## AGENDA

## PLANNING \& ZONING COMMISSION REGULAR MEETING <br> TUESDAY, JUNE 2, 2020-3:30 PM <br> MCALLEN CITY HALL, 1300 HOUSTON AVENUE CITY COMMISSION CHAMBERS, $3{ }^{\text {RD }}$ FLOOR

At any time during the course of this meeting, the Planning \& Zoning Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Planning \& Zoning Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Planning and Zoning Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code

Web: https://zoom.us/join or phone: (346) 248-7799
Meeting ID: 508-755-3077 Meeting Password: 878576

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

INVOCATION

1) MINUTES:
a) Minutes for Regular Meeting held on May 19, 2020

## 2) ABANDONMENT:

a) Request to Abandon A 20 FT. X 1846.16 Right-Of-Way out of Lot 11 and 12, Section 5, Hidalgo Canal Company Subdivision, Hidalgo County, Texas; 4900 South Old 10th Street (ABD2019-0004)
3) SITE PLAN:
a) Site Plan approval for Lot 1, Church of the King McAllen Subdivision; 7401 North Ware Road. (SPR2020-0012) DP
b) Revised Site Plan approval for Lot 4, The Warehouse Kingdom Subdivision; 2101 Military Highway (SPR2020-0010) HA
4) CONSENT:
a) Comar Subdivision; 4000 Expressway 83- Frisco Corp/ Jesus Calderon (Revised Final) (SUB2017-0016) SEA

## 5) SUBDIVISIONS:

a) Vacate and resubdivision of Lots 73, 74, 75 Spanish Oaks at Frontera Subdivision to Spanish Oaks at Frontera Lot 73A Subdivision; 8412 North 10th Street - 8400/8500 N. 10th Development, LLC (Final) (SUB2020-0020) JHE
b) Just A Closet \#1 Subdivision Phase II; 5700 Mile 4 Road- Shary 80 Phase I, LLC- (Final) (SUB2020-0015) JHE
c) Olvera Subdivision; 4509 Buddy Owens Boulevard- Jose Tellez Olvera (Revised Preliminary) (SUB2020-0022) SEA
d) Stonebriar at Trinity Oaks Subdivision; 11200 North La Lomita Road- Affordable Homes of South Texas, Inc. (Preliminary) (SUB2020-0029) CHC
e) Surprise Subdivision; 901 Dallas Avenue- Ron Surprise (Preliminary) (SUB2020-0033) SEA
f) Barcelona Subdivision; 1800 South Bentsen Road- New Millenium L Investments, Inc. (Preliminary) (SUB2020-0034) SE

## 6) PUBLIC HEARING:

a) REZONING:

1. Rezone from C-3 (general business) District to R-3A (multifamily residential apartments) District: 38.27 acres of land out of Lot 385 , John H. Shary Subdivision, Hidalgo County, Texas; 7000 North Shary Road. (REZ2020-0009)
b) CONDITIONAL USE PERMITS:
2. Request of South Texas Vo-Tech, for a Conditional Use Permit, for one year, for an Institutional Use (school), at Lot 1, Main Place Subdivision, Hidalgo County, Texas; 1800 South Main Street. (CUP2020-0046)
3. Request of Juan A. Ludwig, for a Conditional Use Permit, for life of the use, for a Railroad Facility or Utilities Holding a Franchise (Electric Substation) at a 3.248 -acre tract of land of Lot 141, La Lomita Irrigation and Construction Company's Subdivision, Hidalgo County, Texas, 3600 Quince Avenue \& 1700 North Ware Road. (CUP2020-0047)
4. Request of Miguel A. Peña, for a Conditional Use Permit, for one year, for a Social Club, at Lots 7 \& 8, Citrus Grove Plaza Subdivision, Hidalgo County, Texas, 4037 U. S. Expressway 83, Suite 120. (CUP2020-0040)
5. Request of David Padilla on behalf of Church of the King, for an amendment to the Conditional Use Permit, for life of the use, for an Institutional Use (church and related uses), at Lot 1, Church of the King Subdivision, Hidalgo County, Texas, 7401 North Ware Road. (CUP2020-0039)
6. Request of Guillermo Cruz, for a Conditional Use Permit, for one year, for an automotive service and repair shop, at Lots 17, 18 and the West 25 ft . of Lot 19, Block 7, West Addition to McAllen Subdivision, Hidalgo County, Texas; 2226 \& 2228 Houston Avenue. (CUP2020-0042)
7. Request of Melissa Burton for a Conditional Use Permit, for life of the use, for a dog kennel at a 1.00 acre tract of land out of the South 19.39 acres of Lot 387 , John H. Shary Subdivision, Hidalgo County, Texas, 6820 North Taylor Road. (CUP20200008)(Tabled 04/07/2020) (Remained Tabled 04/21/2020) (Remained Tabled 05/05/2020) (Remained Tabled 05/19/2020)

## 7) INFORMATION ONLY:

a) City Commission Actions: May 26, 2020

## ADJOURNMENT:

IF ANY ACCOMMODATIONS FOR A DISABILITY ARE REQUIRED, PLEASE NOTIFY THE PLANNING DEPARTMENT (681-1250) 72 HOURS BEFORE THE MEETING DATE. WITH REGARD TO ANY ITEM, THE PLANNING \& ZONING COMMISSION MAY TAKE VARIOUS ACTIONS, INCLUDING BUT NOT LIMITED TO RESCHEDULING AN ITEM IN ITS ENTIRETY FOR PARTICULAR ACTION AT A FUTURE DATE.

DATE: Tuesday, June 2, 2020
TIME: $\quad 3: 30$ PM
PLACE: McAllen City Hall 1300 Houston Avenue Commissioners' Room - $3^{\text {rd }}$ Floor McAllen, Texas 78501

## SUBJECT MATTERS: SEE FOREGOING AGENDA

## CERTIFICATION

I, the undersigned authority, do hereby certify that the above agenda for the Meeting of the McAllen Planning \& Zoning Commission is a true and correct copy and that I posted a true and correct copy of said notice on the bulletin board in the municipal building, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 29th day of May $29^{\text {th }}$, 2020 at 3:00 p.m. and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Dated this the 29 ${ }^{\text {th }}$ day of May, 2020

TATE OF TEXAS

The McAllen Planning and Zoning Commission convened in a Regular Meeting \& Public Hearing on Tuesday, May 19, 2020 at 3:33 p.m. in the McAllen City Hall City Commission Room at 1300 Houston Avenue, McAllen, Texas.

| Present: | Pepe Cabeza de Vaca <br> Daniel Santos | Chairperson <br> Vice-Chairperson |
| :--- | :--- | :--- |
|  | Rogelio Cervantes | Member |
|  | Gabriel Kamel | Member |
|  | Michael Fallek | Member |
|  | Jose Saldana | Member |
|  |  | Member |
|  | Evaristo Garcia |  |
|  | Michelle Rivera | Assistant City Attorney |
|  | Edgar Garcia | Assistant City Manager |
|  | Luis Mora | Director |
|  | Kimberly Guajardo | Deputy Director |
|  | Berenice Gonzalez | Senior Planner |
|  | Jose De La Garza Jr. | Planner III |
|  | Kaveh Forghanparast | Planner III |
|  | Bilkis Olazaran Martinez | Planner II |
|  | Martina Mejia | Engineering Department |
|  | Porfirio Hernandez | Planning Technician III |
|  | Claudia Mariscal | Administrative Secretary |

## CALL TO ORDER- Pepe Cabeza de Vaca, Chairperson

## Meeting held via Teleconference and Video Conference.

## PLEDGE OF ALLEGIANCE

INVOCATION- Mr. Rogelio Cervantes

1) MINUTES:
a) Minutes for Regular Meeting held on May 5, 2020.

Mr. Fallek asked if it was stated on the minutes that the meeting was being held via teleconference and video conference. Mr. Fallek also inquired if his opposition on an item from the previous meeting was included in the meeting. Staff advised the board that the minutes would be reviewed and voting for a subdivision item would be changed.

The minutes for the regular meeting held on May 5, 2020 were approved as submitted. The motion to approve was made by Mr. Gabriel Kamel. Mr. Rogelio Cervantes seconded the motion, which carried unanimously with six members present and voting.
2) PUBLIC HEARING:
a) CONDITIONAL USE PERMITS

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1. Request of Dagoberto Quintanilla for a Conditional Use Permit, for one year, for a nightclub at the 0.66 acres out of Lot 16, Block 3, C.E Hammond Subdivision, Hidalgo County, Texas; 2203 South $23^{\text {rd }}$ Street. (CUP20200036)

Mr. Forghanparast stated that the property was located on the east side of South 23rd Street, approximately 100 ft . north of Uvalde Avenue and was zoned C-3 (general business) District. The adjacent zoning was $\mathrm{C}-3$ to the north, south, and east, and A-O (agricultural and open space) District to the west. Surrounding land uses included auto services, medical offices, commercial businesses, the airport, and vacant land. A nightclub was allowed in a C-3 zone with a Conditional Use Permit and in compliance with the requirements.

The initial Conditional Use Permit was approved for this use at this location by the Planning and Zoning Commission on July 7, 1998. The permit had been renewed annually by different tenants until August 2009. In August 2011, a new application for a conditional use permit was submitted; therefore, the new request had to be appealed and approved by the City Commission. The permit was approved for one year with a variance to the distance requirement on September 26, 2011. The last permit renewal was approved for one year, on June 24, 2019, by the City Commission with a variance to the distance requirement.

The applicant was proposing to continue to operate a night club (El Toro Club II) from the existing 3,540 sq. ft. building. The hours of operation would be from 7:00 p.m. to 2:00 a.m. daily.

A police activity report from May 2019 to present was attached. The Fire and Health Departments have inspected the establishment, which complied with the safety codes and regulations. The establishment must comply with the requirements set forth in Section 138-118(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of those businesses having late hours (after 10:00 p.m.) must be at least 400 ft . from the nearest residence, church, school or publicly-owned property or must provide sufficient buffer and sound insulation of the building such that the building was not visible and cannot be heard from the residential areas. The establishment was within 400 ft . of publicly owned properties (Boeye Reservoir and McAllen International Airport);
2) The property must be as close as possible to a major arterial and should not generate traffic onto residential-sized streets. The establishment had direct access to South 23rd Street and did not generate traffic into residential areas;
3) The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. Based on the floor area of 3,540 sq. ft., 36 parking spaces were required; 41 parking spaces were provided. However, upon the inspection, staff noticed that there were potholes in the parking lot that needed to be repaired, and faded stripes needed to be repainted;
4) The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties;
5) The business should provide sufficient lighting to eliminate dark areas and maximize visibility from a public street to discourage vandalism and criminal activities;

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6) The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
7) The above-mentioned business should restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance after taking into account the recommendations of the Fire Marshal, Building Official, and Planning Director. The maximum capacity for the establishment was 197 persons.

Staff recommended disapproval of the request based on non-compliance with requirement \#1 (distance) of Section 138-118(4) and Section 138-400 (off-street parking standards) of the Zoning Ordinance.

Chairperson Pepe Cabeza de Vaca asked if there was anyone in opposition and if staff received any emails or phone calls in opposition, and there were none. Chairperson Cabeza de Vaca said that he was going to recommend to follow the parking standards, and advise the owner to cover the potholes and paint. Mr. Forghanparast advised the board that the applicant began working on fixing the parking lot.

After a brief discussion, Mr. Gabriel Kamel moved to disapprove with a favorable recommendation subject to the parking lot standards. Mr. Jose Saldana seconded the motion, which was approved with six members present and voting.
2. Request of Melissa Burton for a Conditional Use Permit, for life of the use, for a dog kennel, at a 1.00-acre tract of land out of the south 19.39 acres of Lot 387, John H. Shary Subdivision, Hidalgo County, Texas, 6820 North Taylor Road. (CUP2020-0008) (Tabled 04/07/20) (Tabled 04/21/20) (Tabled 05/05/20)

Item remained tabled. No action required.

## 5) SUBDIVISIONS:

a) Gepetto Meadows Subdivision; 16701 North Eubanks Road- Christopher Ross (Final) (SUB2020-0030) MAS

Ms. Gonzalez stated that the property is located on Eubanks Rd. - 20 ft . additional ROW dedicated for 40 ft . Centerline - 80 ft . ROW Paving: 52 ft . Curb \& gutter on both sides. Must escrow monies if improvements are not constructed prior to recording. Show total ROW on plat after accounting for ROW dedication. 800 ft . Block Length. Front: 45 ft . Rear: 30 ft . or greater for easements. Sides: 15 ft . or greater for easements proposed. Plat submitted February 3, 2020 references a 15 ft . utility easement surrounding the property. Garage: 18 ft . except where greater setback is required. All setbacks are subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk was required on Eubanks Road. Perimeter sidewalks must be built or money escrowed if not built at this time. A 6 ft . opaque buffer was required from adjacent/between multi-family residential and commercial, and industrial zones/uses. An 8 ft . masonry wall was required between single-family residential and commercial, industrial, or multi-family residential zones/uses.

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Perimeter buffers must be built at time of Subdivision Improvements. Site plan must be approved by the Planning Department and other development departments prior to building permit issuance. Lots fronting public streets. Minimum lot width and lot area. Must comply with City's Access Management Policy. Engineer has indicated proposed use is one single-family residential lot. Engineer to determine 10 1/2 Mile Rd. location to determine any dedication and escrows required, prior to final. Engineer provided map showing future $101 / 2$ Mile Rd. will not affect the proposed subdivision. Per Engineering Department future location of Mile 10 1/2 Rd. will not affect the proposed subdivision.

Staff recommended approval of the subdivision in final form, subject to conditions noted.
Being no discussion, Mr. Gabriel Kamel moved to approve based on staff recommendation. Mr. Jose Saldana seconded the motion, which was approved with six members present and voting.
b) Only Love Subdivision; 5500 North $29^{\text {th }}$ Street- Cynthia Ann Salazar (Revised
Preliminary) (SUB2020-0032) MGE

Ms. Gonzalez stated that Dove Avenue had a minimum 30 ft . dedication for 75 ft . from centerline for 150 ROW Paving: min. 65 ft . curb \& gutter on both sides. Show centerline and 75 ft . from centerline on the plat, prior to final. N. 29th Street: min. 10 ft . dedication for 50 ft . from centerline for 100 ft . ROW Paving: 65 ft . curb \& gutter on both sides. Show centerline and 50 ft . ROW from centerline on the plat, prior to final. 800 ft . Block Length. ROW: 24 ft . Paving: 20 ft . Alley/service drive easement required for commercial properties. Front setbacks along Dove Avenue was proposing 50 ft. or greater for easements. Variance letter submitted by Engineer on May 12, 2020 proposes 50 ft . front setback for Dove Avenue instead of 75 ft . N. 29th Street: Proposing 45 ft . or greater for easements. Variance letter submitted by Engineer on May 12, 2020 proposes 45 ft . front setback for N . 29th St, instead of 50 ft . Rear setbacks were in accordance with the Zoning Ordinance, or greater for easement. Plat submitted May 12, 2020, shows 10 ft . for rear setback; need to revise prior to final. Sides: In accordance with the Zoning Ordinance or greater for easements. Plat submitted May 12, 2020 needs to be revised as noted above. Corner setbacks along Dove Avenue was proposing 50 ft . or greater for easements. Variance letter submitted by Engineer on May 12, 2020 proposes 50 ft . corner setback on Dove Ave. instead of 75 ft . N. 29th Street: Proposing 45 ft . or greater for on N. 29th St. instead of 75 ft . All setbacks are subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk required on Dove Ave. and N. 29th Street. Perimeter sidewalks must be built or money escrowed if not built at this time.A 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. A 8 ft . masonry wall was required between single-family residential and commercial, industrial, or multi-family residential zones/uses. Plat submitted May 12, 2020 needs to be revised to reflect this requirement. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along. On May 12, 2020, a variance request was submitted regarding the proposed driveway location. Site plan must be approved by the Planning Department and other development departments prior to building permit issuance. Common areas, service drives must be maintained by the lot owners and not the City of McAllen. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Lots fronting public streets. Minimum lot width and lot area. Application indicates the proposed use to be for office use. Per Traffic Department, Trip generation waived. Comments: Must comply with City's Access Management Policy. Traffic Department, Fire Department and Public Works have indicated they need a site plan for review. Engineer submitted a variance request on May 12, 2020 for the proposed setbacks shown on plat.

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Staff recommended approval of the subdivision in revised preliminary form, subject to conditions noted and clarification on the requested variances.

Mr. Fallek asked if there was a site plan issued that the board could look at so that they could see the variance they are requesting. Mr. Fallek stated that he did not feel that it was appropriate to rule on a variance request unless he saw what the applicant was intending to build to understand why a variance is needed. Chairperson Pepe Cabeza de Vaca asked if the item should be tabled and be brought to the next meeting where Ms. Gonzalez could provide the documents needed. Mr. Kamel stated that they would like to know why they are requesting a variance, so that they can approve it. Ms. Gonzalez stated that this was what the engineer was proposing but it would still have to go back to a planning and zoning meeting in final form, so the item could be approved. Mr. Fallek stated that the board could approve the preliminary without the variance and suggested that when the site plan is provided that the setbacks for the properties adjacent are provided as well.

After a brief, Mr. Michael Fallek moved to approve in preliminary form based on the conditions noted with the variance request to be taken up at a later date. Mr. Daniel Santos seconded the motion, which was approved with six members present and voting.
c) Shary Manor Subdivision; 7000 North Shary Road - Shary 80 Phase I, LLC (Preliminary) (SUB2020-0025) JHE

Mr. De La Garza stated that the property is located on North Shary Road: 60 ft . from centerline for 120 ft of ROW Paving: by the state curb \& gutter: by the state Provide copy of document for ROW dedication (Doc. \#2913274) Provide range of dedication along North Shary Road, including ROW from centerline to new property line to verify if additional dedication required prior to final. Thunderbird Avenue: 30 ft . dedication from centerline for 60 ft . ROW Paving: 40 ft . curb \& gutter: both sides. Must escrow monies if improvements are not built prior to recording. Correct plat to indicate 30 ft . additional ROW dedicated by this plat. Robin Avenue (entrance Streets): 60 ft . ROW Paving: 40 ft. curb \& gutter: both sides. Escrow monies if improvements not built prior to plat recording. Provide gate details prior to final to assure compliance with requirements. Other Interior Streets: 60 ft . ROW Paving: 40 ft . Curb \& gutter: both sides. Engineer must clarify use prior to final. As per application, R-3A zones require 60 ft . of ROW with 40 ft . of paving. 50 ft . of ROW is being proposed. As per Engineering Department, Square knuckles, in lieu of round cul-de-sacs, may pose an issue with placement of inlets in the future and are therefore not recommended. Must escrow monies if improvements are not built prior to final. As per Fire Department, Cul-de-Sac minimum of 96 ft . paving diameter face-to-face. N. 56th Street: 35 ft . ROW dedication for 70 ft . ROW Paving: 50 ft . curb \& gutter: both sides. Clarify " 35 ft . Alley" indicated on the North 56th. St. ROW. Indicate the total and dedicated ROW on North 56th St. City Commission approved a variance request to allow a half street with 24 ft . of paving at their meeting of March 27, 2017. Variance will be applied to this subdivision. Escrow monies if improvements not built prior to plat recording Revise reference to alley where ROW is being dedicated. City Commission approved a variance request to allow block lengths greater 800 ft . at their meeting of March 27, 2017. Variance will be applied to this subdivision. 600 ft . Maximum Cul-de-Sac. As per Engineering Department, Square knuckles, in lieu of round cul-de-sacs, may pose an issue with placement of inlets in the future and are therefore not recommended. As per Fire Department, 96 ft . minimum diameter face-to-face for cul-de-sac. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial properties. Clarify use/zone prior to final and reference on plat to alleys where streets are located; Thunderbird Avenue and North 56th Street. Front setbacks were 20 ft . or greater for

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easements. Rear setbacks were in accordance with the Zoning Ordinance or greater for easements. Side setbacks were in accordance with the Zoning Ordinance or greater for easements. Corner setbacks were 10 ft . or greater for easements. Garage setbacks were 18 ft . except where greater setback is required, greater setback applies. All setbacks are subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk was required on N . 56th Street, and on both sides of all interior streets. A 5 ft . wide minimum sidewalk was required on North Shary Road as may be required by the Engineering Department. Perimeter sidewalks must be built or money escrowed if not built at this time. A 6 ft . opaque buffer was required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along North Shary Road, North 56th Street, and Thunderbird Avenue. Engineer must verify use and zoning before final to determine what type of buffer will be required. An 8 ft . masonry wall was required between single-family residential and commercial, industrial, or multi-family residential zones/uses. Engineer must verify use and zoning before final to determine what type of buffer will be required. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along North Shary Road, North 56th Street and Thunderbird Avenue. Common Areas, Private Streets must be maintained by the lot owners and not the City of McAllen. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. HOA will be recorded simultaneously with subdivision plat. Lots fronting public streets. Interior streets proposed to be private. Minimum lot width and lot area. Lots $6,18,29,41$ do not have the required minimum 50 ft . of frontage along a street. Please revise plat and verify that all lots comply with minimum frontage prior to final. Existing: C-3 Proposed: R-3A. Rezoning needed prior to final. Rezoning Needed Before Final Approval. Land dedication in lieu of fee. Subdivision will be subject to review by the McAllen Park Land Dedication Advisory Board. Park Fee of $\$ 700$ per dwelling unit to be paid prior to recording. Subdivision is subject to the McAllen Park Land Dedication Advisory Board review to determine land dedication or fee prior to final Pending review by the Parkland Dedication Advisory Board and CC. As per Traffic Dept., Trip Generation must be submitted to determine if TIA is required, prior to final plat. Traffic Impact Analysis (TIA) required prior to final plat. Must comply with City's Access Management Policy. As per Traffic and Fire Departments, please submit gate detail for staff's review prior to final. As per Traffic Dept., please show no parking for edges of knuckles in subdivision. As per Engineering Dept., square knuckles, in lieu of round cul-de-sacs, may pose an issue with placement of inlets in the future and are therefore not recommended.

Staff recommended approval of the subdivision in preliminary form subject to conditions noted, and utilities and drainage approvals.

Being no discussion, Mr. Michael Fallek moved to approve based on conditions noted. Mr. Daniel Santos seconded the motion, which was approved with six members present and voting.
d) Avanti Legacy Subdivision; 220 South $1^{\text {st }}$ Street - Frank A. Smith Sales, Inc. (Preliminary) (SUB2020-0028) CE

Mr. De La Garza South 2nd Street: 40 ft . from centerline for 80 ft . of ROW Paving: 65 ft . Curb \& gutter: both sides Engineer must indicate centerline to verify if any ROW dedication is needed prior to final. Provide copy of Document No. 1005365 from HCID No. 2 Permit which allows access onto

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South 2nd Street. South 1st Street: 30 ft . from centerline existing for 50 ft . of ROW Paving: 32 ft . Curb \& gutter: Both sides Monies must be escrowed if improvements are not built prior to recording. Beaumont Avenue: 25 from centerline for 50 ft . of ROW Paving: 32 ft . Curb \& gutter: Both sides Monies must be escrowed if improvements are not built prior to final. South 1st Street: 25 ft . or greater for easements or approved site plan shown on current plat. Engineer is proposing 40 ft . To be established prior to final. Beaumont Avenue: To be established prior to final, but no less than the Ordinance requirements. Existing plat requires 10 ft . corner setback on Beaumont Avenue, or 10 ft . or greater for approved site plan. South 2 nd Street: 40 ft . or greater for easements. Rear setbacks: In accordance with Zoning Ordinance or greater for easements or approved site plan. Side setbacks: In accordance with Zoning Ordinance or greater for easements or approved site plan. Corner setback: In accordance with Zoning Ordinance, or greater for easements or approved site plan. Add plat note as shown above. Garage: 18 ft . except where greater setback is required, greater setback applies. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on South 2nd Street, South 1st Street and Beaumont Avenue. Add note on plat as shown above. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along South 1st Street. please revise plat note as shown above. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses and along the south property line. Please revise plat note as shown above prior to final. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along South 1st Street. Please revise plat note as shown above. Access to South 2nd. Street existing/permitted for Life of Use from H.C.I.D. \#2 (Document \#1005365). Site plan must be approved by the Planning and Zoning Commission prior to Building Permit issuance. Please revise note as shown above. Common Areas, private streets/drives must be maintained by the lot owners and not the City Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Lots fronting public streets. Minimum lot width and lot area Existing: R-3A Proposed: R-3A P\&Z approved rezoning to R-3A April 7, 2020 C.C. approved rezoning to R-3A April 27, 2020 Land dedication in lieu of fee. Subject to Park Land Advisory Board review Park Fee of $\$ 700$ per dwelling unit to be paid prior to recording. Subdivision is subject to Park Land Advisory Board review to determine land dedication or fee prior to final. Pending review by the Parkland Dedication Advisory Board and CC. As per Traffic Dept., must submit Trip Generation to determine if TIA is required, prior to final plat.Traffic Impact Analysis (TIA) required prior to final plat. Must comply with City's Access Management Policy As per Traffic Department, please clarify location of accesses prior to final. Submit gate detail if applicable prior to final for staff's review to assure compliance. Engineer must clarify if any of the existing easements will be abandoned. If abandonment is required, it must be done by separate document/instrument prior to final. Please remove references to "Landscape Easement" prior to final.

Staff recommended approval of the subdivision in preliminary form subject to conditions noted, and utility and drainage approvals.

Being no discussion, Mr. Jose Saldana moved to approve. Mr. Gabriel Kamel seconded the motion, which was approved with six members present and voting.
e) Los Vecinos Subdivision; 2801 South Bentsen Road - Tres Vecinos, LLC

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## (Revised Preliminary) (SUB2019-0088) (Tabled: 04/07/2020) (Remained tabled: 04/21/2020) (Remained tabled: 05/05/20) HA

Vice Chairperson Daniel Santos moved to have the item removed from the table and Mr. Jose Saldana seconded the motion with six members present and voting.

Ms. Gonzalez stated that property is located on S. Bentsen Rd. 20 ft . ded. for 40 ft . from centerline for 80 ft . ROW Paving: 52 ft . Curb \& gutter: Both sides must escrow monies if improvements are not built prior to recording. Neuhaus Drive - min. 10 ft . dedication for 60 ft . ROW, and must match existing to east Paving: 40 ft . Curb \& gutter: Both sides. Must escrow monies if improvements are not built prior to recording. Plat submitted January 7, 2020 provides for a 20 ft . dedication S. 41st Street - 50 ft . ROW Paving: 32 ft . Curb \& gutter: Both sides Align/match with existing street to the north. Other interior streets - 50 ft . ROW Paving: 32 ft . Curb \& gutter: Both sides 800 ft . Block Length - As proposed block length is approximately 900 ft . without cross streets or stub out streets. Engineer has submitted a variance request to the block length, which exceeds the 800 ft ., and it will be presented at P\&Z meeting of April 7, 2020. * Front: 25 ft . or greater for easements. Clarify reference to 30 ft . setback on Bentsen Road and 40 ft . on Neuhaus Drive, Note will be finalized prior to final once this has been clarified. Rear setbacks: In accordance with the Zoning Ordinance, or greater for easements, except 25 ft . for double fronting lots as may be applicable. Note \#5 to be revised once established, prior to final., Interior sides: In accordance with the Zoning Ordinance, or greater for easements. Corner: 10 ft . or greater for easements.Garage: 18 ft . except where greater setback is required, greater setback applies. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on: S. Bentsen Road, Neuhaus Drive and both sides of all interior streets. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along S. Bentsen Road and Neuhaus Drive. Plat submitted January 7, 2020 includes such requirement. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along S. Bentsen Road and Neuhaus Drive. Common Areas, any private streets, detention areas, etc, must be maintained by the lot owners and not the City of McAllen. Note on the plat will be required once established, prior to final/recording. * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. If a public subdivision, section 110-72 applies. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Lots fronting public streets. Minimum lot width and lot area. Plat submitted January 7, 2020 shows that some lots appear to have less than the required lot frontage width. Verify that all lots meet minimum 50 ft . wide frontage requirement with corner lots minimum 54 ft . frontage for $\mathrm{R}-1$ zone requirements, prior to final. Not all lots appear to meet minimum requirements; revise plat as needed. Land dedication in lieu of fee: Pending review by the Parkland Dedication Advisory Board and City Commission to establish requirements, prior to final. Park Fee of $\$ 700$ per dwelling unit/lot to be paid prior to recording. Pending review by the Parkland Dedication Advisory Board and City Commission to establish requirements, prior to final. Pending review by the Parkland Dedication Advisory Board and CC. Required prior to final to establish requirements, etc. Trip Generation to determine if TIA is required, prior to final plat. Per Traffic Department need to submit Trip Generation to determine if TIA will be needed prior to final.Traffic Impact Analysis (TIA) required prior to final plat. Drainage area needs to have lot \# or common lot A, B, etc. Need note on plat

Planning and Zoning Commission Meeting
May 19, 2020
Page 9
regarding maintenance of common lots, detention areas, etc., prior to final/recording. HOA notes also required on plat, prior to final/recording. Subdivision disapproved in preliminary form at the meeting of November 19, 2019; due to missing ownership documentation.

Staff recommended approval of the subdivision in revised preliminary form subject to conditions noted, utility and drainage approvals and clarification on the requested variance.

Ms. Gonzalez stated that Raul Garcia from Halff Associates was present via video conference. Mr. Raul Garcia stated that on they were asking on the variance request to not have the 800 -foot block length within the subdivision. The subdivision is going to connect to $41^{\text {st }}$ Street which ties to Yuma, and $41^{\text {st }}$ street starts at Yuma on the north side which runs south, he also mentioned that he does not think the street will go north of that because there is a subdivision and a house on the north side. Mr. Garcia stated that the street will not go more south than Neuhaus because of the lakes and the mission end lets south of that. He said that they were concerned that if they were to make it go through the subdivision may cause speeding issues they prefer to stop at their north most road and go around to slow down traffic. Mr. Garcia mentioned that his situation was similar to the Shary Manor item, being that the block length exceeds 800 ft ., however it does not make sense to put another street in this subdivision. Chairperson Cabeza de Vaca stated that he was okay with the variance and asked if there were any questions for Mr. Raul Garcia, there were none.

After a brief discussion, Mr. Michael Fallek moved to approve subject to the conditions noted with the variance. Mr. Jose Saldana seconded the motion, which was approved with five members present and voting.

## 6) INFORMATION ONLY:

a) City Commission Actions: May 11, 2020

Mr. Edgar Garcia stated that at the City Commission Meeting on May 11, 2020 there were six items. The rezoning item for South of the Vineyards was tabled due to the applicant conducting a traffic study because the Commissioners had concerns. There were three bar renewals The Rockwall, Easy Eights and Simon Sez which were all approved. Another Conditional Use Permit for Life of Use for a church on 2900 Ware Road was approved. Last the Conditional Use Permit for the Home Daycare was tabled because there were issues with the legal notices, however that item will be heard the thext meeting.

## ADJOURNMENT:

There being no further business to come before the Planning \& Zoning Commission, Mr. Gabriel Kamel adjourned the meeting at 4:12 p.m., and Mr. Jose Saldana seconded the motion, which carried unanimously with four members present and voting.

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: May 29, 2020

## SUBJECT: REQUEST TO ABANDON A 20 FT. X 1846.16 RIGHT-OF-WAY OUT OF LOT 11 AND 12, SECTION 5, HIDALGO CANAL COMPANY SUBDIVISION, HIDALGO COUNTY, TEXAS; 4900 SOUTH OLD 10 ${ }^{\text {TH }}$ STREET (ABD2019-0004)

## BRIEF DESCRIPTION:

This is a request of Elio J. Botello, to abandon a 20 ft . x 1846.16 right-of-way out of Lot 11 and 12, section 5 , Hidalgo Canal Company Subdivision. The property is vacant and is located on the west side of S. Old $10^{\text {th }}$ Street, approximately 1300 ft . north of West Military Highway (FM 1016), and is zoned I-1 (light commercial) District. The adjacent zoning includes the McAllen Public Utilities Water Reservoir and A-O (agricultural - open space) District to the north, and I-1 District to south, east and west. Surrounding land uses include vacant land, junk yards, and a trailer repair shop. The basis for the request is that the owner would like to subdivide Lots 11 and 12 to develop a business park.

The Right-of-Way Department has notified the various departments and utility companies regarding the request. The Right-of-Way Department is recommending approval of the abandonment request subject to the abandonment not taking effect and ordinance will not be recorded until the following conditions are met: 1) The replat of the subdivision being recorded.

## RECOMMENDATION:

Staff recommends approval of the request subject to the abandonment not taking effect and ordinance will not be recorded until the following conditions are met: 1) The replat of the subdivision being recorded.

# CITY OF MCALLEN <br> Legal Department <br> P.O. Box 220 <br> McAllen, TX 78505-0220 

## Memorandum

TO: Luis J. Mora, Deputy Director Planning<br>FROM: Sylvia Hernández,中rguwa reunaind of Land Acquisitions Deputy Director<br>RE: Request to abandon a 20 ft . X 1846.16 ft . Right-of-Way out of Lot 11 and 12, Section 5, Hidalgo Canal Company Subdivision, Hidalgo County, Texas; 4900 South Old $10^{\text {th }}$ Street<br>DATE: May 29, 2020

Attached are the responses along with the Ordinance in connection with the above request. Note responses with comments from Public Works and Wastewater.

The recommendation is approval of the abandonment. Such abandonment shall not take effect and ordinance will not be recorded until the following conditions are met:

1. The replat of the subdivision being recorded.

Please present to the City Commission for their consideration.
If you need additional information, please contact me at Ext. 1098.





## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: May 29, 2020

## SUBJECT: SITE PLAN APPROVAL FOR LOT 1, CHURCH OF THE KING MCALLEN SUBDIVISION; 7401 NORTH WARE ROAD. (SPR2020-0012)

LOCATION: The property is located on the west side of North Ware Road, approximately 300 ft . south of Xenops Avenue and is zoned A-O (agricultural-open space) District. The adjacent zoning is R-1 (single family residential) District to the east, south, and west, and C-3L (light commercial) District to the north. Surrounding land uses include single family residences, agricultural and open space.

HISTORY: The property is part of Church of the King McAllen Subdivision, which was recorded on November 29, 2005. A note on the plat indicates that a site plan must be approved by the Planning \& Zoning Commission prior to building permit issuance. The original site plan for the main sanctuary was approved by the Planning and Zoning Commission on November 2, 2010. A revised site plan has been submitted for the addition of a pavilion. There is currently an existing church building and a classroom building with 122 parking spaces.

The utility easement abandonment and a life of the use conditional use permit for institutional use were approved by the City Commission at their meeting of July 12, 2010. A new utility easement was also provided to accommodate the water line that was relocated.


PROPOSAL: The applicant is now proposing to construct a $1,500 \mathrm{sq} . \mathrm{ft}$. pavilion with $300 \mathrm{sq} . \mathrm{ft}$. serving area to the west side of the existing church building. The pavilion is considered an accessory use to the church and will not increase the parking requirement. Based on the seating capacity of 300 persons for the main sanctuary, 75 parking spaces are required; 122 parking spaces are provided on site. Existing landscaping and trees will be maintained. A 6 ft . buffer is required from adjacent residential and commercial zone/use and around dumpsters as needed. No structures are permitted over easements. All setbacks will be in compliance with the plat note requirements and the zoning ordinance.

A building permit application for the pavilion was submitted on April 13, 2020. A building permit was issued for the construction of the pavilion, with the applicant's understanding that if the conditional use permit was disapproved, he would have to revise the pavilion plans.

## RECOMMENDATION:

Staff recommends approval of the revised site plan subject to the conditions noted, Fire Department requirements, paving and building permit requirements, and the subdivision and zoning ordinances.









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Puper

(1) FRONT ELEVATION

(2) REAR ELEVATION



The foregoing is a true and correct description of the improvement proposed by the undersigned applicant and the applicant states that he will have full authority over construction of same. The budding permit shall not be held to permit or be an approval of the violation ar modification of any provisions of City ordinances, codes, subdivision restrictions of State law or be a waiver by the City of such violation. Alteration changes or deviations from the plans authorized by this permit is unlawful without written authorization from the Building Inspection Department. The applicant herby agrees to comply with all City ordinances, codes, subdivision, restrictions and State laws and assume all responsibility for such compliance. It is understood that the improvements shall not be occupied until a Certificate of Occupancy has been issued. Every permit issued shall become invalid unless the work authorized by such permit is commenced within six months after its issuance or if the work authorized by such permit is suspended or abandoned for six months after the time of work is commenced. This permit is good for one year only.

CITY OF MCALLEN
Planning Department Variance Request
legal description: (lurch of Theteing mcallen lot 1 PROPERTY ADDRESS: $\qquad$ -

CASE NUMBER: $\qquad$

HOLD HARMLESS AGREEMENT
MUST BE SIGNED BY THE PROPERTY OWNER
TO THE FULLEST EXTENT PERMITTED BY LAW, THE UNDERSIGNED APPLICANT AGREES TO INDEMNIFY, DEFEND AND SAVE HARMLESS THE CITY OF MCALLEN AND ITS COMMISSIONERS, OFFICERS, AGENTS AND EMPLOYEES FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, ACTIONS, LOSSES, DAMAGES, EXPENSES, COSTS, INJURIES AND LIABILITIES OF ANY NATURE (INCLUDING BUT NOT LIMITED TO CLAIMS FOR BODILY INJURY, DEATH, BUSINESS INTERRUPTION AND/OR PROPERTY DAMAGE) RELATING TO, ARISING OUT OF OR RESULTING FROM THE GRANTING AND/OR IMPLEMENTATION OF THE VARIANCE REQUESTED HEREIN.


## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: May 29, 2020

## SUBJECT: REVISED SITE PLAN APPROVAL FOR LOT 4, THE WAREHOUSE KINGDOM SUBDIVISION; 2101 MILITARY HIGHWAY(SPR2020-0010)

LOCATION: The property is located on the south side of Military Highway, approximately 321 ft . east of South $233^{\text {rd }}$ Street, and is zoned $\mathrm{I}-1$ (light industrial) District. The adjacent zoning is A-O (agricultural-open space) District to the east, $\mathrm{I}-1$ to the north and south, and C-4 (commercial industrial) District to the west. Surrounding land uses include warehouses, hotel, convenience stores, restaurant, and agricultural and open space.
HISTORY: The property is part of Lot 4 of The Warehouse Kingdom Subdivision, which was recorded on February 29, 2008. A note on the plat indicates that a site plan must be approved by the Planning \& Zoning Commission prior to building permit issuance. There are currently four existing warehouse buildings. Originally, the Planning and Zoning Commission approved the master site plan for lots 1,2, and 4 on May 1, 2007. A revised site plan approved by the Board is needed for the construction of a proposed $85,442 \mathrm{sq}$. ft. building.


PROPOSAL: The applicant is proposing to construct a mix of warehouse/freezers and office building on the southeast of the existing building (approximately $245,376 \mathrm{sq}$. ft. developed area) out of lot 4 . The applicant is proposing $73,642 \mathrm{sq}$. ft. of warehouse use, which requires 37 parking spaces and 11,800 sq. ft. of office use, which requires 59 parking spaces. Based on the square
footage and use of the building, 96 parking spaces are required; 98 parking spaces are provided. Four of the proposed parking spaces must be accessible, and one must be van accessible. Based on the proposed 16 loading docks for the warehouse buildings, 8 trailer parking spaces are provided, 16 are provided. Access to the proposed developed area is existing from three curb cuts along Military Highway, four cuts along South $23^{\text {rd }}$ Street, and shared private drives from the adjacent lots. The required landscaping for the developed area is $24,538 \mathrm{sq}$. ft . with trees required as follows: 29-2 $1 / 2$ " caliper trees, or $15-4$ " caliper trees, or $8-6$ " caliper trees, or 58 palm trees. Each parking space must be within 50 ft . of a landscape area with tree. A 4 ft . sidewalk exists along Military Highway and South $23^{\text {rd }}$ Street. A 6 ft . buffer is required around the dumpster is visible from the street. Public Works has indicated the minimum enclosure size requirement for the dumpster is 12 ft . by 10 ft . No structures are permitted over easements. All setbacks will be in compliance with the plat note requirements and the zoning ordinance.

## RECOMMENDATION:

Staff recommends approval of the revised site plan subject to the conditions noted, Public Works Department requirements, paving and building permit requirements, and the subdivision and zoning ordinances.




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LOCATION MAP

DATE OF PREPARATON: NOUEMEER, 2006
drawn br: p.gowzalez

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 THE MAP OR PLAT THEREOF RECORDED IN VOLUME 18,


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## City of McAllen <br> SUBDIVISION PLAT REVIEW

Reviewed On: 5/27/2020

| SUBDIVISION NAME: COMAR |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| U.S. Expressway 83: 300 ft . ROW existing Paving: by the state Curb \& gutter: by the state | Compliance |
| * 800 ft . Block Length: | Compliance |
| * 600 ft . Maximum Cul-de-Sac: | NA |
| ALLEYS |  |
| *Service drive to be reviewed as part of the site plan. | Applied |
| SETBACKS |  |
| * Front: U.S. Expressway $83-75 \mathrm{ft}$. or greater for approved site plan or easements, except 67 ft . for approximately the west 50 ft . of the property | Applied |
| * Rear: in accordance with the Zoning Ordinance, or greater for approved site plan or easements | Compliance |
| * Sides: in accordance with the Zoning Ordinance, or greater for approved site plan or easements | Compliance |
| * Corner: | NA |
| * Garage: 18 ft . except where greater setback is required; greater setback applies | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN. <br> **SETBACKS FOR EXISTING STRUCTURES REMAIN; HOWEVER, ANY NEW CONSTRUCTION AND/OR ADDITIONS SHALL COMPLY WITH SETBACKS AS APPROVED AS PART OF THIS PLAT. | Applied |
| SIDEWALKS |  |
| * 5 ft . wide minimum sidewalk required on U.S. Expressway 83 | Compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, or industrial zones/uses. | Compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. | Compliance |
| *Perimeter buffers must be built at time of Subdivision Improvements. | NA |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along: | NA |
| * Site plan must be approved by the Planning and Zoning Commission prior to building permit issuance. | Applied |
| * Common Areas, Private Streets must be maintained by the lot owners and not the City of McAllen. | NA |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |


| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. | NA |
| :---: | :---: |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets: | Compliance |
| * Minimum lot width and lot area: | Compliance |
| ZONING/CUP |  |
| * Existing: C-3 Proposed: C-3 | Compliance |
| * Rezoning Needed Before Final Approval | NA |
| PARKS |  |
| * Land dedication in lieu of fee: | NA |
| * Park Fee of \$700 per dwelling unit is required to be paid prior to recording | NA |
| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| TRAFFIC |  |
| * Trip Generation to determine if TIA is required, prior to final plat. <br> **Per Traffic, the trip generation is waived. | NA |
| * Traffic Impact Analysis (TIA) required prior to final plat. | NA |
| COMMENTS |  |
| Comments: <br> *Revised preliminary plat approved by the Planning and Zoning Commission on August 6, 2019. <br> **Plat must comply with the City's Access Management Policy. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED FINAL FORM. | Applied |



# City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

311 North $15^{\text {th }}$ Street McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)

|  | Subdivision Name Spanish Oaks @ Frontera Lot 73A Subdivision <br> Location Southeast corner N. 10th Street and Frontera Road <br> C. |
| :---: | :--- |
| City Address or Block Number |  |

Number of lots $\quad 1$ $\qquad$ Gross acres 4.03 Net acres 4.03

Existing Zoning C-3 Proposed C-3 Rezoning Applied For $\square$ Yes No Date $\qquad$ Existing Land Use Open Proposed Land Use Storage Units Irrigation District \#_ $\qquad$
Residential Repeat Yes $\square$ No $\otimes$ Commercial Repeat Yes $\otimes$ No $\square$ ETJ Yes $\square$ No 凶 Agricultural Tax Exemption Yes $\square$ No $X \quad$ Estimated Rollback tax due N/A Legal Description 4.03 acres being of all Lots 73,74 \& 75 Spanish Oaks @ Frontera as recorded in Document No. 2914397 Hidalgo County Map Records.
Name 8400 / 8500 N. 10th Development, LLC Phone 956-213-8244
Address P.O. Box 610
City McAllen State Texas Zip 78504
E-mail jwholand@verturointerests.com
Name 8400 / 8500 N. 10th Development, LLC Phone 956-213-8244
Address P.O. Box 610
City McAllen State Texas Zip 78504
Contact Person Joseph Holand
E-mail jwholand@verturointerests.com
Name Javier Hinojosa Engineering Phone 956-668-1588
Address 416 E. Dove Avenue
City McAllen State Texas_ Zip 78504

Contact Person Javier Hinojosa, P.E.
E-mail javhin@rgv.rr.com
Name CVQ Land Surveyors, LLC $\qquad$ Phone 956-618-1551
끅 Address 517 Beaumont
City McAllen State Texas Zip 78501
Contact Person: Carlos Vasquez, R.P.L.S. E-mail: cvq@cvqls.com

ANACLETO \& ESTER DE LA GARZA
LOT 2, BLOCK 13
HIDALGO CANAL COMPANY SUBDIVISION
(VOL. Q, PG. 175-177 H.C.D.R.)

## \& FRONTERA ROAD

路
(S.H. 336)


VACATING LOTS 73, 74, AND 75
SPANISH OAKS @ FRONTERA
SUBDIVISON

Reviewed On: 5/29/2020

## SUBDIVISION NAME: SPANISH OAKS AT FRONTERA, LOT 73A

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

*North 10th Street: 60 ft . from centerline for 120 ft . of ROW
Paving: by the state Curb \& gutter: by the state
*Frontera Road: 60 ft . ROW
Paving: 40 ft . Curb \& gutter: Both sides

Paving ___ Curb \& gutter $\qquad$
Paving $\qquad$ Curb \& gutter $\qquad$
Paving $\qquad$ Curb \& gutter $\qquad$

* 800 ft . Block Length
* 600 ft . Maximum Cul-de-Sac

ALLEYS

ROW: 20 ft . Paving: 16 ft .
*Alley/service drive easement required for commercial properties.
****24 ft. private service drive easement to provide city services required. It will be maintained by the property owners, not the City of McAllen. It will be on the site plan and also on the plat as may be needed, prior to recording. Plat note will be required to be noted on the plat regarding the service drive, prior to recording.

| SETBACKS |  |
| :---: | :---: |
| * Front: <br> ${ }^{* *}$ North 10th Street: 25 ft . or greater for approved site plan or easements. <br> ***Frontera Road: 30 ft . or greater for approved site plan or easements. <br> ****Planning and Zoning Board approved a variance to allow setback of 25 ft . on North 10th Street instead of the required 60 ft . | Compliance |
| * Rear: Proposing 35 ft . or greater for approved site plan or easements. | Compliance |
| * Sides: | Compliance |
| * Corner: | NA |
| * Garage: | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on south side of Frontera Road and 5 ft . wide minimum sidewalk required on east side of North 10th Street <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Compliance |


| BUFFERS |  |
| :---: | :---: |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, | Compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses, and along east property line. | Compliance |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted. $\quad$ Applied |  |
| *Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> **Please remove Note \#8 prior to recording. |  |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, and service drives must be maintained by the lot owner and not the City of McAllen. |  |
| * Common Areas, Private service access easements must be maintained by the lot owners $\quad$ Applied |  |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. |  |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> * Minimum lot width and lot area. | Compliance |
|  | Compliance |
| ZONING/CUP |  |
| * Existing: C-3 Proposed: C-3 <br> * Rezoning Needed Before Final Approval | Compliance |
|  | NA |
| PARKS |  |
| * Land dedication in lieu of fee. <br> * Park Fee of $\$ 700$ to be paid prior to recording <br> * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
|  | NA |
|  | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation has been waived. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Compliance |
|  | NA |
| COMMENTS |  |
| Comments: Must comply with City's Access Management Policy. ${ }^{* * *}$ As per Traffic, and Fire Dept., please submit gate detail for staff's review prior to recording. | Applied |


| RECOMMENDATION |  |
| :--- | :---: |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL | Applied |
| FORM SUBJECT TO THE CONDITIONS NOTED. |  |




# $\square$ City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

311 North 15 $^{\text {th }}$ Street McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)

Subdivision Name Just A Closet\#1 Subdivision Phase II Location Northwest corner of Lark Avenue and N. 56th Street

City Address or Block Number $\qquad$
Number of lots
Gross acres $\qquad$ Net acres $\qquad$
Existing Zoning C-3 Proposed_C-3_Rezoning Applied For $\square$ Yes $\boxtimes$ No Date $\qquad$ Existing Land Use Open Proposed Land Use Mini Storage Irrigation District \# UID
 Agricultural Tax Exemption Yes $\square$ No $\mathbb{E} \quad$ Estimated Rollback tax due_ N/A Legal Description 6.13 acres out of Lot 375 John H. Shary Subdivision and all of Lot 1, Just A Closet \#1 Subdivision Phase I as recorded in Document No. 3097865, H.C.M.R.

Name Shary 80 Phase I, LLC Phone 956-213-8244
Address P.O. Box 610
City $\qquad$ State $\qquad$ Zip 78504

E-mail jwholand@verturointerests.com



PALMHURST


Reviewed On: 5/28/2020

## SUBDIVISION NAME: JUST A CLOSET \#1 SUBDIVISION PHASE II

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

Lark Avenue: 30 ft . dedication for 50 ft . from centerline for 100 ft . ROW
Paving: 65 ft . Curb \& gutter: Both sides
**Must escrow monies if improvements are not constructed prior to recording.
North 56th Street: 35 ft . from centerline for 70 ft . ROW
Paving: 44 ft . Curb \& gutter: Both sides
${ }^{* * *}$ City Commission approved a variance request to allow a half street with 24 ft . of paving at their meeting of March 27, 2017. Variance will be applied to this development.
Paving $\qquad$ Curb \& gutter $\qquad$
Paving $\qquad$ Curb \& gutter $\qquad$
Paving $\qquad$ Curb \& gutter $\qquad$

* 800 ft. Block Length
* 600 ft . Maximum Cul-de-Sac


## ALLEYS

## ROW: 20 ft . Paving: 16 ft .

*Alley/service drive easement required for commercial properties.
****Private service drive easement to provide city services required. It will be maintained by the property owners, not the City of McAllen. It will be on the site plan and also on the plat as may be needed, prior to recording. Plat note will be required to be noted on the plat regarding the service drive, prior to recording.

## SETBACKS

* Lark Avenue: 25 ft . or greater for easements.
${ }^{* *}$ \&\&Z approved the subdivision in revised preliminary form, with conditions, at the P\&Z meeting of November 6, 2018 with the setback variance as requested.
* Rear: In accordance with the Zoning Ordinance or greater for easements.
* Interior Side (West): 10 ft . or greater for easements.
${ }^{* * * *} P \& Z$ approved the subdivision in revised preliminary form, with conditions, at the P\&Z meeting of November 6, 2018 with the setback variance as requested.
*North 56th Street: 10 ft . or greater for easements.
${ }^{* * * *} P \& Z$ approved the subdivision in revised preliminary form, with conditions, at the P\&Z meeting of November 6, 2018 with the setback variance as requested.
* Garage
*ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN
SIDEWALKS
* 4 ft . wide minimum sidewalk required on Lark Avenue and North 56th Street.
* Perimeter sidewalks must be built or money escrowed if not built at this time.

Compliance
Applied

| BUFFERS |  |
| :---: | :---: |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses, and along North 56th Street. <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Compliance <br> Compliance <br> Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along North 56th Street. <br> * Site plan must be approved by the Planning and development departments prior to building permit issuance. <br> * Common Areas, service drives must be maintained by the lot owners and not the City of McAllen. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | Compliance <br> Applied <br> Applied <br> Applied <br> NA <br> NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> * Minimum lot width and lot area. | Compliance |
| ZONING/CUP |  |
| * Existing: C-3L Proposed: C-3L <br> * Rezoning Needed Before Final Approval | Applied NA |
| PARKS |  |
| * Land dedication in lieu of fee <br> * Park Fee of $\$ 700$ to be paid prior to recording <br> * Pending review by the Parkland Dedication Advisory Board and CC. | NA NA NA |
| TRAFFIC |  |
| *Per Traffic Department, Trip Generation approved; no TIA required. <br> * *Per Traffic Department, Trip Generation approved; Traffic Impact Analysis (TIA) not required | Completed |


| COMMENTS |  |
| :--- | :---: |
| Comments: Comply with City's Access Management Policy <br> $* *$ As per Public Works and Fire Departments, submit site plan to review dumpsters and service <br> drive location prior to recording. <br> $* * *$ Gate Detail must be submitted for review prior to recording. <br> $* * * * P \& Z$ approved Just a Closet \#1 in preliminary form with conditions and setback variance, at <br> the meeting of November 6, 2018. <br> $* * * * *$ PZ approved Just a Closet \#1 in final form. with conditions, at the meeting of February 5, <br> 2019. <br> $* * * * * *$ P\&Z approved Just a Closet \#1 Phase 1 in revised final form at the meeting of June 4, <br> 2019. <br> $* * * * *$ Just A Closet \#1 Phase 1 recorded on 3/13/2020 <br> $* * * * * *$ Existing plat notes remain as now exist. |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL | Applied |
| FORM SUBJECT TO CONDITIONS NOTED. |  |




|  | CLIMATIZED | NON-CLIMATE | TOTAL |
| :--- | :--- | :---: | ---: |
| TOTAL GSF | 88,900 | 29,700 | 118,600 |
| TOTAL NSF | $66,675(75 \%)$ | 29,700 | 96,375 |
| GOAL NSF | 63,000 | 27,000 | 90,000 |
| DIFFERENCE | $+3,675$ | $+2,700$ | $+6,375$ |





Reviewed On: 5/29/2020

## SUBDIVISION NAME: OLVERA

## REQUIREMENTS

STREETS AND RIGHT-OF-WAYS
Buddy Owens Boulevard: 10 ft . ROW dedication by this plat for 60 ft . from centerline for 120 ft . of ROW
Paving: by the state Curb \& gutter: by the state
**Make reference to " 10 ft . additional ROW dedicated by this plat" prior to final.
Interior N/S Street: 50 ft . of ROW
Paving: 32 ft . Curb \& gutter: Both sides
*Cul-de-Sac is required at the south end of property with a minimum of 96 ft . paving diameter face to face as per Fire Department.
${ }^{* *}$ As per Public Works, ROW is required to be dedicated in order to provide for necessary pavement improvements and Cul-de-Sac design for residential waste collection services.
**Must escrow monies if improvements are not constructed prior to recording.
****Engineer submitted a variance letter on May 21, 2020 to not provide the required 50 ft . of ROW, 32 ft . of pavement with curb and gutter on both sides, and to not provide the required cul-de-sac. Instead, the engineer is proposing a 20 ft . caliche access easement with no curb and gutter.
Paving $\qquad$ Curb \& gutter $\qquad$
Paving $\qquad$ Curb \& gutter $\qquad$
Paving $\qquad$ Curb \& gutter $\qquad$

* 800 ft . Block Length.
*Block length proposed is approximately 930 ft . which exceeds the maximum 800 ft . allowed.
**Engineer submitted a variance letter on May 21, 2020 requesting a variance to this requirement.
* 600 ft . Maximum Cul-de-Sac.
***Engineer submitted a variance letter on May 21, 2020 to not provide the required cul-de-sac ROW or 96 ft . paving diameter at the south end of the proposed 20 ft . access easement.
ALLEYS
ROW 20 ft. Paving: 16 ft .
*Alley/service drive easement required for commercial properties


## SETBACKS

* Front: 25 ft . or greater for easements on properties facing interior N/S street.
**Lot 1: 60 ft . or greater for easements on Buddy Owens Boulevard.
***Note must be included on plat prior to final.
****Zoning must be verified by Engineer prior to final to determine required setbacks.
*****If Conditional use Permit is required, it must be approved prior to final.
* Rear: 10 ft . or greater for easements. (If Zoned R-1)
**Note must be included on plat prior to final.
***Zoning must be verified by Engineer prior to final to determine required setbacks.
*****If Conditional use Permit is required, it must be approved prior to final.

| Non-compliance |
| :--- |
| Non-compliance |


| * Interior Sides: 6 ft or greater for easements. (If Zoned R-1) <br> **Note must be included on plat prior to final. <br> ***Zoning must be verified by Engineer prior to final to determine required setbacks. | Non-compliance |
| :---: | :---: |
| * Corner: 10 ft . or greater for easements. (If Zoned R-1) <br> **Note must be included on plat prior to final. <br> ***Zoning must be verified by Engineer prior to final to determine required setbacks. <br> ${ }^{* * * * *}$ If Conditional use Permit is required, it must be approved prior to final. | Non-compliance |
| * Garage: 18 ft . or greater for easements except where greater setback is required, greater setback applies (If Zoned R-1) <br> **Note must be included on plat prior to final. <br> ***Zoning must be verified by Engineer prior to final to determine required setbacks. <br> ${ }^{* * * * *}$ If Conditional use Permit is required, it must be approved prior to final. | Non-compliance |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on both sides of interior street <br> **5 ft. wide minimum sidewalk along Buddy Owens Blvd. as per Engineering Dept. <br> ***Engineer submitted a variance letter on May 21, 2020 to not provide sidewalks along the interior street and Buddy Owens Blvd. <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance <br> Applied |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. | Compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or | Compliance |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along Buddy Owens Blvd. | TBD |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. (For commercial lots on Buddy Owens Boulevard). | Required |
| * Common Areas, Private Streets must be maintained by the lot owners and not the City of McAllen | Applied |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-70 if a public subdivision. <br> *Engineer must clarify if this will be a private or public subdivision prior to final. | Required |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Engineer must clarify if subdivision will be private or public prior to final. | Applied |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Engineer submitted a variance letter on May 21, 2020 to allow Lots 2-6 to front onto a proposed 20 ft . access easement instead of the required street. Lot 1 has more than 50 ft . of frontage onto Buddy Owens Boulevard. | Non-compliance |


| * Minimum lot width and lot area. | Applied |
| :---: | :---: |
| ZONING/CUP |  |
| * Existing: C-3 \& R-1 Proposed: R-1 <br> **Zoning must be verified by the engineer. If any rezoning or CUP for residence in a C-3 zone required, it must be done prior to final. <br> * Rezoning Needed Before Final Approval | TBD TBD |
| PARKS |  |
| * Land dedication in lieu of fee. <br> * Park Fee of $\$ 700$ per dwelling unit to be paid prior to recording. Plat submitted April 14, 2020 shows 6 lots. Engineer must clarify use for the 6 lots prior to final to determine amount of park fees required. Parks fees apply at a rate of $\$ 700$ per dwelling unit ( 6 lots $X \$ 700=\$ 4,200$ ) <br> * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
|  | Required |
|  | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation to determine if TIA is required, prior to final plat. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Non-compliance |
|  | TBD |
| COMMENTS |  |
| Comments: *Must comply with City's Access Management Policy **As per Public Works Dept., ROW must be dedicated and provide pavement improvements including a turnaround design for residential waste collection service ${ }^{* * *}$ Minimum 96 ft. paving diameter required for Cul-de-Sac as per Fire Dept. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, UTILITY AND DRAINAGE APPROVALS, AND CLARIFICATION ON VARIANCE REQUESTS. | Applied |



# SALINAS <br> ENGINEERING <br> ASSOCIATES 

To: McAllen Planning Department (Via Emaihon' 05/21/20)
From: David Omar Salinas, P.E., R.P.L.S.
CC: n:Isubdivisionplatslolvera.sublhumbertodelagarza. 001
Date: $5 / 21 / 2020$
Re: Olvera Subd. - Variances to Street Requirements

On behalf of the subdivider of Olvera Subdivision, please find the following requested variances to the street of the proposed plat:

1. Variance for lots not fronting a public street. The only lots that currently fronts a public street is proposed Lot 1 while proposed Lots 2 thru 6 front on a private 20.0 foot roadway access easement;
2. Variance to the block length. Reviewing the details of this tract will show any kind of midway have cul-de-sac will likely makes the affected (lot/lots) un-buildable;
3. Variance to not providing for 50.0 feet of public dedicated ROW, and, not providing a 32 ' back to back roadway allowing the continued use of a 20.0 foot access easement. Client has agreed to provide for an all-weather road (i.e. caliche) in lieu of a paved section. The provision of any roadway dedication of 50.0 feet will make the lots almost un-buildable or would result in the reduction of the lots, and, would likely create another variance to lot depths;
4. Variance not to provide a cul-de-sac turn-a-round at the end of the ingress/egress roadway as the half cul-de-sac will make Lot 6 unbuildable (See Attachment);
5. Client is requesting a variance to providing sidewalks along the internal roadway easement and Mile 3 North Road.

Please see attachment of plat revisions.
The main purpose of this plat is to secure a building permit on proposed Lot 2 -Lots 1 and 5 already have residential improvements. Please advise if you need any further information. Thank you.

# City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

Subdivision Name Stonebriar at Trinity Oaks Subdivision
Location Sprague and La Lomita Roads
City Address or Block Number
$\qquad$
Number of lots 143 Gross acres _40,000_ Net acres Existing Zoning _ Proposed $R^{-1} / R^{-3 A}$ Rezoning Applied For $\square$ res $\mathbb{Z N o}$ Date Existing Land Use $\qquad$ Proposed Land Use $\qquad$ Irrigation District \# $\qquad$
Residential Repeat Yes $\llbracket$ No $\quad$ Commercial Replat Yes $\square$ No $\varangle$ ETJ Yes $\llbracket$ No $\square$ Agricultural Tax Exempt Yes $\square$ No $\boxtimes$ Estimated Rollback tax due $\qquad$ Parcel No. $\qquad$ Tax Dept. Review $\qquad$ Legal Description Lot 14, La Lomita Irrigation and Construction Company Subdivision as per Map Recorded in Vol. 24, Page 68 of HCDR.

Name Affordable Homes of South Texas, Inc._Phone (956) 687-6263
Address 1420 Erie Avenue
City McAllen State Texas Zip 78501

E-mail rcalvillo@ahsti.org
Name Affordable Homes of South Texas, Inc._ Phone (956) 687-6263
Address 1420 Erie Avenue
City McAllen
State Texas Zip 78501
Contact Person Robert Calvillo
E-mail_rcalvillo@ahsti.org
Name Cruz-Hogan Consultants, Inc. Phone (956) 682-5022
Address 605 E. Violet Avenue, Suite 1
City McAllen
State Texas
Zip 78504
Contact Person Ronnie Cruz, P.E., CFM
E-mail ronnie@cruzhogan.net

Name Robles \& Associates PLLC Phone (956) 968-2422 Address 107 W. Huisache Street
City



## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 5/29/2020

| SUBDIVISION NAME: STONEBRIAR AT TRINITY OAKS |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| North La Lomita Rd.: 20 ft . dedication for 40 ft . from centerline for 80 ft . total ROW. <br> Paving: Min. 52 ft . Curb \& gutter: Both sides <br> **Show ROW from centerline to new property line after accounting for ROW dedication. <br> ${ }^{* * *}$ Must escrow monies if improvements are not built prior to recording. | Applied |
| Sprague Road: Additional 20 ft . dedication for 40 ft . from centerline for total 80 ft . ROW <br> Paving: min. 52 ft . Curb \& gutter: Both sides <br> **Show ROW from centerline to new property line after accounting for ROW dedication. <br> ***Must escrow monies if improvements are not built prior to recording. | Applied |
| N. 33rd Street: 35 ft . ROW from centerline for 70 ft . ROW <br> Paving: 44 ft . Curb \& gutter: both sides <br> **Show ROW from centerline to new property line after accounting for ROW dedication. <br> ${ }^{* * *}$ Must escrow monies if improvements are not built prior to recording. | Applied |
| Lots 1-52: 60-65 ft. ROW (applies for multi-family use) Paving: min. 40 ft . Curb \& gutter: Both sides **Need to be revised prior to final | Non-compliance |
| Lots $53-142: 50 \mathrm{ft}$. ROW (applies for single family use) <br> Paving: min. 32 ft . Curb \& gutter: Both sides <br> ${ }^{* * *}$ Plat needs to be revised to show ROW for entrance streets between Lots 53-106 and 79-80 | Non-compliance |
| * 800 ft . Block Length <br> **Will need variance letter and/or plat needs to be revised prior to final. <br> ***Show proposed street length | Non-compliance |
| * 600 ft . Maximum Cul-de-Sac <br> **Plat submitted May 6, 2020, will need to be revised as the proposed layout exceeds maximum block length | Non-compliance |
| ALLEYS |  |
| ROW: $24 \mathrm{ft} . \quad$ Paving: 20 ft . <br> *Alley/service drive easement required for commercial properties <br> **Plat submitted May 6, 2020 shows a 20 ft . alley which is not required for residential <br> developments, need to revise prior to final <br> ${ }^{* * *}$ If an alley is proposed, it will be required to be private <br> ${ }^{* * * *}$ Loop private alley shown on plat at rear of Lot 22 to the west so that it connects to the N/S <br> interior street. Alley is not to extend north, or connect to Guadalupe Ave. | Non-compliance |
| SETBACKS |  |
| * Front: <br> Lots 1-52: 20 ft . or greater for easements <br> **Revise plat as noted above <br> Lots 53-142: 25 ft . or greater for easements <br> **Revise plat as noted above | Non-compliance |
| * Rear: In accordance with the zoning ordinance or greater for easements | Applied |
| * Interior Sides: 6 ft . <br> **Revise Note \#3 as noted above for side setbacks | Applied |
| * Side Corner: 10 ft . or greater for easements. | Applied |
| * Garage: 18 ft . except where greater setback is required; greater setback applies | Applied |


| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| :---: | :---: |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on N. 33rd St., N. La Lomita Rd., Sprague Rd., and both sides of all interior streets <br> **Revise Note\#10 as shown above prior to final <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses, and along N. 33rd St., N. La Lomita Rd., and Sprague Rd. <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Applied <br> Applied <br> Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along N. 33rd St., N. La Lomita Rd., and Sprague Rd. <br> * Site plan must be approved by the Planning and other Development Departments prior to building permit issuance. <br> * Common Areas, Private Streets, service drives, detention pond area, etc., must be maintained by the lot owners and not the City of McAllen <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if subdivision is public. <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | Applied <br> NA <br> Required <br> NA <br> Required <br> Required |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets | Applied |
| * Minimum lot width and lot area | Applied |
| ZONING/CUP |  |
| * Existing: R-2 Proposed: R-1 \& R-3A <br> **Pending rezoning | Non-compliance |
| * Rezoning Needed Before Final Approval | Required |
| PARKS |  |
| * Land dedication in lieu of fee. <br> **Per Parks Department, must go before Park Land Dedication Advisory Board and City Commission to determine land or fee requirements, prior to final. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. <br> * Pending review by the Parkland Dedication Advisory Board and CC. | Required Required Required |
| TRAFFIC |  |
| * Trip Generation to determine if TIA is required, prior to final plat. Per Traffic Department need to submit Master Trip Generation to determine if TIA will be required, prior to final. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Non-compliance |
| COMMENTS |  |

Comments:
**Must comply with City's Access Management Policy
***Will need a variance letter for streets exceeding 800 ft . in length without stub-outs
****Plat shows a 20 ft . alley south of Lot 1 which extends to Lot 22 . Alleys are required to be private and will have to be maintained by property owners and not the City of McAllen. Provide a 20 ft . x 20 ft . ROW clip at alley intersections.
*****Clarify proposed buffer on Lot 143 prior to final.
******Plat proposes a 2 ft . common area to the rear of Lots $2-22$ which are to be private; need to clarify purpose/use prior to final.
*******Revise plat so that the alley shown at the rear of Lot 22 loops back to the interior N/S interior street between lots 21 and 22 with ROW corner clip as required. Alley is not to extend north. or connect to Guadalupe Ave.

## RECOMMENDATION

Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN


|  |  |
| :---: | :---: |
|  | Subdivision Name SURPR1se SURD． <br> Location tel2 S． $15^{\text {Th }}$ st swe Drllas＇S．Q T．st 5 <br> City Address or Block Number＿MCAllen TX 78501 Block 54 <br> Number of lots 1 Gross acres 0.49 Net acres 0.49 <br> Existing Zoning C－ 3 Proposed R3A Rezoning Applied For（res $\square$ No Date F－$\%$ <br> Existing Land Use Lot Proposed Land Use Apartmentsrrigation District \＃3 <br> Residential Replat Yes $\not \subset$ No $\square$ Commercial Replat Yes $\square$ No $\square$ ETJ Yes $\square$ No $\square$ <br> Agricultyral Tax Exempt Yes No of Estimated Rollback tax due <br> Parcel No． 320292 Tax Dept．Review Mellera <br> Legal Description tot 3 Bloct sf TAE at． $1 / 2$ OF <br> LOT $18:$ ALL OF LOTS 19：20，WNLDRON＇S SURP． |
| ¢ |  |
|  | $\qquad$ Snmir ns Quwkr Phone <br> Address <br> City $\qquad$ State $\qquad$ Zip <br> Contact Person $\qquad$ <br> E－mail $\qquad$ |
| ¢ © ¢ ¢ ¢ | Name Drod Suliuns $\qquad$ Phone $68 z-9081$ $\qquad$ Address ことてl DAFFDDIL AVR． <br> City $\qquad$ Mを小いまい State $\qquad$ TuK Zip 78501 <br> Contact Person DuND <br> E－maildsalines＠salinasengiveprinco．cour |
|  |  |




## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 5/29/2020

| SUBDIVISION NAME: SURPRISE |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| S. 9th Street: Existing 50 ft . <br> Paving: 40 ft . Curb \& gutter: Both sides <br> **Show centerline along S. 9th Street to determine dedication required for 60 ft . ROW, prior to final. | Non-compliance |
| Dallas Avenue: Required 5 ft . for 30 ft . from centerline for a total 60 ft . ROW Paving: 40 ft . Curb \& gutter: Both sides **Plat will need to be revised to provide the additional 5 ft . dedication required along Dallas Ave. ***Show centerline along Dallas Avenue | Non-compliance |
| ing | Applied |
| * 800 ft . Block Length | Applied |
| * 600 ft . Maximum Cul-de-Sac | Applied |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> **Existing 10 ft . alley on adjacent property to the west of the proposed subdivision; need to dedicate 10 ft . additional alley ROW for 20 ft . ROW. | Non-compliance |
| SETBACKS |  |
| * Dallas Avenue: 20 ft . or greater for easements or approved site plan; or in line with the average setbacks of existing structures, whichever is greater. <br> * S. 9th Street: 20 ft . or greater for easements or approved site plan; or in line with the average setbacks of existing structures, whichever is greater. <br> **Revise Note \#1 for front setback as noted above | Non-compliance |
| * Rear: 10 ft . or greater for easements <br> **Revise Note\#1 as noted above | Non-compliance |
| * Sides: In accordance with the Zoning Ordinance, or greater for easements | Applied |
| * Corner: See setbacks for Dallas Avenue and S. 9 ${ }^{\text {th }}$ Street. <br> **Revise plat as shown above | Non-compliance |
| * Garage: 18 ft . except where greater setback is required; greater setback applies | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Dallas Avenue and S. 9th Street. <br> **Revise Note \#4 as noted above. | Non-compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses | Applied |


| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses | Applied |
| :---: | :---: |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| $*$ No curb cut, access, or lot frontage permitted along Dallas Avenue. Non-compliance <br> ${ }^{* *}$ Revise plat to include note as shown above.  <br> ${ }_{* * * P e r ~ T r a f f i c ~ D e p a r t m e n t, ~ n o ~ a c c e s s ~ w i l l ~ b e ~ a l l o w e d ~ o n ~ D a l l a s ~ A v e . ~ s i n c e ~ t h i s ~ i s ~ a ~ c o l l e c t o r ~}$  <br> road which requires 200 ft . spacing.  |  |
| * Site plan must be approved by the Planning and other Development Departments prior to building permit issuance. | Required |
| * Common Areas, private street drive, alleys, etc., must be maintained by the lot owners and not the City of McAllen | Applied |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets | Compliance |
| * Minimum lot width and lot area | Compliance |
| ZONING/CUP |  |
| * Existing: R-3A Proposed: R-3A | Applied |
| * Rezoning Needed Before Final Approval <br> **Planning and Zoning Board approved the rezoning application on February 4, 2020. City Commission approved the rezoning application at the February 24, 2020 meeting. | Completed |
| PARKS |  |
| * Land dedication in lieu of fee | TBD |
| * Park Fee of $\$ 700$ per dwelling unit/lot to be paid prior to recording. If land dedication is not required, park fee amount will be finalized at $\$ 700$ per dwelling unit once number of units are established, prior to final. | Required |
| * Pending review by the Parkland Dedication Advisory Board and CC. | TBD |
| TRAFFIC |  |
| * Trip Generation to determine if TIA is required, prior to final plat. Per Traffic Department, need to submit a Trip Generation to determine if a TIA will be required, prior to final. | Non-compliance |
| * Traffic Impact Analysis (TIA) required prior to final plat. | TBD |
| COMMENTS |  |
| Comments: <br> *Must comply with City's Access Management Policy <br> **Submit site plan as requested by Public Works and Fire Department <br> ***Revise ROW dedication along Dallas Avenue and South 9th Street. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDDIVISION IN PRELIMINARY FORM, SUBJECT TO CONDITIONS NOTED, AND DRAINAGE, AND UTILITIES APPROVAL. | Applied |



# City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

311 North ${ }^{15}{ }^{\text {th }}$ Street McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)

Subdivision Name $\qquad$
Barcelona Subdivision
Location Northwest corner Bentsen Rd and Colbath Ave.
City Address or Block Number_TBD
Number of lots $\quad 1 \quad$ Gross acres $\qquad$ Net acres 1.26

Existing Zoning R-3A Proposed $\qquad$ Rezoning Applied For $\square$ Yes $\square \mathbb{N}$ o Date $\qquad$ Existing Land Use Vacant Proposed Land Use Multifamily Irrigation District \# United Residential Replat Yes $\square$ No $\downarrow$ Commercial Replat Yes $\square$ No $\downarrow$ ETJ Yes $\square$ No $\downarrow$ Agricultural Tax Exempt Yes $\square$ No $\downarrow$ Estimated Rollback tax due $\qquad$ Parcel No. S2950-00-000-0178-40 Tax Dept. Review $\qquad$ Legal Description A 1.55 acre tract of land out of Lot 178, (LOHN H. SHARY SUBDIVISION

Name New Millenium L Investments, Inc. Phone (956) 483-4372
Address 711 W. Nolan Ave. Suite 102B
City McAllen State _T X_Z Zip_ 78504
E-mail
Name Servikon, LLC
Phone (956) 483-4372
Address 101 N McColl Rd. Ste 8
City McAllen State TX Zip $\qquad$
Contact Person Adriana Salazar
E-mail_adrianasalazar68@hotmail.com
Name Supreme Engineering, PLLC
Phone
(956) 272-2246

Engineer
Address 410 S Jackson Rd \#2780
City Edinburgh State $\qquad$ Zip $\qquad$ 78539
Contact Person Omar Canc, P.E.
E-mail omar.cano@supremeengineering.com
ก̀ Name Pablo Pena III, RPLS
Address 1001 Whitewing Ave.
City McAllen State _ TX _Z Zip_ 78501

## Proposed Plat Submittal

$\qquad$ \$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies
$\qquad$ 2 Location Maps $28 \frac{1}{2}$ " by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

[^0]I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.

Signature
 Print Name

Date $\qquad$
Authorized Agent



Reviewed On: 5/29/2020

| SUBDIVISION NAME: BARCELONA |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| South Bentsen Road: 10 ft . dedication for 40 ft . from centerline for 80 ft . of ROW Paving: 52 ft . Curb \& gutter: Both sides <br> **Monies must be escrowed if improvements are not built prior to recording. <br> ***Remove "apparent existing ROW" reference. | Applied |
| Colbath Road: 18.5 ft . dedication for 40 ft . from centerline for 80 ft . ROW <br> Paving: 52 ft . Curb \& gutter: Both sides <br> **Monies must be escrowed if improvements are not built prior to recording. <br> ***Revise street name to "Colbath Road" on plat, vicinity map and wherever is applicable prior to final. <br> ****Remove reference to "Apparent existing ROW" | Applied |
| Paving ___ Curb \& gutter | Applied |
| * 800 ft . Block Length. | NA |
| * 600 ft . Maximum Cul-de-Sac. | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties. <br> ${ }^{* * *}$ Private service drive easement to provide city services required. It will be maintained by the property owners, not the City of McAllen. It will be on the site plan and also on the plat as may be needed, prior to recording. Plat note will be required to be noted on the plat regarding the service drive, prior to recording. | Non-compliance |
| SETBACKS |  |
| * South Bentsen Road : 40 ft . or greater for approved site plan or easements. <br> **Colbath Road: 40 ft . or greater for approved site plan or easements. <br> ***Revise plat as shown above. | Non-compliance |
| * Rear: In accordance with the Zoning Ordinance or greater for easements or approved site plan. <br> ${ }^{* *}$ Revise plat as shown above. | Non-compliance |
| * Interior Sides: In accordance with the Zoning Ordinance or greater for easements or approved site plan. <br> **Revise plat as shown above. | Non-compliance |
| * Corner: See setbacks for North Bentsen Road and Colbath Road <br> **Revise plat as shown above. | Non-compliance |
| * Garage: 18 ft . or greater for approved site plan or easements. <br> **Revise plat as shown above. | Non-compliance |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on South Bentsen Road and Colbath Road. <br> **Please revise plat note \#8 as shown above. | Non-compliance |


| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied |
| :---: | :---: |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Colbath Road. <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses and along north side property. <br> **Revise plat note \#10 as shown above. <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Non-compliance |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along. <br> * Site plan must be approved by the Planning and Development departments prior to Building permit issuance. <br> * Common Areas, private streets/drives must be maintained by the lot owners and not the City of McAllen <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | TBD <br> Applied <br> Required <br> Applied <br> NA <br> NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets | Compliance |
| * Minimum lot width and lot area | Compliance |
| ZONING/CUP |  |
| * Existing: R-3A Proposed: R-3A <br> **Rezoning to R-3A approved by Planning and Zoning on November 19, 2019 <br> ***Rezoning to R-3A approved by the City Commission on December 12, 2019 <br> * Rezoning Needed Before Final Approval | Compliance |
| PARKS |  |
| * Land dedication in lieu of fee does not apply. | NA |
| * Park Fee of $\$ 700$ per dwelling unit to be paid prior to recording. As per parks Department, Park fees will apply at a rate of $\$ 700$ per dwelling unit. Total amount of fees is $\$ 14,000$ ( $\$ 700 \mathrm{X}$ $20=\$ 14,000)$. Fees may vary depending on the proposed amount of dwelling units. <br> * Pending review by the Parkland Dedication Advisory Board and CC. | Required |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation needed to determine if TIA is required, prior to final plat. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Non-compliance |


| COMMENTS |  |
| :--- | :---: |
| Comments: Must comply with City's Access Management policy <br> $* *$ As per Traffic, Fire and Public Works Departments, a site plan must be submitted to review <br> access and dumpster locations, service drive, setbacks. landscaping, etc. prior to final. <br> $* *$ Submit gate detail to assure compliance prior to final (if applicable). | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN <br> PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, AND UTILITIES AND <br> DRAINAGE APPROVALS. | Applied |



## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: May 28, 2020
SUBJECT: REZONE FROM C-3 (GENERAL BUSINESS) DISTRICT TO R-3A (MULTIFAMILY RESIDENTIAL APARTMENTS) DISTRICT: 38.27 ACRES OF LAND OUT OF LOT 385, JOHN H. SHARY SUBDIVISION, HIDALGO COUNTY, TEXAS; 7000 NORTH SHARY ROAD. (REZ2020-0009)

LOCATION: The property is located on the east side of North Shary Road, approximately 1,320 feet north of 4 Mile Line. The tract has 1,041.96 feet of frontage along North Shary Road and a depth of $1,259.33$ feet and comprises a total area of 38.27 acres.

PROPOSAL: The applicant is requesting to rezone the property to R-3A (multifamily residential apartments) District in order to build 106 lots and 424 apartments.


ADJACENT ZONING: The adjacent zoning is R-1 (single family residential) District to the north and R-3T (multifamily residential townhouses) District to the south. The area to the east and west are outside the city limits.

LAND USE: The property is currently vacant. Surrounding land uses are single-family residences, townhouses, apartments, and vacant land.

COMPREHENSIVE PLAN: The Foresight McAllen Comprehensive Plan designates the future land use for this property as Suburban Residential, which is comparable to R-1 (single family residential) to R-3 (multifamily residential) Districts.

DEVELOPMENT TRENDS: The development trend for the area along North Shary Road is single-family and multifamily residential. The property was initially zoned R-1 (single-family residential) District after the annexation of the property in 2017. The City Commission approved a rezoning request for the subject property to C-3 (general business) District on August 13, 2018.

Various other rezoning requests in the surrounding area have been approved for R-3T (multifamily residential townhouses) and R-3A (multifamily residential apartments) District.

ANALYSIS: The current zoning does not conform to the Suburban Residential land use designation, as indicated on the Foresight McAllen Comprehensive Plan, while the proposed zoning does. The proposed zoning is also consistent with the development and rezoning trends for this area. The number of apartment units likely to be constructed would be limited based upon parking and landscaping requirements.

There have been no calls received in opposition to the request.
A subdivision plat (Shary Manor) is in process for this property, and the Planning and Zoning Commission approved it in the preliminary form on May 19, 2020.

RECOMMENDATION: Staff recommends approval of the rezoning request to R-3A (multifamily residential apartments) District.






LOCATION MAP
N.T.S.


SHARY MANOR SUBDIVISION



## RECEIVED

SHEET 1 OF 2

| NAME | PRINCIPAL ${ }_{\text {AODRESSS }}$ Cicts: | Ciry $\& 2 \mathrm{P}$ | PHONE \# |
| :---: | :---: | :---: | :---: |
| Omere Sharr 80 PHASE , Lle | C. P.O. Box 610 | MCallen It 788505 | (9966) $213-8244$ |
|  |  |  | (956) 618-1 |



LEGEN


LOCATION MAP
N.T.S.
metes and bounds










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## RECEIVED

By Nikki Marie Cavazos at 4:40 pm, Apr 28, 2020

SHARY MANOR SUBDIVISION (PRIVATE SUBDIVISION)



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## Planning Department

## Memo

## TO: Planning and Zoning Commission

FROM: Planning Staff
DATE: May 28, 2020
SUBJECT: REQUEST OF SOUTH TEXAS VO-TECH, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, FOR AN INSTITUTIONAL USE (SCHOOL) AT LOT 1, MAIN PLACE SUBDIVISION, HIDALGO COUNTY, TEXAS; 1800 SOUTH MAIN STREET. (CUP2020-0046)

## BRIEF DESCRIPTION:

The property is located between U.S. Expressway 83 and Savannah Avenue, and between South Main Street and South $16^{\text {th }}$ Street. The property is zoned C-3 (general business) District. The adjacent zoning is $\mathrm{R}-1$ (single-family residential) to the south and $\mathrm{C}-3$ (general business) to the north, east, and west. Surrounding land uses include retail stores, UTRGV Continuing Education, restaurant, movie theatre, single-family residential, and La Plaza Mall. An institutional use (school) is permitted in the C-3 zone with a conditional use permit.


## REQUEST/ANALYSIS:

The applicant is proposing to renovate and operate a vocational training school from a 26,728 sq. ft. lease space from the existing $103,427 \mathrm{sq}$. ft. building. The applicant is proposing to
relocate the existing school on 2400 Daffodil Avenue to this new location. There will be 18 classrooms and 5 admin. offices. Based on 5 parking spaces per classroom and 1.5 parking spaces per admin office, 98 parking spaces are required and 130 spaces provided on site. Should the number of offices and classrooms increase, then additional parking will be required. There have been no complaints by the Traffic Department.

The proposed use must meet the requirements set forth in Section 138-118 of the Zoning Ordinance and specific requirements as follows:

1) The proposed use shall not generate traffic onto residential size streets or disrupt residential areas, and shall be as close as possible to a major arterial; The property has direct access to U.S. Expressway 83;
2) The proposed use shall comply with the McAllen Off-Street Parking Ordinance and make provisions to prevent the use of street parking, especially in residential areas; 98 parking spaces are required, and 130 spaces are provided, two of which are accessible. However, four of the provided spaces are required to be accessible, one of which must be van accessible. Should the number of offices and classrooms increase, then additional parking will be required;
3) The proposed use shall prevent the unauthorized parking of its patrons on adjacent businesses or residences by providing fences, hedges or reorientation of entrances and exits. The school must comply with the circulation pattern approved by the Traffic Operations Department;
4) The proposed use shall provide sufficient lighting to eliminate dark areas, perimeter fencing, and an orientation of the building to provide maximum visibility from a public street in order to discourage vandalism and criminal activities;
5) Provisions shall be made to prevent litter from blowing onto adjacent streets and residential areas;
6) The number of persons within the building shall be restricted to those allowed by the Fire Marshal and Building Official at the time of permit issuance; The maximum capacity for the establishment is 267 person; and
7) Sides adjacent to residentially zoned or used properties shall be screened by a 6 ft . opaque fence.

## RECOMMENDATION:

Staff recommends approval of the request, for one year, subject to Section 138-118 and Section 138-396 (accessible parking requirements) of the Zoning Ordinance, Building Permit, and Fire Department requirements.




- REQUIRED PARKING BY CITY OF McALLEN CODE OF ORDINANCE FOR C-3 ZONING (SUPPLEMENTAL, CHP. 1, PART II, SUBPART B, CHAPTER 138, ARTICLE V, DIVISION 7. SECTION 128-240, SEC. 138)
- 26,728 S.F. $-400=26,328$
- $26,328 / 400=66$ SPACES

400 S.F. $=70$

- 70 SPACES +2 ADA SPACES $=72$ TOTAL SPACES
- SHOWN AS 128 SPACES AVAILABLE +2 ADA SPACES




(1) OVERALL FLOOR PLAN



## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: May 28, 2020
SUBJECT: REQUEST OF JUAN A. LUDWIG, ON BEHALF OF AEP TEXAS INC., FOR A CONDITIONAL USE PERMIT, FOR LIFE OF THE USE, FOR A RAILROAD FACILITY OR UTILITIES HOLDING A FRANCHISE (ELECTRIC SUBSTATION) AT A 3.248-ACRE TRACT OF LAND OUT OF LOT 141, LA LOMITA IRRIGATION AND CONSTRUCTION COMPANY'S SUBDIVISION, HIDALGO COUNTY, TEXAS; 3600 QUINCE AVENUE \& 1700 NORTH WARE ROAD. (CUP2020-0047)

## BRIEF DESCRIPTION:

The property is located on the north side of Quince Avenue, approximately 260 ft . east of North Ware Road and is zoned C-1 (office building) District and R-1 (single-family residential) District. The adjacent zoning is A-O (agricultural and open space) District to the north, R-1 to the east, and C-3 (general business) District to the west and south. An electric substation is allowed in these two zones with a Conditional Use Permit and in compliance with requirements.


## REQUEST/ANALYSIS:

The applicant is proposing to construct an electric substation on the two lots, which will be subdivided should the CUP be approved by the City Commission for life of the use. There is an existing house on the property that will be removed. The electric substation is proposed to be located on the west side of the property with access drives on the east side of the property. The plat will require approval by the Planning and Zoning Commission prior to building permit issuance.

The proposed development will require an 8 ft . masonry wall as a buffer on the east side of the property adjacent to the residential zone and the customer is proposing a 10 ft . treated southern pine (or better) aesthetic fence along the north, south and west property. A landscape buffer to soften the visual impact will be required along N. Ware Rd and Quince Ave, with at least one row of shrubs as well as trees, the continuous hedge will be expected to grow at least 6 ft . in height within two years of planting. All proposed landscaping shall have permanent automatic irrigation. The required sidewalks are existing on N. Ware Rd and Quince Ave and must be maintained. The proposed equipment must comply with setbacks as established during the platting process and the fencing must comply with the corner clip requirements.

Staff has received calls from surrounding property owners to the west, southwest and south and a letter of opposition was received on May 29, 2020.

## RECOMMENDATION:

Staff recommends disapproval of the Conditional Use Permit since the proposal does not conform to the aesthetics of the neighborhood. If the Board chooses to approve the CUP, it should comply with Sections 138-178 (7), 138-238 (9), conditions noted, paving and building permit requirements, and the subdivision and zoning ordinances.






# Wilkins $\mathcal{L}$ Wilkins 

Attorneys at Law<br>P.O. Box 3609<br>McAllen, Texas 78502

Tom Wilkins
Mark E. Wilkins

Phone: 956-682-4551
Fax: 956-682-4554
Email: Wilkinslaw@wwqlaw.com

May 27, 2020
The City of McAllen
P. O. Box 220

McAllen, Texas 78505
Attention: Via Regular Mail
City Secretary's Office Perla Lara, TRMC/CMC, CPM
City Secretary
Via Regular Mail
Hebert Camacho
Planning Department
Via Regular Mail
Roe "Roy" Rodriguez, P. E.,
City Manager
Via Email: kpagan@mcallen.net
\& Regular Mail
Kevin Pagan
City Attorney
Gentlemen,
I am responding to your undated Notice of Public Hearings to be conducted related to a Conditional Use Permit for property only described as 1700 North Ware Rd. For convenience and ease in considering suggestions for consideration of Conditional Use Requirements as well as objections, they are numerated below, to wit:

1. The description of 1700 North Ware Rd which also references a 3.24 acre tract out of Lot 141, La Lomita Subdivision does not appear to be in compliance with City requirements for Subdivisions, Conditional Use and Building Permits. Unless special consideration is to be give the Applicant, I would suggest that they would be required to submit a Subdivision plat which complies with requirements for drainage, landscaping, fire protection, setbacks with approval to be given by the various departments that are normally required.


contains no information at all. It is common knowledge that the detectable magnetic field from a substation extends $10^{\prime}$ to 25 ' with some stronger than others. Health dangers are present due to the radiation which is why substations are normally situated away from concentration of people.
2. The proposed location is adjacent to Maranatha Baptist Church, across the street from Rowe High School with the Community College located to the South, not far away. The sidewalk on the current property is utilized by students going to and from school on foot and the Church has gatherings of members on a daily basis. Since there are different kinds of different substations from huge grid installations to slightly smaller ones, a determination should be made as to the size facility to be constructed. A determination as to whether or not the City has staff and employees with the training and expertise to evaluate the risk associated with allowing a specific facility to be built should be determined. A professional EMF survey should be done by an Independent Assessor and not by the Power Company involved in the project. A report such as this would include the actual magnetic field measurements and not just as a percentage of a legal limit.
3. Consideration as to the heavy future development of the area which is one of the purposes of the Planning and Zoning board should be given. Consideration should be given to requiring additional right-of-way for the expansion of Quince Street which is heavily used as the entry unto Ware Rd. for access to Rowe High School. In addition to the school attendance there is substantial traffic for access to the swimming pool used by all three high schools as well as numerous school activities.
4. Logic and common sense would tend to support the location of the proposed facility at a location further away from high traffic and pedestrian population. Protection of the Public and cohesive development are the primary purposes of Development Ordinances and requirements. If a conditional use permit is to be granted it is hopeful the suggestion set forth above will be considered and inserted as requirements. For future protection, there should be provisions for periodic inspections of the magnetic field radiation being emitted with remediation to follow if the conditions of the permit are not being satisfied.

Respectfully submitted,
WILKINS \& WILKINS.


Tom Wilkins
TW/bam
cc: Steve Spoor
Timothy Wilkins

# Wilkins $\mathfrak{Q}$ U Wilkins 

Attorneys at Law<br>P.O. Box 3609<br>McAllen, Texas 78502

Tom Wilkins
Phone: 956-682-4551
Mark E. Wilkins
Fax: 956-682-4554
Email: Wilkinslaw@wwalaw.com
May 29, 2020
The City of McAllen
P. O. Box 220

McAllen, Texas 78505
Attention: Via Email: p.lara@mcallen.net
City Secretary's Office
Perla Lara, TRMC/CMC, CPM
City Secretary
Via Email: h.camacho@mcallen.net
Herbert Camacho
Planning Department
Via Email: Roel_rodriguez @mcallen.net
Roel "Roy" Rodriguez, P. E.,
City Manager
Via Email: kpagan@mcallen.net
\& Regular Mail
Kevin Pagan
City Attorney
PROTEST AND OBJECTION TO CONDITIONAL USE PERMIT

## HEARING SCHEDULED JUNE 2, 2020

Tom Wilkins as the owner of property identified as 1610 through 1620, Murray Subdvision fronting on Ware Road containing approximately 6 acres together with Mark Wilkins and Tom Wilkins owing the property described as 3000 Quince containing approximately 8 acres and Tom Wilkins, Trustee, the owner of Lot 5, Hammond Subdivision containing approximately 10 acres or hereafter referred to as Contestants and object to the date set for hearing as well as to the granting of a CUP for the following reasons:

Public Hearing set for June 2, 2020 should be cancelled.
Article 4 of Section 138.112 requires the following procedure to be complied with:

1. The CUP ordinance was apparently created to address existing properties that were non conforming at the time zoning ordinances were created. The Conditional

Use Permit allowed existing structures with a replacement cost of $\$ 1,000.00$ or more or a structure in land combination, which exist at the effective date of the amendment of the ordinance to obtain a Conditional Use Permit. There is no existing structure on the land for which a Conditional Use Permit is sought, and the application should have been rejected as it does not quality for Conditional Use Permit. Please refer to Section 13888 of the Code of Ordinances.
2. Section $138-112$ requires notice to all owners of real property when an application for CUPS been made. However, the Notice that was sent does not contain a copy of the site plan required under Section 138-114 and as a result Contestants as well as other impacted parties cannot determine the height of all structures, the type structures to be constructed and other matters that would have an effect upon objections to the proposed application. Due to the technical requirements of investigating the potential harm from a such a facility, experts should be consulted, and adequate time has not been given.
3. Section 138-112[2] requires the Planning Director to investigate, notify the adjacent property owners and provide necessary professional advice related to the application. This section further provides that the Planning and Zoning Commission may deny an application for a permit if the purpose use fails to meet one of the criteria set forth in requirements for approval.
4. Section 138-112[5] requires an official sign stating "Notice of [type of Conditional Use Permit capital for this property and letters not less than $11 / 2^{\prime \prime}$ in height to be posted in public view not less than 10 days before the date of hearing. The sign is also required to give the Conditional Use Permit case number and City Web address. The required sign was not posted.

For the reasons set forth above, the application should be rejected at the time of filing and the reasons set forth above further require that the scheduled meeting be cancelled and further support and in fact require a denial of a CUP for not conformity with the Ordinance requirements.

## OBJECTIONS TO CONDITIONAL USE PERMIT

Section 138-114 related to site plans provides that the site plan is to assist in the orderly and harmonious development of the City, the stability of land values and improvements and enhancement of the general welfare. The granting of a CUP would satisfy none of the requirements of the stated purpose for a CUP. Can anyone in good conscious contend that such a facility would be for the harmonious development of the City or assistant stability of land values and investments or enhance the general welfare? The answer to each of those suggestions must be a harmonious no.

Section 138-115 in the last paragraph requires a finding that the proposed use will not be detrimental to the health, welfare and safety of the surrounding neighborhood or its occupants, nor be a substantial permanently injurious to neighboring property. Again, a finding as to the proposed use would not be in conformity with the requirements of the Ordinance itself.

May 29, 2020
Page 3
Contestants earlier made concerns and objections know by letter of May 27, 2020 directed to the Parties set forth above and request that the contents of that letter be considered in conjunction with the protest and objections set forth above.

Respectfully submitted,
WILKINS \& WILKINS

Tom Wilkins

Due to just receive notification that any written protest must be filed before noon today, the above was dictated and transcribed within an hour without time or review as to content, punctuation, or spelling.


## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: March 27, 2020
SUBJECT: REQUEST OF MIGUEL A. PENA, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, FOR A SOCIAL CLUB, AT LOTS 7 \& 8, CITRUS GROVE PLAZA SUBDIVISION, HIDALGO COUNTY, TEXAS; 4037 U.S. EXPRESSWAY 83, SUITE 120. (CUP2020-0040)

## BRIEF DESCRIPTION:

The property is located on the south side of U.S. Expressway 83, approximately 930 ft . west of South Ware Road and is zoned $\mathrm{C}-3$ (general business) District. The adjacent zoning is $\mathrm{C}-3$ district to the north, west, east and R-1 (single-family residential) District to the south. A bar is allowed in the C-3 zone with a Conditional Use Permit and in compliance with requirements.


## HISTORY:

There is an existing $50,787 \mathrm{sq}$. ft. commercial building with mixed uses consisting of retail and restaurant uses on the property. There is a lease space, Suite 120, which is being proposed as a Social Club. There was a CUP for a nightclub at this location in 2015 which was approved by City Commission on February 23, 2015, after that it became a barber shop. The applicant submitted their application on April 16, 2020.

## REQUEST/ANALYSIS:

The applicant is proposing to operate a Social Club (Lucky 4) from 12:00PM to 5:00AM seven
days a week. The Social Club will be for members who register with the club and will have access to the bar, watch sports on the TV's, pool tables, card tables, and dominos tables. The lease space consists of $1,808 \mathrm{sq}$. ft., which will require 19 parking spaces.

The Health and Fire Departments will conduct there inspections once the building permit has been approved since the use has not been approved by the board. Should the Conditional Use Permit be approved, the applicant would be required to sign the application acknowledging and agreeing to the conditions of the permit. The establishment must also meet the requirements set forth in Section 138-118(4) of the Zoning Ordinance and specific requirements as follows:

1. The property line of the lot of any of the above mentioned businesses must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . of residential zones and uses to the south;
2. The property must be as close as possible to a major arterial and shall not generate traffic onto residential sized streets. The establishment had access to U.S. Expressway 83 and Colbath Road, and does not generate traffic into residential areas; (There's residential along Colbath to the south)
3. The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. Currently there is 39,042 sq. ft. of retail space, requiring 101 parking spaces; 12,381 sq. ft. of restaurant, requiring 124 parking spaces; $4,710 \mathrm{sq}$. ft . of office, requiring 24 parking spaces and the new social club; requiring 19 parking spaces for a total of 268 parking spaces and 273 parking spaces are provided.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties;
5. The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;
6. The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties;
7. The above mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Planning Director. The allowable number of persons within the building is 80 persons.

## RECOMMENDATION:

Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of Section 138-118(4) of the Zoning Ordinance.






# Planning <br> Department 

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: May 29, 2020
SUBJECT: REQUEST OF DAVID PADILLA, ON BEHALF OF CHURCH OF THE KING, FOR AN AMENDMENT TO THE CONDITIONAL USE PERMIT, FOR LIFE OF THE USE, FOR AN INSTITUTIONAL USE (CHURCH AND RELATED USES) AT LOT 1 , CHURCH OF THE KING MCALLEN SUBDIVISION, HIDALGO COUNTY, TEXAS; 7401 NORTH WARE ROAD (CUP2020-0039)

## BRIEF DESCRIPTION:

The property is located on the west side of North Ware Road, approximately 300 feet south of Xenops Avenue and is zoned A-O (agricultural \& open space) District. The adjacent zoning is R-1 (single family residential) District to the east, south, and west, and $\mathrm{C}-3 \mathrm{~L}$ (light commercial) District to the north. Surrounding land uses include single family residences, agricultural and open space. An institutional use is permitted in an A-O zone with conditional use permit and in compliance with requirements.


## REQUEST/ANALYSIS:

The initial Conditional Use Permit, for institutional use, was recommended for approval by Planning and Zoning Commission on June 7, 2005 and subsequently approved by the City Commission on June 27, 2005 for life of the use. On June 16, 2010, the Planning and Zoning Commission recommended approval of the amendment Conditional Use Permit to construct a new church sanctuary behind the existing building. After completion,
the existing church was converted into classrooms and a fellowship hall. Based on the seating capacity of 300 persons for the existing church, 75 parking spaces were required. Subsequently the amendment City Commission approved the Conditional Use Permit for life of the use on July 12, 2010.

The applicant is now proposing to construct a 30 ft . by 50 ft . pavilion with a 30 ft . by 10 ft . serving area on the rear of the property. The pavilion is considered an accessory use to the church and will not increase the parking requirement. A building permit application for the pavilion was submitted on April 13, 2020. A building permit was issued for the construction of the pavilion, with the applicant's understanding that if the conditional use permit was disapproved, he would have to revise the pavilion plans.

The Fire Department has not conducted the necessary inspections for this property; an inspection is needed and will be conducted when pavilion is constructed. Should the conditional use permit be approved, the applicant would be required to sign the application acknowledging and agreeing to all conditions of the permit. The proposed use must also comply with the zoning ordinance and specific requirements as follows:

1) The proposed use shall not generate traffic onto residential size streets or disrupt residential areas, and shall be as close as possible to a major arterial. The property fronts North Ware Road.
2) The proposed use shall comply with the McAllen Off-Street Parking Ordinance and make provisions to prevent the use of street parking, especially in residential areas. Based on the seating area of 300 seats, 75 parking spaces are required; 122 parking spaces are provided on site. The parking must be clear of potholes and properly striped per city requirements.
3) The proposed use shall prevent the unauthorized parking of its patrons on adjacent businesses or residences by providing fences, hedges or reorientation of entrances and exits;
4) The proposed use shall provide sufficient lighting to eliminate dark areas, perimeter fencing, and an orientation of the building to provide maximum visibility from a public street in order to discourage vandalism and criminal activities;
5) Provisions shall be made to prevent litter from blowing onto adjacent streets and residential areas;
6) The number of persons within the pavilion shall be restricted to the 84 capacity and shall maintain the existing seating capacity for the main sancturay; and
7) Sides adjacent to commercially and residentially zoned or use property shall be screened by a 6 ft . opaque fence. A 6 ft . opaque fence will need to be provided along the north, south and west property line.

## RECOMMENDATION:

Staff recommends approval of the request, for life of the use, subject to compliance with requirements in Section 138-118 of the Zoning Ordinance, Building Permits and Fire Department requirements.








Finishit Dosite Ason Back
Puper

(1) FRONT ELEVATION

(2) REAR ELEVATION



The foregoing is a true and correct description of the improvement proposed by the undersigned applicant and the applicant states that he will have full authority over construction of same. The budding permit shall not be held to permit or be an approval of the violation ar modification of any provisions of City ordinances, codes, subdivision restrictions of State law or be a waiver by the City of such violation. Alteration changes or deviations from the plans authorized by this permit is unlawful without written authorization from the Building Inspection Department. The applicant herby agrees to comply with all City ordinances, codes, subdivision, restrictions and State laws and assume all responsibility for such compliance. It is understood that the improvements shall not be occupied until a Certificate of Occupancy has been issued. Every permit issued shall become invalid unless the work authorized by such permit is commenced within six months after its issuance or if the work authorized by such permit is suspended or abandoned for six months after the time of work is commenced. This permit is good for one year only.

CITY OF MCALLEN
Planning Department Variance Request
legal description: (lurch of Theteing mcallen lot 1 PROPERTY ADDRESS: $\qquad$ -

CASE NUMBER: $\qquad$

HOLD HARMLESS AGREEMENT
MUST BE SIGNED BY THE PROPERTY OWNER
TO THE FULLEST EXTENT PERMITTED BY LAW, THE UNDERSIGNED APPLICANT AGREES TO INDEMNIFY, DEFEND AND SAVE HARMLESS THE CITY OF MCALLEN AND ITS COMMISSIONERS, OFFICERS, AGENTS AND EMPLOYEES FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, ACTIONS, LOSSES, DAMAGES, EXPENSES, COSTS, INJURIES AND LIABILITIES OF ANY NATURE (INCLUDING BUT NOT LIMITED TO CLAIMS FOR BODILY INJURY, DEATH, BUSINESS INTERRUPTION AND/OR PROPERTY DAMAGE) RELATING TO, ARISING OUT OF OR RESULTING FROM THE GRANTING AND/OR IMPLEMENTATION OF THE VARIANCE REQUESTED HEREIN.



## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: May 27, 2020
SUBJECT: REQUEST OF GUILLERMO CRUZ FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, FOR AN AUTOMOTIVE SERVICE AND REPAIR SHOP, AT LOTS 17, 18 AND THE WEST 25 FT. OF LOT 19, BLOCK 7, WEST ADDITION TO MCALLEN SUBDIVISION, HIDALGO COUNTY, TEXAS; 2226 \& 2228 HOUSTON AVENUE. (CUP2020-0042)

## BRIEF DESCRIPTION:

The property is located on the north side of Houston Avenue, approximately 192 ft . east of South $23^{\text {rd }}$ Street. The property has 125 ft . of frontage in Houston Avenue and a depth 137 ft . for a lot area of 17,275 square feet. It is zoned C-3 (general business) District. The adjacent zoning is R-2 (duplex-fourplex residential) District to the north and C-3 District to the east, south, and west. Surrounding land uses include single-family residences, duplex residences, Automart, ABC Termite and Pest Control, Houston Auto Sales, Notary, Regio's Auto Sales, and Aleman Auto Sales. An automotive service and repair business is allowed in a C-3 zone with a Conditional Use Permit and in compliance with requirements.


## REQUEST/ANALYSIS:

Currently, there is a 1,752 sq. ft . commercial building with an enclosed carport to the building used for a work area on the property and an office. This building was built in 1990. This building has been used for automotive sales.

The new applicant is proposing to use the building as an automotive service \& repair business. The hours of operation are from 9:00 A.M. to 5:00 P.M. Monday through Friday and 9:00 A.M. to 2:00 P.M on Saturday. Based on the total $1,752 \mathrm{sq}$. ft. for the automotive service and repair, 5 parking spaces are required; 8 parking spaces are provided on site. During inspection, staff observed that the parking lot needs maintenance and striping.

Fire Department inspections are still pending. Should the conditional use permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The business must meet the requirements set forth in Section 138281 of the Zoning Ordinance and specific requirements as follows:

1) A minimum lot size of 10,000 sq. ft . is required. The subject property is approximately 9,750 sq. ft;
2) All service, repair, maintenance, painting and other work shall take place within an enclosed area. The applicant is proposing to work inside the main structure, and in the adjacent enclosed carport.
3) Outside storage of materials is prohibited. The applicant indicated that there would be no outside storage including vehicles.
4) The building where the work is to take place shall be at least 100 ft . from the nearest residence. The buildings are located approximately 23 ft . from the nearest building.
5) A 6 ft. opaque fence buffered the proposed use from any residential use or residentially zoned area is required. There is an existing 6 ft . opaque fence to the north and west side of the property.
6) New buildings and conversions of existing buildings shall meet current building and fire code requirements concerning separation of high hazard uses from other occupancy use classifications.

## RECOMMENDATION:

Staff recommends disapproval of the request based on non-compliance with requirement \#1 (lot size) and \#4 (distance) of Section 138-281 of the Zoning Ordinance.





## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: May 28,2020
SUBJECT: REQUEST OF MELISSA BURTON FOR A CONDITIONAL USE PERMIT, FOR LIFE OF THE USE, FOR A DOG KENNEL AT A 1.00 ACRE TRACT OF LAND OUT OF THE SOUTH 19.39 ACRES OF LOT 387, JOHN H. SHARY SUBDIVISION, HIDALGO COUNTY, TEXAS; 6820 NORTH TAYLOR ROAD. (CUP2020-0008)

## BRIEF DESCRIPTION:

The property is located on the east side of North Taylor Road, approximately $1,400 \mathrm{ft}$. north of Lark Avenue and is zoned A-O (agricultural-open space) District. The adjacent zoning is A-O District to the north, south and east. The properties to the west are outside city limits. Surrounding land uses include single family residences and vacant land. A dog kennel is allowed in an A-O District with a Conditional Use Permit and in compliance with requirements.


## HISTORY:

The Code Enforcement Department responded to a complaint on February 4, 2019 for a possible business running from a residential area with a sign erected. On May 2019, the Code Enforcement Department received another complaint and requested a "complaint
and summons". The applicant has appeared at Municipal Court several occasions to resolve this issue since then.

## REQUEST/ANALYSIS:

There is a single family residence consisting of approximately $2,700 \mathrm{sq}$. ft . located on the one-acre tract. The applicant's family lives in the existing residence. The applicant is proposing to continue operating a dog daycare from the existing residence and the outdoor playgrounds in the property.

The applicant divided the backyard and front yard into 4 different playgrounds for the dogs. The submitted floor plan and the inspection made by Planning staff indicate that there are two play rooms and a feeding/supply room within the residence. There are 1-2 employees/volunteers in the location. Boarding is also available and no grooming services are offered.

The Health Department has inspected the establishment, and the property is in compliance. A final inspection from the Fire Department is pending. The establishment must also meet the requirements set forth in Section 138-163 (8) of the Zoning Ordinance and specific requirements as follows:

1) Located a minimum of 300 feet from the nearest residence. The operations take place inside the residence and outdoors in the different dog playgrounds.
2) On parcels of 5 acres or more. This property is a 1-acre parcel.

## PLANNING AND ZONING COMMISSION MEETING OF APRIL 7, 2020:

At the Planning and Zoning Commission meeting of April 7, 2020 staff recommended to table item as requested by the applicant. The Board voted unanimously to table the item with 6 members present and voting.

## PLANNING AND ZONING COMMISSION MEETING OF APRIL 21, 2020:

At the Planning and Zoning Commission meeting of April 21, 2020 staff recommended to table item as requested by the applicant. The Board voted unanimously to table the item with 6 members present and voting.

PLANNING AND ZONING COMMISSION MEETING OF MAY 5, 2020:
At the Planning and Zoning Commission meeting of May 5, 2020 staff recommended to table item as requested by the applicant. The Board voted unanimously to table the item with 6 members present and voting.

PLANNING AND ZONING COMMISSION MEETING OF MAY 19, 2020:
At the Planning and Zoning Commission meeting of May 5, 2020 staff recommended to table item as requested by the applicant. The Board voted unanimously to table the item with 6 members present and voting.

RECOMMENDATION:
Staff recommends disapproval due to noncompliance with Section 138-163 (8) requirement \#2 (property size) of the Zoning Ordinance.





1524 DOVE AVENUE
FAX: (956) 618-5540
ARTURO A. SALINAS, P.E., R.P.L.S.

## METES AND BOUNDS DESCRIPTION: 1.00 Gross Acre Tract

A 1.00 acre tract of land, more or less, out of the South 19.39 acres of Lot 387 , JOHN H. SHARY SUBDIVISION, Hidalgo County, Texas, as per map or plat thereof recorded in Volume 1, Page 42A, (Deed Record: Volume 1, Page 17), Map Records, Hidalgo County, Texas and according to Warranty Deed with Vendor's Lien recorded under County Clerk's Document No. 358132, Official Records, Hidalgo County, Texas, and being more particularly described by metes and bounds as
follows:

BEGINNING at a point on the West line of Lot 387, and in the centerline of N. Taylor Rd. for the Northwest corner of this tract, said point bears South 08 degrees 41 minutes 10 seconds West, 910.0 feet from the Northwest corner of Lot 387;

THENCE, South 81 degrees 18 minutes 50 seconds East, along the South line of the Santos Gonzalez Hernandez 1.00 acre tract ( 1.00 acre out of the South 19.39 acres of Lot 387 , John H. Shary Subdivision, according to Deed recorded in Volume 2506, Page 50, Official Records, Hidalgo County, Texas), passing a $1 / 2$ inch iron pipe found at 30.0 feet in line for reference, passing a $1 / 2$ inch iron rod set at 40.0 feet for the East right-of-way line of N. Taylor Rd., passing a $1 / 2$ inch iron rod 24 inches in length found at 321.7 feet (deed: 323.0 feet) for the West edge of a Lake, a total distance of 363.0 feet to a point on the West line of the Hector Hernandez Tract (Tract II: 8.619 acres out of Lot 387, John H. Shary Subdivision, according to the Deed recorded under County Clerk's Document No. 483757, Official Records, Hidalgo County, Texas), for the Southeast corner of the Santos Gonzalez Hernandez 1.00 acre tract, and the Northeast corner of this tract;
THENCE, South 08 degrees 41 minutes 10 seconds West, along the West line of the Hector Hernandez Tract, and the West line of the Lourdes Lerma 6.167 acre tract ( 6.167 acres out of the South 19.39 acres of Lot 387, John H. Shary Subdivision, according to Deed recorded under County Clerk's Document No. 2869756, Official Records, Hidalgo County, Texas), passing a $1 / 2$ inch iron rod 24 inches in length found at 64.0 feet (deed: 63.0 feet) for the South edge of a Lake, a total distance of 120.0 feet to a $1 / 2$ inch iron rod 24 inches in length found for the Southeast corner of this tract;

THENCE, North 81 degrees 18 minutes 50 seconds West, along the North line of the Lourdes Lerma 6.167 acre tract, and the North line of the Hector Hernandez Tract (Tract 1: A 0.393 acre tract out of Lot 387, John H. Shary Subdivision, according to the Deed recorded under County Clerk's Document No. 483757, Official Records, Hidalgo County, Texas), passing a $1 / 2$ inch iron rod set at 323.0 feet for the East right-of-way line of N. Taylor Rd., passing a $1 / 2$ inch iron pipe found at 333.0 feet in line for reference, a total distance of 363.0 feet to a point on the West line of Lot 387, and in the centerline of N. Taylor Rd. for the Northwest corner of the Hector Hernandez Tract, and the Southwest corner of this tract;

THENCE, North 08 degrees 41 minutes 10 seconds East, along the West line of Lot 387, and the centerline of N. Taylor Rd., a distance of 120.0 feet to the POINT OF BEGINNING, and containing 1.00 acre of land, more or less.

Bearing Basis: "W. line of Lot 387, John H. Shary Subd."


Arturo A. Salinas, R.P.L.S. \#4802





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5-29-2020
$$

This is in regard for a neguest of Melissa Burton for a dog kennel panic．
1．My name is Alector flemande and At am lan inomidiate neighlo to til north of Melissa Burton on Taylor Rd e
2．I have lived here for over 30 yrs．
3．The request fr e a dog kernel permit on the house of mra Burton is neatly ridiculous． 4．Zoning regulates land use in whole districts when the change in zoneing does not advance a general public purpose il landuse it should be considered as illegal．
5．Dev－alutes property
6．Areal nusiance．Barking of dogs day
and night．Dogs fighting ivith each other． and night．Dogs fighting with each other．
D．Sereaning at the fogs to shop fighting barking of to do this and that．This isfan all darby situation．
8. No proper structure for the dogs.
9. What happens when it rains and all. The clogs are outside. You take 20 or 30 donjon? inside your louse fouler you live. That is not ever legal.
10. S would add tat you need move land at least $2 \frac{1}{2}$ acres of land to properly open up a dog kennel in a special area
11. Traffic coming, and going day, and night I'ue thad many peoples stop a thing gates so that they con firing their Ib so to me . I've told them that they ale in the wrong address.
12. Whit mss.Buton is doing is calla Spot Joining which lenefisis only the property owner, and Ono t the community abe school l or pork that lena fits the twidole community. 13. What Mrs Benton is ashing for iss at odds with the zoning district, and if grated stat would show fawritiom howard landowner.
14. Did Mas. Burton apply for the permits after she got caught pinning an illegal kennel business out of house?
I don ti think she applied for ste permit Ashen ale moved in cause when she did immediate dogs. That in when the greaten flow ofcoms started parking in my front gate to see if l was honing a dog lame!


# Planning <br> Department 

## Memo

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TO: Planning & Zoning Commission
FROM Edgar I. Garcia, AICP, CNU-A
DATE: May 29,2020
SUBJECT: City Commission Actions on May 26, }202
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## REZONINGS:

1. Rezone from R-1 to R-3A District: 39.83 acres out of Lots 13, 14, 16, 17, and 18 Section 234; Texas-Mexican Railway Company Survey; 12512 N. Ware Road

- Planning and Zoning Commission recommended approval
- City Commission maintained the item tabled pending traffic study by applicant


## CONDITIONAL USE PERMITS:

1. Request ofRobert Wilson, for a Conditional Use Permit, for one year, for a bar: Lot A-1, Nolana Tower Subdivision; 400 Nolana Ave, Suite G

- Planning and Zoning Commission disapproved with favorable recommendation
- City Commission approved as recommended

2. Request of Claudia J. Gonzalez, for a Conditional Use Permit, for one year, for a Home Occupation (daycare): Lot 25; Regency Park Estates Subdivision, Unit 4; 6600 N. 32 ${ }^{\text {nd }}$ St.

- Planning and Zoning Commission recommended approval
- City Commission disapproved item unanimously

3. Request of Lt. Adolph Aguirre, on behalf of the Salvation Army, for a Conditional Use Permit, for life of the use, for an institutional use: Lots E, F, G, and H; Stroud-Hunter Subdivision; 2220 Pecan Blvd

- Planning and Zoning Commission recommended approval for three years
- City Commission approved as recommended
2020 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION MEETINGS

2020 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION WORKSHOPS
Pepe Cabeza de Vaca
Daniel Santos
Mike Hovar
Rogelio Cervantes
Gabriel Kamel
Michael Fallek
Jose B. Saldana




[^0]:    Owner's Signature

