

**NOTICE OF MEETING TO BE HELD BY THE  
HISTORIC PRESERVATION COUNCIL  
THURSDAY, JUNE 29, 2023 - 9:00 AM  
CITY HALL, COMMISSION CHAMBERS, 3<sup>RD</sup> FLOOR  
1300 HOUSTON AVENUE, MCALLEN TEXAS 78501  
AGENDA**

At any time during the course of this meeting, the Historic Preservation Council may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Historic Preservation Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Historic Preservation Council may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

**Public Comment (Individuals wishing to speak regarding an agenda item)**

**CALL TO ORDER -**

**1. Minutes**

- a) Approval or Disapproval of Minutes held on May 31, 2023.

**2. Information Only**

- a) Update on 301 S. Main and 1321 Jasmine Avenue. Landmark Designation Requests

**3. Adjournment**

If any accommodations for disability is required, please notify the Planning Department at (956-681-1250) 72 hours before the meeting date with regarding to any item, the Historic Preservation Council may take various actions, including but not limited to rescheduling an item entirely for a particular action at a future date.

**C E R T I F I C A T I O N**

I, the undersigned authority, do hereby certify that the above agenda for the meeting of the McAllen Historic Preservation Council is a true and correct copy and that I posted a true and correct copy of said notice on the bulletin board in the municipal building, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 23<sup>rd</sup> of June at 3:00 p.m. and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

\_\_\_\_\_  
Jessica Cavazos, Administrative Supervisor

STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF MCALLEN

The Historic Preservation Council convened in a meeting on Wednesday, May 31, 2023 at 9:01am at the McAllen City Hall – 1300 Houston Avenue – Commission Chambers.

|                |                     |                          |
|----------------|---------------------|--------------------------|
| Present:       | Dr. Jaclyn Miller   | Chairperson              |
|                | Danny Boultinghouse | Vice-Chairperson         |
|                | David Cazares       | Member                   |
|                | Carolina Civarolo   | Member                   |
|                | Melissa S. Knerr    | Member                   |
| Absent:        | Odette Macdonald    | Member                   |
|                | Trisha Scott        | Member                   |
| Staff Present: | Iris Dominguez      | Deputy City Attorney     |
|                | Edgar Garcia        | Planning Director        |
|                | Natalie Moreno      | Administrative Assistant |
|                | Porfirio Hernandez  | Planning Technician II   |

**CALL TO ORDER – Dr. Jaclyn Miller - Chairperson**

**1. Minutes**

a) Approval or Disapproval of Minutes held on February 15, 2023

Mr. Boultinghouse **moved** to approve the minutes. David Cazares **seconded** the motion. Motion approved with 4 board members present and voting.

**2. Information Only**

Mr. Edgar Garcia mentioned about the Texas Historical Commission Workshop that would be held on June 6<sup>th</sup> in mission, we are a certified local government which means we are able to get assistance with grants, must have six meetings a year. Mr. Garcia will be attending the workshop.

**3. Adjournment**

Ms. Melissa Knerr made a **motion** to adjourn the meeting. Mr. David Casares **seconded** the motion, which passed unanimously with four members present and voting. The meeting was adjourned at 9:03 a.m.

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Dr. Jaclyn Miller  
Chairperson

301 South Main Street

And

1321 Jasmine Avenue.

Landmark Designation

Requests.

**HISTORICAL PRESERVATION COUNCIL**

**2023 ATTENDANCE RECORD**

|                                   | 02/15/2023 | 05/31/2023 | 06/29/2023 | 07/27/2023 | 08/30/2023 | 09/28/2023 | 10/26/2023 |  |  |  |  |  |
|-----------------------------------|------------|------------|------------|------------|------------|------------|------------|--|--|--|--|--|
| Dr. Jaclyn Miller- Chair          | P          | P          |            |            |            |            |            |  |  |  |  |  |
| Danny Boultinghouse<br>Vice Chair | P          | P          |            |            |            |            |            |  |  |  |  |  |
| Trisha Scott                      | A          | A          |            |            |            |            |            |  |  |  |  |  |
| David E. Cazares                  | P          | P          |            |            |            |            |            |  |  |  |  |  |
| Odette MacDonald                  | A          | A          |            |            |            |            |            |  |  |  |  |  |
| Carolina Civarolo                 | P          | P          |            |            |            |            |            |  |  |  |  |  |
| Melissa S. Knerr                  |            | P          |            |            |            |            |            |  |  |  |  |  |
| Orlando Gutierrez                 | P          |            |            |            |            |            |            |  |  |  |  |  |
|                                   |            |            |            |            |            |            |            |  |  |  |  |  |

P – PRESENT  
 A – ABSENT  
 RS - RESIGNED  
 \* NO QUORUM  
 \*\* NO MEETING



# PLANNING DEPARTMENT



311 N 15th Street McAllen, TX 78501  
 Phone: 956-681-1250 Fax: 956-681-1279

## 2023 CALENDAR

### Meetings:

- City Commission
  - ▲ Public Utility Board
  - Planning & Zoning Board
  - Zoning Board of Adjustment
- HPC - Historic Preservation Council

### Deadlines:

- D- Zoning/CUP Application
  - N - Public Notification
- \* **Holiday** - Office is closed

### JANUARY 2023

| Sun | Mon   | Tue  | Wed   | Thu                               | Fri | Sat |
|-----|---|--|---|-----------------------------------|-----|-----|
| 1   | 2<br><b>HOLIDAY</b>                         | 3  | 4<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> | 5<br>N-1/17 & 1/18<br>D-2/7 & 2/8 | 6   | 7   |
| 8   | 9<br><span style="color: orange;">●</span>  | 10<br><span style="color: blue;">▲</span>  | 11  | 12                                | 13  | 14  |
| 15  | 16<br>A-2/7 & 2/8                           | 17<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> | 18<br>N-2/7 & 2/8<br>D-2/21 & 2/22  | 19                                | 20  | 21  |
| 22  | 23<br><span style="color: orange;">●</span> | 24<br><span style="color: blue;">▲</span>  | 25  | 26<br><b>HPC</b>                  | 27  | 28  |
| 29  | 30  | 31   |   |                                   |     |     |

### FEBRUARY 2023

| Sun | Mon   | Tue  | Wed                                | Thu              | Fri | Sat |
|-----|---|--|------------------------------------|------------------|-----|-----|
| 5   | 6<br>A-2/21 & 2/22                          | 7<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span>  | 8<br>N-2/21 & 2/22<br>D-3/7 & 3/8  | 9                | 10  | 11  |
| 12  | 13<br><span style="color: orange;">●</span> | 14<br><span style="color: blue;">▲</span>  | 15                                 | 16               | 17  | 18  |
| 19  | 20<br>A-3/2 & 3/3                           | 21<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> | 22<br>N-3/7 & 3/8<br>D-3/21 & 3/22 | 23<br><b>HPC</b> | 24  | 25  |
| 26  | 27<br><span style="color: orange;">●</span> | 28<br><span style="color: blue;">▲</span>  |                                    |                  |     |     |

### MARCH 2023

| Sun | Mon   | Tue  | Wed                                | Thu | Fri | Sat |
|-----|---|--|------------------------------------|-----|-----|-----|
|     |   |  | 1                                  | 2   | 3   | 4   |
| 5   | 6<br>A-3/15 & 3/16                          | 7<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span>  | 8<br>N-3/15 & 3/16<br>D-4/4 & 4/5  | 9   | 10  | 11  |
| 12  | 13<br><span style="color: orange;">●</span> | 14<br><span style="color: blue;">▲</span>  | 15                                 | 16  | 17  | 18  |
| 19  | 20<br>A-4/4 & 4/5                           | 21<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> | 22<br>N-4/4 & 4/5<br>D-4/18 & 4/19 | 23  | 24  | 25  |
| 26  | 27<br><span style="color: orange;">●</span> | 28<br><span style="color: blue;">▲</span>  | 29<br><b>HPC</b>                   | 30  | 31  |     |

### APRIL 2023

| Sun | Mon   | Tue  | Wed                                | Thu              | Fri                 | Sat |
|-----|---|--|------------------------------------|------------------|---------------------|-----|
|     |   |  |                                    |                  |                     | 1   |
| 2   | 3<br>A-4/18 & 4/19                          | 4<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span>  | 5<br>N-4/18 & 4/19<br>D-5/2 & 5/3  | 6                | 7<br><b>HOLIDAY</b> | 8   |
| 9   | 10<br><span style="color: orange;">●</span> | 11<br><span style="color: blue;">▲</span>  | 12                                 | 13               | 14                  | 15  |
| 16  | 17<br>A-5/2 & 5/3                           | 18<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> | 19<br>N-5/2 & 5/3<br>D-5/16 & 5/17 | 20               | 21                  | 22  |
| 23  | 24<br><span style="color: orange;">●</span> | 25<br><span style="color: blue;">▲</span>  | 26                                 | 27<br><b>HPC</b> | 28                  | 29  |
| 30  |   |  |                                    |                  |                     |     |

### MAY 2023

| Sun | Mon   | Tue  | Wed                                | Thu              | Fri | Sat |
|-----|---|--|------------------------------------|------------------|-----|-----|
|     | 1<br>A-5/16 & 5/17                          | 2<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span>  | 3<br>D: 6/6 & 6/7<br>N-5/16 & 5/17 | 4                | 5   | 6   |
| 7   | 8<br><span style="color: orange;">●</span>  | 9<br><span style="color: blue;">▲</span>   | 10                                 | 11               | 12  | 13  |
| 14  | 15  | 16<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> | 17<br>D-6/20 & 6/21                | 18               | 19  | 20  |
| 21  | 22<br><span style="color: orange;">●</span> | 23<br><span style="color: blue;">▲</span>  | 24<br>N-6/6 & 6/7                  | 25<br><b>HPC</b> | 26  | 27  |
| 28  | 29<br><b>HOLIDAY</b>                        | 30   | 31                                 |                  |     |     |

### JUNE 2023

| Sun | Mon   | Tue  | Wed                                 | Thu              | Fri | Sat |
|-----|---|--|-------------------------------------|------------------|-----|-----|
|     |   |  |                                     | 1                | 2   | 3   |
| 4   | 5<br>A-6/20 & 6/21                          | 6<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span>  | 7<br>D-7/12 & 7/13<br>N-6/20 & 6/21 | 8                | 9   | 10  |
| 11  | 12<br><span style="color: orange;">●</span> | 13<br><span style="color: blue;">▲</span>  | 14                                  | 15               | 16  | 17  |
| 18  | 19  | 20<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> | 21<br>D-7/26 & 7/27                 | 22               | 23  | 24  |
| 25  | 26<br><span style="color: orange;">●</span> | 27<br><span style="color: blue;">▲</span>  | 28                                  | 29<br><b>HPC</b> | 30  |     |
|     | A-7/12 & 7/13                               |  | N-7/12 & 7/13                       |                  |     |     |

Deadlines and Meeting Dates are subject to change at any time. Please contact the Planning Department at (956) 681-1250 if you have any questions.

## 2023 CALENDAR

### Meetings:

- City Commission
- ▲ Public Utility Board
- HPC - Historic Pres Council
- Planning & Zoning Board
- Zoning Board of Adjustment

### Deadlines:

- D- Zoning/CUP Application
- N - Public Notification
- \* **Holiday** - Office is closed

### JULY 2023

| Sun | Mon  | Tue                                       | Wed                                | Thu  | Fri | Sat |
|-----|--|---|------------------------------------|--|-----|-----|
|     |  |   |                                    |  |     | 1   |
| 2   | 3  | 4<br><b>HOLIDAY</b>                       | 5                                  | 6  | 7   | 8   |
| 9   | 10<br><span style="color: orange;">●</span><br>A-7/26 & 7/27 | 11<br><span style="color: blue;">▲</span> | 12<br>N-7/26 & 7/27<br>D-8/8 & 8/9 | 13<br><span style="background-color: cyan; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span> | 14  | 15  |
| 16  | 17   | 18  | 19                                 | 20   | 21  | 22  |
| 23  | 24<br><span style="color: orange;">●</span><br>A-8/8 & 8/9   | 25<br><span style="color: blue;">▲</span> | 26<br>N-8/8 & 8/9                  | 27 <b>HPC</b>  | 28  | 29  |
| 30  | 31   |   | D-8/22 & 8/23                      |  |     |     |

### AUGUST 2023

| Sun | Mon   | Tue  | Wed                                 | Thu           | Fri | Sat |
|-----|---|--|-------------------------------------|---------------|-----|-----|
|     |   | 1  | 2                                   | 3             | 4   | 5   |
| 6   | 7<br>A- 8/22 & 8/23                         | 8<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>  | 9<br>N- 8/22 & 8/23<br>D-9/6 & 9/7  | 10            | 11  | 12  |
| 13  | 14<br><span style="color: orange;">●</span> | 15<br><span style="color: blue;">▲</span>  | 16                                  | 17            | 18  | 19  |
| 20  | 21<br>A- 9/6 & 9/7                          | 22<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span> | 23<br>N- 9/6 & 9/7<br>D-9/19 & 9/20 | 24 <b>HPC</b> | 25  | 26  |
| 27  | 28<br><span style="color: orange;">●</span> | 29<br><span style="color: blue;">▲</span>  | 30                                  | 31            |     |     |

### SEPTEMBER 2023

| Sun | Mon   | Tue  | Wed                                    | Thu   | Fri                | Sat |
|-----|---|--|--|---|--------------------|-----|
|     |   |  |  |   | 1                  | 2   |
| 3   | 4<br><b>HOLIDAY</b>                         | 5  | 6<br>N-9/19 & 9/20<br>D-10/3 & 10/4    | 7<br><span style="background-color: cyan; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span> | 8<br>A-9/19 & 9/20 | 9   |
| 10  | 11<br><span style="color: orange;">●</span> | 12<br><span style="color: blue;">▲</span>  | 13                                     | 14  | 15                 | 16  |
| 17  | 18<br>A-10/3 & 10/4                         | 19<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span> | 20<br>D-10/18 & 10/19<br>N-10/3 & 10/4 | 21  | 22                 | 23  |
| 24  | 25<br><span style="color: orange;">●</span> | 26<br><span style="color: blue;">▲</span>  | 27                                     | 28 <b>HPC</b>   | 29                 | 30  |

### OCTOBER 2023

| Sun | Mon   | Tue  | Wed                                   | Thu           | Fri | Sat |
|-----|---|--|---------------------------------------|---------------|-----|-----|
| 1   | 2   | 3<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>  | 4<br>N-10/17 & 10/18<br>D-11/1 - 11/7 | 5             | 6   | 7   |
| 8   | 9<br><span style="color: orange;">●</span>                | 10<br><span style="color: blue;">▲</span>  | 11                                    | 12            | 13  | 14  |
| 15  | 16<br>A-11/1 ZBA  | 17<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span> | 18<br>N- 11/1 ZBA<br>D-11/15 & 11/21  | 19            | 20  | 21  |
| 22  | 23<br><span style="color: orange;">●</span><br>A- 11/7 PZ | 24<br><span style="color: blue;">▲</span>  | 25<br>N- 11/7 PZ                      | 26 <b>HPC</b> | 27  | 28  |
| 29  | 30<br>A- 11/15 ZBA  | 31   |                                       |               |     |     |

### NOVEMBER 2023

| Sun | Mon   | Tue  | Wed                                | Thu                  | Fri | Sat |
|-----|---|--|------------------------------------|----------------------|-----|-----|
|     |   |  | 1<br>N- 11/15 ZBA<br>D-12/5 & 12/6 | 2                    | 3   | 4   |
| 5   | 6<br>A-11/21 PZ                             | 7<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>  | 8<br>N- 11/21 PZ                   | 9                    | 10  | 11  |
| 12  | 13<br><span style="color: orange;">●</span> | 14<br><span style="color: blue;">▲</span>  | 15<br>D-12/19 & 12/20              | 16                   | 17  | 18  |
| 19  | 20<br>A-12/5&12/6                           | 21<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span> | 22<br>N-12/5 & 12/6                | 23<br><b>HOLIDAY</b> | 24  | 25  |
| 26  | 27<br><span style="color: orange;">●</span> | 28<br><span style="color: blue;">▲</span>  | 29                                 | 30                   |     |     |

### DECEMBER 2023

| Sun | Mon   | Tue  | Wed                                      | Thu | Fri | Sat |
|-----|---|--|--|-----|-----|-----|
|     |   |  |  |     | 1   | 2   |
| 3   | 4   | 5<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>  | 6 <b>HPC</b><br>D-TBA<br>N-12/19 & 12/20 | 7   | 8   | 9   |
| 10  | 11<br><span style="color: orange;">●</span> | 12<br><span style="color: blue;">▲</span>  | 13                                       | 14  | 15  | 16  |
| 17  | 18<br>A- TBA                                | 19<br><span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span> | 20<br>D- TBA<br>N- TBA                   | 21  | 22  | 23  |
| 24  | 25<br><b>HOLIDAY</b>                        | 26<br><b>HOLIDAY</b>   | 27                                       | 28  | 29  | 30  |
| 31  |   |  |  |     |     |     |

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