

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF MCALLEN

The Historic Preservation Council convened in a meeting on Monday, September 25, 2023 at 9:01a.m.at the McAllen City Hall – 1300 Houston Avenue – Commission Chambers.

Present:	Dr. Jaclyn Miller	Chairperson
	Danny Boultinghouse	Vice-Chairperson
	Carolina Civarolo	Member
	Melissa S. Knerr	Member
Absent:	David Cazares	Member
	Odette Macdonald	Member
	Trisha Scott	Member
Staff Present:	Evaristo Garcia	Assistant City Attorney III
	Omar Sotelo	Senior Planner
	Carmen White	Administrative Assistant

CALL TO ORDER – Dr. Jaclyn Miller - Chairperson

1. Minutes

- a) Approval or Disapproval of Minutes held on August 24, 2023

Ms. Carolina Civarolo moved to approve the minutes. Ms. Melissa S. Knerr seconded the motion. Motion approved with four board members present and voting.

2. Discussion and Possible Action

- a) FY 2024 CLG Grant Manual and Application
- b) FY 24 CLG Memo

Mr. Omar Sotelo stated there were several topics of a list to choose from however, Planning Director Mr. Edgar Garcia was recommending the tourism. Katia Sanchez and Lily Garza conducted the last bus tour that was held, which was a great success. Many people had an interest in the bus tour and wanted to see more of it. Mr. Sotelo stated it was to the Board's decision which one they wanted to choose.

Chairperson Miller asked the members if they had a chance to look through the current application and process. Board member Knerr stated they were going through the same with the County and was familiar with the process. Chairperson Miller stated it would be a choice to do either the bus tour or the assessment. The Board asked if they could do both. Mr. Sotelo stated they only had enough funding for one. If the Board wanted to do both, it would have to be through donations.

Board member Civarolo asked if the Grant application process done every year or every other year. Mr. Sotelo stated it was between October 2023 and September 2026.

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Chairperson Miller stated a new survey was needed and building community interest was important. There should be plans in place to hire a new Historic Preservation Officer and get an inventory ready to have all this information for the next time the Grant cycle comes around.


Board member Knerr asked staff when the bus tours would start. Would it be in the winter when the Winter Texans were here. Mr. Sotelo stated it would be better when the weather was cooler.

Following discussion, Ms. Carolina Civarolo moved to approve staff's recommendation for the bus tours. Mr. Boultinghouse seconded the motion. The board voted to approve the item with four board members present and voting.

3. Adjournment

Ms. Melissa Knerr made a motion to adjourn the meeting. Ms. Carolina Civarolo seconded the motion, which passed unanimously with four members present and voting. The meeting was adjourned at 9:06 a.m.

ATTEST 
Carmen White


Dr. Jaclyn Miller- Chairperson