



AGENDA
AIRPORT ADVISORY BOARD MEETING
Location: McAllen International Airport – Board Room
September 12, 2024 – 12:10 P.M.

At any time during the course of this meeting, the Airport Advisory Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Airport Advisory Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Airport Advisory Board may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes; Advisory Board Meeting: August 08, 2024
4. Director of Aviation's Report
5. Executive Session, Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney) and Section 551.087 (Economic Development).
 - a) Consideration of Economic Development Matters. (Section 551.087, T.G.C.)
6. Future Agenda Items
7. Adjournment

IF ANY ACCOMMODATION FOR A DISABILITY IS REQUIRED (OR INTERPRETERS FOR THE DEAF), NOTIFY THE DEPARTMENT OF AVIATION AT 681-1500 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING DATE.

I, the Undersigned Authority, do hereby certify that the attached agenda of the meeting of the Airport Advisory Board is a true and correct copy and that I posted a true and correct copy of said notice on the bulletin board in the Municipal Building, a place convenient and readily accessible to the general public at all times, and said Notice was posted on September 06, 2024 at 4:00 PM and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Ruth Rodriguez – Administrative Supervisor



AIRPORT ADVISORY BOARD MEETING MINUTES
August 08, 2024

Present:

Anita Moon	Chair
Armando Salinas	Vice-Chair
Mike Stanton	Member
Margaret Rose Guerra	Member
Saul Sanchez	Member
Kevin D. Pagan	Member
Jeffrey Schmatz	Member
Barry Patel	Member
Joe Brown	Member
Cesar Rodriguez	Member

Absent:

Daniel Cardenas	Member
Norma Guevara	Member
Lucy Regalado	Member
Brandon C. Wallace	Member

Staff:

Jeremy A. Santoscoy, P.E., CFM	Director of Aviation
Evaristo Garcia	Legal Department
Estela Velázquez	Asst. Director of Aviation Admin.
Kassandra Rodriguez	Business Development Manager
Ruth Rodriguez	Administrative Supervisor
Ilse Teran	Senior Administrative Clerk

1. Call to Order

Chair called the meeting to order at 12:10 p.m. on August 08, 2024.

2. Pledge of Allegiance

Ms. Anita Moon led the group in the Pledge of Allegiance.

3. Approve Minutes

Minutes for the meeting of June 13, 2024 were presented for approval. Mr. Kevin Pagan motioned to approve. Mr. Joe Brown seconded the motion. Motion carried.

4. Director of Aviation's Report

The Director of Aviation, Jeremy Santoscoy P.E., reported MFE's activity, including passenger load factors, empty seats, total passengers, MFE's June 2024 airline market share, 2024 trends for Aeromexico and Delta, 2024 RGV traffic by Airlines, 2024 vs 2023 MFE ranked # 1 in the Nation % change in flights and ranked # 2 in the Nation % change in seats in top 20 US Airports comparing July 2024 vs July 2023. In his report, he pointed out regional activity and national activity.

Mr. Jeremy Santoscoy P.E. gave a recap of the Terminal Planning Study including visioning workshops, conceptual, site planning expansion and development opportunities.

Lastly, Mr. Jeremy Santoscoy P.E., announced the upcoming events Terminal Capacity Study at City Commission Workshop: August 26 at 4pm, Terminal Capacity Study at City Commission Workshop: September 09 at 4pm, FAA Annual Certification Inspection and Hispanic Heritage Month.

5. Executive Committee Session

There were no reports presented.

6. Future Agenda Items

There were no future agendas.

7. Adjournment

The meeting adjourned at 1:16 p.m. Motion to adjourn made by Jeffery Schmatz, Mr. Kevin Pagan seconded the motion. Motioned carried.

Anita Moon, Chair

Prepared and submitted by:

Ruth Rodriguez, Administrative Supervisor

Airport Advisory Board Attendance Record August - November 2024				
Name	August	September	October	November
Anita Moon	P			
Daniel Cardenas	A			
Saul Sanchez	P			
Barry Patel	P			
Cesar Rodriguez	P			
Kevin D. Pagan	P			
Lucy Regalado	A			
Brandon C. Wallace	A			
Jeffrey Schmatz	P			
Norma Guevara	A			
Margaret Rose Guerra	P			
Armando Salinas	P			
Mike Stanton	P			
Joe Brown	P			
Indicates no quorum				

New had not been appt

PL - Late for Quorum

A - Absent

P - Present

*=no board meeting (July & December)