



AGENDA
AIRPORT ADVISORY BOARD MEETING
Location: McAllen International Airport – Board Room
October 17, 2024 – 12:10 P.M.

At any time during the course of this meeting, the Airport Advisory Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Airport Advisory Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Airport Advisory Board may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes; Advisory Board Meeting: September 12, 2024
4. Director of Aviation's Report
5. Executive Session, Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney) and Section 551.087 (Economic Development).
 - a) Consideration of Economic Development Matters. (Section 551.087, T.G.C.)
6. Future Agenda Items
7. Adjournment

IF ANY ACCOMMODATION FOR A DISABILITY IS REQUIRED (OR INTERPRETERS FOR THE DEAF), NOTIFY THE DEPARTMENT OF AVIATION AT 681-1500 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING DATE.

I, the Undersigned Authority, do hereby certify that the attached agenda of the meeting of the Airport Advisory Board is a true and correct copy and that I posted a true and correct copy of said notice on the bulletin board in the Municipal Building, a place convenient and readily accessible to the general public at all times, and said Notice was posted on October 14, 2024 at 12:10 PM and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Ruth Rodriguez – Administrative Supervisor



AIRPORT ADVISORY BOARD MEETING MINUTES
September 12, 2024

Present:

Anita Moon	Chair
Armando Salinas	Vice-Chair
Margaret Rose Guerra	Member
Saul Sanchez	Member
Kevin D. Pagan	Member
Barry Patel	Member
Daniel Cardenas	Member
Norma Guevara	Member
Lucy Regalado	Member

Absent:

Joe Brown	Member
Mike Stanton	Member
Cesar Rodriguez	Member
Brandon C. Wallace	Member
Jeffery Schmatz	

Staff:

Jeremy A. Santoscoy, P.E., CFM	Director of Aviation
Evaristo Garcia	Legal Department
Estela Velázquez	Asst. Director of Aviation Admin.
Quinneta Hudson	Asst. Director of Aviation Ops. & Maint.
Kassandra Rodriguez	Business Development Manager
Ruth Rodriguez	Administrative Supervisor
Ilse Teran	Senior Administrative Clerk

1. Call to Order

Chair called the meeting to order at 12:10 p.m. on September 12, 2024.

2. Pledge of Allegiance

Ms. Anita Moon led the group in the Pledge of Allegiance.

3. Approve Minutes

Minutes for the meeting of August 08, 2024 were presented for approval. Mr. Kevin Pagan motioned to approve. Mr. Saul Sanchez seconded the motion. Motion carried.

4. Director of Aviation's Report

The Director of Aviation, Jeremy Santoscoy P.E., reported MFE's activity, including passenger load factors, empty seats, total passengers, MFE's market share, 2024 trends for Aeromexico and Delta, 2024 RGV traffic and market share by Airport, 2024 traffic by airlines. In his report, he pointed out main cities served and market share in passenger transportation between Mexico and United States in scheduled services July 2024.

Mr. Jeremy Santoscoy P.E. gave a recap of the Terminal Planning Study funding plan and Airport Parking Rate Schedule that was presented at the September 9, 2024, City Commission and City Commission workshop. In addition, Mr. Santoscoy announced the upcoming Pre-Bid meeting for the Parking Management Contract and would like to meet with the executive committee to discuss it in mid-October.

Lastly, Mr. Jeremy Santoscoy P.E., announced the upcoming events UTRGV Volleyball game, Hispanic Heritage Month, Noche De Vino, Dallas Cowboys HEB Texas Tailgate Tour, Dallas Cowboys Kick-Off MHP SkyBox, TSA pre-Check events and move the date of October 2024 meeting..

5. Executive Committee Session

There were no reports presented.

6. Future Agenda Items

There were no future agendas.

7. Adjournment

The meeting adjourned at 1:06 p.m. Motion to adjourn made by Armando Salinas, Mr. Kevin Pagan seconded the motion. Motioned carried.

Anita Moon, Chair

Prepared and submitted by:

Ruth Rodriguez, Administrative Supervisor

Airport Advisory Board Attendance Record August - November 2024				
Name	August	September	October	November
Anita Moon	P	P		
Daniel Cardenas	A	P		
Saul Sanchez	P	P		
Barry Patel	P	P		
Cesar Rodriguez	P	A		
Kevin D. Pagan	P	P		
Lucy Regalado	A	P		
Brandon C. Wallace	A	A		
Jeffrey Schmatz	P	A		
Norma Guevara	A	P		
Margaret Rose Guerra	P	P		
Armando Salinas	P	P		
Mike Stanton	P	A		
Joe Brown	P	A		
Indicates no quorum				

New had not been appt

PL - Late for Quorum

A - Absent

P - Present

*=no board meeting (July & December)