## AGENDA

PLANNING \& ZONING COMMISSION REGULAR MEETING<br>TUESDAY, FEBRUARY 16, 2021-3:30 PM<br>MCALLEN CITY HALL, 1300 HOUSTON AVENUE CITY COMMISSION CHAMBERS, $3{ }^{\text {RD }}$ FLOOR<br>Web: https://zoom.us/join or phone: (346) 248-7799<br>Meeting ID: 6724231883


#### Abstract

At any time during the course of this meeting, the Planning \& Zoning Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Planning \& Zoning Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Planning and Zoning Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code


## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

INVOCATION

1) MINUTES:
a) Minutes for Regular Meeting held on February 2, 2021
2) PUBLIC HEARING
a) CONDITIONAL USE PERMITS:
1. Request of Margret De Bruyn on behalf of Iced Cube Shaved Ice McAllen LLC, for a Conditional Use Permit, for one year, for a Snack Bar with Alcohol Sales at Lot 1, All-In-One Subdivision No.4, Hidalgo County, Texas; 6101 North 23rd Street, Suite K. (CUP2021-0005)
2. Request of Merary S. Enriquez, for a Conditional Use Permit, for life of the use, for a guest house at 0.50 acres out of the North $1 / 2$ of the South 9.39 acres of the North 19.39 acres of Lot 377, John H. Shary Subdivision, Hidalgo County, Texas; 5020 Selinda Drive. (CUP2021-0010)
3. Request of Samuel Avila, for a Conditional Use Permit, for one year for a bar at Lot 1, Nolana West Subdivision, Hidalgo County, Texas; 2200 Nolana Avenue, Suites 2212 \& 2214. (CUP2021-0009)
4. Request of Norberto Hernandez, for a Conditional Use Permit, for one year, for a Portable Building greater than 10' by 12' at Lots 1, 2 and 3, Block 2, Young's Addition Subdivision, Hidalgo County, Texas; 2401 US Highway 83. (CUP2021-0012)
5. Request of Eugenio J. Garcia on behalf of Melany Castillo, for a Conditional Use Permit, for life of the use, for a guest house at Lot 1 \& South $1 / 2$ of Lot 2, Trenton Village Subdivision, Hidalgo County, Texas; 7200 North 4th Street. (CUP2021-0011)
3) SITE PLAN:
a) Revised Site Plan Approval for Lot 1, All-In-One Subdivision No. 4; 6101 North 23rd Street.
4) CONSENT:
a) Hammond Development Subdivision; 7501 South 23rd Street- Madiam L.P. (SUB20190017) (Revised Final) RDE

## 5) SUBDIVISIONS:

a) The Shops at Tres Lagos; 4401 Tres Lagos Boulevard- Rhodes Enterprises, Inc. (SUB20210011) (Final) M\&H
b) Oxford Homes Subdivision; 2417 Oxford Avenue- Subhash and Sarojini Bose LP (SUB2021-0005) (Preliminary) RDE
c) North Park on 107 Subdivision; 2301 SH 107- Robert H. Begian and Michele C. Begian (SUB2021-0004) (Preliminary) TE
d) Replat of Lot 9 Antigua Subdivision; 3208 Zenaida Avenue- Mark S. Harris (SUB2021-0002) (Preliminary) M\&H
e) Iglesias Subdivision; 4400 Pecan Boulevard- Alvaro Iglesias (SUB2020-0076) (Revised Preliminary) (Tabled) MAS
f) Acqualina At Tres Lagos Phase I Subdivision; 6601 Tres Lagos Boulevard- Rhodes Development Inc. (SUB2021-0003) (Preliminary) M\&H
g) Neuhaus Estates Subdivision; 4229 Neuhaus Drive- Empire Investment (SUB2021-0006) (Preliminary) MAS
h) Santoy Subdivision; 3321 Highway 83- Juan Santoy (SUB2020-0041) (Revised Preliminary) SEC
i) 2nd and Dove Subdivision; 201 Dove Avenue- Alonzo Cantu (SUB2020-0076) (Revised Preliminary) (Tabled) CLH

## 6) INFORMATION ONLY:

a) City Commission Actions: February 8, 2021

## ADJOURNMENT:

IF ANY ACCOMMODATIONS FOR A DISABILITY ARE REQUIRED, PLEASE NOTIFY THE PLANNING DEPARTMENT (681-1250) 72 HOURS BEFORE THE MEETING DATE. WITH REGARD TO ANY ITEM, THE PLANNING \& ZONING COMMISSION MAY TAKE VARIOUS ACTIONS, INCLUDING BUT NOT LIMITED TO RESCHEDULING AN ITEM IN ITS ENTIRETY FOR PARTICULAR ACTION AT A FUTURE DATE.

The McAllen Planning and Zoning Commission convened in a Regular Meeting \& Public Hearing on Tuesday, February 02, 2021 at 3:30 p.m. in the McAllen City Hall City Commission Room at 1300 Houston Avenue, McAllen, Texas.

| Present: | Pepe Cabeza de Vaca <br> Michael Hovar <br> Michael Fallek | Chairperson <br> Member |
| :--- | :--- | :--- |
|  | Gabriel Kamel <br> Daniel Santos | Member <br> Member <br> Member |
|  |  |  |
| Absent: | Rogelio Cervantes | Member |
| Staff Present: | Jose Saldana | Member |
|  | Victor Flores |  |
|  | Michelle Rivera | Assistant City Attorney |
|  | Edgar Garcia | Assistant City Manager |
|  | Luis Mora | Planning Director |
|  | Omar Sotelo | Planning Deputy Director |
|  | Rodrigo Sanchez | Senior Planner |
|  | Jose Humberto De La Garza | Planner III |
|  | Berenice Gonzalez | Planner III |
|  | Kaveh Forghanparast | Planner II |
|  | Carlos Garza | Planner II |
|  | Mario Escamilla | Planner I |
|  | Porfirio Hernandez | Planning Technician II |
|  | Claudia Mariscal | Administrative Secretary |

## CALL TO ORDER- Pepe Cabeza de Vaca, Chairperson

Meeting held via Teleconference and Video Conference.

## PLEDGE OF ALLEGIANCE

INVOCATION- Mr. Pepe Cabeza de Vaca, Chairperson

## 1) MINUTES:

a) Minutes for Regular Meeting held on January 19, 2021.

The minutes for the regular meeting held on January 19, 2021 were approved as submitted. The motion to approve was made by Mr. Gabriel Kamel. Mr. Michael Fallek seconded the motion, which carried unanimously with five members present and voting.
2) PUBLIC HEARING

## a) CONDITIONAL USE PERMITS:

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1) Request of Juan D. Cantu, for a Conditional Use Permit, for one year, for a tire shop at Lot 14, Block 20, Hammond Addition Subdivision, Hidalgo County, Texas; 2255 Date Palm Avenue. (CUP2020-0127)

Mr. Escamilla stated that the property was located at the southeast corner of North 23rd Street and Date Palm Avenue. The property had 140 ft . of frontage along North 23rd Street and 50 ft . of frontage along Date Palm Avenue. It was zoned C-3 (general business) District. The adjacent zoning was C-3 (general business) District to the north, east and south, I-1 (light industrial) District to the west. Surrounding land uses include single-family residences, multifamily uses, car lots and automotive repair shops. An automotive service and repair shop (tire shop) was allowed in a C-3 zone with a Conditional Use Permit and in compliance with requirements. There was an existing office and garage on the subject property with an approximate combined floor space of $700 \mathrm{sq} . \mathrm{ft}$. The office consists of approximately 300 sq . ft., and the garage is approximately 400 sq . ft . The property was previously the site for Fast Auto Sales. The applicant was proposing to continue utilizing the office and garage as a tire shop. The proposed days and hours of operation are, Monday through Saturday from 7:00 AM to 8:00 PM. Based on the floor area, 5 parking spaces are required and must comply with city standards. Fire Department has inspected the proposed tire shop, and has pending requirements. Should the conditional use permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. As per Section 138-400 of the Zoning Ordinance, the parking lot must be properly striped and free of potholes. The business must meet the requirements set forth in Section 138281 of the Zoning Ordinance and specific requirements as follows:

1) A minimum lot size of $10,000 \mathrm{sq}$. ft . was required. The subject property was approximately 7,000 sq. ft.
2) All service, repair, maintenance, painting and other work shall take place within an enclosed area. The work would take place in the garage area;
3) Outside storage of materials was prohibited. The tires would be stored in the garage and utility trailer, as per applicant the old tires would be disposed on a weekly basis;
4) The building where the work was to take place shall be at least 100 ft . from the nearest residence. The automotive service and repair establishment was approximately 50 ft . to the nearest residence.
5) A 6 ft . opaque fence buffered the proposed use from any residential use or residentially zoned area was required. There was an existing 6 ft . opaque fence to the east side of the property.
6) New buildings and conversions of existing buildings shall meet current building and fire code requirements concerning separation of high hazard uses from other occupancy use classifications.

Staff recommended disapproval of the request for a conditional use permit due to noncompliance with requirements \# 1 (minimum lot size requirement), and \# 4 (distance to nearest residence) of Section 138-281 of the Zoning Ordinance.

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Chairperson Cabeza de Vaca asked if there was anyone present in opposition of the request, there was none.

Being no discussion, Mr. Michael Hovar moved to disapprove with a favorable recommendation. Mr. Gabriel Kamel seconded the motion, which was approved with five members present and voting.
2) Request of Esther Oyervides, for a Conditional Use Permit, for one year, for a Home Occupation (Beauty Salon) at the W10' of Lot 1 \& All of Lot 2, Block 4, Amigo Park Subdivision Unit No. 1, Hidalgo County, Texas; 4404 Gardenia Avenue. (CUP2021-0003)

Mr. Escamilla stated that the property was located on the north side of Gardenia Avenue, approximately 65 ft . west Bentsen Road. It was zoned R-4 (mobile homes and modular home) District. The adjacent zoning was R-1 (single-family residential) District to the north, A-O (agricultural and open space) District to the east, and R-4 District to the south and west. Surrounding land uses include mobile homes and single family homes. A home occupation was allowed in the R-4 District with a Conditional Use Permit and in compliance with requirements. Currently, there was an existing 1,182 sq. ft . single family home on the property. The applicant was proposing to operate a beauty salon from the existing residence. The work would take place in an 11 ft . by 25 ft . designated room as shown on the submitted site plan. The proposed days and hours of operation would be Tuesday through Saturday from 10:00 A.M to 6:00 P.M, by appointment only. Should the conditional use permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The establishment must also comply with requirements set forth in Section 138-118(a)(1) of the Zoning Ordinance and other specific requirements as follows:

1) The home occupation must be clearly secondary to the residential use. The applicant lives in the residence;
2) No signs are permitted. No signs are proposed;
3) There shall be no exterior display or alterations indicating that the building is being used for any purpose other than that of a dwelling. The applicant proposes no exterior display or alterations;
4) There shall be no more than one additional unrelated employee other than immediate members of the family residing on the premises;
5) There shall be no outside storage of materials or products. The applicant proposes no outside storage;
6) The permitted use shall not create frequent or heavy traffic, not greater than ten percent (10\%) of the average load per hour as determined by the city traffic engineer. The applicant has stated that customer visits will be by appointment only.
7) No retail sales (items can be delivered). No retail sales are being proposed;
8) No additions to the residence or accessory building specifically to accommodate the

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business. The applicant proposes no additions or accessory buildings;
9) The business must take place in the primary residential structure on the property rather than in a detached garage or separate accessory building;
10) The activity must take place at the location of which the permit was issued.

Staff recommends approval of the request for one-year subject to compliance with requirements in Section 138-118(a)(1) of the Zoning Ordinance and Fire Department requirements.

Chairperson Cabeza de Vaca asked if there was anyone present in opposition of the request, there was none.

Being no discussion, Mr. Gabriel Kamel moved to approved. Mr. Michael Fallek seconded the motion, which was approved with five members present and voting.
3) Request of Raul U. Guerrero for a Conditional Use Permit, for life of the use, for a guest house at Lot 23, Quail Crossing Subdivision, Hidalgo County, Texas; 2712 Denton Creek Avenue. (CUP2020-0132)

Mr. Forghanparst stated that the subject property was a double fronting lot, located on the south side of Sprague Road, at the intersection of Denton Creek Avenue and North 28th Street. It had 140.51 ft . of frontage along Sprague Road, 195.19 ft . of frontage along Denton Creek Avenue, and a depth of 191.01 ft . at its deepest point for a lot size of $24,751 \mathrm{sq}$. ft . Quail Crossing Subdivision was recorded on February 15, 2006, and the house was built in 2019 according to the Appraisal District records. The property was zoned R-1 (single-family residential) District. The adjacent zoning was R-1 (single-family residential) District to the east, west, and south, and R-3A (multifamily residential apartment) District to the northwest. The properties to the northeast of the subject property on the north side of Sprague Road were outside the City limits. Surrounding land uses included single-family residences, a lift station, mobile homes, and vacant land. A guest house was allowed in R-1 District with a conditional use permit and in compliance with requirements. The applicant was proposing to construct a one-story guest house measuring 11 ft . by 27 ft . at the rear of the property. The proposed guest house would include a bedroom, a bathroom, and a closet, and would serve as an accessory use to the main house. The submitted floor plan depicts that there would be a canopy attached to the proposed guest house which consists of a grill area and a sitting area measuring 17.66 ft . by 27 ft . which would be used as an outdoor recreation according to the applicant. A building permit application for the guest house and the canopy was submitted on December 8, 2020, which was disapproved during the permit review process due to the proposed bedroom. During a conversation with the staff, the applicant indicated that the bedroom will be used for temporary residence of his guests, therefore it would require a Conditional Use Permit (CUP). A CUP application for a guest house for the subject property was submitted on December 17, 2020. The Fire Department had conducted the inspection, and found the establishment to be in compliance. The guest house must meet the requirements set forth in Section 138-118(a)(5) of the Zoning Ordinance and specific requirements as follows:

1) Only one guest house shall be permitted on the property;
2) The proposed use shall comply with setback requirements. Proposed structure's setbacks

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are in compliance;
3) The proposed use shall be connected to the same utilities as the primary residence;
4) Lot size must be a minimum $8,000 \mathrm{sq}$. ft . The subject property is $24,751 \mathrm{sq}$. ft .;
5) Separate driveways or garages for the proposed use shall not be permitted. Applicant was not proposing an independent driveway for the proposed guesthouse;
6) The proposed use shall not be rented;
7) The permit shall be revoked if money is ever paid for rent or utility expenses are shared with the proposed use.

Staff recommended approval of the request, for life of the use, subject to compliance with requirements from Section 138-118(a)(5) of the Zoning Ordinance, and Fire Department requirements.

Chairperson Cabeza de Vaca asked if there was anyone present in opposition of the request, there was none.

Being no discussion, Mr. Michael Hovar moved to approve. Mr. Daniel Santos seconded the motion, which was approved with five members present and voting.
4) Request of Vishal Desai for a Conditional Use Permit, for one year, for a Liquor Store at W113.49' of Lot 1 and W113.44' of Lot 2, Block 1, Golden Acres Retirement Subdivision No.1, Hidalgo County, Texas; 301 North Ware, Suite B. (CUP2021-0004)

Mr. Garza stated that the property is located at the northwest corner of North Ware Road and Cedar Avenue, and is zoned C-3L (light commercial) District. The adjacent zoning is R-2 (duplexfourplex residential) District to the north and west, C-3L District to the south, and R-3C (multifamily condominiums) District to the east. Surrounding land uses include Los Rieles Plaza, Tropical Village, single-family residences, duplex-fourplex residences, and vacant land. A liquor store is allowed in a C-3L zone with a Conditional Use Permit and in compliance with requirements. The applicant is proposing to operate a liquor store (Fiesta Liquor) from the existing 832 sq . ft. building. The proposed hours of operation will be from 10:00 a.m. to 9:00 p.m. Monday through Saturday. The Fire Department inspection is pending. The Health Department has inspected the establishment, and the property is in compliance. The Planning Department has not received any calls in opposition to the request. The establishment must also meet the requirements set forth in Section 138-118(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the lot of any of the above mentioned businesses must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is

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within 400 ft . of residential zones and uses;
2) The abovementioned businesses must be as close as possible to a major arterial, and shall not allow the traffic generated by such businesses onto residential streets, or allow such traffic to exit into and disrupt residential areas. The property has direct access to North Ware Road;
3) The abovementioned businesses must provide parking in accordance with the city off-street parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. Currently there is a multi-tenant commercial building on the property. The plaza is a mixture of retail and vacant suites. The proposed liquor store is required 10 parking spaces; 19 parking spaces are provided on the common parking area in the front of the building. For the 19 parking spaces of the common parking area, 2 accessible parking spaces are required and are provided on site;
4) The abovementioned businesses must do everything possible to prevent the unauthorized parking by the patrons of such businesses on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances;
5) The abovementioned businesses should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility as much as possible of the site from a public street;
6) The abovementioned businesses must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7) The abovementioned businesses shall restrict the number of persons within the building to those allowed by the planning and zoning commission at the time of
permit issuance, after having taken into account the recommendations of the fire marshal, building official and director of planning. The occupancy load for this establishment will be established by the Building department as part of the building permit review.

Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of Section 138-118(4) of the Zoning Ordinance.

Chairperson Cabeza de Vaca asked if there was anyone present in opposition of the proposed conditional use permit and Ms. Isabel Caro 304 North $35^{\text {th }}$ Lane was present with concerns. Ms. Caro stated that one concern was the U-turns that will be made at the median causing an increase in traffic and speeding. Another concern Ms. Caro spoke about the dance hall that is located about six blocks south on Ware Road and her concern with that was that people would leave the dance hall to go to the liquor store to buy liquor. Ms. Caro's biggest concerned was the location of the proposed liquor store. She stated there are homes about 50 feet away and expressed that she was worried children would walk to the liquor store because of how close it is to the homes and felt it was easy access. Chairperson Cabeza de Vaca asked staff if the applicant was present. Mr. Magdiel Lerma 6808 Taylor Road was present and was a representative of Vishal Desai. Mr. Lerma

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explained that if Liquor 101 was researched, one would find that there have been no incidents since they began operating three years ago. The business does not sell liquor to intoxicated people or to underage individuals. They do deliver liquor to those who request it so that no one drives under the influence. Mr. Lerma also stated that there will be traffic with any business at that location. Mr. Kamel stated that his understanding to Ms. Caro's concerns were traffic, which he agrees with Mr. Lerma that whatever business that goes there, there will be traffic. As for the second concern regarding the access, Mr. Kamel stated that the building was already existing and there will be access to any business there, it is up to the business to stay in compliance with regulations.

After the discussion, Mr. Gabriel Kamel moved to disapprove the request but with a favorable recommendation. Mr. Michael Hovar seconded the motion, which was approved with five members present and voting.

## 3) SUBDIVISIONS:

a) 2nd and Dove Subdivision; 201 Dove Avenue; Alonzo Cantu; (SUB20200076) (Revised Preliminary) CLH

Mr. Edgar Garcia stated that staff was recommending for this item to be tabled.
Mr. Michael Fallek moved to table the item. Mr. Daniel Santos seconded the motion, which was approved with five members present and voting.

Subdivision was located on Interior E/W Street 60 ft . ROW and Paving of 40 ft . curb \& gutter on both sides. A variance letter proposed a street with 30 ft . ROW and 30 ft . pavement back to back was submitted January 25, 2021. A Variance request letter to convert a portion of the 20 ft . alley ROW into a 30 ft . street ROW was submitted January 25, 2021. Must submit any gate details if applicable prior to final for staff to review. The Dove avenue dedication required for 75 ft . from centerline for total 150 ft . ROW. A paving min. of 65 ft . curb \& gutter on both sides. Must clarify how were the 20 ft . shown in plat dedicated, show document number information. A variance letter was received January 25, 2021 asking not to provide additional ROW dedication. The plat submitted shows 100 ft . existing ROW, and 46 ft . ROW from centerline; it appeared approximately 29 ft . were required. A North Col. Rowe Boulevard (N. 2nd Street) of Dedication for 60 ft . from centerline required for total of 120 ft . ROW paving min. 65 ft . curb \& gutter on both sides. A Variance letter was received on January 25, 2021 asking not to provide an additional ROW dedication. A plat submitted shows 80 ft . existing ROW, and 40 ft . ROW from centerline; 20 ft . of additional ROW dedication were required. An 800 ft . block length and 600 ft . Maximum Cul-de-Sac ROW of 20 ft . and paving: 16 ft . An alley/service drive easement was required for commercial properties. An existing 20 ft . alley ROW along the south and west of property dedicated by subdivision to the south. A variance request letter to convert a portion of the 20 ft . alley ROW into a 30 ft . street ROW was submitted January 25, 2021. A front setback was proposed of 18 ft . at front entry garage. Rear setback of 10 ft . in accordance with the zoning ordinance, or greater for approved site plan or easements. A plat was submitted January 25, 2021 indicates Lots $1-13$ would have a 5 ft . rear setback; a variance letter was submitted by engineer requests of a 0 ft . setback. A plat needs to be revised accordingly prior to final approval. Interior Side setbacks in accordance with the zoning ordinance, or greater for approved site plan or easements. A corner setback of 10 ft . or greater for easements, if detention areas become lots, it would also apply to these lots. Garage setbacks of 18 ft . except where greater setback was required, greater setback applies. All setbacks are subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk was required on

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Dove Avenue, North Col. Rowe Blvd. (N. $2^{\text {nd }}$ Street), and both sides of all interior streets, and entrance street from Dove Avenue. A letter was submitted on January 25, 2021 requesting a variance to not provide sidewalks along north side of interior street and both sides of entrance N/S street portion from Dove Avenue. A perimeter sidewalk must be built or money escrowed if not built at this time. A 6 ft . opaque buffer was required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Dove Avenue and N. Col Rowe (N. 2nd Street). An 8 ft . masonry wall was required between single family residential and commercial, industrial, or multi-family residential zones/uses. An engineer must clarify if any buffers are proposed to be installed on ROW. If any buffers are proposed to be installed on ROW, a License Agreement might be required prior to final. The perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage would be permitted along North Col. Rowe Boulevard (N. 2nd Street) and Dove Avenue. As per Traffic Department, no connection to N. Col. Rowe Boulevard (N. 2nd Street) allowed due to spacing requirements of a principal arterial of 360 ft . not being met. A site plan must be approved by the Planning and other Development Departments prior to building permit issuance. The common Areas, private service drives, etc. must be maintained by the lot owners and not the City of McAllen. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies for public subdivisions Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Lots fronting public streets. A minimum lot width and lot area. An engineer submitted a variance letter to not comply with the minimum lot area requirement of $2,000 \mathrm{sq}$. ft . A proposed layout shows Lots 2-12 have $1,580 \mathrm{sq}$. ft., Lot 13 has an area of $1,863 \mathrm{sq}$. ft . and Lots $16-21$ 1,705 sq. ft. to the Zoning Board of Adjustments on November 18, 2020. An existing R-1 Proposed R-3T. A rezoning from R1 to R-3T was approved by Planning and Zoning Board at the August 4, 2020 meeting. City Commission approved the rezoning request at the August 10, 2020 meeting. A rezoning needed before final approval Rezoning from R-1 to R-3T was approved by Planning and Zoning Board at the August 4, 2020 meeting. City Commission approved the rezoning request at the August 10, 2020 meeting. A park Fee of $\$ 700$ per dwelling unit/lot to be paid prior to recording. 21 lots are proposed $x \$ 700=\$ 14,700$ due prior to recording. Trip Generation has been approved, no TIA was required. Must comply with City's Access Management Policy. Engineer submitted a variance letter not to comply with the minimum lot area requirement of $2,000 \mathrm{sq}$. ft . Proposed layout showed Lots $2-12$ at 1,580 sq. ft., Lot $13-1,863$ sq. ft. and Lots 16-21-1,705 sq. ft. approved by the Zoning Board of Adjustments on November 18, 2020. Engineer submitted variances not to dedicate additional ROW on Dove Avenue, N. 2nd St. B(Col. Rowe Blvd.), to convert the existing 20 ft . alley into a 30 ft . interior street, to allow a street with 30 ft . of ROW instead of the required 60 ft . per City ordinance. And to only provide sidewalks along the south side lots, eliminate sidewalks along the entrance from Dove Avenue and to reduce the rear setback from 10 ft . to 0 for the south lots (113). If a gate was proposed in an interior public street, a license agreement may apply. A Gated exit to 2nd Street (N. Col. Rowe) was proposed to be used as an emergency exit only, and for City's Public Works Department.

Staff recommends approval of the subdivision in revised preliminary form, drainage and utilities approvals, and subject to clarification on the requested variances.
b) Villas at Northgate Subdivision; 1701 Northgate Road; Maria De Lourdes Vela,

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and Luis Fabian Vela; (SUB2019-0090) (Revised Preliminary) RDE
Ms. Gonzalez stat the subdivision was located on Northgate Lane - min. with a 15 ft . dedicated for 35 ft . from centerline for 70 ft . ROW paving of 44 ft . curb \& gutter on both sides. Must escrow monies if improvements not constructed prior to recording. Staff was reviewing cul-de-sac design as proposed, and would need to be finalized prior to final. North 17th lane of 50-60 ROW and paving of 32 ft . curb \& gutter on both sides. A 20 ft . paving clearance was required on both sides of the gate entrance if a private subdivision. If a public subdivision; gates islands not allowed on public ROW. Must provide auto turn requested by Traffic Department for review prior to final approval. A revised street name as noted above. The Bicentennial Boulevard has 80 ft . of existing ROW and paving a 65 ft . curb \& gutter on both sides. Must finalize any dedication and escrows as may be applicable for improvements prior to final. A thoroughfare shows 150 ft . ROW for Bicentennial. A 600 ft . maximum Cul-de-Sac and minimum paving diameter of cul de sac 96 ft . with 10 ft . ROW back of curb around the cul-de-sac area. A front setback of 25 ft . or greater for easements. Rear setback will be in accordance with the Zoning Ordinance or greater for easements. Interior side setbacks in accordance with the Zoning Ordinance or greater for easements. Corner setbacks of 10 ft . or greater for easements. A plat submitted January 14, 2021 was missing the corner setback note, revised as noted above. Garage setbacks of 18 ft . except where greater setback was required, greater setback applies. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on Northgate Lane and both sides of interior street. Revise Note \#9 on plat submitted on January 14, 2021 as noted above. A perimeter sidewalk must be built or money escrowed if not built at this time. A 6 ft . opaque buffer was required from adjacent/between multi-family residential and commercial, and industrial zones/uses, and along Northgate Lane and Bicentennial Blvd. A plat was submitted January 14, 2021 was missing this note, revise as needed prior to final approval. An 8 ft . masonry wall was required between single family residential and commercial, industrial, or multi-family residential zones/uses. The perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along Northgate Lane and Bicentennial Blvd. A plat was submitted January 14, 2021 needed to reference Bicentennial Blvd., in addition to Northgate Ln. A site plan must be approved by the Planning and Development Departments prior to building permit issuance. Common Areas, and private streets must be maintained by the lot owners and not the City of McAllen. Note \#16 on plat submitted January 14, 2021, needed to be revised since names do not match. Common Areas for commercial developments provided for common parking, access, setbacks, landscaping, etc. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 if a public subdivision. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Clarification on whether development is proposed to be public or private. Existing zoning R-1 proposed to R-1. A Park Fee of $\$ 700$ per dwelling unit/lot to be paid prior to recording 14 Lots $x \$ 700=\$ 9,800$ if lot \# change fees changed. Trip Generation to determine if TIA was required, prior to final plat per Traffic Department. A traffic Impact Analysis (TIA) was required prior to final plat. The Per plat submitted December 16, 2019 subdivision would be private. Must comply with City's Access Management Policy. Revise Note \#4 to reflect corner setback requirements. A Revised Note \#9 to reflect 4 ft . sidewalk requirement. Revised Note \#11 to reflect 6 ft . opaque buffer requirement along Bicentennial Blvd. Revised Note \#16 for reference to "Fabian Vela Subdivision". As proposed on plat submitted December 16, 2019, cul-de-sac may trigger lot reconfiguration since it did not meet department requirements (Fire, Traffic and Public Works). A plat submitted January 14, 2021 did not meet cul-de-sac requirements, auto turn template

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requested for review prior to final approval.
Staff recommends approval of a six-month extension on revised plat.
Being no discussion, Mr. Michael Hovar moved to approve the six-month extension. Mr. Gabriel Kamel seconded the motion, which was approved with five members present and voting.
c) Northwood Trails Block 1 Subdivision; 10100 North 29th Street; Red Rock Real Estate Development Group, LTD; (SUB2021-0001) (Preliminary) QH\&A

Mr. De La Garza stated that the subdivision was located North 29th Street (Rooth Road): 30 ft . of dedication for 50 ft . from centerline for 100 ft . total ROW paving of 65 ft . curb \& gutter on both sides. Must escrow monies if improvements were not built prior to recording. Must submit copies of documents of the 25 ft . MVEC easement (Vol. 1824, P. 927) and 15 ft . SWSC ROW easement (Vol. 1592, P. 320) that run along North 29th Street. ROW would have to be cleared from these easements prior to final. Must show existing ROW on both sides of centerline and total ROW after accounting for any dedication prior to final. An E/W Collector (South Boundary): 60 ft . required ROW, 50 ft . ROW are proposed. An Engineer must clarify if extra 10 ft . of required ROW would be dedicated from subdivision to the south or dedicated with this subdivision. A paving of 40 ft . curb \& gutter on Both sides. Must escrow moneys if improvements were not built prior to recording. A submitted masterplan for staff to review if future phases would also be serviced by this collector road, and any other street requirements that may be applicable. A submitted gate detail for staff to review prior to final. Entrance streets of 60 ft . of ROW and paving of 40 ft . curb \& gutter on Both sides. Must escrow monies if improvements were not built prior to final. Gate details may increase ROW prior to final. Internal Streets of 50 ft . ROW paving of 32 ft . curb \& gutter on both sides. Must escrow monies if improvements were not built prior to recording. Must add reference "Private" to all streets applicable prior to final. Must submit gate details for staff to review prior to final. Gate details may increase ROW required prior to final. A paving curb \& gutter. A 600 ft . Maximum Cul-de-Sac. Cul-de-sacs with minimum paving of 96 ft . and 10 ft . of ROW back of curb. An 800 ft . Block Length. Must provide Master Plan to assure compliance with this requirement prior to final. Front setback of 25 ft . or greater for easements. A Rear setback of 10 ft . except 25 ft . for double fronting lots or greater for easements. Setbacks of interior sides of 6 ft . or greater for easements. Corner setbacks of 10 ft . or greater for easements. Garage setbacks of 18 ft . except where greater setback was required; greater setback applies. All setbacks are subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk required on North 29th Street, on both sides of interior streets and any other applicable street. The sidewalk requirements would be established prior to final. The perimeter sidewalks must be built or money escrowed if not built at this time. A 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along North 29th Street and collector road along south property line. Buffer requirements would be established prior to final. An 8 ft . masonry wall was required between single family residential and commercial, industrial, or multi-family residential zones/uses. The perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along North 29th Street or collector road along south property line. A Curb cut restrictions would be established prior to final. A Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Common Areas, any private streets/drives must be maintained by the lot owners and not the City of McAllen. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other

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requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. An HOA document would be recorded simultaneously with subdivision plat. A minimum lot width and lot area. Lots fronting public streets. An existing R-1 proposed to R-1. A rezoning needed before final approval. A Planning and Zoning Board approved a rezoning request for R-1 (single-family residential) at their December 16, 2020 meeting and City Commission approved it at their January 11, 2021 meeting. A land dedication in lieu of fee. A Master plan was needed to determine requirements prior to final. A Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, based on preliminary plat, 46 lots which means $\$ 32,200$ in park fees was required prior to recording. Park fees may vary depending on the amount of proposed lots and master plan. A master plan was needed to determine if requirements would vary prior to final. A pending review by the Parkland Dedication Advisory Board and CC. A Master plan was needed to determine requirements prior to final. As per Traffic Department, must submit master trip generation to determine if Traffic Impact Analysis. Must submit master plan to determine compliance with spacing requirements prior to final. Must comply with City's Access Management Policy. Must provide Master Plan for staff to review prior to final to establish requirements from various departments. Must provide an ownership map of surrounding properties to assure that no properties are left undevelopable prior to final. Also, to verify if any ROW dedication was needed for La Lomita Road. Must Indicate dimensions of HCID No. 1 Main Canal ROW located north of proposed subdivision prior to final. Cul-de-sacs with minimum paving of 96 ft . as per Fire Department and 10 ft . of ROW back of curb. Must revise plat to comply with requirements prior to final. Must remove "Proposed" from Lot A Detention Area.

Staff recommends approval of the subdivision in preliminary form subject to conditions noted, and drainage and utilities approvals.

Being no discussion, Mr. Michael Fallek moved to approve with conditions noted. Mr. Gabriel Kamel seconded the motion, which was approved with five members present and voting.
d) Los Vecinos Subdivision; 2801 South Bentsen Road; Tres Vecinos, LLC; (SUB2019-0088) (Revised Preliminary) HAI

Ms. Gonzalez stated that the subdivision was located on S. Bentsen Rd. 20 ft . ded. for 40 ft . from centerline for 80 ft . ROW Paving of 52 ft . curb \& gutter on both sides. Must escrow monies if improvements were not built prior to recording. Neuhaus Drive of 20 ft . dedication for 60 ft . ROW, and must match existing to east Paving of 40 ft . curb \& gutter on both sides. An engineer submitted a variance letter on February 19, 2019, to not provide escrows for Neuhaus Dr. expansion. A South 41 st Street -50 ft . ROW Paving: 32 ft . curb \& gutter on both sides. Align/match with existing street to the north. Other interior streets - 50 ft . ROW Paving: 32 ft . of curb \& gutter on both sides. Paving curb \& gutter. An 800 ft . Block Length - As proposed block length was approximately 900 ft . without cross streets or stub out streets. A Variance was approved by P\&Z Board for block exceeding 800 ft . length at the meeting held May 19, 2020. Front setback of 25 ft . or greater for easements. Must Clarify reference to 30 ft . setback on Bentsen Road and 40 ft . on Neuhaus Drive, prior to final approval. Rear setback in accordance with the Zoning Ordinance, or greater for easements, except 25 ft . for double fronting lots as may be applicable. Interior sides setback in accordance with the Zoning Ordinance, or greater for easements. Corner setbacks of 10 ft . or greater for easements. Garage setbacks of 18 ft . except where greater setback was required, greater setback applies. All setbacks were subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk was required on: S. Bentsen Road, Neuhaus Drive and both sides of all interior streets.

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The Perimeter sidewalks must be built or money escrowed if not built at this time. A 6 ft . opaque buffer was required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along S. Bentsen Road and Neuhaus Drive. An 8 ft . masonry wall was required between single family residential and commercial, industrial, or multi-family residential zones/uses. The Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along S. Bentsen Road and Neuhaus Drive. Common Areas, any private streets, detention areas, etc, must be maintained by the lot owners and not the City of McAllen. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. If a public subdivision, section 110-72 applies. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Lots fronting public streets. Minimum lot width and lot area. An existing: R-1 Proposed: R-1. Not all lots appear to meet minimum requirements; revise plat as needed. Land dedication in lieu of fee: The Parkland Dedication Advisory Board met on May 5, 2020 to review a variance for fees in lieu of land dedication and City Commission approved it. Park fees will apply at $\$ 700 \times 80$ lots proposed $=\$ 56,000$ due prior to recording. A park Fee of $\$ 700 \times 80$ proposed lots $=\$ 56,000$ to be paid prior to recording. Pending review by the Parkland Dedication Advisory Board and CC. Required prior to final to establish requirements, etc. A Trip Generation to determine if TIA was required, prior to final plat. As Per Traffic Department, Trip generation has been approved - no TIA required. Drainage area needs to have lot \# or common lot A, B, etc. Need note on plat regarding maintenance of common lots, detention areas, etc., prior to final/recording. HOA notes also required on plat, prior to final/recording. Subdivision disapproved in preliminary form at the meeting of November 19, 2019; due to missing ownership documentation. Subdivision would be presented in revised preliminary form at the meeting scheduled. February 2, 2021; Lots decreased from 83 to 80 and South 41st Street no longer extends to Neuhaus Dr.

Staff recommended approval of the subdivision in revised preliminary form.
Being no discussion, Mr. Michael Fallek moved to approve with conditions noted. Mr. Daniel Santos seconded the motion, which was approved with five members present and voting.
e) Iglesias Subdvision; 4400 Pecan Boulevard; Alvaro Iglesias; (SUB2020-0072) (Revised Preliminary) MAS

Mr. De La Garza stated that the subdivision was located on Pecan Boulevard (FM 495): 20 ft . dedication for 60 ft . from centerline for 120 ft . total ROW paving: By the state curb \& gutter by the state. North Bentsen Road: 10 ft . of dedication for 50 ft . from centerline for 100 ft . total ROW Paving of 65 ft . Curb \& gutter on both sides. Monies must be escrowed if improvements were not built prior to recording. Paving curb \& gutter ROW of 20 ft . Paving of16 ft. An Alley/service drive easement was required for commercial properties Front setback of Pecan Boulevard: 60 ft . or greater for easements or approved site plan. North Bentsen Road: 50 ft . or greater for easements or approved site plan. An Engineer submitted a letter on January 27, 2021 requesting a variance to allow 52 ft . or greater for easements setback on Pecan Boulevard instead of the required 60 ft . and 25 ft . or greater for easements on North Bentsen Road instead of the required 50 ft . or greater for easements. Rear setbacks in accordance with the Zoning Ordinance or greater for easements or approved site plan. Interior Side setbacks in accordance with the Zoning Ordinance or greater for easements or approved site plan. All setbacks are subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk was required along west side of North Bentsen Road. A 5

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February 02, 2021
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ft . wide minimum sidewalk was required along north side of Pecan Boulevard (FM 495) as per Engineering Department. The Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. An 8 ft . masonry wall was required between single family residential and commercial, industrial, or multi-family residential zones/uses and along north property line where abutting to residential zone/use. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along Pecan Boulevard (FM 495). A site plan must be approved by the Planning and Development Departments prior to building permit issuance. Remove plat note \#11 since plat note was not needed. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Common Areas, any private streets/drives must be maintained by the lot owners and not the City of McAllen. An Existing: C-1 Proposed to C-1. Engineer must clarify use prior to final. If a rezoning was required, rezoning must be finalized prior to final. Rezoning needed before final approval. An engineer must clarify use prior to final. Minimum lot width and lot area. Lots fronting public streets. As per Traffic Department, Trip Generation was required to determine if TIA was required, prior to final plat. Must comply with City's Access Management Policy. As per Utilities and Public Works Department, must submit site plan for review prior to final. Engineer must clarify use prior to final.

Staff recommended approval of the subdivision in revised preliminary form subject to conditions noted, utilities and drainage approvals, and clarification on requested variances.

Chairperson Cabeza de Vaca wanted clarification on the variance request from 60 feet setback to 52 feet on Pecan Boulevard and the other setback variance on Bentsen Road for 25 feet instead of the required 50 feet, and staff confirmed. Chairperson asked why the variance letter stated " 20 feet instead of 50 feet" of setback, and site plan shows 25 feet. Staff mentioned that engineer should clarify request before taking action. The engineer was not present for clarification, and it was recommended to table the item for clarification. Mr. Kamel asked if the Planning and Zoning board was authorized to approve a variance on Pecan Boulevard with the street being a state road, staff confirmed that Planning and Zoning Board is authorized to grant variances to setbacks during the plat process.

After a brief discussion, Mr. Michael Hovar moved to table the motion. Mr. Gabriel Kamel seconded the motion, which was tabled with five members present and voting.

## 4) INFORMATION ONLY:

a) City Commission Actions: January 25, 2021

## ADJOURNMENT:

There being no further business to come before the Planning \& Zoning Commission, Mr. Michael Hovar adjourned the meeting at 4:13 p.m., and Mr. Daniel Santos seconded the motion, which carried unanimously with five members present and voting.

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February 02, 2021
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ATTEST:
Claudia Mariscal, Secretary

# Planning <br> Department 

## Memo

## TO: Planning and Zoning Commission

FROM: Planning Staff
DATE: February 12, 2021


#### Abstract

SUBJECT: REQUEST OF MARGRET DE BRUYN ON BEHALF OF ICED CUBE SHAVED ICE MCALLEN LLC, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, FOR A SNACK BAR WITH ALCOHOL SALES AT LOT 1, ALL-IN-ONE SUBDIVISION NO.4, HIDALGO COUNTY, TEXAS; 6101 NORTH 23RD STREET, SUITE K. (CUP2021-0005)


## BRIEF DESCRIPTION:

The property is located on the west side of North 23 rd Street, approximately 250 ft . south of Lark Avenue. The property is zoned C-3 (general business) District. The adjacent zoning is C-3 to the north, R-3A (multifamily residential apartment) District to the south and west, A-0 (agricultural \& open space) to the northeast and R-1 (single family residential) District to the east. A snack bar with alcohol sales is allowed in a C-3 District with a Conditional Use Permit and in compliance with requirements.


## SUMMARY/ANALYSIS

The applicant is proposing to operate a snack bar with alcohol sales for on premise consumption (Iced Cube) from the existing 800 sq. ft. building. The proposed hours of operation will be from $2 \mathrm{pm}-10 \mathrm{pm}$ Monday - Sunday.

The Health Department have completed their inspections and found the establishment to be in compliance. The Fire Department is approved the CUP process, but is pending final inspection for occupancy. The snack bar with alcohol sales must also meet the requirements set forth in Section 138-118(4) of the Zoning Ordinance as follows:

1) The property line of the lot of any of the above mentioned businesses must be at least 400 ft. from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . of residential zones and Holy Spirit Catholic Church;
2) The abovementioned businesses must be as close as possible to a major arterial, and shall not allow the traffic generated by such businesses onto residential streets, or allow such traffic to exit into and disrupt residential areas. The property has direct access to North $23{ }^{\text {rd }}$ Street;
3) The abovementioned businesses must provide parking in accordance with the city off-street parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. Currently there is a multi-tenant commercial building on the property. The shopping center is a mixture of office, retail, vacant suites, and a restaurant. The proposed 800 sq . ft. snack bar would require 8 parking spaces; there are 72 parking spaces provided on site;
4) The abovementioned businesses must do everything possible to prevent the unauthorized parking by the patrons of such businesses on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances;
5) The abovementioned businesses should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility as much as possible of the site from a public street;
6) The abovementioned businesses must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7) The abovementioned businesses shall restrict the number of persons within the building to those allowed by the planning and zoning commission at the time of permit issuance, after having taken into account the recommendations of the fire marshal, building official and director of planning. The occupancy load for this establishment will be established by the Building department as part of the building permit review.

## RECOMMENDATION:

Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of Section 138-118(4) of the Zoning Ordinance.







PROPOSED
TRASH DUMPSTER LOCATION
-5 CARS MAX
FENCE RELOCATION


## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 8, 2021


#### Abstract

SUBJECT: REQUEST OF MERARY S. ENRIQUEZ, FOR A CONDITIONAL USE PERMIT, FOR LIFE OF THE USE, FOR A GUEST HOUSE AT 0.50 ACRES OUT OF THE NORTH 1/2 OF THE SOUTH 9.39 ACRES OF THE NORTH 19.39 ACRES OF LOT 377, JOHN H. SHARY SUBDIVISION, HIDALGO COUNTY, TEXAS; 5020 SELINDA DRIVE. (CUP2021-0010)


## BRIEF DESCRIPTION:

The property is located along the north side of Selinda Drive approximately 300 feet east of North Taylor Road. The tract has 140.5 feet of frontage along Selinda Drive and a depth of 155 feet for a tract size of .50 acres. The adjacent property is A-O (agricultural and open space) District to the north and south and R-1 (single family residential) District to the east and west. The surrounding land uses include single family residential and vacant land. A guest house is allowed in R-1 District with a conditional use permit and in compliance with requirements.


## HISTORY:

The property was zoned A-O (agricultural and open space) District upon annexation in 1999. The property was rezoned to R-1 (single family residential) District in 2011. An application for a building permit was submitted by the previous owner on March 29, 2011 for additions to the residential house and to convert and expand an existing storage building into a guesthouse. Staff advised the previous property owner that a Conditional Use Permit (CUP) would be required for a guesthouse use. A review of planning department record did not reveal information regarding a CUP application
having been submitted at that time.
The applicant purchased the home in January 2021 and applied for a building permit on January $15^{\text {th }}$ for renovations due to fire damage to the primary house and for the changes made by the previous owner for the guesthouse. They will temporarily reside in the guesthouse building. Upon review of the building permit application it was determined that a conditional use permit is required for the use of the guesthouse.

## SUMMARY/ANALYSIS:

The applicant is applying for a conditional use permit for an existing guesthouse measuring 35 ft . by 25.2 ft . The guesthouse consists of living space, bathroom, closet, and kitchen on the first floor and a loft style bedroom on the second floor. The area of the guesthouse is approximately 882 square feet.

The Fire Department inspection is pending a final inspection.
The guesthouse must meet the requirements set forth in Section 138-118(a) (5) of the Zoning Ordinance and specific requirements as follows:

1) Only one guesthouse shall be permitted on the property;
2) The proposed use shall comply with setback requirements. Proposed structure's setbacks are in compliance;
3) The proposed use shall be connected to the same utilities as the primary residence;
4) Lot size must be a minimum 8,000 sq. ft. The subject property is approximately $21,1777.5$ sq. ft.;
5) Separate driveways or garages for the proposed use shall not be permitted. Applicant is not proposing an independent driveway for the proposed guesthouse;
6) The proposed use shall not be rented;
7) The permit shall be revoked if money is ever paid for rent or utility expenses are shared with the proposed use.

## RECOMMENDATION:

Staff recommends approval of the request, for life of the use, subject to compliance with requirements from Section 138-118(a)(5) of the Zoning Ordinance, and Fire Department requirements.








BUYER'S NAME: MARTHA CORONEL

FLOOD ZONE: By GRAPHICAL PLOTTING COMMUNITY PANEL NO. 4803340400 C MAP REVISED: NOVEMBER 16, 1982
$\square$ Zone " $A$ " - This is to certify that this property is in a flood prone area.
$\square$ Zone " B " - This is to certify that this property is not in a flood prone area. However limits between the 100 year and 500 year flood are subject to flooding with average depths less than one foot.
区 Zone " C " - This is to certify that this property is not in a flood prone area.
I certify that this plat represents the facts. found on the ground at the time of survey and that there are no visible discrepancies, conflicts, or shortages in area or boundary lines, or any encroachments, or overlapping of improvements except as shown on this plat. (C) copyright 2009 PENA ENGINEERING this survey was provided in multiple originals solely for the borrower named hereon, In conjunction with the original transaction which shall take place within 6 months after the survey was provided. No license has been created or implied to copy this survey. Survey valid only if print has original seal and signature.
ADDRESS: RR 1 BOX 168 MCALLEN, TX 78504
LEGAL DESCRIPTION: A 0.50 ACRE TRACT OF LAND OUT OF LOT THREE HUNDRED SEVENTYSEVEN (377), JOHN H. SHARY SUBDIVISION, HIDALGO COUNTY, TEXAS

ACCORDING TO THE MAP RECORDED IN VOLUME
PAGE 17
OF THE MAP RECORDS OF HIDALGO
$\qquad$ COUNTY, TEXAS.

## Property Search Results > 282055 ENRIQUEZ MERARY Tax Year: 2021 SUGEY for Year 2021

Property

| Account |  |  |  |
| :---: | :---: | :---: | :---: |
| Property ID: | 282055 | Legal Description: | JOHN H SHARY E140.5'-W477'-N155'-S970' LOT 377 0.50AC GR 0.42AC NET |
| Geographic ID: | S2950-00-000-0377-10 | Zoning: | RS |
| Type: | Real | Agent Code: |  |
| Property Use Code: |  |  |  |
| Property Use Description: |  |  |  |
| Location |  |  |  |
| Address: | 5020 SELINDA DR MCALLEN, TX | Mapsco: |  |
| Neighborhood: | JOHN H SHARY | Map ID: | CML VOL 1 PG 17 |
| Neighborhood CD: | S295000 |  |  |
| Owner |  |  |  |
| Name: | ENRIQUEZ MERARY SUGEY | Owner ID: | 1196705 |
| Mailing Address: | 5020 SELINDA DR <br> MISSION, TX 78573 | \% Ownership: | 100.0000000000\% |
|  |  | Exemptions: |  |

## Values

| (+) Improvement Homesite Value: | + | \$0 |  |
| :---: | :---: | :---: | :---: |
| (+) Improvement Non-Homesite Value: | + | \$196,626 |  |
| (+) Land Homesite Value: | + | \$0 |  |
| (+) Land Non-Homesite Value: | + | \$48,652 | Ag / Timber Use Value |
| (+) Agricultural Market Valuation: | + | \$0 | \$0 |
| (+) Timber Market Valuation: | + | \$0 | \$0 |
| (=) Market Value: | = | \$245,278 |  |
| (-) Ag or Timber Use Value Reduction: | - | \$0 |  |
| (=) Appraised Value: | = | \$245,278 |  |
| (-) HS Cap: | - | \$0 |  |
| (=) Assessed Value: | = | \$245,278 |  |

## Taxing Jurisdiction

Owner: ENRIQUEZ MERARY SUGEY
\% Ownership: 100.0000000000\%

Total Value: $\quad \$ 245,278$

| Entity | Description | Tax Rate | Appraised Value | Taxable Value | Estimated Tax |
| :--- | :--- | ---: | ---: | ---: | :---: |
| CAD | APPRAISAL DISTRICT | 0.000000 | $\$ 245,278$ | $\$ 245,278$ | $\$ 0.00$ |
| CML | CITY OF MCALLEN | 0.495600 | $\$ 245,278$ | $\$ 245,278$ | $\$ 1,215.60$ |
| DR1 | DRAINAGE DISTRICT \#1 | 0.102600 | $\$ 245,278$ | $\$ 245,278$ | $\$ 251.66$ |
| GHD | HIDALGO COUNTY | 0.575000 | $\$ 245,278$ | $\$ 245,278$ | $\$ 1,410.35$ |
| JCC | SOUTH TEXAS COLLEGE | 0.171800 | $\$ 245,278$ | $\$ 245,278$ | $\$ 421.39$ |
| R12 | ROAD DIST 12 | 0.000000 | $\$ 245,278$ | $\$ 245,278$ | $\$ 0.00$ |
| SSL | SHARYLAND ISD | 1.280800 | $\$ 245,278$ | $\$ 245,278$ | $\$ 3,141.52$ |
| SST | SOUTH TEXAS SCHOOL | 0.049200 | $\$ 245,278$ | $\$ 245,278$ | $\$ 120.68$ |
| W14 | UNITED IRR WTR DIST | 0.000000 | $\$ 245,278$ | $\$ 245,278$ | $\$ 0.00$ |
|  | Total Tax Rate: | 2.675000 |  |  |  |
|  |  |  |  | Taxes w/Current Exemptions: | $\$ 6,561.20$ |
|  |  |  |  | Taxes w/o Exemptions: | $\$ 6,561.19$ |

Improvement / Building

| Improvement \#1: | RESIDENTIAL $\begin{aligned} & \text { State } \\ & \text { Code: }\end{aligned}$ |  | Living $\quad 2730$ Area: | 2730.0 sqft Value: $\$ 196,626$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Type | Description | Class CD | Exterior Wall | Year Built | SQFT |
| MA | MAIN AREA | BRKGD-8 | DBRK, DBRK | 1990 | 2422.0 |
| GAR | GARAGE | * |  | 1990 | 550.0 |
| POR | PORCH (COVERED) | * |  | 1990 | 150.0 |
| PAT | PATIO | * |  | 1990 | 394.0 |
| ATR | ATRIUM | * |  | 1990 | 102.0 |
| PAT | PATIO | * |  | 1990 | 30.0 |
| STG | Storage | * |  | 2006 | 475.0 |
| MA2 | MAIN 2ND FL | BRKGD-8 | DBRK, DBRK | 2007 | 140.0 |
| ROBL | RES OUT BUILDING | * |  | 2012 | 475.0 |
| ADD | ADDITION | BRKGD-8 | DBRK,DBRK | 1997 | 168.0 |

Land

| \# | Type | Description | Acres | Sqft | Eff Front | Eff Depth | Market Value | Prod. Value |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | ---: | ---: |
| 1 | AC | ACREAGE | 0.4200 | 18295.20 | 0.00 | 0.00 | $\$ 48,652$ | $\$ 0$ |

## Roll Value History

| Year | Improvements | Land Market | Ag Valuation | Appraised | HS Cap | Assessed |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| 2021 | $\$ 196,626$ | $\$ 48,652$ | 0 | 245,278 | $\$ 0$ | $\$ 245,278$ |
| 2020 | $\$ 182,029$ | $\$ 48,652$ | 0 | 230,681 | $\$ 0$ | $\$ 230,681$ |
| 2019 | $\$ 175,784$ | $\$ 48,652$ | 0 | 224,436 | $\$ 0$ | $\$ 224,436$ |
| 2018 | $\$ 178,420$ | $\$ 43,880$ | 0 | 222,300 | $\$ 0$ | $\$ 222,300$ |
| 2017 | $\$ 180,521$ | $\$ 43,880$ | 0 | 224,401 | $\$ 0$ | $\$ 224,401$ |
| 2016 | $\$ 182,625$ | $\$ 43,880$ | 0 | 226,505 | $\$ 0$ | $\$ 226,505$ |
| 2015 | $\$ 164,032$ | $\$ 43,880$ | 0 | 207,912 | $\$ 0$ | $\$ 207,912$ |
| 2014 | $\$ 144,498$ | $\$ 43,880$ | 0 | 188,378 | $\$ 0$ | $\$ 188,378$ |


| 2013 | $\$ 146,362$ | $\$ 43,880$ | 0 | 190,242 | $\$ 0$ | $\$ 190,242$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 2012 | $\$ 141,704$ | $\$ 43,880$ | 0 | 185,584 | $\$ 0$ | $\$ 185,584$ |
| 2011 | $\$ 138,557$ | $\$ 43,880$ | 0 | 182,437 | $\$ 0$ | $\$ 182,437$ |
| 2010 | $\$ 142,066$ | $\$ 43,880$ | 0 | 185,946 | $\$ 0$ | $\$ 185,946$ |
| 2009 | $\$ 153,716$ | $\$ 52,545$ | 0 | 206,261 | $\$ 0$ | $\$ 206,261$ |
| 2008 | $\$ 155,615$ | $\$ 52,545$ | 0 | 208,160 | $\$ 14,614$ | $\$ 193,546$ |
| 2007 | $\$ 141,384$ | $\$ 26,603$ | 0 | 167,987 | $\$ 0$ | $\$ 167,987$ |

Deed History - (Last 3 Deed Transactions)

| \# | Deed Date | Type | Description | Grantor | Grantee | Volume | Page | Deed Number |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 1/19/2021 | WDV | WARRANTY DEED/VENDORS LIEN | MANSINGHANI | ENRIQUEZ |  |  | 3184631 |
|  |  |  |  | SURESH T | MERARY |  |  |  |
|  |  |  |  |  | SUGEY |  |  |  |
| 2 | 2/25/2014 | DLF | DEED IN LIEU OF FORECLOSURE | CORONEL | MANSINGHANI |  |  | 2489049 |
|  |  |  |  | MARTHA | SURESH T |  |  |  |
| 3 | 12/14/2009 | WDV | WARRANTY DEED/VENDORS LIEN | MANSINGHANI | CORONEL <br> MARTHA |  |  | 2058968 |
|  |  |  |  | SURESH T |  |  |  |  |

## Tax Due

Property Tax Information as of 02/09/2021
Amount Due if Paid on: 䜊.

| Year | Taxing <br> Jurisdiction | Taxable <br> Value | Base <br> Tax | Base <br> Taxes <br> Paid | Base <br> Tax Due | Discount / Penalty <br> \& Interest | Attorney <br> Fees | Amount <br> Due |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

NOTE: Penalty \& Interest accrues every month on the unpaid tax and is added to the balance. Attorney fees may also increase your tax liability if not paid by July 1. If you plan to submit payment on a future date, make sure you enter the date and RECALCULATE to obtain the correct total amount due.

Questions Please Call (956) 381-8466.

## Planning Department

## Memo

## TO: Planning and Zoning Commission

FROM: Planning Staff
DATE: February 11, 2021
SUBJECT: REQUEST OF SAMUEL AVILA, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR FOR A BAR AT LOT 1, NOLANA WEST SUBDIVISION, HIDALGO COUNTY, TEXAS; 2200 NOLANA AVENUE, SUITES 2212 \& 2214. (CUP2021-0009)

## BRIEF DESCRIPTION:

The property is located at the northeast corner of North $23^{\text {rd }}$ Street and Nolana Avenue. It is zoned C-3 (general business) District. The adjacent zoning is C-3 District in all directions. There is R-3A (multifamily residential apartments) District to the south and C-4 (commercial-industrial) District to the northwest. The subject property is the location for a multi-tenant commercial shopping center by the name of Nolana West. Surrounding land uses include BBVA Bank, Rana's Bar, Rebecca's Mexican Restaurant, Whataburger, New Life Family Church and McAllen’s Public Library. A bar is allowed in a C-3 district with a Conditional Use Permit and in compliance with requirements.


## HISTORY:

The initial Conditional Use Permit was approved by the City Commission on June 22, 2009 with a variance to the 600 ft . distance requirement. The last approval by the City Commission was on January 13, 2020 with a variance to the distance requirement of being at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property.

## REQUEST/ANALYSIS:

The applicant is proposing to continue operating a bar (Cigar Bar) from combined suites 2212 and 2214 with an area of 4,500 sq. ft . as shown on the submitted site plan. The applicant is also proposing an outdoor seating area as shown on the submitted site plan which will increase the floor area of the establishment to $4,650 \mathrm{sq}$. ft. The applicant will be utilizing the area for outdoor dining and as well as provide customers a place to smoke. The proposed days and hours of operation are, Monday through Sunday from 1:00 PM to 2:00 AM.

The Fire and Health Departments have inspected the bar and the property is in compliance with applicable code requirements. The police activity report for service calls from February 2020 to present is attached. The Planning Department has received no complaints regarding the present use as a bar. As per Section 138-400 of the Zoning Ordinance, the parking lot must be properly striped and free of potholes. The establishment must comply with requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the lot of any of the above mentioned businesses must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . from the nearest residence and residentially zoned property to the southeast, a church across the street on the south side of Nolana Avenue, and publicly owned property (McAllen's Public Library) to the west;
2) The property must be as close as possible to a major arterial and shall not generate traffic onto residential sized streets. The property has access from North $23^{\text {rd }}$ Street and Nolana Avenue.
3) The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. The proposed $4,650 \mathrm{sq}$. ft. bar would require 47 parking spaces; there are 305 parking spaces provided on site. In a site visit conducted by staff, staff noticed that the parking lot was repaved, restriped and re-configured.
4) The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties;
5) The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;
6) The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
7) The above mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Planning Director.

## RECOMMENDATION:

Staff recommends disapproval of the request due to noncompliance with requirement \#1 (distance) of Section 138-118(a)(4) of the Zoning Ordinance.
$\qquad$ 311 NORTH $15^{\text {TH }}$ STREET, McALLEN, TX 78501

BARS, COCKTAIL LOUNGES, TAVERNS, CANTINAS, SALOONS DANCEHALLS, DISCOTHEQUES, DISCOS OR NIGHTCLUBS, EVENT CENTERS, LIQUOR STORES, VAPORIZER STORES
$\qquad$
$\qquad$
$\frac{2200}{\text { Naingadidess }}$ Nolan Suite $\underset{\text { (ait) }}{2212}$ \& 2214 Mcallen, Tr 78504
2200 Nolan Suite 2212 \& 2214 M( Allen, Tr 78504
Property Location (street address)


TERM OF PERMIT: 1 YEAR
DAYS AND HOURS OF OPERATION:


FLOOR PLAN \& SITE PLAN (attach a drawing of the property showing the following)
$\qquad$ Scale, north arrow, legal description of property
$\qquad$ Location and height of all structures $\qquad$ Landscaping and fencing of yard
$\qquad$ Setback from property lines and between structures
$\qquad$ Proposed changes and uses

(date)
Off-street parking and loading
$\qquad$ Driveway location \& design
$\qquad$ Location, type, height and lighting of all signs

(Property owner signature)
 $1 / 12 / 2021$
(date)

GENERAL INFORMATION
NOTIFICATION AND PUBLIC HEARING: Property owners within $400^{\prime}$ of the subject property shall be notified within at least 10 working days of the Planning and Zoning Commission public hearing. Upon considering the recommendation of the Director of Planning, the Planning and Zoning Commission shall approve or disapprove the application.

APPEALS PROCEDURE: Any decision of the Planning and Zoning Commission may be appealed to the City Commission by presenting a petition to the City Commission within 10 days after the decision of the Planning and Zoning Commission and specifying the grounds for the appeal. A vote of $3 / 4$ of the City Commission is required to overrule a vote of the Planning and Zoning Commission denying a conditional use permit.

CANCELLATION: A conditional use permit is automatically cancelled if not used within 6 months.
REVOCATION: A conditional use permit may be revoked by the Planning and Zoning Commission at a public hearing upon failure of the applicant to remedy a violation of the conditions of the permit within a specified time period ( 10 to 30 days) as specified in a written notice to the applicant by the Code Enforcement Officer or Building Inspector.

RENEWAL PERIOD: A conditional use permit shall expire within 1 year unless otherwise specified by the Planning and Zoning Commission. Application for renewal of a permit shall be made prior to 20 days before permit expiration. A permit for more than 1 year shall be approved by the City Commission.
Case Number: $\qquad$Routed
P\&Z meeting: $\qquad$Scanned Receipt No.:

DEFINITIONS restaurant is defined as a building where the primary business is the on-premise sale of prepared food, with adequate kitchen facilities and were at least $51 \%$ of the gross income is derived from the sale of food.

Dancehall, Discotheque, Disco, Nightclub - An establishment whose primary activity is the provision of facilities for dancing including a dance floor and live entertainment or amplified music. Such establishments may or may not provide on-premise consumption of alcoholic beverages. Schools of dance are exempted from this definition.
Vape Shop-An establishment whose primary activity is the retail sale of products and equipment for vaping.
Liquor Store-An establishment whose primary activity is the retail sale of alcoholic beverages that are sold for off premise consumption.


## ZONING DISTRICT REQUIREMENTS

REQUIRED ZONING DISTRICT: C-3, C-4,
REQUIRED ZONING DISTRICT (LIQUOR STORE ONLY) C-3L
REZONING REQUIRED: ___NO
SETBACKS: FRONT $\qquad$ Ne REAR
MIIIMUM LOT SIZE:
Minomlot size.

FOR OFFICLAC USE ONLY

CURRENT ZONING DISTRICT:
_ YES, attach rezoning application
MAXIMUM HEIGHT:

## CONDITIONAL USE REQUIREMENTS

The proposed use meets all the minimum standards established in applicable city ordinances, and will not be detimental to the health, welfare and safety of the surrounding neighborhood or its occupants, nor be substantially or permanently injurious to neighboring properties.
GENERAL REQUIREMENTS:

1. No form of pollution shall emanate beyond the immediate property line of the permitted use.
2. Additional reasonable restrictions or conditions such as increased open space, loading and parking requirements, suitable landscaping, curbing, sidewalks or
other similar improvements may be imposed in order to carry out the spint of the Zoning Ordinance or mitgate adverse effects of the proposed use.

## SPECIFIC REQUIREMENTS:

1. The property line of the lot of any of the abovementioned businesses must be at least 400 feet from the nearest residence or residentially zoned property, church, school, or publidy owned property, and must be designed to prevent disruptions of the character of adjacent residential areas, and must not be heard from the residential area atter $10: 00$ p.m. Requirement:
2. The abovementioned businesses must be as close as possible to a major arterial, and shall not allow the traffic generated by such businesses onto residential streets, or allosuch traffic to exit into and disrupt residential areas.

## Requirement:

3. The abovementioned businesses must provide parking in accordance with the city off-street parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking.
Requirement:
4. The abovementioned businesses must do everything possible to prevent the unauthorized parking by the patrons of such businesses on adjacent business or residentia properties induding, when necessary, the installation of fences and hedges, and the reorientation of entrances Requirement:
5. The apovementioned businesses should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Induded would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibitity of as much as possible of the site from a public street Requirement:
6. The abovementioned businesses must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties. Requirement
7. The abovementioned businesses shall restrict the number of persons within the building to those allowed by the planning and zoning commission at the time of permit issuance, after having taken into account the recommendations of the fire marshal, building official and director of planning. This number cannot exceed the number provided for in existing city ordinances. $\qquad$ -

## DEPARTMENTAL REQUIREMENTS

| REQUIRED CONDITIONS | DEPARTMENT | MONTH/DAY |
| :---: | :---: | :---: |
| Complies with regulations | Health Inspection | 1 |
| Meet standard requirements | Fire Inspection | 1 |
| Subject to Section: 138-118 ( ) | Planning | 1 |
| Permit\# | Building/Electrical/Plumbing | 1 |
|  | Other | , |

CITY BOARD REQUIREMENTS


REQUIRED CONDITIONS:


#### Abstract

 Note: Approval of this permit does not constitute approval to construct alter or repair. Appropiate building permits must be obtained. The foregoing is a tue and correct description of the existing conditions and contemplated action and I will have full authority over the operation and/or construction of same, and hereby agree to comply with all ordinances of the City and applicable Deed Restricions and assume all responsibitity for such compliance. I further agree to discontinue any violations of the conditions of the permitupon notice given to me or anyone in charge of the above property by the Code Enforcement Officer. If the permit is revoked I agree to cease operation of the use upon notification of revocation. I understand that any violation of this ordinance is subject to a Five Hundred Dollar ( $\$ 500.00$ ) fine for each day of violation. Please note that approval of this permit may result in a higher sanitation rate on your utility bill.


## (Applicant signature)

## (date)

In consideration of the above application, a permit is hereby granted for the above action conditioned upon the terms and specifications set forth above, and the faithful observance of all provision's of the City Building Code, Zoning Ordinance, and all other ordinances applicable to the same.

Back of Building "IIIIIIIIIII




Black squares are 30 " $\times 30$ " tables.





To whom itmay concern:
McAllen Cigar Bar LLC has the consent of the Landlord iNolana West LCC\} to place tables out side of building for smokers to use. If and when they maintain the area clean of and not limited to trash, cigarette butts. We feel that is is better than having people standing or wakking around smoking. We have never had any problems with this tenant they run a respectful and responsible business. I hope you will take this into your consideration.


Print Date/Time: 02/04/2021 12:28

## Incident Analysis Report

Summary

| Login ID: | mcpd7004 |
| :--- | :--- |
| Incident Type: | All |
| Call Source: | All |

McAllen Police Department
From Date: 02/04/2020 00:01
To Date: 12/04/2021 12:00

ORI Number: TX1080800
Officer ID: All
Location: 2200 NOLANA AVE 2212,

| Incident Date/Time | Incident Number | Incident Type | Location |
| :--- | :--- | :--- | :--- |
| $04 / 21 / 202018: 10$ | $2020-00026832$ | Suspicious Person/Vehicle 2200 NOLANA AVE 2212 |  |
| $05 / 21 / 202022: 57$ | $2020-00033915$ | Suspicious Person/Vehicle 2200 NOLANA AVE 2212 |  |
| $05 / 30 / 202012: 50$ | $2020-00036115$ | Police Services | 2200 NOLANA AVE 2212 |
| $06 / 04 / 202002: 22$ | $2020-00037362$ | Intoxicated Person | 2200 NOLANA AVE 2212 |
| $08 / 06 / 202022: 28$ | $2020-00053210$ | Police Services | 2200 NOLANA AVE 2212 |
| $08 / 12 / 202017: 08$ | $2020-00054540$ | Domestic Disturbance | 2200 NOLANA AVE 2212 |
| $08 / 18 / 202000: 22$ | $2020-00055884$ | CIVIL MATTER | 2200 NOLANA AVE 2212 |
| $08 / 22 / 202023: 29$ | $2020-00057177$ | Police Services | 2200 NOLANA AVE 2212 |
| $09 / 05 / 202023: 50$ | $2020-00060853$ | Hit and Run | 2200 NOLANA AVE 2212 |
| 10/07/2020 21:48 | $2020-00068486$ | Domestic Disturbance | 2200 NOLANA AVE 2212 |
| 10/14/2020 03:10 | $2020-00070029$ | Alarm Burglary | 2200 NOLANA AVE 2212 |
| $11 / 02 / 202001: 01$ | $2020-00074781$ | Suspicious Person/Vehicle 2200 NOLANA AVE 2212 |  |
| $11 / 08 / 202017: 44$ | $2020-00076410$ | Alarm Burglary | 2200 NOLANA AVE 2212 |
| $12 / 02 / 202015: 44$ | $2020-00082345$ | Assault | 2200 NOLANA AVE 2212 |
| $12 / 27 / 202023: 31$ | $2020-00088840$ | Suspicious Person/Vehicle 2200 NOLANA AVE 2212 |  |
| $01 / 14 / 202122: 35$ | $2021-00003286$ | Domestic Disturbance | 2200 NOLANA AVE 2212 |

Total Matches: 16

## Incident Analysis Report

Summary

| Print Date/Time: | 02/0 | /202 |  |  |  |  | McAllen P |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Login ID: | mсp | 7004 | From Date: | 02/04/2020 00:01 |  |  | ORI Number: |  |
| Incident Type: | All |  | To Date: | 02/04/2021 12:00 | Officer ID: | All |  |  |
| Call Source: | All |  |  |  | Location: |  | 0 NOLANA AV |  |
| Incident Date/ | ime | Incid | t Type | Location |  |  |  |  |

Total Matches: 0


# Planning <br> Department 

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 11, 2021
SUBJECT: REQUEST OF NORBERTO HERNANDEZ, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, FOR A PORTABLE BUILDING GREATER THAN 10‘ BY 12‘ AT LOTS 1, 2 AND 3, BLOCK 2, YOUNG'S ADDITION SUBDIVISION, HIDALGO COUNTY, TEXAS; 2401 HIGHWAY 83. (CUP2021-0012)

## BRIEF DESCRIPTION:

The property is located at the southwest corner of Business Highway 83 and South $24^{\text {th }}$ Street. The property is zoned I-1 (light industrial) District. The adjacent zoning is I-1 District in all directions. Surrounding land uses include commercial business, multi- family residences, and vacant land. A portable food concession stand is permitted in an I-1 zone with a conditional use permit.


HISTORY:
The initial conditional use permit was approved for this location, for one year, by the Planning and Zoning Commission on February 21, 2012. Since the initial permit was
approved, the permit has been approved for different applicants. The latest CUP was approved on December 2018 for a portable food concession. The new applicant is proposing to use the portable building as a storage for his food truck materials.

## REQUEST/ANALYSIS:

There is currently a commercial block building and a 160 sq. ft . portable building on the property. The applicant is proposing to use the portable building as a storage unit for his food truck materials. There is no public access to the inside of the portable building. Hours of operation are from Monday to Saturday from 8:00AM to 2:00PM.

A site inspection revealed that there are four tables being used for sitting area. Based on the number of 16 seats, 4 parking spaces are required, additionally the food truck requires 4 parking spaces for a total of 8 parking spaces. There are 13 parking spaces in front of the commercial block building; out of those spaces, 7 are required for the retail lease spaces and 8 will be used by the applicant to meet parking requirements, leaving a deficiency of 2 parking spaces. A parking agreement is needed for the deficiency of the 2 parking spaces or remove 2 booths ( 8 seats) to bring the total parking requirement to 6 parking spaces so the plaza could have parking available for all suites. After a meeting with the applicant, he decided to remove two tables to meet the parking requirement.

Furthermore, the parking lot needs to be properly maintained as per Sec. 138-400 (a) \& (b) of the Zoning Ordinance. Parking lot needs to be properly striped, cleared out of grass and fix potholes. However, property owner applied for a Building permit (CMM202100921) on February 4, 2021 to do remodeling of all suites, including fixing the parking lot.

The Health Department has inspected the establishment, and find it to be in compliance. Fire Department inspection is pending. The proposed use must also comply with the zoning ordinance and specific requirements as follows:

1) Portable buildings shall not be used for living quarters
2) Portable buildings shall be located in such a manner as to have access to a public right-of-way within 200 ft . Building is approximately 60 ft . away from Business 83
3) Portable buildings approved for occupancy shall be connected to an approved water distribution and sewage disposal system
4) Portable buildings shall be provided with garbage and trash collection services

## RECOMMENDATION:

Staff recommends approval of the request, for one year, subject to compliance with Section 138-118 (a)(3) of the Zoning Ordinance, Health Department and Fire Department requirements, finalization of Building permit (CMM2021-00921).




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& \text { Stoxage }
\end{aligned}
$$


R.Gutierrez Eng. Cor̀p. • 130 E. Park Ave. • (956) 782-7557

Cary of McAlleng,
Me, Eduario Salas owner of 2401 W. US Highway 83, authorize to "Berros Tacos" the Use of the Floor corresponding suite \#60 and also the use of the parking lot.
 owner-

## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 11,2021
SUBJECT: REQUEST OF EUGENIO J. GARCIA, ON BEHALF OF MELANY CASTILLO FOR A CONDITIONAL USE PERMIT, FOR LIFE OF THE USE, FOR A GUEST HOUSE AT LOT 1 \& SOUTH ½ OF LOT 2, TRENTON VILLAGE SUBDIVISION, HIDALGO COUNTY, TEXAS; 7200 N $4^{\text {TH }}$ STREET. (CUP2021-0011)

## BRIEF DESCRIPTION:

The subject property is located at the northeast intersection of North $4^{\text {th }}$ Street and Trenton Road. The lot has approximately 138 ft . of frontage along North $4^{\text {th }}$ Street and a depth of approximately 173 ft . along the south property line and 143 ft . along the north property line for a lot size of 21,691 sq. ft. Trenton village Subdivision was recorded on June 15, 2000, and the house was built in 2016 according to the Appraisal District records.

The property is zoned R-1 (single-family residential) District. The adjacent zoning is R-1 (singlefamily residential) District in all directions. Surrounding land uses include single-family residences, proposed McAllen Temple Church and vacant land. A guesthouse is allowed in R-1 District with a conditional use permit and in compliance with requirements.


## SUMMARY/ANALYSIS:

The applicant is proposing to construct a two-story "L" shaped guesthouse measuring 22.67 ft . width along the rear property line and a length of 36.5 ft . along the north property line. The proposed guesthouse will include a bedroom, a bathroom, a walk in closet, living room and kitchen on the first floor; the second floor will include a second bedroom and a walk in closet, and will serve as an accessory use to the main house. The submitted site plan depicts that there will be two terraces; one at the front measuring 6 ft . by 11.67 ft . and a second one at the rear of the guest house measuring 5.58 ft . by 15 ft . The area of the guesthouse is approximately 942 square feet.

The proposed guesthouse is 4 ft . away from the rear of the main structure and 2.83 ft . away from the side, as per Section 138-369 of the Zoning Ordinance, an accessory building in a residential building shall be no closer than five feet to the main building except where a firewall is provided. The applicant is proposing to provide fire rated walls.

During a conversation with staff, the property owner indicated that the main use of the guesthouse would be for her parents to use whenever they come from Colombia to visit. Their stay will not be for a prolonged period of time.

The CUP application for a guesthouse for the subject property was submitted on January 19, 2021. A building permit application for the guesthouse has not been submitted. The Fire Department inspection is still pending.

The guesthouse must meet the requirements set forth in Section 138-118(a) (5) of the Zoning Ordinance and specific requirements as follows:

1) Only one guesthouse shall be permitted on the property;
2) The proposed use shall comply with setback requirements. Proposed structure's setbacks are in compliance;
3) The proposed use shall be connected to the same utilities as the primary residence;
4) Lot size must be a minimum $8,000 \mathrm{sq}$. ft. The subject property is $21,691 \mathrm{sq}$. ft .
5) Separate driveways or garages for the proposed use shall not be permitted. Applicant is not proposing an independent driveway for the proposed guesthouse;
6) The proposed use shall not be rented;
7) The permit shall be revoked if money is ever paid for rent or utility expenses are shared with the proposed use.

## RECOMMENDATION:

Staff recommends approval of the request, for life of the use, subject to compliance with requirements from Section 138-118(a) (5) of the Zoning Ordinance, and Fire Department requirements.







SEPTEMEER 20, 2001

## CXYY OF MCALLEN

1300 W. HOLSTON
NCALLEN, TX 78501

RE: LOT $1, \mathrm{~N} .1 / 2 \mathrm{OF} 2 \mathrm{TRENTON}$ VLI AGE LOT $3 ;$ S. $1 / 2$ OF 21 KENTON VILLAGE

## TO WHOM IT MAY CONGERN:

IN REFERENCE TO LOT 1 ANH LOT 3 TKENTON VHLAAGP EACEI OF THESE TWO LOTS WILL BE SOLD OR CONVEYED AS ONE EVDIVIDUAL LOT.


## AUTHORIZATION

I, Melany Castillo, Property Owner, authorize Eugenio J. Garcia to submit at the City of McAllen the Application for a GUEST HOUSE Conditional Use Permit in my property at the address 7200 N 4 ${ }^{\text {th }}$ Street, McAllen Texas, 78504.

McAllen, January 182021


Property Owner Signature

## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 12, 2021

## SUBJECT: REVISED SITE PLAN APPROVAL FOR LOT 1, ALL-IN-ONE SUBDIVISION No. 4; 6101 North 23 ${ }^{\text {rd }}$ Street. (SPR2021-0004)

LOCATION: The property is located on the west side of N. $23^{\text {rd }}$ Street, approximately 250 ft . south of Lark Avenue. The property is zoned C-3 (general business) District. The adjacent zoning is C-3 District to the north, R-1 (single family residential) District to the east, and R-3A (multifamily residential apartments) District to the west and south. Surrounding land use include single family residences, commercial businesses, and vacant land. The property is part of All-In-One Subdivision No. 4, which was recorded on February 7, 2003. A note on the plat indicates that a site plan must be approved by the Planning and Zoning Commission prior to issuance of a building permit.

PROPOSAL: The applicant is proposing to construct a drive thru for the existing Suite "K" on the south side of the plaza on site. The plat states that a site plan must be approved by the Planning \& Zoning Commission prior to building permit issuance.


ANALYSIS: The proposed drive thru will be for the business Ice Cube Shaved Ice, which is also in the process of a Conditional Use Permit for a snack bar with alcohol sales located on the suite on the south side of the existing plaza. The existing plaza has $3,339 \mathrm{sq}$. ft. of restaurant use, which requires 34 parking space; $6,000 \mathrm{sq}$. ft. of retail use, which requires 18 parking spaces; and 2,400 sq. ft. of office use, which requires 15 parking spaces. Based on the square footage and use of the plaza, 67 parking spaces are required; 74 parking spaces are provided. Three of the provided parking spaces must be accessible, one of which must be van accessible with an 8 ft . wide aisle. Current access to the property is from two curb cuts along N. $23^{\text {rd }}$ Street, one of which is 25 ft . wide and the other 30 ft . wide. As per approved Site Plan from December 17, 2002 required landscaping is 6,441 square feet with the trees required as follows: $13-2 \frac{1}{2}$ inch caliper trees, or $7-4$ inch caliper trees, or $5-6$ inch caliper trees, or 26 palm trees. Additional landscaping and trees will be required when future development occurs. A minimum 10 ft . wide landscape strip is required inside the property line along N. $23^{\text {rd }}$ Street. Fifty percent of the landscape must be visible in the front area, and each parking space must be within 100 ft . of a landscape area with a tree, as required by ordinance. A 6 ft. buffer required from adjacent residential zones/uses and around dumpsters if visible from street. No structures are permitted over easements. All setbacks will comply with the plat note requirements and the zoning ordinance.

The Building Permit Site Plan must comply with requirements set forth by Public Works, Utility, Traffic, and Fire Departments. Public Works Department has approved with conditions: (1) Proposed dumpster locations at southwest corner would require all existing dumpsters to align on the west side within the 10 ft . strip. (2) Fence along the west side to be relocated to accommodate dumpsters. (3) Side loader waste collection service to be provided. (4) Commercial dumpsters to comply with Solid Waste Department's specifications (Detail 401/402). (5) Compliance with City's Watershed Ordinance. As per Utility Department: a utility layout showing the proposed grease trap location must be provided at time of building permit. Traffic Department has approved with conditions: (1) Stacking with more than 5 vehicles would require the owner to redirect vehicles to curb side to lower queuing to a maximum of 5 vehicles. (2) Stripping must be placed to guide the drivers to the specific drive thru lane and allow space for passing vehicles or fire truck. (3) If trash bins are pushed along the side walk, stripping must be added in order to show a boundary for the trash bin locations and not interfere with stacking or passing vehicles.

## RECOMMENDATION:

Staff recommends approval of the site plan subject to the conditions noted by, Public Works Department, Utility, Traffic, and Fire Department requirements, paving and building permit requirements, and zoning ordinances.





PROPOSED
TRASH DUMPSTER LOCATION
-5 CARS MAX
FENCE RELOCATION





## $\square$ City of McAllen <br> SUBDIVISION PLAT REVIEW

Reviewed On: 2/12/2021

## SUBDIVISION NAME: HAMMOND DEVELOPMENT

## REQUIREMENTS

STREETS AND RIGHT-OF-WAYS
S. 23 rd Street: Previous plat showed 280.62 ft . -294.29 ft . existing ROW; Revised plat only shows 230 ft . ROW
Paving: by the state Curb \& gutter: by the state
Dicker Road (F.M. No. 3072): 20 ft . dedication or as needed for 60 ft . from centerline for 120 ft . ROW
Paving: 65 ft . Curb \& gutter: both sides
*Must escrow monies if improvements are not constructed prior to recording.
N/S Collector Street along east boundary: 60 ft . ROW
Paving: 40 ft . Curb \& gutter: both sides
*Monies must be escrowed if not constructed prior to plat recording.
**Area plan submitted August 16, 2019 indicates the collector street cannot be extended north based on the levy and proposed RMA Highway which will have limited access.
Staff is reviewing need for any E/W Collector Streets - prior to final: 60 ft . ROW Paving: 40 ft . Curb \& gutter: both sides
*Monies must be escrowed if not constructed prior to plat recording.
***Based on plans submitted on August 16, 2019, street is not being extended east because of an existing ditch and irrigation canal.

* 800 ft . Block Length: Based on revised plat and area map submitted on August 16, 2019, no interior streets are proposed.
* 600 ft . Maximum Cul-de-Sac: Based on revised plat, no interior streets are proposed.

ALLEYS
ROW: 20 ft . Paving: 16 ft .
*Alley/service drive easement required for commercial properties.
**Common access easements provided on the revised plats. Additional service drive easements to be reviewed as part of the site plan.

## SETBACKS

* Front: S. 23rd Street - 75 ft . or greater for easements or approved site plan.

Dicker Road (F.M. 3072) - 60 ft . or greater for easements or approved site plan.

* Rear: In accordance with the Zoning Ordinance or greater for easements or approved site plan.
* Sides: In accordance with the Zoning Ordinance or greater for easements or approved site plan.
* Corner: 10 ft . along Common access easements, or greater for easements or approved site plan.
* Garage:
*ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN

| Applied |
| :---: |
| Applied |
| Applied |
| Applied |
| NA |
| Applied |


| SIDEWALKS |  |
| :---: | :---: |
| * 5 ft . wide minimum sidewalk required on S . 23rd Street and Dicker Road. <br> **5 ft. sidewalk as per Engineering Department. <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied |
|  | Applied |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Compliance |
|  | Compliance |
|  | Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along: <br> * Site plan must be approved by the Planning Department and other development departments prior to building permit issuance. <br> * Common Areas, any private streets, common access or service drive easements must be maintained by the lot owners and not the City of McAllen. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | NA |
|  | Required |
|  | Applied |
|  | Applied |
|  | NA |
|  | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets: As proposed, not all lots front a street as required. <br> **Revised plans submitted on January 29, 2019 shows lots not having frontage on a street. <br> ***Plans submitted March 20, 2019 shows lots not having frontage on a street. <br> ****Plat submitted May 17, 2019 only has 6 -lots proposed with frontage on existing streets - S. <br> 23rd Street and Dicker Road. <br> * Minimum lot width and lot area: All lots must meet minimum lot frontage on a street. | Required |
|  | Required |
| ZONING/CUP |  |
| * Existing: I-1 Proposed: I-1 | Compliance |
| * Rezoning Needed Before Final Approval | NA |
| PARKS |  |
| * Land dedication in lieu of fee <br> * Park Fee of $\$ 700$ to be paid prior to recording <br> * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
|  | NA |
|  | NA |
| TRAFFIC |  |
| * Trip Generation to determine if TIA is required, prior to final plat. Per Traffic Department, Trip generation approved, no TIA required | Complete |


| * Traffic Impact Analysis (TIA) required prior to final plat. Per Traffic Department, Trip generation approved, no TIA required | NA |
| :---: | :---: |
| COMMENTS |  |
| Comments: * <br> **Traffic Department requiring a Common Access Easement to provide access to the lots. ***Public Works is asking for site plan indicating dumpster locations and enclosure dimensions, and will be reviewed as pat of the site plan review prior to permit issuance. ****Per Fire Department, a clip ( 20 ft . by 20 ft .) may be required at where the access easements intersect. <br> *****P\&Z preliminary approval granted on January 2, 2018 based on the initial submittal, ******Revised preliminary approval, with conditions, by P\&Z on February 19, 2019. <br> *****Based on area plan submitted August 16, 2019 which indicate that the N/S and E/W collector streets cannot be extended based on the levy and proposed RMA Highway to the north which will have limited access, and the existing ditch/canal to the east. <br> ********Must comply with other department requirements, as may be applicable, prior to recording. <br> Planning and Zoning Board approved this subdivision in Final form at their September <br> 3, 2019 meeting with conditions noted. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVA LOF THE SUBDIVISION IN REVISED FINAL FORM SUBJECT TO THE CONDITIONS NOTED. | Applied |



## City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW

311 North $15^{\text {th }}$ Street McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)

|  |  |
| :---: | :---: |
|  | Subdivision Name The Shops at Tres Lagos <br> Location Northwest Corner of Tres Lagos Boulevard \& North Ware Road <br> City Address or Block Number NONE AT THIS TIME <br> Number of lots $\qquad$ Gross acres $\qquad$ 14.077 Net acres $\qquad$ 14.077 <br> Existing Zoning $\qquad$ C-4 Proposed $\qquad$ C-4 Rezoning Applied For $\square$ Yes $\boldsymbol{X}$ No Date $\qquad$ Existing Land Use VACANT Proposed Land Use SHOPPING CTFIrrigation District \#UID <br> Residential Replat Yes $\square$ No凶Commercial Replat Yes $\begin{aligned} & \text { No } \quad \text { ETJ Yes } \square \text { No 凶 }\end{aligned}$ Agricultural Tax Exemption Yes $\square$ No $\square$ Estimated Rollback tax due $\qquad$ 29,090.29 <br> Legal Description APPROX. 14.077 ACRES OUT OF SECTION 232, TEXAS-MEXICAN RAILWAY CO.'S SURVEY |
| $\frac{\grave{2}}{ \pm}$ | Name RHODES ENTERPRISES, INC. Phone (956) 289-2800 <br> Address 200 S. 10 TH ST., STE. 1400 <br> City MCALLEN State TX Zip 78501 <br> E-mail mike@mlrhodes.com/nick@mlrhodes.com/jgomzalez@milhhedes.com |
| $$ | Name RHODES ENTERPRISES, INC. <br> Phone (956) 289-2800 <br> Address 200 S. 10TH ST., STE. 1400 $\qquad$ State $\qquad$ TX Zip 78501 <br> Contact Person MIKE RHODES <br> E-mail mike@mirhodes.com/nick@mirhodes.com/Fgonzaloz@mifhodes.eom |
|  | Name MELDEN \& HUNT, INC. Phone (956) 381-0981 <br> Address 115 W. MCINTYRE ST. <br> City EDINBURG State TX Zip 78541 <br> Contact Person FRED L. KURTH, P.E. <br> E-mail FKURTH@MELDENANDHUNT.COM |
| $\xrightarrow{2}$ | Name MELDEN \& HUNT, INC. $\qquad$ Phone (956) 381-0981 <br> Address 115 W. MCINTYRE ST. $\qquad$ <br> City EDINBURG State TX Zip 78541 |

## Proposed Plat Submittal

$\qquad$ \$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report
X $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies
$x \quad 2$ Location Maps
X $28 \frac{1}{2}$ " by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow
$x \quad 6$ Folded blueline prints of the proposed plat
$x \quad 2$ Warranty Deeds (Identifiying owner on application)
x Autocad 2005 DWG file and PDF of plat
N/A Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.

Signature $\qquad$ Date


Print Name NICK RHODES, PRESIDENT



MELDET \& HUNT inc.


$\qquad$





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Mill



filed for record in

$\qquad$


Reviewed On: 2/12/2021

## SUBDIVISION NAME: THE SHOPS AT TRES LAGOS

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

| N. Ware Road: Dedication for 75 from centerline for 150 ft . ROW | Applied |
| :--- | :--- |
| Paving: min. 65 ft Curb \& gutter: both sides |  |
| $* *$ Clarify if the 35 ft shown on the plat is additional dedication for the 150 ft . ROW or |  |
| represents something else. The 35 ft . would appear to be the least amount of dedication |  |
| required for N. Ware Road. |  |
| ${ }^{*}$ Also, as the road curves westward heading north, there appears to be the need for more |  |
| ROW dedication for the $75 \mathrm{ft}$. from centerline, $150 \mathrm{ft}$. ROW. Please clarify, prior to recording. |  |
| $* * *$ The plat references future 150 ft ROW - clarify, prior to recording. |  |
| Tres Lagos Blvd.: $100 \mathrm{ft}-190 \mathrm{ft}$ ROW |  |

Paving: approx. 65 ft . provided with approximately 35 ft . of pavement on either side of the boulevards. Curb \& gutter: both sides
**Show document number on the plat indicating dedication of the street ROW. prior to recording.
Paving $\qquad$ Curb \& gutter $\qquad$

* 600 ft . Maximum Cul-de-Sac: Cul-de-sac street length does not apply provided that the development uses the "coving method" and emergency access walks/drives are provided, per agreement.
* 800 ft . Block Length. Common areas and access walks/drives provided.

| Applied |
| :---: |
| Applied |
| Compliance |
| Compliance |

## ALLEYS

ROW: 20 ft . Paving: 16 ft .
*Alley/service drive easement required for commercial properties.
** Service drive to be finalized as part of the site plan.

## SETBACKS

* Front: In accordance with the Zoning Ordinance or greater for easements or approved site plan.
* Rear: In accordance with the Zoning Ordinance or greater for easements or approved site plan.
* Sides: In accordance with the Zoning Ordinance or greater for easements or approved site plan.
* Corner: In accordance with the Zoning Ordinance or greater for easements or approved site plan.
**Please include plat note prior to recording.
* Garage:
*ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN

| Applied |
| :---: |
| Applied |
| Applied |
| Applied |
| NA |
| Applied |

\begin{tabular}{|c|c|}
\hline SIDEWALKS \& \\
\hline \begin{tabular}{l}
* 4 ft . wide minimum sidewalk required on: City Ordinance will not apply provided a sidewalk having at least an adequate width for pedestrian and bike traffic is provided in a plan that is sealed by the registered engineer designing the unit of development, per agreement. \\
**On perimeter streets, minimum 4 ft . sidewalk required on N . Ware Road and Tres Lagos Blvd. \\
\({ }^{* * *}\) Sidewalks on N. Ware Road may increase to 5 ft ., as per Engineering. \\
****Note regarding sidewalks needed, prior to recording. \\
* Perimeter sidewalks must be built or money escrowed if not built at this time.
\end{tabular} \& Applied

Applied <br>
\hline BUFFERS \& <br>

\hline | * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses, and along N. Ware Road and Tres Lagos Blvd. proposed, finalize prior to final. |
| :--- |
| **Add Plat note prior to recording. |
| **Landscaping Ordinance: Section 110-46 |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. |
| **Landscaping Ordinance: Section 110-46 |
| *Perimeter buffers must be built at time of Subdivision Improvements. | \& Applied

Applied
Applied <br>
\hline NOTES \& <br>

\hline | * No curb cut, access, or lot frontage permitted along North Ware Road. |
| :--- |
| **Plat note needed prior to recording. |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc.must be maintained by the lot owners/PID and not the City of McAllen. |
| *****Landscaping Ordinance: Section 110-72 |
| *****Subdivision Ordinance: Section 134-168 |
| * Common Areas, Private Streets must be maintained by the lot owners and not the City of McAllen. |
| **Plat note needed prior to recording. |
| *****Landscaping Ordinance: Section 110-72 |
| *****Subdivision Ordinance: Section 134-168 |
| * Public Improvement District (PID) or Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies if it's a public subdivision. |
| **Finalize wording, etc. on the plat prior to recording. |
| **Section 110-72 applies if subdivision is proposed to be public. |
| **Landscaping Ordinance: Section 110-72 |
| **Subdivision Ordinance: Section 134-168 |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | \& Applied

Applied
Applied
Applied
Applied

NA <br>
\hline ZONING/CUP \& <br>

\hline | * Existing: C-4 Proposed: C-4 |
| :--- |
| **Zoning Ordinance |
| * Rezoning Needed Before Final Approval | \& Compliance <br>

\hline
\end{tabular}

| LOT REQUIREMENTS |  |
| :---: | :---: |
| * Lots fronting public streets: As proposed, lots fronting a Common Access, parking \& utility easement - not a street. <br> **City Commission approved a variance to allow lots to front onto a "Common Access, Parking \& Utility Easement" instead of a street at their March 9, 2021 meeting. <br> **Zoning Ordinance: 138-1 | Compliance |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section. 138-356 | Applied |
| PARKS |  |
| * Land dedication in lieu of fee: Must be in compliance with agreement. | Applied |
| * Park Fee of \$700 per lot/dwelling unit to be paid prior to recording | NA |
| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Traffic Generation has been approved; TIA required. <br> * As per Traffic Department, TIA is under review. | Compliance |
|  | Required |
| COMMENTS |  |
| Comments: Must comply with City's Access Management Policy. <br> **License Agreements may be needed for islands, boulevards, etc. within the ROW prior to recording. <br> ***Must comply with the Agreement and Public Improvement District (PID) conditions. <br> ${ }^{* * * *}$ Must comply with Fire Department requirements regarding access drives, etc., prior to recording. <br> ***Plat was approved in preliminary form at the P\&Z meeting of August 6, 2019. <br> ${ }^{* * * * *}$ Must comply with Department requirements as applicable prior to recording. Including site plan review, maneuverability requirements, traffic flow requirements, fire and public work drives, etc. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL FORM WITH CONDITIONS NOTED. | Applied |



## City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW

311 North $15^{\text {th }}$ Street
McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)

Subdivision Name
OXFORD HOMES SUBDIVISION
OXFORD HOMES SUBDIVISION IS LOCATED APPROX. 1000 FT WEST OF THE INTERSECTION OF OXFORD ROAD Location AND 23RD STREET, SOUTH OF OXFORD ROAD
City Address or Block Number
$\qquad$
Number of lots 49
Existing Zoning $\qquad$ Proposed Gross acres 14.28 Net acres 10.69 Existing Land Useagricultural Proposed Land Use $\qquad$ SINGLE FAMILY UNo Date $\qquad$ Irrigation District \# 1 Residential Replat Yes $\square$ No Commercial Replat Yes $\square$ No ETJ Yes $\square$ No Agricultural Tax Exempt Yes $\square$ No $\square \quad$ Estimated Rollback tax due Tax Dept. Review
Legal Description $\begin{aligned} & \text { BEING A } 14.28 \text { ACRES TRACT OF LAND OUT OF AND FOMMING PART OR } \\ & \text { PORTION OF LOT } 37,\end{aligned}$
PORTION OF LOT 37, LA LOMITA IRRIGATION AND CONSTRUCTION COMPANY'S SUBDIVISION, HIDALGO COUNTY COUNTY, TEXAS.

Name SUBHASH \& SAROJINI BOSE LP
Phone $\qquad$
Address 7007 N. 1 ST LANE
City MCALLEN State TEXAS Zip 78504
E-mail_SCBOSE7007@YAHOO.COM
Name SUBHASH \& SAROJINI BOSE LP
Address 7007 N. 1ST LANE
City MCALLEN
Contact Person SUBHASH BOSE
State TEXAS

$$
\text { Zip } \quad 78504
$$

E-mail SCBOSE7007@YAHOO.COM
Name RIO DELTA ENGINEERING
Address 921 S. 10TH AVENUE
City EDINBURG

State $\square$ Zip 78539 Contact Person IVAN GARCIA P.E., R.P.L.S.
E-mail RIODELTA2004@YAHOO.COM
Surveyor
Name RIO DELTA ENGINEERING
Address 921 S. 10TH AVENUE
City EDINBURG State TEXAS

## Proposed Plat Submittal

$\qquad$ \$225 Preliminary Review Fee and $\$ 75$ Final Approval Fee Title Report
$\qquad$ $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies
 2 Location Maps $28^{1 / 2 "}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat
 2 Warranty Deeds (Identifying owner on application) Autocad 2005 DWG file and PDF of plat
$\checkmark$ Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and h que attached written evidence of such authorization. Signature Print Name


Owner



Reviewed On: 2/11/2021

## SUBDIVISION NAME: OXFORD HOMES SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

Oxford Avenue: 15 ft . of ROW dedication for 40 ft . from centerline for 80 ft . of total ROW
Paving: 52 ft . Curb \& gutter: Both sides
**Must escrow monies if improvements are not built prior to recording.
***Label ROW on both sides of centerline to verify if any additional dedication is required.
****City of McAllen Thoroughfare Plan

| Northgate Lane: 60-70 ft. ROW | Non-compliance |
| :--- | :--- |

Paving: 40-44 ft. Curb \& gutter: both sides
*Owner must escrow monies for improvements not built prior to plat recording
**E/W road along south boundary to extend east to comply with Thoroughfare Plan requirements prior to final.
***Engineer must clarify ROW and paving details for Cul-de-Sac design prior to final.
***** Requirements will be established prior to final.
******City of McAllen Thoroughfare Plan
Internal Streets: 50 ft . ROW
Paving: 32 ft . Curb \& gutter: Both sides
**Must escrow monies if improvements are not built prior to final.
***Clarify if a "private" subdivision is proposed prior to final to verify street and ROW requirements.
****If private subdivision is proposed provide gate details for staff to review prior to final.
***Subdivision Ordinance: Section 134-105
Paving $\qquad$ Curb \& gutter $\qquad$ Applied
Paving $\qquad$ Curb \& gutter $\qquad$

* 600 ft . Maximum Cul-de-Sac.
**Subdivision Ordinance: Section 134-105
* 800 ft . Block Length.
**Subdivision Ordinance: Section 134-118
ALLEYS

ROW: 20 ft . Paving: 16 ft .
*Alley/service drive easement required for commercial properties
**Subdivision Ordinance: Section 134-106

## SETBACKS

* Front: 25 ft . or greater for easements.
**Zoning Ordinance: Section 138-356
* Rear: 10 ft . or greater for easements.
**Zoning Ordinance: Section 138-356
* Interior sides: 6 ft . or greater for easements.
**Please revise plat note as shown above.
**Zoning Ordinance: Section 138-356
* Corner: 10 ft . or greater for easements
**Please add plat note as shown above.
***Zoning Ordinance: Section 138-356

| Applied |
| :---: |
| Applied |
| Applied |
| Non-compliance |


| * Garage: 18 ft . except where greater setback is required; greater setback applies. <br> **Please add plat note as shown above. <br> ***Zoning Ordinance: Section 138-356 | Applied |
| :---: | :---: |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Oxford Avenue, Northgate Lane and both sides of internal streets. <br> ****Please revise plat note as shown above. <br> ****Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied Applied |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Oxford Road and Northgate Lane. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along Oxford Avenue. <br> **Please revise plat note as shown above. | Non-compliance |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. | NA |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| * Common Areas, any private streets/drives, detention areas/ponds, and/or gates must be maintained by the lot owners and not the City of McAllen. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | Required |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if subdivision is proposed to be public. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | Required |
| * Homeowner's Association Covenants must be recorded and submitted with documentnumber on the plat, prior to recording. <br> **HOA will be recorded simultaneously with plat. <br> **Subdivision Ordinance: Section 110-72 | Required |
| LOT REQUIREMENTS |  |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section. 138-356 | Applied |
| * Lots fronting public streets. <br> **Zoning Ordinance: 138-1 | Applied |


| ZONING/CUP |  |
| :---: | :---: |
| * Existing: R-1 Proposed: R-1 (single family residential) <br> **Zoning Ordinance: Section 138-176 | Compliance |
| * Rezoning Needed Before Final Approval <br> **Zoning Ordinance: Section 138-176 | NA |
| PARKS |  |
| * Land dedication in lieu of fee. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, Preliminary plats shows 48 lots are proposed; there fore, $\$ 33,600$ are payable prior to recording. Park fees will be adjusted accordingly if proposed number of lots changes. <br> * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
|  | Required |
|  | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. <br> * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. | Non-compliance |
|  | TBD |
| COMMENTS |  |
| Comments: Must comply with City's Access Management Policy ${ }^{* *}$ Clarify if a private subdivision is proposed prior to final to verify compliance with requirements. <br> ***Provide gate details for staff to review prior to final if applicable. <br> ****Label Detention Area with a lot letter or number prior to final. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, AND DRAINAGE AND UTILITIES APPROVALS. | Applied |




## Proposed Plat Submittal

$\qquad$ \$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report
 $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies 2 Location Maps $28 \frac{1}{2 \prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

## $\checkmark$ Metes and bounds

$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $8 \frac{1}{2} 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.
Signature


Date $\qquad$
Owner
Authorized Agent $\square$



Reviewed On: 2/11/2021


| * Interior sides: 6 ft . or greater for easements. <br> **Please revise plat note as shown above. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| :---: | :---: |
| * Corner: 20 ft . or greater for easements (proposed) <br> **Engineer must clarify corner setback prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Garage: 18 ft . except where greater setback is required; greater setback applies. <br> ****Please add plat note as shown above. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on both sides of all interior streets. <br> ** 5 ft . wide minimum sidewalk required along State Highway 107 as per Engineering Department. <br> **Please revise plat note as shown above. <br> ****Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance |
|  | Applied |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> **Please add plat note as shown above. <br> **Landscaping Ordinance: Section 110-46 | Non-compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Please revise plat note as shown above. <br> **Landscaping Ordinance: Section 110-46 | Non-compliance |
| *Perimeter buffers must be built at time of Subdivision Improvements | Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along. <br> * Site plan must be approved by the Planning and development Departments prior to building permit issuance. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Common Areas, any private streets/drives, detention areas/ponds, and/or gates must be maintained by the lot owners and not the City of McAllen. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if subdivision is proposed to be public. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
|  | NA |
|  | NA |
|  | Required |
|  | Required |


| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> ** HOA will be recorded simultaneously with plat. <br> **Subdivision Ordinance: Section 110-72 | Required |
| :---: | :---: |
| LOT REQUIREMENTS |  |
| * Minimum lot width and lot area. <br> **Verify lot width of Lots 69 and 98 to comply with the minimum width requirements of corner lots of 54 ft prior to final. <br> **Zoning Ordinance: Section. 138-356 <br> * Lots fronting public streets. <br> **Zoning Ordinance: 138-1 | Non-compliance <br>  <br> Applied |
| ZONING/CUP |  |
| * Existing: C-3 \& A-O Proposed: R-1 (single family residential) <br> **Rezoning must be finalized prior to subdivision's final review. <br> **Zoning Ordinance: Section 138-176 <br> *Rezoning Needed Before Final Approval. <br> **Zoning Ordinance: Section 138-176 | Non-compliance <br> Non-compliance |
| PARKS |  |
| * Land dedication in lieu of fee. As per Parks Department, subdivision will be reviewed by the Parkland Advisory Board. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. <br> As per Parks Department, subdivision will be reviewed by the Parkland Advisory Board. <br> * Pending review by the Parkland Dedication Advisory Board and CC. | TBD TBD Required |
| TRAFFIC |  |
| *As per Traffic Department, Trip Generation to determine if TIA is required, prior to final plat. *As per Traffic Department, Trip Generation to determine if TIA is required, prior to final plat. | Non-compliance |
| COMMENTS |  |
| Comments: Must comply with City's Access Management Policy <br> *Please clarify if if a private subdivision is being proposed prior to final. <br> **Provide gate details for staff to review prior to final if applicable. <br> ***Label NW lot (west of entrance street on SH 107) appropriately. If Detention Area is proposed, please label "Detention Area Lot A" prior to final. <br> ****Provide radius for knuckles prior to final. <br> *****Verify wording of Owner's Signature Block to comply with City of McAllen's requirements prior to final. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, AND DRAINAGE AND UTILITY APPROVALS. | Applied |




## Proposed Plat Submittal

\$225 Preliminary Review Fee and $\$ 75$ Final Approval Fee Title Report
$81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies 2 Location Maps
$28 \frac{112 "}{}$ " by 11 " copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

## $\checkmark$ Metes and bounds

$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and hove attached written evidence of such authorization.


Owner $\quad$ a
Authorized Agent/



Reviewed On: 2/10/2021

| SUBDIVISION NAME: ANTIGUA LOT SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Zenaida Avenue: 50 ft . ROW existing Paving: 32 ft . Curb \& gutter: Both side | Applied |
| Paving ___ Curb \& gutter | Applied |
| Paving ___ Curb \& gutter | Applied |
| * 600 ft . Maximum Cul-de-Sac. City Commission approved Cul-De-Sac variance at their | Compliance |
| * 800 ft . Block Length. | Compliance |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties | Applied |
| SETBACKS |  |
| * Front: 25 ft . or greater for easements. <br> **Please revise plat note as shown above. | Applied |
| * Rear: 10 ft . or greater for easements <br> **Please revise plat note as shown above. | Applied |
| * Sides: 6 ft . or greater for easements. <br> **Please revise plat note as shown above. | Applied |
| * Corner. | NA |
| * Garage: 18 ft . or except where greater setback is required; greater setback applies. | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on both sides of Zenaida Avenue. <br> **Include plat note as shown above. | Non-compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> ${ }^{* *}$ Include plat note as shown above. | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> ${ }^{* *}$ Include plat note as shown above. | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Applied |


| NOTES |  |
| :---: | :---: |
| * No curb cut, access, or lot frontage permitted along. <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> **Please remove plat note \#7 since it is not required. | NA |
|  | Applied |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Common Areas, any private streets must be maintained by the lot owners and not the City of McAllen | NA |
|  | NA |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> ${ }^{* * *} \mathrm{HOA}$ president signature block will be required prior to recording. | Required |
| LOT REQUIREMENTS |  |
| * Minimum lot width and lot area. | Applied |
| * Lots fronting public streets. <br> **Please verify "C2" and C3" since they appear to match to what is shown on Curve Table. <br> **Provide ownership map to verify that no lots are left undevelopable. The south portion of Lot 10 appears to be left with only 25 ft . of frontage. | Non-compliance |
| ZONING/CUP |  |
| * Existing: R-1 Proposed: R-1 <br> * Rezoning Needed Before Final Approval | Compliance |
|  | NA |
| PARKS |  |
| * Land dedication in lieu of fee. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, $\$ 700$ (one lot/dwelling unit) are due prior to recording. <br> * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
|  | TBD |
|  | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation waived for a single family house. No TIA required. <br> * As per Traffic Department, Trip Generation waived for a single family house. No TIA required. | Compliance |
|  | NA |
| COMMENTS |  |
| Comments: Must comply with City's Access Management Policy <br> **Provide Ownership Map to verify that no properties are left undevelopable prior to final. <br> ***Add reference "Private" under Zenaida Avenue and anywhere where is applicable. <br> ****Change Subdivision name to "Lot 9A, Antigua Subdivision". Discuss with staff. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS DISAPPROVAL OF SUBDIVISION IN PRELIMINARY FORM. | Applied |



|  | City of McAllen <br> 1300 Houston Avenue McAllen, TX 78501 Planning Department <br> P. O. Box 220 APPLICATION FOR <br> McAllen, TX 78505-0220 <br> (956) 681-1250 (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW |
| :---: | :---: |
| uo! | Subdivision Name $\qquad$ Iglesias subdivivion <br> Location Northwert comer of Peown Budd ad Borben Rond <br> City Address or Block Number $\qquad$ <br> Number of lots $\qquad$ Gross acres $\qquad$ 1.0 Net acres $\qquad$ <br> Existing Zoning $\qquad$ Proposed $\qquad$ Rezoning Applied For $\square$ Yes $\square$ No Date $\qquad$ Existing Laṇd Use Vacuat Proposed Land Use $\qquad$ Irrigation District \# $\qquad$ <br>  <br> Agricuitural Tax Exemption Yes $\square$ No Estimated Rollback tax due $\qquad$ <br> Legal Description. A 1.079 Ac out of (at 248 John H. Shary. <br> Suluvizion vol. 1, Paqe 17 |
| - | $\qquad$ |
| $$ |  |
| ¢ |  |
|  | Name $\qquad$ David Salinin Phone $\qquad$ (956) 682-9081 <br> Address 2221 Prttodi <br> City $\qquad$ McAllen State $\qquad$ Texal zip <br> E-mail $\qquad$ d salinase salinas engine ering com $\qquad$ |

## Proposed Plat Submittal

## \$225 Preliminary Review Fee and \$75 Final Approval Fee

 Title Report$\checkmark$
$81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Sealed Survey showing existing structures/easements or 3 blueline copies
Minimum Developer's Requirements Submitted with Application 2 Location Maps $28^{1 / 2 "}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad DWG file of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.


Date
 Print Name Alvaro Iglesias



## $\square$ City of McAllen <br> SUBDIVISION PLAT REVIEW

Reviewed On: 1/27/2021

| SUBDIVISION NAME: IGLESIAS SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Pecan Boulevard (FM 495): 20 ft . dedication for 60 ft . from centerline for 120 ft . total ROW Paving: By the state Curb \& gutter: By the state | Applied |
| North Bentsen Road: 10 ft . of dedication for 50 ft . from centerline for 100 ft . total ROW Paving: 65 ft . Curb \& gutter: Both sides <br> ${ }^{* *}$ Monies must be escrowed if improvements are not built prior to recording. | Applied |
| Paving ___ Curb \& gutter _ | Applied |
| Paving ___ Curb \& gutter | Applied |
| Paving ___ Curb \& gutter | Applied |
| * 800 ft . Block Length. | NA |
| * 600 ft . Maximum Cul-de-Sac. | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties | Non-compliance |
| SETBACKS |  |
| * Front: <br> **Pecan Boulevard: 60 ft . or greater for easements or approved site plan. <br> ${ }^{* * *}$ North Bentsen Road: 50 ft . or greater for easements or approved site plan. <br> ****Engineer submitted a letter on January 27, 2021 requesting a variance to allow 52 ft . or greater for easements setback on Pecan Boulevard instead of the required 60 ft . and 25 ft . or greater for easements on North Bentsen Road instead of the required 50 ft . or greater for easements. | Non-compliance |
| * Rear: In accordance with the Zoning Ordinance or greater for easements or approved site plan. | Applied |
| * Interior Sides: In accordance with the Zoning Ordinance or greater for easements or approved site plan. | Applied |
| * Corner: See setbacks above. | Applied |
| * Garage: | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| *4 ft. wide minimum sidewalk required along west side of North Bentsen Road. <br> ** 5 ft . wide minimum sidewalk required along north side of Pecan Boulevard (FM 495) as per Engineering Department | Applied |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied |



| COMMENTS |  |
| :--- | :---: |
| Comments: Must comply with City's Access Management Policy. <br> $* *$ As per Utilities and Public Works Department, please submit site plan for review prior to final. <br> $* *$ Engineer must clarify use prior to final. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED <br> PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, UTILITIES AND DRAINAGE <br> APPROVALS, AND CLARIFICATION ON REQUESTED VARIANCES. | Applied |


$84132020-0072$


# MAS Engineering, LLC TBPE Firm No. 15499 

To: McAllen Planning Department

Attn: Jose Humberto De La Garza

From: Mario A. Salinas P.E.

Date: $1 / 10 / 2021$
Re: Iglesias Subdivision

On behalf of the subdivider Alvaro Iglesias of Iglesias Subdivisions, and MAS Engineering LLC, a VARIANCE is hereby requested:

- 52 ft . setback on Pecan Blvd. to accommodate parking lot, instead of 60 ft .
- 25 ft setback on Bentsen Road to accommodate for building.

If you have any questions feel free to contact me.
Mr.a. A।
Mario A. Salinas, P.E., S.E.T.
(956)537-1311
msalinas6973@att.net




Reviewed On: 2/11/2021

| SUBDIVISION NAME: ACQUALINA AT TRES LAGOS PHASE I SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Tres Lagos Boulevard: 100-149.76 ft. ROW Paving: 65 ft . Curb \& gutter: both sides *City of McAllen Thoroughfare Plan | Applied |
| Interior streets: 50 ft . ROW <br> Paving: 32 ft . Curb \& gutter: both sides <br> **City of McAllen Thoroughfare Plan | Applied |
| Paving $\qquad$ Curb \& gutter $\qquad$ | Applied |
| * 800 ft . Block Length: common areas and access walks/drives provided. <br> **Subdivision Ordinance: Section 134-118 | Compliance |
| * 600 ft . Maximum Cul-de-Sac: The proposed subdivision applies the "coving method" with emergency access walks/drives provided per established agreement. <br> **Plat submitted shows only one, will there be additional? <br> ***Subdivision Ordinance: Section 134-105 | TBD |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> **Subdivision Ordinance: Section 134-106 | NA |
| SETBACKS |  |
| * Front: 20 ft. minimum or greater for setbacks <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Rear: 11 ft . or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Sides: 5 ft . or greater for easements <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Side corner: 10 ft . or greater for easements. <br> **Section 138-356 | Applied |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on: City ordinance will not apply provided a sidewalk having at least an adequate width for pedestrian and bike traffic is provided in a plan that is sealed by the registered engineer designing the unit of development, per agreement. <br> **Subdivision Ordinance: Section 134-120 | Applied |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Tres Lagos Blvd. <br> **Landscaping Ordinance: Section 110-46 | Applied |


| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 | Applied |
| :---: | :---: |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along Tres Lagos Boulevard. Applied <br> **City's Access Management Policy  |  |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. | NA |
| * Common Areas, private Streets must be maintained by the lot owners/PID and not the City of McAllen. | Applied |
| * Common areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies for public subdivisions | Required |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Subdivision Ordinance 138-168 for private subdivisions | Required |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets: Access to subdivision from Tres Lagos Boulevard which is being dedicated by separate instrument <br> **Zoning Ordinance: Section 138-1 | Applied |
| * Minimum lot width and lot area: Lots must comply with the minimum 50 ft . requirement and 54 ft . on corner lots, or in compliance per Agreement. <br> **Zoning Ordinance: Section 138-356 | Applied |
| ZONING/CUP |  |
| * Existing: R-1 Proposed: R-1 | Applied |
| * Rezoning Needed Before Final Approval <br> **Zoning Ordinance: Section 138-176 | NA |
| PARKS |  |
| * Land dedication in lieu of fee: Must be in compliance with agreement. <br> * Park Fee of $\$ 700$ per dwelling unit/lot to be paid prior to recording <br> * Pending review by the Parkland Dedication Advisory Board and CC. | Applied |
|  | Applied |
|  | NA |
| TRAFFIC |  |
| * Master Trip Generation has been approved. Master TIA is under review to determine if any improvements are needed. <br> * Master TIA is under review to determine if any improvements are needed. | Required |
|  | TBD |
| COMMENTS |  |
| Comments: <br> **Must comply with the Agreement and Public Improvement District (PID) conditions. <br> ***Per Traffic Department, must comply with City's Access Management Policy. <br> ****Must comply with other requirements, as may be applicable, prior to final | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN PRELIMINARY FORM, SUBJECT TO CONDITIONS NOTED, UTILITIES AND DRAINAGE APPROVALS. | Applied |



# City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

1300 Houston Avenue McAllen, TX 78501 (956) 681 -1279 ( 1 ax)

|  | Subdivision Name Neuhous Estates <br> Location South side of newhous drive appoox. $570^{\prime}$ wast from <br> Sicn Adares or Mock Mumber Tr Lots 1,2 and 3 Mcallen. <br> Number of lots $\qquad$ 5 $\qquad$ Gross acres $\qquad$ 5.72 5.46 $\qquad$ Existing Zoning AG Proposed RI_Rezoning Applied For $\square$ Yes $\square$ No Date Existing Zoning AG Proposed RI_Rezoning Applied For $\square$ Yes $\square$ No Date Existing Zoning AG Proposed RI_Rezoning Applied For $\square$ Yes $\square$ No Date $\qquad$ Existing Land Use 2 house Proposed Land Use 5 Rsid-houselrigation District \#_ $\qquad$ <br> Residential Replat Yes $\measuredangle$ No $\square$ Commerclal Replat Yes $\square$ No $\varnothing$ ETJ Yes $\square$ No $\measuredangle$ <br> Agricultural Tax Exemption Yes $\square$ Noø <br> Estimated Rollback tax due N/A <br> Legal Description A 5.72 Gross acre tract of land, more or less out of and <br> Forming a part of Lots 1,2 and 3 Mallan first subruban ciltru shoven tlidalyo |
| :---: | :---: |
| ${ }_{0}^{0}$ |  |
|  | Name $\qquad$ Phone 9 <br> Address Same as above <br> City $\qquad$ State $\qquad$ Zip $\qquad$ <br> Contact Person $\qquad$ |
| ¢ | Name MAS Engineering Phone $(956) 537-13-11$ <br> Address 3911 N 10th Street, Soite H <br> City McAllon State TX Zip 7850) <br> Contact Person Mario A. Salinas <br> E-mail |
|  | Name $\qquad$ Phone $\ddagger 956) 682-90-81$ <br> Address <br> 2221 Daffidil Ave <br> City $\qquad$ MoHllan State $\qquad$ Tx Zip 78501 JAN 252021 E-mail $\qquad$ |



# MAP of NEUHAUS ESTATES SUBDIVISION McALLEN, TEXAS 

BEING A 5.72 ACRE TRACT OF LAND, MORE OR LESS, CARVED OUT AND FORMING A PART OF LOTS 1,2 AND 3, MCALLEN FIRST SUBURBAN CITRUS GROVES SUBDIVISION, HIDALGO COUNTY, TEXAS, AS PER THE MAP OR PLAT THEREOF RECORDED IN VOLUME 05, PAGE 20, MAP RECORDS OF HIDALGO COUNTY, TEXAS


FIRM NO. F-15499

MCALLEN, TEXAS. 78501
PH. (956) 537-1311 E-MALL: MSALINAS6973@ATT.NET

City of McAllen
SUBDIVISION PLAT REVIEW
Reviewed On: 2/11/2021

| SUBDIVISION NAME: NEUHAUS ESTATES SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Neuhaus Drive: 10 ft . ROW dedication required for 30 ft . from centerline for 60 ft . ROW <br> Paving: 40 ft . Curb \& gutter: both sides <br> *Owner must escrow monies for improvements not constructed prior to plat recording. <br> **City of McAllen Thoroughfare Plan | Applied |
| S. 43rd Street (private): 56-59 ft. ROW proposed <br> Paving: min. 32 ft . Curb \& gutter: both sides <br> *Private streets shall comply with and built according to city standards <br> **Project engineer, on behalf of the developer requested a variance to allow one-20 ft. <br> entrance and one- 14 ft . wide exit lane with a 10 ft . median with existing trees instead of the 32 <br> ft . cross section as required for single family residential development. <br> ${ }^{* * *}$ City Commission granted a variance to allow a 20 ft . entrance and 17 ft . wide exit with no <br> sidewalks on the east side at their meeting on October 23, 2017. <br> ****Revise street name as noted above <br> *****Improvements must be escrowed if not built prior to recording. <br> ******City of McAllen Thoroughfare Plan | Non-compliance |
| * 800 ft . Block Length <br> **Subdivision Ordinance: Section 134-118 | Compliance |
| * 600 ft . Maximum Cul-de-Sac <br> **Subdivision Ordinance: Section 134-105 | Compliance |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> **Subdivision Ordinance: Section 134-106 | Applied |
| SETBACKS |  |
| * Front: 25 ft . or greater for easements <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Rear: in accordance with the Zoning Ordinance, or greater for easements <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Interior Sides: in accordance with the Zoning Ordinance, or greater for easements | Applied |
| * Corner: Neuhaus Drive - 10 ft . or greater for easements <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Garage: 18 ft . except where greater setback is required; greater setback applies <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| 4 ft . wide minimum sidewalk required on Neuhaus Drive and on both sides of the interior street. <br> **Project engineer, on behalf of the developer requested a 3 ft . wide sidewalk on the east side due to the existing trees and property line. <br> ${ }^{* * *}$ City Commission granted a variance to allow a 20 ft . entrance and 17 ft . wide exit with no sidewalks on the east side at their meeting on October 23, 2017. <br> ****Subdivision Ordinance: Section 134-120 | Applied |


| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| :---: | :---: |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Neuhaus Drive <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along Neuhaus Drive. <br> **City's Access Management Policy | Applied |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. | NA |
| * Common areas, private streets, must be maintained by the lot owners and not the City of McAllen <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: 134-168 | Applied |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies for public subdivisions | Required |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Subdivision Ordinance 138-168 for private subdivisions | Required |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets or private <br> **Zoning Ordinance: Section 138-1 | Compliance |
| * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: R-1 Proposed: R-1 <br> **Zoning Ordinance: Section 138-176 | Applied |
| * Rezoning Needed Before Final Approval <br> **Zoning Ordinance: Section 138-176 | NA |
| PARKS |  |
| * Land dedication in lieu of fee | NA |
| * Park Fee of \$700 dwelling unit/lot x $5=\$ 3,500$ to be paid prior to recording | Required |
| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| TRAFFIC |  |
| * Per Traffic Department Trip Generation has been honored. No TIA is required. | Completed |
| * Traffic Impact Analysis (TIA) required prior to final plat. | NA |
| COMMENTS |  |
| Comments: <br> *Must comply with City's Access Management Policy | Applied |

**Final approval expired for this subdivision originally submitted in 2017.
**Variance request approved at the City Commission meeting of October 23, 2017 allowing a 17 ft . wide exit lane with no sidewalks on the east side.
***Money must be escrowed if improvements are not built prior to recording.
****Indicate subdivision is private in parenthesis below name on plat

## RECOMMENDATION

Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION SUBJECT


# $\square$ City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

311 North $15^{\text {th }}$ Street McAllen, TX 78501 P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)

|  | City of McAllen <br> Planning Department <br> APPLICATION FOR <br> 311 North $15^{\text {th }}$ Street McAllen, TX 78501 P. O. Box 220 McAllen, TX 78505-0220 (956) 681-1250 (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW |
| :---: | :---: |
|  | Subdivision Name Santoy Subdivision <br> Location 3321 W. US Highway 83, McAllen, TX <br> City Address or Block Number 3321 W. US Highway 83, McAllen, TX <br> Number of lots $\qquad$ 1 Gross acres $\qquad$ 1.27 Net acres $\qquad$ 1.27 <br> Existing Zoning $\qquad$ C3 Proposed $\qquad$ Rezoning Applied For $\square$ res $\mathbb{Z}$ No Date $\qquad$ Existing Land Use comm. Proposed Land Use comm. $\qquad$ Irrigation District \#1 $\qquad$ <br> Residential Replat Yes $\square$ No $\propto$ Commercial Replat Yes $\square$ No $\not \subset E T J$ Yes $\square$ No $\propto$ <br> Agricultural Tax Exempt Yes $\square$ Estimated Rollback tax due $\sim / A$ <br> Parcel No. $\qquad$ 204813 Tax Dept. Review $\qquad$ <br> Legal Description A 1.27 acre portion of L. 2 and 3, King's Highway Subdivision |
| $\sum_{0}^{2}$ | Name Juan Santoy Phone 956-212-7121 <br> Address 2436 Carianna Avenue <br> City Mission <br> State Jexas $\qquad$ Zip 78572 <br> E-mail JFSantoy@gmail.com |
|  | $\qquad$ |
| $\begin{aligned} & \text { 힣 } \\ & \text { 픔 } \\ & \text { 플 } \end{aligned}$ | Name Spoor Engineering Consultants, Inc. Phone 956-683-1000 <br> Address 202 So. 4th Street <br> City McAllen $\qquad$ State TX $\qquad$ Zip 78501 <br> Contact Person Steve Spoor, P.E. <br> E-mail SEC@SpoorEng.com |
| 2 $\substack{1 \\ 0 \\ 2 \\ 5}$ | Name Paul Pena Phone 956-682-8812  <br> Address 1001 Whitewing Avenue  RECEIVED <br> City McAllen State TX Zip 78501 |




Being a Subdivision of a 1.27 Ac. Tract of Land Out of Lots 2 and 3, Kings Hiway Subdivision, Hidalgo County, Texas, according to plat record in Vol. 3, Pg. 8, Map Records, Map Records, Hidalgo County, Texas.

## RECEIVED

## City of McAllen

## SUBDIVISION PLAT REVIEW

Reviewed On: 2/12/2021

| SUBDIVISION NAME: SANTOY |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| U.S. Highway 83 (Loop 374): Proposing additional 7.5 ft . (subject to increase to 10 ft . for 95 ft . ROW) for 67.5 ft . from centerline for a total of 92.5 ft . ROW. Paving: By the state Curb \& gutter: By the state | Compliance |
| Paving___ Curb \& gutter____ Appled |  |
| * 800 ft . Block Length | Compliance |
| * 600 ft . Maximum Cul-de-Sac | Compliance |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> **Plat shows 15 ft . alley on the rear side of the property. Need to revise prior to final as needed to comply with requirements for City services. <br> ${ }^{* * *}$ Engineer submitted a variance request on February 10, 2021 to not require additional dedication, paving, nor escrow for the paving of the existing 15 ft . alley. | Non-compliance |
| SETBACKS |  |
| * Front: 50 ft . or greater for approved site plan or easement <br> * Rear: In accordance with the Zoning Ordinance or greater for approved site plan, or easements. <br> * Sides: In accordance with the Zoning Ordinance or greater for approved site plan, or easements. <br> * Corner <br> * Garage <br> *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
|  | Compliance |
|  | Compliance |
|  | NA |
|  | NA |
|  | Applied |
| SIDEWALKS |  |
| * 5 ft . wide minimum sidewalk required on U.S. Highway 83 <br> **Revise Note \#5 on plat to reflect U.S. Highway 83 as street name <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance |
|  | Applied |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Compliance |
|  | Compliance |
|  | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along <br> * Site plan must be approved by the Planning and other Development Departments prior to building permit issuance. <br> * Common Areas, Private Streets, services drives, etc. must be maintained by the lot owners | NA |
|  | Required |
|  | Required |

and not the City of McAllen
${ }^{* *}$ Note required on plat regarding maintenance of service drives to be done by owner and not City of McAllen

* Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc.
* Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets.
* Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording.

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| \begin{tabular}{c\|}
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| Applied |
| NA |

## LOT REQUIREMENTS

| * Lots fronting public streets <br> * Minimum lot width and lot area | Compliance |
| :---: | :---: |
|  | Compliance |
| ZONING/CUP |  |
| * Existing: C-3 Proposed: C-3 | Compliance |
| * Rezoning Needed Before Final Approval | NA |
| PARKS |  |
| * Land dedication in lieu of fee | NA |
| * Park Fee of \$700 per dwelling unit/lot to be paid prior to recording | NA |
| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| TRAFFIC |  |
| * Trip Generation to determine if TIA is required, prior to final plat. Per Traffic Department, Trip Generation has been approved. | Completed |
| * Traffic Impact Analysis (TIA) required prior to final plat. | NA |
| COMMENTS |  |
| Comments: <br> **Must comply with City's Access Management Policy <br> **Provide site plan for review <br> ***Property will need to be rezoned before final approval <br> ****Show centerline along West Business Highway 83 and show total ROW after accounting for dedication <br> *****Service drive required for commercial properties, revise plat as needed prior to final. ******Show legal description for triangular property located adjacent to southwest corner of subdivision, clarify/revise as needed. <br> *******Engineer submitted a variance request letter to not provide additional dedication nor paving for the existing 15 ft . alley. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED PRELIMINARY FORM, SUBJECT TO CONDITIONS NOTED AND CLARIFICATION ON THE REQUESTED VARIANCE. | Applied |



# City of McAllen Planning Department APPLICATION FOR 

311 North $15^{\text {th }}$ Street McAllen，TX 78501

P．O．Box 220
McAllen，TX 78505－0220
（956）681－1250
（956）681－1279（fax） SUBDIVISION PLAT REVIEW

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| ¢ ¢ ¢ Ш－ | Name clow Hinojoss $\qquad$ Phone 956－222．5423 <br> Address 7015.15 た <br> City $\qquad$ Ms．alce State $\qquad$ Zip 20503 Contact Person Clow Hinsjus <br> E－mail Chensineeringole yahoo．om $\qquad$ |
|  | Name $\qquad$ Ivan GencialRio Delta Phone 950－380．5152 <br> Address z 593 fित 93 921 5．10～Ave． <br> City $\qquad$ Ed＇in bung State $\qquad$ IX Zip $\qquad$ 10 PCAETV色合 |




## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 2/12/2021

| SUBDIVISION NAME: 2ND \& DOVE SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Interior E/W Street: 60 ft . ROW <br> Paving: 40 ft . Curb \& gutter: both sides <br> **Variance letter proposing a street with 30 ft . ROW and 30 ft . pavement back to back submitted February 10, 2021. <br> ${ }^{* * *}$ Variance request letter to convert a portion of the 20 ft . alley ROW into a 30 ft . street ROW submitted February 10, 2021. <br> ****Submit any gate details if applicable prior to final for staff to review. | Non-compliance |
| Dove Avenue: 5 ft . dedication for 75 ft . from centerline for total 150 ft . ROW. <br> Paving: min. 65 ft . Curb \& gutter: both sides <br> **Clarify how are the 20 ft . shown in plat dedicated, show document number information. <br> ***Variance letter received February 10, 2021 asking to not provide additional ROW dedication. Plat submitted shows 100 ft . existing ROW, and 5 ft . are being dedicated to accommodate a right turn lane on Dove Avenue. | Non-compliance |
| North Col. Rowe Boulevard (N. 2nd Street): 20 ft . dedication required for 60 ft . from centerline for <br> total of 120 ft . ROW <br> Paving : min. 65 ft . Curb \& gutter: both sides <br> ${ }^{* * * *}$ Variance letter received February 10, 2021 asking to not provide additional ROW dedication. Plat submitted shows 80 ft . existing ROW, and 40 ft . ROW from centerline; 20 ft . of additional ROW dedication are required. | Non-compliance |
| * 800 ft . Block Length | Compliance |
| * 600 ft . Maximum Cul-de-Sac | Compliance |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> **Existing 20 ft . alley ROW along the south and west of property dedicated by subdivision to the south. <br> ${ }^{* * *}$ Variance request letter to convert a portion of the 20 ft . alley ROW into a 30 ft . street ROW south of Dove submitted February 10, 2021. | TBD |
| SETBACKS |  |
| * Front: <br> Lots 14-21: Proposed 18 ft . at front entry garage. <br> Lots 1-13: 7.5 ft . <br> **Engineer submitted a variance letter on February 10, 2021 asking for a 7.5 ft . front setback for Lots 1-13 | Non-compliance |
| * Rear: 5 ft . for Lots 1-13 <br> 7.5 ft . for Lots $14-21$ <br> **On February 10, 2021 engineer submitted a variance request for a rear setback of 5 ft . for Lots 1-13 and 7.5 ft . for Lots 14-21 | Non-compliance |
| * Interior Sides: In accordance with the zoning ordinance, or greater for approved site plan or easements. | Applied |
| * Corner: 10 ft . or greater for easements <br> **If detention areas become lots, it will also apply to these lots. | TBD |
| * Garage: 18 ft . for Lots 14-21 | Applied |


| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| :---: | :---: |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Dove Avenue, North Col. Rowe Blvd. (N. 2nd Street), and both sides of all interior streets, and entrance street from Dove Avenue. *****Letter submitted February 10, 2021 requesting a variance to not provide sidewalks along interior street, only along Dove Avenue and N. 2nd Street - Col. Rowe Blvd. <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Dove Avenue and N. Col Rowe (N. 2nd Street). <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Engineer must clarify if any buffers are proposed to be installed on ROW. If any buffers are proposed to be installed on ROW, a License Agreement is required prior to final as applicable. | Compliance |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| ${ }^{*}$ No curb cut, access, or lot frontage permitted along North Col. Rowe Boulevard (N. 2nd Street) and Dove Avenue. <br> ${ }^{* *}$ Per Traffic Department, no connection to N. Col. Rowe Boulevard (N. 2nd Street) allowed due to spacing requirements of a principal arterial of 360 ft . not being met. | Applied |
| * Site plan must be approved by the Planning and other Development Departments prior to building permit issuance. | Applied |
| * Common Areas, private service drives, etc. must be maintained by the lot owners and not the City of McAllen | Applied |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies for public subdivisions | Required |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | Applied |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets | Applied |
| * Minimum lot width and lot area <br> **Engineer submitted a variance letter to not comply with the minimum lot area requirement of 2,000 sq. ft. Proposed layout shows Lots 2-12 have 1,580 sq. ft., Lot 13 has an area of 1,863 sq. ft. and Lots 16-21 1,705 sq. ft. to the Zoning Board of Adjustments on November 18, 2020. | Compliance |
| ZONING/CUP |  |
| * Existing: R-1 Proposed: R-3T <br> **Rezoning from R-1 to R-3T was approved by Planning and Zoning Board at the August 4, 2020 meeting. City Commission approved the rezoning request at the August 10, 2020 meeting. | Completed |
| * Rezoning Needed Before Final Approval <br> **Rezoning from R-1 to R-3T was approved by Planning and Zoning Board at the August 4, 2020 meeting. City Commission approved the rezoning request at the August 10, 2020 meeting. | Completed |


| PARKS |  |
| :---: | :---: |
| * Land dedication in lieu of fee | NA |
| * Park Fee of $\$ 700$ per dwelling unit/lot to be paid prior to recording. 21 lots are proposed x $\$ 700=\$ 14,700$ due prior to recording. | Required |
| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| TRAFFIC |  |
| * Trip Generation has been approved, no TIA is required. | Compliance |
| * Traffic Impact Analysis (TIA) required prior to final plat. | NA |
| COMMENTS |  |
| Comments: <br> **Must comply with City's Access Management Policy. <br> ***Engineer submitted a variance letter to not comply with the minimum lot area requirement of 2,000 sq. ft. Proposed layout showed Lots $2-12$ at $1,580 \mathrm{sq}$. ft., Lot $13-1,863 \mathrm{sq}$. ft. and Lots 16-21-1,705 sq. ft. approved by the Zoning Board of Adjustments on November 18, 2020. ****Engineer submitted variances to not dedicate additional ROW on Dove Avenue, N. 2nd St. (Col. Rowe Blvd.), to convert the existing 20 ft . alley into a 30 ft . interior street, to allow a street with 30 ft . of ROW instead of the required 60 ft . per City ordinance, to only provide sidewalks along the south side lots, eliminate sidewalks along the entrance from Dove Avenue and to reduce the rear setback from 10 ft . to 0 for the south lots (1-13). <br> ${ }^{* * * *}$ If a gate is proposed in an interior public street, a license agreement may apply *****Gated exit to 2nd Street (N. Col. Rowe) is proposed to be used as an emergency exit only, and for City's Public Works Department. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED PRELIMINARY FORM, SUBJECT TO CLARIFICATION ON THE REQUESTED VARIANCES, CONDITIONS NOTED, UTILITIES AND DRAINAGE APPROVALS. | Applied |



# CLH <br> ENGINEERING, INC. <br> Firm No. 8719 

February 9, 2021

Edgar Garcia<br>Planning Director<br>City of McAllen<br>1300 Houston Avenue<br>McAllen, Texas 78501

Re: Variance for Setbacks of Proposed $2^{\text {nd }} \&$ Dove Subdivision
Dear Mr. Garcia:
On behalf of my client, I am respectfully requesting these following setback variance for the proposed $2^{\text {nd }} \&$ Dove Subdivision:

1. Variance request is to reduce the rear setback from $10^{\prime}$ to $7.5^{\prime}$ for the north lots 14-21.
2. Variance request is to reduce the front setback from $10^{\prime}$ to $7.5^{\prime}$ for the south lots 1-13.
3. Variance request is to reduce the rear setback from 10 ' to 5 ' for the south lots 1 13.

Thank you for your time and consideration, should any questions arise or any further information is required, please feel free to contact me at my office at (956) 687-5560.

Respectfully submitted,

Cloromiro Hinojosa Jr., P.E. CLH Engineering, Inc.
Firm No. 8719
Structural \& Civil Engineering
701 S $15^{\text {th }}$ Street. McAllen, Texas 78501
Office (956) 687-5560 Fax (956) 687-5561


# CLH <br> ENGINEERING, INC. <br> Firm No. 8719 

February 9, 2021

Edgar Garcia<br>Planning Director<br>City of McAllen<br>1300 Houston Avenue<br>McAllen, Texas 78501

Re: Variance for Proposed $2^{\text {nd }} \&$ Dove Subdivision
Dear Mr. Garcia:
On behalf of my client, I am respectfully requesting these variances for the proposed $2^{\text {nd }}$ \& Dove Subdivision.

## Variance \#1:

The variance request is to keep the existing 80 feet Right of Way for $2^{\text {nd }}$ Street and not increase it to 120 feet as per city future thoroughfare plan.

A 120' ROW on $2^{\text {nd }}$ Street would encroach on the houses that are to the north and south of this lot. We can't foresee the widening of $2^{\text {nd }}$ Street a possibility with so many residence in the way. (See Exhibit 1.)

## Variance \#2:

The variance request is to increase the existing 100 feet Right of Way for Dove Avenue to 105 feet, and not increase it to 150 feet as per city future thoroughfare plan.

A 150' ROW on Dove Ave would encroach on the houses that are to the west and east of this lot. We can't foresee the widening of Dove Avenue a possibility with so many residence in the way. (See Exhibit 2)

Also, there are approximately 13.5 feet from the existing curb and gutter to the existing south ROW on Dove Avenue. Adding the additional 5 ' would allow the right turn lane to be constructed on the south side without disturbing the north side of Dove Ave if the city determines it's required in the future. A 25 feet corner clip will be provided at the Dove and $2^{\text {nd }}$ Street intersection. (See Exhibit 4 and 8)

## Variance \#3:

The variance request is to allow a 30 feet Right of Way in lieu of the 60 ft . as per city ordinance. We are requesting this variance to increase the buildable area on each lot so a townhome could be built and for this development to be feasible.

The proposed street will be a 30 feet back to back street section. The sidewalks required will be built within the utility and sidewalk easement.

The City of McAllen has other subdivision that have an existing 30 ' ROW. One of these subdivisions has recently received approval, The Villas on Freddy.

We have extended and additional 10' of Street ROW fronting the lot that has the detention pond to have a $40^{\prime}$ ROW and ease a 3 point turn around for vehicles. (See Plat layout and Exhibit 6, 7, and 9)

## Variance \#4:

The variance request is to convert portion of the existing 20' alley located on the west side of the lot to become part of the 30 ' ROW to serve as the entrance to the Subdivision from W. Dove Avenue. The limits of the change of alley to ROW would end at the street that extends into the subdivision. (See Plat Layout \& Exhibit 5)

## Variance \#5:

The variance request is to remove the sidewalk along the interior street both on the south side and north side. (See Exhibit 6 \& 7)

## Variance \#6:

The variance request is to eliminate the sidewalks along the entrance drive from Dove Ave. (See Exhibit 5)

Thank you for your time and consideration, should any questions arise or any further information is required, please feel free to contact me at my office at (956) 687-5560.

Respectfully submitted,

Cloromiro Hinojosa Jr., P.E.
CLH Engineering, Inc.
Firm No. 8719
Structural \& Civil Engineering
701 S $15^{\text {th }}$ Street. McAllen, Texas 78501
Office (956) 687-5560 Fax (956) 687-5561





# Planning <br> Department 

## Memo

TO: Planning \& Zoning Commission<br>FROM Edgar I. Garcia, AICP, CNU-A<br>DATE: January 29, 2021<br>\section*{SUBJECT: City Commission Actions on January 25, 2021}

## REZONINGS:

1. Rezone from A-O to R-1 District: 14.664 acres out of Lot 2, Sharyland I.S.D. Junior High School Subdivision; 4500 Dove Ave

- Planning and Zoning Commission recommended approval
- City Commission approved as recommended


## CONDITIONAL USE PERMITS:

1. Request of Jessica Aguilar, for a Conditional Use Permit, for one year, for a bar (nightclub): Lot A-1, Nolana Tower Subdivision; 400 Nolana Ave, Suite Q

- Planning and Zoning Commission disapproved with a favorable recommendation
- City Commission approved as recommended

2. Request of Jorge A. Gonzalez, for a Conditional Use Permit, for one year, for a bar (nightclub): Lot 2A, Valram Heights Subdivision; 2801 Expressway 86, Building 200, Suites 280 \& 290

- Planning and Zoning Commission disapproved with a favorable recommendation
- City Commission approved as recommended

3. Request of Hidalgo County on behalf of McAllen ISD, for a Conditional Use Permit, for life of the use, for a personal wireless service facility: Lot $1 \& 2$, McAllen ISD Northwest Elementary Subdivision; 2901 Incarnate Word Ave

- Planning and Zoning Commission recommended approval
- City Commission approved as recommended

4. Request of Melissa Burton, for a Conditional Use Permit, for life of the use, for a dog kennel: 1-acre tract of land out of the South 19.39 acres of Lot 387, John H. Shary Subdivision; 6820 N Taylor Rd

- Planning and Zoning Commission disapproved with a favorable recommendation for life of the use
- City Commission approved for two years

2021 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION MEETINGS

|  | $\begin{aligned} & \bar{N} \\ & \stackrel{y}{0} \\ & \stackrel{\rightharpoonup}{0} \end{aligned}$ | $\begin{aligned} & \bar{N} \\ & \mathbf{N} \\ & \stackrel{\rightharpoonup}{\sigma} \end{aligned}$ |  | $\left\|\begin{array}{l} \stackrel{\rightharpoonup}{\mathrm{N}} \\ \stackrel{\rightharpoonup}{\mathrm{~N}} \end{array}\right\|$ | $\begin{aligned} & \stackrel{\rightharpoonup}{N} \\ & \stackrel{\rightharpoonup}{N} \\ & \stackrel{N}{0} \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{\mathrm{N}} \\ & \stackrel{\rightharpoonup}{\mathrm{O}} \end{aligned}$ | $\begin{aligned} & \overline{\mathrm{N}} \\ & \stackrel{\rightharpoonup}{\circ} \\ & \mathrm{O} \\ & \mathrm{O} \end{aligned}$ | $\begin{aligned} & \bar{N} \\ & \text { N } \\ & \text { N } \end{aligned}$ | $\begin{aligned} & \overline{\mathrm{N}} \\ & \stackrel{\rightharpoonup}{\mathrm{O}} \\ & \stackrel{H}{8} \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{N} \\ & \mathbf{\infty} \\ & \stackrel{\rightharpoonup}{O} \end{aligned}$ | $\begin{aligned} & \bar{N} \\ & \stackrel{0}{0} \\ & \stackrel{8}{8} \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{\mathrm{N}} \\ & \stackrel{\rightharpoonup}{\mathbf{O}} \\ & \hline \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{N} \\ & \stackrel{y}{\circ} \\ & \underset{\sim}{0} \end{aligned}$ | N $\stackrel{N}{N}$ $\stackrel{1}{0}$ |  | $\begin{aligned} & \bar{N} \\ & \stackrel{N}{\infty} \\ & \underset{O}{2} \end{aligned}$ | $\begin{aligned} & \bar{N} \\ & \hat{\mathbf{O}} \\ & \stackrel{\rightharpoonup}{\mathrm{O}} \end{aligned}$ | $\begin{aligned} & \bar{N} \\ & \stackrel{N}{N} \\ & \stackrel{\rightharpoonup}{\circ} \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{\mathrm{N}} \\ & \stackrel{\rightharpoonup}{\circ} \\ & \stackrel{\rightharpoonup}{\mathrm{O}} \end{aligned}$ | $\begin{aligned} & \stackrel{-}{N} \\ & \stackrel{\rightharpoonup}{O} \\ & \hline \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{\mathrm{N}} \\ & \stackrel{\rightharpoonup}{\mathrm{O}} \\ & \stackrel{\rightharpoonup}{\mathrm{~N}} \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{\mathrm{N}} \\ & \stackrel{\rightharpoonup}{\mathbf{N}} \\ & \hline \end{aligned}$ | $\stackrel{-}{N}$ $\stackrel{\rightharpoonup}{+}$ N |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Pepe Cabeza de Vaca | P | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Daniel Santos | A | A | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Mike Hovar | P | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Rogelio Cervantes | P | A | A |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Gabriel Kamel | P | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Michael Fallek | P | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Jose B. Saldana | P | A | A |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2021 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION WORKSHOPS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Pepe Cabeza de Vaca |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Daniel Santos |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Mike Hovar |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Rogelio Cervantes |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Gabriel Kamel |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Michael Fallek |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Jose B. Saldana |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |



| D/ McAllen |  |  | PLANNING DEPARTMENT <br> 311 N 15th Street McAllen, TX 78501 <br> Phone: 956-681-1250 Fax: 956-681-1279 <br> 2021 CALENDAR |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  Meetings:  <br> City Commission $\square$ Planning \& Zoning Board <br> $\boldsymbol{\Delta}$ Public Utility Board $\square$ Zoning Board of Adjustment <br> HPC - Historic Pres Council   |  |  |  |  |  |  | Deadlines: <br> D- Zoning/CUP Application <br> N - Public Notification <br> * Holiday - Office is closed |  |  |  |  |  |  |
| JULY 2021 |  |  |  |  |  |  | AUGUST 2021 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  |  |  |  |  |  | 2 <br> A- 8/18 \& 819 |  | $\begin{array}{\|l\|l\|} \hline 4 & \\ \hline N-8 / 18 & \& \\ \hline \end{array}$ | ${ }^{5}$ | 6 |  |
| 4 | HOLIDAY | ${ }^{6}$ | $\begin{array}{\|l\|l\|} \hline 7 & \\ \hline N-7 / 20 & \& 7 / 21 \\ D-8 / 4 \& 8 / 5 \\ \hline \end{array}$ | 8 | - | 10 | ${ }^{8}$ | $\bigcirc$ | ${ }^{10}$ - | ${ }^{11}$ | 12 | ${ }^{13}$ | ${ }^{14}$ |
| 11 | 12 | A |  | 15 | ${ }^{16}$ | ${ }^{17}$ | 15 | $\begin{aligned} & 16 \\ & \text { A-ZBA 9/1 } \end{aligned}$ |  | $\begin{array}{\|l\|} \hline 18 \\ \text { N-ZBA 9/1 } \\ \hline \text { D-9/16 \& } 9 / 17 \\ \hline \end{array}$ | 19 | 20 | ${ }^{21}$ |
| 18 | $\square$ | 20 | 21 <br> HPC <br> N-8/4 \& $8 / 5$ <br> D-8/18 \& 8/19 | 22 | ${ }^{23}$ | 24 | ${ }^{22}$ | $\begin{array}{\|ll} 23 & \mathrm{~A}^{2} \\ \text { A-PZ } 9 / 7 \end{array}$ |  | $\begin{array}{\|c} \hline 25 \\ \mathrm{HP} \text { HPC } 9 / 7 \\ \hline \end{array}$ | 26 | ${ }^{27}$ | ${ }^{28}$ |
| 25 | ${ }^{26} \quad$ ○ |  | 28 <br> N-8/18 \& 8/19 | 29 | 30 | 31 | 29 | A-ZBA 9/15 | 31 |  |  |  |  |
| SEPTEMBER 2021 |  |  |  |  |  |  | OCTOBER 2021 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  | $\begin{array}{\|l\|} \hline 1 \\ \mathrm{~N}-\mathrm{ZBA} 9 / 15 \\ \mathrm{D}-10 / 5 \& 10 / 6 \\ \hline \end{array}$ | ${ }^{2}$ |  | ${ }^{4}$ |  |  |  |  |  | ${ }^{1}$ | ${ }^{2}$ |
| 5 | HOLIDAY | 7 | $\begin{array}{\|l\|} \hline 8 \\ \mathrm{~N}-\mathrm{PZ} \text { 9/21 } \\ \hline \end{array}$ | ${ }^{9}$ | 10 | ${ }^{11}$ | ${ }^{3}$ |  |  | $\left.\begin{array}{\|c\|} \hline 6 \\ \mathrm{~N}-1019 \& 10 / 1020 \\ \mathrm{D}-11 / 2 \& 11 / 3 \end{array} \right\rvert\,$ |  | ${ }^{8}$ | ${ }^{9}$ |
| 12 | ${ }^{13}$ | $14 \quad$ - | 15 <br> D-10/19 \& 10/20 | 16 | 17 | 18 | 10 | ${ }^{11}$ ○ | ${ }^{12}$ - | ${ }^{13}$ | 14 | 15 | 16 |
| 19 | $\begin{aligned} & 20 \\ & \text { A-10/5 \& 10/6 } \\ & \hline \end{aligned}$ | ${ }^{21}$ | $\begin{array}{\|ll\|} \hline 22 & \\ \text { пru } \\ \mathrm{N}-10 / 5 \& 10 / 6 \\ \hline \end{array}$ | ${ }^{23}$ | ${ }^{24}$ | 25 | ${ }^{17}$ | $\begin{array}{\|l\|l\|} \hline 18 \\ \hline \text { A- } 11 / 2 \& 11 / 3 \\ \hline \end{array}$ | 19 | $\left\lvert\, \begin{array}{lll} 20 & & \\ \mathrm{~N}-11 / 2 & \& & 11 / 3 \\ \mathrm{D}-11 / 16 & \& & 11 / 17 \\ \hline \end{array}\right.$ | 21 | 22 | ${ }^{23}$ |
| ${ }^{26}$ | ${ }^{27}$ | $28 \quad$ - | 29 | 30 |  |  |  | $25 \quad \bigcirc$ |  | ${ }^{27} \mathrm{HPC}$ | ${ }^{28}$ | 29 | 30 |
| NOVEMBER 2021 |  |  |  |  |  |  | DECEMBER 2021 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  |  | ${ }_{7}^{4}$ | 5 | ${ }^{6}$ |  |  |  | HPC <br> N-ZBA 12/15 <br> D-1/4 \& $1 / 5$ | ${ }^{2}$ | ${ }^{3}$ | 4 |
|  | $8 \quad \bigcirc$ | $9 \quad \Delta$ | 10 | 11 | ${ }^{12}$ | ${ }^{13}$ | ${ }^{5}$ | $\begin{array}{\|l\|} \hline 6 \\ \text { A-PZ 12/21 } \\ \hline \end{array}$ | ${ }^{7}$ | $\begin{array}{\|l\|l\|} \hline 8 \\ \text { N- PZ 12/21 } \\ \hline \end{array}$ | 9 | 10 | 11 |
| 14 | $\begin{array}{\|l\|} \hline 15 \\ \text { A-ZBA 12/1 } \\ \hline \end{array}$ | 16 | $\begin{array}{\|l\|} \hline 17 \\ \text { N-ZBA 12/1 } \\ \text { D-PZ-12/21 } \\ \hline \end{array}$ | 18 | 19 | 20 | ${ }^{12}$ | ${ }^{13} \bigcirc$ | ${ }^{14}$ - |  | 16 | 17 | ${ }^{18}$ |
| 21 |  |  | $\begin{array}{\|l\|l\|} \hline 24 \\ \text { N-PZ } 1217 \\ \hline \end{array}$ | HOLIDAY | 26 | 27 | 19 | $\begin{aligned} & 20 \\ & A-1 / 4 \& 1 / 5 \end{aligned}$ | ${ }^{21}$ | $\begin{array}{ll} \hline 22 \\ \mathrm{~N}-1 / 4 \& 1 / 5 \\ \hline \end{array}$ |  |  | 25 |
| 28 | $\begin{aligned} & \hline 29 \\ & \text { A-ZBA 12/15 } \\ & \hline \end{aligned}$ | 30 |  |  |  |  | ${ }^{26}$ | 27 | 28 | 29 | 30 |  |  |

