisitioning, bid solicitation, bid tabulation process.
- 2.) Introduce electronic requisitioning from inventory.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: PURCHASING AND CONTRACTING

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees	6	6	6	6
Department Expenditures	\$ 249,104	\$ 302,110	\$ 292,181	\$ 301,194
<b><i>Outputs:</i></b>				
Requisitions	3,823	3,900	2,520	2,500
Small purchase orders issued	2,365	-	2,076	2,000
Purchase orders processed	3,774	3,000	2,520	2,500
Purchase contracts administered	63	45	43	40
Dollar value of purchases processed	\$ 14,469,125	\$ 14,757,450	\$ 18,934,574	\$ 16,850,000
HGAC purchases executed	13	10	10	10
Pre-bid conferences	207	155	200	150
Bid openings held	207	155	200	150
Pre-construction conferences	13	35	65	40
Construction contracts administered	28	35	65	40
Dollar value of construction contracts processed	\$ 15,848,772	\$ 24,112,990	\$ 21,900,000	\$ 23,000,000
Supply contracts	59	25	32	25
Service contracts	57		34	30
Informal Price Quotes	35		30	30
State rental contracts executed	24	45	38	35
Requests for availability of funds	207	155	207	150
Requests for change orders on p.o.s	1,016	250	475	400
Requests for procurement cards	46	180	15	10
Bidders on file	596	7,200	8,000	8,000
Bidders' list (new applications)	596	375	-	-
<b><i>Effectiveness Measures:</i></b>				
Average number of days to process requisitions to purchase order status	1-1.5	1-1.5	3	3
<b><i>Efficiency Measures:</i></b>				
Requisitions per full time employee	1,912	650	1,260	1,250
Construction contracts administered per full time employee	28.0	5.8	21.7	13.3
Purchase contracts administered per full time employee	30.0	7.5	14.3	13.3
Department expenditures per capita	\$ 2.11	\$ 2.49	\$ 2.40	\$ 2.40

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: LEGAL**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 392,400	\$ 430,252	\$ 430,252	\$ 531,996
Employee Benefits	76,190	83,502	83,502	125,732
Supplies	3,430	4,000	4,000	8,800
Other Services and Charges	242,402	158,838	205,790	129,620
Maintenance	-	-	-	-
Operations Subtotal	714,422	676,592	723,544	796,148
Capital Outlay	1,529	4,552	8,950	7,600
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 715,951</b>	<b>\$ 681,144</b>	<b>\$ 732,494</b>	<b>\$ 803,748</b>
<b>PERSONNEL</b>				
Exempt	3	3	3	3
Non-Exempt	4	4	4	5
Part-Time	-	-	-	3
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>11</b>

**MISSION STATEMENT**

To provide service to the public servants. To provide effective and timely legal representation and advice to the City Commission and City Administration. This office zealously represents the City in legal controversies from the point of claim resolution and is committed to implementing the City Commission's policy and minimizing exposure and potential liability. To protect and promote the City's interest by providing quality legal services to the Mayor, Commissioners, City Management, City Boards and Commissions and other City Departments in the areas of legal opinions, litigation, contracts, code enforcement, legislation, real estate, financial, drafting legal documents, and municipal court prosecution.

**MAJOR FY 04-05 GOALS:**

- 1.) Develop electrical energy strategy.
- 2.) Complete new human resources manual.
- 3.) Update six chapters of the code of ordinances.
- 4.) Secure water rights and develop a marketing strategy.
- 5.) Implement new Standard Operating Procedures manual.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: LEGAL

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees	3	4	4	5
Number of Attorneys	3	3	3	3
Department Expenditures	\$ 715,951	\$ 681,144	\$ 732,494	\$ 803,748
<b><i>Outputs:</i></b>				
Number of City governmental entities represented	25	25	25	25
City Commission meetings attended	30	30	30	30
Subordinate agency meetings attended	200	200	200	200
Number of citizens with inquires and requests	475	500	789	800
Litigation hours	500	520	520	520
Human Resource Hearings held	23	30	25	30
Total number of resolutions, ordinances, orders, agreements, contracts, leases, deeds, liens and legal	325	350	375	375
Number of State Legislative Bills introduced	8	10	10	10
Number of Municipal Court hearings supervised	425	450	450	450
Number of South Texas Aggregation Project meetings	12	15	15	15
Number of resolutions	-	50	37	40
Right of Way acquisitions prepared and ov	44			
<b><i>Effectiveness Measures:</i></b>				
Average number of lawsuits filed against the City	17	25	15	20
Average number of Legislative Bills passed	-	-	-	-
<b><i>Efficiency Measures:</i></b>				
Average preparation time per employee of Resolutions, Ordinances, Orders, Agreements, Contracts, Leases, Deeds, Liens and Legal Opinions	2	1.5	1.5	1.5
Department expenditures per capita	\$ 6.06	\$ 5.60	\$ 6.02	\$ 6.41

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: GRANTS ADMINISTRATION**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 77,115	\$ 123,051	\$ 139,764	\$ 150,908
Employee Benefits	17,972	31,230	31,230	35,201
Supplies	1,942	4,032	4,032	4,750
Other Services and Charges	5,599	6,391	5,180	8,040
Maintenance	-	-	-	-
Operations Subtotal	102,628	164,704	180,206	198,899
Capital Outlay	1,591	3,367	4,592	-
Grant Reimbursement	-	-	-	(22,000)
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 104,219</b>	<b>\$ 168,071</b>	<b>\$ 184,798</b>	<b>\$ 176,899</b>
<b>PERSONNEL</b>				
Exempt	1	3	4	3
Non-Exempt	2	1	1	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>5</b>

**MISSION STATEMENT**

The Grant Administration Office is committed to providing sound grant management practices, accessing sources of funding, and developing quality partnerships with City Department, and federal, state, and local agencies, to support programs and services that will improve the quality of life for all McAllen citizens.

**MAJOR FY 04-05 GOALS:**

- 1.) Achieve Grant Administrator Certification
- 2.) Achieve Grant Specialist Certification
- 3.) Attend financial management grant seminar
- 4.) Obtain membership in grant association
- 5.) Develop a handbook of operating procedures
- 6.) Develop a grant information tracking system to quantify the grant opportunities disseminated to City Departments
- 7.) Conduct Compliance and Quality Assurance review on agencies having Contractual Agreements with the City
- 8.) Streamline the grant application process by establishing a Grant Management System via the City's Intranet
- 9.) Identify funding for City Departmental projects, to include but not limited to, drainage system improvements, Regional Detention Facilities, Emergency Operations Center, Traffic Operations Facility, Information Technology Systems, Parks and Recreation Programs, Conservation Programs, Public Safety Programs, Public Safety Equipment (Police and Fire), and the 311 Non-Emergency Call System

**CITY OF McALLEN, TEXAS**

DEPARTMENT: GRANTS ADMINISTRATION

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of Full Time Employees	2	4	5	5
Department Expenditures	\$ 104,219	\$ 168,071	\$ 184,798	\$ 176,899
<b><i>Outputs:</i></b>				
Number of active grants	36	35	50	35
Number of grant proposals submitted	21	16	21	20
Grant proposals awarded (dollar amount)	\$ 6,819,232	\$ 10,000,000	\$ 5,000,000	\$ 6,000,000
Grant proposals managed (dollar amount)	\$ 14,068,646	\$ 18,000,000	\$ 18,000,000	\$ 20,000,000
Number of compliance and quality assurance visits conducted	20	35	20	30
Number of City Departments and other entities served	12	15	15	25
<b><i>Effectiveness Measures:</i></b>				
Number of grant proposals awarded	20	11	20	15
Grant proposals awarded (dollar amount)	\$ 6,819,232	\$ 8,923,373	\$ 10,000,000	\$ 10,000,000
Number of grants in compliance with local, State, and Federal regulations	36	29	31	35
<b><i>Efficiency Measures:</i></b>				
Active grants managed per full time employee (dollar amount)	\$ 2,418,311	\$ 3,901,420	\$ 4,500,000	\$ 4,500,000
Number of active grants managed per full time employee	4.5	7.25	7.75	8.75
Ratio of grant funds managed to Grant Administration operating budget	145.9:1	135.3:1	150.3:1	139.9:1
Department expenditures per capita	\$ 0.88	\$ 1.47	\$ 1.52	\$ 1.41

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: RIGHT-OF-WAY**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 87,652	\$ 87,727	\$ 87,727	\$ 87,727
Employee Benefits	20,656	18,510	18,510	19,381
Supplies	1,821	1,500	1,500	1,425
Other Services and Charges	9,712	22,920	20,880	22,828
Maintenance	-	-	-	-
Operations Subtotal	119,841	130,657	128,617	131,361
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 119,841</b>	<b>\$ 130,657</b>	<b>\$ 128,617</b>	<b>\$ 131,361</b>
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	1	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>

**MISSION STATEMENT**

To complete projects assigned to us by Public Utility Board and City Commission including State projects.

**MAJOR FY 04-05 GOALS:**

- 1.) To complete Bicentennial North Extension-Nolana to Trenton to SH107;
- 2.) 10th Street-Houston to FM 495
- 3.) Begin acquisition of ROW on Ware Road from FM 1924 to Mile 5
- 4.) Acquire property for airport expansion
- 5.) Acquire Utility Easements for PUB projects as assigned.
- 6.) Buy additional Right-of-Way for North East BlueLine Ditches and Construct Improvements.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: RIGHT-OF-WAY

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of Full Time Employees	3	2	2	2
Department Expenditures	\$ 119,841	\$ 130,657	\$ 128,617	\$ 131,361
<b><i>Outputs:</i></b>				
Total number of parcels closed	34	100	137	120
Number of projects	33	50	53	55
Number of abandonment's of easements, streets, & alleys prepared	15	15	12	10
Number of condemnations	9	12	11	15
Number of donated property	8	30	27	25
Number of Real Estate closings	6	25	15	12
<b><i>Effectiveness Measures:</i></b>				
Number of reimbursements from the state	-	35	40	25
<b><i>Efficiency Measures:</i></b>				
Estimated # hours for the complete documentation of parcel	3	3	3	3
Department expenditures per capita	\$ 1.01	\$ 1.07	\$ 1.06	\$ 1.05

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: HUMAN RESOURCES**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 193,745	\$ 233,081	\$ 233,431	\$ 302,965
Employee Benefits	48,177	60,435	60,435	81,728
Supplies	7,720	10,300	6,500	9,785
Other Services and Charges	97,872	112,857	98,779	126,365
Maintenance	1,145	-	695	28,352
Operations Subtotal	348,659	416,673	399,840	549,195
Capital Outlay	6,363	392,878	125,109	20,235
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 355,022</b>	<b>\$ 809,551</b>	<b>\$ 524,949</b>	<b>\$ 569,430</b>
<b>PERSONNEL</b>				
Exempt	2	2	3	4
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>10</b>

**MISSION STATEMENT**

The Human Resources Department is committed to assist other City of McAllen Departments in providing assistance in recruitment, training, and retention of diverse high quality work force. Additional functions include maintenance of: employee classification and salary pay plan; and maintaining personnel records.

**MAJOR FY 04-05 GOALS:**

- 1.) Continue the implementation of Supervisory Training
- 2.) Complete Personnel Policy & Procedures Manual
- 3.) Continue the implementation of automated HR Department into Computer System and Centralizing the Human Resources Department.
- 4.) Upgrade Time and Attendance
- 5.) Implement Wage Scale (Exempt and Non-Exempt)
- 6.) Implement an Employee Training Program to better serve our customers.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: HUMAN RESOURCES

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees (personnel)	7	8	9	10
Number of full time employees (application processing)	1	1	1	1
Civil Service	1	1	1	1
Non-Civil Service	1	2	2	2
Number of full time employees (completing exit interviews)	2	2	2	2
Number of full time employees (payroll)	2	2	2	2
Department Expenditures	\$ 355,022	\$ 809,551	\$ 524,949	\$ 569,430
<b><i>Outputs:</i></b>				
Number of positions advertised	282	300	300	400
Total number of civil and non-civil applications referred	8,950	9,000	7,800	9,000
Number of non-civil service applications referred	8,650	8,000	7,420	8,000
Number of civil service applications processed	300	250	384	500
Total number of non-civil service and civil service employees terminated	242	250	248	250
Number of non-civil service employees terminated	225	225	225	230
Number of employees under FMLA	17	17	17	18
Civil Service: Number of entrance exam candidates tested	2	2	3	3
Civil Service: Number of promotional exam candidates tested	5	5	5	6
Number of exit interviews conducted (civil and non-civil service turnover)	398	200	248	250
Number of payroll checks/direct deposits processed	50,486	56,000	56,000	57,120
Number of employees utilizing automated time and attendance system	676	676	989	1,000
Number of appeals and grievances for non-civil services	32	30	30	30
Number of civil service appeals conducted	6	6	6	5
<b><i>Effectiveness Measures:</i></b>				
Employee turnover rate	175	190	180	180

## PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Number of exit interviews conducted and completed per Full Time Employee	199	100	124	125
Number of non-civil applications processed per Full Time Employee	8,650	8,000	8,650	8,500
Number of civil service applications processed per Full Time Employee	300	250	384	500
Department expenditures per capita	\$ 3.01	\$ 6.66	\$ 4.31	\$ 4.54

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: EMPLOYEE BENEFITS**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	876,651
Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Maintenance	-	-	-	-
Operations Subtotal	-	-	-	876,651
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 876,651</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**MISSION STATEMENT**

This department was established for the accounting of City-paid Employee Health Benefits (health Insurance) and Worker's Compensation. Funds budgeted for Employee Health Benefits are subsequently transferred to the City's Employee Benefit Fund for payment for this fund's pro-rata of health insurance premiums. Funds budgeted for Worker's Compensation are transferred to the City's Self Insurance Fund for payment for Worker's Comp claims incurred by employees of this Fund.

**MAJOR FY 04-05 GOALS:**

- 1.) Effective monitoring and accounting of claims and the reduction of a more efficient use of budgeted funds.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: CITY INSURANCE

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	951,874	1,047,059	1,047,059	1,151,761
Maintenance	-	-	-	-
Operations Subtotal	951,874	1,047,059	1,047,059	1,151,761
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 951,874</b>	<b>\$ 1,047,059</b>	<b>\$ 1,047,059</b>	<b>\$ 1,151,761</b>
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-

**MISSION STATEMENT**

This department was established for the accounting and record keeping of General Liability Insurance premiums and processing of claims through the insurance carriers and third party administrators. The Department is responsible for city-wide safety training through the Safety Committee and is in charge of over-all loss control.

**MAJOR FY 04-05 GOALS:**

- 1.) To continue loss control efforts through established safety programs.

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: PLANNING**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 463,765	\$ 590,440	\$ 569,560	\$ 635,727
Employee Benefits	119,281	157,563	157,563	179,834
Supplies	6,607	6,850	7,358	6,508
Other Services and Charges	42,752	43,360	44,887	48,495
Maintenance	4,110	950	3,960	950
Operations Subtotal	636,515	799,163	783,328	871,514
Capital Outlay	1,507	18,450	18,560	28,596
Grant Reimbursement	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 638,022</b>	<b>\$ 817,613</b>	<b>\$ 801,888</b>	<b>\$ 900,110</b>
<b>PERSONNEL</b>				
Exempt	10	13	13	14
Non-Exempt	7	6	6	7
Part-Time	1	2	2	2
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>18</b>	<b>21</b>	<b>21</b>	<b>23</b>

**MISSION STATEMENT**

To provide for the health, safety and general welfare of the City of McAllen by promoting growth and development policies through sound principles of plan that:

- \* Support neighborhood integrity and a thriving business climate.
- \* Protect and preserve places and areas of historical, environmental and cultural importance.
- \* Guide the physical, economic and social growth of McAllen to achieve a better quality of life.

**MAJOR FY 04-05 GOALS:**

- 1.) Begin update of Foresight McAllen Guide
- 2.) Design and create incentives for development
- 3.) Restructure development services and review process
- 4.) Expand code enforcement operations

**CITY OF McAllen, TEXAS**

DEPARTMENT: PLANNING

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees	15	19	19	21
Department Expenditures	\$ 638,022	\$ 817,613	\$ 801,888	\$ 900,110
<b><i>Outputs:</i></b>				
Number of applications	480	491	587	718
Number of permits	643	693	758	776
Number of inspections	4,611	7,228	6,320	7,918
Total workload	5,734	8,412	7,665	9,412
<b><i>Effectiveness Measures:</i></b>				
Percent of applications approved	65%	75%	52%	45%
Percent of applications completed in compliance of statutory time limits	100%	100%	100%	100%
<b><i>Efficiency Measures:</i></b>				
Workload per employee	358	420	450	409
Expenditure per workload	\$ 111	\$ 92	\$ 105	\$ 125
Department expenditures per capita	\$ 5.40	\$ 6.73	\$ 6.59	\$ 7.18

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: INFORMATION TECHNOLOGY**

**FUND: GENERAL**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 410,703	\$ 549,270	\$ 499,063	\$ 634,816
Employee Benefits	90,148	127,544	127,544	152,523
Supplies	24,117	32,600	32,900	29,375
Other Services and Charges	61,251	102,830	99,042	123,444
Maintenance	123,551	147,967	147,817	131,787
Operations Subtotal	709,770	960,211	906,366	1,071,945
Capital Outlay	202,119	205,430	209,878	184,899
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 911,889</b>	<b>\$ 1,165,641</b>	<b>\$ 1,116,244</b>	<b>\$ 1,256,844</b>
PERSONNEL				
Exempt	7	10	11	15
Non-Exempt	5	3	1	1
Part-Time	2	2	2	2
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>14</b>	<b>15</b>	<b>14</b>	<b>18</b>

**MISSION STATEMENT**

Our mission is to provide and maintain all types of Information Technology (hardware, software, tele-communications) services and support for all City of McAllen departments. In addition, this department coordinates the the overall direction of technology and communications as needs arise from other City departments.

**MAJOR FY 04-05 GOALS:**

- 1.) Prepare Disaster Recovery plan for high risk systems.
- 2.) Improve Customer Service to all City employees.
- 3.) Increase network availability for City departments (fiber and wireless).
- 4.) Reduce IT support hours without reducing service to City departments.
- 5.) Provide guidance on software for 311.
- 6.) Rewire City Hall.
- 7.) Install offsite backup system.
- 8.) Expand IT department.
- 9.) Provide support to purchase/develop software (Golf, HR, Grant Management, Work Orders)
- 10.) Develop Operations Manual.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: INFORMATION TECHNOLOGY

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees	10	13	12	16
Department Expenditures	\$ 911,889	\$ 1,165,641	\$ 1,116,244	\$ 1,256,844
<b><i>Outputs:</i></b>				
Number of servers supported	15	19	26	32
Number of PC's supported	500	600	590	620
Number of printers/scanners supported	75	75	120	585
Number of PC's set-ups	130	130	116	100
Number of PC's troubleshot	300	300	1,319	1,500
Number of applications supported	35	35	30	40
Number of networks supported	40	47	55	60
Number of active customer projects (over 40 hours)	2	20	9	15
Number of active internal projects (over 40 hours)	8	15	12	12
<b><i>Effectiveness Measures:</i></b>				
Average initial response hours per service request	48	24	12	8
Number of support hours	14,400	14,400	11,000	13,000
Number of project hours	9,600	9,600	7,000	9,000
<b><i>Efficiency Measures:</i></b>				
Average time to complete support work requests	40	40	48	40
Average time to complete project work requests	400	400		400
Number of support work order per support full time employee's	1,200	1,200	340	300
Number of project work orders per project full time employee's	1,000	1,000	583	600
Expenditures per full time employee	81,853	\$ 96,159	\$ 80,232	80,000
Department expenditures per capita	\$ 7.72	\$ 9.59	\$ 9.17	\$ 10.02

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: MCN**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 206,893	\$ 231,348	\$ 256,613	\$ 267,118
Employee Benefits	46,906	49,711	49,711	60,551
Supplies	16,695	17,000	16,500	15,300
Other Services and Charges	7,276	9,990	8,193	10,132
Maintenance	10,275	9,500	9,050	9,599
Operations Subtotal	288,045	317,549	340,067	362,700
Capital Outlay	28,016	33,400	13,802	20,259
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 316,061</b>	<b>\$ 350,949</b>	<b>\$ 353,869</b>	<b>\$ 382,959</b>
<b>PERSONNEL</b>				
Exempt	6	6	6	6
Non-Exempt	-	-	-	-
Part-Time	1	1	1	1
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

**MISSION STATEMENT**

The McAllen Cable Network is television from the City of McAllen to the citizens of McAllen. We like to think of it as a local version of C-SPAN. We present a wide variety of information to our citizenry. People know that they can turn to MCN for the latest City Commission meeting or to find out about a lot of the activities that are happening around town. MCN is a source of information that can be trusted for facts and for timely information.

**MAJOR FY 04-05 GOALS:**

- 1.) Install and become 100% functional with Adobe Premiere Pro video editing software.
- 2.) Install and become 100% functional with new video file storage hardware. Integrate all edit machines into one system, reducing use of videotape for field acquisition only.
- 3.) Following up on integration of new music from last year.
- 4.) Create new show video opens for all major shows. Produce catalog of video shorts or PSA's to run in place of still pages on the channel.
- 5.) Increase MCN (Channel 12) Programming relating to services City offers.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: MCN

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees	5	6	6	6
Department Expenditures	\$ 316,061	\$ 350,949	\$ 353,869	\$ 382,959
<b><i>Outputs:</i></b>				
City Commission shows	24	23	23	23
PUB shows	22	23	23	23
Magazine shows	81	95	70	90
Volunteer shows	49	50	30	30
Chamber shows	10	30	12	10
All other shows	140	160	200	200
Total shows	326	381	358	376
<b><i>Effectiveness Measures:</i></b>				
Non-linear computer editing	30%	75%	95%	96%
MCN quality -new graphics	45%	85%	87%	90%
<b><i>Efficiency Measures:</i></b>				
Number of man hours to produce a regularly occurring talk show	3/4	1	3/4	3/4
Computer hours to load a file (show) into the play list	2	1	2	2
Total Dept expenditure per show	\$ 970	\$ 921	\$ 926	\$ 1,040
Department expenditures per capita	\$ 2.68	\$ 2.89	\$ 2.91	\$ 3.05

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: CITY HALL**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 56,290	\$ 57,614	\$ 57,614	\$ 57,992
Employee Benefits	20,001	20,423	20,423	23,277
Supplies	16,153	21,550	21,550	21,375
Other Services and Charges	362,939	371,583	415,890	407,009
Maintenance	50,649	244,650	244,650	244,650
Operations Subtotal	506,032	715,820	760,127	754,303
Capital Outlay	-	13,950	14,050	475
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 506,032</b>	<b>\$ 729,770</b>	<b>\$ 774,177</b>	<b>\$ 754,778</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**MISSION STATEMENT**

City Hall is composed of General Administrative Offices for the City within which are housed the Finance, Utility Billing, Billing, Planning, Inspection, Engineering, Purchasing and Contracting, Information Technology, Personnel, City Secretary, Secretary, City Manager Departments and Health Department. City Hall Staff includes One (1) Maintenance Tech and two (2) Custodians.

**MAJOR FY 04-05 GOALS:**

- 1.) Replace roof top air conditioning condensers.
- 2.) Replace air conditioning air handling units at each mechanical room.
- 3.) Sign service agreement for maintenance of building air conditioning equipment.
- 4.) Clear parking lot drain points to drain rain water more efficiently.
- 5.) Install handicapped accessible door controls about Engineering Department to assist Vona Walker
- 6.) Design new stage set form McAllen Cable Network.
- 7.) Design canopy for North building entry.
- 8.) Continue to clean and maintain building to high standards currently being practiced.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: CITY HALL

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of custodians	2	2	2	2
Number of maintenance technicians	1	1	1	1
Department Expenditures	\$ 506,032	\$ 729,770	\$ 774,177	\$ 754,778
<b><i>Outputs:</i></b>				
Number of bathrooms	9	9	9	9
Number of work orders completed	40	40	35	40
Number of times bathrooms cleaned (daily)	3	3	2	2
<b><i>Effectiveness Measures:</i></b>				
Percent of repair work orders completed within three working days	100%	100%	100%	100%
Average response time to emergency repairs	immediate	immediate	immediate	immediate
<b><i>Efficiency Measures:</i></b>				
Custodial cost per square foot	\$1.22 per sq. ft.	\$1.22 per sq. ft.	\$1.28 per sq. ft.	\$1.45 per sq. ft.
Department expenditures per capita	\$ 4.29	\$ 6.00	\$ 6.36	\$ 6.02

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: BUILDING MAINTENANCE**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 188,498	\$ 206,162	\$ 147,517	\$ 251,022
Employee Benefits	61,984	68,114	68,114	88,113
Supplies	6,250	6,250	6,350	6,013
Other Services and Charges	18,867	21,120	20,170	25,049
Maintenance	32,629	28,025	37,000	29,122
Operations Subtotal	308,228	329,671	279,151	399,319
Capital Outlay	379	4,500	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 308,607</b>	<b>\$ 334,171</b>	<b>\$ 279,151</b>	<b>\$ 399,319</b>
<b>PERSONNEL</b>				
Exempt	2	2	2	3
Non-Exempt	6	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>8</b>	<b>7</b>	<b>7</b>	<b>8</b>

**MISSION STATEMENT**

The Building Maintenance Division provides maintenance and minor construction to all City facilities, which includes, Administration of outsourced preventive maintenance service. Major repairs or renovations are overseen by this Division thus, providing the technical advice, cost estimates, bid contracting, and job supervision over contracts which are outsourced to the private sector. In addition to the Building Maintenance Superintendent, the Mechanic (Crew Leader), and the three Apprentice Mechanics, the Division supervises a Master Electrician, and Apprentice Electrician, and a certified HAVC Technician, and supervises sixteen (16) custodians at different facilities throughout the City. However, the salaries for the custodians are recognized in the appropriate facility budgets.

**MAJOR FY 04-05 GOALS:**

- 1.) Improve operations by hiring a Master Plumber.
- 2.) Improve efficiency in completing jobs.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: BUILDING MAINTENANCE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees	7	7	7	8
Total facilities maintained	54	54	54	54
Department Expenditures	\$ 308,607	\$ 334,171	\$ 279,151	\$ 399,319
<b><i>Outputs:</i></b>				
Number of A/C jobs completed	680	700	550	650
Number of electrical jobs completed	210	250	175	200
Other building maintenance jobs completed	815	1,000	800	800
<b><i>Effectiveness Measures:</i></b>				
Percent of jobs called back on	3%	3%	3%	2%
Percent of work orders completed within 3 working days	75%	80%	80%	90%
<b><i>Efficiency Measures:</i></b>				
Number of work orders per full time employee	295	300	300	300
Department expenditures per capita	\$ 2.61	\$ 2.75	\$ 2.29	\$ 3.18

**CITY OF McALLEN, TEXAS**

DEPARTMENT: McALLEN ECONOMIC DEVELOPMENT CORP \*

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	1,267,643	1,331,025	1,331,025	1,397,576
Maintenance	-	-	-	-
Operations Subtotal	1,267,643	1,331,025	1,331,025	1,397,576
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,267,643</b>	<b>\$ 1,331,025</b>	<b>\$ 1,331,025</b>	<b>\$ 1,397,576</b>
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-

\* Non-City Department: The McAllen Economic Development Corporation directs its efforts to attracting domestic/ foreign industries to establish operations in the City of McAllen.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: CHAMBER OF COMMERCE \*

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	629,256	578,818	578,818	600,000
Maintenance	-	-	-	-
Operations Subtotal	629,256	578,818	578,818	600,000
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 629,256</b>	<b>\$ 578,818</b>	<b>\$ 578,818</b>	<b>\$ 600,000</b>
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

\*Non-City Department: One of the goals of the Chamber of Commerce is to promote tourism.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: ECONOMIC DEVELOPMENT/OTHER AGENCIES

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	320,277	199,000	199,000	249,000
Maintenance	-	-	-	-
Operations Subtotal	320,277	199,000	199,000	249,000
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 320,277</b>	<b>\$ 199,000</b>	<b>\$ 199,000</b>	<b>\$ 249,000</b>
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Agencies				
Los Caminos del Rio	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
LRGVDC	17,167	24,000	24,000	24,000
Border Trade Alliance	60,000	25,000	25,000	25,000
South Texas Border Partnership	10,641	35,000	35,000	35,000
Hispanic Chamber of Commerce	217,469	100,000	100,000	150,000
	<u>\$ 320,277</u>	<u>\$ 199,000</u>	<u>\$ 199,000</u>	<u>\$ 249,000</u>

City of McAllen, Texas  
Public Safety  
Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
Police	\$ 19,287,973	\$ 21,708,063	\$ 20,564,095	\$ 22,982,737
Animal Control	166,823	158,222	157,173	162,955
Communication Technology	-	47,063	22,267	244,274
Fire	9,581,279	10,134,223	10,139,372	10,776,998
Traffic Operations	1,561,934	1,668,711	1,538,705	1,634,058
Downtown Services	491,889	554,250	532,258	556,493
Inspection	605,007	724,605	726,452	825,698
<b>TOTAL</b>	<u><u>\$ 31,694,910</u></u>	<u><u>\$ 34,995,137</u></u>	<u><u>\$ 33,680,322</u></u>	<u><u>\$ 37,183,213</u></u>
<u>BY EXPENSE GROUP</u>				
Personnel Services				
Salaries and Wages	\$ 20,585,385	\$ 23,073,335	\$ 21,985,110	\$ 24,523,517
Employee Benefits	6,288,923	6,851,063	6,851,063	7,546,057
Supplies	616,516	657,478	655,354	671,225
Other Services and Charges	2,107,633	2,445,783	2,386,230	2,565,781
Maintenance and Repair Services	1,404,126	1,193,857	1,228,301	1,291,851
Capital Outlay	692,322	773,621	574,264	584,782
<b>TOTAL APPROPRIATIONS</b>	<u><u>\$ 31,694,910</u></u>	<u><u>\$ 34,995,137</u></u>	<u><u>\$ 33,680,322</u></u>	<u><u>\$ 37,183,213</u></u>
<u>PERSONNEL</u>				
Police	381	383	388	394
Animal Control	4	4	4	4
Communication Technology	-	2	3	3
Fire	142	146	148	153
Traffic Operations	26	24	27	27
Downtown Services	15	17	17	17
Inspection	14	17	17	19
<b>TOTAL PERSONNEL</b>	<u><u>582</u></u>	<u><u>593</u></u>	<u><u>604</u></u>	<u><u>617</u></u>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: POLICE**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 14,012,256	\$ 15,656,363	\$ 14,515,400	\$ 16,288,560
Employee Benefits	3,963,479	4,333,842	4,333,842	4,779,928
Supplies	317,563	346,000	341,500	349,130
Other Services and Charges	1,126,164	1,213,433	1,286,653	1,299,694
Maintenance	686,174	608,000	628,000	688,942
Operations Subtotal	20,105,636	22,157,638	21,105,395	23,406,254
Capital Outlay	254,644	300,425	308,700	326,483
Grant Reimbursements	(1,072,307)	(750,000)	(850,000)	(750,000)
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 19,287,973</b>	<b>\$ 21,708,063</b>	<b>\$ 20,564,095</b>	<b>\$ 22,982,737</b>
<b>PERSONNEL</b>				
Exempt	7	7	8	9
Non-Exempt	118	120	124	126
Part-Time	-	-	-	-
Civil Service	256	256	256	259
<b>DEPARTMENT TOTAL</b>	<b>381</b>	<b>383</b>	<b>388</b>	<b>394</b>

**MISSION STATEMENT**

The mission of McAllen Police Department is to provide quality community oriented services and to enhance public safety and instill confidence of all citizens by partnerships with our citizens to prevent crime and enhance the quality of life throughout our community always treating people with dignity, fairness, and respect.

**MAJOR FY 04-05 GOALS:**

- 1.) Refer to Performance Measures as follows.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: POLICE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of sworn personnel	246	256	256	259
Number of non-sworn personnel	116	127	132	135
Total number of authorized personnel	362	383	388	394
Department Expenditures	\$ 19,287,973	\$ 21,708,063	\$ 20,564,095	\$ 22,982,737
<b><i>Outputs:</i></b>				
Murder	4	4	5	4
Rape	12	25	18	25
Robbery	179	180	180	180
Aggravated Assault	330	350	330	350
Burglary	1,049	1,000	1,000	1,000
Theft	6,739	6,900	6,740	6,900
Auto Theft	672	675	650	675
Part 1 Crime Total	8,985	9,134	8,923	9,134
Calls for service	147,079	151,000	151,000	155,000
<b><i>Uniformed Service Division</i></b>				
<b><i>Uniformed Patrol</i></b>				
Number of high priority calls handled	2,128	3,000	2,975	3,000
Number of low priority calls handled	83,961	84,000	84,000	84,000
Total number of calls handled	86,079	87,000	86,975	87,000
Number of Driving Under the Influence reports filed	842	700	700	700
Number of accidents investigated	6,878	6,800	6,812	6,800
Number of reports filed	52,124	56,500	56,124	56,500
<b><i>Specialized Uniformed Services</i></b>				
Number of injuries at 10 highest accident locations	70	75	86	75
Number of Airport reports filed	N/A	875	N/A	250
Number of bicycle directed patrol assignments	15	24	24	24
Number of Canine apprehensions, detections, and seizures	47	60	58	60
Number of enforcement actions at 10 highest locations	83	600	528	600
Number of enforcement actions	6,504	9,000	5,000	9,000
<b><i>Municipal Court Services</i></b>				
Number of arraignments handled	N/A	6,100	N/A	4,000
Number of warrants cleared by arrest	N/A	N/A	N/A	700
Number of warrants cleared by court setting	N/A	N/A	N/A	700

**CITY OF McALLEN, TEXAS**

DEPARTMENT: POLICE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<i>Support Services Division</i>				
<i>Crime Against Persons</i>				
Number of cases assigned for follow-up investigation	3,477	4,200	4,064	2,400
Number of cases cleared	1,487	2,600	2,519	2,000
Number of cases cleared by arrest	381	500	453	400
<i>Crime Against Property</i>				
Number of cases received	N/A	11,500	11,300	-
Number of cases assigned for follow up	N/A	2,500	2,400	2,500
Number of cases cleared	N/A	2,050	2,000	2,050
Number of cases cleared by arrest	N/A	625	600	400
<i>Youth Crimes Unit</i>				
Number of cases assigned for follow up investigation	2,327	2,700	2,600	1,800
Number of cases cleared	918	1,450	1,400	1,450
Number of cases cleared by arrest	280	285	280	285
<i>Municipal Jail</i>				
Number of prisoners processed	N/A	7,000	6,850	7,000
Number of prisoners transported	N/A	5,600	5,400	5,600
<i>Crime Scene Investigations Unit</i>				
Number of aggravated felony cases will receive CSI investigative assistance	N/A	460	450	-
Number of cases with CSI response	2,175	2,250	2,280	500
Number of AFIS entries	156	190	180	80
Number of outside agency assists	N/A	6	6	6
<i>Auto Theft Task Force</i>				
Number of cases assigned for follow up investigation	675	560	565	560
Number of cases cleared	246	260	260	260
Number of cases cleared by arrest	117	120	120	120
<b>Staff Services Bureau</b>				
<i>Personnel Unit</i>				
Number of post-payroll adjustments	84	72	85	72
Number of payroll affecting entries	13,100	18,000	18,000	18,000
Number of Advice of Change forms processed	564	450	445	450
<i>Training Unit</i>				
Number of program training hours	145	155	155	155
Number of contact training hours	35,864	40,000	40,000	40,000
Number of background investigations handled	594	700	600	700

**CITY OF McALLEN, TEXAS**

DEPARTMENT: POLICE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Property and Evidence Unit</i></b>				
Number of evidence/property submittals processed	514	800	770	800
Number of evidence/property submittals closed through disposition	N/A	N/A	N/A	N/A
Number of major supply requests	600	900	900	900
<b>Communications Bureau</b>				
<b><i>Communications Unit</i></b>				
Number of high priority calls for service handled	1,453	3,000	2,500	50,000
Number of low priority calls for service handled	81,000	81,500	81,000	40,000
Number of total calls for service handled	82,453	84,500	83,500	155,000
<b><i>Validations</i></b>				
Number of TCIC/NCIC error notifications	N/A			
Number of warrant entries handled	N/A	N/A	N/A	600
Number of stolen entries handled	N/A	N/A	N/A	2,200
Number of weapon entries handled	N/A	N/A	N/A	75
Number of protective orders handled	N/A	N/A	N/A	40
<b><i>Records Unit</i></b>				
Number of reports entered	54,598	55,000	55,000	55,500
Number of warrants handled	579	625	600	625
Number of records request handled	2,047	2,300	2,200	2,300
Number of Attorney General Opinion requests filed	292	310	300	310
<b><i>Crime Analysis Unit</i></b>				
Number of service requests	N/A	N/A	N/A	N/A
Number of crime analysis requests	N/A	N/A	N/A	N/A
<b>Office of Community Affairs</b>				
Number of community events sponsored	N/A	6	6	6
Number of community events participated	8	10	10	10
Number of crime victims contacted	250	700	600	700
Number of youth contacted through Project Action	N/A	600	500	600
Number of police reports filed in Weed and Seed Project	N/A	700	600	700
Number of false alarms reports processed	13,798	14,000	14,000	14,000

**CITY OF McALLEN, TEXAS**

DEPARTMENT: POLICE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>Fiscal Management Bureau</b>				
<i>Fleet Services Unit</i>				
Number of fleet care requests handled	N/A	1,000	N/A	1,800
<b>Special Investigations Unit</b>				
Number of Crimestoppers tips investigated	79	60	56	80
Number of Forfeiture Cases investigated	41	15	11	15
Value of assets seized	\$ 470,403	\$ 200,000	\$ 190,996	\$ 200,000
Number of drug enforcement actions	147	75	67	75
Value of drugs seized	\$ 2,566,526	\$ 2,425,257	\$ 2,425,257	\$ 2,000,000
Number of non-drug enforcement actions	58	50	41	50
<b>Office of Professional Responsibility</b>				
Number of investigations handled	98	40	40	40
Number of cases processed for administrative review	127	60	60	60
<b><i>Effectiveness Measures:</i></b>				
<i>Support Services Division</i>				
<i>Crime Against Persons</i>				
Percent of assigned follow up cases cleared	57%	65%	62%	65%
Percent of assigned follow up cases cleared by arrest	12%	20%	17%	20%
<i>Crimes Against Property</i>				
Percent of assigned follow up cases cleared	N/A	19%	17%	19%
Percent of assigned follow up cases cleared by arrest	N/A	6%	5%	6%
<i>Youth Crimes Unit</i>				
Percent of assigned follow up cases cleared	39%	42%	41%	42%
Percent of assigned follow up cases cleared by arrest	12%	12%	12%	12%
<i>Auto Theft Task Force</i>				
Percent of assigned follow up cases cleared by arrest	35%	35%	35%	35%
Percent of assigned follow up cases cleared by arrest	18%	12%	18%	12%

**CITY OF McALLEN, TEXAS**

DEPARTMENT: POLICE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>Staff Services Bureau</b>				
<i>Training Unit</i>				
Percent of sworn personnel that received in-service training	100%	100%	100%	100%
Percent of non-sworn personnel that received an average of 50 hours in-service training	75%	90%	80%	90%
<b>Communications Bureau</b>				
<i>Communications Unit</i>				
Percent of high priority calls for service dispatched within 2 minutes	97%	97%	97%	97%
Percent of low priority calls dispatched within 10 minutes	95%	95%	95%	95%
<b>Uniformed Services Division</b>				
<i>Uniformed Patrol</i>				
Average response time on high priority calls for services (minutes)	6.04	7.00	7.00	7.00
Average response time on low priority calls for service (minutes)	29.00	19.00	19.00	19.00
<b>Support Services Division</b>				
<i>Crimes Against Persons</i>				
95% of victims of aggregated felony offenses will receive personal contact	N/A	95%	95%	95%
50% of cases assigned for follow up will be disposed of within 30 days	N/A	50%	50%	50%
<i>Crimes against Property</i>				
90% of victims of aggravated felony offenses will receive personal contact	N/A	90%	80%	90%
50% of cases assigned for follow up will be disposed of within 30 days	N/A	50%	50%	50%
<i>Youth Crimes Unit</i>				
95% of victims of aggravated felony offenses will receive personal contact	95	95	95	95
50% of cases assigned for follow up will be disposed of within 30 days	N/A	50%	50%	50%
<i>Auto Theft Task Force</i>				
75% of victims of felony offenses will receive personal contact	N/A	75%	75%	75%
<b>Communications Bureau</b>				
<i>Communications Unit</i>				
Average dispatch time on high priority calls for service	2	2	2	2

**CITY OF McALLEN, TEXAS**

DEPARTMENT: POLICE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>Crime Records Bureau</b>				
<i>Crime Analysis Unit</i>				
70% of requests for service completed within 14 days	N/A	N/A	N/A	N/A
<b>Office of Community Affairs</b>				
<b>Community Affairs</b>				
90% of victims of aggravated felony offenses will receive personal contact	N/A	N/A	N/A	N/A
Number of non-sworn to sworn personnel	0.4	0.5	0.5	0.5
Number Part 1 crimes per 1000 population	77	76	76	78
Part 1 crimes-to-budget ratio	\$ 1,979.30	\$ 2,375.74	\$ 2,364.62	\$ 2,375.74
Number calls for service per 1000 population	1,259	1,327	1,293	1,327
Number of high priority calls per 1000 population	12	26	21	26
Number of low priority calls per 1000 population	694	698	694	698
Number of Driving Under the Influence per 1000 population	6	5	5	5
Number of accidents investigated per 1000 population	60	60	59	60
<b><i>Efficiency Measures:</i></b>				
<i>Community Affairs</i>				
Number of sworn personnel per 1000 population	2.1	2.2	2.2	2.2
Average Total Police Employee Cost	\$ 49,676	\$ 56,364	\$ 55,967	\$ 56,364
Average number of training contact hours per employee	100	104	106	104
Calls for service to budget ratio	\$ 121	\$ 140	\$ 140	\$ 140
Sworn personnel-to-calls for service ratio	593	601	585	601
Total police personnel-to-calls for service ratio	411	403	401	403
Department expenditures per capita	\$ 163.36	\$ 178.59	\$ 168.97	\$ 183.26

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: ANIMAL CONTROL**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 99,399	\$ 99,448	\$ 100,000	\$ 103,384
Employee Benefits	31,744	31,945	31,945	32,022
Supplies	5,920	4,000	4,000	3,600
Other Services and Charges	7,229	8,579	7,728	7,704
Maintenance	22,531	14,250	13,500	16,245
Operations Subtotal	166,823	158,222	157,173	162,955
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 166,823</b>	<b>\$ 158,222</b>	<b>\$ 157,173</b>	<b>\$ 162,955</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	4	4	4	4
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

**MISSION STATEMENT**

The Animal Control Unit is responsible for controlling animals that are loose and a hazard to the City population. They pick dead, injured and unwanted animals and transport them to the animal shelter. They make reports of incidents involving injury to humans as well as animals being mistreated and enforce City ordinances which pertain to the control, care and medical condition of animals. They conduct clinics in conjunction with City veterinarians to obtain maximum compliance with rabies and licensing requirements. Wardens are on duty seven days a week 14 hours a day except weekends which have eight hour coverage. They work with the State Health Department and The Humane Society on a daily basis. They also respond to bee calls in order to prevent human or animal injury from bee attacks.

**MAJOR FY 04-05 GOALS:**

- 1.) Registration of dogs and cats to increase 10%. Most of the registration takes place during rabies clinics or trips to the vet. We need to inform citizens of the requirements of ordinance.
- 2.) Educate the public on the importance of rabies protection, both to the animal and to the public. Use of channel 12 will be instrumental in this effort.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: ANIMAL CONTROL

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees	4	4	4	4
Department Expenditures	\$ 166,823	\$ 158,222	\$ 157,173	\$ 162,955
<b><i>Outputs:</i></b>				
Number of rabies vaccinations handled	1,074	1,000	1,985	1,500
Number of animals processed	7,898	7,800	7,600	7,800
Number of calls for service handled	N/A	12,600	12,000	12,600
<b><i>Effectiveness Measures:</i></b>				
Total cost to process animals	\$ 134,266	\$ 132,600	\$ 129,200	\$ 148,200
Percent of animals processed	N/A	62%	63%	62%
<b><i>Efficiency Measures:</i></b>				
Number of animals process per full time employee	1,975	1,950	1,900	1,950
Number of calls for service handled per full time employee	N/A	3,150	3,000	3,150
Processing cost per animal	\$ 17	\$ 17	\$ 17	\$ 19
Department expenditures per capita	\$ 1.41	\$ 1.30	\$ 1.29	\$ 1.30

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: COMMUNICATION TECHNOLOGY**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ -	\$ 22,140	\$ 2,300	\$ 120,208
Employee Benefits	-	6,913	6,913	32,848
Supplies	-	7,600	10,200	12,695
Other Services and Charges	-	7,800	800	34,238
Maintenance	-	-	-	7,225
Operations Subtotal	-	44,453	20,213	207,214
Capital Outlay	-	2,610	2,054	37,060
<b>DEPARTMENTAL TOTAL</b>	<b>\$ -</b>	<b>\$ 47,063</b>	<b>\$ 22,267</b>	<b>\$ 244,274</b>
<b>PERSONNEL</b>				
Exempt	-	2	2	2
Non-Exempt	-	-	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>-</b>	<b>2</b>	<b>3</b>	<b>3</b>

**MISSION STATEMENT**

Our mission is to provide and maintain all types of Communication equipment and support for all City of McAllen departments. In addition, this department coordinates the overall direction of communication technology as needs arise from other City departments.

**MAJOR FY 04-05 GOALS:**

- 1.) Improve quality of Tech Support for Communication equipment.
- 2.) Improve Customer service to all City employees.
- 3.) Improve reliability of supported systems.
- 4.) Reduce downtime and service cost of supported equipment.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: COMMUNICATION TECHNOLOGY

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees -	-	2	3	3
Department Expenditures	\$ -	\$ 47,063	\$ 22,267	\$ 244,274
<b><i>Outputs:</i></b>				
Number of systems supported**	-	5	5	4
Number of Radios supported	-	800	800	800
Number of repair calls	-	300	300	400
Number of repair corrected in 24 hrs	-	200	200	250
Number of Critical System Repair calls	-	1	2	4
Number of Critical System Repair corrected in 4 hrs	-	1	1	3
Number of Mobile installations	-	25	25	35
Number of mobile removals	-	12	12	17
Number of fixed installations	-	3	3	5
Number of fixed removals	-	-	-	2
<b><i>Effectiveness Measures:</i></b>				
Average initial response hours per service request	-	2	2	2
Number of support hours per month	-	160	160	300
Number of project hours per month	-	-	-	5
<b><i>Efficiency Measures:</i></b>				
Average time to complete work requests in hours	-	3	3	2
Number of work orders per full time Technicians.	-	300	300	200
Average Hourly Labor cost - in house	\$ -	\$ 20	\$ 20	\$ 42
Average Hourly Labor cost outsourced	\$ -	\$ 70.00	\$ 70.00	\$ 70.00
Department expenditures per capita	\$ -	\$ 0.39	\$ 0.18	\$ 1.95

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: FIRE**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 6,260,190	\$ 6,612,991	\$ 6,804,205	\$ 7,238,566
Employee Benefits	1,896,364	2,024,800	2,024,800	2,203,954
Supplies	194,649	197,200	197,200	211,159
Other Services and Charges	620,485	739,751	739,965	855,709
Maintenance	337,583	243,000	253,549	238,000
Operations Subtotal	9,309,271	9,817,742	10,019,719	10,747,388
Capital Outlay	272,008	316,481	119,653	29,610
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 9,581,279</b>	<b>\$ 10,134,223</b>	<b>\$ 10,139,372</b>	<b>\$ 10,776,998</b>
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	8	8	8	8
Part-Time	2	5	5	5
Civil Service	130	131	133	138
<b>DEPARTMENT TOTAL</b>	<b>142</b>	<b>146</b>	<b>148</b>	<b>153</b>

**MISSION STATEMENT**

To prevent and minimize the loss of life and of natural and man-made disasters, to provide non-emergency support services, and to safeguard the environment and economic base of our community. Providing for the Higher Quality ment and economic base of our community. Providing for the Highest Quality Fire Services through Emergency Response, Fire Prevention, Public Fire Education, and Public Interaction rendering assistance to the public as may be needed, thereby preventing or minimizing the loss of life and property from the effects of fire or other emergencies.

**MAJOR FY 04-05 GOALS:**

- 1.) Fire station relocation plan to utilize our resources effectively.
- 2.) Plan for our Emergency Management EOC Center/Administration Buildings.
- 3.) Obtain state and federal grants to supplement and support the goals of the fire service.
- 4.) Deliver comprehensive safety service of the highest quality.
- 5.) Continue with Fire Fighters' Wellness Program.
- 6.) Complete Fire Station Location Study and Complete Design of new Station Number One

**CITY OF McALLEN, TEXAS**

DEPARTMENT: FIRE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>Inputs:</b>				
Number of firefighting authorized positions	127	131	133	138
Number of inspectors	3	3	4	5
Number of Airport assigned firefighters	15	15	15	15
Number of Public Education Officers	1	1	1	1
Number of firefighting authorized apparatus	12	12	12	12
Number of pumper companies with minimum three (persons)	9	9	9	9
Department Expenditures	\$ 9,581,279	\$ 10,134,223	\$ 10,139,372	\$ 10,776,998
<b>Outputs:</b>				
<b>Fire Alarms</b>				
Total Alarm Responses	3,648	3,518	3,700	4,000
Alarms out of city	35	10	40	40
Multiple Alarms	25	16	16	16
Airport Alerts	7	12	12	12
<b>Operations Division</b>				
Number of vehicles maintained by fire service personnel	25	27	43	44
Total Man hours @ fires	9,164	8,428	8,428	8,428
Water pumped (gallons) @ fires	1,851,242	1,327,640	1,327,640	1,327,640
In-service inspections	343	514	514	514
Fire Hydrant Maint. (Man hours)	3,952	7,158	7,158	7,158
General Maint. (Man hours)	461	730	730	730
<b>Fire Prevention Division</b>				
Fire Prevention Presentations	373	375	375	400
Total Audience	65,073	66,100	66,100	69,500
Fire Prevention Inspections	3,441	3,658	3,658	4,500
Fire Prevention Investigations	434	570	570	570
<b>Training Division</b>				
Training Man hours-In Service	2,531	2,728	2,728	2,728
Continuous Education	8,360	8,944	8,944	8,944
Hazardous Material	1,384	1,550	1,550	1,550
Aircraft Rescue Firefighting	2,538	5,048	5,048	5,048
Emergency Care Attendant	558	596	596	596
<b>Effectiveness Measures:</b>				
Average response times (minutes)	8:00	6:30	6:30	6:30
Reported to dispatch	1:00	1:00	1:00	1:00
Response to arrival (travel time)	7:00	5:30	5:30	5:30

## PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Average cost per training class (off duty)				
Percent estimated property fire loss	10%	35%	35%	35%
<b><i>Efficiency Measures:</i></b>				
Operating cost per capita	\$ 73	\$ 79	\$ 79	\$ 89
Average number of inspections per inspector per month	57.66	101.61	101.61	102
Number of firefighters per 1000 residents	1.08	1.08	1.08	1.08
Number of firefighters per square mile	2.71	2.80	2.82	2.80
Department expenditures per capita	\$ 81.15	\$ 83.37	\$ 83.31	\$ 85.93

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: TRAFFIC OPERATIONS**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 588,278	\$ 622,476	\$ 615,500	\$ 658,388
Employee Benefits	194,145	207,075	207,075	218,302
Supplies	62,997	69,300	70,500	66,850
Other Services and Charges	241,082	350,775	229,545	242,118
Maintenance	335,255	305,325	311,325	311,315
Operations Subtotal	1,421,757	1,554,951	1,433,945	1,496,973
Capital Outlay	140,177	113,760	104,760	137,085
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,561,934</b>	<b>\$ 1,668,711</b>	<b>\$ 1,538,705</b>	<b>\$ 1,634,058</b>
<b>PERSONNEL</b>				
Exempt	1	2	2	2
Non-Exempt	25	22	25	25
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>26</b>	<b>24</b>	<b>27</b>	<b>27</b>

**MISSION STATEMENT**

The Traffic Operations Departments mission is to provide the highest level of service to the Citizens by providing reductions of accidents, congestion and travel times through the efficient and effective installation, maintenance and operation of traffic control devices.

**MAJOR FY 04-05 GOALS:**

- 1.) The Traffic Operations Department will strive to provide the Citizens of McAllen with a seamless, efficient transportation system by designing and beginning construction on a Traffic Operations Center that will utilize live feeds from cameras strategically placed cross the City to address traffic congestion from a centralized area.
- 2.) Complete upgrades of busiest Traffic Intersections.
- 3.) Hire a Traffic Engineer to coordinate Traffic Signals timing on 10th Street, 23rd Street, Bicentennial Boulevard and Ware Road.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: TRAFFIC OPERATIONS

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees - Signal Maintenance	9	10	10	10
Number of full time employees - Sign Maintenance	6	6	6	6
Number of full time employees - Pavement Markings	4	4	4	4
Number of full time employees - Traffic Studies	3	4	4	4
Department Expenditures	\$ 1,561,934	\$ 1,668,711	\$ 1,538,705	\$ 1,634,058
<b><i>Outputs:</i></b>				
Number of Traffic signals maintained	163	271	179	187
Number of signs installed / maintained	2,773	7,500	3,284	4,000
Linear feet of pavement markings installed	359,038	500,000	390,000	430,000
Number of traffic studies conducted	63	80	78	90
Number of street lights inspected	8,162	8,412	8,438	8,500
<b><i>Effectiveness Measures:</i></b>				
Percent of Emergency signal repair responses within 30 minutes of notification	87%	90%	90%	92%
Percent of emergency sign repairs within 30 minutes of notification	89%	90%	90%	92%
Percent of pavement markings installed within 5 working days of request	79%	90%	95%	95%
Percent of traffic studies conducted within 10 working days of request	95%	97%	97%	97%
Percent of street light outages	5%	4%	4%	4%
<b><i>Efficiency Measures:</i></b>				
Number of signals maintained per full time employee - Signal Maint.	18	27	18	19
Number of signs installed / maintained per full time employee - Sign Maintenance	462	1,250	547	667
Linear feet of pavement markings installed per full time employee - Pavement Markings	89,760	125,000	97,500	107,500
Number of traffic studies conducted per full time employees - Traffic Studies	21	20	20	23
Number of street lights inspected per full time employee all employees	628	580	649	654
Department expenditures per capita	\$ 13.23	\$ 13.73	\$ 12.64	\$ 13.03

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: DOWNTOWN SERVICES**

**FUND: GENERAL**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 308,698	\$ 352,229	\$ 335,022	\$ 334,932
Employee Benefits	92,079	111,916	111,916	119,686
Supplies	24,777	18,000	17,000	13,582
Other Services and Charges	29,937	35,425	33,428	36,700
Maintenance	19,183	17,600	15,801	23,948
Operations Subtotal	474,674	535,170	513,167	528,848
Capital Outlay	17,215	19,080	19,091	27,645
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 491,889</b>	<b>\$ 554,250</b>	<b>\$ 532,258</b>	<b>\$ 556,493</b>
<b>PERSONNEL</b>				
Exempt	2	1	1	1
Non-Exempt	11	14	14	14
Part-Time	2	2	2	2
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>15</b>	<b>17</b>	<b>17</b>	<b>17</b>

**MISSION STATEMENT**

Downtown Services Department - PARKING ENFORCEMENT - issues overtime and improper parking citations; collects money from parking meters and traf-o-teria boxes; maintains and repairs meters (1557); immobilizes vehicles with 3 or more outstanding citations; tows improperly parked vehicles. Appears in municipal court for contested citations. COLLECTIONS OFFICE - counts daily and deposits money collected from meters, traf-o-teria boxes and fines paid at window; dispatches for meter attendants; maintains all records of repair, complaints and attendant activity; issues notices and collects past due Texas vehicle accounts. TRANSIT OFFICE - inspects taxi vehicles on a quarterly basis; tests new chauffeur applicants; issues chauffeur, vehicle and company permits; collects yearly fees. Inspects all jitneys and limousines on a bi-annual basis; issues all corresponding permits and licenses. Inspects all buses on an annual basis; issues all corresponding permits and licenses. ADA CODE ENFORCEMENT - inspects, issues work orders, brings to compliance and permits to City of McAllen ADA parking spaces. Inspects and issues letter of compliance to all private property owners with ADA parking spaces. Oversees "COPS" volunteers.

**MAJOR FY 04-05 GOALS:**

- 1.) Restructure department so that it runs more efficiently.
- 2.) Minimize departmental expenditures.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: DOWNTOWN SERVICES

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees- parking meter repair	1.50	2.00	2.00	2.00
Number of full time employees - citations processing / collections	3.00	4.00	5.50	5.50
Number of full time employees - Transit office (vehicles for hire, ADA compliance)	2.00	2.00	2.00	2.00
Department Expenditures	\$ 491,889	\$ 554,250	\$ 532,258	\$ 556,493
<b><i>Outputs:</i></b>				
Number of parking meters activated - mechanical	1,247	942	1,247	942
Number of parking meters activated - electronic	306	611	306	611
Number of parking citations issued	50,701	59,898	55,510	60,775
Number of vehicles immobilized	597	687	682	682
Number of parking meter malfunctions	2,442	1,357	2,330	2,230
Number of parking citations collected	38,698	50,387	44,234	50,562
Number of vehicles for hire inspected	58	82	58	58
Number of ADA spaces inspected	179	115	160	160
Number of office calls for service	39,248	72,647	27,780	28,000
<b><i>Effectiveness Measures:</i></b>				
<b><i>Total revenue collected:</i></b>				
Parking meters	\$ 508,072	\$ 579,167	\$ 576,322	\$ 593,611
Parking citations	\$ 176,609	\$ 290,881	\$ 196,341	\$ 218,272
Immobilization fees	\$ 14,925	\$ 17,175	\$ 17,050	\$ 17,050
Transit	\$ 11,726	\$ 10,775	\$ 10,230	\$ 10,230
Percent of meters malfunctioning (daily)	0.51%	0.29%	0.49%	0.47%
Percent of parking citations collected	76.33%	84.12%	79.69%	83.20%
<b><i>Efficiency Measures:</i></b>				
Revenue per parking meter (daily)	\$ 1.07	\$ 1.22	\$ 1.22	\$ 1.25
Number of parking citations issued per full time employee	12,675	13,311	13,878	15,194
Number of parking meters repaired per full time employee	1,628	679	1,165	1,112
Number of parking citations processed / collected per full time employee	12,899	12,597	8,043	9,193
Department expenditures per capita	\$ 4.17	\$ 4.56	\$ 4.37	\$ 4.44

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: INSPECTION**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 388,871	\$ 457,688	\$ 462,683	\$ 529,479
Employee Benefits	111,112	134,572	134,572	159,317
Supplies	10,610	15,378	14,954	14,209
Other Services and Charges	82,736	90,020	88,111	89,618
Maintenance	3,400	5,682	6,126	6,176
Operations Subtotal	596,729	703,340	706,446	798,799
Capital Outlay	8,278	21,265	20,006	26,899
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 605,007</b>	<b>\$ 724,605</b>	<b>\$ 726,452</b>	<b>\$ 825,698</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	13	15	15	17
Part-Time	-	1	1	1
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>14</b>	<b>17</b>	<b>17</b>	<b>19</b>

**MISSION STATEMENT**

"Our job is Building Inspection. Our mission is to conduct thorough inspections to ensure our citizens a high level of safety in buildings in which we live, work, play and worship."

**MAJOR FY 04-05 GOALS:**

- 1.) Continue to hold training sessions to make staff more efficient and provide customer satisfaction.
- 2.) Promotion of new permit and inspection software, and use, to builders.
- 3.) Through use of new permit and inspection, software, provide more field time for inspectors.
- 4.) Expedite plan review with new Plans Examiner Position.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: INSPECTION

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total full time employees	13	16	16	18
Permit Technician (Const.)	1	1	1	1
Permit Clerks (subs.)	4	3	3	4
Construction Inspectors	5	5	5	5
Housing Inspector	1	1	1	1
Plan review	2	2	2	3
Department Expenditures	\$ 605,007	\$ 724,605	\$ 726,452	\$ 825,698
<b><i>Outputs:</i></b>				
Residential permits issued	1,285	900	1,403	1,400
Commercial permits issued	468	100	519	550
Sub-Cont. Permits issued	7,212	6,000	8,197	8,400
Construction inspections made	-	13,000	33,710	39,000
Housing - Unsafe Housing inspected	N/A	200	150	200
Condemned structures	N/A	-	52	60
Plan review	1,753	1,900	1,922	1,950
<b><i>Effectiveness Measures:</i></b>				
Permits - Residential				
Average Days Review	48 hrs	24 hrs	48 hrs	24 hrs
Permits - Commercial				
Average Days Review	30 days	10 days	30 days	30 days
Construction-Percent Inspections				
Made on date requested	100%	100%	100%	100%
Condemned structures cleared	N/A	30	35	50
Plan review - Residential	48 hrs	24 hrs	48 hrs	24 hrs
Plan review - Commercial	30 days	10 days	30 days	30 days
<b><i>Efficiency Measures:</i></b>				
Average permits per Permit Technician	-	900	2,065	2,100
Average permits per clerk	2,404	1,800	2,732	2,100
Construction average inspections per Inspector	-	2,800	6,742	6,500
Average inspections (housing)	N/A	200	150	200
Plan review	877	-	961	488
Department expenditures per capita	\$ 5.12	\$ 5.96	\$ 5.97	\$ 6.58

\*Res. Plan Review-is conducted by one person. This fiscal year this person had to learn the plan review process, new state laws, and zoning. This delayed the review process.

\* Comm. Plan Review - is conducted by one person. He had to create a new plan review system while still conducting customer interviews, thus causing delays.

\* Housing Inspector fills in for off-duty inspectors.

City of McAllen, Texas  
Highways and Streets  
Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>BY DEPARTMENT</b>				
Engineering	\$ 1,487,474	\$ 1,722,655	\$ 1,688,422	\$ 1,852,981
Street Cleaning	380,248	367,356	352,538	372,467
Street Maintenance	2,706,832	3,266,858	3,309,435	5,017,733
Street Lighting	1,410,032	1,727,995	1,328,476	1,615,826
Sidewalk construction	461,508	591,536	641,536	634,636
Drainage	838,867	1,354,422	933,979	1,544,036
<b>TOTAL</b>	<b>\$ 7,284,959</b>	<b>\$ 9,030,822</b>	<b>\$ 8,254,386</b>	<b>\$ 11,037,679</b>
<b>BY EXPENSE GROUP</b>				
Personnel Services				
Salaries and Wages	\$ 2,432,327	\$ 2,679,508	\$ 2,647,945	\$ 3,008,115
Employee Benefits	797,809	885,652	885,652	1,067,637
Supplies	288,784	293,471	339,860	316,964
Other Services and Charges	2,111,289	2,337,012	1,983,937	2,427,955
Maintenance and Repair Services	1,899,373	2,325,425	2,439,266	3,665,697
Capital Outlay	83,986	609,754	77,726	651,311
Grant Reimbursements	(328,607)	(100,000)	(120,000)	(100,000)
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 7,284,959</b>	<b>\$ 9,030,822</b>	<b>\$ 8,254,386</b>	<b>\$ 11,037,679</b>
<b>PERSONNEL</b>				
Engineering	33	34	34	35
Street Cleaning	6	6	6	6
Street Maintenance	32	33	33	39
Sidewalk Construction	11	11	11	11
Drainage	18	18	18	21
<b>TOTAL PERSONNEL</b>	<b>100</b>	<b>102</b>	<b>102</b>	<b>112</b>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: ENGINEERING SERVICES**

**FUND: GENERAL**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 1,092,489	\$ 1,238,051	\$ 1,211,996	\$ 1,328,251
Employee Benefits	263,794	304,321	304,321	346,655
Supplies	24,342	25,700	25,700	25,095
Other Services and Charges	270,757	162,824	174,524	163,775
Maintenance	32,371	22,325	32,875	24,519
Operations Subtotal	1,683,753	1,753,221	1,749,416	1,888,295
Capital Outlay	20,360	69,434	59,006	64,686
Grant Reimbursements	(216,639)	(100,000)	(120,000)	(100,000)
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,487,474</b>	<b>\$ 1,722,655</b>	<b>\$ 1,688,422</b>	<b>\$ 1,852,981</b>
PERSONNEL				
Exempt	13	14	14	15
Non-Exempt	19	19	19	19
Part-Time	1	1	1	1
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>33</b>	<b>34</b>	<b>34</b>	<b>35</b>

**MISSION STATEMENT**

The Engineering Departments' mission is to provide the highest level of services to the Citizens by providing efficient and effective design, review, construction and maintenance of public infrastructure and facilities.

**MAJOR FY 04-05 GOALS:**

- 1.) Establish framework for developing a Master Corridor Plan.
- 2.) Continual upgrade of drainage infrastructure. Complete the construction of three (3) regional detention facilities.
- 3.) Complete the design and begin construction of two major thoroughfares: Bicentennial Parkway and Bentsen Rd.
- 4.) Improve the turnaround period for the review of subdivision plats and related paving & drainage plans.
- 6.) Complete Bicentennial Railroad Relocation of spur tracks for street extension from Nolana to Dove St in May 2006.
- 7.) Increase Resurfacing of City streets from 9 miles to 16 miles.
- 8.) Construct the extension of Dove Avenue west to Taylor Road.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: ENGINEERING SERVICES

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees staff engineers	4	4	3	4
Number of full time employees support staff	7	8	7	7
Number of full time employees CDBG Staff	3	3	4	4
Number of full time employees review staff engineers	4	2	5	5
Department Expenditures	\$ 1,487,474	\$ 1,722,655	\$ 1,688,422	\$ 1,852,981
<b><i>Outputs:</i></b>				
Number of construction contracts executed	32	30	42	40
Number of in-house projects designed	47	50	28	30
Number of architect and engineer consulting contracts monitored	16	15	20	20
Number of ROW Permits processed / Inspected / Request for service	8,550	8,500	9,000	9,500
Number of Subdivision plat & Construction plans reviewed	110	120	120	130
Amount of Community Development Block Grant Administered	\$ 2,598,000	\$ 2,169,000	\$ 2,169,000	\$ 2,134,000
<b><i>Effectiveness Measures:</i></b>				
Percent of projects designed within budget	90%	95%	95%	95%
Number of construction contracts completed within contract time	90	95%	95%	95%
Number of ROW permits reviewed within 1 working day	90	95%	95%	95%
Number of Subdivisions reviewed within 5 working days	85	90%	90%	95%
Percent of CDBG projects completed within 1 year of funding	60%	90%	90%	85%
<b><i>Efficiency Measures:</i></b>				
Number of construction contracts executed per full time employee - Engineer Staff	8	9	14	10
Number of in-house projects designed per full time employee - Engineer Staff	12	12	9	8

## PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Number of A/E Consulting contracts monitored per full time employee - Engineer Staff	4	5	7	5
Number of ROW permits processed / inspected per full time employee - Support Staff	777	1,000	750	792
Number of Subdivisions reviewed per full time employee - Engineer Staff	28	60	24	26
Entitlement \$ Administered per full time employee - CDBG Staff	\$ 1,120,000	\$ 860,000	\$ 716,834	\$ 706,731
Department expenditures per capita	\$ 12.60	\$ 14.17	\$ 13.87	\$ 14.78

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: STREET CLEANING**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 119,291	\$ 123,376	\$ 103,994	\$ 124,035
Employee Benefits	48,064	49,573	49,573	55,178
Supplies	3,848	3,811	3,200	4,656
Other Services and Charges	77,471	103,871	103,871	106,151
Maintenance	131,574	83,125	88,300	82,447
Operations Subtotal	380,248	363,756	348,938	372,467
Capital Outlay	-	3,600	3,600	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 380,248</b>	<b>\$ 367,356</b>	<b>\$ 352,538</b>	<b>\$ 372,467</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

**MISSION STATEMENT**

Street cleaning crews mission is to keep the streets as clean as possible to enhance aesthetics in all neighborhoods- residential, commercial and industrial.

Currently, our number of sweepers and human resources permit us to clean the city four (4) times per year. As we phase in eight (8) sweeper units, we anticipate meeting the proceeding goals.

**MAJOR FY 04-05 GOALS:**

- 1.) Add one additional sweeper to our fleet of five (5).
- 2.) Sweep city-wide streets four (4) times per year.
- 3.) As applicable, will assist in meeting rules and regulations set forth by the EPA through the NPDES II mandate.
- 4.) Streamline way of measuring performance.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: STREET CLEANING

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees/sweepers	6	6	6	6
Department Expenditures	\$ 380,248	\$ 367,356	\$ 352,538	\$ 372,467
<b><i>Outputs:</i></b>				
Total street inventory - gutter miles	1,441	1,441	1,471	1,501
Residential - gutter miles	1115.0	1115.6	1145.0	1175.0
Arterial & collector - gutter miles	312	312	312	312
Downtown district - gutter miles	13.4	13.4	13.4	13.4
Request for service	248	260	260	225
Gutter miles swept - All	5,616	7,036	5,886	6,004
Gutter miles swept - Residential	2,000	2,231	4,580	4,700
Gutter miles swept - Arterial & Collector	600	624	624	624
Gutter miles swept - Downtown District	4,181	4,181	4,181	4,181
Street cleaning debris collected - cubic yards	15,000	20,000	35,000	35,000
<b><i>Effectiveness Measures:</i></b>				
Number of requests for service per 1000 residents	2.48	2.45	2.45	2.00
<b><i>Efficiency Measures:</i></b>				
Residential street sweeping cycles - cycles per year	2	2	4	4
Arterial and collector street sweeping - cycles per year	2	2	4	4
Downtown business district - cycles per year	312	312	312	312
Cost of street cleaning - cost per gutter mile	68	52	\$ 53.49	\$ 54.58
Department expenditures per capita	\$ 3.22	\$ 3.02	\$ 2.90	\$ 2.97

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: STREET MAINTENANCE**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 657,032	\$ 700,763	\$ 711,730	\$ 861,908
Employee Benefits	261,791	277,319	277,319	361,264
Supplies	23,970	32,870	32,870	32,127
Other Services and Charges	214,874	238,056	238,016	261,484
Maintenance	1,542,490	1,996,250	2,049,500	3,348,000
Operations Subtotal	2,700,157	3,245,258	3,309,435	4,864,783
Capital Outlay	6,675	21,600	-	152,950
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 2,706,832</b>	<b>\$ 3,266,858</b>	<b>\$ 3,309,435</b>	<b>\$ 5,017,733</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	2
Non-Exempt	31	32	32	37
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>32</b>	<b>33</b>	<b>33</b>	<b>39</b>

**MISSION STATEMENT**

Street Maintenance crews mission is to keep paved and unpaved streets, alley ways and all rights-of-way safe for all vehicular traffic-in residential, commercial and industrial subdivisions.

**MAJOR FY 04-05 GOALS:**

- 1.) Resume the Chip Seal program as piloted in FY 2001-2002 since residents have consistently advocated resuming this program.
- 2.) Continue to maintain our alley in a safe and aesthetically pleasing condition.
- 3.) As applicable, will assist in meeting rules and regulations set forth by the EPA through the NPDES II mandate.
- 4.) Improve our way of measuring performance.
- 5.) Purchase three (3) dump trucks and hire (3) operators to assist in the drainage ditch re-profiling and dredging programs.
- 6.) Increase funding for One-Step Street recycling project from \$1,450,000 to \$2,750,000.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: STREET MAINTENANCE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of pothole crews	4	4	4	4
Number of full time employees	32	32	33	39
Department Expenditures	\$ 2,706,832	\$ 3,266,858	\$ 3,309,435	\$ 5,017,733
<b><i>Outputs:</i></b>				
Total street inventory - center line miles	521	521	736	751
Total alley inventory - center line miles	129	129	129	129
Requests for service	2,094	2,025	2,025	2,025
Potholes patching - each	2,600	2,600	2,600	2,600
Alley rehabilitation - linear feet	31,200	31,500	31,500	31,500
Crack sealing - linear feet	31,680	31,680	2,500	31,680
Seal coating - linear feet	-	4,500	2,250	4,500
Linear miles cutler				
<b><i>Effectiveness Measures:</i></b>				
Number of employee per square mile	1.44	1.35	1.44	1.44
<b><i>Efficiency Measures:</i></b>				
Total street inventory per street maintenance position	16.28	15.97	23.00	20.30
Total alley inventory per street maintenance position	4.0	3.50	4.0	3.5
Pothole patching - each per crew per day	10	10	10	10
Alley rehabilitation - linear feet per day	121	120	180	180
Percentage of street cutler				
Department expenditures per capita	\$ 22.93	\$ 26.88	\$ 27.19	\$ 40.01

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: STREET LIGHTING**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	1,394,551	1,656,745	1,292,010	1,573,151
Maintenance	15,481	71,250	36,466	42,675
Operations Subtotal	1,410,032	1,727,995	1,328,476	1,615,826
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,410,032</b>	<b>\$ 1,727,995</b>	<b>\$ 1,328,476</b>	<b>\$ 1,615,826</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**MISSION STATEMENT**

This is a unit of the Traffic Safety Department; therefore, no personnel is assigned. This unit includes the maintenance and overseeing the installation of the city street light, both city owned and AEP leased.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: STREET LIGHTING

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Department Expenditures	\$ 1,410,032	\$ 1,727,995	\$ 1,328,476	\$ 1,615,826
<b><i>Outputs:</i></b>				
Number of street lights inspected	8,300	8,412	8,432	8,500
<b><i>Effectiveness Measures:</i></b>				
<b><i>Efficiency Measures:</i></b>				
Number of street lights inspected per full time employee all employees	638	580	649	
Number of lights per citizen per 1000	78	69	80	80
Department expenditures per capita	\$ 11.94	\$ 14.22	\$ 10.92	\$ 12.88

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: SIDEWALK CONSTRUCTION**

**FUND: GENERAL**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 227,410	\$ 229,712	\$ 229,712	\$ 231,018
Employee Benefits	94,024	95,532	95,532	114,090
Supplies	220,409	208,290	258,290	233,076
Other Services and Charges	8,800	22,157	22,157	22,157
Maintenance	22,833	26,125	26,125	28,120
Operations Subtotal	573,476	581,816	631,816	628,461
Capital Outlay	-	9,720	9,720	6,175
Grant Reimbursements	(111,968)	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 461,508</b>	<b>\$ 591,536</b>	<b>\$ 641,536</b>	<b>\$ 634,636</b>
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	10	10	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

**MISSION STATEMENT**

The Sidewalk Construction crews mission is to keep all pedestrian traffic safe by constructing new and reconstruction old concrete sidewalks. Special attention is given to the Americans with Disabilities Act (ADA) as new walks, wheelchair ramps and other ADA-friendly amenities are provided.

Currently our 11-employee crew is striving to construct 7 miles by this year's end and believe we will achieve this goal.

**MAJOR FY 04-05 GOALS:**

- 1.) Construct eight (8) miles of sidewalk.
- 2.) Improve on method of measuring performance.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: SIDEWALK CONSTRUCTION

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of sidewalk construction crews	1	1	1	1
Number of full time employees	7	11	11	11
Department Expenditures	\$ 461,508	\$ 591,536	\$ 641,536	\$ 634,636
<b><i>Outputs:</i></b>				
Requests for service - Sidewalk repair	25	25	25	25
Sidewalk construction-linear feet	42,240	42,240	36,960	42,240
Sidewalk reconstruction miles	8	8	7	8
Number of ADA compliant ramps installed - city facilities	20	50	50	75
<b><i>Effectiveness Measures:</i></b>				
Number of requests for service per 1000 residents	0.25	0.24	0.24	0.24
<b><i>Efficiency Measures:</i></b>				
Cost per square foot - sidewalk construction	\$ 3.06	\$ 3.01	\$ 4.33	\$ 4.19
Sidewalk construction (linear feet) per full time employee	960	3,840	3,360	3,840
Sidewalk construction (miles) per full time employee	0.72	0.73	0.73	0.73
Department expenditures per capita	\$ 3.91	\$ 4.87	\$ 5.27	\$ 5.06

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: DRAINAGE**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 336,105	\$ 387,606	\$ 390,513	\$ 462,903
Employee Benefits	130,136	158,907	158,907	190,450
Supplies	16,215	22,800	19,800	22,010
Other Services and Charges	144,836	153,359	153,359	301,237
Maintenance	154,624	126,350	206,000	139,936
Operations Subtotal	781,916	849,022	928,579	1,116,536
Capital Outlay	56,951	505,400	5,400	427,500
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 838,867</b>	<b>\$ 1,354,422</b>	<b>\$ 933,979</b>	<b>\$ 1,544,036</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	2
Non-Exempt	17	17	17	19
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>21</b>

**MISSION STATEMENT**

The drainage crews mission is to keep all drainage ways/ditches safe, clean and performing at their engineered design criteria. Drainage crews help minimize flooding by rendering proper maintenance to the 25 miles of drainage ways/ditches owned, maintained and operated by the city. Maintenance efforts include mowing of these ditches. This division also assists other departments mow facilities such as the Airport, Civic Center, Right-of-Way and various other City-owned facilities.

**MAJOR FY 04-05 GOALS:**

- 1.) Add storm water detention capacity to these drainage ways/ditches. This will be achieved by re-contouring these ditches' current profile. A two-tiered, "terraced" profile instead of its existing "U" shape profile will be the result.
- 2.) Concurrently with this ditch re-profiling efforts, crews will be constructing a pedestrian/bike/jogging trail upon one of the flat terraces this new profile will yield.
- 3.) Establish then improve upon the method of measuring this ditch-regrading performance efforts.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: DRAINAGE

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Number of full time employees	15	18	18	21
Department Expenditures	\$ 838,867	\$ 1,354,422	\$ 933,979	\$ 1,544,036
<b><i>Outputs:</i></b>				
Number of storm inlets	15,300	15,300	15,404	15,500
Ditch inventory - miles	27	27	27	28
Number of manholes cleaned per year	2,000	3,120	3,120	3,120
Number of storm inlets cleaned per year	780	780	780	780
Excavator/drainage linear miles cleaned	4 miles	4 miles	5 miles	8 miles
ROW mowing - acres	700	756	800	850
Ditch re-profiling (linear feet)	12,000	12,000	26,400	31,680
Collection system cleaned - linear feet	10,560	11,000	11,000	11,000
Requests for service responded to	164	175	180	180
<b><i>Effectiveness Measures:</i></b>				
Requests for Service Response Time				
Percent within 48 hours	90%	90%	92%	92%
Percent within 72 hours	100%	100%	100%	100%
<b><i>Efficiency Measures:</i></b>				
Number of manholes cleaned per day	12	13	13	13
Collection system cleaned-linear feet per day	42	44	44	44
Number of requests for service per full time employee	9.64	10	10	8.5
Department expenditures per capita	\$ 7.10	\$ 11.14	\$ 7.67	\$ 12.31

City of McAllen, Texas  
Health and Welfare  
Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
Health	\$ 537,023	\$ 571,072	\$ 614,071	\$ 609,315
Graffiti Cleaning	141,190	138,318	138,231	138,499
Other Agencies:				
Air Care	26,500	27,428	27,428	27,428
Humane Society	161,002	150,000	150,000	150,062
Valley Environ. Council	2,500	2,500	2,500	2,500
<b>TOTAL</b>	<b>\$ 868,215</b>	<b>\$ 889,318</b>	<b>\$ 932,230</b>	<b>\$ 927,804</b>
<u>BY EXPENSE GROUP</u>				
Personnel Services				
Salaries and Wages	\$ 368,545	\$ 404,818	\$ 410,249	\$ 412,986
Employee Benefits	99,504	106,300	106,300	122,858
Supplies	38,389	53,370	53,580	47,437
Other Services and Charges	320,114	297,471	334,691	298,894
Maintenance and Repair Services	23,667	22,449	22,500	25,441
Capital Outlay	17,996	4,910	4,910	20,188
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 868,215</b>	<b>\$ 889,318</b>	<b>\$ 932,230</b>	<b>\$ 927,804</b>
<u>PERSONNEL</u>				
Health	13	14	14	14
Graffiti Cleaning	2	3	3	3
<b>TOTAL PERSONNEL</b>	<b>15</b>	<b>17</b>	<b>17</b>	<b>17</b>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: HEALTH**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 309,669	\$ 345,514	\$ 350,982	\$ 353,687
Employee Benefits	76,506	83,118	83,118	98,727
Supplies	16,573	26,500	26,710	23,125
Other Services and Charges	122,471	102,831	140,051	104,192
Maintenance	10,405	8,199	8,300	9,396
Operations Subtotal	535,624	566,162	609,161	589,127
Capital Outlay	1,399	4,910	4,910	20,188
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 537,023</b>	<b>\$ 571,072</b>	<b>\$ 614,071</b>	<b>\$ 609,315</b>
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	9	9	10	10
Part-Time	2	3	2	2
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>14</b>

**MISSION STATEMENT**

To promote and provide an aesthetically pleasing city through enforcement of all city environmental health ordinances and codes, provide a skilled workforce by educating the local food service industry personnel through a mandated food manager and food handler program. Provide the public with a feeling of security through licensed/ permitted food establishments, daycare centers, and registered family homes. Through participation in the Homeland Security Program, provide the public with a sense of security and well being by utilization of high technology equipment to identify biological and chemical contaminants in the event of a crisis or emergency.

**MAJOR FY 04-05 GOALS:**

- 1.) Expand arboviral monitoring system.
- 2.) Expand the mowing and illegal dumping lien program.
- 3.) Expand the food manager program.
- 4.) Expand the weedy lot and illegal dumping program through enforcement and education.
- 5.) Start educational program that addresses of food handling education, illegal dumping abatement, vector control resource reduction & abatement.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: HEALTH

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	11	11	12	12
Total number of inspectors	8	8	8	8
Number of Public Health Inspectors (weedy lot, illegal dumping, vector control)	5	5	5	5
Number of Environmental Health Inspectors (food inspections and certification, vector control)	2	2	2	2
Number of Sanitarium Inspectors (food inspections and certification, vector control)	1	1	1	1
Department Expenditures	\$ 537,023	\$ 571,072	\$ 614,071	\$ 609,315
<b><i>Outputs:</i></b>				
Number of Food Inspectors	3	1,608	1,200	1,100
Number of weedy lot/illegal dumping inspections	5,523	2,225	4,500	5,000
Number of food handlers certified	3,463	1,800	3,300	3,200
Number of non-food inspectors	139	1,440	1,500	1,600
Customer oriented issues	6,386	4,700	3,850	3,700
Number of vector control activities conducted	709	200	400	375
Number of complaints	3,730	1,400	1,875	1,800
Number of Total liens placed and released	727	850	900	850
<b><i>Effectiveness Measures:</i></b>				
Percent of establishments permitted/Inspections	140%	200%	151%	200%
Percent Letter send/Compliance	100%	143%	136%	175%
Percent food handlers registered / Certified	99%	97%	98%	96%
Percentage of complaints / Inspections	112%	107%	240%	150%
Percentage of vector requested / conducted	110%	111%	105%	93%
Percentage liens due/total liens places and released	100%	129%	150%	130%
<b><i>Efficiency Measures:</i></b>				
Number of food inspections per inspector	390	584	480	600
Number of weedy lot and illegal dumping per inspector	1,105	445	800	750

PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Number of food handlers certified per inspector	1,182	654	1,100	1,000
Number of complaint inspections per inspector	645	288	375	325
Number of vector controls per inspector	70	49	80	80
Department expenditures per capita	\$ 4.55	\$ 4.70	\$ 5.05	\$ 4.86

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: GRAFFITI CLEANING**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 58,876	\$ 59,304	\$ 59,267	\$ 59,299
Employee Benefits	22,998	23,182	23,182	24,131
Supplies	21,816	26,870	26,870	24,312
Other Services and Charges	7,641	14,712	14,712	14,712
Maintenance	13,262	14,250	14,200	16,045
Operations Subtotal	124,593	138,318	138,231	138,499
Capital Outlay	16,597	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 141,190</b>	<b>\$ 138,318</b>	<b>\$ 138,231</b>	<b>\$ 138,499</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	2	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>

**MISSION STATEMENT**

The graffiti crews mission is to strive to rid graffiti from the City of McAllen ~ in its entirety. This crew works much like the "broken window" effect: if a window in a structure is broken and left to be...all windows will be broken next. Similarly, if the first graffiti "tag" is left to be, much more graffiti will soon follow. This crew aims to fix that first "tag" within two days from the day the request to remove graffiti is in our database.

**MAJOR FY 0405 GOALS:**

- 1.) Strive to remove graffiti as soon as possible but no later than two (2) days from date the report is received.
- 2.) Continue our education efforts to the general public to NOT ignore graffiti-to instead, *report it!*
- 3.) In coordination with the Police Department develop an effective plan to reduce the number of graffiti-addicted individuals from tagging the city.
- 4.) Improve upon the way of measuring our performance-effectiveness and efficiencies.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: GRAFFITI CLEANING

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	2	3	3	3
Department expenditures	\$ 141,190	\$ 138,318	\$ 138,231	\$ 138,499
<b><i>Outputs:</i></b>				
Total square miles cleaned	1.61	1.61	1.61	1.61
Number of requests for service	670	650	650	650
Number of special events	4	4	4	4
Number of special requests	30	35	35	35
<b><i>Effectiveness Measures:</i></b>				
Request for service response time				
Percent within 48 hours (estimate)	90%	95%	95%	95%
Percent within 72 hours (estimate)	100%	100%	100%	100%
<b><i>Efficiency Measures:</i></b>				
Cost per square foot - paint	\$ 0.75	\$ 0.75	\$ 0.75	\$ 0.75
Cost per square foot - pressure	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.75
Cost per site cleaned	\$ 210.98	\$ 210.98	\$ 210.98	\$ 210.98
Department expenditures per capita	\$ 1.20	\$ 1.14	\$ 1.14	\$ 1.10

**CITY OF McALLEN, TEXAS**

DEPARTMENT: HEALTH AND WELFARE/OTHER AGENCIES

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	190,002	179,928	179,928	179,990
Maintenance	-	-	-	-
Operations Subtotal	190,002	179,928	179,928	179,990
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 190,002</b>	<b>\$ 179,928</b>	<b>\$ 179,928</b>	<b>\$ 179,990</b>
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
Agencies				
Air Care	\$ 26,500	\$ 27,428	\$ 27,428	\$ 27,428
Humane Society	161,002	150,000	150,000	150,062
RAHC	-	-	-	-
Valley Environment Council	2,500	2,500	2,500	2,500
	<u>\$ 190,002</u>	<u>\$ 179,928</u>	<u>\$ 179,928</u>	<u>\$ 179,990</u>

**City of McAllen, Texas  
Culture and Recreation  
Summary**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>BY DEPARTMENT</b>				
Parks and Recreation Admin.	\$ 433,652	\$ 401,862	\$ 409,117	\$ 424,686
Parks	3,022,185	3,343,501	3,269,063	3,381,345
Recreation Center	804,363	743,258	730,545	917,007
Pools	580,696	574,433	633,223	643,732
Las Palmas Community Center	281,859	325,820	334,590	296,681
Recreation Center Lark	353,263	463,754	428,391	406,118
Recreation Center Palm view	352,594	465,541	449,927	418,503
Quinta Mazatlan	19,434	36,769	36,752	161,582
Library	2,072,563	2,520,763	2,475,492	2,531,842
Library Branch Lark	361,115	458,911	379,414	466,604
Library Branch Palm view	362,065	469,407	439,878	479,346
Other Agencies				
Amigos del Valle	28,500	33,500	33,500	38,500
Centro Cultural	20,000	20,000	20,000	20,000
Hidalgo County Museum	30,000	35,000	35,000	40,000
McAllen Boy's & Girl's Club	300,000	380,000	380,000	390,000
McAllen Int'l Museum	650,000	672,075	672,075	672,075
Town Band	8,000	8,000	8,000	8,000
RGV Int'l Music Festival	15,000	15,000	15,000	15,000
World Birding Center	-	65,000	65,000	5,000
South Texas Symphony	70,000	70,000	70,000	70,000
MAHI	293			
<b>TOTAL</b>	<b>\$ 9,765,582</b>	<b>\$ 11,102,594</b>	<b>\$ 10,884,967</b>	<b>\$ 11,386,021</b>
<b>BY EXPENSE GROUP</b>				
Personnel Services				
Salaries and Wages	\$ 4,865,676	\$ 5,393,352	\$ 5,160,882	\$ 5,515,980
Employee Benefits	1,274,298	1,481,614	1,481,614	1,600,574
Supplies	266,105	311,420	309,063	324,718
Other Services and Charges	2,540,529	2,900,108	2,881,461	3,023,007
Maintenance and Repair Services	439,028	447,490	489,935	455,664
Capital Outlay	432,261	668,610	651,681	546,078
Grant Reimbursements	(52,315)	(100,000)	(89,669)	(80,000)
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 9,765,582</b>	<b>\$ 11,102,594</b>	<b>\$ 10,884,967</b>	<b>\$ 11,386,021</b>
<b>PERSONNEL</b>				
Parks and Recreation Admin.	9	7	8	9
Parks	73	73	75	75
Recreation Center	192	194	230	230
Pools	92	92	92	92
Las Palmas Community Center	7	7	5	5
Recreation Center Lark	24	26	9	9
Recreation Center Palm view	17	26	9	9
Quinta Mazatlan Renovation	1	-	1	3
Library	69	78	69	69
Library Branch Lark	12	13	14	14
Library Branch Palm view	13	14	14	14
<b>TOTAL PERSONNEL</b>	<b>509</b>	<b>530</b>	<b>526</b>	<b>529</b>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: PARKS AND RECREATION ADMINISTRATION**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 252,495	\$ 239,712	\$ 247,768	\$ 264,507
Employee Benefits	65,956	61,766	61,766	75,839
Supplies	8,396	9,500	9,500	9,125
Other Services and Charges	78,012	66,179	64,923	62,291
Maintenance	12,930	12,825	13,280	12,924
Operations Subtotal	417,789	389,982	397,237	424,686
Capital Outlay	15,863	11,880	11,880	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 433,652</b>	<b>\$ 401,862</b>	<b>\$ 409,117</b>	<b>\$ 424,686</b>
<b>PERSONNEL</b>				
Exempt	4	3	3	3
Non-Exempt	5	4	5	5
Part-Time	-	-	-	1
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>9</b>	<b>7</b>	<b>8</b>	<b>9</b>

**MISSION STATEMENT**

The McAllen Parks and Recreation Administration Division provides administrative support for the Parks Division, Recreation Division, Aquatics Division, Las Palmas Community Center, Lark CC, Palmview CC, City-Wide Building Maintenance and Sundance Mobile Home Park. It manages payroll and personnel functions for full-time and part-time employees, processes incoming telephone traffic, thus providing facility and service information to the public. The Division rents parks, ball fields and other facilities, as well as, handles the incoming revenue from all recreation, aquatic, and other programs. Administrative projects include long range park and open space planning, grant writing for special programs, along with administering construction projects and projecting goals for all divisions.

**MAJOR FY 04-05 GOALS:**

- 1.) Continue with renovations of Quinta Mazatlan into wing of the World Birding Center.
- 2.) Complete 2nd Street and Bicentennial Trails.
- 3.) Extension of 2nd Street and Bicentennial Trails.
- 4.) Complete integrating Fields, Gonzalez, and Jackson into City/School Parks status.
- 5.) Update the Parks Master Plan Needs Assessment.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: PARKS AND RECREATION ADMINISTRATION

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	9	7	8	8
Department Expenditures	\$ 433,652	\$ 401,862	\$ 409,117	\$ 424,686
<b><i>Outputs:</i></b>				
Number of rental pavilions available	10	12	10	11
Number of rental pools available	4	4	4	4
Number of City Commission Agenda items processed	42	75	60	60
<b><i>Effectiveness Measures:</i></b>				
Number of pavilion rentals	839	1,050	815	900
Number of pool rentals	261	400	250	350
Number of Quinta rentals	49	50	14	-
Average of trail patrons (daily)				
<b><i>Efficiency Measures:</i></b>				
Revenue per capita	\$ 6.05	\$ 7.68	\$ 6.56	\$ 6.58
Department expenditures per capita	\$ 3.67	\$ 3.31	\$ 3.36	\$ 3.39

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: PARKS**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 1,474,150	\$ 1,624,958	\$ 1,550,000	\$ 1,626,833
Employee Benefits	498,933	569,612	569,612	584,315
Supplies	94,630	79,000	79,000	86,000
Other Services and Charges	525,890	549,731	552,751	658,501
Maintenance	310,880	297,000	294,500	307,482
Operations Subtotal	2,904,483	3,120,301	3,045,863	3,263,131
Capital Outlay	117,702	223,200	223,200	118,214
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 3,022,185</b>	<b>\$ 3,343,501</b>	<b>\$ 3,269,063</b>	<b>\$ 3,381,345</b>
<b>PERSONNEL</b>				
Exempt	2	2	3	3
Non-Exempt	68	68	68	68
Part-Time	3	3	4	4
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>73</b>	<b>73</b>	<b>75</b>	<b>75</b>

**MISSION STATEMENT**

The Department strives to:

- \* Improve the quality of life through the provision of well balanced, high quality recreation programs for the residents of McAllen to enjoy during their leisure time.
- \* Facilitate wholesome and constructive programs with a measurable value to the community.
- \* Provide attractive and well-maintained major parks and recreation facilities in each sector of the city. These facilities should be within a reasonable distance of every surrounding neighborhood and offer safe opportunities for athletic competition family gatherings, and other passive and active recreation activities.
- \* Promote environmental conservation, eco and cultural tourism and socially oriented special events.

**MAJOR FY 04-05 GOALS:**

- 1.) Complete beautification of existing trails.
- 2.) Complete extension of Hike and Bike Trail extension on 2nd Street from Nolana to Trenton.
- 3.) Completion of CIP budgeted projects.
- 4.) Reduce time to complete Major Capital Projects.
- 5.) Extend Hike-Bike Trail: South Loop.
- 6.) Build Regional Detention Facility at McAuliffe School, Jackson School, and Balboa Acres.
- 7.) Start construction of South Loop Hike and Bike Trail on 2nd Street.
- 8.) Widen ditches with walking trails and plant wildflowers that will promote wildlife habitat and connect neighborhoods.
- 9.) Implement an aggressive tree planting program.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: PARKS

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	68	70	71	71
Department Expenditures	\$ 3,022,185	\$ 3,343,501	\$ 3,269,063	\$ 3,381,345
<b><i>Outputs:</i></b>				
Number of developed parks maintained	32	44	44	44
Number of undeveloped parks maintained	5	8	8	8
Number of developed park acres maintained	456	551	551	578
Number of undeveloped park acres maintained	88	106	106	106
Number of municipal facilities maintained	16	17	17	17
Number of downtown trees maintained	97	97	97	97
Number of pavilions maintained	10	12	12	12
Number of playscape areas maintained	35	48	48	60
Number of athletic fields maintained	40	55	55	56
Number of irrigation systems maintained	65	84	84	88
Number of special events supported	52	52	52	54
Number of maintenance contracts managed	1	3	3	3
Number of park restrooms cleaned	54	60	60	62
<b><i>Effectiveness Measures:</i></b>				
Number of pavilion rentals managed	839	1,050	815	900
Number of Quinta Mazatlan rentals managed	49	50	14	
<b><i>Efficiency Measures:</i></b>				
Number of acres maintained per full time employee	6.70	8	8	8
Unit cost per acres maintained	\$ 4,526	\$ 5,464	\$ 5,464	\$ 5,691
Pavilion rentals	\$ 72,395	\$ 76,000	\$ 68,000	\$ 70,000
Department expenditures per capita	\$ 25.60	\$ 27.51	\$ 26.86	\$ 26.96

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: RECREATION CENTER**

**FUND: GENERAL**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 513,652	\$ 505,742	\$ 462,608	\$ 620,650
Employee Benefits	94,148	109,323	109,323	133,774
Supplies	38,238	45,500	45,500	48,400
Other Services and Charges	207,945	180,318	200,058	191,609
Maintenance	2,695	2,375	2,725	2,574
Operations Subtotal	856,678	843,258	820,214	997,007
Capital Outlay	-	-	-	-
Grant Reimbursement	(52,315)	(100,000)	(89,669)	(80,000)
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 804,363</b>	<b>\$ 743,258</b>	<b>\$ 730,545</b>	<b>\$ 917,007</b>
PERSONNEL				
Exempt	3	4	4	4
Non-Exempt	-	1	1	1
Part-Time	189	189	225	225
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>192</b>	<b>194</b>	<b>230</b>	<b>230</b>

**MISSION STATEMENT**

The Recreation Division plans, coordinates and implements youth and adult recreation programs for the City. It operates at three Community Recreation Centers and facilitates various sports leagues and special events. It works jointly with the Aquatics Division the department and provision of various swimming programs held at the City's swimming pools.

**MAJOR FY 04-05 GOALS:**

- 1.) Increase overall participation in recreation programs by 10%.
- 2.) Increase online registration numbers.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: RECREATION CENTER

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	3	5	5	5
Department Expenditures	\$ 804,363	\$ 743,258	\$ 730,545	\$ 917,007
<b><i>Outputs:</i></b>				
Special events	66	66	66	66
Programs offered	1,043	1,043	997	1,025
After school recreation sites	11	11	11	11
<b><i>Effectiveness Measures:</i></b>				
Special event attendance	204,000	210,000	225,000	210,000
Program Participants	7,500	7,500	7,500	7,500
After-School Recreation Participants	1,640	1,640	1,732	1,750
Athletic Leagues Participants	11,000	11,000	11,000	11,000
Program Fees	\$ 318,938	\$ 440,000	\$ 320,342	\$ 325,000
<b><i>Efficiency Measures:</i></b>				
Cost per day of operation	\$ 2,447	\$ 2,384	\$ 2,343	\$ 3,148
Cost of service provided per person	\$ 3.31	\$ 2.91	\$ 2.59	\$ 2.91
Department expenditures per capita	\$ 6.81	\$ 6.11	\$ 6.00	\$ 7.31

**CITY OF McALLEN, TEXAS**

DEPARTMENT: POOLS

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 367,951	\$ 322,129	\$ 365,129	\$ 322,000
Employee Benefits	69,961	74,006	74,006	83,344
Supplies	34,250	35,000	33,000	34,750
Other Services and Charges	81,025	98,448	108,688	112,039
Maintenance	27,509	35,350	38,900	31,749
Operations Subtotal	580,696	564,933	619,723	583,882
Capital Outlay	-	9,500	13,500	59,850
	<b>\$ 580,696</b>	<b>\$ 574,433</b>	<b>\$ 633,223</b>	<b>\$ 643,732</b>
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	4	4	4	4
Part-Time	87	87	87	87
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>92</b>

**MISSION STATEMENT**

The Aquatics Division provides and maintains five (5) swimming facilities within the City. These pools are used by the City for its programs, the McAllen Independent School District (MISD) for Learn-to-Swim and UIL swimming, by the Boys' and Girls' Club and the McAllen Swim Club (MSC). Two of the facilities operate eleven months and three operate only during the three summer months. Revenues collected for City programs, such as Gus and Goldie Learn-to-swim help to offset the direct expenses for those programs. The MISD, Boys' and Girls' Club and the MSC provide no revenue to the City for pool use. However, special arrangements with MISD have been made so that there are no charges for the uses of school facilities and bus transportation during the summer recreation programs. The division also operates programs at the Nikki Rowe High School Natatorium.

**MAJOR 04-05 GOALS:**

- 1.) Install mushroom umbrella and shade canopy at Los Encinos Pool.
- 2.) Re-enforce support boards on Municipal Pool slide.
- 3.) Re-concrete various pool sites.
- 4.) Install diving boards at three pools.
- 5.) Increase number of lifeguards by 30%.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: POOLS

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	5	5	5	5
Department Expenditures	\$ 580,696	\$ 574,433	\$ 633,223	\$ 643,732
<b><i>Outputs:</i></b>				
Public pools	4	4	4	4
Days open for public swim & programs	353	353	353	353
Hours available for rental				
Total days of operation	353	353	353	353
Total hours of operation				
Programs offered	200	217	200	200
<b><i>Effectiveness Measures:</i></b>				
Public patrons	32,000	35,000	31,212	35,000
Private rentals	259	450	206	450
Private rental attendance	23,022	40,000	18,128	22,000
Program participants	7,200	7,700	7,000	7,500
Program fees	\$ 93,787	\$ 122,000	\$ 100,000	\$ 105,000
Public swimming fees	\$ 32,000	\$ 35,000	\$ 35,107	\$ 35,000
Rental fees	\$ 51,215	\$ 51,000	\$ 40,341	\$ 45,000
<b><i>Efficiency Measures:</i></b>				
Cost per day of operation	\$ 1,645	\$ 1,616	\$ 1,756	\$ 1,921
Cost of service provided per person	\$ 8	\$ 6	\$ 7	\$ 7
Department expenditures per capita	\$ 4.92	\$ 4.73	\$ 5.20	\$ 5.13

**CITY OF McALLEN, TEXAS**

DEPARTMENT: LAS PALMAS COMMUNITY CENTER

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 143,887	\$ 148,224	\$ 146,552	\$ 134,540
Employee Benefits	45,603	50,625	50,625	47,944
Supplies	9,872	13,200	13,200	13,025
Other Services and Charges	58,855	72,271	71,238	77,186
Maintenance	20,648	19,000	30,475	19,498
Operations Subtotal	278,865	303,320	312,090	292,193
Capital Outlay	2,994	22,500	22,500	4,488
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 281,859</b>	<b>\$ 325,820</b>	<b>\$ 334,590</b>	<b>\$ 296,681</b>
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	3	3	3	3
Part-Time	2	2	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>7</b>	<b>7</b>	<b>5</b>	<b>5</b>

**MISSION STATEMENT**

Las Palmas Community Center will provide indoor cultural programs, leisure activities, and lifetime skills. The community center provides outreach programming within the service area which include the After school program. The center is available for community service presentation and may other community partner programs.

**MAJOR FY 04-05 GOALS:**

- 1.) Offer and provide senior services to more seniors in the community.
- 2.) Provide Seniors with weekly outings to grocery and local stores.
- 3.) Offer after school activities to teenagers in the community.
- 4.) Offer more partnership programs to the community with local groups and organizations.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: LAS PALMAS COMMUNITY CENTER

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	5	5	5	5
Department Expenditures	\$ 281,859	\$ 325,820	\$ 334,590	\$ 296,681
<b><i>Outputs:</i></b>				
Days open to the public	305	305	305	307
Hours open to the public	3,070	3,070	3,400	3,600
Total days of operation	305	305	305	3,670
Total hours of operation	3,070	3,070	3,150	3,670
Programs offered	322	346	365	372
<b><i>Effectiveness Measures:</i></b>				
Total program participants	56,562	76,450	62,252	65,000
Youth program participants	852	900	900	1,000
Program fees	\$ 20,000	\$ 20,000	\$ 20,000	\$ 22,000
<b><i>Efficiency Measures:</i></b>				
Cost per day of operation	\$ 914	\$ 1,101	\$ 1,056	\$ 1,103
Average daily attendance	185	251	205	212
Department expenditures per capita	\$ 2.39	\$ 2.68	\$ 2.75	\$ 2.37

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: RECREATION CENTER LARK**

**FUND: GENERAL**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 203,211	\$ 231,579	\$ 196,216	\$ 180,393
Employee Benefits	48,331	65,398	65,398	59,232
Supplies	14,359	21,300	21,300	21,145
Other Services and Charges	83,399	106,187	106,187	108,479
Maintenance	3,963	13,775	13,775	13,974
Operations Subtotal	353,263	438,239	402,876	383,223
Capital Outlay	-	25,515	25,515	22,895
Grant Reimbursement				
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 353,263</b>	<b>\$ 463,754</b>	<b>\$ 428,391</b>	<b>\$ 406,118</b>
<b>PERSONNEL</b>				
Exempt	2	3	3	3
Non-Exempt	2	3	3	3
Part-Time	20	20	3	3
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>24</b>	<b>26</b>	<b>9</b>	<b>9</b>

**MISSION STATEMENT**

The Recreation Division plans, coordinates and implements youth and adults recreation programs for the City of McAllen. It also operates at the McAllen Senior Citizens' Center and facilitates various sports leagues and special events. It also works jointly with the Aquatics Division in the development and provision of various swimming programs held at the City's swimming pools.

**MAJOR FY 04-05 GOALS:**

- 1.) Integrate community centers into neighborhoods.
- 2.) Introduce four (4) ethnic cultural programs, to centers, throughout the year.
- 3.) Develop cost effective measurement tool to measure effectiveness of centers.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: RECREATION CENTER LARK

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	4	6	6	6
Department Expenditures	\$ 353,263	\$ 463,754	\$ 428,391	\$ 406,118
<b><i>Outputs:</i></b>				
Days open to the public	350	350	350	350
Days open for rental	144	144	144	144
Hours open for rental	1,413	1,413	1,413	1,413
Total days of operation	350	350	350	350
Total hours of operation	4,609	4,609	4,609	4,609
Programs offered	3,078	3,078	3,078	3,078
<b><i>Effectiveness Measures:</i></b>				
Public patrons (Library)	194,101	195,000	196,500	200,000
Private rentals	40	40	77	50
Private rental attendance	3,894	4,500	4,250	4,500
Program participants	3,559	3,700	3,600	3,600
Program fees	78,132	80,000	80,000	80,000
Rental fees	\$ 16,700	\$ 10,000	\$ 13,390	\$ 12,000
<b><i>Efficiency Measures:</i></b>				
Cost per day of operation	\$ 1,009	\$ 922	\$ 1,224	\$ 1,185
Cost of service provided per person	\$ 3.31	\$ 2.52	\$ 2.59	\$ 2.91
Average daily attendance	555	555	561	571
Department expenditures per capita	\$ 2.99	\$ 3.82	\$ 3.52	\$ 3.24

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: RECREATION CENTER PALM VIEW**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 206,716	\$ 235,319	\$ 220,739	\$ 181,789
Employee Benefits	49,415	67,852	67,852	58,106
Supplies	14,070	21,300	21,300	21,145
Other Services and Charges	75,972	109,330	109,330	115,241
Maintenance	6,421	7,125	6,091	7,224
Operations Subtotal	352,594	440,926	425,312	383,505
Capital Outlay	-	24,615	24,615	34,998
Grant Reimbursement				
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 352,594</b>	<b>\$ 465,541</b>	<b>\$ 449,927</b>	<b>\$ 418,503</b>
<b>PERSONNEL</b>				
Exempt	2	3	3	3
Non-Exempt	2	3	3	3
Part-Time	13	20	3	3
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>17</b>	<b>26</b>	<b>9</b>	<b>9</b>

**MISSION STATEMENT**

The Community Centers will be that component of the Parks & Recreation Department that Promotes physical and mental enrichment through a comprehensive program of Recreational, Cultural, Educational and Social activities and events. In carry in out its responsibilities, each center will facilitate and support the mission of the Parks & Recreation Department.

**MAJOR FY 04-05 GOALS:**

- 1.) Increase community participation events by 2.
- 2.) Host two additional cultural programs.
- 3.) Track effectiveness of programs offered.
- 4.) Increase Volunteer program within center.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: RECREATION CENTER PALM VIEW

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	4	6	6	6
Department Expenditures	\$ 352,594	\$ 465,541	\$ 449,927	\$ 418,503
<b><i>Outputs:</i></b>				
Days open to the public	350	350	350	350
Hours open to the public	3,196	3,196	3,196	3,196
Days open for rental	144	144	144	144
Hours open for rental	1,413	1,413	1,413	1,413
Total days of operation	350	350	350	350
Total hours of operation	4,609	4,609	4,609	4,609
Programs offered	373	286	300	300
<b><i>Effectiveness Measures:</i></b>				
Public patrons (Library)	193,000	194,000	194,000	200,000
Private rentals	37	40	40	40
Private rental attendance	4,800	5,160	5,200	5,300
Program participants	2,833	3,000	2,750	3,000
Program fees	\$ 30,917.00	\$ 33,000.00	\$ 32,000.00	\$ 35,000.00
Rental fees	\$ 24,050.00	\$ 25,000.00	\$ 25,000.00	\$ 26,000.00
<b><i>Efficiency Measures:</i></b>				
Cost per day of operation	\$ 1,007	\$ 1,193	\$ 1,286	\$ 1,196
Cost of service provided per person	\$ 3.31	\$ 2.91	\$ 2.59	\$ 2.91
Average daily attendance	551	554	554	571
Department expenditures per capita	\$ 2.99	\$ 3.83	\$ 3.70	\$ 3.34

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: QUINTA MAZATLAN**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ 9,229	\$ 96,996
Employee Benefits	-	-	-	36,096
Supplies	4	6,320	7,320	5,958
Other Services and Charges	9,401	21,449	19,564	22,532
Maintenance	10,029	-	639	-
Operations Subtotal	19,434	27,769	36,752	161,582
Capital Outlay	-	9,000	-	-
Grant Reimbursement	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 19,434</b>	<b>\$ 36,769</b>	<b>\$ 36,752</b>	<b>\$ 161,582</b>
<b>PERSONNEL</b>				
Exempt	1	-	1	3
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>1</b>	<b>-</b>	<b>1</b>	<b>3</b>

**MISSION STATEMENT**

Although now closed for development, Quinta Mazatlan (the name means "country estate" in Spanish) has plans for a full range of daytime and nighttime field excursions and classes for birders at all levels. On-site staff will lead various activities, and grounds will be open for drop-in visitors who wish to bird on their own.

**MAJOR FY 04-05 GOALS:**

- 1.) Open Wing of World Birding Center at Quinta Mazatlan.
- 2.) Open Quinta Mazatlan as location for Wing of World Birding and Conference Center.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: LIBRARY

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 1,216,321	\$ 1,449,932	\$ 1,419,034	\$ 1,444,767
Employee Benefits	282,389	336,261	336,261	354,639
Supplies	40,744	61,000	60,535	66,900
Other Services and Charges	280,698	378,020	332,875	396,954
Maintenance	42,174	48,640	88,850	48,839
Operations Subtotal	1,862,326	2,273,853	2,237,555	2,312,099
Capital Outlay	210,237	246,910	237,937	219,743
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 2,072,563</b>	<b>\$ 2,520,763</b>	<b>\$ 2,475,492</b>	<b>\$ 2,531,842</b>
PERSONNEL				
Exempt	18	17	17	17
Non-Exempt	23	23	24	24
Part-Time	28	38	28	28
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>69</b>	<b>78</b>	<b>69</b>	<b>69</b>

**MISSION STATEMENT**

The McAllen Memorial Library shall dedicate its efforts to the task of bringing to its patrons the body of knowledge and of human insights which forms the basis of our culture. (Passed by Library Board 4-8-1999)

**MAJOR FY 04-05 GOALS:**

- 1.) Finish smoothing out operations using the new computerized library management system.
- 2.) Continue the planning and implementation process for a new Main Library.
- 3.) Continue giving the level of library service that is expected by the people of McAllen.
- 4.) Complete programming and location studies for new Main Library.

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: LIBRARY**

**FUND: GENERAL**

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	40	40	51	51
Department Expenditures	\$ 2,072,563	\$ 2,520,763	\$ 2,475,492	\$ 2,531,842
Service population	168,582	170,100	169,100	169,600
Number of Children's Services Staff for purposes of Summer Reading Reports received	4	5	4	4
Total number of professional public services staff	11	11	11	11
Number of professional reference services staff	7	7	7	7
Number of Technical services staff	11	12	12	12
Number of Public Service hours	3,068	3,068	3,068	3,068
Number of meeting/study/class rooms available for public use	5	5	5	5
Number of Internet computers available for public use	15	16	16	16
Number of non-internet computers (Word, Excel) available for public use	11	11	11	11
<b><i>Outputs:</i></b>				
Number of items circulated (external usage)	587,903	600,000	580,000	585,000
Number of items used (internal usage)	223,269	330,000	220,000	220,000
Total number of reference / information transactions handled - all public service	133,888	210,000	110,000	120,000
Total number of reference / information transactions handled - reference department only	44,898	50,000	50,000	50,000
Total number of interlibrary loan requests processed (from outside McAllen Library	4,421	4,020	4,400	4,500
Total number of intralibrary loan requests processed (McAllen Library System-Main, Lark, Palm View Libraries)	710	800	700	750
Total number of active registrations - System	173,430	185,000	192,000	210,000
Number of new registrations	8,302	8,200	8,100	8,500
Number of programs held	565	600	510	515
Total attendance of programs held	56,308	82,000	53,000	54,000
Number of 30 minute internet sessions (internal usage)	71,978	63,000	77,000	78,000
Total internet users (internal usage)	45,681	45,000	51,000	52,000

## PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Number of first time internet users (internal usage)	4,690	4,000	5,500	5,700
Number of computer (non-internet) uses (Word, Excel)	4,759	7,000	4,300	4,500
Number of computer (non-internet) users (Word, Excel)	3,906	8,100	3,600	4,000
Number of remote dial-in internet users	22,773	25,000	25,300	28,000
Number of remote dial-in internet usage-in hours	10,715	13,000	12,000	15,000
Number of new titles added to collection system	19,404	21,000	20,000	21,000
Number of new volumes added to collection system	25,310	30,000	26,000	27,000
Collection size total number of titles held system	344,968	350,000	346,000	365,000
Collection size total number of volumes held system	386,229	420,000	390,000	412,000
Collection size number of volumes held main 85.29% of total collections	329,415	358,218	332,631	351,395
Number of items repaired	2,500	3,300	2,000	2,100
Summer reading program book reports received	8,209	9,000	n/a	n/a
Library walk-in count	288,285	310,000	285,000	290,000
<b><i>Effectiveness Measures:</i></b>				
Percent of change in number of items circulated (external usage)	15.50%	0.00%	-1.34%	0.86%
Percent of change in number of items used (internal usage)	-28.75%	3.13%	-1.46%	0.00%
Percent of change in total number of reference / information transactions handled all public service areas	-34.45%	5.00%	-17.84%	9.09%
Percent of change in total number of reference/information transactions handled reference department only	7.50%	0.00%	n/a	n/a
Percent of change in total number of interlibrary loan requests processed (from outside McAllen Library System)	-7.07%	15.38%	-0.48%	2.27%
Percent of change in total number of intralibrary loan requests processed (McAllen Library System-Main, Lark and Palm View)	98.96%	6.67%	-1.41%	7.14%
Percent of change in total number of active registrations system	4.87%	5.71%	10.71%	9.38%
Percent of change in number of new registrations	2.30%	2.50%	-2.43%	4.94%

## PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Percent of change in number of programs held	-4.24%	0.00%	-9.73%	0.98%
Percent of change in total attendance of programs held	-34.14%	1.23%	-5.87%	1.89%
Percent of change in number of 30 minute internet sessions - Internal Usage	32.72%	0.00%	6.98%	1.30%
Percent of change in total internet users - Internal usage	5.95%	3.21%	11.64%	1.96%
Percent of change in number of first time internet users usage	15.80%	0.00%	17.27%	3.64%
Percent of change in number of computer (non-internet) users (Word, Excel)	-41.41%	1.25%	-9.64%	4.65%
Percent of change in number of computer (non-internet) users (Word, Excel)	42.79%	2.94%	-7.83%	11.11%
Percent of change in number of remote dial-in internet users	11.09%	7.30%	11.10%	10.67%
Percent of change in number of remote dial-in internet usage-in hours	18.55%	25.00%	11.99%	25.00%
Percent of change in number of new titles added to collection system	4.42%	2.44%	3.07%	5.00%
Percent of change in number of new volumes added to collection system	-13.37%	7.91%	2.73%	3.85%
Percent of change in collection seize total number of titles held system	12.37%	6.87%	0.30%	5.21%
Percent in change in collection size total number of volumes held system	7.01%	8.05%	0.98%	5.64%
Percent of change in collection size number of volumes held main - 85.29% of total collection	7.01%	8.06%	0.98%	5.64%
Percent of change in number of items repaired	2.46%	0.30%	-20.00%	5.00%
Percent of change in summer reading program book reports received	11.79%	4.24%	n/a	n/a
Percent of change in Library walk-in count	-5.84%	3.33%	-1.14%	1.75%
<b><i>Efficiency Measures:</i></b>				
Number of reference/information transactions handled per public services staff from all public service areas	12,172	26,250	10,000	10,909
Number of reference / information transactions handled per hour all public service areas	44	68	36	39
Number of reference / information transactions handled / Professional	19,127	12,500	15,714	17,143
Turn-over rate books circulated (external) / book collection	1.52	1.90	1.49	1.42

## PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Number of items used (internal usage) per hour	73	300	72	72
Number of volumes added to collection / technical services staff	2,301	10,000	2,167	2,250
Number of programs held / study room available	113	120	102	103
Program attendance / Meetings held	100	140	104	105
Interlibrary loaned items sent to other libraries (non-McAllen library system libraries) / Total number of interlibrary loan requests	19%	40%	20%	40%
Interlibrary loaned items borrowed from other libraries (non-McAllen library system libraries) / Total number of interlibrary loan requests	81%	60%	80%	60%
Intralibrary loaned items sent to Lark Library / Total number of intralibrary loans	0.68%	60%	0.68%	1%
Intralibrary loaned items sent to Palm View Library / Total number of intralibrary loans	7%	40%	7%	7%
Number of people using internet computers / number of public internet computers available	3,045	3,000	3,188	3,250
Number of summer reading reports taken / number of children's staff available to receive them	2,052	1,800	n/a	n/a
Number of summer reading reports taken / during the 5 week reporting period (Reports per week)	1,642	1,800	n/a	n/a
Number of books / building square footage (Main=11,000)	8.24	8.96	8.32	8.78
Department expenditures per capita (CITY)	\$ 17.55	\$ 22.10	\$ 20.34	\$ 20.19
Dept. expenditures per capita (Pop.Srvd)	\$ 12.79	\$ 14.49	\$ 14.69	\$ 15.19

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: LIBRARY BRANCH LARK**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 245,063	\$ 317,450	\$ 248,403	\$ 319,076
Employee Benefits	58,280	66,481	66,481	79,813
Supplies	7,122	9,800	8,923	9,270
Other Services and Charges	8,336	9,800	8,863	9,800
Maintenance	1,003	5,700	-	5,700
Operations Subtotal	319,804	409,231	332,670	423,659
Capital Outlay	41,311	49,680	46,744	42,945
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 361,115</b>	<b>\$ 458,911</b>	<b>\$ 379,414</b>	<b>\$ 466,604</b>
<b>PERSONNEL</b>				
Exempt	4	3	3	3
Non-Exempt	6	7	7	7
Part-Time	2	3	4	4
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>14</b>

**MISSION STATEMENT**

The McAllen Memorial Library shall dedicate its efforts to the task of bringing to its patrons the body of knowledge and of human insights which forms the basis of our culture. (Passed by Library Board 4-8-1999).

**MAJOR FY 04-05 GOALS:**

- 1.) Become fully staffed, especially in the professional ranks.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: LIBRARY BRANCH LARK

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	10	10	10	10
Department Expenditures	\$ 361,115	\$ 458,911	\$ 379,414	\$ 466,604
<b><i>Outputs:</i></b>				
Number of children's services staff for purposes of summer reading reports	5	5	5	5
Total number of professional public services staff	3	4	3	4
Number of public service hours	3,323	3,328	3,328	3,328
Number of meeting / study / class room available for public use	2	2	2	2
Number of computers available for public use	34	34	34	34
Collection site number of volumes held - Palm View 7.87% of total system collection	30,396	33,054	30,693	32,424
Number of items circulated (external usage)	82,439	84,000	75,000	80,000
Number of items used (internal usage)	24,638	35,000	25,000	26,000
Total number of reference / information transactions handled	191,358	175,000	185,000	192,000
Number of intralibrary loan requests processed (requests from Lark to Main and Palm View Libraries)	30	50	30	30
Number of new registrations	2,915	2,000	3,000	3,200
Number of programs held	96	100	130	135
Total attendance of programs held	5,861	5,300	6,200	6,300
Number of 30 minute internet sessions (internal usage)	85,949	77,000	91,000	92,000
Total internet uses (internal usage)	54,414	55,000	56,000	60,000
Number of first time internet users (internal usage)	1,153	850	1,200	1,300
Number of items repaired	-	10	10	10
Summer reading program book reports received	1,445	5,200	N/A	N/A
Library walk in count	196,232	200,000	205,000	210,000
<b><i>Effectiveness Measures:</i></b>				
Percent of change in number of items circulated (external usage)	6.40%	1.33%	-9.02%	6.67%
Percent of change in items used (internal usage)	-3.60%	9.38%	1.47%	4.00%

## PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Percent of change in total number of reference / information transactions handled	3.95%	0.57%	-3.32%	3.78%
intralibrary loan requests processed (requests between Main and Palm View Libraries)	0.00%	25.00%	0.00%	0.00%
Percent of change in number of new registrations	107.03%	25.00%	2.92%	6.67%
Percent of change in number of programs held	31.51%	0.00%	35.42%	3.85%
Percent of change of total attendance of programs held	42.81%	1.92%	5.78%	1.61%
Percent of change in number of 30 minute internet sessions - Internal usage	38.66%	0.00%	5.88%	1.10%
Percent of change in total internet users- Internal usage	25.84%	10.00%	2.91%	7.14%
Percent of change in number of first time internet users internal usage	86.87%	6.25%	4.08%	8.33%
Percent of change in number of items repaired	-100.00%	100.00%	100.00%	0.00%
Percent changed in summer reading program book reports received	-75.35%	1.58%	N/A	N/A
Percent of change in library walk in count	6.60%	0.50%	4.47%	2.44%
<b><i>Efficiency Measures:</i></b>				
Number of reference / information transactions handled per public services staff from all public service areas	19,136	87,500	18,500	87,500
Number of reference / information transactions handled per hour all public service areas	58	53	56	53
Turn-over rate - Books circulated (external) / Book collection	2.71	2.54	2.44	2.54
Number of items used (internal usage) per hour	7	11	8	11
Number of programs held / study room available	48	50	65	50
Program attendance / meetings held	61		48	47
Intralibrary loaned items sent to Main Library / total number of intralibrary loans	0%	33%	0%	0%
Intralibrary loaned items sent to Palm View Library / total number of intralibrary loans	100%	67%	100%	100%

## PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Number of people using computers / number of public computers available	1,600	1,500	1,647	1,500
Number of summer reading reports taken / number of children's staff available to receive them	289	1,040	N/A	N/A
Number of summer reading reports taken / during the 5 week reporting period (Reports per week)	289	1,040	N/A	N/A
Number of books / building square footage	2.76	3.00	2.79	2.95
Department expenditures per capita	\$ 3.06	\$ 3.78	\$ 3.12	\$ 3.72

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: LIBRARY BRANCH PALM VIEW**

**FUND: GENERAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 242,230	\$ 318,307	\$ 295,204	\$ 324,429
Employee Benefits	61,282	80,290	80,290	87,472
Supplies	4,420	9,500	9,485	9,000
Other Services and Charges	9,203	9,800	8,409	9,800
Maintenance	776	5,700	700	5,700
Operations Subtotal	317,911	423,597	394,088	436,401
Capital Outlay	44,154	45,810	45,790	42,945
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 362,065</b>	<b>\$ 469,407</b>	<b>\$ 439,878</b>	<b>\$ 479,346</b>
<b>PERSONNEL</b>				
Exempt	4	4	4	4
Non-Exempt	7	7	7	7
Part-Time	2	3	3	3
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>14</b>

**MISSION STATEMENT**

The McAllen Memorial Library shall dedicate its efforts to the task of bringing to its patrons the body of knowledge and of human insights which forms the basis of our culture. (Passed by Library Board 4-8-1999).

**MAJOR FY 04-05 GOALS:**

- 1.) Palm View Branch will strive to increase library use from the Palm View area.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: LIBRARY BRANCH PALM VIEW

FUND: GENERAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	10	11	11	11
Department Expenditures	\$ 362,065	\$ 469,407	\$ 439,878	\$ 479,346
<b><i>Outputs:</i></b>				
Number of children's services staff for purposes of summer reading reports received	5	5	6	6
Total number of professional public services staff	3	4	4	4
Number of public service hours	3,328	3,328	3,328	3,328
Number of meeting / study / class rooms available for public use	2	2	2	2
Number of computers available for public use	34	34	34	34
Collection site - Number of volumes held - Palm View 6.84% of total collection	26,418	28,700	26,676	28,181
Number of items circulated (external usage)	38,163	40,000	37,000	40,000
Number of items used (internal usage)	49,033	70,000	48,000	50,000
Total number of reference / information transactions handled	53,591	60,000	60,000	65,000
Number of intralibrary loan requests processed (Requests from Palm View to Main and Lark Libraries)	308	350	300	350
Number of new registrations	1,418	1,500	1,200	1,500
Number of programs held	104	200	200	210
Total attendance of programs held	795	800	800	900
Number of 30 minute internet sessions (internal usage)	74,315	72,000	71,000	73,000
Total internet users (internal usage)	53,145	105,000	51,000	53,000
Number of first time internet users (internal usage)	199	260	180	200
Number of items repaired	-	3,300	-	10
Summer reading program book reports received	10,269	9,000	N/A	N/A
Library walk-in count	192,186	310,000	190,000	200,000

## PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Effectiveness Measures:</i></b>				
Percent of change in number of items circulated (external usage)	5.14%	7.53%	-3.05%	8.11%
Percent of change in items used (internal usage)	-20.67%	1.45%	-2.11%	4.17%
Percent of change in total number of reference / information transactions handled	5.15%	17.65%	11.96%	8.33%
Percent of change in number of intralibrary loan requests processed (Requests between Main and Lark Libraries)	6.94%	16.67%	-2.60%	16.67%
Percent of change in number of new registrations	-2.41%	0.00%	-15.37%	25.00%
Percent of change in number of programs held	-48.00%	5.26%	92.31%	5.00%
Percent of change in total attendance of programs held	5.30%	6.67%	0.63%	12.50%
Percent of change in number of 30 minute internet sessions - Internal usage	7.30%	2.86%	-4.46%	2.82%
Percent of change in total internet users - Internal usage	-46.77%	3.96%	-4.04%	3.92%
Percent of change in number of first time internet users - Internal usage	-22.87%	8.33%	-9.55%	11.11%
Percent of change in number of items repaired	0.00%	0.30%	0.00%	0.00%
Percent of change in summer reading program book reports received	252.16%	4.24%	N/A	N/A
Percent of change in Library walk-in count	13.97%	-1.14%	-1.14%	5.26%
<b><i>Efficiency Measures:</i></b>				
Number of reference / information transactions handled per public services staff - from all public service areas	17,864	20,000	15,000	16,250
Number of reference / information transactions handled per hour - all public service areas	16	18	18	20
Turn-over rate - Books circulated (external) / book collection	1.44	1.39	1.39	1.42
Number of items used (internal usage) per hour	2	21	2	2
Number of programs held / study rooms available	52	100	100	105
Program attendance / meetings held	398	4	400	450

## PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Intralibrary loaned items sent to Main Library / Total number of intralibrary loans	61%	60%	20%	20%
Interlibrary loaned items sent to Lark Library / Total number of intralibrary loans	39%	40%	80%	80%
Number of people using computers / number of public computers available	1,563	1,500	1,500	1,559
Number of summer reading reports taken / during the 5 week reporting period (Reports per week)	2,054	1,040	N/A	N/A
Number of summer reading reports taken / during the 5 week reporting period (Reports per week)	2,054	1,040	N/A	N/A
Number of books / building square footage	2.40	2.61	2.43	2.56
Department expenditures per capita	\$ 3.07	\$ 3.86	\$ 3.61	\$ 3.82

**CITY OF McALLEN, TEXAS**

DEPARTMENT: CULTURE AND RECREATION/OTHER AGENCIES

FUND: GENERAL

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	1,121,793	1,298,575	1,298,575	1,258,575
Maintenance	-	-	-	-
Operations Subtotal	1,121,793	1,298,575	1,298,575	1,258,575
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,121,793</b>	<b>\$ 1,298,575</b>	<b>\$ 1,298,575</b>	<b>\$ 1,258,575</b>
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
<b>Agencies</b>				
Amigos del Valle	\$ 28,500	\$ 33,500	\$ 33,500	\$ 38,500
Centro Cultural	20,000	20,000	20,000	20,000
Hidalgo County Museum	30,000	35,000	35,000	40,000
McAllen Boy's & Girl's Club	300,000	380,000	380,000	390,000
McAllen Int'l Museum	650,000	672,075	672,075	672,075
Town Band	8,000	8,000	8,000	8,000
RGV Int'l Music Festival	15,000	15,000	15,000	15,000
World Birding Center	-	65,000	65,000	5,000
South Texas Symphony	70,000	70,000	70,000	70,000
MAHI	293	-	-	-
	<u>\$ 1,121,793</u>	<u>\$ 1,298,575</u>	<u>\$ 1,298,575</u>	<u>\$ 1,258,575</u>

CITY OF McALLEN  
GENERAL FUND CAPITAL OUTLAY LISTING  
FISCAL YEAR 2004 - 2005

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
<b>GENERAL FUND (011):</b>				
CITY COMMISSION	OFFICE FURNITURE / EQUIPMENT	N	1	\$ 855
	COMPUTER	N	1	2,850
	<b>DEPT. TOTAL</b>			<b>3,705</b>
CITY SECRETARY	COMPUTER	R	1	2,850
	LASERFICHE LICENSE, SCANNER, TRAINING	N	1	2,280
	<b>DEPT. TOTAL</b>			<b>5,130</b>
AUDIT OFFICE	LAPTOP	R	2	6,080
	<b>DEPT. TOTAL</b>			<b>6,080</b>
MUNICIPAL COURT	BOOKS	N	1	3,800
	21"X20" CASH DRAWER FOR CASHIERS	N	8	2,272
	21"X20" CASH DRAWER FOR COURT ROOM	N	2	568
	21"X20" CASH DRAWER FOR SUBSTATION	N	1	284
	SERIAL CABLE	N	11	264
	ITHACA PRINTER FOR CASHIERS	N	8	5,352
	ITHACA PRINTER FOR CLERKS	N	14	8,361
	ITHACA PRINTER FOR COURT ROOMS	N	2	1,338
	ITHACA PRINTER FOR SUBSTATION	N	1	669
	<b>DEPT. TOTAL</b>			<b>22,908</b>
FINANCE	DESKTOP INSERTING MACHINE	N	1	9,500
	<b>DEPT. TOTAL</b>			<b>9,500</b>
TAX OFFICE	BLACK/WHITE LASER JET	N	2	3,230
	SOFTWARE	N	1	1,390
	<b>DEPT. TOTAL</b>			<b>4,620</b>
PURCHASING	CALCULATOR	N	1	200
	FILE CABINET	N	1	1,200
	TYPEWRITER	N	1	500
	HARDWARE	N	1	1,235
	SOFTWARE	N	1	333
	<b>DEPT. TOTAL</b>			<b>3,468</b>
LEGAL	OFFICE FURNITURE / EQUIPMENT	N	1	3,800
	COMPUTER	N	2	3,800
	<b>DEPT. TOTAL</b>			<b>7,600</b>
HUMAN RESOURCES	OFFICE CHAIRS	N	8	1,520
	SCANNER	N	2	4,000
	COMPUTER	R	1	3,600
	COLOR PRINTER	R	1	3,500
	COMPUTER	N	4	6,285
	DOCUWARE LICENSE FOR PAYROLL	N	2	1,330
	<b>DEPT. TOTAL</b>			<b>20,235</b>

**CITY OF McALLEN**  
**GENERAL FUND CAPITAL OUTLAY LISTING**  
**FISCAL YEAR 2004 - 2005**

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
PLANNING	PICK UP	N	1	14,250
	DESK & CHAIRS FOR CODE ENFORCEMENT	N	1	4,573
	TOOL BOX	N	1	400
	STROBE LIGHTS	N	1	1,250
	SCANNER	N	1	1,200
	COMPUTER	N	1	1,900
	DIGITAL CAMERA	N	7	1,750
	PRINTER	N	1	1,893
	PROJECTOR	N	1	1,000
	SOFTWARE	N	1	380
	<b>DEPT. TOTAL</b>			<b>28,596</b>
INFORMATION TECH	DESK	N	1	600
	OFFICE CHAIRS	N	1	100
	FILE CABINET	N	1	200
	FURNITURE	N	1	7,555
	COMPUTERS	R	50	82,135
	COMPUTERS	N	2	3,600
	RAM FOR NEW COMPUTERS	N	1	1,200
	PROJECTOR	R	1	2,200
	INTRANET SERVER WITH RACKMOUNT KIT	N	1	7,000
	MONITOR	N	2	2,000
	LAPTOP	R	1	2,800
	UPS FOR SERVER ROOM	N	1	14,000
	WIRELESS LAN ACCESS WITH ENCRYPTION	N	1	6,000
	ROUTERS	N	1	15,000
	WIRELESS CONNECTION FOR RADIO SHOP	N	1	1,500
	CORE SWITCH	N	1	12,000
	DISKEPER ENTERPRISE EDITION	N	1	1,250
	MACROMEDIA STUDIO 2005	N	1	650
	CRYSTAL REPORTS 10 ENTERPRISE	N	1	2,500
	MICROSOFT VISIO 2003	N	1	800
	MACROMEDIA COLD FUSION MX STANDARD	N	1	2,500
	GO EXCHANGE	N	1	2,579
	PROJECT WEB ACCESS	N	1	2,500
	NET IQ WEB TRENDS UPGRADE	N	1	500
	VNC MANAGER	N	1	1,200
	SQL DATA AND SECURITY SETTINGS BACKUP	N	1	800
	SQL SERVER LICENSES - CAL	N	1	1,500
	MS OFFICE 2003 PROFESSIONAL	N	1	1,400
	WINDOWS SERVER 2003 LICENSES	N	1	2,000
	QUERY ANALYZER TOOLS	N	1	280
	ADDITIONAL SOFTWARE DELIVERY LICENSES	N	1	1,800
	ADDITIONAL ASSET MANAGEMENT LICENSES	N	1	1,500
	ADDITIONAL HELP DESK LICENSES	N	1	2,500
IDOCTOR FOR ISERIES	N	1	750	
	<b>DEPT. TOTAL</b>			<b>184,899</b>
MCN	UPDATE SCALA TO IC3 NEW EQUIP S.WARE & WAR	N	1	8,334

**CITY OF McALLEN**  
**GENERAL FUND CAPITAL OUTLAY LISTING**  
**FISCAL YEAR 2004 - 2005**

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
	REPLACE TWO SENNHEISER CLIP ON MICS	N	1	1,000
	VU METERS FOR EACH EDITING STATION	N	1	600
	OPTIMOD 8182A AUDIO FIX FOR CH 12	N	1	6,800
	PANASONIC AG-DV30 I.R. CAMERA SYSTEM	N	1	3,525
	<b>DEPT. TOTAL</b>			<b>20,259</b>
CITY HALL	VACUUM CLEANER	N	1	475
	<b>DEPT. TOTAL</b>			<b>475</b>
POLICE	FORD CROWN VICTORIA	N	1	35,150
	24 HR DISPATCH CHAIRS	N	4	3,500
	WIRELESS HEADSETS COMMUNICATIONS	N	15	4,650
	DESK LAMPS - COMMUNICATIONS	N	10	1,500
	DIGITAL TELE/CELL RECORDER	N	20	5,000
	VIDEO CAMCORDER DIGITAL STILL CAPABILITY	N	5	5,000
	VIDEO ANALYST SYSTEM (ENHANCES VIDEO QUALITY)	N	1	28,000
	SONY FD200 MOVICA DIGITAL CAMERA	N	4	1,600
	RADAR POLICE MOVING	N	15	26,225
	STOP STICK KITS (TIRE SPIKES)	N	10	4,500
	CRIME PREVENTION MATERIALS VIDEO, LITERATURE	N	1	6,500
	BODY ARMOR	N	5	26,250
	DESK & CHAIRS-PUBLIC SAFETY TRAINING CENTER	N	1	40,000
	EMAIL SERVER	R	1	15,000
	LAPTOP INVESTIGATORS	N	7	14,000
	EXCHANGE 2003 SOFTWARE	N	1	8,000
	COMPUTER EQUIPMENT FOR PATROL CARS	N	5	20,108
	COMPAQ IPAQ TICKET WRITING DEVICE	N	10	6,000
	SNAP SERVER - STORAGE DEVICE HIGH CAPACITY	N	1	14,000
	NETWORKING PROJECT FOR UNITS DATA RADIO	N	10	20,000
	COMPUTER	N	8	14,000
	LEXIS/NEXIS	N	5	7,500
	COMPUTER SYSTEM-PUBLIC SAFETY TRAINING CTR	N	1	20,000
	<b>DEPT. TOTAL</b>			<b>326,483</b>
COMMUNICATION TECH	IFR RADIO SERVICE MONITOR	N	1	23,550
	BIRD RF WATT METER	N	1	400
	RF RESISTIVE LOAD	N	1	200
	SOLDERING AND DE-SOLDERING STATION	N	1	1,500
	DUAL TRACE OSCILLOSCOPE	N	1	1,200
	VARIABLE DC POWER SUPPLY FOR TECH BENCH	N	1	150
	50 AMP DC POWER SUPPLY FOR LIGH BARS	N	1	300
	SHOP VAC	N	1	60
	AIR COMPRESSOR	N	1	200
	SERVICE TRACKING AND INVENTORY MGMT	N	1	8,500
	RADIO PROGRAMMING SOFTWARE	N	1	1,000
	<b>DEPT. TOTAL</b>			<b>37,060</b>
FIRE	BUNKER EQUIPMENT	N	4	5,860
	ROLLOVER FROM FY 03-04 NEW WORLD SOFTWARE	N	1	23,750
	<b>DEPT. TOTAL</b>			<b>29,610</b>

Note: N=New R=Replacement

CITY OF McALLEN  
GENERAL FUND CAPITAL OUTLAY LISTING  
FISCAL YEAR 2004 - 2005

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
TRAFFIC OPERATIONS	DIGITAL CAMERA	N	1	400
	RADIOS	N	1	3,000
	BACKUP POWER SUPPLY	N	1	20,000
	PORTABLE MESSAGE BOARD	N	2	19,280
	ARROW LED	N	6	18,000
	PORTABLE FLOOD LIGHT	N	2	18,000
	VACTRON	N	1	10,000
	BARRICADES	N	1	10,000
	EMERGENCY LIGHT/EQUIPMENT	N	1	10,000
	TECH COMPUTERS	N	1	9,205
	PRINTERS	N	1	700
	PLOTTER	N	1	3,000
	SCANNER	N	1	200
	SCHOOL ZONE FLASHER UPGRADE	N	1	2,000
	MS OFFICE NEW/UPGRADE	N	1	1,000
	AUTOCAD NEW/UPGRADE	N	1	5,400
	OTHER CAD	N	1	1,000
	OTHER	N	1	2,000
	SCHOOL ZONE FLASHER UPGRADE	N	1	2,000
	IMPROVEMENTS OTHER THAN BUILDINGS	N	1	1,900
	<b>DEPT. TOTAL</b>			137,085
DOWNTOWN SERVICES	OFFICE FURNITURE/EQUIPMENT OFFICE LOCKERS	N	1	700
	COIN SORTER	N	1	10,000
	DOWNTOWN BANNERS & INST. HARDWARE	N	1	9,915
	COMPUTER HARDWARE	N	1	5,130
	SOFTWARE FOR COIN SORTER	N	1	1,900
	<b>DEPT. TOTAL</b>			27,645
INSPECTION	PICK UP TRUCK	N	1	14,250
	DESK & CHAIR	N	1	950
	REPLACE OLD MICROFILM WITH DIGITAL IMAGING	N	1	9,500
	COMPUTER	N	1	1,615
	XP SOFTWARE	N	1	584
	<b>DEPT. TOTAL</b>			26,899
ENGINEERING	DESK/WORKSTATION	N	1	1,583
	CHAIRS	N	1	350
	OTHER EQUIPMENT	N	1	1,000
	DESK/WORKSTATION	N	1	1,200
	BOOKS REFERENCE	N	1	3,420
	DIGITAL CAMERA	N	1	400
	VIDEO CAMERA	N	1	750
	TRUCK TOOLBOX, RACK, HITCH	N	2	3,320
	TRUCK LIGHT BAR	N	2	1,140
	TOOL SETS	N	6	450
	SURVEY - LEVEL & ROD	N	1	480
	DISTANCE METERS - WHEEL	N	1	300
PORTABLE LIGHT	N	1	300	

**CITY OF McALLEN**  
**GENERAL FUND CAPITAL OUTLAY LISTING**  
**FISCAL YEAR 2004 - 2005**

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
	GPS TRANSCEIVER	N	2	4,358
	GAS DETECTOR	N	1	700
	TECH COMPUTER	N	2	6,410
	COMPUTER	N	1	2,500
	PRINTER	N	1	4,500
	SCANNER	N	1	500
	MONITOR	N	1	2,100
	OTHER (LICENSES)	N	1	1,000
	COMPUTER	N	1	1,800
	MS OFFICE NEW/UPGRADE	N	1	3,000
	AUTOCAD NEW/UPGRADE	N	1	8,725
	ARCIMS SOFTWARE -SERVER	N	1	10,000
	OTHER (LICENSES)	N	1	1,000
	SOFTWARE	N	1	1,500
	NON CAPITALIZED	N	1	1,900
	<b>DEPT. TOTAL</b>			<b>64,686</b>
STREET MAINTENANCE	FOUR (4) PUP TAG-ALONG TRAILER	N	1	23,750
	RADIOS FOR EQUIPMENT WITHOUT RADIOS	N	1	12,000
	WATER TANK	N	1	19,000
	OIL HEATING TANK FOR CRS 2P OIL	N	1	45,000
	CHIP SPREADER	N	1	53,200
	<b>DEPT. TOTAL</b>			<b>152,950</b>
SIDEWALK CONST.	PORT A CUT DRIVE A MATIC CONCRETE SAW	N	1	3,175
	20' HEAVY DUTY TRAILER	N	1	3,000
	<b>DEPT. TOTAL</b>			<b>6,175</b>
DRAINAGE	D 6 DOZER	N	1	228,100
	TRI-AXLE HAUL TRUCK	N	1	55,000
	4-AXLE 90 TON LOW BOY TRAILER	N	1	50,000
	LOW SLUNG TRACTOR	N	1	38,000
	950 LOADER	N	1	45,000
	RADIOS FOR VEHICLES WITHOUT RADIOS	N	1	11,400
	<b>DEPT. TOTAL</b>			<b>427,500</b>
HEALTH	SPRAYER MACHINE	N	2	8,200
	NEXTEL PHONES	N	9	7,000
	AUTOCAD SYSTEM	N	1	1,738
	UPGRADE MAPPING SYSTEM	N	1	550
	LAPTOP COMPUTER	N	1	1,800
	LCD PROJECTOR	N	1	900
	<b>DEPT. TOTAL</b>			<b>20,188</b>
PARKS	SUCTION PUMP	N	1	550
	STRING TRIMMER	N	5	1,375
	POWER BLOWERS	N	2	750
	CHAINSAWS	N	2	590
	HEDGE TRIMMER	N	2	520
	TILT TRAILER	N	1	950

**CITY OF McALLEN**  
**GENERAL FUND CAPITAL OUTLAY LISTING**  
**FISCAL YEAR 2004 - 2005**

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
	FIELD RAKE	N	1	12,000
	LINE MARKER MACHINE	N	1	12,000
	UTILITY TRUCKSTER	N	1	10,000
	WALK BEHIND MOWER	N	1	5,000
	OUTFRONT MOWER	N	2	25,779
	FLAIL UITS HR15	N	1	6,500
	BATWING ROTARY UNIT	N	1	11,000
	OPEN GRILLS (SMALL)	N	20	3,000
	OPEN GRILLS (LARGE)	N	20	3,200
	COMPOST SPREADER	N	1	25,000
	<b>DEPT. TOTAL</b>			<b>118,214</b>
POOLS	POOL HEATERS FOR BCMP, MNI, AND LOS ENCINOS	N	2	26,850
	VERTICAL SAND FILTER 72"	N	1	10,000
	PORTABLE POOL VACUUMS	N	2	7,000
	PULSAR CHLIRINATION SYSTEMS	N	3	13,500
	INFLATABLE VOLLEYBALL COURT	N	1	2,500
	<b>DEPT. TOTAL</b>			<b>59,850</b>
LAS PALMAS COMM CTR	FENCING/LIGHTING FOR TENNIS COURTS	N	1	950
	PADDED FOLDING CHAIRS	N	100	1,914
	OFFICE CHAIRS	N	2	650
	RECEPTIONIST CHAIRS	N	3	474
	PROJECTION SCREEN	N	1	500
	<b>DEPT. TOTAL</b>			<b>4,488</b>
RECREATION LARK	EXTERIOR LIGHTING IN FRONT OF BLDG	N	8	3,000
	DROP CEILING OF CELEBRATION HALL	N	1	5,000
	TILE FOR ENTRY AREA/DESK RADIUS OF LIBRARY	N	1	11,475
	COMPUTER DESK	N	1	700
	2-DRAWER FILE CABINET	N	1	400
	CHAIRS WITH RACK TO STORE	N	100	1,820
	DISHWASHER	N	1	500
	<b>DEPT. TOTAL</b>			<b>22,895</b>
RECREATION PALM VIEW	EXTERIOR LIGHTING IN FRONT OF BLDG	N	1	3,000
	DROP CEILING OF CELEBRATION HALL	N	1	5,000
	TILE FOR ENTRY AREA/DESK RADIUS OF LIBRARY	N	1	11,475
	DIRECTIONAL EASEL FOR USE AT ENTRANCE	N	1	400
	NEW DESK FOR REC. SUPERVISOR	N	1	1,500
	COMPUTER FOR REC. SUPERVISOR	N	1	1,800
	FOLDING CHAIRS	N	72	3,240
	RACK TO HOLD FOLDING CHAIRS	N	1	400
	PASS SOFTWARE	N	1	5,303
	COLOR PRINTER	N	1	600
	RELOCATE EXISTING EXTERIOR LIGHTING	N	1	2,280
	<b>DEPT. TOTAL</b>			<b>34,998</b>
LIBRARY	AUTOMATIC DOORS	N	1	9,500
	SHELVING AND OTHER LIBRARY FURNITURE	N	1	5,650

CITY OF McALLEN  
GENERAL FUND CAPITAL OUTLAY LISTING  
FISCAL YEAR 2004 - 2005

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
	LOCKERS	N	1	1,000
	LIBRARY MATERIALS (PRINT & AUDIO/VISUAL)	N	1	193,000
	CANON LENS	N	1	1,000
	SOUND SYSTEM	N	1	2,800
	PRINTERS (NEW & REPLACEMENT)	N	1	3,800
	DIES FOR DIE CUT MACHINE	N	1	843
	BOOK TRUCKS	N	1	1,000
	DIE CUT STORAGE CART	N	1	150
	LIBRARY DISPLAY FURNITURE	N	1	1,000
	DEPT. TOTAL			219,743
LIBRARY BRANCH LARK	SHELVING AND OTHER LIBRARY FURNITURE	N	1	2,850
	LIBRARY MATERIALS (BOOKS & AUDIO/VISUAL)	N	1	37,150
	DIES FOR DIE CUT MACHINE	N	1	500
	SHIRTS	N	1	600
	BOOK TRUCKS	N	1	845
	LIBRARY DISPLAY FURNITURE	N	1	1,000
	DEPT. TOTAL			42,945
LIBRARY BRANCH PALM VIEW	SHELVING AND OTHER LIBRARY FURNITURE	N	1	2,850
	LIBRARY MATERIALS (BOOKS & AUDIO/VISUAL)	N	1	37,150
	DIES FOR DIE CUT MACHINE	N	1	500
	SHIRTS	N	1	600
	BOOK TRUCKS	N	1	845
	LIBRARY DISPLAY FURNITURE	N	1	1,000
	DEPT. TOTAL			42,945
<b>GENERAL FUND GRAND TOTAL</b>				<b>\$ 2,119,834</b>

## SPECIAL REVENUE FUNDS

Hotel Occupancy Tax Fund was established to account for hotel occupancy tax collection within the city.

The Development Corp. of McAllen, Inc. - (4B) was established to account for the additional ½ cent sales tax for economic development.

The Community Development Block Grant Fund was established to account for federal grants, which are used for the sole purpose of improving the health and welfare of the community.

Parklands Fund was established to account for the resources received under Ordinance No. 1998 - 113 to be used to acquire and develop future park sites as well as provide improvements to existing parks.



**City of McAllen, Texas**  
**Hotel Occupancy Tax Fund**  
**Summary**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>BEGINNING FUND BALANCE</b>	\$ 124,701	\$ 192,983	\$ 48,610	\$ 49,610
Hotel Taxes	2,801,332	2,887,732	3,149,536	3,244,022
Interest Income	1,908	1,500	1,000	1,500
Other	6,245	-	-	-
Total Sources and Transfers	<u>2,809,485</u>	<u>2,889,232</u>	<u>3,150,536</u>	<u>3,245,522</u>
<b>TOTAL RESOURCES</b>	<u>\$ 2,934,186</u>	<u>\$ 3,082,215</u>	<u>\$ 3,199,146</u>	<u>\$ 3,295,132</u>
<b><u>APPROPRIATIONS</u></b>				
Chamber of Commerce	\$ 802,165	\$ 825,025	\$ 899,822	\$ 926,817
Hispanic Chamber of Commerce	-	50,000	-	-
Total Expenditures	<u>802,165</u>	<u>875,025</u>	<u>899,822</u>	<u>926,817</u>
Transfers-Out				
General Fund	78,000	-	-	-
International Civic Center	802,165	825,025	899,822	926,817
Civic Center Expansion	1,203,247	1,237,682	1,349,891	1,390,388
Total Transfers-Out	<u>2,083,412</u>	<u>2,062,707</u>	<u>2,249,714</u>	<u>2,317,205</u>
<b>TOTAL APPROPRIATIONS</b>	<u>2,885,577</u>	<u>2,937,732</u>	<u>3,149,536</u>	<u>3,244,022</u>
Other Items Affecting Working Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 48,610</u>	<u>\$ 144,483</u>	<u>\$ 49,610</u>	<u>\$ 51,109</u>

City of McAllen, Texas  
Development Corporation  
of McAllen, Inc.  
Fund Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>BEGINNING FUND BALANCE</b>	\$ 17,882,037	\$ 1,758,091	\$ 2,665,053	\$ 3,124,903
Sales Tax Revenue	10,393,934	10,302,667	11,354,213	11,354,213
Bond Proceeds - Accrued Interest	-	-		
Interest	207,816	110,570	110,570	130,382
Loan Repayment-Golf Course	100,000	100,000	100,000	100,000
Other	125	128,269	-	-
<b>Total Revenues</b>	<u>10,701,875</u>	<u>10,641,506</u>	<u>11,564,783</u>	<u>11,584,595</u>
<b>TOTAL RESOURCES</b>	<u>\$ 28,583,912</u>	<u>\$ 12,399,597</u>	<u>\$ 14,229,836</u>	<u>\$ 14,709,498</u>
<b><u>APPROPRIATIONS</u></b>				
Expenditures				
Skilled Job Training for Youth & Families	\$ 1,164,869	\$ 1,415,000	\$ 1,415,318	\$ 1,414,176
City-Wide Transit System Subsidy	380,780	409,240	420,000	452,205
City-Wide Transit System 20% Subsidy-Bus Replacement	-	192,000	161,798	-
City-Wide Transit System Shelter Match	-	-		
Health Clinic Operations - Physician Services	-	315,000	315,000	538,000
Main Library - Router	-	320,000	209,065	-
Golf Course Subsidy	-	473,729		
MEDC Industrial Incentive - Carry over available	-	200,000	-	250,000
MEDC Industrial Incentive - Contracts in Place	324,598	651,783	634,217	325,576
Professional Services	75,991	50,000	50,000	50,000
Center City Affordable Homes Scattered Site Const.	-	-	500,000	500,000
Miscellaneous	36,120	-	-	-
Management Fee	75,000	75,000	75,000	80,000
<b>Total Expenditures</b>	<u>2,057,358</u>	<u>4,101,752</u>	<u>3,780,398</u>	<u>3,609,957</u>
Transfers-Out				
Sales Tax Revenue Debt Service Fund	21,607,544	43,019	43,019	41,894
Capital Improvement Fund	-	-	3,672,632	5,531,973
Civic Center Expansion Fund	-	1,800,000	1,800,000	5,150,000
Capital Improvement Fund-Sales Tax Projects	2,077,000	6,212,625	1,566,683	-
Bus Terminal	176,957	242,201	242,201	294,221
<b>Total Transfers-Out</b>	<u>23,861,501</u>	<u>8,297,845</u>	<u>7,324,535</u>	<u>11,018,088</u>
<b>TOTAL APPROPRIATIONS</b>	<u>25,918,859</u>	<u>12,399,597</u>	<u>11,104,933</u>	<u>14,628,045</u>
Other items Affecting Working Capital:				
Repay Due to General Fund - partial	-	-	-	-
<b>ENDING FUND BALANCE</b>	<u>\$ 2,665,053</u>	<u>\$ -</u>	<u>\$ 3,124,903</u>	<u>\$ 81,453</u>

**City of McAllen, Texas**  
**Community Development Block Grant**  
**Summary**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>BEGINNING FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -
Intergovernmental	3,544,049	3,469,720	4,062,264	3,227,024
Interest Income	-	-	-	-
Other	-	-	-	-
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Total Sources and Transfers	3,544,049	3,469,720	4,062,264	3,227,024
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<b>TOTAL RESOURCES</b>	<b>\$ 3,544,049</b>	<b>\$ 3,469,720</b>	<b>\$ 4,062,264</b>	<b>\$ 3,227,024</b>
 <b>APPROPRIATIONS</b>				
General government	\$ 271,881	\$ 270,001	\$ 211,396	\$ 290,002
Public safety	-	-	16,819	262,500
Highways and streets	495,931	551,414	635,343	326,000
Health and welfare	2,616,918	2,430,555	3,035,583	2,182,022
Culture and recreation	159,319	217,750	163,123	166,500
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<b>TOTAL APPROPRIATIONS</b>	<b>3,544,049</b>	<b>3,469,720</b>	<b>4,062,264</b>	<b>3,227,024</b>
	<hr/>	<hr/>	<hr/>	<hr/>
<b>ENDING FUND BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF McALLEN, TEXAS  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND  
2004 GRANT**

AGENCY	PURPOSE	GRANT
<b><i>General Government</i></b>		
CD Administration	Funds will be used for general administration and oversight of HUD Programs	\$ 290,002
<b><i>Health and Welfare:</i></b>		
Amigos Del Valle, Inc.	Funds will be used to provide home delivered meals to elderly residents.	27,500
CASA of Hidalgo County	Funds will be used for the salaries of case manager, executive director and therapist	20,000
Children's Advocacy of Hidalgo County	Funds will be used for the child forensic interviewer.	12,700
Comfort House	Funds will be used for the salaries of full time caregivers	15,000
Community Development - Homeless Prevention	Funds will be used for rental/mortgages and/or utility short-term subsidies as needed	1,000
Dentist Who Care, Inc.	Funds will be used for dental care and oral hygiene instruction for children	15,000
Dress for Success	Funds will be used for clothing, shoes accessories and salaries of director and assistant	8,000
Easter Seals of the Rio Grande Valley	Funds will be used for outpatient rehabilitation of non-work related injuries	7,000
El Milagro Clinic	Funds will be used for the salaries of two social support clerks	10,900
Family Health and Resource Center	Funds will be used for medicine, specialized testing, program clerk and counseling interns	30,000
First United Methodist Church - "In His Steps" Shoe Bank	Funds will be used for the purchase of shoes for qualifying school aged children	8,000
Hidalgo County Homeless Coalition	Funds will be used for the purchase of clothing, hygiene kits and blankets	500
Lower Rio Grande Development Council - Area Agency on Aging	Funds will be used for medication, dentures and hearing aids for the elderly	13,000
LRGVDC - Foster Grandparent Program	Funds will be used for stipends of elderly residents who mentor school children	5,000
McAllen Affordable Homes, Inc. - New Beginnings (\$1 YR Lease)	Funds will be used for emergency repair or replacement of standard homes	250,000
McAllen Affordable Homes, Inc. - Home Buyer Helping Hands Grants	Funds will be used for down payment/principal reduction for qualifying families	150,000
McAllen Affordable Homes, Inc. HOME Program	Funds will be used for the construction of homes through the City using HOME funds	692,922
McAllen Affordable Homes, Inc. - Scattered Site Construction	Funds will be used for the construction of single family homes in scattered locations	720,000
McAllen Food Pantry	Funds will be used to purchase food to be distributed to qualified families/individuals	32,500

**CITY OF McALLEN, TEXAS  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND  
2004 GRANT**

AGENCY	PURPOSE	GRANT
McAllen Literacy Center, Inc.	Funds will be used for the office manager and steno clerk and for program supplies	5,000
Planned Parenthood Association of Hidalgo County	Funds will be used for the salary of HIV counselor, supplies, mileage and peer stipend	20,000
Senior Community Outreach Services, Inc.	Funds will be used for stipend for active elderly who provide companionship	15,000
Women Together Foundation, Inc. - Transitional Housing Complex	Funds will be used for transitional housing manager and community education coordinator	13,000
Emergency Shelter Grant The Salvation Army	Funds will be used for transportation services	10,000
Options, Inc Investment Partnership	Funds will be used for an activity director who supervises disabled adults	5,000
Vannie E. Cook Jr. Cancer Foundation Chemotherapy Area	Funds will be used to construct a chemotherapy and infusion area for children	80,000
Vannie E. Cook Jr. Cancer Foundation Comprehensive Care	Funds will be used for chemotherapy, pharmacy needs and medical supplies	10,000
Valley Association for Independent Living	Funds will be used for salaries of individuals who provide services to the disabled	5,000
	<b><i>Total Health and Welfare</i></b>	<b><i>2,182,022</i></b>
<b><i>Culture and Recreation:</i></b>		
Boys and Girls Club of McAllen, Inc. Scholarships	Funds will be used for sports and membership scholarships to participate in programs	15,000
Boys & Girls Club of McAllen, Inc. - Brand Center	Funds will be used to install air conditioning/heating unit for the middle gym.	40,000
Girl Scouts	Funds will be used for dues, t-shirts/sash/insignia handbook/badges, salaries and mileage	10,000
McAllen Good Samaritan	Funds will be used to construct a covered gazebo and therapeutic gardens	9,000
McAllen Youth Soccer Association	Funds will be used for scholarships to participate in soccer league	6,000
Parks and Recreation - Cotton Gin Park Palm View Park	Funds will be used for design of the Cotton Gin Park Funds will be used for a trail, pavilion, driveway, crosswalk irrigation and landscaping	10,000 76,500
	<b><i>Total Parks and Recreation</i></b>	<b><i>166,500</i></b>
<b><i>Public Safety</i></b>		
Police Department - Los Encinos Police Network Center	Funds will be used to construct a community network center for Borderview residents	262,500
	<b><i>Total Public Safety</i></b>	<b><i>262,500</i></b>

**CITY OF McALLEN, TEXAS  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND  
2004 GRANT**

AGENCY	PURPOSE	GRANT
<i><b>Streets and Highways:</b></i>		
Engineering Dept. 26th St Storm Sewer Phase II Construction	Funds will be used to construct a storm sewer line along Ithaca from 28th to 25 1/2th	98,000
Rancho Storm Sewer - Construction	Funds will be used to construct a storm sewer line from 27th to 29th and Olga to Sarah	175,000
2500 Savannah Storm Sewer - Construction	Funds will be used to construct a sewer line along the 2500 block of Savannah	28,000
16th/Sycamore Storm Sewer - Engineering	Funds will be used to design a storm sewer line along 16th from Quince to Tamarack	25,000
	<i><b>Total Streets and Highways</b></i>	<i><b>326,000</b></i>
	<i><b>Total CDBG Grant</b></i>	<i><b>\$ 3,227,024</b></i>

City of McAllen, Texas  
Parklands Fund  
Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>BEGINNING FUND BALANCE</b>	\$ 1,055,289	\$ 1,550,615	\$ 1,731,800	\$ 1,602,751
Park Land Zone #1	140,550	83,333	142,654	142,654
Park Land Zone #2	558,650	83,333	220,744	220,744
Park Land Zone #3	154,695	83,333	163,370	163,370
Interest Income	31,235	20,000	-	-
Total Sources and Transfers	<u>885,131</u>	<u>269,999</u>	<u>526,768</u>	<u>526,768</u>
<b>TOTAL RESOURCES</b>	<u>\$ 1,940,420</u>	<u>\$ 1,820,614</u>	<u>\$ 2,258,568</u>	<u>\$ 2,129,519</u>
<b><u>APPROPRIATIONS</u></b>				
Land Acquisition				
Park Land Zone #1	\$ -	\$ 333,334	\$ 150,500	\$ 550,000
Park Land Zone #2	208,620	333,333	499,377	585,000
Park Land Zone #3	<u>-</u>	<u>333,333</u>	<u>5,940</u>	<u>940,000</u>
Transfers-Out				
Capital Improvement Fund	<u>-</u>	<u>587,295</u>	<u>-</u>	<u>-</u>
<b>TOTAL APPROPRIATIONS</b>	<u>208,620</u>	<u>1,587,295</u>	<u>655,817</u>	<u>2,075,000</u>
<b>ENDING FUND BALANCE</b>	<u><u>\$ 1,731,800</u></u>	<u><u>\$ 233,319</u></u>	<u><u>\$ 1,602,751</u></u>	<u><u>\$ 54,519</u></u>

## DEBT SERVICE FUND

The Debt Service Fund is established by Ordinances authorizing the issuance of general obligation bonds. The fund provides for payment of bond principal, interest, paying agent fees, and a debt service reserve as a sinking fund each year. An ad valorem tax rate and tax levy is required to be computed and levied, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.

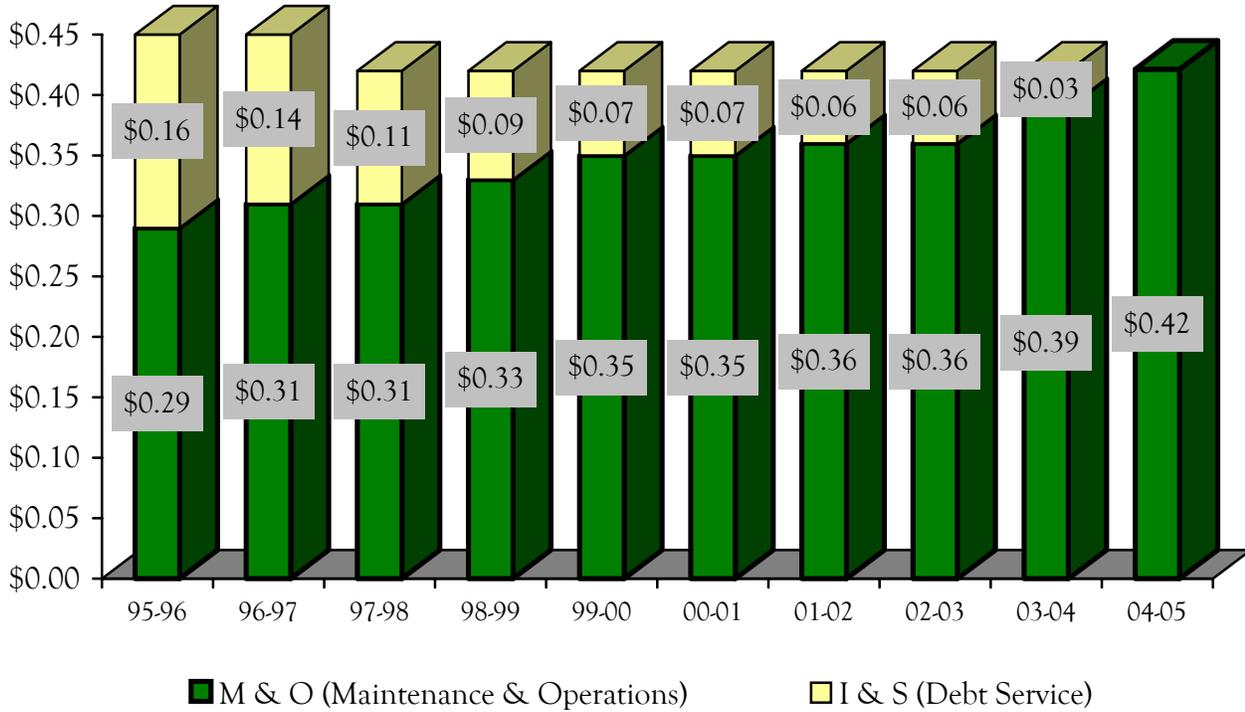


City of McAllen, Texas  
 General Obligated Bonds  
 Debt Service Fund  
 Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING FUND BALANCE</b>	\$ 6,761,486	\$ 9,988,215	\$ 11,929,368	\$ 8,697,684
<u>Sources:</u>				
Ad Valorem Tax	2,522,956	1,248,829	1,418,603	-
Interest Earned	77,153	125,000	43,555	-
Total Revenues	<u>2,600,109</u>	<u>1,373,829</u>	<u>1,462,158</u>	<u>-</u>
Operating Transfers In				
Airport Fund	3,600,447	1,640,417	1,640,417	-
General Fund	4,200,334	-	-	-
Total Sources and Transfers	<u>10,400,890</u>	<u>3,014,246</u>	<u>3,102,575</u>	<u>-</u>
<b>TOTAL RESOURCES</b>	<u>\$ 17,162,376</u>	<u>\$ 13,002,461</u>	<u>\$ 15,031,943</u>	<u>\$ 8,697,684</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
Bond Principal	\$ 4,675,000	\$ 5,890,000	\$ 5,890,000	\$ -
Interest	554,086	290,542	290,542	-
Fees	3,922	3,000	5,402	-
Total Expenses	<u>5,233,008</u>	<u>6,183,542</u>	<u>6,185,944</u>	<u>-</u>
Transfer-Out to the General Fund	<u>-</u>	<u>-</u>	<u>148,316</u>	<u>-</u>
<b>TOTAL APPROPRIATIONS</b>	<u>5,233,008</u>	<u>6,183,542</u>	<u>6,334,259</u>	<u>-</u>
<b>ENDING FUND BALANCE</b>	\$ 11,929,368	\$ 6,818,919	\$ 8,697,684	\$ 8,697,684
Reserved - Advance to Airport Fund	<u>(7,057,266)</u>	<u>(6,776,634)</u>	<u>(8,697,684)</u>	<u>(8,697,684)</u>
<b>ENDING FUND BALANCE-UNRESERVED</b>	<u>\$ 4,872,102</u>	<u>\$ 42,285</u>	<u>\$ -</u>	<u>\$ -</u>

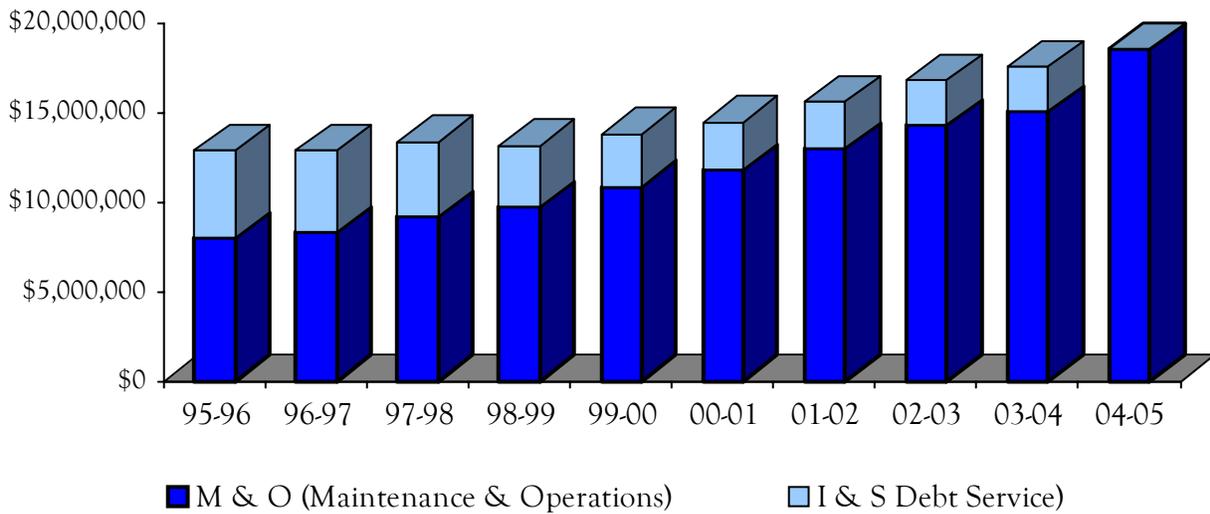
# CITY OF McALLEN, TEXAS

## PROPERTY TAX RATES Distribution - M & O/I & S by Fiscal Year



## BUDGETED PROPERTY TAX REVENUES

### Distribution - M & O/I & S by Fiscal Year



## UTILITY, BRIDGE AND SALES TAX BONDS

### WATER AND SEWER REVENUE BONDS

Within the Utility System Water Funds, restricted cash reserves are established for payment of bond principal, interest, and agent fees. Currently, user fee rates are sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.

### BRIDGE REVENUE BOND

Within the Toll Bridge Fund, restricted cash reserve is established for payment of bond principal, interest, and agent fees. Long - term obligations are secured by the general credit and toll collecting powers of the Toll Bridge.

### SALES TAX REVENUE BOND

Within the Development Corporation of McAllen Inc. Fund, restricted cash reserves are established for payment of bond principal, interest, and agent fees.



City of McAllen, Texas  
Water Debt Service Fund  
Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>SINKING FUND</b>				
<b>BEGINNING FUND BALANCE</b>	\$ 402,136	\$ -	\$ 408,963	\$ 408,963
<u>Sources:</u>				
Transfer In-Operations	1,761,856	1,483,797	1,483,797	1,873,324
Transfers from other funds	-	-	-	-
Interest Income	390	-	-	-
Total Sources and Transfers	<u>1,762,246</u>	<u>1,483,797</u>	<u>1,483,797</u>	<u>1,873,324</u>
<b>TOTAL RESOURCES</b>	<u>\$ 2,164,382</u>	<u>\$ 1,483,797</u>	<u>\$ 1,892,760</u>	<u>\$ 2,282,287</u>
<u>APPROPRIATIONS</u>				
Bond Principal	\$ 629,850	\$ 564,000	\$ 564,000	\$ 597,600
Interest and Fees	1,125,569	919,797	919,797	1,275,724
Transfers Out-Operations	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>1,755,419</u>	<u>1,483,797</u>	<u>1,483,797</u>	<u>1,873,324</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 408,963</u>	<u>\$ -</u>	<u>\$ 408,963</u>	<u>\$ 408,963</u>

CITY OF McALLEN, TEXAS  
 WATER REVENUE BOND  
 DEBT SERVICE CURRENT REQUIREMENTS

ISSUE	OUTSTANDING 10/1/2004	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
1999	\$ 8,188,800	\$ 376,800	\$ 389,484	\$ -	\$ 766,284
2000	8,877,600	220,800	495,240	-	716,040
Proposed 2004	10,000,000	-	391,000	-	391,000
	<u>\$ 27,066,400</u>	<u>\$ 597,600</u>	<u>\$ 1,275,724</u>	<u>\$ -</u>	<u>\$ 1,873,324</u>

City of McAllen, Texas  
Sewer Debt Service Fund  
Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><u>SINKING FUND</u></b>				
<b>BEGINNING FUND BALANCE</b>	\$ 477,071	\$ -	\$ 485,749	\$ 485,749
<u>Sources:</u>				
Transfers In - Operations	1,881,288	2,160,544	2,160,544	2,587,281
Transfers from other funds	-	-	-	-
Interest Income	1,233	-	-	-
Total Sources and Transfers	<u>1,882,521</u>	<u>2,160,544</u>	<u>2,160,544</u>	<u>2,587,281</u>
<b>TOTAL RESOURCES</b>	<u>\$ 2,359,592</u>	<u>\$ 2,160,544</u>	<u>\$ 2,646,293</u>	<u>\$ 3,073,030</u>
<b><u>APPROPRIATIONS</u></b>				
Bond Principal	\$ 955,150	\$ 1,111,000	\$ 1,111,000	\$ 1,172,400
Interest and Fees	918,693	1,049,543	1,049,543	1,414,880
Transfers Out -Operations	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>1,873,843</u>	<u>2,160,544</u>	<u>2,160,544</u>	<u>2,587,281</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 485,749</u>	<u>\$ -</u>	<u>\$ 485,749</u>	<u>\$ 485,749</u>

CITY OF McALLEN, TEXAS  
SEWER SYSTEM IMPROVEMENTS REVENUE BONDS  
ALL SERIES  
DEBT SERVICE CURRENT REQUIREMENTS

ISSUE	OUTSTANDING 10/1/2004	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
1996	\$ 1,070,000	\$ 525,000	\$ 32,846	\$ -	\$ 557,846
1999	8,871,200	408,200	421,942	-	830,142
2000	9,617,400	239,200	536,510	-	775,710
Proposed 2004	10,000,000	-	423,583	-	423,583
	<u>\$ 29,558,600</u>	<u>\$ 1,172,400</u>	<u>\$ 1,414,881</u>	<u>\$ -</u>	<u>\$ 2,587,281</u>

CITY OF McALLEN, TEXAS  
 SERIES 1996-B SEWER SYSTEM IMPROVEMENTS  
 REVENUE BONDS  
 DEBT SERVICE CURRENT REQUIREMENTS

ISSUE	OUTSTANDING 10/1/2004	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
1996	\$ 1,070,000	\$ 525,000	\$ 32,846	\$ -	\$ 557,846
	<u>\$ 1,070,000</u>	<u>\$ 525,000</u>	<u>\$ 32,846</u>	<u>\$ -</u>	<u>\$ 557,846</u>

CITY OF McALLEN, TEXAS  
 SERIES 1996-B SEWER SYSTEM IMPROVEMENTS  
 REVENUE BONDS  
 ANNUAL DEBT SERVICE REQUIREMENTS TO MATURITY

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					\$ 1,070,000
2005	\$ 525,000	\$ 32,846	\$ -	\$ 557,846	545,000
2006	<u>545,000</u>	<u>11,173</u>	<u>-</u>	<u>556,173</u>	-
	<u>\$ 1,070,000</u>	<u>\$ 44,019</u>	<u>\$ -</u>	<u>\$ 1,114,019</u>	

CITY OF McALLEN  
 SERIES 1996-B SEWER SYSTEM IMPROVEMENTS  
 REVENUE BONDS  
 SCHEDULE OF REQUIREMENTS

EFFECTIVE INTEREST RATE: VARIOUS\*

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/01/05	\$ 525,000	\$ 21,673		\$ 546,673
08/01/05		11,173	-	11,173
02/01/06	<u>545,000</u>	<u>11,173</u>	<u>-</u>	<u>556,173</u>
	<u>\$ 1,070,000</u>	<u>\$ 44,019</u>	<u>\$ -</u>	<u>\$ 1,114,019</u>

\* FROM 2.9% TO 4.100%

CITY OF McALLEN, TEXAS  
 SERIES 1999 WATERWORKS AND SEWER SYSTEM REVENUE BONDS  
 DEBT SERVICE CURRENT REQUIREMENTS

ISSUE	OUTSTANDING 10/1/2004	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
1999	\$ 17,060,000	\$ 785,000	\$ 811,426	\$ -	\$ 1,596,426
	<u>\$ 17,060,000</u>	<u>\$ 785,000</u>	<u>\$ 811,426</u>	<u>\$ -</u>	<u>\$ 1,596,426</u>

ALLOCATION TO WATER AND SEWER DEBT SERVICE FUNDS (SEE NOTE BELOW)

WATER DEBT SERVICE FUND

1999	\$ 8,188,800	\$ 376,800	\$ 389,484	\$ -	\$ 766,284
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SEWER DEBT SERVICE FUND

1999	\$ 8,871,200	\$ 408,200	\$ 421,942	\$ -	\$ 830,142
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NOTE: The proceeds of this combined water and sewer revenue bond issue will finance both water and sewer improvement projects. The allocation of debt service to each respective debt service fund, which is shown above, reflects the estimated amount to be spent for improvements related to each fund. The corresponding percentages used in this allocation for water and sewer are 48% and 52%, respectively.

CITY OF McALLEN, TEXAS  
 SERIES 1999 WATERWORKS & SEWER SYSTEM REVENUE BONDS  
 ANNUAL DEBT SERVICE REQUIREMENTS TO MATURITY

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					\$ 17,060,000
2005	\$ 785,000	\$ 811,426	\$ -	\$ 1,596,426	16,275,000
2006	825,000	766,145	-	1,591,145	15,450,000
2007	875,000	718,332	-	1,593,332	14,575,000
2008	920,000	667,962	-	1,587,962	13,655,000
2009	970,000	619,771	-	1,589,771	12,685,000
2010	1,020,000	573,753	-	1,593,753	11,665,000
2011	1,065,000	525,537	-	1,590,537	10,600,000
2012	1,115,000	475,124	-	1,590,124	9,485,000
2013	1,170,000	421,845	-	1,591,845	8,315,000
2014	1,225,000	365,563	-	1,590,563	7,090,000
2015	1,285,000	306,257	-	1,591,257	5,805,000
2016	1,345,000	243,794	-	1,588,794	4,460,000
2017	1,415,000	178,244	-	1,593,244	3,045,000
2018	1,485,000	109,369	-	1,594,369	1,560,000
2019	1,560,000	37,050	-	1,597,050	-
	<u>\$ 17,060,000</u>	<u>\$ 6,820,172</u>	<u>\$ -</u>	<u>\$ 23,880,172</u>	

CITY OF McALLEN, TEXAS  
 SERIES 1999 WATERWORKS AND SEWER  
 SYSTEM IMPROVEMENT REVENUE BONDS  
 SCHEDULE OF REQUIREMENTS

EFFECTIVE INTEREST RATE: VARIOUS\*

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/01/05	\$ 785,000	\$ 416,752	\$ -	\$ 1,201,752
08/01/05		394,674	-	394,674
02/01/06	825,000	394,674	-	1,219,674
08/01/06		371,471	-	371,471
02/01/07	875,000	371,471	-	1,246,471
08/01/07		346,861	-	346,861
02/01/08	920,000	346,861	-	1,266,861
08/01/08		321,101	-	321,101
02/01/09	970,000	321,101	-	1,291,101
08/01/09		298,670	-	298,670
02/01/10	1,020,000	298,670	-	1,318,670
08/01/10		275,083	-	275,083
02/01/11	1,065,000	275,083	-	1,340,083
08/01/11		250,454	-	250,454
02/01/12	1,115,000	250,454	-	1,365,454
08/01/12		224,670	-	224,670
02/01/13	1,170,000	224,670	-	1,394,670
08/01/13		197,175	-	197,175
02/01/14	1,225,000	197,175	-	1,422,175
08/01/14		168,388	-	168,388
02/01/15	1,285,000	168,388	-	1,453,388
08/01/15		137,869	-	137,869
02/01/16	1,345,000	137,869	-	1,482,869
08/01/16		105,925	-	105,925
02/01/17	1,415,000	105,925	-	1,520,925
08/01/17		72,319	-	72,319
02/01/18	1,485,000	72,319	-	1,557,319
08/01/18		37,050	-	37,050
02/01/19	1,560,000	37,050	-	1,597,050
	<u>\$ 17,060,000</u>	<u>\$ 6,820,172</u>	<u>\$ -</u>	<u>\$ 23,880,172</u>

\* FROM 4.70% TO 5.625%

CITY OF McALLEN, TEXAS  
 SERIES 2000 WATERWORKS AND SEWER SYSTEM REVENUE BONDS  
 DEBT SERVICE CURRENT REQUIREMENTS

ISSUE	OUTSTANDING 10/1/2004	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
2000	\$ 18,495,000	\$ 460,000	\$ 1,031,750	\$ -	\$ 1,491,750
	<u>\$ 18,495,000</u>	<u>\$ 460,000</u>	<u>\$ 1,031,750</u>	<u>\$ -</u>	<u>\$ 1,491,750</u>

ALLOCATION TO WATER AND SEWER DEBT SERVICE FUNDS (SEE NOTE BELOW)

WATER DEBT SERVICE FUND

2000	\$ 8,877,600	\$ 220,800	\$ 495,240	\$ -	\$ 716,040
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SEWER DEBT SERVICE FUND

2000	\$ 9,617,400	\$ 239,200	\$ 536,510	\$ -	\$ 775,710
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NOTE: The proceeds of this combined water and sewer revenue bond issue will finance both water and sewer improvement projects. The allocation of debt service to each respective debt service fund, which is shown above, reflects the estimated amount to be spent for improvements related to each fund. The corresponding percentages used in this allocation for water and sewer are 48% and 52%, respectively.

**CITY OF McALLEN, TEXAS**  
**SERIES 2000 WATERWORKS AND SEWER SYSTEM REVENUE BONDS**  
**ANNUAL DEBT SERVICE REQUIREMENTS TO MATURITY**

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					\$ 18,495,000
2005	\$ 460,000	\$ 1,031,750	\$ -	\$ 1,491,750	18,035,000
2006	490,000	999,688	-	1,489,688	17,545,000
2007	525,000	965,431	-	1,490,431	17,020,000
2008	560,000	928,813	-	1,488,813	16,460,000
2009	600,000	889,663	-	1,489,663	15,860,000
2010	640,000	848,613	-	1,488,613	15,220,000
2011	680,000	810,813	-	1,490,813	14,540,000
2012	715,000	775,491	-	1,490,491	13,825,000
2013	750,000	737,481	-	1,487,481	13,075,000
2014	790,000	697,056	-	1,487,056	12,285,000
2015	835,000	653,878	-	1,488,878	11,450,000
2016	880,000	607,788	-	1,487,788	10,570,000
2017	930,000	559,144	-	1,489,144	9,640,000
2018	980,000	507,813	-	1,487,813	8,660,000
2019	1,035,000	453,013	-	1,488,013	7,625,000
2020	1,095,000	394,438	-	1,489,438	6,530,000
2021	1,160,000	332,425	-	1,492,425	5,370,000
2022	1,230,000	266,700	-	1,496,700	4,140,000
2023	1,300,000	196,313	-	1,496,313	2,840,000
2024	1,380,000	120,938	-	1,500,938	1,460,000
2025	1,460,000	41,063	-	1,501,063	-
	<u>\$ 18,495,000</u>	<u>\$ 12,818,306</u>	<u>\$ -</u>	<u>\$ 31,313,306</u>	

CITY OF McALLEN, TEXAS  
 SERIES 2000 WATERWORKS AND SEWER  
 SYSTEM IMPROVEMENT REVENUE BONDS  
 SCHEDULE OF REQUIREMENTS

EFFECTIVE INTEREST RATE: VARIOUS\*

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/01/05	\$ 460,000	\$ 523,638	\$ -	\$ 983,638
08/01/05		508,113	-	508,113
02/01/06	490,000	508,113	-	998,113
08/01/06		491,575	-	491,575
02/01/07	525,000	491,575	-	1,016,575
08/01/07		473,856	-	473,856
02/01/08	560,000	473,856	-	1,033,856
08/01/08		454,956	-	454,956
02/01/09	600,000	454,956	-	1,054,956
08/01/09		434,706	-	434,706
02/01/10	640,000	434,706	-	1,074,706
08/01/10		413,906	-	413,906
02/01/11	680,000	413,906	-	1,093,906
08/01/11		396,906	-	396,906
02/01/12	715,000	396,906	-	1,111,906
08/01/12		378,584	-	378,584
02/01/13	750,000	378,584	-	1,128,584
08/01/13		358,897	-	358,897
02/01/14	790,000	358,897	-	1,148,897
08/01/14		338,159	-	338,159
02/01/15	835,000	338,159	-	1,173,159
08/01/15		315,719	-	315,719
02/01/16	880,000	315,719	-	1,195,719
08/01/16		292,069	-	292,069
02/01/17	930,000	292,069	-	1,222,069
08/01/17		267,075	-	267,075
02/01/18	980,000	267,075	-	1,247,075
08/01/18		240,738	-	240,738
02/01/19	1,035,000	240,738	-	1,275,738
08/01/19		212,275	-	212,275
02/01/20	1,095,000	212,275	-	1,307,275
08/01/20		182,163	-	182,163
02/01/21	1,160,000	182,163	-	1,342,163
08/01/21		150,263	-	150,263
02/01/22	1,230,000	150,263	-	1,380,263
08/01/22		116,438	-	116,438
02/01/23	1,300,000	116,438	-	1,416,438
08/01/23		79,875	-	79,875
02/01/24	1,380,000	79,875	-	1,459,875
08/01/24		41,063	-	41,063
02/01/25	1,460,000	41,063	-	1,501,063
	<u>\$ 18,495,000</u>	<u>\$ 12,818,306</u>	<u>\$ -</u>	<u>\$ 31,313,306</u>

\* FROM 5.00% TO 6.750%

City of McAllen, Texas  
 McAllen International Toll Bridge  
 Debt Service Fund  
 Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><u>SINKING FUND</u></b>				
<b>BEGINNING FUND BALANCE</b>	\$ 99,495	\$ 99,495	\$ 118,914	\$ 118,914
<u>Sources:</u>				
Transfer In-Operations	324,769	281,553	281,553	282,778
Interest Income	1,594	-	-	-
Total Sources and Transfers	<u>326,363</u>	<u>281,553</u>	<u>281,553</u>	<u>282,778</u>
<b>TOTAL RESOURCES</b>	<u>\$ 425,858</u>	<u>\$ 381,048</u>	<u>\$ 400,467</u>	<u>\$ 401,692</u>
<u>APPROPRIATIONS</u>				
Bond Principal	\$ 180,000	\$ 190,000	\$ 190,000	\$ 200,000
Interest and Fees	91,717	91,553	91,553	82,778
Transfers Out-Operations	35,227	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>306,944</u>	<u>281,553</u>	<u>281,553</u>	<u>282,778</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 118,914</u>	<u>\$ 99,495</u>	<u>\$ 118,914</u>	<u>\$ 118,914</u>

CITY OF McALLEN, TEXAS  
TOLL BRIDGE REVENUE BONDS  
ALL SERIES  
DEBT SERVICE CURRENT REQUIREMENTS

ISSUE	OUTSTANDING 10/1/2004	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
2002	<u>\$ 1,930,000</u>	<u>\$ 200,000</u>	<u>\$ 82,778</u>	<u>\$ -</u>	<u>\$ 282,778</u>
	<u><u>\$ 1,930,000</u></u>	<u><u>\$ 200,000</u></u>	<u><u>\$ 82,778</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 282,778</u></u>

CITY OF McALLEN, TEXAS  
 SERIES 2002 TOLL BRIDGE REVENUE BONDS  
 ANNUAL DEBT SERVICE REQUIREMENTS TO MATURITY

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					\$ 1,930,000
2005	\$ 200,000	\$ 82,778	\$ -	\$ 282,778	1,730,000
2006	210,000	73,553	-	283,553	1,520,000
2007	225,000	63,765	-	288,765	1,295,000
2008	235,000	53,415	-	288,415	1,060,000
2009	245,000	42,615	-	287,615	815,000
2010	260,000	31,253	-	291,253	555,000
2011	270,000	19,328	-	289,328	285,000
2012	285,000	6,626	-	291,626	-
	<u>\$ 1,930,000</u>	<u>\$ 373,331</u>	<u>\$ -</u>	<u>\$ 2,303,331</u>	

CITY OF McALLEN  
 SERIES 2002 TOLL BRIDGE REVENUE BONDS  
 SCHEDULE OF REQUIREMENTS

EFFECTIVE INTEREST RATE: VARIOUS\*

MATURITY	PRINCIPAL	INTEREST	FEES	TOTAL
03/01/05	\$ 200,000	\$ 43,639	\$ -	\$ 243,639
09/01/05		39,139	-	39,139
03/01/06	210,000	39,139	-	249,139
09/01/06		34,414	-	34,414
03/01/07	225,000	34,414	-	259,414
09/01/07		29,351	-	29,351
03/01/08	235,000	29,351	-	264,351
09/01/08		24,064	-	24,064
03/01/09	245,000	24,064	-	269,064
09/01/09		18,551	-	18,551
03/01/10	260,000	18,551	-	278,551
09/01/10		12,701	-	12,701
03/01/11	270,000	12,701	-	282,701
09/01/11		6,626	-	6,626
03/01/12	285,000	6,626	-	291,626
	<u>\$ 1,930,000</u>	<u>\$ 373,331</u>	<u>\$ -</u>	<u>\$ 2,303,331</u>

\* FROM 4.50% TO 4.65%

City of McAllen, Texas  
Sales Tax Revenue Bonds  
Debt Service Fund  
Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>BEGINNING FUND BALANCE</b>	\$ 244,351	\$ 6,038	\$ 5,715	\$ 5,715
<u>Sources:</u>				
Transfer In-Operations	21,607,544	43,019	43,019	41,894
Interest Income	(162)	-	-	-
Total Sources and Transfers	<u>21,607,382</u>	<u>43,019</u>	<u>43,019</u>	<u>41,894</u>
<b>TOTAL RESOURCES</b>	<u>\$ 21,851,733</u>	<u>\$ 49,057</u>	<u>\$ 48,734</u>	<u>\$ 47,609</u>
<u>APPROPRIATIONS</u>				
Bond Principal	\$ 21,295,000	\$ 25,000	\$ 25,000	\$ 25,000
Interest and Fees	549,421	18,019	18,019	16,894
Transfers Out-Operations	1,597	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>21,846,018</u>	<u>43,019</u>	<u>43,019</u>	<u>41,894</u>
<b>ENDING FUND BALANCE</b>	<u><u>\$ 5,715</u></u>	<u><u>\$ 6,038</u></u>	<u><u>\$ 5,715</u></u>	<u><u>\$ 5,715</u></u>

CITY OF McALLEN, TEXAS  
 SALES TAX REVENUE BONDS  
 ALL SERIES  
 DEBT SERVICE CURRENT REQUIREMENTS

ISSUE	OUTSTANDING 10/1/2004	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
1998	\$ 350,000	\$ 25,000	\$ 16,894	\$ -	\$ 41,894
	<u>\$ 350,000</u>	<u>\$ 25,000</u>	<u>\$ 16,894</u>	<u>\$ -</u>	<u>\$ 41,894</u>

CITY OF McALLEN, TEXAS  
 SERIES 1998 SALES TAX REVENUE BOND  
 ANNUAL DEBT SERVICE REQUIREMENTS TO MATURITY

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					\$ 350,000
2005	\$ 25,000	\$ 16,894	\$ -	\$ 41,894	325,000
2006	25,000	15,763	-	40,763	300,000
2007	25,000	14,625	-	39,625	275,000
2008	25,000	13,463	-	38,463	250,000
2009	25,000	12,275	-	37,275	225,000
2010	25,000	11,050	-	36,050	200,000
2011	25,000	9,788	-	34,788	175,000
2012	25,000	8,506	-	33,506	150,000
2013	25,000	7,213	-	32,213	125,000
2014	25,000	5,906	-	30,906	100,000
2015	25,000	4,594	-	29,594	75,000
2016	25,000	3,281	-	28,281	50,000
2017	25,000	1,969	-	26,969	25,000
2018	25,000	656	-	25,656	-
	<u>\$ 350,000</u>	<u>\$ 125,981</u>	<u>\$ -</u>	<u>\$ 475,981</u>	

CITY OF McALLEN, TEXAS  
 SERIES 1998 SALES TAX REVENUE BONDS  
 McALLEN ECONOMIC DEVELOPMENT CORPORATION  
 SCHEDULE OF REQUIREMENTS

EFFECTIVE INTEREST RATE: VARIOUS\*

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/05	\$ 25,000	\$ 8,731	\$ -	\$ 33,731
08/15/05		8,163		8,163
02/15/06	25,000	8,163	-	33,163
08/15/06		7,600		7,600
02/15/07	25,000	7,600	-	32,600
08/15/07		7,025		7,025
02/15/08	25,000	7,025	-	32,025
08/15/08		6,438		6,438
02/15/09	25,000	6,438	-	31,438
08/15/09		5,838		5,838
02/15/10	25,000	5,838	-	30,838
08/15/10		5,213		5,213
02/15/11	25,000	5,213	-	30,213
08/15/11		4,575		4,575
02/15/12	25,000	4,575	-	29,575
08/15/12		3,931		3,931
02/15/13	25,000	3,931	-	28,931
08/15/13		3,281		3,281
02/15/14	25,000	3,281	-	28,281
08/15/14		2,625		2,625
02/15/15	25,000	2,625	-	27,625
08/15/15		1,969		1,969
02/15/16	25,000	1,969	-	26,969
08/15/16		1,313		1,313
02/15/17	25,000	1,313	-	26,313
08/15/17		656		656
02/15/18	25,000	656	-	25,656
	<u>\$ 350,000</u>	<u>\$ 125,981</u>	<u>\$ -</u>	<u>\$ 475,981</u>

\* FROM 4.45% TO 5.25 %

## CAPITAL PROJECT FUNDS

The Capital Improvement Fund was established to account for all resources used for the acquisition and/or construction of capital facilities except those financed by proprietary fund types.

The Water and Sewer Capital Improvement Funds/Bond Construction Funds were established to account for all major projects such as: plant expansions, rehabilitation of water and sewer lines, future annexations, rehabilitation of water towers, etc. Bond issues and Water and Sewer revenues are sources for funding these projects.

The Civic Center Expansion Fund was established for the sole purpose of future expansion. Hotel tax is the primary revenue source.

The Anzaldua's Bridge Fund was established to account for all expenses related to the construction of a new international bridge connecting Reynosa, Mexico and McAllen, Texas.

The Capital Improvement Fund – Sales Tax Projects was established to account for the expenditures related to the Series 1998 Sales Tax Revenue Bonds. Money will be transferred to this fund from the Sales Tax Revenue Bond Construction Fund after each project has been approved by the Development Corp. Board.

The Airport Capital Improvement Fund was established to account for resources received from the Federal Aviation Administration and to account for all capital improvements associated with the grants received.

The Passenger Facility Charge Fund was established to account for the resources received under Federal Aviation Regulation Part 158, which authorize the collection of a passenger facility charge fee to be used for capital improvements for the Airport.



City of McAllen, Texas  
Capital Improvement Fund  
Fund Balance Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING FUND BALANCE</b>	\$ 24,801,897	\$ 20,381,631	\$ 20,532,873	\$ 21,403,005
<u>Revenues:</u>				
Interest Earned	639,536	615,048	615,048	616,642
Grant - TP&W - Quinta Mazatlan		776,300	802,600	-
Grant - TXDoT		3,630,000	90,888	216,000
Grant - Narcotics Task Force	-	250,000	-	-
Grant - 2004 State Homeland Security	-	-	-	421,584
Hidalgo County Irrigation District	-	280,167	-	280,167
US Dept of Interior	-	210,400	210,400	-
Principal Payments - MEDRON	1,400,000	-	-	-
McAllen Independent School District	-	60,000	-	-
Developers' Reimbursement	-	42,484	-	16,660
Simon: Palm Crossing Development	-	-	-	660,000
Texas Dept. of Public Safety	-	781,762	-	-
Special Assessments:Dove: Taylor to Bentsen	-	-	-	192,923
Other Proceeds - Miscellaneous	70,500	372,912	100,000	107,000
Sale of Properties	4,438,117	4,500,000	4,160,676	-
<b>Total Revenues</b>	<u>6,548,153</u>	<u>11,519,073</u>	<u>5,979,612</u>	<u>2,510,976</u>
<u>Operating Transfers-In</u>				
General Fund	3,200,000	10,483,149	10,483,149	3,790,000
Development Corp. Fund	-	7,006,354	4,777,459	5,531,973
Misc. Government Grants Fund	168,898	-	-	-
Capital Imprv. - Sales Tax Project Fund	-	1,041,326	-	-
Park Land Zone #1	-	150,000	-	-
Park Land Zone #2	-	437,295	-	-
<b>Total Transfers-In</b>	<u>3,368,898</u>	<u>19,118,124</u>	<u>15,260,608</u>	<u>9,321,973</u>
<b>Total Revenues and Transfers-In</b>	<u>9,917,051</u>	<u>30,637,197</u>	<u>21,240,220</u>	<u>11,832,949</u>
<b>TOTAL RESOURCES</b>	<u>\$ 34,718,948</u>	<u>\$ 51,018,828</u>	<u>\$ 41,773,092</u>	<u>\$ 33,235,954</u>
<b>APPROPRIATIONS</b>				
<u>Expenditures</u>				
General Government	\$ 451,494	\$ 896,288	\$ 950,812	\$ 3,885,562
Public Safety	1,550,642	3,457,788	670,465	3,124,399
Highways and Streets	7,531,456	27,716,081	12,090,755	16,069,520
Health and Welfare	3,196,951	1,232,216	720,345	-
Culture and Recreations	686,386	9,322,603	5,567,471	9,316,585
Golf Course Projects	266,397	943,729	664,140	145,000
Other Major Projects	208,112	950,000	58,819	350,000
<b>Total Expenditures (Detailed Schedule Attached)</b>	<u>13,891,438</u>	<u>44,518,705</u>	<u>20,722,807</u>	<u>32,891,066</u>
Transfer-Out - General Fund	-	-	-	-
Transfer Out Airport Capital Improvement	294,637	310,309	-	-
<b>Total Expenditures and Transfers-Out</b>	<u>14,186,075</u>	<u>44,829,014</u>	<u>20,717,779</u>	<u>32,891,066</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 20,532,873</u>	<u>\$ 6,189,814</u>	<u>\$ 21,055,313</u>	<u>\$ 344,890</u>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: CAPITAL PROJECTS**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>	<b>Operations &amp; Maintenance Impact</b>
General Government	\$ 451,494	\$ 896,288	\$ 950,812	\$ 3,885,562	
Public Safety	1,550,642	3,457,788	670,465	3,124,399	
Highways and Streets	7,531,456	27,716,081	12,090,755	16,069,520	
Health and Welfare	3,196,951	1,232,216	720,345	-	
Culture and Recreations	686,386	9,322,603	5,567,471	9,316,585	
Golf Course Projects	266,397	943,729	664,140	145,000	
Other Major Projects	208,112	950,000	58,819	350,000	
<b>TOTAL</b>	<b>\$13,891,438</b>	<b>\$44,518,705</b>	<b>\$ 20,722,807</b>	<b>\$32,891,066</b>	

***General Government Improvements***

Add two floors to City Hall - Design	-	185,000	-	-	n/a
Purchase W 40' Lts 5 & 6 Blk 62 Orig. TwNSTE	-	-	65,518	-	n/a
Purchase 701 Broadway: TX Wkforce Bldg	-	-	300,000	-	n/a
IT Office Furniture	11,812	-	-	-	n/a
Feasibility and Design - City Hall Building	-	-	-	75,000	n/a
Neighborhood Matching Grant Program	5,232	50,000	15,006	50,000	n/a
City Contrib. to Boy's Club Capital Campaign	349,516	455,000	400,000	400,000	n/a
Foresight McAllen Growth Mgmt Guide	-	-	-	125,000	n/a
Off Site Data Storage	-	-	-	65,000	n/a
City Entry Monuments	-	46,000	30,000	50,000	n/a
<b><i>Heart of the City Improvements</i></b>					
Parking Meters 1500 replacements	84,934	140,288	140,288	140,562	n/a
Historic Preservation	-	20,000	-	40,000	n/a
Construct Parking Garage	-	-	-	2,780,000	n/a
Expwy 83 Landscape Master Plan: Jackson-Taylor	-	-	-	60,000	n/a
Landscape Business 83: 2nd Street to Bicentennial	-	-	-	100,000	n/a
<b><i>Total General Government Improvements</i></b>	<b>451,494</b>	<b>896,288</b>	<b>950,812</b>	<b>3,885,562</b>	<b>-</b>

***Fire Department***

Construction: New Station 1: 5000sf @ 105sf	-	817,500	-	100,000	n/a
Design: Station Seven	-	39,375	-	-	n/a
Design: New Station One	-	25,725	-	50,000	n/a
Design: New Emergency Operating Center	-	50,000	-	-	n/a
Mobile Software System: 300,K for New World	-	172,350	-	90,000	n/a
Replace Canopy Station No. 4	-	-	-	47,000	n/a
Fire Station Site	306,902	-	-	-	n/a

***Police Department***

Addition to New Public Safety Bldg	-	100,000	45,987	-	n/a
Police Department Weapons Range	2,153	-	16,000	-	n/a
Radio Electronic for New 911 Consoles	219,654	-	-	-	n/a
Update computer information system	-	625,000	337,600	418,400	n/a
Software/Hardware Addtns for Field Rprtng	667,696	-	-	-	n/a
Furn./Equip Replacements & Remodel Old Poli	-	-	-	80,000	n/a
Controller upgrade - Police	103,729	-	-	-	n/a
Reg. Detention Center	2,304	892,198	-	-	n/a
Install Sprinkler System in Jail Section	-	-	-	70,000	n/a

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: CAPITAL PROJECTS**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>	<b>Operations &amp; Maintenance Impact</b>
Mobile Crime Scene Unit	-	-	-	125,000	n/a
Mobile Command Unit	-	-	-	184,007	n/a
LED Street Name Signs	-	180,000	180,730	180,000	n/a
Los Encinos Network Cntr Construction	-	-	-	707,352	n/a
<b>Intersection Improvements: Top 12 in City</b>					
10th Street and Nolana Avenue	-	-	-	30,000	n/a
10th Street and Dove Avenue	-	-	-	30,000	n/a
McColl Road and Nolana Avenue	-	-	-	30,000	n/a
2nd Street and Nolana Avenue	-	-	-	30,000	n/a
6th Street and Nolana Avenue	-	-	-	30,000	n/a
McColl Road and Business 83	-	-	-	30,000	n/a
23rd Street and Nolana Avenue	-	-	-	30,000	n/a
Main Street and Nolana Avenue	-	-	-	30,000	n/a
McColl Road and Ridge Road	-	-	-	30,000	n/a
10th Street and Pecan Boulevard	-	-	-	30,000	n/a
10th Street and Jackson Avenue	-	-	-	30,000	n/a
Intersection undetermined	-	-	-	30,000	n/a
Traffic Signal Installation Annual Construction	-	-	-	360,000	1,500
Traffic Operations Ctr & Storage Building Design	-	-	-	25,000	n/a
Safe Routes to School Program	-	227,640	75,000	152,640	n/a
Cameras 30 Locations per year	-	-	-	75,000	400
Traffic Mngmnt/EOC/311 Cntr Needs Assmnt	-	-	-	60,000	n/a
Traffic Signal Installation - Materials	178,504	328,000	-	-	n/a
Traffic Signal Inst. (New Signal 2nd & Martin)	-	-	15,148	-	n/a
Traffic Signal Video Monitoring	69,700	-	-	-	n/a
School Zone Flashers Paging System	-	-	-	40,000	n/a
<b>Total Public Safety</b>	<b>1,550,642</b>	<b>3,457,788</b>	<b>670,465</b>	<b>3,124,399</b>	<b>1,900</b>
<b>Highways and Streets</b>					
10th St Pvnng, Houston Rt, 2nd/Jackson/Bus bay	11,320	-	-	-	n/a
10th Street Widen: Houston to Pecan: Design	-	-	-	800,000	n/a
1st Street: Laural to La Vista	-	50,000	-	-	n/a
2nd Street - Dove to Trenton	702,652	756,894	772,580	-	n/a
2nd Street - Trenton - Hobbs	-	-	-	375,000	n/a
2nd Street - Trenton - Wisconsin	1,025	-	-	-	n/a
2nd/23rd/McColl Traffic Signal Radio	150,862	-	-	-	n/a
23rd St. Trenton to SH 107	-	-	264,301	-	n/a
29th - 3 Mile to Mynah	622,685	-	(900)	-	n/a
29th - Business 83 to Gumwood	-	218,010	16,294	-	n/a
29th - Business 83 to Gumwood: By Owner	-	-	11,517	-	n/a
29th - Business to Nolana	18,865	1,004,542	1,011,417	-	n/a
29th St. Pvnng & Drainage Impv. Phase II & III	-	-	1,030,801	-	n/a
29th - Verdin to 6 Mile	962,989	-	-	-	n/a
33rd & Formosa Reconstruction in FTZ	-	1,147,462	1,022,280	-	n/a
Alley Reconstruction	-	-	-	250,000	n/a
Ash Ave Reconstruction 35th to 26th St	-	50,520	43,850	-	n/a

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: CAPITAL PROJECTS**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>	<b>Operations &amp; Maintenance Impact</b>
Ash Ave Reconstruction Ware to 26th St	-	792,922	-	-	n/a
Baylor Street (Wisconsin) 2nd St to E City Limits	-	-	-	165,000	n/a
Beech Ave Reconstruction: McColl to Cynthia	286	-	-	-	n/a
Bentsen - Pecan - Expressway 83	221,749	-	-	-	n/a
Bentsen - Pecan - Expressway 83 - Design	-	-	47,650	140,000	n/a
Bentsen - Pecan - Expressway 83 - ROW Acq.	-	-	485,468	176,107	n/a
Bentsen - Pecan - Expressway 83 - Construction	-	450,000	-	3,118,825	n/a
Bentsen - Pecan to 3 Mile (Phase 1)	-	-	11,000	750,000	n/a
Bentsen - Pecan 3 Mile Line	-	1,967,235	-	-	n/a
Bicentennial Ext-Nolana to Trenton - Design	81,179	100,000	125	45,000	n/a
Bicentennial Parkway - Nolana to Dove	-	-	-	3,113,091	6,400
Daffodil to Ware Rd to Taylor	-	50,000	-	-	n/a
Dove: Taylor Road to Bentsen: St Drainage	-	-	-	574,497	n/a
Dove: Bentsen to Ware Road Street, Canal Bridge	-	-	-	100,000	n/a
Dove: Bentsen to Ware Road Street, Canal Bridge	-	-	-	52,000	n/a
GIS Needs / upgrades	-	-	-	100,000	n/a
K Street: Ridge to Vermont	3,570	-	-	-	n/a
La Piedad Commentary Improvements	-	115,000	-	115,000	n/a
Landscape: Bicentennial	-	280,000	-	-	n/a
LED Traffic Signal Modules	458,709	-	20,600	-	n/a
McColl - Xway to Bus 83: Widening & San Swr	-	2,187,362	622,755	622,000	3,200
Paving and Drainage Reimbursement	-	150,000	90,033	-	n/a
Pk Trail Bic & 2nd (scape)	-	1,521,010	-	-	n/a
Railroad Signals & Grade Crossing @ 2nd St. & F	-	261,000	254,189	-	n/a
Railroad switching yard @ Bic: Hackberry-Ebony-F	-	-	-	50,000	n/a
Subdivision Paving	83,820	150,000	-	150,000	n/a
Trenton Rd: 23rd St. to Ware Road	698,472	2,157,455	1,570,937	518,000	n/a
Truncked Radios	35,366	-	-	-	n/a
Yuma Street: Cynthia to S McColl	-	500,000	527,769	-	n/a
	<u>4,053,549</u>	<u>13,909,412</u>	<u>7,802,666</u>	<u>11,214,520</u>	<u>9,600</u>
<b><i>Drainage</i></b>					
1st Street: Laural to La Vista Design	-	-	-	30,000	n/a
10th Street & Savannah Drainage Impv.	-	-	-	-	n/a
26th & Gumwood Drainage Improvements	31,773	500,000	447,802	-	n/a
2nd & Quamasia Drainage Improvements	-	-	-	200,000	n/a
4th & 8th Street Drainage	-	-	-	750,000	n/a
6th Street Storm Sewer - Pecan to Fern	82,145	-	-	-	n/a
Ash Street Drainage: Ware Rd	-	-	-	-	n/a
Balboa Ditch Levee Outfall east of 23rd Street	7,410	255,000	3,990	355,000	n/a
Balboa Pumps	-	700,000	-	250,000	n/a
Bentsen Road and Daffodil Drainage	-	186,510	166,632	-	n/a
Bicentennial Blueline Regrading: Phase I	-	-	-	420,000	n/a
Design of NE Blueline/Rd Facility	-	38,000	-	-	n/a
El Rancho Drainage Detention Facility	-	114,859	-	-	n/a
Eng Svcs:Strmwtr Prmt: Regs to enforce '05	-	-	-	50,000	n/a
Erosion Control (Concrete Rip Rap)	-	-	-	250,000	n/a

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: CAPITAL PROJECTS**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>	<b>Operations &amp; Maintenance Impact</b>
Hauling 125,000 Cy Borrow material from Existin	-	225,000	7,272	-	n/a
Ext Ditch widening/regrading	-	-	-	325,000	n/a
Jackson & 6th Street Drainage	-	937,500	-	-	n/a
Main Street, Pecan to Harvey Drainage Imprv.	46,691	-	26,665	-	n/a
Main/Pecan/Harvey Drainage	-	1,030,000	-	-	n/a
Master Drainage Plan Update	-	75,000	-	-	n/a
McAuliffe Schl Regional Detention Fac.(Design)	-	-	48,006	-	n/a
McAuliffe Schl Regional Detention Fac.(Const)	-	-	25,800	-	n/a
Mission Inlet relocation (non airport share) Study	-	-	-	30,000	n/a
NE Blueline Ditch Analysis	-	79,800	-	-	n/a
NE Blueline Ditch Emerg. Drainage Improvement	-	744,600	1,043,235	-	n/a
NE Blueline Regional Detention Facility Site	-	1,000,000	101,124	675,000	n/a
NW Blueline Widening & Crossing - Nolana to R	-	2,390,400	2,095,636	-	n/a
N Bic Regional Detention Facility (Main & Zenop	-	120,000	-	-	n/a
N Bic Regional Detention Facility (Main & Zenop	-	1,700,000	-	-	n/a
North East Blueline Ditch Profiling	94,873	-	-	-	n/a
North West Blueline Ditch Profiling	258,892	-	-	-	n/a
Paving/ Drainage Reimbursement	(500)	-	-	-	n/a
Pecan and 27th Street - RDF	-	-	-	250,000	n/a
Pre 98 Developers	665	-	-	-	n/a
STC: Storm Drainage Connection to North	-	-	-	800,000	n/a
Southeast Blue line Regional Det Facility	-	-	2,723	-	n/a
Storm Drainage NPDES Permit/Impv.	13,078	50,000	-	-	n/a
Subdivision Drainage Over sizing	253,302	300,000	51,966	270,000	n/a
Verdin street Drainage Improvements	-	-	-	-	n/a
<b><i>Total Drainage</i></b>	<b>788,329</b>	<b>10,446,669</b>	<b>4,020,851</b>	<b>4,655,000</b>	<b>-</b>
<b><i>Right of Way</i></b>					
ROW N Ware Rd; B 83 to Pecan	11,071	1,000,000	245,282	-	n/a
ROW for Widening 10th St	-	2,000,000	-	-	n/a
McColl Rd So. Fr Floodway to Ranch Blanco	-	150,000	-	-	n/a
Nolana: Bentsen to Taylor Rd	2,175	45,000	-	-	n/a
Unspecified Right of Way Purchase	-	100,000	21,956	100,000	n/a
Land Acquisition - Dev Office	-	65,000	-	-	n/a
Land Acquisition: Traffic Maint Facility	-	-	-	100,000	n/a
Veterans Nursing Home	518,832	-	-	-	n/a
Condemnation	2,104,500	-	-	-	n/a
El Rancho Detention	53,000	-	-	-	n/a
<b><i>Total Right of Way</i></b>	<b>2,689,578</b>	<b>3,360,000</b>	<b>267,238</b>	<b>200,000</b>	<b>-</b>
<b><i>Total Highways and Streets</i></b>	<b>7,531,456</b>	<b>27,716,081</b>	<b>12,090,755</b>	<b>16,069,520</b>	<b>9,600</b>
<b><i>Health and Welfare Improvements</i></b>					
Driscoll Pediatric Clinic	40,109	-	-	-	n/a
Texas A&M School of Rural Public Health	3,156,842	1,232,216	720,345	-	n/a
<b><i>Total Health and Welfare Improvements</i></b>	<b>3,196,951</b>	<b>1,232,216</b>	<b>720,345</b>	<b>-</b>	<b>-</b>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: CAPITAL PROJECTS**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>	<b>Operations &amp; Maintenance Impact</b>
<i><b>Culture and Recreation Improvements</b></i>					
Ag Farm/Tree Farm	-	75,000	-	-	n/a
Airport Park Parking Lot Renovations	76,422	-	-	-	n/a
Alvarez City / School Park	-	-	-	20,000	12,870
Assorted Parks Amenities	-	50,000	17,695	60,000	n/a
Bentsen City School Park: Design Only	-	-	-	40,000	n/a
Bicentennial Landscape: Jackson to Airport Entrar	45,006	600,000	5,866	-	n/a
BMX Track Renovation at Tamarack & 4th St	-	20,000	-	-	n/a
Boeye Lake Landscaping	-	50,000	-	-	n/a
Boy's Club Municipal Pool	-	150,000	834	150,000	7,500
Cascade Swimming Pool - Design & Renovation	-	-	-	50,000	n/a
Center Irrigation System	697	-	-	-	n/a
Crockett City School/ Park Development	-	-	-	4,000	n/a
Daffodil Park Development	4,727	50,000	72,225	-	n/a
De Leon Athletic Facility Development - Design	-	-	-	84,750	n/a
Drainage Ditch Trails - Irrigation, Trees, Signage	-	129,500	25,000	150,000	n/a
District 6 Park Project	-	50,000	-	-	n/a
Dove Landing Park Development	-	-	-	60,000	n/a
Equipment & Material Sheds at Ware Road	-	100,000	-	100,000	n/a
Fields Elementary / City School	17,150	250,000	247,544	-	n/a
Gin Park Site Development	-	-	-	-	n/a
Gin Park Site / Landscape Water Tower	-	105,000	-	15,000	1,000
Gonzales City/School Park Development	42,331	690,000	122,082	-	n/a
In line Skate Park Design Phase II	-	-	445,505	-	n/a
Jackson City/School Park Development	52,860	640,000	-	-	n/a
Jcksn-City/Schl Prk/RDF Trails,Trail Head & Der	-	-	-	106,381	n/a
Jackson City/School Park/RDF Park Amenities	-	-	-	55,300	n/a
Jackson City/School Park/RDF Playground Area	-	-	-	69,497	n/a
Jackson City/School Park/RDF Parking	-	-	-	165,000	n/a
Jackson RDF and 6th Street Drainage	-	-	-	585,000	11,700
Jackson City/School Park/Irrigation, Planting & U	-	-	-	238,044	n/a
Jackson City/School Park Design Fees	-	-	26,735	-	n/a
Las Brisas Park	-	-	-	190,000	n/a
La Vista Park Pavillion Renovations	17,800	-	2,538	50,000	n/a
Lark Center Children's Discovery Courtyard	15,288	250,000	2,391	-	n/a
Los Encinos	2,121	-	-	-	n/a
McAuliffe City/School Park Development	-	-	-	-	n/a
McAuliffe City/School Park w/RDF 27 acres	-	-	-	603,171	11,700
McAuliffe City/School Park Amenities	-	-	-	172,700	n/a
McAuliffe City/School Boardwalk	-	-	-	120,850	n/a
McAuliffe City/Schl Plygrnd Eqp/Outdr Class	-	-	45,000	-	n/a
McAuliffe City/School Parking around School, Bt	-	-	-	186,320	n/a
McAuliffe City/Schl Excavation of 263,333 CY &	-	-	-	1,203,332	n/a
McAuliffe City/Schl Prk Lighting, Off site Develo	-	-	-	50,000	n/a
McAuliffe City/School Park w/RDF Design Fee	-	-	-	186,910	n/a
Misc Park Acquisition Project	-	87,143	-	-	n/a
Mobile Bleachers for Special Events	94,497	-	-	-	n/a
Morris City/Schl Park/RDF Devlpmnt-Design	-	-	-	96,743	n/a
Motorcross Park Improvements	-	20,000	20,350	-	n/a
Municipal Park Impr.4 Ballfields Relighting	25,000	25,000	-	-	n/a
Navarro City/School Park Development	-	-	9,830	-	n/a
Palm view Cntr Children's Discovery Courtyard	-	250,000	-	-	n/a
Palmer Pavilion Renov. as Community Cntr	-	-	-	40,000	n/a

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: CAPITAL PROJECTS**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>	<b>Operations &amp; Maintenance Impact</b>
PARD Office Expansion	-	250,000	-	-	n/a
PARD Office/Maintenance Expansion	-	-	-	250,000	n/a
Phase 2 Bic: Blue Line Trail	-	80,000	-	-	n/a
Phase 2 Pedestrian/Bike Trail	-	86,161	85,249	-	n/a
Phase 2 Ped & Bike Trail Addition South Loop	-	251,024	247,024	841,021	n/a
Phase 3 Ped/Bike Trail-2nd -Nolana to Trenton	200,487	352,376	261,952	-	n/a
Phase 9 Trail Bentsen / Edinburg Main Canal	-	-	-	250,000	n/a
Quinta Mazatlan Acquisitions	-	460,000	570,695	-	n/a
Quinta Mazatlan Renovation - Design	-	75,000	145,505	10,000	n/a
Quinta Mazatlan Development Conf Center	-	486,000	-	-	n/a
Quinta Mazatlan Renovation	19,395	1,321,598	275,000	1,497,195	4,000
Quinta Mazatlan Acquisitions for Parking	-	-	472,000	-	n/a
Quinta Mazatlan Renovation: FF&E	-	-	-	56,528	n/a
Quinta Mazatlan Dragon Fly Pond	-	-	-	100,000	n/a
Quinta Mazatlan Renovation	-	-	8,836	-	n/a
Ramiro Guerra Pavilion	-	35,000	-	-	n/a
Reynolds Park (29th & Zinnia) Design	-	-	107,290	-	n/a
Robin Park / Rayburn City / School Park	-	150,000	64,259	-	n/a
Schupp Park Renovation	-	250,000	-	250,000	6,500
Scout Park Renovations	14,360	250,000	254,941	23,961	5,000
Shuffleboard & Multi Courts	2,000	-	-	-	n/a
Skate Park Development	82	384,919	-	-	n/a
Southside Park Conversion to Natural Habitat	4,917	125,000	173,001	-	n/a
Stutzenbecker Ball Park Renovations	-	50,000	-	50,000	n/a
Summer Breeze Park Construction	-	-	-	475,000	3,500
Summer Breese Park Design	-	-	52,000	-	n/a
Trails Lndscpe: Bicentennial & 2nd St: Nolana to 83	-	-	1,445,778	-	n/a
Travis Tennis Courts Parking lot	33,116	-	-	-	n/a
Uvalde & 27th Practice Field	-	150,000	150,000	10,000	11,400
Ware Rd - Exp 83 to Military Hwy/Landscaping	-	133,882	1,281	133,882	4,000
Westside Trail Improvement	9,630	40,000	-	-	n/a
Westside Softball Complex; 4 Sun shades	-	80,000	-	116,000	n/a
<b>Total Culture &amp; Recreation Improvements</b>	<b>677,886</b>	<b>8,602,603</b>	<b>5,358,406</b>	<b>8,916,585</b>	<b>79,170</b>
<b>Library</b>					
Main Library Building - Design	-	400,000	-	350,000	n/a
Main Library Improvements	-	320,000	209,065	-	n/a
Owners Expenses & Demolition	-	-	-	50,000	n/a
<b>Total Library</b>	<b>-</b>	<b>720,000</b>	<b>209,065</b>	<b>400,000</b>	
<b>Parkland Acquisition</b>					
Parklands	8,500	-	-	-	n/a
<b>Total Parkland Acquisition</b>	<b>8,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Culture and Recreation</b>	<b>686,386</b>	<b>9,322,603</b>	<b>5,567,471</b>	<b>9,316,585</b>	<b>79,170</b>
<b>Golf Course</b>					
Golf Course Pumping Station	266,062	-	-	-	n/a
Golf Course Reconstruction	-	473,729	342,991	-	n/a
Driving Range HQ Building	335	145,000	2,847	145,000	n/a
Replace Low Water Bridges over Pilot Channel	-	325,000	318,302	-	n/a
<b>Total Golf Course</b>	<b>266,397</b>	<b>943,729</b>	<b>664,140</b>	<b>145,000</b>	<b>-</b>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: CAPITAL PROJECTS**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05	Operations & Maintenance Impact
<i>Other Major Projects</i>					
Site Clearing PWT	27,536				n/a
Ash removal at PW Transfer Station Site	-	500,000	13,819	-	n/a
Architectural Fees for Vet War Memorial Building	-	-	45,000	-	n/a
La Placita Renovations	-	50,000	-	50,000	n/a
Existing City Facility Renovations	-	-	-	300,000	n/a
Parking Lot Improvements Chamber of Commerce	180,576				n/a
Truck and Car Wash Improvements	-	350,000	-	-	n/a
Museum Parking/Trail Improvements	-	50,000	-	-	n/a
<b><i>Total Other Major Projects</i></b>	<b>208,112</b>	<b>950,000</b>	<b>58,819</b>	<b>350,000</b>	<b>-</b>
	<b><u>\$13,891,435</u></b>	<b><u>\$44,518,705</u></b>	<b><u>\$20,722,807</u></b>	<b><u>\$32,891,065</u></b>	<b><u>\$90,669</u></b>

City of McAllen, Texas  
Water Capital Improvements Fund  
Fund Balance Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING FUND BALANCE</b>	\$ 3,717,835	\$ 4,481,327	\$ 4,202,711	\$ 9,428,795
<u>Revenues:</u>				
Interest Earned	97,256	65,400	138,275	132,500
Gain (loss) on Investments	(2,479)	-	-	-
Total Revenues	<u>94,777</u>	<u>65,400</u>	<u>138,275</u>	<u>132,500</u>
Transfers In:				
Water Fund for Working Capital Projects	300,000	6,047,245	6,047,025	2,303,758
Capital Outlay	579,500	1,119,000	1,119,000	-
Total Revenues and Transfers	<u>974,277</u>	<u>7,231,645</u>	<u>7,304,300</u>	<u>2,436,258</u>
<b>TOTAL RESOURCES</b>	<u>\$ 4,692,112</u>	<u>\$ 11,712,972</u>	<u>\$ 11,507,011</u>	<u>\$ 11,865,053</u>
<b>APPROPRIATIONS</b>				
<u>Expenditures</u>				
Working Capital Projects:				
Utility Extension/Developmental Lines	\$ -	\$ 20,000	\$ -	\$ -
Line Oversizing/Participation	-	410,191	410,191	505,658
South Water Transmission Lines (Proj 4105)	-	3,006,099	-	-
Bentsen Road Utility line	23,326	1,218,000	955,000	1,200,000
East/"K" Center Utility Line	-	1,226,700	-	-
<u>Working Capital Outlay:</u>				
Water Plant	23,790	474,000	133,053	740,000
Water Lab	-	-	-	-
Water Line Maintenance	410,845	550,000	550,000	694,100
Meter Readers	-	25,000	11,506	13,000
Utility Billing	11,868	-	-	-
Customer Relations	-	50,000	-	-
Administration	19,572	20,000	18,686	51,000
Total Operations	<u>489,401</u>	<u>6,999,990</u>	<u>2,078,436</u>	<u>3,203,758</u>
Transfers Out	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>489,401</u>	<u>6,999,990</u>	<u>2,078,436</u>	<u>3,203,758</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 4,202,711</u>	<u>\$ 4,712,982</u>	<u>\$ 9,428,575</u>	<u>\$ 8,661,295</u>

City of McAllen, Texas  
Sewer Capital Improvements Fund  
Fund Balance Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING FUND BALANCE</b>	\$ 805,630	\$ 760,712	\$ 951,534	\$ 959,526
<u>Revenues:</u>				
Interest Earned	21,416	13,600	15,701	-
Gain (loss) on Investments	-	-	-	-
<b>Total Revenues</b>	<u>21,416</u>	<u>13,600</u>	<u>15,701</u>	<u>-</u>
Transfers In:				
Depreciation	-			
Working Capital	100,000	100,000	100,000	2,000,000
Capital Outlay	210,500	329,700	329,700	821,000
<b>Total Revenues and Transfers</b>	<u>331,916</u>	<u>443,300</u>	<u>445,401</u>	<u>2,821,000</u>
<b>TOTAL RESOURCES</b>	<u>\$ 1,137,546</u>	<u>\$ 1,204,012</u>	<u>\$ 1,396,935</u>	<u>\$ 3,780,526</u>
<b>APPROPRIATIONS</b>				
Operating Expenses:				
<u>Projects</u>				
Sewer Improvements	\$ -	\$ -	\$ -	\$ -
Line Oversizing/Participation		10,000	420,701	788,000
Utility Extension/Developmental Lines		10,000		
Deskin Filter/Retrieval Equipment - WWTP #2		-		
Bird Pond Equalization Basin	-	-	-	-
<b>Total Project Costs</b>	<u>-</u>	<u>20,000</u>	<u>420,701</u>	<u>788,000</u>
Capital Outlay				
Administration	-	-	-	-
Wastewater Treatment Plant	168,768	29,700	16,708	79,500
Wastewater Laboratory	4,924	-	-	-
Wastewater Collections	12,320	300,000	-	353,500
<b>Total Capital Outlay</b>	<u>186,012</u>	<u>329,700</u>	<u>16,708</u>	<u>433,000</u>
<b>TOTAL APPROPRIATIONS</b>	<u>186,012</u>	<u>349,700</u>	<u>437,409</u>	<u>1,221,000</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 951,534</u>	<u>\$ 854,312</u>	<u>\$ 959,526</u>	<u>\$ 2,559,526</u>

City of McAllen, Texas  
Sewer Bond Construction Fund 1996  
Fund Balance Summary

	Actual 02-03	Adj.Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING FUND BALANCE</b>	\$ 667,172	\$ 691,954	\$ 691,746	\$ -
<u>Revenues:</u>				
Bond Proceeds	-	-	-	-
Interest Earned	24,574	9,000	9,902	-
Other Sources	-	-	-	-
Gain (loss) on Investments	-	-	-	-
Total Revenues	<u>24,574</u>	<u>9,000</u>	<u>9,902</u>	<u>-</u>
Operating Transfers In: Sewer Depreciation	-	-	-	-
Total Revenues and Transfers	<u>24,574</u>	<u>9,000</u>	<u>9,902</u>	<u>-</u>
<b>TOTAL RESOURCES</b>	<u>\$ 691,746</u>	<u>\$ 700,954</u>	<u>\$ 701,648</u>	<u>\$ -</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
Alton Interceptor	\$ -	\$ -	\$ -	\$ -
WWTP #3 Expansion	-	691,954	701,648	-
Total Operations	<u>-</u>	<u>691,954</u>	<u>701,648</u>	<u>-</u>
Operating Transfers Out	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>-</u>	<u>691,954</u>	<u>701,648</u>	<u>-</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 691,746</u>	<u>\$ 9,000</u>	<u>\$ -</u>	<u>\$ -</u>

City of McAllen, Texas  
Sewer Bond Construction Fund  
1999, 2000 & 2004  
Fund Balance Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING FUND BALANCE</b>	\$ 4,991,971	\$ 3,604,003	\$ 4,169,111	\$ 8,954,152
Adjustment to Beginning Balance				
<u>Revenues:</u>				
Bond Proceeds - Proposed	-	20,000,000	-	10,000,000
Interest Earned	213,710	220,000	215,456	-
Gain (loss) on Investments	-	-	-	-
Total Revenues	<u>213,710</u>	<u>20,220,000</u>	<u>215,456</u>	<u>10,000,000</u>
Operating Transfers In:				
Sewer Fund (Calpine Deposit)	-	-	-	-
Sewer Bond 96-B	701,653	6,439,376	7,728,382	-
Sewer Capital Improvement	-	-	-	-
Total Revenues and Transfers	<u>915,363</u>	<u>26,659,376</u>	<u>7,943,838</u>	<u>10,000,000</u>
<b>TOTAL RESOURCES</b>	<u>\$ 5,907,334</u>	<u>\$ 30,263,379</u>	<u>\$ 12,112,949</u>	<u>\$ 18,954,152</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
WW6101-2 South Trunk Sewer - Balboa LS & FM	\$ -	\$ 2,675,000	\$ 573,700	\$ 2,677,874
WW6103 Date Palm/McColl Redirection	1,061,593	-	-	-
WW6105 Airport Gravity Trunk Sewer	50,490	1,625,000	300,000	1,370,000
WW 7101 a North WWTP Expansion (6-8 mgd)	575,389	-	1,033,934	-
WW 7101 b Design WWTP Expansion (8-14 mgd)	-	-	150,000	2,620,000
WW6104 Design El Rancho LS & Gravity Sewer	20,550	-	10,463	-
WW2002 Bentsen Road	30,201	3,921,560	275,700	5,501,900
Trenton Truck Sewer	-	3,858,800	-	-
North WWTP Lift Station	-	3,034,200	-	160,000
McColl Rd Gravity: Phase 2	-	3,955,910	465,000	311,000
North WWTP Improvements	-	2,525,000	350,000	1,775,000
South WWTP Improvements	-	2,286,400	-	-
County Club Lift Station	-	996,600	-	-
Wastewater Collections Mntce Complex	-	-	-	220,000
8th & Quince Lift Station	-	-	-	-
6th & Martin Lift Station	-	-	-	-
County Club Lift Station	-	-	-	-
Total Operations	<u>1,738,223</u>	<u>24,878,470</u>	<u>3,158,797</u>	<u>14,635,774</u>
Operating Transfers Out	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>1,738,223</u>	<u>24,878,470</u>	<u>3,158,797</u>	<u>14,635,774</u>
<b>Over/(Under) Appropriations</b>	<b>(822,860)</b>	<b>1,780,906</b>	<b>4,785,041</b>	<b>(4,635,774)</b>
<b>ENDING FUND BALANCE</b>	<u>\$ 4,169,111</u>	<u>\$ 5,384,909</u>	<u>\$ 8,954,152</u>	<u>\$ 4,318,378</u>

City of McAllen, Texas  
Water Bond Revenue Fund  
1999 and 2000  
Fund Balance Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING FUND BALANCE</b>	\$ 23,196,569	\$ 10,788,270	\$ 12,196,964	\$ -
Adjustment to Beginning Balance				
<u>Revenues:</u>				
Bond Proceeds	-	-	-	-
Interest Earned	1,195,592	333,500	563,594	-
Gain (loss) on Investments	-	-	-	-
Total Revenues	<u>1,195,592</u>	<u>333,500</u>	<u>563,594</u>	<u>-</u>
Operating Transfers In	-	-	-	-
Total Revenues and Transfers	<u>1,195,592</u>	<u>333,500</u>	<u>563,594</u>	<u>-</u>
<b>TOTAL RESOURCES</b>	<u>\$ 24,392,161</u>	<u>\$ 11,121,770</u>	<u>\$ 12,760,558</u>	<u>\$ -</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
W4102 Distribution Mains from WTP #2	\$ -	\$ -	\$ -	\$ -
W4103 North Central Distribution Mains	-	-	-	-
W3102 2 mgal Tower @ 2nd/Trenton	-	-	-	-
W2101 Add Transfer Pump @ WTP #2	-	-	-	-
W2102 New WTP Master Plan - 12 mgd	-	-	-	-
W4104 Design Only - Trans. Mains WTP #3	-	-	-	-
W4105 Southeast Side of McAllen Water Projects	-	-	-	-
W4105 Water Plant	12,195,197	4,682,394	5,032,176	-
W4105 Acquisition of Water Rights	-	-	-	-
Total Operations	<u>12,195,197</u>	<u>4,682,394</u>	<u>5,032,176</u>	<u>-</u>
Transfers out Sewer Bond 1999	-	6,439,376	7,728,382	-
<b>TOTAL APPROPRIATIONS</b>	<u>12,195,197</u>	<u>11,121,770</u>	<u>12,760,558</u>	<u>-</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 12,196,964</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

City of McAllen, Texas  
Civic Center Expansion  
Fund Balance Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING FUND BALANCE</b>	\$ 21,964,791	\$ 23,634,889	\$ 21,985,993	\$ 21,657,126
Revenues:				
User Fees - Rentals	172,530	100,000	137,035	100,000
Late Fees	2,870	3,000	3,795	3,000
Sales of Property	-	-	-	17,000,000
Interest Earned	856,225	700,000	559,409	1,142,930
Total Revenues	1,031,625	803,000	700,239	18,245,930
Operating Transfer-In:				
Hotel Occupancy Tax	1,217,958	1,235,896	1,235,896	1,237,682
Development Corp. Fund	-	-	-	1,800,000
Total Revenues and Transfers	2,249,583	2,038,896	1,936,135	21,283,612
<b>TOTAL RESOURCES</b>	<b>\$ 24,214,374</b>	<b>\$ 25,673,785</b>	<b>\$ 23,922,128</b>	<b>\$ 42,940,738</b>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
Sundance Mobile Home Park	\$ 145,909	\$ 141,118	\$ 141,298	\$ 114,116
Total Operations	145,909	141,118	141,298	114,116
Capital Outlay:				
Land	-	-	2,005,000	83,333
New Civic Center - Design	483,767	1,240,000	118,704	2,385,217
Streets and Utilities	-	-	-	250,000
Other	-	-	-	569,265
Total Capital Outlay	483,767	1,240,000	2,123,704	3,287,815
<b>TOTAL APPROPRIATIONS</b>	<b>629,676</b>	<b>1,381,118</b>	<b>2,265,002</b>	<b>3,401,931</b>
Other Changes Affecting Working Capital	755	-	-	-
<b>ENDING FUND BALANCE</b>	<b>\$ 23,583,943</b>	<b>\$ 24,292,667</b>	<b>\$ 21,657,126</b>	<b>\$ 39,538,807</b>

City of McAllen, Texas  
Anzaldua's Bridge Fund  
Fund Balance Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING FUND BALANCE</b>	\$ 5,680,486	\$ 4,873,486	\$ 5,208,822	\$ 4,488,248
Revenues:				
Interest Earned	198,889	200,000	94,762	200,000
Miscellaneous	-	-	-	-
Reimbursements	-	-	-	-
Total Revenues	<u>198,889</u>	<u>200,000</u>	<u>94,762</u>	<u>200,000</u>
Operating Transfers In	-	-	-	-
Total Revenues and Transfers	<u>198,889</u>	<u>200,000</u>	<u>94,762</u>	<u>200,000</u>
<b>TOTAL RESOURCES</b>	<u>\$ 5,879,375</u>	<u>\$ 5,073,486</u>	<u>\$ 5,303,584</u>	<u>\$ 4,688,248</u>
<b>APPROPRIATIONS</b>				
Operating Expenses:				
Personnel	\$ -	\$ -	\$ -	\$ 40,362
Project Consultant	660,479	1,000,000	791,000	1,000,000
Travel	10,074	20,000	9,300	20,000
Capital	-	-	-	-
Total Operations	<u>670,553</u>	<u>1,020,000</u>	<u>800,300</u>	<u>1,060,362</u>
<b>TOTAL APPROPRIATIONS</b>	<u>670,553</u>	<u>1,020,000</u>	<u>800,300</u>	<u>1,060,362</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 5,208,822</u>	<u>\$ 4,053,486</u>	<u>\$ 4,503,284</u>	<u>\$ 3,627,886</u>

City of McAllen, Texas  
 Capital Improvement Fund  
 Sales Tax Projects  
 Fund Balance Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING FUND BALANCE</b>	\$ 2,634,581	\$ 1,646,511	\$ -	\$ -
Revenues:				
Miscellaneous/Other Revenue	85,913			
Investment earnings	21,779	-	-	-
Transfer-In - General Fund	-	-	-	-
Transfer-In - Development Corp	2,077,000	-	-	-
Transfer-In - Sales Tax Revenue Bond Const. Fund	-	-	-	-
Total revenues	<u>2,184,692</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL RESOURCES</b>	<u>\$ 4,819,273</u>	<u>\$ 1,646,511</u>	<u>\$ -</u>	<u>\$ -</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
South Texas Center for Rural Public Health	\$ 250,000	\$ -	\$ -	\$ -
Total Health Clinic & STCC Allied Health Building	<u>250,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Library Improvements & Two Branches				
Main	2,196	-	-	-
Total Library Imp	<u>2,196</u>	<u>-</u>	<u>-</u>	<u>-</u>
Police Station/Municipal Court	2,031,266	-	-	-
Total Police Station/Municipal Court	<u>2,031,266</u>	<u>-</u>	<u>-</u>	<u>-</u>
Streets & Drainage Improvements				
Ware Road - Exp 83 to Military Hwy-Landscaping	14,070	-	-	-
29th Street - Bus 83 to Pecan(Gumwood)	411,937	-	-	-
29th Street - Pecan to Daffodil	-	-	-	-
Total Streets & Drainage Improvements	<u>426,007</u>	<u>-</u>	<u>-</u>	<u>-</u>
Golf Course	39,649	-	-	-
Total Golf Course	<u>39,649</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Projects Approved by Voters	2,749,118	-	-	-
Projects Proposed by Public Hearing				
Trenton-23rd to 5 Mile	1,467,284	-	-	-
McCull -Expressway to Business 83	405,326	-	-	-
Bicentennial Extension/Nolana to Trenton	62,349	-	-	-
Total Projects Propsd by Public Hearing	<u>1,934,958</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Projects proposed by Public Hearing</b>				
Landscape Parks Trails: Bicentennial and 2nd St.	124,758	-	-	-
Center City Affordable Homes Scattered Site Const.	440,000	500,000	-	-
Veteran's Memorial Match	246,000	105,185	-	-
Foreign Trade Zone Streets - 33rd & Formosa	282	-	-	-
Total Projects Proposed by Public Hearing	<u>811,040</u>	<u>605,185</u>	<u>-</u>	<u>-</u>
Total Project Expenditures	<u>5,495,117</u>	<u>605,185</u>	<u>-</u>	<u>-</u>
Transfer-Out-Capital Improvement Fund	<u>-</u>	<u>1,041,326</u>	<u>-</u>	<u>-</u>
Total Project Expenditures and Transfer out	<u>5,495,117</u>	<u>1,646,511</u>	<u>-</u>	<u>-</u>
<b>ENDING FUND BALANCE</b>	<u>\$ (675,844)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

City of McAllen, Texas  
 Airport Capital Improvement  
 Fund Balance Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -
<u>Revenues:</u>				
Grant Reimbursement	-	-	-	2,174,827
Other	-	-	-	30,000
Total Revenues	-	-	-	2,204,827
Operating Transfers In McAllen International Airport Fund	-	-	-	214,465
Total Revenues and Transfers	-	-	-	2,419,292
<b>TOTAL RESOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,419,292</b>
<b>APPROPRIATIONS</b>				
Capital Project	\$ -	\$ -	\$ -	\$ 2,419,292
<b>TOTAL APPROPRIATIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,419,292</b>
<b>ENDING FUND BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

City of McAllen, Texas  
 Passenger Facility Charge  
 Fund Balance Summary

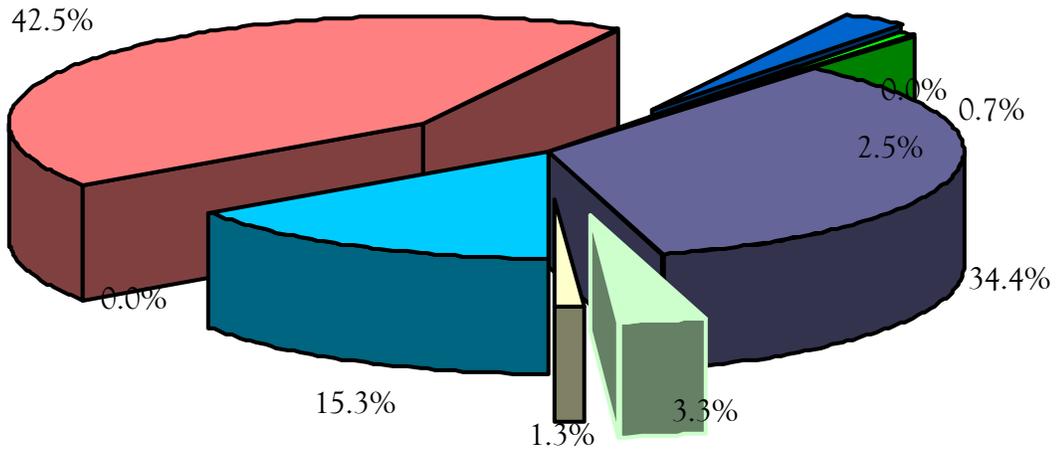
	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING FUND BALANCE</b>	\$ 1,227,113	\$ 1,353,593	\$ 1,851,382	\$ 1,615,135
<u>Revenues:</u>				
Passenger Facility Charge	647,521	720,000	780,000	1,268,183
Interest Earned	39,752	-	-	22,193
Grant Reimbursement	-	-	-	-
Total Revenues	<u>687,273</u>	<u>720,000</u>	<u>780,000</u>	<u>1,290,376</u>
Operating Transfers In	-	-	-	-
Total Revenues and Transfers	<u>687,273</u>	<u>720,000</u>	<u>780,000</u>	<u>1,290,376</u>
<b>TOTAL RESOURCES</b>	<u>\$ 1,914,386</u>	<u>\$ 2,073,593</u>	<u>\$ 2,631,382</u>	<u>\$ 2,905,511</u>
<b>APPROPRIATIONS</b>				
<b>Capital Outlay:</b>				
Improvement other than Building	\$ 59,250	\$ 1,588,283	\$ 1,401,035	\$ 123,115
Equipment	-	550,000	550,000	550,000
Total Capital Outlay	<u>59,250</u>	<u>2,138,283</u>	<u>1,951,035</u>	<u>673,115</u>
Operating Transfers Out - Airport Fund	-	-	-	-
Operating Transfers Out - General Fund	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>59,250</u>	<u>2,138,283</u>	<u>1,951,035</u>	<u>673,115</u>
Other Items Affecting Working Capital	<u>(3,754)</u>			
<b>ENDING FUND BALANCE</b>	<u>\$ 1,851,382</u>	<u>\$ (64,690)</u>	<u>\$ 680,347</u>	<u>\$ 2,232,396</u>

# CITY OF McALLEN, TEXAS

## CAPITAL PROJECTS FUNDS APPROPRIATIONS

By Fund

\$95,687,392

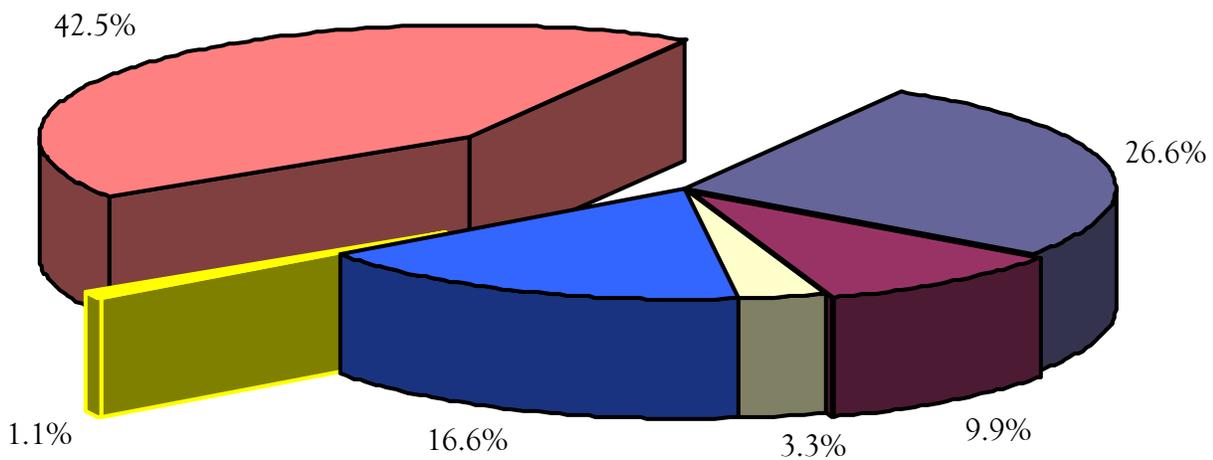


- Capital Improvement
- Water Capital Improvement
- Sewer Capital Improvement
- Sewer Bond Construction
- Water Bond Revenue
- Civic Center Expansion
- Airport Capital Imp
- Sales Tax Project
- Passenger Facility

## CAPITAL PROJECTS FUNDS APPROPRIATIONS

By Category

\$95,687,392



- Public Works
- Parks
- Water Projects
- Sewer Projects
- Operating Expenditures
- Civic Center Expansion

## WATER FUND

The Water Fund is used to account for the provision of water services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and billing and collections.

This section also includes the working capital summaries for Water Depreciation Fund, which was established for the sole purpose of replacing fixed assets. Funding for this fund is based on one - half of the monthly depreciation cost and is transferred in from the Water Fund revenues.

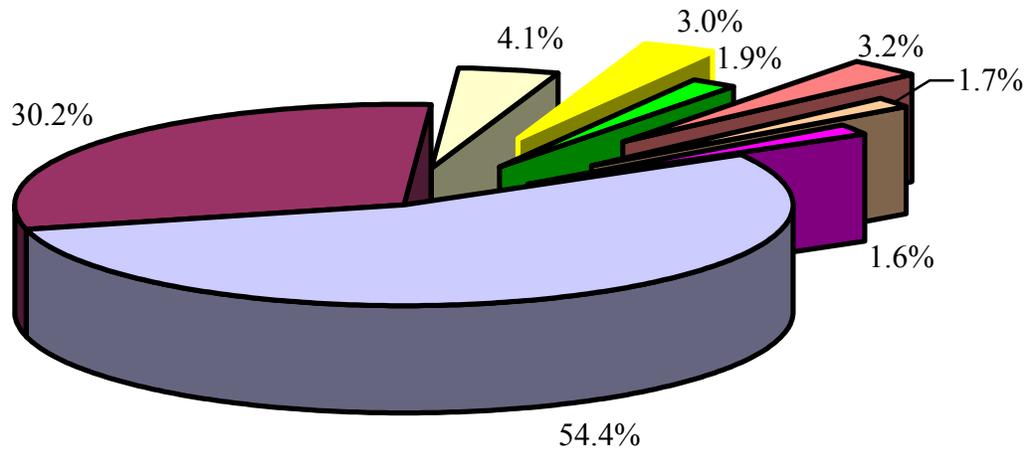


City of McAllen, Texas  
Water Fund  
Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ 9,397,429	\$ 11,218,816	\$ 11,218,816	\$ 6,660,554
<u>Revenues:</u>				
Residential Water Sales	6,119,200	7,131,238	7,257,202	6,975,149
Commercial Water Sales	3,440,663	3,699,725	3,791,125	3,867,853
Industrial Water Sales	510,323	556,460	556,460	522,920
Regional Water Sales	-	-	-	-
Misc. Operating Revenues	16,876	-	700	-
Tap Fees	383,936	380,000	501,196	380,000
Connect Fees	91,550	90,000	105,150	90,000
Reconnect Fees	192,615	160,000	122,939	160,000
Billing Charges	355,000	380,000	380,000	405,000
Reimbursements-SWSC Buyout	125,850	23,000	42,430	23,000
Misc. Non-Operating Revenues	385,357	181,500	311,057	181,500
Interest Earned	273,561	150,000	243,364	220,000
Total Revenues	<u>11,894,931</u>	<u>12,751,923</u>	<u>13,311,623</u>	<u>12,825,422</u>
<b>TOTAL RESOURCES</b>	<u>\$ 21,292,360</u>	<u>\$ 23,970,739</u>	<u>\$ 24,530,439</u>	<u>\$ 19,485,976</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
Administration and General/Benefits	\$ 830,648	\$ 1,088,741	\$ 1,114,423	\$ 1,410,477
Water Treatment Plant	2,287,877	3,010,134	3,010,978	3,202,261
Cost of Raw Water	955,591	900,000	1,115,100	1,137,400
Water Laboratory	219,512	251,957	244,059	245,834
Water Line Maintenance	1,108,838	1,238,020	1,288,320	1,282,270
Water Meter Readers	417,364	487,440	482,340	519,604
Utility Billing	438,669	452,095	446,895	456,409
Customer Relations	466,058	524,229	523,137	628,819
Capital Outlay	30,519	47,500	43,300	43,450
Total Operations	<u>6,755,076</u>	<u>8,000,116</u>	<u>8,268,552</u>	<u>8,926,524</u>
Transfers To Depreciation Fund	650,378	1,011,856	778,528	1,149,881
Transfers to Debt Service-1996 Issue	-	-	-	-
Transfers to Debt Service-1999 Issue	908,798	767,739	912,136	766,284
Transfers to Debt Service-2000 Issue	846,621	716,058	849,186	716,040
Transfers to Debt Service-2004 Issue	-	-	-	391,000
Reserve for Purchasing Conversion Rights	281,250	375,000	-	-
Transfers to Capital Improvements	879,500	7,166,245	7,166,245	2,303,758
Rebatable Arbitrage	181,928	-	172,763	-
<b>TOTAL APPROPRIATIONS</b>	<u>10,503,553</u>	<u>18,037,014</u>	<u>18,147,410</u>	<u>14,253,487</u>
Other Changes Affecting Working Capital	430,007	-	-	-
<b>ENDING WORKING CAPITAL</b>	<u>\$ 11,218,816</u>	<u>\$ 5,933,725</u>	<u>\$ 6,383,029</u>	<u>\$ 5,232,489</u>

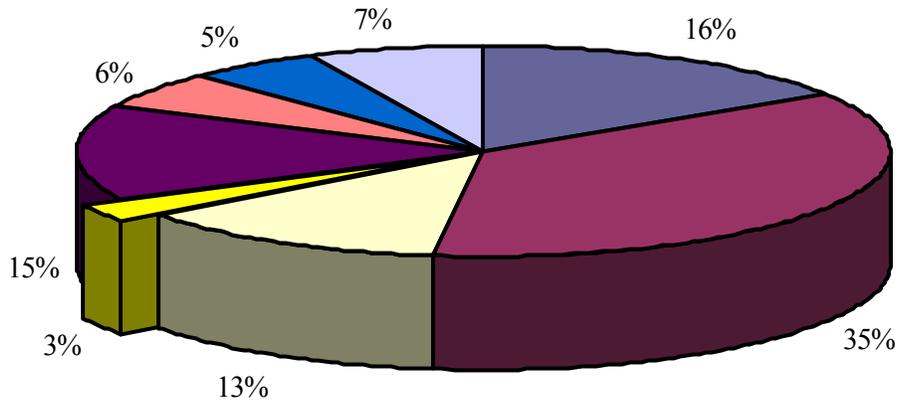
# CITY OF McALLEN, TEXAS

## WATER FUND REVENUES \$12,825,422



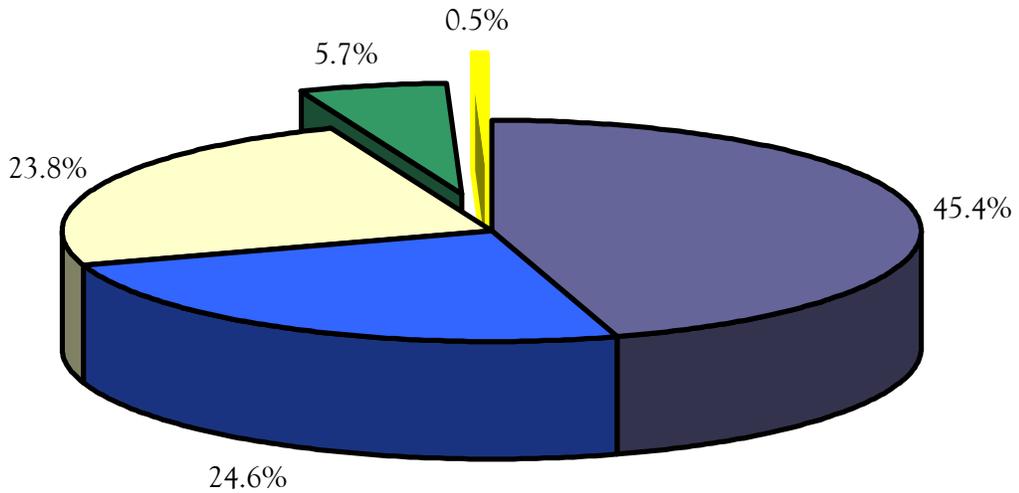
- Residential Water Sales
- Commercial Water Sales
- Industrial Water Sales
- Tap Fees
- Connect/Reconnect Fees
- Billing Charges
- Interest
- Other

**CITY OF McALLEN, TEXAS**  
**WATER FUND APPROPRIATIONS**  
**By Division**  
**\$8,926,524**



- |                                     |                         |
|-------------------------------------|-------------------------|
| ■ Administration & General/Benefits | ■ Water Treatment Plant |
| ■ Cost of Raw Water                 | ■ Water Lab             |
| ■ Transportation & Distribution     | ■ Water Meter Readers   |
| ■ Utility Billing                   | ■ Customer Relations    |

**WATER FUND APPROPRIATIONS**  
**By Expense Group**  
**\$8,926,524**



- |                      |                  |                            |
|----------------------|------------------|----------------------------|
| ■ Personnel Services | ■ Supplies       | ■ Other Services & Charges |
| ■ Maintenance        | ■ Capital Outlay |                            |

City of McAllen, Texas  
Water Fund  
Expense Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
Administration and General	\$ 760,476	\$ 942,712	\$ 969,494	\$ 1,192,566
Employee Benefits	-	66,541	66,541	141,988
Liability and Misc. Insurance	74,444	81,888	81,888	90,073
Water Treatment Plant	2,289,152	3,028,134	3,028,978	3,207,861
Cost of Raw Water	955,591	900,000	1,115,100	1,137,400
Water Laboratory	220,787	255,657	247,759	247,834
Transportation & Distribution	1,116,111	1,251,020	1,301,320	1,300,370
Water Meter Readers	417,364	489,140	484,040	520,604
Utility Billing	451,570	455,495	450,295	456,409
Customer Relations	469,581	529,529	523,137	631,419
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,755,076</b>	<b>\$ 8,000,116</b>	<b>\$ 8,268,552</b>	<b>\$ 8,926,524</b>
<u>BY EXPENSE GROUP</u>				
Expenses:				
Personnel Services				
Salaries and Wages	\$ 2,341,065	\$ 2,675,760	\$ 2,683,244	\$ 2,871,276
Employee Benefits	802,065	989,061	989,061	1,177,715
Supplies	1,736,995	1,917,100	2,144,650	2,198,984
Other Services and Charges	1,503,181	1,962,895	1,961,589	2,128,128
Maint. and Repair Services	341,251	407,800	446,708	506,971
<b>TOTAL OPERATING EXPENSES</b>	<b>6,724,557</b>	<b>7,952,616</b>	<b>8,225,252</b>	<b>8,883,074</b>
Capital Outlay	30,519	47,500	43,300	43,450
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,755,076</b>	<b>\$ 8,000,116</b>	<b>\$ 8,268,552</b>	<b>\$ 8,926,524</b>
<u>PERSONNEL</u>				
Admin. and General	5	5	5	8
Water Treatment Plant	25	31	31	31
Laboratory Services	5	5	5	5
Trans & Distribution	35	35	35	35
Meter Readers	12	13	13	14
Utility Billing	7	7	7	7
Customer Relations	15	16	16	16
<b>TOTAL PERSONNEL</b>	<b>104</b>	<b>112</b>	<b>112</b>	<b>116</b>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: ADMINISTRATION AND GENERAL**

**FUND: WATER**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 226,618	\$ 245,599	\$ 254,281	\$ 414,960
Employee Benefits	56,740	57,963	57,963	102,630
Supplies	2,791	3,300	3,500	4,906
Other Services and Charges	470,067	630,950	647,750	648,685
Maintenance	(12)	2,500	2,500	7,235
Operations Subtotal	756,204	940,312	965,994	1,178,416
Capital Outlay	4,272	2,400	3,500	14,150
<b>DEPARTMENTAL TOTAL</b>	<b>760,476</b>	<b>942,712</b>	<b>969,494</b>	<b>1,192,566</b>
Non-Departmental				
Employee Benefits	-	66,541	66,541	141,988
Insurance	74,444	81,888	81,888	90,073
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 834,920</b>	<b>\$ 1,091,141</b>	<b>\$ 1,117,923</b>	<b>\$ 1,424,627</b>
<b>PERSONNEL</b>				
Exempt	4	4	4	5
Non-Exempt	1	1	1	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>8</b>

**MISSION STATEMENT**

This department is used to account for the overhead and management expenses in the Water Fund. Expenses recorded in this department are those which are relevant to the entire fund and are not feasible to proportion out. Types of expenses accounted for in this area include management charges, professional fees and services and auditing fees.

**MAJOR FY 04-05 GOALS:**

- 1.) Management and oversight of general operation of the Utility.
- 2.) Management and oversight of bond projects.
- 3.) Improve customer relations and customer confidence with MPU services.
- 4.) Promote regionalization for water and wastewater.
- 5.) Pursue additional water rights to supply MPU beyond 2010.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: ADMINISTRATION & GENERAL

FUND: WATER

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>Inputs:</b>				
Department expenditures	\$ 834,920	\$ 1,091,141	\$ 1,117,923	\$ 1,424,627
Total number of full time employees	5	5	5	8
<b>Outputs:</b>				
Quarterly financial reports	4	4	4	4
Official budget document	Yes	Yes	Yes	Yes
Maintenance/Improvement of Credit Ratings on bonds	Yes	Yes	Yes	Yes
Utility Board Agenda Packets	Yes	Yes	Yes	Yes
Utility Board Minutes	Yes	Yes	Yes	Yes
Posting of Board meeting agendas	Yes	Yes	Yes	Yes
<b>Effectiveness Measures:</b>				
Financial Reports completed within 45 days following quarter-end	4	4	4	4
Maintain/Improve S&P/Moody's Ratings:Water/Sewer Revenue Bonds	A+/A1	A+/A1	A+/A1	A+/A1
Agenda packets delivered to Board by Friday prior to Tuesday meeting	Yes	Yes	Yes	Yes
Board minutes prepared prior to next Utility Board meeting	Yes	Yes	Yes	Yes
Board meeting agendas posted within 72 hours of meeting time	Yes	Yes	Yes	Yes
<b>Efficiency Measures:</b>				
Complete Financial Reports within 45 days following quarter-end	Yes	Yes	Yes	Yes
Complete Official Budget Document within 1st two months of year	Yes	Yes	Yes	Yes
Agenda packets delivered to Board by Friday prior to Tuesday meeting	100%	100%	100%	100%
Board minutes prepared prior to next Utility Board Meeting	100%	100%	100%	100%
Board meeting agendas posted within 72 hours of meeting time	100%	100%	100%	100%

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: WATER TREATMENT PLANTS**

**FUND: WATER**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 600,571	\$ 759,073	\$ 759,573	\$ 752,303
Employee Benefits	194,125	258,516	258,516	264,101
Supplies	684,554	782,500	782,500	800,010
Other Services and Charges	657,562	1,050,545	1,050,889	1,167,432
Maintenance	151,065	159,500	159,500	218,415
Operations Subtotal	2,287,877	3,010,134	3,010,978	3,202,261
Capital Outlay	1,275	18,000	18,000	5,600
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 2,289,152</b>	<b>\$ 3,028,134</b>	<b>\$ 3,028,978</b>	<b>\$ 3,207,861</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	23	29	29	29
Part-Time	1	1	1	1
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>25</b>	<b>31</b>	<b>31</b>	<b>31</b>

**MISSION STATEMENT**

To provide a safe continues supply of public water for public consumption.

**MAJOR FY 04-05 GOALS:**

- 1.) Optimize Plant performance for the Southwest and Northwest Water Plant.
- 2.) Northwest Plant startup.
- 3.) Provide a consistent adequate water pressure in distribution system.
- 4.) Improve water quality through taste and odor control.
- 5.) Foster and maintain a team oriented work environment between the departments in the Water Systems Division.
- 6.) Open new Northwest Water Plant.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: WATER TREATMENT PLANTS

FUND: WATER

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Department expenditures	\$ 2,289,152	\$ 3,028,134	\$ 3,028,978	\$ 3,207,861
Total number of full time employees	24	30	30	30
<b><i>Outputs:</i></b>				
Total raw water treated	7,898,466,000	7,800,000,000	7,800,000,000	7,900,000,000
Total HI-Service water produced (mgd)	7,657,373,000	7,500,000,000	7,500,000,000	7,600,000,000
Average daily consumption (mgd)	20	20	20	21
Maximum daily consumption (mgd)	29	30	33	35
Capacity (mg)	38	38	38	46
Water analysis	86,505	86,505	86,505	129,757
<b><i>Effectiveness Measures:</i></b>				
Turbidity removal	97%	97%	97%	97%
Disinfection requirement (MCL 4.0)	3	3	3	3
Compliance with all regularly requirements	100%	100%	100%	100%
Compliance with all water quality monitoring requirements	100%	100%	100%	100%
<b><i>Efficiency Measures:</i></b>				
Chemical cost per MG	\$ 73	\$ 89	\$ 89	\$ 96
Power cost per MG	\$ 83	\$ 115	\$ 94	\$ 103
Maintenance cost per MG	\$ 19	\$ 20	\$ 20	\$ 28
Personnel cost per MG	\$ 101	\$ 128	\$ 131	\$ 129
Total cost per MG	\$ 290	\$ 386	\$ 388	\$ 406

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: COST OF RAW WATER**

**FUND: WATER**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Supplies	955,591	900,000	1,115,100	1,137,400
Other Services and Charges	-	-	-	-
Maintenance	-	-	-	-
Operations Subtotal	955,591	900,000	1,115,100	1,137,400
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 955,591</b>	<b>\$ 900,000</b>	<b>\$ 1,115,100</b>	<b>\$ 1,137,400</b>
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-

**MISSION STATEMENT**

This account represents the cost of pumping water from the Rio Grande River to the treatment facilities. These costs are paid to the various irrigation districts, which include: Hidalgo County Irrigation District No. 2, Hidalgo County Water Improvement District No. 3, and the United Irrigation District.

CITY OF McALLEN, TEXAS

DEPARTMENT: COST OF RAW WATER

FUND: WATER

PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<i>Inputs:</i>				
Department expenditures	\$ 955,591	\$ 900,000	\$ 1,115,100	\$ 1,137,400

*Outputs:*

*Effectiveness Measures:*

*Efficiency Measures:*

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: WATER LABORATORY**

**FUND: WATER**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 127,747	\$ 138,596	\$ 130,698	\$ 129,866
Employee Benefits	37,646	40,461	40,461	39,147
Supplies	33,071	46,000	46,000	48,630
Other Services and Charges	12,746	15,600	15,600	16,380
Maintenance	8,302	11,300	11,300	11,811
Operations Subtotal	219,512	251,957	244,059	245,834
Capital Outlay	1,275	3,700	3,700	2,000
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 220,787</b>	<b>\$ 255,657</b>	<b>\$ 247,759</b>	<b>\$ 247,834</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	5	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

**MISSION STATEMENT**

To provide the Water Treatment Division and commercial customers a quality service assuring that all rules and regulations are met.

**MAJOR FY 04-05 GOALS:**

- 1.) Maintain Texas Department of Health Laboratory Certification.
- 2.) Increase Commercial workload on Bat & TOC analysis.
- 3.) Continue providing Lab services for other Utilities.
- 4.) Improve communications between both labs.
- 5.) Certify all Lab Technicians.
- 6.) Improve the quality of work performed in laboratories.
- 7.) Optimize use of space in lab facility.
- 8.) Develop cross training program.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: WATER LABORATORY

FUND: WATER

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Department expenditures	\$ 220,787	\$ 255,657	\$ 247,759	\$ 247,834
Total number of full time employees	5	5	5	5
<b><i>Outputs:</i></b>				
Total Bacterial Analysis	4,200	4,200	4,200	4,200
General Analysis	1,320	13,260	13,260	13,260
Consumer Confidence Report (CCR)	44,000	44,000	44,000	44,000
<b><i>Effectiveness Measures:</i></b>				
Commercial Customer Bact's	240	240	240	240
MPU Bacteriological Analysis	110	110	110	110
Weekly General Analysis	255	255	255	255
Number of Inquires for CCR	10	10	10	10
<b><i>Efficiency Measures:</i></b>				
Lab cost per million gallons	\$ 28	\$ 30	\$ 31	\$ 31

**CITY OF McALLEN, TEXAS**

DEPARTMENT: TRANSPORTATION AND DISTRIBUTION

FUND: WATER

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 689,378	\$ 747,811	\$ 757,811	\$ 744,509
Employee Benefits	238,044	255,709	255,709	275,507
Supplies	18,577	23,400	23,700	24,628
Other Services and Charges	16,299	20,600	20,600	20,766
Maintenance	146,540	190,500	230,500	216,860
Operations Subtotal	1,108,838	1,238,020	1,288,320	1,282,270
Capital Outlay	7,273	13,000	13,000	18,100
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,116,111</b>	<b>\$ 1,251,020</b>	<b>\$ 1,301,320</b>	<b>\$ 1,300,370</b>
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	34	34	34	34
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>

**MISSION STATEMENT**

To maintain all water lines, fire hydrants, valves, and meters in the water distribution system in order to ensure quality, uninterrupted customer service.

**MAJOR FY 04-05 GOALS:**

- 1.) Continue TWUA Certification.
- 2.) Continue exercising valves throughout the system.
- 3.) Replace damaged and deteriorated valves.
- 4.) Replace old fire hydrants.
- 5.) Continue old meter exchange program.
- 6.) Continue flushing of all blow offs and dead end mains to prevent bacteriological contamination.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: TRANSPORTATION AND DISTRIBUTION

FUND: WATER

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Department expenditures	\$ 1,116,111	\$ 1,251,020	\$ 1,301,320	\$ 1,300,370
Total number of full time employees	35	35	35	35
Number of Line Maintenance Employees				
Number of Meter Maintenance Employees				
<b><i>Outputs:</i></b>				
Number of new taps	1,210	1,450	1,200	1,200
Number of complaints/requests completed	5,188	5,200	5,500	5,600
Number of service orders completed I.e., test, raise, relocate, replace meters, etc.	3,081	3,200	3,275	3,300
<b><i>Effectiveness Measures:</i></b>				
Exchanged old meters as per JBS Report	2,475	2,800	2,800	2,800
Main or service line repairs	851	850	850	850
Replace water lines (feet)	2,250	1,700	1,700	1,700
Fire hydrants replaced	31	20	25	25
<b><i>Efficiency Measures:</i></b>				
Average number of meters exchanged monthly	207	235	235	238
Average number of meters installed monthly	70	120	80	85
Number of request/complaints completed monthly	432	475	500	550
Miles of water lines maintained	545	565	580	585
Number of fire hydrants maintained	2,600	2,750	2,700	2,700

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: WATER METER READERS**

**FUND: WATER**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 268,319	\$ 301,028	\$ 301,028	\$ 315,740
Employee Benefits	96,805	111,612	111,612	115,264
Supplies	11,901	18,000	17,000	20,300
Other Services and Charges	7,914	15,400	11,000	16,850
Maintenance	32,425	41,400	41,700	51,450
Operations Subtotal	417,364	487,440	482,340	519,604
Capital Outlay	-	1,700	1,700	1,000
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 417,364</b>	<b>\$ 489,140</b>	<b>\$ 484,040</b>	<b>\$ 520,604</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	12	13	13	14
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>14</b>

**MISSION STATEMENT**

This department is responsible for customer service as it relates to water services and meter reads. It is also responsible for the water meters after the initial installation. The staff in this department reads meter, rechecks reads, meets with customers on request as it relates to water services, disconnects delinquent accounts, connects and disconnects services requested by customers, and responds to emergency and stand-by calls.

**MAJOR FY 04-05 GOALS:**

- 1.) Cross train all employees on H T E computer system.
- 2.) Improve customer confidence through better customer services.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: WATER METER READERS

FUND: WATER

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Department expenditures	\$ 417,364	\$ 489,140	\$ 484,040	\$ 520,604
Total number of full time employees	12	12	12	14
Number of Meter Readers	7	7	7	7
Number of servicemen	5	5	5	6
<b><i>Outputs:</i></b>				
Number of Meters read	431,000	452,500	439,225	457,800
Number of service orders completed	31,007	29,200	46,860	63,200
Number of meters/readings checked	5,062		5,075	5,100
Number of tampering incidents discovered	709		760	810
<b><i>Effectiveness Measures:</i></b>				
24-hour service percentage	99%	100%	100%	100%
Read accuracy percentage	99%	100%	100%	100%
<b><i>Efficiency Measures:</i></b>				
Number of completed service orders per employee	2,584	2,433	3,905	4,862
Number of meters ready daily per meter reader	237	249	241	252
Cost per meter reader	\$ 0.97	\$ 1.06	\$ 1.10	\$ 1.14

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: UTILITY BILLING**

**FUND: WATER**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 168,592	\$ 177,874	\$ 176,074	\$ 177,862
Employee Benefits	39,849	40,671	40,671	49,647
Supplies	24,308	31,400	31,650	32,050
Other Services and Charges	205,920	202,150	198,500	196,850
Maintenance	-	-	-	-
Operations Subtotal	438,669	452,095	446,895	456,409
Capital Outlay	12,901	3,400	3,400	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 451,570</b>	<b>\$ 455,495</b>	<b>\$ 450,295</b>	<b>\$ 456,409</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

**MISSION STATEMENT**

This department is responsible for the billing of water, sewer, sanitation, state taxes and neighborhood association dues. It involves correcting any misread meter by calculating and adjusting accounts. The department processes mailing of water statements and past due invoices three times a month. This department is also responsible for the monthly preparation of billing reports and reconciliation of associated funds.

**MAJOR FY 04-05 GOALS:**

- 1.) Cross-train all employees on H T E computer system.
- 2.) Develop operating procedures manual.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: UTILITY BILLING

FUND: WATER

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Department expenditures	\$ 451,570	\$ 455,495	\$ 450,295	\$ 456,409
Total number of full time employees	7	7	7	7
<b><i>Outputs:</i></b>				
Number of bills annually	397,400	389,200	399,750	419,750
Number of service orders	53,616	53,350	53,350	56,000
Total amount billed	\$ 25,489,790	\$ 27,069,000	\$ 27,965,000	\$ 29,363,250
Number of delinquent notices	76,800	72,000	75,600	79,380
<b><i>Effectiveness Measures:</i></b>				
Bills sent out within the designated schedule	99%	100%	99%	100%
<b><i>Efficiency Measures:</i></b>				
Annual number of processed bills per employee	56,771	55,600	57,107	59,964
Cost per bill	\$ 1.14	\$ 1.15	\$ 1.13	\$ 1.09

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: CUSTOMER RELATIONS**

**FUND: WATER**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 259,840	\$ 305,779	\$ 303,779	\$ 336,036
Employee Benefits	64,412	75,700	75,700	99,358
Supplies	6,202	112,500	125,200	131,060
Other Services and Charges	132,673	27,650	17,250	61,165
Maintenance	2,931	2,600	1,208	1,200
Operations Subtotal	466,058	524,229	523,137	628,819
Capital Outlay	3,523	5,300	-	2,600
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 469,581</b>	<b>\$ 529,529</b>	<b>\$ 523,137</b>	<b>\$ 631,419</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	11	12	12	15
Part-Time	3	3	3	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>16</b>

**MISSION STATEMENT**

Customer Relations is mainly comprised of Customer Service in Utility Billing, and involves providing support to various programs of McAllen Public Utilities in an effort to enhance and advance the objectives of the organization. Customers include the citizens of the City of McAllen, the development community, the department and employees of the City of McAllen, and the divisions within McAllen Public Utilities.

This department has daily interaction with the public, the department initiates the electronic establishment of services for MPU customers as well as termination of same. The department deals specifically with matters such as collection of water payments, tap and service charges and the processing of returned (NSF) checks. Other matters include assisting customers with payment & billing questions and general inquires.

**MAJOR FY 04-05 GOALS:**

- 1.) Enhance the quality of our product and services at an economical cost.
- 2.) Identify, meet and exceed customer expectations.
- 3.) Continuous education and training for all employees.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: CUSTOMER RELATIONS

FUND: WATER

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Department expenditures	\$ 469,581	\$ 529,529	\$ 523,137	\$ 631,419
Total number of full time employees	12	13	13	16
<b><i>Outputs:</i></b>				
Number of incoming calls (annually)	-	58,500	58,500	61,425
Number of payments (annually)	-	361,335	361,335	379,300
Number of Walk-up Customers (annually)	-	151,840	151,840	159,430
<b><i>Effectiveness Measures:</i></b>				
<b><i>Efficiency Measures:</i></b>				
Number of customers per employee (daily)	0	146	146	154
Percent of bad debt expense annually	0%	2%	2%	2%

City of McAllen, Texas  
Water Depreciation  
Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ 2,637,385	\$ 2,599,512	\$ 2,765,956	\$ 3,263,686
<u>Revenues:</u>				
Interest Earned	83,286	45,000	53,120	43,100
Valuation Allowance	(16,838)	-	-	-
Total Revenues	<u>66,448</u>	<u>45,000</u>	<u>53,120</u>	<u>43,100</u>
Operating Transfers In - Water Fund	<u>650,377</u>	<u>1,011,856</u>	<u>778,528</u>	<u>1,149,881</u>
Total Revenues and Transfers	<u>716,825</u>	<u>1,056,856</u>	<u>831,648</u>	<u>1,192,981</u>
<b>TOTAL RESOURCES</b>	<u>\$ 3,354,210</u>	<u>\$ 3,656,368</u>	<u>\$ 3,597,604</u>	<u>\$ 4,456,667</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
Administration and General	\$ -	\$ -	\$ -	\$ 4,400
Water Treatment Plant	292,355	177,400	25,000	267,000
Water Laboratory	5,440	-	-	-
Water Line Maintenance	277,511	291,400	274,400	513,300
Water Meter Readers	12,948	75,000	34,518	-
Utility Billing	-	-	-	5,000
Customer Relations	-	-	-	-
Total Operations	<u>588,254</u>	<u>543,800</u>	<u>333,918</u>	<u>789,700</u>
<b>TOTAL APPROPRIATIONS</b>	<u>\$ 2,765,956</u>	<u>\$ 3,112,568</u>	<u>\$ 3,263,686</u>	<u>\$ 3,666,967</u>

## SEWER FUND

The Sewer Fund is used to account for the provision of waste water treatment services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, plants and stations, laboratory services and waster water collection.

This section also includes the working capital summaries for Sewer Depreciation Fund, which was established for the sole purpose of replacing fixed assets. Funding for this fund is based on one - half of the monthly depreciation cost and is transferred in from the Sewer Fund revenues.



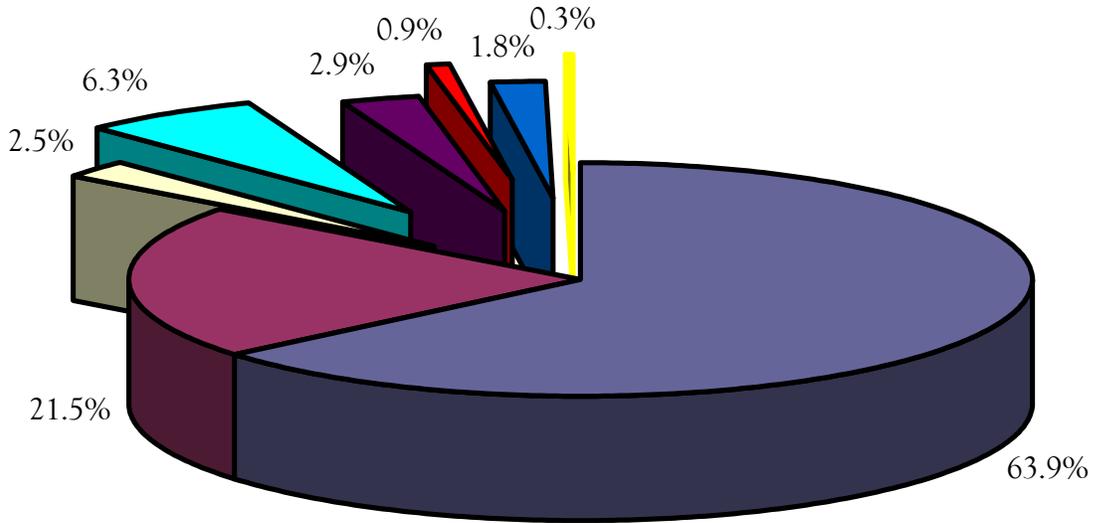
City of McAllen, Texas  
Sewer Fund  
Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ 7,049,769	\$ 7,544,521	\$ 7,772,395	\$ 9,000,692
<u>Revenues:</u>				
Residential Service	5,129,678	6,063,858	6,063,858	6,641,510
Commercial Service	1,815,488	1,974,703	1,974,703	2,238,452
Industrial Service	195,620	233,686	233,686	254,803
Alton User Charges	162,670	143,372	264,788	300,154
Calpine/Duke User Charges	432,207	350,000	350,000	350,000
Industrial Surcharge	442,035	250,000	764,789	300,000
Misc Operating Revenues	222,975	46,000	91,960	92,000
Interest Earned	161,589	190,200	154,252	188,500
Reimbursements	162,598	29,000	33,077	31,000
Total Revenues	<u>8,724,860</u>	<u>9,280,819</u>	<u>9,931,113</u>	<u>10,396,419</u>
Operating Transfers In	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Transfers	<u>8,724,860</u>	<u>9,280,819</u>	<u>9,931,113</u>	<u>10,396,419</u>
<b>TOTAL RESOURCES</b>	<u>\$ 15,774,629</u>	<u>\$ 16,825,340</u>	<u>\$ 17,703,508</u>	<u>\$ 19,397,111</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
Administration & General	\$ 834,267	\$ 1,050,754	\$ 935,326	\$ 1,158,011
Employee Benefits	-	31,229	31,229	88,931
Liability and Misc. Insurance	59,677	65,643	65,643	72,201
Wastewater Treatment Plants	2,447,054	3,056,534	2,823,093	3,173,763
Wastewater Laboratory	170,363	188,741	185,941	234,694
Wastewater Collections	1,144,094	1,257,237	1,181,137	1,355,556
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Operations	<u>4,655,455</u>	<u>5,650,138</u>	<u>5,222,369</u>	<u>6,083,156</u>
Transfers to Depreciation Funds	934,414	1,328,352	826,304	1,405,944
Transfers to Debt Service: 1996 Issue	548,925	553,096	551,965	557,846
Transfers to Debt Service: 1999 Issue	685,260	831,718	688,102	830,142
Transfers to Debt Service: 2000 Issue	638,679	775,730	640,614	775,710
Transfers to Debt Service: 2004 Issue	-	-	-	423,583
Transfers to 1999 Swr Bond Fd - Calpine	-	-	-	-
Transfers to Capital Impv-Projects	100,000	100,000	100,000	2,000,000
Transfers to Capital Impv-Capital Outlay	310,500	329,700	329,700	821,000
Transfers to Sanitation	-	-	-	-
Rebatable Arbitrage	67,288	-	63,899	-
<b>TOTAL APPROPRIATIONS</b>	<u>7,940,521</u>	<u>9,568,734</u>	<u>8,422,953</u>	<u>12,897,381</u>
Other Changes Affecting Working Capital	<u>(61,713)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING WORKING CAPITAL</b>	<u>\$ 7,772,395</u>	<u>\$ 7,256,606</u>	<u>\$ 9,280,555</u>	<u>\$ 6,499,730</u>

# CITY OF McALLEN, TEXAS

## SEWER FUND REVENUES

\$10,396,419



■ Residential Service

■ Commercial Service

■ Industrial Service

■ Alton/Duke User Charges

■ Industrial Surcharge

■ Misc Operating Revenue

■ Interest

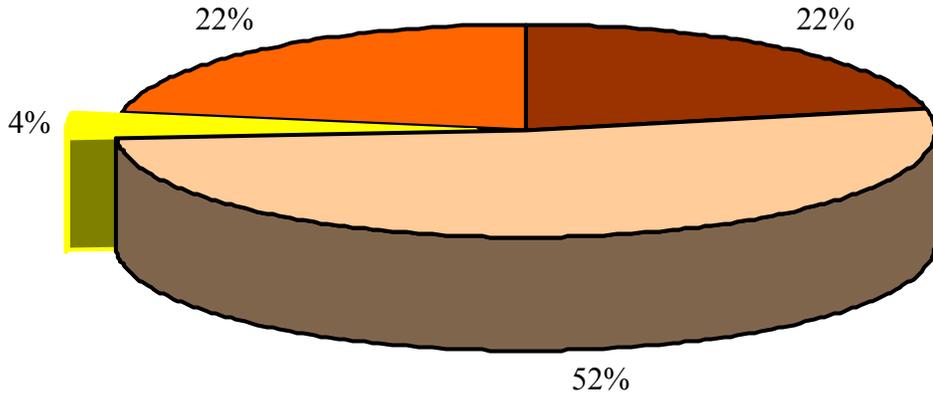
■ Reimbursements

# CITY OF McALLEN, TEXAS

## SEWER FUND APPROPRIATIONS

By Division

\$6,083,156

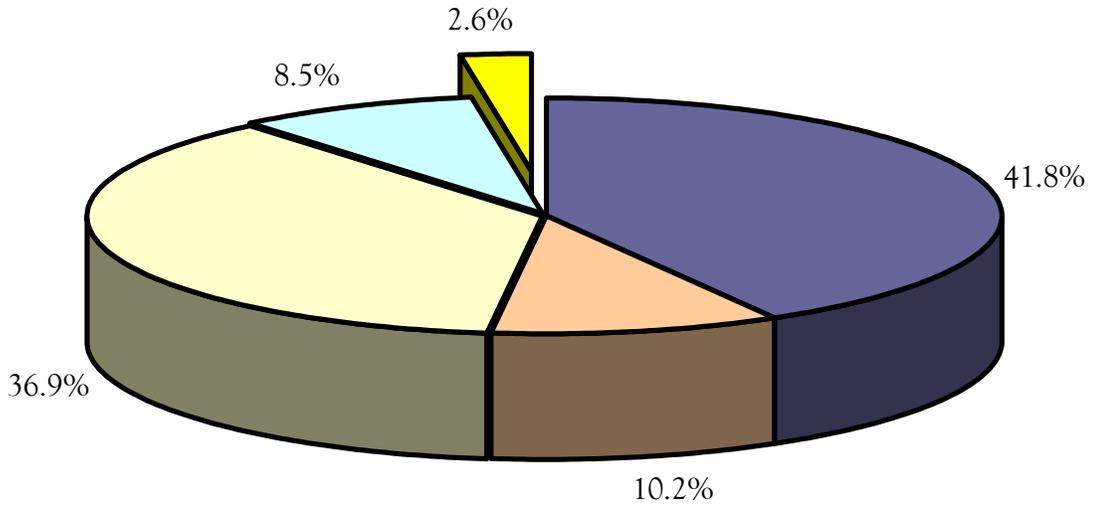


■ Administration & General ■ Plants & Stations ■ Sewer Lab ■ Wastewater Collection

## SEWER FUND APPROPRIATIONS

By Expense Group

\$6,083,156



■ Personnel Services ■ Supplies ■ Other Services & Charges  
■ Maintenance ■ Capital Outlay

City of McAllen, Texas  
Sewer Fund  
Expense Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
Admin. and General	\$ 834,267	\$ 1,050,754	\$ 935,326	\$ 1,158,011
Employee Benefits	-	31,229	31,229	88,931
Liability and Misc. Insurance	59,677	65,643	65,643	72,201
Plants and Stations	2,447,054	3,056,534	2,823,093	3,173,763
Wastewater Laboratory	170,363	188,741	185,941	234,694
Wastewater Collection	1,144,094	1,257,237	1,181,137	1,355,556
<b>TOTAL EXPENDITURES</b>	<u>4,655,455</u>	<u>5,650,138</u>	<u>5,222,369</u>	<u>6,083,156</u>
 <u>BY EXPENSE GROUP</u>				
Expenses:				
Personnel Services				
Salaries and Wages	\$ 1,564,758	\$ 1,783,136	\$ 1,701,336	\$ 1,809,098
Employee Benefits	536,003	638,577	638,577	661,210
Supplies	399,615	539,960	482,660	621,405
Other Services and Charges	1,821,773	2,313,315	2,033,572	2,314,518
Maint. and Repair Services	276,612	353,100	346,300	518,900
<b>TOTAL OPERATING EXPENSES</b>	<u>4,598,761</u>	<u>5,628,088</u>	<u>5,202,445</u>	<u>5,925,131</u>
Capital Outlay	56,694	22,050	19,924	158,025
<b>TOTAL EXPENDITURES</b>	<u>\$ 4,655,455</u>	<u>\$ 5,650,138</u>	<u>\$ 5,222,369</u>	<u>\$ 6,083,156</u>
 <u>PERSONNEL</u>				
Admin. and General	5	5	5	6
Plants and Stations	34	34	34	36
Wastewater Laboratory	5	5	5	5
Wastewater Collection	21	21	21	20
<b>TOTAL PERSONNEL</b>	<u>65</u>	<u>65</u>	<u>65</u>	<u>67</u>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: ADMINISTRATION AND GENERAL**

**FUND: SEWER**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 170,721	\$ 305,179	\$ 228,379	\$ 308,102
Employee Benefits	46,374	69,675	69,675	73,311
Supplies	1,612	2,000	2,500	5,000
Other Services and Charges	607,967	670,800	631,672	760,098
Maintenance	-	-	-	4,800
Operations Subtotal	826,674	1,047,654	932,226	1,151,311
Capital Outlay	7,593	3,100	3,100	6,700
<b>DEPARTMENTAL TOTAL</b>	<b>834,267</b>	<b>1,050,754</b>	<b>935,326</b>	<b>1,158,011</b>
Non-Departmental				
Employee Benefits	-	31,229	31,229	88,931
Insurance	59,677	65,643	65,643	72,201
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 893,944</b>	<b>\$ 1,147,626</b>	<b>\$ 1,032,198</b>	<b>\$ 1,319,143</b>
PERSONNEL				
Exempt	4	4	4	4
Non-Exempt	1	1	1	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>

**MISSION STATEMENT**

This department is used to account for the overhead and management expenses in the Sewer Fund. Expenses recorded in this department are those which are relevant to the entire fund and are not feasible to proportion out. Types of expenses accounted for in this area include: Management Charges; Professional Fees; and Auditing Fees.

**MAJOR FY 04-05 GOALS:**

- 1.) Management and oversight of general operation of the Utility.
- 2.) Management and oversight of bond projects.
- 3.) Improve customer relations and customer confidence with MPU services.
- 4.) Enhance the monitoring of industrial discharges to determine compliance with pretreatment program.
- 5.) Evaluate alternatives for improvements at plants to improve operation.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: ADMINISTRATION & GENERAL

FUND: SEWER

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Department expenditures	\$ 893,944	\$ 1,147,626	\$ 1,032,198	\$ 1,319,143
Total number of full time employees	5	6	6	6
Number of Engineers	2	2	2	2
Number of New Plat Applications	105	100	96	100
Variance Requests	10	-	9	10
<b><i>Outputs:</i></b>				
Plats Presented to MPUB	77	100	79	83
Plats Reviewed within 15 days	105	100	95	100
Variance requests presented to MPUB	10	0	9	10
Reimbursements Calculated	\$ 259,078	\$ -	\$ 498,472	\$ 500,000
<b><i>Effectiveness Measures:</i></b>				
Plats approved by MPUB	77	100	77	83
Plats tabled by MPUB	9	-	4	-
Reimbursements Collected	\$ 67,372	\$ 98,000	\$ 369,145	\$ 400,000
<b><i>Efficiency Measures:</i></b>				
Percentage of Plats finalized within 15 days	91.43%	100.00%	95.83%	0.00%

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: WASTEWATER TREATMENT PLANTS**

**FUND: SEWER**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 791,419	\$ 920,650	\$ 920,650	\$ 941,985
Employee Benefits	247,162	292,709	292,709	308,703
Supplies	163,574	190,100	184,900	232,400
Other Services and Charges	1,055,273	1,449,625	1,229,110	1,274,425
Maintenance	160,204	192,600	186,000	326,300
Operations Subtotal	2,417,632	3,045,684	2,813,369	3,083,813
Capital Outlay	29,422	10,850	9,724	89,950
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 2,447,054</b>	<b>\$ 3,056,534</b>	<b>\$ 2,823,093</b>	<b>\$ 3,173,763</b>
PERSONNEL				
Exempt	1	1	2	2
Non-Exempt	33	33	32	34
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>36</b>

**MISSION STATEMENT**

The Wastewater Treatment Plant is responsible for the treatment of the City's wastewater. All activities of this department must meet rigorous standards established by the Texas Water Commission and the Environmental Protection Agency (EPA). All personnel are required to hold a Certificate of Competency to operate in this facility, as is required by state law.

**MAJOR FY 04-05 GOALS:**

- 1.) Improve ongoing maintenance program, to focus in a more aggressive approach on preventing deterioration of existing structures, equipment etc. I.e., sand blasting of metal structures, through inspection of operating units to prevent breakdown.
- 2.) Improve safety training Techniques and continue on going safety training programs.
- 3.) Continue to promote training for upgrading operator certification.
- 4.) Improve the appearance of plant through beautification.
- 5.) Improve wastewater treatment by replacing damaged equipment with new equipment.
- 6.) Continue stocking spare parts to decrease down time of plant equipment.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: WASTEWATER TREATMENT PLANTS

FUND: SEWER

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Department expenditures	\$2,447,054	\$3,056,534	\$2,823,093	\$3,173,763
Total number of full time employees	34	36	36	37
Number of month standards met				12
Schedule of P.M. completed				100%
Pretreatment surcharge				90%
Program Complete				90%
<b><i>Outputs:</i></b>				
Monthly standards met			100%	100%
Five Harvested drying bed's per week			100%	100%
<b><i>Effectiveness Measures:</i></b>				
Bio-Solids dewatering			50%	100%
<b><i>Efficiency Measures:</i></b>				
Bio-Solids Dewatering			32	40
Number of beds harvested per year			104	125

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: WASTEWATER LABORATORY**

**FUND: SEWER**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 111,235	\$ 120,629	\$ 117,829	\$ 121,405
Employee Benefits	34,453	38,952	38,952	40,680
Supplies	16,870	20,360	20,360	57,505
Other Services and Charges	1,771	2,700	2,700	4,604
Maintenance	3,047	5,500	5,500	5,800
Operations Subtotal	167,376	188,141	185,341	229,994
Capital Outlay	2,987	600	600	4,700
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 170,363</b>	<b>\$ 188,741</b>	<b>\$ 185,941</b>	<b>\$ 234,694</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	5	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

**MISSION STATEMENT**

To provide the Waste Water Treatment Division a Quality Service and Assurance that all TCEQ and EPA Regulations are being met.

**MAJOR FY 04-05 GOALS:**

- 1.) Upgrade Bacteriological QA/QC program.
- 2.) Develop cross training program between labs.
- 3.) Improve communications between labs.
- 4.) Optimize use of space in lab facility.
- 5.) Improve quality of job performance in lab.
- 6.) Improve working relationship with Pre-Treatment Program.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: WASTEWATER LABORATORY

FUND: SEWER

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Department expenditures	\$ 170,363	\$ 188,741	\$ 185,941	\$ 234,694
Total number of full time employees	5	5	5	5
<b><i>Outputs:</i></b>				
Total BOB Analysis	4,680	4,728	4,700	4,700
Total General Analysis	47,724	50,000	50,000	50,000
Metals			-	-
Table 2 & 3, QC, LL	1,428	1,410	1,500	1,600
TSS	3,218	3,233	3,000	3,000
<b><i>Effectiveness Measures:</i></b>				
Daily BOD Analysis	13	13	13	13
Daily General Analysis	130	130	130	130
Weekly sample collection	74	74	74	74
<b><i>Efficiency Measures:</i></b>				
Lab operating cost / gals. Water	\$ 53	\$ 57	\$ 50	\$ 45

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: WASTEWATER COLLECTION**

**FUND: SEWER**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 491,383	\$ 436,678	\$ 434,478	\$ 437,606
Employee Benefits	148,337	140,369	140,369	149,585
Supplies	217,559	327,500	274,900	326,500
Other Services and Charges	156,762	190,190	170,090	203,190
Maintenance	113,361	155,000	154,800	182,000
Operations Subtotal	1,127,402	1,249,737	1,174,637	1,298,881
Capital Outlay	16,692	7,500	6,500	56,675
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,144,094</b>	<b>\$ 1,257,237</b>	<b>\$ 1,181,137</b>	<b>\$ 1,355,556</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	-
Non-Exempt	20	20	20	20
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>20</b>

**MISSION STATEMENT**

All Wastewater Collection employees should remember that they are in the public service, and that all users of the Wastewater Collection Systems share in its ownership. To earn public support, personnel must be helpful and courteous with the public. Careful maintenance of Liftstation, Sanitary sewer lines and equipment is essential. Collection crews need to know that they may be watched closely by the public and should perform their duties conscientiously and professionally.

**MAJOR FY 04-05 GOALS:**

- 1.) Execute a basic plan of routine preventive maintenance designed to preclude interruption of service and to protect capital investment.
- 2.) Immediate investigation of all complaints, with prompt correction of faulty conditions.
- 3.) Continous routine inspection for physical damage to the collections system to be supplemented by immediate and adequate reair of any damage and elimination of cause.
- 4.) Conduction of all operations with consideration to personnel safety.
- 5.) Continue fine tuning nitrate feed rates for best hyrogen sulfide removal.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: WASTEWATER COLLECTION

FUND: SEWER

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Department expenditures	\$ 1,144,094	\$ 1,257,237	\$ 1,181,137	\$ 1,355,556
Total number of full time employees	21	31	21	20
Number of rehabilitated manholes	-	-	50	50
Footage of SS Lines Cleaned	-	-	300,000	300,000
Televising of System (ft)	-	-	5,300	26,500
<b><i>Outputs:</i></b>				
Number of ft. cleaned/day	-	-	700	700
Number of ft. televised/day	-	-	1,200	1,200
<b><i>Effectiveness Measures:</i></b>				
Ft. of line cleaned/day			822	822
Need to respond to sanitary sewer overflows			730,550	200,550
Respond to stoppages within one hour or less			75%	90%
<b><i>Efficiency Measures:</i></b>				
Reduction of sewer backup				
Reduction of customer complaints				

City of McAllen, Texas  
Sewer Depreciation Fund  
Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ 4,112,965	\$ 3,971,599	\$ 4,355,853	\$ 4,777,778
<u>Revenues:</u>				
Interest Earned	103,629	71,400	159,000	104,446
Total Revenues	<u>103,629</u>	<u>71,400</u>	<u>159,000</u>	<u>104,446</u>
Operating Transfers In - Sewer Fund	958,113	1,328,352	720,469	1,405,944
Total Revenues and Transfers	<u>1,061,742</u>	<u>1,399,752</u>	<u>879,469</u>	<u>1,510,390</u>
<b>TOTAL RESOURCES</b>	<u>\$ 5,174,707</u>	<u>\$ 5,371,351</u>	<u>\$ 5,235,322</u>	<u>\$ 6,288,168</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
Administration and General	\$ -	\$ -	\$ -	\$ -
Wastewater Treatment Plant	188,067	222,050	186,462	164,400
Wastewater Laboratory	13,202	24,500	24,500	25,000
Wastewater Collections	617,585	275,200	246,582	327,500
<u>Depreciation Projects:</u>				
Country Club Lift Station	-	-	-	1,615,000
8th & Quince Lift Station	-	-	-	570,000
6th & Martin Lift Station	-	-	-	255,000
Total Operations	<u>818,854</u>	<u>521,750</u>	<u>457,544</u>	<u>2,956,900</u>
<b>TOTAL APPROPRIATIONS</b>	<u>818,854</u>	<u>521,750</u>	<u>457,544</u>	<u>2,956,900</u>
<b>ENDING WORKING CAPITAL</b>	<u>\$ 4,355,853</u>	<u>\$ 4,849,601</u>	<u>\$ 4,777,778</u>	<u>\$ 3,331,268</u>

## SANITATION FUND

The **Sanitation Fund** is used to account for the provision of sanitation services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration garbage pickup, brush collection, and recycle operations.

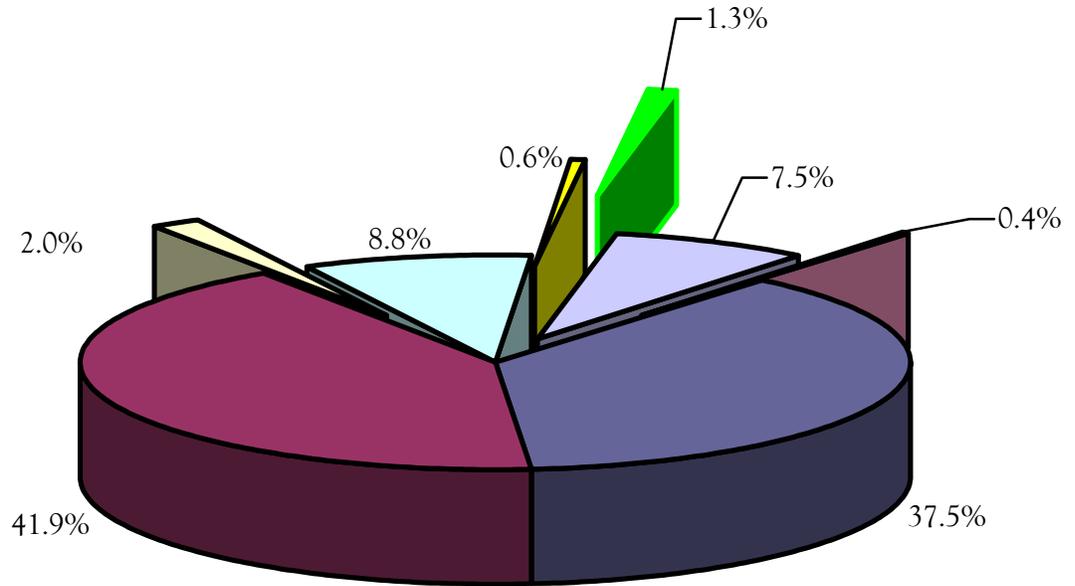
This section also includes the working capital summary for **Sanitation Depreciation Fund**, which was established for the sole purpose of replacing fixed assets. Funding has been provided by a rate increase in the Sanitation Fund.



City of McAllen, Texas  
Sanitation Fund  
Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ 759,397	\$ 1,332,686	\$ 1,722,781	\$ 2,318,113
<u>Revenues:</u>				
Residential Collection	3,585,816	3,697,158	3,696,868	3,811,092
Commercial Collection	3,920,468	4,044,000	4,400,000	4,263,786
Industrial Collection	170,924	175,298	200,000	200,000
Recycling Fee	528,175	532,379	547,357	547,357
Recycling Sales	281,967	300,000	360,000	350,000
Drop-off Disposal Fee	23,882	20,000	25,000	25,000
Roll-off System	549,135	550,000	600,000	700,000
Composting			25,000	42,000
Fixed assets - Sale of Property	68,642	-	30,000	40,000
Franchise Tax	59,493	30,000	75,000	60,000
Miscellaneous	108,150	25,000	35,000	127,500
Interest Earned	15,320	-	-	-
Rent & Royalties	-	-	-	-
Total Revenues	<u>9,311,972</u>	<u>9,373,835</u>	<u>9,994,225</u>	<u>10,166,735</u>
Operating Transfers In/Advance	-	-	-	-
Total Revenues and Transfers	<u>9,311,972</u>	<u>9,373,835</u>	<u>9,994,225</u>	<u>10,166,735</u>
<b>TOTAL RESOURCES</b>	<u>\$ 10,071,369</u>	<u>\$ 10,706,521</u>	<u>\$ 11,717,006</u>	<u>\$ 12,484,848</u>
<b>APPROPRIATIONS</b>				
<u>Expenses:</u>				
Composting	\$ -	\$ -	\$ -	\$ 288,045
Residential	2,172,639	2,452,131	2,399,900	2,644,452
Commercial Box	2,435,864	2,557,392	2,588,330	2,759,526
Brush Collection	1,431,198	1,572,132	1,672,132	1,687,737
Recycling	802,328	892,879	897,637	1,001,613
Administration	829,338	910,821	913,821	940,329
Health Insurance & Workmen's Comp.	-	-	-	-
Liability Insurance	95,364	104,898	104,898	104,898
Capital Outlay	603,247	1,734,219	822,175	1,932,524
Total Operating Expenses	<u>8,369,978</u>	<u>10,224,472</u>	<u>9,398,893</u>	<u>11,359,124</u>
Transfer-Out Capital Improvement Fund	-	-	-	-
Transfer-Out Sanitation Depreciation Fund	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>8,369,978</u>	<u>10,224,472</u>	<u>9,398,893</u>	<u>11,359,124</u>
Other Items Affecting Working Capital	-	-	-	-
Capital Acquisitions	-	-	-	-
Other	21,390	-	-	-
	<u>21,390</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING WORKING CAPITAL</b>	<u>\$ 1,722,781</u>	<u>\$ 482,049</u>	<u>\$ 2,318,113</u>	<u>\$ 1,125,724</u>

**CITY OF McALLEN, TEXAS**  
**SANITATION FUND REVENUES**  
 By Source  
 \$10,166,735



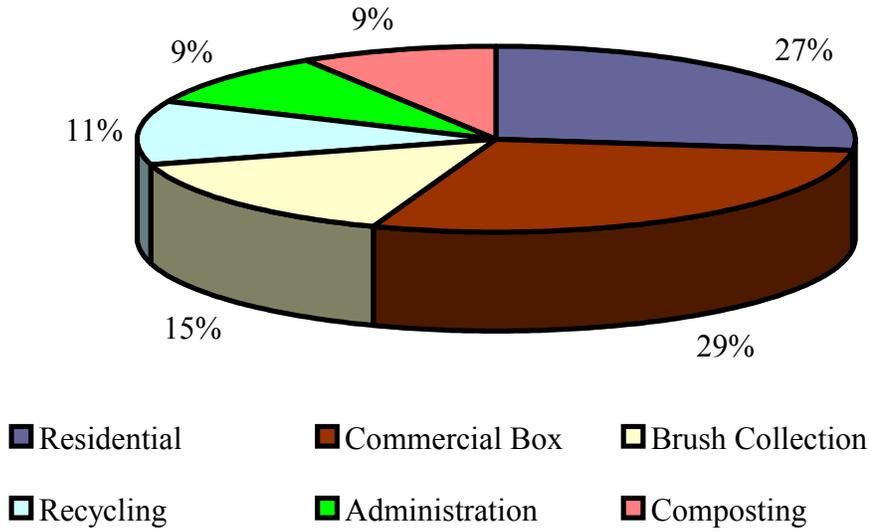
- Residential Services
- Commercial Services
- Industrial Services
- Recycling
- Franchise Tax
- Miscellaneous
- Other Fees
- Composting

# CITY OF McALLEN, TEXAS

## SANITATION FUND APPROPRIATIONS

By Division

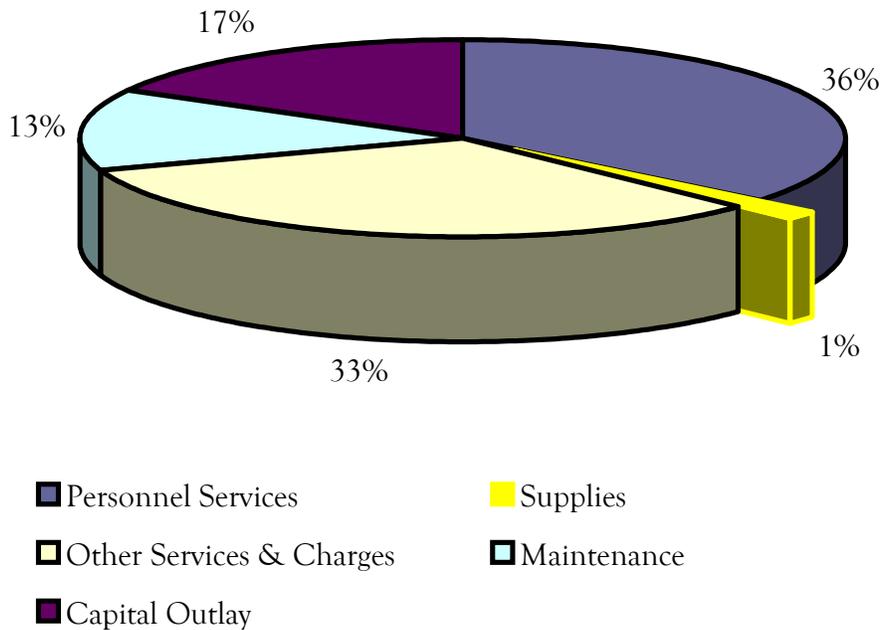
\$11,359,124



## SANITATION FUND APPROPRIATIONS

By Expense Group

\$11,359,124



City of McAllen, Texas  
Sanitation Fund  
Expense Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
Composting	\$ -	\$ 685,219	\$ 268,400	\$ 1,017,714
Residential	2,291,291	2,702,131	2,569,900	3,061,752
Commercial Box	2,698,545	3,237,892	2,860,830	3,237,006
Brush Collection	1,512,945	1,617,132	1,717,132	1,707,687
Recycling	917,333	966,379	963,912	1,277,113
Administration	949,864	1,015,719	1,018,719	1,057,852
<b>TOTAL</b>	<b>\$ 8,369,978</b>	<b>\$ 10,224,472</b>	<b>\$ 9,398,893</b>	<b>\$ 11,359,124</b>
<u>BY EXPENSE GROUP</u>				
Expenses:				
Personnel Services				
Salaries and Wages	\$ 2,237,936	\$ 2,588,698	\$ 2,539,684	\$ 2,841,995
Employee Benefits	936,159	1,096,788	1,096,788	1,231,172
Supplies	131,320	156,908	158,358	161,908
Other Services and Charges	2,990,127	3,246,359	3,231,388	3,700,060
Maint. and Repair Services	1,471,189	1,401,500	1,550,500	1,491,465
<b>TOTAL OPERATING EXPENSES</b>	<b>7,766,731</b>	<b>8,490,253</b>	<b>8,576,718</b>	<b>9,426,600</b>
Capital Outlay	603,247	1,734,219	822,175	1,932,524
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,369,978</b>	<b>\$ 10,224,472</b>	<b>\$ 9,398,893</b>	<b>\$ 11,359,124</b>
<u>PERSONNEL</u>				
Composting	-	-	2	6
Residential	25	28	28	30
Commercial Box	23	24	24	26
Brush Collection	30	31	31	31
Recycling	24	25	22	28
Administration	7	7	7	7
<b>TOTAL PERSONNEL</b>	<b>109</b>	<b>115</b>	<b>114</b>	<b>128</b>

**CITY OF McALLEN, TEXAS**

DEPARTMENT: COMPOSTING

FUND: SANITATION

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ 122,578
Employee Benefits	-	-	-	51,073
Supplies	-	-	-	8,500
Other Services and Charges	-	-	-	73,894
Maintenance	-	-	-	32,000
Operations Subtotal	-	-	-	288,045
Capital Outlay	-	685,219	268,400	729,669
<b>DEPARTMENTAL TOTAL:</b>	<b>\$ -</b>	<b>\$ 685,219</b>	<b>\$ 268,400</b>	<b>\$ 1,017,714</b>
PERSONNEL				
Exempt	-	-	1	1
Non-Exempt	-	-	1	3
Part-Time	-	-	-	2
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>6</b>

**MISSION STATEMENT**

The residential solid waste collection crews mission is to professionally, reliably, effectively collect all solid waste and recyclables from every residence. These crews concurrent-an most important-mission is to render such serviced to all residents with a genuine smile and an eager-to-help disposition.

**MAJOR FY 04-05 GOALS:**

- 1.) Market McSoil Products (Mulch & Compost)
- 2.) Build-up composting facility
- 3.) Exceed proposed revenue of \$42,000 by 10%
- 4.) Campaign educational program
- 5.) Obtain and supply 5 bulk users of product

**CITY OF McALLEN, TEXAS**

DEPARTMENT: COMPOSTING

FUND: SANITATION

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	-		2	6
Department expenditures	\$ -	\$ 685,219	\$ 268,400	\$ 1,017,714
<b><i>Outputs:</i></b>				
Ground Brush (cubic yards)	-	200,000	200,000	225,000
Mulch produced (cubic yards)	-	33,333	33,333	37,500
Bio-Solid Compost Produced (cubic yards)	-	-	-	6,750
Organic Compost Produced	-	30,000	30,000	27,000
Compost Sales	-	-	8,000	42,000
MPUB Contribution	-	-	-	205,000
Total Revenue	\$ -	-	\$8,000	\$247,000
<b><i>Effectiveness Measures:</i></b>				
Cost avoidance - Brush diverted from landfill	\$ -	\$ 687,360	\$ 687,360	\$ 744,030
<b><i>Efficiency Measures:</i></b>				
Composting processing cost per ton	\$ -	\$ -	\$ -	\$ 21.87

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: RESIDENTIAL**

**FUND: SANITATION**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 531,143	\$ 644,095	\$ 591,864	\$ 683,319
Employee Benefits	210,382	258,321	258,321	291,566
Supplies	30,149	36,059	34,559	34,559
Other Services and Charges	939,399	1,005,156	1,005,156	1,104,008
Maintenance	461,566	508,500	510,000	531,000
Operations Subtotal	2,172,639	2,452,131	2,399,900	2,644,452
Capital Outlay	118,652	250,000	170,000	417,300
<b>DEPARTMENTAL TOTAL:</b>	<b>\$ 2,291,291</b>	<b>\$ 2,702,131</b>	<b>\$ 2,569,900</b>	<b>\$ 3,061,752</b>
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	23	26	26	28
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>25</b>	<b>28</b>	<b>28</b>	<b>30</b>

**MISSION STATEMENT**

The residential solid waste collection crews mission is to professionally, reliably, effectively collect all solid waste and recyclables from every residence. These crews concurrent-an most important-mission is to render such serviced to all residents with a genuine smile and an eager-to-help disposition.

**MAJOR FY 04-05 GOALS:**

- 1.) In coordination with Service Center personnel, work towards a more effective preventive maintenance schedule and minimize escalating vehicle maintenance costs.
- 2.) Add an additional collection route to keep up with city growth.
- 3.) Purchase the necessary rolling stock and personnel to smoothly implement this new route without impacting our existing customers.
- 4.) Continue assessing the city's growth rate then pre-plan and subsequently implement additional routes to serve new customers.
- 5.) Continue our education efforts to the general public on proper container placement at curbside/alley and to recycle all waste that can be.
- 6.) Improve upon the way of measuring our performance-effectiveness and efficiencies to further enhance our quality of service.
- 7.) Power wash, steam clean and deodorize downtown automated containers twice/week to alleviate post control.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: RESIDENTIAL

FUND: SANITATION

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	24	28	28	30
Number of Solid Waste collection routes	14	15	15	15
Department expenditures	\$ 2,291,291	\$ 2,702,131	\$ 2,569,900	\$ 3,061,752
<b><i>Outputs:</i></b>				
Total number of customers / service points	27,100	27,820	27,820	28,400
Number of Solid Waste collection routes	28	29	229	32
Number of "Missed Service" calls	1,200	1,250	950	900
Revenue generated	\$ 3,596,169	\$ 3,697,158	\$ 3,697,158	\$ 3,811,092
Citizen drop-off tonnage collected	846	900	1,100	1,200
Total solid waste tonnage landfill	25,780	26,500	26,801	27,337
Landfill tipping costs - Residential	\$ 510,120	\$ 500,585	\$ 506,274	\$ 542,216
<b><i>Effectiveness Measures:</i></b>				
"Missed Service" calls per 1000 accounts	44.28	44.93	44.93	40.00
<b><i>Efficiency Measures:</i></b>				
Solid Waste tonnage collected per account per year	0.95	0.95	0.95	0.96
Solid Waste tonnage collected per route per week	35	34	34	33
Number of service points per routes	1,936	1,918	959	888
Total cost per ton - collected and disposal	\$ 0.93	\$ 1.01	\$ 18.89	\$ 19.84
Accounts per employee	1,042	994	994	888

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: COMMERCIAL BOX**

**FUND: SANITATION**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 496,835	\$ 584,931	\$ 553,840	\$ 622,955
Employee Benefits	189,741	219,744	219,744	249,656
Supplies	31,236	43,829	46,829	43,829
Other Services and Charges	1,229,339	1,268,888	1,237,917	1,379,186
Maintenance	488,713	440,000	530,000	463,900
Operations Subtotal	2,435,864	2,557,392	2,588,330	2,759,526
Capital Outlay	262,681	680,500	272,500	477,480
<b>DEPARTMENTAL TOTAL:</b>	<b>\$ 2,698,545</b>	<b>\$ 3,237,892</b>	<b>\$ 2,860,830</b>	<b>\$ 3,237,006</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	22	23	23	25
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>23</b>	<b>24</b>	<b>24</b>	<b>26</b>

**MISSION STATEMENT**

The commercial solid waste collection crews mission is to professionally, reliably, efficiently and effectively collect all solid waste and recyclables from every business. These crews concurrent-and most important-mission is to render such services to all business with a genuine smile and an eager-to-help disposition.

**MAJOR FY 04-05 GOALS:**

- 1.) In coordination with personnel from the Service Center, work towards a more effective preventive maintenance schedule to minimize escalating vehicle maintenance costs.
- 2.) Also in an effort to keep vehicle maintenance costs down, City of Edinburg and City of McAllen personnel will discuss ways to keep the landfill in better shape to avoid preventable wear and tear on our equipment.
- 3.) Add an additional collection route to keep up with city growth and the newly acquired dumpster accounts from the private sector.
- 4.) Purchase the necessary rolling stock and personnel to smoothly implement this new route without negatively impacting our existing clientele.
- 5.) Continue assessing the city's growth rate then pre-plan and subsequently implement additional routes to serve those customers.
- 6.) Continue our education efforts to the general public on proper solid waste disposal and to recycle all waste that can be.
- 7.) Improve upon the way of measuring our performance-effectiveness and efficiencies to further enhance our quality of service.
- 8.) With a public works code enforcement officer significantly reduce illegal dumping and violations to our sanitation ordinances.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: COMMERCIAL BOX

FUND: SANITATION

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	19	24	24	26
Waste collection routes - Dumpsters	8	9	10	10
Department expenditures	\$ 2,698,545	\$ 3,237,892	\$ 2,860,830	\$ 3,237,006
<b><i>Outputs:</i></b>				
Number of customers/service points	3,900	4,000	4,127	4,200
Waste collection crews - Roll-Off	3	3	4	5
Number of "Missed Service" calls	68	50	45	40
Number of Full Time Employees	23	24	25	27
Revenue generated - Roll-Offs	\$ 550,000	\$ 550,000	\$ 550,000	\$ 700,000
Revenue generated - Dumpsters	\$ 3,850,785	\$ 4,044,000	\$ 4,079,930	\$ 4,159,791
Total solid waste landfilled - tons	55,662	58,000	68,502	70,557
Landfill tipping costs - Commercial	\$ 1,053,560	\$ 1,106,338	\$ 1,106,336	\$ 1,128,464
<b><i>Effectiveness Measures:</i></b>				
"Missed Service" calls per 1000 accounts	17.44	12.50	12.50	12.00
<b><i>Efficiency Measures:</i></b>				
Solid Waste tonnage collected per account per year	14.27	14.50	17.60	17.90
Solid Waste tonnage collected per route per week	6,598	6,444	5,708	5,879
Yearly revenue generated per account - Dumpsters	\$ 987.35	\$ 1,011.00	\$ 1,019.98	\$ 1,039.95
Number of accounts per route - Dumpsters	488	481	413	420
Total cost per ton - collection and disposal	\$ 48.16	\$ 48.10	\$ 18.89	\$ 19.84
Total number of accounts served per employee	170	167	165	156

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: BRUSH COLLECTION**

**FUND: SANITATION**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 592,808	\$ 656,631	\$ 696,631	\$ 661,951
Employee Benefits	236,880	273,502	273,502	284,038
Supplies	28,896	29,170	29,170	29,170
Other Services and Charges	218,242	297,829	297,829	383,928
Maintenance	354,372	315,000	375,000	328,650
Operations Subtotal	1,431,198	1,572,132	1,672,132	1,687,737
Capital Outlay	81,747	45,000	45,000	19,950
<b>DEPARTMENTAL TOTAL:</b>	<b>\$ 1,512,945</b>	<b>\$ 1,617,132</b>	<b>\$ 1,717,132</b>	<b>\$ 1,707,687</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	29	30	30	30
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>30</b>	<b>31</b>	<b>31</b>	<b>31</b>

**MISSION STATEMENT**

The brush collection crews mission is to professionally, reliably, efficiently and effectively collect all yard debris from every residence and business in the city. These crews' concurrent-and most important-mission is to render such services to all customers with a genuine smile and an egger-to-help disposition.

**MAJOR FY 04-05 GOALS:**

- 1.) In coordination with personnel from the Service Center, work to establish a more effective preventive maintenance schedule to minimize escalating vehicle maintenance costs.
- 2.) Continue to work closely with the Composting facility personnel to ensure that raw brush materials are not handled more than necessary.
- 3.) Continue assessing the city's growth rate, pre-plan and subsequently implement additional routes to serve those customers.
- 4.) Continue our education efforts to the general public on proper placement of brush disposal.
- 5.) Minimize accidental damage to gas and water meters as brush is picked up from resident's properties.
- 6.) Improve upon the way of measuring our performance-effectiveness and efficiencies to further enhance our quality of service.
- 7.) With pubic works code enforcement officer significantly reduce illegal dumping and violations to our sanitation ordinances.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: BRUSH COLLECTION

FUND: SANITATION

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	30	31	31	31
Number of Brush collection crews	11	11	11	11
Department expenditures	\$ 1,512,945	\$ 1,617,132	\$ 1,717,132	\$ 1,707,687
<b><i>Outputs:</i></b>				
Total customer accounts/service points	31,000	31,820	31,947	32,600
Number of Brush collection routes/zones	4	4	4	4
Total Brush curbside collection recycled (cubic yards)	196,000	200,000	240,000	288,000
Total mixed brush / bulky waste collected - tonnage	2,800	2,900	4,543	5,000
Total Brush chipping / girding - cubic yards	196,000	200,000	240,000	288,000
Number of "Missed Service" calls	114	100	75	70
<b><i>Effectiveness Measures:</i></b>				
Total brush recycled - cubic yards	196,000	200,000	240,000	288,000
Cost avoidance of brush recycling	\$ 444,293	\$ 453,360	\$ 544,032	\$ 652,838
"Missed Service" calls per 1000 accounts	3.68	3.14	3.14	3.00
<b><i>Efficiency Measures:</i></b>				
Brush (cu yd) collected per crew per week	343	350	420	504
Brush zones completed	48	48	48	48
Number of city brush pick-ups per month	1 per month	1 per month	1 per month	1 per month

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: RECYCLING**

**FUND: SANITATION**

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 430,776	\$ 499,849	\$ 494,157	\$ 542,613
Employee Benefits	148,872	175,144	175,144	184,615
Supplies	24,487	32,100	30,550	30,100
Other Services and Charges	42,912	66,786	76,786	127,685
Maintenance	155,281	119,000	121,000	116,600
Operations Subtotal	802,328	892,879	897,637	1,001,613
Capital Outlay	115,005	73,500	66,275	275,500
<b>DEPARTMENTAL TOTAL:</b>	<b>\$ 917,333</b>	<b>\$ 966,379</b>	<b>\$ 963,912</b>	<b>\$ 1,277,113</b>
PERSONNEL				
Exempt	2	3	2	2
Non-Exempt	13	13	12	15
Part-Time	9	9	8	11
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>24</b>	<b>25</b>	<b>22</b>	<b>28</b>

**MISSION STATEMENT**

We are dedicated to the furtherance of ensuring an environmentally sustainable community, contributing to the preservation of recycling to ensure a promising tomorrow.

**MAJOR FY 04-05 GOALS:**

- 1.) Increase Commercial/Business/Office Participation by 25% (100 customers).
- 2.) Increase recycling tonnage by 25%
- 3.) Increase recycling sales by 10%
- 4.) Reduce tonnage of solid waste hauled from Recycling Center to landfill by 10%

**CITY OF McALLEN, TEXAS**

DEPARTMENT: RECYCLING

FUND: SANITATION

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	15	16	14	17
Department expenditures	\$ 917,333	\$ 966,379	\$ 963,912	\$ 1,277,113
<b><i>Outputs:</i></b>				
Total residential accounts/service points	27,460	27,820	28,010	28,790
Total business / school service points	900	1,200	1,200	1,300
Total solid waste recycled - tons	4,100	5,000	5,000	5,500
Total curb side collections - tons	1,845	2,500	2,200	2,500
Total drop-off collections - tons	615	500	700	800
Total business / school collections - tons	1,640	2,000	2,100	2,200
Compost operations - tons processed	-	-	-	-
Recycling sales revenue	\$275,000	\$300,000	\$300,000	\$350,000
<b><i>Effectiveness Measures:</i></b>				
Cost avoidance - Recyclables diverted from landfill	\$ 247,800	\$ 249,644	\$ 249,644	\$ 310,163
Percent of recyclables from solid waste collections - all recycling	39%	45%	45%	48%
<b><i>Efficiency Measures:</i></b>				
Recycling tonnage collected per crew per week	6.01	6.66	6.66	6.02
Pounds (lbs) of waste recycled per household per year	119 lbs	220 lbs	220 lbs	230 lbs
Recyclable processing cost per ton	\$ 117.00	\$ 113.26	\$ 119.53	\$ 105.10

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: ADMINISTRATION**

**FUND: SANITATION**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 186,374	\$ 203,192	\$ 203,192	\$ 208,579
Employee Benefits	54,920	65,179	65,179	65,326
Supplies	16,552	15,750	17,250	15,750
Other Services and Charges	560,235	607,700	613,700	631,359
Maintenance	11,257	19,000	14,500	19,315
Operations Subtotal	829,338	910,821	913,821	940,329
Capital Outlay	25,162	-	-	12,625
Operations & Capital Outlay Total	854,500	910,821	913,821	952,954
Non-Departmental				
Employee Benefits	-	-	-	-
Insurance	95,364	104,898	104,898	104,898
<b>TOTAL EXPENDITURES</b>	<b>\$ 949,864</b>	<b>\$ 1,015,719</b>	<b>\$ 1,018,719</b>	<b>\$ 1,057,852</b>
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	5	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

**MISSION STATEMENT**

This department is used to account for the overhead and management expenses accounted for include Management Charges, Professional Fees and Auditing Fees. Facilities Administration provides support for the divisions of Public Works. Tasks include preparation of correspondence, work order control, customer service, maintenance of a large filing system, monitoring budgets, preparing payroll records and all the administrative duties required to support an approximate 200-strong work force.

**MAJOR FY 04-05 GOALS:**

- 1.) Continue to provide efficient administrative assistance to all Public Works Divisions. To enhance upon these services is also our goal.
- 2.) Increase the level of security in the Public Works premises with automation.
- 3.) Match or improve level of customer services rendered to all residents.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: ADMINISTRATION

FUND: SANITATION

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	7	7	7	7
Department expenditures	\$ 829,500	\$ 1,015,719	\$ 888,891	\$ 963,359
Total Revenues Managed	\$ 9,126,628	\$ 9,373,835	\$ 9,495,428	\$ 10,134,436
Total Expenditures Managed	\$ 8,553,339	\$ 9,129,830	\$ 9,129,830	\$ 9,702,415
Number of all accounts	30,886	31,666	31,947	32,600
<b><i>Outputs:</i></b>				
Number of radio calls per day	75	80	80	85
Number of phone inquires / requests per day	52	55	55	61
<b><i>Effectiveness Measures:</i></b>				
Number of request for service per year	13,624	14,300	14,300	14,300
<b><i>Efficiency Measures:</i></b>				
Expenditure dollars managed per full time employee	\$ 1,221,906	\$ 1,304,261	\$ 1,304,261	\$ 1,386,059
Number of requests for service per full time employee per weekday	8	9	23	24
Number of radio calls per full time employee per day	11	11	11	12
Acc/Department - Residential	26,914	27,694	27,820	28,400
Acc/Department - Commercial	3,972	4,567	4,127	4,200

City of McAllen, Texas  
Sanitation Depreciation  
Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
BEGINNING WORKING CAPITAL	\$ 2,225,056	\$ 1,646,925	\$ 1,097,349	\$ 948,249
<u>Revenues:</u>				
Rental Income	393,800	625,900	625,900	980,035
Interest Earned	34,888	-	-	-
Total Revenues	<u>428,688</u>	<u>625,900</u>	<u>625,900</u>	<u>980,035</u>
Operating Transfer-In	-	-	-	-
Total Revenues and Transfers	<u>428,688</u>	<u>625,900</u>	<u>625,900</u>	<u>980,035</u>
<b>TOTAL RESOURCES</b>	<u>\$ 2,653,744</u>	<u>\$ 2,272,825</u>	<u>\$ 1,723,249</u>	<u>\$ 1,928,284</u>
<b>APPROPRIATIONS</b>				
<u>Capital Outlay:</u>	<u>1,106,959</u>	<u>\$ 775,000</u>	<u>\$ 775,000</u>	<u>\$ 904,000</u>
<b>TOTAL APPROPRIATIONS</b>	<u>1,106,959</u>	<u>775,000</u>	<u>775,000</u>	<u>904,000</u>
Other Items affecting working capital	<u>(449,436)</u>	-	-	-
<b>ENDING WORKING CAPITAL</b>	<u>\$ 1,097,349</u>	<u>\$ 1,497,825</u>	<u>\$ 948,249</u>	<u>\$ 1,024,284</u>

## PALM VIEW GOLF COURSE FUND

The Palm view Golf Course Fund is used to account for the revenues and expenses of operating a complete 18 hole municipal golf course. The operation of the course is primarily financed by user charges.



City of McAllen, Texas  
Palm View Golf Course Fund  
Working Capital Summary

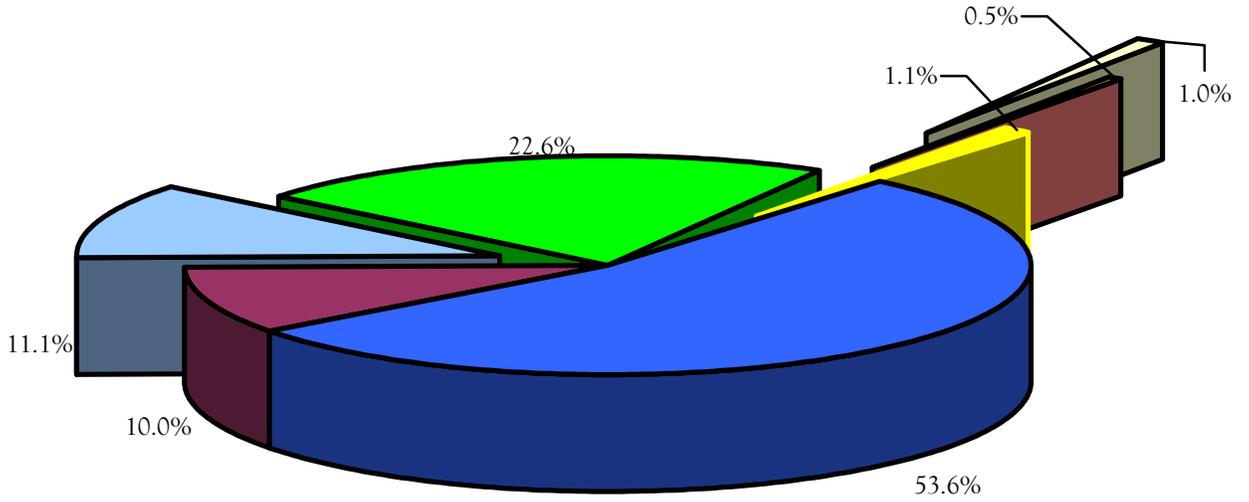
	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ 378,781	\$261,569	\$ 350,717	\$ 287,538
<u>Revenues:</u>				
Green Fees	591,894	587,414	587,839	622,779
Annual Membership	105,796	122,001	115,525	115,650
Driving Range Fees	49,863	112,089	56,207	128,432
Trail fees	13,354	9,483	14,182	14,180
Handicap Carts	910	350	965	965
Rental	6,000	6,000	6,000	6,000
Dining Room Sales		-		
Cart Rental	255,267	257,523	255,445	255,448
Pull Cart Rentals	771	1,180	608	608
Other Financial Resources	8,171	12,000	12,000	12,000
Interest Earned	9,011	6,000	6,000	6,000
Miscellaneous	305,711	-	-	-
Total Revenues	<u>1,346,748</u>	<u>1,114,040</u>	<u>1,054,771</u>	<u>1,162,062</u>
Operating Transfers In	<u>195,370</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Transfers	<u>1,542,118</u>	<u>1,114,040</u>	<u>1,054,771</u>	<u>1,162,062</u>
<b>TOTAL RESOURCES</b>	<u>\$ 1,920,899</u>	<u>\$ 1,375,609</u>	<u>\$ 1,405,488</u>	<u>\$ 1,449,600</u>
<b>APPROPRIATIONS</b>				
<u>Expenses:</u>				
Maintenance & Operations	\$ 500,689	\$ 662,716	\$ 648,328	\$ 665,899
Dining Room	1,307	1,500	1,250	1,500
Pro-Shop	268,050	308,302	301,388	353,692
Golf Carts	81,894	140,948	73,784	144,637
Capital Outlay	260,458	20,000	-	75,000
Total Operating Expenses	<u>1,112,398</u>	<u>1,133,466</u>	<u>1,024,750</u>	<u>1,240,728</u>
Transfer-Out Golf Course Depr. Fund	<u>83,000</u>	<u>93,200</u>	<u>93,200</u>	<u>93,200</u>
<b>TOTAL APPROPRIATIONS</b>	<u>1,195,398</u>	<u>1,226,666</u>	<u>1,117,950</u>	<u>1,333,928</u>
Other Items Affecting Working Capital	<u>(374,785)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING WORKING CAPITAL</b>	<u>\$ 350,717</u>	<u>\$ 148,943</u>	<u>\$ 287,538</u>	<u>\$ 115,672</u>

# CITY OF McALLEN, TEXAS

## PALMVIEW GOLF COURSE FUND REVENUES

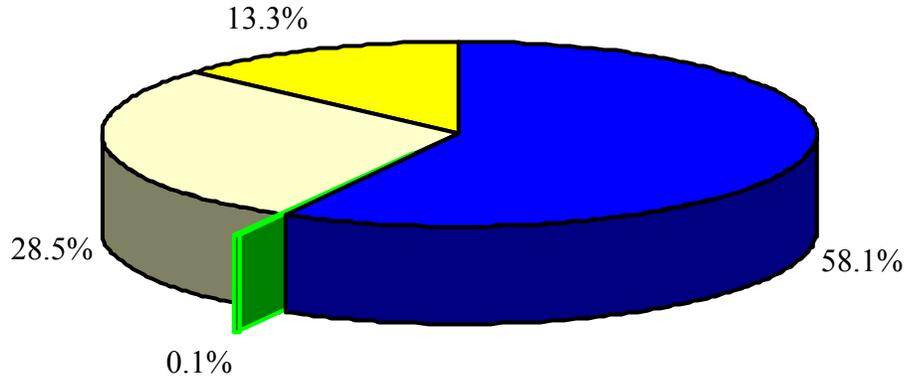
By Source

\$1,162,062



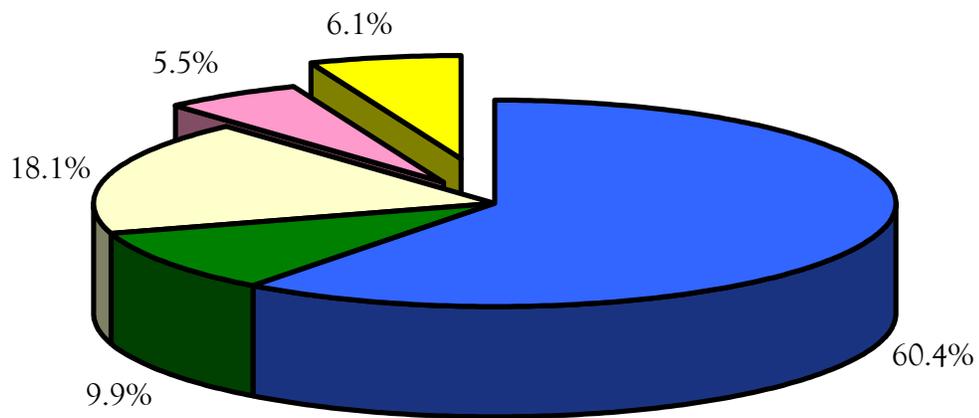
■ Green Fees ■ Membership ■ Driving Range Fee ■ Cart Rentals ■ Trail Fees ■ Interest ■ Other

**CITY OF McALLEN, TEXAS**  
**PALM VIEW GOLF COURSE APPROPRIATION**  
**By Division**  
**\$1,240,728**



■ Maintenance & Operations   
 ■ Dining Room   
 ■ Pro-Shop   
 ■ Golf Carts

**PALM VIEW GOLF COURSE APPROPRIATIONS**  
**By Expense Group**  
**\$1,240,728**



■ Personnel Services                      ■ Supplies  
■ Other Services & Charges            ■ Maintenance  
■ Capital Outlay

City of McAllen, Texas  
Palm View Golf Course Fund  
Expense Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
Maintenance & Operations	\$ 565,777	\$ 662,716	\$ 648,328	\$ 720,899
Dining Room	1,307	1,500	1,250	1,500
Pro-Shop	268,050	308,302	301,388	353,692
Golf Carts	277,264	160,948	73,784	164,637
<b>TOTAL</b>	<b>\$ 1,112,398</b>	<b>\$ 1,133,466</b>	<b>\$ 1,024,750</b>	<b>\$ 1,240,728</b>
<u>BY EXPENSE GROUP</u>				
Expenses:				
Personnel Services				
Salaries and Wages	\$ 473,820	\$ 532,131	\$ 493,494	\$ 560,884
Employee Benefits	148,173	159,455	159,455	181,009
Supplies	92,690	119,390	107,002	122,036
Other Services and Charges	88,481	134,990	104,449	133,889
Maint. and Repair Services	48,776	67,500	60,350	67,910
Extraordinary-Loan Payback	-	100,000	100,000	100,000
<b>TOTAL OPERATING EXPENSES</b>	<b>851,940</b>	<b>1,113,466</b>	<b>1,024,750</b>	<b>1,165,728</b>
Capital Outlay	260,458	20,000	-	75,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,112,398</b>	<b>\$ 1,133,466</b>	<b>\$ 1,024,750</b>	<b>\$ 1,240,728</b>
<u>PERSONNEL</u>				
Maintenance & Operations	11	12	12	12
Dining Room	-	-	-	-
Pro-Shop	5	5	5	6
Golf Carts	5	7	7	6
<b>TOTAL PERSONNEL</b>	<b>21</b>	<b>24</b>	<b>24</b>	<b>24</b>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: MAINTENANCE & OPERATION**

**FUND: GOLF COURSE**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 255,518	\$ 271,259	\$ 266,916	\$ 269,949
Employee Benefits	76,083	79,521	79,521	81,753
Supplies	76,810	86,300	85,700	86,853
Other Services and Charges	29,549	51,460	44,915	50,384
Maintenance	41,113	50,400	47,500	50,810
Operations Subtotal	479,073	538,940	524,552	539,749
Capital Outlay	65,088	-	-	55,000
Operations & Capital Outlay Total	544,161	538,940	524,552	594,749
Extraordinary-Loan Payback	-	100,000	100,000	100,000
Non-Departmental				
Employee Benefits	-	-	-	-
Insurance	21,616	23,776	23,776	26,150
<b>TOTAL EXPENDITURES</b>	<b>\$ 565,777</b>	<b>\$ 662,716</b>	<b>\$ 648,328</b>	<b>\$ 720,899</b>
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	7	7	7	7
Part-Time	2	3	3	3
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>12</b>

**MISSION STATEMENT**

To provide the public with a positive golfing experience and a high quality golf course in sound playing and ergonomic conditions.

**MAJOR FY 04-05 GOALS:**

- 1.) Implement the proposed drainage, irrigation and bunker renovation improvements as outlined in the Capital Improvement Requests.
- 2.) Reconstruct/repair the existing bridge at the Pilot Channel that golfers use to play the 15th hole.
- 3.) Install Reno Mattress and a pedestrian-golf crossing at the 14th hole to allow the golf course to open immediately after heavy rains.
- 4.) Improve the ergonomic and playing conditions of the golf course.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: MAINTENANCE & OPERATION

FUND: GOLF COURSE

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	10	9	9	9
Department expenditures	\$ 565,777	\$ 662,716	\$ 648,328	\$ 720,899
<b><i>Outputs:</i></b>				
Maintenance program	1	1	1	1
Full service golf facility in acres	170	170	170	170
419 Bermuda grass fairways	18	18	18	18
Tiff dwarf Bermuda grass greens	20	20	20	20
419 Bermuda grass tees	63	62	68	68
Short game practice areas	1	1	1	1
Roughs	18	18	18	18
<b><i>Effectiveness Measures:</i></b>				
Weekly number of employees for fairways	2	2	2	2
Weekly number of employees for greens	2	2	2	2
Weekly number of employees for tees	2	2	2	2
Weekly number of employees for shortgame area	1	1	1	1
Weekly number of employees for roughs	2	2	2	2
<b><i>Efficiency Measures:</i></b>				
Weekly man hours for fairways	36	36	36	36
Weekly man hours for greens	35	35	35	35
Weekly man hours for tees	33	33	36	36
Weekly man hours for shortgame practice area	5	5	5	5
Weekly man hours for roughs	64	64	64	64

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: DINING ROOM**

**FUND: GOLF COURSE**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Maintenance	1,307	1,500	1,250	1,500
Operations Subtotal	1,307	1,500	1,250	1,500
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL:</b>	<b>\$ 1,307</b>	<b>\$ 1,500</b>	<b>\$ 1,250</b>	<b>\$ 1,500</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**MISSION STATEMENT**

The Dining Room is currently leased to Annette Marie L.L.C. Under the direction of the Director of Golf, its primary goal is to compliment the operation of the golf course by providing the public prompt service and quality short order food orders.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: PRO SHOP

FUND: GOLF COURSE

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 166,533	\$ 181,238	\$ 179,238	\$ 210,761
Employee Benefits	40,303	42,314	42,314	58,283
Supplies	11,412	14,620	14,302	16,613
Other Services and Charges	45,747	64,130	59,534	62,035
Maintenance	4,055	6,000	6,000	6,000
Operations Subtotal	268,050	308,302	301,388	353,692
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL:</b>	<b>\$ 268,050</b>	<b>\$ 308,302</b>	<b>\$ 301,388</b>	<b>\$ 353,692</b>
PERSONNEL				
Exempt	3	3	3	4
Non-Exempt	-	-	-	1
Part-Time	2	2	2	1
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>

**MISSION STATEMENT**

To provide the highest level of customer service by operating the golf course with fiscal efficiency and presenting the public with a full service golf shop and professional golf knowledge and expertise.

**MAJOR FY 04-05 GOALS:**

- 1.) Continue making the annual payment toward the loan received on the reconstruction project.
- 2.) Sustain or increase the number of rounds played.
- 3.) Sustain or increase the number of tournaments held annually by different customer groups.
- 4.) Maintain Palm View Golf Course among the 25% municipal course in the State of Texas.
- 5.) Continue to present the public with a high quality golf course at the lowest possible price.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: PRO SHOP

FUND: GOLF COURSE

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	3	3	4	5
Department expenditures	\$ 282,118	\$ 289,345	\$ 283,588	\$ 299,706
<b><i>Outputs:</i></b>				
Standard Operating Procedures	1	1	1	1
Marketing and advertising plans	1	1	1	1
Total number of rounds	43,237	42,936	43,700	43,551
Number of twilight rounds	4,460	4,389	4,395	4,395
Number of sundowners rounds	773	970	970	1,000
Number of tournament rounds	4,151	2,666	3,150	3,050
<b><i>Effectiveness Measures:</i></b>				
Total number of rounds revenue	711,281	674,578	703,364	738,429
Twilight round revenue	72,453	69,072	72,276	75,064
Sundowner round revenue	7,150	8,841	9,399	9,399
Tournament round revenue	79,009	49,179	55,824	57,000
<b><i>Efficiency Measures:</i></b>				
Average revenue per round	16	16	17	18
Average revenue per twilight round	16	16	17	18
Average revenue per sundowner round	9	9	10	10
Average revenue per tournament round	19	18	18	19

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: GOLF CARTS**

**FUND: GOLF COURSE**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 51,769	\$ 79,634	\$ 47,340	\$ 80,174
Employee Benefits	10,171	13,844	13,844	14,823
Supplies	4,468	18,470	7,000	18,570
Other Services and Charges	13,185	19,400	-	21,470
Maintenance	2,301	9,600	5,600	9,600
Operations Subtotal	81,894	140,948	73,784	144,637
Capital Outlay	195,370	20,000	-	20,000
<b>DEPARTMENTAL TOTAL:</b>	<b>\$ 277,264</b>	<b>\$ 160,948</b>	<b>\$ 73,784</b>	<b>\$ 164,637</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	4	6	6	5
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>5</b>	<b>7</b>	<b>7</b>	<b>6</b>

**MISSION STATEMENT**

To provide the public with golf carts in ultimate working and aesthetic conditions, prompt and efficient customer service and driving range facility that allows for enjoyable practice experiences.

**MAJOR FY 04-05 GOALS:**

- 1.) Continue to improve the preventive maintenance practices for the cart fleet.
- 2.) Minimize cart fleet down time.
- 3.) Initiate the operation of the driving range night operations.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: GOLF CARTS

FUND: GOLF COURSE

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	1	1	1	1
Department expenditures	\$ 107,450	\$ 123,500	\$ 279,256	\$ 160,432
Golf cart fleet	70	70	70	70
<b><i>Outputs:</i></b>				
Annual number of cart rentals	32,139	31,364	32,625	32,500
Annual number of driving range ball rentals (baskets)	14,325	13,800	27,959	26,550
Weekly golf cart maintenance program	1	1	1	1
Average hours per week of operation for driving range & cart rental	12	12	12	12
<b><i>Effectiveness Measures:</i></b>				
Annual revenue for cart rentals	\$ 255,299	\$ 253,000	\$ 255,445	\$ 255,448
Annual revenue for driving range ball rental	\$ 49,863	\$ 47,500	\$ 56,207	\$ 128,432
Annual cart fleet operating cost	\$ 114,908	\$ 111,150	\$ 99,205	\$ 81,000
Annual driving range operating cost	\$ 9,842	\$ 12,350	\$ 9,650	\$ 62,707
<b><i>Efficiency Measures:</i></b>				
Revenue per cart rental	\$ 8	\$ 8	\$ 8	\$ 8
Revenue per driving range basket rental	\$ 3	\$ 3	\$ 4	\$ 4.30
Average hours per week of operation the driving range & cart rental	12	12	12	12
Daily average number of operating carts	67	69	68	69

City of McAllen, Texas  
Palm View Golf Course Depreciation Fund  
Working Capital Summary

	Actual 02-03	Adj.Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ -	\$ 83,000	\$ 83,000	\$ 126,200
<u>Revenues:</u>				
Rental Income	-	-	-	-
Interest Earned	-	-	-	-
Total Revenues	-	-	-	-
Operating Transfer-In	83,000	93,200	43,200	93,200
Total Revenues and Transfers	83,000	93,200	43,200	93,200
<b>TOTAL RESOURCES</b>	<b>\$ 83,000</b>	<b>\$ 176,200</b>	<b>\$ 126,200</b>	<b>\$ 219,400</b>
<b>APPROPRIATIONS</b>				
<u>Capital Outlay:</u>	-	\$ -	\$ -	\$ -
<b>TOTAL APPROPRIATIONS</b>	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	<b>\$ 83,000</b>	<b>\$ 176,200</b>	<b>\$ 126,200</b>	<b>\$ 219,400</b>

## McALLEN INTERNATIONAL CIVIC CENTER FUND

The Civic Center Fund is used to account for revenues and expenses of a convention and cultural center which provides a wide variety of entertainment including performances by ballet and musical groups or which a significant portion is financed through user charges.



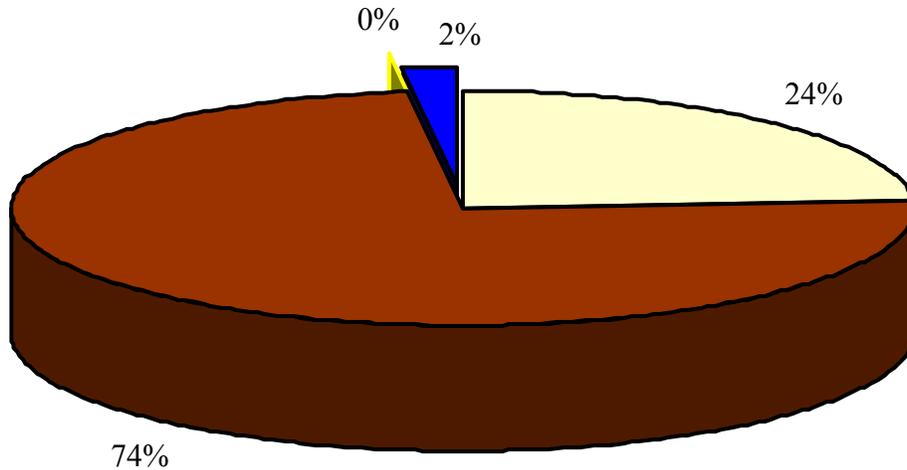
City of McAllen, Texas  
 McAllen International Civic Center Fund  
 Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ 1,560,032	\$ 1,785,687	\$ 1,910,713	\$ 1,913,060
<u>Revenues:</u>				
User Fees-Rentals	254,754	250,000	300,000	300,000
Concession-Food and Drinks	5,678	10,000	10,000	10,000
Concession-Other	10,230	9,600	9,600	9,600
Interest Earned	34,338	-	-	-
Miscellaneous	9,125	-	7,000	6,000
Total Revenues	<u>314,125</u>	<u>269,600</u>	<u>326,600</u>	<u>325,600</u>
Transfer-in - Hotel Tax Fund	<u>802,165</u>	<u>825,025</u>	<u>825,025</u>	<u>926,817</u>
Total Revenues and Transfers-In	<u>1,116,290</u>	<u>1,094,625</u>	<u>1,226,422</u>	<u>1,252,417</u>
<b>TOTAL RESOURCES</b>	<u>\$ 2,676,322</u>	<u>\$ 2,880,312</u>	<u>\$ 3,137,135</u>	<u>\$ 3,165,477</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
Civic Center	\$ 678,838	\$ 980,655	\$ 1,085,047	\$ 1,193,879
Liability Insurance	39,433	43,374	43,374	47,707
Capital Outlay	<u>72,348</u>	<u>93,000</u>	<u>95,654</u>	<u>107,740</u>
Total Operations	790,619	1,117,029	1,224,075	1,349,326
Transfer-out - Civic Center Expansion	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,816,151</u>
<b>TOTAL APPROPRIATIONS</b>	<u>\$ 790,619</u>	<u>\$ 1,117,029</u>	<u>\$ 1,224,075</u>	<u>\$ 3,165,477</u>
Other Items Affecting Working Capital	<u>25,010</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING WORKING CAPITAL</b>	<u>\$ 1,910,713</u>	<u>\$ 1,763,283</u>	<u>\$ 1,913,060</u>	<u>\$ -</u>

# CITY OF McALLEN, TEXAS

## CIVIC CENTER FUND REVENUES

\$1,252,417

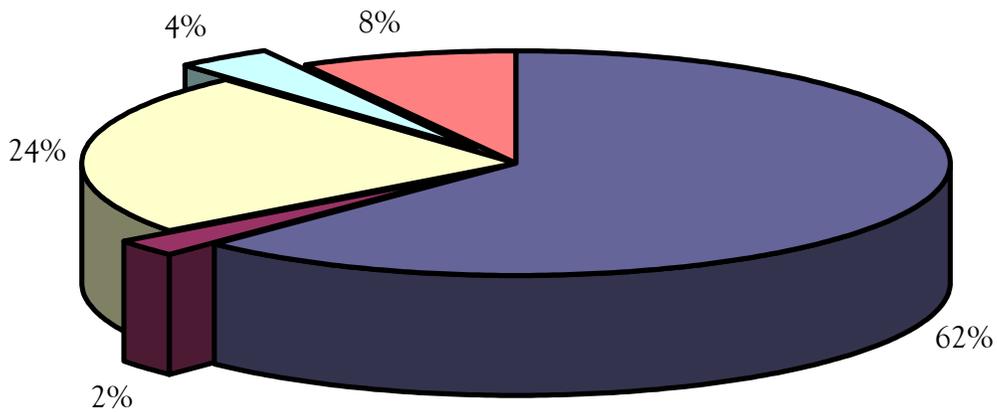


■ Rentals      ■ Hotel Tax      ■ Interest      ■ Miscellaneous

## CIVIC CENTER FUND APPROPRIATIONS

By Expense Group

\$1,349,326



■ Personnel Services    ■ Supplies    ■ Other Services & Charges    ■ Maintenance    ■ Capital Outlay

City of McAllen, Texas  
 McAllen International Civic Center Fund  
 Expense Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
Civic Center	\$ 790,619	\$ 1,117,029	\$ 1,224,075	\$ 1,349,326
<b>TOTAL</b>	<b>\$ 790,619</b>	<b>\$ 1,117,029</b>	<b>\$ 1,224,075</b>	<b>\$ 1,349,326</b>
 <u>BY EXPENSE GROUP</u>				
Expenses:				
Personnel Services				
Salaries and Wages	\$ 341,922	\$ 450,971	\$ 450,958	\$ 603,471
Employee Benefits	123,406	194,258	194,258	237,950
Supplies	23,709	30,300	40,400	30,300
Other Services and Charges	176,646	307,500	391,690	318,760
Maint. and Repair Services	52,588	41,000	51,115	51,105
<b>TOTAL OPERATING EXPENSES</b>	<b>718,271</b>	<b>1,024,029</b>	<b>1,128,421</b>	<b>1,241,586</b>
Capital Outlay	72,348	93,000	95,654	107,740
<b>TOTAL EXPENDITURES</b>	<b>\$ 790,619</b>	<b>\$ 1,117,029</b>	<b>\$ 1,224,075</b>	<b>\$ 1,349,326</b>
 <u>PERSONNEL</u>				
Civic Center	19	18	18	24

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: CIVIC CENTER**

**FUND: CIVIC CENTER**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 341,922	\$ 450,971	\$ 450,958	\$ 603,471
Employee Benefits	83,973	150,884	150,884	190,243
Supplies	23,709	30,300	40,400	30,300
Other Services and Charges	176,646	307,500	391,690	318,760
Maintenance	52,588	41,000	51,115	51,105
Operations Subtotal	678,838	980,655	1,085,047	1,193,879
Capital Outlay	72,348	93,000	95,654	107,740
Operations & Capital Outlay Total	751,186	1,073,655	1,180,701	1,301,619
Non-Departmental				
Employee Benefits	-	-	-	-
Insurance	39,433	43,374	43,374	47,707
<b>TOTAL EXPENDITURES</b>	<b>\$ 790,619</b>	<b>\$ 1,117,029</b>	<b>\$ 1,224,075</b>	<b>\$ 1,349,326</b>
<b>PERSONNEL</b>				
Exempt	4	4	4	6
Non-Exempt	12	11	11	15
Part-Time	3	3	3	3
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>19</b>	<b>18</b>	<b>18</b>	<b>24</b>

**MISSION STATEMENT**

To successfully develop and host a variety of events that will serve the citizens of the City of McAllen needs through education, cultural, business and entertainment activities and at all times providing the best customer service.

**MAJOR FY 04-05 GOALS:**

- 1.) Increase the number of events by 10%.
- 2.) Develop computerized work order system for Crew Members.
- 3.) Increase revenue through event ticketing system.
- 4.) Begin marketing plan with the Chamber of Commerce CVB for the new convention center.
- 5.) Address Architect Building Rates to Commission.
- 6.) Contract with Cater Company for new facility.
- 7.) Begin construction of New Convention Center and related infrastructures.
- 8.) Start planning process for new performing Arts Facility.

## CITY OF McALLEN, TEXAS

DEPARTMENT: CIVIC CENTER

FUND: CIVIC CENTER

### PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>Inputs:</b>				
Total number of full time employees	16	18	18	24
Department expenditures	\$ 790,619	\$ 1,117,029	\$ 1,224,075	\$ 1,349,326
<b>Outputs:</b>				
Number of Auditorium events	169	178	161	185
Number of Convention Hall events	128	157	150	170
Number of Tourist Center events	149	121	153	130
Total number of events worked	446	456	464	485
<b>Effectiveness Measures:</b>				
Total event hours				
Room rental revenue	\$ 279,663	\$ 250,000	\$ 250,000	\$ 300,000
Concession revenue	\$ 15,907	\$ 19,600	\$ 15,800	\$ 19,600
Total generated revenue	\$ 295,570	\$ 269,600	\$ 265,800	\$ 319,600
Ratio of costs to revenue				
<b>Efficiency Measures:</b>				
Average man-hours spent per event	7 hrs 30 min	6 hrs 40 min	7 hrs 10 min	6 hr. 43 min.
Average cost of an event	\$1,773		\$2,407	\$ 2,825
Average income per rental	\$663	\$548	\$627	\$ 659

# McALLEN INTERNATIONAL AIRPORT FUND

The Airport Fund is used to account for the operational activities of the City's Airport.



*CITY of McALLEN, TEXAS*

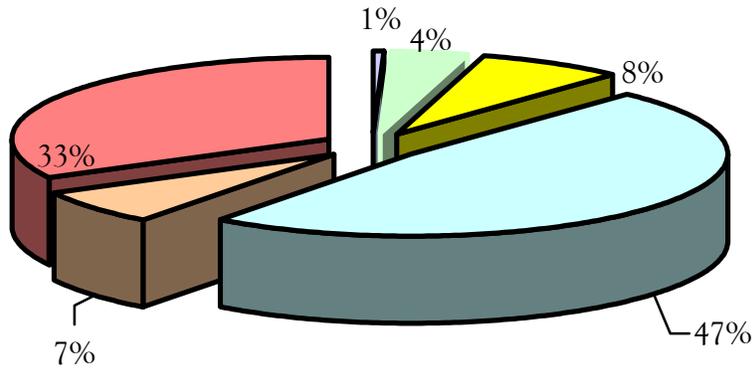
City of McAllen, Texas  
McAllen International Airport Fund  
Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ 311,028	\$ -	\$ 227,845	\$ 535,851
<u>Revenues:</u>				
<b>Aeronautical Operating</b>				
Landing Fees	295,279	290,000	322,598	428,450
Terminal area rental/charges	595,057	530,000	549,404	1,301,940
Boarding Ladder Fees	-	-	-	-
FBO Revenue: Contract/Sp	-	-	-	105,608
Cargo / Hangars Rental	174,614	177,000	99,833	100,000
Fuel Sales (net profit/loss)	55,860	56,000	61,166	91,750
Miscellaneous	-	-	-	2,100
Other (Security reimb.)	160,414	177,000	171,763	168,000
Subtotal - Aeronautical	1,281,224	1,230,000	1,204,764	2,197,848
<b>Non-Aeronautical Operating</b>				
Land and non terminal facilities	154,154	167,000	166,000	60,450
Terminal - Food and Beverages	1,058,330	1,007,640	1,038,935	38,400
Terminal - Retail stores	30,769	24,000	30,000	45,000
Terminal - Other	98,662	95,000	90,000	111,852
Rental Cars	-	-	-	1,049,120
Parking	-	-	-	300,000
Miscellaneous	7,154	9,100	13,806	2,400
Subtotal -Non Aeronautical	1,349,069	1,302,740	1,338,741	1,607,222
<b>Non-Operating Revenues</b>				
Interest Earned	5,237	-	624	-
Grant Reimbursement	2,358,819	2,792,784	1,026,000	1,854,535
<b>Total Revenues</b>	4,994,349	5,325,524	3,570,129	5,659,605
Operating Transfers In:				
General Fund	-	870,404	870,404	-
PFC Airport Fund	-	-	-	-
Capital Improvement Fund	294,637	310,309	310,309	-
<b>Total Revenues and Transfers</b>	5,288,986	6,506,237	4,750,842	5,659,605
<b>TOTAL RESOURCES</b>	\$ 5,600,014	\$ 6,506,237	\$ 4,978,687	\$ 6,195,456
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
Airport	\$ 1,585,130	\$ 2,075,278	\$ 2,009,868	\$ 2,073,839
Health Ins. & Workmen's Compensation	-	-	-	-
Liability Insurance	85,493	94,039	94,039	103,439
Debt Service **	-	-	-	-
Capital Outlay	2,647,332	3,231,293	1,267,119	2,296,994
<b>Total Operations</b>	4,317,955	5,400,610	3,371,026	4,474,272
Operating Transfers Out - General Fund	1,071,811	1,071,810	1,071,810	1,071,810
Operating Transfers Out - Capital Improvements	-	-	-	214,465
Operating Transfers Out - Debt Service	3,600,447	1,640,417	1,640,417	-
<b>TOTAL APPROPRIATIONS</b>	8,990,213	8,112,837	6,083,253	5,760,547
<b>ENDING WORKING CAPITAL</b>	\$ (3,390,199)	\$ (1,606,600)	\$ (1,104,566)	\$ 434,909
Reclass Due to Debt Service Fund as Advance	3,600,447	1,517,124	1,640,417	-
Reclass Due to General Fund as Advance	-	89,476	-	-
Other Items Affecting Working Capital	17,597	-	-	-
<b>ENDING WORKING CAPITAL</b>	\$ 227,845	\$ -	\$ 535,851	\$ 434,909

# CITY OF McALLEN, TEXAS

## AIRPORT FUND REVENUES

\$5,659,605

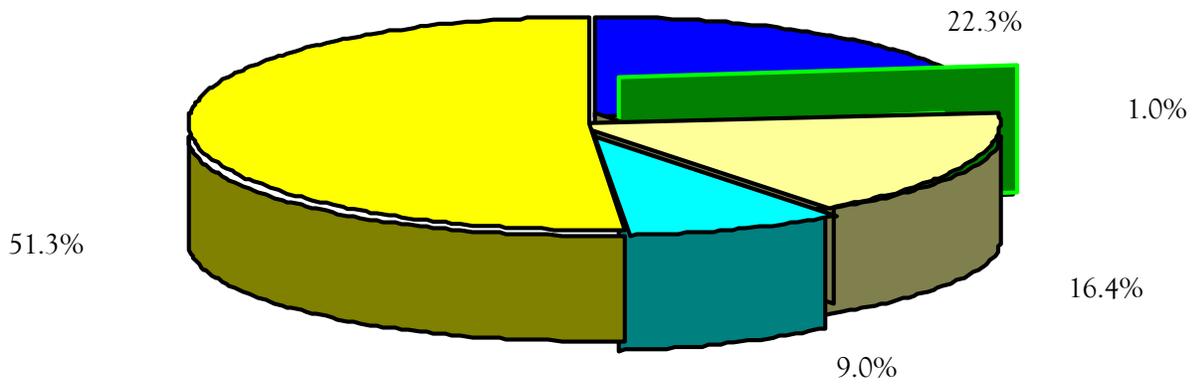


■ Concessions 
 ■ Other 
 ■ Landing Fees 
 ■ Lease/Rentals 
 ■ Miscellaneous 
 ■ Grant Reimbursement

## AIRPORT FUND APPROPRIATIONS

By Category

\$4,474,272



■ Personnel Services 
 ■ Supplies 
 ■ Other Services & Charges 
 ■ Maintenance 
 ■ Capital Outlay

City of McAllen, Texas  
 McAllen International Airport Fund  
 Expense Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
McAllen International Airport	\$ 1,673,022	\$ 2,297,517	\$ 2,231,026	\$ 4,474,272
<b>TOTAL</b>	<u>\$ 1,673,022</u>	<u>\$ 2,297,517</u>	<u>\$ 2,231,026</u>	<u>\$ 4,474,272</u>
<u>BY EXPENSE GROUP</u>				
Expenses:				
Personnel Services				
Salaries and Wages	\$ 599,796	\$ 636,505	\$ 558,572	\$ 669,268
Employee Benefits	268,255	289,807	289,807	327,163
Supplies	31,794	42,100	41,662	43,722
Other Services and Charges	580,363	798,405	724,266	734,625
Maint. and Repair Services	190,415	402,500	489,600	402,500
<b>TOTAL OPERATING EXPENSES</b>	<u>1,670,623</u>	<u>2,169,317</u>	<u>2,103,907</u>	<u>2,177,278</u>
Capital Outlay	<u>2,399</u>	<u>128,200</u>	<u>127,119</u>	<u>2,296,994</u>
<b>TOTAL EXPENDITURES</b>	<u><u>\$ 1,673,022</u></u>	<u><u>\$ 2,297,517</u></u>	<u><u>\$ 2,231,026</u></u>	<u><u>\$ 4,474,272</u></u>
<u>PERSONNEL</u>				
Airport	<u>22</u>	<u>23</u>	<u>23</u>	<u>25</u>

**CITY OF McALLEN, TEXAS**

DEPARTMENT: McALLEN INTERNATIONAL AIRPORT

FUND: AIRPORT

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 599,796	\$ 636,505	\$ 558,572	\$ 669,268
Employee Benefits	182,762	195,768	195,768	223,724
Supplies	31,794	42,100	41,662	43,722
Other Services and Charges	580,363	798,405	724,266	734,625
Maintenance	190,415	402,500	489,600	402,500
Operations Subtotal	1,585,130	2,075,278	2,009,868	2,073,839
Capital Outlay	2,399	128,200	127,119	2,296,994
Operations & Capital Outlay Total	1,587,529	2,203,478	2,136,987	4,370,833
Non-Departmental				
Employee Benefits	-	-	-	-
Insurance	85,493	94,039	94,039	103,439
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,673,022</b>	<b>\$ 2,297,517</b>	<b>\$ 2,231,026</b>	<b>\$ 4,474,272</b>
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	19	20	20	22
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>22</b>	<b>23</b>	<b>23</b>	<b>25</b>

**MISSION STATEMENT**

To foster an aviation environment that promotes air carrier, general aviation and air cargo services in an economically our international viable, safe, secure, convenient and competitive manner for the residents of the Rio Grande Valley and customers.

**MAJOR FY 04-05 GOALS:**

- 1.) Complete the Irrigation Pipeline Rehabilitation project during the winter of 2004.
- 2.) Begin construction on the rehabilitation of Runway 18/36 and evaluation of the airfield's lighting circuits.
- 3.) Begin the Environmental Assessment process and perform a Benefit-Cost Analysis for the possible extension of Rwy 13/31.
- 4.) Complete Phase I of the parking lot lighting improvements by installing bollards for the centrally-located sidewalks.
- 5.) Complete Phase I of the replacement of the terminal carpet that is now 11 years old.
- 6.) Complete Airport Master Plan including extension of existing runway and future second runway.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: McALLEN INTERNATIONAL AIRPORT

FUND: AIRPORT

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	22	23	23	25
Department expenditures	\$ 1,673,022	\$ 2,297,517	\$ 2,231,026	\$ 4,474,272
Enplaned passengers	276,590	288,667	298,000	305,450
Operating revenues	\$ 2,635,530	\$ 2,796,389	\$ 2,556,609	\$ 2,796,389
<b><i>Outputs:</i></b>				
Total airline operations	6,220	6,601	6,472	6,601
Total general aviation operations	57,261	56,950	55,833	56,950
<b><i>Effectiveness Measures:</i></b>				
Percent of change in enplaned passengers		2.5%	7.0%	2.5%
<b><i>Efficiency Measures:</i></b>				
Airline cost per enplaned passenger	\$ 6.05	\$ 2.82	\$ 7.26	\$ 7.67
<i>Note: According to AAAE's 2001-2002 airport rates and charges survey, the average non-hub's measurement is \$6.76.</i>				
Airport operating revenue per enplaned passenger	\$ 9.53	\$ 8.13	\$ 8.58	\$ 9.15
<i>Note: According to AAAE's 2001-2002 airport rates and charges survey, the average non-hub's measurement is \$18.80 per passenger; \$13.73 without paid parking.</i>				

## BUS TERMINAL FUND

The **Bus Terminal Fund** is used to account for revenues and expenses for the bus terminal located in Downtown McAllen.

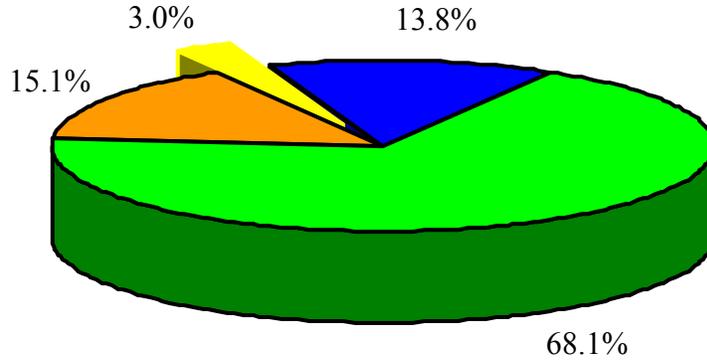


City of McAllen, Texas  
 Bus Terminal Fund  
 Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ 125,893	\$ 113,671	\$ 73,001	\$ 42,001
<u>Revenues:</u>				
Space Rental	197,454	223,522	224,733	229,502
Concessions	44,334	45,373	41,537	51,000
Concessions - Greyhound	-	-	-	-
Commission-telephone	10,881	11,846	10,000	10,000
Local Match - Dev Corp - Prior Year	-	-	-	-
Grant - FTA	-	46,495	-	-
Grant - TxDot	-	-	-	-
Other	-	-	-	-
Interest Earned	958	-	-	-
Total Revenues	<u>253,627</u>	<u>327,236</u>	<u>276,270</u>	<u>290,502</u>
Transfer-In- General Fund	-	-	-	-
Transfer-In- Development Corp	176,957	242,200	220,287	294,221
Loan - Capital Improvement Fund	-	-	-	-
Total Transfers-In and Revenues	<u>430,584</u>	<u>569,437</u>	<u>496,557</u>	<u>584,723</u>
<b>TOTAL RESOURCES</b>	<u>\$ 556,477</u>	<u>\$ 683,108</u>	<u>\$ 569,558</u>	<u>\$ 626,724</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
Bus Terminal	\$ 482,368	\$ 552,255	\$ 527,557	\$ 533,940
Health Ins. & Workmen's Compensation	-	-	-	-
Liability Insurance	-	-	-	-
Capital Outlay	1,891	-	-	19,000
Construction of Bus Terminal	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>484,259</u>	<u>552,255</u>	<u>527,557</u>	<u>552,940</u>
Other Items Affecting Working Capital	<u>783</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING WORKING CAPITAL</b>	<u>\$ 73,001</u>	<u>\$ 130,853</u>	<u>\$ 42,001</u>	<u>\$ 73,784</u>

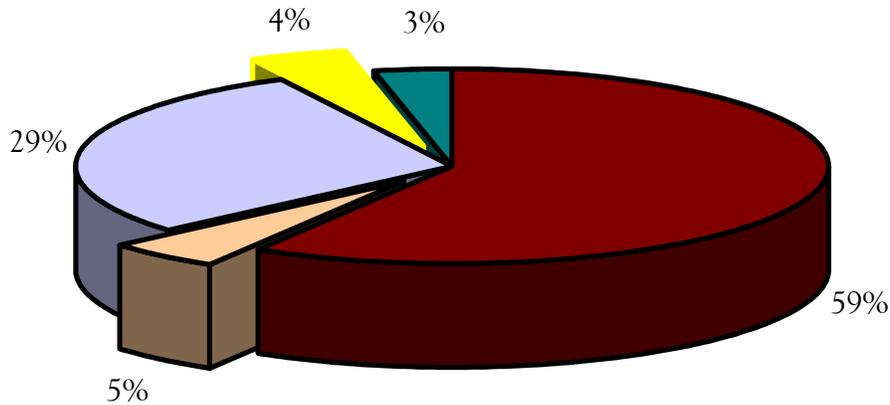
# CITY OF McALLEN, TEXAS

## BUS TERMINAL FUND REVENUES \$290,502



■ Space Rental    ■ Concessions    ■ Miscellaneous    ■ Grant - FTA

## BUS TERMINAL FUND APPROPRIATIONS By Expense Group \$552,940



■ Personnel Services    ■ Supplies    ■ Other Services & Charges    ■ Maintenance    ■ Capital Outlay

City of McAllen, Texas  
 Bus Terminal Fund  
 Expense Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
Bus Terminal	\$ 484,259	\$ 552,255	\$ 527,557	\$ 552,940
<b>TOTAL</b>	<u>\$ 484,259</u>	<u>\$ 552,255</u>	<u>\$ 527,557</u>	<u>\$ 552,940</u>
 <u>BY EXPENSE GROUP</u>				
Expenses:				
Personnel Services				
Salaries and Wages	\$ 214,034	\$ 223,915	\$ 225,557	\$ 235,074
Employee Benefits	73,893	74,704	74,704	88,436
Supplies	27,404	28,680	28,680	28,680
Other Services and Charges	146,029	202,946	176,906	159,234
Maint. and Repair Services	21,008	22,010	21,710	22,516
<b>TOTAL OPERATING EXPENSES</b>	<u>482,368</u>	<u>552,255</u>	<u>527,557</u>	<u>533,940</u>
Capital Outlay	1,891	-	-	19,000
<b>TOTAL EXPENDITURES</b>	<u>\$ 484,259</u>	<u>\$ 552,255</u>	<u>\$ 527,557</u>	<u>\$ 552,940</u>
 <u>PERSONNEL</u>				
Bus Terminal	<u>10</u>	<u>11</u>	<u>11</u>	<u>11</u>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: BUS TERMINAL**

**FUND: BUS TERMINAL**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 214,034	\$ 223,915	\$ 225,557	\$ 235,074
Employee Benefits	73,893	74,704	74,704	88,436
Supplies	27,404	28,680	28,680	28,680
Other Services and Charges	146,029	202,946	176,906	159,234
Maintenance	21,008	22,010	21,710	22,516
Operations Subtotal	482,368	552,255	527,557	533,940
Capital Outlay	1,891	-	-	19,000
Operations & Capital Outlay Totals	484,259	552,255	527,557	552,940
Non-Departmental				
Employee Benefits	-	-	-	-
Insurance	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 484,259</b>	<b>\$ 552,255</b>	<b>\$ 527,557</b>	<b>\$ 552,940</b>
<b>PERSONNEL</b>				
Exempt	1	1	2	2
Non-Exempt	9	10	9	9
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>11</b>

**MISSION STATEMENT**

To provide a safe, reliable and cost effective public transportation system.

**MAJOR FY 04-05 GOALS:**

**FIXED ROUTE:**

- 1.) Increased ridership
- 2.) Decrease Cost Per Passenger
- 3.) Decrease operating expenditures
- 4.) Begin Operation of McAllen Express transit under City Department.

**PARATRANSIT SERVICE**

- 1.) Decrease expenditures

**CITY OF McALLEN, TEXAS**

DEPARTMENT: BUS TERMINAL

FUND: BUS TERMINAL

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>Inputs:</b>				
Total number of full time employees	9	11	11	11
Department expenditures	\$ 484,259	\$ 552,255	\$ 527,557	\$ 552,940
<i>McAllen Express Fixed Route</i>				
Total Expenditures	\$ 962,983	\$ 1,016,881	\$ 1,041,455	\$ 1,072,699
<i>McAllen Express Paratransit Service</i>				
Total Expenditures	\$ 106,998	\$ 96,307	\$ 115,717	\$ 119,189
<b>Outputs:</b>				
<i>McAllen Express Fixed Route</i>				
Number of passengers / ridership	332,149	349,537	364,990	375,940
Number of miles	273,026	508,589	272,538	280,714
Total operating revenue hours	23,946	37,437	23,640	24,349
Total fare revenue	\$ 165,089	\$ 185,906	\$ 170,544	\$ 175,660
<i>McAllen Express Paratransit Service</i>				
Number of passengers / ridership	7,370	9,728	8,424	8,677
Number of miles	35,966	19,016	41,942	43,200
Total operating revenue hours	3,494	3,760	2,514	2,589
Total fare revenue	\$ 2,449	\$ 2,707	\$ 2,628	\$ 2,707
<b>Effectiveness Measures:</b>				
<i>McAllen Express Fixed Route</i>				
Percent of change in cost per passenger	N/A	0.34%	-1.61%	0.00%
Percent of change in cost per hour	N/A	-48.05%	8.72%	0.00%
<i>McAllen Express Paratransit Service</i>				
Percent of change in cost per passenger	N/A	-46.67%	-5.69%	0.00%
Percent of change in cost per hour	N/A	-19.56%	50.31%	0.00%
<b>Efficiency Measures:</b>				
<i>McAllen Express Fixed Route</i>				
Number of passengers per mile	1.00	1.46	1.00	1.00
Number of passengers per hour	14.00	9.34	15.00	15.00
Cost per hour	\$ 40.21	\$ 27.16	\$ 44.05	\$ 44.05
Cost per passenger	\$ 2.90	\$ 2.91	\$ 2.85	\$ 2.85
Fare revenue per passenger	\$ 0.50	\$ 0.53	\$ 0.47	\$ 0.47
Fare box recovery rate	17.14%	19.27%	16.38%	16.38%
<i>McAllen Express Paratransit Service</i>				
Number of passengers per mile	-	1	-	-
Number of passengers per hour	2	3	3	3
Cost per hour	\$ 30.62	\$ 25.61	\$ 46.03	\$ 46.03
Cost per passenger	\$ 14.52	\$ 9.90	\$ 13.74	\$ 13.74
Fare revenue per passenger	\$ 0.33	\$ 0.28	\$ 0.31	\$ 0.31
Fare box recovery rate	2.29%	2.81%	2.27%	2.27%

## McALLEN INTERNATIONAL TOLL BRIDGE FUND

The **Bridge Fund** is used to account for revenues and expenses for the International Toll Bridge located between Hidalgo, Texas and Reynosa, Mexico.



*CITY of McALLEN, TEXAS*

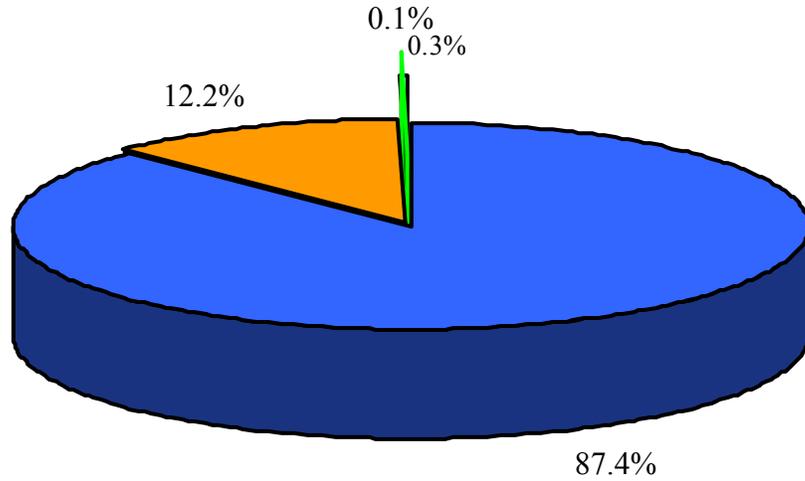
City of McAllen, Texas  
**McAllen International Toll Bridge Fund**  
 Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ 796,776	\$ 782,440	\$ 940,785	\$ 599,905
<u>Revenues:</u>				
Highway s & Sts Toll Bridge	10,215,018	9,700,000	9,700,000	9,900,000
UETA Turnstile	4,653	6,000	5,600	6,000
Rents & Royalties	989,771	934,634	974,150	1,378,627
Fixed Assets	2,400	-	-	-
Miscellaneous	75,947	30,400	8,489	9,800
Interest Earned	62,223	-	59,500	35,000
<b>Total Revenues</b>	<u>11,350,012</u>	<u>10,671,034</u>	<u>10,747,739</u>	<u>11,329,427</u>
Operating Transfers-In				
Bridge Capital Improvement Fund	-	-	-	-
Revenue Bond Fund	-	-	-	-
<b>Total Operating Transfer-In</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenues and Transfers</b>	<u>11,350,012</u>	<u>10,671,034</u>	<u>10,747,739</u>	<u>11,329,427</u>
<b>TOTAL RESOURCES</b>	<u>\$ 12,146,788</u>	<u>\$ 11,453,474</u>	<u>\$ 11,688,524</u>	<u>\$ 11,929,332</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
Operations	\$ 1,145,917	\$ 1,235,874	\$ 1,149,245	\$ 1,419,273
Administration	546,133	588,660	554,403	499,778
Capital Outlay	90,853	185,500	110,500	498,650
<b>Total Operations</b>	<u>1,782,903</u>	<u>2,010,034</u>	<u>1,814,148</u>	<u>2,417,701</u>
Transfer out - Debt Service	119,832	281,553	281,553	282,778
City of McAllen-General Fund	5,423,729	5,589,657	5,836,235	5,589,657
City of Hidalgo	3,282,882	3,156,683	3,156,683	3,156,683
Bridge Capital Improvement Fund	-	-	-	-
Anzalduas Fund	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>10,609,346</u>	<u>11,037,927</u>	<u>11,088,619</u>	<u>11,446,819</u>
Other Items Affecting Working Capital	<u>(596,957)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING WORKING CAPITAL</b>	<u>\$ 940,485</u>	<u>\$ 415,547</u>	<u>\$ 599,905</u>	<u>\$ 482,513</u>

# CITY OF McALLEN, TEXAS

## INTERNATIONAL TOLL BRIDGE FUND REVENUES

\$11,329,427

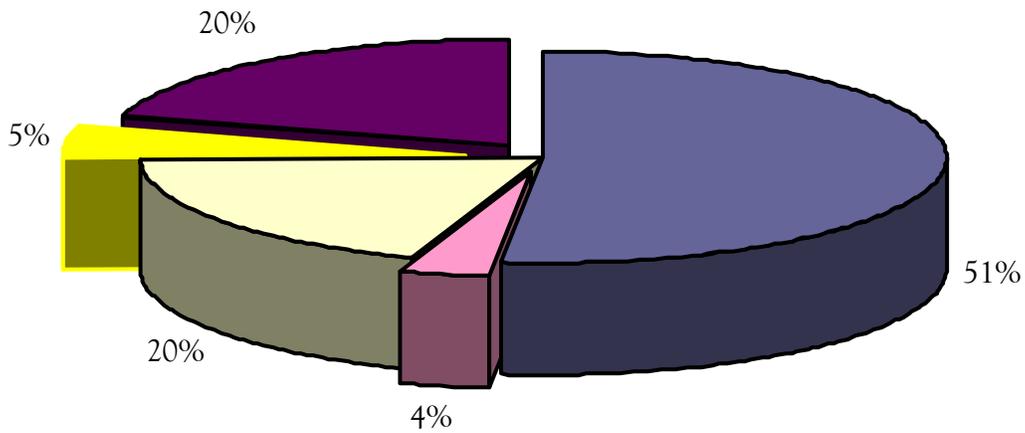


■ Toll Collections      ■ Rental/Leases      ■ Miscellaneous      ■ Interest

## INTERNATIONAL BRIDGE FUND APPROPRIATIONS

By Expense Group

\$2,417,701



■ Personnel Services    ■ Supplies    ■ Other Services & Charges    ■ Maintenance    ■ Capital Outlay

City of McAllen, Texas  
McAllen International Toll Bridge Fund  
Expense Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
Operations	\$ 1,145,917	\$ 1,235,874	\$ 1,149,245	\$ 1,419,273
Administration	636,986	774,160	664,903	998,428
<b>TOTAL</b>	<b>\$ 1,782,903</b>	<b>\$ 2,010,034</b>	<b>\$ 1,814,148</b>	<b>\$ 2,417,701</b>
<u>BY EXPENSE GROUP</u>				
Expenses:				
Personnel Services				
Salaries and Wages	\$ 805,251	\$ 818,102	\$ 762,766	\$ 915,960
Employee Benefits	281,035	286,182	286,182	332,802
Supplies	61,405	84,800	72,800	84,800
Other Services and Charges	456,331	522,250	492,200	472,037
Maint. and Repair Services	88,028	113,200	89,700	113,452
<b>TOTAL OPERATING EXPENSES</b>	<b>1,692,050</b>	<b>1,824,534</b>	<b>1,703,648</b>	<b>1,919,051</b>
Capital Outlay	90,853	185,500	110,500	498,650
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,782,903</b>	<b>\$ 2,010,034</b>	<b>\$ 1,814,148</b>	<b>\$ 2,417,701</b>
<u>PERSONNEL</u>				
Operations	33	33	38	40
Administration	3	3	3	3
<b>TOTAL PERSONNEL</b>	<b>36</b>	<b>36</b>	<b>41</b>	<b>43</b>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: OPERATIONS**

**FUND: BRIDGE**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 663,201	\$ 673,045	\$ 653,166	\$ 802,212
Employee Benefits	192,669	205,579	205,579	253,774
Supplies	41,406	55,000	48,000	55,000
Other Services and Charges	162,076	192,250	157,500	198,287
Maintenance	86,565	110,000	85,000	110,000
Operations Subtotal	1,145,917	1,235,874	1,149,245	1,419,273
Capital Outlay	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,145,917</b>	<b>\$ 1,235,874</b>	<b>\$ 1,149,245</b>	<b>\$ 1,419,273</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	30	30	35	37
Part-Time	3	3	3	3
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>33</b>	<b>33</b>	<b>38</b>	<b>40</b>

**MISSION STATEMENT**

The Bridge Operations Department is responsible for toll collections and automobile and pedestrians traffic counts. It is also responsible for maintaining all the facilities at the Bridge.

**MAJOR FY 04-05 GOALS:**

- 1.) Complete financing plan bid letting for Anzaldua's International Bridge.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: OPERATIONS

FUND: BRIDGE

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	29	30	35	37
Department expenditures	\$ 1,145,917	\$ 1,235,874	\$ 1,149,245	\$ 1,419,273
Number of full time - Collectors	23	23	23	23
Number of full time - Cashiers	4	4	3	4
Number of full time - Maintenance	3	3	3	3
<b><i>Outputs:</i></b>				
Southbound vehicular crossings	6,155,674	6,278,787	5,814,037	6,278,787
Southbound pedestrians crossings	1,314,181	1,340,465	1,343,891	1,340,465
Total southbound crossings	7,469,855	7,619,252	7,160,928	7,619,252
<b><i>Effectiveness Measures:</i></b>				
Total toll revenues	\$ 9,871,097	\$ 9,706,000	\$ 10,149,991	\$ 9,706,000
Expenditure to revenue ratio	\$1/\$6.04	\$1/\$5.52	\$1/\$5.81	\$1/\$5.52
<b><i>Efficiency Measures:</i></b>				
Crossings processed per collector	324,776	331,272	311,345	331,272
Cost per crossing	0.22	0.23	0.24	0.23

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: ADMINISTRATION**

**FUND: BRIDGE**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 142,050	\$ 145,057	\$ 109,600	\$ 113,748
Employee Benefits	46,733	34,810	34,810	28,660
Supplies	19,999	29,800	24,800	29,800
Other Services and Charges	294,255	330,000	334,700	273,750
Maintenance	1,463	3,200	4,700	3,452
Operations Subtotal	504,500	542,867	508,610	449,410
Capital Outlay	90,853	185,500	110,500	498,650
Operations & Capital Outlay Total	595,353	728,367	619,110	948,060
Non-Departmental				
Employee Benefits	-	-	-	-
Insurance	41,633	45,793	45,793	50,368
<b>TOTAL EXPENDITURES</b>	<b>\$ 636,986</b>	<b>\$ 774,160</b>	<b>\$ 664,903</b>	<b>\$ 998,428</b>
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**MISSION STATEMENT**

The McAllen-Hidalgo International Bridge strives to create value for it's customers and communities by becoming the standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing our services and facilities and serving our commercial customers, commuters, tourists, and government agencies. The Bridge Board and management envisions expanding our facility and constructing a new international crossing and pursuing other evolving opportunities.

**MAJOR FY 04-05 GOALS:**

- 1.) Insure that all internal controls are strictly adhered to and that all monies collected are properly accounted for and
- 2.) Toll system to be properly maintained at all times and upgraded as needed.
- 3.) Keep Bridge Board and City Manager informed of significant developments at Hidalgo POE and Anzalduas on a timely
- 4.) Work with architects and engineers to complete design and construction of southbound improvements by end of 2005.
- 5.) Complete move into new bridge administration building by end of January 2005.
- 6.) Work with Immigration and Naturalization Service and United States Customs to implement a Designated Commuter Lane by end of 2005.
- 7.) Work with Mexican authorities and Mexican proponent of Anzalduas Bridge to obtain Mexican Diplomatic Note by end of December 2005.
- 8.) Obtain approval from US State Department and the relevant agencies on proposed amended Anzalduas permit for of commercial cargo, additional hours of operation, and the all bridge design.
- 9.) Get all information for Bridge Packets into City Manager's office by Thursday noon before each Monday Meeting.
- 10.) Complete Southbound Toll Improvements at Bridge.
- 11.) Complete Revenue Bond Sale for Anzalduas Bridge Construction.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: ADMINISTRATION

FUND: BRIDGE

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<i>Inputs:</i>				
Total number of full time employees	3	3	3	3
Department expenditures	\$ 636,986	\$ 774,160	\$ 664,903	\$ 998,428

*Outputs:*

*Effectiveness Measures:*

*Efficiency Measures:*

CITY OF McALLEN  
 ENTERPRISE FUNDS CAPITAL OUTLAY LISTING  
 FISCAL YEAR 2004 - 2005

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
<b>WATER FUND (400)</b>				
WATER PLANT	COMPUTER	N	2	\$ 3,600
	PLASMA CUTTER	N	1	2,000
	<b>DEPT TOTAL</b>			<u>5,600</u>
WATER LAB	COMPUTER/PRINTER	R	1	2,000
	<b>DEPT TOTAL</b>			<u>2,000</u>
TRANS & DISTRIBUTION	METAL DETECTORS	N	3	2,400
	ELECTRIC GENERATOR	N	1	1,500
	CUT OFF SAWS	N	4	4,000
	TOOL BOXES AND ACCESSORIES FOR TRUCKS	N	3	2,550
	COMPUTER & MONITOR	N	1	1,800
	OFFICE CHAIRS	N	3	750
	OFFICE DESK	N	1	500
	FAX MACHINE	N	1	500
	18' DOUBLE AXLE TRAILER	N	1	2,500
	CONCRETE CHIPPING HAMMER	N	1	1,100
	WEED EATERS	N	1	500
	<b>DEPT TOTAL</b>			<u>18,100</u>
METER READERS	RADIO FOR NEW SERVICEMAN	R	1	1,000
	<b>DEPT TOTAL</b>			<u>1,000</u>
CUSTOMER RELATIONS	COMPUTER	N	1	1,800
	ERGONOMIC CHAIRS	N	4	800
	<b>DEPT TOTAL</b>			<u>2,600</u>
ADMINISTRATION	DESK	N	3	4,050
	COMPUTER	N	3	5,400
	RADIO	N	2	1,900
	CELL PHONE	N	2	300
	LAPTOP	N	1	2,500
	<b>DEPT TOTAL</b>			<u>14,150</u>
<b>TOTAL WATER FUND</b>				<u><u>43,450</u></u>
<b>WATER DEPRECIATION FUND (410)</b>				
WATER PLANTS	STAINLESS PROPELLERS	N	1	15,000
	GEAR FLOCCULATOR BOX	N	1	10,000
	AIR DRYER	N	1	4,000
	CHLORINE REGULATORS	N	1	9,000
	ANTHRACITE COAL	N	1	15,000
	BULK TANK	N	1	8,000
	CHEMICAL FEED PUMPS	N	1	8,000
	ELECTRICAL WIRING FOR C/2 HOIST	N	1	15,000
	10" DRAIN VALVES/ACTUATORS	N	1	15,000
	AIR COMPRESSOR	N	1	3,000
	WATER TOWER REPAINTING	N	1	150,000
	WATER TOWER FENCING	N	1	15,000
		<b>DEPT TOTAL</b>		

**CITY OF McALLEN**  
**ENTERPRISE FUNDS CAPITAL OUTLAY LISTING**  
**FISCAL YEAR 2004 - 2005**

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
TRANS & DISTRIBUTION	1 1/2 TON TRUCK (REPLACE UNIT 227)	R	1	20,000
	1 1/2 TON DUMP TRUCK W/FLATBED (UNIT #231)	R	1	30,000
	1 TON CARGO VAN	N	1	20,000
	TERMITE BACKHOE	N	1	25,000
	GAS MECHANICAL TAMPERS	N	1	6,000
	SHORING JACKS	N	1	6,000
	ASSORTED METER BOXES	N	450	18,900
	ASSORTED CUT-OFFS AND FITTINGS	N	1,200	30,000
	4" WATER METERS	N	2	5,400
	2" WATER METERS	N	200	42,000
	1 1/2" WATER METERS	N	100	17,000
	1" WATER METERS	N	400	30,000
	3/4" WATER METERS	N	3,000	90,000
	VALVES (2/16" & 2/24")	N	4	50,000
	3000' OF 8" WATER LINE	R	1	90,000
	FIRE HYDRANTS	N	30	33,000
		<b>DEPT TOTAL</b>		
UTILITY BILLING	LASER PRINTER	R	1	5,000
		<b>DEPT TOTAL</b>		<b>5,000</b>
ADMINISTRATION	XEROX PHASER 7300 COLOR PRINTER	N	1	4,400
		<b>DEPT TOTAL</b>		<b>4,400</b>
<b>TOTAL WATER DEPRECIATION FUND</b>				<b>789,700</b>
<b>SEWER FUND (450)</b>				
WASTEWATER COLLECTION	WEED EATER	N	4	1,000
	LAWN MOWER	N	3	1,200
	2 TON HOIST	N	1	500
	METAL DETECTOR	N	2	4,000
	T82 GAS MONITOR AND SOFTWARE	N	2	3,200
	NOZZLES FOR TRUCKS	N	8	2,000
	3 INCH CHECK VALVES	N	3	1,800
	4 INCH CHECK VALVES	N	12	8,400
	12 INCH GATE VALVES	N	2	2,000
	FULL BODY HARENSS	N	1	200
	MOTORS	N	3	1,050
	2500 PSI HOSES	N	4	9,600
	WORK SEAT FOR CONFINED SPACE ENTRY	N	1	200
	LADDER SAFETY SYSTEM	N	1	850
	VENTILATION SADDLE VENT	N	1	375
	VENTILATION 90 DEGREE ELBOW	N	1	125
	RESCUE/RETRIEVAL y LANYARD	N	1	125
	36 X 36 INCH UTILITY WORK VINYL SIGN	N	2	500
	STAND FOR SIGN WITH TELESCOPING LEGS	N	2	600
	LUMBERJACK FOLDING UNIT	N	10	650
	EMERGENCY LIGHTS FOR HEAVY TRUCKS	N	4	4,800
	6 STATION BATTERY CHARGER PORTABLE RADIOS	N	1	900
	SUCTION ELBOWS	N	4	5,000
	SAFETY NETS FOR WETWELLS	N	5	5,000
	SAFETY VESTS	N	20	800
	PORTABLE RADIO	N	1	1,800
		<b>DEPT TOTAL</b>		

**CITY OF McALLEN**  
**ENTERPRISE FUNDS CAPITAL OUTLAY LISTING**  
**FISCAL YEAR 2004 - 2005**

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
WASTEWATER TREATMENT PLANTS	SOUTH - WEED TRIMMERS	N	3	750
	SOUTH/NORTH - REFRIGERATOR	N	2	2,000
	SOUTH - A/C UNIT	N	1	800
	NORTH - SO2 GAS FEED ROTOMETER 500 LB/DAY	N	2	1,300
	NORTH - CL2 GAS AUTO SWITCH OVER VALVE	N	1	600
	NORTH - EXHAUST BLOWER T/VACUUM DEADLY GAS	N	1	800
	NORTH - CL2 GAS FEED ROTOMETER 500 LB/DAY	N	2	1,300
	PRETREATMENT - TRUCK TOOL BOXES	N	2	400
	PRETREATMENT - DIGITAL CAMERA	N	1	500
	PRETREATMENT - SEALED GEL BATTER F/AUTOMATIC	N	1	800
	PRETREATMENT - CRAFTSMANS HAND TOOLS	N	2	1,000
	PRETREATMENT - PORTABLE PH METER	N	1	900
	PRETREATMENT/NO - FLAT SCREEN COMPUTER	N	3	5,400
	SOUTH - SHOP WELDER	N	1	1,500
	SOUTH - AIR COMPRESSOR	N	1	2,000
	NORTH - PRESSURE WASHER (GAS)	N	1	1,600
	SOUTH - D O METERS	N	2	5,000
	NORTH - ELECTRIC HOIST	N	1	2,500
	SOUTH - BAR SCREEN MOTORS	N	2	4,000
	SOUTH - GRIT PUMP MOTOR	N	1	2,000
	NORTH - BENCH TOP D O METER	N	1	1,500
	NORTH - BENCH TOP PH METER	N	1	1,300
	NORTH - 780 DIFFUSED AIR MEMBRANES	N	1	52,000
	<b>DEPT TOTAL</b>			<b>89,950</b>
WASTEWATER LABORATORY	INSTRUMENTS SPECTROPHOTOMETER	N	1	2,200
	TURBIDITY METER	N	1	2,500
	<b>DEPT TOTAL</b>			<b>4,700</b>
ADMINISTRATION & GENERAL	COMPUTER	R	1	1,800
	COMPUTER	R	1	1,800
	AUTO-CADD SOFTWARE	N	1	2,500
	19" FLAT SCREEN MONITOR (AUTO-CADD)	N	1	600
	<b>DEPT TOTAL</b>			<b>6,700</b>
	<b>TOTAL SEWER FUND</b>			<b>158,025</b>
<b>SEWER DEPRECIATION FUND (460)</b>				
WASTEWATER COLLECTION	3/4 TON PICKUP (UNIT #221)	R	1	12,000
	3/4 TON PICKUP (UNIT #283)	R	1	12,000
	COMBINATION CATCH BASIS VACUUM UNIT	R	1	250,000
	FAIRBACNKS 6 INCH PUMP	N	1	19,000
	4 INCH CROWN PUMPS	N	5	17,500
	WATER PUMP	N	1	17,000
	<b>DEPT TOTAL</b>			<b>327,500</b>
WASTEWATER TREATMENT PLANTS	SOUTH/NORTH - AERATORS	N	5	70,000
	SOUTH - NORTH - CLARIFIER CENTER GEAR & MOTO	N	1	20,000
	SOUTH - 3 R.A.S. PUMP ROOM CHART RECORDERS	N	3	4,500
	SOUTH - CHEMICAL INDUCTION	N	1	9,000
	SOUTH - EFFLUENT METER	N	1	3,500
SOUTH - SO2 SCALES	N	4	8,000	

**CITY OF McALLEN**  
**ENTERPRISE FUNDS CAPITAL OUTLAY LISTING**  
**FISCAL YEAR 2004 - 2005**

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
	NORTH - SLUDGE PUMP	N	1	10,000
	NORTH - 2000 LB/DAY CHLORINE PRESSURE	N	2	7,600
	NORTH - SO2 GAS INDUCTOR	N	1	7,000
	NORTH - CHLORINE RESIDUAL ANALYZER	N	2	8,000
	NORTH - AUTOMATIC FEED CONTROLS	N	1	16,800
	<b>DEPT TOTAL</b>			<b>164,400</b>
WASTEWATER LABORATORY	EXTENDED CAB PICKUP TRUCK (UNIT #281-1)	N	1	20,000
	A/C UNIT	N	1	5,000
	<b>DEPT TOTAL</b>			<b>25,000</b>
	COUNTRY CLUB LIFT STATION	N	1	1,615,000
	8TH & QUINCE LIFT STATION	N	1	570,000
	6TH & MARTIN LIFT STATION	N	1	255,000
	<b>TOTAL SEWER DEPRECIATION FUND</b>			<b>2,956,900</b>
	<b>SANITATION FUND (500)</b>			
COMPOSTING	PC COMPUTER W/SOFTWARE & CASH REGISTER	N	2	5,000
	TELEPHONES W/PHONE LINES	N	2	1,500
	DESK	N	2	1,000
	FAX MACHINE	N	1	150
	5TH WHEEL TOW DOLLIE (AUCTION)	N	1	2,500
	TWO WAY RADIOS	N	5	10,000
	WINDOW TURNER	N	1	275,000
	COMPOSTING SITE IMPROVEMENTS	N	1	434,519
	<b>DEPT TOTAL</b>			<b>729,669</b>
RESIDENTIAL	FLATBED W/SIDE RAILS	N	1	40,000
	1996 UNIT 436 AUTO 30CY TRUCK ROLL-OVER	N	1	170,000
	DESK, CHAIRS, CABINETS, FURNITURE	N	1	5,000
	PURCHASE OF BLOWERS	N	5	3,000
	WED EATERS	N	1	1,800
	STEAM CLEANER/TRAILER	N	1	13,000
	RADIOS	N	3	9,000
	PORTABLE RADIOS	N	3	10,500
	AUTOMATED CARTS 96 GAL (1500)	N	1,500	75,000
	LITTER CONTAINERS	N	250	90,000
	<b>DEPT TOTAL</b>			<b>417,300</b>
COMMERCIAL BOX	ROLL OFF TRUCK	N	1	120,000
	4X4 PICK UP TRUCK	N	1	25,000
	ROLL OFF TRUCK	N	1	85,000
	MIG WELDERS	N	4	16,000
	PLASMA CUTTERS	N	4	16,000
	GRINDERS	N	6	1,200
	PAINT GUNS	N	2	1,200
	2,4,6 & 8 YDS DUMPSTERS	N	1	147,500
	20, 30 & 40 YDS ROLL OFFS	N	1	65,580
	<b>DEPT. TOTAL</b>			<b>477,480</b>

**CITY OF McALLEN**  
**ENTERPRISE FUNDS CAPITAL OUTLAY LISTING**  
**FISCAL YEAR 2004 - 2005**

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
BRUSH COLLECTION	EXTENSION CHAIN SAWS	N	5	3,000
	REGULAR CHAIN SAW	N	5	2,500
	WEED EATERS	N	5	2,250
	LAWN MOWER	N	2	1,200
	2-WAY RADIO	N	2	6,000
	AIR COMPRESSOR	N	1	5,000
	<b>DEPT. TOTAL</b>			
RECYCLING	ROLL-OFF TRUCK	N	1	120,000
	PC COMPUTER WITH SOFTWARE	N	2	3,600
	LAPTOP WITH SOFTWARE	N	1	2,800
	DESK	N	1	500
	FILING CABINET	N	1	600
	RADIO LTS	N	1	2,000
	ROLL OFF CONTAINER	N	1	16,000
	60/90 GALLON RECYCLING CONTAINERS	N	1,500	75,000
	4 CUBIC YARD CARDBOARD DUMPSTERS	N	100	55,000
<b>DEPT. TOTAL</b>				<b>275,500</b>
<b>TOTAL SANITATION FUND</b>				<b>1,932,524</b>
<b>SANITATION DEPRECIATION FUND (502)</b>				
RESIDENTIAL	1990 AUTOMATED REFUSE TRUCK	R	1	182,000
	1995 AUTOMATED REFUSE TRUCK	R	1	182,000
	<b>DEPT TOTAL</b>			<b>364,000</b>
BRUSH	1994 TRIMMING TRUCK	R	1	60,000
	1991 OPEN TOP	R	1	60,000
	1997 BRUSH TRACTOR	R	2	120,000
	1995 GRAPPLE TRUCK	R	1	120,000
	<b>DEPT TOTAL</b>			<b>360,000</b>
RECYCLING	SIDE LOADER	R	1	180,000
	<b>DEPT. TOTAL</b>			<b>180,000</b>
<b>TOTAL SANITATION DEPRECIATION FUND</b>				<b>904,000</b>
<b>PALM VIEW GOLF COURSE (520)</b>				
MAINT. & OPERATION	EQUIPMENT	N	1	55,000
	<b>DEPT. TOTAL</b>			<b>55,000</b>
GOLF CARTS & DRIVING RANGE	EQUIPMENT	N	1	20,000
	<b>DEPT. TOTAL</b>			<b>20,000</b>
<b>TOTAL PALM VIEW GOLF COURSE</b>				<b>75,000</b>
<b>CIVIC CENTER FUND (540)</b>				

**CITY OF McALLEN**  
**ENTERPRISE FUNDS CAPITAL OUTLAY LISTING**  
**FISCAL YEAR 2004 - 2005**

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY	
MAINT & OPERATION	PICK UP TRUCK	R	1	15,000	
	300 FT SOUND CABLE	N	1	3,000	
	SPECIAL EFFECT LIGHTING	N	4	3,200	
	ELECTRICAL WIRE REPLACEMENT	R	1	8,975	
	BACK STAGE LADDER	R	1	4,370	
	STAGE LIGHTING SOURCE FOR 36 DEGREE	N	48	13,488	
	STAGE LIGHTING SOURCE FOUR 19 DEGREE	N	36	10,116	
	L & E BROAD CUC INST 2 CLL UNIT	N	12	4,188	
	INST CONDENSE MICROPHONE 1850	N	10	1,850	
	FLOOR BUNISHER	N	1	4,653	
	INDOOR/OUTDOOR SWEEPER	N	1	5,700	
	WIRELESS MICROPHONE	N	2	2,200	
	COMPUTER HARDWARE	N	1	8,000	
	MEETING MATRIX SOFTWARE	N	1	23,000	
<i>TOTAL CIVIC CENTER</i>				<u>107,740</u>	
<b>McALLEN INT'L AIRPORT FUND (550)</b>					
AIRPORT	PARKING LOT BOLLARDS	N	1	40,000	
	TERMINAL CARPETING	R	1	40,000	
	IMPROVEMENTS ON PARKING LOT	N	1	125,000	
	SUV	R	1	25,000	
	LAPTOP COMPUTER	N	1	2,800	
	COMPUTER	R	1	1,800	
	COMPUTER	N	1	1,800	
					<u>236,400</u>
	CANAL REPLACEMENT	N	1	747,950	
	RUNWAY REHAB (DESIGN)	N	1	366,244	
INLINE BAGGAGE SCREENING FACILITY	N	1	946,400		
				<u>2,060,594</u>	
<i>TOTAL McALLEN INTL AIRPORT</i>					
				<u>2,296,994</u>	
<b>TRANSIT SYSTEM FUND (558)</b>					
ADMINISTRATION	SMALL COMPACT CAR	N	1	12,000	
	ARMRESTS FOR LOBBY FURNITURE & TRASH CANS	R	1	7,000	
<i>TOTAL TRANSIT SYSTEM</i>				<u>19,000</u>	
<b>McALLEN INT'L TOLL BRIDGE FUND (560)</b>					
ADMINISTRATION	FENCING	N	1	75,000	
	ROOFS & REMODEL GSA FACILITIES	N	1	200,000	
	COVERED WALKWAY	N	1	200,000	
	OFFICE DESKS	N	1	2,300	
	OFFICE CHAIRS	N	1	750	
	CONFERENCE ROOM CHAIRS	N	12	1,200	
	WAITING ROOM CHAIRS	N	1	1,500	
	ADMIN. OFFICE PHONE SYSTEM	N	1	10,000	
	CURRENCY COUNTER	N	1	2,500	
	COMPUTER	N	3	5,400	
<i>TOTAL McALLEN INTL TOLL BRIDGE</i>				<u>498,650</u>	
<b>ENTERPRISE FUNDS GRAND TOTAL</b>				<u><u>\$ 9,781,983</u></u>	

## INTERNAL SERVICE FUNDS

The **Inter - Department Service Fund** was established to finance and account for services, materials, and supplies furnished to the various departments for the City, and on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

This section also includes the working capital summary for **General Depreciation Fund**, which was established for the sole purpose of replacing fixed assets of the General Fund. Funding has been provided by a rental charge to the appropriate department in the General Fund.

The **General Insurance and Workmen's Compensation Fund** was established to account for all expenses related to workmen's compensation claims and general liability insurance. Primary funding sources are transfers in from General Fund and Enterprise Funds.

The **Employee Health Insurance Fund** was established to account for all expenses related to health insurance premiums and claims for City employees. Primary funding sources are transfers in from General Fund and Enterprise Funds.

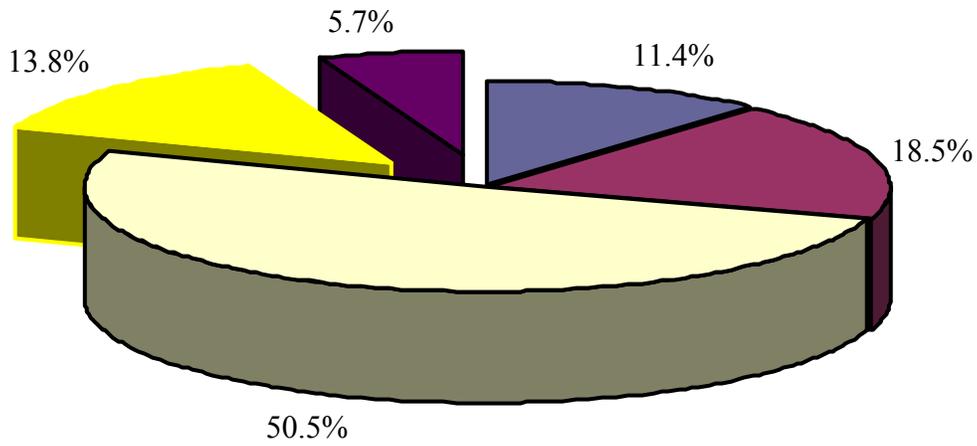


City of McAllen, Texas  
Inter-Departmental Service Fund  
Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ 408,634	\$ 329,844	\$ 507,951	\$ 514,477
<u>Revenues:</u>				
Service Center-Labor and Overhead	239,666	270,000	221,110	240,000
Service Center-Materials	385,896	420,000	392,970	390,000
Service Center-Commercial Services	1,115,457	1,141,790	1,009,028	1,062,242
Service Center-20% Mark-Up	300,276	200,000	280,399	290,448
Mtrls Mgmt.-Labor and Overhead	135,404	150,000	119,838	120,000
Fuel	20,243	-	-	-
Interest Earned	3,804	-	-	-
Miscellaneous	1,425	-	-	-
Total Revenues	<u>2,202,171</u>	<u>2,181,790</u>	<u>2,023,345</u>	<u>2,102,690</u>
<b>TOTAL RESOURCES</b>	<u>\$ 2,610,805</u>	<u>\$ 2,511,634</u>	<u>\$ 2,531,296</u>	<u>\$ 2,617,167</u>
<b>APPROPRIATIONS</b>				
<u>Expenses:</u>				
Service Center	\$ 1,920,965	\$ 2,096,399	\$ 1,886,419	\$ 2,109,275
Materials Management	133,905	123,460	117,089	125,333
Employee Benefits	-	-	-	-
Insurance Liability & Workmen's Comp.	10,330	11,362	11,362	12,493
Capital Outlay	34,927	-	1,949	83,600
<b>TOTAL APPROPRIATIONS</b>	<u>2,100,127</u>	<u>2,231,221</u>	<u>2,016,819</u>	<u>2,330,701</u>
Other Items Affecting Working Capital	<u>(2,727)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING WORKING CAPITAL</b>	<u>\$ 507,951</u>	<u>\$ 280,413</u>	<u>\$ 514,477</u>	<u>\$ 286,466</u>

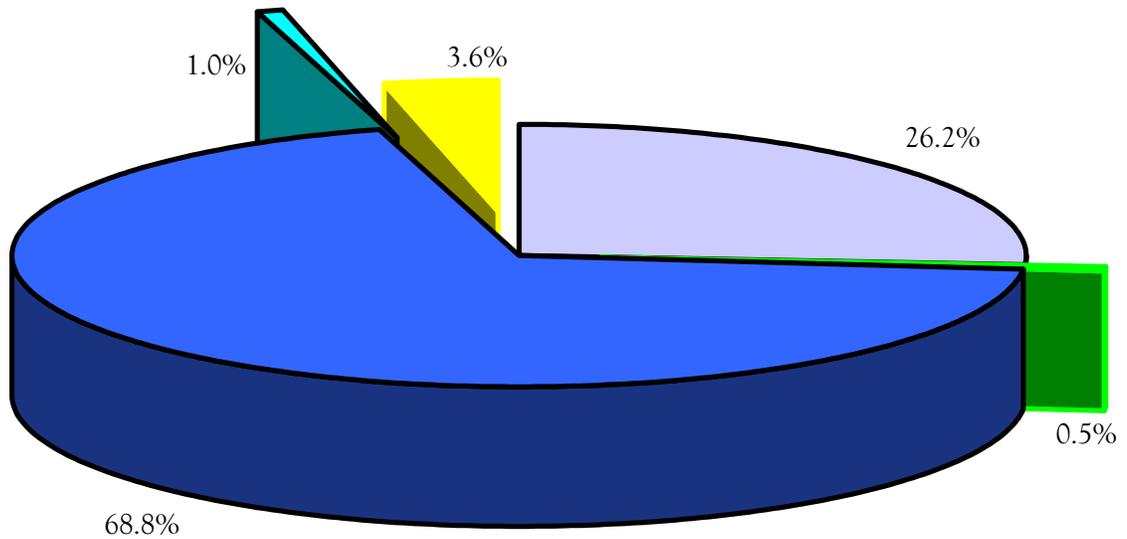
# CITY OF McALLEN, TEXAS

## INTER-DEPARTMENTAL SERVICE FUND REVENUES \$2,102,690



- Mtrls Mgmt - Labor & Materials
- Service Center - Labor
- Service Center - Materials
- Commercial Service
- 20% Mark-Up

## INTER-DEPARTMENTAL SERVICE FUND APPROPRIATIONS By Expense Group \$2,330,701



- Personnel Services
- Supplies
- Other Services & Charges
- Maintenance
- Capital Outlay

City of McAllen, Texas  
 Inter-Departmental Service Fund  
 Expense Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
Service Center	\$ 1,966,222	\$ 2,107,761	\$ 1,899,730	\$ 2,205,368
Materials Management	133,905	123,460	117,089	125,333
<b>TOTAL</b>	<b>\$ 2,100,127</b>	<b>\$ 2,231,221</b>	<b>\$ 2,016,819</b>	<b>\$ 2,330,701</b>
 <u>BY EXPENSE GROUP</u>				
Expenses:				
Personnel Services				
Salaries and Wages	\$ 422,147	\$ 442,414	\$ 419,777	\$ 443,206
Employee Benefits	150,554	158,727	158,727	166,397
Supplies	7,682	7,030	10,087	10,514
Other Services and Charges	1,465,201	1,604,000	1,406,229	1,604,000
Maint. and Repair Services	19,616	19,050	20,050	22,984
<b>TOTAL OPERATING EXPENSES</b>	<b>2,065,200</b>	<b>2,231,221</b>	<b>2,014,870</b>	<b>2,247,101</b>
Capital Outlay	34,927	-	1,949	83,600
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,100,127</b>	<b>\$ 2,231,221</b>	<b>\$ 2,016,819</b>	<b>\$ 2,330,701</b>
 <u>PERSONNEL</u>				
Service Center	15	15	15	15
Materials Management	4	4	4	4
<b>TOTAL PERSONNEL</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>

**CITY OF McALLEN, TEXAS**

DEPARTMENT: SERVICE CENTER

FUND: INTER-DEPT.

EXPENDITURES	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
Personnel Services				
Salaries and Wages	\$ 342,165	\$ 357,679	\$ 341,284	\$ 357,929
Employee Benefits	108,086	113,390	113,390	118,692
Supplies	6,044	5,330	8,550	8,814
Other Services and Charges	1,446,065	1,603,500	1,405,695	1,603,500
Maintenance	18,605	16,500	17,500	20,340
Operations Subtotal	1,920,965	2,096,399	1,886,419	2,109,275
Capital Outlay	34,927	-	1,949	83,600
Operations and Capital Outlay Totals	1,955,892	2,096,399	1,888,368	2,192,875
Non-Departmental				
Employee Benefits	-	-	-	-
Insurance	10,330	11,362	11,362	12,493
<b>DEPARTMENTAL TOTAL:</b>	<b>\$ 1,966,222</b>	<b>\$ 2,107,761</b>	<b>\$ 1,899,730</b>	<b>\$ 2,205,368</b>
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	13	13	13	13
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>

**MISSION STATEMENT**

The Service Center is responsible for the maintenance and upkeep of all vehicles in the City fleet, both on-road and off-road. The Service Center provides minor repairs and services. Most major repairs are referred to the private sector. In addition, the Service Center is currently performing PM and State Inspection services on all City fleet units.

**MAJOR FY 04-05 GOALS:**

- 1.) Establish policies & Procedures on jobs being performed at the Service Center.
- 2.) Implement mechanic electronic entry of job orders.
- 3.) Continue education of mechanics in respect to new automotive technology.
- 4.) Maintain an accident free workplace.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: SERVICE CENTER

FUND: INTER-DEPT.

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	15	15	15	15
Department expenditures	\$ 1,966,222	\$ 2,107,761	\$ 1,899,730	\$ 2,205,368
Number of mechanics	9	9	9	9
<b><i>Outputs:</i></b>				
In house labor	\$ 234,052	\$ 220,546	\$ 221,110	\$ 240,000
In house parts	\$ 377,678	\$ 363,228	\$ 392,970	\$ 390,000
Commercial parts & labor	\$ 1,038,539	\$ 1,042,114	\$ 1,009,028	\$ 1,062,242
20% mark up	\$ 283,247	\$ 281,076	\$ 280,399	\$ 290,448
Number of State Inspections on City fleet units conducted	408	400	365	365
City fleet units serviced	809	600	800	800
Number of departments serviced	58	57	58	58
Number of purchase order processed	1,602	1,500	150	1,500
Field purchase orders processed	2,365	2,000	2,122	2,122
Job orders performed	9,366	10,000	9,170	10,000
Jobs completed	12,706	-	12,065	12,000
<b><i>Effectiveness Measures:</i></b>				
Fleet units in operation	95	-	97%	97%
Number of vehicles per employee	53	40	88	80
<b><i>Efficiency Measures:</i></b>				
Number of jobs completed per mechanic	1,412	-	1,508	1,628
Savings on billable hours (in-house -vs- private sector)	\$ 292,565	\$ -	\$ 162,965	\$ 296,000
Cost per mechanic hour billed	30	30	30	30

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: MATERIALS MANAGEMENT**

**FUND: INTER-DEPT.**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 79,982	\$ 84,735	\$ 78,493	\$ 85,277
Employee Benefits	32,138	33,975	33,975	35,212
Supplies	1,638	1,700	1,537	1,700
Other Services and Charges	19,136	500	534	500
Maintenance	1,011	2,550	2,550	2,644
Operations Subtotal	133,905	123,460	117,089	125,333
Capital Outlay	-	-	-	-
Operations and Capital Outlay Totals	133,905	123,460	117,089	125,333
<b>DEPARTMENTAL TOTAL:</b>	<b>\$ 133,905</b>	<b>\$ 123,460</b>	<b>\$ 117,089</b>	<b>\$ 125,333</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

**MISSION STATEMENT**

This Department is responsible for maintaining inventory control, ordering supplies and issuing supplies to all the departments within the city.

**MAJOR FY 04-05 GOALS:**

- 1.) Maintain proper documentation on all purchases for restocking purposes and the issuances of same.
- 2.) Coordination with the Servie Departments on updating automotive parts.
- 3.) Strengthen the coordination of stock with the departments.
- 4.) Continue to maintain a safe work environment by adhering to safe work practices.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: MATERIALS MANAGEMENT

FUND: INTER-DEPT.

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	4	4	4	4
Department expenditures	\$ 133,905	\$ 123,460	\$ 117,089	\$ 125,333
Number of departments	57	57	57	57
<b><i>Outputs:</i></b>				
Number of issue slips	9,905	10,000	9,058	9,058
Number of transactions	26,943	25,000	26,094	26,094
Total yearly sales	\$ 828,191	\$ 782,145	\$ 868,735	\$ 868,735
<b><i>Effectiveness Measures:</i></b>				
Savings		\$ -	\$ -	\$ -
Total year purchases - "Receipts"	\$ 728,273	\$ -	\$ 791,262	\$ 791,262
<b><i>Efficiency Measures:</i></b>				
Number of issuances per employee	2,476	2,500	2,264	2,264
Number of transactions per employee	6,735	6,250	6,500	6,500
Number of sales (dollar) per employee	\$ 207,047	\$ 195,536	\$ 217,183	\$ 217,183

City of McAllen, Texas  
General Depreciation Fund  
Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING</b>				
<b>WORKING CAPITAL</b>	\$ 4,308,740	\$ 3,675,587	\$ 3,861,803	\$ 3,652,832
<u>Revenues:</u>				
Rentals - General Fund	1,437,306	1,801,040	1,801,040	2,015,787
Other	13,852	-	-	-
Interest Earned	101,578	-	-	-
Total Revenue	<u>1,552,736</u>	<u>1,801,040</u>	<u>1,801,040</u>	<u>2,015,787</u>
Transfer-In - General Fund	-	-	-	-
Transfer-In - Health Insurance Fund	-	-	-	-
Total Revenues and Transfers	<u>1,552,736</u>	<u>1,801,040</u>	<u>1,801,040</u>	<u>2,015,787</u>
<b>TOTAL RESOURCES</b>	<u>\$ 5,861,476</u>	<u>\$ 5,476,627</u>	<u>\$ 5,662,843</u>	<u>\$ 5,668,619</u>
<b>APPROPRIATIONS</b>				
<u>Capital Outlay for General Fund:</u>				
Vehicles	\$ 2,017,103	\$ 2,451,252	\$ 2,010,011	\$ 1,022,000
Equipment	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	2,017,103	2,451,252	2,010,011	1,022,000
Other Items Affecting Working Capital	<u>17,429</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING WORKING CAPITAL</b>	<u>\$ 3,861,803</u>	<u>\$ 3,025,375</u>	<u>\$ 3,652,832</u>	<u>\$ 4,646,619</u>

City of McAllen, Texas  
Health Insurance Fund  
Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING</b>				
<b>WORKING CAPITAL</b>	\$ 982,182	\$ 765,956	\$ 1,947,239	\$ 1,812,326
<u>Revenues:</u>				
Contributions:				
General Fund	2,954,270	3,203,221	3,149,178	3,523,543
Water Fund	279,339	312,204	301,916	343,424
Sewer Fund	188,833	120,758	207,568	132,833
Sanitation Fund	270,274	290,268	282,418	319,294
Golf Course Fund	42,712	56,707	45,158	62,377
Civic Center Fund	30,833	42,699	39,954	46,968
Airport Fund	64,093	80,546	68,436	88,600
Transit System Fund	29,165	29,092	32,094	32,001
Toll Bridge Fund	100,077	112,651	115,100	123,916
Internal Service Fund	54,294	64,589	58,490	71,047
General Insurance Fund	9,245	10,643	9,676	11,707
Life Insurance Fund (all funds)	117,308	120,000	115,832	120,000
Health Ins. Administration	4,931	5,676	3,440	6,243
Employees	922,382	1,327,657	919,218	1,460,422
Other Agencies	645,155	540,491	722,752	371,573
Equity Transfer Reimbursement	-	-	-	-
Interest Earned	58,592	-	-	-
<b>Total Revenues</b>	<u>5,771,503</u>	<u>6,317,202</u>	<u>6,071,230</u>	<u>6,713,948</u>
<b>TOTAL RESOURCES</b>	<u>\$ 6,753,685</u>	<u>\$ 7,083,158</u>	<u>\$ 8,018,469</u>	<u>\$ 8,526,274</u>
<b>APPROPRIATIONS</b>				
<u>Operating Expenses:</u>				
Health Administration	\$ 77,346	\$ 92,188	\$ 93,522	\$ 110,596
Admin Cost	819,299	843,961	700,000	843,961
Life Insurance Premiums	121,198	120,000	120,000	120,000
Health Claims	3,788,601	5,292,621	5,292,621	5,292,621
<b>TOTAL APPROPRIATIONS</b>	<u>4,806,444</u>	<u>6,348,770</u>	<u>6,206,143</u>	<u>6,367,178</u>
Transfer-Out - Life Insurance Fund	-	-	-	-
Other Items Affecting Working Capital	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	<u>\$ 1,947,239</u>	<u>\$ 734,388</u>	<u>\$ 1,812,326</u>	<u>\$ 2,159,096</u>

City of McAllen, Texas  
Health Insurance Fund  
Expense Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
Health Administration	\$ 77,346	\$ 92,188	\$ 93,522	\$ 110,596
<b>TOTAL</b>	<b>\$ 77,346</b>	<b>\$ 92,188</b>	<b>\$ 93,522</b>	<b>\$ 110,596</b>
<u>BY EXPENSE GROUP</u>				
Expenses:				
Personnel Services				
Salaries and Wages	\$ 55,721	\$ 58,528	\$ 58,528	\$ 67,033
Employee Benefits	13,585	14,160	14,160	13,163
Supplies	1,408	3,100	2,834	1,500
Other Services and Charges	4,387	12,400	15,600	17,500
Maint. and Repair Services	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>75,101</b>	<b>88,188</b>	<b>91,122</b>	<b>99,196</b>
Capital Outlay	2,245	4,000	2,400	11,400
<b>TOTAL EXPENDITURES</b>	<b>\$ 77,346</b>	<b>\$ 92,188</b>	<b>\$ 93,522</b>	<b>\$ 110,596</b>
<u>PERSONNEL</u>				
Health Administration	2	2	2	3
<b>TOTAL PERSONNEL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>3</b>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: HEALTH INSURANCE ADMINISTRATION**

**FUND: INTER-DEPT.**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 55,721	\$ 58,528	\$ 58,528	\$ 67,033
Employee Benefits	13,585	14,160	14,160	13,163
Supplies	1,408	3,100	2,834	1,500
Other Services and Charges	4,387	12,400	15,600	17,500
Maintenance		-	-	-
Operations Subtotal	75,101	88,188	91,122	99,196
Capital Outlay	2,245	4,000	2,400	11,400
Operations and Capital Outlay Totals	77,346	92,188	93,522	110,596
<b>DEPARTMENT TOTAL</b>	<b>\$ 77,346</b>	<b>\$ 92,188</b>	<b>\$ 93,522</b>	<b>\$ 110,596</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	1
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>3</b>

**MISSION STATEMENT**

To raise employee awareness, prevention of disease and the maintenance of health and quality of life.

**MAJOR FY 04-05 GOALS:**

- 1.) To provide training and support on insurance and benefit issues.
- 2.) To enhance health awareness, prevention, and health risk preventative measures.
- 3.) To maintain health/prescription cost.
- 4.) To provide retirement planning and benefits training.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: HEALTH INSURANCE

FUND: INTER-DEPT.

**PERFORMANCE MEASURES**

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	2	2	2	2
Department expenditures	\$ 77,346	\$ 92,188	\$ 93,522	\$ 110,596
Medical benefits (number of full time employees)	N/A	1,417	1,465	1,500
Total cost of medical claims	N/A	\$ 5,821,883	\$ 4,305,471	4,823,473
Total administration cost	N/A	\$ 928,357	\$ 679,551	770,000
Total cost of prescriptions	N/A	\$ 620,809	\$ 532,600	575,000
Dental benefits - number of employees	N/A	688	626	600
Total cost of premiums	N/A	\$ 288,090	\$ 303,469	300,000
Vision benefits - number of employees	N/A	329	293	250
Total cost of premiums	N/A	\$ 40,788	\$ 47,610	50,000
Supplemental benefits - number of employees	N/A	425	365	300
Total cost of premiums	N/A	\$ 170,866	\$ 158,576	150,000
Unum benefits - number of employees	N/A	1,389	1,452	1,500
Unum cost of premiums	N/A	\$ 99,924	\$ 95,127	97,000
Unum benefits supplemental - number of employees	N/A	427	439	400
Unum cost of premiums	N/A	\$ 89,952	\$ 91,858	90,000
MetLife benefits - number of benefits	N/A	191	162	162
MetLife cost of premiums	N/A	\$ 17,614	\$ 14,544	14,544
<b><i>Outputs:</i></b>				
Number of medical claims processed	N/A	300	335	335
Number of vision claims processed	N/A	120	100	100
Number of dental claims processed	N/A	60	75	75
Number of prescription claims	N/A	60	50	50
<b><i>Effectiveness Measures:</i></b>				
Percent of employee feedback relating to employee benefits	N/A	50%	50%	50%
Percent of communication relating insurances effectiveness	N/A	50%	50%	50%
Percent of employees attending health fairs	N/A	15%	15%	15%
Percent of pending claims resolved	N/A	90%	90%	90%
Percent of walk-ins related to employee's benefits	N/A	25%	25%	25%
Percent of telephone calls in relation to employees	N/A	15%	15%	15%
Percent of daily paperwork processed	N/A	45%	45%	45%
Percent of filing enrollments and other insurance	N/A	15%	15%	15%

## PERFORMANCE MEASURES

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Efficiency Measures:</i></b>				
Average cost of medical claims per employee	N/A	\$ 95	\$ 95	150
Average cost of prescription claims per employee	N/A	\$ 50	\$ 50	30
Number of employee health claims handled per full time employee	N/A	150	200	200
Number of employee dental claims handled per full time employee	N/A	60	75	75
Number of employee vision claims handled per full time employee	N/A	30	50	50
Number of employee supplemental claims handled per full time employee	N/A	30	50	50

City of McAllen, Texas  
 General Insurance & Workmen's  
 Compensation Fund  
 Working Capital Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<b>RESOURCES</b>				
<b>BEGINNING WORKING CAPITAL</b>	\$ 4,447,359	\$ 5,947,799	\$ 4,458,727	\$ 5,256,669
Revenues:				
Fund Contributions	3,303,359	3,659,817	3,659,817	3,987,167
Other Sources	323,440	129,036	129,036	141,940
Interest Earned	105,411	-	-	-
<b>Total Revenues</b>	<u>3,732,210</u>	<u>3,788,853</u>	<u>3,788,853</u>	<u>4,129,107</u>
<b>TOTAL RESOURCES</b>	<u>\$ 8,179,569</u>	<u>\$ 9,736,652</u>	<u>\$ 8,247,580</u>	<u>\$ 9,385,776</u>
<b>APPROPRIATIONS</b>				
Operating Expenses:				
General Insurance Administration	\$ 131,905	\$ 151,932	\$ 174,847	\$ 191,794
Insurance	826,130	890,590	1,104,482	890,590
Claims	2,753,180	1,678,582	1,678,582	1,678,582
Professional Fees	32,706	33,000	33,000	33,000
<b>TOTAL APPROPRIATIONS</b>	<u>3,743,921</u>	<u>2,754,104</u>	<u>2,990,911</u>	<u>2,793,966</u>
Other Items Affecting Working Capital	<u>23,079</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING WORKING CAPITAL</b>	<u>\$ 4,458,727</u>	<u>\$ 6,982,548</u>	<u>\$ 5,256,669</u>	<u>\$ 6,591,810</u>

City of McAllen, Texas  
 General Insurance & Workmen's  
 Compensation Fund  
 Expense Summary

	Actual 02-03	Adj. Budget 03-04	Estimated 03-04	Budget 04-05
<u>BY DEPARTMENT</u>				
General Insurance Administration	\$ 131,905	\$ 151,932	\$ 174,847	\$ 191,794
<b>TOTAL</b>	<b>\$ 131,905</b>	<b>\$ 151,932</b>	<b>\$ 174,847</b>	<b>\$ 191,794</b>
<u>BY EXPENSE GROUP</u>				
Expenses:				
Personnel Services				
Salaries and Wages	\$ 93,572	\$ 99,110	\$ 107,130	\$ 130,855
Employee Benefits	23,530	24,816	24,816	33,005
Supplies	1,268	3,000	2,500	2,000
Other Services and Charges	11,798	21,374	22,374	22,374
Maint. and Repair Services	426	1,632	1,632	1,760
<b>TOTAL OPERATING EXPENSES</b>	<b>130,594</b>	<b>149,932</b>	<b>158,452</b>	<b>189,994</b>
Capital Outlay	1,311	2,000	16,395	1,800
<b>TOTAL EXPENDITURES</b>	<b>\$ 131,905</b>	<b>\$ 151,932</b>	<b>\$ 174,847</b>	<b>\$ 191,794</b>
<u>PERSONNEL</u>				
General Insurance Administration	3	3	3	4
<b>TOTAL PERSONNEL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>4</b>

**CITY OF McALLEN, TEXAS**

**DEPARTMENT: GENERAL INSURANCE ADMINISTRATION**

**FUND: INTER-DEPT.**

<b>EXPENDITURES</b>	<b>Actual 02-03</b>	<b>Adj. Budget 03-04</b>	<b>Estimated 03-04</b>	<b>Budget 04-05</b>
Personnel Services				
Salaries and Wages	\$ 93,572	\$ 99,110	\$ 107,130	\$ 130,855
Employee Benefits	23,530	24,816	24,816	33,005
Supplies	1,268	3,000	2,500	2,000
Other Services and Charges	11,798	21,374	22,374	22,374
Maintenance	426	1,632	1,632	1,760
Operations Subtotal	130,594	149,932	158,452	189,994
Capital Outlay	1,311	2,000	16,395	1,800
Operations and Capital Outlay Totals	131,905	151,932	174,847	191,794
<b>DEPARTMENT TOTAL</b>	<b>\$ 131,905</b>	<b>\$ 151,932</b>	<b>\$ 174,847</b>	<b>\$ 191,794</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	2	2	2	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>4</b>

**MISSION STATEMENT**

The Risk Management Department provides service to other city departments that enables them to fulfill their mission to the citizens of McAllen. Additionally, the Risk Management Department maintains on-going programs that reduce the city's exposure to accidents that result in physical and financial loss.

**MAJOR FY 04-05 GOALS:**

- 1.) Keep Lock-out Tag-out procedures in place.
- 2.) Continue to provide CPR training to city employees.
- 3.) Continue to provide Defensive Driving training.
- 4.) Continue to minimize property, workers compensation, general liability loss exposures.
- 5.) Continue to provide Safety training.

**CITY OF McALLEN, TEXAS**

DEPARTMENT: GENERAL INSURANCE

FUND: INTER-DEPT.

**PERFORMANCE MEASURES**

	Actual 02-03	Budget 03-04	Estimated 03-04	Budget 04-05
<b><i>Inputs:</i></b>				
Total number of full time employees	2	3	3	3
Department expenditures	\$ 128,701	\$ 142,321	\$ 122,969	\$ 148,172
Amount spend workers compensation claims	\$ 948,488	\$ 1,120,000	\$ 1,120,000	\$ 1,750,000
<b><i>Outputs:</i></b>				
Number of workers compensation claims to Crawford & Company processed	228	224	224	250
Number of liability claims to TML Insurance processed	103	112	112	120
Number of subrogation claims processed	26	30	30	35
Number of employees receiving safety training	1,350	1,350	1,350	1,400
Number of motor vehicle accident subrogation reports to the city commission provided	-	3	3	3
Number of motor vehicle accident liability reports to the city commission provided	-	3	3	3
Number of workers compensation reports to the city commission provided	12	12	12	12
Number of workers compensation analysis reports to various departments provided	36	36	36	36
Number of workers compensation hearings	6	4	6	6
Number of employee random drug testing provided	3	3	3	3
Number of mediations attended	4	2	4	4
<b><i>Effectiveness Measures:</i></b>				
Percentage of reported work related injuries that lost time (8 days or more)	26%	28%	28%	30%
<b><i>Efficiency Measures:</i></b>				
Average cost of workers compensation claims per injured employee	\$ 4,160	\$ 5,000	\$ 5,000	\$ 7,000

CITY of McALLEN  
INTERNAL SERVICE FUNDS CAPITAL OUTLAY LISTING  
FISCAL YEAR 2004 - 2005

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
<b>FLEET/MAT MGMT FUND (670)</b>				
SERVICE CENTER	1 TON UTILITY TRUCK	N	2	\$ 50,000
	INSTALLATION OF A FREE STANDING JIB HOIST	N	1	25,000
	TRACING MOBILE UNIT RADIO	N	1	5,000
	COMPUTER	N	2	3,000
	SOFTWARE FOR COMPUTERS	N	2	600
	<i>TOTAL FLEET/MAT MGMT</i>			<b>83,600</b>
<b>GENERAL DEPRECIATION FUND (678)</b>				
PLANNING	SEDAN	R	1	\$ 15,000
BUILDING MAINT	HI CUBE VAN	R	1	25,000
POLICE	FORD CROWN VICTORIA	R	3	63,000
FIRE	CHEVY SEDAN 1994	R	1	20,000
"	GMC 1/2 TON PICK UP 1987	R	1	30,000
"	AERIAL LADDER TRUCK	R	1	462,000
"	CHEVY LUMINA 1998	R	2	38,000
TRAFFIC OPERATIONS	1/2 TON PICK UP TRUCK 1995	R	1	15,000
"	3/4 TON PICK UP TRUCK 1997	R	1	17,000
ENGINEERING	3/4 TON CHEVY PICK UP 1998	R	2	36,000
STREET CLEANING	TRMCO SWEEPER	R	1	120,000
PARKS	1 TON CAB DIESEL PICK UP	R	2	48,000
"	3/4 TON UTILITY PICK UP	R	1	20,000
"	1 TON PICK UP DUELLY	R	1	25,000
POOLS	VAN	R	1	20,000
	3/4 TON PICK UP W/TOMMY LIFT	R	1	28,000
LARK COMMUNITY CTR	PASSENGER VAN	R	1	20,000
LAS PALMAS COMM. CTR	PASSENGER VAN	R	1	20,000
	<i>TOTAL GENERAL DEPRECIATION FUND</i>			<b>\$ 1,022,000</b>
<b>HEALTH INSURANCE FUND (680)</b>				
ADMINISTRATION	OFFICE DESK CHAIR	N	3	\$ 1,200
	PROJECTOR	N	1	2,500
	SCANNER & SOFTWARE	N	3	6,000
	COMPUTER	N	1	1,700
	<i>TOTAL HEALTH INSURANCE</i>			<b>11,400</b>

CITY of McALLEN  
 INTERNAL SERVICE FUNDS CAPITAL OUTLAY LISTING  
 FISCAL YEAR 2004 - 2005

DEPARTMENT NAME	DESCRIPTION	N R	QTY APPROVED	APPROVED CAPITAL OUTLAY
GENERAL INSURANCE FUND (690)				
ADMINISTRATION	COMPUTER	N	1	\$ 1,800
	DEPT TOTAL			<u>1,800</u>
INTERNAL SERVICE FUNDS GRAND TOTAL				<u><u>\$ 1,118,800</u></u>

SUPPLEMENTAL INFORMATION



*CITY of McALLEN, TEXAS*

*City of McAllen*  
*Budget-Related Policies and Procedures*

The City of McAllen's policies and procedures have been developed to provide a sound financial management foundation upon which decisions shall be made that result in the effective management of its resources and provide reasonable assurance as to its long-term financial stability.

*Budget Policies*

*Annual Budget*

An annual budget shall be prepared in accordance with State law, applicable Charter requirements, as well as meet the reporting requirements of the Government Finance Officer Association's Distinguished Budget Presentation Award Program.

*Designated Budget Officer*

The City Manager, designated as the City's Budget Officer, is primarily responsible for the development of the annual budget to be submitted to the City Commission for approval and adoption. The Finance Director and the Budget Analyst assist in its preparation. A Budget Committee, which includes the Deputy City Manager and the Finance Director serve in an advisory capacity to the City Manager. The Utility Manager is primarily responsible for the development of the McAllen Public Utilities (MPU) annual budget that is submitted to the McAllen Public Utilities Board of Trustees for approval and adoption, which is then incorporated into the Citywide budget for City Commission approval. The Utility Accountant assists in its preparation.

*Funds Included in the Annual Budget*

The budget shall include all of the City's governmental, with the exception of the Miscellaneous Grants Fund and the Criminal Justice Division Fund, and all proprietary funds as well.

*Basis of Accounting*

The legal basis of accounting for budgetary purposes within the governmental funds, consistent with generally accepted accounting principles, is the modified accrual basis. The proprietary funds are budgeted, using the accrual basis of accounting with the exceptions that capital outlay and principal payments on debt are reported as expenses and no provision is made for depreciation.

*Balanced Budget Required*

The City Manager, acting in the capacity of Budget Officer, is required to submit a balanced budget. A balanced budget is one in which total financial resources available, including prior year's ending financial resources plus projected resources, are equal to or greater than the budgeted expenditures/expenses. The City will avoid budgetary practices that raise the level of current expenditures/expenses to the point that future years' operations are placed in jeopardy.

*City of McAllen*  
*Budget-Related Policies and Procedures*

*Estimating Revenues and Factors Affecting Budgeted Expenditures/Expenses*

The budget shall be developed on a conservative basis. Budgeted revenues are to be estimated, using a reasonable and objective basis, deferring to conservatism. In the development of budgeted expenditures/expenses, estimating the factors that determine their outcome will be estimated with conservative overtones.

*The Budget Process – Original Budget*

The budget process for developing, adopting, and implementing the budget includes the following:

At the inception of the budget process, a budget calendar is prepared, which presents, in chronological order, specific events that take place during the process as well as the timing of each. The budget calendar for this year's process immediately follows this discussion of policies and procedures.

During April and May of each year, department heads prepare departmental/fund budget requests for which those departments/funds for which each is responsible. During the month of June the City Manager holds budget hearings with the department heads. Following the budget hearings with the department heads, the City Manager makes any changes to the department heads' requests, which he deems appropriate. The result is the City Manger's recommended budget. During the mid-to-latter part of July, the City Manager presents his recommended budget to the City Commission in budget workshops. As a result of the City Commission's comments during these workshops, changes are made to the City Manager's recommended budget. The budget reflecting these changes is the proposed budget. The MPU process is similar to the City's, whereby the Utility Manager presents a recommended budget to the MPU Board of Trustees.

Prior to August 1<sup>st</sup> of each year, the City Manager is required to submit to the City Commission a recommended budget for the fiscal year beginning on the following October 1<sup>st</sup>.

The target due date for submitting the proposed budget, resulting from budget workshop hearings with the City Commission and MPUB, shall be no later than six weeks before the end of the fiscal year. The final budget, which is to be considered for adoption, shall be submitted no later than one week before the end of the fiscal year.

Prior to October 1<sup>st</sup>, the budget is legally enacted by the City Commission through passage of an ordinance.

The budget will be implemented on October 1<sup>st</sup>. The Ordinance approving and adopting the budget appropriates spending limits at the departmental level.

*City of McAllen*  
*Budget-Related Policies and Procedures*

*Availability of Proposed Budget to the Public and Public Hearings*

The Budget Officer shall file the his recommended, adjusted, and final proposed budgets with the City Secretary on the same dates that each is targeted or required to be submitted to the City Commission. The proposed budget shall be available for inspection by any taxpayer.

Prior to adopting the budget and tax rate, including the levy, the City Commission shall hold a public hearing according to the dates established in the budget calendar. The City Commission shall provide for public notice of the date, time, and location of the hearing.

*The Budget Process – Amended Budget*

Any change to the original budget, which will exceed the appropriated amount at the department level, requires City Commission approval and a supplemental appropriation ordinance, which amends the original budget. Supplemental appropriations are called budget adjustments.

The City Manager is authorized to approve budget adjustments between line items in a department within the same fund. Budget adjustments may not be made between different departments. Budget adjustments between line items within a department requires only the department director's signature; unless, the adjustment is for the purchase of capital outlay, which was not included in the budget. Any adjustment for the purchase of capital outlay requires City Manager approval.

*Monitoring Compliance with Budget*

Reports comparing actual revenues and expenditures/expenses to budgeted amounts will be prepared and carefully monitored monthly in order to determine whether estimated revenues are performing at or above levels budgeted and to ascertain that expenditures/expenses are in compliance with the legally-adopted budget appropriation.

*Encumbrances and Uncompleted projects*

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is utilized as an extension of formal budgetary integration in governmental funds. Although appropriations lapse at year-end for annually budgeted funds, the City honors encumbrances outstanding at year-end. Since these commitments will be honored during the subsequent year, outstanding encumbrances at year-end should be included, by the department directors, in the subsequent year's budget.

*City of McAllen*  
*Budget-Related Policies and Procedures*

*Financial Policies*

*Minimum Fund Balance*

The General Fund shall maintain a minimum fund balance of 140 days of operating expenditures.

*Minimum Working Capital Balances*

The Water and Sewer Funds, individually, shall maintain a minimum working capital balance of 120 days of operating expenses. The Bridge Fund shall maintain a minimum working capital balance of 90 days of operating expenses.

*Management Fee to Enterprise Funds*

Each enterprise fund as well as the Development Corp pays a management fee to the General Fund an amount as set by the budget. This charge shall be construed as a payment for general administrative overhead, including management, accounting, legal, data processing, and personnel services.

*Depreciation (Replacement) Funds*

The Water Fund sets aside funds equal to 35% of actual depreciation in a separate fund for the replacement of capital plant, buildings, infrastructure, and equipment. The Sewer Funds in like manner sets aside 50% for the same purposes.

The General Depreciation Fund and Sanitation Depreciation Fund, which were established by transfers from the General Fund and Sanitation Fund, respectively, are used to acquire/replace rolling stock for the General Fund and the Sanitation Fund, respectively. These funds are replenished to provide for future replacements by charging a rental charge to the benefited fund equal to cost plus 10% for anticipated inflation over the estimated useful life of each asset. The City Commission would like to extend this policy all other enterprise funds as the cash flow from operations permits. All other funds will allocate sufficient funding in their operating budgets for adequate maintenance and replacement of capital plant, buildings, infrastructure, and equipment.

*Priority in Applying Restricted vs Unrestricted Resources*

When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, the City typically first applies restricted resources, as appropriate opportunities arise, but reserves the right to selectively defer the use thereof to a future project or replacement equipment acquisition.

*Debt Management Policies*

*Financing Capital Projects*

The City will limit long-term debt to only those capital projects that cannot be financed from current revenues.

*City of McAllen*  
*Budget-Related Policies and Procedures*

*Debt Term Limitation*

The City will not issue long-term debt for a period longer than the estimated useful life of the capital project.

*Use of Long-Term Debt for Maintenance & Operating Costs Prohibited*

The City will not use long-term debt to finance recurring maintenance and operating cost.

*Compliance with Bond Indentures*

The City will strictly comply with all bond ordinance requirements, including the following:

*Revenue Bond Reserve Fund*

The City shall be in strict compliance with the requirements of any bond ordinance that calls for a reserve fund.

*Revenue Bond Sinking Fund*

The City shall be in strict compliance with the requirements of bond ordinances that call for the establishment and maintenance of a bond sinking fund. Monthly payments shall be made to this account, in the manner prescribed, in order to have sufficient balances in such fund to meet semi-annual principal and/or interest payments.

*General Obligation Bond Sinking Fund (Debt Service Fund)*

The City shall be in strict compliance with the requirements of any and all ordinances that call a general obligation bond sinking fund. Property taxes shall be deposited daily to this account, as received. An adequate balance will be maintained to meet semi-annual principal and/or interest payments.

# CITY OF McALLEN, TEXAS

## BUDGET PLANNING CALENDAR

### 2004 CALENDAR

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January  
1 Property Tax Assessment Date

February and April  
 Establish the budget calendar.

JULY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
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FEBRUARY						
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29						

March  
1 Start updating budget forms-packets  
12 Communicate the budget policy and calendar to department heads and all concerned employees.

AUGUST						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
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29	30	31				

MARCH						
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14	15	16	17	18	19	20
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28	29	30	31			

April  
6 Distribute department budget request forms  
6 Prepare preliminary revenue estimates.  
 Assist departments in completing Budget request forms

SEPTEMBER						
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APRIL						
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May  
1 Mailing of notices of appraised value to property owners/taxpayers  
3 Revise revenue estimates and organize information for the Budget Review committee.  
10 Completed budget forms due back to Finance

OCTOBER						
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MAY						
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30	31					

June  
1 Deadline for taxpayers to protest values to ARB and Other Property  
1 Deadline for governing body to challenge values by category  
15-25 Budget committee reviews departmental budget with department heads.

NOVEMBER						
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JUNE						
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July  
1-30 File proposed budget with the City Clerk's office for public inspection  
1-30 Staff reviews and recompiles budget information after department head meetings with City Manager  
26 Deadline from chief appraiser to certify rolls to taxing units

DECEMBER						
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August  
6 Calculation of effective and rollback tax rates  
 Review Utility Budget with Utility Board  
6 Certification of anticipated collection rate  
16-31 Present manager budget recommendation to City Commission

# CITY OF McALLEN, TEXAS BUDGET PLANNING CALENDAR 2004 CALENDAR

### August & September

***Property tax hearings as required by law, if proposed tax rate will exceed the rollback rate or 103 percent of the effective tax rate (whichever is lower), take record vote and schedule public hearing.***

JANUARY						
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JULY						
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FEBRUARY						
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AUGUST						
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MARCH						
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SEPTEMBER						
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APRIL						
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OCTOBER						
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MAY						
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30	31					

NOVEMBER						
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JUNE						
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27	28	29	30			

DECEMBER						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### August

- 20 1. 72 hour notice for meeting.
- 23 2. Meeting of City Commission to discuss tax rate; if proposed rate exceeds the "Notice and hearing limit rate" or will raise more revenue than the previous year, take record vote, and comply with the following schedule:
- 29 3. "Notice of Public Hearing on Tax Increase" (1st quarter-page notice) published at least 7 days before public hearing.

### September

- 10 4. 72 hours notice for public hearing (open meeting notice)
- 13 5. Public Hearing; schedule and announce meeting to adopt tax rate 3-14 days from this date
- 19 6. "Notice of Vote On Tax Rate" (2nd quarter-page notice) published before meeting to adopt tax rate
- 24 7. 72 hour notice for meeting at which City Commission will adopt tax rate

### Hearing on the budget

Notice of "Public Hearing" shall be published not earlier than the 30th or later than the 10th day before the date of the hearing.

- 27 Joint City Commission and Public Utility Board meeting for public hearing and adoption of Budget and Tax Rate

- 27 File adopted budget with City Secretary's Office, County clerk, and Municipal Library

### When Budget is amended

City Commission shall file a copy of its order or resolution amending the budget with the City Secretary's Office, County Clerk, and Library.

ORDINANCE NO. 2004- 71

AN ORDINANCE ADOPTING THE BUDGET OF THE CITY OF McALLEN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING SEPTEMBER 30, 2005 IN ACCORDANCE WITH THE ORDINANCES OF THE CITY OF McALLEN; PROVIDING FOR PUBLICATION; PROVIDING FOR A REPEALER; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF McALLEN, TEXAS, THAT:

(a) SECTION I: The Budget Estimate of revenues for the City of McAllen and the expenses of conducting the affairs thereof for the ensuing fiscal year beginning October 1, 2004, and ending September 30, 2005, as submitted by the City Manager of the City of McAllen, be, and the same is in all things, adopted and approved as the budget estimate of all of the current revenues and expenses for the fiscal year beginning the 1<sup>st</sup> day of October, 2004 and ending the 30<sup>th</sup> day of September, 2005.

SECTION II: The amount of ad valorem taxes and revenue from other sources, as estimated by the City Manager, is hereby appropriated out of the General, Capital Projects, Sanitation, Airport, Toll Bridge, Anzalduas Bridge, Golf Course, Civic Center, Civic Center Expansion, Internal Services, Employee Health Benefits, Development Corporation, General Insurance and Workers' Compensation, Water and Sewer Funds, and Debt Service Funds, for the payment of operating expenses and capital outlay of the City Government, including the operation of the aforementioned funds of the city, respectively. A copy of the Budget Summary indicating such revenues and appropriating their expenditure is attached hereto and made a part hereof for all purposes as Exhibit "A".

The adoption of this Ordinance specifically amends the proposed Budget as filed with the city Secretary, as required by the law, and the Board of Commissioners hereby finds such amendments to be in the interest of the taxpayers of McAllen, Texas.

SECTION III: The sums indicated in Exhibit "A" are hereby appropriated in the City's Debt Service Fund out of the current year ad valorem taxes as collected; and from estimated prior years' taxes; for the purpose of applying the interest due on the general obligation bonds, redeeming the serial bonds as they mature, and creating sinking funds as required by such bonds.

SECTION IV: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION V: This Ordinance shall be and remain in full force and effect from and after its passage by the Board of Commissioners.

SECTION VI: The City Secretary is hereby authorized and directed to cause the caption of this ordinance to be published in a newspaper having general circulation in McAllen, Hidalgo County, Texas in accordance with the Code of Ordinances of the City of McAllen, Section 2-56 **Publication of Ordinances**, but it shall not be published in the Code of Ordinances of the City of McAllen as it is not amendatory thereof; however, it shall be cited in the appropriate appendix of the Code of Ordinances.

SECTION VII: If any part or parts of this Ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to that extent this Ordinance is considered severable.

CONSIDERED, PASSED and APPROVED this 27<sup>th</sup> day of September, 2004, at a regular meeting of the Board of Commissioners of the City of McAllen at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code.

SIGNED this 27<sup>th</sup> day of September, 2004.

CITY OF MCALLEN

By: Leo Montalvo  
Leo Montalvo, Mayor

ATTEST

By: Annette Villarreal  
Annette Villarreal, Interim City Secretary

APPROVED AS TO FORM:

By: James E. Darling  
James E. Darling, City Attorney

AN ORDINANCE ADOPTING THE TAX RATE AND LEVYING AD VALOREM TAXES FOR THE CITY OF McALLEN, TEXAS, FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2005 AND THE TAX YEAR 2004 IN CONFORMITY WITH THE CHARTER PROVISIONS AND ORDINANCES OF THE CITY AND THE PROPERTY TAX CODE OF THE STATE OF TEXAS; PROVIDING FOR A REPEALER; PROVIDING FOR PUBLICATION; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF McALLEN, TEXAS, THAT:

SECTION I: There shall be and is hereby levied for the fiscal year ending September 30, 2005, and the Tax year 2004, upon the assessed taxable value of all property of every description subject to taxation within the city of McAllen, Texas, on the 1<sup>st</sup> day of January A.D. 2004, the following tax rates, to-wit:

(a) An ad valorem tax to be computed at the rate of \$0.421300 per \$100.00 of the assessed taxable value thereof estimated in lawful currency of the United State of America for the purpose of paying the general expense of the City Government for the period ending September 30, 2005, as provided in the appropriation ordinance adopted by the Board of Commissioners of McAllen, Texas, and when collected such monies are to be deposited in the fund known as the "General Fund" and disbursed for the purpose stated in said ordinance.

(b) An ad valorem tax to be computed at the rate of \$0.000000 per \$100.00 of the assessed taxable value thereof estimated in lawful currency of the United States of America for the purpose of paying the interest and principal on the several outstanding bond issues of the City of McAllen, Texas, such levy being in conformity with the requirement of the levy of taxes heretofore made by ordinance and orders of the Board of Commissioners of the said city of McAllen relating to such bonded indebtedness.

SECTION II: all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION III: This Ordinance shall be and remain in full force and effect from and after its passage by the Board of Commissioners.

SECTION IV: The City Secretary is hereby authorized and directed to cause the caption of

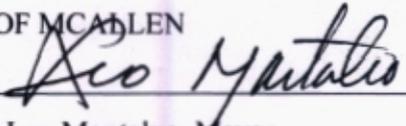
this ordinance to be published in a newspaper having general circulation in McAllen, Hidalgo County, Texas in accordance with the Code of Ordinances of the City of McAllen, Section 2-56 **Publication of Ordinances.**, but it shall not be published in the Code of Ordinances of the City of McAllen as it is not amendatory thereof; however, it shall be cited in the appropriate appendix of the Code of Ordinances.

SECTION V: If any part or parts of this Ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to that extent this Ordinance is considered severable.

CONSIDERED, PASSED and APPROVED this 27th day of September, 2004, at a regular meeting of the Board of Commissioners of the City of McAllen at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code.

SIGNED this 27th day of September, 2004.

CITY OF MCALEN

By: 

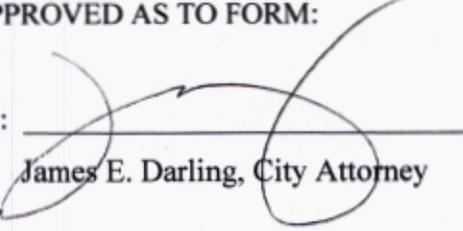
Leo Montalvo, Mayor

ATTEST:

By: 

Annette Villarreal, Interim City Secretary

APPROVED AS TO FORM:

By: 

James E. Darling, City Attorney

# McAllen Area ECONOMIC PULSE

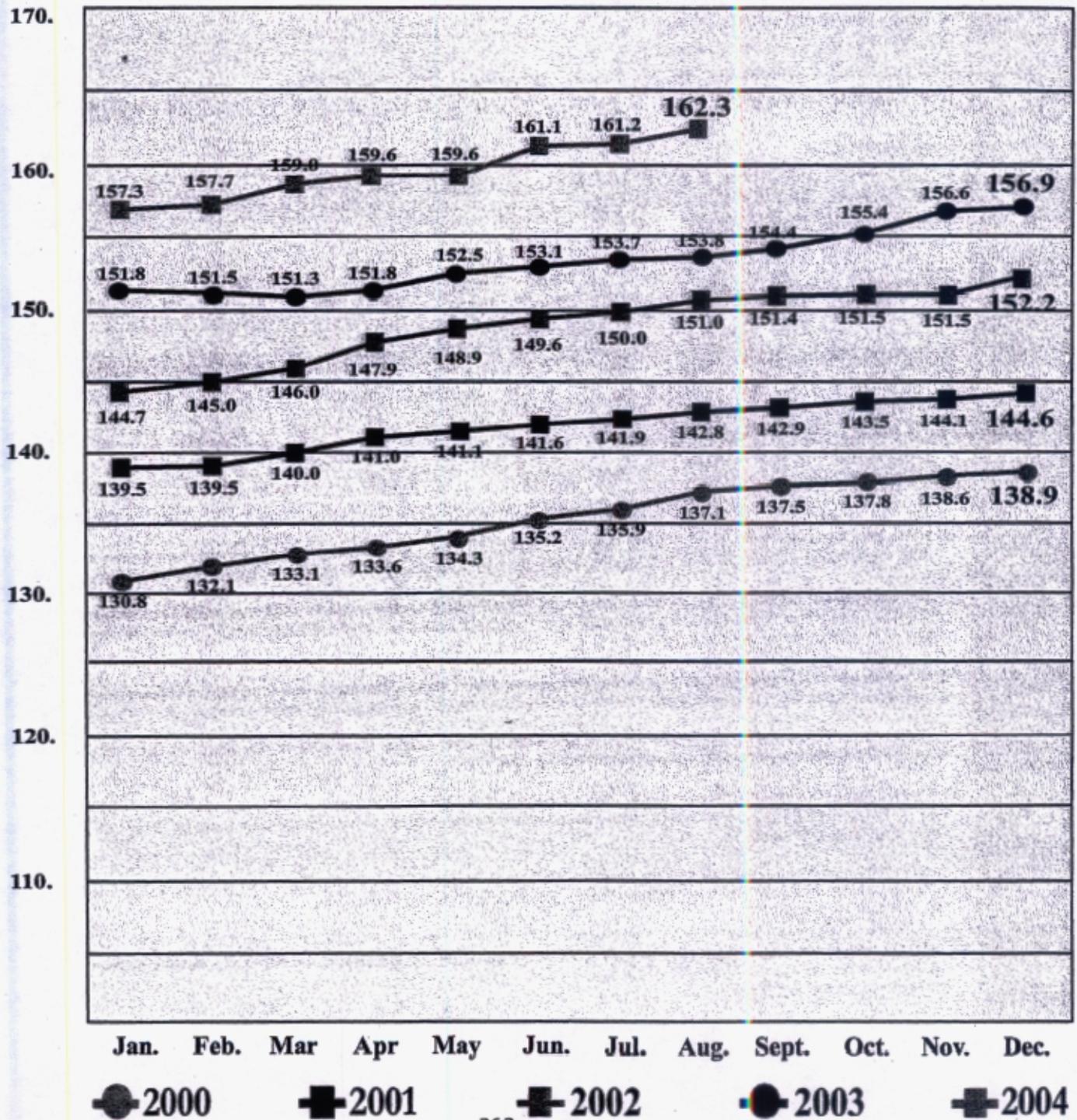
McAllen • Mission • Edinburg • Pharr

## August - 2004 Economic Pulse

The McAllen Chamber of Commerce Economic Index

INDEX (Base=100 Jan 1996)

The economic indicators on pg. 2 are used to formulate the overall economic pulse.



ECONOMIC INDICATORS	THIS YEAR August 2004	LAST YEAR August 2003	% CHANGE 08/03 - 08/04
Retail Sales (000's - Month in 1995\$)	\$225,931	\$209,744	7.7%
Retail Sales (000's - Year)	\$1,914,746	\$1,761,784	8.7%
Motor Vehicle Tax Receipts (Month)	\$78,794	\$71,347	10.4%
Motor Vehicle Tax Receipts (Year)	\$621,757	\$620,157	0.3%
Lodging Tax Receipts (Year)	\$2,063,156	\$1,836,029	12.4%
Airline Boardings (Month)	25,145	22,898	9.8%
Airline Boardings (Year)	213,003	188,480	13.0%
Value All Construction Permits (Month)	\$74,385,897	\$34,568,797	115.2%
Value All Construction Permits (Year)	\$407,738,005	\$327,899,227	24.3%
New Home Permits (Month)	305	262	16.4%
New Home Permits (Year)	2,287	2,305	-0.8%
Home Sales (Month)	183	195	-6.2%
Home Sales (Year)	1,399	1,189	17.7%
Average Home Sale Price (Month)	\$108,914	\$108,725	0.2%
Average Home Sale Price (Year)	\$107,000	\$105,092	1.8%
Hidalgo Bridge Crossings (Month)	572,080	595,077	-3.9%
Hidalgo Bridge Crossings (Year)	4,574,476	4,604,614	-0.7%
Peso Exchange Rate (Month)	\$11.38	\$9.89	15.1%
<b>Employment</b>			
Wage & Salary Employment (Month)	177,900	172,500	3.1%
Wage & Salary Employment (YTD Avg)	179,800	173,600	3.6%
Unemployment Rate (Month)	11.5	13.7	N/A
Unemployment Rate (YTD Average)	12.3	13.8	N/A
INDEX (Base=100 Jan 1996)	162.3	153.8	5.5%

In January 2004 the Texas Comptroller's Office began tracking "Manifestos" - requests for sales tax refunds on items purchased by Mexican citizens or for export into Mexico.

	Export Sales per Manifestos	Total Retail Sales	Export Sales of Total Sales
<b>July</b>	\$17,668	\$279,783	6.3%
<b>Year-to-date</b>	\$142,305	\$3,105,780	4.6%

- The McAllen Economic Index took a healthy leap in August to 162.3, up from 161.2 in July, and up 5.5% from the August 2003 index of 153.8; the 5.5% growth compared to August of last year represents the strongest year-over-year growth in the index since October 2002
- Retail sales growth and job gains continue to fuel growth in the McAllen general economy - inflation-adjusted retail sales were up 7.7% compared to August of a year ago, and year-to-date sales are up a smart 8.7%; some 5,400 jobs were added over the last twelve months for a gain of over 3%, among the best in the state
- Automobile sales are beginning to pick up in the third quarter, with inflation-adjusted spending on new and used automobiles up over 10% in August, bringing the year-to-date total positive for the first time in five months, and for only the second time in 2004
- Business and leisure travel to and through the area remains impressive; lodging tax receipts in McAllen are up over 12% through the first eight months of the year, and airline enplanements are up some 13%
- The construction business continues to add considerable economic stimulus to the McAllen area general economy - the value of all building permits issued in August was a whopping 115% higher than a year ago, and the year-to-date total is nearly 25% higher than the January-August period of 2003
- Homebuilding activity will pick up in the coming months, with the number of permits issued in August up over 16% compared to year-ago levels; for the year thus far, new home permits remain just slightly below the year-to-date total through August 2003
- Sales of existing homes is helping to pick up the slack, however; even though the August monthly total is down compared to last year, the number of homes sold in the first eight months of the year is outpacing year-ago levels by nearly 18%, and the total dollar volume of sales is about 20% ahead of last year
- Border activity continues to be flat, with somewhat less favorable exchange rates and bridge crossings sluggish compared to year-ago levels; export sales per manifestos accounted for about 6% of the total in August, and comprise about 4.3% of the total for the year-to-date
- On balance, the McAllen area economy appears to be picking up steam once again, and is poised to continue its strong growth through the rest of the year and into 2005 as the state and national economies gain growth momentum

CITY OF McALLEN, TEXAS  
DEMOGRAPHIC STATISTICS  
LAST TEN FISCAL YEARS

Fiscal Year	Population	Per Capita Income	Median Age	Percentage HS Graduate	School Enrollment	Percentage Of Unemployment
1994	95,500	12,460	29.7	59.19	21,885	8.81
1995	98,300	12,989	30.0	59.52	21,853	10.14
1996	101,612	13,531	30.2	59.85	21,717	10.87
1997	102,156	14,087	30.5	60.18	21,697	9.92
1998	104,958	14,649	30.7	60.51	21,469	9.68
1999	109,298	15,201	31.0	60.84	21,501	8.26
2000	112,390	15,749	31.0	61.17	21,720	7.77
2001	116,793	15,674	30.0	57.90	22,370	13.0
2002	114,424	16,477	30.9	66.70	23,360	8.41
2003	118,073 (a)	Not Available (b)	30.0 (c)	75.50 (c)	23,304 (d)	9.40 (e)

Information provided by:

- (a) U.S. Bureau of Census, 1970, 1980 & 1990 Decennial Census & Series P-26 Intercensal Estimates & Local Estimates.
- (b) U.S. Bureau of Census, 1970, 1980 & 1990 Decennial Census & Series P-26 & Local Estimates.
- (c) U.S. Bureau of Census, 1970, 1980 & 1990 Decennial Census & Local Estimates.
- (d) McAllen Independent School District
- (e) Texas Employment Commission

**CITY OF McALLEN, TEXAS  
MISCELLANEOUS STATISTICAL DATA**

Date of Incorporation:	February 20, 1911
Date of Adoption of City Charter:	January 31, 1927
Form of Government	Home Rule
Area:	
Square miles	47.7
Acres (estimated)	30,528
Miles of Streets:	
Paved within City limits - City maintained	491
Paved within City limits - State maintained	98
Miles of Sewer:	
Storm	185
Sanitary	445
Building Permits:	
Permits issued	1,753
Estimated cost	\$206,076,304
Fire Protection:	
Number of stations	6
Number of employees - Paid firemen - full time	131
- Civilian	8
Police Protection:	
Number of stations	1
Number of substations	10
Number of employees - Commissioned	247
- Civilian	122
Recreation:	
Developed parks (acres)	456
Undeveloped (acres)	128
Number of municipal golf links (18-hole course)	1
Number of municipal swimming pools	4
Lighted tennis courts	25
Lighted baseball diamonds/athletic fields	17

**CITY OF McALLEN, TEXAS  
MISCELLANEOUS STATISTICAL DATA**

Education

(City of McAllen within the McAllen Independent School District)

Number of teachers	1,614
Number of registered students	23,304

Total Number of City Employees (Including part-time employees):	1,472
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Hospitals:

Number of hospitals	3
Number of hospital beds	782
Number of convalescent homes	8

**Growth Statistics**

<b>Population (U.S. Census)</b>	<b>Number</b>	<b>Percent Increase</b>
1940	11,877	N/A
1950	20,067	68.9
1960	32,728	63.1
1670	37,636	15.0
1980	65,480	73.9
1990	87,040	32.4
1990	87,040	32.4
1996 (Estimate)	97,166	2.5
1997 (Estimate)	99,458	2.4
1998 (Estimate)	101,802	2.4
1999 (Estimate)	105,694	3.8
2000 (Estimate)	107,936	2.1
2001 (Estimate)	111,806	3.6
2002 (Estimate)	114,424	2.3
2003 (Estimate)	118,073	3.1

**CITY OF McALLEN, TEXAS  
MISCELLANEOUS STATISTICAL DATA**

	1999	2000	2001	2002	2003
Acres in City	29,701	29,830	29,931	30,281	30,528
% Change	6.48	0.43	0.34	1.17	0.82
Miles of Street in City	482	511	518	586	589
% Change	20.50	6.02	1.37	13.13	0.51
Miles in Sanitary Sewer	367 *	412 **	421 *	421	445
% Change	0.82	12.26	2.18	-0.02	5.72
Miles of Water Lines	539 *	557 *	569 *	580 *	630
% Change	0.00	3.34	2.15	1.99	8.56
Building Permits	1,749	1,719	1,693	1,821	1,753
% Change (Decrease)	0.00	-1.72	(1.51)	7.56	(3.73)
Number of City Employees	1,253	1,266	1,366	1,459	1,472
% Change (Decrease)	0.00	1.04	7.90	6.81	0.89
Population	105,694	107,936	111,806	114,424	118,073
% Change	0.00	2.12	3.59	2.34	3.19

\*According to Geographical Information System figure is accurate.

\*\* Alton Interceptor added to System this year

\*\*\*Seasonal employees were reflected in 1997.

**WATER ENTERPRISE FUND**

Class of Customer	Number	Gallons
Residential	29,673	3,707,397,040
Commercial	5,093	2,477,996,860
Industrial	170	387,129,000
Number of gallons shown to have passed through the master meters at the City's plants #1 and #2 during the period		6,736,314,000
Number of gallons billed		(6,572,522,900)
Water used in fire hydrant testing, etc.		(49,000,000)
Estimated number of gallons unaccounted due to breaks, leaks		114,791,100

**CITY OF McALLEN, TEXAS  
MISCELLANEOUS STATISTICAL DATA**

**WATER ENTERPRISE FUND, cont'd.**

The rate charged for water furnished and consumed under the standard water rate schedule by Section 106-82 of the City Ordinance, amended October 10, 2000 to all classes of customers is as follows:

Meter Size	(1) Minimum Gallons	(2) Minimum Rate
N/A	N/A	3.50

Public Utilities Board and City Commission approved restructured water rates in October, 2003, effective January, 2004. Basically, the new rate structure is as follows:

<u>Residential</u>	\$3.50 base plus \$1.30/1000 gals. for the first 20,000 gallons; plus \$1.60/1000 for consumption over 20,000 gallons
<u>Commercial</u>	\$3.50 base plus \$1.30/1000 gals. for the first 12-month average consumption; plus \$1.60/1000 for consumption over the 12-month average consumption
<u>Multi-family</u>	\$3.50 base plus \$1.30/1000 gals. for the first 12-month average consumption; plus \$1.60/1000 for consumption over the 12-month average consumption
<u>Industrial</u>	\$3.50 base plus \$1.30/1000 gals. for the first 12-month average consumption; plus \$1.60/1000 for consumption over the 12-month average consumption
<u>Sprinkler</u>	\$3.50 base plus \$1.60/1000 gals.

The following miscellaneous statistical data is presented for the last ten fiscal years:

	Rainfall (Inches)	Number Of Customers Water Sewer	
1994	1.48	25,335	23,432
1995	17.38	26,338	24,054
1996	10.19	27,526	24,774
1997	22.61	28,413	25,465
1998	24.81	29,472	26,332
1999	19.14	30,665	27,366
2000	12.91	31,404	27,954
2001	22.38	32,580	28,971
2002	13.78	34,103	30,398
2003	27.02	34,936	30,907

**CITY OF McALLEN, TEXAS  
GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION (1)  
LAST TEN FISCAL YEARS**

<b>Fiscal Year</b>	<b>General Government</b>	<b>Public Safety</b>	<b>Highways and Streets</b>	<b>Health and Welfare</b>
1994	\$ 9,049,944	\$ 18,142,189	\$ 4,209,623	\$ 935,944
1995	9,897,220	17,741,703	4,822,096	2,370,804
1996	9,885,777	17,760,771	4,683,754	2,373,580
1997	10,635,243	19,122,718	6,361,800	4,320,957
1998	14,098,227	21,942,042	8,962,063	1,417,396
1999	12,955,202	24,076,366	10,257,885	3,456,136
2000	13,305,402	27,209,400	7,572,045	6,336,776
2001	14,091,828	35,741,264	7,166,954	5,108,889
2002	14,005,890	36,354,451	10,449,379	5,160,801
2003	\$ 14,152,828	\$ 38,314,366	\$ 17,238,974	\$ 5,424,268

(1) Includes General Fund, Special Revenue, Debt Service, and Capital Projects

(2) Various general obligation bond issues were paid off.

(3) Classification of "capital outlay" to recommended functions.

**CITY OF McALLEN, TEXAS  
GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION (1)  
LAST TEN FISCAL YEARS**

<b>Culture Recreation</b>		<b>Debt Service</b>		<b>Capital Expenditures</b>		<b>Total</b>
\$ 5,093,483	(2)	\$ 12,366,111		\$ 12,158,156		\$ 61,955,448
4,935,038		5,276,683		10,252,068		55,295,612
5,362,978		4,744,195		3,612,503		48,423,558
7,195,028		4,171,622		3,827,383		55,634,751
7,284,569		4,812,084		4,808,267		63,324,648
10,295,971		4,933,390		7,718,349		73,693,299
14,827,494		4,603,992		6,277,115		80,132,224
9,900,452		4,550,666		2,974,890		79,534,943
10,886,344		4,484,168		- (3)		81,341,033
\$ 11,534,272	(2)	\$ 27,079,026		\$ - (3)		113,743,734

**CITY OF McALLEN, TEXAS  
GENERAL REVENUE BY SOURCE (1)  
LAST TEN FISCAL YEARS**

Fiscal Year	Taxes	Licenses and Permits	Inter-Governmental Revenue
1994	\$ 39,607,863	\$ 493,065	\$ 4,630,916
1995	38,119,763	457,721	8,866,999
1996	39,207,403	529,305	4,794,584
1997	41,743,546	623,967	7,543,118
1998	50,780,347	653,378	3,288,526
1999	54,079,288	787,681	5,144,308
2000	58,426,137	792,954	5,938,509
2001	63,041,158	824,608	8,576,131
2002	65,760,216	872,751	5,954,380
2003	\$ 69,506,277	\$ 1,434,515	\$ 5,504,875

(1) Includes General Fund, Special Revenue, Debt Service, and Capital Projects

**CITY OF McALLEN, TEXAS  
GENERAL REVENUE BY SOURCE (1)  
LAST TEN FISCAL YEARS**

<b>Charges For Service</b>	<b>Fines and Forfeits</b>	<b>Other Revenue</b>	<b>Total</b>
\$ 3,671,716	\$ 1,378,805	\$ 2,070,393	\$ 51,852,758
1,965,581	1,563,815	2,698,307	53,672,186
2,024,662	1,500,881	2,927,102	50,983,937
2,236,958	1,853,300	3,388,327	57,389,216
2,206,588	2,147,815	5,316,461	64,393,115
2,354,420	2,385,269	8,034,430	72,785,396
2,486,082	2,379,275	10,992,444	81,015,401
2,699,727	2,338,137	22,107,142	99,586,903
2,830,128	2,070,902	8,878,043	86,366,420
\$ 2,991,704	\$ 2,179,769	\$ 16,125,134	\$ 97,742,274

**CITY OF McALLEN, TEXAS  
TAX REVENUE BY SOURCE (1)  
LAST TEN FISCAL YEARS**

<b>Fiscal Year</b>	<b>Total Taxes</b>	<b>General Property Taxes</b>	<b>General Sales Taxes</b>	<b>Business Gross Receipts Taxes</b>	<b>Other Taxes</b>
1994	\$ 39,607,863	\$ 12,508,407	\$ 20,675,270	\$ 4,278,883	\$ 2,145,303
1995	38,119,763	13,218,931	19,510,185	3,694,727	1,695,920
1996	39,207,403	13,974,474	19,500,910	3,947,409	1,784,610
1997	41,743,546	14,487,566	20,731,293	4,523,927	2,000,760
1998	50,780,347	14,869,275	29,437,107	4,164,736	2,309,229
1999	54,079,288	15,548,987	31,542,351	4,599,979	2,387,971
2000	58,426,137	16,141,020	35,369,124	4,359,640	2,556,353
2001	63,041,158	16,961,501	37,038,847	6,128,118	2,912,692
2002	65,760,216	18,173,534	39,248,332	5,496,448	2,841,902
2003	\$ 69,506,277	\$ 19,666,020	\$ 41,575,736	\$ 5,456,944	\$ 2,807,577

(1) Includes General Fund, Special Revenue, and Debt Service

**CITY OF McALLEN, TEXAS  
PRINCIPAL TAXPAYERS  
YEAR ENDED SEPTEMBER 30, 2003**

Taxpayer	Assessed Valuation	Percentage of Total Assessed Valuation
1 Universal Health Services	\$ 56,616,621	1.29%
2. Simon Property Group #2	44,926,205	1.02%
3. Wal-Mart Stores Inc.	38,750,141	0.88%
4. HCA Health Services of TX	32,592,499	0.74%
5. Central Power & Light	25,858,867	0.59%
6. Southwestern Bell	25,327,405	0.58%
7. Texas State Bank	24,974,883	0.57%
8. Sprint Spectrum	23,959,090	0.55%
9. Fina Oil & Chemical Co.	20,111,330	0.46%
10. H.E. Butt Grocery Co.	<u>20,107,755</u>	<u>0.46%</u>
	<u><b>\$ 313,224,796</b></u>	7.14%

Data source:

City of McAllen-Tax Office

**CITY OF McALLEN, TEXAS  
 ASSESSED AND ESTIMATED ACTUAL VALUE  
 OF ALL TAXABLE PROPERTY  
 LAST TEN FISCAL YEARS**

Fiscal Year Ended	Tax Roll Year	Real Property		Personal Property	
		Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value
1994	1993	\$ 2,110,486,498	\$ 2,110,486,498	\$ 425,531,927	\$ 425,531,927
1995	1994	2,271,111,346	2,271,111,346	463,967,423	463,967,423
1996	1995	2,461,842,249	2,461,842,249	491,972,835	491,972,835
1997	1996	2,559,229,055	2,559,229,055	473,632,414	473,632,414
1998	1997	2,651,336,502	2,651,336,502	499,716,933	499,716,933
1999	1998	2,848,373,856	2,848,373,856	522,773,667	522,773,667
2000	1999	2,972,096,712	2,972,096,712	511,207,036	511,207,036
2001	2000	3,179,391,812	3,179,391,812	606,318,130	606,318,130
2002	2001	3,396,215,579	3,396,215,579	680,969,015	680,969,015
2003	2002	\$ 3,550,376,990	\$ 3,550,376,990	\$ 720,876,637	\$ 720,876,637

**CITY OF McALLEN, TEXAS  
 ASSESSED AND ESTIMATED ACTUAL VALUE  
 OF ALL TAXABLE PROPERTY  
 LAST TEN FISCAL YEARS**

<b>Minerals</b>		<b>Total</b>		<b>Percentage Assessed to Full Value</b>
<b>Assessed Value</b>	<b>Estimated Value</b>	<b>Assessed Value</b>	<b>Estimated Value</b>	
\$ 15,029,310	\$ 15,029,310	\$ 2,551,047,735	\$ 2,551,047,735	100%
65,642,850	65,642,850	2,800,721,619	2,800,721,619	100
68,982,530	68,982,530	3,022,797,614	3,022,797,614	100
72,830,712	72,830,712	3,105,692,181	3,105,692,181	100
72,920,305	72,920,305	3,227,248,695	3,227,248,635	100
89,185,630	89,185,630	3,460,333,153	3,460,333,153	100
78,880,150	78,880,150	3,562,183,898	3,562,183,898	100
87,629,700	87,629,700	3,873,339,642	3,873,339,642	100
128,330,930	128,330,930	4,205,515,524	4,205,515,524	100
\$ 124,871,890	\$ 124,871,890	\$ 4,396,125,517	\$ 4,396,125,517	100%

**CITY OF McALLEN, TEXAS  
PROPERTY TAX LEVIES AND ALLOCATION THEREOF  
LAST TEN FISCAL YEARS**

**Valuations**

<b>Fiscal Year Ended</b>	<b>Real Property</b>	<b>Personal Property</b>	<b>Minerals</b>	<b>Total</b>
1994	\$ 2,110,486,498	\$ 425,531,927	\$ 15,029,310	\$ 2,551,047,735
1995	2,271,111,346	463,967,423	65,642,850	2,800,721,619
1996	2,461,842,249	491,972,835	68,982,530	3,022,797,614
1997	2,559,229,055	473,632,414	72,830,712	3,105,692,181
1998	2,651,336,502	499,716,933	72,920,305	3,227,248,695
1999	2,848,373,856	522,773,667	89,185,630	3,460,333,153
2000	2,972,096,712	511,207,036	78,880,150	3,562,183,898
2001	3,179,391,812	606,318,130	87,629,700	3,873,339,642
2002	3,396,215,579	680,969,015	128,330,930	4,205,515,524
2003	\$ 3,550,376,990	\$ 720,876,637	\$ 124,871,890	\$ 4,396,125,517

**CITY OF McALLEN, TEXAS  
PROPERTY TAX LEVIES AND ALLOCATION THEREOF  
LAST TEN FISCAL YEARS**

Tax Rate	Total Tax Levy	Taxes Levied For (PER \$100/ASSESSED VALUATION)			
		General Fund		Debt Service Fund	
		Rate	Amount	Rate	Amount
\$ 0.48	\$ 11,874,029	\$ 0.27	\$ 6,635,847	\$ 0.21	\$ 5,238,182
0.47	13,073,769	0.29	8,068,879	0.18	5,004,890
0.45	13,699,320	0.29	8,617,997	0.16	5,081,323
0.45	14,074,997	0.31	9,643,174	0.14	4,431,823
0.42	13,596,399	0.31	10,161,670	0.11	3,434,729
0.42	14,578,384	0.33	11,529,415	0.09	3,048,969
0.42	15,007,481	0.35	12,422,048	0.07	2,585,433
0.42	16,318,380	0.35	13,507,110	0.07	2,811,270
0.42	17,717,837	0.36	15,213,915	0.06	2,503,922
\$ 0.42	\$ 18,520,877	\$ 0.36	\$ 16,077,950	\$ 0.06	\$ 2,442,927

**CITY OF McALLEN, TEXAS  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS**

Year	Total Tax Levy	Amount of Current Taxes Collected	Percent of Current Taxes Collected (2)
1994	11,874,029	11,658,343	98.18
1995	13,073,769	12,390,992	94.78
1996	13,699,320	12,809,555	93.51
1997	(1) 14,074,997	13,219,050	93.92
1998	(1) 13,596,399	13,221,561	97.47
1999	(1) 14,578,384	13,788,245	94.58
2000	(1) 15,007,481	14,532,402	96.83
2001	(1) 16,318,380	15,292,313	93.71
2002	17,717,837	16,377,568	92.44
2003	\$ 18,520,877	\$ 17,598,726	95.02%

(1) Does not include the assesment or the collections of the Downtown Improvement District.

(2) Based upon original levy.

**CITY OF McALLEN, TEXAS  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS**

Amount of Delinquent Taxes Collected	Total Collections For Year	Percent of Total Tax Collections To Tax Levy	Accumulated Delinquent Taxes	Percent of Delinquent Taxes to Current Levy
428,676	12,087,019	101.81	2,176,587	18.33
431,201	12,822,193	98.08	2,481,704	18.98
576,480	13,386,035	97.71	1,905,260	13.91
576,224	13,795,274	98.01	2,127,248	15.11
801,014	14,052,925	103.36	3,137,613	23.08
862,896	14,651,141	100.50	2,989,246	20.50
744,599	15,277,001	101.80	2,941,441	19.25
773,767	16,066,080	98.45	3,327,918	20.39
988,191	17,365,759	98.01	3,641,520	20.55
\$ 1,161,120	\$ 18,759,846	101.29%	\$ 3,565,070	19.25%

**CITY OF McALLEN, TEXAS  
RATIO OF NET GENERAL BONDED DEBT OF ASSESSED VALUE  
AND NET BONDED DEBT PER CAPITA  
LAST TEN FISCAL YEARS**

Year	Population	Assessed Value	Gross Bonded Debt
1994	\$ 92,688	\$ 2,551,047,735	\$ 31,275,000
1995	94,834	2,800,721,619	26,565,000
1996	97,166	3,022,797,614	23,245,000
1997	99,458	3,105,692,181	20,350,000
1998	101,802	3,227,248,695	17,980,000
1999	105,694	3,460,333,153	15,930,000
2000	107,936	3,562,183,898	14,195,000
2001	111,806	3,873,339,642	12,405,000
2002	114,424	4,205,515,524	10,565,000
2003	118,073	\$ 4,396,125,517	\$ 5,890,000

**CITY OF McALLEN, TEXAS  
 RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE  
 AND NET BONDED DEBT PER CAPITA  
 LAST TEN FISCAL YEARS**

Available Debt Service Funds	Net Bonded Debt	Net Bonded Debt	
		Ratio to Assessed Value	Per Capita
\$ 1,332,895	\$ 29,942,105	1.17	323
1,419,002	25,145,998	0.90	265
1,743,569	21,501,431	0.71	221
2,080,583	18,269,417	0.59	184
2,355,129	15,624,871	0.48	153
2,620,993	13,309,007	0.38	126
2,916,190	11,278,810	0.32	104
3,175,516	9,229,484	0.24	83
3,304,666	7,260,334	0.17	63
\$ 4,872,102	\$ 1,017,898	0.02	9

**CITY OF McALLEN, TEXAS  
COMPUTATION OF DIRECT AND OVERLAPPING DEBT  
AND PROPERTY TAX RATES OF OVERLAPPING ENTITIES  
LAST TEN FISCAL YEARS**

<b>Taxing Body</b>	<b>Net Bonded Debt</b>	<b>Debt As of</b>	<b>Percent Overlapping</b>	<b>Amount Overlapping</b>
Hidalgo County	\$ 102,697,622	12/31/02	100.00%	\$ 102,697,622
Hidalgo I.S.D.	11,592,776	08/31/02	0.45%	52,167
Edinburg I.S.D.	55,281,940	08/31/03	0.21%	116,092
McAllen I.S.D.	39,947,149	08/31/02	94.04%	37,566,298
P.S.J.A. I.S.D.	109,361,535	08/31/03	4.59%	5,019,694
Sharyland I.S.D.	<u>15,436,436</u>	04/30/03	4.68%	<u>722,425</u>
Total gross overlapping debt	334,317,458			146,174,298
City of McAllen	<u>1,017,898</u>	09/30/02	100.00%	<u>1,017,898</u>
Total direct and overlapping debt	<u><u>\$ 335,335,356</u></u>			<u><u>\$ 147,192,196</u></u>

Source: Local Taxing Entities

**CITY OF McALLEN, TEXAS  
COMPUTATION OF DIRECT AND OVERLAPPING DEBT  
AND PROPERTY TAX RATES OF OVERLAPPING ENTITIES  
LAST TEN FISCAL YEARS**

<b>1994</b>	<b>1995</b>	<b>1996</b>	<b>1997</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>
\$ 0.41	\$0.41	\$ 0.46	\$ 0.46	\$ 0.44	\$ 0.44	\$ 0.50	\$ 0.52	\$ 0.52	\$ 0.59
1.37	1.39	1.42	1.54	1.57	1.57	1.57	1.57	1.57	1.57
1.26	1.35	1.39	1.47	1.55	1.55	1.55	1.41	1.55	1.59
1.33	1.35	1.45	1.45	1.53	1.53	1.58	1.54	1.54	1.54
1.43	1.43	1.50	1.57	1.59	1.59	1.63	1.62	1.62	1.61
1.37	1.37	1.41	1.41	1.46	1.46	1.54	1.54	1.54	1.54
0.42	0.43	0.48	0.47	0.45	0.42	0.42	0.42	0.42	0.42

All figures above are based on \$100/valuation.

Tax rates are rounded off to nearest hundredths.

**CITY OF McALLEN  
RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR  
GENERAL BONDED DEBT TO TOTAL GENERAL GOVERNMENTAL FUNDS EXPEDITURES  
LAST TEN FISCAL YEARS**

Fiscal Year	Debt Service On General Bonded Debt	Total General Governmental Funds Expenditures (1)	Ratio of Debt Service to Total General Governmental Funds Expenditures (Percent)
1994	\$ 12,366,111 (2)	61,955,450	19.96%
1995	5,276,683	55,295,612	9.54%
1996	4,744,195	48,423,558	9.80%
1997	4,171,622	55,634,751	7.50%
1998	3,514,144	63,324,648	5.55%
1999	3,051,522	73,693,299	4.14%
2000	2,617,581	80,132,224	3.27%
2001	2,563,832	79,534,943	3.22%
2002	2,499,873	\$ 81,341,033	3.07%
2003	\$ 22,079,026 (2)	\$ 113,743,734	19.41%

(1) Includes General Fund, Special Revenue, Debt Service Funds, and Capital Projects Funds.

(2) High amount attributable to principal retirement of four general obligation issues: 1976; 1980; 1986; and 1988

**CITY OF McALLEN, TEXAS  
COMPUTATION OF LEGAL DEBT MARGIN  
SEPTEMBER 30, 2003**

Assessed valuation 2002 tax roll for fiscal year 2003	\$ 4,396,125,517
Debt limit - Texas statutes do not prescribe a debt limit; however, by custom, a practical economic debt limit of 5% of the assessed valuation is used.	<u>5%</u> <u>219,806,276</u>
Total bonded debt	5,890,000
Deduct amount available in debt service fund	<u>4,872,102</u>
Applicable debt	<u>1,017,898</u>
Economic debt margin	<u><u>\$ 218,788,378</u></u>

**CITY OF McALLEN, TEXAS  
REVENUE BOND COVERAGE  
WATER AND SEWER BONDS  
LAST TEN FISCAL YEARS**

**WATER FUND:**

<b>Fiscal Year</b>	<b>Gross Revenue</b>	<b>Direct Operating Expenses</b>	<b>Net Revenue Available For Debt Service (1)</b>	<b>Debt Service Requirements</b>	<b>Coverage</b>
1994	\$ 6,560,982	\$ 4,469,213	\$ 2,091,769	\$ 274,207	7.63
1995	7,469,824	4,511,409	2,958,415	268,294	11.03
1996	7,839,961	5,112,150	2,727,811	289,373	9.43
1997	7,914,855	5,093,106	2,821,749	474,163	5.95
1998	8,680,396	5,198,677	3,481,719	773,323	4.50
1999	9,103,734	5,814,544	3,289,190	1,003,568	3.28
2000	11,546,355	5,935,842	5,610,513	909,148	6.17
2001	13,620,766	6,101,989	7,518,777	2,238,273	3.36
2002	13,595,999	6,782,989	6,813,010	2,195,221	3.10
2003	\$ 13,306,102	\$ 6,937,001	\$ 6,369,101	\$ 2,077,274	3.07

**SEWER FUND:**

<b>Fiscal Year</b>	<b>Gross Revenue</b>	<b>Direct Operating Expenses</b>	<b>Net Revenue Available For Debt Service (1)</b>	<b>Debt Service Requirements</b>	<b>Coverage</b>
1994	(2)				
1995	(2)				
1996	(2)				
1997	\$ 4,613,288	\$ 3,531,387	\$ 1,968,970	\$ 199,747	9.86
1998	6,656,018	3,850,196	2,805,822	542,675	5.17
1999	7,241,418	4,135,347	3,106,071	678,594	4.58
2000	7,899,827	4,310,674	3,589,153	880,030	4.08
2001	8,919,843	4,428,743	4,491,100	1,377,089	3.26
2002	9,731,320	4,634,025	5,097,295	1,438,373	3.54
2003	9,494,989	4,722,740	4,772,249	1,567,067	3.05

(1) Net revenue available for debt service is calculated as follows: Gross Revenue - Direct Operating Expenses + Depreciation Expenses.

(2) The 1980 Bond Issue was retired during the fiscal year; therefore, related information is not disclosed for the Sewer Fund.

**CITY OF McALLEN, TEXAS  
PROPERTY VALUE, CONSTRUCTION AND BANK DEPOSITS  
LAST TEN FISCAL YEARS**

<b>Fiscal Year</b>	<b>Property Value (1)</b>	<b>Construction</b>	<b>Bank Deposits</b>
1994	\$ 2,551,047,735	\$ 109,552,278	\$ 1,515,642,000
1995	2,800,721,619	111,415,940	1,642,722,869
1996	3,022,797,614	113,913,538	1,751,980,171
1997	3,105,692,181	156,002,158	1,968,314,027
1998	3,227,248,695	120,730,784	2,170,976,920
1999	3,460,333,153	179,214,512	2,305,422,150
2000	3,562,183,898	175,175,927	2,365,939,001
2001	3,873,339,642	202,898,831	2,572,993,861
2002	4,205,515,524	198,946,076	3,200,745,877
2003	\$ 4,396,125,517 (a)	\$ 206,076,304 (b)	\$ 3,530,580,885 (c)

(1) Includes only taxable property.

Information provided by:

- (a) City of McAllen Tax Department for current year. Previous year information, was provided by the McAllen Independent School District- Tax Office
- (b) City of McAllen Inspection Department
- (c) McAllen Chamber of Commerce

## BUDGET GLOSSARY

**Ad Valorem Tax** A tax which is levied in proportion to the value of the property against which it is levied. This commonly referred to as a property tax.

**Appraised Value** To make as estimate of value for the purpose of taxation. (Property values are established by the Hidalgo County Appraisal District).

**Appropriation** Authorization granted by a legislative body to make expenditures and to incur obligations. The appropriation contains specific limitations as to the amount purpose, and time when it may be expended.

**Appropriation Ordinance** The office enactment, by the City Commission, to legally authorize City Staff to obligate and expend resources.

**Assessed Value** The total taxable value placed on real estate and other property as a basis for levying taxes.

**Bond** A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance.

**Budget** A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Budget Calendar** The schedule of key dates which the City follows in the preparation and adoption of the budget.

**Budget Document** The instrument used by

the budget-making authority to present a comprehensive financial plan of operations to the City Commission.

**Budget Message** A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

**Capital Projects Fund** A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

**Capital Outlay** Expenditures resulting in the acquisition or addition to fixed assets.

**City Commission** The Mayor and six Commissioners collectively acting as the legislative and policy making body of the City.

**Civil Service Personnel** All certified police officers and fire fighters.

**Current Taxes** Taxes levied and due within one year.

**Debt Service** Payment of interest and principal to holders of a government's debt instruments.

**Debt Service Fund** A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

**Delinquent Taxes** Taxes that remains unpaid, after the date on which a penalty for non-payment is attached. (example: tax statements are mailed out in October and become delinquent if unpaid by January 31.)

## BUDGET GLOSSARY

**Department** A functional and administrative entity created to carry out specified public services.

**Distinguished Budget** A voluntary program administered by the Government Finance Officers

**Presentation Program** Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

**Encumbrance** The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

**Estimated Revenue** The amount of projected revenues to be collected during the fiscal year.

**Expenditures** Decrease in net financial resources for the purpose of acquiring an asset, service, or settling a loss.

**Expenses** Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges, which are presumed to benefit the current fiscal period.

**Fiscal Year** The twelve month financial period to which the annual operating budget applies. The fiscal year used by the City of McAllen begins October 1st and ends September 30th.

**Fixed Assets** Long term assets, which are intended to continue to be held or used, such as land, building, machinery, or equipment.

**Franchise Fee** A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

**Function** Classification of expenditures according to the principal purposes for which the expenditures are made.

**Fund** An accounting entity which a self-balancing set of accounts that record financial transactions for specific activities or government function.

**Fund Balance** A term used to express the equity (assets minus liabilities) of governmental funds and trust funds.

**Generally Accepted** Uniform minimum standards/guidelines for financial accounting and reporting which provide a standard by which to measure financial presentations. They govern the form and content of the basic financial statements of an entity.

**General Obligation Bonds** Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

**Intergovernmental Revenue** Revenue collected by one government and distributed to another level of government(s).

**Inter-Fund Transfers** Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended; i.e. transfers from the General Fund to Special Revenue Fund or Capital Projects

## BUDGET GLOSSARY

Fund.

**Maintenance** All materials or contract expenditures covering repair and upkeep of City Buildings, machinery and equipment, systems, and land.

**Modified Accrual Accounting** A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

**MSA** Metropolitan Statistical Area

**NAFTA** North America Free Trade Agreement.

**Objective** A simply stated measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard for performance for a given program.

**Operating Budget** Plans of current expenditures and the proposed means of financing them. The use of an annual operating budget is usually required by law to control government spending.

**Operating Costs** Outlays for such current period items as expendable supplies, contractual services, and utilities.

**Operating Transfers** Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended; transfers from the General Fund to a Special Revenue or Capital Projects Fund.

**Ordinance** A formal legislative enactment by

the governing board of a municipality.

Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of endorsements are known.

**Other Services and Charges** The cost related to services performed for the City by individuals, business or utilities.

**Performance Indicator** Variables which measure the success of a department in meeting goals and objectives and/or the workload and performance of the department.

**Personnel Services** The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

**Retained Earnings** An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

**Revenue** Additions to the City's financial assets such as taxes or grants which do not, in themselves, increase the City's liabilities, provided there is no corresponding decrease in assets or increase in other liabilities.

**Revenue Bonds** Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

**Tax Base** The total value of all real and personal property in the City as of January 1<sup>st</sup> of each year, as certified by the Hidalgo County Appraisal District. The tax base represents net value after all exemptions.

## BUDGET GLOSSARY

**Tax Levy** The result product of the tax rate per one hundred dollars multiplied by the tax base.

**Tax Rate** The amount of tax stated in terms of a unit of the tax base; for example, the City of McAllen expresses the tax in terms of dollars per hundred of assessed valuation.

**Working Capital** The excess of current asset over current liabilities.