



AGENDA
AIRPORT ADVISORY BOARD MEETING
Location: McAllen International Airport – Board Room
April 17, 2025 – 12:10 P.M.

At any time during the course of this meeting, the Airport Advisory Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Airport Advisory Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Airport Advisory Board may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes for Advisory Board Meeting of March 13, 2025
4. Director of Aviation's Report
5. Executive Session, Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney) and Section 551.087 (Economic Development).
 - a) Consideration of Economic Development Matters. (Section 551.087, T.G.C.)
6. Future Agenda Item
7. Adjournment

IF ANY ACCOMMODATION FOR A DISABILITY IS REQUIRED (OR INTERPRETERS FOR THE DEAF), NOTIFY THE DEPARTMENT OF AVIATION AT 681-1500 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING DATE.

I, the Undersigned Authority, do hereby certify that the attached agenda of the meeting of the Airport Advisory Board is a true and correct copy and that I posted a true and correct copy of said notice on the bulletin board in the Municipal Building,, a place convenient and readily accessible to the general public at all times, and said Notice was posted on April 11,2025 at 4:30 PM and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Estela Velasquez – Assistant Director of Aviation Administration



AIRPORT ADVISORY BOARD MEETING MINUTES
March 13, 2025

Present:

Armando Salinas	Chair
Joe Brown	Vice-Chair
Anita Moon	Member
Brandon Wallace	Member
Barry Patel	Member
Cesar Rodriguez	Member
Margaret Rose Guerra	Member
Mike Stanton	Member
Saul Sanchez	Member
Lucy Regalado	Member
Jeffrey Schmatz	Member

Absent:

Norma Guevara	Member
Kevin Pagan	Member
Thelma Tamez	Member

Staff:

Jeremy A. Santoscoy, P.E., CFM	Director of Aviation
Estela Velasquez	Asst. Director of Aviation Admin.
Quinneta Hudson	Asst. Director of Aviation Ops. & Maint.
Kassandra Rodriguez	Business Development Manager
Pablo Rodriguez Jr.	Properties & Compliance Manager
Ruth Rodriguez	Administrative Supervisor

1. Call to Order

Chair called the meeting to order at 12:11 p.m. on March 13, 2025.

2. Pledge of Allegiance

Mr. Brandon Wallace led the group in the Pledge of Allegiance.

3. Approval of Minutes

The minutes for the meetings of November 14, 2024 and February 13, 2025 were presented for approval. Mr. Joe Brown made a motion to approve the minutes. Ms. Anita Moon seconded the motion. The motion carried.

4. Director of Aviation's Report

The Director of Aviation, Mr. Jeremy Santoscoy, P.E., provided a report on MFE's activity through January 2025. His presentation included MFE's year-over-year (YoY) activity comparisons, total passengers, market share data, MFE's top origin and destination markets for Q3 2024, and 2025 trends related to Allegiant Airlines.

Ms. Estela Velasquez gave a presentation on upcoming improvements to the paid parking system, detailing the implementation timeline, technology upgrades, and expected improvements in functionality and efficiency.

Ms. Kassandra Rodriguez presented an update on the opening of the MFE VIP Lounge on March 7, 2025, highlighting its amenities available as part of membership.

Mr. Santoscoy also briefed the Board on upcoming events scheduled for March through April.

5. Executive Committee Session

There were no reports presented.

6. Future Agenda Items

There were no future agendas.

7. Adjournment

The meeting adjourned at 12:59 p.m.

Armando Salinas, Chair

Prepared and submitted by:

Estela Velasquez, Asst. Director of Aviation Admin.

Airport Advisory Board Attendance Record January - June 2025

Name	March	April	May	June
Anita Moon	P			
Thelma Tamez	A			
Saul Sanchez	P			
Barry Patel	P			
Cesar Rodriguez	P			
Kevin D. Pagan	A			
Lucy Regalado	P			
Brandon C. Wallace	P			
Jeffrey Schmatz	P			
Norma Guevara	A			
Margaret Rose Guerra	P			
Armando Salinas	P			
Mike Stanton	P			
Joe Brown	P			
Indicates no quorum				

New had not been appt

PL - Late for Quorum

A - Absent

P - Present

*=no board meeting