# AGENDA <br> PLANNING \& ZONING COMMISSION REGULAR MEETING <br> TUESDAY, AUGUST 8, 2023-3:30 PM MCALLEN CITY HALL, 1300 HOUSTON AVENUE CITY COMMISSION CHAMBERS, $3^{\text {RD }}$ FLOOR 

At any time during the course of this meeting, the Planning \& Zoning Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Planning \& Zoning Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Planning and Zoning Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code

## CALL TO ORDER -

## PLEDGE OF ALLEGIANCE -

INVOCATION -

## 1) MINUTES:

a) Approval/disapproval of the minutes for the July 26, 2023 meeting

## 2) PUBLIC HEARING

a) CONDITIONAL USE PERMITS:

1. Request of Norberto Hernandez for a Conditional Use Permit, for life of the use, and adoption of an ordinance for a portable food concession stand, at Lots 1,2 , and 3 , Block 2, Young's Subdivision, Hidalgo County, Texas; 2401 W Highway 83. (CUP2023-0091)
2. Request of Oralia Davila on behalf of Iglesia Casa de Refugio y Restauracion Pentecostes Inc. for a Conditional Use Permit, for life of the use, and adoption of an ordinance for an Institutional Use (Church) at Lots 7, 8, and 9, Block 1, Young's Subdivision, Hidalgo County, Texas; 21 South 24th Street. (CUP2023-0092)
3. Request of Wendy Jordan Hovarka for a Conditional Use Permit, for one year, for a portable building greater than 10 feet by 12 feet on Lot 6A, Block 2, Market Center Subdivision, Hidalgo County, Texas; 909 North Jackson Road. (CUP2023-0093)
b) REZONING:
4. Initial zoning to $\mathrm{C}-3$ (general business) District: a 2.460 -acre Tract of land, more or less, out of Lot 52, out of Lots 35-68, Inclusive, Section 229, Tex-Mex Subdivision, Hidalgo County, Texas; 13931 North Ware Road (East). (REZ2023-0037)
5. Initial zoning to R-2 (duplex-fourplex) District: a 2.227-acre Tract of land, more or less, out of Lots 52 thru 54, out of Lots 35-68, Inclusive, Section 229, Tex-Mex Subdivision, Hidalgo County, Texas; 13931 North Ware Road (West). (REZ20230038)
6. Rezone from R-1 (single family residential) District to R-3A (multifamily apartment residential) District: 76.461 acres ( 77.76 acres deed call), being all of Lots 11, 19, and 20, Section 234, Texas-Mexican Railway Company's Survey, said 77.76 acre tract also being all of Lots 17, 18, 19, 20, 21, 22, 23, and 24, Palmland Groves, Hidalgo County, Texas; 12501 North Rooth Road. (REZ2023-0036)
7. Rezone from R-1 (single-family residential) District to R-2 (duplex-fourplex residential) District: Lot 12, Block 4, Cathay Courts Addition, Hidalgo County, Texas; 324 South Cynthia Street. (REZ2023-0040)
8. Rezone from R-1 (single-family residential) District to R-3T (multifamily townhouse residential) District: 6.84 acres, more or less, being a part or portion of Lot 80, La Lomita Irrigation \& Construction Company's Subdivision, Hidalgo County, Texas; 6201 North Ware Road. (REZ2023-0041)
3) SITE PLAN:
a) Site plan approval for LOT 2B, Santa Ana Plaza LOTS 2A \& 2B Subdivision, Hidalgo County, Texas; 721 East Nolana Avenue. (SPR2023-0001)
4) CONSENT:
a) Palmridge Park Lot 1A Subdivision (Previously McCollbak), 2100 South McColl Road, Bakke Development (SUB2023-0081) (FINAL) HA
b) Limas Subdivision, 418 Frontera Road, Flor Aurora Limas (SUB2023-0080) (FINAL) CHLH
c) Aqualina at Tres Lagos Phase III Subdivision, 6617 Tres Lagos Boulevard, Rhodes Development, Inc. (SUB2023-0079) (FINAL) M\&H
5) SUBDIVISIONS:
a) Northwest Creek Subdivision, 3420 Mile $6 ½$ Road, Garman Investments, LP (SUB20220037) (REVISED PRELIMINARY) M\&H
b) Casa Corsica Subdivision, 3700 North Ware Road, Graco Real Estate (SUB2023-0048) (REVISED PRELIMINARY) KH
c) McAllen Oaks North Subdivision, 2701 State Highway 107, Mark Wilkins and Noe Gonzalez (SUB2023-0015) (REVISED PRELIMINARY) MDCE
d) Austin 495 Plaza Subdivision, 4101 Pecan Boulevard, Jinguo Liu (SUB2022-0126) (REVISED PRELIMINARY) TE
e) Silverado Moon Subdivision, 8100 North Taylor Road, Fortis Land Company, LLC (SUB2023-0053) (REVISED PRELIMINARY) RDE
f) Zuma Subdivision, 4001 Mile 7 Road, Zuma Development Company, LLC (SUB20220048) (PRELIMINARY 6-MONTH EXTENSION) CHLH
g) La Casita Deli Subdivision, 901 East Fir Avenue, Bernardo Flores (SUB2023-0074) (PRELIMINARY)PS

## ADJOURNMENT:

IF ANY ACCOMMODATIONS FOR A DISABILITY ARE REQUIRED, PLEASE NOTIFY THE PLANNING DEPARTMENT (681-1250) 72 HOURS BEFORE THE MEETING DATE. WITH REGARD TO ANY ITEM, THE PLANNING \& ZONING COMMISSION MAY TAKE VARIOUS ACTIONS, INCLUDING BUT NOT LIMITED TO RESCHEDULING AN ITEM IN ITS ENTIRETY FOR PARTICULAR ACTION AT A FUTURE DATE.

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF McAllen
The McAllen Planning and Zoning Commission convened in a Regular Meeting on Wednesday July 26, 2023, at 3:31p.m. at the McAllen City Hall, $3^{\text {rd }}$ Floor Commission Chambers Room, 1300 Houston Avenue, McAllen, Texas.

| Present: | Michael Fallek <br> Jose Saldana <br> Emilio Santos Jr. <br> Erica De la Garza <br> Aaron Rivera |
| :--- | :--- |
| Absent: | Gabriel Kamel <br> Marco Suarez |
| Staff Present: | Austin Stevenson <br> Michelle Rivera <br> Edgar Garcia <br> Luis Mora <br> Jose Humberto De la Garza <br> Omar Sotelo <br> Mario Escamilla <br> Kaveh Forghanparast <br> Samuel Nunez <br> Adriana Solis <br> Jacob Salazar <br> Jessica Puga <br> Magda Ramirez |
| CALL TO ORDER - Chairperson Mr. Michael Fallek |  |
| PLEDGE OF ALLEGIANCE |  |

Chairperson<br>Member<br>Member<br>Member<br>Member

## Vice Chairperson <br> Member

Assistant City Attorney III
Assistant City Manager
Planning Director
Deputy Director
Development Coordinator
Senior Planner
Planner III
Planner III
Planner II
Planner II
Planner Technician I
Planner Technician I
Administrative Assistant
CALL TO ORDER - Chairperson Mr. Michael Fallek

## PLEDGE OF ALLEGIANCE

INVOCATION-. Mr. Emilio Santos Jr.

1) MINUTES:
a) Approval/disapproval of the minutes for the July 12, 2023 meeting.

After a correction request from Chairperson Mr. Michael Fallek, the minutes for the regular meeting held on July 12, 2023 was approved as submitted by Mr. Jose Saldana. Seconding the motion was Mr. Aaron Rivera which carried unanimously with 5 members present and voting.
2) PUBLIC HEARING:

## a) CONDITIONAL USE PERMITS:

1) Request of Javier A. Zuazua, for a Conditional Use Permit, for one year, for a vocational school, at Lot 8, Block 1, International Center Block No. 1 (Phase 1) Subdivision, Hidalgo County, Texas; 4102 North 23rd Street. (CUP2023-0086)

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Mr. Samuel Nunez stated that the property is located on the east side of North 23rd Street, approximately 413 feet south of Primrose Avenue, and the subject property is zoned C-3 (general business) District. The contiguous zoning is C-3 District to the south, east, and north. The adjacent zoning is $\mathrm{C}-4$ (commercial-industrial) District to the west. Surrounding land uses are Carr, Riggs \& Ingram CPAs and Advisors, Dairy Queen, Whataburger, and Bridgestone. Institutional use (vocational school) is permitted in the C-3 District with a Conditional Use Permit.

International Center Block No. 1 Subdivision was recorded on March 23, 1976. The applicant submitted an application for a Conditional Use Permit for the proposed vocational school on June 13, 2023.

The applicant is proposing to operate a vocational school from the approximate 1,010 square feet lease space. The proposed days and hours of operation are Friday's from 8 a.m. to 5 p.m.; Saturday's from 8 a.m. to 5 p.m., and Sunday's from 8 a.m. to 5 p.m. As per the submitted floor plan, there will be 1 classroom, 1 break room, 1 office, and 1 restroom. Based on (5) parking spaces per classroom area and (1.5) parking spaces for space use as an administration office, 7 parking spaces are required; there are 50 parking spaces of which 2 are reserved as accessible parking spaces on site. The parking spaces are provided as part of shared parking with the existing commercial development, and are in compliance with parking requirement since the development plaza has staggered hours of operation for the majority of the businesses.

The establishment must come into compliance with the Fire Department requirements. Should the conditional use permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The proposed use must meet the requirements set forth in Section 138-118 of the Zoning Ordinance and specific requirements as follows:

1) The proposed use shall not generate traffic onto residential size streets or disrupt residential areas, and shall be as close as possible to a major arterial;
2) The proposed use shall comply with the McAllen Off-Street Parking Ordinance and make provisions to prevent the use off street parking, especially in residential areas. Based on (5) parking spaces per classroom area and (1.5) parking spaces for space use as an administration office, 7 parking spaces are required. The parking spaces are provided as part of the existing commercial development. The parking spaces for the proposed business is in compliance;
3) The proposed use shall prevent the unauthorized parking of its patrons on adjacent businesses or residences by providing fences, hedges or reorientation of entrances and exits;
4) The proposed use shall provide sufficient lighting to eliminate dark areas, perimeter fencing, and an orientation of the building to provide maximum visibility from a public street in order to discourage vandalism and criminal activities;
5) Provisions shall be made to prevent litter from blowing onto adjacent streets and residential areas;

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6) The number of persons within the building shall be restricted to those allowed by the Fire Marshal and Building Official at the time of permit issuance.

Staff recommends approval of the request, for one year; subject to compliance with the conditions noted, Zoning Ordinance, Fire Department and building permit requirements.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Jose Saldana moved to approve subject to conditions noted. Ms. Erica De la Garza seconded the motion, which was approved with five members present and voting.
2) Request of 956 REI, LLC, for a Conditional Use Permit, for life of the use, and adoption of an ordinance, for a guest house, at west 46 feet of Lot 12 and east 14 feet of Lot 13 and east 14 feet of Lot 14 and east 14 feet of north 27.75 feet of Lot 15, Mathis Addition Subdivision, Hidalgo County, Texas; 1109 Maple Avenue. (CUP2023-0089)

Mr. Samuel Nunez stated that the subject property is located along the south side of Maple Avenue, approximately 160 feet east of North $12^{\text {th }}$ Street. The property is zoned R-1 (single-family residential) District and has a lot size of 8,610 square feet. The applicant is proposing to construct a guest house as an accessory use. A guest house is permitted in an $\mathrm{R}-1$ District with a Conditional Use Permit (CUP). The adjacent zoning is R-1 District in all directions. Surrounding land uses are single-family residences.

The plat for Mathis Addition Subdivision was recorded on May 5, 1938. A demolition and residential permit application for the main house was submitted to the Building and Inspections Department in May and June 2023. The application for a Conditional Use Permit for a guest house was submitted on June 20, 2023.

The original guesthouse was demolished since it was encroaching into an existing easement area.
The proposed guest house will have an approximate size of 414 square feet. According to the submitted floor plan, the proposed guest house will include one bedroom, one bathroom, a living room, and a kitchen area.

The proposed guest house is for temporary stays by visiting relatives. A guest house is permitted within an R-1 District with an approved Conditional Use Permit and in compliance with all other requirements.

The guest house must meet the requirements in Section 138-118(a)(5) of the Zoning Ordinance as follows:

1) Only one guest house shall be permitted on the property;
2) The proposed use shall comply with setback requirements. The proposed structure's setbacks are in compliance as shown on the submitted site plan;
3) The proposed use shall be connected to the same utilities as the primary residence;

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4) Lot size must be a minimum 8,000 square feet. According to the Hidalgo County Appraisal District, the Lot size is 8,610 square feet;
5) Separate driveways or garages for the proposed use shall not be permitted. The applicant is not proposing a separate driveway or garage for the proposed guest house;
6) The proposed use shall not be rented;
7) The permit shall be revoked if money is ever paid for rent or utility expenses are shared with the proposed use.

If approval is granted for this request, the applicant must still comply with all other Zoning Ordinance and Building Code requirements.

Staff received one phone call to inquire about the guesthouse as an accessory use to a primary structure since the lot was currently vacant. Staff informed the resident that a permit for the primary structure had been submitted and approved for issuance.

At the Planning and Zoning Commission meeting of July 12, 2023 no one appeared in opposition to the request. After staff presented their analysis and their recommendation of approval, the Board requested to speak to anyone in opposition to the request. The Board then proceeded to unanimously vote to recommend approval of the request subject to condition noted. There was five members present and voting.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Jose Saldana moved to approve. Ms. Erica De la Garza abstained from voting and Mr. Emilio Santos Jr. seconded the motion, which was approved with five members present, four voting and one abstained.
3) Request of Sara C. Lopez, for a Conditional Use Permit, for one year, and adoption of an ordinance, for an amendment food truck park, at Lot 1, LopezTorres, Hidalgo County, Texas; 4300 South Ware Road. (CUP2023-0087)

Ms. Adriana Solis stated that the subject property is located along the west side of South Ware Road and is zoned C-3 (general business) District. The adjacent zoning is I-1 (light industrial) District to the west, C-3L (light commercial) District to the north and south, and R-1 (single-family residential) District to the east across South Ware Road. A food truck park is permitted in a C-3 District, subject to compliance with Conditional Use Permit requirements.

The applicant is proposing to continue operating an existing food truck park on the subject property. This location was previously approved on October 17, 2022 by the City Commission for a food truck park. The previous request was approved for the six existing vendors are part of the proposed food truck park.

Based on the submitted site plan, the food truck park consist of seven existing food trucks and an extra space available. A total of 32 parking spaces are required, 40 parking spaces are provided on

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the subject property.
The food truck park's proposed days and hours of operation would be 7:00 AM to 2:00 AM, Monday through Sunday.

The Fire and Health Departments approved and have allowed the CUP process to continue.
The food truck park and its vendors must comply with the requirements set forth in Section 138118 of the Zoning Ordinance and 54-52 of the Health and Sanitation Ordinance for mobile food vendors and the following Conditional Use Permit specific requirements:

1) The property line of the lot must be at least 200 feet from the nearest residence or residentially zoned property;
2) The name, address, phone number and email address of a contact person who shall be available 24 hours per day, 7 days per week for the purposes of responding to complaints regarding the operation of the mobile food vendor court;
3) Mobile food vendor courts shall not operate between the hours of 2:00 AM and 7:00 AM;
4) Each mobile food vendor court shall provide access to a restroom on or within 600 feet of the property lines of the track of land on which it is situated;
5) Mobile food vendor courts must provide one (1) garbage receptacle, to hold a minimum of thirteen (13) gallons, per each vendor located on premises for public use. This requirement is in addition to the receptacles required of each individual vendor;
6) Mobile food vendors may not be placed or parking on unimproved surfaces;
7) Adequate lighting, as determined by the Health Director, to enable clear and unobstructed visibility of mobile food vendors and patrons shall be provided at all entrances and exits of the mobile food vendor court;
8) Mobile food vendor courts shall provide on-premise parking areas sufficient to accommodate staffing needs and seating areas.

The Planning Department has not received any phone calls, emails, or letters in opposition to the Conditional Use Permit request.

Staff recommends approval of the Conditional Use Permit request subject to compliance with the above mentioned requirements.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Aaron Rivera moved to approve. Mr. Jose Saldana seconded the motion, which was approved with five members present and voting.

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4) Request of Omar J. Mena, for a Conditional Use Permit, for one year, for a food concession stand, at Lot 2, Redbud No. 2, Hidalgo County, Texas; 6700 North 23rd Street, Suite E. (CUP2023-0088)

Ms. Adriana Solis The subject property is located west of North $23^{\text {rd }}$ Street, and north of Oriole Avenue. The property is zoned C-3 (general business) District. The adjacent zone is R-3 C (condominiums) to the north and $\mathrm{C}-1$ (office building) District to the south. The properties to the west and east of the subject property are zoned R-1 (single-family) District. Surrounding land uses include a commercial plaza, offices, multi and single family residencies. A portable food concession stand is permitted in a C-3 District with a Conditional Use Permit and in compliance with requirements.

On June 15, 2023, an application was submitted to the Planning Department for a Conditional Use Permit for a portable food concession stand at the subject property. A Conditional Use Permit has been approved for a portable food concession stand in this location.

The applicant is proposing to operate from a 172 sq . ft. portable food trailer with an existing 38 sq . ft. outdoor deck area on the subject property. The portable food trailer business is already in place. The applicant may utilize outdoor seating, maximum of 10 seats. Based on the total area of the 210 sq . ft. portable food concession stand/deck area, 6 parking spaces are required if the applicant includes seating area; 56 parking spaces provided on site. Of the 56 parking spaces, 35 parking spaces are required for the existing restaurant and 5 parking spaces are required for the retail uses, for a total of 40 spaces required. The proposed days and hours of operation are, Monday through Sunday from 11 AM to 11 PM.

The Fire Department and Health Department have completed and approved the necessary inspection. The portable building must also meet the requirements set forth in Section 138118(a)(9) of the Zoning Ordinance and specific requirements as follows:

1) Cannot be located in residentially zoned area. The portable food concession stand is located in a C-3 District;
2) Stand must be inspected by building inspection department and meet applicable building codes;
3) Must have paved off-street parking available over and above what is required for the business to which it is adjacent. The parking lot must be restriped and ensure there are no loose gravel visible
4) If it is a portable building or trailer it must be anchored to the ground properly;
5) Must meet setback requirements of the zoning district in which it is located; and
6) Water and sewage disposal facilities must be available and may be required.

The Planning Department has not received any phone calls nor emails in opposition of the Conditional Use Permit request.

Staff recommends approval of the request, for one year, subject to compliance with requirements

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from Section 138-118(a)(9) of the Zoning Ordinance, Building Permit, Health, and Fire Department requirements.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Jose Saldana moved to approve subject to conditions noted. Ms. Erica De la Garza seconded the motion, which was approved with five members present and voting.
5) Request of Alwin Veslage Alvarez, for a Conditional Use Permit, for one year, and adoption of an ordinance, for a vaporizer store, at Lot 5, Block 38, McAllen Addition, Hidalgo County, Texas; 404 South 15th Street. (CUP2023-0090)

Ms. Adriana Solis stated that the property is located along the west side of South $15^{\text {th }}$ Street and south of Dallas Avenue. This property is located within the DROD (Downtown Retail Overlay District). The subject property is zoned C-3 (general business) District as well as the adjacent properties all around. The zoning to the southwest corner is R-2 (duplex-fourplex) District. Surrounding land uses include commercial businesses, offices, restaurants, and multifamily residence. A smoke shop is allowed in a C-3 District with a Conditional Use Permit and in compliance with requirements.

This is the initial request by the applicant for a Conditional Use Permit for a bar and a vape shop at this location.

The applicant is proposing to operate a vape and CBD shop to operate from the existing 1,500 sq. ft. suite within a commercial plaza. The proposed hours of operation are from 10:00 a.m. to 12:00 a.m (midnight), Monday thru Sunday.

The Fire Department conducted an inspection of the establishment and determined to be in compliance. The establishment must also meet the requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:
a) The property line of the lot of the above mentioned business must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . of residential zone to the southwest corner;
b) The abovementioned business must be as close as possible to a major arterial, and shall not allow the traffic generated by such business onto residential streets, or allow such traffic to exit into and disrupt residential areas. The property has direct access to South $15^{\text {th }}$ Street;
c) The abovementioned business must provide parking in accordance with the city offstreet parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. The proposed $1,500 \mathrm{sq}$. ft . vape and cbd shop is located within the DROD area and is subjected to the conditions of Sec. 138-336. Parking fees will apply during the building permit. As per section 138-400(a) of the Off-Street Parking and Loading requirements, all off-street parking must be clearly

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striped and free of potholes;
d) The abovementioned business must do everything possible to prevent the unauthorized parking by the patrons of such business on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances;
e) The abovementioned business should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility as much as possible of the site from a public street;
f) The abovementioned business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
g) The abovementioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Director of Planning. The occupancy load for this establishment will be established by the Building Inspection Department as part of the building permit review process.

Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of Section 138-118(a)(4) of the Zoning Ordinance.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Ms. Erica De la Garza moved to disapprove with favorable recommendation. Mr. Aaron Rivera seconded the motion, which was disapproved with favorable recommendation with five members present and voting.
b) REZONING:

1) Rezone from C-3 (general business) District to R-3T (townhouses) District: 5.170 acres out of Lot 11, Section 13, Hidalgo Canal Company Subdivision, Hidalgo County, Texas; 7901 North 10th Street (west). (REZ2023-0035)

Ms. Adriana Solis stated that the subject property is located on the east side of North Main Street, approximately 1,166 feet west of North $10^{\text {th }}$ Street. The lot has 144.54 feet of frontage and 959.51 feet of depth, for a total lot area of 5.170 gross acre as per the submitted survey.

The applicant is requesting to rezone the property from C-3 (general business) District to R-3T (townhouses) District. A feasibility plan has not yet been submitted to the Planning Department. The District Phase III Subdivision is under subdivision review.

The subject property is zoned C-3 District, there is also R-1 (single family) District to the west and north. There is R-3A (apartments) District to the east. There is $\mathrm{C}-3$ District to south.

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The property currently is vacant and will undergo Site Plan Review. Surrounding land uses include single-family residences, commercial plazas, restaurants and Sam's Club.
The future land use plan designated for this area is classified as mixed-use nodes. Mixed-use nodes allow a combination of dense residential and nonresidential uses in a compact design to create a walkable environment. The most appropriate development type includes small multifamily, mixed use urban on both a neighborhood and community scale, as well as civic and parks/open space. The lease appropriate development type includes single-family, duplex, ADU, manufacturing and light industrial spaces.

The development trend for this section along North Main Street is complete community, public/semi-public, parks and open space as well as mixed-use nodes. The development trend along Auburn Avenue is mixed-use nodes.

The subject property was zoned C-3 District and a bona fide effort was made to be rezoned to R$3 T$ (townhomes) District on August 19, 2021 but was withdrawn. There had not been any rezoning requests since that time, until June 22, 2023.

The development trend for this section along Auburn Avenue is mixed-uses nodes. Mixed-uses nodes includes mixed-use urban on a neighborhood and community scale, providing retail and diverse housing options. Auburn Avenue is designated as a collector road with 80 feet of right-ofway.

The proposed development area would have 5.170 acres ( 224,792 square feet). Based on the maximum density per gross acres in the R-3A District: 225-one bedroom units, 180 -two bedroom units, and 150 -three bedroom units would be allowed. Seven thousand square feet represents the minimum lot area for any R-3 multifamily residential district use, exclusive of townhouse. Max allowable density per acre will be defined on site plan approval, once a final subdivision plat is recorded.

Some of the permitted uses within the proposed zoning district are as follows: duplex-fourplexes, apartment buildings with five units or more, condominiums and townhouses with five or more attached townhouses.

The approved site plan must comply with all Zoning, landscaping, buffer, parking and maneuvering, and other requirements set forth by the Development Team.

A recorded subdivision plat and approved site plan are required prior to building permit issuance. A masonry screen eight feet in height shall be required where a commercial, industrial or multifamily use has a side or rear property line in common with a single-family use or zone. Required parkland dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat.

Staff has not received any phone calls or emails in opposition of the rezoning request.
Staff recommends approval of the rezoning request since it is compatible with the development trend for this section along Auburn Avenue of mixed-use nodes, with diverse housing options.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed rezoning request. There was none.

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Being no discussion, Mr. Jose Saldana Jr. moved to approve. Mr. Aaron Rivera seconded the motion which was approved with five members present and voting.
2) Rezone from R-3A (apartments) District to R-3T (townhouses) District: 1.336 acres out of Lot 11, Section 13, Hidalgo Canal Company Subdivision, Hidalgo County, Texas; 7901 North 10th Street (east). (REZ2023-0039)

Chairperson Mr. Michael Fallek stated that Item 2 b 1 and 2 b 2 are the same requests, one is in the east side and the other is the west in which the case did not have to be presented.

Being no discussion, Mr. Jose Saldana Jr. moved to approve. Mr. Aaron Rivera seconded the motion which was approved with five members present and voting.
3) Rezone from R-1 (single family residential) District to R-3A (multifamily apartment residential) District: the south 15.25 acre, more or less, of a 19.59 acre tract; being the west one half of Lot 12 , Section 280, save and except that part lying north of the south Right-of-Way line of State Highway 107, Texas-Mexican Railway Company's Survey, Hidalgo County, Texas; 2701 State Highway 107 (rear). (REZ2023-0032)

Mr. Samuel Nunez stated that the property is located along the south side of State Highway 107, approximately 160 feet east of North Rooth Road (North 29 ${ }^{\text {th }}$ Street).

The applicant is proposing to rezone the property to R-3A (multifamily apartment residential) District in order to develop the tract of land into a fourplex residential subdivision with 62 lots.

The subject property currently has two zoning designations, a C-3 (general business) District to the north, and R-1 (single family residential) District to the south. The adjacent zoning is R-1 (single family residential) District to the east and west, and R-3A (multifamily apartment residential) District to the south.

There is an existing single family dwelling on the property that will be demolished. Surrounding land uses include agricultural uses, single-family residences, and vacant land.

The Envision McAllen Future Land Use Plan designates the future land use for this property as Regional Commercial. Neighborhood and community scale shopping centers are considered most appropriate for this area. Civic and parks and open space uses are also considered appropriate.

The development trend for this area along State Highway 107 is commercial uses with multifamily residential zones.

The requested zoning does not conform to the Regional Commercial future land use designation as indicated on the Envision McAllen Future Land Use Plan. However, there are existing R-3A Districts in the vicinity.

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A recorded subdivision plat is required prior to building permit issuance. Required park land dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat.

Staff has not received any phone calls, emails, or letters in opposition to the initial zoning request.
Staff recommends approval of the rezoning request to R-3A (multifamily apartment residential) District

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed rezoning request. There was none.

Being no discussion, Mr. Jose Saldana motioned to approve. Mr. Emilio Santos Jr. seconded the motion which item was approved with five members present and voting.
4) Rezone from C-3 (general business) District to R-3A (multifamily apartment residential) District: the north 4.340 acre, more or less, of a 19.59 acre tract; being the west one half of Lot 12, Section 280, save and except that party lying north of the south Right-of-Way line of State Highway 107, TexasMexican Railway Company's Survey, Hidalgo County, Texas; 2701 State Highway 107 (front). (REZ2023-0033)

Chairperson Mr. Michael Fallek stated that Item 2 b 3 and 2 b 4 are the same requests, one is in the rear side of the property and the other is the front side of the property in which the case did not have to be presented.

Being no discussion, Mr. Jose Saldana Jr. moved to approve. Mr. Emilio Santos Jr. seconded the motion which was approved with five members present and voting.
5) Initial Zoning to A-O (agricultural and open space) District: 1,288.63 acres gross, comprised of a 3.422 acre tract of Section 213, Texas-Mexican Railway Company's Survey, and all of Section 216 and 217, Texas-Mexican Railway Company's Survey, Hidalgo County, Texas; 18900 North Abram Road. (REZ2023-0034)
Mr. Samuel Nunez stated that the property is located along the east side of North Abram Road, which has an intersection with Mile 12 Road to the west. The tract is comprised of $1,288.63$ gross acres.

The applicant is proposing annexation of the property and is requesting A-O (agricultural and open space) District with no development plan for the near future. The tract is currently outside of McAllen's City limits. The initial zoning to A-O District will become effective upon the annexation of the tract into the City. The subdivision and site plan review processes may be required prior to building permit issuance.

The adjacent properties to the subject property are currently outside of McAllen's City limits and are therefore not zoned.

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The property is currently used for agriculture and open space. Surrounding land uses include agricultural uses and vacant land.

The Envision McAllen Future Land Use Plan designates the future land use for this property as Industrial. Light industrial flex spaces, manufacturing, civic, and parks and open space uses would be considered most appropriate for this area.

The development trend for this area along North Abram Road is primarily agricultural.
The requested zoning does not conform directly to the Industrial land use designation on the Envision McAllen Future Land Use Plan. However, open spaces are considered appropriate for this area.

If the property is ever rezoned for a residential, commercial, or industrial use, a recorded subdivision plat and an approved site plan review may be required prior to building permit issuance. Required park land dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat.

Staff has not received any phone calls, emails, or letters in opposition to the initial zoning request.
Staff recommends approval of the initial zoning request to A-O (agricultural and open space) District.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed rezoning request. There was none.

Being no discussion, Ms. Erica De la Garza moved to approve. Mr. Aaron Rivera seconded the motion which item was approved with five members present and voting.

## 3) CONSENT:

a) Cascada at Tres Lagos Phase III Subdivision, 7001 Tres Lagos Blvd., Rhodes Development, Inc. (SUB2022-00135) (FINAL)M\&H

Being no discussion, Ms. Erica De la Garza moved to approve subdivision in consent form for Item 3a. Mr. Jose Saldana seconded the motion, which was approved with five members present and voting.

## 4) SUBDIVISIONS:

a) El Dorado at Thousand Oaks I, II, III, and IV Phase II, 13100 North 38th Street, Red Rock Real Estates Development, LTD.(SUB2023-0071) (PRELIMINARY)QHA

Mr. Mario Escamilla stated that North Ware Road: Dedication as needed for 150 ft . Total ROW Paving: by the state Curb \& gutter: by the state Revisions Needed: Provide a copy of existing dedication for staff review, prior to final. Label Centerline, existing ROW dedications, from centerline, total, etc. on both sides, as to ensure compliance with dedication requirements as noted above, prior to final. Clarify any acquisitions by the state and existing dedications prior to final.

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Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. North 34th Lane: 60 Total ROW. Paving : 40 ft . Curb \& gutter Both Sides Revisions Needed: Provide Existing ROW details along with document number for existing dedications, prior to final. North 34th Lane along Blocks II,III and IV, dedicated by Eldorado at Thousand Oaks I,II, and III recorded plat. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. $81 / 2$ Mile Road: Dedication as needed for 100 ft . Total ROW Paving: 65 ft . Curb \& gutter: Both sides Revisions Needed: Provide Existing ROW details along with document number for existing dedications, prior to final. Portion of $81 / 2$ Mile Road along Block IV, dedicated by Eldorado at Thousand Oaks I,II, and III recorded plat. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 1. Block I and Block II: 50 ft . ROW (Zoned R-1) (Block I Private Streets and Block II Public Streets) Paving: 32 ft . Curb \& gutter: Both sides Revisions Needed Subdivision layout must be revised as to provide for street looping or extension and not dead end any existing streets as shown on the north side of Block I and II and SW Corner of Block IV dedicated by Vineyards Estates Subdivision Phase 1A, should the streets not be looped or extended, a Cul-de-Sac with paving diameter 96 ft . paving diameter face-to-face with appropriate ROW of 10 ft . back of curb within the boundaries of this development will be required. (Rear of Lots 73 and 59 Block I and Lot 117 Block II). For Block I, provide gate details prior to final. Gate details will have to be approved by staff prior to final. Increase in ROW widths required as needed to accommodate gate detail requirements, sidewalks, and pedestrian gates, finalize prior to final. Street names will be established prior to final. Finalize street name requirement prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 2. Block III: 60 ft . ROW ( Zoned R3-A) (Private Streets) Paving 40 ft . Curb \& gutter: Both sides Revisions Needed: ROW at "CulDe Sac" areas may have to be increased to comply with Fire Department requirements, finalize prior to final. As per Fire Department requirements, 96 ft . of paving face to face required, and 10 ft. of ROW back of curb around Cul-de-Sac required. For Block III, provide gate details prior to final. Gate details will have to be approved by staff prior to final. Increase in ROW widths required as needed to accommodate gate detail requirements, sidewalks, and pedestrian gates, finalize prior to final. Street names will be established prior to final. Finalize street name requirement prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 3. Block IV: 50 ft . ROW (Zoned R-1) (Private Streets) Paving: 32 ft . Curb \& gutter: Both sides Revisions Needed: ROW at "CulDe Sac" areas may have to be increased to comply with Fire Department requirements, finalize prior to final. As per Fire Department requirements, 96 ft . of paving face to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required. For Block III, provide gate details prior to final. Gate details will have to be approved by staff prior to final. Increase in ROW widths required as needed to accommodate gate detail requirements, sidewalks, and pedestrian gates, finalize prior to final. Street names will be established prior to final. Finalize street name requirement prior to final. Must escrow monies if improvements are not built at this time, prior to recording. Barricade and/or temporary turnaround at the north end of streets as needed. 1,200 ft. Block Length. Revisions Needed: Subdivision layout for Block I(Lots 58-73) does not comply with block length requirement, please revise accordingly prior to final. If no changes please submit variance request for 1200 ft . maximum block length requirement. Subdivision Ordinance: Section 134-118. 900 ft . Block Length for R-3 Zone Districts. Revisions Needed: Subdivision layout for Block III (Lots 123135) does not comply with block length requirement, please revise accordingly prior to final. If no changes please submit variance request for 900 ft . maximum block length requirement. Subdivision Ordinance: Section 134-118. 600 ft. Maximum Cul-de-Sac. Revisions Needed: For Block IV

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subdivision layout does not comply with block length requirement, please revise accordingly prior to final. If no changes please submit variance request for 600 ft . maximum block length requirement. Should a variance be approved ROW requirements subject to increase to 60 ft . of ROW with 40 ft . of paving. As per Fire Department requirements, 96 ft . of paving face-to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required. Provide "Cul-De Sac" details prior to final. Auto Turn Study may be required to verify compliance with maneuvering space needed at "Cul-De Sac", "Knuckle's", and curvatures, prior to final. Subdivision Ordinance: Section 134-105. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial and multifamily properties. Subdivision Ordinance: Section 134-106. Front: 25.00 ft . Blocks I, II, \& IV or greater for easements. Front: 20.00 ft . Block III or greater for easements. Revisions Needed: Revise front setback in note\#4 as noted above, prior to final.(Include Block IV). Zoning Ordinance: Section 138-356. Rear: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Interior Sides: In accordance with Zoning Ordinance or greater for easements. Zoning Ordinance: Section 138-356. Corner: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Garage: 18 ft . or greater for easements except where greater setback is required, greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk required on $81 / 2$ Mile Road, North 34th Lane, and both sides of all interior streets. A 5 ft . wide minimum sidewalk required along North Ware Road (F.M.2220). Revisions Needed: Revise note \#9 as shown above, finalize wording for note prior to final. Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize wording for note prior to final. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along North Ware Road, North 34th Lane, 8 1/2 Mile Road for Block IV and Lots 116-123 Block III. Revisions Needed: Revise note\#17 as shown above, finalize wording for note prior to final. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along North Ware Road (F.M.2220), 8 1/2 Mile Road for Block IV and Lots 116-123 Block III, North 34th Lane, North 38th Street for Block IV. Revisions Needed: Revise note \#10 as shown above, finalize wording for note prior to final. Must comply with City Access Management Policy. For Block III, as applicable: Site plan must be approved by the Planning and Development Departments prior to building permit issuance for 5 or more dwelling units on each lot if applicable. Any owner, builder or developer of a multiple-family, condominium or townhouse dwelling complex of five units or more on a single lot or parcel, or five single-family attached units, shall submit to the planning department for review a site and building plan for the proposed development, submit a site plan for staff review prior to final. Zoning Ordinance: Section 138-210. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Proposing: Common areas must be maintained by the Lot Owners, HOA, and not the City of McAllen. Note subject to change once subdivision requirements have been finalized. Finalize wording for note prior to final. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 134-168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Revisions Needed: Developer/Homeowner's Association/Owner notes must be revised to include all blocks, finalize note wording prior to final. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording.

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Homeowner's Association Covenants must be submitted for staff review, prior to recording. Section 134-168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Proposed subdivision layout is compliant with proposed zoning requirements, lot width and area compliance to finalized once zoning requirements have been established, finalize prior to final. Zoning Ordinance: Section 138-356. Existing R-1 (Single-Family Residential) District Proposed : R-1 (Single-Family Residential) District (Blocks I,II, \& IV) and R-3A (Multi-family Residential) District (Block III). Planning and Zoning Commission recommended approval of the request from R-1 to R-3A for Block III portion of this development at their meeting of July 12, 2023. The item is scheduled for the City Commission meeting of August 14, 2023. Rezoning process must be finalized before final plat approval. Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. Zoning Ordinance: Article V. Rezoning Needed Before Final Approval. Planning and Zoning Commission recommended approval of the request from R-1 to R-3A for Block III portion of this development at their meeting of July 12, 2023. The item is scheduled for the City Commission meeting of August 14, 2023. Rezoning process must be finalized before final plat approval. Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. Zoning Ordinance: Article V. Land dedication in lieu of fee. Park Fee required at $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not applicable. Please provide number of lots/dwelling units prior to final. Once clarified if land dedication is applicable to this development, a written request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. Park Fee required at $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not applicable. Please provide number of lots/dwelling units prior to final. Once clarified if land dedication is applicable to this development, a written request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. Pending review by City Managers Office. Once clarified if land dedication is applicable to this development, a written request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. As per Traffic Department, Master Trip Generation for both Phase I and II has been approved. Master TIA has been approved with conditions. As per Traffic Department, Master Trip Generation for both Phase I and II has been approved. Master TIA has been approved with conditions. Must comply with City $\square$ s Access Management Policy. Any abandonments must be done by separate process, not by plat, any abandonments by separate instrument must be finalized prior to recording. Clarify proposed use of Lot $B$, subdivision requirements subject to change and additional notes may be required as applicable, once clarified.

Staff recommends approval of the subdivision in preliminary form, subject to the conditions noted, drainage, and utilities approval.

Being no discussion, Mr. Jose Saldana moved to approve in preliminary form subject to conditions noted, drainage and utilities. Mr. Aaron Rivera seconded the motion, which was approved with five members present and voting.
b) 6400 Industrial Center Subdivision, 5800 South 10th Street, Mario E. Gonzalez, (SUB2023-0070) (PRELIMINARY)NE

Mr. Mario Escamilla stated that Military Highway (F.M. 1016):Dedication as needed for 75 feet from

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centerline for 150 feet total ROW. Paving: 65-105 ft. Curb \& gutter: Both sides Revisions Needed: Provide for dedication as noted above on plat prior to final. Label Centerline, existing ROW dedications, from centerline, total, etc. on both sides. prior to final. Revise all street name references as shown above prior to final. Please provide how existing ROW was dedicated on plat prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. South 10th Street: Dedication as needed for75 ft. from centerline for 150 ft . total ROW Paving: By the state Curb \& gutter: By the State Revisions Needed: Provide for dedication as noted above on plat prior to final. Label existing ROW dedications, from centerline, total, etc. on both sides. Show ROW for South 10th Street to establish ROW dedication requirements prior to final. Revise all street name references as shown above prior to final. Please provide how existing ROW was dedicated on plat prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 1,200 ft. Block Length. Subdivision Ordinance: Section 134-118. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial, industrial, and multi-family properties. Revisions Needed: Provide for alley or service drive easement on the plat prior to final. Alley or service drive easement cannot deadend. Private Access Service Drive Easement must be minimum 24 ft . with 24 ft . of paving and in compliance with Fire and Public Works Department requirements. Subdivision Ordinance: Section 134-106. Front: South 10th Street/ Military Highway (F.M. 1016): In accordance with zoning ordinance, or greater for easements or approved site plan, or in line with average setback, whichever is greater applies. Revisions Needed: Revise plat note as shown above prior to final. Proposing: 60.0' or greater for easement or approved site plan. Zoning Ordinance: Section 138356. Rear: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Revision Needed: Revise note as shown above prior to final. Proposing: Interior Sides: In accordance with the Zoning Ordinance or grater for easements line, or approved site plan whichever is greatest. Zoning Ordinance: Section 138-356. Sides: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Revision Needed: Revise note as shown above prior to final. Proposing: Interior Sides: In accordance with the Zoning Ordinance or grater for easements line, or approved site plan whichever is greatest. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 5 ft . wide minimum sidewalk required on Military Highway (F.M.1016) and South 10th Street. Revisions Needed: Revise plat as noted above. 5 ft. sidewalk required on Military Highway and South 10th Street as per Engineering Department. Proposing:4 ft . minimum sidewalk is required on W. Military Highway and South 10th Street. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and as may be required by ordinance. Revisions Needed: Finalize note wording as may be required prior to final. A buffer shall be provided to screen refuse areas (including refuse dumpsters, compactors and contained compactors), outdoor storage areas and loading docks from public streets. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Revisions needed: In note\#10 revise reference from "walls" to "wall", review note as noted above, review and revise as applicable prior to final. Landscaping Ordinance: Section 11046. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along South 10th Street. Revision Needed; Include note as shown above, prior to final. As per Traffic Department, As per McAllen Access Management Policy, spacing requirement for Military Highway is 425 ft . between any existing and proposed access, spacing requirement for S . 10th Street is 425 ft . between driveways and entrances, no additional driveways will be allowed along S. 10th Street. Must comply with City Access Management Policy. Site plan

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must be approved by the Planning and Development Departments prior to building permit issuance. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Revisions Needed: Include note as shown above, prior to final. Note subject to change once subdivision requirements have been finalized. Finalize wording prior to final. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138-356. Existing: C-4(Commercial-Industrial) District Proposed: C-4(Commercial-Industrial) District. Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. Zoning Ordinance: Article V. Rezoning Needed Before Final Approval. Zoning Ordinance: Article V. As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Traffic Impact Analysis (TIA) required prior to final plat. Pending Items: As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Must comply with City's Access Management Policy. Any abandonments must be done by separate process, not by plat.

Staff recommends approval of the subdivision in preliminary form, subject to the conditions noted, drainage, and utilities approval.

Being no discussion, Mr. Jose Saldana moved to approve in preliminary form subject to conditions noted, drainage and utilities. Ms. Erica De la Garza seconded the motion, which was approved with five members present and voting.
c) JLG Subdivision,9212 North Bentsen Palm Drive, Jose Luis Gonzalez Espana, (SUB2023-0064) (PRELIMINARY)AE(ATLAS)

Mr. Kaveh Forghanparast stated that N. Bentsen Palm Drive: Dedication as required for 40 ft . from centerline for 80 ft . total ROW Paving: 52 ft . Curb \& gutter: both sides Revisions required: Label centerline prior to final. Show and label the "existing ROW" prior to final. If 70 ft . is existing ROW please label accordingly. Show and label existing ROW on both sides of centerline prior to final. Show and label "ROW dedicated by this plat" prior to final. It's not clear if 40 ft . is existing or dedicated by this plat. For the existing ROW, reference the document number on the plat and provide a copy for staff review prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to recording. Gonzalez Lane (interior street): Dedication as required for 50 ft . Paving: 32 ft . Curb \& gutter: both sides Revisions required: Clarify if it is a public or private subdivision prior to final. For private subdivision, gate details are required and ROW may need to increase prior to final. Show the distance between the centerline of proposed Gonzalez Lane and existing Zavala Drive prior to final. Street jogs with centerline offsets of less than 125 ft . are not allowed. Finalize the name of the street with City prior to final. Cul-deSac requires 96 ft . of paving face to face with 10 ft . of additional ROW around it. Submit paving layout and revise Cul-de-Sac ROW accordingly prior to final. Subdivision Ordinance: Section 134105. Monies must be escrowed if improvements are required prior to recording. N/S Quarter Mile Collector (east boundary): dedication as required for $30-35 \mathrm{ft}$. for 60-70 ft. total ROW Paving: 4044 ft . Curb \& gutter: both sides Revisions needed: Show the ROW dedication as required prior to final. Name of the collector must be finalized prior to final. Laura Street (N/S 50 ft . ROW) exists to the south. Street number may be assigned by the City. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to recording. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. 1,200 ft. Block Length. Revise the plat to comply with the requirement or apply for a variance prior to final.

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Subdivision Ordinance: Section 134-118. 600 ft. Maximum Cul-de-Sac. Based on the design, access to lots 3 to 6 are through Zavala Drive or Laura Avenue and Hailey Drive which will exceed 600 ft . Cul-de-Sac requirement. Revise the plat and show a quarter mile collector on the east boundary (Laura Street) prior to final. Cul-de-Sac requires 96 ft . of paving face to face with 10 ft . of additional ROW around it. Submit paving layout and revise Cul-de-Sac ROW accordingly prior to final. Subdivision Ordinance: Section 134-105. Front: Lots $1 \& 2: 45 \mathrm{ft}$. or greater for easements, or inline with the existing structures, whichever is greater Other Lots: 25 ft . or greater for easements. Revise the plat note as shown above prior to final. Proposed: 25 ft . Zoning Ordinance: Section 138-356. Rear: 15 ft . or greater for easements. Revise the plat note as shown above prior to final. Proposed: 15 ft . Zoning Ordinance: Section 138-356. Sides: 6 ft . or greater for easements. Revise the plat note as shown above prior to final. Proposed: 6 ft . Zoning Ordinance: Section 138356. Corner: 10 ft . or greater for easements. If the plat is revised to show a quarter mile collector along the east side of the property, add a plat note as shown above prior to final. Zoning Ordinance: Section 138-356. Garage: 18 ft . except where greater setback is required, greater setback applies. Revise the plat note as shown above prior to final. Proposed: Front Garage: 18 ft . Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on Bentsen Palm Drive, both sides of all interior streets, and $N / S$ collector street. Add a plat note as shown above prior to final once the name of the collector street is finalized. Clarify with Engineering Department as they may require 5 ft . sidewalk. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses, and along N/S collector street. Add a plat note as shown above prior to final once the name of the collector street is finalized. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Add a plat note as shown above prior to final. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along N/S collector street. Add a plat note as shown above prior to final once the name of the street is finalized. Must comply with City Access Management Policy. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Clarify if this is a public or private subdivision prior to final. If private subdivision is proposed, add a plat note as shown above prior to final. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Clarify if the subdivision is public or private and add a plat note as shown above and reference the correct Section (Section 134-168 if private and Section 110-72 if public). Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Provide a copy of the HOA draft document prior to final. A plat note to reference the HOA document number must be finalized prior to final. Contact staff for any questions. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Lot 5 is proposed with 87.12 ft . of frontage and 106.86 ft . of rear side. Lots with septic tanks require 100 ft . minimum frontage. Revise the layout as applicable prior to final. Verify if curve " A " length is correct as shown to be 235.62 ft . prior to final. Add curve " B " dimensions to the Curve Data Chart prior to final. Lot B's frontage seems to be consisting of curve "B" and a line on the ease side of it, since there seems to be 2 points at the southeast corner of Lot 4. Clarify/Label the line on the east side of curve "B" as "L3" and add it to the Line Table prior to final. Revise the lot

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areas for Lots 5 \& 6, shown as 0.0 .61 acres. Move the lot area label for Lot 2 away of the contour lines to be legible. Zoning Ordinance: Section 138-356. Existing: ETJ Proposed: ETJ. Zoning Ordinance: Article V. As per Traffic Department, Trip Generation for a 6-Lot Single Family subdivision is waived. The add up of the lot dimensions and 40 ft . ROW exceeds the property's total length of $1,455.83 \mathrm{ft}$. Revise lot dimensions as applicable prior to final. Use a bold line around the original subdivision boundary prior to final. The ROW shown along Bentsen Palm Drive for this subdivision and the subdivision to the south shown as 70 ft . but there is a notch on the southwest corner of Lot 1. Clarify/revise plat layout prior to final. Provide the legal description of all adjacent lots on all sides including on the west side of Bentsen Palm Drive prior to final. Provide the name of the subdivision for Lots 8 and 9 on the east side on the plat prior to final. Provide the document number for the 30 ft . existing Irrigation easement on the plat and provide a copy for staff review prior to final. Provide bearing and dimensions for the 30 ft . existing Irrigation easement on the plat prior to final. Show the distance from the 30 ft . existing Irrigation easement to the lot's corner points prior to final. Signature blocks including the owner's acknowledgement must comply with Section 134-61 of Subdivision ordinance. If County requires different wording, a separate signature block based on City's code is required prior to recording. Show the lot layouts of the existing subdivisions on the location map prior to recording. Must comply with City's Access Management Policy.

Staff recommends approval of the subdivision in preliminary form, subject to the conditions noted, drainage, and utilities approval.

Being no discussion, Ms. Erica De la Garza moved to approve in preliminary form subject to conditions noted, drainage and utilities. Mr. Emilio Santos Jr. seconded the motion, which was approved with five members present and voting.
d) La Lomita Paradise Subdivision,3500 Mile $6 \frac{1}{2}$ Road, La Lomita Paradise, LLC, (SUB2023-0069) (PRELIMINARY)AE(ALPHA)

Mr. Kaveh Forghanparast stated that La Lomita Rd.(Mile $61 / 2$ Road): proposed 60 ft . dedication from centerline for 80 ft . total ROW Paving: 52 ft - 65 ft . Curb \& gutter: both sides Revisions required: Show the document number on the plat for the existing ROW and provide a copy for staff review prior to final. If 60 ft . is "dedicated by this plat", label it accordingly prior to final. Show and label existing ROW on both sides of centerline prior to final. Show and label "total ROW" after ROW dedication prior to final. La Lomita Rd.(Mile $61 / 2$ Road) is designated as a major collector with 80 ft . ROW. The dedication requirements will finalized prior to final. Revise the name of the street to La Lomita (Mile $61 / 2$ ) Road and with a bigger font to be legible prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to recording. Brazos Avenue (E/W 1/4 mile Collector on Northern Boundary): 35 ft . ROW dedication for 70ft. ROW Paving: 44 ft . Curb \& gutter: both sides Revisions needed: Clarify if 35 ft . is dedicated by this plat or existing. Label it accordingly prior to final. If existing ROW, show the document number on the plat and provide a copy for staff review prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to recording. Interior Streets: proposed 60 ft . ROW Paving: 40 ft . Curb \& gutter: both sides. Revisions needed: Clarify is the subdivision is proposed to be public or private. If proposed to be private, provide gate details with paving layout prior to final. ROW at gate area may need to increase to comply with 20 ft . minimum face to face paving requirement on each side of the island and 10 ft . additional ROW on each side. Contact Staff for name of the interior street(s) prior to final. Clarify is the subdivision is proposed to be public or private. If private, add the following after the name of the street(s): "(PRIVATE STREET)" Subdivision Ordinance: Section 134-105. Monies must be escrowed if

Planning and Zoning Commission Regular Meeting
improvements are required prior to recording COM Thoroughfare Plan. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. COM Thoroughfare Plan. 1,200 ft. Block Length. Show the dimensions and bearing of the subdivision boundary on the plat prior to final. Based on the survey it seems that the subdivision does not comply with block length requirement. Clarify/revise plat prior to final. Subdivision Ordinance: Section 134-118. 900 ft . Block Length for R-3 Zone Districts. Clarify the proposed zone and number of units on each lot prior to final to determine compliance. Show the dimensions and bearing of the subdivision boundary on the plat prior to final. Based on the survey it seems that the subdivision does not comply with block length requirement. Clarify/revise plat prior to final. Subdivision Ordinance: Section 134-118. ROW: 20 ft . Paving: 16 ft . Alley may need to be looped back to the interior street instead of la Lomita (Mile 6 1/2) Road based on the Traffic Department's requirement prior to final. Revise as applicable. Clarify if subdivision is proposed to be public or private prior to final. The application does not include the proposed zone. Clarify prior to final. The application states the proposed land use as duplex. Clarify if one duplex on each lot is proposed or two. Cul-de-Sac requirement will be reviewed by staff and finalized prior to final after the items mentioned above are clarified. Alley/service drive easement required for commercial/multifamily properties. Subdivision Ordinance: Section 134-106. Front: 20 ft . or greater for easements. Add a plat note as shown above prior to final. 25 ft . front setback is required if single-family development is proposed. Zoning Ordinance: Section 138-356. Rear: 10 ft . or greater for easements. Add a plat note as shown above prior to final. Rear setback is subject to increase prior to final for access, maneuvering, etc. Clarify if parking is proposed at the rear prior to final. Zoning Ordinance: Section 138-356. Sides: 6 ft . or greater for easements. Add a plat note as shown above prior to final. Zoning Ordinance: Section 138-356. Corner: 10 ft . or greater for easements. Add a plat note as shown above prior to final. Zoning Ordinance: Section 138-356. Garage: 18 ft . except where greater setback is required, greater setback applies. Add a plat note as shown above prior to final. Zoning Ordinance: Section 138 -356. All setbacks are subject to increase for easements or approved site plan.

Being no discussion, Mr. Jose Saldana moved to approve in preliminary form subject to conditions noted, drainage and utilities. Mr. Emilio Santos Jr. seconded the motion, which was approved with five members present and voting.
e) Maebelle Estates Subdivision, 11201 N. Moorefield Road, Onesimo Guerrero and Griselda Gutierrez (SUB2023-0076) (FINAL)M2E

Mr. Kaveh Forghanparast stated that N. Moorefield Road (FM 681): Dedication as required for 60 ft. from centerline for 120 ft . total ROW Paving: by the State Curb \& gutter: by the State Revisions as needed: Please reference document number for the existing ROW on the plat and provide a copy for staff review, prior to recording. Show and label total ROW after dedication prior to recording. Finalize that the overlap of the 5 ft . ROW dedication and the existing 8.00' ROW Easement to Sharyland Water is not an issue with the City and/or Sharyland Water prior to final/recording. Provide a copy of the document for staff review prior to recording. Any abandonment must be done by separate instrument and referenced on plat prior to recording. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. COM Thoroughfare Plan. N/S Collector (west boundary): Dedication as required for $30-35 \mathrm{ft}$. of ROW dedication from the centerline for 60-70 ft. total ROW Paving: 40-44 ft. Curb \& gutter: both sides. Based on the submitted ownership map, it seems that no property will be landlocked. However, ROW dedication may be required in future. Project Engineer informed staff that the owner has no issues with a plat note to dedicate ROW in future and pay their share of cost

Planning and Zoning Commission Regular Meeting
whenever the City or County requests it. The plat note wording will be finalized prior to recording. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to recording. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final COM Thoroughfare Plan. 1,200 ft. Block Length. Subdivision Ordinance: Section 134-118. Front: 45 ft . or greater for easements. Zoning Ordinance: Section 138-356. Rear: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Sides: 6 ft . or greater for easements. Zoning Ordinance: Section 138-356. Garage: 18 ft . except where greater setback is required; greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. Remove note from plat prior to recording, as it's not a required plat note. 4 ft . wide minimum sidewalk required on N . Moorefield Road (FM 681). 4 ft . sidewalk will be required along the quester mile collector, if applicable. Provide an ownership map to verify that prior to final/recording. Engineering Department may require 5 ft . sidewalk. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. A 6 ft . buffer will be required along the N/S collector street on the west side, if applicable. Provide an ownership map to verify that prior to final/recording. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. However, it's not a required plat note. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Remove plat note \#15 prior to recording since it's a one lot residential subdivision. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138-356. Existing: ETJ Proposed: ETJ. Zoning Ordinance: Article V. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording (if annexed). The proposed subdivision is outside the City limits; therefore, park fees do not apply unless it is annexed. As per Traffic Department, Trip Generation for one lot single family subdivision will be waived. An ownership map of the surrounding properties is required to assure no adjacent properties will be landlocked. Additional Streets may be required, based on surrounding properties/ownership map. If additional ROW dedication is required, it must be shown on the plat prior to final/recording. After discussing with the engineer regarding the ownership map requirement, the engineer requested the item to be placed on agenda for final consideration by the Board and stated that they would provide the information prior to the meeting for staff review. Staff informed the engineer that if the required document is not provided, staff recommends the item to be tabled until the ownership map is provided. Remove plat note \#11, regarding landscape requirement as per McAllen Unified Code, prior to recording. Provide the legal description of all adjacent properties on the plat including the north side of the subdivision and the east side of $N$. Moorefield Road prior to recording. Signature blocks including the owner's acknowledgement must comply with Section 134-61 of Subdivision ordinance. If County requires different wording, a separate signature block based on City's code is required prior to recording. Must comply with City's Access Management Policy. All comments must be addressed prior to recording. Any abandonment must be done by separate document and referenced on plat. Must comply with City's Access Management Policy. Must comply with other requirements, as may be applicable.

Staff recommends approval of the subdivision in final form, subject to the conditions noted.
Being no discussion, Ms. Erica De la Garza moved to approve in final form subject to the conditions noted. Mr. Aaron Rivera seconded the motion, which was approved with five members present and voting.

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## ADJOURNMENT:

There being no further business to come before the Planning \& Zoning Commission, Ms. Erica De la Garza adjourned the meeting at 3:59p.m. with Mr. Emilio Santos Jr. seconding the motion with five members present and voting.

Chairperson Michael Fallek

## ATTEST:

$\overline{\text { Magda Ramirez, Administrative Assistant }}$

## Memo

TO: Planning and Zoning Commission

FROM: Planning Staff
DATE: August 1,2023
SUBJECT: REQUEST OF NORBERTO HERNANDEZ FOR A CONDITIONAL USE PERMIT, FOR LIFE OF THE USE, AND ADOPTION OF AN ORDINANCE FOR A PORTABLE FOOD CONCESSION STAND, AT LOTS 1, 2, AND 3, BLOCK 2, YOUNG'S SUBDIVISION, HIDALGO COUNTY, TEXAS; 2401 W HIGHWAY 83. (CUP2023-0091)

BRIEF DESCRIPTION: The subject property is located on the southwest corner of West Highway 83 and South $24^{\text {th }}$ Street. The property is zoned $\mathrm{I}-1$ (light industrial) District. The adjacent zone is $\mathrm{I}-1$ in all directions. Surrounding land uses include Fogon Restaurant Equipment, Boost Mobile, Jessie's Meat Market, and vacant land. A portable food concession stand is permitted in a I-1 District with a Conditional Use Permit and in compliance with requirements.


HISTORY: The initial Conditional Use Permit was approved for this location, for one year, by the Planning and Zoning Commission on February 21, 2012. Since the initial permit was approved, the permit has been approved for different applicants. The latest CUP was approved on February 16, 2021 for a portable building greater than 10ft by 12 ft . The applicant is proposing to use the portable building as a storage for his food truck materials.

SUMMARY/ANALYSIS: There is currently a commercial block building and a $160 \mathrm{sq} . \mathrm{ft}$. portable food concession stand on the property. The applicant is proposing use the portable
building as a storage unit for his food truck materials. Hours of operation are from Monday to Saturday from 8:00 AM to 2:00 PM.

A site inspection by staff revealed that there are four tables being used for a sitting area. Based on the number of 16 seats, 4 parking spaces are required, additionally the food truck requires 4 parking spaces for a total of 8 parking spaces. There are 11 parking spaces in front of the commercial block building; out those spaces 7 are required for the retail lease spaces and 8 will be used by the applicant to meet parking requirements, leaving a deficiency of 4 parking spaces.

The Health and Fire Department have completed and approved the necessary inspections. The portable building must also meet the requirements set forth in Section 138-118(a)(9) of the Zoning Ordinance and specific requirements as follows:

1) The proposed use shall not be located in a residentially zoned area. The portable food concession stand is located in a l-1 District;
2) The proposed use shall be inspected by the Building Inspector and comply with applicable building codes;
3) The proposed use and adjacent business shall comply with the Off-street Parking and Loading Ordinance; Based on the food truck and number of seats provided, 8 parking spaces are required. There are 11 parking spaces in front of the commercial block building; out of those spaces, 7 are required for the retail lease spaces and 8 will be used by the applicant leaving a deficiency of 4 parking spaces.
4) A portable building or trailer for the proposed use shall be properly anchored to the ground;
5) The proposed use shall comply with the zoning district setback requirements;
6) Water and sewer facilities shall be required to the tract and may be required to the proposed use.

Staff did not receive any phone calls, emails, or letters in opposition to request.
RECOMMENDATION: Staff recommends disapproval of the request based on noncompliance with requirement \#3 (parking) of Section 138-118(a)(9) of the Zoning Ordinance.




## Planning Department

## Memo

TO: Planning and Zoning Commission

FROM: Planning Staff
DATE: August 2, 2023
SUBJECT: REQUEST OF ORALIA DAVILA ON BEHALF OF IGLESIA CASA DE REFUGIO $Y$ RESTAURACION PENTECOSTES INC. FOR A CONDITIONAL USE PERMIT, FOR LIFE OF THE USE, AND ADOPTION OF AN ORDINANCE FOR AN INSTITUTIONAL USE (CHURCH) AT LOTS 7, 8, AND 9, BLOCK 1, YOUNG'S SUBDIVISION, HIDALGO COUNTY, TEXAS; 21 SOUTH 24TH STREET. (CUP2023-0092)

## *APPLICANT HAS REQUESTED TO TABLE THE ITEM

BRIEF DESCRIPTION: The subject property is located on the northeast corner of Austin Avenue and South $24^{\text {th }}$ Street. The property is zoned I-1 (light industrial) District. The adjacent zoning is $\mathrm{I}-1$ (light industrial) District to the north, east, and west, and R-2 (duplexfourplex) District and C-3 (general business) District to the south. Surrounding land uses include Jessie's Meat Market, Go Car Wash, and apartments. An institutional use is permitted in an I-1 District with a Conditional Use Permit and in compliance with requirements.


HISTORY: This is the first Conditional Use Permit request for this property. The Conditional Use Permit request application was submitted on July 10, 2023.

SUMMARY/ANALYSIS: The applicant is proposing to operate a church with a main sanctuary
area and a play area for the children. Based on the 100 seats proposed in the sanctuary area, 25 parking spaces are required; the applicant is proposing 30 parking spaces on site. The site plan must also show proper amount of maneuvering space of 24 feet and won't be allowed to back up onto the street. The proposed hours of operation for the sanctuary are Wednesdays from 5 PM to 8:30 PM and Saturdays from 5 PM to 8:30 PM.

An approved building permit showing correct parking spaces and maneuvering space will be required and will be subject to compliance with all requirements. The Fire Department will conduct their inspections once the construction for the proposed church is completed and prior to occupancy.

Should the Conditional Use Permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The church must comply with the Zoning Ordinance and specific requirements as follows:

1) The proposed use shall not generate traffic onto residential size streets or disrupt residential areas, and shall be as close as possible to a major arterial. The property fronts Austin Avenue and has access from South $24^{\text {th }}$ Street.
2) The proposed use shall comply with the McAllen Off-Street Parking Ordinance and make provisions to prevent the use of street parking especially in residential areas. Based on the proposed 100 seats, 25 parking spots are required; the applicant is proposing 30 parking spaces on site.
3) The proposed use shall prevent the unauthorized parking of its patrons on adjacent businesses or residences by providing fences, hedges, or reorientation of entrances and exits;
4) The proposed use shall provide sufficient lighting to eliminate dark areas, perimeter fencing, and an orientation of the building to provide maximum visibility from a public street in order to discourage vandalism and criminal activities;
5) Provisions shall be made to prevent litter from blowing onto adjacent streets and residential areas;
6) The number of persons within the building shall be restricted to those allowed by the Fire Marshal and Building Official at the time of permit issuance;
7) Sides adjacent to a residentially zoned or used property shall be screened by a 6 ft . opaque fence.

If approval is granted, the church must comply with all other Zoning Ordinance, Building Code, and Fire Department requirements that will be requested during the building permitting process.

Staff has not received any phone calls, letters, or emails in opposition to this request.
RECOMMENDATION: Staff recommends approval of the request, for life of the use, subject to compliance with requirements of the Zoning Ordinance, Building Department, and Fire Department requirements.

# Planning <br> Department 

## Memo

## TO: Planning and Zoning Commission

FROM: Planning Staff
DATE: August 1,2023


#### Abstract

SUBJECT: REQUEST OF WENDY JORDAN HOVARKA FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, FOR A PORTABLE BUILDING GREATER THAN 10 FEET BY 12 FEET ON LOT 6A, BLOCK 2, MARKET CENTER SUBDIVISION, HIDALGO COUNTY, TEXAS; 909 NORTH JACKSON ROAD. (CUP2023-0093)


DESCRIPTION: The subject property is located on the southwest corner East Jasmine Avenue and North Jackson Road. The property is zoned C-4 (commercial industrial) District. The adjacent zoning is C-4 to the north, south, and west. Surrounding land uses include Entravision Communications, El Bingo Grande, and other commercial businesses. A portable building for commercial use is permitted in the C-4 District with a Conditional Use Permit and in compliance with requirements.


HISTORY: Lot 6A, Block 2 Market Center Subdivision was recorded on September 09, 1997. An application for a Conditional Use Permit was submitted to the Planning Department on July 13, 2023.

REQUEST/ANALYSIS: The applicant is requesting a Conditional Use Permit for a portable building to be located on the north side of the commercial establishment. The portable building dimensions are 14 feet by 70 feet as per the proposed site plan. The
portable building will be used as a hyperbaric oxygen therapy modular building to supplement services provided by the existing medical building. The portable building will not be placed on any existing parking spaces. The applicant is also proposing an additional 18 parking spaces on the south side of the property. Any addition or canopy on site would require the necessary permits and must comply with our city ordinances.

The Fire Department is still pending their review. Should the Conditional Use Permit be approved, the applicant would be required to sign the application acknowledging and agreeing to the conditions of the permit.

The establishment must also meet the requirements set forth in Section 138-118 of the Zoning Ordinance and specific requirements as follows:

Section 138-118 (3) of the Zoning Ordinance as follows:

1) Portable buildings shall not be used for living quarters. The portable building will be used as a hyperbaric oxygen therapy modular building;
2) Portable buildings shall be located in such a manner as to have access to a public right-of-way within 200 feet;
3) Portable buildings approved for occupancy shall be connected to an approved water distribution and sewage disposal system;
4) Portable buildings shall be provided with garbage and trash collection services;
5) No form of pollution shall emanate beyond the immediate property line of the permitted use; and
6) Additional reasonable restrictions or conditions such as increased open space, loading and parking requirements, suitable landscaping, curbing, sidewalks or other similar improvements may be imposed in order to carry out the spirit of the Zoning Ordinance or mitigate adverse effects of the proposed use.

If approval is granted to this request, the applicant must still comply with all other Zoning Ordinance, Building Code and Fire Department requirements that will be requested during the building permit process.

Staff did not receive any phone calls, letters, or emails in opposition to the request.
RECOMMENDATION: Staff recommends approval of the request, for one year, subject to compliance with requirements on Section 138-118 (3) of the Zoning Ordinance, and Building Permits and Fire Department requirements.



NOTE: THIS SCHEME INCLUDES A REQUEST FOR A VARIANCE. SEE LETTER FROM OWNER.

LANDSCAPING SITEAREA $=51,073$ SF<br>10\% REQUIRED LANDSCAPING $=5,107$ SF PROPOSED LANDSCAPING $=10,648$ SF<br>5\% STREET VISIBLE LANDSCAPING $=2,554$ SF<br>PROPOSED STREET VISIBLE LANDSCAPING $=4,355$ SF<br>37 REMAINING PARKING SPACES<br>18 NEW PARKING SPACES<br>55 TOTAL PARKING SPACES



SEE SHEET 5 FOR EXISTING CONDITIONS GENERAL NOTES


3D VIEW OF EXISTING CONDITIONS FROM CORNER OF E. JASMINE AND N. JACKSON


HYPERBARIC OXYGEN THERAPY MODULAR BUILDING ADDITION

- PROPOSED TO ADD MODULAR BUILDING ON EXISTING SITE TO SUPPLEMENT SERVICES PROVIDED BY EXISTING MEDICAL BUILDING
- SEE PROPOSED SITE PLAN FOR PROPOSED LOCATION
- SEE LETTER FROM OWNER DESCRIBING PROJECT
- MODULAR BUILDING IS DESIGNED BY OTHERS
- OVERALL DIMENSIONS $=71^{\prime}-44^{\prime \prime} \times 13^{\prime}-11^{\prime \prime}(\mathrm{LXW})$

LANDSCAPING
SITE AREA $=51,073 \mathrm{SF}$
$10 \%$ REQUIRED LANDSCAPING $=5,107 \mathrm{SF}$ EXISTING LANDSCAPING $=17,768$ SF

5\% STREET VISIBLE LANDSCAPING $=2,554$ SF EXISTING STREET VISIBLE LANDSCAPING $=8,031$ SF

37 TOTAL EXISTING PARKING SPACES



## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: July 24, 2023
SUBJECT: INITIAL ZONING TO C-3 (GENERAL BUSINESS) DISTRICT: A 2.460-ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOT 52, OUT OF LOTS 35-68, INCLUSIVE, SECTION 229, TEX-MEX SUBDIVISION, HIDALGO COUNTY, TEXAS; 13931 NORTH WARE ROAD (EAST). (REZ2023-0037)

LOCATION: The property is located along the west side of North Ware Road, approximately 300 feet north of Russell Road.

PROPOSAL: The applicant is proposing an initial zoning to property to C-3 (general business) District in order to develop the tract of land for commercial use. A feasibility or site plan has not been submitted for the proposal.


ADJACENT ZONING: The adjacent zoning is R-1 (single-family residential) District to the northeast and east. The adjacent zoning is C-4 (light commercial) District to the north.

LAND USE: The subject property is vacant with a portion of a pond located at the northwest corner. Surrounding land uses include single-family residences, a pet boarding facility, agricultural use and vacant land.

FUTURE LAND USE PLAN: The Envision McAllen Future Land Use Plan categorizes the future land use for this property under Complete Communities. Mixed-use urban, neighborhood scale and single-family detached are the most appropriate developments for this type of use. This includes proposals such as retail, office and diverse housing options supporting surrounding neighborhoods. Thus promoting walkability and 10-minute neighborhoods.

DEVELOPMENT TRENDS: The development trend for this area is also Complete Communities along North Ware Road.

ANALYSIS: The requested zoning does conform to the Future Land Use Plan designation and the development trend. The proposed development is also compatible with the existing structure to the south of the subject property, the pet boarding services.

The applicant is requesting to be annexed into the City of McAllen, this tract is part of a larger tract. The annexation will require the applicant to subdivide the property and be in compliance with all other conditions subject to the Zoning Ordinance.

Potential uses within a C-3 District zoned property includes the following: retail, restaurants, hospital, all uses listed within the C-1 (office building) and C-2 (neighborhood commercial) zoning districts as per the ordinance. Conditional uses include all uses listed in C-1 District, gasoline services, bars, automotive repair, flea markets, etc. as per Sec. 138-278 of the Zoning Ordinance.

A recorded subdivision plat is required prior to building permit issuance. Should the subject property be zoned to C-3 District, site plan review may be required as Ware Road is a hi-speed arterial road with 150 feet.

Staff has not received any phone calls, emails, or letters in opposition to the initial zoning request.

RECOMMENDATION: Staff recommends approval of the rezoning request to C-3 (general business) District as it does conform to future land use and follows the development trend along North Ware Road.


## EXHIBIT "A"

## METES AND BOUNDS

 2.460-ACRE TRACTA 2.460-Acre Tract of land, more or less, out of Lots 52, out Lots 35-68, Inclusive, Section 229, Tex-Mex Subdivision, as per map or plat thereof recorded in Volume 12, Page 55, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purpose, located on the West side of Ware Road (Highway FM 2220), approximately 258 feet South of Mile 9 North Road, is described by metes and bounds as follows:

The POINT OF COMMENCMENT (P.O.C.) being at a cotton picker spindle (N: 16647373.30, E: 1067388.46) found at the intersection of the apparent existing usual 80 -foot right-of-way centerline of said Ware Road (FM 2220) and the apparent existing 60-foot right-of-way centerline of said Mile 9 North Road for the apparent Northeast corner of said Lot 52; THENCE, S $08^{\circ} 54^{\prime} 00^{\prime \prime}$ W, with the said Ware Road existing right-of-way centerline and the apparent East lot line of said Lot 52, a distance of 258.00 feet to a point for the apparent Southeast corner of a 2.62-acre tract of land vested in David Johnk (Document No. 723693, Official Records, Hidalgo County, Texas) and the easternmost Northeast corner of said 2.460-Acre Tract, and also being the POINT OF BEGINNING of said 2.460-Acre Tract of land herein described;

THENCE, S $08^{\circ} 54^{\prime} 00^{\prime \prime}$ W, with the said Ware Road existing right-of-way centerline, the East lot line of Lot 52 and the apparent southernmost East lot line of said 2.460-Acre Tract, a distance of 273.57 feet to a point for the apparent Northeast corner of a 6.173-acre tract of land vested in Michael Joseph Helle (Document No. 2866591, Official Records, Hidalgo County, Texas) and the Southeast corner of said 2.460-Acre Tract of land herein described;

THENCE, $\mathrm{N} 80^{\circ} 31^{\prime} 30^{\prime \prime}$ W, parallel to the apparent North lot line of said Lot 52 , and with the apparent North lot line of said 6.173-acre tract vested in Michael Joseph Helle and the southernmost South lot line of said 2.460-Acre Tract, a distance of 40.00 feet past a No. 4 Rebar found on the apparent existing West Right-of-Way line of said Ware Road, continuing for a total distance of 372.73 feet to a No. 4 Rebar set with plastic cap stamped 2791 for the apparent southernmost Southwest corner of said 2.460-Acre Tract of land herein described;

THENCE, $N 08^{\circ} 53^{\prime} 00^{\prime \prime}$ E, parallel to the apparent West lot line of said Lot 52 , and with the apparent southernmost West lot line of said 2.460-Acre Tract, a distance of 135.55 feet to a No. 4 Rebar set with plastic cap stamped 2791 for an apparent internal corner of said 2.460-Acre Tract of land herein described;

THENCE, N $80^{\circ} 31^{\prime} 30^{\prime \prime}$ W, parallel to the said North lot line of Lot 52 , and with the apparent northernmost South lot line of said 2.460-Acre Tract, a distance of 33.74 feet to a No. 4 Rebar set with plastic cap stamped 2791 for the apparent northernmost Southwest corner of said 2.460-Acre Tract of land herein described;

THENCE, $N 08^{\circ} 53^{\prime} 00^{\prime \prime}$ E, parallel to the apparent West lot line of said Lot 52 , and with the apparent northernmost West lot line of said 2.460-Acre Tract, a distance of 90.00 feet past a point within an existing pond for the apparent Southeast corner of a 1.684-acre tract of land vested in Eleftherios Gkiculekas (Document No. 2619282, Official Records, Hidalgo County, Texas), continuing with the apparent southernmost East lot line of said 1.684-acre tract and the said northernmost West lot line of said 2.460Acre Tract for a total distance of 146.02 feet to a point (Not set in existing pond) on the apparent northernmost South lot line of a 2.62-acre tract of land vested in David Johnk for the apparent Northwest corner of said 2.460-Acre Tract of land herein described;

## METES AND BOUNDS

### 2.460-ACRE TRACT <br> CONTINUED

THENCE, $S 80^{\circ} 31^{\prime} 30^{\prime \prime}$ E, parallel to the said North lot line of Lot 52 , and with the said northernmost South lot line of said 2.62-acre tract vested in David Johnk, and the apparent northernmost North lot line of said 2.460-Acre Tract, a distance of 67.56 feet to a point (Not set in existing pond) for an apparent internal corner of said 2.62-acre tract of land vested in David Johnk, and the northernmost Northeast corner of said 2.460-Acre Tract of land herein described;

THENCE, S $08^{\circ} 53^{\prime} 00^{\prime \prime}$ W, parallel to the apparent West lot line of said Lot 52 and with the apparent northernmost East lot line of said 2.460-Acre Tract, a distance of 8.00 feet to a point (Not set in existing pond) on the apparent southernmost South lot line of said 2.62-acre tract vested in David Johnk for the apparent southernmost Southwest corner of said 2.62-acre tract and an internal corner of said 2.460Acre Tract of land herein described;

THENCE, S $80^{\circ} 31^{\prime} 30^{\prime \prime}$ E, parallel to the said North lot line of Lot 52 , and with the said southernmost South lot line of 2.62 -acre tract vested in David Johnk and the apparent southernmost North lot line of said 2.460-Acre, a distance of 288.99 feet past a No. 4 Rebar found on the said Ware Road existing West Right-of-Way line, continuing for a total distance of 338.99 feet to the said point for the easternmost Northeast corner of said 2.460-Acre Tract of land herein described, also being the POINT OF BEGINNING, containing a gross of 2.460 acres of land, of which 0.289 of an acre lies in existing Road Right-of-Way, 0.047 of an acre lies in Sharyland Water Supply Corporation Easement, and 0.036 of an acre lies in irrigation \& Utility Easement, for a net of 2.088 acres of land, more or less.

Bearing basis as per NAD 1983 State Plane Texas South FIPS 4205 feet.

THE ABOVE DESCRIPTION WAS SURVEYED ON THE GROUND UNDER MY DIRECTION ON MAY 29, 2023. SEE ACCOMPANIED SURVEY PLAT OF SAID 2.460-ACRE TRACT OF LAND.


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(1) ${ }^{\text {Phase }} 11122^{\prime \prime}=1-0^{\prime \prime}$



## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: July 24, 2023
SUBJECT: INITIAL ZONING TO R-2 (DUPLEX-FOURPLEX) DISTRICT: A 2.227-ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOTS 52 THRU 54, OUT OF LOTS 35-68, INCLUSIVE, SECTION 229, TEX-MEX SUBDIVISION, HIDALGO COUNTY, TEXAS; 13931 NORTH WARE ROAD (WEST). (REZ2023-0038)

LOCATION: The property is located along the west side of North Ware Road, approximately 300 feet north of Russell Road.

PROPOSAL: The applicant is proposing to rezone the property to R-2 (duplex-fourplex residential) District in order to develop the tract of land for a duplex-fourplex construction. A feasibility or site plan has not been submitted for the proposal.


ADJACENT ZONING: The adjacent zoning is R-1 (single-family residential) District to the northeast and east. The adjacent zoning is C-4 (light commercial) District to the north.

LAND USE: The subject property is vacant with a portion of a pond located at the northeast corner. Surrounding land uses include single-family residences, a pet boarding facility, agricultural use and vacant land.

FUTURE LAND USE PLAN: The Envision McAllen Future Land Use Plan categorizes the future land use for this property under Complete Communities. Mixed-use urban on a neighborhood scale, small multi-family, duplex and triplex/quadplex are the most appropriate developments for this type of use.

DEVELOPMENT TRENDS: The development trend for this area is also Complete Communities along North Ware Road.

ANALYSIS: The requested zoning does conform to the Future Land Use Plan designation. The proposed development does conform to the existing character of the vicinity, as well as the development trend.

The applicant is requesting to be annexed into the City of McAllen, this tract is part of a larger tract. The annexation will require the applicant to subdivide the property and be in compliance with all other conditions subject to the Zoning Ordinance.

If the applicant subdivides the property, the following requirements will apply: minimum lot area in square feet: 5,600 (duplex), 6,700 (triplex), or 7,800 (quadplex). After applicable setback requirements, the lot could support a duplex development with up to 35 dwelling units as per the maximum dwelling units permitted per gross acre. A maximum of 16 dwelling units per gross acre in accordance to Sec. 138-356 of the Zoning Ordinance.

A recorded subdivision plat is required prior to building permit issuance. Required park land dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat.

Staff has not received any phone calls, emails, or letters in opposition to the initial zoning request.

RECOMMENDATION: Staff recommends approval of the rezoning request to R-2 (duplexfourplex residential) District as it does conform to future land use and follows the development trend along North Ware Road.


## METES AND BOUNDS <br> 2.227-ACRE TRACT

A 2.227-Acre Tract of land, more or less, out of Lots 52 thru 54, out Lots $35-68$, Inclusive, Section 229, Tex-Mex Subdivision, as per map or plat thereof recorded in Volume 12, Page 55, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purpose, located on the West side of Ware Road (Highway FM 2220), approximately 258 feet South of Mile 9 North Road, is described by metes and bounds as follows:

The POINT OF COMMENCMENT (P.O.C.) being at a cotton picker spindle (N: 16647373.30, E: 1067388.46) found at the intersection of the apparent existing 100-foot right-of-way centerline of said Ware Road (FM 2220) and the apparent existing 60-foot right-of-way centerline of said Mile 9 North Road for the apparent Northeast corner of said Lot 52; THENCE, S $08^{\circ} 54^{\prime} 00^{\prime \prime}$ W, with the said Ware Road existing 100-foot right-of-way centerline and the apparent East lot line of said Lot 52, a distance of 531.57 feet to a point for the apparent Northeast corner of a 6.173-acre tract of land vested in Michael Joseph Helle (Document No. 2866591, Official Records, Hidalgo County, Texas); THENCE, N $80^{\circ} 31$ '30" W, parallel to the apparent North lot line of said Lot 52, and with the apparent North lot line of said 6.173acre tract, a distance of 40.00 feet past a No. 4 Rebar found on the apparent existing West Right-of-Way line of said Ware Road, continuing for a total distance of 372.73 feet to a No. 4 Rebar set with plastic cap stamped 2791 for the apparent Southeast corner of said 2.227-Acre Tract, and also being the POINT OF BEGINNING of said 2.227-Acre Tract of land herein described;

THENCE, $\mathrm{N} 80^{\circ} 31^{\prime} 30^{\prime \prime}$ W, parallel to the said North lot line of Lot 52 , and with the said North lot line of 6.173-acre tract vested in Michael Joseph Helle and the South lot line of said 2.227-Acre Tract, a distance of 55.63 feet past the apparent common lot line of said Lot 52 and Lot 53, thence another distance of 300.01 feet past the apparent common lot line of said Lot 53 and Lot 54, continuing for a total distance of 501.77 feet to No. 4 Rebar found on the apparent East lot line of a 29.48-acre tract of land vested in PIM-HAANS LP (Document No. 2840162, Official Records, Hidalgo County, Texas) for the Southwest corner of said 2.227-Acre Tract of land herein described;

THENCE, $N 08^{\circ} 53^{\prime} 00^{\prime \prime}$ E, parallel to the apparent East lot line of said Lot 54 , and with the said East lot line of 29.48-Acre Tract and the apparent southernmost West lot line of said 2.227-Acre Tract, a distance of 135.55 feet to a No. 4 Rebar found for the apparent Southwest corner of a 1.20-acre tract of land vested in Joseph W. \& Rosa Linda Trevino (Document No. 1005710, Official Records, Hidalgo County, Texas) and the southernmost Northwest corner of said 2.227-Acre Tract of land herein described;

THENCE, $S 80^{\circ} 31^{\prime} 30^{\prime \prime}$ E, parallel to the apparent North lot line of said Lot 54, and with the apparent South lot line of said 1.20-acre tract vested in Joseph W. \& Rosa Linda Trevino, and the westernmost North lot line of said 2.227-Acre Tract, a distance of 179.87 feet past the said common lot line of Lot 54 and Lot 53 , continuing for a total distance of 230.38 feet to a No. 4 Rebar found for the apparent Southeast corner of said 1.20-acre tract and an internal corner of said 2.227-Acre Tract of land herein described;

THENCE, $\mathrm{N} 08^{\circ} 53^{\prime} 00^{\prime \prime}$ E, parallel to the apparent West lot line of said Lot 53 , and with the apparent East lot line of said 1.20-acre tract vested in Joseph W. \& Rosa Linda Trevino, and the northernmost West lot line of said 2.227-acre tract, a distance of 90.00 feet to a point (Not set in pond) for the apparent Southwest corner of a 1.684-acre tract of land vested in Eleftherios Gkiculekas (Document No. 2619282, Official Records, Hidalgo County, Texas), and the apparent northernmost Northwest corner of said 2.227Acre Tract of land herein described;

## METES AND BOUNDS

### 2.227-ACRE TRACT <br> CONTINUED

THENCE, S $80^{\circ} 31^{\prime} 30^{\prime \prime}$ E, parallel to the apparent North lot line of said Lot 53 , and with the apparent South lot line of said 1.684-acre tract vested in Eleftherios Gkiculekas and the northernmost North lot line of said 2.227-Acre Tract, a distance of 249.51 feet past the common line of said Lot 53 and Lot 52, continuing for a total distance of 271.39 feet to a point (Not set in pond) for the apparent Southeast corner of said 1.684-acre tract and the apparent northernmost Northeast corner of said 2.227-Acre Tract of land herein described;

THENCE, $S 08^{\circ} 53^{\prime} 00^{\prime \prime} \mathrm{W}$, parallel to the apparent West lot line of said Lot 52 , and with the apparent northernmost East lot line of said 2.227-Acre Tract, a distance of 90.00 feet to a No. 4 Rebar set with plastic cap stamped 2791 for an apparent internal corner of said 2.227-Acre Tract of land herein described;

THENCE, S $80^{\circ} 31^{\prime} 30^{\prime \prime}$ E, parallel to the said North lot line of Lot 52 , and with the apparent the easternmost North lot line of said 2.227-Acre Tract, a distance of 33.74 feet to a No. 4 Rebar set with plastic cap stamped 2791 for the apparent southernmost Northeast corner of said 2.227-Acre Tract of land herein described;

THENCE, $N 08^{\circ} 53^{\prime} 00^{\prime \prime} \mathrm{E}$, parallel to the said West lot line of said Lot 52 , and with the apparent southernmost East lot line of said 2.227-acre tract, a distance of 135.55 feet to the said No. 4 Rebar set for the said Southeast corner of said 2.227-Acre Tract of land herein described, also being the POINT OF BEGINNING, containing a gross of 2.227 acres of land, of which 0.615 of an acre lies in Right-ofWay Easement, 0.018 -of an acre lies in Pipeline Easement, and 0.080 of an acre lies in irrigation \& Utility Easement, for a net of 1.514 acres of land, more or less.

Bearing basis as per NAD 1983 State Plane Texas South FIPS 4205 feet.
THE ABOVE DESCRIPTION WAS SURVEYED ON THE GROUND UNDER MY DIRECTION ON MAY 29 , 2023. SEE ACCOMPANIED SURVEY PLAT OF SAID 2.227-ACRE TRACT OF LAND.


PAGE 2 OF 2



## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: August 2, 2023
SUBJECT: REZONE FROM R-1 (SINGLE FAMILY RESIDENTIAL) DISTRICT TO R-3A (MULTIFAMILY APARTMENT RESIDENTIAL) DISTRICT: 76.461 ACRES (77.76 ACRES DEED CALL), BEING ALL OF LOTS 11, 19, AND 20, SECTION 234, TEXAS-MEXICAN RAILWAY COMPANY'S SURVEY, SAID 77.76 ACRE TRACT ALSO BEING ALL OF LOTS 17, 18, 19, 20, 21, 22, 23, AND 24, PALMLAND GROVES, HIDALGO COUNTY, TEXAS; 12501 NORTH ROOTH ROAD. (REZ2023-0036)

LOCATION: The property is located along the northwest corner of North Rooth Road and Schunior Road.

PROPOSAL: The applicant is proposing to rezone the property to $\mathrm{R}-3 \mathrm{~A}$ (multifamily apartment residential) District in order to develop the tract of land for detached fourplex development. No feasibility plan or site plan have been submitted for the proposal.


ADJACENT ZONING: The adjacent zoning is $\mathrm{R}-1$ (single-family residential) District to the east across North Rooth Road, A-O (agricultural and open space) District to the south, and R-3A (multifamily apartment residential) District to the west and east.

LAND USE: The subject property is vacant.
FUTURE LAND USE PLAN: The Envision McAllen Future Land Use Plan categorizes this property as Complete Communities. Single-family detached homes, duplexes, townhomes, civic, and parks and open spaces uses are considered most appropriate for this area.

DEVELOPMENT TRENDS: The development trend for this area along North Rooth Road is primarily single-family residential with surrounding agricultural uses or vacant land.

ANALYSIS: The requested zoning does not conform to the Future Land Use Plan designation. However, there are two existing and one potential R-3A (multifamily apartment residential) District properties to the east and west.

The proposed development area would have 76.461 acres ( $3,330,641.16$ square feet). Based on the maximum density per gross acres in the R-3A District: 3,331-one bedroom units, 2,665two bedroom units, and 2,220-three bedroom units would be allowed. Seven thousand square feet represents the minimum lot area for any R-3 multifamily residential district use, exclusive of townhouse. Max allowable density per acre will be defined on site plan approval, once a final subdivision plat is recorded.

A recorded subdivision plat is required prior to building permit issuance. Required park land dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat.

Staff has not received any phone calls, emails, or letters in opposition to the initial zoning request.

RECOMMENDATION: Staff recommends approval of the rezoning request to R-3A (multifamily townhome residential) District.

# May 1.2023 <br> METES AND BOUNDS DESCRIPTION <br> 76.461 ACRES BEING ALL OF <br> LOTS 11, 19, AND 20, SECTION 234, TEXAS-MEXICAN RAILWAY COMPANY'S SURVEY, CITY OF McALLEN HIDALGO COUNTY, TEXAS 

A tract of land containing 76.461 acres ( 77.76 acres deed call) situated in the City of McAllen, Hidalgo County, Texas, being all of Lots 11, 19, and 20, Section 234, Texas-Mexican Railway Company's Survey, according to the plat or map thereof recorded in Volume 3, Page 14, Hidalgo County Map Records, said 76.461 acres ( 77.76 acres deed call) were conveyed to Monica Grunberger De Burillo and Leilah Daniela Burillo Grunberger, by virtue of Special Warranty Deed with Vendor's Lien recorded in Instrument Number 2129033, Hidalgo County Official Records, said 76.461 acres ( 77.76 acres deed call) also being more particularly described as follows:

BEGINNING on a Nail set [Northing: 16641294.804, Easting: 1071783.463] at the Southeast corner of said Lot 20 and being within the existing right-of-way of Schunior Road, for the Southeast corner of this herein described tract;

1. THENCE, $\mathrm{N} 80^{\circ} 51^{\prime} 09^{\prime \prime} \mathrm{W}$ ( $\mathrm{N} 80^{\circ} 40^{\prime} \mathrm{W}$ deed call) along a South line of said Lot 20 and being within the existing right-of-way of Schunior Road, a distance of 233.19 feet ( 233.22 feet deed call) to a Nail set at the Southernmost Southwest corner of this tract;
2. THENCE, $N 08^{\circ} 47^{\prime} 51^{\prime \prime} E\left(N 08^{\circ} 59^{\prime} E\right.$ deed call) along a West line of said Lot 20 , a distance of 308.80 feet to a No. 4 rebar set for an inside corner of this tract;
3. THENCE, $\mathrm{N} 82^{\circ} 08^{\prime} 09^{\prime \prime} \mathrm{W}\left(\mathrm{N} 81^{\circ} 57^{\prime} \mathrm{W}\right.$ deed call) at a distance of $1,086.95$ feet [1086.8 feet map call] pass the Southwest corner of said Lot 20 and the Southeast corner of said Lot 19, continuing a total distance of $2,365.10$ feet ( $2,342.70$ feet map call) for the Northernmost Southwest corner of this tract;
4. THENCE, $N 42^{\circ} 11^{\prime} 51^{\prime \prime} \mathrm{E}$ along the East right-of-way line claimed by Hidalgo County Irrigation District No. 1, according to plat or map of said Texas-Mexican Railway Company's Survey and by virtue of an Affidavit recorded under Document No. 2880111, Hidalgo County Official Records, at a distance of 24.22 feet pass a No. 4 rebar set on the existing North right-of-way line of an unopened road, continuing a total distance of 859.40 feet to a No. 4 rebar set for an angle point of this tract;
5. THENCE, in a Northeasterly direction, along a boundary line of said right-of-way line claimed by Hidalgo County Irrigation District No. 1 and a curve to the left with a central angle of $24^{\circ} 40^{\prime} 10^{\prime \prime}$, a radius of 672.96 feet, an arc length of 289.75 feet, a tangent of 147.16 feet, and a chord that bears $\mathrm{N} 29^{\circ} 51^{\prime} 46^{\prime \prime} \mathrm{E}$ a distance of 287.52 feet to a No. 4 rebar set for the Northwest corner of this tract; from which a No. 4 rebar found bears $S 00^{\circ} 20^{\prime} 36^{\prime \prime} \mathrm{W}$ a distance of 103.54 feet; and from which another No. 4 rebar bears $N 71^{\circ} 59^{\prime} 44^{\prime \prime} E$ a distance of 71.74 feet; and from which further another No. 4 rebar bears $N 85^{\circ} 53^{\prime} 02^{\prime \prime}$ E a distance of 173.78 feet;
6. THENCE, in a Northeasterly direction, along a boundary line of said right-of-way line claimed by Hidalgo County Irrigation District No. 1 and a curve to the left with a central angle of $39^{\circ} 12^{\prime} 36^{\prime \prime}$, a radius of 647.96 feet, an arc length of 443.42 feet, a tangent of 230.79 feet, and a chord that bears $\mathrm{N} 84^{\circ} 03^{\prime} 08^{\prime \prime} \mathrm{E}$ a distance of 434.82 feet to a No. 4 rebar set for an angle point of this tract;
7. THENCE, $N 64^{\circ} 26^{\prime} 50^{\prime \prime} \mathrm{E}\left(\mathrm{N} 64^{\circ} 41^{\prime} \mathrm{E}\right.$ deed call) at a distance of $1,915.03$ feet pass a No. 4 rebar set on the existing West right-of-way line of Rooth Road, continuing a total distance of $1,939.25$ feet ( $1,919.31$ feet deed call) to a Nail set at the Northernmost corner of said Lot 11, for the Northeast corner of this tract;
8. THENCE, $S 08^{\circ} 47^{\prime} 51^{n} \mathrm{~W}\left(S 08^{\circ} 59^{\prime} \mathrm{W}\right.$ deed call) along the East line of said Lot 11, at a distance of 1,144.56 feet pass the Southeast comer of said Lot 11 and the Northeast corner of said Lot 20, continuing a total distance of $2,462.36$ feet $(2,498.13$ feet deed call) for the POINT OF BEGINNING and containing 76.461 acres ( 77.76 acres deed call), of which 2.450 acres lie within the existing rights-of-way of Rooth Road and an unopened road, leaving a net of 74.011 acres of land, more or less.

I, ROBERTO N. TAMEZ, A REGISTERED PROFESSIONAL LAND SURVEYOR DO HEREBY AFFIRM THAT THIS METES AND BOUNDS DESCRIPTION REPRESENTS THE RESULTS OF A SURVEY MADE ON THE GROUND ON 04/05/2023 UNDER MY DIRECTION AND SUPERVISION.

$05 / 01 / 2023$
ROBERTO N. TAMEZ, R.P.L.S. \#6238 DATE:




## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: July 26, 2023
SUBJECT: REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) DISTRICT TO R-2 (DUPLEX-FOURPLEX RESIDENTIAL) DISTRICT: LOT 12, BLOCK 4, CATHAY COURTS ADDITION, HIDALGO COUNTY, TEXAS; 324 SOUTH CYNTHIA STREET. (REZ2023-0040)

LOCATION: The property is located along the west side of South Cynthia Street, approximately 115 feet north of East Dallas Avenue.

PROPOSAL: The applicant is proposing to rezone the property to R-2 (duplex-fourplex residential) District in order to develop the tract of land for a duplex construction. A feasibility or site plan has not been submitted for the proposal.


ADJACENT ZONING: The adjacent zoning is R-1 (single-family residential) District in all directions.

LAND USE: The subject property is mostly vacant with a residential structure overlapping into the lot from the north by 7.16 feet, as per the submitted survey. A " 4.5 feet by 4.5 feet chimney" is also shown on the submitted survey. Surrounding land uses include single-family residences and City of McAllen Fire Sub-Station No. 3.

FUTURE LAND USE PLAN: The Envision McAllen Future Land Use Plan categorizes the future land use for this property under Complete Communities. Single family residential and duplex uses are considered most appropriate for this area. Mixed-use Urban (neighborhood scale), Civic and Parks and Open Space uses are also considered appropriate for this area.

DEVELOPMENT TRENDS: The development trend for this area is single family residential.
ANALYSIS: The requested zoning conforms to the Future Land Use Plan designation. However, the proposed development does not conform to the existing character of the vicinity.

The existing overlapping structure from the north makes this lot non-compliant. The applicant will have to subdivide the property or remove the overlapping structure in order to develop the tract of land for the proposed duplex construction.

If the applicant subdivides the property, the following requirements will apply: minimum lot area in square feet: 5,600 (duplex), 6,700 (triplex), or 7,800 (quadplex). After applicable setback requirements, the lot would only support a duplex development with a maximum of 16 dwelling units per gross acre, as per the minimum regulatory criteria for an R-2 District (Sec. 138-356).

A recorded subdivision plat is required prior to building permit issuance. Required park land dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat.

Staff has not received any phone calls, emails, or letters in opposition to the initial zoning request.

RECOMMENDATION: Staff recommends disapproval of the rezoning request to R-2 (duplexfourplex residential) District.




## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: July 27, 2023
SUBJECT: REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) DISTRICT TO R-3T (MULTIFAMILY TOWNHOUSE RESIDENTIAL) DISTRICT: 6.84 ACRES, MORE OR LESS, BEING A PART OR PORTION OF LOT 80, LA LOMITA IRRIGATION \& CONSTRUCTION COMPANY'S SUBDIVISION, HIDALGO COUNTY, TEXAS; 6201 NORTH WARE ROAD. (REZ2023-0041)

LOCATION: The property is located along the west side of North Ware Road, approximately 330 feet south of Lark Avenue.

PROPOSAL: The applicant is proposing to rezone the property to R-3T (multifamily townhouse residential) District in order to develop the tract of land for townhomes. No feasibility plan or site plan have been submitted for the proposal.


ADJACENT ZONING: The adjacent zoning is R-1 (single-family residential) District in all directions, except to the south where there is C-3 (general business) District, and the west where there is $\mathrm{A}-\mathrm{O}$ (agricultural and open space) District.

LAND USE: The subject property is vacant.
FUTURE LAND USE PLAN: The Envision McAllen Future Land Use Plan categorizes this property as Complete Communities along a Mixed Use Corridor (North Ware Road). This area would be most appropriate for single-family detached homes, duplexes, neighborhood scale mixed-use urban projects, and Civic and Parks and Open Space uses.

Since this property is along a Mixed Use Corridor, small multifamily (8-12 units) and large multifamily ( $12+$ units) uses would be appropriate as they can be used as a transition between other uses. Small to large scale mixed uses and shopping centers are considered appropriate as well, according to the Future Land Use Plan.

DEVELOPMENT TRENDS: The development trend for this area along North Ware Road is primarily single family residential with some commercial and institutional uses; restaurant and school.

ANALYSIS: The requested zoning conforms to the Future Land Use Plan designation and may serve as a transition between single-family residential and commercial uses in the area.

The proposed development area would have 6.84 acres ( $297,950.40$ square feet). Based on the table of height and yard requirements (Sec. 138-356), the following requirements will apply to this proposal: minimum lot area: 2,000 square feet. The following minimum setbacks will apply: 10 feet (front); 0 feet with an approved firewall, or 6 feet for interior lots and 10 feet for corner lots (sideyard); and the same will apply for rear yard setbacks as for sideyard setbacks. The minimum lot width requirement is 20 feet. Finally, a maximum of 20 dwelling units per gross acre will apply. Based on this requirement, 137 dwelling units would be permitted in total.

A recorded subdivision plat is required prior to building permit issuance. Required park land dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat.

Staff has not received any phone calls, emails, or letters in opposition to the zoning request.
RECOMMENDATION: Staff recommends approval of the rezoning request to R-3T (multifamily townhome residential) District since it would serve as a good transition between single-family residential zone/uses and commercial zone/uses.


A tract of land containing 6.84 acres of land, more or less, situated in Hidalgo County, Texas, being part or portion of Lot 80, LA LOMITA IRRIGATION AND CONSTRUCTION COMPANY'S SUBDIVISION, Hidalgo County, Texas, according to the map recorded in Volume 24, Page 68, Deed Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes and more particularly described by metes and bounds as follows:

BEGINNING, on a $1 / 2$ inch iron rod found, on the southeast corner of R.Q. Estates, map reference: Volume 55, Page 196, Map Records, Hidalgo County, Texas, for the northernmost outside corner of this tract;

THENCE South 08 degrees 34 minutes 29 seconds West, a distance of 30.10 feet to an iron rod found, on the southwest corner of a tract of land deeded to Aleah Sue Richter, recorded in Document Number 2695014, H.C.D.R, for an inside corner of this tract;

THENCE South 81 degrees 25 minutes 31 seconds East, along the South line of said Richter tract a distance of 831.75 feet to a $1 / 2$ inch iron rod with a plastic cap stamped "RODS" found, on the West right-of-way of N. Ware Road (F.M. 2220) as recorded in Document No. 2750707, H.C.D.R., for the northeast corner of this tract;

THENCE South 08 degrees 28 minutes 07 seconds West, along the West right-of-way line of said N. Ware Road (F.M. 2220), a distance of 267.17 feet to a $1 / 2$ inch iron rod found, on the North line of a tract of land deeded to Law Offices of Damian C. Orozco, P.C., recorded in Document Number 2915436, H.C.D.R., for the southeast corner of this tract;

THENCE North 81 degrees 25 minutes 31 seconds West, along the North line of said Orzoco tract a distance of 1123.53 feet to a $1 / 2$ inch iron rod with a plastic cap stamped "CVQ LS" set on the East line of H.C.I.D. No. 1 canal right of away, for the southwest corner of this tract;

THENCE North 18 degrees 49 minutes 39 seconds East, along the East line of H.C.I.D. No. 1 canal right-of-way, a distance of 213.18 feet to a $1 / 2$ inch iron rod with a plastic cap stamped "CVQ LS" set, on the southwest corner of a tract deeded to Hidalgo County, recorded in Document Number 2910518, H.C.D.R., for an outside corner of this tract;

THENCE South 71 degrees 10 minutes 21 seconds East, along the South line of said Hidalgo County tract, a distance of 30.00 feet to a $1 / 2$ inch iron rod with a plastic cap stamped "CVQ LS" set on the southeast corner of said Hidalgo County tract, for an inside corner of this tract;

THENCE North 18 degrees 49 minutes 39 seconds East, along the East line of said Hidalgo County tract, a distance of 94.34 feet to a $1 / 2$ inch iron rod with a plastic cap stamped "CVQ LS" set, for the northwest corner of this tract;

THENCE South 81 degrees 25 minutes 31 seconds East, 'a distance of 207.03 feet to the POINT OF BEGINNING, containing 6.84 acres of land, more or less.


## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: July 25, 2023
SUBJECT: SITE PLAN APPROVAL FOR LOT 2B, SANTA ANA PLAZA LOTS 2A \& 2B SUBDIVISION, HIDALGO COUNTY, TEXAS; 721 EAST NOLANA AVENUE. (SPR2023-0001)

LOCATION: The subject property is located on the north side of Nolana Avenue, approximately 220 feet east of North McColl Road. The subject property is zoned C-3 (general business) District. Adjacent properties are zoned C-3 District in all directions. Surrounding land uses include commercial retail and office uses.

PROPOSAL: The applicant is proposing to construct a 664 square-foot building and operate a coffee drive thru by the name of "Scooter's Coffee."


## ANALYSIS:

## Access:

Access to the site is from East Nolana Avenue and adjacent lots to the north, east, and west. No alley exists or is proposed.

## Parking Requirements:

Based on 664 square feet that will be used for a coffee, 5 parking spaces are required for the site. 7 parking spaces are proposed. Moreover, 1 of the proposed regular parking spaces must be accessible for van accessibility with an 8 -foot wide aisle. The applicant is meeting parking requirements for the new development.

## Landscape Requirements:

$3,364.13$ square feet of green area is required for the new development and 10,146 square feet is proposed. The tree requirement is as follows: 13 two-and-a half-inch-caliper trees, 7 four-inch caliper trees, 3 six-inch caliper trees, or 5 palm trees. A minimum 10 feet wide landscaped strip is required inside the front property line. Fifty percent of the required green area for the new development must be visible from the street or front property line, and each parking space must be within 100 feet of a landscaped area with a tree. Finally, a 6 -foot buffer is required around dumpsters/compactors if visible from the street. The applicant is meeting landscaping requirements for green area and trees.

## Other Planning Requirements:

There is a 60 -foot front yard setback, a 5 -foot rear yard setback, and 10 -foot side yard setbacks due to existing utility easements. No structures are permitted to be built over any easements. The new development will be complying with all required setbacks for the property.

A 4-foot wide minimum sidewalk is required along East Nolana Avenue.
The Building Permit Site Plan must comply with requirements noted on the Development Team Review sheet.

RECOMMENDATION: Staff recommends approval of the site plan subject to the conditions noted, Building Permit requirements and the subdivision and zoning ordinances.




TOPOGRAPHIC SURVEY

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## $\square \square$ City of McAllen

 Planning Department 311 NORTH $15^{\mathrm{TH}}$ STREET $\circ$ (956) 681-1250 $\circ$ (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION

## Proposed Plat Submittal

## In Person Submittal Requirements

Minimum Developer's Requirements Submitted with Application

- \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment)
- Title Report
- $81 / 2$ " by 11 " Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
- $281 / 2^{\prime \prime}$ by 11 " copies/legible copies of plat with name \& north arrow
- 6 Folded blueline prints of the proposed plat
- 2 Warranty Deeds (identifying owner on application)
- AutoCAD 2005 DWG file and PDF of plat
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of
*ORIGINAL APPLICATION \& FEE MUST BE
SUBMITTED IN PERSON*
*ORIGINAL APPLICATION \& FEE MUST BE
SUBMITTED IN PERSON*


## Email Submittal Requirements

- \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment)
- Title Report
- Survey
- Location Map
- Plat \& Reduced P
- Warranty Deed
- DWG File
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation, if applicable
*Documents must be submitted in PDF format. No scanned documents*
*Please submit documents to subdivisions@mcallen.net


## PLAT TO SHOW:

- Metes and bounds
- Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
- Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached 늘 written evidence of such authorization.

Signature


## Proposed Plat Submittal

## In Person Submittal Requirements



## PLAT TO SHOW:

- Metes and bounds
- Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
- Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.


Owner at

$$
\text { Authorized Agent } \square
$$

The Planning Department is now accepting DocuSign signatures on application I TR TD

## Proposed Plat Submittal

## In Person Submittal Requirements

- \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment)
- Title Report
- $81 / 2$ " by 11 " Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
- $281 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow
- 6 Folded blueline prints of the proposed plat
- 2 Warranty Deeds (identifying owner on application)
- AutoCAD 2005 DWG file and PDF of plat
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation (if applicable)


## Email Submittal Requirements

- \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment)
- Title Report
- Survey
- Location Map
- Plat \& Reduced P
- Warranty Deed
- DWG File
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation, if applicable
*Documents must be submitted in PDF format. No scanned documents*
*Please submit documents to subdivisions@mcallen.net


## *ORIGINAL APPLICATION \& FEE MUST BE SUBMITTED IN PERSON*

## PLAT TO SHOW:

- Metes and bounds
- Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
- Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.


Print Name


Owner ix
Authorized Agent $\square$

The Planning Department is now accepting DocuSign signatures on application



Reviewed On: 8/4/2023

## SUBDIVISION NAME: PALMRIDGE PARK LOT 1A (PREVIOUSLY MCCOLLBAK SUBDIVISION)

REQUIREMENTS
STREETS AND RIGHT-OF-WAYS
S. McColl Road: dedication as required for 50 ft . from centerline for 100 ft . total ROW Paving: by the State Curb \& gutter: by the State
Revisions needed:

- If 100 ft . is existing ROW, please label accordingly and provide a copy for staff review, prior to final/recording.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to recording.
**COM Thoroughfare Plan
S. "D" Street: dedication as needed for 30 ft . from centerline for 60 ft . total ROW

Paving: 40 ft . Curb \& gutter: both sides
Revisions needed:

- If 60 ft . is existing ROW, please label accordingly and provide a copy for staff review, prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to recording.
**COM Thoroughfare Plan
* 1,200 ft. Block Length
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts
**Subdivision Ordinance: Section 134-118
* 600 ft . Maximum Cul-de-Sac
**Subdivision Ordinance: Section 134-105


## ALLEYS

ROW: 20 ft . Paving: 16 ft .
Applied
*Alley/service drive easement required for commercial properties
** Plat note No. 16 indicates, "Minimum 26 ft . wide private service drive easement for City services will be provided as part of the site plan review for this property."
**Subdivision Ordinance: Section 134-106

## SETBACKS

* S. McColl Road: 50 ft . or greater per approved site plan or easement
* The subdivision is proposed as a replat of 1.944 acres out of Lot 1, Palmridge Park Subdivision. Vacating of lot 1, Palmridge Park Subdivision is not proposed; therefore, Palmridge Park Subdivision plat notes apply.
**Zoning Ordinance: Section 138-356
* South "D" Street: 30 ft . or greater per approved site plan
* The subdivision is proposed as a replat of 1.944 acres out of Lot 1, Palmridge Park Subdivision. Vacating of lot 1, Palmridge Park Subdivision is not proposed; therefore, Palmridge Park Subdivision plat notes apply.
**Zoning Ordinance: Section 138-356

| Applied |
| :---: |
| Applied |
|  |


| * Sides: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies <br> **Zoning Ordinance: Section 138-356 <br> * Corner $\qquad$ <br> **Zoning Ordinance: Section 138-356 <br> * Garage $\qquad$ <br> **Zoning Ordinance: Section 138-356 <br> *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| :---: | :---: |
|  | NA |
|  | NA |
|  | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on S . McColl Road and S. "D" Street <br> - Revise plat note \#7 as shown above prior to final/recording. <br> * Proposed: 4 ft . wide minimum sidewalk required on E. WICHITA AVE., S. McColl Road, and S. "D" Street <br> * Engineering Department may require 5 ft . sidewalk <br> **Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
|  | Applied |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> - Revise plat note \#10 as shown above prior to final/recording. <br> *Additional buffer might be required at the time of site plan review to screen refuse areas, outdoor storage areas, and loading docks from public streets. <br> **Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
|  | Applied |
|  | Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along <br> **Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Zoning Commission prior to building permit issuance. <br> - The subdivision is proposed as a replat of 1.944 acres out of Lot 1, Palmridge Park Subdivision. Vacating of lot 1, Palmridge Park Subdivision is not proposed; therefore, Palmridge Park Subdivision plat notes apply. <br> * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if public subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
|  | Applied |
|  | Applied |
|  | Applied |
|  | NA |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Section 110-72 applies if public subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| :---: | :---: |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: C-3 Proposed: C-3 <br> ***Zoning Ordinance: Article V | Compliance |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. <br> - Submitted application on June 8, 2023, indicates commercial use. Park fees do not apply to commercial developments. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording <br> - Submitted application on June 8, 2023, indicates commercial use. Park fees do not apply to commercial developments. | NA |
| * Pending review by the Parkland Dedication Advisory Board and CC. <br> - Submitted application on June 8, 2023, indicates commercial use. Park fees do not apply to commercial developments. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation is approved, no TIA required | Applied |
| * Traffic Impact Analysis (TIA) required prior to final plat. | NA |
| COMMENTS |  |
| Comments: <br> - The subdivision is proposed as a replat of 1.944 acres out of Lot 1, Palmridge Park Subdivision. Vacating of lot 1, Palmridge Park Subdivision is not proposed. All notes and restrictions of the original subdivision apply. <br> - Please add lot number for Medcath Subdivision shown on the plat on the west side of South <br> "D" Street prior to recording. <br> - Signature blocks must follow Sec.134-61 of the subdivision ordinance. <br> *Must comply with City's Access Management Policy. | Required |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL FORM, SUBJECT TO THE CONDITIONS NOTED. | Applied |



## Sub2023-0051

# City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

311 North 15 $^{\text {th }}$ Street McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(950) 681-1279 (fax)


Name Dr. Flor Aurora Limes

> Phone 956-703-0560

City Monte Alto $\quad$ State $\quad$ Texas Zip_ 785 MAY 302023


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SUBDIVISION PLAT OF $\underset{\text { мсаLLEN, }}{\text { treas }}$ LIMAS SUBDIVISION



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Reviewed On: 8/4/2023

| SUBDIVISION NAME: LIMAS SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Frontera Avenue: dedication as needed for 30 ft . from centerline for 60 ft . total ROW <br> Paving: 40 ft . Curb \& gutter: both sides <br> Revisions needed: <br> - Please show and label the existing ROW on the west side of the property, reference the document number and provide a copy for staff review prior to final/recording. <br> - Show the centerline on the west side of Frontera Avenue and label the existing ROW on both sides prior to final/recording. <br> - Label the bearing and distance between P.O.C. and P.O.B prior to final/recording. <br> - Label the existing ROW between Lot 30, Orangewood North Subdivision and Lot 18 Spanish <br> Oaks at Frontera Subdivision, prior to final/recording. <br> *ROW transition is not required as per the Engineering Department. <br> **Subdivision Ordinance: Section 134-105 <br> **Monies must be escrowed if improvements are required prior to recording. <br> **COM Thoroughfare Plan | Required |
| $\mathrm{N} / \mathrm{S}$ Collector Street (west boundary): Dedication as required for 35 ft . for total 70 ft . ROW Paving: 44 ft . Curb \& gutter: both sides <br> ${ }^{* *}$ A variance to not require N/S collector street on west boundary (VAR2023-0019) was reviewed by all development departments and approved administratively by the Planning Director. | Applied |
| * 1,200 ft. Block Length <br> **Subdivision Ordinance: Section 134-118 | Applied |
| * 900 ft . Block Length for R-3 Zone Districts <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> **Subdivision Ordinance: Section 134-106 | NA |
| SETBACKS |  |
| * Front: 45 ft . or greater for easements, or in line with existing, whichever is greater applies <br> - Revise plat note \#4 as shown above prior to final/recording <br> - Proposed: 45 ft . or greater for easements, or in line with existing, whichever is greater applies In Accordance with the Zoning Ordinance, greater for approved site plan, on in line with existing structures, whichever is greater <br> **Zoning Ordinance: Section 138-356 | Required |

\begin{tabular}{|c|c|}
\hline \begin{tabular}{l}
* Rear: 10 ft . or greater for easements \\
- Revise plat note \#4 as shown above prior to final/recording. \\
- Proposed: 10 ft . or greater for easements. In Accordance with the Zoning Ordinance, or greater for easements or approved site plan. \\
**Zoning Ordinance: Section 138-356
\end{tabular} \& Required \\
\hline \begin{tabular}{l}
* Interior Sides : 6 ft . or greater for easements \\
- Revise plat note \#4 as shown above prior to final/recording. \\
- Proposed: 6 ft . or greater for easements. In Accordance with the Zoning Ordinance, or greater for approved site plan or easement \\
**Zoning Ordinance: Section 138-356
\end{tabular} \& Required \\
\hline \begin{tabular}{l}
* Corner: Proposed: 10 ft . or greater for easements, or approved site plan, whichever is greater. \\
- Remove corner setback from plat note \#4 prior to final/recording. \\
\({ }^{\text {** }}\) A variance to not require \(\mathrm{N} / \mathrm{S}\) collector street on west boundary (VAR2023-0019) was reviewed by all development departments and approved administratively by the Planning Director. \\
**Zoning Ordinance: Section 138-356
\end{tabular} \& Required \\
\hline \begin{tabular}{l}
* Garage: 18 ft ., except where greater setback is required, greater setback applies \\
**Zoning Ordinance: Section 138-356
\end{tabular} \& Applied \\
\hline *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN \& Applied \\
\hline SIDEWALKS \& \\
\hline \begin{tabular}{l}
* 4 ft . wide minimum sidewalk required on Frontera Road \\
- Engineering Department may require 5 ft . sidewalk. Revise the plat note as shown above or clarify prior to final/recording. \\
Proposed: A 5 ft . wide minimum sidewalk required on Frontera Road \\
**Subdivision Ordinance: Section 134-120 \\
* Perimeter sidewalks must be built or money escrowed if not built at this time.
\end{tabular} \& Required

Applied <br>
\hline BUFFERS \& <br>

\hline | * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses |
| :--- |
| **Landscaping Ordinance: Section 110-46 | \& Applied <br>


\hline | * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses |
| :--- |
| **Landscaping Ordinance: Section 110-46 | \& Applied <br>

\hline *Perimeter buffers must be built at time of Subdivision Improvements. \& Applied <br>
\hline NOTES \& <br>

\hline \multirow[t]{4}{*}{| * No curb cut, access, or lot frontage permitted along $\qquad$ |
| :--- |
| **Must comply with City Access Management Policy |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. |
| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. |
| * Proposed as one-lot single family subdivision. |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. |} \& NA <br>

\hline \& NA <br>
\hline \& NA <br>
\hline \& NA <br>
\hline
\end{tabular}

| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if public subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| :---: | :---: |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Section 110-72 applies if public subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: R-1 Proposed: R-1 <br> ***Zoning Ordinance: Article V | Compliance |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. <br> A park fee of $\$ 700$ for each dwelling unit is required and paid on 07/28/2023. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording Based on the application and plat submitted on May 30, 2023, the proposed development is for one single-family residential lot. A park fee of $\$ 700$ was paid on $07 / 28 / 2023$. If the number of dwelling units increases, $\$ 700$ per additional dwelling unit will be required. | Applied |
| * Pending review by the City Manager's Office. <br> Based on the application and plat submitted on May 30, 2023, the proposed development is for one single-family residential lot. A park fee of $\$ 700$ was paid on 07/28/2023. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation is waived for one single-family lot subdivision | Applied |
| * Traffic Impact Analysis (TIA) required prior to final plat. <br> As per Traffic Department, Trip Generation is waived for one single-family lot subdivision | NA |
| COMMENTS |  |
| Comments: <br> - Please add the legal description of the properties on all sides, including north, east, and west sides on the plat prior to final/recording. <br> *Must comply with City's Access Management Policy. | Required |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL FORM, SUBJECT TO THE CONDITIONS NOTED. | Applied |



|  | City of McAllen <br> Planning Department <br> 311 NORTH $15^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION |
| :---: | :---: |
|  | TEXAS-MEXICAN RAILWAY COMPANY SURVEY / PROPOSED AQUALINA AT <br> Subdivision Name TRES LAGOS PHASE III SUBDIVISION <br> Location On the west side of Aqualina Phase II, west of Tres Lagos Boulevard <br> City Address or Block Number. 6617 TRES LAGOS BLDD $\qquad$ <br> Number of Lots $\qquad$ Gross Acres $\qquad$ 21.496 Net Acres $\qquad$ ETJ $\square$ Yes $\_$No <br> Existing Zoning $\qquad$ R1 Proposed Zoning $\qquad$ R1 Rezoning Applied for $\qquad$ Yes $\square$ No Date Existing Land Use Vacant $\qquad$ Proposed Land UseResidential Irrigation District \#United Replat $\square$ Yes $\square$ No Commercial $\qquad$ Residential $\qquad$ <br> Agricultural Exemption Yes ${ }^{-N o}$ Estimated Rollback Tax Due $\qquad$ n/a <br> Parcel \# $\qquad$ 1333608 Tax Dept. Review $\qquad$ <br> Water CCN $\square$ MPU $\square$ Sharyland Water SC Other $\qquad$ <br> Legal Description 21.496 acres out of Section 227, Texas-Mexican Railway Company Survey, according to the patent issued by the State of Texas |
|  | Name Rhodes Development Inc  <br> Address 200 S 10th St, Suite 1700 (956) 287-2800  <br> City McAllen E-mail nick@rhodesenterprises.com |
|  | Name Rhodes Development Inc Phone (956) 287-2800 <br> Address 200 S 10th St, Suite 1700 <br> E-mailnick@rhodesenterprises.com <br> City McAllen State Texas Zip 78501 <br> Contact Person Nick Rhodes, President |
|  | Name Melden \& Hunt, Inc. $\qquad$ Phone (956) 381-0981 <br> Address 115 West McIntyre Street $\qquad$ E-mailmario@meldenandhunt.com <br> City Edinburg $\qquad$ State Texas $\qquad$ $\qquad$ Zip 78541 <br> Contact Person Mario A. Reyna, P.E. |
| ¢ $\stackrel{1}{0}$ $\stackrel{3}{3}$ $\vdots$ |  |

## Proposed Plat Submittal

- \$225 Preliminary Review Fee and \$75 Final Approval Fee
$\llcorner$ Title Report
- $8 \frac{1 / 2 "}{}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
$\simeq 281 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow
$\because 6$ Folded blueline prints of the proposed plat
$\llcorner 2$ Warranty Deeds (identifying owner on application)
- AutoCAD 2005 DWG file and PDF of plat
- Letter of Authorization from the owner, if applicable
- Proof of authority of person signing application on behalf of partnership/corporation, if applicable


## PLAT TO SHOW:

- Metes and bounds
$\llcorner$ Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
$\llcorner$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\llcorner$ North arrow, scale and vicinity map
$\llcorner$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2$ " by 11 " copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.

Signature
 Date 04.07.2022

Print Name Mario A. Reyna, P.E.

OwnerAuthorized Agent $\square$



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## AQUALINA AT TRES LAGOS PHASE III <br> SUBDIVISION



approved by oranagae nostrict




DATE

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| Hidatgo county |


at anem

Reviewed On: 8/3/2023

## SUBDIVISION NAME: AQUALINA AT TRES LAGOS PHASE III

## REQUIREMENTS

STREETS AND RIGHT-OF-WAYS
Major Collector (1/2): N. Stewart Road dedication as needed for 40 ft . from centerline for 80 ft . total R.O.W.
$\qquad$
Revisions Needed:
-Plat proposes 30 ft . of ROW, finalize/clarify ROW requirements prior to NTP/recording. Any changes to plat may require board action in the future.
-Remove "Prop" from any dedications, and label as ROW dedicated by this plat as applicable prior to recording.
-Label total ROW after accounting for dedication from center line as "Total", prior to recording. -Label total ROW after accounting for dedication from Existing ROW line across N. Stewart Road as "Total", prior to recording.
-Provide a copy of document regarding referenced existing dedications prior to recording.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording.
Interior streets: Aqualina Way 50 ft . ROW
Paving: 32 ft . Curb \& gutter: both sides
Revisions needed:

- Street names will be established prior to recording. Finalize street name requirement prior to recording/Mylar printing.
- Clarify islands in ROW, remove or labels as common areas, islands are not required as part of plat layout, finalize prior to recording.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording.
Interior streets: Aqualina Lane 50 ft . ROW
Paving: 32 ft . Curb \& gutter: both sides
Revisions needed:
- Street names will be established prior to recording. Finalize street name requirement prior to recording/Mylar printing.
- Clarify islands in ROW, remove or labels as common areas, islands are not required as part of plat layout, finalize prior to recording.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording.


## Paving

Curb \& gutter
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording.

* 1,200 ft. Block Length: common areas and access walks/drives provided.
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts.
**Subdivision Ordinance: Section 134-118

| Required |
| :---: |
| Required |
| Required |
| Applied |
| NA |


| * 600 ft . Maximum Cul-de-Sac: Cul-de-sac street length does not apply provided that the development uses the "coving method" and emergency access walks/drives are provided, per agreement. <br> ${ }^{* * *}$ As per Fire Department, paving must be 96 ft . in diameter face to face. They recommend removal of island, but if it remains, island must meet 32 ft . paving all around and must be fire lane striped, finalize prior to NTP/recording. <br> **Subdivision Ordinance: Section 134-105 | Applied |
| :---: | :---: |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> **Subdivision Ordinance: Section 134-106 | NA |
| SETBACKS |  |
| * Front: 20 ft. minimum or greater for setbacks. <br> ***The proposed subdivision complies with minimum setback requirements, as per agreement. <br> ****Zoning Ordinance: Section 138-356 | Applied |
| * Rear: 11 ft . or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Sides: 5 ft . or greater for easements. <br> **The proposed subdivision complies with minimum setback requirements, as per agreement. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Side corner: 10 ft . or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required along N. Stewart Road. Interior Sidewalks: City ordinance will not apply provided a sidewalk having at least an adequate width for pedestrian and bike traffic is provided in a plan that is sealed by the registered engineer designing the unit of development, per agreement. <br> Pending Items: <br> -Please submit sidewalk plan for this development, prior to recording. <br> **Subdivision Ordinance: Section 134-120 | Required |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along North Stewart Road. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| NOTES |  |
| :---: | :---: |
| * No curb cut, access, or lot frontage permitted along North Stewart Road. <br> Revisions Needed: <br> -Please revise plat note \#8 as shown above prior to recording. <br> **Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas, any private streets/drives, gate areas, etc., must be maintained by the lot owners/PID and not the City of McAllen. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Public Improvement District (PID) or Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if public subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Required <br> NA <br> Applied <br> NA <br> Required <br> Required |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets: Access to subdivision from Aqualina at Tres Lagos Phase I \& Proposed Phase II subdivision, which has access to Tres Lagos Boulevard. <br> **The proposed subdivision complies with minimum access points, as per agreement. <br> ***Subdivision Ordinance: Section 134-1 <br> * Minimum lot width and lot area: Lots must comply with the minimum 50 ft . frontage requirement and 54 ft . on corner lots, or in compliance per Agreement. <br> **Zoning Ordinance: Section 138-356 | Applied |
| ZONING/CUP |  |
| *Existing: R-1 (Single-Family Residential) District Proposed: R-1 (Single-Family Residential) District <br> **Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process. <br> ***Zoning Ordinance: Article V <br> * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | Applied |
| PARKS |  |
| * Land dedication in lieu of fee. As per Parks Department, in this case Park fees do not apply because Park land dedication exceeds City's requirements as of 10/30/2014,as per agreement. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department in this case Park fees do not apply because Park land dedication exceeds City's requirements as of $10 / 30 / 2014$, as per agreement. | Applied |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Pending review by City Manager's Office. As per Parks Department, In this case Park fees do <br> not apply because Park land dedication exceeds City's requirements as of 10/30/2014, as per <br> agreement. | Applied |
| :--- | :---: |
| TRAFFIC |  |
| * As per Traffic Department, Master Trip Generation approved, no TIA is required. <br> * Traffic Impact Analysis (TIA) required prior to final plat. <br> ** As per Traffic Department, Master Trip Generation approved, no TIA is required. | Compliance |
| COMMENTS | NA |
| Comments: <br> *Must comply with City's Access Management Policy. <br> *Any abandonments must be done by separate process, not by plat. <br> *Please submit Aqualina at Tres Lagos Master Plan for Phase I,II, \& III, prior to final. <br> *Must comply with the Agreement and Public Improvement District (PID) conditions. <br> *Must comply with other requirements, as may be applicable, prior to recording. <br> *Any documents being recorded by separate instrument must be finalized prior to recording. <br> *The subdivision was approved in Preliminary form at the Planning and Zoning Commission <br> meeting of May 3, 2022, subject to conditions noted, utilities and drainage approvals. |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL <br> FORM SUBJECT TO CONDITIONS NOTED. |  |



|  | City of McAllen <br> Planning Department <br> 311 NORTH $15^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION |
| :---: | :---: |
| \% | RESUBDIVISION OF LOTS 164-171 INC OF PRIDE O' TEXAS <br> Subdivision Name (PROPOSED NORTHWEST CREEK SUBDIVISION) <br> Location Approximately 500 feet west of $N$ 32nd Lane, on the north side of Mile $61 / 2$ Road. <br> City Address or Block Number <br> Number of Lots 28 $\qquad$ Gross Acres $\qquad$ 10.00 Net Acres $\qquad$ ETJ $\_$Yes $\square$ No $\qquad$ Proposed Zoning $\qquad$ R-1 Rezoning Applied for $\boxtimes$ Yes $\square$ No Date <br> Existing Land Use Vacant $\qquad$ Proposed Land Use Residential Irrigation District \# $\qquad$ 1 <br> Replat $\quad$ Yes $\square$ No Commercial $\qquad$ Residential $\qquad$ X <br> Agricultural Exemption Yes ¿No <br> Estimated Rollback Tax Due $\qquad$ NAE <br> Parcel \# 262592 Tax Dept. Review $\qquad$ <br> Water CCN $\varpi M P U \square S h a r y l a n d$ Water SC Other $\qquad$ <br> Legal Description 10. 00 acres being al $\qquad$ Res Hidalgo County, Texas |
| $\begin{aligned} & \stackrel{\rightharpoonup}{\circ} \\ & \sum_{0}^{0} \end{aligned}$ |  |
| 흥 응 O O |  |
|  | Name Melden \& Hunt, Inc. Phone (956) 381-0981 <br> Address 115 West McIntyre Street E-mail ruben@meldenandhunt.com <br> City Edinburg State Texas <br> Contact Person Ruben James De Jesus, P.E., R.P.L.S. cc: drobles@meldenandhunt.com  |
| $\begin{aligned} & \grave{0} \\ & \frac{1}{0} \\ & 2 \\ & \vdots \\ & 0 \end{aligned}$ |  |
|  |  |

## Proposed Plat Submittal

$\simeq$ - 225 Preliminary Review Fee and $\$ 75$ Final Approval Fee

- Title Report

乞 $81 / 2{ }^{\prime \prime}$ by 11 " Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
$\left\llcorner 281 / 2\right.$ " by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow
$\llcorner 6$ Folded blueline prints of the proposed plat
$\llcorner 2$ Warranty Deeds (identifying owner on application)
$\llcorner$ AutoCAD 2005 DWG file and PDF of plat
$\stackrel{\sim}{ }\llcorner$ Letter of Authorization from the owner, if applicable
$\llcorner$ Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\rightleftharpoons$ Metes and bounds
$\llcorner$ Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
$\because$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines

- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $8 \frac{1}{2 \prime \prime}$ by 11 " copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.


Date April 07. 2022
Print Name RubenJames De Jesus, P.E., R.P.L.S
Owner Authorized Agent $\boldsymbol{\nabla}$

|  | City of McAllen <br> 311 North $15^{\text {th }}$ Street <br> McAllen, TX 78501 <br> Planning Department <br> P. O. Box 220 <br> McAllen, TX 78505-0220 <br> (956) 681-1250 <br> VARIANCE TO SUBDIVISION <br> (956) 681-1279 (fax) PROCESS APPLICATION |
| :---: | :---: |
| $\begin{gathered} 0 \\ 0 \\ 0 \\ 0 \\ 0 \end{gathered}$ |  |
| 䓂 | NameMelden \& Hunt, Inc.  Phone (956) 381-0981  <br> Address 115 West McIntyre Street  <br> E-mail ruben@meldenandhunt.com   <br> City Edinburg State Texas Zip 78541 |
| $\frac{\grave{U}}{\substack{む}}$ |  |
|  | To the best of your knowledge are there any deed restrictions, restrictive covenants, etc. which would prevent the utilization of the property in the manner indicated? Yes <br> No <br> I certify that I am the actual owner of the property described above and this application is being submitted with my consent (include corporate name if applicable) OR I am authorized by the actual owner to submit this application and have attached written evidence of such authorization. |
| $\begin{array}{r}0 \\ 0 \\ 4 \\ \hline 0\end{array}$ | Accepted by $\qquad$ Payment received by $\qquad$ Date $\qquad$ <br> Rev 10/18 |

# ■ City of McAllen Planning Department REASON FOR APPEAL 

Notes: As per McAllen Code of Ordinances Sec. 134-6, financial hardships alone are not an eligible standing for a variance. Please submit for consideration and review any combination of the following: (If necessary, please use an additional page to complete responses)
**Information provided here by the applicant does not guarantee that the Commission will grant a variance.
***Applicant should include all information they determine is relevant, but it is not required to provide responses to all sections listed below.


TBPELS Firm \# F-1435
TBPELS \# 10096900

May 19, 2023

## City of McAllen Planning Department

Attn: Mr. Edgar Garcia, Planning Director
311 N. 15th St.
McAllen, TX 78501

## Re: Northwest Creek Subdivision Variance Request

## Dear Mr. Garcia:

On behalf of Garman Real Estate Development, LLC, and in reference to Northwest Creek Subdivision, we respectfully request a variance on the following items:

1. Chapter 134 - Art. III - Improvements Division. 2 - Section 134-105- Section 134-105 Street Requirements (J) Pavement widths and rights-of-ways (4)(a.)

We ask for the variance for the proposed Northwest Creek Subdivision to accommodate the proposed layout for the subdivision and due to the constraints of the land, the swales, the required R.O.W. and other general provisions for development it leaves very little area for development. Adequate facilities will be provided for the property, taking into consideration existing facilities and the nature and condition of such property. All other items for the subdivision development are being met and complied with however, this would severely limit the property owner and options. The developer is respectfully requesting the $20.0^{\prime}$ additional right of way on the north and 20.0 on the south (future) would make the total of the ROW $80.0^{\prime}$ which is sufficient for the community living within the area.

Please consider this request and advise us as soon as possible of your decision. If you have any questions or require additional information, please do not hesitate to ask.

Respectfully,




## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 8/4/2023

## SUBDIVISION NAME: NORTHWEST CREEK SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

La Lomita Rd.(Mile 6 1/2 Road): 40 ft . ROW dedication for 80 ft . total ROW
Paving: 52 ft . -65 ft . Curb \& gutter: both sides
Revisions needed:

- Include document numbers on plat and provide any documents as applicable regarding any existing ROW prior to final.
- Label total ROW after accounting for dedication
- Remove 40 ft. future south ROW line and label prior to final/recording and only show the existing ROW line and dimensions on the south side.
** A variance request to not dedicate 60 ft . from centerline and not align with the existing ROW on the east side (VAR2023-0006) and dedicate 40 ft . from centerline has been submitted by the engineer. The variance request was reviewed and could be approved administratively as long as the Engineering department does not require additional ROW to transition the ROW from the existing ROW on the east side. A paving transition layout has been submitted by the project engineer and is under review by the Engineering Department. As per Engineering Department, a revised plat showing corner clips and a revised paving layout showing travel lanes stripes will be required prior to final to determine if additional ROW will be required.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to recording
**COM Thoroughfare Plan
Brazos Avenue (E/W 1/4 mile Collector on Northern Boundary): 35 ft . ROW dedication for 70 ft. total ROW
Paving: 44 ft . Curb \& gutter: both sides
Revisions required:
- 70 ft . ROW does not exist. Remove the note for 70 ft . existing ROW and reference the ROW dedicated by this plat or provide a copy of the document for staff review prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to recording
**COM Thoroughfare Plan
Interior Street: 60 ft . total ROW.
Paving: 40 ft . Curb \& gutter: both sides
Revisions needed:
- Submit gate details showing minimum 20 ft . of paving face to face around the island, sidewalks, pedestrian gate, etc. prior to final/recording. If additional ROW is required at the entrance, must be finalized prior to final.
- Street names will be finalized prior to final. If the subdivision is proposed as private subdivision, add "(private street)" after the name of the interior streets.
**Subdivision Ordinance: Section 134-105
${ }^{* *}$ Monies must be escrowed if improvements are required prior to recording
**COM Thoroughfare Plan

Non-compliance

Non-compliance

| N. 33rd Street (N/S 1/4 mile Collector on Eastern Boundary): 35 ft . ROW dedication for 70 ft . ROW <br> Paving: 44 ft . Curb \& gutter: both sides <br> Revisions needed: <br> - Provide document number on plat and a copy of the document for staff review, prior to final. <br> - Remove any note referencing "future" from the plat. <br> **Villanueva Estates at Trinity Oaks provided 35 ft . of ROW dedication along Western <br> Boundary for N. 33rd Street. <br> **Subdivision Ordinance: Section 134-105 <br> **Monies must be escrowed if improvements are required prior to recording <br> **COM Thoroughfare Plan | Non-compliance |
| :---: | :---: |
| * 1,200 ft. Block Length <br> - The submitted variance application (VAR2023-0006) did not include a variance to the block length requirement. Based on the revised layout, an approved variance for the block length requirement is needed prior to final or the plat layout must be revised to comply with block length requirement. <br> **Subdivision Ordinance: Section 134-118 | Non-compliance |
| * 900 ft . Block Length for R-3 Zone Districts <br> ${ }^{* *}$ A rezoning request from R-3A District to R-2 District was approved for the subdivision by the City Commission on January 23, 2023. <br> ***Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW:20 ft. Paving: 16 ft . <br> *There has been an agreement between Public Works Department and the project engineer to provide dumpster locations on front side of some lots for City services in this subdivisions. Development departments had not objection to the agreement. A revised plat, showing common lots or easements for the dumpster areas will be needed prior to final. Dumpsters must be screened if visible from the street and their gates may not open to the street ROW. - Clarify the alley/service drive easement on the middle lots and label correctly prior to final. It seems that it's inside the lot and not dedicated as alley ROW. Also, based on the submitted dumpster layout, it seems that the easement will not be used for City Services. <br> *Alley/service drive easement required for commercial and multi-family properties. <br> **Subdivision Ordinance: Section 134-106 | Non-compliance |
| SETBACKS |  |
| * Front: 20 ft . or greater for easements <br> - Revise the plat note as shown above prior to final. <br> - Proposed: 20 ft . or greater for easement or approved site plan. <br> ** Based on the revised application, only one duplex is proposed on each lot and the zoning is <br> R-2 District. Duplexes do not require site plan review. <br> **Zoning Ordinance: Section 138-356 <br> * Rear: Proposing:10 ft. except 25 ft . for double fronting lots in accordance with the zoning ordinance or greater for easements or approved site plan. <br> **The ordinance for double fronting lots requiring rear setback to be the same as front setback was amended by City Commission and the rear setback can be " 10 ft . or greater for easements"; clarify prior to final <br> ** Based on the revised application, only one duplex is proposed on each lot and the zoning is R-2 District. Duplexes do not require site plan review. <br> **Zoning Ordinance: Section 138-356 | Non-compliance <br>  <br> Non-compliance |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Sides: 6 ft . or greater for easements <br> - Revise the setback note as shown above prior to final <br> Proposed: 6 ft . in accordance with the zoning ordinance or greater for easements or approved site plan. <br> ** Based on the revised application, only one duplex is proposed on each lot and the zoning is <br> R-2 District. Duplexes do not require site plan review. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| :---: | :---: |
| * Corner: Proposing: 10 ft . or greater for easements <br> - Revise the setback note as shown above prior to final <br> Proposed: 10 ft . or greater for easements or approved site plan. <br> ** Based on the revised application, only one duplex is proposed on each lot and the zoning is <br> R-2 District. Duplexes do not require site plan review. <br> ******Zoning Ordinance: Section 138-356 | Non-compliance |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required along La Lomita Rd.(Mile 6 1/2 Road), Brazos Avenue, <br> N.33rd Street, and both sides of all interior streets. <br> - Revise plat note as shown above prior to final <br> ***Sidewalk requirement may increase to 5ft. prior to final per Engineering Department requirements. <br> *****Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance <br>  <br> Applied |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along La Lomita Rd.(Mile 6 1/2 Road) ,Brazos Avenue, N.33rd Street <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along La Lomita Rd.(Mile 6 1/2 Road), Brazos Avenue, and N.33rd Street. <br> ****Must comply with City Access Management Policy | Applied |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> ** Based on the revised application, only one duplex is proposed on each lot and the zoning is R-2 District. Duplexes do not require site plan review. | NA |
| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. | Applied |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review



## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| TRAFFIC |  |
| :--- | :---: |
| *As per Traffic Department, Trip Generation was approved. TIA approved with conditions: | Applied |
| a. construction of 33rd Street. Proper signage, pavement marking and street light will be |  |
| installed based on standard requirements by the City of McAllen which will be reviewed at time |  |
| of review for construction plans |  |
| *Traffic Impact Analysis (TIA) approved with conditions: | Applied |
| a. construction of 33rd Street. Proper signage, pavement marking and street light will be |  |
| installed based on standard requirements by the City of McAllen which will be reviewed at time |  |
| of review for construction plans |  |
| COMMENTS |  |
| Comments: |  |
| - Subdivision presented as private subdivision please provide gate details for staff review, prior |  |
| to final. |  |
| - Please submit a revised layout complying with the requirements, prior to final. |  |
| - Verify and correct the legal description under the name of the subdivision prior to final. |  |
| - Verify and correct the metes and bounds of the subdivision on the plat prior to final. |  |
| - Use smaller font for "Private Subdivision" and use parentheses around it on the name of the |  |
| subdivision prior to final. |  |
| - Add "(Private Street)" after the name of interior streets prior to final. |  |
| - Provide distance and bearing of the original property boundary on the plat prior to final. |  |
| - Show the legal description of the adjacent lots on all sides including Villanueva Estates at |  |
| Trinity Oaks subdivision on the east side prior to final. |  |
| - Show the layout of the Villanueva Estates at Trinity Oaks subdivision on the vicinity map prior |  |
| to final. |  |
| - Revise the city of McAllen limits on the vicinity map prior to final. |  |
| - Signature blocks wording must comply with Sec. 134-61 of the subdivision ordinance prior to |  |
| final. |  |
| - Verify the name of the owner(s) and wording prior to final. |  |
| - Combine plat note \#12 and \#14 prior to final. |  |
| - Combine plat note \#8 and \#15 prior to final. |  |
| *Must comply with City's Access Management Policy. |  |
| **At the Special Planning and Zoning Commission meeting of October 13, 2022, the Board |  |
| approved the subdivision in revised preliminary form subject to conditions noted, drainage, and |  |
| utility approval. |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED |  |
| PRELIMINARY FORM, SUBJECT TO THE CONDITIONS NOTED. |  |




## Proposed Plat Submittal

|  | In Person Submittal Requirements |
| :---: | :---: |
|  | - \$225 Preliminary Review Fee and \$75 |
|  | Final Approval Fee (Both fees can be |
|  | - Title Report |
|  | - $81 / 2^{\prime \prime}$ by 11 " Original Sealed Survey |
|  | showing existing |
|  | structures/easements or 3 blueline |
|  | copies 2 Location Maps |
|  | - $281 / 2{ }^{1 /}$ by 11 " copies/legible copies of |
|  | plat with name \& north arrow |
|  | - 6 Folded blueline prints of the |
|  |  |
|  | on application) |
|  | - AutoCAD 2005 DWG file and PDF of plat |
|  | - Letter of Authorization from the |
|  | owner (if applicable) |
|  | - Proof of authority of person signing |
|  | application on behalf of partnership/corporation (if applicable) |

*ORIGINAL APPLICATION \& FEE MUST BE SUBMITTED IN PERSON*

## PLAT TO SHOW:

- Metes and bounds
- Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
- Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.
Signature Clunstian a. Mcllundon

$$
\text { Date }{ }^{4 / 17 / 2023}
$$

Print Name Christian A. McClendon

Owner $\quad \square$
Authorized Agent $\square$

The Planning Department is now accepting DocuSign signatures on application



Reviewed On: 8/4/2023

## SUBDIVISION NAME: CASA CORSICA SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

| N. Ware Road: Dedication as required for 60 ft . from centerline for 120 ft . total ROW | Non-compliance |
| :---: | :---: |
| Paving: By the State Curb \& gutter: By the State |  |
| Revisions needed: |  |
| - Show the width of Called exhibit "E" on the plat prior to final. |  |
| - Based on the submitted documents, it's not clear how the existing ROW on the east side of the centerline is 60 ft . Clarify prior to final. |  |
| - All ROW requirements must be addressed prior to final. |  |
| **Subdivision Ordinance: Section 134-105 |  |
| Monies must be escrowed if improvements are required prior to final |  |
| **COM Thoroughfare Plan |  |
| Nolana Avenue: Dedication as required for 60 ft . from centerline for 120 ft . total ROW |  |

Nolana Avenue: Dedication as required for 60 ft . from centerline for 120 ft . total ROW
Non-compliance
Paving: 65 ft . to 85 ft . Curb \& gutter: Both sides
Revisions needed:

- Show and label "total ROW" including the dedication on the plat prior to final.
- All ROW requirements must be addressed prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan


## Paving___ Curb \& gutter

**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan

* 1,200 ft. Block Length
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts
**Subdivision Ordinance: Section 134-118
* 600 ft . Maximum Cul-de-Sac
**Subdivision Ordinance: Section 134-105
ALLEYS
ROW: 20 ft . Paving: 16 ft .
- Proposed: VARIABLE WIDTH PRIVATE ACCESS/SERVICE DRIVE EASEMENT (BY THIS PLAT)
- It's not clear where the Private Access/Service Drive Easement starts to include Utility and Drainage Easement. Use a dashed line to show the boundary prior to final.
- Access/service drive easement layout must be approved by Fire and Public Works Departments, prior to final.
* Alley/service drive easement required for commercial properties.
* Private access/service drive easement must be at least 24 ft . wide. Proposed private access/service drive easement ranges from 26 ft . to 45 ft . wide.
**Subdivision Ordinance: Section 134-106

| SETBACKS |  |
| :---: | :---: |
| * Nolana Avenue/N. Ware Road: In accordance with the Zoning Ordinance or greater for approved site plan or easements or inline with existing structures, whichever is greater applies. <br> - Revise plat note \#2 as shown above, prior to final (Remove "15 ft.") <br> - Proposed Front: 15 ft . Nolana Avenue/N. Ware Road: In accordance with the Zoning Ordinance or greater for approved site plan or easements or inline with existing structures, **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Rear: In accordance with the Zoning Ordinance or greater for approved site plan or easements, whichever is greater applies. <br> - Revise plat note \#2 as shown above, prior to final (Remove " 5 ft .) <br> - Proposed Rear: 5 ft . In accordance with the Zoning Ordinance or greater for approved site plan or easements, whichever is greater applies. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Interior Sides: In accordance with the Zoning Ordinance or greater for approved site plan or easements, whichever is greater applies. <br> - Revise plat note \#2 as shown above, prior to final (Remove "1.00 ft. for every two feet in height") <br> - Proposed Corner/Side: 1.00 ft . for every two feet in height. In accordance with the Zoning Ordinance or greater for approved site plan or easements, whichever is greater applies. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Corner: In accordance with the Zoning Ordinance or greater for approved site plan or easements or inline with existing structures, whichever is greater applies. <br> - Revise plat note \#2 as shown above, prior to final (Remove " 1.00 ft . for every two feet in height") <br> - Proposed Corner/Side: 1.00 ft . for every two feet in height. In accordance with the Zoning Ordinance or greater for approved site plan or easements or inline with existing structures, whichever is greater applies. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Garage <br> **Zoning Ordinance: Section 138-356 | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on N . Ware Road and Nolana Avenue. <br> - Revise plat note \#13 as shown above prior to final. ** Sidewalk requirement may increase to 5 ft . as per the Engineering Department prior to final. <br> **Subdivision Ordinance: Section 134-120 | Non-compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> - Revise plat note \#14 as shown above prior to final. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> - Remove plat note \#7 prior to final, since it's the same as plat note \#12. <br> **Landscaping Ordinance: Section 110-46 | Non-compliance |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| NOTES |  |
| :---: | :---: |
| ${ }^{* *}$ Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas, any private/service drive easements, etc. must be maintained by the lot owners and not the City of McAllen. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Section 110-72 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | Applied <br> Required <br> Applied <br> Applied <br> NA <br>  <br> NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> ** Lot 5 proposed to be a "flag" lot with a 15 ft . wide portion of the lot extending north and widening to 50 ft . at Nolana Ave. <br> **Subdivision Ordinance: Section 134-1 <br> * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Applied |
| ZONING/CUP |  |
| * Existing: C-3 Proposed: C-3 <br> ***Zoning Ordinance: Article V <br> * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | Applied |
| PARKS |  |
| * Land dedication in lieu of fee. <br> As per the subdivision application submitted on May 11, 2023, the development is proposed to be commercial. Parkland dedication does not apply to commercial developments. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. <br> As per the subdivision application submitted on May 11, 2023, the development is proposed to be commercial. Park fee does not apply to commercial developments. <br> * Pending review by the City Manager's Office. | NA NA NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation is approved. TIA level 3 is approved with conditions. <br> * Traffic Impact Analysis (TIA) level 3 is approved with conditions. | Applied |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| COMMENTS |  |
| :--- | :--- |
| Comments: <br> - Use Sec. 134-61 of the subdivision ordinance for the signature blocks' wording, including the <br> owner's acknowledgement prior to recording and clarify why there are two owner's signature <br> blocks. <br> *Must comply with City's Access Management Policy. <br> *The Planning and Zoning Commission approved the subdivision in preliminary form at the <br> meeting of June 6, 2023, subject to the conditions noted, drainage, and Utilities approval. <br> * As per the Utilities Department, the subdivision has received MPU Board approval. |  |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED |  |
| PRELIMINARY FORM, SUBJECT TO THE CONDITIONS NOTED AND DRAINAGE | Applied |
| APPRROVAL. |  |





|  | City of McAllen VAR2003－0118 <br> 311 North $15^{\text {did }}$ Street McAllen，TX 278501 Planning Department <br> McAllen，TX 78505－0220 （950）681－1250 VARIANCE TO SUBDIVISION （956）681－1279（fax） PROCESS APPLICATION |
| :---: | :---: |
|  |  <br> 】 Current Survey and Metes and Bounds（if the legal description of the tract is a portion of a lot）is required |
|  | $\qquad$ |
| $\begin{aligned} & 2 \\ & \frac{2}{3} \\ & 0 \\ & 0 \end{aligned}$ | $\qquad$ |
|  | To the best of your knowledge are there any deed restrictions，restrictive covenants， etc．which would prevent the utilization of the property in the manner indicated？ Yes <br> 区 No <br> I certify that I am the actual owner of the property described above and this application is being submitted with my consent（include corporate name if applicable） OR I am authorized by the actual owner to submit this application and have attached written evidence of such authorization． <br> Signature $\qquad$ Date $\qquad$ 06－20－2023 <br> Print Name $\qquad$ Markwlekins $\square$ |
| $$ | ＊FOR OFFICE USE ONLY＊ <br> APPLICATION FLING FEE：$\quad \$ \$ 250.00$ <br> Accepted by <br> Payment received by $\qquad$ Date <br> Rev 06／21 <br> By |

# II City of McAllen Planning Department REASON FOR APPEAL 

Notes: As per McAllen Code of Ordinances Sec. 134-6, financial hardships alone are not an eligible standing for a variance. Please submit for consideration and review any combination of the following: (If necessary, please use an additional page to complete responses)
**Information provided here by the applicant does not guarantee that the Commission will grant a variance.
${ }^{* * *}$ Applicant should include all information they determine is relevant, but it is not required to provide responses to all sections listed below.

1. Describe the special circumstances or conditions affecting the land involved such that the strict application of the provisions of this chapter would deprive the applicant of the reasonable use of his land.

We request variance of the requirement to provide ROW for a $1 / 4$ mile collector because provision of ROW for the collector will not provide connectivity and will reduce property available to the future owners.
2. Described how the variance is necessary for the preservation and enjoyment of the legal property rights of its owner.

It reduces property available to future property owners.
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3. Describe how the variance will not be detrimental to the public health, safety or welfare or injurious to the legal rights other property owners enjoy in the area.

Approval of this variance is not detrimental because there is not a potential for connectivity in the future due to existing residences along the indicated $1 / 4$ mile collector path.
4. Describe how the variance will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of this chapter.

This variance will not affect other land because the $1 / 4$ mile collector cannot be connected to any adjacent roadway due to the presence of existing homes along the indicated corridor.

# II City of McAllen Planning Department REASON FOR APPEAL 

Notes: As per McAllen Code of Ordinances Sec. 134-6, financial hardships alone are not an eligible standing for a variance. Please submit for consideration and review any combination of the following: (If necessary, please use an additional page to complete responses)
**Information provided here by the applicant does not guarantee that the Commission will grant a variance.
${ }^{* * * A p p l i c a n t ~ s h o u l d ~ i n c l u d e ~ a l l ~ i n f o r m a t i o n ~ t h e y ~ d e t e r m i n e ~ i s ~ r e l e v a n t, ~ b u t ~ i t ~ i s ~ n o t ~ r e q u i r e d ~ t o ~ p r o v i d e ~ r e s p o n s e s ~ t o ~ a l l ~ s e c t i o n s ~}$ listed below.


# M/ City of McAllen Planning Department REASON FOR APPEAL 

Notes: As per McAllen Code of Ordinances Sec. 134-6, financial hardships alone are not an eligible standing for a variance. Please submit for consideration and review any combination of the following: (If necessary, please use an additional page to complete responses)
**Information provided here by the applicant does not guarantee that the Commission will grant a variance.
**Applicant should include all information they determine is relevant, but it is not required to provide responses to all sections listed below.

1. Describe the special circumstances or conditions affecting the land involved such that the strict application of the provisions of this chapter would deprive the applicant of the reasonable use of his land.

We are requesting variance from the requirement to provide alleys for solid waste collection. This request is to increase the areas that future property owners have available to them and afford future property owners with the same services available to other residents in the City of McAllen. We request approval of a variance requiring dumpsters
or cluster dumpsters for solid waste collection asking that residents be afforded the same service available to other City of McAllen residents.
2. Described how the variance is necessary for the preservation and enjoyment of the legal property rights of its owner.

This variance will allow property owners to: i) utilize additional areas on their property for landscaping, ii) improve the quality of life for the owners, iii) control illegal dumping, iv) control smell of waste, v) provide property owners with the same rights for solid waste disposal as other residents in the City of McAllen.
3. Describe how the variance will not be detrimental to the public health, safety or welfare or injurious to the legal rights other property owners enjoy in the area.

This variance will not be detrimental to public health, safety or welfare or injurious to the legal rights of other property owners because other subdivisions have been granted similar variance requests in which the owners of the properties benefit from the increase in property area available for quality of life activities and provision of equivalent services that are provided to other residents of the City of McAllen.
4. Describe how the variance will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of this chapter.

This variance will not prevent the orderly subdivision of other land in the area because it follows similar approved
variances for other subdivisions that have proven to not be detrimental but are in fact highly beneficial to the quality of life of the property owners.

## - City of McAllen Planning Department REASON FOR APPEAL

Notes: As per McAllen Code of Ordinances Sec. 134-6, financial hardships alone are not an eligible standing for a variance. Please submit for consideration and review any combination of the following: (If necessary, please use an additional page to complete responses)
**Information provided here by the applicant does not guarantee that the Commission will grant a variance.
***Applicant should include all information they determine is relevant, but it is not required to provide responses to all sections listed below.

1. Describe the special circumstances or conditions affecting the land involved such that the strict application of the provisions of this chapter would deprive the applicant of the reasonable use of his land.

We request approval of the use of 50 ft internal roadway ROW for this project and propose a designated sidewalk
easement in lieu of increased ROW.
2. Described how the variance is necessary for the preservation and enjoyment of the legal property rights of its owner.

This will provide property owners with additional ROW for landscaping and other improvements.
Reason for Appeal

| This will provide property owners with additional ROW for landscaping and other improvements. |  |
| :--- | :--- |
|  |  |
| 3.Describe how the variance will not be detrimental to the public health, safety or welfare or injurious to <br> the legal rights other property owners enjoy in the area. |  |
| A sidewalk easement will be provided. |  |
| A.Describe how the variance will not have the effect of preventing the orderly subdivision of other land <br> in the area in accordance with the provisions of this chapter. |  |
| Approval of this variance is not detrimental because it provides adequate Row for the proposed |  |
| roadway and utilities while also providing a sidewalk easement for pedestrian safety. |  |




Reviewed On: 8/4/2023

## SUBDIVISION NAME: MCALLEN OAKS NORTH

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

State Highway 107: 150 ft. ROW
Paving: By the state Curb \& gutter: By the state
Revisions needed:
-Please provide how existing ROW was dedicated on plat by referencing the document
number prior to final.
-Label existing ROW on both sides of the centerline and total existing ROW.
-Please provide copy of the document where ROW was dedicated to verify if any additional
ROW dedication is required prior to final.
-Show and label ROW dedication from the property line, centerline, and total ROW after
dedication to determine any dedication requirements, prior to final.
${ }^{* *}$ Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
$* *$ Monies must be escrowed if improvements are not constructed prior to recording.

Non-compliance
Paving: By the state Curb \& gutter: By the state
Revisions needed:
-Please provide how existing ROW was dedicated on plat by referencing the document number prior to final.
-Label existing ROW on both sides of the centerline and total existing ROW.
-Please provide copy of the document where ROW was dedicated to verify if any additional ROW dedication is required prior to final.
-Show and label ROW dedication from the property line, centerline, and total ROW after
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.
Interior Streets: 60 ft . ROW
Paving: 40 ft . Curb \& gutter: Both sides

* A variance request (VAR2023-0018) to provide 50 ft . ROW for interior streets instead of 60 ft . was requested by the engineer. If the variance is approved by the Planning and Zoning Commission, a 10 ft . sidewalk easement will be required on both sides.

Revisions Required:
-Interior dedications range from 50-60 ft. of ROW, please see ROW requirements above, revise as applicable prior to final.
-Knuckles are required at the interior street intersection. Please revise the ROW to show knuckles for the south east/west street (if it's not a quarter mile collector) prior to final.
-Street names will be established prior to final and plat will need to be revised accordingly.
-ROW is subject to increase for gate areas after the required revision is submitted, finalize prior to final.
-Gate details are required prior to final to determine if ROW width meets the paving, sidewalk, curb and gutter, island, etc.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.
E/W Quarter Mile Collector (south boundary): Dedication as needed 60 ft . ROW
Paving:40 ft. Curb \& gutter: Both sides

* A variance request (VAR2023-0018) to not dedicate ROW for E/W Quarter Mile Collector (south boundary) was requested by the engineer. If the request is approved by the City Commission, ROW for a future E/W quarter mile collector will be requested from other properties

Pending Items:
-Please provide ownership map to verify that no landlocked properties exist or will be created.
-Street alignment and R.O.W being reviewed and plat would need to be revised accordingly prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
${ }^{* *}$ Monies must be escrowed if improvements are not constructed prior to recording.

[^0]
## ALLEYS

ROW: 20 ft . Paving: 16 ft .

* A variance request (VAR2023-0018) to not provide alley/service drive easement was submitted by the engineer. As per Public Works Department, if the variance request is approved by the City Commission, centralized dumpster locations complying with City requirements must be provided prior to final.
*As per Public Works Department service drive or alley required to provide waste collection service. Finalize alley/service drive requirements prior to final.
**Alley/service drive easement required for commercial and multi-family properties.
***Subdivision Ordinance: Section 134-106


## SETBACKS

Front: 20 ft . or greater for approved site plan or easements

- Revise setback note as shown above prior to final.
*Proposed: In accordance with the zoning ordinance or greater for easements or approved site plan.
Pending Items:
- The application submitted on February 9, 2023, proposed 51 commercial and multi-family lots; however, the latest plat seems to be 62 multifamily lots. Please revise the application prior to final.
- Approved rezoning is required prior to final. Setbacks to be established once zoning requirements have been finalized.
- The proposed setback is for commercial properties. Please clarify/revise plat note \#2 as shown above prior to final.
**Note wording subject to change once zoning requirements have been finalized.
***Zoning Ordinance: Section 138-356
Rear: 10 ft . or greater for easements or approved site plan.
- Revise setback note as shown above prior to final.
*Proposed: In accordance with the zoning ordinance or greater for easements or site plan. Pending Items:
- The application submitted on February 9, 2023, proposed 51 commercial and multi-family lots; however, the latest plat seems to be 62 multifamily lots. Please revise the application prior to final.
- Approved rezoning is required prior to final. Setbacks to be established once zoning requirements have been finalized.
- The proposed setback is for commercial properties. Please clarify/revise plat note \#2 as shown above prior to final.
**Note wording subject to change once zoning requirements have been finalized.
***Zoning Ordinance: Section 138-356

Interior Sides: 6 ft . or greater for easements or approved site plan

- Revise setback note as shown above prior to final.
*Proposed: In accordance with the zoning ordinance or greater for easements or site plan.
Pending Items:
- The application submitted on February 9, 2023, proposed 51 commercial and multi-family
lots; however, the latest plat seems to be 62 multifamily lots. Please revise the application prior to final.
- Approved rezoning is required prior to final. Setbacks to be established once zoning requirements have been finalized.
- The proposed setback is for commercial properties. Please clarify/revise plat note \#2 as shown above prior to final.
**Note wording subject to change once zoning requirements have been finalized.
***Zoning Ordinance: Section 138-356
*Proposed:
Side Corner: 10 ft . or greater for easements or site plan.
Side (Hwy 107): 30 ft . or greater for easement or site plan
Pending Items:
- The application submitted on February 9, 2023, proposed 51 commercial and multi-family lots; however, the latest plat seems to be 62 multifamily lots. Please revise the application prior to final.
- Setbacks to be established once zoning requirements have been finalized.
- Please clarify corner setback prior to final.
**Note wording subject to change once zoning requirements have been finalized.
***Zoning Ordinance: Section 138-356
* Garage: 18 ft . except wherever greater setback is required, greater setback applies.

Revisions Needed:
-Add note as shown above, prior to final.
**Zoning Ordinance: Section 138-356
*ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN

## SIDEWALKS

* 4 ft . wide minimum sidewalk required on State Highway 107, collector street, and both sides of all interior streets.
Revisions Needed:
- Sidewalk wording for note \#9 will be finalized prior to final based on the collector street requirement. finalize note wording prior to final.
**Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize prior to final.
***Subdivision Ordinance: Section 134-120
* Perimeter sidewalks must be built or money escrowed if not built at this time.

|  |
| :---: |
|  |
|  |
|  |
| Ron-compliance |


| BUFFERS |  |
| :---: | :---: |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses, along State Highway 107, and along the collector street, if applicable. <br> Revisions Needed: <br> - The application submitted on February 9, 2023, proposed 51 commercial and multi-family lots; however, the latest plat seems to be 62 multifamily lots. Please revise the application prior to final. <br> - Approved rezoning is required prior to final. Buffer requirements to be established once zoning requirements have been finalized. <br> - Buffer requirements will be finalized prior to final based on the collector street, if applicable, and zoning requirements. finalize note wording prior to final. | Non-compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along State Highway 107 and quarter mile collector as required. <br> - A plat note similar to the above will be required prior to final and will be finalized based on the quarter mile collector requriements. <br> - The application submitted on February 9, 2023, proposed 51 commercial and multi-family lots; however, the latest plat seems to be 62 multifamily lots. Please revise the application prior to final. <br> - Approved rezoning is required prior to final. Setbacks to be established once zoning requirements have been finalized. <br> ${ }^{* * *}$ Must comply with City Access Management Policy | Non-compliance |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance for 5 or more dwelling units on each lot if applicable. <br> - Submit a site plan to clarify the number of units per lot prior to final. <br> - The application submitted on February 9, 2023, proposed 51 commercial and multi-family lots; however, the latest plat seems to be 62 multifamily lots. Please revise the application prior to final. <br> - Approved rezoning is required prior to final. Setbacks to be established once zoning requirements have been finalized. | Non-compliance |
| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> - Add a plat note as shown above prior to final. | Non-compliance |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | Applied |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> -Add a plat note as shown above prior to final. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | Non-compliance |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ** A plat note to cross reference the HOA document number after recording is required on the plat prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Required |
| :---: | :---: |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: R-1 (single-family Residential) District \& C-3 (general business) District Proposed: R-3A (apartment residential) District/C-3 (commercial) General Business District - The application submitted on February 9, 2023, proposed 51 commercial and multi-family lots; however, the latest plat seems to be 62 multifamily lots. Please revise the application prior to final. <br> * REZ2023-0032 \& REZ2023-0033 to rezone the property to R-3A is scheduled to be heard by the City Commission on August 8, 2023. Approved rezoning is required prior to final. <br> ***Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. <br> ***Zoning Ordinance: Article V | Non-compliance |
| * Rezoning Needed Before Final Approval <br> **Rezoning process must be finalized before final plat approval. <br> ***Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. <br> * REZ2023-0032 \& REZ2023-0033 to rezone the property to R-3A is scheduled to be heard by the City Commission on August 8, 2023. Approved rezoning is required prior to final. <br> ***Zoning Ordinance: Article V | Required |
| PARKS |  |
| * Land dedication in lieu of fee. Park Fee required at $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not applicable. Please provide number of dwelling units prior to final. <br> - The application submitted on February 9, 2023, proposed 51 commercial and multi-family lots; however, the latest plat seems to be 62 multifamily lots. Please revise the application and submit a site plan to clarify the total number of units prior to final. | TBD |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not required. Please provide number of dwelling units prior to final. <br> - The application submitted on February 9, 2023, proposed 51 commercial and multi-family lots; however, the latest plat seems to be 62 multifamily lots. Please revise the application and submit a site plan to clarify the total number of units prior to final. | TBD |
| * Pending review by City Managers Office. Once clarified if land dedication is applicable to this development, a written request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. <br> - The application submitted on February 9, 2023, proposed 51 commercial and multi-family lots; however, the latest plat seems to be 62 multifamily lots. Please revise the application and submit a site plan to clarify the total number of units prior to final. | TBD |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| TRAFFIC |  |
| :---: | :---: |
| * As per Traffic Department, Trip Generation is approved and TIA is waived, prior to final plat | Applied |
| * Traffic Impact Analysis (TIA) required prior to final plat. -TIA is waived as per Traffic Department. | NA |
| COMMENTS |  |
| Comments: <br> - Must comply with City's Access Management Policy. <br> - Any abandonments must be done by separate instrument and referenced on the plat, and may not be done by plat. <br> - Rezoning process must be finalized before final plat approval. <br> - Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. <br> - Clarify if subdivision is proposed to be public or private prior to final, as there is a gate plan submitted, but the owner's signature references public subdivision. <br> - If the subdivision is proposed to be private, add "(Private Subdivision)" under the name of the subdivision in smaller font. <br> - The name of the interior streets will be finalized prior to final. If the subdivision is proposed to be private, add "(private street)" after the name of the streets prior to recording. <br> - Based on the submitted gate detail, additional ROW at the gate might be required which must be finalized prior to final. <br> - Show lot lines and the legal description of the properties on the north side of State Highway 107. <br> - acknowledgement references public subdivisions. Additional requirements may be triggered for private subdivision. <br> - Signature blocks must follow Sec.134-61 of the subdivision ordinance. <br> ** At the Planning and Zoning Commission meeting of February 21, 2022, the board voted to approve the subdivision in preliminary form subject to conditions noted, drainage and utility approvals. <br> ** At the Planning and Zoning Commission meeting of June 20, 2023, the board voted to approve the subdivision in revised preliminary form subject to conditions noted, drainage and utilities approvals. <br> ** The project engineer submitted VAR2023-0018 including the following variances on June <br> 30, 2023: 1.Variance to the block length requirement. 2.Variance to the E/W quarter mile collector requirement (southern boundary) $3 . V$ ariance to request 50 ft . ROW for interior streets for multifamily development instead of 60 ft . required ROW 4 .Variance to not provide alley/service drive easement for multifamily development | Non-compliance |
| RECOMMENDATION |  |
| STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED PRELIMINARY FORM, SUBJECT TO THE CONDITIONS NOTED, DRAINAGE, AND UTILITIES APPROVAL. | Applied |



## City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW

311 North $\mathbf{1 5}^{\text {th }}$ Street McAllen, TX 78501 P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)


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City MISSION
State $\qquad$ Zip 78572

E-mail_hellosamliu@gmail.com
Name JINGUO LIU Phone (646) 289-1560
Address 3308 SANTA OLIVIA
City MISSION
State $\qquad$ Zip 78572

Contact Person JINGUO LIU
E-mail hellosamliu@gmail.com
Name IDEN I. TREVINO
Phone 956-283-8847
Address 200 S. 10 ST. SUITE 1303
City McAllen State_ TX Z__ Zip 78501

Contact Person IDEN TREVINO
E-mail ident@trevinoengineering.com, karime@trevinoengineering.com

Name HOMERO LUIS GUTIERREZ Phone 956-369-0988
Address P.O. BOX 548
City $\qquad$ State $\qquad$ Zip 78505 HNTMR思D

## Proposed Plat Submittal

$\qquad$ \$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report
$81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies 2 Location Maps
$281 /{ }^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.
Signature
 Date $\qquad$
Print Name
Owner $\quad$ -
Authorized Agent ${ }^{凶}$

Legal Description hammond subdivision in hidalgo county, TExAS, AS PER MAP OR PLAT THEREOF RECORDED IN VOLUME 1, PAGE 8 MAP RECORDS IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO, COUNT, TEXAS

Street Address SOUTH SIDE OF PECAN ANE (FM 495) APPROX. 1,180 FT EAST OF BENTSEN RD. Number of lots $\qquad$ Gross acres 0.995

Existing Zoning C- $^{-3}$ General Business Existing Land Use Agriculture
$\triangle$ Current Survey and Metes and Bounds (if the legal description of the tract is a portion of a lot) is required

Name Aden 1. Treviño
Aden $t$ Q treuno engineening.com karime@trevino engineening.com

E-mail $\qquad$ City_ MCAllen, TX State $\qquad$ Zip 78501

Name Jinkou LI U
Phone (646) 289-1560
Address 3308 Santa Olivia E-mailnerlosamliv@gmail.com
City Mission
State $\qquad$ Zip 78572

To the best of your knowledge are there any deed restrictions, restrictive covenants, etc. which would prevent the utilization of the property in the manner indicated?
$\square$
Yes

$$
\triangle \text { No }
$$

I certify that I am the actual owner of the property described above and this application is being submitted with my consent (include corporate name if applicable) ORI am authorized by the actual owner to submit this application and have attached writter)gvidence of such authorization.


Date $\qquad$Owner
( Authorized Agent
*FOR OFFICE USE ONLY*

Accepted by $\qquad$ Payment received by $\qquad$ Date


## M City of McAllen Planning Department REASON FOR APPEAL

Notes: As per McAllen Code of Ordinances Sec. 134-6, financial hardships alone are not an eligible standing for a variance. Please submit for consideration and review any combination of the following: (If necessary, please use an additional page to complete responses)
**Information provided here by the applicant does not guarantee that the Commission will grant a variance.
${ }^{* * *}$ Applicant should include all information they determine is relevant, but it is not required to provide responses to all sections listed below.

|  | 1. Describe the special circumstances or conditions affecting the land involved such that the strict application of the provisions of this chapter would deprive the applicant of the reasonable use of his land. |
| :---: | :---: |
|  | The city of McAllen requires as per ordinance a front 15 ft , or in-line with |
|  | existing, based on Copperfield Estates plat note, the existing frant setback |
|  | of the block is 127 Ft , the proposed setback for Austin 495 plaza Subdivision |
|  | is 85 Ft . |
|  | 2. Described how the variance is necessary for the preservation and enjoyment of the legal property rights of its owner. |
|  | The variance is necessary to avoid front setback of 127 ft , because |
|  | Copperfield Estates plat has an existing 50.00' gas line easement in |
|  | front of the property. |
|  | 3. Describe how the variance will not be detrimental to the public health, safety or welfare or injurious to the legal rights other property owners enjoy in the area. |
|  | The building will remain as is. |
|  | 4. Describe how the variance will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of this chapter. |
|  | The building is at ft setback in lieu of 85 ft . |
|  |  |
|  |  |
|  |  |




## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 8/3/2023

| SUBDIVISION NAME: AUSTIN 495 PLAZA SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Pecan Boulevard: Dedication as needed for 60 ft . from centerline for 120 ft . total ROW. <br> Paving :65-85 ft. Curb \& gutter Both Sides. <br> Revisions Needed: <br> -Label total ROW after accounting for dedication from center line as "Total", prior to final. <br> -Label total ROW after accounting for dedication from Existing ROW line across Pecan <br> Boulevard as "Total", prior to final. <br> -Provide a copy of document regarding referenced existing dedications prior to final. <br> -Clarify proposed dedications across Pecan Blvd, as they appear to be outside plat boundaries, finalize prior to final. <br> -Clarify additional lines within the existing dedications, prior to final. <br> ***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ${ }^{* * *}$ Monies must be escrowed if improvements are not constructed prior to recording. | Non-compliance |
| Paving $\qquad$ Curb \& gutter $\qquad$ <br> ***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ***Monies must be escrowed if improvements are not constructed prior to recording. | NA |
| * 1,200 ft. Block Length. <br> **Subdivision Ordinance: Section 134-118 | Compliance |
| * 900 ft . Block Length for R-3 Zone Districts. <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac. <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial, industrial, and multi-family properties. Revisions Needed: <br> -Provide for alley or service drive easement on the plat prior to final. Alley or service drive easement cannot dead-end. <br> **Private Access Service Drive Easement must be minimum 24 ft . with 24 ft . of paving and in compliance with Fire and Public Works Department requirements. <br> **Subdivision Ordinance: Section 134-106 | Non-compliance |


| SETBACKS |  |
| :---: | :---: |
| * Front: In accordance with zoning ordinance, or greater for easements or approved site plan, or in line with average setback, whichever is greater applies. <br> Pending Items: <br> -As per application dated July 28,2023, Engineer has submitted Variance request for a proposed front setback request of 85 ft . in reference to the required setback as per ordinance of 92 ft . as that is the average of the existing structures along that block. <br> Proposing: 85 feet or greater for approved site plan or easements. <br> ${ }^{* *}$ Note wording must be finalized prior to final. <br> ***Zoning Ordinance: Section 138-356 | Non-compliance |
| * Rear: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. <br> Revisions needed: <br> -Clarify proposed note finalize wording, prior to final. <br> *Proposing: 10 feet in accordance with the zoning ordinance, or greater for approved site plan or easements. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Sides In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. <br> Revisions needed: <br> -Clarify proposed note finalize wording, prior to final. <br> *Proposing: 15 feet in accordance with the zoning ordinance, or greater for approved site plan or easements. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Corner: Interior Lot <br> **Zoning Ordinance: Section 138-356 | NA |
| * Garage: Commercial Development. <br> **Zoning Ordinance: Section 138-356 | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 5 ft . wide minimum sidewalk required along Pecan Boulevard (F.M. 495). <br> Revisions needed: <br> - Clarify proposed note, as subdivision is a 1 -lot subdivision with frontage along Pecan Blvd, and no interior streets proposed, prior to final <br> **Proposing: A 5 ft . wide sidewalk is required along Pecan Blvd. (F.M. 495). A 4 ft . wide sidewalk of the interior proposed subdivision sidewalk required as part of subdivision improvements, interior sidewalks at the time of building permits. <br> **5 ft. sidewalk as per Engineering Department. <br> **Subdivision Ordinance: Section 134-120 | Non-compliance |
|  | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> Revisions Needed: <br> -Add note as shown above, prior to final. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| These comments are for subdivision requirements only - additional requirements may apply at time of site plan review |  |


| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| :---: | :---: |
| NOTES |  |
| **Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas, private service drives, etc. must be maintained by the lot owners and not the City of McAllen. <br> **Note requirements will be established prior to final. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if subdivision is proposed to be public. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Applied <br> Required <br> Applied <br> Applied <br> NA <br>  <br> NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 <br> * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: C-3 (General Business) District Proposed: C-3 (General Business) District <br> **Zoning Ordinance: Article V <br> *Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | Compliance |
| PARKS |  |
| * Land dedication in lieu of fee. As per application dated October 26,2022 proposed land use is C-3 General Business, commercial developments do not apply to Parks. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per application dated October 26,2022 proposed land use is C-3 General Business, commercial developments do not apply to Parks. <br> * Pending review by the City Manager's Office. As per application dated October 26,2022 proposed land use is $\mathrm{C}-3$ General Business, commercial developments do not apply to Parks. | NA NA NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. | Non-compliance |


| * Traffic Impact Analysis (TIA) required prior to final plat. | TBD |
| :--- | :---: |
| COMMENTS |  |
| Comments: <br> *Must comply with City's Access Management Policy. <br> *Any abandonments must be done by separate process, not by plat <br> *Clarify 300.00' radius with dashed line prior to final, and ensure that only appropriate layers <br> are visible for plat review, finalize prior to final. <br> *Subdivision approved in Preliminary form at the Planning and Zoning Commission meeting of <br> November 16th,2022, subject to conditions noted in Planning Review. |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED |  |
| PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, DRAINAGE AND UTILITIES | Applied |
| APPROVALS AND CLARIFICATION OF THE REQUESTED VARIANCE. |  |




## Proposed Plat Submittal

## In Person Submittal Requirements

- \$225 Preliminary Review Fee and \$75

Minimum Developer's Requirements Submitted with Application
Final Approval Fee (Both fees can be combined in one payment)

- Title Report
- $81 / 2$ " by 11" Original Sealed Survey showing existing
structures/easements or 3 blueline copies 2 Location Maps
- $28 \frac{1 / 2 "}{}$ by 11 " copies/legible copies of plat with name \& north arrow
- 6 Folded blueline prints of the proposed plat
- 2 Warranty Deeds (identifying owner on application)
- AutoCAD 2005 DWG file and PDF of plat
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation (if applicable)


## Email Submittal Requirements

- $\$ 225$ Preliminary Review Fee and $\$ 75$ Final Approval Fee (Both fees can be combined in one payment)
- Title Report
- Survey
- Location Map
- Plat \& Reduced P
- Warranty Deed
- DWG File
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation, if applicable
*Documents must be submitted in PDF format. No scanned documents*
*Please submit documents to subdivisions@mcallen.net


## *ORIGINAL APPLICATION \& FEE MUST BE SUBMITTED IN PERSON*

## PLAT TO SHOW:

- Metes and bounds
- Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
- Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen:net

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.

Signature


Print Name


Owner y

## Authorized Agent $\quad$.

The Planning Department is now accepting DocuSign signatures on application
12.2021



Reviewed On: 8/3/2023

## SUBDIVISION NAME: SILVERADO MOON SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

North Taylor Road: Proposing 10 ft . of dedication for 40 ft . from centerline for 80 ft . total ROW Paving: 52 ft . Curb \& gutter: both sides
Revisions Needed:
-Provide existing dedications from centerline along subdivision boundary prior to final.
-Label total ROW after accounting for dedication from center line prior to final
-Label total ROW after accounting for dedication from Existing ROW line across North Taylor Road, prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.
Auburn Avenue (5 Mile Line Road) : Proposing 40 ft . of dedication for 60 ft . from centerline for 120 ft . total ROW.
Paving: 65 ft . Curb \& gutter: Both sides
Revision Needed:
-Centerline should be a continuous line, review and revise prior to final.
-Revise street name as shown above where applicable prior to final.
-Label total ROW after accounting for dedication from center line prior to final
-Label total ROW after accounting for dedication from Existing ROW line across Auburn Avenue ( 5 Mile Line Road), prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.
Interior Street: Dedication as needed for 50 ft . total ROW.
Paving: 32 ft . Curb \& gutter: Both Sides
Revisions Needed:
-Subdivision layout currently exhibits stub outs, clarify stub outs along lots 90 and 91 and lots 108 and 109, subdivision layout will have to be revised to provide for "Knuckle" design as dead end street are not permitted as this is a private subdivision, review and revise prior to final. As per plat submitted on July 19th,2023, subdivision provides for knuckle design.
-Street names will be established prior to final and plat will need to revised accordingly.

- As per plat submitted on June 2nd,2023 subdivision proposed to be private and for single family use, gate details are required. Submit gate details and ROW are subject to increase for gate areas, finalize prior to final.
-Auto Turn Study may be required to verify compliance with maneuvering space needed along lots 82-84, subdivision layout along lots may have to be adjusted to allow for maneuvering space finalize prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.

| Non-compliance |
| :--- |
| Non-compliance |
| Non-compliance |


| E/W Quarter Mile Collector (northern boundary):Dedication as needed for 60 ft . total ROW <br> Paving: 40 ft . Curb \& gutter: Both sides <br> Pending Items: <br> -Engineer submitted a variance application on July 7, 2023 in reference to the ROW dedication requirements for the E/W collector( $1 / 4$ Mile Collector) along the Northern Boundary the engineer has indicated that the street would not be able to extend east as there is an existing drain ditch and there are existing established developments to the north of this subdivision. After review of the ownership map submitted on July 12,2023, due to the developed properties to the north and existing canal to the west and collector alignment, the E/W collector street along the northern boundary is not feasible. <br> **Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ${ }^{* *}$ Monies must be escrowed if improvements are not constructed prior to recording. | Applied |
| :---: | :---: |
| Paving $\qquad$ Curb \& gutter $\qquad$ <br> **Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ${ }^{* *}$ Monies must be escrowed if improvements are not constructed prior to recording. | NA |
| * 1,200 ft. Block Length. <br> *Subdivision layout does not comply with 1200 ft . block length requirement. Engineer submitted a variance application on August 1, 2023 ,requesting a variance to the 1200ft. Block Length requirement. Under the authority and review of the Planning Director the Variance request to the block length was approved administratively. **Subdivision Ordinance: Section 134-118 | Applied |
| * 900 ft . Block Length for R-3 Zone Districts. <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac <br> Revisions Needed: <br> -Provide "Cul-De Sac" and "Knuckle" details prior to final. Auto Turn Study may be required to verfiy compliance with manuevering space needed at "Cul-De Sac" and "Knuckle's", prior to final. <br> -ROW at "Cul-De Sac" areas may have to be increased to comply with Fire Department requirements, finalize prior to final. As per Fire Department requirements, 96 ft . of paving faceto face required, and 10 ft . of ROW back of curb around Cul-de-Sac required. <br> **Subdivision Ordinance: Section 134-105 | Non-compliance |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial and multi-family properties. <br> **Subdivision Ordinance: Section 134-106 | NA |
| SETBACKS |  |
| * Front: 25 ft . or greater for easements. <br> ***Zoning Ordinance: Section 138-356 | Applied |
| * Rear:10 ft. or greater for easements. <br> ***Zoning Ordinance: Section 138-356 | Applied |
| * Interior sides: 6 ft . or greater for easements. <br> ***Zoning Ordinance: Section 138-356 | Applied |
| * Corner: 10 ft . or greater for easements <br> ***Zoning Ordinance: Section 138-356 | Applied |
| * Garage: 18 ft . except where greater setback is required; greater setback applies. <br> ***Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |


| SIDEWALKS |  |
| :---: | :---: |
| * 4 ft . wide minimum sidewalk required along Auburn Avenue (5 Mile Line Road), North Taylor Road, and both sides of all interior streets. <br> Revisions needed: <br> -Revise note\#8 as shown above prior to final. Sidewalks required on both sides of all interior streets, including entrance streets. <br> **Proposing: Minimum 4 ft . wide sidewalk required on both sides of all interior streets, except sidewalks are not required on lots $88,89,2$ and 3.5 ft . wide sidewalk required on Auburn Avenue. <br> $* * * * 55 \mathrm{ft}$. sidewalk might be required by Engineering Dept. prior to final. <br> ***Finalize note wording requirements prior to final. <br> ***Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance ${ }^{\text {a }}$ ( ${ }^{\text {a }}$ ( |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Auburn Avenue (5 Mile Line Road) and North Taylor Road. <br> Revision Needed: <br> -Revise note\#11 as shown above prior to final. <br> Proposing: 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Auburn Ave (Mile 5 North). <br> **Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. |  |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along Auburn Avenue (5 Mile Line Road) and North Taylor Road. <br> Revisions Needed: <br> -Revise note\#9 as shown above prior to final. <br> *Proposing: No curb cut, access, or lot frontage permitted along Auburn Avenue (Mile 5 North) and North Taylor Road. <br> **Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> $* * * *$ Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | Non-compliance |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Required |
| :---: | :---: |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Private Subdivision proposed as per plat submitted on June 2nd,2023. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: (Extraterritorial jurisdiction) Proposed:(Extraterritorial jurisdiction) <br> **As per application dated June 2nd,2023 proposed land use is single-family. <br> Pending Items: <br> - Engineer must clarify annexation status as zoning requirements must be finalized prior to final. <br> -Subdivision requirements subject to change once zoning requirements are finalized. <br> ***Zoning Ordinance: Article V | Non-compliance |
| * Rezoning Needed Before Final Approval <br> Pending Items: <br> - Engineer must clarify annexation status as zoning requirements must be finalized prior to final. <br> ***Zoning Ordinance: Article V | TBD |
| PARKS |  |
| * Land dedication in lieu of fee. As per Parks Department, per application dated June 2nd,2023 proposed 121 lot single-family subdivision is not within City limits,(ETJ) therefore City of McAllen Park Land Dedication and Park Development Fees Ordinance does not apply unless annexed. Engineer must clarify annexation status prior to final. | TBD |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, per application dated June 2nd,2023 proposed 121 lot single-family subdivision is not within City limits,(ETJ) therefore City of McAllen Park Land Dedication and Park Development Fees Ordinance does not apply unless annexed. Engineer must clarify annexation status prior to final. | TBD |
| * Pending review by City Manager's Office. As per Parks Department, per application dated June 2nd,2023 proposed 121 lot single-family subdivision is not within City limits,(ETJ) therefore City of McAllen Park Land Dedication and Park Development Fees Ordinance does not apply unless annexed. Engineer must clarify annexation status prior to final. | TBD |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Non-compliance |


| COMMENTS |  |
| :--- | :---: |
| Comments: | Required |
| - Must comply with City's Access Management Policy. |  |
| - Any abandonments must be done by separate process, not by plat. |  |
| - As per plat submitted on June 2nd,2023 subdivision proposed to be private and for single |  |
| fame use gate details are required. Submit gate details and ROW are subject to increase for |  |
| gate |  |
| - Engineer must clarify annexal fination status as zoning requirements must be finalized prior to |  |
| final.Subdivision requirements subject to change once zoning requirements are finalized. |  |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED | Applied |
| PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, DRAINAGE AND UTILITIES |  |
| APPROVALS AND CLARIFICATION OF THE REQUESTED VARIANCE. |  |

■ City of McAllen
Planning Department
311 NORTH $15{ }^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION


## Proposed Plat Submittal

## In Person Submittal Requirements



- \$225 Preliminary Review Fee and \$75

Final Approval Fee (Both fees can be combined in one payment)

- Title Report
- $81 / 2^{\prime \prime}$ by 11 " Original Sealed Survey showing existing
structures/easements or 3 blueline copies 2 Location Maps
- $28 \frac{1}{2 \prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow
- 6 Folded blueline prints of the proposed plat
- 2 Warranty Deeds (identifying owner on application)
- AutoCAD 2005 DWG file and PDF of plat
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation (if applicable)


## PLAT TO SHOW:

- Metes and bounds and/or lot lines for unsubdivided tracts with signature lines


## Email Submittal Requirements

- \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment)
- Title Report
- Survey
- Location Map
- Plat \& Reduced P
- Warranty Deed
- DWG File
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation, if applicable
*Documents must be submitted in PDF format. No scanned documents*
*Please submit documents to subdivisions@mcallen.net


## *ORIGINAL APPLICATION \& FEE MUST BE SUBMITTED IN PERSON*

- Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots
- Name and address of owner, lienholder, developer, engineer and surveyor shown along
- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.

Signature


Date
$4 / 0812022$
Print Name Juan F. GarciA, President
Owner $\square$
Authorized Agent $\square$

The Planning Department is now accepting DocuSign signatures on application

July 28, 2023

Mario Escamilla Jr.
City of McAllen, Texas
Planning Department
1300 Houston Ave.
McAllen, Texas 78501

Re: Zuma Subdivision

Mr. Escamilla:
Upon our conversation, we are requesting a six-month extension for the preliminary approval of Zuma Subdivision since it has past the one-year approval. Our clients want to finish the subdivision process with the city and the county since this is in your ETJ.

Thank you for your consideration and time.
It has been a pleasure to be able to serve you in this matter, should any questions arise, please feel free to call my office on (956) 687-5560.

Respectfully submitted,

Cloromiro Hinojosa Jr., P.E.
CHLH Engineering, LLC



## TM City of McAllen Planning Department REASON FOR APPEAL

Notes: As per McAllen Code of Ordinances Sec. 134-6, financial hardships alone are not an eligible standing for a variance. Please submit for consideration and review any combination of the following: (If necessary, please use an additional page to complete responses)
**Information provided here by the applicant does not guarantee that the Commission will grant a variance.
***Applicant should include all information they determine is relevant, but it is not required to provide responses to all sections listed below.

1. Describe the special circumstances or conditions affecting the land involved such that the strict application of the provisions of this chapter would deprive the applicant of the reasonable use of his land.

Variance to omit the street required at the $1,200 \mathrm{ft}$ block length requirement and N/S collector ( $1 / 4$ Mile Location)
These streets would not ever extend past this subdivision. The property south has building structures at this
location. (residential)
2. Described how the variance is necessary for the preservation and enjoyment of the legal property rights of its owner.

The streets are not needed because it would not be used beyond the subdivision and these lots are all fronting Mile 7 Road.

| Mile 7 Road. |
| :--- |
|  |
|  |
| 3. Describe how the variance will not be detrimental to the public health, safety or welfare or injurious to | the legal rights other property owners enjoy in the area.

The owners will have access to their lots from Mile 7 Road.
4. Describe how the variance will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of this chapter.

The subdivision to the south has no streets that would connect to these streets.



## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 8/3/2023

## SUBDIVISION NAME: ZUMA SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

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Mile 7 Road (F.M. 2221): 35 ft . of dedication for 75 ft . from centerline for 150 ft . total R.O.W. Paving 65 ft . to 105 ft . Curb \& gutter: Both Sides Revisions Needed:
-Clarify if any issues with Easement to Sharyland Water Supply Corporation overlapping with required ROW dedications, prior to final.
-Label total ROW after accounting for dedication from center line as "Total", prior to final.
-Label total ROW after accounting for dedication from Existing ROW line across Mile 7 Road as "Total", prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.
```

North Bentsen Palm Drive:5 ft. of dedication for 40 ft . from centerline for 80 ft . total R.O.W Paving: 52 ft . Curb \& gutter: Both Sides Revisions Needed:
-Label total ROW after accounting for dedication from center line as "Total", prior to final. -Label total ROW after accounting for dedication from Existing ROW line across Bentsen Palm Road as "Total", prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
${ }^{* *}$ Monies must be escrowed if improvements are not constructed prior to recording.
N/S collector(Western Boundary $1 / 4$ Mile Location): Dedication as needed for 30 ft . from centerline for 60 ft . total R.O.W.
Paving _ 40 ft ___ Curb \& gutter: Both Sides.
Pending Items:
-Engineer submitted a variance application on February 13, 2023 requesting to omit the ROW dedication requirements for the $\mathrm{N} / \mathrm{S}$ collector( $1 / 4$ Mile Collector) along the Western Boundary. The engineer has indicated that the street would not be able to extend past this subdivision, as the property to the south are developed.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.

* 1,200 ft. Block Length.
*Subdivision layout does not comply with 1200 ft . block length requirement. Engineer submitted a variance application on February 13,2023 ,requesting a variance to the 1200 ft . Block Length requirement. Under the authority and review of the Planning Director the Variance request to the block length was approved administratively.
***Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts.
**Subdivision Ordinance: Section 134-118
* 600 ft. Maximum Cul-de-Sac
**Subdivision Ordinance: Section 134-105

Non-compliance


Non-compliance Subdivision Ordinance: Section 134-105

| Applied |
| :---: |
|  |
| NA |
| NA |

## ALLEYS

> ROW: 20 ft . Paving: 16 ft .
> *Alley/service drive easement required for commercial, industrial, and multi-family properties. Revisions Needed:
> -Provide for alley or service drive easement on the plat prior to final. Alley or service drive easement cannot dead-end.
> **Private Access Service Drive Easement must be minimum 24 ft . with 24 ft . of paving and in compliance with Fire and Public Works Department requirements.
> **Subdivision Ordinance: Section $134-106$

## SETBACKS

* Front Mile 7 Road (F.M. 2221):Proposing 10 ft. or greater for easements.

Pending Items:
-Setbacks must be established prior to final, once annexation status has been clarified, property currently in ETJ. Note wording subject to change once annexation status has been clarified. If proposed to remain in ETJ coordinate with County regarding setback requirements, the greater would apply. Finalize wording for note prior to final.
**If annexed change front setback note to: In accordance with zoning ordinance, or greater for easements or approved site plan, or in line with average setback, whichever is greater applies. ****Zoning Ordinance: Section 138-356
*Rear: Proposing 10 ft . or greater for easements.
Pending Items:
-Setbacks must be established prior to final, once annexation status has been clarified, property currently in ETJ. Note wording subject to change once annexation status has been clarified. If proposed to remain in ETJ coordinate with County regarding setback requirements, the greater would apply. Finalize wording for note prior to final.
**If annexed change rear setback note to: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies.
***Zoning Ordinance: Section 138-356

* Interior Sides: Proposing: In accordance with the zoning ordinance or greater for easements. Pending Items:
-Setbacks must be established prior to final, once annexation status has been clarified, property currently in ETJ. Note wording subject to change once annexation status has been clarified. If proposed to remain in ETJ coordinate with County regarding setback requirements, the greater would apply. Finalize wording for note prior to final.
${ }^{* *}$ If annexed change side setback note to: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies.
***Zoning Ordinance: Section 138-356
* Corner: Proposing 10 ft . or greater for easements.

Pending Items:
-Setbacks must be established prior to final, once annexation status has been clarified, property currently in ETJ. Note wording subject to change once annexation status has been clarified. If proposed to remain in ETJ coordinate with County regarding setback requirements, the greater would apply. Finalize wording for note prior to final.
${ }^{* *}$ If annexed change corner setback note to: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies.
***Zoning Ordinance: Section 138-356

* Garage: Proposed Commercial Development.
**Zoning Ordinance: Section 138-356
*ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN

Non-compliance
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| Non-compliance |


| Non-compliance |
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| Non-compliance |
| :---: |
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| NA |
| Applied |


| SIDEWALKS |  |
| :---: | :---: |
| * 4 ft . wide minimum sidewalk required along Mile 7 Road ,North Bentsen Palm Drive and N/S collector street. <br> Pending Revisions Needed: <br> -Finalize wording for note once variance to N/S collector street is finalized, prior to final. <br> ***Sidewalk requirements might increase to 5 ft . prior to final as per Engineering Department requirements. <br> **Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance ${ }^{\text {N }}$ |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> Revisions Needed: <br> -Please revise note\#6 as shown above prior to final. <br> ***Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> Revisions Needed: <br> -Include note as shown above prior to final. <br> ***Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Non-compliance <br>  <br> Non-compliance <br>  <br> Required |
| NOTES |  |
| **Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> Revisions Needed: <br> -Please remove plat note \#15 prior to final, as it is a requirement not a required plat note. <br> * Common Areas, any private drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> Pending Items: <br> -Note wording for note\#11 must be finalized prior to final, once subdivision requirements have been finalized. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> Revisions Needed: <br> -Please remove plat note \#12 prior to final, as it is a requirement not a required plat note. <br> - Clarify if each lot will be able to meet their individual requirements as noted above, additional requirements may be required once clarified, finalize prior to final. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if subdivision is proposed to be public. <br> Pending Items: <br> -Clarify note \#13 as this a commercial development, prior to final. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | Applied <br> Non-compliance <br> Required <br> Non-compliance <br>  <br> Required |


| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> Pending Items: <br> -Clarify note \#14 as this a commercial development, prior to final. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Required |
| :---: | :---: |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: ETJ Proposed: Commercial <br> ${ }^{* *}$ If annexation is proposed, process must be finalized prior to final along with initial zoning process. <br> ***Zoning Ordinance: Article V | Applied |
| * Rezoning Needed Before Final Approval <br> ${ }^{* *}$ If annexation is proposed, process must be finalized prior to final along with initial zoning process. <br> ***Zoning Ordinance: Article V | Applied |
| PARKS |  |
| * Land dedication in lieu of fee. As per Parks Department, proposed land use is commercial. Commercial developments do not apply to Parks. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording.As per Parks Department, proposed land use is commercial. Commercial developments do not apply to Parks. | NA |
| * Pending review by the City Manager's Office.As per Parks Department, proposed land use is commercial. Commercial developments do not apply to Parks. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. | Non-compliance |
| * Traffic Impact Analysis (TIA) required prior to final plat. | TBD |
| COMMENTS |  |
| Comments: <br> *Must comply with City's Access Management Policy. <br> *Plat boundary must be a bold line, other lines must be less bold or in variation to not resemble other lines. <br> *Subdivision was approved in Preliminary form subject to conditions noted in Planning Review, Utilities and Drainage Approvals at the Planning and Zoning Commission meeting of May 17th,2022. | Applied |


| RECOMMENDATION |  |
| :--- | :---: |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE PRELIMINARY 6-MONTH | Applied |
| EXTENSION SUBBECT TO CONDITIONS NOTED, DRIANAGE, AND UTILITY APPROVALS |  |
| AND CLARIFICATION OF THE REQUESTED VARIANCE. |  |



# II City of McAllen Planning Department 

## 311 NORTH $15{ }^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION



## Proposed Plat Submittal

## In Person Submittal Requirements

## Email Submittal Requirements

- \$225 Preliminary Review Fee and \$75

Final Approval Fee (Both fees can be combined in one payment)
$\checkmark$ Title Report
/- $8 \frac{112 "}{2 \prime}$ by 11 " Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps

- $28{ }^{1 / 21}$ by 11 " copies/legible copies of plat with name \& north arrow
- \$225 Preliminary Review Fee and \$75 Final

Minimum Developer's Requirements Submitted with Application Approval Fee (Both fees can be combined in one payment)

- Title Report
- Survey
- Location Map
- Plat \& Reduced P
- Warranty Deed
- DWG File
- Letter of Authorization from the owner (if applicable)
- 6 Folded blueline prints of the proposed plat
- 2 Warranty Deeds (identifying owner on application)
- AutoCAD 2005 DWG file and PDF of plat
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation, if applicable
*Documents must be submitted in PDF format. No scanned documents*
*Please submit documents to subdivisions@mcallen.net


## *ORIGINAL APPLICATION \& FEE MUST BE SUBMITTED IN PERSON*

## PLAT TO SHOW:

- Metes and bounds
- Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
- Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.
Signature
 Date $7 / 13 / 2023$
Print Name


Owner $\boldsymbol{x}$
Authorized Agent $\square$

The Planning Department is now accepting DocuSign signatures on application



## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 8/1/2023

## SUBDIVISION NAME: LA CASITA DELI SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

E. FIR Avenue: Dedication as needed for 60 ft . total ROW.
Paving: 40 ft Curb \& gutter: Both Sides.
Revisions Needed:
-Label "Existing" ROW on both sides of centerline with document number on plat, and provide
a copy for staff review prior to final.
-Label "Total" ROW from centerline and existing ROW line across E. Fir Avenue to new plat
boundary prior to final.
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are not constructed prior to recording.

Non-compliance
Paving: 40 ft . Curb \& gutter: Both Sides.
Revisions Needed:
-Label "Existing" ROW on both sides of centerline with document number on plat, and provide a copy for staff review prior to final.
-Label "Total" ROW from centerline and existing ROW line across E. Fir Avenue to new plat boundary prior to final.
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
${ }^{* * *}$ Monies must be escrowed if improvements are not constructed prior to recording.

> Paving _._ Curb \& gutter
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
${ }^{* * *}$ Monies must be escrowed if improvements are not constructed prior to recording.
Paving __ Curb \& gutter
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
${ }^{* * *}$ Monies must be escrowed if improvements are not constructed prior to recording.

* 1,200 ft. Block Length.
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts.
**Subdivision Ordinance: Section 134-118
* 600 ft . Maximum Cul-de-Sac.
**Subdivision Ordinance: Section 134-105


## ALLEYS

ROW: $20 \mathrm{ft}$. Paving: 16 ft .
*Alley/service drive easement required for commercial, industrial, and multi-family properties. Revisions Needed:
-Provide for alley or service drive easement on the plat prior to final. Alley or service drive easement cannot dead-end.
-Clarify if proposed 25.0' Private Access Easement will connect to existing 25' Fire Lane, or if any cross access easement will be established, finalize prior final. Additional notes and requirements subject to change once clarified.
**Private Access Service Drive Easement must be minimum 24 ft . with 24 ft . of paving and in compliance with Fire and Public Works Department requirements.
**Provide for corner clips as needed, prior to final.
**Subdivision Ordinance: Section 134-106

| SETBACKS |  |
| :---: | :---: |
| * Front: In accordance with zoning ordinance, or greater for easements or approved site plan, or in line with average setback, whichever is greater applies. <br> Revisions Needed: <br> -Include note as shown above prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Rear: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. <br> Revision Needed: <br> -Include note as shown above prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Sides: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. <br> Revision Needed: <br> -Include note as shown above prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Corner: Proposed Interior Lot <br> **Zoning Ordinance: Section 138-356 | NA |
| * Garage: Commercial/Industrial Development. <br> **Zoning Ordinance: Section 138-356 | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required along E. Fir Avenue. <br> Revisions Needed: <br> - Include note as shown above prior to final. <br> ***Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirement. Finalize plat note wording prior to final. <br> *****Subdivision Ordinance: Section 134-120 | Non-compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and as may be required by ordinance. <br> Revisions Needed: <br> -Finalize note wording as may be required prior to final. <br> **A buffer shall be provided to screen refuse areas (including refuse dumpsters, compactors and contained compactors), outdoor storage areas and loading docks from public streets. <br> **Landscaping Ordinance: Section 110-46 | Non-compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> Revisions Needed: <br> -Include note as shown above prior to final. <br> ***Landscaping Ordinance: Section 110-46 | Non-compliance |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| **Must comply with City Access Management Policy | Applied |


| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. | Required |
| :---: | :---: |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | Applied |
| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> Revisions Needed: <br> -Include note as shown above, prior to final. <br> ${ }^{* *}$ Note subject to change once subdivision requirements have been finalized. Finalize wording prior to final. | Non-compliance |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if subdivision is proposed to be public. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document <br> number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> Revisions Needed: <br> -Plat currently exhibits detention lot as separate lot, which shown does not front a street, plat must be revised accordingly or presented as a easement, finalize prior to final. <br> **Subdivision Ordinance: Section 134-1 | Non-compliance |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Applied |
| ZONING/CUP |  |
| * Existing: C-4(Commercial-Industrial) District Proposed: C-4(Commercial-Industrial) District **Rezoning to C-4(Commercial Industrial) District approved at the City Commission meeting of May 22, 2023. <br> **Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. <br> ***Zoning Ordinance: Article V | Applied |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | Completed |
| PARKS |  |
| * Land dedication in lieu of fee. As per application dated July 14th,2023 proposed land use is C-4 (Commercial Industrial) District. Commercial developments do not apply to Parks. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per application dated July 14th,2023 proposed land use is C-4 (Commercial Industrial) District. Commercial developments do not apply to Parks. | NA NA |


| * Pending review by the City Manager's Office. As per application dated July 10th,2023 <br> proposed land use is C-4 (Commercial Industrial) District. Commercial developments do not <br> apply to Parks. | NA |
| :--- | :---: |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is <br> required, prior to final plat. <br> * Traffic Impact Analysis (TIA) required prior to final plat. <br> Pending Items: <br> -As per Traffic Department, Trip Generation required to determine if TIA is <br> required, prior to final plat. | Non-compliance |
| COMMENTS | TBD |
| Comments: <br> *Must comply with City's Access Management Policy. <br> *Any abandonments must be done by separate process, not by plat |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN <br> PRELIMINARY FORM, SUBJECT TO THE CONDITIONS NOTED, DRAINAGE, AND <br> UTILITIES APPROVAL. |  |



| $\mathbf{P}$ | PRESENT |
| :---: | :--- |
| A | ABSENT |
| MC | MEETING CANCELLED |
| LQ | LACK OF QUORUM |

2023 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION MEETINGS

|  | $\begin{aligned} & \text { N } \\ & \text { ָ̀ } \\ & \frac{0}{0} \end{aligned}$ | $\begin{aligned} & \stackrel{N}{N} \\ & \stackrel{\rightharpoonup}{5} \end{aligned}$ | $\begin{aligned} & \text { N} \\ & \text { No } \\ & \text { N} \\ & \hline \mathbf{O} \end{aligned}$ | $\begin{aligned} & \text { N } \\ & \underset{N}{N} \\ & \end{aligned}$ | $\begin{aligned} & \text { N} \\ & \stackrel{N}{0} \\ & \text { Non } \end{aligned}$ | $\begin{aligned} & \underset{N}{N} \\ & \underset{N}{N} \end{aligned}$ | $\begin{aligned} & \text { N } \\ & \text { U } \\ & \text { U } \end{aligned}$ | $\begin{aligned} & \stackrel{N}{\infty} \\ & \frac{\infty}{\mathbb{\infty}} \\ & \frac{1}{\mathbf{O}} \end{aligned}$ | $\begin{aligned} & \text { N} \\ & \text { Ǹ } \\ & \stackrel{y}{\circ} \\ & \hline \end{aligned}$ | $\begin{aligned} & N \\ & \stackrel{N}{\circ} \\ & \stackrel{\rightharpoonup}{\circ} \end{aligned}$ | $\begin{aligned} & \stackrel{N}{0} \\ & \stackrel{0}{\circ} \\ & \stackrel{O}{0} \end{aligned}$ | $\begin{aligned} & \text { N } \\ & \text { N } \\ & \stackrel{y}{\circ} \end{aligned}$ | $\begin{aligned} & \text { N } \\ & \underset{N}{N} \\ & \underset{\sim}{n} \end{aligned}$ | $\begin{aligned} & \text { No } \\ & \stackrel{1}{\circ} \\ & \underset{\sim}{0} \end{aligned}$ | $\begin{aligned} & \underset{N}{\infty} \\ & \underset{\sim}{\circ} \\ & \hline \mathbf{O} \end{aligned}$ | $\begin{aligned} & \text { N } \\ & \underset{N}{N} \\ & \underset{\sim}{\infty} \end{aligned}$ | $\begin{aligned} & \text { No } \\ & \stackrel{2}{\circ} \\ & \stackrel{\circ}{\circ} \end{aligned}$ | $\begin{aligned} & \text { N } \\ & \text { O} \\ & \stackrel{8}{8} \end{aligned}$ | $\begin{aligned} & \underset{N}{N} \\ & \text { O} \\ & \text { 웅 } \end{aligned}$ | $\begin{aligned} & \text { N } \\ & \stackrel{1}{\mathrm{~N}} \\ & \stackrel{i}{O} \end{aligned}$ | $\begin{aligned} & \text { N} \\ & \stackrel{N}{0} \\ & \stackrel{\rightharpoonup}{n} \end{aligned}$ | $\begin{gathered} \underset{N}{N} \\ \stackrel{N}{N} \\ \underset{N}{2} \end{gathered}$ | $\begin{aligned} & \text { N } \\ & \text { N} \\ & \text { NO } \\ & \text { Nे } \end{aligned}$ | N N- N N |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Michael Fallek | P | P | P | P | A | P | P | P | A | P | P | A | P | P |  |  |  |  |  |  |  |  |  |  |
| Gabriel Kamel | P | A | P | P | P | P | P | A | P | P | P | P | A | A |  |  |  |  |  |  |  |  |  |  |
| Jose B. Saldana | P | A | P | P | A | P | A | P | P | A | P | P | P | P |  |  |  |  |  |  |  |  |  |  |
| Marco Suarez | A | P | P | P | P | A | P | P | A | P | A | P | P | A |  |  |  |  |  |  |  |  |  |  |
| Emilio Santos Jr. | A | P | P | P | P | P | P | P | P | A | P | P | A | P |  |  |  |  |  |  |  |  |  |  |
| Erica de la Garza-Lopez | P | P | P | P | P | P | P | P | P | P | P | P | P | P |  |  |  |  |  |  |  |  |  |  |
| Aaron D. Rivera | P | P | P | A | P | P | P | P | A | P | A | P | P | P |  |  |  |  |  |  |  |  |  |  |

2023 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION WORKSHOPS

| Michael Fallek |  |  |  |  |  |  |  |  | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

PLANNING DEPARTMENT
311 N 15th Street McAllen, TX 78501
Phone: 956-681-1250 Fax: 956-681-1279

## 2023 CALENDAR

Meetings:
City Commission


Planning \& Zoning Board
Zoning Board of Adjustment

Deadlines:
D- Zoning/CUP Application $\quad \mathrm{N}$ - Public Notification
Holiday - Office is closed

| JANUARY 2023 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|  | HOLIDAY | ${ }^{3}$ | 4 | $\left\lvert\, \begin{array}{l\|} \hline \left.\begin{array}{l} \mathrm{N}-1 / 17 \% \\ \mathrm{~N} \\ \mathrm{D}-21 / 18 \\ \hline \end{array} \right\rvert\, \end{array}\right.$ | 6 | 7 |
| 8 | $9^{9}$ | $\begin{aligned} & 10 \\ & \hline 10 \end{aligned}$ | ${ }^{11}$ | ${ }^{12}$ | ${ }^{13}$ | ${ }^{14}$ |
| 15 | $\begin{array}{\|ll} \hline 16 \\ A-2 / 7 \& 2 / 8 \\ \hline \end{array}$ | ${ }^{17}$ | $\begin{array}{\|l\|} \hline 18 \\ \hline \mathrm{~N}-2 / 7 \& 2 / 8 \\ \hline \mathrm{D}-2 / 121 \& 2 / 22 \\ \hline \end{array}$ | ${ }^{19}$ | 20 | ${ }^{21}$ |
| 22 |  | $24$ | 25 | ${ }^{26}$ HPC | ${ }^{27}$ | 28 |
| 29 | 30 | 31 |  |  |  |  |

FEBRUARY 2023

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |

APRIL 2023

| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | 'Thu | Fri | Sat |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | 1 | ${ }^{2}$ | 3 | 4 |  |  |  |  |  |  | 1 |
| 5 |  | 7 | $\begin{aligned} & 8 \\ & \text { N_3/15 \& } 3 / 16 \end{aligned}$ | 9 | 10 | 11 | 2 | 3 <br> A-4/18 \& 4/19 | 4 |  | 6 | HOLIDAY | 8 |
|  | A-3/15 \& 3/16 |  | D-4/4 \& 4/5 |  |  |  |  |  |  | D-5/2 \& 5/3 |  |  |  |
| 12 | ${ }^{13}$ | ${ }^{14}$ |  |  | 17 | 18 | 9 | $10$ | $11$ | 12 | 13 | 14 | 15 |
| 19 | 20 | 21 | 22 | ${ }^{23}$ | 24 | 25 | 16 | $\begin{array}{ll} 17 \\ \text { A- } 5 / 2 \& 5 / 3 \end{array}$ | 18 | 19 | 20 | 21 | 22 |
|  |  |  | N-4/4 \& 4/5 |  |  |  |  |  |  | N-5/2 \& $5 / 3$ |  |  |  |
|  | A-4/4 \& 4/5 |  | D-4/18 \& 4/19 |  |  |  |  |  |  | D-5/16 \& 5/17 |  |  |  |
| 26 | ${ }^{27}$ | ${ }^{28}$ | ${ }^{29}$ HPC | 30 | 31 |  | ${ }^{23}$ |  | ${ }^{25}$ | ${ }^{26}$ | ${ }^{27}$ HPC | 28 | 29 |
|  |  |  |  |  |  |  | 30 |  |  |  |  |  |  |
| MAY 2023 |  |  |  |  |  |  | JUNE 2023 |  |  |  |  |  |  |
| SuIn | Mon | Tue | Wed | Thit | Fri | Sat | SuIn | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  | 2 | $\begin{aligned} & 3 \\ & \mathrm{D}: 6 / 6 \& 6 / 7 \end{aligned}$ | 4 | 5 | 6 |  |  |  |  | 1 | 2 | 3 |
|  | A- 5/16 \& 5/17 |  | N-5/16 \& 5/17 |  |  |  |  |  |  |  |  |  |  |
| 1 | 8 | 9 | ${ }^{10}$ | 11 | 12 | 13 | 4 | 5 | 6 |  | 8 | 9 | 10 |
|  |  | - |  |  |  |  |  |  |  | D-7/12 \& 7/13 |  |  |  |
|  |  |  |  |  |  |  |  | A-6/20 \& 6/21 |  | N-6/20 \& 6/21 |  |  |  |
| 8 | 15 | ${ }^{16}$ | 17 |  | 19 | 20 | 11 | 12 |  | 14 | 15 | 16 | 117 |
|  |  |  |  |  |  |  |  | $\bigcirc$ | - |  |  |  |  |
| 15 |  | 23 | 24 | 25 HPC | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
|  |  | - |  |  |  |  |  |  |  |  |  |  |  |
|  | A-6/6 \& 6/7 |  | N-6/6 \& 6/7 |  |  |  |  |  |  | D-7/26 \& 7/27 |  |  |  |
| 28 | ${ }_{\text {HOLIDAY }}^{29}$ | 30 | 31 |  |  |  | 25 | 26 <br> A-7/12 \& 713 | $\sqrt[27]{27}$ | $28$ <br> N-7/12 \& 7/13 | 29 HPC | 30 |  |

[^1]| PLANNING DEPARTMENT <br> 311 N 15th Street McAllen, TX 78501 <br> Phone: 956-681-1250 Fax: 956-681-1279 <br> 2023 CALENDAR |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| City Commission $\square$ Meetings: <br> Planning \& Zoning Board <br> A Public Utility Board <br> HPC - Historic Pres Council $\square$ Zoning Board of Adjustment |  |  |  |  |  |  | Deadlines: <br> D- Zoning/CUP Application <br> N - Public Notification <br> * Holiday - Office is closed |  |  |  |  |  |  |
| JULY 2023 |  |  |  |  |  |  | AUGUS' 2023 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  |  |  |  | 1 |  |  | 1 | 2 | 3 | 4 | 5 |
| 2 | 3 | HOLIDAY | 5 | 6 | 7 | 8 | 6 |  | 8 | 9 <br> $N-8 / 22 \& 8 / 23$ <br> $D-9 / 6 ~ \& ~ 9 / 7$ | 10 | 11 | 12 |
| 9 | ${ }^{10}$ <br> A-7/26 \& 7/27 | $111$ | 12 <br> N-7/26 \& $7 / 27$ <br> $D-8 / 8 \& 8 / 9$ | 13 | 14 | 15 | 13 | $\bigcirc^{14}$ | $15$ | 16 | 17 | 18 | 19 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | $\begin{aligned} & \hline 21 \\ & \text { A- 9/6 \& 9/7 } \end{aligned}$ | 22 | 23 <br> N- $9 / 6 \& 9 / 7$ <br> $D-9 / 19 \& 9 / 20$ | 24 HPC | 25 | 26 |
| ${ }^{23}$ |  | $\left.\right\|^{25}$ | 26 <br> $\mathrm{~N}-8 / 8$ \& 8/9 <br> $\mathrm{D}-8 / 22$ \& 8/23 | 27 HPC | 28 | 29 | 27 | 28 | 29 | 30 | 31 |  |  |
| SEPTEMBER 2023 |  |  |  |  |  |  | OC'IOBER 2023 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | SuIn | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  |  |  |  | ${ }^{2}$ | 1 |  |  | 4  <br> N-10/17 \& 10/18  <br> $\mathrm{D}-11 / 1$ $-11 / 7$ | 5 | 6 | 7 |
| 3 | HOLIDAY | 5 | 6 <br> N-9/19 \& 9/20 <br> D-10/3 \& 10/4 | 7 | 8 | 9 | 8 | $9$ | $10$ | 11 | 12 | ${ }^{13}$ | 14 |
| 10 | ${ }^{11} \bigcirc$ | $12$ | 13 | 14 | 15 | 16 | 15 | $\begin{array}{\|lll} \hline 16 & \\ \text { A-11/1 } & \text { ZBA } \end{array}$ | 17 | 18  <br> $N-11 / 1$ ZBA <br> D-11/15 \& $11 / 21$ | 19 | 20 | 21 |
| 17 | $\begin{aligned} & 18 \\ & \text { A-10/3 \& 10/4 } \end{aligned}$ | 19 | 20 <br> D-10/18 \& 10/19 <br> N-10/3 \& 10/4 | 21 | 22 | ${ }^{23}$ | 22 | 23 <br> A- 11/7 PZ | $24$ | $\begin{array}{\|ll\|} \hline 25 & \\ N-11 / 7 & P Z \end{array}$ | 26 HPC | 27 | 28 |
| 24 | ${ }^{25}$ | $\mathbf{A}^{26}$ | 27 | 28 HPC | 29 | 30 | 29 | $\begin{aligned} & \hline 30 \\ & \text { A- 11/15 ZBA } \end{aligned}$ | 31 |  |  |  |  |
| NOVEMBER 2023 |  |  |  |  |  |  | DECEMBER 2023 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thut | Fri | Sat | SuIn | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  | 1  <br> N-11/15 ZBA <br> D-12/5 \& $12 / 6$  | ${ }^{2}$ | 3 | 4 |  |  |  |  |  | 1 | ${ }^{2}$ |
| 5 |  | 7 |  | 9 | 10 | 11 | 3 |  | ${ }^{5}$ | 6 <br> B-TBA <br> $N-12 / 19 \& 12 / 20$ | ${ }^{7}$ | 8 | 9 |
| 12 | ${ }^{13} \bigcirc$ | $14$ |  | 16 | 17 | 18 | 10 |  | $12$ | ${ }^{13}$ | 14 | 15 | 16 |
| 19 | $\begin{aligned} & 20 \\ & \text { A-12/5\&12/6 } \end{aligned}$ | ${ }^{21}$ | $\qquad$ | ${ }^{23}$ | 24 | 25 | 17 | 18 A- TBA | 19 | $\begin{array}{\|l\|} \hline 20 \\ \mathrm{D}-\mathrm{TBA} \\ \hline \mathrm{~N}-\mathrm{TBA} \\ \hline \end{array}$ | 21 | 22 | 23 |
| 26 |  | $\frac{28}{18}$ | 29 | 30 |  |  |  | $\int_{\text {HOLIDAY }}^{25}$ | ${ }^{26} \text { HOLIDAY }$ | 27 | 28 | 29 | 30 |


[^0]:    * 1,200 ft. Block Length.
    * A variance request (VAR2023-0018) for the block length requirement was requested by the engineer. The interior blocks comply with the requirement. The East and west block lengths are proposed as $1,293.70 \mathrm{ft}$. and $1,294.93 \mathrm{ft}$. Since the subdivision is proposed as private subdivision, the project engineer requested not to provide stub outs for future connectivity to the east and west side. If the quarter mile collector variance is approved by the City Commission, block length variance could be reviewed administratively. Revisions Needed:
    -Subdivision layout does not comply with block length requirement, finalize block length requirements prior to final
    **Subdivision Ordinance: Section 134-118
    * 900 ft. Block Length for R-3T \& R-3C Zone Districts.
    **Subdivision Ordinance: Section 134-118
    * 600 ft . Maximum Cul-de-Sac.
    **Subdivision Ordinance: Section 134-105

[^1]:    Deadlines and Meeting Dates are subject to change at any time. Please contact the Planning Department at (956) 681-1250 if you have any questions.

