## AGENDA

# PLANNING \& ZONING COMMISSION REGULAR MEETING <br> TUESDAY, MARCH 2, 2021-3:30 PM <br> MCALLEN CITY HALL, 1300 HOUSTON AVENUE CITY COMMISSION CHAMBERS, $3{ }^{\text {RD }}$ FLOOR 

Web: https://zoom.us/ioin or phone: (346) 248-7799 Meeting ID: 6724231883

At any time during the course of this meeting, the Planning \& Zoning Board may retire to Executive Session under Texas Government Code $551.071(2)$ to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Planning \& Zoning Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Planning and Zoning Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## INVOCATION

1) MINUTES:
a) Minutes for Regular Meeting held on February 16, 2021.
2) PUBLIC HEARING

## a) CONDITIONAL USE PERMITS:

1. Request of David Salinas on behalf of Upbring Lutheran Social Services of South Inc., for a Conditional Use Permit, for life of the use, for an institutional use (immigrant youth facility) at 2.72 acres coming out of Lot 6, Block 11, Steel and Pershing Subdivision, Hidalgo County, Texas; 1000 North McColl Road. (CUP2021-0016)
2. Request of Austin Price Tull, for a Conditional Use Permit, for life of the use, for an institutional use at Lot 1, S.T.V.T. \#1 Subdivision, Hidalgo County, Texas; 2400 Daffodil Avenue. (CUP2021-0015)
3. Jose G. Morin, for a Conditional Use Permit, for one year, for a home occupation (office), at Lot 91, Ponderosa Park Phase II Subdivision, Hidalgo County, Texas; 3500 North 32nd Street. (CUP 2021-0013)
4. Request of Erika V. Medina, for a Conditional Use Permit, for an Automotive Service and Repair (tire shop), for one year at Lot 2, Block 3, Altamira Subdivision, Hidalgo County, Texas; 2605 U.S. Highway 83. (CUP2021-0014)
b) REZONING:
5. Rezone from R-1 (single-family residential) District to A-O (agricultural and open space) District: Mumford Trail Estates Subdivision and 1.52 acres out of Lot 214, Pride O' Texas Subdivision, Hidalgo County, Texas; 7404 and 7424 North Bentsen Road. (REZ2021-0004)
6. Rezone from R-1 (single-family residential) District to C-3L (light commercial) District: 0.87 -acre tract of land out of Lot 10, Eureka Park Subdivision, Hidalgo County, Texas; 211 North Ware Road. (REZ2021-0003)
7. Rezone from R-2 (duplex-fourplex residential) District to R-3A (multifamily residential apartment) District: the north 8 feet of Lot 1 and all of Lot 2, Amended Map of a

Resubdivision of Blocks 2 \& 3 of A.D. Leavell's Addition to McAllen, Hidalgo County, Texas; 214 South 5th 1/2 Street. (REZ2021-0002)
c) DISCUSSION:

1. Consideration of an Amendment to the Foresight McAllen Comprehensive Plan:

Figure 4.2 Thoroughfare Plan, removing Yuma Avenue from Thoroughfare Plan from S. 2nd St to Jackson Road
3) SITE PLAN:
a) Revised Site Plan Approval for Lot 1, HEB \#2 Subdivision, 901 Trenton Road (SPR20210009)

## 4) SUBDIVISIONS:

a) Acre II Subdivision; 201 East Expressway 83- Acre Construction (SUB2021-0010) (Preliminary) MAS
b) Fullerton Place Subdivision; 2717 Fullerton Avenue- Jose and Glendy Esquivel (SUB2021-0008) (Preliminary) SEC
c) Lakehurst Subdivision Lots 6A, 7A, \& 8A; 51018 Mile Line (SUB2021-0019) (Preliminary) M\&H
d) World of 4 Subdivision; 615 Dallas Avenue- Aguirre Family Limited Partnership LP (SUB2021-0013) (Preliminary) CLH
e) Rubi Plaza Subdivision; 201 North Ware Road- Valhe Real Est. Holdings Family LTD Partnership (SUB2021-0014) (Preliminary) SEC
f) Silver Valley Subdivision; 1920 North Taylor Road- Delicias Catering, LLC (SUB20210018) (Preliminary) M2E
g) Donald Wade Best Subdivision; 4601 Mile 8 Road- Donald Wade Best (SUB2021-0009) (Preliminary) SEA
h) Hilda's Ropa Usada Subdivision; 2512 Beaumont Avenue- Hilda O. Juarez (SUB20210007) (Preliminary) ATLAS
i) Cedar Place Subdivision; 1001 East Cedar Avenue- Habitat Developers, LLC (SUB20210015) (Preliminary) SEC
j) NACCU Lot 1A and 2A Subdivision; 9100 North 10th Street- Nacu Army Community Credit Union (SUB2021-0016) (Preliminary) SEC
k) Park Terrace Subdivision; 3601 North Jackson Road- Domain Development Corp. (SUB2021-0017) (Preliminary) M\&H

## 5) INFORMATION ONLY:

a) City Commission Actions: February 22, 2021

## ADJOURNMENT:

IF ANY ACCOMMODATIONS FOR A DISABILITY ARE REQUIRED, PLEASE NOTIFY THE PLANNING DEPARTMENT (681-1250) 72 HOURS BEFORE THE MEETING DATE. WITH REGARD TO ANY ITEM, THE PLANNING \& ZONING COMMISSION MAY TAKE VARIOUS ACTIONS, INCLUDING BUT NOT LIMITED TO RESCHEDULING AN ITEM IN ITS ENTIRETY FOR PARTICULAR ACTION AT A FUTURE DATE.

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF McAllen
The McAllen Planning and Zoning Commission convened in a Regular Meeting \& Public Hearing on Tuesday, February 16, 2021 at 3:33 p.m. in the McAllen City Hall City Commission Room at 1300 Houston Avenue, McAllen, Texas.

| Present: | Pepe Cabeza de Vaca <br> Daniel Santos <br> Michael Hovar <br> Michael Fallek <br> Gabriel Kamel <br> Jose Saldana | Chairperson <br> Vice- Chairperson <br> Member <br> Member <br> Member <br> Member |
| :---: | :---: | :---: |
| Absent: | Rogelio Cervantes | Member |
| Staff Present: | Victor Flores <br> Michelle Rivera <br> Edgar Garcia <br> Luis Mora <br> Omar Sotelo <br> Rodrigo Sanchez <br> Jose Humberto De La Garza <br> Berenice Gonzalez <br> Kaveh Forghanparast <br> Carlos Garza <br> Mario Escamilla <br> Porfirio Hernandez <br> Claudia Mariscal | Assistant City Attorney Assistant City Manager Planning Director Planning Deputy Director Senior Planner Senior Planner Planner III Planner III Planner II Planner II Planner I Planning Technician II Administrative Secretary |

CALL TO ORDER- Pepe Cabeza de Vaca, Chairperson
Meeting held via Teleconference and Video Conference.

## PLEDGE OF ALLEGIANCE

INVOCATION- Mr. Pepe Cabeza de Vaca, Chairperson

## 1) MINUTES:

a) Minutes for Regular Meeting held on February 2, 2021.

The minutes for the regular meeting held on February 2, 2021 were approved as submitted. The motion to approve was made by Mr. Jose Saldana. Mr. Gabriel Kamel seconded the motion, which carried unanimously with six members present and voting.

Chairperson Cabeza de Vaca moved to the Site Plan section and had that item go first.
2) PUBLIC HEARING
a) CONDITIONAL USE PERMITS:

Planning and Zoning Commission Meeting
February 16, 2021
Page 2

1) Request of Margret De Bruyn on behalf of Iced Cube Shaved Ice McAllen LLC, for a Conditional Use Permit, for one year, for a Snack Bar with Alcohol Sales at Lot 1, All-In-One Subdivision No. 4, Hidalgo County, Texas; 6101 North $23{ }^{\text {rd }}$ Street Suite K. (CUP2021-0005)

Mr. Carlos Garza stated that the property was located on the west side of North $23^{\text {rd }}$ Street, approximately 250 ft . south of Lark Avenue. The property is zoned C-3 (general business) District. The adjacent zoning is $\mathrm{C}-3$ to the north, R-3A (multifamily residential apartment) District to the south and west, A-0 (agricultural \& open space) to the northeast and R-1 (single family residential) District to the east. A snack bar with alcohol sales is allowed in a C-3 District with a Conditional Use Permit and in compliance with requirements.

The applicant is proposing to operate a snack bar with alcohol sales for on premise consumption (Iced Cube) from the existing 800 sq. ft. building. The proposed hours of operation will be from $2 \mathrm{pm}-10$ pm Monday - Sunday.

The Health Department have completed their inspections and found the establishment to be in compliance. The Fire Department is approved the CUP process, but is pending final inspection for occupancy. The snack bar with alcohol sales must also meet the requirements set forth in Section 138-118(4) of the Zoning Ordinance as follows:

1) The property line of the lot of any of the above mentioned businesses must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . of residential zones and Holy Spirit Catholic Church;
2) The abovementioned businesses must be as close as possible to a major arterial, and shall not allow the traffic generated by such businesses onto residential streets, or allow such traffic to exit into and disrupt residential areas. The property has direct access to North $23^{\text {rd }}$ Street;
3) The abovementioned businesses must provide parking in accordance with the city offstreet parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. Currently there is a multi-tenant commercial building on the property. The shopping center is a mixture of office, retail, vacant suites, and a restaurant. The proposed 800 sq. ft. snack bar would require 8 parking spaces; there are 72 parking spaces provided on site;
4) The abovementioned businesses must do everything possible to prevent the unauthorized parking by the patrons of such businesses on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances;
5) The abovementioned businesses should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of

Planning and Zoning Commission Meeting
February 16, 2021
Page 3
dark areas, and the orientation of the building such that it provides maximum visibility as much as possible of the site from a public street;
6) The abovementioned businesses must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7) The abovementioned businesses shall restrict the number of persons within the building to those allowed by the planning and zoning commission at the time of permit issuance, after having taken into account the recommendations of the fire marshal, building official and director of planning. The occupancy load for this establishment will be established by the Building department as part of the building permit review.

Staff recommended disapproval of the request based on noncompliance with requirement \#1 (distance) of Section 138-118(4) of the Zoning Ordinance.

Chairperson Cabeza de Vaca asked if there was anyone present in opposition of the proposed Conditional Use Permit, there was none. Chairperson asked staff if they received emails or calls in opposition, staff stated they did not receive any.

Being no discussion, Mr. Daniel Santos moved to disapprove with a favorable recommendation. Mr. Michael Hovar seconded the motion, which was approved with six members present and voting.
2) Request of Merary S. Enriquez, for a Conditional Use Permit, for life of the use, for a guest house at 0.50 acres out of the North $1 / 2$ of the South 9.39 acres of the North 19.36 acres of Lot 377, John. H. Shary Subdivision, Hidalgo County, Texas; 5020 Selinda Drive. (CUP2021-0010)

Ms. Alvarado stated that the property was located along the north side of Selinda Drive approximately 300 feet east of North Taylor Road. The tract has 140.5 feet of frontage along Selinda Drive and a depth of 155 feet for a tract size of .50 acres. The adjacent property is A-O (agricultural and open space) District to the north and south and R-1 (single family residential) District to the east and west. The surrounding land uses include single family residential and vacant land. A guest house is allowed in R-1 District with a conditional use permit and in compliance with requirements.

The property was zoned A-O (agricultural and open space) District upon annexation in 1999. The property was rezoned to R-1 (single family residential) District in 2011. An application for a building permit was submitted by the previous owner on March 29, 2011 for additions to the residential house and to convert and expand an existing storage building into a guesthouse. Staff advised the previous property owner that a Conditional Use Permit (CUP) would be required for a guesthouse use. A review of planning department record did not reveal information regarding a CUP application having been submitted at that time.

The applicant purchased the home in January 2021 and applied for a building permit on January $15^{\text {th }}$ for renovations due to fire damage to the primary house and for the changes made by the previous owner for the guesthouse. They will temporarily reside in the guesthouse building. Upon review of the building permit application it was determined that a conditional use permit is required for the use of the guesthouse.

The applicant is applying for a conditional use permit for an existing guesthouse measuring 35 ft .

Planning and Zoning Commission Meeting
February 16, 2021
Page 4
by 25.2 ft . The guesthouse consists of living space, bathroom, closet, and kitchen on the first floor and a loft style bedroom on the second floor. The area of the guesthouse is approximately 882 square feet.

The Fire Department inspection is pending a final inspection.
The guesthouse must meet the requirements set forth in Section 138-118(a) (5) of the Zoning Ordinance and specific requirements as follows:

1) Only one guesthouse shall be permitted on the property;
2) The proposed use shall comply with setback requirements;
3) The proposed use shall be connected to the same utilities as the primary residence;
4) Lot size must be a minimum 8,000 sq. ft. The subject property is approximately $21,1777.5$ sq. ft.;
5) Separate driveways or garages for the proposed use shall not be permitted. Applicant is not proposing an independent driveway for the proposed guesthouse;
6) The proposed use shall not be rented;
7) The permit shall be revoked if money is ever paid for rent or utility expenses are shared with the proposed use.

Staff recommends approval of the request, for life of the use, subject to compliance with requirements from Section 138-118(a)(5) of the Zoning Ordinance, and Fire Department requirements.

Chairperson Cabeza de Vaca asked if there was anyone present in opposition of the proposed Conditional Use Permit, there were none.

Being no discussion, Mr. Michael Hovar moved to approved with conditions noted. Mr. Jose Saldana seconded the motion, which was approved with six members present and voting.
3) Request of Samuel Avila, for a Conditional Use Permit, for one year, for a bar at lot 1, Nolana West Subdivision, Hidalgo County, Texas; 2200 Nolana Avenue Suites 2212 \& 2214. (CUP2021-0009)

Mr. Escamilla stated that the property was located at the northeast corner of North 23rd Street and Nolana Avenue. It is zoned C-3 (general business) District. The adjacent zoning is C-3 District in all directions. There is R-3A (multifamily residential apartments) District to the south and C-4 (commercial-industrial) District to the northwest. The subject property is the location for a multitenant commercial shopping center by the name of Nolana West. Surrounding land uses include BBVA Bank, Rana's Bar, Rebecca's Mexican Restaurant, Whataburger, New Life Family Church and McAllen's Public Library. A bar is allowed in a C-3 district with a Conditional Use Permit and in compliance with requirements.

Planning and Zoning Commission Meeting
February 16, 2021
Page 5
The initial Conditional Use Permit was approved by the City Commission on June 22, 2009 with a variance to the 600 ft . distance requirement. The last approval by the City Commission was on January 13, 2020 with a variance to the distance requirement of being at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property.

The applicant is proposing to continue operating a bar (Cigar Bar) from combined suites 2212 and 2214 with an area of $4,500 \mathrm{sq}$. ft . as shown on the submitted site plan. The applicant is also proposing an outdoor seating area as shown on the submitted site plan which will increase the floor area of the establishment to $4,650 \mathrm{sq}$. ft . The applicant will be utilizing the area for outdoor dining and as well as provide customers a place to smoke. The proposed days and hours of operation are, Monday through Sunday from 1:00 PM to 2:00 AM.

The Fire and Health Departments have inspected the bar and the property is in compliance with applicable code requirements. The police activity report for service calls from February 2020 to present is attached. The Planning Department has received no complaints regarding the present use as a bar. As per Section 138-400 of the Zoning Ordinance, the parking lot must be properly striped and free of potholes. The establishment must comply with requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the lot of any of the above mentioned businesses must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . from the nearest residence and residentially zoned property to the southeast, a church across the street on the south side of Nolana Avenue, and publicly owned property (McAllen's Public Library) to the west;
2) The property must be as close as possible to a major arterial and shall not generate traffic onto residential sized streets. The property has access from North 23rd Street and Nolana Avenue.
3) The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. The proposed 4,650 sq. ft. bar would require 47 parking spaces; there are 305 parking spaces provided on site. In a site visit conducted by staff, staff noticed that the parking lot was repaved, restriped and re-configured.
4) The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties;
5) The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;
6) The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
7) The above mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Planning Director.

Planning and Zoning Commission Meeting
February 16, 2021
Page 6

Staff recommended disapproval of the request due to noncompliance with requirement \#1 (distance) of Section 138-118(a)(4) of the Zoning Ordinance.

Chairperson Cabeza de Vaca asked if there was anyone present in opposition of the proposed Conditional Use Permit, there was none.

Being no discussion, Mr. Michael Fallek moved to disapprove with a favorable recommendation. Mr. Jose Saldana seconded the motion, which was approved with six members present and voting.
4) Request of Norberto Hernandez, for a Conditional Use Permit, for one year, for a Portable Building greater than 10' by 12' at Lots 1, 2, and 3 Block 2, Young's Addition Subdivision, Hidalgo County, Texas; 2401 US Highway 83. (CUP2021-0012)

Mr. Camacho stated that the property was located at the southwest corner of Business Highway 83 and South $24^{\text {th }}$ Street. The property is zoned I-1 (light industrial) District. The adjacent zoning is $\mathrm{I}-1$ District in all directions. Surrounding land uses include commercial business, multi- family residences, and vacant land. A portable building is permitted in an I-1 zone with a conditional use permit.

The initial conditional use permit was approved for this location, for one year, by the Planning and Zoning Commission on February 21, 2012. Since the initial permit was approved, the permit has been approved for different applicants. The latest CUP was approved on December 2018 for a portable food concession. The new applicant is proposing to use the portable building as a storage for his food truck materials.

There was currently a commercial block building and a 160 sq. ft. portable building on the property. The applicant is proposing to use the portable building as a storage unit for his food truck materials. There is no public access to the inside of the portable building. Hours of operation are from Monday to Saturday from 8:00AM to 2:00PM.

A site inspection revealed that there are four tables being used for sitting area. Based on the number of 16 seats, 4 parking spaces are required, additionally the food truck requires 4 parking spaces for a total of 8 parking spaces. There are 13 parking spaces in front of the commercial block building; out of those spaces, 7 are required for the retail lease spaces and 8 will be used by the applicant to meet parking requirements, leaving a deficiency of 2 parking spaces. A parking agreement is needed for the deficiency of the 2 parking spaces or remove 2 booths ( 8 seats) to bring the total parking requirement to 6 parking spaces so the plaza could have parking available for all suites. After a meeting with the applicant, he decided to remove two tables to meet the parking requirement.

Furthermore, the parking lot needs to be properly maintained as per Sec. 138-400 (a) \& (b) of the Zoning Ordinance. Parking lot needs to be properly striped, cleared out of grass and fix potholes. However, property owner applied for a Building permit (CMM2021-00921) on February 4, 2021 to do remodeling of all suites, including fixing the parking lot.

Planning and Zoning Commission Meeting
February 16, 2021
Page 7
The Health Department has inspected the establishment, and find it to be in compliance. Fire Department inspection is pending. The proposed use must also comply with the zoning ordinance and specific requirements as follows:

1) Portable buildings shall not be used for living quarters
2) Portable buildings shall be located in such a manner as to have access to a public right-ofway within 200 ft . Building is approximately 60 ft . away from Business 83
3) Portable buildings approved for occupancy shall be connected to an approved water distribution and sewage disposal system
4) Portable buildings shall be provided with garbage and trash collection services

Staff recommends approval of the request, for one year, subject to compliance with Section 138118 (a)(3) of the Zoning Ordinance, Health Department and Fire Department requirements, finalization of Building permit (CMM2021-00921).

Chairperson Cabeza de Vaca asked if there was anyone present in opposition of the proposed Conditional Use Permit, there was none.

Being no discussion, Mr. Michael Hovar moved to approve. Mr. Gabriel Kamel seconded the motion, which was approved with six members present and voting.
5) Request of Eugenio J. Garcia on behalf of Melany Castillo, for a Conditional Use Permit, for life of the use, for a guest house at Lots 1 \& South $1 / 2$ of Lot 2, Trenton Village Subdivision, Hidalgo County, Texas; 7200 North $4^{\text {th }}$ Street. (CUP2021-0011)

Mr. Camacho stated that the subject property was located at the northeast intersection of North 4th Street and Trenton Road. The lot has approximately 138 ft . of frontage along North 4th Street and a depth of approximately 173 ft . along the south property line and 143 ft . along the north property line for a lot size of $21,691 \mathrm{sq}$. ft . Trenton village Subdivision was recorded on June 15, 2000, and the house was built in 2016 according to the Appraisal District records.

The property was zoned R-1 (single-family residential) District. The adjacent zoning is R-1 (singlefamily residential) District in all directions. Surrounding land uses include single-family residences, proposed McAllen Temple Church and vacant land. A guesthouse is allowed in R-1 District with a conditional use permit and in compliance with requirements.

The applicant was proposing to construct a two-story " $L$ " shaped guesthouse measuring 22.67 ft . width along the rear property line and a length of 36.5 ft . along the north property line. The proposed guesthouse will include a bedroom, a bathroom, a walk in closet, living room and kitchen on the first floor; the second floor will include a second bedroom and a walk in closet, and will serve as an accessory use to the main house. The submitted site plan depicts that there will be two terraces; one at the front measuring 6 ft . by 11.67 ft . and a second one at the rear of the guest house measuring 5.58 ft . by 15 ft . The area of the guesthouse is approximately 942 square feet.

The proposed guesthouse was 4 ft . away from the rear of the main structure and 2.83 ft . away from

Planning and Zoning Commission Meeting
February 16, 2021
Page 8
the side, as per Section 138-369 of the Zoning Ordinance, an accessory building in a residential building shall be no closer than five feet to the main building except where a firewall is provided. The applicant is proposing to provide fire rated walls.

During a conversation with staff, the property owner indicated that the main use of the guesthouse would be for her parents to use whenever they come from Colombia to visit. Their stay will not be for a prolonged period of time.

The CUP application for a guesthouse for the subject property was submitted on January 19, 2021. A building permit application for the guesthouse has not been submitted. The Fire Department inspection is still pending.

The guesthouse must meet the requirements set forth in Section 138-118(a) (5) of the Zoning Ordinance and specific requirements as follows:

1) Only one guesthouse shall be permitted on the property;
2) The proposed use shall comply with setback requirements. Proposed structure's setbacks are in compliance;
3) The proposed use shall be connected to the same utilities as the primary residence;
4) Lot size must be a minimum 8,000 sq. ft. The subject property is $21,691 \mathrm{sq}$. ft .
5) Separate driveways or garages for the proposed use shall not be permitted. Applicant is not proposing an independent driveway for the proposed guesthouse;
6) The proposed use shall not be rented;
7) The permit shall be revoked if money is ever paid for rent or utility expenses are shared with the proposed use.

Staff recommended approval of the request, for life of the use, subject to compliance with requirements from Section 138-118(a) (5) of the Zoning Ordinance, and Fire Department requirements.

Chairperson Cabeza de Vaca asked if there was anyone present in opposition of the proposed Conditional Use Permit, there was none.

Being no discussion, Mr. Michael Fallek moved to approve. Mr. Jose Saldana seconded the motion, which was approved with six members present and voting.

Chairperson moved to the consent item since the site plan was already approved at the beginning of the meeting.

## 3) SITE PLAN:

a) Revised Site Plan Approval for Lot 1, All-In-One Subdivision No. 4; 6101 North $23^{\text {rd }}$ Street.

Planning and Zoning Commission Meeting
February 16, 2021
Page 9
Ms. Garza stated that the property was located on the west side of N. 23rd Street, approximately 250 ft . south of Lark Avenue. The property is zoned C-3 (general business) District. The adjacent zoning is C-3 District to the north, R-1 (single family residential) District to the east, and R-3A (multifamily residential apartments) District to the west and south. Surrounding land use include single family residences, commercial businesses, and vacant land. The property is part of All-InOne Subdivision No. 4, which was recorded on February 7, 2003. A note on the plat indicates that a site plan must be approved by the Planning and Zoning Commission prior to issuance of a building permit.

The applicant was proposing to construct a drive thru for the existing Suite "K" on the south side of the plaza on site. The plat states that a site plan must be approved by the Planning \& Zoning Commission prior to building permit issuance.

The proposed drive thru will be for the business Ice Cube Shaved Ice, which is also in the process of a Conditional Use Permit for a snack bar with alcohol sales located on the suite on the south side of the existing plaza. The existing plaza has $3,339 \mathrm{sq}$. ft . of restaurant use, which requires 34 parking space; $6,000 \mathrm{sq}$. ft . of retail use, which requires 18 parking spaces; and $2,400 \mathrm{sq}$. ft . of office use, which requires 15 parking spaces. Based on the square footage and use of the plaza, 67 parking spaces are required; 74 parking spaces are provided. Three of the provided parking spaces must be accessible, one of which must be van accessible with an 8 ft . wide aisle. Current access to the property is from two curb cuts along N. 23rd Street, one of which is 25 ft . wide and the other 30 ft . wide. As per approved Site Plan from December 17, 2002 required landscaping is 6,441 square feet with the trees required as follows: $13-21 / 2$ inch caliper trees, or $7-4$-inch caliper trees, or $5-6$-inch caliper trees, or 26 palm trees. Additional landscaping and trees will be required when future development occurs. A minimum 10 ft . wide landscape strip is required inside the property line along N. 23rd Street. Fifty percent of the landscape must be visible in the front area, and each parking space must be within 100 ft . of a landscape area with a tree, as required by ordinance. A 6 ft . buffer required from adjacent residential zones/uses and around dumpsters if visible from street. No structures are permitted over easements. All setbacks will comply with the plat note requirements and the zoning ordinance.

The Building Permit Site Plan must comply with requirements set forth by Public Works, Utility, Traffic, and Fire Departments. Public Works Department has approved with conditions: (1) Proposed dumpster locations at southwest corner would require all existing dumpsters to align on the west side within the 10 ft . strip. (2) Fence along the west side to be relocated to accommodate dumpsters. (3) Side loader waste collection service to be provided. (4) Commercial dumpsters to comply with Solid Waste Department's specifications (Detail 401/402). (5) Compliance with City's Watershed Ordinance. As per Utility Department: a utility layout showing the proposed grease trap location must be provided at time of building permit. Traffic Department has approved with conditions: (1) Stacking with more than 5 vehicles would require the owner to redirect vehicles to curb side to lower queuing to a maximum of 5 vehicles. (2) Stripping must be placed to guide the drivers to the specific drive thru lane and allow space for passing vehicles or fire truck. (3) If trash bins are pushed along the side walk, stripping must be added in order to show a boundary for the trash bin locations and not interfere with stacking or passing vehicles.

Staff recommended approval of the site plan subject to the conditions noted by, Public Works Department, Utility, Traffic, and Fire Department requirements, paving and building permit requirements, and zoning ordinances.

Planning and Zoning Commission Meeting
February 16, 2021
Page 10
Chairperson Cabeza de Vaca clarified that the landscaping would not be affected because of the drive-thru and staff confirmed it would not be affected. Mr. Michael Fallek asked for clarification on the five car max and how it was only five cars max. Ms. Garza explained that Traffic Department determined five cars because it is a snack bar so if there are more than five cars they will be required to park as if doing curbside pickup.

After a brief discussion, Mr. Jose Saldana moved to approve. Mr. Gabriel Kamel seconded the motion, which was approved with six members present and voting.

## Chairperson Cabeza de Vaca moved back to the Public Hearing, Conditional Use Permits section 2) $A$.

## 3) CONSENT:

a) Hammond Development Subdivision; 7501 South $23^{\text {rd }}$ Street- Madiam L.P. (SUB2019-0017) (Revised Final) RDE

The property was located on S. 23rd Street: Previous plat showed 280.62 ft . -294.29 ft . existing ROW; Revised plat only shows 230 ft . ROW Paving: by the state Curb \& gutter: by the state Dicker Road (F.M. No. 3072): 20 ft . dedication or as needed for 60 ft . from centerline for 120 ft . ROW Paving: 65 ft . Curb \& gutter: both sides Must escrow monies if improvements are not constructed prior to recording. Alley ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial properties. Common access easements provided on the revised plats. Additional service drive easements to be reviewed as part of the site plan. Front setbacks: S. 23rd Street - 75 ft . or greater for easements or approved site plan. Dicker Road (F.M. 3072) - 60 ft . or greater for easements or approved site plan. Rear setbacks: In accordance with the Zoning Ordinance or greater for easements or approved site plan. Sides setbacks: In accordance with the Zoning Ordinance or greater for easements or approved site plan. Corner setbacks: 10 ft . along Common access easements, or greater for easements or approved site plan. All setbacks are subject to increase for easements or approved site plan. 5 ft . wide minimum sidewalk required on S . 23 rd Street and Dicker Road. 5 ft . sidewalk as per Engineering Department. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Perimeter buffers must be built at time of Subdivision Improvements. Site plan must be approved by the Planning Department and other development departments prior to building permit issuance. Common Areas, any private streets, common access or service drive easements must be maintained by the lot owners and not the City of McAllen. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Lots fronting public streets: As proposed, not all lots front a street as required. Revised plans submitted on January 29, 2019 shows lots not having frontage on a street. Plans submitted March 20, 2019 shows lots not having frontage on a street. Plat submitted May 17, 2019 only has 6 -lots proposed with frontage on existing streets - S. 23rd Street and Dicker Road. Minimum lot width and lot area: All lots must meet minimum lot frontage on a street. Existing zoning: I-1 Proposed zoning: I-1Trip Generation to determine if TIA is required, prior to final plat. Per Traffic Department, Trip generation approved, no TIA required Traffic Department requiring a Common Access Easement to provide access to the lots. Public Works is asking for site plan indicating dumpster locations and enclosure dimensions, and will be reviewed as part of the site plan review prior to permit issuance. Per Fire Department, a clip ( 20 ft . by 20 ft .) may be required at where the access easements intersect. P\&Z

Planning and Zoning Commission Meeting
February 16, 2021
Page 11
preliminary approval granted on January 2, 2018 based on the initial submittal, Revised preliminary approval, with conditions, by P\&Z on February 19, 2019. Based on area plan submitted August 16, 2019 which indicate that the N/S and E/W collector streets cannot be extended based on the levy and proposed RMA Highway to the north which will have limited access, and the existing ditch/canal to the east. Must comply with other department requirements, as may be applicable, prior to recording. Planning and Zoning Board approved this subdivision in Final form at their September 3, 2019 meeting with conditions noted.

Staff recommended approval of the subdivision in revised final form subject to the conditions noted.
Being no discussion, Mr. Gabriel Kame moved to approve. Mr. Daniel Santos seconded the motion, which was approved with six members present and voting.

## Chairperson Cabeza de Vaca moved item 5) i) $2^{\text {nd }}$ and Dove Subdivision to the top.

## 5) SUBDVISIONS:

a) The Shops at Tres Lagos Subdivision; 4401 Tres Lagos Boulevar- Rhodes Enterprises, Inc. (SUB2021-0011) (Final) M\&H

Mr. De La Garza stated that the property was located on N. Ware Road: Dedication for 75 from centerline for 150 ft . ROW Paving: min. 65 ft . Curb \& gutter: both sides Clarify if the 35 ft . shown on the plat is additional dedication for the 150 ft . ROW or represents something else. The 35 ft . would appear to be the least amount of dedication required for N. Ware Road. Also, as the road curves westward heading north, there appears to be the need for more ROW dedication for the 75 ft . from centerline, 150 ft . ROW. Please clarify, prior to recording. The plat references future 150 ft . ROW - clarify, prior to recording. Tres Lagos Blvd.: 100 ft . 190 ft . ROW Paving: approx. 65 ft . provided with approximately 35 ft . of pavement on either side of the boulevards. Curb \& gutter: both sides Show document number on the plat indicating dedication of the street ROW. prior to recording. 600 ft . Maximum Cul-de-Sac: Cul-de-sac street length does not apply provided that the development uses the "coving method" and emergency access walks/drives are provided, per agreement. 800 ft . Block Length. Common areas and access walks/drives provided. Alley ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial properties. Service drive to be finalized as part of the site plan. Front setbacks: In accordance with the Zoning Ordinance or greater for easements or approved site plan. Rear setbacks: In accordance with the Zoning Ordinance or greater for easements or approved site plan. Sides setbacks: In accordance with the Zoning Ordinance or greater for easements or approved site plan. Corner setbacks: In accordance with the Zoning Ordinance or greater for easements or approved site plan. Please include plat note prior to recording. All setbacks are subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk required on: City Ordinance will not apply provided a sidewalk having at least an adequate width for pedestrian and bike traffic is provided in a plan that is sealed by the registered engineer designing the unit of development, per agreement. On perimeter streets, minimum. A 4 ft . sidewalk required on N. Ware Road and Tres Lagos Blvd. Sidewalks on N. Ware Road may increase to 5 ft ., as per Engineering. Note regarding sidewalks needed, prior to recording. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses, and along N. Ware Road and Tres Lagos Blvd. proposed, finalize prior to final. Add Plat note prior to recording. Landscaping Ordinance: Section 110-46 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses.

Planning and Zoning Commission Meeting
February 16, 2021
Page 12
Landscaping Ordinance: Section 110-46 Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along North Ware Road. Plat note needed prior to recording. Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. must be maintained by the lot owners/PID and not the City of McAllen. Landscaping Ordinance: Section 110-72 Subdivision Ordinance: Section 134-168 Common Areas, Private Streets must be maintained by the lot owners and not the City of McAllen. Plat note needed prior to recording. Landscaping Ordinance: Section 110-72 Subdivision Ordinance: Section 134-168 Public Improvement District (PID) or Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies if it's a public subdivision. Finalize wording, etc. on the plat prior to recording. Section 110-72 applies if subdivision is proposed to be public. Landscaping Ordinance: Section 110-72 Subdivision Ordinance: Section 134-168 Existing zoning: C-4 Proposed zoning: C-4 Lots fronting public streets: As proposed, lots fronting a Common Access, parking \& utility easement - not a street. City Commission approved a variance to allow lots to front onto a "Common Access, Parking \& Utility Easement" instead of a street at their March 9, 2021 meeting. Zoning Ordinance: 138-1 Minimum lot width and lot area. Zoning Ordinance: Section. 138-356 Land dedication in lieu of fee: Must be in compliance with agreement. As per Traffic Department, Traffic Generation has been approved; TIA required. Must comply with City's Access Management Policy. License Agreements may be needed for islands, boulevards, etc. within the ROW prior to recording. Must comply with the Agreement and Public Improvement District (PID) conditions. Must comply with Fire Department requirements regarding access drives, etc., prior to recording. Plat was approved in preliminary form at the P\&Z meeting of August 6, 2019. Must comply with Department requirements as applicable prior to recording. Including site plan review, maneuverability requirements, traffic flow requirements, fire and public work drives, etc.

Staff recommended approval of the subdivision in final form subject to conditions noted.
Being no discussion, Mr. Gabriel Kamel moved to approve with conditions noted. Mr. Michael Hovar seconded the motion, which was approved with five members present and voting.
b) Oxford Homes Subdivision; 2417 Oxford Avenue- Subhash and Sarojini Bose LP (SUB2021-0005) (Preliminary) RDE

Mr. De La Garza stated that the property is located on Oxford Avenue: 15 ft . of ROW dedication for 40 ft . from centerline for 80 ft . of total ROW Paving: 52 ft . Curb \& gutter: Both sides Must escrow monies if improvements are not built prior to recording. Label ROW on both sides of centerline to verify if any additional dedication is required. City of McAllen Thoroughfare Plan Northgate Lane: 60-70 ft. ROW Paving: 40-44 ft. Curb \& gutter: both sides Owner must escrow monies for improvements not built prior to plat recording E/W road along south boundary to extend east to comply with Thoroughfare Plan requirements prior to final. Engineer must clarify ROW and paving details for Cul-de-Sac design prior to final. Requirements will be established prior to final. City of McAllen Thoroughfare Plan Internal Streets: 50 ft . ROW Paving: 32 ft . Curb \& gutter: Both sides Must escrow monies if improvements are not built prior to final. Clarify if a "private" subdivision is proposed prior to final to verify street and ROW requirements. If private subdivision is proposed provide gate details for staff to review prior to final. Subdivision Ordinance: Section 134-105 Front

Planning and Zoning Commission Meeting
February 16, 2021
Page 13
setback: 25 ft . or greater for easements. Zoning Ordinance: Section 138-356 Rear setbacks: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356 Interior side setbacks: 6 ft . or greater for easements. Please revise plat note as shown above. Zoning Ordinance: Section 138-356 Corner setbacks: 10 ft . or greater for easements Please add plat note as shown above. Zoning Ordinance: Section 138-356Garage: 18 ft . except where greater setback is required; greater setback applies. Please add plat note as shown above. Zoning Ordinance: Section 138-356 All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on Oxford Avenue, Northgate Lane and both sides of internal streets. Please revise plat note as shown above. Subdivision Ordinance: Section 134-120 Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Oxford Road and Northgate Lane. Landscaping Ordinance: Section 110-46 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46 Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along Oxford Avenue. Please revise plat note as shown above. Common Areas, any private streets/drives, detention areas/ponds, and/or gates must be maintained by the lot owners and not the City of McAllen. Landscaping Ordinance: Section 110-72 Subdivision Ordinance: Section 134-168 Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies if subdivision is proposed to be public. Landscaping Ordinance: Section 110-72 Subdivision Ordinance: Section 134-168 Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. HOA will be recorded simultaneously with plat. Subdivision Ordinance: Section 110-72 Minimum lot width and lot area. Zoning Ordinance: Section. 138-356 Lots fronting public streets. Zoning Ordinance: 138-1 Existing zoning: R-1 Proposed zoning: R-1 (single family residential) Zoning Ordinance: Section 138-176 Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, Preliminary plats shows 48 lots are proposed; therefore, $\$ 33,600$ are payable prior to recording. Park fees will be adjusted accordingly if proposed number of lots changes. As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Must comply with City's Access Management Policy Clarify if a private subdivision is proposed prior to final to verify compliance with requirements. Provide gate details for staff to review prior to final if applicable. Label Detention Area with a lot letter or number prior to final.

Staff recommended approval of the subdivision in preliminary form subject to conditions noted, and drainage and utilities approvals.

Being no discussion, Mr. Michael Fallek moved to approve with conditions noted. Mr. Gabriel Kamel seconded the motion, which was approved with five members present and voting.
c) North Park on 107 Subdivision; 2301 SH 107- Robert H. Begian and Michele C. Begian (SUB2021-0004) (Preliminary) TE

Mr. De La Garza stated that the property was located on State Highway 107: 150 ft. ROW Paving: By the state Curb \& gutter: By the state Show ROW on both side of centerline to verify if any ROW dedication is required. Please provide copy of the document where ROW was dedicated to verify if any additional ROW dedication is required prior to final. City of McAllen Thoroughfare Plan E/W Quarter Mile Collector (south boundary): 60-70 ft. ROW Paving:40-44 ft. Curb \& gutter: Both sides

Planning and Zoning Commission Meeting
February 16, 2021
Page 14
Must escrow monies if improvements are not built prior to recording. Road will have to be extended east. Engineer must clarify if subdivision is proposed to be public or private. If subdivision is proposed to be private, road can be used as a perimeter street along south boundary. Subdivision Ordinance: Section 134-105 N/S Quarter Mile Collector (west boundary): 60-70 ft. ROW Paving: 40-44 ft. Curb \& gutter: Both sides Monies must be escrowed if improvements are not built prior to recording. Please revise plat to comply with requirements prior to final. Subdivision Ordinance: Section 134-105 Interior Streets: 50 ft . ROW Paving: 32 ft . Curb \& gutter: Both sides Must escrow monies fimprovements are not built prior to recording. Provide gate details if applicable prior to final. Gate details might increase ROW requirements. Subdivision Ordinance: Section 134-105600 ft. Maximum Cul-de-Sac. Subdivision Ordinance: Section 134-105 800 ft . Block Length. Subdivision Ordinance: Section 134-118 Front setbacks: 25 ft. or greater for easements. Please revise plat note as shown above. Zoning Ordinance: Section 138-356 Rear setback: 10 ft . or greater for easements. Please revise plat note as shown above. Zoning Ordinance: Section 138356Interior sides: 6 ft . or greater for easements. Please revise plat note as shown above. Zoning Ordinance: Section 138-356 Corner setbacks: 20 ft. or greater for easements (proposed) Engineer must clarify corner setback prior to final. Zoning Ordinance: Section 138-356 Garage: 18 ft . except where greater setback is required; greater setback applies. Please add plat note as shown above. Zoning Ordinance: Section 138-356 All setbacks are subject to increase for easements or approved site plan 4 ft . wide minimum sidewalk required on both sides of all interior streets. 5 ft . wide minimum sidewalk required along State Highway 107 as per Engineering Department. Please revise plat note as shown above. Subdivision Ordinance: Section 134-120 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. Please add plat note as shown above. Landscaping Ordinance: Section 110468 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Please revise plat note as shown above. Landscaping Ordinance: Section 110-46 Perimeter buffers must be built at time of Subdivision Improvements. Perimeter sidewalks must be built or money escrowed if not built at this time. Common Areas, any private streets/drives, detention areas/ponds, and/or gates must be maintained by the lot owners and not the City of McAllen. Landscaping Ordinance: Section 110-72 Subdivision Ordinance: Section 134-168 Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies if subdivision is proposed to be public. Landscaping Ordinance: Section 110-72 Subdivision Ordinance: Section 134168Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. HOA will be recorded simultaneously with plat. Subdivision Ordinance: Section 110-72Minimum lot width and lot area. Verify lot width of Lots 69 and 98 to comply with the minimum width requirements of corner lots of 54 ft prior to final. Zoning Ordinance: Section. 138-356 Lots fronting public streets. Existing zoning: C-3 \& A-O Proposed zoning: R-1 (single family residential) Rezoning must be finalized prior to subdivision's final review. Zoning Ordinance: Section 138-176 Rezoning Needed Before Final Approval. Zoning Ordinance: Section 138-176 Zoning Ordinance: 138-1Land dedication in lieu of fee. As per Parks Department, subdivision will be reviewed by the Parkland Advisory Board. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, subdivision will be reviewed by the Parkland Advisory Board. Pending review by the Parkland Dedication Advisory Board and CC. As per Traffic Department, Trip Generation to determine if TIA is required, prior to final plat. Must comply with City's Access Management Policy Please clarify if a private subdivision is being proposed prior to final. Provide gate details for staff to review prior to final if applicable. Label NW lot (west of entrance street on SH 107) appropriately. If Detention Area is proposed, please label "Detention

Planning and Zoning Commission Meeting
February 16, 2021
Page 15
Area Lot A" prior to final. Provide radius for knuckles prior to final. Verify wording of Owner's Signature Block to comply with City of McAllen's requirements prior to final.

Staff recommended approval of the subdivision in preliminary form subject to conditions noted, drainage and utility approvals.

Being no discussion, Mr. Gabriel Kamel moved to approve in preliminary form. Mr. Daniel Santos seconded the motion, which was approved with five members present and voting.
d) Replat of Lot 9 Antigua Subdivision; 3208 Zenaida Avenue- Mark S. Harris (SUB2021-0002) (Preliminary) M\&H

Mr. De La Garza stated that the property was located on Zenaida Avenue: 50 ft . ROW existing Paving: 32 ft . Curb \& gutter: Both sides 600 ft . Maximum Cul-de-Sac. City Commission approved Cul-De-Sac variance at their January 9, 2006 meeting. 800 ft . Block Length. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial properties Front: 25 ft . or greater for easements. Please revise plat note as shown above. Rear: 10 ft . or greater for easements Please revise plat note as shown above. Sides: 6 ft . or greater for easements. Please revise plat note as shown above. Garage: 18 ft . or except where greater setback is required; greater setback applies. All setbacks are subject to increase for easements or approved site plan. Garage: 18 ft . or except where greater setback is required; greater setback applies. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. Include plat note as shown above. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Include plat note as shown above. Perimeter buffers must be built at time of Subdivision Improvements. Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Please remove plat note \#7 since it is not required. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. HOA president signature block will be required prior to recording. Minimum lot width and lot area. Lots fronting public streets. Please verify "C2" and C3" since they appear to match to what is shown on Curve Table. Provide ownership map to verify that no lots are left undevelopable. The south portion of Lot 10 appears to be left with only 25 ft . of frontage. Existing: R-1 Proposed: R-1 Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, $\$ 700$ (one lot/dwelling unit) are due prior to recording. Must comply with City's Access Management Policy Provide Ownership Map to verify that no properties are left undevelopable prior to final. Add reference "Private" under Zenaida Avenue and anywhere where is applicable. Change Subdivision name to "Lot 9A, Antigua Subdivision". Discuss with staff.

Staff recommended disapproval of the subdivision in preliminary form.
Mr. Fallek agreed with staff's recommendation and asked if the applicant had any comment, Mr. De La Garza stated that the engineer did know and would discuss it with the applicant. Mr. Fallek asked if they needed to table the item but Mr. Garcia explained that the subdivision is on a shot clock and Legal Department agreed. City attorney Victor Flores stated that an action would need to be made on it.

Mr. Fred Kurth, P.E., stated that they would work on resolving this issue.
Mr. Fallek asked who owned lot ten and Mr. De La Garza stated that that was the reason staff was

Planning and Zoning Commission Meeting
February 16, 2021
Page 16
requesting the ownership map.
Being no discussion, Mr. Michael Fallek moved to disapprove in preliminary form. Mr. Michael Hovar seconded the motion, which was approved with five members present and voting.
e) Iglesias Subdivision; 4400 Pecan Boulevard- Alvaro Iglesias (SUB2020-0076) (Revised Preliminary) (Tabled) MAS

Mr. Daniel Santos motioned to remove from table. Mr. Gabriel Kamel seconded the motion, which was approved with five members present and voting.

Mr. De La Garza stated that the property was located on Pecan Boulevard (FM 495): 20 ft . dedication for 60 ft . from centerline for 120 ft . total ROW Paving: By the state Curb \& gutter: By the state North Bentsen Road: 10 ft . of dedication for 50 ft . from centerline for 100 ft . total ROW Paving: 65 ft . Curb \& gutter: Both sides Monies must be escrowed if improvements are not built prior to recording. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial properties Front setbacks: Pecan Boulevard: 60 ft . or greater for easements or approved site plan. North Bentsen Road: 50 ft . or greater for easements or approved site plan. Engineer submitted a letter on January 27, 2021 requesting a variance to allow 52 ft . or greater for easements setback on Pecan Boulevard instead of the required 60 ft . and 25 ft . or greater for easements on North Bentsen Road instead of the required 50 ft . or greater for easements. Rear setbacks: In accordance with the Zoning Ordinance or greater for easements or approved site plan. Interior Side setbacks: In accordance with the Zoning Ordinance or greater for easements or approved site plan. Corner setbacks: See setbacks above. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required along west side of North Bentsen Road. 5 ft . wide minimum sidewalk required along north side of Pecan Boulevard (FM 495) as per Engineering Department Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses and along north property line where abutting to residential zone/use. Please revise plat note as shown above prior to final. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along Pecan Boulevard (FM 495) TBD Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Remove plat note \#11 since plat note is not needed. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Common Areas, any private streets/drives must be maintained by the lot owners and not the City of McAllen Existing zoning: C-1 Proposed zoning: C-1 Engineer must clarify use prior to final. If a rezoning is required, rezoning must be finalized prior to final. Rezoning Needed Before Final Approval Engineer must clarify use prior to final. If a rezoning is required, rezoning must be finalized prior to final. Minimum lot width and lot area. Lots fronting public streets. As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Must comply with City's Access Management Policy. As per Utilities and Public Works Department, please submit site plan for review prior to final. Engineer must clarify use prior to final.

Staff recommended approval of the subdivision in revised preliminary form subject to conditions noted, utilities and drainage approvals, and clarification on requested variances.

Chairperson Cabeza de Vaca asked if the applicant was request 52 -foot setback instead of the 60 and 25 feet on Bentsen Road instead of 50, and staff confirmed. Mr. Fallek asked about the

Planning and Zoning Commission Meeting
February 16, 2021
Page 17
shortage of parking on the presented site plan, Mr. De La Garza explained that all the parking will be reviewed with staff during site plan review. The number of parking spaces have not been set because the use of the suites has not been determined, once the suite usage is clarified when staff will determine the number of parking spaces needed and compliance with requirements.

After a brief discussion, Mr. Michael Fallek moved to approve with variances and subject to conditions in revised preliminary form. Mr. Gabriel Kamel seconded the motion, which was approved with five members present and voting.
f) Acqualina at Tres Lagos Phase I Subdivision; 6601 Tres Lagos BoulevardRhodes Development Inc. (SUB2021-0003) (Preliminary) M\&H

Ms. Gonzalez stated that the property was located on Tres Lagos Boulevard: 100-149.76 ft. ROW Paving: 65 ft . curb \& gutter on both sides. Interior streets: 50 ft . ROW Paving: 32 ft . curb \& gutter on both sides. 800 ft . Block Length: common areas and access walks/drives provided. 600 ft . Maximum Cul-de-Sac: The proposed subdivision applies the "coving method" with emergency access walks/drives provided per established agreement. Plat submitted shows only one, will there be additional? Front setbacks were 20 ft . minimum or greater for setbacks. Rear setbacks were 11 ft . or greater for easements. Side setbacks were 5 ft . or greater for easements. Side corner setback were 10 ft . or greater for easements. Garage setback were 18 ft . except where greater setback were required, greater setback applies. All setbacks are subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk required on: City ordinance will not apply provided a sidewalk having at least an adequate width for pedestrian and bike traffic is provided in a plan that is sealed by the registered engineer designing the unit of development, per agreement. Perimeter sidewalks must be built or money escrowed if not built at this time. A 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Tres Lagos Blvd. An 8 ft . masonry wall required between single-family residential and commercial, industrial, or multi-family residential zones/uses. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along Tres Lagos Boulevard. City's Access Management Policy Common Areas, private Streets must be maintained by the lot owners/PID and not the City of McAllen. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Lots fronting public streets: Access to subdivision from Tres Lagos Boulevard which is being dedicated by separate instrument Zoning Ordinance: Section 138-1 Minimum lot width and lot area: Lots must comply with the minimum 50 ft . requirement and 54 ft . on corner lots, or in compliance per Agreement. Existing Zoning: R-1 Proposed zoning: R-1 Land dedication in lieu of fee: Must be in compliance with agreement. Master Trip Generation has been approved. Master TIA is under review to determine if any improvements are needed. Master TIA is under review to determine if any improvements are needed. Must comply with the Agreement and Public Improvement District (PID) conditions. Per Traffic Department, must comply with City's Access Management Policy. Must comply with other requirements, as may be applicable, prior to final

Staff recommended approval of the subdivision in preliminary form, subject to conditions noted, utilities and drainage approvals.

Being no discussion, Mr. Michael Hovar moved to approve in preliminary form subject to conditions

Planning and Zoning Commission Meeting
February 16, 2021
Page 18
noted. Mr. Daniel Santos seconded the motion, which was approved with five members present and voting.

## Chairperson Cabeza de Vaca moved to item h) Santoy Subdivision.

g) Neuhaus Estates Subdivision; 4229 Neuhaus Drive- Empire Investment (SUB2021-0006) (Preliminary) MAS

Ms. Gonzalez stated that the property is located on Neuhaus Drive: 10 ft . ROW dedication required for 30 ft . from centerline for 60 ft . ROW Paving: 40 ft . Curb \& gutter: both sides Owner must escrow monies for improvements not constructed prior to plat recording. City of McAllen Thoroughfare Plan S. 43rd Street (private): 56-59 ft. ROW proposed Paving: min. 32 ft . Curb \& gutter: both sides Private streets shall comply with and built according to city standards Project engineer, on behalf of the developer requested a variance to allow one-20 ft. entrance and one- 14 ft . wide exit lane with a 10 ft . median with existing trees instead of the 32 ft . cross section as required for single family residential development. City Commission granted a variance to allow a 20 ft . entrance and 17 ft . wide exit with no sidewalks on the east side at their meeting on October 23, 2017. Revise street name as noted above. Improvements must be escrowed if not built prior to recording. 800 ft . Block Length. 600 ft . Maximum Cul-de-Sac. Front setbacks were 25 ft . or greater for easements. Rear setbacks were in accordance with the Zoning Ordinance, or greater for easements. Interior Side setbacks were in accordance with the Zoning Ordinance, or greater for easements Corner setbacks along Neuhaus Drive - 10 ft . or greater for easements. Garage setbacks were 18 ft . except where greater setback is required; greater setback applied. All setbacks are subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk required on Neuhaus Drive and on both sides of the interior street. Project engineer, on behalf of the developer requested a 3 ft . wide sidewalk on the east side due to the existing trees and property line. City Commission granted a variance to allow a 20 ft . entrance and 17 ft . wide exit with no sidewalks on the east side at their meeting on October 23, 2017. Perimeter sidewalks must be built or money escrowed if not built at this time. A 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Neuhaus Drive. An 8 ft . masonry wall was required between single family residential and commercial, industrial, or multi-family residential zones/uses. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along Neuhaus Drive. City's Access Management Policy Common areas, private streets, must be maintained by the lot owners and not the City of McAllen. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies for public subdivisions. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Subdivision Ordinance 138-168 for private subdivisions Lots fronting public streets or private streets. Minimum lot width and lot area. Existing: R-1 Proposed: R-1. Park Fee of $\$ 700$ dwelling unit/lot x $5=\$ 3,500$ to be paid prior to recording. Per Traffic Department Trip Generation has been honored. No TIA is required. Must comply with City's Access Management Policy Final approval expired for this subdivision originally submitted in 2017. Variance request approved at the City Commission meeting of October 23, 2017 allowing a 17 ft . wide exit lane with no sidewalks on the east side. Money must be escrowed if improvements are not built prior to recording. Indicate subdivision is private in parenthesis below name on plat

Staff recommended approval of the subdivision subject to conditions noted, utilities, and drainage

Planning and Zoning Commission Meeting
February 16, 2021
Page 19
approvals.
Chairperson Cabeza de Vaca wanted to clarify that the it was approved with variances back in 2017, Ms. Gonzalez confirmed and explained that there was not final approval granted and the approval expired because they only have one to get final approval. Mr. Fallek asked if there was going to be sidewalks at the entry, Ms. Gonzalez stated that the variance was for no sidewalks on the east side. Mr. Mora explained that the sidewalks are required but on the plat it shows that the east portion of the plat getting to Neuhaus is not part of this plat, they are trying to maintain the trees and create a boulevard.

After a brief discussion, Mr. Michael Hovar moved to approve in preliminary form subject to conditions noted and variances included. Mr. Gabriel Kamel seconded the motion, which was approved with five members present and voting.
h) Santoy Subdivision; 3321 Highway 83- Juan Santoy (SUB2020-0041)
(Revised Preliminary) SEC
Ms. Gonzalez stated that the property was located on U.S. Highway 83 (Loop 374): Proposing additional 7.5 ft . (subject to increase to 10 ft . for 95 ft . ROW) for 67.5 ft . from centerline for a total of 92.5 ft . ROW with paving and curb \& gutter to be done by the state. 800 ft . Block Length 600 ft . Maximum Cul-de-Sac ROW: 20 ft . Paving: 16 ft . An alley/service drive easement required for commercial properties. Plat showed 15 ft . alley on the rear side of the property. Need to revise prior to final as needed to comply with requirements for City services. Engineer submitted a variance request on February 10, 2021 to not require additional dedication, paving, nor escrow for the paving of the existing 15 ft . alley. Front: 50 ft . or greater for approved site plan or easement Rear setbacks: In accordance with the Zoning Ordinance or greater for approved site plan, or easements. Side setbacks: In accordance with the Zoning Ordinance or greater for approved site plan, or easements. All setbacks are subject to increase for easements or approved site plan. A 5 ft. wide minimum sidewalk was required on U.S. Highway 83. Revise Note \#5 on plat to reflect U.S. Highway 83 as street name Perimeter sidewalks must be built or money escrowed if not built at this time. A 6 ft . opaque buffer was required from adjacent/between multi-family residential and commercial, and industrial zones/uses. An 8 ft . masonry wall was required between single family residential and commercial, industrial, or multi-family residential zones/uses Perimeter buffers must be built at time of Subdivision Improvements. Site plan must be approved by the Planning and other Development Departments prior to building permit issuance. Common Areas, Private Streets, services drive, etc. must be maintained by the lot owners and not the City of McAllen. Note required on plat regarding maintenance of service drives to be done by owner and not City of McAllen. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Lots fronting public streets Minimum lot width and lot area. Existing zoning is C-3 Proposed zoning is C-3. Per Traffic Department, Trip Generation has been approved. Must comply with City's Access Management Policy Provide site plan for review. Show centerline along West Business Highway 83 and show total ROW after accounting for dedication Service drive required for commercial properties, revise plat as needed prior to final. Show legal description for triangular property located adjacent to southwest corner of subdivision, clarify/revise as needed. Engineer submitted a variance request letter to not provide additional dedication nor paving for the existing 15 ft . alley.

Staff recommended approval of the subdivision in revised preliminary form subject to conditions noted and clarification on the requested variance.

Planning and Zoning Commission Meeting
February 16, 2021
Page 20
Board members and staff discussed construction that was existing prior to the property being subdivided.

After a brief discussion, Mr. Michael Fallek moved to approve with variance and subject to conditions noted. Mr. Michael Hovar seconded the motion, which was approved with five members present and voting.

## Chairperson Cabeza de Vaca went back to item g) Neuhaus Estates Subdivision.

i) $2^{\text {nd }}$ and Dove Subdivision; 201 Dove Avenue- Alonzo Cantu (SUB2020-0076) (Revised Preliminary) CLH

Mr. Michael Fallek motioned to remove from table. Mr. Daniel Santos seconded the motion, which was approved with six members present and voting.

Ms. Gonzalez stated that on the Interior E/W Street: 60 ft . ROW Paving: 40 ft . Curb \& gutter: both sides Variance letter proposing a street with 30 ft . ROW and 30 ft . pavement back to back submitted February 10, 2021. Variance request letter to convert a portion of the 20 ft . alley ROW into a 30 ft . street ROW submitted February 10, 2021. Submit any gate details if applicable prior to final for staff to review. Dove Avenue: 5 ft . dedication for 75 ft . from centerline for total 150 ft . ROW. Paving: min. 65 ft . Curb \& gutter: both sides Clarify how are the 20 ft . shown in plat dedicated, show document number information. Variance letter received February 10, 2021 asking to not provide additional ROW dedication. Plat submitted shows 100 ft . existing ROW, and 5 ft . are being dedicated to accommodate a right turn lane on Dove Avenue. North Col. Rowe Boulevard (N. 2nd Street): 20 ft . dedication required for 60 ft . from centerline for total of 120 ft . ROW Paving: min. 65 ft. Curb \& gutter: both sides Variance letter received February 10, 2021 asking to not provide additional ROW dedication. Plat submitted shows 80 ft . existing ROW, and 40 ft . ROW from centerline; 20 ft . of additional ROW dedication are required. 800 ft . Block Length 600 ft . Maximum Cul-de-Sac ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial properties Existing 20 ft . alley ROW along the south and west of property dedicated by subdivision to the south. Variance request letter to convert a portion of the 20 ft . alley ROW into a 30 ft . street ROW south of Dove submitted February 10, 2021. Front: Lots 14-21: Proposed 18 ft . at front entry garage. Lots 1-13: 7.5 ft . Engineer submitted a variance letter on February 10, 2021 asking for a 7.5 ft . front setback for Lots 1-13 Rear: 5 ft . for Lots 1-13 7.5 ft . for Lots 14-21 On February 10, 2021 engineer submitted a variance request for a rear setback of 5 ft . for Lots $1-13$ and 7.5 ft . for Lots 14-21 Interior Sides: In accordance with the zoning ordinance, or greater for approved site plan or easements. Corner: 10 ft . or greater for easements If detention areas become lots, it will also apply to these lots. Garage: 18 ft . for Lots 14-21. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on Dove Avenue, North Col. Rowe Blvd. (N. 2nd Street), and both sides of all interior streets, and entrance street from Dove Avenue. Letter submitted February 10, 2021 requesting a variance to not provide sidewalks along interior street, only along Dove Avenue and N. 2nd Street - Col. Rowe Blvd. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Dove Avenue and N. Col Rowe (N. 2nd Street). 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Engineer must clarify if any buffers are proposed to be installed on ROW. If any buffers are proposed to be installed on ROW, a License Agreement is required prior to final as applicable. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along North

Planning and Zoning Commission Meeting
February 16, 2021
Page 21
Col. Rowe Boulevard (N. 2nd Street) and Dove Avenue. Per Traffic Department, no connection to N. Col. Rowe Boulevard (N. 2nd Street) allowed due to spacing requirements of a principal arterial of 360 ft . not being met. Site plan must be approved by the Planning and other Development Departments prior to building permit issuance. Common Areas, private service drives, etc. must be maintained by the lot owners and not the City of McAllen Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies for public subdivisions Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Lots fronting public streets Minimum lot width and lot area Engineer submitted a variance letter to not comply with the minimum lot area requirement of $2,000 \mathrm{sq}$. ft. Proposed layout shows Lots $2-12$ have 1,580 sq . ft ., Lot 13 has an area of $1,863 \mathrm{sq}$. ft. and Lots 16-21 1,705 sq. ft . to the Zoning Board of Adjustments on November 18, 2020. Existing: R-1 Proposed: R-3T Rezoning from R-1 to R-3T was approved by Planning and Zoning Board at the August 4, 2020 meeting. City Commission approved the rezoning request at the August 10, 2020 meeting. Park Fee of $\$ 700$ per dwelling unit/lot to be paid prior to recording. 21 lots are proposed $\times \$ 700=\$ 14,700$ due prior to recording. Trip Generation has been approved, no TIA is required. Must comply with City's Access Management Policy. Engineer submitted a variance letter to not comply with the minimum lot area requirement of $2,000 \mathrm{sq}$. ft. Proposed layout showed Lots $2-12$ at 1,580 sq. ft., Lot $13-1,863 \mathrm{sq}$. ft . and Lots 16-21-1,705 sq. ft. approved by the Zoning Board of Adjustments on November 18, 2020. Engineer submitted variances to not dedicate additional ROW on Dove Avenue, N. 2nd St. (Col. Rowe Blvd.), to convert the existing 20 ft . alley into a 30 ft . interior street, to allow a street with 30 ft . of ROW instead of the required 60 ft . per City ordinance, to only provide sidewalks along the south side lots, eliminate sidewalks along the entrance from Dove Avenue and to reduce the rear setback from 10 ft . to 0 for the south lots (1-13). If a gate is proposed in an interior public street, a license agreement may apply Gated exit to 2nd Street (N. Col. Rowe) is proposed to be used as an emergency exit only, and for City's Public Works Department.

Staff recommends approval of the subdivision in revised preliminary form, subject to clarification on the requested variances, conditions noted, utilities and drainage approvals.

Mr. Hovar stated that he wanted to see the photos that showed the neighborhood without the sidewalks and since there were not going to be any internal sidewalks he questioned what would take place. Assistant City Manager Michelle Rivera was present and explained that it was in the City's best interest to not have internal sidewalks since it is a one block street, and to ask for that five-foot area for right of way for the turning lane on Dove Avenue. There was a discussion about the walkability to the trails on second street and where cars would park. Mr. Garcia stated that Fire Department approved the subdivision as presented. There was more additional discussion comparing other established McAllen subdivisions with 30 ft . ROW streets. The engineer also agreed to accommodate a landscaped walkable path to Dove Avenue.

Mr. Saldana was disconnected from the meeting.
After the discussion, Mr. Michael Hovar moved to approve with variance one through six as noted and the internal walkway. Mr. Michael Fallek seconded the motion, which was approved with five members present and voting.

Planning and Zoning Commission Meeting
February 16, 2021
Page 22

## 6) INFORMATION ONLY:

a) City Commission Actions: February 8, 2021

## ADJOURNMENT:

There being no further business to come before the Planning \& Zoning Commission, Mr. Michael Hovar adjourned the meeting at 5:18 p.m., and Mr. Gabriel Kamel seconded the motion, which carried unanimously with five members present and voting.

Chairperson, Pepe Cabeza de Vaca

## ATTEST:

Claudia Mariscal, Secretary

## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 17, 2021
SUBJECT: REQUEST OF DAVID SALINAS ON BEHALF OF UPBRING LUTHERAN SOCIAL SERVICES OF SOUTH INC., FOR A CONDITIONAL USE PERMIT, FOR LIFE OF THE USE, FOR AN INSTITUTIONAL USE (IMMIGRANT YOUTH FACILITY) AT 2.72 ACRES COMING OUT OF LOT 6, BLOCK 11, STEEL AND PERSHING SUBDIVISION, HIDALGO COUNTY, TEXAS; 1000 NORTH MCCOLL ROAD. (CUP2021-0016)

## BRIEF DESCRIPTION:

The property is located on the east side of North McColl Road, approximately 410 ft . north of East Hackberry Avenue, and is zoned R-3A (apartments) District. The adjacent zoning is R-3A District to the west and C-3 (general business) District to the north, south, and east. An institutional use is permitted in the R-3A zone with a conditional use permit and in compliance with requirements.


## HISTORY:

The initial conditional use permit was approved, for one year, on June 17, 2014 by the Planning and Zoning Commission. The same applicant applied for life of the use two years later and was approved by the City Commission on April 11, 2016. Last year, the applicant applied for a conditional use permit to add a portable building in the front of the facility with the wider side facing North McColl Rd. The conditional use permit was approved by City Commission on March 23, 2020. However, the applicant did not comply with the approved site plan and changed the location of the portable building. Therefore, the applicant is applying for a new conditional use permit with a new site plan.

## REQUEST/ANALYSIS:

The applicant is proposing to continue to utilize the $13,893 \mathrm{sq}$. ft. building for an immigrant youth facility. The applicant is requesting to change the orientation of the portable building to use as a classroom for the existing use. The portable building is approximately 60 ft . by 27 ft . and will have $16-24$ students at a time. The Fire Department will conduct their inspection as part of the building permit process for the portable building. Should the conditional use permit be approved, the applicant would be required to sign the application acknowledging and agreeing to other conditions of the permit. The proposed use must also comply with the zoning ordinance and specific requirements as follows:

1. The proposed use shall not generate traffic onto residential size streets or disrupt residential areas, and shall be as close as possible to a major arterial. The property fronts North McColl Road and does not generate traffic into residential areas.
2. The proposed use shall comply with the McAllen Off-Street Parking Ordinance and make provisions to prevent the use of street parking, especially in residential areas. Based on the vehicle observations that park on site and on the side of Jasmine Avenue. Based on 27 bedrooms with a multi-purpose room, 6 offices, 4 classrooms, 33 parking spaces are required; a total of 42 parking spaces are now provided on site;
3. The proposed use shall prevent the unauthorized parking of its patrons on adjacent businesses or residences by providing fences, hedges or reorientation of entrances and exits;
4. The proposed use shall provide sufficient lighting to eliminate dark areas, perimeter fencing, and an orientation of the building to provide maximum visibility from a public street in order to discourage vandalism and criminal activities;
5. Provisions shall be made to prevent litter from blowing onto adjacent streets and residential areas;
6. The number of persons within the building shall be restricted to the existing seating capacity for the building; and
7. Sides adjacent to commercially and residentially zoned or use properties shall be screened by a 6 ft . opaque fence.

## RECOMMENDATION:

Staff recommends approval of the request, for life of the use, subject to compliance with the conditions noted, Zoning Ordinance, Building Permit, and Fire Department requirements.






## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 22, 2021
SUBJECT: REQUEST OF AUSTIN PRICE TULL, FOR A CONDITIONAL USE PERMIT, FOR LIFE OF THE USE, FOR AN INSTITUTIONAL USE AT LOT 1, S.T.V.T. \#1 SUBDIVISION, HIDALGO COUNTY, TEXAS; 2400 DAFFODIL AVENUE. (CUP2021-0015)

## BRIEF DESCRIPTION:

The property is located on the north side of Daffodil Avenue, approximately 298 ft . west of North $23^{\text {rd }}$ Street, and is zoned A-O (agricultural-open space) District. The adjacent zoning is R-1 (single family residential) District to the west and south, C-3 (general business) District to the east and south, R-3A (multifamily apartment) District to the north, and R-3C (multifamily condominium) District to the north. An institutional use is permitted in the A-O zone with a conditional use permit and in compliance with requirements.


## HISTORY:

The initial conditional use permit was approved by City Commission on October, 9, 1995 for a parking facility for non-residential uses. A conditional use permit was previously approved for an institutional use on September 11, 2000 by the City Commission; however, the permit expired since requirements were not me within the required time frame. The conditional use permit was approved by the City Commission with additional conditions: 1) Removal of the barbed wire, 2) the gated/locked parking area to be kept operational, 3) hedges along the fence on the west side to be replaced and buffer filled in, and 4) the parking lot lights be screened, lowered in wattage and faced east away from the residences. The same applicant applied for a conditional use
permit for an institutional use for one year and was approved by Planning and Zoning Commission with the same conditions as previous permit on February 19, 2002.

## REQUEST/ANALYSIS:

A new applicant is proposing to continue to utilize the two-story building on the property for an institutional use. The two story building will consist of 25 classrooms and 19 offices. Based on 5 parking spaces per classroom, 125 parking spaces are required. And based on 1.5 parking spaces per office, 29 parking spaces are required. The total parking spaces required is 154 , and 231 spaces are provided on the existing parking facility. Should the number of offices and classrooms increase, then additional parking will be required.

The Fire Department is still pending inspection of the site. conduct their inspection as part of the building permit process for the portable building. Should the conditional use permit be approved, the applicant would be required to sign the application acknowledging and agreeing to other conditions of the permit. The proposed use must also comply with the zoning ordinance and specific requirements as follows:

1. The proposed use shall not generate traffic onto residential size streets or disrupt residential areas, and shall be as close as possible to a major arterial. The property has direct access to Daffodil Avenue.
2. The proposed use shall comply with the McAllen Off-Street Parking Ordinance and make provisions to prevent the use of street parking, especially in residential areas. Based on the number of classrooms and offices, 154 parking spaces are required; and 231 are provided on site, 7 of which are accessible;
3. The proposed use shall prevent the unauthorized parking of its patrons on adjacent businesses or residences by providing fences, hedges or reorientation of entrances and exits;
4. The proposed use shall provide sufficient lighting to eliminate dark areas, perimeter fencing, and an orientation of the building to provide maximum visibility from a public street in order to discourage vandalism and criminal activities;
5. Provisions shall be made to prevent litter from blowing onto adjacent streets and residential areas;
6. The number of persons within the building shall be determined by the Fire Marshal and Building Official at the time of permit issuance;
7. Sides adjacent to commercially and residentially zoned or use properties shall be screened by a 6 ft . opaque fence.

## RECOMMENDATION:

Staff recommends approval of the request, for life of the use, subject to compliance with the conditions noted, Zoning Ordinance, Building Permit, and Fire Department requirements.





```
calog roomavelugf
3/14/02
elma moonicuez
STATE Of TEXAS 
*)
```



```
Annalullmalcoser Twas
```

* 

3 nsp 15



Nannghoultinh-44-02




STATE Of TEXAS
COUNTY OF HIDALGO



STATE OF TEXAS
COUNTY OF HIDALGO





家相


## 5

CERRILCATON OF THE MAVOR OF THE CITY OF



15



## S．T．V．T \＃1 SUBDIVISION

华
## 





 \％isk Notes：




sin

－Siewalk reoureo on daffooll avenue
8． ＇$^{\prime}$ uuffer reaured rrom adacent residental zone／use．




J．E．SAENZ \＆ASSOCIATES，INC．
$\begin{array}{ll}\text { P．O．BOX } \\ \text { EDINBURG，TEXAS } 78540 & \text { TELL（956）383－290 } \\ \text { PAX（ } 956 \text { ）383－373 }\end{array}$


## Emergency Exit Routes

ATI/STVT \#70 2400 Daffodil $\cdot$ McAllen $\cdot$ Texas $\cdot 78501$


First Floor

Updated 05/27/2010

Second Floor


DEEENE FEB 022021
By NM.


## Planning

Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 26, 2021
SUBJECT: JOSE G. MORIN, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, FOR A HOME OCCUPATION (OFFICE), AT LOT 91, PONDEROSA PARK PHASE II SUBDIVISION, HIDALGO COUNTY, TEXAS; 3500 NORTH 32ND STREET. (CUP 2021-0013)

## BRIEF DESCRIPTION:

The property is located on the northeast corner of North $32^{\text {nd }}$ Street and Iris Avenue and is zoned R-1 (single family residential) District. The adjacent zoning is R-1 District in all directions. Surrounding land uses include single family residences and McAuliffe Elementary School. A home occupation is permitted in an R-1 District with a conditional Use Permit and in compliance with requirements.


## HISTORY:

The applicant is proposing to operate an office for an air cooling and heating business from the existing residence. The applicant was first approved for a Conditional Use Permit for a home office on November 18, 2010. Staff recommended approval of the request which includes a requirement that only one van should be on the property and not visible from the street or the signage removed when parked on the site. The applicant did not renew the permit in 2020 due to Covid-19 and submitted a new application for the home occupation on January 21, 2021.

## SUMMARY/ANALYSIS:

The applicant's services include air conditioning and heating repairs, maintenance, and
replacements. The applicant has three company vans, one is for his use and the others for the additional employees. The employees are the applicant and his son who both reside at the residence and only one additional non-related employee. The equipment is stored in the vans. The proposed hours of operation are Monday through Friday 8:00 a.m. to 5:00 p.m., by appointment.

The Fire Department has inspected the residence, and found the property to be in compliance. The home occupation use may not operate until requirements are compliant and the process for a request for a conditional use permit has been completed and approval is granted. Should the conditional use permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The home occupation must also comply with requirements set forth in Section 138118 (a) (1) of the Zoning Ordinance and other specific requirements as follows:

1) The home occupation must be clearly secondary to the residential use. The applicant lives at the residence;
2) No signs are permitted. Applicant will keep his 3 marked vehicles in the garage or the rear yard parking;
3) There shall be no exterior display or alterations indicating that the building is being used for any purpose other than that of a single family residential dwelling;
4) There shall be no more than one additional unrelated employee other than immediate members who reside on the premises. The company consists of 3 employees, two who live at the residence and one unrelated employee;
5) There shall be no outside storage of materials or products;
6) The permitted use shall not create frequent or heavy traffic, not greater than ten percent ( $10 \%$ ) of the average load per hour as determined by the city traffic engineer. The applicant stated that no customers would be coming in and out of the property. (No walk-in customers at this location);
7) No retail sales (items can be delivered). No retail sales are proposed;
8) No additions to the residence or accessory building specifically to accommodate the business;
9) The business must take place in the primary residential structure on the property rather than in a detached garage or separate accessory building. The applicant proposes for the activity to take place in the primary residential structure;
10) The activity must take place at the location for which the permit was issued.

## RECOMMENDATION:

Staff recommends approval of the request subject to compliance with Section 138-118(1) of the Zoning ordinance, and Fire Department requirements.



w甘n vi tramsingz


$$
\log d \text { rom }=
$$



## Memo

TO:
Planning and Zoning Commission
FROM: Planning Staff
DATE: February 26, 2021

## SUBJECT: REQUEST OF ERIKA V. MEDINA, FOR A CONDITIONAL USE PERMIT, FOR AN AUTOMOTIVE SERVICE AND REPAIR (TIRE SHOP), FOR ONE YEAR AT LOT 2, BLOCK 3, ALTAMIRA SUBDIVISION, HIDALGO COUNTY, TEXAS; 2605 U.S. HIGHWAY 83. (CUP2021-0014)

## BRIEF DESCRIPTION:

The property is located along the south side of U.S. Business 83 , approximately 55 ft . west of S . $26^{\text {th }}$ Street. The property has 54.60 ft . of frontage along U.S. Business 83 and 225.80 ft . at its deepest point. It is zoned C-3 (general business) District. The adjacent zoning is $\mathrm{C}-3$ (general business) District to the west and east, I-1 (light industrial) District to the north, and R-2 (duplexfourplex residential) District to the south. Surrounding land uses include single-family residences, a recycling center and automotive repair shops. An automotive service and repair shop is allowed in the C-3 District with a Conditional Use Permit and in compliance with requirements.


## HISTORY:

The Planning and Zoning Commission approved the initial conditional use permit for an automotive repair service (tire shop) on January 18, 2005. At the Planning and Zoning Commission meeting of November 19, 2019 the board voted to approve the request with the condition that the applicant must operate within the enclosed area and no outside storage. At the City Commission meeting held on January 13, 2020 the Board granted a variance to the distance and approved the CUP.

## REQUEST/ANALYSIS:

There is an existing building of approximately $2,220 \mathrm{sq}$. ft . as per submitted site plan on the property that serves as a tire shop. The applicant is proposing to continue utilizing the tire shop Monday through Sunday from 8:00 a.m. to 10:00 p.m. Based on the floor area, 8 parking spaces are required and 5 parking spaces are provided along the front of the building; the building has two bays that can serve as parking and there is a drive way on along the east side of the property that serves as additional parking. The parking must comply with city standards.

Fire Department inspection has been completed for the tire shop. Should the conditional use permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The business must meet the requirements set forth in Section 138-281 of the Zoning Ordinance and specific requirements as follows:

1) A minimum lot size of 10,000 sq. ft. is required. The subject property is approximately $12,328.68$ sq. ft.
2) All service, repair, maintenance, painting and other work shall take place within an enclosed area. The work will be performed in the garage and will only assist with putting air in tires under the canopy;
3) Outside storage of materials is prohibited. The tires stored outside of the building are tires that a recycling company picks up;
4) The building where the work is to take place shall be at least 100 ft . from the nearest residence. The automotive service and repair establishment is approximately 90 ft . to the nearest residence.
5) A 6 ft. opaque fence buffered the proposed use from any residential use or residentially zoned area is required. There is an existing 6 ft . opaque fence to the west and south side of the property.
6) New buildings and conversions of existing buildings shall meet current building and fire code requirements concerning separation of high hazard uses from other occupancy use classifications. There was an addition to the roof in the back of the building that was done without any building permits.

## RECOMMENDATION:

Staff recommends disapproval of the request for a conditional use permit due to noncompliance with requirements \# 3 (outside storage), \# 4 (distance). If approve must comply with Section 138281 of Zoning Ordinance, Fire Department, and Building Permit requirements.





## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 24, 2021
SUBJECT: REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) DISTRICT TO A-O (AGRICULTURAL AND OPEN SPACE) DISTRICT: MUMFORD TRAIL ESTATES SUBDIVISION AND 1.52 ACRES OUT OF LOT 214, PRIDE O' TEXAS SUBDIVISION, HIDALGO COUNTY, TEXAS; 7404 AND 7424 NORTH BENTSEN ROAD. (REZ2021-0004)

LOCATION: The subject property consists of two tracts that are located along North Bentsen Road approximately 760 feet north of Thunderbird Avenue. The two tracts are comprised of Mumford Trail Estates Subdivision and a 1.52-acre tract that is un-subdivided.

PROPOSAL: The applicant is requesting to rezone both properties to A-O (agricultural and open space) District in order to graze livestock.

ADJACENT ZONING: The adjacent zoning is R-1 (single-family residential) District to the north, east and south. There is A-0 (agricultural and open space) District to the south and northwest.


LAND USE: Current uses on the subject properties include a single-family residence, vacant land and pasture land. Surrounding land uses are single-family residential and vacant land.

COMPREHENSIVE PLAN: The Foresight McAllen Comprehensive Plan designates the future land use for the two tracts as Suburban Residential which is comparable to R -1 (single-family residential) District.

DEVELOPMENT TRENDS: The development trend for the area along North Bentsen Road is single family homes on rural tracts and within residential subdivisions.

HISTORY: The1.52-acre tract was zoned A-O (agriculture and open space) District upon annexation in 1999 and later rezoned to R-1 District as part of a city initiated A-0 rezoning project in 2015. Mumford Trail Estates Subdivision was initially zoned R-1 District upon annexation in November 1999. There have been no other rezoning requests for the subject properties since that time.

A 17-acre tract to the west was rezoned from A-O to R-1 District in 2020 for a proposed 101 lot single family residential subdivision under the name of Verdin Heights and received revised preliminary approval on November 3, 2020 by the Planning and Zoning Commission.

A tract to the southwest along the west side of North Bentsen Road, containing 27 acres was rezoned to R-1 District in 2002 and subdivided as Plantation Gap Phase 1.

ANALYSIS: The requested zoning does not conform to the Suburban Residential land use designation as indicated on the Foresight McAllen Comprehensive Plan; However, the proposed zoning is a down zoning and is consistent with the proposed land use.

The purpose of the $\mathrm{R}-1$ district zoning for this area was to establish the future land use development for the subject properties and adjacent properties. The A-O district does not exclude enforcement of environmental health issues such as weedy lots, accumulation of brush and debris that may breed mosquitos and other pests.

There have been no calls received in opposition to the request.
RECOMMENDATION: Staff recommends approval of the rezoning request to A-O (agricultural and open space) District.







## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 26, 2021
SUBJECT: REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) DISTRICT TO C-3L (LIGHT COMMERCIAL) DISTRICT: 0.87 ACRE TRACT OF LAND OUT OF LOT 10, EUREKA PARK SUBDIVISION, HIDALGO COUNTY, TEXAS; 211 NORTH WARE ROAD. (REZ2021-0003)

LOCATION: The property is located on the northwest corner of Beech Avenue and N. Ware Road, approximately 430 ft . north of U.S. Business 83.

PROPOSAL: The applicant is requesting to rezone the property to C-3L (light commercial) District for commercial use.

ADJACENT ZONING: The adjacent zoning is R-1 (single-family residential) District to the west, $\mathrm{C}-3 \mathrm{~L}$ (light commercial) to the north, $\mathrm{I}-1$ (light industrial) District to the east and C-4 (commercial industrial) District to the south.


LAND USE: The surrounding land uses include single family residences to the west, vacant land to the north and east, and Cano Famco Building warehouse to the south.

COMPREHENSIVE PLAN: The Foresight McAllen Comprehensive Plan designates the future land use for this property as Urban Single Family which is comparable to R-1 (single-family residential) District.

DEVELOPMENT TRENDS: The development trend for this area along North Ware Road is light commercial uses. The property is currently zoned R-1 (single family residential) District. The property was first zoned R-1 (single-family residential) District during comprehensive zoning in May 1979.

ANALYSIS: The requested zoning does not conform to the Urban Single Family Use designation as indicated on the Foresight McAllen Comprehensive Plan. However, the proposed rezoning is consistent with the recent rezoning trend to C-3L District on the adjacent properties to the north. The rezoning requests were approved for C-3L District at 301 N . Ware Road and 221 N. Ware Road in 2018 and 2019, respectively.

The C-3L (light commercial) District allows commercial uses within the areas of transition from residential to commercial that would provide additional business opportunities and protect neighborhoods from commercial establishments attracting high-traffic volumes. The C-3L (lightcommercial) District aims to provide sufficient space and off-street parking in proximity to residential areas for light commercial development. Permitted uses in the C-3L District are as follows: Uses permitted in C-1 and C-2 Districts excluding gasoline sales, restaurants which do not derive more than 25 percent of the gross income from the sale of alcoholic beverages, retail businesses that sell products such as candy, nuts and confectionaries, bakeries or tortillerias, ice cream stores, specialized food products, apparel and accessories, and computer hardware and software. The $\mathrm{C}-3 \mathrm{~L}$ (light commercial) District does not allow bars, night clubs, automotive repair, or other uses that may negatively affect future and current property owners. The C-3L (light commercial) District is meant for retail businesses compatible with residential uses.

Section 110-49(a) Vegetation Ordinance requires a buffer where a nonresidential use has a side or rear area property line in common with any residential use or zone. A masonry screen eight feet in height shall be required where a commercial, industrial or multifamily use has a side or rear property line in common with a single family use or zone. Where such use has 200 feet or less in common with any residential use or zone, the buffer shall be eight feet in height but may be cedar planks with masonry columns at every ten feet. The 8 ft . buffer is required to be installed along the west side of the property from the adjacent single-family residential zone/use space. Should the rezoning request be approved, a tree removal permit will be required for removal of trees over 20" in diameter or greater as per Section 110-55(b) of the Vegetation Ordinance.

A recorded subdivision plat is required before issuance of any building permits.
RECOMMENDATION: Staff recommends approval of the rezoning request to C-3L (light commercial) District.





A 0.87 ACRE TRACT OF LAND OUT OF LOT 10, EUREKA PARK, HIDALGO COUNTY, TEXAS; ACCORDING TO PLAT RECORDED IN VOLUME 3, PAGE 16, MAP RECORDS, HIDALGO COUNTY, TEXAS.

BEGINNING at a point on the South line of Lot 10, North 81 Deg. 24 Min .18 Sec . West, 51.56 feet from the southeast corner of Lot 10, for the southeast corner of the following described tract of land; said point being in the intersection of N. Ware Road (F.M. \#2220) and Beech Avenue;

THENCE, with the South line of Lot 10, in Beech Avenue, North 81 Deg. 24 Min .18 Sec . West, 188.60 feet to a point for the southwest corner hereof; said point being on the projection of the East line of Lot 16, Golden Acres Retirement Subdivision No. 5, City of McAllen, recorded in Volume 20, Page 184, Map Records;

THENCE, with the East line of Lot 16, 15, 14, and 13, and their projections, North 08 Deg. 41 Min .18 Sec . East, at 25 feet pass the North line of Beech Avenue and the southeast corner of said Lot 16, and at 205.0 feet a point for the northwest corner hereof;

THENCE, parallel to the South line of Lot 10, South 81 Deg. 24 Min .18 Sec . East, 178.79 feet to a point on the West line of N. Ware Road, for the northwest corner hereof; said point being on a curve to the left;

THENCE, with the West line of $N$. Ware Road, on said curve to the left, in a southerly direction, on a radius of 6621.63 feet through an arc of 00 Deg .39 Min .39 Sec ., and a distance of 76.37 feet to the point of beginning of a curve to the right, for a point on the East line hereof;

THENCE, continue with the West line of N. Ware Road, with said curve to the right, in a southerly direction, on a radius of 6500.48 feet, through an arc of 01 Deg .08 Min .09 Sec. , and a distance of 128.85 feet to the POINT OF BEGINNING; containing 0.87 acre of land, more or less, of which the south 25 feet, comprising 0.11 acres, lies in Beech Avenue.



## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 25, 2021
SUBJECT: REZONE FROM R-2 (DUPLEX-FOURPLEX RESIDENTIAL) DISTRICT TO R3A (MULTIFAMILY RESIDENTIAL APARTMENT) DISTRICT: THE NORTH 8 FEET OF LOT 1 AND ALL OF LOT 2, AMENDED MAP OF A RESUBDIVISION OF BLOCKS 2 \& 3 OF A.D. LEAVELL'S ADDITION TO MCALLEN, HIDALGO COUNTY, TEXAS; 214 SOUTH 5TH 1/2 STREET. (REZ2021-0002)

LOCATION: The property is located on the west side of South $5^{\text {th }} 1 / 2$ Street, 155.4 ft . south of Beaumont Avenue. The tract has 68 ft . of frontage along South $5^{\text {th }} 1 / 2$ Street, with a depth of 140 ft ., for a lot size of $9,520 \mathrm{sq}$. ft.

PROPOSAL: The applicant is requesting to rezone the property to R-3A (multifamily residential apartment) District in order to construct multiple apartments. A feasibility plan has not been submitted.

ADJACENT ZONING: The adjacent zoning is R-2 (duplex-fourplex residential) District to the east and south, $\mathrm{C}-1$ (office building) District to the north, and $\mathrm{C}-3$ (general business) District to the west.


LAND USE: There is a duplex on the subject property, proposed to be demolished. Surrounding land uses include single-family residences, duplexes, Victor Fields Elementary School, All Valley locksmith and towing, OJ auto repair shop, Dean Foods - Hygeia \& Oak Farms Dairy Products, a warehouse, and vacant land.

COMPREHENSIVE PLAN: The Foresight McAllen Comprehensive Plan designate the future land use for the subject property as Auto Urban Single Family which is comparable to R-1 (single-family residential) District.

DEVELOPMENT TREND: The area is an established stable neighborhood of mostly singlefamily and duplex residences.

HISTORY: The subject property was zoned R-2 (duplex-fourplex residential) District during comprehensive zoning in 1979. There have been no other rezoning requests since then.

ANALYSIS: The requested zoning does not conform to the Auto Urban Single Family land use designation as indicated on the Foresight McAllen Comprehensive Plan. It also does not fit the character of the neighborhood. None of the properties on the south side of U.S. Business 83 and north side of Dallas Avenue, between South $2^{\text {nd }}$ Street and South $10^{\text {th }}$ Street are zoned multifamily residential.

South $5^{\text {th }} 1 / 2$ Street is a dead-end street with and only 40 ft . of right-of-way according to the plat, and approximately 27 ft . of pavement. Standard streets for multifamily apartments have 60 ft . or right-of-way with 40 ft . of pavement width. The R-3A District is more intense than the existing R-2 District that limits the number of apartments per lot to a fourplex.

The maximum density in R-3A (multifamily residential apartments) District is 29 three-bedroom units ( $1,500 \mathrm{sq}$. ft.) per acre to 43 one-bedroom apartment units ( 1000 sq . ft.) per acre. Therefore, the maximum number of units for the subject property is approximately 6 threebedroom units to 9 one-bedroom units.

If the request is approved, it may encourage other property owners to apply for a rezoning to R-3A (multi-family residential apartment) District as well, which will increase the density and traffic in the area.

Public Works and Fire Departments have expressed concerns regarding increasing density on South $5^{\text {th }} 1 / 2$ Street, since it does not a accommodate the proper access that they require to provide the service.

An approved site plan is required prior to building permit issuance for 5 or more dwelling units. Required park land dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit might be required prior to building permit issuance.

Staff has not received any calls or emails in opposition to the rezoning request.
RECOMMENDATION: Staff recommends disapproval of the rezoning request to R-3A (multifamily residential apartment) District.






ANAMENDED
MAP
ar
A RESUBDIVISION OF BLOCKS
2\＆ 3 OFA．D．LEAVELL＇S ADDITION TO
MCALLEN，TEX OUT OF LOTZ．S． $21 / 4$ SEC．$B$ ，
HIDALGO CANAL CO＇S SUBD OF DORCIONES 6\％ESG6．

SCALE バ＝ $100^{\circ}$
MO AKLEN TEX FEB 20.1975
ti -1 chard，a surveyor do hereby certify that therision of islocks 20 indnd coriccitplof oufy rivub－ Mirislon of Blocks zondin a heovets Addition to
 byme on the ground

Gmbard．
SURVEYOR．

Sworn ond subscribed to beforg me a fiotary


$$
\begin{aligned}
& \text { ridodgo betorf 留 } \\
& \text { votary public. }
\end{aligned}
$$





## Planning Department

## Memo

TO: Roel "Roy" Rodriguez, P.E., City Manager

FROM: Edgar I. Garcia, AICP, CNU-A, Director of Planning
DATE: February 25, 2021

# SUBJECT: CONSIDERATION OF AN AMENDMENT TO THE FORESIGHT MCALLEN COMPREHENSIVE PLAN: FIGURE 4.2 THOROUGHFARE PLAN, REMOVING E YUMA AVENUE FROM THOROUGHFARE PLAN FROM S. $2^{\text {ND }}$ ST TO JACKSON ROAD 

## BRIEF DESCRIPTION:

Foresight McAllen, the City's Comprehensive Plan, lays out the City's goals for development. Figure 4.2 of Foresight McAllen is the City's Thoroughfare Plan which determines the Right-ofWay (ROW) dedication to be asked for certain roads. E Yuma Avenue, from South $2^{\text {nd }}$ Street to Jackson Road is designated as a Collector Road; the ROW dedication required for Collector Roads is 80 feet.

## SUMMARY/ANALYSIS:

E Yuma Avenue, from S $2^{\text {nd }}$ Street to Jackson Road, is an approximate 1.1-mile road designated as a Collector Road in the City's Thoroughfare Plan. This is the only section of Yuma that carries a road category in the Thoroughfare Plan. E Yuma cannot be extended west past South 2 ${ }^{\text {nd }} \mathrm{St}$. because of developed residential lots as well as McAllen County Club. Further, Jackson Road is the Easternmost boundary of McAllen City Limits.

Collector Roads named in the Thoroughfare Plan require a dedication of 80 ft . of ROW. Minor collector roads (those not name in the Thoroughfare Plan) require a dedication of 60 ft . of ROW.

This section of Yuma is primarily residential, with the majority of properties abutting it zoned R1 (Single-Family Residential District). Sidewalks exist or can be accommodated with existing 6070 ft . of ROW already dedicated throughout this stretch of Yuma. Likewise, an expansion in width for Yuma is unlikely as developed properties would be directly impacted by an expansion of the road. Before the adoption of Foresight McAllen, properties along Yuma were asked to dedicate 60 ft . of ROW with 40 ft . of pavement.

## RECOMMENDATION:

Staff recommends approval of an ordinance by City Commission to remove Yuma Avenue's designation as a Collector from South $2^{\text {nd }}$ Street to Jackson Road on the City's Thoroughfare Plan.


## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 23, 2021
SUBJECT: REVISED SITE PLAN APPROVAL FOR LOT 1, HEB \#2 SUBDIVISION, 901 TRENTON ROAD. (SPR2021-0009)

LOCATION: The property is located on the southeast corner of Trenton Rd and North $10^{\text {th }}$ Street and is zoned C-3 (general business) District. The adjacent zoning is C-3 District to the north, east, west, and south, and R-2 (duplex-fourplex residential) District to the east. Surrounding land use include commercial businesses, and apartments.-The property is part of HEB \#2 Subdivision, which was recorded on May 29, 2003. A note on the plat indicates that a site plan must be approved by the Planning and Zoning Commission prior to issuance of a building permit.

PROPOSAL: The applicant is proposing to expand $1,274 \mathrm{sq}$. ft. to the existing curbside pickup area that was approved for site plan on September 5, 2017.


ANALYSIS: The proposed 1,274 sq. ft. expansion to the existing curbside will be utilized for staging of order products for the existing HEB on site. Access for the curb side service will be from the existing curb cut on the southwest side. As per original site plan approved on Jan. 21, 2003: A
minimum 10 ft . wide landscape strip or a 5 ft . wide with 3 ft . hedge was required inside the property line along N.10th Street \& Trenton Rd. A 3 ft. hedge is required to be placed along N 10th Street \& Trenton Road. Must maintain existing Landscaping any Dead grass, trees or plants must be replaced as well as any non-working irrigation system. Trees removed will be required to be replaced. Interior drives, buffers and parking will remain the same. No structures are permitted over easements. All setbacks will comply with the plat note requirements and the zoning ordinance.

## RECOMMENDATION:

Staff recommends approval of the site plan subject to the conditions noted, paving and building permit requirements, and zoning ordinances.







# City of McAllen Planning Department APPLICATION FOR 

|  |  |
| :---: | :---: |
| Project Description | Subdivision Name Acre II <br> Location Us Expressway 83 approx. 1400 ft. From 2 nd st on City Address or Block Number_Zol E. Expresswoy 83 Mcallen Number of lots 1 Gross acres 2_ Net acres 1.94 Existing Zoning Ag Proposed C3 Rezoning Applied For $\square$ Yes $\boxtimes$ No Date Existing Land Use Vacant Proposed Land UseComermercial Irrigation District \# 3 Residential Replat Yes $\square$ No $\downarrow$ Commercial Replat Yes $\measuredangle$ No $\square$ ETJ Yes $\square$ No $\boxtimes$ Agricultural Tax Exemption Yes $\square$ No $\square \quad$ Estimated Rollback tax due Legal Description |
| - | Name Acre Construction <br> Phone $\qquad$ <br> Address 4508 Tvier Ave <br> City $\qquad$ Mcallen State $\qquad$ Texas Zip 78501 <br> E-mail $\qquad$ |
|  | Name $\qquad$ Same as above Phone $\qquad$ <br> Address $\qquad$ . <br> City $\qquad$ State $\qquad$ Zip $\qquad$ <br> Contact Person $\qquad$ |
| \% | Name MAS Enginecring LLC. $\qquad$ Phone $(956) 537-13-11$ <br> Address 3911 N . joth st. Ste H <br> City Mcallen $\qquad$ State $\qquad$ Texas Zip $\qquad$ 7850) <br> Contact Person Mario A. Salinas <br> E-mail MSALINAS 69732 ATT. NET |
|  | NameSalinas Engineering ह́Associates. Phone $\qquad$ <br> Address 2221 Daffoil Ave <br> City McAllan $\qquad$ State Texas Zip 78501 <br> E-mail $\qquad$ |




City of McAllen
SUBDIVISION PLAT REVIEW
Reviewed On: 2/11/2021

| SUBDIVISION NAME: ACRE II |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| U.S. Expressway 83 (Interstate 2) - 320 ft . ROW existing Paving: by the state Curb 7 gutter: by the state **City of McAllen Thoroughfare Plan | Applied |
| * 800 ft . Block Length <br> **Subdivision Ordinance: 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac <br> **Subdivision Ordinance Section: 134-105 | NA |
| ALLEYS |  |
| ROW: 10 ft . ROW dedication for 20 ft . ROW Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties. <br> **Alley/service drive should be separate from the residential alley to the north; with no access to the alley <br> ***Subdivision Ordinance: Section 134-106 | Applied |
| SETBACKS |  |
| * Front: 75 ft . or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| * Rear: In accordance with the Zoning Ordinance, or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| * Sides: In accordance with the Zoning Ordinance, or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| * Corner <br> **Zoning Ordinance: Section 138-356 | NA |
| * Garage <br> **Zoning Ordinance: Section 138-356 | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 5 ft. wide minimum sidewalk required on U. S. Expressway 83 ( Interstate 2). <br> **Subdivision Ordinance: Section 134-120 | Compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> **Landscaping Ordinance: Section 110-46 | Compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 | Compliance |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Applied |


| NOTES |  |
| :---: | :---: |
| * No curb cut, access, or lot frontage permitted along Per Traffic, no new curb cut allowed along U. S. Expressway 83 (Interstate 2). Access provided from a common access easement along the front of the property which connects to the properties to the east and west. <br> ${ }^{* *}$ City's Access Management Policy | Applied |
| * Site plan must be approved by the Planning and other Development Departments prior to building permit issuance. | Applied |
| * Common areas, private streets/service drives must be maintained by the lot owners and not the City of McAllen <br> **Landscaping Ordinance: 110-72 <br> **Subdivision Ordinance: Section 134-168 | Required |
| * Common areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> **The subdivision plat shows a 30 ft . Easement Agreement for Reciprocal Access along the front of the property extending east and west. The project engineer is to provide a copy of the recorded document for staff review. | Applied |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Landscaping Ordinance: 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Subdivision Ordinance: Section 110-72 | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Zoning Ordinance: Section 138-1 | Compliance |
| * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Applied |
| ZONING/CUP |  |
| *Existing: C-3 Proposed: C-3 <br> **Zoning Ordinance: Section 138-176 | Applied |
| * Rezoning Needed Before Final Approval Zoning Ordinance: Section 138-176 | NA |
| PARKS |  |
| * Land dedication in lieu of fee | NA |
| * Park Fee of \$700 per dwelling unit/lot to be paid prior to recording | NA |
| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| TRAFFIC |  |
| * Trip Generation to determine if TIA is required, prior to final plat. | Applied |
| * Traffic Impact Analysis (TIA) required prior to final plat. | TBD |
| COMMENTS |  |
| Comments:*Must comply with City's Access Management Policy. <br> **Service drive/alley should be separate from the residential alley to the north; with no access <br> to the alley. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, AND UTILITY AND DRAINAGE APPROVALS. | Applied |



- City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW

311 North $\mathbf{1 5}^{\text {th }}$ Street McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)




##  <br> of

## FULLERTON PLACE SUBDIVISION

Being a Subdivision of a 0.24 Acre Tract of Land Out of Lot 50, La Lomita Irrigation \& Construction Co.

Subdivision, Hidalgo County. Texas,
according to plat recorded in Vol. 24, Pg.68, Deed Records,
Hidalgo County, Texas.


City of McAllen

## SUBDIVISION PLAT REVIEW

Reviewed On: 2/25/2021

| SUBDIVISION NAME: FULLERTON PLACE SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Fullerton Avenue: 50 ft . ROW <br> Paving: 32 ft . Curb \& gutter: both sides <br> ${ }^{* *}$ Money must be escrowed if improvements are not built prior to recording <br> ${ }^{* * *}$ Need to reference the triangular piece on the east side for their share of Fullerton Avenue <br> **City of McAllen Thoroughfare | Applied |
| * 800 ft . Block Length <br> Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> **Subdivision Ordinance: Section 134-106 | NA |
| SETBACKS |  |
| * Front: 25 ft . <br> Zoning Ordinance: Section 138-356 | Applied |
| * Rear: 10 ft . or greater for easements <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Sides: 6 ft. or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Corner: 10 ft . or greater for easements Zoning Ordinance: Section 138-356 | Applied |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Fullerton Avenue. <br> **Subdivision Ordinance: Section 134-120 | Not Applied |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along <br> **City's Access Management Policy | NA |


| * Site plan must be approved by the Planning and other Development Departments prior to building permit issuance. | NA |
| :---: | :---: |
| * Common Areas, private drives must be maintained by the lot owners and not the City of McAllen | Applied |
| * Common areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies for public subdivisions. | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Zoning Ordinance: Section 138-1 | Compliance |
| * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: R-1 Proposed: R-1 | Applied |
| * Rezoning Needed Before Final Approval <br> **Zoning Ordinance: Section 138-176 | NA |
| PARKS |  |
| * Land dedication in lieu of fee | NA |
| * Park Fee of \$700 per dwelling unit/lot to be paid prior to recording | Required |
| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| TRAFFIC |  |
| * Trip Generation for one single family house has been waived, per Traffic Department no TIA required. | NA |
| * Traffic Impact Analysis (TIA) required prior to final plat. | NA |
| COMMENTS |  |
| Comments: <br> *Must comply with City's Access Management Policy <br> **Money must be escrowed if improvements are not built prior to recording. <br> ***Owners are only platting .24 acres - they will own the remaining .60 acres. Pending clarification on the proposed use for the remaining .60 acres | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN PRELIMINARY FORM, SUBJECT TO CONDITIONS NOTED, UTILITIES AND DRAINAGE APPROVALS. | Applied |



Sub2021.0019


## Proposed Plat Submittal


\$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report $81 / 2^{\prime \prime}$ by $11^{1 "}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies 2 Location Maps $281 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached writtenevidence of such authorization.
signature Ounnil.M.U. Ty henge
Print Name Sunni Miller TyRukge
Owner
Authorized Agent $\square$
10/19



BEING A RE-SUBDIVISION OF 4.095 ACRES BEING ALL OF LOTS 6 \& 7 LAKEHURST SUBDIVISION,
VOLUME 26, PAGE 6, H.C.M.R., HIDALGO COUNTY, TEXAS

## City of McAllen <br> SUBDIVISION PLAT REVIEW

Reviewed On: 2/25/2021

| SUBDIVISION NAME: LAKEHURST LOTS 6A, 7A AND 7B SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Mile 8 Road: 10 ft . required for 80 ft . ROW <br> Paving: 52 ft . Curb \& gutter: both sides *****Show existing ROW from centerline and to new property line after accounting for ROW dedication <br> ***City of McAllen Thoroughfare Plan | Non-compliance |
| N. Taylor Road: 15 ft . additional ROW required for total 80 ft . ROW <br> Paving: 52 ft . Curb \& gutter: both sides <br> **Include North reference on plat for North Taylor Road <br> ***Show existing ROW from centerline and to new property line after accounting for ROW dedication <br> ${ }^{* * * *}$ Money must be escrowed if improvements are not built prior to recording <br> *****City of McAllen Thoroughfare Plan | Non-compliance |
| * 800 ft . Block Length <br> **Subdivision Ordinance: Section 134-118 | Applied |
| * 600 ft . Maximum Cul-de-Sac <br> **Subdivision Ordinance: Section 134-105 | Applied |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> **Subdivision Ordinance: Section 134-105 | NA |
| SETBACKS |  |
| * Front: 45 ft . or greater for easements. <br> **Remove dashed setback lines from plat as noted <br> ***Revise plat as noted above <br> ****Zoning Ordinance: Section 138-356 | Non-compliance |
| * Rear: 15 ft . or greater for easement <br> **Remove dashed setback lines from plat as noted <br> ***Revise plat as noted above <br> ****Zoning Ordinance: Section 138-356 | Non-compliance |
| * Sides: 6 ft . or greater for easement <br> **Remove dashed setback lines from plat as noted <br> ${ }^{* * *}$ Revise plat as noted above <br> ****Zoning ordinance: Section 138-356 | Non-compliance |
| * Corner: 10 ft . or greater for easements <br> **Revise plat as noted above <br> ***Zoning Ordinance: Section 138-356 | Non-compliance |
| * Garage: 18 ft . or greater for easements. <br> **Remove dashed setback lines from plat as noted <br> ***Revise plat as noted above <br> ****Zoning Ordinance: Section 138-356 | Non-compliance |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |


| SIDEWALKS |  |
| :---: | :---: |
| * 4 ft . wide minimum sidewalk required on Taylor Road and Mile 8 Road. <br> **Revise plat as noted above <br> ***Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> **Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Applied <br> Applied <br> Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along Taylor Road <br> ${ }^{* *}$ Need note on plat as noted above <br> ***Per Access Management Policy, 8 Mile Road requires 200 ft . spacing. Submit site plan with pavement markings for review prior to final <br> * Site plan must be approved by the Planning and other Development Departments prior to building permit issuance. <br> * Common Areas, private service drives, etc. must be maintained by the lot owners and not the City of McAllen <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> *Section 110-72 for public subdivisions <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | Non-compliance |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Zoning Ordinance: Section 138-1 <br> * Minimum lot width and lot area <br> **Lot 7B -labeled Lot 8A on plat submitted February 15, 2021- does not meet minimum lot frontage requirement of 50 ft . revise plat prior to final. | Compliance |
| ZONING/CUP |  |
| * Existing: ETJ Proposed: ETJ | Applied |
| * Rezoning Needed Before Final Approval | NA |
| PARKS |  |
| * Land dedication in lieu of fee | NA |
| * Park Fee of \$700 per dwelling unit/lot to be paid prior to recording | NA |
| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| TRAFFIC |  |
| * Trip Generation to determine if TIA is required, prior to final plat. <br> **Traffic Department asking for clarification on amount of proposed units to determine if a Trip Generation is required. | TBD |


| ${ }^{*}$ Traffic Impact Analysis (TIA) required prior to final plat. | TBD |
| :--- | :---: |
| COMMENTS |  |
| Comments: <br> ${ }^{*}$ Must comply with City's Access Management Policy <br> ${ }^{* *}$ Revise N. Taylor Road street name on plat <br> $* *$ Revise lot layout for Lot 8A with 36.02 ft. frontage along Mile 8 Road since it does not meet <br> 50 ft. minimum frontage <br> ${ }^{* * * * P l a t ~ n a m e ~ n e e d s ~ t o ~ b e ~ r e v i s e d ~ t o ~ L a k e h u r s t ~ S u b d i v i s i o n ~ L o t s ~ 6 A, ~ 7 A ~ a n d ~ 7 B ~}$ <br> $* * * * N o ~ c u r b ~ c u t ~ w i l l ~ b e ~ a l l o w e d ~ t h r u ~ N . ~ T a y l o r ~ R d ., ~ n o t e ~ r e q u i r e d ~ o n ~ p l a t ~$ |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN <br> PRELIMINARY FORM, SUBJECT TO CONDITIONS NOTED, UTILITIES AND DRAINAGE <br> APPROVALS. |  |



# City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

311 North $15^{\text {th }}$ Street
McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)




City of McAllen
SUBDIVISION PLAT REVIEW
Reviewed On: 2/25/2021

| SUBDIVISION NAME: WORLD OF 4 SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Dallas Avenue: 5 ft . required for 30 ft . from centerline for total 60 ft . ROW <br> Paving: 40 ft . Curb \& gutter: both sides <br> **Revise plat as noted above <br> ***Show both sides of centerline, and show new property line after accounting for required dedication <br> ${ }^{* * * *}$ Money must be escrowed if improvements are not built prior to recording <br> *****City of McAllen Thoroughfare Plan | Non-compliance |
| * 800 ft . Block Length <br> **Subdivision Ordinance: Section 134-118 | Applied |
| * 600 ft . Maximum Cul-de-Sac <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 24 ft . Paving: 24 ft . <br> *Alley/service drive easement required for commercial properties <br> **Plat note provided indicating the required 24 ft . service drive will be provided and reviewed during site plan approval. <br> ***Subdivision Ordinance: Section 134-106 | Required |
| SETBACKS |  |
| * Front: 25 ft . or greater for approved site plan or easements or in line with the average setback of existing buildings, whichever is greater <br> **Revise plat as noted above <br> ***Zoning Ordinance: Section 138-356 | Non-compliance |
| * Rear: in accordance with the zoning ordinance or greater for easements or approved site plan <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Sides: in accordance with the zoning ordinance, or greater for approved site plan or easements <br> **Zoning ordinance: Section 138-356 | Applied |
| * Garage: 18 ft . or greater for easements or approved site plan <br> **Pending clarification on whether garages are proposed, if yes - please include garage reference in setback note prior to final <br> ***Zoning Ordinance: Section 138-356 | TBD |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Dallas Avenue. <br> **Revise plat as noted above <br> ***Subdivision Ordinance: Section 134-120 | Non-compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> **Landscaping Ordinance: Section 110-46 | Applied |


| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 | Applied |
| :---: | :---: |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along <br> **City of McAllen Access Management Policy | NA |
| * Site plan must be approved by the Planning and other Development Departments prior to building permit issuance. | Required |
| * Common areas, private service drives must be maintained by the lot owners and not the City of McAllen | Applied |
| * Common areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | Applied |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies for public subdivisions | Applied |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | Applied |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Zoning Ordinance: Section 138-1 | Compliance |
| * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: R-3A Proposed: R-3A <br> **Rezoning request from C-1 to R-3A approved by Planning and Zoning Commission on February 4, 2020 and City Commission on February 24, 2020. | Applied |
| * Rezoning Needed Before Final Approval | NA |
| PARKS |  |
| * Land dedication in lieu of fee | NA |
| * Park Fee of $\$ 700$ per dwelling unit/lot to be paid prior to recording <br> **Pending clarification on number of units proposed | Required |
| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| TRAFFIC |  |
| * Trip Generation required per Traffic Department, to determine if TIA is required, prior to final plat. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Non-compliance |
|  | TBD |
| COMMENTS |  |
| Comments: <br> *Must comply with City's Access Management Policy <br> **Money must be escrowed if improvements are not built prior to recording <br> ***Clarify number of proposed units so Park fee requirement can be established | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN PRELIMINARY FORM, SUBJECT TO CONDITIONS NOTED, UTILITIES AND DRAINAGE APPROVALS. | Applied |



## City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW <br> 311 North $15^{\text {th }}$ Street <br> McAllen, TX 78501 <br> P. O. Box 220 <br> McAllen, TX 78505-0220 <br> (956) 681-1250 <br> (956) 681-1279 (fax)

|  | Subdivision Name Rubi Plaza $\qquad$ <br> Location Beech Avenue and N. Ware Road |
| :---: | :---: |
|  | City Address or Block Number 221 N. Ware Road |
|  | Number of lots 1 Gross acres 2.28 Net acres $\underline{2.14}$ |
|  | Existing Zoning C3L \& R1 Proposed C3L Rezoning Applied For $\square$ Yes $\square$ No Date |
|  | Existing Land Use vacant Proposed Land Use commercial Irrigation District \# 1 |
|  | Residential Replat Yes $\square$ NoxCommercial Replat Yes $\square$ Nox $\times$ ETJ Yes $\square$ No $x$ |
|  | Agricultural Tax Exempt Yes $\square$ Nox Estimated Rollback tax due |
|  | Parcel No. 171554 Tax Dept. Review N/A |
|  | Legal Description Eureka Park Subdivision Lot 10 |

Name Valhe Real Est. Holdings Family Ltd. Patnership Phone $\qquad$
Address 1801 E. Highway 281
City Hidalgo State TX Zip 78577
E-mail valdes@exportodoservices.com
Name same as owner
Phone $\qquad$
Address $\qquad$
City $\qquad$ State $\qquad$ Zip $\qquad$
Contact Person $\qquad$
E-mail
Name Spoor Engineering Consultants, Inc. Phone 956-683-1000 Address 202 So. 4th Street
City McAllen State TX Zip 78501
Contact Person Steve Spoor, P.E.
E-mail SEC@SpoorEng.com
Name CVQ Land Surveyors Phone 956-618-1551
Address 517 Beaumont Avenue
City McAllen
State TX
Zip 78501



## City of McAllen

## SUBDIVISION PLAT REVIEW

Reviewed On: 2/25/2021

| SUBDIVISION NAME: RUBI PLAZA SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| N. Ware Road (FM 2220): 120 ft . ROW Paving: 65 ft . Curb \& gutter: by the state **City of McAllen Thoroughfare Plan | Applied |
| Beech Avenue: 50 ft . ROW <br> Paving: 32 ft . Curb \& gutter: Both sides <br> **City of McAllen Thoroughfare Plan <br> ***Escrows are needed if improvements are not built prior to recording | Applied |
| Cedar Avenue: 5 ft . dedication required for 60 ft . ROW <br> Paving: 40 ft . Curb \& gutter: both sides <br> **Revise plat to show the 5 ft . required dedication for Cedar Avenue <br> ***Escrows are needed if improvements are not built prior to recording <br> ****City of McAllen Thoroughfare Plan | Non-compliance |
| * 800 ft . Block Length <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 25 ft . Paving: 25 ft . *Alley/private service drive easement required for commercial properties <br> **Label easement dedicated by plat as private <br> **Subdivision Ordinance: Section 134-106 | Non-compliance |
| SETBACKS |  |
| * Front - N. Ware Road (FM 2220): 60 ft . <br> **Revise street name on plat note, include FM220 <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Rear: In accordance with the zoning ordinance or greater for easement or approved site plan <br> **Revise plat as noted above <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| *Interior Sides: 10 ft . or greater for easements or approved site plan <br> **Revise plat as noted above <br> ***Zoning Ordinance: Section 138-356 | Non-compliance |
| * Side corner: 10 ft . or greater for easement or approved site plan <br> **Revise plat as noted above <br> ***Zoning Ordinance: Section 138-356 | Non-compliance |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 5 ft . wide minimum sidewalk required on N . Ware Road and a 4 ft . wide sidewalk is required on Beech Avenue and Cedar Avenue. <br> **Subdivision Ordinance: Section 134-120 | Applied Required |
| *Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |


| BUFFERS |  |
| :---: | :---: |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along N. Ware Rd. <br> **Note required on plat as noted above. <br> **City's Access Management Policy | Non-compliance |
| * Site plan must be approved by the Planning and other Development Departments prior to building permit issuance. | Applied |
| * Common areas, private service drives must be maintained by the lot owners and not the City of McAllen | Applied |
| * Common areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | Applied |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies for public subdivisions | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Subdivision Ordinance 138-168 for private subdivisions | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Zoning Ordinance: Section 138-1 | Compliance |
| * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: R-1 \& C-3L Proposed: C-3L <br> **Rezoning application to be reviewed at the March 2, 2021 by the Planning and Zoning Committee; and on March 22, 2021 by City Commission. | Non-compliance |
| * Rezoning Needed Before Final Approval | Required |
| PARKS |  |
| * Land dedication in lieu of fee | NA |
| * Park Fee of \$700 per dwelling unit/lot to be paid prior to recording | NA |
| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| TRAFFIC |  |
| * Trip Generation required per Traffic Department to determine if TIA is required, prior to final. | Non-compliance |
| * Traffic Impact Analysis (TIA) required prior to final plat. | TBD |
| COMMENTS |  |
| Comments: <br> *Must comply with City's Access Management Policy <br> **Revise plat to show dedication required along Cedar Avenue accordingly prior to final approval | Applied |


| ${ }^{* * *}$ Rezoning application scheduled for review at the Planning and Zoning meeting of March 2, |  |
| :--- | :---: |
| 2021 and March 22, 2021 for City Commission. |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN |  |
| PRELIMINARY FORM, SUBJECT TO CONDITIONS NOTED, UTILITIES AND DRAINAGE |  |



# City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

311 North $15^{\text {th }}$ Street McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)
Subdivision Name
$\qquad$
Silver Valley Subdivision
Location East side of N. Taylor Road, approximately 400 feet North of Sycamore Avenue, McAllen, Texas 78501
City Address or Block Number 1920 N. Taylor Rd, McAllen, TX 78501
Number of lots $\frac{2}{} \quad$ Gross acres ___ Net acres 2.01 Existing Zoning $\quad$ R-1 Proposed__ Rezoning Applied For $\square$ Yes $\mathbb{Z}$ No Date Existing Land Use None Proposed Land Use Residential IIrigation District \#_1 Residential Replat Yes $\square$ No $\times$ Commercial Replat Yes $\square$ No $x$ ETJ Yes $\square$ No $x$ Agricultural Tax Exempt Yes $\square$ No Estimated Rollback tax due $\qquad$ Parcel No. $\qquad$ Tax Dept. Review $\qquad$ Legal Description Being 2.007 acres out of the North 7.36 acres of the South 9.81 acres of the North 22.42 acres of lot 267, John Shary Subdivision of Porciones 58,59 and 60, Volume 1, Page 17, Hidalgo Co. Map Records

Name Delicias Catering, LLC Phone (956)600-3202

Address 220 W. 5th Street
City $\qquad$ State $\qquad$ Zip $\qquad$
E-mail robertog20@yahoo.com


## Proposed Plat Submittal

\$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report
 $8^{1 / 2} 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies
 2 Location Maps
$28 \frac{1}{2 \prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat

## N/A

 Letter of Authorization from the owner, if applicable$\qquad$ Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have $\not$ attached written evidence of such authorization.
Signature $\qquad$ Date $\qquad$
Print Name



## GENERAL PLAT NOTES \& RESTRICTIONS






5. Tit fumw











\section*{| Sritr of rixys |
| :---: |
| Courry or Milalgo |}






## 

\section*{| state of Tryas |
| :---: |
| Count of inalco |}





## STATE of Trxas COUNTY or hidalco







## STATR of TEXXS county or hidalco





Untrzd rrication district


Oited Ths-_-_OAX of___ 2020


hidalco county prannag District no. 1 cretrichate


Hoalco country peancec osfrect no. 1


## 



chaneme of pawnco an zome comisson

## STATE OP TEXAS STAYO MAYOR APPROVNAL



| MAYOR, CTTY OF McALLEN ATTESTED BY: | D- कीE: |
| :---: | :---: |
| $\overline{\text { ans secerimay }}$ | - DATE: |

hidaligo coonty certifcate of pait aprroval




METES AND Bounds description








## STATB OF Trxas COUNTY of Hidalgo




| STATR of TEXAS |
| :---: |
| COUNTY OF HALGA |





SILVER VALLEY PLAT OBDIVISION



Reviewed On: 2/23/2021

## SUBDIVISION NAME: SILVER VALLEY SUBDIVISION

## REQUIREMENTS

STREETS AND RIGHT-OF-WAYS
North Taylor Road: 10 ft . dedication for 40 ft from centerline for 80 ft . ROW
Paving: 52 ft . Curb \& gutter: Both sides
**Monies must be escrowed if improvements are not built prior to recording.
***Add "North" to every Taylor Road reference on plat prior to final.
****City of McAllen Thoroughfare Plan
Tamarack Avenue:50 ft. ROW
Paving: 32 ft . Curb \& gutter: Both sides
**Monies must be escrowed if improvements are not built prior to recording.
***Tamarack Avenue to be extended west to connect with North Taylor Road. Revise plat to comply with requirements prior to final.
*******Subdivision Ordinance: Section 134-105
Paving $\qquad$ Curb \& gutter $\qquad$

* 600 ft . Maximum Cul-de-Sac.
**Subdivision Ordinance: Section 134-105
* 800 ft . Block Length.
**Subdivision Ordinance: Section 134-118


## ALLEYS

| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties | NA |
| :---: | :---: |
| SETBACKS |  |
| * Front: 50 ft . (Proposed). 45 ft . or greater for easements (Required) <br> **Engineer to clarify setback prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Rear: 15 ft . or greater for easements (Proposed). <br> ${ }^{* *} 10 \mathrm{ft}$. except 25 ft . for Lot 2 or greater for easements (Required) <br> **Engineer to clarify setback prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Sides: 6 ft . or greater for easements. <br> **Please revise plat note as shown above prior to final. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Corner: 10 ft . or greater for easements. <br> ***Zoning Ordinance: Section 138-356 | Required |
| * Garage: 18 ft . except where greater setback is required; greater setback applies. <br> ***Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |


| SIDEWALKS |  |
| :---: | :---: |
| * 4 ft . wide minimum sidewalk required on North Taylor Road and both sides of Tamarack Avenue. <br> **Revise plat note as shown above prior to final. <br> ****Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> **Revise plat note as shown above prior to final. <br> **Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> ****Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Applied Applied Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along. <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Common Areas, any private streets/drives must be maintained by the lot owners and not the City of McAllen <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Subdivision Ordinance: Section 110-72 | TBD <br> NA <br> NA <br> Applied <br> Applied <br>  <br> Applied |
| LOT REQUIREMENTS |  |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section. 138-356 <br> * Lots fronting public streets. <br> **Zoning Ordinance: 138-1 | Applied |
| ZONING/CUP |  |
| * Existing: R-1 Proposed: R-1 (single family residential) <br> **Zoning Ordinance: Section 138-176 <br> * Rezoning Needed Before Final Approval <br> **Zoning Ordinance: Section 138-176 | Compliance |


| PARKS |  |
| :--- | :---: |
| * Land dedication in lieu of fee. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, <br> two single-family residences are proposed; \$1,400 must be paid prior to recording. If the <br> amount of proposed lots changes, Park fees will be adjusted accordingly. <br> * Pending review by the Parkland Dedication Advisory Board and CC. | Required |
| TRAFFIC | NA |
| * As per Traffic Department, number of units proposed are needed to determine if a Trip <br> Generation is needed prior to final. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Non-compliance |
| COMMENTS | TBD |
| Comments: Must comply with City's Access Management Policy <br> **Tamarack must be extended west to connect with North Taylor Road. Please revise plat to <br> comply with requirements prior to final. <br> ***Utility easement abandonment must be done by different instrument/document and not by <br> this plat. Please revise plat and complete abandonment process prior to final. <br> *****Please verify signature blocks wording complies with City of McAllen's requirements prior <br> to final. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN <br> PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, UTUILITY AND DRAINAGE <br> APPROVALS. | Applied |



## City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW

Down cd
Subdivision Name WOn DR BEST SUI D. Mile
Location $+1-400^{\prime} w$. OF B RWTSKR ROAD ALONG. SSS DE City Address or Block Number $4515 M, L E \&$ RON Number of lots $\quad 1$ Gross acres 1.15 Net acres 1.15 Existing Zoning $N / A$ Proposed $N / A$ Rezoning Applied For Cree 区 No Date Existing Land Use REs. Proposed Land Use REs. Irrigation District \#7: Residential Replat Yes X No Commercial Replat Yes $\square$ No $\not \subset$ ETJ Yes $\not \subset$ No $\square$ Agricultural Tax Exempt Yes $\square$ No X Estimated Rollback tax due $1500^{\circ}$ Parcel No. 283051 Tax Dept. Review $\qquad$ Legal Description $1.15 \wedge C$. /O LOT 528, JOHN A.
SHARY SURD, W.C.T.

Name DONALD WADE BEST Phone $\qquad$
Address 4515 MILE 8 ROAD
City YKDINBURG State YX Zip 78541
E-mail
Name Same as Owner Phone
Address $\qquad$
City $\qquad$ State $\qquad$ Zip $\qquad$
Contact Person
E-mail
Name DRuid O. Snliuns Phone 682-9081 Address z2そा DafFODIL AVE.

$$
\text { City M\&nllew State } T x \quad \text { Zip } 78501
$$ Contact Person DAviD

E-mail d salinas @ salinas engiwerrriwa. Com
Name Slunk is kw r. Phone
Address $\qquad$
City $\qquad$ State $\qquad$ Zip $\qquad$

## Proposed Plat Submittal

## \$225 Preliminary Review Fee and \$75 Final Approval Fee

 Title Report$81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies 2 Location Maps
$28 \frac{112 "}{}{ }^{\prime \prime}$ by 11 " copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.
Signature


Print Name Donald Wade Best



Reviewed On: 2/17/2021

| SUBDIVISION NAME: DONALD WADE BEST SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Mile 8 North Road: 40 ft . from centerline for 80 ft . ROW <br> Paving: 52 ft . Curb \& gutter: Both sides <br> ${ }^{* *}$ Monies must be escrowed if improvements are not built prior to recording <br> ***Label centerline to verify if any additional ROW is required prior to final. <br> ****Please provide copy of document for 15 ft . ROW Easement to Sharyland Water Supply Corp. for staff to review prior to final. Engineer must clarify if easement will remain or if it will be abandoned prior to recording of subdivision. If easement will be abandoned, it must be done by a separate instrument and not by plat prior to final. <br> *****Please revise all references to "Mile 8 North Road" prior to final wherever is applicable. ******City of McAllen Thoroughfare Plan | Non-compliance |
| Paving ___ Curb \& gutter | Applied |
| Paving ___ Curb \& gutter | Applied |
| * 600 ft . Maximum Cul-de-Sac. <br> **Subdivision Ordinance: Section 134-105 | NA |
| * 800 ft . Block Length. <br> **Subdivision Ordinance: Section 134-118 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> **Subdivision Ordinance: Section 134-106 | NA |
| SETBACKS |  |
| * Front: 45 ft . or in line with average setback of existing structures, or easement, whichever is greater <br> ****Zoning Ordinance: Section 138-356 | Non-compliance |
| * Rear: 15 ft . or greater for easements (Proposed) <br> **Setbacks will be finalized prior to final. <br> ****Zoning Ordinance: Section 138-356 | Applied |
| * Interior Sides: 15 ft . or greater for easements. <br> **Setbacks will be finalized prior to final. <br> ****Zoning Ordinance: Section 138-356 | Applied |
| * Corner. | NA |
| * Garage: 18 ft . except where greater setbacks are required; greater setback applies. <br> **Setbacks will be finalized prior to final. <br> ****Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |

\begin{tabular}{|c|c|}
\hline SIDEWALKS \& \\
\hline \begin{tabular}{l}
* 4 ft . wide minimum sidewalk required along Mile 8 North Road. \\
**Please revise plat note as shown above prior to final. \\
****Subdivision Ordinance: Section 134-120 \\
* Perimeter sidewalks must be built or money escrowed if not built at this time.
\end{tabular} \& Non-compliance \\
\hline BUFFERS \& \\
\hline \begin{tabular}{l}
* 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. \\
**Landscaping Ordinance: Section 110-46 \\
* 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. \\
**Landscaping Ordinance: Section 110-46 \\
*Perimeter buffers must be built at time of Subdivision Improvements.
\end{tabular} \& Applied
Applied
Applied \\
\hline NOTES \& \\
\hline \begin{tabular}{l}
* No curb cut, access, or lot frontage permitted along. \\
* Site plan must be approved by the Planning and Development Departments prior to building permit issuance. \\
* Common Areas for commercial developments provide for common parking, access, \\
setbacks, landscaping, etc. \\
**Residential use proposed. \\
* Common Areas, private drives/streets must be maintained by the lot owners and not the City of McAllen. \\
**Landscaping Ordinance: Section 110-72 \\
**Subdivision Ordinance: Section 134-168 \\
* Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets \\
**Engineer must clarify number of units prior to final to determine requirements.. \\
* Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording.
\end{tabular} \& NA
NA
NA
Applied
Applied
Applied \\
\hline LOT REQUIREMENTS \& \\
\hline \begin{tabular}{l}
* Minimum lot width and lot area. \\
**Zoning Ordinance: Section. 138-356 \\
* Lots fronting public streets. \\
**Zoning Ordinance: 138-1
\end{tabular} \& Applied \\
\hline ZONING/CUP \& \\
\hline \begin{tabular}{l}
* Existing: ETJ Proposed: Residential \\
\({ }^{* *}\) If annexation is proposed, process must be finalized prior to final along with initial zoning process. \\
**Zoning Ordinance \\
* Rezoning Needed Before Final Approval \\
\({ }^{* *}\) If annexation is proposed, process must be finalized prior to final along with initial zoning process. \\
**Zoning Ordinance
\end{tabular} \& TBD

TBD <br>
\hline
\end{tabular}

| PARKS |  |
| :--- | :---: |
| *Land dedication in lieu of fee. As per Parks Department, properties in ETJ are not subject to <br> Parks Department requirements. <br> * Park Fee of \$700 per lot/dwelling unit to be paid prior to recording. As per Parks Department, <br> properties in ETJ are not subject to Parks Department requirements. <br> * Pending review by the Parkland Dedication Advisory Board and CC. As per Parks <br> Department, properties in ETJ are not subject to Parks Department requirements. | NA |
| TRAFFIC | NA |
| * As per Traffic Department, Engineer must clarify use and number of dwelling units to <br> determine if a Trip Generation and/or a TIA is required prior to final plat. <br> * As per Traffic Department, Engineer must clarify use and number of dwelling units to <br> determine if a Trip Generation and/or a TIA is required prior to final plat. | NA |
| COMMENTS | TBD |
| Comments: Must comply with City's Access Management Policy <br> **Engineer must clarify use and number of dwelling units to determine requirements prior to <br> final. <br> **Please provide ownership map to verify that no landlocked properties exist prior to final. | Applied |
| RECOMMENDATION | TBD |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN <br> PRELIMINARY FORM SUBJECT TO CONDTIIONS NOTED, DRAINAGE AND UTILITY <br> APPROVALS. | Applied |




## Proposed Plat Submittal


\$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report
$81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies
$\qquad$ 2 Location Maps $28 \frac{1}{2}$ " by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat
$\qquad$ Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization. Signature Print Name


Date


Owner
Authorized Agent $\square$



Reviewed On: 2/17/2021

| SUBDIVISION NAME: HILDA'S ROPA USUADA SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Beaumont Avenue: 25 ft . from centerline for 50 ft . ROW <br> Paving: 40 ft . Curb \& gutter: Both sides <br> **Monies must be escrowed if improvements are not built prior to recording. <br> ${ }^{* * *}$ City Commission approved a variance at the meeting of June 25, 2018 for the subdivision to not provide the 5 ft . dedication and pavement widening on Beaumont Avenue. Variance will be applied to this subdivision. <br> *******Subdivision Ordinance: Section 134-105 | Applied |
| Paving ___ Curb \& gutter___ | Applied |
| Paving ___ Curb \& gutter | Applied |
| * 600 ft . Maximum Cul-de-Sac. <br> **Subdivision Ordinance: Section 134-105 | NA |
| * 800 ft . Block Length. <br> **Subdivision Ordinance: Section 134-118 | Applied |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties. <br> ${ }^{* *}$ Engineer must clarify f trash pick up services are proposed to be from the north property prior to final to determine requirements. <br> **Subdivision Ordinance: Section 134-106 | Applied |
| SETBACKS |  |
| * Front: 50 ft . or greater for approved site plan or easements (Proposed) <br> **20 ft. of greater for approved site plan or easements (Required) <br> **Engineer needs to clarify prior to final. <br> **Zoning Ordinance: Section 138-356 | TBD |
| * Rear: 10 ft . or approved site plan or easements <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Interior Sides: In accordance with Zoning Ordinance or greater for approved site plan or easements. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Corner. <br> **Zoning Ordinance: Section 138-356 | NA |
| * Garage: 18 ft . except where greater setback is required; greater setback applies. <br> **Please add plat note as shown above. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Beaumont Avenue. <br> ****Subdivision Ordinance: Section 134-120 | Applied |



| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| :---: | :---: |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required prior to final plat. <br> * As per Traffic Department, Trip Generation required to determine if TIA is required prior to final plat. | Non-compliance |
|  | TBD |
| COMMENTS |  |
| Comments: Must comply with City's Access Management Policy <br> **Engineer must clarify number of units proposed prior to final to finalize requirements from various departments. <br> ***Provide site plan for Public Works Department review prior to final. <br> ****Submit ownership map to verify if any landlocked properties exist prior to final. <br> *****Engineer must clarify if subdivision will be done in phases prior to final. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN PRELIMINARY FORM SUBJECT TO CONDTIIONS NOTED, UTILITY AND DRAINAGE APPROVALS. | Applied |



# $\square$ City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

311 North $15^{\text {th }}$ Street McAllen, TX 78501 P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)

## Proposed Plat Submittal

$\qquad$ \$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report $8 \frac{112 "}{}{ }^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies
$\qquad$ 2 Location Maps $28 \frac{1}{2 \prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and haye attached written evidence of such authorization.
Signature


$$
\text { Date } 02-01-21
$$




LOT 7,
RANCHO DE LA FRUTA SUBD. No. 2
(VOL. 1, PG. 34, M/R)
$\mathbb{M} \mathbb{A}$ P
OF

## CEDAR PLACE SUBDIVISION

BEING A SUBDIVISION OF THE EAST 1 ACRE OF LOT 2, RANCHO DE LA FRUTA SUBDIVISION NO. 2, BEING A RESUBDIVISION OF LOT 6, BLOCK 12, STEEL \& PERSHING SUBDIVISION HIDALGO COUNTY, TEXAS,
ACCORDING TO MAP THEREOF RECORDED IN VOLUME 1, PAGE 34, MAP RECORDS, HIDALGO COUNTY, TEXAS.

Reviewed On: 2/23/2021

| SUBDIVISION NAME: CEDAR PLACE SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| East Cedar Avenue: 10 ft . dedication for 30 ft from centerline for 60 ft . of ROW Paving: 40 ft . Curb \& gutter: Both sides <br> ${ }^{* *}$ Monies must be escrowed if improvements are not built prior to recording. <br> ***Please add "East" to Cedar avenue wherever is applicable prior to final. <br> *****Subdivision Ordinance: Section 134-105 | Applied |
| Paving ___ Curb \& gutter ___ | NA |
| * 600 ft . Maximum Cul-de-Sac. <br> **Subdivision Ordinance: Section 134-105 | NA |
| * 800 ft . Block Length. <br> **Subdivision Ordinance: Section 134-118 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> **Please clarify if a Service Drive Easement will be provided for City Departments to provide services prior to final. <br> **Subdivision Ordinance: Section 134-106 | Non-compliance |
| SETBACKS |  |
| * Front: 20 ft . or greater for easements or approved site plan, or in line with the average setback of the existing structures; whichever is greater <br> **Please revise plat note as shown above prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Rear: 10 ft . or greater for easements or approved site plan. <br> **Please revise plat note as shown above prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Sides: In Accordance with Zoning Ordinance or greater for easements or approved site plan. <br> **Please revise plat note \#3 as shown above. <br> ***Zoning Ordinance: Section 138-356 | Non-compliance |
| * Corner. | NA |
| * Garage: 18 ft . except where greater setback is required; greater setback applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required along East Cedar Avenue. <br> ****Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied |


| BUFFERS |  |
| :---: | :---: |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> **Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Applied Applied Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along. <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> **Engineer must clarify number of units proposed to determine requirements prior to final. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Common Areas, private drives/streets, etc. must be maintained by the lot owners and not the City of McAllen <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if subdivision is proposed to be public. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **HOA will be recorded simultaneously with plat. <br> **Subdivision Ordinance: Section 110-72 | NA <br> TBD <br> Required <br> Required <br> Applied <br> Applied |
| LOT REQUIREMENTS |  |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section. 138-356 <br> * Lots fronting public streets. <br> **Zoning Ordinance: 138-1 | Compliance |
| ZONING/CUP |  |
| * Existing: R-3A Proposed: R-3A <br> **If a rezoning is proposed, it must be finalized prior to final. <br> ***Zoning Ordinance: Article V <br> * Rezoning Needed Before Final Approval <br> ${ }^{* *}$ If a rezoning is proposed, it must be finalized prior to final. <br> ***Zoning Ordinance: Article V | Compliance |
| PARKS |  |
| * Land dedication in lieu of fee. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As Per Parks Department, Engineer must clarify number of units prior to final to determine amount park fees required prior to final. | Required |


| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| :--- | :---: |
| TRAFFIC |  |
| ${ }^{*}$ As per Traffic Department, Trip Generation waived for 5 units. No TIA required. | NA |
| ${ }^{*}$ Traffic Impact Analysis (TIA) required prior to final plat. |  |
| COMMENTS | Applied |
| Comments: Must comply with City's Access Management Policy <br> **Engineer must clarify number of units to determine requirements prior to final. <br> ***As per Fire and Public Works Departments, submit site plan to determine requirements <br> such as service drive, dumpster location, accesses, etc. prior to final. <br> ****Provide gate details prior to final if applicable. <br> *****Please show street/drive on the east property as a "private" prior to final. |  |
| RECOMMENDATION | Rempled |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN <br> PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, DRAINAGE AND UTILITY <br> APPROVALS. |  |



|  | HI <br> City of McAllen <br> Planning Department <br> APPLICATION FOR <br> 311 North $15^{\text {th }}$ Street <br> McAllen, TX 78501 <br> P. O. Box 220 <br> McAllen, TX 78505-0220 <br> (956) 681-1250 (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW |
| :---: | :---: |
|  |  |
| $\frac{1}{2}$ |  |
| $\begin{aligned} & \text { L } \\ & 0 \\ & 0 \\ & \hline 0 \\ & 0 \\ & 0 \\ & 0 \end{aligned}$ | $\qquad$ Phone $\qquad$ <br> Address $\qquad$ <br> City $\qquad$ State $\qquad$ Zip $\qquad$ <br> Contact Person $\qquad$ <br> E-mail $\qquad$ |
| 는 | Name Spoor Engineering Consultants, Inc. Phone 965-683-1000  <br> Address 202 S. 4th Street   <br> City McAllen State Texas Zip 78501 <br> Contact Person Steve Spoor   <br> E-mail sec@spooreng.com   |
| ¢ |  |

## Proposed Plat Submittal

$\qquad$ \$225 Preliminary Review Fee and $\$ 75$ Final Approval Fee Title Report
uo!̣eว!! dd $\forall$ ب!! $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies 2 Location Maps $28 \frac{1}{2 \prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.
Signature


Date




Reviewed On: 2/23/2021

## SUBDIVISION NAME: NACCU SUBDIVISON LOT 1A AND 2A

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

North 10th Street: 60 ft . from centerline for 120 ft . ROW
Paving: by the state Curb \& gutter: by the state
**City of McAllen Thoroughfare Plan
Hobbs Drive: 40 ft . from centerline for 80 ft . ROW
Paving: $52 \mathrm{ft} .-65 \mathrm{ft}$. Curb \& gutter: both sides
*Owner must escrow monies for improvements not built prior to plat recording.
**City of McAllen Thoroughfare Plan
Northgate Lane: 35 ft . from centerline for 70 ft . ROW
Paving: 44 ft . Curb \& gutter: both sides
*Owner must escrow monies for improvements not built prior to plat recording.
****Subdivision Ordinance: Section 134-105

* 600 ft . Maximum Cul-de-Sac.
**Subdivision Ordinance: Section 134-105
* 800 ft . Block Length.
**Subdivision Ordinance: Section 134-118

| ALLEYS |  |
| :---: | :---: |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> **A 30 ft . paved service drive is proposed. <br> **Subdivision Ordinance: Section 134-106 | Applied |
| SETBACKS |  |
| * Front: N. 10th Street - 60 ft. or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Rear: In accordance with the Zoning Ordinance, or greater for easements or approved site plan <br> *Please revise plat note as shown above prior to final. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Interior Sides: In accordance with the Zoning Ordinance, or greater for easements or approved site plan <br> *Please revise plat note as shown above prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Corner: Corner: Hobbs Drive - 40 ft . or greater for easements Northgate Lane - 35 ft . or greater for easements ****Zoning Ordinance: Section 138-356 | Applied |
| * Garage. | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |


| SIDEWALKS |  |
| :---: | :---: |
| * 4 ft. wide minimum sidewalk required on North 10th Street, Hobbs Drive, and Northgate Lane. <br> ****Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied Applied |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> ****Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Applied <br> Applied <br> Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along. <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Common Areas, any private streets/drives must be maintained by the lot owners and not the City of McAllen <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Subdivision Ordinance: Section 110-72 | NA <br> Applied <br> Required <br> Required <br> NA <br>  <br> NA |
| LOT REQUIREMENTS |  |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section. 138-356 <br> * Lots fronting public streets. <br> **Zoning Ordinance: 138-1 | Compliance |
| ZONING/CUP |  |
| * Existing: C-3 Proposed: C-3 <br> **Zoning Ordinance: Article V <br> * Rezoning Needed Before Final Approval <br> **Zoning Ordinance: Article V | Compliance |
| PARKS |  |
| * Land dedication in lieu of fee. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording | NA |


| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| :--- | :---: |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to <br> final plat. <br> * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to <br> final plat. | Non-compliance |
| COMMENTS | TBD |
| Comments: Must comply with City's Access Management Policy <br> **Per Fire and Public Works Departments, submit site plan for staff's review prior to final. <br> *** Abandonment of existing 10 ft. Utility Easement is being processed by a separate <br> instrument and will be recorded prior to final. A proposed 10 ft. Private Easement is being <br> proposed in leu of the abandoned easement. | Applied |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN <br> PRELIMINARY FORM SUBJECT TO CONDTIIONS NOTED, AND DRAINAGE APPROVAL. |  |




## Proposed Plat Submittal



## \$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report

$81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies
2 Location Maps
$28 \frac{1}{2}$ " by $11^{1 "}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $8 \frac{1}{2}$ " by 11 "copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.
Signature


Print Name


Owner



BEING A SUBDIVISION OF A 20.983 ACRES OF LAND SITUATED IN THE CITY OF MCALLEN, HIDALGO COUNTY, TEXAS, BEING A PART THE CITY OF MCALLEN, HIDALGO COUNTY, TEXAS, BEING A PART ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 21

PAGE 598, HIDALGO COUNTY DEED RECORDS

Reviewed On: 2/24/2021

## SUBDIVISION NAME: PARK TERRACE

## REQUIREMENTS

STREETS AND RIGHT-OF-WAYS

North Jackson Road: Min. 10 ft . dedication for min. 60 ft . from centerline for 120 ft . ROW Paving: min. 65 ft . Curb \& gutter: both sides
***Must escrow monies as needed if not constructed prior to recording.
****Show ROW from centerline to new property line and total ROW after accounting for ROW dedication.
*****Add "North" to every Jackson Road reference on plat.
**City of McAllen Thoroughfare Plan
North "K" Center Street: Dedication required for 80 ft . total ROW
Paving: 44 ft . Curb \& gutter: both sides
**Must escrow monies as needed if not constructed prior to recording.
***Show ROW from centerline to new property line and total ROW after accounting for ROW dedication.
${ }^{* * * *}$ Verify that ROW is align with properties to the north and south.
****Please provide copy of document " 30 ft . HCID No. 2 exclusive ROW easement Volume 19,
Page 289 \& Volume 16, Page 5" prior to final for staff to review.
**Subdivision Ordinance: Section 134-105
East Jonquil Avenue: 30 ft . from centerline for 60 ft . ROW
Paving: 40 ft . Curb \& gutter: Both sides
**Must escrow monies if improvements are not built prior to recording.
***Provide copies of documents "15 ft. Utility Easements Doc. 1771099" and "10 ft. Utility Easements Doc. 1018794" prior to final for staff to review.
**Subdivision Ordinance: Section 134-105
Internal Streets: 60 ft . ROW
Paving: 40 ft . Curb \& gutter: Both sides
**Must escrow monies if improvements are not built prior to recording.
***Provide ROW for "Street D (Private)" prior to final.
****Submit gate details prior to final if applicable. Gate details might increase ROW requirements.
*****Street names will be established prior to final.
******If any islands are proposed, drives on both sides will have to be at least 20 ft . paving wide.
**Subdivision Ordinance: Section 134-105
Paving $\qquad$ Curb \& gutter $\qquad$

* 600 ft . Maximum Cul-de-Sac.
**Subdivision Ordinance: Section 134-105
* 800 ft . Block Length requirements exceeded (Lots 30-43 and Lots 1-15). Please revise plat to comply with requirements prior to final.
**Subdivision Ordinance: Section 134-118


| NOTES |  |
| :---: | :---: |
| * No curb cut, access, or lot frontage permitted along North Jackson Road, East Jonquil Avenue and North "K" Center Street. <br> **Please add plat note prior to final. <br> ${ }^{* *}$ City's Access Management Policy | Non-compliance |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. | NA |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| * Common or Detention Areas, any private streets/alleys, and/or gates must be maintained by the lot owners and not the City of McAllen <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | Required |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if subdivision is proposed to be public. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | Required |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> ** HOA will be recorded simultaneously with plat. <br> **Subdivision Ordinance: Section 110-72 | Required |
| LOT REQUIREMENTS |  |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section. 138-356 | Compliance |
| * Lots fronting public streets. <br> **Zoning Ordinance: 138-1 | Compliance |
| ZONING/CUP |  |
| * Existing: A-O Proposed: R-2 <br> **Rezoning scheduled for consideration at the Planning and Zoning meeting of March 16, 2021 and City Commission meeting of April 12, 2021. <br> **Rezoning must be finalized prior to subdivision's final review. <br> **Zoning Ordinance: Article V | Non-compliance |
| * Rezoning Needed Before Final Approval <br> **Rezoning scheduled for consideration at the Planning and Zoning meeting of March 16, 2021 and City Commission meeting of April 12, 2021. <br> **Rezoning must be finalized prior to subdivision's final review. <br> **Zoning Ordinance: Article V | Non-compliance |
| PARKS |  |
| * Land dedication in lieu of fee. As per Parks Department, subdivision will be subject to Parkland Dedication Advisory Board prior to final. | TBD |
| * Park Fee of \$700 per lot/dwelling unit to be paid prior to recording | NA |
| * Pending review by the Parkland Dedication Advisory Board and CC. As per Parks Department, subdivision will be subject to Parkland Dedication Advisory Board prior to final. | Non-compliance |


| TRAFFIC |  |
| :--- | :---: |
| * As per Traffic Department, Trip Generation needed to determine if TIA is required prior to fina <br> plat. <br> * As per Traffic Department, Trip Generation needed to determine if TIA is required prior to fina <br> plat. | Non-compliance |
| COMMENTS | TBD |
| Comments: Must comply with City's Access Management Policy. <br> **Engineer must clarify if subdivision is proposed to be public or private prior to final to <br> determine requirements. <br> *** abandonment of "30 ft. HCID No. 2 exclusive ROW easement" along North "K" Center <br> **reet will be done by a separate instrument and must be recorded prior to final. <br> final to deter public Works, Engineer must clarify proposed garbage pick up method prior to |  |
| RECOMMENDATION | Applied |
| Recommenendation: STAFF RECOMMEnts. |  |
| PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, UTILITY AND DRAINAGE <br> APPRROVALS. | Applied |



# Planning <br> Department 

## Memo

| TO: | Planning \& Zoning Commission |
| :--- | :--- |
| FROM | Edgar I. Garcia, AICP, CNU-A |
| DATE: | January 29, 2021 |
| SUBJECT: | City Commission Actions on February 22, 2021 |

## CONDITIONAL USE PERMITS:

1. Request of Juan D. Cantu, for a Conditional Use Permit, for one year, for a tire shop: Lot 14, Block 20, Hammond Addition Subdivision; 2255 Date Palm Ave

- Planning and Zoning Commission disapproved with a favorable recommendation
- City Commission approved as recommended

2. Request of Margret De Bruyn on behalf of Iced Cube Shaved Ice McAllen LLC, for a Conditional Use Permit, for one year, for a snack bar with alcohol sales: Lot 1, All-In-One Subdivision No. 4; 6101 N $23^{\text {rd }}$ St, Suite K

- Planning and Zoning Commission disapproved with a favorable recommendation
- City Commission approved as recommended

3. Request of Raul U. Guerrero, for a Conditional Use Permit, for one year, for a guest house:

Lot 23, Quail Crossing Subdivision; 2712 Denton Creek Ave

- Planning and Zoning Commission recommended approval
- City Commission approved as recommended

4. Request of Vishal Desai, for a Conditional Use Permit, for one year, for a liquor store:

W113.49' of Lot 1 and W 113.44' of Lot 2, Block 1, Golden Acres Retirement Subdivision No. 1; 301 N Ware Rd, Suite B

- Planning and Zoning Commission disapproved with a favorable recommendation
- City Commission approved as recommended

2021 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION MEETINGS

|  | $\begin{aligned} & \bar{N} \\ & \stackrel{y}{0} \\ & \stackrel{\rightharpoonup}{0} \end{aligned}$ | $\begin{aligned} & \bar{N} \\ & \mathbf{N} \\ & \stackrel{\rightharpoonup}{\sigma} \end{aligned}$ |  | $\begin{aligned} & \stackrel{\rightharpoonup}{N} \\ & \stackrel{1}{\circ} \\ & \text { Non } \end{aligned}$ | $\begin{array}{\|c} \stackrel{\rightharpoonup}{N} \\ \text { N} \\ \end{array}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{\mathrm{N}} \\ & \stackrel{\rightharpoonup}{\mathrm{O}} \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{N} \\ & \stackrel{\text { O}}{\mathrm{O}} \end{aligned}$ | $\begin{aligned} & \bar{N} \\ & \stackrel{N}{N} \\ & \mathrm{U} \end{aligned}$ | $\begin{aligned} & \bar{N} \\ & \text { O} \\ & \text { HiOn } \end{aligned}$ | $\begin{aligned} & \stackrel{-}{\mathbf{N}} \\ & \mathbf{\infty} \\ & \stackrel{\rightharpoonup}{\mathrm{j}} \end{aligned}$ | $\begin{aligned} & \bar{N} \\ & \stackrel{0}{0} \\ & \stackrel{8}{8} \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{\mathrm{N}} \\ & \stackrel{\rightharpoonup}{\mathbf{O}} \\ & \hline \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{N} \\ & \stackrel{y}{\circ} \\ & \underset{\sim}{0} \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{v} \\ & \stackrel{1}{N} \\ & \stackrel{\rightharpoonup}{0} \end{aligned}$ |  | $\begin{aligned} & \stackrel{\Gamma}{N} \\ & \stackrel{\sim}{\infty} \end{aligned}$ | $\begin{aligned} & \bar{N} \\ & \hat{\mathbf{O}} \\ & \stackrel{\rightharpoonup}{\mathrm{O}} \end{aligned}$ | $\begin{aligned} & \bar{N} \\ & \stackrel{N}{N} \\ & \stackrel{\rightharpoonup}{\circ} \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{N} \\ & \stackrel{\rightharpoonup}{O} \\ & \stackrel{\rightharpoonup}{c} \end{aligned}$ | $\begin{aligned} & \stackrel{-}{N} \\ & \stackrel{\rightharpoonup}{O} \\ & \hline \end{aligned}$ | $\begin{aligned} & \stackrel{\rightharpoonup}{\mathrm{N}} \\ & \stackrel{\rightharpoonup}{\mathrm{O}} \\ & \stackrel{\rightharpoonup}{\mathrm{~N}} \end{aligned}$ | $\begin{array}{\|l} \stackrel{\Gamma}{\mathrm{N}} \\ \stackrel{\rightharpoonup}{\mathbf{N}} \\ \hline \end{array}$ | $\stackrel{-}{N}$ $\stackrel{\rightharpoonup}{+}$ N |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Pepe Cabeza de Vaca | P | P | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Daniel Santos | A | A | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Mike Hovar | P | P | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Rogelio Cervantes | P | A | A | A |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Gabriel Kamel | P | P | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Michael Fallek | P | P | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Jose B. Saldana | P | A | A | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2021 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION WORKSHOPS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Pepe Cabeza de Vaca |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Daniel Santos |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Mike Hovar |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Rogelio Cervantes |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Gabriel Kamel |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Michael Fallek |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Jose B. Saldana |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |



| D/ McAllen |  |  | PLANNING DEPARTMENT <br> 311 N 15th Street McAllen, TX 78501 <br> Phone: 956-681-1250 Fax: 956-681-1279 <br> 2021 CALENDAR |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  Meetings:  <br> City Commission $\square$ Planning \& Zoning Board <br> $\boldsymbol{\Delta}$ Public Utility Board $\square$ Zoning Board of Adjustment <br> HPC - Historic Pres Council   |  |  |  |  |  |  | Deadlines: <br> D- Zoning/CUP Application <br> N - Public Notification <br> * Holiday - Office is closed |  |  |  |  |  |  |
| JULY 2021 |  |  |  |  |  |  | AUGUST 2021 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  |  |  |  |  |  | $\left\lvert\, \begin{aligned} & 2 \\ & \text { A- } 8 / 18 \& 819 \end{aligned}\right.$ |  | $\begin{array}{\|l\|l\|} \hline 4 & \\ \hline N-8 / 18 & \& \\ \hline \end{array}$ | ${ }^{5}$ | 6 |  |
| 4 | HOLIDAY | ${ }^{6}$ | $\begin{array}{\|l\|l\|} \hline 7 & \\ \hline N-7 / 20 & \& 7 / 21 \\ D-8 / 4 \& 8 / 5 \\ \hline \end{array}$ | 8 | - | 10 | ${ }^{8}$ | $\bigcirc$ | ${ }^{10}$ - | ${ }^{11}$ | 12 | ${ }^{13}$ | ${ }^{14}$ |
| 11 | 12 | ${ }^{13} \quad \Delta$ |  | 15 | ${ }^{16}$ | ${ }^{17}$ | 15 | $\left.\right\|^{16}$ |  | $\begin{array}{\|l\|} \hline 18 \\ \text { N-ZBA 9/1 } \\ \hline \text { D-9/16 \& } 9 / 17 \\ \hline \end{array}$ | 19 | 20 | ${ }^{21}$ |
| 18 | $\square$ | 20 | 21 <br> HPC <br> N-8/4 \& $8 / 5$ <br> D-8/18 \& 8/19 | 22 | ${ }^{23}$ | 24 | ${ }^{22}$ | $\left\lvert\, \begin{array}{ll} 23 & \bigcirc \\ \hline A-P Z 9 / 7 \end{array}\right.$ |  | $\begin{array}{\|c} \hline 25 \\ \mathrm{HP} \text { HPC } 9 / 7 \\ \hline \end{array}$ | 26 | ${ }^{27}$ | ${ }^{28}$ |
| 25 | ${ }^{26} \quad$ ○ |  | 28 <br> N-8/18 \& 8/19 | 29 | 30 | 31 | 29 | $\begin{array}{\|l\|} \hline 30 \\ \text { A-ZBA 9/15 } \\ \hline \end{array}$ | 31 |  |  |  |  |
| SEPTEMBER 2021 |  |  |  |  |  |  | OCTOBER 2021 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  | $\begin{array}{\|l\|} \hline 1 \\ \mathrm{~N}-\mathrm{ZBA} 9 / 15 \\ \mathrm{D}-10 / 5 \& 10 / 6 \\ \hline \end{array}$ | ${ }^{2}$ |  | ${ }^{4}$ |  |  |  |  |  | ${ }^{1}$ | ${ }^{2}$ |
| 5 | HOLIDAY | 7 | $\begin{array}{\|l\|} \hline 8 \\ \mathrm{~N}-\mathrm{PZ} \text { 9/21 } \\ \hline \end{array}$ | ${ }^{9}$ | 10 | ${ }^{11}$ | ${ }^{3}$ |  |  | $\left.\begin{array}{\|c\|} \hline 6 \\ \mathrm{~N}-1019 \& 10 / 1020 \\ \mathrm{D}-11 / 2 \& 11 / 3 \end{array} \right\rvert\,$ |  | ${ }^{8}$ | 9 |
| 12 | ${ }^{13}$ | $14 \quad$ - | 15 <br> D-10/19 \& 10/20 | 16 | 17 | 18 | 10 | ${ }^{11} \bigcirc$ | ${ }^{12}$ - | ${ }^{13}$ | 14 | 15 | 16 |
| 19 | $\begin{aligned} & 20 \\ & \text { A-10/5 \& 10/6 } \\ & \hline \end{aligned}$ | ${ }^{21}$ | $\begin{array}{\|ll\|} \hline 22 & \\ \text { пru } \\ \mathrm{N}-10 / 5 \& 10 / 6 \\ \hline \end{array}$ | ${ }^{23}$ | ${ }^{24}$ | 25 | ${ }^{17}$ | $\begin{array}{\|l\|l\|} \hline 18 \\ \hline \text { A- } 11 / 2 \& 11 / 3 \\ \hline \end{array}$ | 19 | $\left\lvert\, \begin{array}{lll} 20 & & \\ \mathrm{~N}-11 / 2 & \& & 11 / 3 \\ \mathrm{D}-11 / 16 & \& & 11 / 17 \\ \hline \end{array}\right.$ | 21 | 22 | ${ }^{23}$ |
| ${ }^{26}$ | ${ }^{27}$ | $28 \quad$ - | 29 | 30 |  |  |  |  |  | ${ }^{27} \mathrm{HPC}$ | ${ }^{28}$ | 29 | 30 |
| NOVEMBER 2021 |  |  |  |  |  |  | DECEMBER 2021 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  |  | ${ }_{7}^{4}$ | 5 | ${ }^{6}$ |  |  |  | HPC <br> N-ZBA 12/15 <br> D-1/4 \& $1 / 5$ | ${ }^{2}$ | ${ }^{3}$ | 4 |
|  | $8 \quad \bigcirc$ | $9 \quad \Delta$ | 10 | 11 | ${ }^{12}$ | ${ }^{13}$ | 5 | $\begin{aligned} & \hline 6 \\ & \text { A-PZ 12/21 } \\ & \hline \end{aligned}$ | ${ }^{7}$ | $\begin{array}{\|l\|l\|} \hline 8 \\ \text { N- PZ 12/21 } \\ \hline \end{array}$ | 9 | 10 | 11 |
| 14 | $\begin{array}{\|l\|} \hline 15 \\ \text { A-ZBA 12/1 } \\ \hline \end{array}$ | 16 | $\begin{array}{\|l\|} \hline 17 \\ \text { N-ZBA 12/1 } \\ \text { D-PZ-12/21 } \\ \hline \end{array}$ | 18 | 19 | 20 | ${ }^{12}$ | ${ }^{13}$ ○ | ${ }^{14}$ - |  | 16 | 17 | ${ }^{18}$ |
| 21 |  |  | $\begin{array}{\|l\|l\|} \hline 24 \\ \text { N-PZ } 1217 \\ \hline \end{array}$ | HOLIDAY | 26 | 27 | 19 | $\begin{aligned} & 20 \\ & \text { A- } 1 / 4 \& 1 / 5 \\ & \hline \end{aligned}$ | ${ }^{21}$ | $\begin{array}{ll} \hline 22 \\ \mathrm{~N}-1 / 4 \& 1 / 5 \\ \hline \end{array}$ |  |  | 25 |
| 28 | $\begin{aligned} & \hline 29 \\ & \text { A-ZBA 12/15 } \\ & \hline \end{aligned}$ | 30 |  |  |  |  | ${ }^{26}$ | ${ }^{27}$ | 28 | 29 | 30 |  |  |

