



AGENDA
AIRPORT ADVISORY BOARD MEETING
Location: McAllen International Airport – Board Room
March 13, 2025 – 12:10 P.M.

At any time during the course of this meeting, the Airport Advisory Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Airport Advisory Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Airport Advisory Board may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes; Advisory Board Meeting: November 14, 2024 & February 13, 2025
4. Director of Aviation's Report
5. Executive Session, Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney) and Section 551.087 (Economic Development).
 - a) Consideration of Economic Development Matters. (Section 551.087, T.G.C.)
6. Future Agenda Item
7. Adjournment

IF ANY ACCOMMODATION FOR A DISABILITY IS REQUIRED (OR INTERPRETERS FOR THE DEAF), NOTIFY THE DEPARTMENT OF AVIATION AT 681-1500 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING DATE.

I, the Undersigned Authority, do hereby certify that the attached agenda of the meeting of the Airport Advisory Board is a true and correct copy and that I posted a true and correct copy of said notice on the bulletin board in the Municipal Building, a place convenient and readily accessible to the general public at all times, and said Notice was posted on March 07, 2025 at 4:45 PM and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Ruth Rodriguez – Administrative Supervisor



AIRPORT ADVISORY BOARD MEETING MINUTES
November 14, 2024

Present:

Anita Moon	Chair
Armando Salinas	Vice-Chair
Margaret Rose Guerra	Member
Saul Sanchez	Member
Kevin D. Pagan	Member
Barry Patel	Member
Brandon Wallace	Member
Cesar Rodriguez	Member
Jeffrey Schmatz	Member
Joe Brown	Member
Norma Guevara	Member
Daniel Cardenas	Member

Absent:

Lucy Regalado	Member
Mike Stanton	Member

Staff:

Jeremy A. Santoscoy, P.E., CFM	Director of Aviation
Estela Velázquez	Asset. Director of Aviation Admin.
Quinneta Hudson	Asst. Director of Aviation Ops. & Maint.
Ruth Rodriguez	Administrative Supervisor

1. Call to Order

Chair called the meeting to order at 12:12 p.m. on November 14, 2024.

2. Pledge of Allegiance

Mr. Armando Salinas led the group in the Pledge of Allegiance.

3. Approve Minutes

The minutes for the meeting of October 17, 2024 were presented for approval. Mr. Jeffrey Schmatz motioned to approve. Mr. Joe Brown Wallace seconded the motion. Motion carried.

4. Director of Aviation's Report

The Director of Aviation, Jeremy Santoscoy P.E., reported MFE's activity, including MFE YOY Activity, Total Passengers, Market Share, October Market Share, 2024 RGV Total Passengers, Market Share, 2024 RGV Traffic by Airline, and a comparison map of Aeromexico October 2023 and October 2024.

Mr. Jeremy Santoscoy P.E. shared Lamar Airport digital advertisements signs at McAllen International Airport.

Lastly, Mr. Jeremy Santoscoy P.E. the upcoming events 1million passenger event, Welcome Home RGV connection fair, McAllen Holiday Parade & Skybox, TSA Pre-Check event & Travel Fair, Welcome Home RGV Winter Texan Expo, in McAllen and Brownsville.

5. Executive Committee Session

There were no reports presented.

6. Future Agenda Items

There were no future agendas.

7. Adjournment

The meeting adjourned at 12:51 p.m. Motion to adjourn made by Mr. Cesar Rodriguez, Mr. Jeffrey Schmatz seconded the motion. Motioned carried.

Anita Moon, Chair

Prepared and submitted by:

Ruth Rodriguez, Administrative Supervisor



AIRPORT ADVISORY BOARD MEETING MINUTES
February 13, 2025

Present:

Anita Moon	Chair
Armando Salinas	Vice-Chair
Margaret Rose Guerra	Member
Saul Sanchez	Member
Lucy Regalado	Member
Joe Brown	Member
Kevin Pagan	Member
Mike Stanton	Member
Jeffrey Schmatz	Member

Absent:

Cesar Rodriguez	Member
Norma Guevara	Member
Brandon Wallace	Member
Daniel Cardenas	Member
Barry Patel	Member

Staff:

Jeremy A. Santoscoy, P.E., CFM	Director of Aviation
Estela Velázquez	Asset. Director of Aviation Admin.
Quinneta Hudson	Asst. Director of Aviation Ops. & Maint.
Kassandra Rodriguez	Business Development Manager
Pablo Rodriguez Jr.	Properties & Compliance Manager
Sergio Saldana	Facility Maintenance Manager
Ruth Rodriguez	Administrative Supervisor

1. Call to Order

Chair called the meeting to order at 12:13 p.m. on February 13, 2025.

2. Pledge of Allegiance

Mr. Armando Salinas led the group in the Pledge of Allegiance.

3. Approve Minutes

No Quorum – January 09, 2025 (*Minutes for the meeting of November 14, 2024, will be presented in the upcoming meeting.*)

4. Nomination & Election of Airport Advisory Board Officers

Elections was conducted by blind vote. Results were as follows:

1. Chair – Armando Salinas
2. Vice-Chair – Joe Brown (Elected)
3. Executive Committee
 - A. Lucy Regalado (Elected)
 - B. Anita Moon (Past Chair)

5. Director of Aviation's Report

The Director of Aviation, Jeremy Santoscoy P.E., reported MFE's Activity Report and announced the upcoming events such as MFE VIP Lounge, Jumpstart Career Expo, International Women's Day and Taste McAllen.

6. Executive Committee Session

There were no reports presented.

7. Future Agenda Items

There were no future agendas.

8. Adjournment

The meeting adjourned at 12:52 p.m. Motion to adjourn made by Mr. Saul Sanchez, Ms. Lucy Regalado seconded the motion. Motioned carried.

Anita Moon, Chair

Prepared and submitted by:

Ruth Rodriguez, Administrative Supervisor

Airport Advisory Board Attendance Record January - June 2025						
Name	January	February	March	April	May	June
Anita Moon	P	P				
Daniel Cardenas	A	A				
Saul Sanchez	P	P				
Barry Patel	A	A				
Cesar Rodriguez	P	A				
Kevin D. Pagan	A	P				
Lucy Regalado	A	P				
Brandon C. Wallace	A	A				
Jeffrey Schmatz	A	P				
Norma Guevara	P	A				
Margaret Rose Guerra	P	P				
Armando Salinas	P	P				
Mike Stanton	P	P				
Joe Brown	A	P				
Indicates no quorum						

New had not been appt

PL - Late for Quorum

A - Absent

P - Present

*=no board meeting (July & December)