

City of McAllen, Texas



Northwest Water Treatment Plant

Annual Budget
Fiscal Year Ending September 30, 2005



CITY of McALLEN

ANNUAL BUDGET FOR FISCAL YEAR
OCTOBER 1, 2004 - SEPTEMBER 30, 2005



AS ADOPTED BY THE BOARD OF COMMISSIONERS
AND THE McALLEN PUBLIC UTILITY BOARD

LEO MONTALVO, MAYOR

Carlos I. Garza, Mayor Pro-Tem
Hilda Salinas, Commissioner District #3
Ric Godinez, Commissioner District #5

Marcus Barrera, Commissioner District #2
Aida Ramirez, Commissioner District #4
Jan M. Klinck, Commissioner District #6

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Mike R. Perez, City Manager
Roel Rodriguez, P.E., Utility Manager
Jerry W. Dale, CPA, CGFO, Finance Director
Angie Rodriguez, Senior Budget Analyst



1996

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October 1, 2004

Honorable Mayor
Members of the City Commission
Public Utility Board of Trustees
Citizens of McAllen
City of McAllen
McAllen, Texas 78501



LEO MONTALVO, Mayor
CARLOS I. GARZA, Mayor Pro-Tem and Commissioner District 1
MARCUS C. BARRERA, Commissioner District 2
HILDA SALINAS, Commissioner District 3
AIDA RAMIREZ, Commissioner District 4
RIC GODINEZ, Commissioner District 5
JAN M. KLINCK, Commissioner District 6

MIKE R. PEREZ, City Manager

The Official Budget for the City of McAllen for fiscal year ending September 30, 2005 is respectfully submitted herewith. All significant funds of the City are presented. The Community Development Block Grant Fund budget was adopted June 14, 2004. The budget for all other City funds was adopted September 27, 2004. Copies of this budget document will be available for inspection at the City Secretary's Office, the McAllen Public Library, the Hidalgo County District Clerk's Office and the City of McAllen's web site, www.mcallen.net.

*Recommended Budget Practices
National Advisory Counsel on State and Local Government Budgeting*

Over the last two years, the City has made a major effort to bring its budget process and official document in closer compliance with the Recommended Budget Practices of the National Advisory Counsel on State and Local Government Budgeting (NACSLGB). In these practices, NACSLGB emphasizes the need to include performance measurements, written strategic plans with linkages to the departmental budgets in the budget process as well as the Official Budget Document.

Performance Measurements

Beginning with this last year's budget, a more intense and comprehensive effort was made to provide a *family of numbers* that would represent the extent to which the City is both effectively and efficiently utilizing resources at its disposal. This year the City contracted with ICMA to assist the major City departments in the development and refinement of these measurements. We expect that development of these statistics will more fully occur over time.

*New Approach to Budget Process
Written Strategic Plan Linked to Departmental Goals Supported By Decision Packages*

This year the beginning of a Comprehensive Strategic Plan—reflecting the long-term vision of the City Commission for the next 20 years, with individual elements, which capture the essence of its aspirations for our City—was developed at the City Commission Retreats held on March 26-27, 2004 and committed to writing.

This Plan, which is shown below, was used to guide the development of departmental program proposals. Using the Strategic Plan as an anchor, the Department Heads were asked to develop both short-term and intermediate-term programmatic goals and objectives that address the individual elements, with the intent to transform over time the vision into reality—within the constraints of available resources. The Plan will become more fully developed over time.

During this year's budget process, each Department Head began with a baseline budget for FY 2004-05, which reflected last year's amended budget with provision for some increases anticipated and, with respect to some, considered unavoidable. Provision was made for a 15% increase in electricity, a 21% increase in fuel and lubricants, a 3% pay raise for non-civil service personnel and increases called for under union contracts.

Five Year Plan

The City also developed a Five Year Plan. For each of the five years following the budget year, provision was made to provide a 3% pay raise, a 5% increase in health insurance costs, 5% increase for electricity, 2% increase for fuel, a 5% increase for grants to the various agencies (MEDC, etc.). This plan will become available under separate cover.

Use of Decision Packages for Increments Above Baseline Budgets

Any further increases in the budget and Five Year Plan, eligible to be considered for funding were generally required to be supported by a Decision Package. Each Decision Package designated the element of the Strategic Plan being addressed, the description of a specific program in support of that element as well as the related cost.

Long-term Programmatic Policies

The long-term programmatic policies, collectively representing the City Commission's vision for the City, which resulted from the strategic planning process, include the following elements::

Vision: Seamless and Efficient Transportation/Mobility System

Goals:

- Develop an adequate planning process for future roads by revisiting the grid map.
- Revisit subdivision code, retails codes, etc. for needed intersection improvement.
- Communicate more effectively with the public regarding transportation issues.
- Review planning process on a regular basis.
- Within twelve months, have a transportation engineer in place.
- Develop a plan to improve efficiency of the twelve worst intersections. Allow for nominations from City Commissioners on a yearly basis.
- Further develop the Traffic Management Department.

Vision: Progressive and Sustainable Economic Development

Goals:

- Develop incentives to attract national anchors downtown.
- Develop a master land use plan. Conduct a comprehensive update of Foresight McAllen. Create retail nodes in diverse areas of the community.
- Target industries for job training. Broaden targets beyond manufacturing and healthcare.
- Collaborate in coordinating high school, college and university curricula with economic development.
- Conduct positive marketing for McAllen south of the border. Explore marketing beyond Monterrey as well.
- Work toward keeping the border open through political action.
- Construct Anzalduas Bridge.

Vision: Aesthetically Pleasing Urban Design and Landscaping

Goals:

- Use existing ditches for streams, walking and wildlife habitats and to connect neighborhoods.
- Develop street level signage.
- Include a question about ground-level signage in a citizen survey.
- Develop a requirement to maintain landscape plans.
- Develop incentive plans to encourage preservation of large trees.
- Develop requirements for landscape plans for public properties and right-of-ways.
- Finish the waling and jogging trail.
- Landscape the areas along the expressway.

Vision: Educated, Skilled Citizenry/Workforce

Vision: Family-Oriented Activities/Entertainment

Vision: Regional Cooperation/Partnerships

Vision: Guaranteed, Adequate Water Supply

Vision: Safe City of McAllen

Vision: Abundant Wildlife Habitat and Greenspace

Vision: Progressive Leadership

Vision: Engaged Core of Younger Volunteers

Vision: Community That Provides Opportunities to Youth

During the budget process, specific programs, in support of the vision, were offered for consideration, evaluated and prioritized. The City Commission reviewed recommendations and modified them as deemed appropriate. This year the City contracted with ICMA to conduct a citizen's survey, which also was taken into consideration

Long-Term Budget, Financial & Debt Policies

This budget was also developed consistent with these long-term policies, as follows:

- *Budgetary Policies* – which provide for:
 - an annual appropriated budget
 - inclusion of all appropriate funds of the City
 - a balanced budget
 - conservative estimation of revenues and expenditures
 - accessibility by the public
- *Financial Policies* – which provide for:
 - Minimum fund balance in the General Fund
 - Minimum working capital balances in the Water, Sewer and Bridge Funds
 - Depreciation (Replacement) funds in the Water & Sewer Funds
- *Debt Management Policies* – which provide that:
 - Long-term debt will be limited to capital projects that cannot be financed from current resources
 - Long-term debt terms will not exceed the estimated useful life of the capital project
 - Long-term debt will not be used to finance recurring maintenance and operating costs
 - Bond indenture requirements will be strictly complied with

A more detailed discussion of these policies begins on page 350.

This budget has been developed consistent with the long-term programmatic as well as financial policies of the City.

Location and Economy

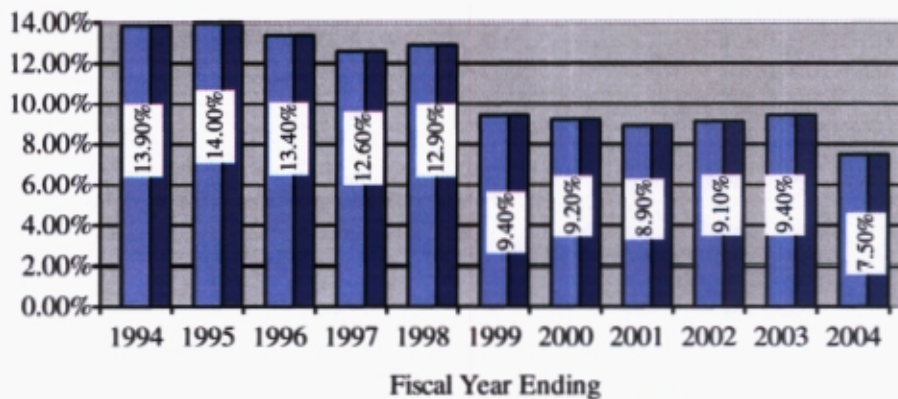
The City of McAllen, incorporated in 1911 and the largest city in Hidalgo County, is located at the intersection of U. S. Highway 83 and State Highway 336. It is approximately 230 miles south of San Antonio, 150 miles north of Monterrey, Nuevo Leon, Mexico, a city with a population of over 5 million including the surrounding suburbs, and just 7 miles north of Reynosa, Tamps. Mexico. Within a 150-mile radius of McAllen, its trade area represents approximately 10 million people. According to the 2000 census, McAllen's population was 106,414, increasing 26.7% since 1990. Over the last 10 to 15 years, the City's economy has undergone a significant transformation, characterized by a decreasing reliance on agriculture. As a consequence of this transformation, the City has experienced substantial economic growth that has spurred growth in employment and a decline in its unemployment rate despite a brisk growth in the labor force.

According to the Texas Workforce Commission, over the last 13 years the McAllen-Edinburg-Mission MSA employment in the nonagricultural sector has grown from 103,500 in 1991 to 180,900 in 2004—a 75% increase. Currently with total employment at 205,300, only 12% of employment is attributable to the agricultural category. Some of the more significant employment numbers by industry, which represent over 70% of total employment, include government; trade, transportation and utilities; education and health services; and leisure and hospitality.

The Maquiladora "Twin Plant" Program, under which U.S. firms locate manufacturing facilities in Mexico accompanied by warehousing facilities in McAllen's foreign trade zone in order to cut labor costs and remain competitive, has been responsible for a large part of the job growth. Since 1988, the McAllen Economic Development Corporation has been responsible for bringing 214 new companies, representing 17,445 new jobs to McAllen. Its efforts have also resulted in 272 new companies, representing 58,714 new jobs for Reynosa. The impact of the North American Free Trade Agreement (NAFTA), as it continues to develop, has also played a major role in increased trade with Mexico for the City as well as it the State of Texas. During 2003 Texas exported \$42B to Mexico, which represented over 40% of Texas' total exports--making Mexico its Number One Trading Partner. As NAFTA continues to mature, the City of McAllen's international toll bridge, connecting Hidalgo, Texas with Reynosa, will continue to facilitate trade between Mexico and the U. S.; and, more particularly the City with its proximity to Mexico and strong social, economic and cultural ties with the people of Mexico.

As a result of the job growth created by this transforming economy, the City's unemployment rate declined by 46% over the last ten years. McAllen's unemployment rate, which in September 1994 was 13.9%, declined to 7.5% as of September 2004.

City of McAllen's Unemployment Rate
Ten Year History



Source: Texas Workforce Commission

Another set of statistics that is considered in assessing the economy is the *McAllen Area Economic Pulse* report, published by the McAllen Chamber of Commerce, a copy of which has been included in the Supplemental Section of this budget. This year's results indicate that over the last several years the City has and continues to experience substantial economic growth. From the August 2004 Report, overall the economic index for the McAllen Area increased from 153.4 to 162.3, reflecting continued growth in retail sales, motor vehicle tax receipts, home sales, average home sales price, offset by a decline in international bridge crossings and some slippage in the Peso exchange rate to the U.S. Dollar.

ACCOMPLISHMENT OF MAJOR GOALS ESTABLISHED IN PRIOR YEAR BUDGET

Reduce Time to Complete Major Capital Projects.

Management Response: Partially Completed.

Improve Efficiency of Private Development Process.

Management Response: Partially Completed. Inspections are now posted on the web for developers to view remotely. An additional engineer has been added to the subdivision review process. Streamlining the process will continue next year with automating some of the processes.

Continue Promotion of Homeowner Associations, creating:

cleaner neighborhoods, and

improved appearance of arterial streets.

Management Response: Done. This year nine new neighborhood associations have been formed.

Plan for new Main Library at Site in Center City

Management Response: Partially Completed. The City Commission met with the Library Board and advertised for architectural services in determining site selection. The next step calls for a joint meeting between the City Commission and the Library Board to review this study.

Assess the Performance Measurements Project

Management Response: Completed. The International City Manager's Association (ICMA) Center for Performance Measurements was hired to work with staff in developing appropriate measures.

Complete Design of New Convention Center Complex

Management Response: Done. Project will be advertised October 18, 2004.

Widen McColl: Business 83 to Expressway

Management Response: This project is currently under construction and is 50% complete.

Reconstruct Bentsen Road: Pecan to 3-Mile

Management Response: Not Complete. This project is currently on hold due to the failure of Hidalgo County Irrigation District #1 to approve an agreement to re-locate twin irrigation canals. The project has been pushed back 18 months.

Open Wing of World Birding Center @ Quinta Mazatlan

Management Response: Partially. This project is under construction with the estimated date of completion early summer of 2005.

Extend Hike-Bike Trail: South Loop

Management Response: Project is being advertised. Bid is expected to be awarded in October 2004.

Complete Storm Drainage Improvements:

6th Street: Pecan to Fern – Not Completed. Waiting for Jackson Regional Detention Facility to be completed first.

Main-Pecan-Harvey – Not Completed. Waiting for Jackson Regional Detention Facility to be completed first.

Balboa pump upgrade – Completed. Pumps are being installed.

Management Response: As Shown Above.

McAuliffe, Garza & Jackson Regional Detention Facility/School Parks

Management Response: Engineering is complete. The City is waiting for the School District to approve an interlocal agreement so the project can be bid out in January 2005.

Remove obstructions in NE/North Central Blue Lines

Management Response: Completed.

Design new Emergency Operating Center/Administration

Management Response: Partially Complete. A grant was obtained for the design and purchase of equipment, however, it is currently on hold by the City Commission.

Adopt Fire Station Re-Location Plan

Management Response: Not Complete. The project is being advertised for consulting services.

Continue Inter Connect via Radio 30 signals along 2nd, 10th & 23rd St. corridors.

Management Response: Completed.

Complete Southbound Toll Improvements at Bridge

Management Response: Partially Completed. The contract has been awarded and construction is underway.

Complete Revenue Bond Sale for Anzalduas Bridge Construction

Management Response: Not Complete. The City is waiting for final diplomatic notes from the United States and Mexican governments.

Determine Software requirements for 2005 City Election.

Management Response: Completed. In a joint meeting with the City Commission and the McAllen Independent School District, it was determined that the County would be responsible for the equipment.

Study and Determine Need for Crosstown Limited-Access Highway—Running North & South

Management Response: Completed. Various public forums were held. It was determined that Bicentennial Boulevard will be a major arterial connecting Nolana with Highway 107.

MAJOR GOALS FOR FISCAL YEAR 2004-05

The goals adopted by the Mayor and City Commission for FY 2004-05 are as follows:

Hire Firm to Update Foresight McAllen (Master Plan)

Increase MCN (Channel 12) Programming Relating to Services City Offers

Improve Efficiency in the Twelve Worst Intersections

Hire a Traffic Engineer to Coordinate Traffic Signals Timing on 10th Street, 23rd Street, Bicentennial Boulevard and Ware Road

Establish Organizational Structure to Implement Heart of the City Project

Start Construction of Anzalduas Bridge

Work Toward Minimizing the Impact of US-VISIT Program by working with other Border Communities from Brownsville to El Paso

Widen Ditches with Walking Trails and Plant Wildflowers that Will Promote Wildlife Habitat and Connect Neighborhoods

Implement an Aggressive Tree Planting Program

Complete South 2nd Street Trails Project

Develop a Program that Would Encourage City Staff to Be More Informative and Responsive to Citizens

Start Construction of New Convention Center

Complete Fire Station Location Study and Bid Out New Main Fire Station

Select Site for New Main Library with Citizen Input and Develop Strategy to Finance the Project

Start Planning Process for New Performing Arts Facility

Build Drainage Detention Facilities at McAuliffe and Garza Schools

Buy Additional Right-of-Way for North East Blueline Ditches and Construct Improvements

Increase Funding for One-Step Street Recycling Project from \$1,450,000 to \$2,750,000

Construct the Extension of Dove Avenue West to Taylor Road

Start the Construction of Bicentennial Boulevard with the Moving of Railroad Tracks

Complete Feasibility Study for new Downtown Parking Garage at 15th and Beaumont.

Begin Operation of McAllen Express transit under City Department.

Complete Airport Master Plan including extension of existing runway and future second runway.

CITY'S MISSION

The City's mission is to *provide quality of life through quality service*. We believe that this budget is realistic, attainable and cost-effectively meets the level of services which meet the mission statement criteria, which you have directed City staff to provide and to which our citizens have come to expect and deserve.

CURRENT YEAR ISSUES

During the budget process several issues were raised which are discussed below:

New Financial – Unpredictable Revenues

Oil and gas royalty revenues, reported in the General Fund, have grown from \$750K to \$7.5M over a 7-8 year period. During last year the City adopted a new financial policy dealing with unpredictable revenues, particularly oil and gas revenues. Essentially, the new policy prohibits the City from relying on this revenue source for continued operations by restricting it capital projects. This year the entire amount of estimated royalties are being transferred to the Capital Projects Fund.

Senior Tax Freeze

The City also considered whether or not to adopt the senior tax freeze. It was decided that more information was needed to determine the long-term impact on the City, therefore, a decision was deferred until early FY 2004-05.

Street Re-Paving Program Funding Doubled

Due to the significant increase in revenues in the General Fund, the City considered and approved increasing the funding for re-paving streets from \$1.5M to \$2.75M. At this new level of funding, it is estimated that residential streets can be repaved every 10 years and arterial street, every 7-8 years.

Fire Station #7

Consideration was given to adding an additional fire station. However, it was finally decided that additional information was needed to properly locate it. The commencement was deferred, however, provision was made in the budget to fund plans.

Recycling – Brush & Sludge

During last fiscal year, the City began the process of not renewing the franchise agreements with private haulers for the commercial category of garbage collection. With the resulting added revenue, the City considered and approved moving forward with the composting operation. In this operation, the City's build up of brush will be combined with bio-solids from the wastewater plant to form a composting material, suitable for sale.

Impact of Capital Improvement Projects on Operations & Maintenance Expenditures

As a part of the approval process for capital improvement projects, management considers the impact on operation and maintenance expenditures. For major projects, for which funding is provided through the issuance of bonds, generally a ten-year financial plan is prepared in conjunction with the presentation to the credit rating agencies. Accordingly, plans were prepared in conjunction with the \$60M Water and Sewer Masterplan as well as the Anzalduas International Crossing. A plan also has been developed for the new Convention Center. All of these plans are under separate cover. Other less significant improvements included in the Capital Improvement Fund and Capital Improvement Fund-Sales Tax Projects have been evaluated for their impact as you may note on the applicable section of this budget on pages 191-197. This year it has been determined that such improvements will impact operating and maintenance expenditures by approximately \$90,669 per year as shown on pages 191-197. The capacity to absorb these increases to annual expenses in terms of expected property tax revenue growth is shown on the bottom of page 13.

Planned Revenue Bond Issues

During this fiscal year the City plans to issue revenue bonds for Phase 3 financing of the Water/Sewer Masterplan for \$10M, the effects of which have been included in this budget. The City plans to issue between \$26M to \$32M in bonds to fund the new Anzalduas Bridge Project, which may begin construction this year—depending upon developments in the exchange of diplomatic notes. The budget has not provided for the bridge issue, pending the necessary approvals from the state departments of both the U.S. and Mexico.

User's Fee Rate Issues

Sewer Rate Increase

Sewer commodity rates were also increased from \$.85 to \$1.00 per 1,000 gallons of water consumed. These new rates will become effective on October 1, 2004.

Golf Course - \$1 Increase

Green fees for 18-holes were increased by \$1 as well as other less significant fees and are reflected in this budget.

Airport

Having completed a rate and fee study, conducted by Ricondo & Associates, as well as related negotiations with the airlines, the City increased rates and fees. The estimated impact of the increases amounts to an aggregate increase in airport revenues of approximately \$400,000 more than currently being generated. In addition, the City considered and this budget includes the provision for paid parking, which is expected to generate an additional \$300,000.

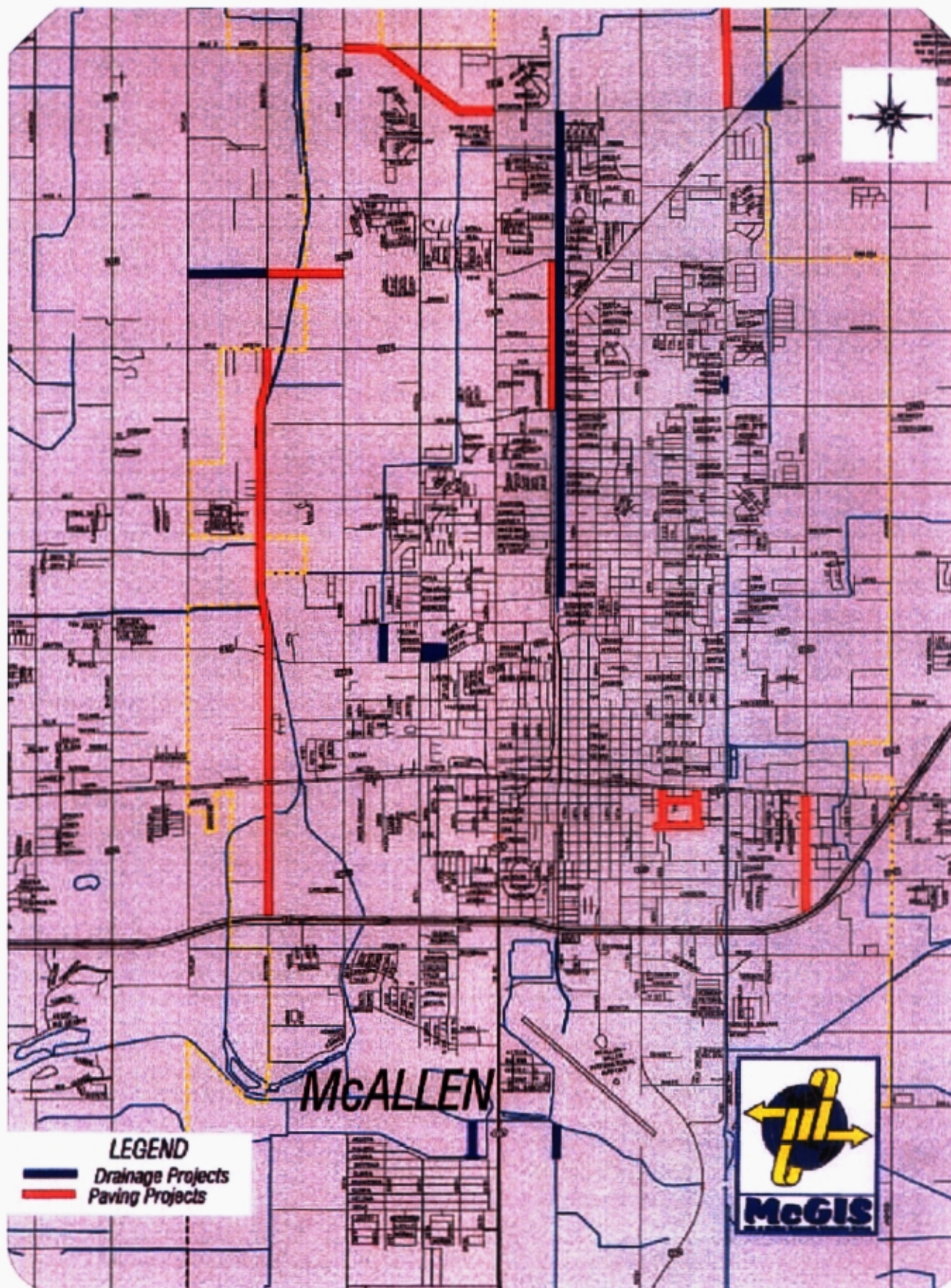
Water and Wastewater Improvements

In anticipation of Series 2004 Water and Sewer Bonds, a substantial amount of improvements to the water and sewer systems has been provided in this year's budget. Detailed information is presented within the various funds, which are located within the Capital Projects tab of this budget.

Infrastructure

Streets

Due to the significant growth and development the City has experienced over the last few years, a substantial amount of money has been provided in this budget to finance constructing and improving streets as well as drainage. This year's funding for streets, which in the aggregate, amounts to \$11.2 M—will be done on a pay-as-you-go basis without incurring additional debt. Detailed information is presented in the Capital Improvement Fund, which is located within the Capital Projects tab of this budget. Street projects receiving funding this year are presented in the following map:



Drainage

The significant development that has occurred within the City over the last several years has had the effect of placing pressure on the existing drainage system. Stormwater drainage regulations, promulgated by the EPA, have also added to the pressure for improved drainage. Recent unusually heavy rainfall has raised the level of awareness for drainage improvements as well, particularly in certain parts of the City. Addressing this need, the Capital Improvement Fund has provided over \$4.7M for various drainage projects. Subsequent to the appropriation ordinance for this year, there will be a reprioritization of projects in the Capital Improvement Fund to address the recent rainfall.

Personnel Issues Included in the Citywide Budget

Living Wage Issue

In addition to the City funding skilled-job training to promote higher paying jobs, it has continued taking the lead in setting an example by raising the City minimum wage rate for full-time employees from \$8.55 to \$8.81.

Non-Civil Service Employees – 3% Overall Pay Increase

A 3% overall pay increase has been provided in this budget.

Collective Bargaining – Fire and Police

According to agreements reached with the police and fire unions, this year's budget has made provision for increases of 5% each.

New Employee Positions - Citywide

This budget provides for a net 55 new full-time and 25 new part-time positions. The General Fund accounts for 34 new full-time positions and 6 new part-time positions, which are allocated to departments in the following table:

| | <u>Full Time</u> | <u>Part Time</u> |
|------------------------|----------------------|----------------------|
| City Secretary | - | 1 |
| Tax Office | - | 1 |
| Legal | 1 | 3 |
| Human Resources | 1 | - |
| Planning | 2 | - |
| Information Technology | 4 | - |
| Building Maintenance | 1 | - |
| Police | 6 | - |
| Fire | 5 | - |
| Inspection | 2 | - |
| Engineering | 1 | - |
| Street Maintenance | 6 | - |
| Drainage | 3 | - |
| Parks Administration | - | 1 |
| Quinta Mazatlan | 2 | - |
| Total | <u>34</u> | <u>6</u> |

Retirement System

All full-time City employees, with the exception of firefighters, are included in a defined contribution retirement plan administered by Texas Municipal Retirement System (TMRS). The City's contribution rate for calendar year 2004 is 6.47% of employee compensation. TMRS has advised that the rate for calendar year 2005 will increase to 7.50%. The new rate reflects the increase that will become effective January 1, 2005, in which employees will contribute 6% with the City matching 2 to 1 under the collective bargaining agreement with police.

This budget reflects a 7.50% rate for all budgeted employees covered by TMRS. Firefighters are covered by a defined benefit plan. The Firefighter's Pension Plan provides that the City contribute 11% and the firemen, 10% of compensation to fund the plan. Accordingly, this budget provides 11% for the City's portion of funding.

Health Insurance

This year the City's cost of providing health insurance is expected to remain flat with last year's amended budget.

The City did modify the plan, by eliminating the formulary and non-formulary. The amount budgeted for claims expense is \$5.3M, which is \$2.2M less than the aggregate stop loss of \$7.7M. The City's funding of 100% of employee cost and 50% of dependent cost remains the same as last year at \$215.03 and \$161.28 per month, respectively.

THE FY 2004-05 BUDGET – AS A WHOLE

Overall Budget Basis of Accounting

The budget basis that the City has adopted by past practice is the modified accrual basis for all governmental fund types. The accrual basis has been adopted for the proprietary fund types, with some modifications; principally the inclusion of debt principal payments and capital outlay as expenses and not making provision for depreciation expense. Under accrual accounting, transactions and events are recognized as revenues/gains or expenses/losses when they occur, regardless of the timing of related cash flows. On the other hand, under the modified accrual basis, not only must the underlying revenue transaction have occurred but also the related cash flow must take place within a short-enough period to have an effect on current spendable resources. Therefore, revenues must be both measurable and available to liquidate liabilities of the current period. Likewise, expenditures generally are recognized when an event or transaction is expected to draw upon current spendable resources. This budget has been prepared in accordance with this legal basis of accounting.

Revenues and Operating Transfers-In

Ignoring \$10M in Water & Sewer bond proceeds, which have been shown as revenues, the City's overall budgeted revenues and transfers-in this year aggregate \$224M—substantially flat with last year's budget.

Expenditures and Operating Transfers-Out

Expenditures and transfers-out are budgeted at \$282M—an \$18M or 7% increase over last year's budget.

Fund Balances

City fund balances as of September 30, 2005 are estimated to amount to \$116M—a \$16M decline from last year due to spending down the capital projects funds.

A detailed financial analysis of this year's budget appears in the *Executive Summary*, following this message.

LONG-TERM CONCERNS AND ISSUES

Water Supply

The City began mandatory water conservation in June of 1996 due to the present water shortage in the City's primary water source at Amistad and Falcon reservoirs—although levels have increased this year. However, the drought that has persisted in the last few years preceding last year will not result in a reduction of raw water available to the City. This condition is not the same for agricultural interests in the Valley, which are subject to a

“negative allocation” of water rights for irrigation purposes. The City relies on the agriculture industry as part of its economic structure and could be adversely affected in the future should drought conditions continue. However, with as the region’s economy continues to undergo transformation, the potential effects are greatly mitigated.

Capital Improvements

The City has a substantial amount of capital improvement projects to be undertaken over the next eight years—particularly addressing streets and drainage. Passage of the $\frac{1}{2}\%$ sales tax for economic development under 4B of the Development Corporation Act of 1979 has alleviated this concern somewhat. This gives the City a wider range of use of the tax revenues as it allows the City the opportunity to undertake projects to provide for “Quality of Life” improvements including capital infrastructure and economic development. With the redemption of bonds last year as well as those planned for this year, additional resources will be available from amounts previously allocated for annual debt service requirements.

Anzalduas International Bridge Crossing

Due to current traffic demands and future traffic growth at the existing McAllen-Hidalgo-Reynosa International Bridge Crossing, a new international crossing is proposed at Anzalduas. Now that the Presidential Permit to allow construction has been approved, the City must focus its efforts toward gaining the series of permits required on the Mexican side.

Highway Needs of Rio Grande Valley

The Regional Mobility Plan makes clear, the total estimated cost of all projects required to meet the mobility needs of the U.S. side of the Rio Grande Valley Border Plex, through the year 2015, is \$4B. Significant federal and state appropriations must be found to meet this need. McAllen is taking the lead with other Valley cities in organizing the Border effort.

North American Free Trade Agreement (NAFTA)

NAFTA partners (U.S., Mexico and Canada) make up the world’s largest free trade zone with everything in place to realize vast potential but one, a quality inter-state highway connecting the three partners. This is a critical missing link, since more than 70% of all U.S./Mexico trade is transported by truck. We must have a transportation infrastructure, which integrates seamlessly with that of Mexico.

War on Terror Concerns- US VISIT Program

The destruction of the World Trade Center in New York and subsequent War with Iraq has not only taken a heavy toll on human life, but has also unraveled a significant immediate negative effect on various components of our national economy—the extent to which and the duration are yet unknown. The establishment of the Homeland Security Department and its planned implementation of the US VISIT Program does cause some concern. Under this program, the federal government in an effort to protect our borders from the infiltration of terrorist organizations plans to use the laser visa to implement an entry/exit program. The key to an effective implementation is to structure it in a manner so as not to harm our economy. With Mexico as the State of Texas’ Number One Trading Partner, this issue is more than a city or regional issue—it is a state issue and more, particularly in the context of NAFTA. The laser visa is a new machine readable document with biometric features such as fingerprints and digital photos. It is simply a replacement of the old “BBC” (Border Crossing Card). The law that currently governs them is the same law that was passed over 45 years ago—it has not changed—only the documents changed. However, it would provide for more efficient administration of the 3-day, 26-mile limit stay. Efforts are underway to assure that the final implementation will result in a system to protect our borders and at the same time allow our economy to continue to be strengthened through trade with Mexico. One thought being considered is that visitors from Mexico be afforded equal treatment with those from Canada, who are allowed to enter the U.S. for six months at a time with no restrictions on miles traveled beyond the border. Recently, the 3-day limit has been extended to 30 days. Although not the final solution, it is a significant improvement. Over a number of years, the City has positioned itself financially to mitigate any negative impact, including that which could come as the US VISIT program is rolled out. Revenues and

expenditures have been conservatively estimated. Significant balances in *rainy day funds* in the General Fund, Water and Sewer Funds have accumulated. General obligation debt is being paid off early. We believe the City's financial position is adequate to withstand a reasonable level of potentially negative impact on our local economy.

DISTINGUISHED BUDGET AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of McAllen, Texas for its annual budget for the fiscal year beginning October 1, 2003. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

SUMMARY

We believe that this budget is realistic, attainable and cost-effectively meets not only the existing level of services which you have directed City staff to provide and which our citizens have come to expect and deserve; but, also addresses the issues that arose during the budget process. It will be closely monitored as to the performance of revenues and compliance with appropriation limits, with periodic reports provided to the City Commission, the Public Utility Board of Trustees and management.

Immediately following is an Executive Summary, which includes a detailed discussion of the budget by individual fund. We recommend that you read it in conjunction with this message as well as the financial schedules.

In closing, I want to thank Roel Rodriguez, Utility Manager, Brent Branham, Deputy City Manager, Jerry W. Dale, Finance Director, Angie Rodriguez, Senior Budget Analyst as well as the entire Finance Department staff, for each's contribution and efforts during the budget process and preparation of this document. Additionally, I would like to thank the Mayor, City Commission and the Public Utility Board of Trustees for their continued support of management and staff.

Respectfully Submitted,



Mike R. Perez
City Manager

EXECUTIVE SUMMARY

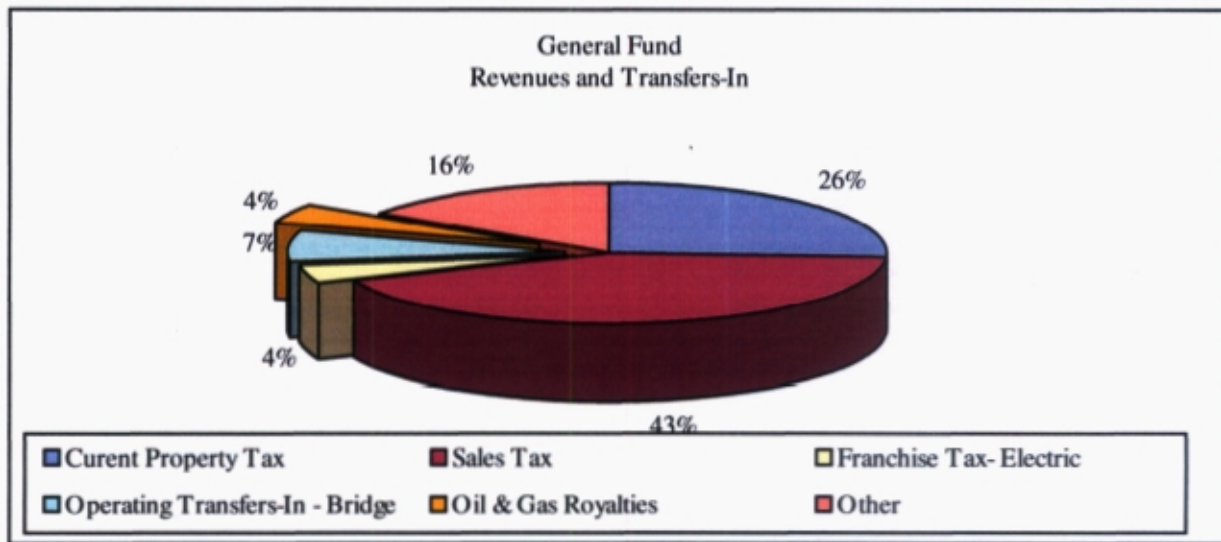
GENERAL FUND

The General Fund is used to account for resources traditionally associated with government, which are not required to be accounted for in another fund.

Revenues

The General Fund is expected to generate \$79M in revenues and transfers-in, an increase of \$7M or 10% over last year's amended budget. The increase is primarily attributable to current property tax and sales tax, which account for \$3.4M and \$3.2M of the increase, respectively. The balance is comprised of a net increase from all other less significant revenues.

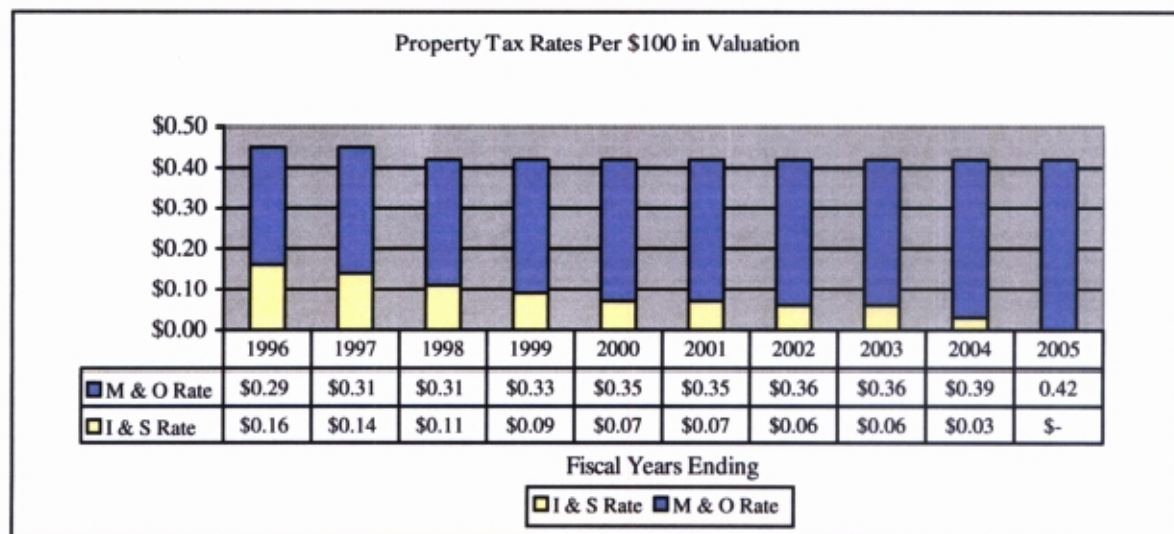
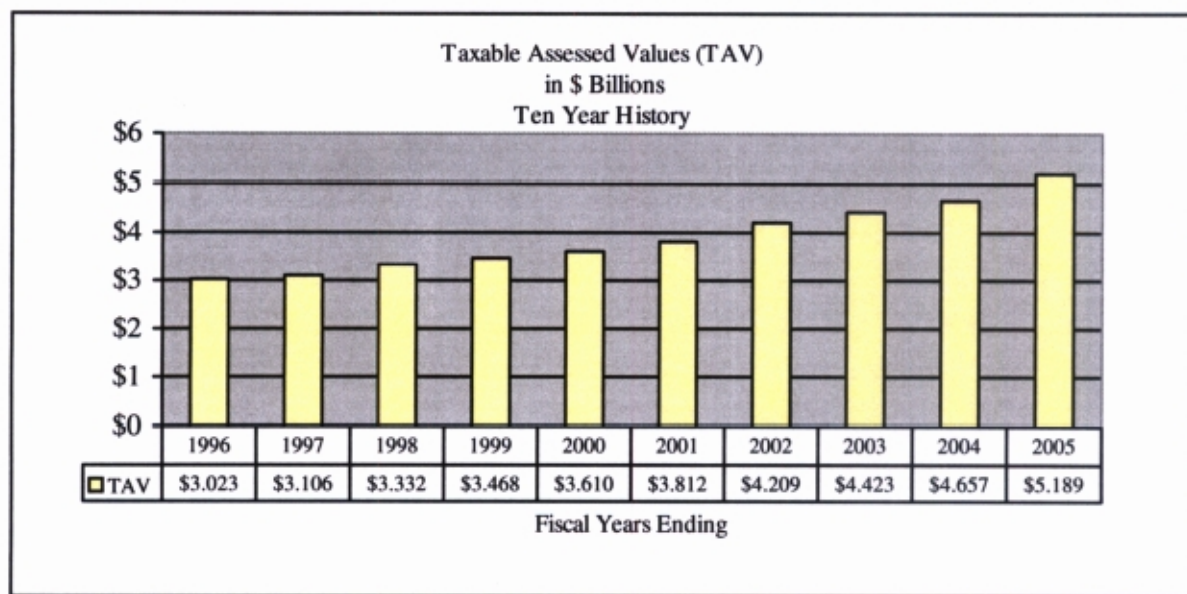
As illustrated in the graph below, five major revenue line items account for \$68M, which is 84% of total revenues and transfers-in and include current property taxes, which are estimated at \$21M; sales tax, \$34M; franchise tax - electric, \$3M; oil and gas royalties, \$4M and the operating transfer-in from the McAllen International Toll Bridge Fund, \$6M.



Current Property Tax

Although the overall property tax rate remains unchanged at 42c per \$100 valuation, taxable assessed value, as determined by the Hidalgo County Appraisal District, grew from \$4,657M to \$5,189M. This represents an increase of \$532M, or 11% over the prior year. The increase was due to both revaluation of properties existing in the prior year, which amounted to \$358M, making up 8% as well as and new improvements, which rose to \$174M, making up the balance of 3%--of the overall 11% increase. The increase due to revaluation of property existing in the prior year amounted to a 7.7% increase with the balance of the increase coming from new improvements. The portion of the tax rate required to be allocated for debt service (I&S rate), the related revenues from which are accounted for in the Debt Service Fund fell from 2.85c to 0.00c per \$100 valuation due to the redemption of all outstanding G.O. issues last fiscal year. As a result, the tax rate dedicated for General Fund operations (M&O rate) increased to 42.13c from 39.28c per \$100 valuation in the prior year. The \$21M budgeted for collection of current property tax was determined by using the certified taxable assessed value, the

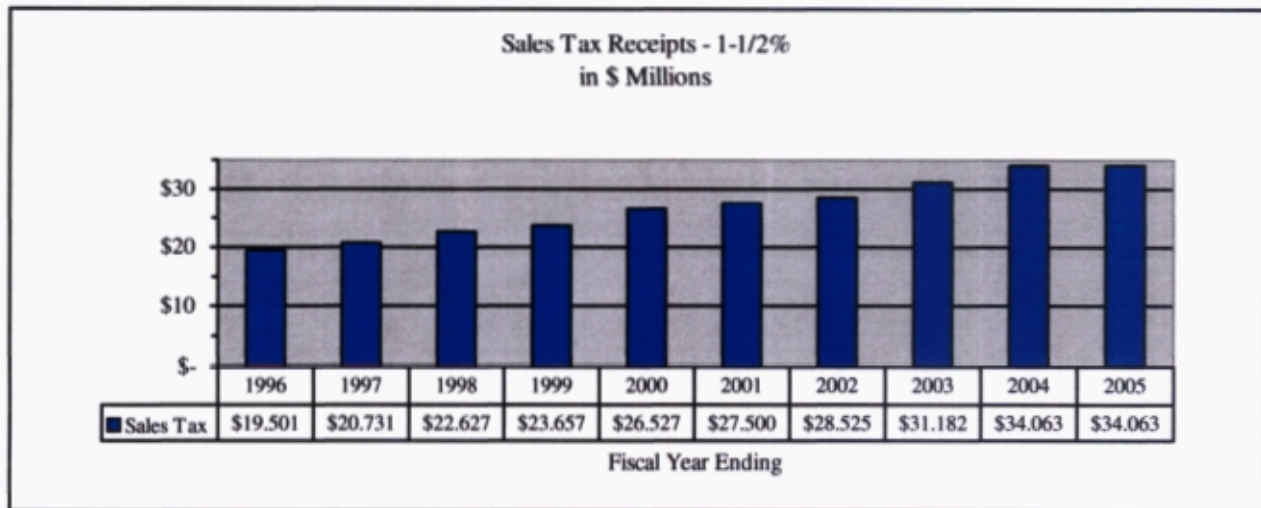
adopted tax rate, assuming a collection rate of approximately 94%.



Sales Tax

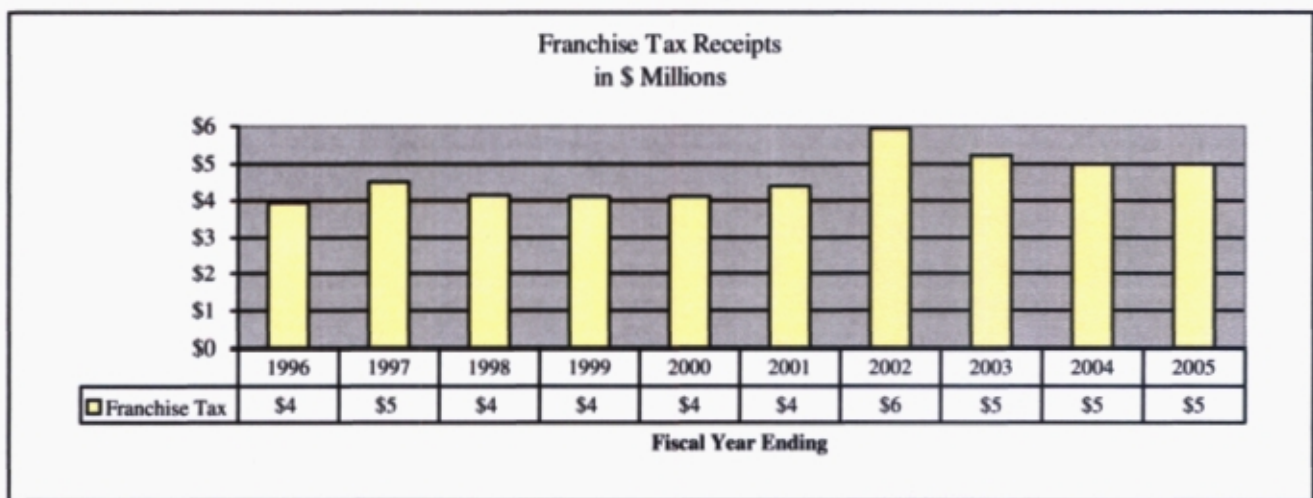
The most significant revenue line item in the General Fund is sales tax. Due to its instability relative to property tax and its historical sensitivity to fluctuations of the Mexican Peso, the City continues to take a conservative approach in estimating its performance. Over the last nine years, preceding this budget year, it has increased at an average simple increase of 8.3%. During the budget process, last year sales tax receipts were estimated to settle

in at \$34M, an increase of 10% over the prior fiscal year. Although its growth pattern during the years immediately preceding this budget year has been strong and relatively consistent, for the reasons previously given, we continue to take a conservative approach in estimating it at \$34M for this fiscal year, flat with last year's estimated performance.



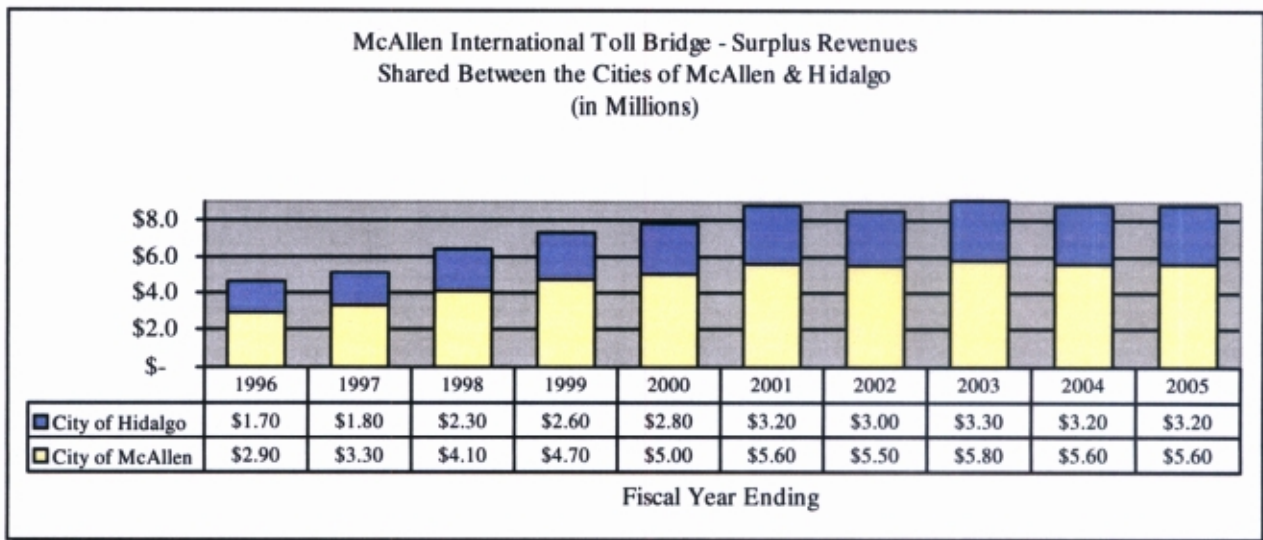
Franchise Taxes

Franchise taxes are collected from the electric, gas, telephone and cable companies, as a rental for the use of its right-of-ways—the largest of which is the electric company. It accounts for approximately 63% of the total. Over the last nine years, it has moved from a relatively stable \$4M to \$5M level. In fiscal year ending 2002, as shown in the chart below, it reached an unusual level due to historic highs in the price of natural gas prices, since, at that time, the tax was based on gross revenues, which passed through the increase to its customers. Thereafter, under deregulation, this phenomenon will not reoccur, since the tax is now based upon kilowatt usage. We are estimating this year's franchise tax from the electric companies at \$3.3M, the same level as last year's estimate and with the others estimated to remain relatively constant, total franchise taxes have been estimated at \$5M.



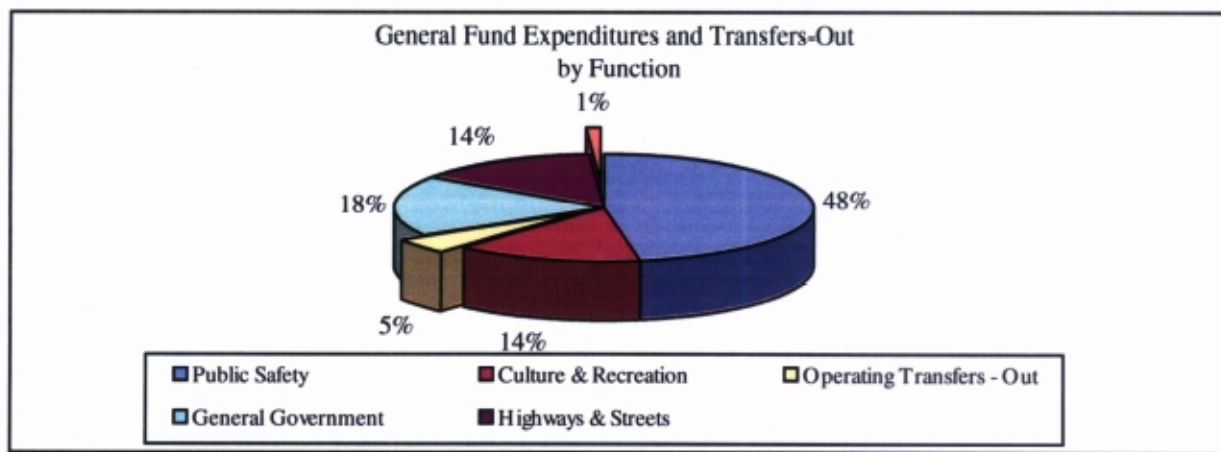
Operating Transfer-In - Bridge

The City of McAllen and the City of Hidalgo share in surplus revenues generated by the McAllen International Toll Bridge Fund at the rates of 64% and 36%, respectively—based upon an agreement reached during fiscal year 1998-99. For the six years immediately preceding the fiscal year in which we experienced 9/11 and including fiscal year ending 2001, the growth in surplus revenues rose at a brisk pace due to increases in southbound traffic and periodic car toll rate increases. Since 9/11, southbound crossings have declined, which, offset by a car toll rate increase, has stabilized surplus revenues over the last three years, resulting in the City of McAllen's share holding in the \$5.6M level. As the amount allocable to the City is not transferred to the General Fund until approximately sixty (60) days after fiscal year end, it is not recognized as revenue, in the General Fund, until the subsequent year—therefore, a time lag of one fiscal year. The amount budgeted as a transfer-in to the City's General Fund is \$5.6M, which is equal to last year's budget.



Expenditures

The General Fund's overall appropriation, including expenditures and transfers-out, is \$79M, a decrease of \$2M from last year's adjusted budget. Expenditures are budgeted at \$75M, an increase of \$6M or 9% over last year's budget. The following chart depicts how the expenditures are allocated among functions as well as the transfer-out.



Increase in Expenditures – By Function

The following table distributes the overall increase in expenditures, over last year's amended budget, among the various functions of the City:

Allocation of Increase in Expenditures By Function

| | <u>Fiscal Year</u> | | <u>Inc (Dec)</u> |
|------------------------|----------------------------|----------------------------|---------------------------|
| | <u>2004-05</u> | <u>2003-04</u> | |
| General Government | \$14,550,700 | \$13,372,660 | \$1,178,040 |
| Public Safety | 37,183,213 | 34,995,137 | 2,188,076 |
| Highway and Streets | 11,037,679 | 9,030,822 | 2,006,857 |
| Health and Welfare | 927,804 | 889,318 | 38,486 |
| Culture and Recreation | <u>11,386,021</u> | <u>11,102,594</u> | <u>283,427</u> |
| Total | <u>\$75,085,417</u> | <u>\$69,390,531</u> | <u>\$5,694,886</u> |

General Government

The most significant change within this function is employee benefits, which increased \$876K and is due to providing for a pay increase of 3% for all non-civil service employees in all departments/functions. The actual allocation of the pay raise will not be made to departments/functions until after the fiscal year begins, once the exact amount is known. The balance represents a net increase of a number of other less significant departmental increases.

Public Safety

The Police Department increase amounted to \$1.3M. This year's budget includes a 5% pay increase for civil service personnel, amounting to approximately \$550K, as provided for the latest union contract currently in effect. In addition, this year a satellite office is planned, Los Encinos Police-Community Network Center. This budget provides \$69K for its operations. It also provides for an additional three police officers as well as two non-sworn positions for emergency communications—all of which amounts to approximately \$227K. In anticipation of a Public Safety Training Center, operating expenses have been provided in the amount of \$112K. Finally, \$182K has been provided for the Homeland Security Overtime Program.

The Fire Department budget increased by \$642K. Approximately \$273K of the increase is a result of a pay raise, as provided in the latest union contract currently in effect. The balance is comprised of provision for four additional firefighters, an additional fire inspector as well as an increase in overtime to tract more closely with experience.

Highways and Streets

Highways and streets is shown with a \$2M increase. The most significant change was a \$1.3M increase in Street Maintenance, which will provide \$2.75M for the City's one-step street repaving program. Also, a crew with related operating expenditures has been included to resume a chip seal program in alleyways—all of which amounted to \$205K. Within the Drainage Department, provision has been made for equipment and personnel to initiate a drainage ditch re-profiling program, which amounted to \$362K.

Health and Welfare

Health and welfare was relatively flat with last year.

Culture and Recreation

Culture and recreation marginally increased by \$283K. Of that amount \$125K was added for operating expenditures related to the renovation of Quinta Mazatlan, which will serve as the McAllen Wing of the World Birding Center.

Increase in Expenditures – By Object & Program

The following tables distribute the overall increase in expenditures, over last year's amended budget, among the object and program components:

| | |
|---|---------------------------|
| Across the Board – 3% Pay Raise for Non-Civil | |
| Service Personnel | \$877,000 |
| Police Pay Inc – Union Contract | 660,000 |
| Fire Pay Inc – Union Contract | 273,475 |
| Fire - Inc Overtime to Reflect Actual | 296,625 |
| TMRS Inc – Union Contract | 400,000 |
| Electricity – 15% Inc | 400,000 |
| Fuel – 21% Inc | <u>101,000</u> |
| Anticipated Increase in Baseline Budget | \$3,008,100 |
| Available for Programs | <u>2,686,786</u> |
| Total Increase in Expenditures | <u>\$5,694,886</u> |

The *Top Ten* Decision Packages (programs) approved in next year's spending are shown in the following table:

| <u>Department/DP #</u> | <u>Strategic Plan Element</u> | <u>Brief Description Of Program</u> | <u>Amount</u> |
|------------------------|---------------------------------|--|---------------------------|
| Engineering #2 | Seamless Transportation Network | Master Corridor Plan | \$ 96,248 |
| St Maintenance#1 | Transportation/Aesthetics | Chip Seal (Hard Surface) Alleys | 204,779 |
| Quinta Mazatlan | Aesthetics | O&M Wing of World Birding Center | 81,103 |
| Police #2 | Safety | Achieve 2.1 P.O.s /1,000 Population | 159,468 |
| Police #4 | Safety | O&M for Training Ctr (Old Station) | 112,000 |
| Police #6 | Safety | Homeland Security Overtime Program | 181,977 |
| Fire #1 | Safety | 4 New Firefighter Positions | 136,902 |
| Planning #5 | Aesthetics | Historic Properties/Neighborhood Assns | 77,693 |
| IT #2 | | Develop Software In-House | 120,323 |
| Drainage #1 | Safety | Drainage Ditch Re-Profiling | <u>361,595</u> |
| Sub-total | | | – |
| Decision Packages | | | 1,532,088 |
| St Maintenance | Safe Clean Streets | Inc to Cutler Repaving Program | 1,300,000 |
| Other | | | <u>145,302</u> |
| Total | | | <u>\$2,686,786</u> |

Fund Balance

Expenditures and transfers-out are budgeted to exceed revenues and transfers-in by \$558K, resulting in an ending fund balance of \$43M. This level represents 215 days of operating expenditures, which exceeds the City's policy, requiring that the General Fund maintain a minimum of 140 days in fund balance.

SPECIAL REVENUE FUNDS

Hotel Occupancy Tax Fund

The Hotel Occupancy Tax Fund was established to account for hotel occupancy tax collections within the City.

The Hotel Occupancy Tax Fund is estimated to generate \$3.2M in hotel occupancy tax revenues—a 3% increase

over the prior year estimated. The 7c collected by the City is allocated to the Chamber of Commerce, Civic Center and Civic Center Expansion at the rates of 2c, 2c and 3c, respectively.

Development Corporation of McAllen, Inc. (Development Corp) Fund
The Development Corp of McAllen, Inc. (4B) was established to account for the additional ½ cent sales tax for economic development.

The Development Corp Fund was established in fiscal year 1997-98 to account for the revenues from the additional ½c sales tax rate for economic development, approved by the voters in May 1997. Sales tax revenues from the ½c rate are estimated at \$11.4M, which is proportionally consistent with the estimation of revenues in the General Fund from its 1½c rate. Expenditures have been budgeted to provide skill-job training for youth and families, an operating subsidy for the transit system, a grant for physician services for the COPC and Texas A&M School of Rural Public Health. Provision has also been made for economic development incentives recommended by the McAllen Economic Development Corporation (MEDC) under Chapter 380 of the Local Government Code. Also \$500,000 has been included for McAllen Affordable Housing to assist with efforts in acquiring center City lots for the Scattered Housing Project. Finally, operating transfers-out to the Debt Service Fund, Capital Improvement Fund, Civic Center Expansion Fund, as well as to the Transit Terminal Fund for operating and maintenance costs. Fund balance is expected to be substantially exhausted by yearend.

Community Development Block Grant Fund
The Community Development Block Grant Fund was established to account for this federal grant, which are is used for the sole purpose of improving the health and welfare of the low to moderate income sector of our community.

The grant from the U.S. Department of Housing and Urban Development this year was \$3.2M, approximately the same funding as last year. The programs to be funded as well as the amounts budgeted for each are presented in the related section of this budget document. Funding for the oversight and administration of these activities has been budgeted at \$290K.

Parklands Funds
The Parklands Funds were established to account for the resources received under Ordinance No. 1998 – 113 to be used to acquire and develop future park sites as well as provide improvements to existing parks.

Parklands Funds have been established for three (3) zones within the City. Revenues are estimated to reflect prior year estimated—exceeding \$500,000. Expenditures for parkland acquisition amounting to \$2,075,000 have been planned for this year, leaving an estimated fund balance of \$55K at year-end. The projects to be funded as well as the amounts budgeted for each are presented in the related section of this budget document.

DEBT SERVICE FUNDS

Debt Service Fund - General Obligation Bonds
The Debt Service Fund is established by Ordinances authorizing the issuance of general obligation bonds. The fund provides for payment of bond principal, interest, paying agent fees, and a debt service reserve as a sinking fund each year. An ad valorem tax rate and tax levy is required to be computed and levied, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.

Legal Debt Limit

The State of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. Other than the amount resulting from such rate limitation, there is no legal debt limit. The computation of this limit is presented on page 13.

Debt service requirements this year declined by \$1.4M from the prior year due to the redemption of all general obligation bonds during last year. With no general obligation bonds outstanding this fiscal year, the entire tax rate for debt service of \$2.85c per \$100 valuation, shifted to the General Fund, helping provide additional funding for operations, particularly those expenditures impacted by the City's capital improvement program as well as capital projects on a pay-as-you-go basis.

Debt Service Funds – Revenue Bond Issues

Enterprise Fund/Sales Tax Revenue Bonds

The Debt Service Funds other than general obligation bonds are established by Ordinances authorizing the issuance of revenue bonds. The fund provides for payment of bond principal, interest, paying agent fees, and a debt service reserve as a sinking fund each year. Revenues of the activity related to the purpose of each bond issue are pledged as security for repayment of these bonds.

The resources to fund debt service requirements on revenue bonds have been presented as transfers from the operating funds to which each relates.

Bond Reserve Funds – Revenue Bond Issues

Enterprise Funds /Sales Tax Revenue Bonds

The Bond Reserve Fund is established by Ordinances authorizing the issuance of revenue bonds.

During fiscal year 1998-99, the City, as a part of its financial planning related to the issuance of Water and Sewer Revenue Bonds, Series 1999, decided to purchase bond surety insurance in lieu of the requirement to build up bond reserve funds. During fiscal year 1999-00, the City issued Water and Sewer Revenue Bonds, Series 2000, again electing to purchase bond surety insurance. This leaves the Bridge issue the only revenue bonds requiring a bond reserve fund. The bond reserve fund relating to that issue is fully funded and amounts to \$225K.

CAPITAL PROJECTS FUNDS

Capital Improvement Fund

The Capital Improvement Fund was established to account for all resources used for the acquisition and/or construction of capital facilities except those financed by proprietary fund types.

In addition to projects funded by the General Fund, this fund also accounts for Development Corp projects, once the Development Corp Board approves each project. This year a considerable amount of fund balance will be spent down. Estimated beginning fund balance of \$21.4M is expected to be supplemented by revenues and transfers-in, amounting to \$11.8M, to provide resources of \$33.2M for projects. Budgeted transfers-in will be provided from the Development Corp as well as the General Fund. Total budgeted expenditures and transfer-out amount to \$32.9M, which includes significant funding for streets, drainage and parks. The individual projects to be undertaken as well as the amounts budgeted for each are presented in the related section of this budget document. By fiscal year end 2004-05, fund balance is estimated to be spent down to \$345K.

The Water and Sewer Capital Improvement Funds/Bond Construction Funds were established to account for all major projects such as: plant expansions, rehabilitation of water and sewer lines, future annexations, rehabilitation of water towers, etc. Bond issues and Water and Sewer revenues are sources for funding these projects.

Water Capital Improvement Fund

Resources for this fund are primarily provided by transfers from the Water Fund, which this year amount to \$2.3M. Expenditures are budgeted at \$3.2M, leaving an estimated fund balance of \$8.7M. The individual projects to be undertaken are presented in the related section of this budget document.

Sewer Capital Improvement Fund

Resources for this fund are primarily provided by transfers from the Sewer Fund, which this year amount of \$2.8M. Expenditures are budgeted at \$1.2M. The individual projects to be undertaken are presented in the related section of this budget document. Fund balance is projected at \$2.6M by year-end.

Sewer Bond Construction Funds – Series 1999, 2000 & 2005

The MPUB plans to issue the final \$10M in bonds, which were included in the plan to finance the Water & Sewer Masterplan developed in FY 1997-98. The projects to be undertaken are presented in the related section of this budget document. Fund balance is projected at \$4.3M by year-end.

Water Bond Construction Fund – Series 1999, 2000 & 2005

With the new northwest water treatment plant expected to be completed in FY 2003-04, fund balance is expected to be exhausted.

Civic Center Expansion Fund

The Civic Center Expansion Fund was established for the sole purpose of future expansion. Hotel tax is the primary revenue source.

Fund balance has grown over time principally due to the City's allocation of a portion of the hotel occupancy tax receipts to this fund as well as the interest thereon. This year revenues are budgeted to generate \$20M consisting primarily of the sale of frontage property next to the new convention center site. An operating transfer-in from the Hotel Occupancy Tax Fund amounting to \$1.4M has been budgeted for its share of the hotel occupancy tax. In addition, a transfer-in from the Civic Center Fund for \$1.8M as well as the Development Corp Fund for \$5.2M has been provided. Expenditures have been budgeted at \$41M for development and construction costs relating to the new convention center. Fund balance is expected to amount to \$14M by year-end. The new convention center at Expressway 83 and Ware Road is expected to be completed in the summer of 2006.

Anzalduas Bridge Fund

The Anzaldua's Bridge Fund was established to account for all expenses related to the development of a new international bridge connecting Reynosa, Mexico and McAllen, Texas.

Fund balance has built up primarily by transfers from the Bridge Fund as well as the interest thereon. It is intended to be used to fund part of the cost to construct the new Anzalduas Bridge and thereby reduce the amount of debt otherwise required for the project and/or to provide a contingency fund for anticipated startup losses. The Bridge Fund discontinued its transfer to this fund when the \$5M targeted fund balance was attained during fiscal year 1997-98. Interest income has been budgeted at \$200K. Expenditures are presented at \$1M, which includes provision for necessary travel and consulting services as well as engineering services. The City's governing body has passed a resolution, which is required in order to be able to reimburse these expenses from the proceeds of a revenue bond issue planned for this project. Mexican interests are currently in the process of obtaining Mexico's Presidential Permit. The United States Presidential Permit for the new bridge has been issued. Fund balance is expected to amount to \$3.6M by year-end.

Airport Capital Improvement Fund

The Airport Capital Improvement Fund was established to account for resources received from the Federal Aviation Administration and related capital improvements

This fund, which was established this year, provides for the funding of runway overlay, airfield lighting and jet blast deflector.

Passenger Facility Charge (PFC) Fund

The PFC Fund was established to account for the expenditure of passenger facility charges collected by the airlines and remitted to the airport.

The Airport anticipates spending \$673K for an Airport Master Plan as well as an Airport Rescue Firefighting Vehicle from the monies available in this fund, leaving a fund balance of \$2.2M.

ENTERPRISE FUNDS

Water Fund

The Water Fund is used to account for the provision of water services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and billing and collections

Revenues have been budgeted at \$13M, a marginal increase over the prior year budget—since prior year's budget now appears to be over-provided for. This year's budget has provided for an increase in the customer base of 1,000 new customers and a 2% growth in consumption over the level budgeted in FY 2002-03. The rate remains the same as last year. Operating expenses are budgeted to increase \$926K or 12% over the prior year budget. At these budgeted levels of operation, the debt coverage is 2.08x the debt service requirements. Working capital is expected be \$5M by year-end, which represents 214 days of operating expenses and substantially exceeds the policy minimum of 120 days.

Water Depreciation Fund

This section also includes the working capital summaries for Water Depreciation Fund, which was established for the sole purpose of replacing fixed assets. Funding for

this fund is based on 35% of the monthly depreciation cost and is transferred in from the Water Fund revenues.

Over twenty years ago, the MPUB began setting aside 50% of actual depreciation from the Water Fund in order to accumulate monies to be used for asset replacement. During the financial planning for the Series 2000 bond issue, the MPUB carefully considered and decided to reduce the funded depreciation requirement to 35%. This year it is estimated the Water Fund will transfer \$1M into this fund. \$790K has been budgeted to provide for replacements, leaving an estimated fund balance of \$4M.

Sewer Fund

The Sewer Fund is used to account for the provision of waste water treatment services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, plants and stations, laboratory services and waster water collection.

Revenues are budgeted at \$10.3M, an increase of \$1.1M or 12% over the prior year budget. The budget reflects an across-the-board commodity increase of \$.15 per 1,000 gallons of metered water, bring the rate to \$1.00 per 1,000 gallons. Operating expenses are budgeted to increase \$331K. At these budgeted levels of operation, the debt coverage is estimated to be 1.71x the debt service requirements. Transfers-out for both debt service and for capital projects have been budgeted to increase \$2.9M. Working capital is expected to amount to \$6.5M at year-end, which represents 390 days of operating expenses—far in excess of the policy of a minimum of 120 days.

Sewer Depreciation Fund

This section also includes the working capital summaries for Sewer Depreciation Fund, which was established for the sole purpose of replacing fixed assets. Funding for this fund is based on 50% of the monthly depreciation cost and is transferred in from the Sewer Fund revenues.

As was the case with the Water Fund, about twenty years ago the MPUB began setting aside 50% of actual depreciation from the Sewer Fund in order to accumulate monies to be used for asset replacement. This level of funding depreciation will continue. This year it is estimated the Sewer Fund will transfer \$1.4M into this fund. \$3M has been budgeted to provide for replacements, leaving an estimated fund balance of \$3.3M.

Sanitation Fund

The Sanitation Fund is used to account for the provision of sanitation services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration garbage pickup, brush collection, and recycle operations.

Revenues have been budgeted at \$10.2M, which is an increase over last year's budget by \$793K. This increase represents normal customer base growth, an increase in commercial collection due to phasing out of franchise agreements with private haulers as well as the commencement of a composting operation. Expenses have been budgeted with a \$774K increase. Fund balance is expected be \$1.1M at year-end.

Sanitation Depreciation Fund

This section also includes the working capital summary for Sanitation Depreciation Fund, which was established for the sole purpose of replacing fixed assets. Funding is

provided by charging rental to the Sanitation Fund.

Seed money for this fund was provided by the Sanitation Fund at the annual rate of \$624K, beginning with fiscal year 1998-99, which continued through fiscal year 2000-01, before being utilized to provide funding for replacement of major assets, primarily rolling stock. It is sustained by charging rental for those acquired units at an annual amount equal to annual depreciation with a 10% add-on to provide for inflation, which this year amounts to \$980K. Total capital expenditures amount to \$904K. Working capital is expected to be \$1M at year-end.

Palm View Golf Course Fund

The Palm view Golf Course Fund is used to account for the revenues and expenses of operating a complete 18 hole municipal golf course. The operation of the course is primarily financed by user charges.

Revenues this year are budgeted at \$1.2M, which is an increase of \$48K from prior year. There has been a general decline in rounds played not only at courses in the immediate area but nationwide. This year's revenues reflect approximately the same number of rounds as last year—although, with a \$1.00 per round increase. Expenses are budgeted at \$1.2M. Included in expenses is \$100K for the annual installment toward the repayment of a \$4M loan from the Development Corp for reconstructing the course. This year \$93K is budgeted to be transferred to the Palmview Golf Course – Depreciation Fund.

McAllen International Civic Center Fund

The Civic Center Fund is used to account for revenues and expenses of a convention and cultural center which provides a wide variety of entertainment including performances by ballet and musical groups or which a significant portion is financed through user charges.

The overall revenue and expense performance largely reflects last year's level. However, this budget year provides for transferring this fund's working capital to the Civic Center Expansion Fund to supplement funding for the new convention center.

McAllen International Airport Fund

The Airport Fund is used to account for the operational activities of the City's Airport.

Ignoring grant revenues, which are being transitioned to be accounted for in the Airport Capital Improvement Fund, revenues are budgeted to increase \$1.3M from prior year budget. The increase is attributable to an increase in flight activity due to bringing in a new airline during last year—Northwest Airlines, renegotiating the airline contracts as well as provision for paid parking. Operating expenses are budgeted to remain relatively flat. Working capital is expected to increase to \$435K by the end of this year.

Transit Terminal Fund

The Bus Terminal Fund is used to account for revenues and expenses for the bus terminal located in Downtown McAllen.

This year a transfer from the Development Corp Fund amounting to \$294K will be provided to help fund this operation. The terminal not only serves the City's system, McAllen Express, but also includes service for the other private bus lines that operate in our City. It also serves as an intermodal terminal, connecting travelers between the international bridge, airport, bus lines with out-of-state, state and Valley service, as well as inter-city.

McAllen International Toll Bridge Fund
The Bridge Fund is used to account for revenues and expenses for the International Toll Bridge located between Hidalgo, TX and Reynosa, Mexico.

Toll revenues are budgeted to increase 6% over prior year's budget due to a modest increase in crossings, but more so from an increase in rents. Operating expenses are budgeted to increase \$408K over last year's budget—most of which is for capital outlay, which includes roofing and remodeling the General Services Administration facilities as well as construct a covered walkway on the bridge. Working capital is estimated to be \$483K at year-end.

INTERNAL SERVICE FUNDS

Inter-Departmental Service Fund
The Inter-Department Service Fund was established to finance and account for services, materials, and supplies furnished to the various departments for the City, and on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

This fund is used to account for the activities of providing services, material and supplies to the other City funds through the City Garage and Materials Management Division on a cost-reimbursement basis. Revenues are estimated to generate \$2.1M. Expenses are planned at \$2.3M. Working capital is estimated to be \$287K at year-end.

General Depreciation Fund
This section also includes the working capital summary for General Depreciation Fund, which was established for the sole purpose of replacing rolling stock of the General Fund. Funding has been provided by a rental charge to the appropriate department in the General Fund.

A residual equity transfer from the Health Insurance Fund in the amount of \$1.5M established this fund in fiscal year 1998-99. Rental revenues from various departments of the General Fund, for which it has funded the acquisition costs, sustain it. The amount established as a rental charge has been determined by the budgeted acquisition cost plus 10% inflation factor to be recaptured over the estimated useful life. The aggregate rental income provided in this year's budget amounts to \$2M. Capital outlay planned this year amounts to \$1M, leaving an estimated working capital of \$4.6M.

Health Insurance Fund
The Employee Health Insurance Fund was established to account for all expenses related to health insurance premiums and claims for City employees.

This fund accounts for the cost of self-insured claims, health insurance premiums on excess coverage and related administrative costs. Revenues, primarily derived from other City funds to which these coverages are attributable for 100% of the employee cost and 50% of the dependent cost, in the absence of an increase in premiums have remained flat with prior year's budget. Expenses have remained relatively flat at \$6.3M. Claims have been budgeted at \$5.3M, which is 69% of the aggregate stop loss limit of \$7.7M. Working capital is expected to have grown to \$2.2M by year-end, which is primarily due to an improvement in claims experience over the last several years.

General Insurance & Workmen's Compensation Fund

The General Insurance and Workmen's Compensation Fund was established to account for all expenses related to workmen's compensation claims and general liability insurance.

Primary funding sources are transfers in from General Fund and Enterprise Funds

This fund accounts for the cost of self-insured claims, insurance premiums on excess coverage and related administrative costs related to workers' compensation, property and casualty insurance. Revenues, primarily derived from other City funds to which these coverages are attributable are expected to decrease—reflecting a decrease in premiums in various coverages. Expenses have remained relatively level with prior year's budget. Fund balance is expected be \$6.6M at year-end.

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City of McAllen, Texas, for its annual budget for the fiscal year beginning October 1, 2002.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy documents, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of McAllen
Texas**

For the Fiscal Year Beginning

October 1, 2003

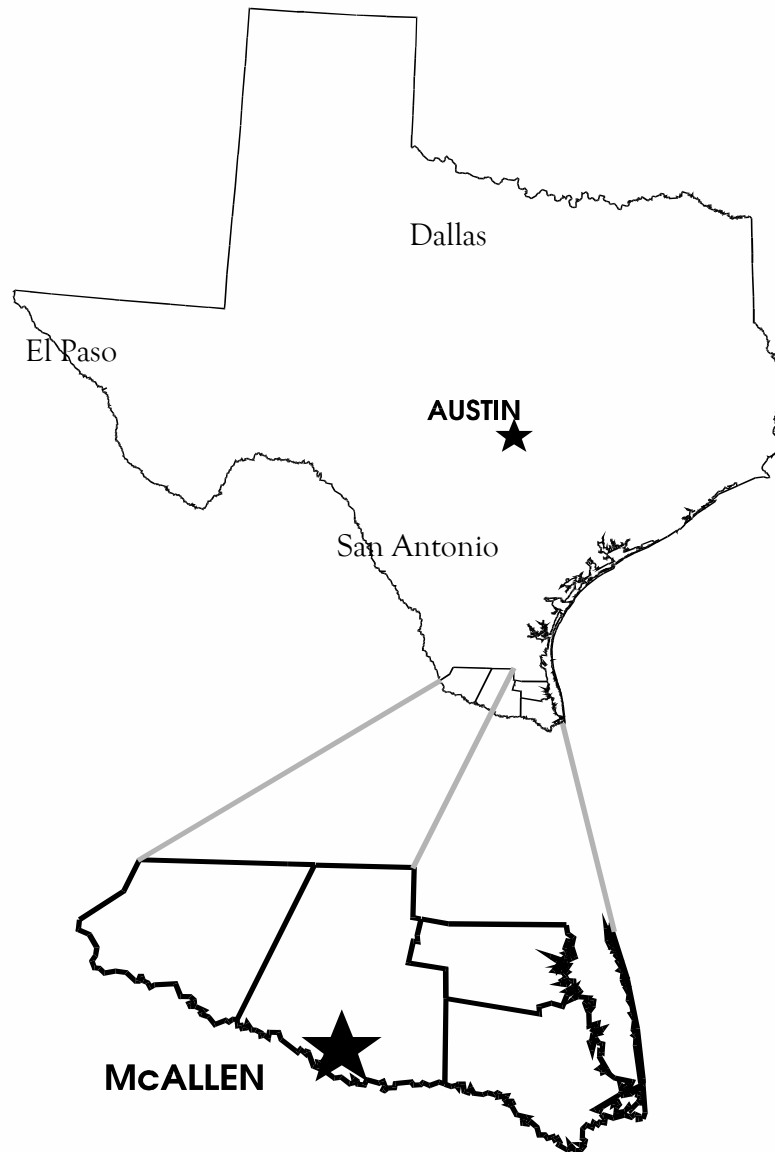
A handwritten signature in dark ink, appearing to read 'Edward Harrison'.

President

A handwritten signature in dark ink, appearing to read 'Jeffrey R. Enen'.

Executive Director

City of McAllen's Location in Relation to the State of Texas

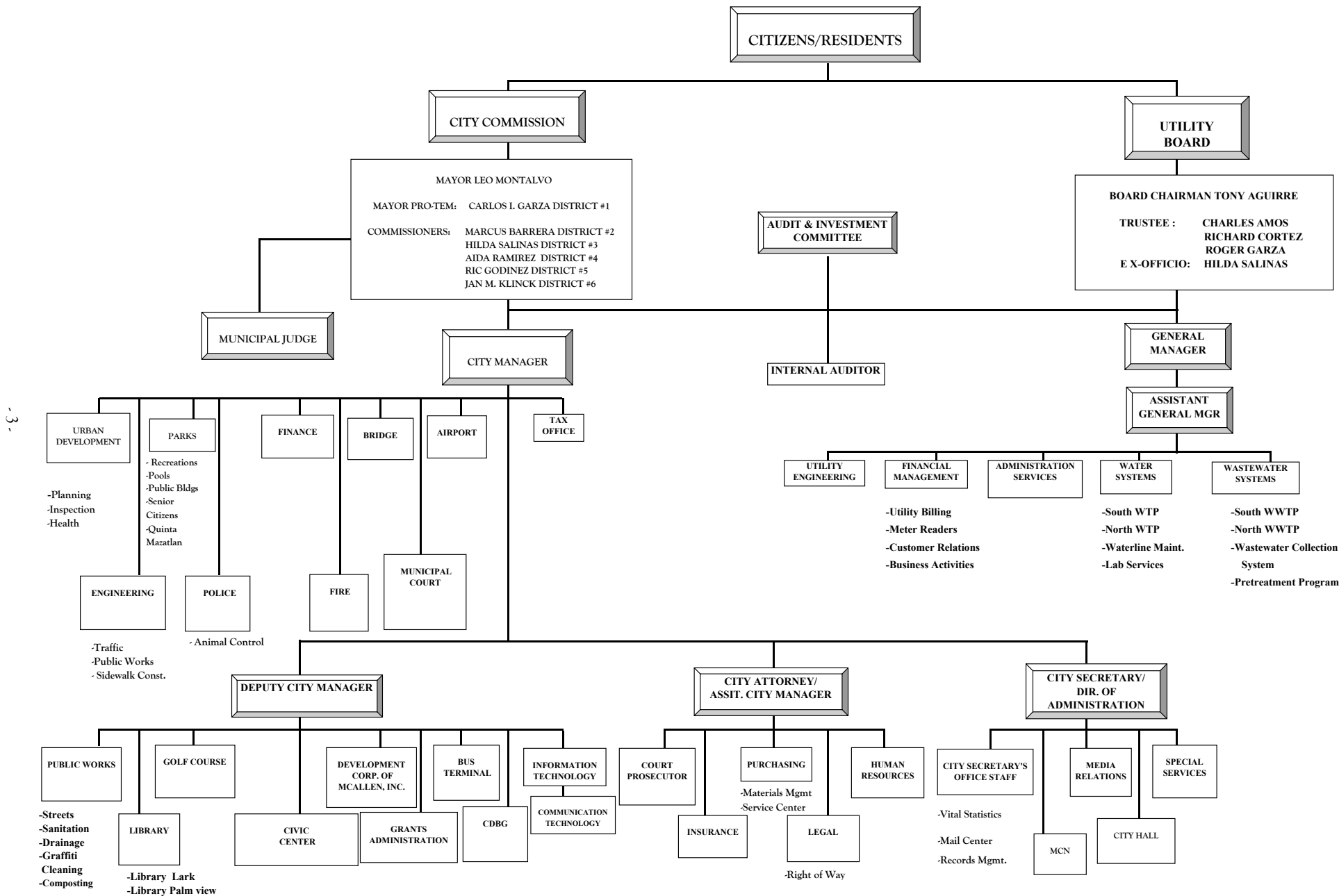


The City of McAllen lies in the southern region of the State in an area referred to as "The Rio Grande Valley". It is the largest City of the County of Hidalgo. The City was incorporated on February 20, 1911, and its Charter was adopted on January 31, 1927. Its form of government is Home Rule, i.e., Mayor/Commission-City Manager.

Estimated Distance to other Texas Cities:

| | Miles |
|------------------|-------|
| San Antonio..... | 230 |
| Austin..... | 300 |
| Houston..... | 340 |
| Dallas..... | 490 |
| El Paso..... | 750 |

CITY OF McALLEN, TEXAS



COMBINED FINANCIAL SECTION



CITY of McALLEN, TEXAS

City of McAllen, Texas
2004-2005 Fund Balance Analysis
All Funds

| | Beginning Fund Balance | Projected Revenues | Transfers In | Transfers Out | Operations |
|---|---------------------------|-----------------------|----------------------|------------------------|-----------------------|
| General Fund | | | | | |
| General Fund | \$ 42,401,973 | \$ 72,771,492 | \$ 6,661,467 | \$ (3,790,000) | \$ 72,965,583 |
| Total General Fund | 42,401,973 | 72,771,492 | 6,661,467 | (3,790,000) | 72,965,583 |
| Special Revenue Funds | | | | | |
| Hotel Occupancy Tax Fund | 49,610 | 3,245,522 | - | (2,317,205) | 926,817 |
| Development Corp. of McAllen, Inc. Fund | 3,124,903 | 11,584,595 | - | (11,018,088) | 3,609,957 |
| Community Development Block Grant Fund | - | 3,227,024 | - | - | 760,102 |
| Parklands Funds | 1,602,751 | 526,768 | - | - | - |
| Total Special Revenue Funds | 4,777,264 | 18,583,909 | - | (13,335,293) | 5,296,876 |
| Debt Service Funds | | | | | |
| General Obligation Bonds | - | - | - | - | - |
| Water Revenue Bonds | 408,963 | - | 1,873,324 | - | - |
| Sewer Revenue Bonds | 485,749 | - | 2,587,281 | - | - |
| Bridge Revenue Bonds | 118,914 | - | 282,778 | - | - |
| Sales Tax Revenue Bonds | 5,715 | - | 41,894 | - | - |
| Bond Reserve Funds | 225,000 | - | - | - | - |
| Total Debt Service Funds | 1,244,341 | - | 4,785,277 | - | - |
| Capital Projects Funds | | | | | |
| Capital Improvement Fund | 21,403,005 | 2,510,976 | 9,321,973 | - | - |
| Water Capital Improvement Fund | 9,428,795 | 132,500 | 2,303,758 | - | - |
| Sewer Capital Improvement Fund | 959,526 | - | 2,821,000 | - | - |
| Sewer Bond Const. Fund - Series 1999, 2000 & 2004 | 8,954,152 | 10,000,000 | - | - | - |
| Civic Center Expansion Fund | 25,741,446 | 20,392,116 | 8,356,539 | - | - |
| Anzalduas Bridge Fund | 4,488,248 | 200,000 | - | - | 1,060,362 |
| McAllen International Airport Capital Impr. Fund | - | 2,204,827 | 214,465 | - | - |
| Passenger Facility Charge Fund | 1,615,135 | 1,290,376 | - | - | - |
| Total Construction Funds | 72,590,307 | 36,730,795 | 23,017,735 | - | 1,060,362 |
| Enterprise Funds | | | | | |
| Water Fund | 6,660,554 | 12,825,422 | - | (5,326,963) | 8,883,074 |
| Water Depreciation Fund | 3,263,686 | 43,100 | 1,149,881 | - | - |
| Sewer Fund | 9,000,692 | 10,396,419 | - | (6,814,225) | 5,925,131 |
| Sewer Depreciation Fund | 4,777,778 | 104,446 | 1,405,944 | - | - |
| Sanitation Fund | 2,318,113 | 10,166,735 | - | - | 9,426,600 |
| Sanitation Depreciation Fund | 948,249 | 980,035 | - | - | - |
| Palm view Golf Course Fund | 287,538 | 1,162,062 | - | (93,200) | 1,165,728 |
| Palm view Golf Course Fund - Depreciation Fund | 126,200 | - | 93,200 | - | - |
| McAllen International Civic Center Fund | 1,913,060 | 325,600 | 926,817 | (1,816,151) | 1,241,586 |
| McAllen International Airport Fund | 535,851 | 5,659,605 | - | (1,286,275) | 2,177,278 |
| Bus Terminal Fund | 42,001 | 290,502 | 294,221 | - | 533,940 |
| McAllen International Toll Bridge Fund | 599,905 | 11,329,427 | - | (5,872,435) | 5,075,734 |
| Total Enterprise Funds | 30,473,627 | 53,283,353 | 3,870,063 | (21,209,249) | 34,429,071 |
| Internal Service Funds | | | | | |
| Inter-Departmental Service Fund | 514,477 | 2,102,690 | - | - | 2,247,101 |
| General Depreciation Fund | 3,652,832 | 2,015,787 | - | - | - |
| Health Insurance Fund | 1,812,326 | 6,713,948 | - | - | 6,355,778 |
| General Ins. and Workmen's Comp. Fund | 5,256,669 | 4,129,107 | - | - | 2,792,166 |
| Total Internal Service Funds | 11,236,304 | 14,961,532 | - | - | 11,395,045 |
| TOTALS | \$ 162,723,816 | \$ 196,331,081 | \$ 38,334,542 | \$ (38,334,542) | \$ 125,146,937 |

0405 Fund Balance Analysis Cont.

| Capital Outlay | Debt Service | Total Appropriations | Reserved/Designed Fund Balance | Other Items Working Capital | Ending Fund Balance |
|-------------------|-----------------|-------------------------|-----------------------------------|--------------------------------|------------------------|
| \$ 2,119,834 | \$ - | \$ 75,085,417 | \$ - | \$ - | \$ 42,959,515 |
| 2,119,834 | - | 75,085,417 | - | - | 42,959,515 |
| - | - | 926,817 | - | - | 51,109 |
| - | - | 3,609,957 | - | - | 81,453 |
| 2,466,922 | - | 3,227,024 | - | - | - |
| 2,075,000 | - | 2,075,000 | - | - | 54,519 |
| 4,541,922 | - | 9,838,798 | - | - | 187,081 |
| - | - | - | - | - | - |
| - | 1,873,324 | 1,873,324 | - | - | 408,963 |
| - | 2,587,281 | 2,587,281 | - | - | 485,749 |
| - | 282,778 | 282,778 | - | - | 118,914 |
| - | 41,894 | 41,894 | - | - | 5,715 |
| - | - | - | - | - | 225,000 |
| - | 4,785,277 | 4,785,277 | - | - | 1,244,341 |
| 32,891,065 | - | 32,891,065 | - | - | 344,890 |
| 3,203,758 | - | 3,203,758 | - | - | 8,661,295 |
| 1,221,000 | - | 1,221,000 | - | - | 2,559,526 |
| 14,635,774 | - | 14,635,774 | - | - | 4,318,378 |
| 40,643,388 | - | 40,643,388 | - | - | 13,846,713 |
| - | - | 1,060,362 | - | - | 3,627,886 |
| 2,419,292 | - | 2,419,292 | - | - | - |
| 673,115 | - | 673,115 | - | - | 2,232,396 |
| 95,687,392 | - | 96,747,754 | - | - | 35,591,084 |
| 43,450 | - | 8,926,524 | - | - | 5,232,489 |
| 789,700 | - | 789,700 | - | - | 3,666,967 |
| 158,025 | - | 6,083,156 | - | - | 6,499,730 |
| 2,956,900 | - | 2,956,900 | - | - | 3,331,268 |
| 1,932,524 | - | 11,359,124 | - | - | 1,125,724 |
| 904,000 | - | 904,000 | - | - | 1,024,284 |
| 75,000 | - | 1,240,728 | - | - | 115,672 |
| - | - | - | - | - | 219,400 |
| 107,740 | - | 1,349,326 | - | - | - |
| 2,296,994 | - | 4,474,272 | - | - | 434,909 |
| 19,000 | - | 552,940 | - | - | 73,784 |
| 498,650 | - | 5,574,384 | - | - | 482,513 |
| 9,781,983 | - | 44,211,054 | - | - | 22,206,740 |
| 83,600 | - | 2,330,701 | - | - | 286,466 |
| 1,022,000 | - | 1,022,000 | - | - | 4,646,619 |
| 11,400 | - | 6,367,178 | - | - | 2,159,096 |
| 1,800 | - | 2,793,966 | - | - | 6,591,810 |
| 1,118,800 | - | 12,513,845 | - | - | 13,683,991 |
| \$ 113,249,931 | \$ 4,785,277 | \$ 243,182,145 | \$ - | \$ - | \$ 115,872,752 |

**CITY OF McALLEN, TEXAS
SUMMARY OF MAJOR
REVENUES & EXPENDITURES
ALL FUNDS**

| FINANCING SOURCES: | GENERAL FUND | SPECIAL REVENUE FUNDS | | | | DEBT SERVICE FUNDS | | CAPITAL PROJECTS FUNDS |
|---|-----------------|-----------------------|---------------------|--------------|------------------|--------------------|------------------|------------------------------|
| | | CDBG | Development Corp | Hotel Tax | Parklands Fee | G.O. Bonds | Revenue Bonds | |
| | | | | | | | | |
| CURRENT REVENUES: | | | | | | | | |
| Taxes | | | | | | | | |
| Ad Valorem Tax | \$ 21,671,328 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Sales Tax | 34,062,639 | - | 11,354,213 | - | - | - | - | - |
| Franchise Taxes | 5,250,000 | - | - | - | - | - | - | - |
| Penalty & Interest Property Taxes | 661,350 | - | - | - | - | - | - | - |
| Hotel Taxes | - | - | - | 3,244,022 | - | - | - | - |
| Total Taxes | 61,645,317 | - | 11,354,213 | 3,244,022 | - | - | - | - |
| Licenses and Permits | 1,077,802 | - | - | - | 526,768 | - | - | - |
| Intergovernmental Revenues | 300,000 | 3,227,024 | - | - | - | - | - | 6,931,974 |
| Charges for Services | 3,210,902 | - | - | - | - | - | - | 1,268,183 |
| Fines and Forfeitures | 1,718,114 | - | - | - | - | - | - | - |
| Miscellaneous | 3,669,357 | - | 100,000 | - | - | - | - | - |
| Interest | 1,150,000 | - | 130,382 | 1,500 | - | - | - | 1,530,638 |
| Rentals | - | - | - | - | - | - | - | - |
| Sale of Property | - | - | - | - | - | - | - | 17,000,000 |
| Proceeds - Debt | - | - | - | - | - | - | - | 10,000,000 |
| Total Revenues | 72,771,492 | 3,227,024 | 11,584,595 | 3,245,522 | 526,768 | - | - | 36,730,795 |
| Transfers-In | 6,661,467 | - | - | - | - | - | 4,785,277 | 23,017,735 |
| Total Financing Sources | \$ 79,432,959 | \$ 3,227,024 | \$ 11,584,595 | \$ 3,245,522 | \$ 526,768 | \$ - | \$ 4,785,277 | \$ 59,748,530 |
| | | | | | | | | |
| CURRENT EXPENDITURES/EXPENSES: | | | | | | | | |
| Salaries and Wages | \$ 38,907,576 | \$ 290,002 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 40,362 |
| Employee Benefits | 12,647,160 | - | - | - | - | - | - | - |
| Supplies | 1,515,395 | - | - | - | - | - | - | - |
| Other Services and Charges | 13,980,820 | 470,100 | 3,609,957 | 926,817 | - | - | - | 1,020,000 |
| Maintenance | 5,914,632 | - | - | - | - | - | - | - |
| Capital Outlay | 2,119,834 | 2,466,922 | - | - | 2,075,000 | - | - | 95,687,392 |
| Debt Service | - | - | - | - | - | - | 4,785,277 | - |
| Total Expenditures/Expenses | 75,085,417 | 3,227,024 | 3,609,957 | 926,817 | 2,075,000 | - | 4,785,277 | 96,747,754 |
| Transfers-Out | 3,790,000 | - | 11,018,088 | 2,317,205 | - | - | - | - |
| Total Current Expenditures/ Expenses | \$ 78,875,417 | \$ 3,227,024 | \$ 14,628,045 | \$ 3,244,022 | \$ 2,075,000 | \$ - | \$ 4,785,277 | \$ 96,747,754 |

04-05 Summary of Major Revenue & Expenditures Cont.

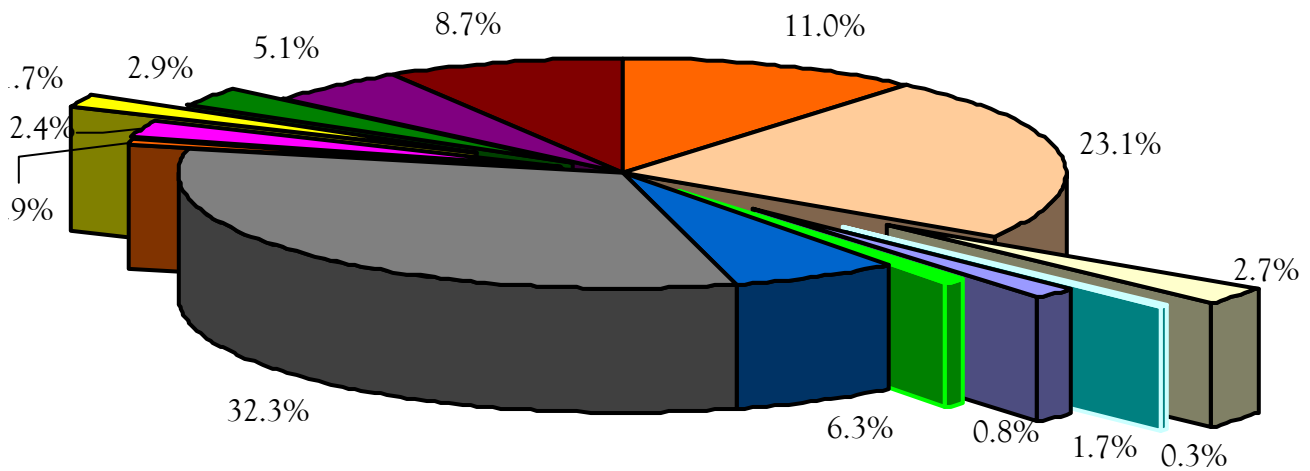
| ENTERPRISE FUNDS | | | | | | | | INTERNAL SERVICE FUNDS | Total All Funds |
|--------------------------------|--------------------------------|--|------------------------------|----------------------|---------------------|----------------------|----------------------|------------------------------|-----------------------|
| Water & Water Depr. Fund | Sewer & Sewer Depr. Fund | Sanitation & Sanitation Depr. Fund | Golf & Golf Depr. Fund | Civic Center Fund | Airport Fund | Bus Terminal Fund | Bridge Fund | | |
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 21,671,328 |
| - | - | - | - | - | - | - | - | - | 45,416,852 |
| - | - | 60,000 | - | - | - | - | - | - | 5,310,000 |
| - | - | - | - | - | - | - | - | - | 661,350 |
| - | - | - | - | - | - | - | - | - | 3,244,022 |
| - | - | 60,000 | - | - | - | - | - | - | 76,303,552 |
| - | - | - | - | - | - | - | - | - | 1,604,570 |
| - | - | - | - | - | 1,854,535 | - | - | - | 12,313,533 |
| 12,605,422 | 10,207,919 | 9,939,235 | 1,144,062 | - | 2,197,848 | - | 9,906,000 | 12,945,745 | 63,425,316 |
| - | - | - | - | - | - | - | - | - | 1,718,114 |
| - | - | 1,020,035 | 12,000 | - | - | - | - | - | 4,801,392 |
| 263,100 | 292,946 | - | 6,000 | - | - | - | 35,000 | - | 3,409,566 |
| - | - | 127,500 | - | 325,600 | 1,607,222 | 290,502 | 1,388,427 | 2,015,787 | 5,755,038 |
| - | - | - | - | - | - | - | - | - | 17,000,000 |
| - | - | - | - | - | - | - | - | - | 10,000,000 |
| 12,868,522 | 10,500,865 | 11,146,770 | 1,162,062 | 325,600 | 5,659,605 | 290,502 | 11,329,427 | 14,961,532 | 196,331,081 |
| 1,149,881 | 1,405,944 | - | 93,200 | 926,817 | - | 294,221 | - | - | 38,334,542 |
| <u>\$ 14,018,403</u> | <u>\$ 11,906,809</u> | <u>\$ 11,146,770</u> | <u>\$ 1,255,262</u> | <u>\$ 1,252,417</u> | <u>\$ 5,659,605</u> | <u>\$ 584,723</u> | <u>\$ 11,329,427</u> | <u>\$ 14,961,532</u> | <u>\$ 234,665,623</u> |

| | | | | | | | | | |
|----------------------|----------------------|----------------------|---------------------|---------------------|---------------------|-------------------|----------------------|----------------------|-----------------------|
| \$ 2,871,276 | \$ 1,809,098 | \$ 2,841,995 | \$ 560,884 | \$ 603,471 | \$ 669,268 | \$ 235,074 | \$ 915,960 | \$ 641,094 | \$ 50,386,060 |
| 1,177,715 | 733,411 | 1,231,172 | 181,009 | 237,950 | 327,163 | 88,436 | 332,802 | 212,565 | 17,169,383 |
| 2,198,984 | 621,405 | 161,908 | 122,036 | 30,300 | 43,722 | 28,680 | 84,800 | 14,014 | 4,821,244 |
| 2,128,128 | 2,242,317 | 3,700,060 | 233,889 | 318,760 | 734,625 | 159,234 | 3,628,720 | 10,502,628 | 43,656,055 |
| 506,971 | 518,900 | 1,491,465 | 67,910 | 51,105 | 402,500 | 22,516 | 113,452 | 24,744 | 9,114,195 |
| 833,150 | 3,114,925 | 2,836,524 | 75,000 | 107,740 | 2,296,994 | 19,000 | 498,650 | 1,118,800 | 113,249,931 |
| - | - | - | - | - | - | - | - | - | 4,785,277 |
| 9,716,224 | 9,040,056 | 12,263,124 | 1,240,728 | 1,349,326 | 4,474,272 | 552,940 | 5,574,384 | 12,513,845 | 243,182,145 |
| 5,326,963 | 6,814,225 | - | 93,200 | 1,816,151 | 1,286,275 | - | 5,872,435 | - | 38,334,542 |
| <u>\$ 15,043,187</u> | <u>\$ 15,854,281</u> | <u>\$ 12,263,124</u> | <u>\$ 1,333,928</u> | <u>\$ 3,165,477</u> | <u>\$ 5,760,547</u> | <u>\$ 552,940</u> | <u>\$ 11,446,819</u> | <u>\$ 12,513,845</u> | <u>\$ 281,516,687</u> |

CITY OF McALLEN, TEXAS

SUMMARY OF MAJOR REVENUES - ALL FUNDS

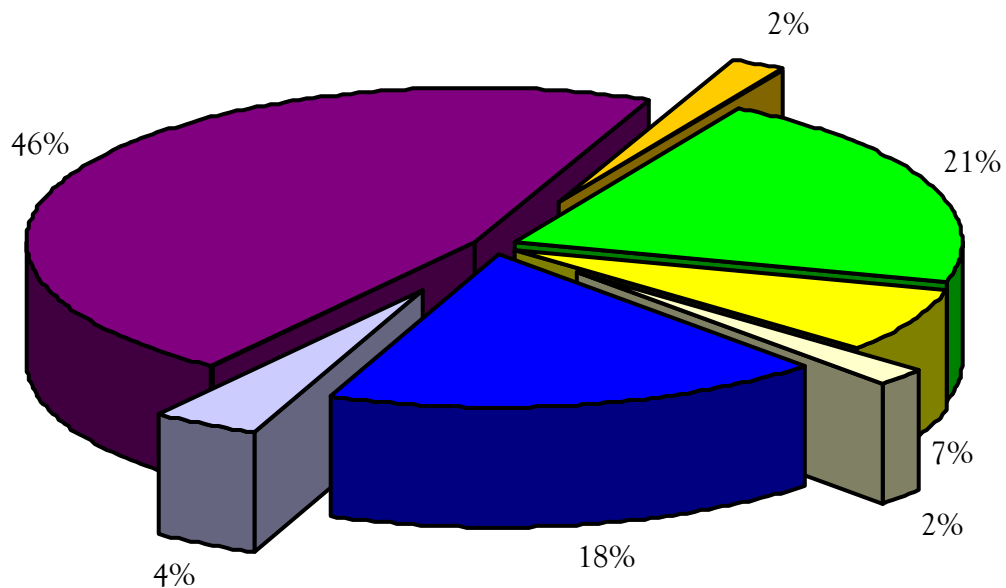
\$196,331,081



- | | | |
|----------------------------|-----------------------|-----------------------|
| Ad Valorem Taxes | Sales Tax | Franchise Taxes |
| Penalty & Interest | Hotel Occupancy Taxes | Licenses and Permits |
| Intergovernmental Revenues | Charges for Services | Fines and Forfeitures |
| Miscellaneous | Interest | Rentals |
| Proceeds Debt | Sale of Property | |

SUMMARY OF MAJOR EXPENDITURES - ALL FUNDS

\$243,182,145



- | | | |
|----------------------------|-------------------|----------------|
| Salaries and Wages | Employee Benefits | Supplies |
| Other Services and Charges | Maintenance | Capital Outlay |
| Debt Service | | |

CITY OF McALLEN, TEXAS
Ad Valorem Tax
Legal Debt Limit vs Current Debt Service Requirements
Effect of Current Debt Levels/Debt Service Requirements on Current and Future Operations

| | LEGAL DEBT LIMIT | |
|---|------------------|-----------------------|
| Taxable Assessed Values (Including Properties Under Protest) for FY 2004-05 | | \$ 5,188,446,565 |
| Maximum Ad Valorem Tax Rate per \$100 | | 2.50 |
| Total Maximum Ad Valorem Tax Levy | | <u>\$ 129,711,164</u> |

| | YEAR LEVY | |
|---|-----------|----------------------|
| Taxable Assessed Values (Including Properties Under Protest) for FY 2004-05 | | \$ 5,188,446,565 |
| FY 2004-05 Ad Valorem Tax Rate per \$100 | | 0.4213 |
| Total FY 2004-05 Ad Valorem Tax Levy | | <u>\$ 21,858,925</u> |

| | AVAILABLE FUTURE FUNDING FROM AD VALOREM TAXES FOR O & M COST RESULTING FROM CAPITAL EXPENDITURES | | | | | |
|---|---|------------------|------------------|------------------|------------------|------------------|
| | FY 02-03 | FY 03-04 | FY 04-05 | FY 05-06 | FY 06-07 | FY 07-08 |
| G.O. Debt Service Requirements | \$ 2,460,084 | \$ 6,183,542 | \$ - | \$ - | \$ - | \$ - |
| Amount Provided by Fund Balance | - | 4,934,713 | - | - | - | - |
| Amount Provided by CY Property Tax | \$ 2,460,084 | \$ 1,248,829 | \$ - | \$ - | \$ - | \$ - |
| Actual/Estimated Taxable Assessed Values (Assuming a 3% Increase Plus \$120M New Property per Year) | 4,396,125,517 | 4,656,898,781 | 5,188,446,565 | 5,464,099,962 | 5,748,022,961 | 6,040,463,650 |
| Tax Rate Required to Fund Debt Service | \$ 0.0560 | \$ 0.0285 | \$ - | \$ - | \$ - | \$ - |
| Balance of Tax Rate Available to Fund General Government Operations | 0.3653 | 0.3928 | 0.4213 | 0.4213 | 0.4213 | 0.4213 |
| Total Tax Rate (Assuming No Change in Present Rate) | <u>\$ 0.4213</u> | <u>\$ 0.4213</u> | <u>\$ 0.4213</u> | <u>\$ 0.4213</u> | <u>\$ 0.4213</u> | <u>\$ 0.4213</u> |
| Increase in Maintenance and Operations Rate | | \$ 0.0275 | \$ 0.0285 | \$ - | \$ - | \$ - |
| Increase in annual funding | | \$ 2,377,435 | \$ 3,718,118 | \$ 1,161,328 | \$ 1,196,168 | \$ 1,232,053 |

CITY OF McALLEN, TEXAS
APPROPRIATED OPERATING TRANSFERS

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <u>TO GENERAL FUND FROM:</u> | | | | |
| International Bridge Fund | \$ 5,423,729 | \$ 5,589,657 | \$ 5,589,657 | \$ 5,589,657 |
| Airport Fund | 1,071,811 | 1,071,811 | 1,071,811 | 1,071,810 |
| Hotel occupancy fund | 78,000 | - | - | - |
| General Fund Totals | 6,573,540 | 6,661,468 | 6,661,468 | 6,661,467 |
| <u>TO DEV CORP DEBT SVC FUND</u> | | | | |
| Dev. Corp of McAllen Fund | 21,607,544 | 43,019 | 43,019 | 41,894 |
| <u>TO CAPITAL IMPV.-SALES TAX</u> | | | | |
| <u>PROJECTS FRUND FROM:</u> | | | | |
| Development Corp. Fund | 2,077,000 | 6,212,625 | - | - |
| <u>TO MISC GOV GRANTS FRUND FROM:</u> | | | | |
| Water Fund | 16,366 | - | - | - |
| Sewer Fund | 32,731 | - | - | - |
| Misc. Gov Grants Fund Totals | 49,097 | - | - | - |
| <u>TO DEBT SERVICE FROM:</u> | | | | |
| Airport Fund | 3,600,447 | 1,640,417 | 1,640,417 | - |
| General Fund | 4,200,334 | - | - | - |
| Revenue Bonds Total | 7,800,781 | 1,640,417 | 1,640,417 | - |
| <u>TO CAPITAL IMPROVEMENTS FUND FROM:</u> | | | | |
| General Fund | 3,200,000 | 4,200,000 | 10,483,149 | 3,790,000 |
| Development Corp. Fund | - | - | 7,006,354 | 5,531,973 |
| Misc. gov. grants fund | 168,898 | - | - | - |
| Cap. Impr sales tx proj. | - | - | 1,041,326 | - |
| Park Land Zone #1 | - | - | 150,000 | - |
| Park Land Zone #2 | - | - | 437,295 | - |
| Capital Improvements Fund Total | 3,368,898 | 4,200,000 | 19,118,124 | 9,321,973 |
| <u>TO WATER CAPITAL IMPROVEMENT FROM:</u> | | | | |
| Water Fund | 1,138,439 | 1,483,797 | 1,483,797 | 1,873,324 |
| <u>TO DEPRECIATION FUNDS FROM:</u> | | | | |
| Water Fund | 650,378 | 1,011,856 | 1,011,856 | 1,149,881 |
| <u>TO WATER CAPITAL IMPRV FUND FROM:</u> | | | | |
| Water fund | 879,500 | 7,166,245 | 7,166,245 | 2,303,758 |
| <u>TO SEWER CAPITAL IMPRV. FROM:</u> | | | | |
| Sewer Fund | 310,500 | 429,700 | 429,700 | 2,821,000 |
| <u>TO SEWER DEPRECIATION FUND FROM:</u> | | | | |
| Sewer fund | 958,113 | 1,328,352 | 1,328,352 | 1,405,944 |

**CITY OF McALLEN, TEXAS
APPROPRIATED OPERATING TRANSFERS**

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|----------------------|----------------------|----------------------|----------------------|
| <u>TO SEWER DEBT SERVICE FUND FROM:</u> | | | | |
| Sewer fund | 934,414 | 2,160,544 | 2,160,544 | 2,587,281 |
| <u>TO SEWER BOND REV '00 FUND FROM:</u> | | | | |
| Sewer bond const. fund | 701,653 | - | - | - |
| Water Revenue Bond Fund | - | 6,439,376 | 6,439,376 | - |
| Sewer Bond Rev'00 Fund Total | 701,653 | 6,439,376 | 6,439,376 | - |
| <u>TO PALM VIEW GOLF COURSE FUND FROM:</u> | | | | |
| General Fund | 195,370 | - | - | - |
| <u>TO GOLF COURSE DEPRECIATION FUND FROM:</u> | | | | |
| Golf Course Fund | 83,000 | 93,200 | 93,200 | 93,200 |
| <u>TO CIVIC CENTER FUND FROM:</u> | | | | |
| Hotel Occupancy Tax Fund | 802,165 | 825,025 | 825,025 | 926,817 |
| <u>TO CIVIC CENTER EXPANSION FROM:</u> | | | | |
| Development corp fund | - | 1,800,000 | 1,800,000 | 5,150,000 |
| Hotel Occupancy Tax Fund | 1,203,247 | 1,237,682 | 1,237,682 | 1,390,388 |
| Civic Center Fund | - | - | - | 1,816,151 |
| Civic Center Expansion Totals | 1,203,247 | 3,037,682 | 3,037,682 | 8,356,539 |
| <u>TO AIRPORT CIP FUND FROM:</u> | | | | |
| Airport Fund | - | - | - | 214,465 |
| Airport Fund Total | - | - | - | 214,465 |
| <u>TO INT'L AIRPORT FUND FROM:</u> | | | | |
| General Fund | - | 725,000 | 870,404 | - |
| Capital Improvement Fund | 294,637 | 310,309 | 310,309 | - |
| Int'l Airport Fund Total | 294,637 | 1,035,309 | 1,180,713 | - |
| <u>TO TRANSIT SYSTEM FUND FROM:</u> | | | | |
| General Fund | - | - | 256,802 | - |
| Development Corp. Fund | 176,957 | 242,201 | 242,201 | 294,221 |
| Transit System Fund Totals | 176,957 | 242,201 | 499,003 | 294,221 |
| <u>TO BRIDGE FUND FROM:</u> | | | | |
| Bridge Debt Service Fund | 119,832 | 281,553 | 281,553 | 282,778 |
| TOTAL ALL FUNDS | \$ 49,925,065 | \$ 44,292,369 | \$ 53,400,074 | \$ 38,334,542 |

**City of McAllen, Texas
Personnel Summary**

| | Actual 01-02 | Actual 02-03 | Estimated 03-04 | Budgeted 04-05 |
|---------------------------------|-----------------|-----------------|--------------------|-------------------|
| <u>GENERAL FUND</u> | | | | |
| Full-time | 583 | 607 | 640 | 666 |
| Civil Service | 373 | 386 | 389 | 397 |
| Part-time | 365 | 366 | 381 | 387 |
| Total | 1,321 | 1,359 | 1,410 | 1,450 |
| <u>WATER FUND</u> | | | | |
| Full-time | 93 | 100 | 108 | 112 |
| Part-time | 4 | 4 | 4 | 4 |
| Total | 97 | 104 | 112 | 116 |
| <u>SEWER FUND</u> | | | | |
| Full-time | 59 | 65 | 67 | 68 |
| Part-time | - | - | - | - |
| Total | 59 | 65 | 67 | 68 |
| <u>SANITATION FUND</u> | | | | |
| Full-time | 94 | 100 | 106 | 117 |
| Part-time | 9 | 9 | 8 | 11 |
| Total | 103 | 109 | 114 | 128 |
| <u>GOLF COURSE FUND</u> | | | | |
| Full-time | 13 | 13 | 13 | 15 |
| Part-time | 8 | 8 | 10 | 9 |
| Total | 21 | 21 | 23 | 24 |
| <u>CIVIC CENTER FUND</u> | | | | |
| Full-time | 16 | 16 | 15 | 21 |
| Part-time | 1 | 3 | 3 | 3 |
| Total | 17 | 19 | 18 | 24 |
| <u>AIRPORT FUND</u> | | | | |
| Full-time | 22 | 22 | 23 | 25 |
| Part-time | - | - | - | - |
| Total | 22 | 22 | 23 | 25 |
| <u>BUS TERMINAL FUND</u> | | | | |
| Full-time | 9 | 10 | 11 | 11 |
| Part-time | - | - | - | - |
| Total | 9 | 10 | 11 | 11 |

**City of McAllen, Texas
Personnel Summary**

| | | Actual 01-02 | Actual 02-03 | Estimated 03-04 | Budgeted 04-05 |
|--------------------------------------|--|---------------------|---------------------|---------------------|---------------------|
| <u>BRIDGE FUND</u> | | | | | |
| Full-time | | 33 | 33 | 38 | 40 |
| Part-time | | 3 | 3 | 3 | 3 |
| Total | | <u>36</u> | <u>36</u> | <u>41</u> | <u>43</u> |
| <u>FLEET/MAT. MGMTT FUND</u> | | | | | |
| Full-time | | 19 | 19 | 19 | 19 |
| Part-time | | - | - | - | - |
| Total | | <u>19</u> | <u>19</u> | <u>19</u> | <u>19</u> |
| <u>HEALTH INSURANCE FUND</u> | | | | | |
| Full-time | | 2 | 2 | 2 | 2 |
| Part-time | | - | - | - | 1 |
| Total | | <u>2</u> | <u>2</u> | <u>2</u> | <u>3</u> |
| <u>GENERAL INSURANCE FUND</u> | | | | | |
| Full-time | | 3 | 3 | 3 | 4 |
| Part-time | | - | - | - | - |
| Total | | <u>3</u> | <u>3</u> | <u>3</u> | <u>4</u> |
| <u>TOTAL ALL FUNDS</u> | | | | | |
| Full-time | | 946 | 990 | 1,045 | 1,100 |
| Civil Service | | 373 | 386 | 389 | 397 |
| Part-time | | 390 | 393 | 409 | 418 |
| Grand Total | | <u><u>1,709</u></u> | <u><u>1,769</u></u> | <u><u>1,843</u></u> | <u><u>1,915</u></u> |

GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required to be accounted for in another fund.



CITY of McALLEN, TEXAS

**City of McAllen
General Fund
Fund Balance Summary**

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| BEGINNING FUND BALANCE | \$ 34,782,639 | \$ 31,430,264 | \$ 40,898,712 | \$ 42,401,973 |
| <u>Revenues:</u> | | | | |
| Taxes | 53,456,808 | 54,698,421 | 57,853,060 | 61,645,317 |
| Licenses and Permits | 1,434,516 | 1,077,602 | 1,077,602 | 1,077,802 |
| Intergovernmental | 322,226 | 300,000 | 300,000 | 300,000 |
| Charges for Services | 2,991,703 | 3,000,143 | 3,068,858 | 3,210,902 |
| Fines and Forfeits | 1,778,660 | 1,626,903 | 1,714,187 | 1,718,114 |
| Miscellaneous Revenues | 8,114,653 | 4,675,757 | 8,714,720 | 4,819,357 |
| Total Revenues | 68,098,566 | 65,378,826 | 72,728,427 | 72,771,492 |
| Transfers In/Loan Repayment | 6,573,540 | 6,661,468 | 6,661,468 | 6,661,467 |
| Total Revenues and Transfers | 74,672,106 | 72,040,294 | 79,389,895 | 79,432,959 |
| TOTAL RESOURCES | <u>\$ 109,454,745</u> | <u>\$ 103,470,558</u> | <u>\$ 120,288,607</u> | <u>\$ 121,834,932</u> |
| APPROPRIATIONS | | | | |
| <u>Operating Expense:</u> | | | | |
| General Government | \$ 11,735,797 | \$ 13,372,660 | \$ 12,781,176 | \$ 14,550,700 |
| Public Safety | 31,694,910 | 34,995,137 | 33,680,322 | 37,183,213 |
| Highways and Streets | 7,284,959 | 9,030,822 | 8,254,386 | 11,037,679 |
| Health and Welfare | 868,215 | 889,318 | 932,230 | 927,804 |
| Culture and Recreation | 9,765,582 | 11,102,594 | 10,884,967 | 11,386,021 |
| Total Operations | 61,349,463 | 69,390,531 | 66,533,081 | 75,085,417 |
| Transfers Out | 7,595,704 | 11,610,355 | 11,353,553 | 3,790,000 |
| TOTAL APPROPRIATIONS | 68,945,167 | 81,000,886 | 77,886,634 | 78,875,417 |
| Revenue over/under Expenditures | 5,726,939 | (8,960,592) | 1,503,261 | 557,542 |
| Other | 389,134 | - | (4,364) | - |
| ENDING FUND BALANCE | <u>\$ 40,898,712</u> | <u>\$ 22,469,672</u> | <u>\$ 42,401,973</u> | <u>\$ 42,959,515</u> |
| Reserved - Advance to Airport Fund | - | (89,477) | - | - |
| ENDING FUND BALANCE-UNRESERVED | <u>\$ 40,898,712</u> | <u>\$ 22,380,195</u> | <u>\$ 42,401,973</u> | <u>\$ 42,959,515</u> |

**City of McAllen
General Fund
Revenue by Source**

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-------------------|----------------------|--------------------|-------------------|
| <u>Source of Income</u> | | | | |
| <u>TAXES</u> | | | | |
| <i>Ad Valorem Taxes:</i> | | | | |
| Current | \$ 15,226,119 | \$ 17,193,514 | \$ 17,193,514 | \$ 20,547,390 |
| Delinquent | 964,889 | 600,000 | 600,000 | 950,000 |
| Rollback Taxes | 107,511 | 63,000 | 63,000 | 68,000 |
| Penalty and Interest | 906,173 | 600,000 | 600,000 | 661,350 |
| Property Tax-Refund | (61,629) | (47,000) | (47,000) | (54,062) |
| Special Inventory-Vehicles | - | 130,907 | 130,907 | 160,000 |
| <i>Sales and Use Taxes:</i> | | | | |
| Sales Tax | 31,181,802 | 30,908,000 | 34,062,639 | 34,062,639 |
| Electric | 3,182,335 | 3,300,000 | 3,300,000 | 3,300,000 |
| Natural Gas | 313,510 | 200,000 | 200,000 | 200,000 |
| Telephone | 1,069,709 | 1,200,000 | 1,200,000 | 1,200,000 |
| Cable | 566,389 | 550,000 | 550,000 | 550,000 |
| TOTAL TAXES | 53,456,808 | 54,698,421 | 57,853,060 | 61,645,317 |
| <u>LICENSES AND PERMITS</u> | | | | |
| <i>Business Licenses and Permits:</i> | | | | |
| Alcoholic Beverage License | 37,096 | 15,000 | 15,000 | 15,000 |
| State Mixed Drink License | 1,800 | 7,000 | 7,000 | 7,000 |
| Electrician's License | 11,125 | 10,000 | 10,000 | 10,000 |
| Transportation License | 11,501 | 10,000 | 10,000 | 10,200 |
| Sign License | 840 | 6,000 | 6,000 | 6,000 |
| Food Handler's Permit | 70,819 | 40,000 | 40,000 | 40,000 |
| House Mover's License | 225 | 200 | 200 | 200 |
| Other - Precious Metals | - | 100 | 100 | 100 |
| <i>Occupational Licenses:</i> | | | | |
| Building Permits | 635,067 | 500,000 | 500,000 | 500,000 |
| Electrical Permits | 124,771 | 100,000 | 100,000 | 100,000 |
| Plumbing Permits | 150,793 | 95,302 | 95,302 | 95,302 |
| A/C Permits | 46,943 | 30,000 | 30,000 | 30,000 |
| House Moving Permits | 6,050 | 1,500 | 1,500 | 1,500 |
| Garage Sale Permits | 18,355 | 12,000 | 12,000 | 12,000 |
| Alarm Ordinance | 239,431 | 200,000 | 200,000 | 200,000 |
| Intinerant Vendor's License | 700 | 500 | 500 | 500 |
| Special Use Permit | 79,000 | 50,000 | 50,000 | 50,000 |
| TOTAL LICENSES AND PERMITS | 1,434,516 | 1,077,602 | 1,077,602 | 1,077,802 |

GENERAL FUND REVENUES BY SOURCE (continued)

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <u>INTERGOVERNMENTAL REVENUES</u> | | | | |
| State Shared Revenues: | | | | |
| State Mixed Drink Tax | 322,226 | 300,000 | 300,000 | 300,000 |
| TOTAL INTERGOVERNMENTAL REVENUES | 322,226 | 300,000 | 300,000 | 300,000 |
| <u>CHARGES FOR SERVICES</u> | | | | |
| General Government: | | | | |
| Management Services | 1,066,600 | 1,066,600 | 1,066,600 | 1,001,600 |
| State Court Costs Fees | 69,764 | 75,000 | 75,000 | 75,000 |
| Administrative Filing Fees | 27,284 | 2,000 | 2,000 | 2,000 |
| Developer's fee | 187,219 | 75,000 | 75,000 | 75,000 |
| Subdivision Recording Fees | 24,125 | 9,000 | 9,000 | 9,000 |
| Sale Documents - Maps, Code Books | 7,189 | 2,000 | 2,000 | 2,000 |
| Plans & Specifications | 4,760 | 2,000 | 2,000 | 2,000 |
| Signs Fees | - | - | - | - |
| Public Safety: | | | | |
| Accident Reports | 65,229 | 35,000 | 35,000 | 35,000 |
| Local Officer Arrest Fee | 37,471 | 60,000 | 60,000 | 60,000 |
| Abandoned Vehicles | 6,567 | 4,000 | 4,000 | 4,000 |
| Child Safety Fund | 210 | 1,500 | 1,500 | 1,500 |
| Housing of Prisoners | 1,440 | - | - | - |
| Rural Fire Protection | 3,700 | 6,000 | 6,000 | 6,000 |
| Sex Offender | (1,190) | - | - | - |
| U.S. Marshall Contract | - | 350,000 | 200,000 | 350,000 |
| Miscellaneous Revenues | 39,481 | 29,643 | 29,643 | 29,643 |
| Highways and Streets: | | | | |
| Parking Meters Fees | 474,141 | 375,000 | 575,949 | 587,468 |
| Signs and Signals | - | 1,000 | 1,000 | 1,000 |
| Immobilization - vehicles | 15,200 | - | 18,266 | 18,591 |
| Health: | | | | |
| Vital Statistics | 304,146 | 300,000 | 300,000 | 300,000 |
| Weed and Lot Cleaning | 50,366 | 40,000 | 40,000 | 40,000 |
| Animal Licenses | 39 | 4,500 | 4,500 | 4,500 |
| Health Card permit | 2,264 | - | - | 2,000 |
| Recreation: | | | | |
| Yearly Recreation Program | 39,474 | 70,000 | 70,000 | 70,000 |
| League Registration | 100,486 | 80,000 | 80,000 | 80,000 |
| Aquatic Program Entry | 92,313 | 120,000 | 120,000 | 120,000 |
| Tournament Fees | 5,010 | 1,000 | 1,000 | 1,000 |
| Program Entry Fees | 155,422 | 150,000 | 150,000 | 150,000 |
| Swimming Pools-Municipal | 51,265 | 45,000 | 45,000 | 45,000 |
| Swimming Pools-Cascade | 10,453 | 4,000 | 4,000 | 4,000 |
| Swimming Pools-Boy's Club | 2,140 | 1,500 | 1,500 | 1,500 |
| Los Encinos Pool | 23,226 | - | - | 20,000 |
| Park concessions | 434 | 2,000 | 2,000 | 2,000 |
| Facilities Use Fees Park | 64,890 | 65,000 | 65,000 | 65,000 |
| La Placita bldg use | 4,538 | 500 | - | 200 |
| Senior Citizens | - | 300 | 300 | 300 |
| Quinta Mazatlan | 6,450 | - | - | 5,000 |

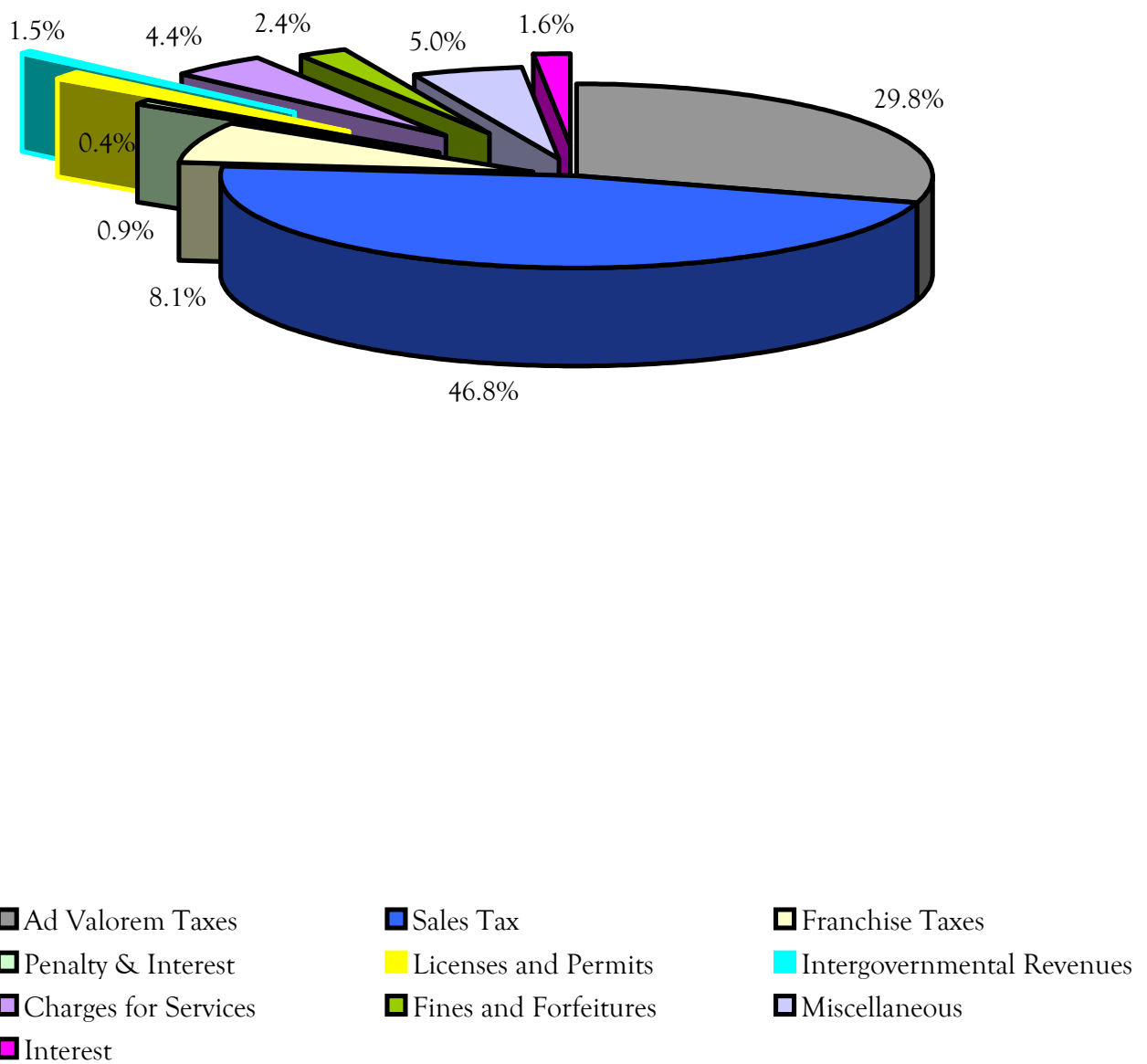
GENERAL FUND REVENUES BY SOURCE (continued)

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|----------------------|----------------------|----------------------|----------------------|
| Rental/Lark Community ctr | 14,045 | - | - | 10,000 |
| Rental/Palm View Community ctr | 8,031 | - | - | 8,000 |
| Use Fees-Library Copier | 26,574 | 22,000 | 22,000 | 22,000 |
| Use Fees-Library Sales | 1 | 600 | 600 | 600 |
| Equipment Rental | 900 | - | - | - |
| Miscellaneous | 46 | - | - | - |
| TOTAL CHARGES FOR SERVICES | 2,991,703 | 3,000,143 | 3,068,858 | 3,210,902 |
| <u>FINES AND FORFEITS</u> | | | | |
| Municipal Court | 1,279,634 | 1,250,000 | 1,300,000 | 1,300,000 |
| Warrant Detail | 173,371 | 150,000 | 150,000 | 150,000 |
| Court Technology/Security | 93,043 | 26,403 | 17,346 | 17,346 |
| Library Fines | 50,108 | 49,000 | 49,000 | 49,000 |
| Parking Fees | 172,462 | 150,000 | 196,341 | 200,268 |
| Construction Penalty | 10,042 | 1,500 | 1,500 | 1,500 |
| TOTAL FINES AND FORFEITS | 1,778,660 | 1,626,903 | 1,714,187 | 1,718,114 |
| <u>MISCELLANEOUS REVENUES</u> | | | | |
| Royalties-Natural Gas | 6,088,958 | 3,500,000 | 7,445,363 | 3,500,000 |
| Miscellaneous Rentals | 70,913 | 40,000 | 40,000 | 40,000 |
| Fixed assets | 109,427 | 5,000 | 5,000 | 5,000 |
| Reimb. Dist. Attorney | - | 10,000 | 10,000 | 10,000 |
| Reimb. Other Agencies | - | 7,000 | 7,000 | 7,000 |
| Subd. infrastructure | 249,527 | - | - | - |
| Recovery prior year expenses | 36,779 | - | - | - |
| Insurance Recoveries | 29,089 | - | - | - |
| Commissions-vending & telephone | 12,223 | 7,000 | 7,000 | 7,000 |
| Private donations | 11,235 | 31,400 | 25,000 | 25,000 |
| Recovery of curr. Yr. exp. | (46,686) | - | - | - |
| Principle Pmts. Paving Assessments | 4,300 | 10,000 | 10,000 | 10,000 |
| Legal recording fees | 12,351 | 3,000 | 3,000 | 3,000 |
| Other Miscellaneous Revenue: | | | | |
| Misc. General Government | 477,908 | 62,357 | 62,357 | 62,357 |
| Interest | 1,607,132 | 1,000,000 | 1,100,000 | 1,150,000 |
| Net increase in the fair value of invest. | (548,503) | - | - | - |
| TOTAL MISC. REVENUES | 8,114,653 | 4,675,757 | 8,714,720 | 4,819,357 |
| <u>OPERATING TRANSFERS</u> | | | | |
| International Toll Bridge Fund | 5,423,729 | 5,589,657 | 5,589,657 | 5,589,657 |
| McAllen International Airport Fund | 1,071,811 | 1,071,811 | 1,071,811 | 1,071,810 |
| PCF Airport Fund | - | - | - | - |
| Development Corp. Fund | - | - | - | - |
| Hotel Occupancy Fund | 78,000 | - | - | - |
| Capital Improvement Fund | - | - | - | - |
| Repayment-Loan to Sanitation | - | - | - | - |
| TOTAL OPERATING TRANSFERS | 6,573,540 | 6,661,468 | 6,661,468 | 6,661,467 |
| TOTAL GENERAL FUND REVENUES | \$ 74,672,106 | \$ 72,040,294 | \$ 79,389,895 | \$ 79,432,959 |

CITY OF McALLEN, TEXAS

GENERAL FUND REVENUES

\$72,771,492



City of McAllen
General Fund
Budget Summary By Department

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------------|-------------------|----------------------|--------------------|-------------------|
| <i>EXPENDITURES:</i> | | | | |
| <u>GENERAL GOVERNMENT</u> | | | | |
| City Commission | \$ 211,529 | \$ 122,789 | \$ 170,739 | \$ 173,619 |
| Special Service | 600,992 | 865,460 | 594,200 | 581,260 |
| City Manager | 504,521 | 515,169 | 522,126 | 523,160 |
| City Secretary | 591,902 | 630,690 | 599,685 | 641,520 |
| Audit Office | 135,631 | 146,454 | 148,692 | 162,432 |
| Municipal Court | 844,006 | 899,266 | 878,269 | 977,125 |
| Finance | 765,661 | 877,849 | 857,843 | 874,506 |
| Tax Office | 687,761 | 669,404 | 665,352 | 665,448 |
| Purchasing & Contracting | 249,104 | 302,110 | 292,181 | 301,194 |
| Legal | 715,951 | 681,144 | 732,494 | 803,748 |
| Grant Administration | 104,219 | 168,071 | 184,798 | 176,899 |
| Right-of-way | 119,841 | 130,657 | 128,617 | 131,361 |
| Human Resources | 355,022 | 809,551 | 524,949 | 569,430 |
| Employee Benefits | - | - | - | 876,651 |
| Insurance | 951,874 | 1,047,059 | 1,047,059 | 1,151,761 |
| Planning | 638,022 | 817,613 | 801,888 | 900,110 |
| Information Technology | 911,889 | 1,165,641 | 1,116,244 | 1,256,844 |
| MCN | 316,061 | 350,949 | 353,869 | 382,959 |
| City Hall | 506,032 | 729,770 | 774,177 | 754,778 |
| Building Maintenance | 308,607 | 334,171 | 279,151 | 399,319 |
| Economic Development: | | | | |
| MEDC | 1,267,643 | 1,331,025 | 1,331,025 | 1,397,576 |
| Chamber of Commerce | 629,256 | 578,818 | 578,818 | 600,000 |
| Los Caminos del Rio | 15,000 | 15,000 | 15,000 | 15,000 |
| LRGVDC | 17,167 | 24,000 | 24,000 | 24,000 |
| Border Trade Alliance | 60,000 | 25,000 | 25,000 | 25,000 |
| So. Tx Border Partnership | 10,641 | 35,000 | 35,000 | 35,000 |
| Hispanic Chamber of Commerce | 217,469 | 100,000 | 100,000 | 150,000 |
| TOTAL GENERAL GOVERNMENT | | | | |
| EXPENDITURES | 11,735,797 | 13,372,660 | 12,781,176 | 14,550,700 |
| <u>PUBLIC SAFETY</u> | | | | |
| Police | 19,287,973 | 21,708,063 | 20,564,095 | 22,982,737 |
| Animal Control | 166,823 | 158,222 | 157,173 | 162,955 |
| Communication Technology | - | 47,063 | 22,267 | 244,274 |
| Fire | 9,581,279 | 10,134,223 | 10,139,372 | 10,776,998 |
| Traffic Operations | 1,561,934 | 1,668,711 | 1,538,705 | 1,634,058 |
| Downtown Services | 491,889 | 554,250 | 532,258 | 556,493 |
| Inspection | 605,007 | 724,605 | 726,452 | 825,698 |
| TOTAL PUBLIC SAFETY | 31,694,910 | 34,995,137 | 33,680,322 | 37,183,213 |

BUDGET SUMMARY BY DEPARTMENT (Continued)

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-------------------|----------------------|--------------------|-------------------|
| <u>HIGHWAYS AND STREETS</u> | | | | |
| Engineering Services | 1,487,474 | 1,722,655 | 1,688,422 | 1,852,981 |
| Street Cleaning | 380,248 | 367,356 | 352,538 | 372,467 |
| Street Maintenance | 2,706,832 | 3,266,858 | 3,309,435 | 5,017,733 |
| Street Lighting | 1,410,032 | 1,727,995 | 1,328,476 | 1,615,826 |
| Sidewalk Construction | 461,508 | 591,536 | 641,536 | 634,636 |
| Drainage | 838,867 | 1,354,422 | 933,979 | 1,544,036 |
| TOTAL HIGHWAYS AND STREETS | 7,284,959 | 9,030,822 | 8,254,386 | 11,037,679 |
| <u>HEALTH AND WELFARE</u> | | | | |
| Health | 537,023 | 571,072 | 614,071 | 609,315 |
| Graffiti Cleaning | 141,190 | 138,318 | 138,231 | 138,499 |
| Other Agencies: | | | | |
| Air Care | 26,500 | 27,428 | 27,428 | 27,428 |
| Humane Society | 161,002 | 150,000 | 150,000 | 150,062 |
| Valley Environ. Council | 2,500 | 2,500 | 2,500 | 2,500 |
| TOTAL HEALTH AND WELFARE | 868,215 | 889,318 | 932,230 | 927,804 |
| <u>CULTURE AND RECREATION:</u> | | | | |
| Parks Administration | 433,652 | 401,862 | 409,117 | 424,686 |
| Parks | 3,022,185 | 3,343,501 | 3,269,063 | 3,381,345 |
| Recreation | 804,363 | 743,258 | 730,545 | 917,007 |
| Pools | 580,696 | 574,433 | 633,223 | 643,732 |
| Las Palmas Community Ctr. | 281,859 | 325,820 | 334,590 | 296,681 |
| Recreation North | 353,263 | 463,754 | 428,391 | 406,118 |
| Recreation South | 352,594 | 465,541 | 449,927 | 418,503 |
| Quinta Mazatlan Renovation | 19,434 | 36,769 | 36,752 | 161,582 |
| Library | 2,072,563 | 2,520,763 | 2,475,492 | 2,531,842 |
| Library Branch Lark | 361,115 | 458,911 | 379,414 | 466,604 |
| Library Brank Palm View | 362,065 | 469,407 | 439,878 | 479,346 |
| Other Agencies: | | | | |
| Amigos del Valle | 28,500 | 33,500 | 33,500 | 38,500 |
| Centro Cultural | 20,000 | 20,000 | 20,000 | 20,000 |
| Hidalgo County Museum | 30,000 | 35,000 | 35,000 | 40,000 |
| McAllen Boy's & Girl's Club | 300,000 | 380,000 | 380,000 | 390,000 |
| McAllen Int'l museum | 650,000 | 672,075 | 672,075 | 672,075 |
| Town Band | 8,000 | 8,000 | 8,000 | 8,000 |
| RGV International Music Festival | 15,000 | 15,000 | 15,000 | 15,000 |
| World Birding Center | - | 65,000 | 65,000 | 5,000 |
| South Texas Symphony | 70,000 | 70,000 | 70,000 | 70,000 |
| MAHI | 293 | - | - | - |
| TOTAL CULTURE AND RECREATION | 9,765,582 | 11,102,594 | 10,884,967 | 11,386,021 |
| TOTAL OPERATIONS | 61,349,463 | 69,390,531 | 66,533,081 | 75,085,417 |

BUDGET SUMMARY BY DEPARTMENT (Continued)

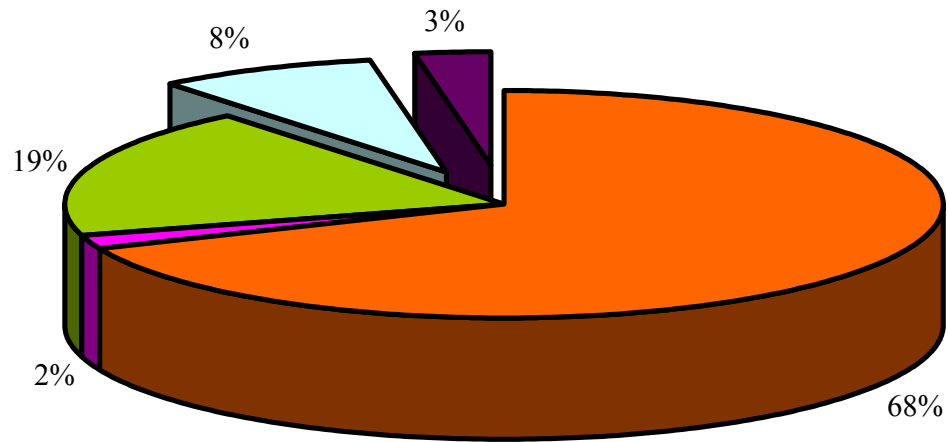
| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|----------------------|----------------------|----------------------|----------------------|
| <u>TRANSFERS</u> | | | | |
| Transfer to Debt Service | 4,200,334 | - | - | - |
| Transfer to Capital Impv. | 3,200,000 | 10,483,149 | 10,483,149 | 3,790,000 |
| Transfer to Airport Fund | - | 870,404 | 870,404 | - |
| Transfer to Golf Course Fund | 195,370 | - | - | - |
| Transfer to Cap Impv-Sales tx Project Fund | - | - | - | - |
| Transfer to Transit System Fund | - | 256,802 | - | - |
| TOTAL TRANSFERS OUT | 7,595,704 | 11,610,355 | 11,353,553 | 3,790,000 |
| TOTAL GENERAL FUND | 68,945,167 | 81,000,886 | 77,886,634 | 78,875,417 |
| EXPENDITURES BY FUNCTION: | | | | |
| <u>BY EXPENSE GROUP</u> | | | | |
| Salaries and Wages | 32,650,015 | 36,708,962 | 35,244,571 | 39,135,316 |
| Employee Benefits | 9,529,545 | 10,590,555 | 10,590,555 | 12,647,160 |
| Supplies | 1,341,187 | 1,475,271 | 1,510,333 | 1,515,395 |
| Other Services and Charges | 12,561,931 | 13,294,825 | 13,034,064 | 13,980,820 |
| Maintenance | 4,025,732 | 4,451,055 | 4,644,757 | 5,914,632 |
| Subtotal | 60,108,410 | 66,520,668 | 65,024,280 | 73,193,323 |
| Capital Outlay | 1,621,976 | 3,089,852 | 1,738,470 | 2,119,834 |
| Grant Reimbursements | (380,922) | (219,989) | (229,669) | (227,740) |
| TOTAL OPERATIONS | \$ 61,349,463 | \$ 69,390,531 | \$ 66,533,081 | \$ 75,085,417 |

CITY OF McALLEN, TEXAS

GENERAL FUND EXPENDITURES

By Expense Group

\$75,085,417

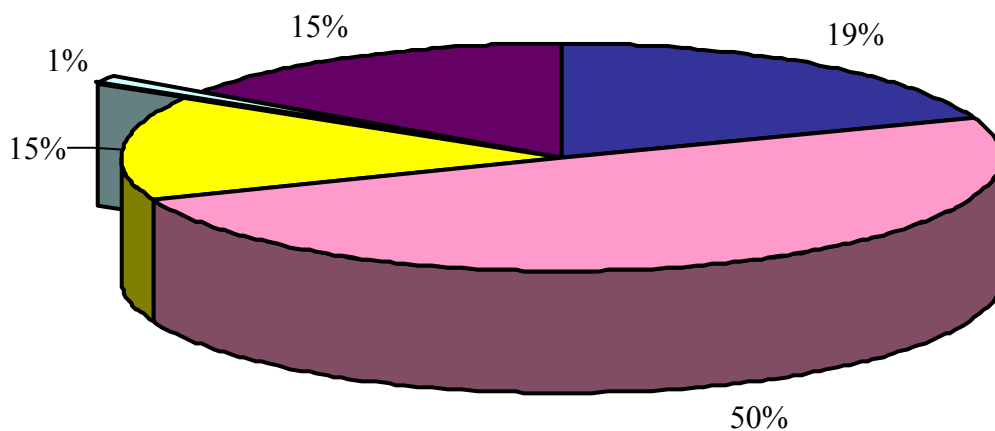


■ Personnel ■ Supplies ■ Other Services & Charges ■ Maintenance ■ Capital Outlay

GENERAL FUND EXPENDITURES

By Service Area

\$75,085,417



■ General Government ■ Public Safety ■ Highways & Streets
■ Health & Welfare ■ Culture & Recreation

City of McAllen, Texas
General Government
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|------------------------------|----------------------|----------------------|----------------------|----------------------|
| BY DEPARTMENT | | | | |
| City Commission | \$ 211,529 | \$ 122,789 | \$ 170,739 | \$ 173,619 |
| Special Service | 600,992 | 865,460 | 594,200 | 581,260 |
| City Manager | 504,521 | 515,169 | 522,126 | 523,160 |
| City Secretary | 591,902 | 630,690 | 599,685 | 641,520 |
| Audit Office | 135,631 | 146,454 | 148,692 | 162,432 |
| Municipal Court | 844,006 | 899,266 | 878,269 | 977,125 |
| Finance | 765,661 | 877,849 | 857,843 | 874,506 |
| Tax Office | 687,761 | 669,404 | 665,352 | 665,448 |
| Purchasing & Contracting | 249,104 | 302,110 | 292,181 | 301,194 |
| Legal | 715,951 | 681,144 | 732,494 | 803,748 |
| Grants Administration | 104,219 | 168,071 | 184,798 | 176,899 |
| Right-of-way | 119,841 | 130,657 | 128,617 | 131,361 |
| Human Resources | 355,022 | 809,551 | 524,949 | 569,430 |
| Employee Benefits | - | - | - | 876,651 |
| Liability Insurance | 951,874 | 1,047,059 | 1,047,059 | 1,151,761 |
| Planning | 638,022 | 817,613 | 801,888 | 900,110 |
| Information Technology | 911,889 | 1,165,641 | 1,116,244 | 1,256,844 |
| MCN | 316,061 | 350,949 | 353,869 | 382,959 |
| City Hall | 506,032 | 729,770 | 774,177 | 754,778 |
| Building Maintenance | 308,607 | 334,171 | 279,151 | 399,319 |
| Economic Development | | - | | |
| MEDC | 1,267,643 | 1,331,025 | 1,331,025 | 1,397,576 |
| Chamber of Commerce | 629,256 | 578,818 | 578,818 | 600,000 |
| Los Caminos del Rio | 15,000 | 15,000 | 15,000 | 15,000 |
| LRGVDC | 17,167 | 24,000 | 24,000 | 24,000 |
| Border Trade Alliance | 60,000 | 25,000 | 25,000 | 25,000 |
| So. Tx Border Partnership | 10,641 | 35,000 | 35,000 | 35,000 |
| Hispanic Chamber of Commerce | 217,469 | 100,000 | 100,000 | 150,000 |
| TOTAL | \$ 11,735,797 | \$ 13,372,660 | \$ 12,781,176 | \$ 14,550,700 |
| BY EXPENSE GROUP | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 4,398,082 | \$ 5,157,949 | \$ 5,040,385 | \$ 5,674,718 |
| Employee Benefits | 1,069,011 | 1,265,926 | 1,265,926 | 2,310,034 |
| Supplies | 131,393 | 159,532 | 152,476 | 155,051 |
| Other Services and Charges | 5,482,366 | 5,314,451 | 5,447,745 | 5,665,183 |
| Maint. and Repair Services | 259,538 | 461,834 | 464,755 | 475,979 |
| Capital Outlay | 395,411 | 1,032,957 | 429,889 | 317,475 |
| Grant Reimbursement | - | (19,989) | (20,000) | (47,740) |
| TOTAL APPROPRIATIONS | \$ 11,735,797 | \$ 13,372,660 | \$ 12,781,176 | \$ 14,550,700 |

City of McAllen, Texas
General Government
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--------------------------|-----------------|----------------------|--------------------|-----------------|
| <u>PERSONNEL</u> | | | | |
| City Commission | 1 | 1 | 1 | 1 |
| City Manager | 9 | 9 | 9 | 9 |
| City Secretary | 17 | 17 | 17 | 18 |
| Audit Office | 2 | 2 | 2 | 2 |
| Municipal Court | 23 | 25 | 27 | 27 |
| Finance | 18 | 18 | 18 | 18 |
| Tax Office | 6 | 6 | 6 | 7 |
| Purchasing & Contracting | 6 | 6 | 6 | 6 |
| Legal | 7 | 7 | 7 | 11 |
| Grants Administration | 3 | 4 | 5 | 5 |
| Right-of-way | 3 | 2 | 2 | 2 |
| Human Resources | 8 | 8 | 9 | 10 |
| Planning | 18 | 21 | 21 | 23 |
| Information Technology | 14 | 15 | 14 | 18 |
| MCN | 7 | 7 | 7 | 7 |
| City Hall | 3 | 3 | 3 | 3 |
| Building Maintenance | 8 | 7 | 7 | 8 |
| TOTAL PERSONNEL | <u>153</u> | <u>158</u> | <u>161</u> | <u>175</u> |

CITY OF McALLEN, TEXAS

DEPARTMENT: CITY COMMISSION

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 64,219 | \$ 51,741 | \$ 71,741 | \$ 76,740 |
| Employee Benefits | 28,333 | 11,348 | 11,348 | 11,631 |
| Supplies | 3,794 | 6,000 | 6,000 | 5,700 |
| Other Services and Charges | 93,928 | 40,650 | 69,000 | 75,843 |
| Maintenance | - | - | 0 | - |
| Operations Subtotal | 190,274 | 109,739 | 158,089 | 169,914 |
| Capital Outlay | 21,255 | 13,050 | 12,650 | 3,705 |
| DEPARTMENTAL TOTAL | \$ 211,529 | \$ 122,789 | \$ 170,739 | \$ 173,619 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 1 | 1 | 1 | 1 |

MISSION STATEMENT

The City Council, consisting of a Mayor and six Council Members, serves as the legislative and policy making body of the City McAllen. The Council adopts all ordinances, approves major expenditure items, and annually established the City's program of services through the adoption of the Operating Budget and the Capital Improvement Program (CIP).

CITY OF McALLEN, TEXAS

DEPARTMENT: SPECIAL SERVICE

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ - | \$ - |
| Employee Benefits | - | - | - | - |
| Supplies | - | - | - | - |
| Other Services and Charges | 600,992 | 565,460 | 594,200 | 581,260 |
| Maintenance | - | - | - | - |
| Operations Subtotal | 600,992 | 565,460 | 594,200 | 581,260 |
| Capital Outlay | - | 300,000 | - | - |
| DEPARTMENTAL TOTAL | \$ 600,992 | \$ 865,460 | \$ 594,200 | \$ 581,260 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | - | - | - |

MISSION STATEMENT

This department was created for the purpose of accounting for expenditures incurred through special projects at the discretion of the City Commission.

CITY OF McALLEN, TEXAS

DEPARTMENT: CITY MANAGER

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 411,837 | \$ 419,911 | \$ 426,868 | \$ 427,825 |
| Employee Benefits | 72,039 | 74,546 | 74,546 | 77,708 |
| Supplies | 1,159 | 1,700 | 1,700 | 1,615 |
| Other Services and Charges | 19,486 | 16,202 | 16,202 | 15,632 |
| Maintenance | - | 380 | 380 | 380 |
| Operations Subtotal | 504,521 | 512,739 | 519,696 | 523,160 |
| Capital Outlay | - | 2,430 | 2,430 | - |
| DEPARTMENTAL TOTAL | \$ 504,521 | \$ 515,169 | \$ 522,126 | \$ 523,160 |
| PERSONNEL | | | | |
| Exempt | 3 | 3 | 3 | 3 |
| Non-Exempt | 3 | 3 | 3 | 3 |
| Part-Time | 3 | 3 | 3 | 3 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 9 | 9 | 9 | 9 |

MISSION STATEMENT:

The City Manager's Office is responsible for the day to day administration of the city and for providing the City Commission with recommendations on current and future issues. This is achieved by providing timely, complete and accurate information to the City Commission. The City Manager's Office also involves providing the overall management philosophy and direction to the organization. The City Manager's Office also has a Director of Media Relations who works closely with local, state and national media in radio, print, and television. The Media Relations Department focuses on issues and stories affecting residents in the City of McAllen. This department also makes sure the city gets the correct information to the public.

MAJOR FY 0405 GOALS:

- 1.) Begin construction for Convention Center/Performing Arts complex at Ware Road.
- 2.) Begin construction for Quinta Mazatlan as wing of World Birding Center.
- 3.) Conclude sale of property to increase sales tax receipts with major new retail development at Ware Road Convention Center site.
- 4.) Continue implementation of "Vision 2010": City infrastructure improvements.
- 5.) Finish reconstruction of McColl, Jackson to Business 83.
- 6.) Finish Design of Bicentennial Extension Phase I: Nolana to Dove.
- 7.) Complete Feasibility Study for new Downtown Parking Garage at 15th and Beaumont
- 8.) Hire firm to update Foresight McAllen (Master Plan).
- 9.) Work toward minimizing the impact of US-Visit program by working with other Border Communities from Brownsville to El Paso.

CITY OF McALLEN, TEXAS

DEPARTMENT: CITY MANAGER

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees | 5 | 6 | 6 | 6 |
| Department expenditures | \$ 504,521 | \$ 515,169 | \$ 522,126 | \$ 523,160 |
| <i>Outputs:</i> | | | | |
| Number of monthly City Manager's Reports | 11 | 12 | 12 | 12 |
| Number of meetings with city council | 48 | 48 | 48 | 48 |
| Population served | 118,000 | 121,552 | 121,000 | 124,000 |
| <i>Effectiveness Measures:</i> | | | | |
| Taxable value of per capita | \$ 35,667 | \$ 38,312 | \$ 36,332 | \$ 37,556 |
| Percent of FY 02-03 goals completed | n/a | n/a | 62% | n/a |
| Administrative services overhead as percent of city operating budget | 0.502% | 0.445% | 0.510% | 0.451% |
| <i>Efficiency Measures:</i> | | | | |
| Average number of total city full time employees per 1000 resident population | 9 | 9 | 9 | 9 |
| General fund expenditures per capita | \$ 486 | \$ 556 | \$ 517 | \$ 545 |
| Department expenditures per capita | \$ 4.28 | \$ 4.24 | \$ 4.32 | \$ 4.22 |

CITY OF McALLEN, TEXAS

DEPARTMENT: CITY SECRETARY

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 347,977 | \$ 400,240 | \$ 373,240 | \$ 405,353 |
| Employee Benefits | 89,891 | 99,262 | 99,262 | 104,062 |
| Supplies | 4,989 | 6,000 | 6,000 | 5,700 |
| Other Services and Charges | 128,290 | 119,766 | 115,841 | 120,364 |
| Maintenance | 1,504 | 832 | 752 | 911 |
| Operations Subtotal | 572,651 | 626,100 | 595,095 | 636,390 |
| Capital Outlay | 19,251 | 4,590 | 4,590 | 5,130 |
| DEPARTMENTAL TOTAL | \$ 591,902 | \$ 630,690 | \$ 599,685 | \$ 641,520 |
| PERSONNEL | | | | |
| Exempt | 3 | 4 | 4 | 4 |
| Non-Exempt | 10 | 9 | 9 | 9 |
| Part-Time | 4 | 4 | 4 | 5 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 17 | 17 | 17 | 18 |

MISSION STATEMENT

City Secretary's Office: 1) Prepares City Commission meeting agendas and electronic agenda packets; 2) Attends City Commission meetings and prepares minutes; 3) Attends McAllen Housing Finance Corporation and McAllen Health Facilities Corporation meetings and prepares minutes; 4) Processes, Signs, and Attests to Alcoholic Beverage Licenses, Itinerant Vendors' Permit, Carnival, Circus, Parade and/or Procession Permits, Ordinances, Resolutions, Orders, Contracts, Legal Notices, etc.; 5) Publishes Ordinances Captions; 6) Conducts City Elections; 7) Serves as Custodial of all City Records; 8) Oversees the Vital Statistics, Records, MCN, Media Relations and Custodial Staff; 9) Schedules and attends hearings before the Police Human Relations Committee (PHRC); and 10) Processes Requests for Information; 11) Review and approval of invoices under City Hall, City Secretary, City Commission and Special Services.

MAJOR FY 04-05 GOALS:

- 1.) Conduct City Officials Election with the most current data available through the Planning Dept.
- 2.) Continue improving E-agendas.
- 3.) Continue providing in-house training sessions relating to E-agendas, Records, Code Book Searches, Minute Taking.
- 4.) Continue imaging all permanent records.

CITY OF McALLEN, TEXAS

DEPARTMENT: CITY SECRETARY

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees | 5 | 13 | 13 | 13 |
| Number of full time Vital Statistics | 3 | 3 | 3 | 3 |
| Department expenditures | \$ 591,902 | \$ 630,690 | \$ 599,685 | \$ 641,520 |
| <i>Outputs:</i> | | | | |
| Revenues generated | \$ 299,000 | \$ 300,000 | \$ 302,000 | \$ 300,000 |
| Number of minutes prepared | 73 | 60 | 60 | 60 |
| Number of ordinances published, codified, scanned and indexed | 85 | 80 | 95 | 80 |
| Number of resolutions processed | 43 | 45 | 45 | 45 |
| Number of city commission meetings attended | 73 | 60 | 70 | 65 |
| Number of e-agendas packaged | 23 | 23 | 23 | 23 |
| Number of public notices posted per month | 6 | 6 | 6 | 6 |
| Total number of permits issued (mass gathering, parade, TABC, itinerant | 70 | 140 | 90 | 140 |
| Number of burial transit permits issued | 434 | 650 | 700 | 700 |
| Number of birth certificates issued | 20,219 | 18,700 | 18,800 | 18,800 |
| Number of death certificates issued | 8,374 | 11,500 | 11,600 | 11,600 |
| Requests for information received | 112 | 100 | 75 | 100 |
| <i>Effectiveness Measures:</i> | | | | |
| Council satisfaction on minutes | 98% | 100% | 97% | 100% |
| Customer satisfaction | 100% | 100% | 100% | 100% |
| % information requests satisfied | 100% | 100% | 100% | 100% |
| Number of minutes prepared within 2- weeks (where the measurement unit is a set) | 3 | 3 | 3 | 3 |
| Number of resolutions processed within 2-weeks | 3 | 3 | 3 | 3 |
| Number of ordinances processed within 2-weeks | 4 | 4 | 4 | 4 |
| Average submission time of vital statistics to the State (days) | 16 | 16 | 15 | 15 |
| <i>Efficiency Measures:</i> | | | | |
| Number of birth and death certificates issued per full time employee per business day | 37.82 | 39.95 | 40.21 | 40.21 |
| Number of burial transit permits issued per full time employee per business day | 0.58 | 0.60 | 0.60 | 0.65 |
| Department expenditures per capita | \$ 2.53 | \$ 2.47 | \$ 2.48 | \$ 2.39 |

CITY OF McALLEN, TEXAS

DEPARTMENT: AUDIT OFFICE

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 99,363 | \$ 109,520 | \$ 112,093 | \$ 118,120 |
| Employee Benefits | 23,325 | 25,089 | 25,089 | 27,377 |
| Supplies | 1,176 | 1,600 | 1,686 | 1,425 |
| Other Services and Charges | 11,767 | 9,345 | 9,824 | 9,430 |
| Maintenance | - | - | - | - |
| Operations Subtotal | 135,631 | 145,554 | 148,692 | 156,352 |
| Capital Outlay | - | 900 | - | 6,080 |
| DEPARTMENTAL TOTAL | \$ 135,631 | \$ 146,454 | \$ 148,692 | \$ 162,432 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 2 | 2 |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 2 | 2 | 2 | 2 |

MISSION STATEMENT

The City Auditor's responsibilities include reviewing city operations to ensure compliance with applicable policies, procedures, laws, and regulations that could have an impact on operations. Also, reviewing operations or programs to determine whether results are consistent with established objectives and goals and whether operations and programs are being carried forward as planned in the most efficient manner.

Types of audits performed by the department:

Surprise cash counts on city departments collecting money from the public.

Compliance audits on businesses having contractual agreements with the City.

Audit engagements assigned by the Audit Committee and derived from a five-year Audit Plan.

Special audit assignments directed by the City Council and Public Utility Board.

MAJOR FY 04-05 GOALS:

- 1.) Review those operations as set forth in the undisclosed audit plan for FY 04-05 to ensure compliance with those policies, plans, procedures, laws, and regulations which could have a significant impact on operations and reports.
- 2.) Review the means of safeguarding assets of those operations as set forth in the undisclosed audit plan for FY 04-05 and, as appropriate, verify the existence of such assets.
- 3.) Appraise the economy and efficiency with which resources are employed as set forth in the undisclosed audit plan for FY 04-05.
- 4.) Review operations or programs of those operations as set forth in the undisclosed audit plan for FY 04-05 to ascertain whether results are consistent with established objectives and goals and whether the operations or programs are being carried out as planned.
- 5.) Identify risk factors in those operations as set forth in the undisclosed audit plan for FY 04-05 so that department management can better control those risks in their operations.

CITY OF McALLEN, TEXAS

DEPARTMENT: AUDIT OFFICE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of Full Time Employees | 2 | 2 | 2 | 2 |
| Total Work Hours | 4,000 | 6,000 | 4,000 | 6,000 |
| Department Expenditures | \$ 135,631 | \$ 146,454 | \$ 148,692 | \$ 162,432 |
| <i>Outputs:</i> | | | | |
| Revenues generated | \$ 283,650 | \$ 63,000 | \$ 33,269 | \$ 90,000 |
| Audit Service Hours | 2,560 | 3,840 | 2,560 | 3,840 |
| Administrative Hours | 960 | 1,440 | 960 | 1,440 |
| Other Service Hours | 480 | 720 | 480 | 720 |
| Number of Internal Audit Reports | 7 | 8 | 8 | 8 |
| Number of Special Assignments | 6 | 8 | 5 | 8 |
| Number of Follow-up Audits | 4 | 5 | 4 | 5 |
| Number of Surprise Cash Counts | 24 | 24 | 14 | 24 |
| Number of Reports Issued | 41 | 45 | 31 | 45 |
| <i>Effectiveness Measures:</i> | | | | |
| % of annual audit plan completed | | | | |
| % of hours spent in auditing | 64% | 64% | 64% | 64% |
| Audit Concurrence for | | | | |
| Recommendations~WHO | 90% | 95% | 90% | 95% |
| Implementation Rate for Audit | | | | |
| Recommendations | 90% | 95% | 90% | 95% |
| Complete "Follow-ups" within 12 months | 90% | 83% | 87% | 87% |
| <i>Efficiency Measures:</i> | | | | |
| Number of internal audit reports completed/ auditor | 4 | 2.7 | 4 | 2.7 |
| Number of special assignments / auditor | 3 | 4 | 3 | 3 |
| Department expenditures per capita | \$ 1.15 | \$ 1.20 | \$ 1.22 | \$ 1.30 |

CITY OF McALLEN, TEXAS

DEPARTMENT: MUNICIPAL COURT

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 530,533 | \$ 652,213 | \$ 652,213 | \$ 706,001 |
| Employee Benefits | 138,324 | 171,691 | 171,691 | 198,377 |
| Supplies | 9,169 | 10,250 | 9,000 | 8,350 |
| Other Services and Charges | 33,444 | 48,224 | 54,891 | 51,423 |
| Maintenance | 34,894 | 15,707 | 6,650 | 15,806 |
| Operations Subtotal | 746,364 | 898,085 | 894,445 | 979,957 |
| Capital Outlay | 97,642 | 21,170 | 3,824 | 22,908 |
| Grant Reimbursement | - | (19,989) | (20,000) | (25,740) |
| DEPARTMENTAL TOTAL | \$ 844,006 | \$ 899,266 | \$ 878,269 | \$ 977,125 |
| PERSONNEL | | | | |
| Exempt | 5 | 5 | 5 | 5 |
| Non-Exempt | 17 | 18 | 20 | 20 |
| Part-Time | 1 | 2 | 2 | 2 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 23 | 25 | 27 | 27 |

MISSION STATEMENT

The City of McAllen Municipal Court is dedicated to the fair and efficient administration of justice.

MAJOR FY 04-05 GOALS:

- 1.) Implement new computer system.
- 2.) Expand remote payment options.
- 3.) Continue to improve customer service.

CITY OF McALLEN, TEXAS

DEPARTMENT: MUNICIPAL COURT

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees | 22 | 23 | 25 | 25 |
| Number of Judges | 3 | 4 | 4 | 4 |
| Department Expenditures | \$ 844,006 | \$ 899,266 | \$ 878,269 | \$ 977,125 |
| <i>Outputs:</i> | | | | |
| Revenues generated | \$ 1,000,000 | \$ 1,250,000 | \$ 2,000,000 | \$ 2,500,000 |
| Number cases filed with the court | 50,000 | - | 45,870 | 50,000 |
| Number of hearings held | 16,250 | 18,250 | 15,240 | 22,000 |
| Number of trials held | 65 | 85 | 56 | 90 |
| Number of new traffic citations | 32,000 | 42,000 | 37,878 | 42,000 |
| Number of new non-traffic citations | 8,000 | 9,000 | 7,992 | 10,000 |
| Number of cases disposed | 34,000 | 39,000 | 8,514 | 45,000 |
| Number of warrants | 10,000 | 15,000 | 15,910 | 20,000 |
| Number of truanancies | 100 | 150 | 800 | 1,000 |
| Number of walk-in customers | 50,000 | | 200/day | 210/day |
| Number of Education Code cases | 40 | 40 | 40 | 60 |
| <i>Effectiveness Measures:</i> | | | | |
| Percent of customers who consider service to be excellent or good | 80% | 80% | 85% | 90% |
| Collection Rate | 70% | 70% | 80% | 85% |
| Number of mail payments processed within 24 hours of receipt | 5% | | 95% | 97% |
| Traffic citations processed within 24 hours of receipt | 95% | 97% | 97% | 98% |
| Non-traffic citations processed within 24 hours of receipt | 95% | 99% | 99% | 99% |
| Average waiting time per walk-in customer in minutes | 10 | 7 | 7 | 5 |
| <i>Efficiency Measures:</i> | | | | |
| Number of trials and hearings / judge | 130 | 150 | 258 | 308 |
| Number of payments processed by mail per worker hour | 5 | 7 | 20 | 20 |
| Number of window payments a day | *75 | 100 | 100 | 125 |
| Department expenditures per capita | \$ 7.15 | \$ 7.40 | \$ 7.22 | \$ 7.79 |

*Indicated Good Faith Estimate

CITY OF McALLEN, TEXAS

DEPARTMENT: FINANCE

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 528,033 | \$ 629,084 | \$ 608,369 | \$ 631,121 |
| Employee Benefits | 130,367 | 163,316 | 163,316 | 154,741 |
| Supplies | 16,403 | 16,700 | 16,700 | 15,480 |
| Other Services and Charges | 88,798 | 64,101 | 64,810 | 61,667 |
| Maintenance | 425 | 1,948 | 1,948 | 1,997 |
| Operations Subtotal | 764,026 | 875,149 | 855,143 | 865,006 |
| Capital Outlay | 1,635 | 2,700 | 2,700 | 9,500 |
| DEPARTMENTAL TOTAL | \$ 765,661 | \$ 877,849 | \$ 857,843 | \$ 874,506 |
| PERSONNEL | | | | |
| Exempt | 6 | 6 | 6 | 6 |
| Non-Exempt | 12 | 12 | 12 | 12 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 18 | 18 | 18 | 18 |

MISSION STATEMENT

To provide sound, effective and cost-efficient management of the City's financial resources in all activities undertaken, which includes the following:

- * accounting, auditing and financial reporting
- * cash management
- * investment management
- * debt management
- * budgeting

MAJOR FY 04-05 GOALS:

- 1.) Develop Written Accounting Policy & Procedure Document - Phase Two
- 2.) Implement Staff Development Program with Performance Pay Incentive/Develop High Performance Team/Succession Planning
- 3.) Anzalduas International Crossing - Prepare/Update the Financial Plan Presentation to Credit Rating Agencies
- 4.) Performance Measurement - Implement Recommendations Resulting from ICMA Review
- 5.) Strategic Planning - Formally Integrate into the Budgeting Process and Official Budget Document
- 6.) CAFR Reparation Software - Resolve Remaining Implementation Issues

CITY OF McALLEN, TEXAS

DEPARTMENT: FINANCE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees | 20 | 18 | 18 | 18 |
| Department Expenditures | \$ 765,661 | \$ 877,849 | \$ 857,843 | \$ 874,506 |
| <i>Outputs:</i> | | | | |
| Interest earnings generated | \$ 5,360,290 | \$ 4,090,148 | \$ 4,090,148 | \$ 3,408,066 |
| Prepare CAFR | Yes | Yes | Yes | Yes |
| Prepare Official Budget Document | Yes | Yes | Yes | Yes |
| Implement performance measures program | Yes | Yes | Yes | Yes |
| Number of Qtrly Investment Reports | 4 | 4 | 4 | 4 |
| Number of funds maintained | 45 | 45 | 45 | 46 |
| Number of Monthly financial reports | 12 | 12 | 12 | 12 |
| Mid-year & Annual financial reviews | Yes | Yes | Yes | Yes |
| Prepare financial presentation to credit rating agencies when issuing bonds | Yes | Yes | Yes | Yes |
| Manage cash and investments - in millions | \$ 186 | \$ 144 | \$ 187 | \$ 116 |
| Manage debt | | | | |
| <i>Effectiveness Measures:</i> | | | | |
| GFOA's CAFR Award | Yes | Yes | Yes | Yes |
| GFOA'S Budget Award | Yes | Yes | Yes | Yes |
| % of months collected cash balance below target - \$6M | 12 | 12 | 12 | 12 |
| Quarterly Investment Reports Completed within 45 Days following the Quarter End | 4 | 4 | 4 | 4 |
| Maintain/improve credit ratings | S&P/M/FR | S&P/M/FR | S&P/M/FR | S&P/M/FR |
| General Obligation Bonds | A+/A1 | A+/A1 | AA-/A1/AA- | AA-/A1/AA- |
| Water/Sewer Revenue Bonds | A+/A1 | A+/A1 | A+/A1 | A+/A1 |
| Bridge Revenue Bonds | A+/A2 | A+/A2 | A+/A2 | A+/A2 |
| Sales Tax Revenue Bonds | A-/A3 | A-/A3 | A-/A3 | A-/A3 |
| <i>Efficiency Measures:</i> | | | | |
| Total monthly turn-key cost to manage all financial affairs of City per fund | \$ 1,556 | \$ 1,784 | \$ 1,784 | \$ 1,779 |
| Personnel cost to manage cash and investments as a % of total portfolio | 0.02% | 0.02% | 0.02% | 0.03% |
| Department expenditures per capita | \$ 6.48 | \$ 7.22 | \$ 7.05 | \$ 6.97 |

CITY OF McALLEN, TEXAS

DEPARTMENT: TAX OFFICE

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 152,599 | \$ 164,714 | \$ 164,318 | \$ 168,874 |
| Employee Benefits | 42,478 | 46,745 | 46,745 | 40,814 |
| Supplies | 3,440 | 5,800 | 2,200 | 5,350 |
| Other Services and Charges | 486,927 | 444,030 | 447,382 | 444,365 |
| Maintenance | 356 | 1,425 | 853 | 1,425 |
| Operations Subtotal | 685,800 | 662,714 | 661,498 | 660,828 |
| Capital Outlay | 1,961 | 6,690 | 3,854 | 4,620 |
| DEPARTMENTAL TOTAL | \$ 687,761 | \$ 669,404 | \$ 665,352 | \$ 665,448 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 2 | 2 |
| Non-Exempt | 4 | 4 | 4 | 4 |
| Part-Time | - | - | - | 1 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 6 | 6 | 6 | 7 |

MISSION STATEMENT

To get the Tax Office Personnel more exposed to the Tax Education in order to be more aware of the changing laws to better service the taxpayers.

MAJOR FY 04-05 GOALS:

- 1.) Set up the Ez-Net Pay program for credit card payments.
- 2.) Interface Ez-Net Pay with the internet in order to better inform the public on tax issues.
- 3.) Re-Examine our delinquent tax rolls and make sure that our delinquent Tax Attorneys are targeting all the major accounts.
- 4.) Keep consistent communication with delinquent taxpayers in order to keep our collection rates at 95% or higher.

CITY OF McALLEN, TEXAS

DEPARTMENT: TAX OFFICE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of Full Time Employees | 6 | 6 | 6 | 6 |
| Department Expenditures | \$ 687,761 | \$ 669,404 | \$ 665,352 | \$ 665,448 |
| <i>Outputs:</i> | | | | |
| Revenues generated: | | | | |
| Current Tax Collections | \$ 15,655,479 | \$ 17,871,740 | \$ 18,013,650 | \$ 18,200,000 |
| Delinquent Tax Collections | \$ 1,162,553 | \$ 1,509,740 | \$ 1,550,942 | \$ 1,100,000 |
| Tax Paid Due to Tax Suits | \$ 116,000 | \$ 200,000 | \$ 646,305 | \$ 600,000 |
| Payments due to Rollback | \$ 80,000 | \$ 87,000 | \$ 170,243 | \$ 90,000 |
| Tax Levy | \$ 16,654,765 | \$ 18,106,008 | \$ 20,080,499 | \$ 20,964,000 |
| Number of Tax Accounts | 45,000 | 47,000 | 50,760 | 50,800 |
| Total Abuse Inspections | 15 | 15 | 18 | 25 |
| <i>Effectiveness Measures:</i> | | | | |
| Collection rate of current taxes | 95% | 99% | 99% | 99% |
| Department expenditures as a % of tax levy | 3.66% | 3.66% | 3.66% | 3.32% |
| <i>Efficiency Measures:</i> | | | | |
| Number of accounts handled per full time employee | 6,000 | 6,714 | 7,250 | 8,120 |
| Collections per full time employee | \$ 2,500,000 | \$ 2,809,783 | \$ 3,034,565 | \$ 3,398,711 |
| Department expenditures per capita | \$ 5.82 | \$ 5.51 | \$ 5.47 | \$ 5.31 |

CITY OF McALLEN, TEXAS

DEPARTMENT: PURCHASING AND CONTRACTING

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 186,460 | \$ 221,581 | \$ 210,002 | \$ 220,413 |
| Employee Benefits | 42,939 | 56,897 | 56,897 | 52,333 |
| Supplies | 6,528 | 7,400 | 8,500 | 8,100 |
| Other Services and Charges | 1,014 | 882 | 882 | 5,880 |
| Maintenance | - | 10,450 | 11,000 | 11,000 |
| Operations Subtotal | 236,941 | 297,210 | 287,281 | 297,726 |
| Capital Outlay | 12,163 | 4,900 | 4,900 | 3,468 |
| DEPARTMENTAL TOTAL | \$ 249,104 | \$ 302,110 | \$ 292,181 | \$ 301,194 |
| PERSONNEL | | | | |
| Exempt | 3 | 3 | 3 | 3 |
| Non-Exempt | 3 | 3 | 3 | 3 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 6 | 6 | 6 | 6 |

MISSION STATEMENT

The Purchasing and Contracting Department provides centralized purchasing services to insure that quality products and services are obtained on a timely basis at competitive prices, in order to maximize the City's buying power and meet departmental needs. The Purchasing and Contracting Department administers all construction projects and keeps proper documentation on same. Assures that the City of McAllen is in compliance with all City, State and Federal requirements that relate to all construction projects (I.e., Davis Bacon Act, DBE, EEO Compliance etc.)

MAJOR FY 04-05 GOALS:

- 1.) Introduce Buyspeed-Department Access to Departments, for electronic requisitioning, bid solicitation, bid tabulation process.
- 2.) Introduce electronic requisitioning from inventory.

CITY OF McALLEN, TEXAS

DEPARTMENT: PURCHASING AND CONTRACTING

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees | 6 | 6 | 6 | 6 |
| Department Expenditures | \$ 249,104 | \$ 302,110 | \$ 292,181 | \$ 301,194 |
| <i>Outputs:</i> | | | | |
| Requisitions | 3,823 | 3,900 | 2,520 | 2,500 |
| Small purchase orders issued | 2,365 | - | 2,076 | 2,000 |
| Purchase orders processed | 3,774 | 3,000 | 2,520 | 2,500 |
| Purchase contracts administered | 63 | 45 | 43 | 40 |
| Dollar value of purchases processed | \$ 14,469,125 | \$ 14,757,450 | \$ 18,934,574 | \$ 16,850,000 |
| HGAC purchases executed | 13 | 10 | 10 | 10 |
| Pre-bid conferences | 207 | 155 | 200 | 150 |
| Bid openings held | 207 | 155 | 200 | 150 |
| Pre-construction conferences | 13 | 35 | 65 | 40 |
| Construction contracts administered | 28 | 35 | 65 | 40 |
| Dollar value of construction contracts processed | \$ 15,848,772 | \$ 24,112,990 | \$ 21,900,000 | \$ 23,000,000 |
| Supply contracts | 59 | 25 | 32 | 25 |
| Service contracts | 57 | | 34 | 30 |
| Informal Price Quotes | 35 | | 30 | 30 |
| State rental contracts executed | 24 | 45 | 38 | 35 |
| Requests for availability of funds | 207 | 155 | 207 | 150 |
| Requests for change orders on p.o.s | 1,016 | 250 | 475 | 400 |
| Requests for procurement cards | 46 | 180 | 15 | 10 |
| Bidders on file | 596 | 7,200 | 8,000 | 8,000 |
| Bidders' list (new applications) | 596 | 375 | - | - |
| <i>Effectiveness Measures:</i> | | | | |
| Average number of days to process requisitions to purchase order status | 1-1.5 | 1-1.5 | 3 | 3 |
| <i>Efficiency Measures:</i> | | | | |
| Requisitions per full time employee | 1,912 | 650 | 1,260 | 1,250 |
| Construction contracts administered per full time employee | 28.0 | 5.8 | 21.7 | 13.3 |
| Purchase contracts administered per full time employee | 30.0 | 7.5 | 14.3 | 13.3 |
| Department expenditures per capita | \$ 2.11 | \$ 2.49 | \$ 2.40 | \$ 2.40 |

CITY OF McALLEN, TEXAS

DEPARTMENT: LEGAL

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 392,400 | \$ 430,252 | \$ 430,252 | \$ 531,996 |
| Employee Benefits | 76,190 | 83,502 | 83,502 | 125,732 |
| Supplies | 3,430 | 4,000 | 4,000 | 8,800 |
| Other Services and Charges | 242,402 | 158,838 | 205,790 | 129,620 |
| Maintenance | - | - | - | - |
| Operations Subtotal | 714,422 | 676,592 | 723,544 | 796,148 |
| Capital Outlay | 1,529 | 4,552 | 8,950 | 7,600 |
| DEPARTMENTAL TOTAL | \$ 715,951 | \$ 681,144 | \$ 732,494 | \$ 803,748 |
| PERSONNEL | | | | |
| Exempt | 3 | 3 | 3 | 3 |
| Non-Exempt | 4 | 4 | 4 | 5 |
| Part-Time | - | - | - | 3 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 7 | 7 | 7 | 11 |

MISSION STATEMENT

To provide service to the public servants. To provide effective and timely legal representation and advice to the City Commission and City Administration. This office zealously represents the City in legal controversies from the point of claim resolution and is committed to implementing the City Commission's policy and minimizing exposure and potential liability. To protect and promote the City's interest by providing quality legal services to the Mayor, Commissioners, City Management, City Boards and Commissions and other City Departments in the areas of legal opinions, litigation, contracts, code enforcement, legislation, real estate, financial, drafting legal documents, and municipal court prosecution.

MAJOR FY 04-05 GOALS:

- 1.) Develop electrical energy strategy.
- 2.) Complete new human resources manual.
- 3.) Update six chapters of the code of ordinances.
- 4.) Secure water rights and develop a marketing strategy.
- 5.) Implement new Standard Operating Procedures manual.

CITY OF McALLEN, TEXAS

DEPARTMENT: LEGAL

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees | 3 | 4 | 4 | 5 |
| Number of Attorneys | 3 | 3 | 3 | 3 |
| Department Expenditures | \$ 715,951 | \$ 681,144 | \$ 732,494 | \$ 803,748 |
| <i>Outputs:</i> | | | | |
| Number of City governmental entities represented | 25 | 25 | 25 | 25 |
| City Commission meetings attended | 30 | 30 | 30 | 30 |
| Subordinate agency meetings attended | 200 | 200 | 200 | 200 |
| Number of citizens with inquires and requests | 475 | 500 | 789 | 800 |
| Litigation hours | 500 | 520 | 520 | 520 |
| Human Resource Hearings held | 23 | 30 | 25 | 30 |
| Total number of resolutions, ordinances, orders, agreements, contracts, leases, deeds, liens and legal | 325 | 350 | 375 | 375 |
| Number of State Legislative Bills introduced | 8 | 10 | 10 | 10 |
| Number of Municipal Court hearings supervised | 425 | 450 | 450 | 450 |
| Number of South Texas Aggregation Project meetings | 12 | 15 | 15 | 15 |
| Number of resolutions | | 50 | 37 | 40 |
| Right of Way acquisitions prepared and ov | 44 | | | |
| <i>Effectiveness Measures:</i> | | | | |
| Average number of lawsuits filed against the City | 17 | 25 | 15 | 20 |
| Average number of Legislative Bills passed | - | - | - | - |
| <i>Efficiency Measures:</i> | | | | |
| Average preparation time per employee of Resolutions, Ordinances, Orders, Agreements, Contracts, Leases, Deeds, Liens and Legal Opinions | 2 | 1.5 | 1.5 | 1.5 |
| Department expenditures per capita | \$ 6.06 | \$ 5.60 | \$ 6.02 | \$ 6.41 |

CITY OF McALLEN, TEXAS

DEPARTMENT: GRANTS ADMINISTRATION

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 77,115 | \$ 123,051 | \$ 139,764 | \$ 150,908 |
| Employee Benefits | 17,972 | 31,230 | 31,230 | 35,201 |
| Supplies | 1,942 | 4,032 | 4,032 | 4,750 |
| Other Services and Charges | 5,599 | 6,391 | 5,180 | 8,040 |
| Maintenance | - | - | - | - |
| Operations Subtotal | 102,628 | 164,704 | 180,206 | 198,899 |
| Capital Outlay | 1,591 | 3,367 | 4,592 | - |
| Grant Reimbursement | - | - | - | (22,000) |
| DEPARTMENTAL TOTAL | \$ 104,219 | \$ 168,071 | \$ 184,798 | \$ 176,899 |
| PERSONNEL | | | | |
| Exempt | 1 | 3 | 4 | 3 |
| Non-Exempt | 2 | 1 | 1 | 2 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 3 | 4 | 5 | 5 |

MISSION STATEMENT

The Grant Administration Office is committed to providing sound grant management practices, accessing sources of funding, and developing quality partnerships with City Department, and federal, state, and local agencies, to support programs and services that will improve the quality of life for all McAllen citizens.

MAJOR FY 04-05 GOALS:

- 1.) Achieve Grant Administrator Certification
- 2.) Achieve Grant Specialist Certification
- 3.) Attend financial management grant seminar
- 4.) Obtain membership in grant association
- 5.) Develop a handbook of operating procedures
- 6.) Develop a grant information tracking system to quantify the grant opportunities disseminated to City Departments
- 7.) Conduct Compliance and Quality Assurance review on agencies having Contractual Agreements with the City
- 8.) Streamline the grant application process by establishing a Grant Management System via the City's Intranet
- 9.) Identify funding for City Departmental projects, to include but not limited to, drainage system improvements, Regional Detention Facilities, Emergency Operations Center, Traffic Operations Facility, Information Technology Systems, Parks and Recreation Programs, Conservation Programs, Public Safety Programs, Public Safety Equipment (Police and Fire), and the 311 Non-Emergency Call System

CITY OF McALLEN, TEXAS

DEPARTMENT: GRANTS ADMINISTRATION

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of Full Time Employees | 2 | 4 | 5 | 5 |
| Department Expenditures | \$ 104,219 | \$ 168,071 | \$ 184,798 | \$ 176,899 |
| <i>Outputs:</i> | | | | |
| Number of active grants | 36 | 35 | 50 | 35 |
| Number of grant proposals submitted | 21 | 16 | 21 | 20 |
| Grant proposals awarded (dollar amount) | \$ 6,819,232 | \$ 10,000,000 | \$ 5,000,000 | \$ 6,000,000 |
| Grant proposals managed (dollar amount) | \$ 14,068,646 | \$ 18,000,000 | \$ 18,000,000 | \$ 20,000,000 |
| Number of compliance and quality assurance visits conducted | 20 | 35 | 20 | 30 |
| Number of City Departments and other entities served | 12 | 15 | 15 | 25 |
| <i>Effectiveness Measures:</i> | | | | |
| Number of grant proposals awarded | 20 | 11 | 20 | 15 |
| Grant proposals awarded (dollar amount) | \$ 6,819,232 | \$ 8,923,373 | \$ 10,000,000 | \$ 10,000,000 |
| Number of grants in compliance with local, State, and Federal regulations | 36 | 29 | 31 | 35 |
| <i>Efficiency Measures:</i> | | | | |
| Active grants managed per full time employee (dollar amount) | \$ 2,418,311 | \$ 3,901,420 | \$ 4,500,000 | \$ 4,500,000 |
| Number of active grants managed per full time employee | 4.5 | 7.25 | 7.75 | 8.75 |
| Ratio of grant funds managed to Grant Administration operating budget | 145.9:1 | 135.3:1 | 150.3:1 | 139.9:1 |
| Department expenditures per capita | \$ 0.88 | \$ 1.47 | \$ 1.52 | \$ 1.41 |

CITY OF McALLEN, TEXAS

DEPARTMENT: RIGHT-OF-WAY

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 87,652 | \$ 87,727 | \$ 87,727 | \$ 87,727 |
| Employee Benefits | 20,656 | 18,510 | 18,510 | 19,381 |
| Supplies | 1,821 | 1,500 | 1,500 | 1,425 |
| Other Services and Charges | 9,712 | 22,920 | 20,880 | 22,828 |
| Maintenance | - | - | - | - |
| Operations Subtotal | 119,841 | 130,657 | 128,617 | 131,361 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL | \$ 119,841 | \$ 130,657 | \$ 128,617 | \$ 131,361 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 2 | 2 |
| Non-Exempt | 1 | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 3 | 2 | 2 | 2 |

MISSION STATEMENT

To complete projects assigned to us by Public Utility Board and City Commission including State projects.

MAJOR FY 0405 GOALS:

- 1.) To complete Bicentennial North Extension-Nolana to Trenton to SH107;
- 2.) 10th Street-Houston to FM 495
- 3.) Begin acquisition of ROW on Ware Road from FM 1924 to Mile 5
- 4.) Acquire property for airport expansion
- 5.) Acquire Utility Easements for PUB projects as assigned.
- 6.) Buy additional Right-of-Way for North East BlueLine Ditches and Construct Improvements.

CITY OF McALLEN, TEXAS

DEPARTMENT: RIGHT-OF-WAY

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of Full Time Employees | 3 | 2 | 2 | 2 |
| Department Expenditures | \$ 119,841 | \$ 130,657 | \$ 128,617 | \$ 131,361 |
| <i>Outputs:</i> | | | | |
| Total number of parcels closed | 34 | 100 | 137 | 120 |
| Number of projects | 33 | 50 | 53 | 55 |
| Number of abandonment's of easements, streets, & alleys prepared | 15 | 15 | 12 | 10 |
| Number of condemnations | 9 | 12 | 11 | 15 |
| Number of donated property | 8 | 30 | 27 | 25 |
| Number of Real Estate closings | 6 | 25 | 15 | 12 |
| <i>Effectiveness Measures:</i> | | | | |
| Number of reimbursements from the state | - | 35 | 40 | 25 |
| <i>Efficiency Measures:</i> | | | | |
| Estimated # hours for the complete documentation of parcel | 3 | 3 | 3 | 3 |
| Department expenditures per capita | \$ 1.01 | \$ 1.07 | \$ 1.06 | \$ 1.05 |

CITY OF McALLEN, TEXAS

DEPARTMENT: HUMAN RESOURCES

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 193,745 | \$ 233,081 | \$ 233,431 | \$ 302,965 |
| Employee Benefits | 48,177 | 60,435 | 60,435 | 81,728 |
| Supplies | 7,720 | 10,300 | 6,500 | 9,785 |
| Other Services and Charges | 97,872 | 112,857 | 98,779 | 126,365 |
| Maintenance | 1,145 | - | 695 | 28,352 |
| Operations Subtotal | 348,659 | 416,673 | 399,840 | 549,195 |
| Capital Outlay | 6,363 | 392,878 | 125,109 | 20,235 |
| DEPARTMENTAL TOTAL | \$ 355,022 | \$ 809,551 | \$ 524,949 | \$ 569,430 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 3 | 4 |
| Non-Exempt | 6 | 6 | 6 | 6 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 8 | 8 | 9 | 10 |

MISSION STATEMENT

The Human Resources Department is committed to assist other City of McAllen Departments in providing assistance in recruitment, training, and retention of diverse high quality work force. Additional functions include maintenance of: employee classification and salary pay plan; and maintaining personnel records.

MAJOR FY 0405 GOALS:

- 1.) Continue the implementation of Supervisory Training
- 2.) Complete Personnel Policy & Procedures Manual
- 3.) Continue the implementation of automated HR Department into Computer System and Centralizing the Human Resources Department.
- 4.) Upgrade Time and Attendance
- 5.) Implement Wage Scale (Exempt and Non-Exempt)
- 6.) Implement an Employee Training Program to better serve our customers.

CITY OF McALLEN, TEXAS

DEPARTMENT: HUMAN RESOURCES

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees (personnel) | 7 | 8 | 9 | 10 |
| Number of full time employees (application processing) | 1 | 1 | 1 | 1 |
| Civil Service | 1 | 1 | 1 | 1 |
| Non-Civil Service | 1 | 2 | 2 | 2 |
| Number of full time employees (completing exit interviews) | 2 | 2 | 2 | 2 |
| Number of full time employees (payroll) | 2 | 2 | 2 | 2 |
| Department Expenditures | \$ 355,022 | \$ 809,551 | \$ 524,949 | \$ 569,430 |
| <i>Outputs:</i> | | | | |
| Number of positions advertised | 282 | 300 | 300 | 400 |
| Total number of civil and non-civil applications referred | 8,950 | 9,000 | 7,800 | 9,000 |
| Number of non-civil service applications referred | 8,650 | 8,000 | 7,420 | 8,000 |
| Number of civil service applications processed | 300 | 250 | 384 | 500 |
| Total number of non-civil service and civil service employees terminated | 242 | 250 | 248 | 250 |
| Number of non-civil service employees terminated | 225 | 225 | 225 | 230 |
| Number of employees under FMLA | 17 | 17 | 17 | 18 |
| Civil Service: Number of entrance exam candidates tested | 2 | 2 | 3 | 3 |
| Civil Service: Number of promotional exam candidates tested | 5 | 5 | 5 | 6 |
| Number of exit interviews conducted (civil and non-civil service turnover) | 398 | 200 | 248 | 250 |
| Number of payroll checks/direct deposits processed | 50,486 | 56,000 | 56,000 | 57,120 |
| Number of employees utilizing automated time and attendance system | 676 | 676 | 989 | 1,000 |
| Number of appeals and grievances for non-civil services | 32 | 30 | 30 | 30 |
| Number of civil service appeals conducted | 6 | 6 | 6 | 5 |
| <i>Effectiveness Measures:</i> | | | | |
| Employee turnover rate | 175 | 190 | 180 | 180 |

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| • | | | | |
| Number of exit interviews conducted and completed per Full Time Employee | 199 | 100 | 124 | 125 |
| Number of non-civil applications processed per Full Time Employee | 8,650 | 8,000 | 8,650 | 8,500 |
| Number of civil service applications processed per Full Time Employee | 300 | 250 | 384 | 500 |
| Department expenditures per capita | \$ 3.01 | \$ 6.66 | \$ 4.31 | \$ 4.54 |

CITY OF McALLEN, TEXAS

DEPARTMENT: EMPLOYEE BENEFITS

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-----------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ - | \$ - |
| Employee Benefits | - | - | - | 876,651 |
| Supplies | - | - | - | - |
| Other Services and Charges | - | - | - | - |
| Maintenance | - | - | - | - |
| Operations Subtotal | - | - | - | 876,651 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL | \$ - | \$ - | \$ - | \$ 876,651 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | - | - | - |

MISSION STATEMENT

This department was established for the accounting of City-paid Employee Health Benefits (health Insurance) and Worker's Compensation. Funds budgeted for Employee Health Benefits are subsequently transferred to the City's Employee Benefit Fund for payment for this fund's pro-rata of health insurance premiums. Funds budgeted for Worker's Compensation are transferred to the City's Self Insurance Fund for payment for Worker's Comp claims incurred by employees of this Fund.

MAJOR FY 04-05 GOALS:

- 1.) Effective monitoring and accounting of claims and the reduction of a more efficient use of budgeted funds.

CITY OF McALLEN, TEXAS

DEPARTMENT: CITY INSURANCE

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ - | \$ - |
| Employee Benefits | - | - | - | - |
| Supplies | - | - | - | - |
| Other Services and Charges | 951,874 | 1,047,059 | 1,047,059 | 1,151,761 |
| Maintenance | - | - | - | - |
| Operations Subtotal | 951,874 | 1,047,059 | 1,047,059 | 1,151,761 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL | \$ 951,874 | \$ 1,047,059 | \$ 1,047,059 | \$ 1,151,761 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | - | - | - |

MISSION STATEMENT

This department was established for the accounting and record keeping of General Liability Insurance premiums and processing of claims through the insurance carriers and third party administrators. The Department is responsible for city-wide safety training through the Safety Committee and is in charge of over-all loss control.

MAJOR FY 04-05 GOALS:

- 1.) To continue loss control efforts through established safety programs.

CITY OF McALLEN, TEXAS

DEPARTMENT: PLANNING

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 463,765 | \$ 590,440 | \$ 569,560 | \$ 635,727 |
| Employee Benefits | 119,281 | 157,563 | 157,563 | 179,834 |
| Supplies | 6,607 | 6,850 | 7,358 | 6,508 |
| Other Services and Charges | 42,752 | 43,360 | 44,887 | 48,495 |
| Maintenance | 4,110 | 950 | 3,960 | 950 |
| Operations Subtotal | 636,515 | 799,163 | 783,328 | 871,514 |
| Capital Outlay | 1,507 | 18,450 | 18,560 | 28,596 |
| Grant Reimbursement | - | - | - | - |
| DEPARTMENTAL TOTAL | \$ 638,022 | \$ 817,613 | \$ 801,888 | \$ 900,110 |
| PERSONNEL | | | | |
| Exempt | 10 | 13 | 13 | 14 |
| Non-Exempt | 7 | 6 | 6 | 7 |
| Part-Time | 1 | 2 | 2 | 2 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 18 | 21 | 21 | 23 |

MISSION STATEMENT

To provide for the health, safety and general welfare of the City of McAllen by promoting growth and development policies through sound principles of plan that:

- * Support neighborhood integrity and a thriving business climate.
- * Protect and preserve places and areas of historical, environmental and cultural importance.
- * Guide the physical, economic and social growth of McAllen to achieve a better quality of life.

MAJOR FY 04-05 GOALS:

- 1.) Begin update of Foresight McAllen Guide
- 2.) Design and create incentives for development
- 3.) Restructure development services and review process
- 4.) Expand code enforcement operations

CITY OF McAllen, TEXAS

DEPARTMENT: PLANNING

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees | 15 | 19 | 19 | 21 |
| Department Expenditures | \$ 638,022 | \$ 817,613 | \$ 801,888 | \$ 900,110 |
| <i>Outputs:</i> | | | | |
| Number of applications | 480 | 491 | 587 | 718 |
| Number of permits | 643 | 693 | 758 | 776 |
| Number of inspections | 4,611 | 7,228 | 6,320 | 7,918 |
| Total workload | 5,734 | 8,412 | 7,665 | 9,412 |
| <i>Effectiveness Measures:</i> | | | | |
| Percent of applications approved | 65% | 75% | 52% | 45% |
| Percent of applications completed in compliance of statutory time limits | 100% | 100% | 100% | 100% |
| <i>Efficiency Measures:</i> | | | | |
| Workload per employee | 358 | 420 | 450 | 409 |
| Expenditure per workload | \$ 111 | \$ 92 | \$ 105 | \$ 125 |
| Department expenditures per capita | \$ 5.40 | \$ 6.73 | \$ 6.59 | \$ 7.18 |

CITY OF McALLEN, TEXAS

DEPARTMENT: INFORMATION TECHNOLOGY

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 410,703 | \$ 549,270 | \$ 499,063 | \$ 634,816 |
| Employee Benefits | 90,148 | 127,544 | 127,544 | 152,523 |
| Supplies | 24,117 | 32,600 | 32,900 | 29,375 |
| Other Services and Charges | 61,251 | 102,830 | 99,042 | 123,444 |
| Maintenance | 123,551 | 147,967 | 147,817 | 131,787 |
| Operations Subtotal | 709,770 | 960,211 | 906,366 | 1,071,945 |
| Capital Outlay | 202,119 | 205,430 | 209,878 | 184,899 |
| DEPARTMENTAL TOTAL | \$ 911,889 | \$ 1,165,641 | \$ 1,116,244 | \$ 1,256,844 |
| PERSONNEL | | | | |
| Exempt | 7 | 10 | 11 | 15 |
| Non-Exempt | 5 | 3 | 1 | 1 |
| Part-Time | 2 | 2 | 2 | 2 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 14 | 15 | 14 | 18 |

MISSION STATEMENT

Our mission is to provide and maintain all types of Information Technology (hardware, software, tele-communications) services and support for all City of McAllen departments. In addition, this department coordinates the the overall direction of technology and communications as needs arise from other City departments.

MAJOR FY 04-05 GOALS:

- 1.) Prepare Disaster Recovery plan for high risk systems.
- 2.) Improve Customer Service to all City employees.
- 3.) Increase network availability for City departments (fiber and wireless).
- 4.) Reduce IT support hours without reducing service to City departments.
- 5.) Provide guidance on software for 311.
- 6.) Rewire City Hall.
- 7.) Install offsite backup system.
- 8.) Expand IT department.
- 9.) Provide support to purchase/develop software (Golf, HR, Grant Management, Work Orders)
- 10.) Develop Operations Manual.

CITY OF McALLEN, TEXAS

DEPARTMENT: INFORMATION TECHNOLOGY

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees | 10 | 13 | 12 | 16 |
| Department Expenditures | \$ 911,889 | \$ 1,165,641 | \$ 1,116,244 | \$ 1,256,844 |
| <i>Outputs:</i> | | | | |
| Number of servers supported | 15 | 19 | 26 | 32 |
| Number of PC's supported | 500 | 600 | 590 | 620 |
| Number of printers/scanners supported | 75 | 75 | 120 | 585 |
| Number of PC's set-ups | 130 | 130 | 116 | 100 |
| Number of PC's troubleshot | 300 | 300 | 1,319 | 1,500 |
| Number of applications supported | 35 | 35 | 30 | 40 |
| Number of networks supported | 40 | 47 | 55 | 60 |
| Number of active customer projects (over 40 hours) | 2 | 20 | 9 | 15 |
| Number of active internal projects (over 40 hours) | 8 | 15 | 12 | 12 |
| <i>Effectiveness Measures:</i> | | | | |
| Average initial response hours per service request | 48 | 24 | 12 | 8 |
| Number of support hours | 14,400 | 14,400 | 11,000 | 13,000 |
| Number of project hours | 9,600 | 9,600 | 7,000 | 9,000 |
| <i>Efficiency Measures:</i> | | | | |
| Average time to complete support work requests | 40 | 40 | 48 | 40 |
| Average time to complete project work requests | 400 | 400 | | 400 |
| Number of support work order per support full time employee's | 1,200 | 1,200 | 340 | 300 |
| Number of project work orders per project full time employee's | 1,000 | 1,000 | 583 | 600 |
| Expenditures per full time employee | 81,853 | \$ 96,159 | \$ 80,232 | 80,000 |
| Department expenditures per capita | \$ 7.72 | \$ 9.59 | \$ 9.17 | \$ 10.02 |

CITY OF McALLEN, TEXAS

DEPARTMENT: MCN

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 206,893 | \$ 231,348 | \$ 256,613 | \$ 267,118 |
| Employee Benefits | 46,906 | 49,711 | 49,711 | 60,551 |
| Supplies | 16,695 | 17,000 | 16,500 | 15,300 |
| Other Services and Charges | 7,276 | 9,990 | 8,193 | 10,132 |
| Maintenance | 10,275 | 9,500 | 9,050 | 9,599 |
| Operations Subtotal | 288,045 | 317,549 | 340,067 | 362,700 |
| Capital Outlay | 28,016 | 33,400 | 13,802 | 20,259 |
| DEPARTMENTAL TOTAL | \$ 316,061 | \$ 350,949 | \$ 353,869 | \$ 382,959 |
| PERSONNEL | | | | |
| Exempt | 6 | 6 | 6 | 6 |
| Non-Exempt | - | - | - | - |
| Part-Time | 1 | 1 | 1 | 1 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 7 | 7 | 7 | 7 |

MISSION STATEMENT

The McAllen Cable Network is television from the City of McAllen to the citizens of McAllen. We like to think of it as a local version of C-SPAN. We present a wide variety of information to our citizenry. People know that they can turn to MCN for the latest City Commission meeting or to find out about a lot of the activities that are happening around town. MCN is a source of information that can be trusted for facts and for timely information.

MAJOR FY 04-05 GOALS:

- 1.) Install and become 100% functional with Adobe Premiere Pro video editing software.
- 2.) Install and become 100% functional with new video file storage hardware. Integrate all edit machines into one system, reducing use of videotape for field acquisition only.
- 3.) Following up on integration of new music from last year.
- 4.) Create new show video opens for all major shows. Produce catalog of video shorts or PSA's to run in place of still pages on the channel.
- 5.) Increase MCN (Channel 12) Programming relating to services City offers.

CITY OF McALLEN, TEXAS

DEPARTMENT: MCN

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees | 5 | 6 | 6 | 6 |
| Department Expenditures | \$ 316,061 | \$ 350,949 | \$ 353,869 | \$ 382,959 |
| <i>Outputs:</i> | | | | |
| City Commission shows | 24 | 23 | 23 | 23 |
| PUB shows | 22 | 23 | 23 | 23 |
| Magazine shows | 81 | 95 | 70 | 90 |
| Volunteer shows | 49 | 50 | 30 | 30 |
| Chamber shows | 10 | 30 | 12 | 10 |
| All other shows | 140 | 160 | 200 | 200 |
| Total shows | 326 | 381 | 358 | 376 |
| <i>Effectiveness Measures:</i> | | | | |
| Non-linear computer editing | 30% | 75% | 95% | 96% |
| MCN quality -new graphics | 45% | 85% | 87% | 90% |
| <i>Efficiency Measures:</i> | | | | |
| Number of man hours to produce a regularly occurring talk show | 3/4 | 1 | 3/4 | 3/4 |
| Computer hours to load a file (show) into the play list | 2 | 1 | 2 | 2 |
| Total Dept expenditure per show | \$ 970 | \$ 921 | \$ 926 | \$ 1,040 |
| Department expenditures per capita | \$ 2.68 | \$ 2.89 | \$ 2.91 | \$ 3.05 |

CITY OF McALLEN, TEXAS

DEPARTMENT: CITY HALL

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 56,290 | \$ 57,614 | \$ 57,614 | \$ 57,992 |
| Employee Benefits | 20,001 | 20,423 | 20,423 | 23,277 |
| Supplies | 16,153 | 21,550 | 21,550 | 21,375 |
| Other Services and Charges | 362,939 | 371,583 | 415,890 | 407,009 |
| Maintenance | 50,649 | 244,650 | 244,650 | 244,650 |
| Operations Subtotal | 506,032 | 715,820 | 760,127 | 754,303 |
| Capital Outlay | - | 13,950 | 14,050 | 475 |
| DEPARTMENTAL TOTAL | \$ 506,032 | \$ 729,770 | \$ 774,177 | \$ 754,778 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | 3 | 3 | 3 | 3 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 3 | 3 | 3 | 3 |

MISSION STATEMENT

City Hall is composed of General Administrative Offices for the City within which are housed the Finance, Utility Billing, Billing, Planning, Inspection, Engineering, Purchasing and Contracting, Information Technology, Personnel, City Secretary, Secretary, City Manager Departments and Health Department. City Hall Staff includes One (1) Maintenance Tech and two (2) Custodians.

MAJOR FY 0405 GOALS:

- 1.) Replace roof top air conditioning condensers.
- 2.) Replace air conditioning air handling units at each mechanical room.
- 3.) Sign service agreement for maintenance of building air conditioning equipment.
- 4.) Clear parking lot drain points to drain rain water more efficiently.
- 5.) Install handicapped accessible door controls about Engineering Department to assist Vona Walker
- 6.) Design new stage set form McAllen Cable Network.
- 7.) Design canopy for North building entry.
- 8.) Continue to clean and maintain building to high standards currently being practiced.

CITY OF McALLEN, TEXAS

DEPARTMENT: CITY HALL

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|--------------------|----------------------|--------------------|--------------------|
| <i>Inputs:</i> | | | | |
| Number of custodians | 2 | 2 | 2 | 2 |
| Number of maintenance technicians | 1 | 1 | 1 | 1 |
| Department Expenditures | \$ 506,032 | \$ 729,770 | \$ 774,177 | \$ 754,778 |
| <i>Outputs:</i> | | | | |
| Number of bathrooms | 9 | 9 | 9 | 9 |
| Number of work orders completed | 40 | 40 | 35 | 40 |
| Number of times bathrooms cleaned (daily) | 3 | 3 | 2 | 2 |
| <i>Effectiveness Measures:</i> | | | | |
| Percent of repair work orders completed within three working days | 100% | 100% | 100% | 100% |
| Average response time to emergency repairs | immediate | immediate | immediate | immediate |
| <i>Efficiency Measures:</i> | | | | |
| Custodial cost per square foot | \$1.22 per sq. ft. | \$1.22 per sq. ft. | \$1.28 per sq. ft. | \$1.45 per sq. ft. |
| Department expenditures per capita | \$ 4.29 | \$ 6.00 | \$ 6.36 | \$ 6.02 |

CITY OF McALLEN, TEXAS

DEPARTMENT: BUILDING MAINTENANCE

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 188,498 | \$ 206,162 | \$ 147,517 | \$ 251,022 |
| Employee Benefits | 61,984 | 68,114 | 68,114 | 88,113 |
| Supplies | 6,250 | 6,250 | 6,350 | 6,013 |
| Other Services and Charges | 18,867 | 21,120 | 20,170 | 25,049 |
| Maintenance | 32,629 | 28,025 | 37,000 | 29,122 |
| Operations Subtotal | 308,228 | 329,671 | 279,151 | 399,319 |
| Capital Outlay | 379 | 4,500 | - | - |
| DEPARTMENTAL TOTAL | \$ 308,607 | \$ 334,171 | \$ 279,151 | \$ 399,319 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 2 | 3 |
| Non-Exempt | 6 | 5 | 5 | 5 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 8 | 7 | 7 | 8 |

MISSION STATEMENT

The Building Maintenance Division provides maintenance and minor construction to all City facilities, which includes, Administration of outsourced preventive maintenance service. Major repairs or renovations are overseen by this Division thus, providing the technical advice, cost estimates, bid contracting, and job supervision over contracts which are outsourced to the private sector. In addition to the Building Maintenance Superintendent, the Mechanic (Crew Leader), and the three Apprentice Mechanics, the Division supervises a Master Electrician, and Apprentice Electrician, and a certified HAVC Technician, and supervises sixteen (16) custodians at different facilities throughout the City. However, the salaries for the custodians are recognized in the appropriate facility budgets.

MAJOR FY 04-05 GOALS:

- 1.) Improve operations by hiring a Master Plumber.
- 2.) Improve efficiency in completing jobs.

CITY OF McALLEN, TEXAS

DEPARTMENT: BUILDING MAINTENANCE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees | 7 | 7 | 7 | 8 |
| Total facilities maintained | 54 | 54 | 54 | 54 |
| Department Expenditures | \$ 308,607 | \$ 334,171 | \$ 279,151 | \$ 399,319 |
| <i>Outputs:</i> | | | | |
| Number of A/C jobs completed | 680 | 700 | 550 | 650 |
| Number of electrical jobs completed | 210 | 250 | 175 | 200 |
| Other building maintenance jobs completed | 815 | 1,000 | 800 | 800 |
| <i>Effectiveness Measures:</i> | | | | |
| Percent of jobs called back on | 3% | 3% | 3% | 2% |
| Percent of work orders completed within 3 working days | 75% | 80% | 80% | 90% |
| <i>Efficiency Measures:</i> | | | | |
| Number of work orders per full time employee | 295 | 300 | 300 | 300 |
| Department expenditures per capita | \$ 2.61 | \$ 2.75 | \$ 2.29 | \$ 3.18 |

CITY OF McALLEN, TEXAS

DEPARTMENT: McALLEN ECONOMIC DEVELOPMENT CORP *

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ - | \$ - |
| Employee Benefits | - | - | - | - |
| Supplies | - | - | - | - |
| Other Services and Charges | 1,267,643 | 1,331,025 | 1,331,025 | 1,397,576 |
| Maintenance | - | - | - | - |
| Operations Subtotal | 1,267,643 | 1,331,025 | 1,331,025 | 1,397,576 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL | \$ 1,267,643 | \$ 1,331,025 | \$ 1,331,025 | \$ 1,397,576 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | - | - | - |

* Non-City Department: The McAllen Economic Development Corporation directs its efforts to attracting domestic/foreign industries to establish operations in the City of McAllen.

CITY OF McALLEN, TEXAS

DEPARTMENT: CHAMBER OF COMMERCE *

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ - | \$ - |
| Employee Benefits | - | - | - | - |
| Supplies | - | - | - | - |
| Other Services and Charges | 629,256 | 578,818 | 578,818 | 600,000 |
| Maintenance | - | - | - | - |
| Operations Subtotal | 629,256 | 578,818 | 578,818 | 600,000 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL | \$ 629,256 | \$ 578,818 | \$ 578,818 | \$ 600,000 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | - | - | - |

*Non-City Department: One of the goals of the Chamber of Commerce is to promote tourism.

CITY OF McALLEN, TEXAS

DEPARTMENT: ECONOMIC DEVELOPMENT/OTHER AGENCIES

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ - | \$ - |
| Employee Benefits | - | - | - | - |
| Supplies | - | - | - | - |
| Other Services and Charges | 320,277 | 199,000 | 199,000 | 249,000 |
| Maintenance | - | - | - | - |
| Operations Subtotal | 320,277 | 199,000 | 199,000 | 249,000 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL | \$ 320,277 | \$ 199,000 | \$ 199,000 | \$ 249,000 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | - | - | - |

Agencies

| | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| Los Caminos del Rio | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| LRGVDC | 17,167 | 24,000 | 24,000 | 24,000 |
| Border Trade Alliance | 60,000 | 25,000 | 25,000 | 25,000 |
| South Texas Border Partnership | 10,641 | 35,000 | 35,000 | 35,000 |
| Hispanic Chamber of Commerce | 217,469 | 100,000 | 100,000 | 150,000 |
| | <u>\$ 320,277</u> | <u>\$ 199,000</u> | <u>\$ 199,000</u> | <u>\$ 249,000</u> |

City of McAllen, Texas
Public Safety
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--------------------------|----------------------|----------------------|----------------------|----------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Police | \$ 19,287,973 | \$ 21,708,063 | \$ 20,564,095 | \$ 22,982,737 |
| Animal Control | 166,823 | 158,222 | 157,173 | 162,955 |
| Communication Technology | - | 47,063 | 22,267 | 244,274 |
| Fire | 9,581,279 | 10,134,223 | 10,139,372 | 10,776,998 |
| Traffic Operations | 1,561,934 | 1,668,711 | 1,538,705 | 1,634,058 |
| Downtown Services | 491,889 | 554,250 | 532,258 | 556,493 |
| Inspection | 605,007 | 724,605 | 726,452 | 825,698 |
| TOTAL | \$ 31,694,910 | \$ 34,995,137 | \$ 33,680,322 | \$ 37,183,213 |

BY EXPENSE GROUP

| | | | | |
|---------------------------------|----------------------|----------------------|----------------------|----------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 20,585,385 | \$ 23,073,335 | \$ 21,985,110 | \$ 24,523,517 |
| Employee Benefits | 6,288,923 | 6,851,063 | 6,851,063 | 7,546,057 |
| Supplies | 616,516 | 657,478 | 655,354 | 671,225 |
| Other Services and Charges | 2,107,633 | 2,445,783 | 2,386,230 | 2,565,781 |
| Maintenance and Repair Services | 1,404,126 | 1,193,857 | 1,228,301 | 1,291,851 |
| Capital Outlay | 692,322 | 773,621 | 574,264 | 584,782 |
| TOTAL APPROPRIATIONS | \$ 31,694,910 | \$ 34,995,137 | \$ 33,680,322 | \$ 37,183,213 |

PERSONNEL

| | | | | |
|--------------------------|------------|------------|------------|------------|
| Police | 381 | 383 | 388 | 394 |
| Animal Control | 4 | 4 | 4 | 4 |
| Communication Technology | - | 2 | 3 | 3 |
| Fire | 142 | 146 | 148 | 153 |
| Traffic Operations | 26 | 24 | 27 | 27 |
| Downtown Services | 15 | 17 | 17 | 17 |
| Inspection | 14 | 17 | 17 | 19 |
| TOTAL PERSONNEL | 582 | 593 | 604 | 617 |

CITY OF McALLEN, TEXAS

DEPARTMENT: POLICE

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|----------------------|----------------------|----------------------|----------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 14,012,256 | \$ 15,656,363 | \$ 14,515,400 | \$ 16,288,560 |
| Employee Benefits | 3,963,479 | 4,333,842 | 4,333,842 | 4,779,928 |
| Supplies | 317,563 | 346,000 | 341,500 | 349,130 |
| Other Services and Charges | 1,126,164 | 1,213,433 | 1,286,653 | 1,299,694 |
| Maintenance | 686,174 | 608,000 | 628,000 | 688,942 |
| Operations Subtotal | 20,105,636 | 22,157,638 | 21,105,395 | 23,406,254 |
| Capital Outlay | 254,644 | 300,425 | 308,700 | 326,483 |
| Grant Reimbursements | (1,072,307) | (750,000) | (850,000) | (750,000) |
| DEPARTMENTAL TOTAL | \$ 19,287,973 | \$ 21,708,063 | \$ 20,564,095 | \$ 22,982,737 |
| PERSONNEL | | | | |
| Exempt | 7 | 7 | 8 | 9 |
| Non-Exempt | 118 | 120 | 124 | 126 |
| Part-Time | - | - | - | - |
| Civil Service | 256 | 256 | 256 | 259 |
| DEPARTMENT TOTAL | 381 | 383 | 388 | 394 |

MISSION STATEMENT

The mission of McAllen Police Department is to provide quality community oriented services and to enhance public safety and instill confidence of all citizens by partnerships with our citizens to prevent crime and enhance the quality of life throughout our community always treating people with dignity, fairness, and respect.

MAJOR FY 04-05 GOALS:

1.) Refer to Performance Measures as follows.

CITY OF McALLEN, TEXAS

DEPARTMENT: POLICE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of sworn personnel | 246 | 256 | 256 | 259 |
| Number of non-sworn personnel | 116 | 127 | 132 | 135 |
| Total number of authorized personnel | 362 | 383 | 388 | 394 |
| Department Expenditures | \$ 19,287,973 | \$ 21,708,063 | \$ 20,564,095 | \$ 22,982,737 |
| <i>Outputs:</i> | | | | |
| Murder | 4 | 4 | 5 | 4 |
| Rape | 12 | 25 | 18 | 25 |
| Robbery | 179 | 180 | 180 | 180 |
| Aggravated Assault | 330 | 350 | 330 | 350 |
| Burglary | 1,049 | 1,000 | 1,000 | 1,000 |
| Theft | 6,739 | 6,900 | 6,740 | 6,900 |
| Auto Theft | 672 | 675 | 650 | 675 |
| Part 1 Crime Total | 8,985 | 9,134 | 8,923 | 9,134 |
| Calls for service | 147,079 | 151,000 | 151,000 | 155,000 |
| <i>Uniformed Service Division</i> | | | | |
| <i>Uniformed Patrol</i> | | | | |
| Number of high priority calls handled | 2,128 | 3,000 | 2,975 | 3,000 |
| Number of low priority calls handled | 83,961 | 84,000 | 84,000 | 84,000 |
| Total number of calls handled | 86,079 | 87,000 | 86,975 | 87,000 |
| Number of Driving Under the Influence reports filed | 842 | 700 | 700 | 700 |
| Number of accidents investigated | 6,878 | 6,800 | 6,812 | 6,800 |
| Number of reports filed | 52,124 | 56,500 | 56,124 | 56,500 |
| <i>Specialized Uniformed Services</i> | | | | |
| Number of injuries at 10 highest accident locations | 70 | 75 | 86 | 75 |
| Number of Airport reports filed | N/A | 875 | N/A | 250 |
| Number of bicycle directed patrol assignments | 15 | 24 | 24 | 24 |
| Number of Canine apprehensions, detections, and seizures | 47 | 60 | 58 | 60 |
| Number of enforcement actions at 10 highest locations | 83 | 600 | 528 | 600 |
| Number of enforcement actions | 6,504 | 9,000 | 5,000 | 9,000 |
| <i>Municipal Court Services</i> | | | | |
| Number of arraignments handled | N/A | 6,100 | N/A | 4,000 |
| Number of warrants cleared by arrest | N/A | N/A | N/A | 700 |
| Number of warrants cleared by court setting | N/A | N/A | N/A | 700 |

CITY OF McALLEN, TEXAS

DEPARTMENT: POLICE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Support Services Division</i> | | | | |
| <i>Crime Against Persons</i> | | | | |
| Number of cases assigned for follow-up investigation | 3,477 | 4,200 | 4,064 | 2,400 |
| Number of cases cleared | 1,487 | 2,600 | 2,519 | 2,000 |
| Number of cases cleared by arrest | 381 | 500 | 453 | 400 |
| <i>Crime Against Property</i> | | | | |
| Number of cases received | N/A | 11,500 | 11,300 | - |
| Number of cases assigned for follow up | N/A | 2,500 | 2,400 | 2,500 |
| Number of cases cleared | N/A | 2,050 | 2,000 | 2,050 |
| Number of cases cleared by arrest | N/A | 625 | 600 | 400 |
| <i>Youth Crimes Unit</i> | | | | |
| Number of cases assigned for follow up investigation | 2,327 | 2,700 | 2,600 | 1,800 |
| Number of cases cleared | 918 | 1,450 | 1,400 | 1,450 |
| Number of cases cleared by arrest | 280 | 285 | 280 | 285 |
| <i>Municipal Jail</i> | | | | |
| Number of prisoners processed | N/A | 7,000 | 6,850 | 7,000 |
| Number of prisoners transported | N/A | 5,600 | 5,400 | 5,600 |
| <i>Crime Scene Investigations Unit</i> | | | | |
| Number of aggravated felony cases will receive CSI investigative assistance | N/A | 460 | 450 | - |
| Number of cases with CSI response | 2,175 | 2,250 | 2,280 | 500 |
| Number of AFIS entries | 156 | 190 | 180 | 80 |
| Number of outside agency assists | N/A | 6 | 6 | 6 |
| <i>Auto Theft Task Force</i> | | | | |
| Number of cases assigned for follow up investigation | 675 | 560 | 565 | 560 |
| Number of cases cleared | 246 | 260 | 260 | 260 |
| Number of cases cleared by arrest | 117 | 120 | 120 | 120 |
| <i>Staff Services Bureau</i> | | | | |
| <i>Personnel Unit</i> | | | | |
| Number of post-payroll adjustments | 84 | 72 | 85 | 72 |
| Number of payroll affecting entries | 13,100 | 18,000 | 18,000 | 18,000 |
| Number of Advice of Change forms processed | 564 | 450 | 445 | 450 |
| <i>Training Unit</i> | | | | |
| Number of program training hours | 145 | 155 | 155 | 155 |
| Number of contact training hours | 35,864 | 40,000 | 40,000 | 40,000 |
| Number of background investigations handled | 594 | 700 | 600 | 700 |

CITY OF McALLEN, TEXAS

DEPARTMENT: POLICE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Property and Evidence Unit</i> | | | | |
| Number of evidence/property submittals processed | 514 | 800 | 770 | 800 |
| Number of evidence/property submittals closed through disposition | N/A | N/A | N/A | N/A |
| Number of major supply requests | 600 | 900 | 900 | 900 |
| Communications Bureau | | | | |
| <i>Communications Unit</i> | | | | |
| Number of high priority calls for service handled | 1,453 | 3,000 | 2,500 | 50,000 |
| Number of low priority calls for service handled | 81,000 | 81,500 | 81,000 | 40,000 |
| Number of total calls for service handled | 82,453 | 84,500 | 83,500 | 155,000 |
| <i>Validations</i> | | | | |
| Number of TCIC/NCIC error notifications | N/A | | | |
| Number of warrant entries handled | N/A | N/A | N/A | 600 |
| Number of stolen entries handled | N/A | N/A | N/A | 2,200 |
| Number of weapon entries handled | N/A | N/A | N/A | 75 |
| Number of protective orders handled | N/A | N/A | N/A | 40 |
| <i>Records Unit</i> | | | | |
| Number of reports entered | 54,598 | 55,000 | 55,000 | 55,500 |
| Number of warrants handled | 579 | 625 | 600 | 625 |
| Number of records request handled | 2,047 | 2,300 | 2,200 | 2,300 |
| Number of Attorney General Opinion requests filed | 292 | 310 | 300 | 310 |
| <i>Crime Analysis Unit</i> | | | | |
| Number of service requests | N/A | N/A | N/A | N/A |
| Number of crime analysis requests | N/A | N/A | N/A | N/A |
| Office of Community Affairs | | | | |
| Number of community events sponsored | N/A | 6 | 6 | 6 |
| Number of community events participated | 8 | 10 | 10 | 10 |
| Number of crime victims contacted | 250 | 700 | 600 | 700 |
| Number of youth contacted through Project Action | N/A | 600 | 500 | 600 |
| Number of police reports filed in Weed and Seed Project | N/A | 700 | 600 | 700 |
| Number of false alarms reports processed | 13,798 | 14,000 | 14,000 | 14,000 |

CITY OF McALLEN, TEXAS

DEPARTMENT: POLICE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| Fiscal Management Bureau | | | | |
| <i>Fleet Services Unit</i> | | | | |
| Number of fleet care requests handled | N/A | 1,000 | N/A | 1,800 |
| Special Investigations Unit | | | | |
| Number of Crimestoppers tips investigated | 79 | 60 | 56 | 80 |
| Number of Forfeiture Cases investigated | 41 | 15 | 11 | 15 |
| Value of assets seized | \$ 470,403 | \$ 200,000 | \$ 190,996 | \$ 200,000 |
| Number of drug enforcement actions | 147 | 75 | 67 | 75 |
| Value of drugs seized | \$ 2,566,526 | \$ 2,425,257 | \$ 2,425,257 | \$ 2,000,000 |
| Number of non-drug enforcement actions | 58 | 50 | 41 | 50 |
| Office of Professional Responsibility | | | | |
| Number of investigations handled | 98 | 40 | 40 | 40 |
| Number of cases processed for administrative review | 127 | 60 | 60 | 60 |
| <i>Effectiveness Measures:</i> | | | | |
| <i>Support Services Division</i> | | | | |
| <i>Crime Against Persons</i> | | | | |
| Percent of assigned follow up cases cleared | 57% | 65% | 62% | 65% |
| Percent of assigned follow up cases cleared by arrest | 12% | 20% | 17% | 20% |
| <i>Crimes Against Property</i> | | | | |
| Percent of assigned follow up cases cleared | N/A | 19% | 17% | 19% |
| Percent of assigned follow up cases cleared by arrest | N/A | 6% | 5% | 6% |
| <i>Youth Crimes Unit</i> | | | | |
| Percent of assigned follow up cases cleared | 39% | 42% | 41% | 42% |
| Percent of assigned follow up cases cleared by arrest | 12% | 12% | 12% | 12% |
| <i>Auto Theft Task Force</i> | | | | |
| Percent of assigned follow up cases cleared by arrest | 35% | 35% | 35% | 35% |
| Percent of assigned follow up cases cleared by arrest | 18% | 12% | 18% | 12% |

CITY OF McALLEN, TEXAS

DEPARTMENT: POLICE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| Staff Services Bureau | | | | |
| <i>Training Unit</i> | | | | |
| Percent of sworn personnel that received in-service training | 100% | 100% | 100% | 100% |
| Percent of non-sworn personnel that received an average of 50 hours in-service training | 75% | 90% | 80% | 90% |
| Communications Bureau | | | | |
| <i>Communications Unit</i> | | | | |
| Percent of high priority calls for service dispatched within 2 minutes | 97% | 97% | 97% | 97% |
| Percent of low priority calls dispatched within 10 minutes | 95% | 95% | 95% | 95% |
| Uniformed Services Division | | | | |
| <i>Uniformed Patrol</i> | | | | |
| Average response time on high priority calls for services (minutes) | 6.04 | 7.00 | 7.00 | 7.00 |
| Average response time on low priority calls for service (minutes) | 29.00 | 19.00 | 19.00 | 19.00 |
| Support Services Division | | | | |
| <i>Crimes Against Persons</i> | | | | |
| 95% of victims of aggregated felony offenses will receive personal contact | N/A | 95% | 95% | 95% |
| 50% of cases assigned for follow up will be disposed of within 30 days | N/A | 50% | 50% | 50% |
| <i>Crimes against Property</i> | | | | |
| 90% of victims of aggravated felony offenses will receive personal contact | N/A | 90% | 80% | 90% |
| 50% of cases assigned for follow up will be disposed of within 30 days | N/A | 50% | 50% | 50% |
| <i>Youth Crimes Unit</i> | | | | |
| 95% of victims of aggravated felony offenses will receive personal contact | 95 | 95 | 95 | 95 |
| 50% of cases assigned for follow up will be disposed of within 30 days | N/A | 50% | 50% | 50% |
| <i>Auto Theft Task Force</i> | | | | |
| 75% of victims of felony offenses will receive personal contact | N/A | 75% | 75% | 75% |
| Communications Bureau | | | | |
| <i>Communications Unit</i> | | | | |
| Average dispatch time on high priority calls for service | 2 | 2 | 2 | 2 |

CITY OF McALLEN, TEXAS

DEPARTMENT: POLICE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| Crime Records Bureau | | | | |
| <i>Crime Analysis Unit</i> | | | | |
| 70% of requests for service completed within 14 days | N/A | N/A | N/A | N/A |
| Office of Community Affairs | | | | |
| Community Affairs | | | | |
| 90% of victims of aggravated felony offenses will receive personal contact | N/A | N/A | N/A | N/A |
| Number of non-sworn to sworn personnel | 0.4 | 0.5 | 0.5 | 0.5 |
| Number Part 1 crimes per 1000 population | 77 | 76 | 76 | 78 |
| Part 1 crimes-to-budget ratio | \$ 1,979.30 | \$ 2,375.74 | \$ 2,364.62 | \$ 2,375.74 |
| Number calls for service per 1000 population | 1,259 | 1,327 | 1,293 | 1,327 |
| Number of high priority calls per 1000 population | 12 | 26 | 21 | 26 |
| Number of low priority calls per 1000 population | 694 | 698 | 694 | 698 |
| Number of Driving Under the Influence per 1000 population | 6 | 5 | 5 | 5 |
| Number of accidents investigated per 1000 population | 60 | 60 | 59 | 60 |
| <i>Efficiency Measures:</i> | | | | |
| <i>Community Affairs</i> | | | | |
| Number of sworn personnel per 1000 population | 2.1 | 2.2 | 2.2 | 2.2 |
| Average Total Police Employee Cost | \$ 49,676 | \$ 56,364 | \$ 55,967 | \$ 56,364 |
| Average number of training contact hours per employee | 100 | 104 | 106 | 104 |
| Calls for service to budget ratio | \$ 121 | \$ 140 | \$ 140 | \$ 140 |
| Sworn personnel-to-calls for service ratio | 593 | 601 | 585 | 601 |
| Total police personnel-to-calls for service ratio | 411 | 403 | 401 | 403 |
| Department expenditures per capita | \$ 163.36 | \$ 178.59 | \$ 168.97 | \$ 183.26 |

CITY OF McALLEN, TEXAS

DEPARTMENT: ANIMAL CONTROL

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 99,399 | \$ 99,448 | \$ 100,000 | \$ 103,384 |
| Employee Benefits | 31,744 | 31,945 | 31,945 | 32,022 |
| Supplies | 5,920 | 4,000 | 4,000 | 3,600 |
| Other Services and Charges | 7,229 | 8,579 | 7,728 | 7,704 |
| Maintenance | 22,531 | 14,250 | 13,500 | 16,245 |
| Operations Subtotal | 166,823 | 158,222 | 157,173 | 162,955 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL | \$ 166,823 | \$ 158,222 | \$ 157,173 | \$ 162,955 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | 4 | 4 | 4 | 4 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 4 | 4 | 4 | 4 |

MISSION STATEMENT

The Animal Control Unit is responsible for controlling animals that are loose and a hazard to the City population. They pick dead, injured and unwanted animals and transport them to the animal shelter. They make reports of incidents involving injury to humans as well as animals being mistreated and enforce City ordinances which pertain to the control, care and medical condition of animals. They conduct clinics in conjunction with City veterinarians to obtain maximum compliance with rabies and licensing requirements. Wardens are on duty seven days a week 14 hours a day except weekends which have eight hour coverage. They work with the State Health Department and The Humane Society on a daily basis. They also respond to bee calls in order to prevent human or animal injury from bee attacks.

MAJOR FY 04-05 GOALS:

- 1.) Registration of dogs and cats to increase 10%. Most of the registration takes place during rabies clinics or trips to the vet. We need to inform citizens of the requirements of ordinance.
- 2.) Educate the public on the importance of rabies protection, both to the animal and to the public. Use of channel 12 will be instrumental in this effort.

CITY OF McALLEN, TEXAS

DEPARTMENT: ANIMAL CONTROL

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees | 4 | 4 | 4 | 4 |
| Department Expenditures | \$ 166,823 | \$ 158,222 | \$ 157,173 | \$ 162,955 |
| <i>Outputs:</i> | | | | |
| Number of rabies vaccinations handled | 1,074 | 1,000 | 1,985 | 1,500 |
| Number of animals processed | 7,898 | 7,800 | 7,600 | 7,800 |
| Number of calls for service handled | N/A | 12,600 | 12,000 | 12,600 |
| <i>Effectiveness Measures:</i> | | | | |
| Total cost to process animals | \$ 134,266 | \$ 132,600 | \$ 129,200 | \$ 148,200 |
| Percent of animals processed | N/A | 62% | 63% | 62% |
| <i>Efficiency Measures:</i> | | | | |
| Number of animals process per full time employee | 1,975 | 1,950 | 1,900 | 1,950 |
| Number of calls for service handled per full time employee | N/A | 3,150 | 3,000 | 3,150 |
| Processing cost per animal | \$ 17 | \$ 17 | \$ 17 | \$ 19 |
| Department expenditures per capita | \$ 1.41 | \$ 1.30 | \$ 1.29 | \$ 1.30 |

CITY OF McALLEN, TEXAS

DEPARTMENT: COMMUNICATION TECHNOLOGY

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-----------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ 22,140 | \$ 2,300 | \$ 120,208 |
| Employee Benefits | - | 6,913 | 6,913 | 32,848 |
| Supplies | - | 7,600 | 10,200 | 12,695 |
| Other Services and Charges | - | 7,800 | 800 | 34,238 |
| Maintenance | - | - | - | 7,225 |
| Operations Subtotal | - | 44,453 | 20,213 | 207,214 |
| Capital Outlay | - | 2,610 | 2,054 | 37,060 |
| DEPARTMENTAL TOTAL | \$ - | \$ 47,063 | \$ 22,267 | \$ 244,274 |
| PERSONNEL | | | | |
| Exempt | - | 2 | 2 | 2 |
| Non-Exempt | - | - | 1 | 1 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | 2 | 3 | 3 |

MISSION STATEMENT

Our mission is to provide and maintain all types of Communication equipment and support for all City of McAllen departments. In addition, this department coordinates the overall direction of communication technology as needs arise from other City departments.

MAJOR FY 04-05 GOALS:

- 1.) Improve quality of Tech Support for Communication equipment.
- 2.) Improve Customer service to all City employees.
- 3.) Improve reliability of supported systems.
- 4.) Reduce downtime and service cost of supported equipment.

CITY OF McALLEN, TEXAS

DEPARTMENT: COMMUNICATION TECHNOLOGY

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees - | - | 2 | 3 | 3 |
| Department Expenditures | \$ - | \$ 47,063 | \$ 22,267 | \$ 244,274 |
| <i>Outputs:</i> | | | | |
| Number of systems supported** | - | 5 | 5 | 4 |
| Number of Radios supported | - | 800 | 800 | 800 |
| Number of repair calls | - | 300 | 300 | 400 |
| Number of repair corrected in 24 hrs | - | 200 | 200 | 250 |
| Number of Critical System Repair calls | - | 1 | 2 | 4 |
| Number of Critical System Repair corrected in 4 hrs | - | 1 | 1 | 3 |
| Number of Mobile installations | - | 25 | 25 | 35 |
| Number of mobile removals | - | 12 | 12 | 17 |
| Number of fixed installations | - | 3 | 3 | 5 |
| Number of fixed removals | - | - | - | 2 |
| <i>Effectiveness Measures:</i> | | | | |
| Average initial response hours per service request | - | 2 | 2 | 2 |
| Number of support hours per month | - | 160 | 160 | 300 |
| Number of project hours per month | - | - | - | 5 |
| <i>Efficiency Measures:</i> | | | | |
| Average time to complete work requests in hours | - | 3 | 3 | 2 |
| Number of work orders per full time Technicians. | - | 300 | 300 | 200 |
| Average Hourly Labor cost - in house | \$ - | \$ 20 | \$ 20 | \$ 42 |
| Average Hourly Labor cost outsourced | \$ - | \$ 70.00 | \$ 70.00 | \$ 70.00 |
| Department expenditures per capita | \$ - | \$ 0.39 | \$ 0.18 | \$ 1.95 |

CITY OF McALLEN, TEXAS

DEPARTMENT: FIRE

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|----------------------|----------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 6,260,190 | \$ 6,612,991 | \$ 6,804,205 | \$ 7,238,566 |
| Employee Benefits | 1,896,364 | 2,024,800 | 2,024,800 | 2,203,954 |
| Supplies | 194,649 | 197,200 | 197,200 | 211,159 |
| Other Services and Charges | 620,485 | 739,751 | 739,965 | 855,709 |
| Maintenance | 337,583 | 243,000 | 253,549 | 238,000 |
| Operations Subtotal | 9,309,271 | 9,817,742 | 10,019,719 | 10,747,388 |
| Capital Outlay | 272,008 | 316,481 | 119,653 | 29,610 |
| DEPARTMENTAL TOTAL | \$ 9,581,279 | \$ 10,134,223 | \$ 10,139,372 | \$ 10,776,998 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 2 | 2 |
| Non-Exempt | 8 | 8 | 8 | 8 |
| Part-Time | 2 | 5 | 5 | 5 |
| Civil Service | 130 | 131 | 133 | 138 |
| DEPARTMENT TOTAL | 142 | 146 | 148 | 153 |

MISSION STATEMENT

To prevent and minimize the loss of life and of natural and man-made disasters, to provide non-emergency support services, and to safeguard the environment and economic base of our community. Providing for the Higher Quality ment and economic base of our community. Providing for the Highest Quality Fire Services through Emergency Response, Fire Prevention, Public Fire Education, and Public Interaction rendering assistance to the public as may be needed, thereby preventing or minimizing the loss of life and property from the effects of fire or other emergencies.

MAJOR FY 0405 GOALS:

- 1.) Fire station relocation plan to utilize our resources effectively.
- 2.) Plan for our Emergency Management EOC Center/Administration Buildings.
- 3.) Obtain state and federal grants to supplement and support the goals of the fire service.
- 4.) Deliver comprehensive safety service of the highest quality.
- 5.) Continue with Fire Fighters' Wellness Program.
- 6.) Complete Fire Station Location Study and Complete Design of new Station Number One

CITY OF McALLEN, TEXAS

DEPARTMENT: FIRE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of firefighting authorized positions | 127 | 131 | 133 | 138 |
| Number of inspectors | 3 | 3 | 4 | 5 |
| Number of Airport assigned firefighters | 15 | 15 | 15 | 15 |
| Number of Public Education Officers | 1 | 1 | 1 | 1 |
| Number of firefighting authorized apparatus | 12 | 12 | 12 | 12 |
| Number of pumper companies with minimum three (persons) | 9 | 9 | 9 | 9 |
| Department Expenditures | \$ 9,581,279 | \$ 10,134,223 | \$ 10,139,372 | \$ 10,776,998 |
| <i>Outputs:</i> | | | | |
| Fire Alarms | | | | |
| Total Alarm Responses | 3,648 | 3,518 | 3,700 | 4,000 |
| Alarms out of city | 35 | 10 | 40 | 40 |
| Multiple Alarms | 25 | 16 | 16 | 16 |
| Airport Alerts | 7 | 12 | 12 | 12 |
| <i>Operations Division</i> | | | | |
| Number of vehicles maintained by fire service personnel | 25 | 27 | 43 | 44 |
| Total Man hours @ fires | 9,164 | 8,428 | 8,428 | 8,428 |
| Water pumped (gallons) @ fires | 1,851,242 | 1,327,640 | 1,327,640 | 1,327,640 |
| In-service inspections | 343 | 514 | 514 | 514 |
| Fire Hydrant Maint. (Man hours) | 3,952 | 7,158 | 7,158 | 7,158 |
| General Maint. (Man hours) | 461 | 730 | 730 | 730 |
| <i>Fire Prevention Division</i> | | | | |
| Fire Prevention Presentations | 373 | 375 | 375 | 400 |
| Total Audience | 65,073 | 66,100 | 66,100 | 69,500 |
| Fire Prevention Inspections | 3,441 | 3,658 | 3,658 | 4,500 |
| Fire Prevention Investigations | 434 | 570 | 570 | 570 |
| <i>Training Division</i> | | | | |
| Training Man hours-In Service | 2,531 | 2,728 | 2,728 | 2,728 |
| Continuous Education | 8,360 | 8,944 | 8,944 | 8,944 |
| Hazardous Material | 1,384 | 1,550 | 1,550 | 1,550 |
| Aircraft Rescue Firefighting | 2,538 | 5,048 | 5,048 | 5,048 |
| Emergency Care Attendant | 558 | 596 | 596 | 596 |
| <i>Effectiveness Measures:</i> | | | | |
| Average response times (minutes) | 8:00 | 6:30 | 6:30 | 6:30 |
| Reported to dispatch | 1:00 | 1:00 | 1:00 | 1:00 |
| Response to arrival (travel time) | 7:00 | 5:30 | 5:30 | 5:30 |

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| Average cost per training class (off duty) | | | | |
| Percent estimated property fire loss | 10% | 35% | 35% | 35% |
| <i>Efficiency Measures:</i> | | | | |
| Operating cost per capita | \$ 73 | \$ 79 | \$ 79 | \$ 89 |
| Average number of inspections per inspector per month | 57.66 | 101.61 | 101.61 | 102 |
| Number of firefighters per 1000 residents | 1.08 | 1.08 | 1.08 | 1.08 |
| Number of firefighters per square mile | 2.71 | 2.80 | 2.82 | 2.80 |
| Department expenditures per capita | \$ 81.15 | \$ 83.37 | \$ 83.31 | \$ 85.93 |

CITY OF McALLEN, TEXAS

DEPARTMENT: TRAFFIC OPERATIONS

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 588,278 | \$ 622,476 | \$ 615,500 | \$ 658,388 |
| Employee Benefits | 194,145 | 207,075 | 207,075 | 218,302 |
| Supplies | 62,997 | 69,300 | 70,500 | 66,850 |
| Other Services and Charges | 241,082 | 350,775 | 229,545 | 242,118 |
| Maintenance | 335,255 | 305,325 | 311,325 | 311,315 |
| Operations Subtotal | 1,421,757 | 1,554,951 | 1,433,945 | 1,496,973 |
| Capital Outlay | 140,177 | 113,760 | 104,760 | 137,085 |
| DEPARTMENTAL TOTAL | \$ 1,561,934 | \$ 1,668,711 | \$ 1,538,705 | \$ 1,634,058 |
| PERSONNEL | | | | |
| Exempt | 1 | 2 | 2 | 2 |
| Non-Exempt | 25 | 22 | 25 | 25 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 26 | 24 | 27 | 27 |

MISSION STATEMENT

The Traffic Operations Departments mission is to provide the highest level of service to the Citizens by providing reductions of accidents, congestion and travel times through the efficient and effective installation, maintenance and operation of traffic control devices.

MAJOR FY 04-05 GOALS:

- 1.) The Traffic Operations Department will strive to provide the Citizens of McAllen with a seamless, efficient transportation system by designing and beginning construction on a Traffic Operations Center that will utilize live feeds from cameras strategically placed cross the City to address traffic congestion from a centralized area.
- 2.) Complete upgrades of busiest Traffic Intersections.
- 3.) Hire a Traffic Engineer to coordinate Traffic Signals timing on 10th Street, 23rd Street, Bicentennial Boulevard and Ware Road.

CITY OF McALLEN, TEXAS

DEPARTMENT: TRAFFIC OPERATIONS

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees - Signal Maintenance | 9 | 10 | 10 | 10 |
| Number of full time employees - Sign Maintenance | 6 | 6 | 6 | 6 |
| Number of full time employees - Pavement Markings | 4 | 4 | 4 | 4 |
| Number of full time employees - Traffic Studies | 3 | 4 | 4 | 4 |
| Department Expenditures | \$ 1,561,934 | \$ 1,668,711 | \$ 1,538,705 | \$ 1,634,058 |
| <i>Outputs:</i> | | | | |
| Number of Traffic signals maintained | 163 | 271 | 179 | 187 |
| Number of signs installed / maintained | 2,773 | 7,500 | 3,284 | 4,000 |
| Linear feet of pavement markings installed | 359,038 | 500,000 | 390,000 | 430,000 |
| Number of traffic studies conducted | 63 | 80 | 78 | 90 |
| Number of street lights inspected | 8,162 | 8,412 | 8,438 | 8,500 |
| <i>Effectiveness Measures:</i> | | | | |
| Percent of Emergency signal repair responses within 30 minutes of notification | 87% | 90% | 90% | 92% |
| Percent of emergency sign repairs within 30 minutes of notification | 89% | 90% | 90% | 92% |
| Percent of pavement markings installed within 5 working days of request | 79% | 90% | 95% | 95% |
| Percent of traffic studies conducted within 10 working days of request | 95% | 97% | 97% | 97% |
| Percent of street light outages | 5% | 4% | 4% | 4% |
| <i>Efficiency Measures:</i> | | | | |
| Number of signals maintained per full time employee - Signal Maint. | 18 | 27 | 18 | 19 |
| Number of signs installed / maintained per full time employee - Sign Maintenance | 462 | 1,250 | 547 | 667 |
| Linear feet of pavement markings installed per full time employee - Pavement Markings | 89,760 | 125,000 | 97,500 | 107,500 |
| Number of traffic studies conducted per full time employees - Traffic Studies | 21 | 20 | 20 | 23 |
| Number of street lights inspected per full time employee all employees | 628 | 580 | 649 | 654 |
| Department expenditures per capita | \$ 13.23 | \$ 13.73 | \$ 12.64 | \$ 13.03 |

CITY OF McALLEN, TEXAS

DEPARTMENT: DOWNTOWN SERVICES

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 308,698 | \$ 352,229 | \$ 335,022 | \$ 334,932 |
| Employee Benefits | 92,079 | 111,916 | 111,916 | 119,686 |
| Supplies | 24,777 | 18,000 | 17,000 | 13,582 |
| Other Services and Charges | 29,937 | 35,425 | 33,428 | 36,700 |
| Maintenance | 19,183 | 17,600 | 15,801 | 23,948 |
| Operations Subtotal | 474,674 | 535,170 | 513,167 | 528,848 |
| Capital Outlay | 17,215 | 19,080 | 19,091 | 27,645 |
| DEPARTMENTAL TOTAL | \$ 491,889 | \$ 554,250 | \$ 532,258 | \$ 556,493 |
| PERSONNEL | | | | |
| Exempt | 2 | 1 | 1 | 1 |
| Non-Exempt | 11 | 14 | 14 | 14 |
| Part-Time | 2 | 2 | 2 | 2 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 15 | 17 | 17 | 17 |

MISSION STATEMENT

Downtown Services Department - PARKING ENFORCEMENT - issues overtime and improper parking citations; collects money from parking meters and traf-o-teria boxes; maintains and repairs meters (1557); immobilizes vehicles with 3 or more outstanding citations; tows improperly parked vehicles. Appears in municipal court for contested citations. COLLECTIONS OFFICE - counts daily and deposits money collected from meters, traf-o-teria boxes and fines paid at window; dispatches for meter attendants; maintains all records of repair, complaints and attendant activity; issues notices and collects past due Texas vehicle accounts. TRANSIT OFFICE - inspects taxi vehicles on a quarterly basis; tests new chauffeur applicants; issues chauffeur, vehicle and company permits; collects yearly fees. Inspects all jitneys and limousines on a bi-annual basis; issues all corresponding permits and licenses. Inspects all buses on an annual basis; issues all corresponding permits and licenses. ADA CODE ENFORCEMENT - inspects, issues work orders, brings to compliance and permits to City of McAllen ADA parking spaces. Inspects and issues letter of compliance to all private property owners with ADA parking spaces. Oversees "COPS" volunteers.

MAJOR FY 04-05 GOALS:

- 1.) Restructure department so that it runs more efficiently.
- 2.) Minimize departmental expenditures.

CITY OF McALLEN, TEXAS

DEPARTMENT: DOWNTOWN SERVICES

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees- | | | | |
| parking meter repair | 1.50 | 2.00 | 2.00 | 2.00 |
| Number of full time employees - | | | | |
| citations processing / collections | 3.00 | 4.00 | 5.50 | 5.50 |
| Number of full time employees - | | | | |
| Transit office (vehicles for hire, ADA | | | | |
| compliance) | 2.00 | 2.00 | 2.00 | 2.00 |
| Department Expenditures | \$ 491,889 | \$ 554,250 | \$ 532,258 | \$ 556,493 |
| <i>Outputs:</i> | | | | |
| Number of parking meters activated - | | | | |
| mechanical | 1,247 | 942 | 1,247 | 942 |
| Number of parking meters activated - | | | | |
| electronic | 306 | 611 | 306 | 611 |
| Number of parking citations issued | 50,701 | 59,898 | 55,510 | 60,775 |
| Number of vehicles immobilized | 597 | 687 | 682 | 682 |
| Number of parking meter malfunctions | 2,442 | 1,357 | 2,330 | 2,230 |
| Number of parking citations collected | 38,698 | 50,387 | 44,234 | 50,562 |
| Number of vehicles for hire inspected | 58 | 82 | 58 | 58 |
| Number of ADA spaces inspected | 179 | 115 | 160 | 160 |
| Number of office calls for service | 39,248 | 72,647 | 27,780 | 28,000 |
| <i>Effectiveness Measures:</i> | | | | |
| <i>Total revenue collected:</i> | | | | |
| Parking meters | \$ 508,072 | \$ 579,167 | \$ 576,322 | \$ 593,611 |
| Parking citations | \$ 176,609 | \$ 290,881 | \$ 196,341 | \$ 218,272 |
| Immobilization fees | \$ 14,925 | \$ 17,175 | \$ 17,050 | \$ 17,050 |
| Transit | \$ 11,726 | \$ 10,775 | \$ 10,230 | \$ 10,230 |
| Percent of meters malfunctioning (daily) | 0.51% | 0.29% | 0.49% | 0.47% |
| Percent of parking citations collected | 76.33% | 84.12% | 79.69% | 83.20% |
| <i>Efficiency Measures:</i> | | | | |
| Revenue per parking meter (daily) | \$ 1.07 | \$ 1.22 | \$ 1.22 | \$ 1.25 |
| Number of parking citations issued per | | | | |
| full time employee | 12,675 | 13,311 | 13,878 | 15,194 |
| Number of parking meters repaired per | | | | |
| full time employee | 1,628 | 679 | 1,165 | 1,112 |
| Number of parking citations processed / | | | | |
| collected per full time employee | 12,899 | 12,597 | 8,043 | 9,193 |
| Department expenditures per capita | \$ 4.17 | \$ 4.56 | \$ 4.37 | \$ 4.44 |

CITY OF McALLEN, TEXAS

DEPARTMENT: INSPECTION

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 388,871 | \$ 457,688 | \$ 462,683 | \$ 529,479 |
| Employee Benefits | 111,112 | 134,572 | 134,572 | 159,317 |
| Supplies | 10,610 | 15,378 | 14,954 | 14,209 |
| Other Services and Charges | 82,736 | 90,020 | 88,111 | 89,618 |
| Maintenance | 3,400 | 5,682 | 6,126 | 6,176 |
| Operations Subtotal | 596,729 | 703,340 | 706,446 | 798,799 |
| Capital Outlay | 8,278 | 21,265 | 20,006 | 26,899 |
| DEPARTMENTAL TOTAL | \$ 605,007 | \$ 724,605 | \$ 726,452 | \$ 825,698 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | 13 | 15 | 15 | 17 |
| Part-Time | - | 1 | 1 | 1 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 14 | 17 | 17 | 19 |

MISSION STATEMENT

"Our job is Building Inspection. Our mission is to conduct thorough inspections to ensure our citizens a high level of safety in buildings in which we live, work, play and worship."

MAJOR FY 04-05 GOALS:

- 1.) Continue to hold training sessions to make staff more efficient and provide customer satisfaction.
- 2.) Promotion of new permit and inspection software, and use, to builders.
- 3.) Through use of new permit and inspection, software, provide more field time for inspectors.
- 4.) Expedite plan review with new Plans Examiner Position.

CITY OF McALLEN, TEXAS

DEPARTMENT: INSPECTION

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total full time employees | 13 | 16 | 16 | 18 |
| Permit Technician (Const.) | 1 | 1 | 1 | 1 |
| Permit Clerks (subs.) | 4 | 3 | 3 | 4 |
| Construction Inspectors | 5 | 5 | 5 | 5 |
| Housing Inspector | 1 | 1 | 1 | 1 |
| Plan review | 2 | 2 | 2 | 3 |
| Department Expenditures | \$ 605,007 | \$ 724,605 | \$ 726,452 | \$ 825,698 |
| <i>Outputs:</i> | | | | |
| Residential permits issued | 1,285 | 900 | 1,403 | 1,400 |
| Commercial permits issued | 468 | 100 | 519 | 550 |
| Sub-Cont. Permits issued | 7,212 | 6,000 | 8,197 | 8,400 |
| Construction inspections made | - | 13,000 | 33,710 | 39,000 |
| Housing - Unsafe Housing inspected | N/A | 200 | 150 | 200 |
| Condemned structures | N/A | - | 52 | 60 |
| Plan review | 1,753 | 1,900 | 1,922 | 1,950 |
| <i>Effectiveness Measures:</i> | | | | |
| Permits - Residential | | | | |
| Average Days Review | 48 hrs | 24 hrs | 48 hrs | 24 hrs |
| Permits - Commercial | | | | |
| Average Days Review | 30 days | 10 days | 30 days | 30 days |
| Construction-Percent Inspections | | | | |
| Made on date requested | 100% | 100% | 100% | 100% |
| Condemned structures cleared | N/A | 30 | 35 | 50 |
| Plan review - Residential | 48 hrs | 24 hrs | 48 hrs | 24 hrs |
| Plan review - Commercial | 30 days | 10 days | 30 days | 30 days |
| <i>Efficiency Measures:</i> | | | | |
| Average permits per Permit Technician | - | 900 | 2,065 | 2,100 |
| Average permits per clerk | 2,404 | 1,800 | 2,732 | 2,100 |
| Construction average inspections per Inspector | - | 2,800 | 6,742 | 6,500 |
| Average inspections (housing) | N/A | 200 | 150 | 200 |
| Plan review | 877 | - | 961 | 488 |
| Department expenditures per capita | \$ 5.12 | \$ 5.96 | \$ 5.97 | \$ 6.58 |

*Res. Plan Review-is conducted by one person. This fiscal year this person had to learn the plan review process, new state laws, and zoning. This delayed the review process.

* Comm. Plan Review - is conducted by one person. He had to create a new plan review system while still conducting customer interviews, thus causing delays.

* Housing Inspector fills in for off-duty inspectors.

City of McAllen, Texas
Highways and Streets
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------|---------------------|----------------------|---------------------|----------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Engineering | \$ 1,487,474 | \$ 1,722,655 | \$ 1,688,422 | \$ 1,852,981 |
| Street Cleaning | 380,248 | 367,356 | 352,538 | 372,467 |
| Street Maintenance | 2,706,832 | 3,266,858 | 3,309,435 | 5,017,733 |
| Street Lighting | 1,410,032 | 1,727,995 | 1,328,476 | 1,615,826 |
| Sidewalk construction | 461,508 | 591,536 | 641,536 | 634,636 |
| Drainage | 838,867 | 1,354,422 | 933,979 | 1,544,036 |
| TOTAL | \$ 7,284,959 | \$ 9,030,822 | \$ 8,254,386 | \$ 11,037,679 |
| <u>BY EXPENSE GROUP</u> | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 2,432,327 | \$ 2,679,508 | \$ 2,647,945 | \$ 3,008,115 |
| Employee Benefits | 797,809 | 885,652 | 885,652 | 1,067,637 |
| Supplies | 288,784 | 293,471 | 339,860 | 316,964 |
| Other Services and Charges | 2,111,289 | 2,337,012 | 1,983,937 | 2,427,955 |
| Maintenance and Repair Services | 1,899,373 | 2,325,425 | 2,439,266 | 3,665,697 |
| Capital Outlay | 83,986 | 609,754 | 77,726 | 651,311 |
| Grant Reimbursements | (328,607) | (100,000) | (120,000) | (100,000) |
| TOTAL APPROPRIATIONS | \$ 7,284,959 | \$ 9,030,822 | \$ 8,254,386 | \$ 11,037,679 |
| <u>PERSONNEL</u> | | | | |
| Engineering | 33 | 34 | 34 | 35 |
| Street Cleaning | 6 | 6 | 6 | 6 |
| Street Maintenance | 32 | 33 | 33 | 39 |
| Sidewalk Construction | 11 | 11 | 11 | 11 |
| Drainage | 18 | 18 | 18 | 21 |
| TOTAL PERSONNEL | 100 | 102 | 102 | 112 |

CITY OF McALLEN, TEXAS

DEPARTMENT: ENGINEERING SERVICES

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-----------------|----------------------|--------------------|-----------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 1,092,489 | \$ 1,238,051 | \$ 1,211,996 | \$ 1,328,251 |
| Employee Benefits | 263,794 | 304,321 | 304,321 | 346,655 |
| Supplies | 24,342 | 25,700 | 25,700 | 25,095 |
| Other Services and Charges | 270,757 | 162,824 | 174,524 | 163,775 |
| Maintenance | 32,371 | 22,325 | 32,875 | 24,519 |
| Operations Subtotal | 1,683,753 | 1,753,221 | 1,749,416 | 1,888,295 |
| Capital Outlay | 20,360 | 69,434 | 59,006 | 64,686 |
| Grant Reimbursements | (216,639) | (100,000) | (120,000) | (100,000) |
| DEPARTMENTAL TOTAL | \$ 1,487,474 | \$ 1,722,655 | \$ 1,688,422 | \$ 1,852,981 |
| PERSONNEL | | | | |
| Exempt | 13 | 14 | 14 | 15 |
| Non-Exempt | 19 | 19 | 19 | 19 |
| Part-Time | 1 | 1 | 1 | 1 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 33 | 34 | 34 | 35 |

MISSION STATEMENT

The Engineering Departments' mission is to provide the highest level of services to the Citizens by providing efficient and effective design, review, construction and maintenance of public infrastructure and facilities.

MAJOR FY 04-05 GOALS:

- 1.) Establish framework for developing a Master Corridor Plan.
- 2.) Continual upgrade of drainage infrastructure. Complete the construction of three (3) regional detention facilities.
- 3.) Complete the design and begin construction of two major thoroughfares: Bicentennial Parkway and Bentsen Rd.
- 4.) Improve the turnaround period for the review of subdivision plats and related paving & drainage plans.
- 6.) Complete Bicentennial Railroad Relocation of spur tracks for street extension from Nolana to Dove St in May 2006.
- 7.) Increase Resurfacing of City streets from 9 miles to 16 miles.
- 8.) Construct the extension of Dove Avenue west to Taylor Road.

CITY OF McALLEN, TEXAS

DEPARTMENT: ENGINEERING SERVICES

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees staff engineers | 4 | 4 | 3 | 4 |
| Number of full time employees support staff | 7 | 8 | 7 | 7 |
| Number of full time employees CDBG Staff | 3 | 3 | 4 | 4 |
| Number of full time employees review staff engineers | 4 | 2 | 5 | 5 |
| Department Expenditures | \$ 1,487,474 | \$ 1,722,655 | \$ 1,688,422 | \$ 1,852,981 |
| <i>Outputs:</i> | | | | |
| Number of construction contracts executed | 32 | 30 | 42 | 40 |
| Number of in-house projects designed | 47 | 50 | 28 | 30 |
| Number of architect and engineer consulting contracts monitored | 16 | 15 | 20 | 20 |
| Number of ROW Permits processed / Inspected / Request for service | 8,550 | 8,500 | 9,000 | 9,500 |
| Number of Subdivision plat & Construction plans reviewed | 110 | 120 | 120 | 130 |
| Amount of Community Development Block Grant Administered | \$ 2,598,000 | \$ 2,169,000 | \$ 2,169,000 | \$ 2,134,000 |
| <i>Effectiveness Measures:</i> | | | | |
| Percent of projects designed within budget | 90% | 95% | 95% | 95% |
| Number of construction contracts completed within contract time | 90 | 95% | 95% | 95% |
| Number of ROW permits reviewed within 1 working day | 90 | 95% | 95% | 95% |
| Number of Subdivisions reviewed within 5 working days | 85 | 90% | 90% | 95% |
| Percent of CDBG projects completed within 1 year of funding | 60% | 90% | 90% | 85% |
| <i>Efficiency Measures:</i> | | | | |
| Number of construction contracts executed per full time employee - Engineer Staff | 8 | 9 | 14 | 10 |
| Number of in-house projects designed per full time employee - Engineer Staff | 12 | 12 | 9 | 8 |

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| Number of A/E Consulting contracts monitored per full time employee - Engineer Staff | 4 | 5 | 7 | 5 |
| Number of ROW permits processed / inspected per full time employee - Support Staff | 777 | 1,000 | 750 | 792 |
| Number of Subdivisions reviewed per full time employee - Engineer Staff | 28 | 60 | 24 | 26 |
| Entitlement \$ Administered per full time employee - CDBG Staff | \$ 1,120,000 | \$ 860,000 | \$ 716,834 | \$ 706,731 |
| Department expenditures per capita | \$ 12.60 | \$ 14.17 | \$ 13.87 | \$ 14.78 |

CITY OF McALLEN, TEXAS

DEPARTMENT: STREET CLEANING

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 119,291 | \$ 123,376 | \$ 103,994 | \$ 124,035 |
| Employee Benefits | 48,064 | 49,573 | 49,573 | 55,178 |
| Supplies | 3,848 | 3,811 | 3,200 | 4,656 |
| Other Services and Charges | 77,471 | 103,871 | 103,871 | 106,151 |
| Maintenance | 131,574 | 83,125 | 88,300 | 82,447 |
| Operations Subtotal | 380,248 | 363,756 | 348,938 | 372,467 |
| Capital Outlay | - | 3,600 | 3,600 | - |
| DEPARTMENTAL TOTAL | \$ 380,248 | \$ 367,356 | \$ 352,538 | \$ 372,467 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | 6 | 6 | 6 | 6 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 6 | 6 | 6 | 6 |

MISSION STATEMENT

Street cleaning crews mission is to keep the streets as clean as possible to enhance aesthetics in all neighborhoods~ residential, commercial and industrial.

Currently, our number of sweepers and human resources permit us to clean the city four (4) times per year. As we phase in eight (8) sweeper units, we anticipate meeting the proceeding goals.

MAJOR FY 04-05 GOALS:

- 1.) Add one additional sweeper to our fleet of five (5).
- 2.) Sweep city-wide streets four (4) times per year.
- 3.) As applicable, will assist in meeting rules and regulations set forth by the EPA through the NPDES II mandate.
- 4.) Streamline way of measuring performance.

CITY OF McALLEN, TEXAS

DEPARTMENT: STREET CLEANING

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees/sweepers | 6 | 6 | 6 | 6 |
| Department Expenditures | \$ 380,248 | \$ 367,356 | \$ 352,538 | \$ 372,467 |
| <i>Outputs:</i> | | | | |
| Total street inventory - gutter miles | 1,441 | 1,441 | 1,471 | 1,501 |
| Residential - gutter miles | 1115.0 | 1115.6 | 1145.0 | 1175.0 |
| Arterial & collector - gutter miles | 312 | 312 | 312 | 312 |
| Downtown district - gutter miles | 13.4 | 13.4 | 13.4 | 13.4 |
| Request for service | 248 | 260 | 260 | 225 |
| Gutter miles swept - All | 5,616 | 7,036 | 5,886 | 6,004 |
| Gutter miles swept - Residential | 2,000 | 2,231 | 4,580 | 4,700 |
| Gutter miles swept - Arterial & Collector | 600 | 624 | 624 | 624 |
| Gutter miles swept - Downtown District | 4,181 | 4,181 | 4,181 | 4,181 |
| Street cleaning debris collected - cubic yards | 15,000 | 20,000 | 35,000 | 35,000 |
| <i>Effectiveness Measures:</i> | | | | |
| Number of requests for service per 1000 residents | 2.48 | 2.45 | 2.45 | 2.00 |
| <i>Efficiency Measures:</i> | | | | |
| Residential street sweeping cycles - cycles per year | 2 | 2 | 4 | 4 |
| Arterial and collector street sweeping - cycles per year | 2 | 2 | 4 | 4 |
| Downtown business district - cycles per year | 312 | 312 | 312 | 312 |
| Cost of street cleaning - cost per gutter mile | 68 | 52 | \$ 53.49 | \$ 54.58 |
| Department expenditures per capita | \$ 3.22 | \$ 3.02 | \$ 2.90 | \$ 2.97 |

CITY OF McALLEN, TEXAS

DEPARTMENT: STREET MAINTENANCE

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 657,032 | \$ 700,763 | \$ 711,730 | \$ 861,908 |
| Employee Benefits | 261,791 | 277,319 | 277,319 | 361,264 |
| Supplies | 23,970 | 32,870 | 32,870 | 32,127 |
| Other Services and Charges | 214,874 | 238,056 | 238,016 | 261,484 |
| Maintenance | 1,542,490 | 1,996,250 | 2,049,500 | 3,348,000 |
| Operations Subtotal | 2,700,157 | 3,245,258 | 3,309,435 | 4,864,783 |
| Capital Outlay | 6,675 | 21,600 | - | 152,950 |
| DEPARTMENTAL TOTAL | \$ 2,706,832 | \$ 3,266,858 | \$ 3,309,435 | \$ 5,017,733 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 2 |
| Non-Exempt | 31 | 32 | 32 | 37 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 32 | 33 | 33 | 39 |

MISSION STATEMENT

Street Maintenance crews mission is to keep paved and unpaved streets, alley ways and all rights-of-way safe for all vehicular traffic-in residential, commercial and industrial subdivisions.

MAJOR FY 04-05 GOALS:

- 1.) Resume the Chip Seal program as piloted in FY 2001-2002 since residents have consistently advocated resuming this program.
- 2.) Continue to maintain our alley in a safe and aesthetically pleasing condition.
- 3.) As applicable, will assist in meeting rules and regulations set forth by the EPA through the NPDES II mandate.
- 4.) Improve our way of measuring performance.
- 5.) Purchase three (3) dump trucks and hire (3) operators to assist in the drainage ditch re-profiling and dredging programs.
- 6.) Increase funding for One-Step Street recycling project from \$1,450,000 to \$2,750,000.

CITY OF McALLEN, TEXAS

DEPARTMENT: STREET MAINTENANCE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of pothole crews | 4 | 4 | 4 | 4 |
| Number of full time employees | 32 | 32 | 33 | 39 |
| Department Expenditures | \$ 2,706,832 | \$ 3,266,858 | \$ 3,309,435 | \$ 5,017,733 |
| <i>Outputs:</i> | | | | |
| Total street inventory - center line miles | 521 | 521 | 736 | 751 |
| Total alley inventory - center line miles | 129 | 129 | 129 | 129 |
| Requests for service | 2,094 | 2,025 | 2,025 | 2,025 |
| Potholes patching - each | 2,600 | 2,600 | 2,600 | 2,600 |
| Alley rehabilitation - linear feet | 31,200 | 31,500 | 31,500 | 31,500 |
| Crack sealing - linear feet | 31,680 | 31,680 | 2,500 | 31,680 |
| Seal coating - linear feet | - | 4,500 | 2,250 | 4,500 |
| Linear miles cutler | | | | |
| <i>Effectiveness Measures:</i> | | | | |
| Number of employee per square mile | 1.44 | 1.35 | 1.44 | 1.44 |
| <i>Efficiency Measures:</i> | | | | |
| Total street inventory per street maintenance position | 16.28 | 15.97 | 23.00 | 20.30 |
| Total alley inventory per street maintenance position | 4.0 | 3.50 | 4.0 | 3.5 |
| Pothole patching - each per crew per day | 10 | 10 | 10 | 10 |
| Alley rehabilitation - linear feet per day | 121 | 120 | 180 | 180 |
| Percentage of street cutler | | | | |
| Department expenditures per capita | \$ 22.93 | \$ 26.88 | \$ 27.19 | \$ 40.01 |

CITY OF McALLEN, TEXAS

DEPARTMENT: STREET LIGHTING

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ - | \$ - |
| Employee Benefits | - | - | - | - |
| Supplies | - | - | - | - |
| Other Services and Charges | 1,394,551 | 1,656,745 | 1,292,010 | 1,573,151 |
| Maintenance | 15,481 | 71,250 | 36,466 | 42,675 |
| Operations Subtotal | 1,410,032 | 1,727,995 | 1,328,476 | 1,615,826 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL | \$ 1,410,032 | \$ 1,727,995 | \$ 1,328,476 | \$ 1,615,826 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | - | - | - |

MISSION STATEMENT

This is a unit of the Traffic Safety Department; therefore, no personnel is assigned. This unit includes the maintenance and overseeing the installation of the city street light, both city owned and AEP leased.

CITY OF McALLEN, TEXAS

DEPARTMENT: STREET LIGHTING

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Department Expenditures | \$ 1,410,032 | \$ 1,727,995 | \$ 1,328,476 | \$ 1,615,826 |
| <i>Outputs:</i> | | | | |
| Number of street lights inspected | 8,300 | 8,412 | 8,432 | 8,500 |
| <i>Effectiveness Measures:</i> | | | | |
| <i>Efficiency Measures:</i> | | | | |
| Number of street lights inspected per full time employee all employees | 638 | 580 | 649 | |
| Number of lights per citizen per 1000 | 78 | 69 | 80 | 80 |
| Department expenditures per capita | \$ 11.94 | \$ 14.22 | \$ 10.92 | \$ 12.88 |

CITY OF McALLEN, TEXAS

DEPARTMENT: SIDEWALK CONSTRUCTION

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 227,410 | \$ 229,712 | \$ 229,712 | \$ 231,018 |
| Employee Benefits | 94,024 | 95,532 | 95,532 | 114,090 |
| Supplies | 220,409 | 208,290 | 258,290 | 233,076 |
| Other Services and Charges | 8,800 | 22,157 | 22,157 | 22,157 |
| Maintenance | 22,833 | 26,125 | 26,125 | 28,120 |
| Operations Subtotal | 573,476 | 581,816 | 631,816 | 628,461 |
| Capital Outlay | - | 9,720 | 9,720 | 6,175 |
| Grant Reimbursements | (111,968) | - | - | - |
| DEPARTMENTAL TOTAL | \$ 461,508 | \$ 591,536 | \$ 641,536 | \$ 634,636 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | 10 | 10 | 10 | 10 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 11 | 11 | 11 | 11 |

MISSION STATEMENT

The Sidewalk Construction crews mission is to keep all pedestrian traffic safe by constructing new and reconstruction old concrete sidewalks. Special attention is given to the Americans with Disabilities Act (ADA) as new walks, wheelchair ramps and other ADA-friendly amenities are provided.

Currently our 11-employee crew is striving to construct 7 miles by this year's end and believe we will achieve this goal.

MAJOR FY 04-05 GOALS:

- 1.) Construct eight (8) miles of sidewalk.
- 2.) Improve on method of measuring performance.

CITY OF McALLEN, TEXAS

DEPARTMENT: SIDEWALK CONSTRUCTION

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of sidewalk construction crews | 1 | 1 | 1 | 1 |
| Number of full time employees | 7 | 11 | 11 | 11 |
| Department Expenditures | \$ 461,508 | \$ 591,536 | \$ 641,536 | \$ 634,636 |
| <i>Outputs:</i> | | | | |
| Requests for service - Sidewalk repair | 25 | 25 | 25 | 25 |
| Sidewalk construction-linear feet | 42,240 | 42,240 | 36,960 | 42,240 |
| Sidewalk reconstruction miles | 8 | 8 | 7 | 8 |
| Number of ADA compliant ramps installed - city facilities | 20 | 50 | 50 | 75 |
| <i>Effectiveness Measures:</i> | | | | |
| Number of requests for service per 1000 residents | 0.25 | 0.24 | 0.24 | 0.24 |
| <i>Efficiency Measures:</i> | | | | |
| Cost per square foot - sidewalk construction | \$ 3.06 | \$ 3.01 | \$ 4.33 | \$ 4.19 |
| Sidewalk construction (linear feet) per full time employee | 960 | 3,840 | 3,360 | 3,840 |
| Sidewalk construction (miles) per full time employee | 0.72 | 0.73 | 0.73 | 0.73 |
| Department expenditures per capita | \$ 3.91 | \$ 4.87 | \$ 5.27 | \$ 5.06 |

CITY OF McALLEN, TEXAS

DEPARTMENT: DRAINAGE

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 336,105 | \$ 387,606 | \$ 390,513 | \$ 462,903 |
| Employee Benefits | 130,136 | 158,907 | 158,907 | 190,450 |
| Supplies | 16,215 | 22,800 | 19,800 | 22,010 |
| Other Services and Charges | 144,836 | 153,359 | 153,359 | 301,237 |
| Maintenance | 154,624 | 126,350 | 206,000 | 139,936 |
| Operations Subtotal | 781,916 | 849,022 | 928,579 | 1,116,536 |
| Capital Outlay | 56,951 | 505,400 | 5,400 | 427,500 |
| DEPARTMENTAL TOTAL | \$ 838,867 | \$ 1,354,422 | \$ 933,979 | \$ 1,544,036 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 2 |
| Non-Exempt | 17 | 17 | 17 | 19 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 18 | 18 | 18 | 21 |

MISSION STATEMENT

The drainage crews mission is to keep all drainage ways/ditches safe, clean and performing at their engineered design criteria. Drainage crews help minimize flooding by rendering proper maintenance to the 25 miles of drainage ways/ditches owned, maintained and operated by the city. Maintenance efforts include mowing of these ditches. This division also assists other departments mow facilities such as the Airport, Civic Center, Right-of-Way and various other City-owned facilities.

MAJOR FY 04-05 GOALS:

- 1.) Add storm water detention capacity to these drainage ways/ditches. This will be achieved by re-contouring these ditches' current profile. A two-tiered, "terraced" profile instead of its existing "U" shape profile will be the result.
- 2.) Concurrently with this ditch re-profiling efforts, crews will be constructing a pedestrian/bike/jogging trail upon one of the flat terraces this new profile will yield.
- 3.) Establish then improve upon the method of measuring this ditch-regrading performance efforts.

CITY OF McALLEN, TEXAS

DEPARTMENT: DRAINAGE

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Number of full time employees | 15 | 18 | 18 | 21 |
| Department Expenditures | \$ 838,867 | \$ 1,354,422 | \$ 933,979 | \$ 1,544,036 |
| <i>Outputs:</i> | | | | |
| Number of storm inlets | 15,300 | 15,300 | 15,404 | 15,500 |
| Ditch inventory - miles | 27 | 27 | 27 | 28 |
| Number of manholes cleaned per year | 2,000 | 3,120 | 3,120 | 3,120 |
| Number of storm inlets cleaned per year | 780 | 780 | 780 | 780 |
| Excavator/drainage linear miles cleaned | 4 miles | 4 miles | 5 miles | 8 miles |
| ROW mowing - acres | 700 | 756 | 800 | 850 |
| Ditch re-profiling (linear feet) | 12,000 | 12,000 | 26,400 | 31,680 |
| Collection system cleaned - linear feet | 10,560 | 11,000 | 11,000 | 11,000 |
| Requests for service responded to | 164 | 175 | 180 | 180 |
| <i>Effectiveness Measures:</i> | | | | |
| Requests for Service Response Time | | | | |
| Percent within 48 hours | 90% | 90% | 92% | 92% |
| Percent within 72 hours | 100% | 100% | 100% | 100% |
| <i>Efficiency Measures:</i> | | | | |
| Number of manholes cleaned per day | 12 | 13 | 13 | 13 |
| Collection system cleaned-linear feet per day | 42 | 44 | 44 | 44 |
| Number of requests for service per full time employee | 9.64 | 10 | 10 | 8.5 |
| Department expenditures per capita | \$ 7.10 | \$ 11.14 | \$ 7.67 | \$ 12.31 |

City of McAllen, Texas
Health and Welfare
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------|-------------------|----------------------|--------------------|-------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Health | \$ 537,023 | \$ 571,072 | \$ 614,071 | \$ 609,315 |
| Graffiti Cleaning | 141,190 | 138,318 | 138,231 | 138,499 |
| Other Agencies: | | | | |
| Air Care | 26,500 | 27,428 | 27,428 | 27,428 |
| Humane Society | 161,002 | 150,000 | 150,000 | 150,062 |
| Valley Environ. Council | 2,500 | 2,500 | 2,500 | 2,500 |
| TOTAL | \$ 868,215 | \$ 889,318 | \$ 932,230 | \$ 927,804 |
| <u>BY EXPENSE GROUP</u> | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 368,545 | \$ 404,818 | \$ 410,249 | \$ 412,986 |
| Employee Benefits | 99,504 | 106,300 | 106,300 | 122,858 |
| Supplies | 38,389 | 53,370 | 53,580 | 47,437 |
| Other Services and Charges | 320,114 | 297,471 | 334,691 | 298,894 |
| Maintenance and Repair Services | 23,667 | 22,449 | 22,500 | 25,441 |
| Capital Outlay | 17,996 | 4,910 | 4,910 | 20,188 |
| TOTAL APPROPRIATIONS | \$ 868,215 | \$ 889,318 | \$ 932,230 | \$ 927,804 |
| <u>PERSONNEL</u> | | | | |
| Health | 13 | 14 | 14 | 14 |
| Graffiti Cleaning | 2 | 3 | 3 | 3 |
| TOTAL PERSONNEL | 15 | 17 | 17 | 17 |

CITY OF McALLEN, TEXAS

DEPARTMENT: HEALTH

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 309,669 | \$ 345,514 | \$ 350,982 | \$ 353,687 |
| Employee Benefits | 76,506 | 83,118 | 83,118 | 98,727 |
| Supplies | 16,573 | 26,500 | 26,710 | 23,125 |
| Other Services and Charges | 122,471 | 102,831 | 140,051 | 104,192 |
| Maintenance | 10,405 | 8,199 | 8,300 | 9,396 |
| Operations Subtotal | 535,624 | 566,162 | 609,161 | 589,127 |
| Capital Outlay | 1,399 | 4,910 | 4,910 | 20,188 |
| DEPARTMENTAL TOTAL | \$ 537,023 | \$ 571,072 | \$ 614,071 | \$ 609,315 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 2 | 2 |
| Non-Exempt | 9 | 9 | 10 | 10 |
| Part-Time | 2 | 3 | 2 | 2 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 13 | 14 | 14 | 14 |

MISSION STATEMENT

To promote and provide an aesthetically pleasing city through enforcement of all city environmental health ordinances and codes, provide a skilled workforce by educating the local food service industry personnel through a mandated food manager and food handler program. Provide the public with a feeling of security through licensed/ permitted food establishments, daycare centers, and registered family homes. Through participation in the Homeland Security Program, provide the public with a sense of security and well being by utilization of high technology equipment to identify biological and chemical contaminants in the event of a crisis or emergency.

MAJOR FY 04-05 GOALS:

- 1.) Expand arboviral monitoring system.
- 2.) Expand the mowing and illegal dumping lien program.
- 3.) Expand the food manager program.
- 4.) Expand the weedy lot and illegal dumping program through enforcement and education.
- 5.) Start educational program that addresses of food handling education, illegal dumping abatement, vector control resource reduction & abatement.

CITY OF McALLEN, TEXAS

DEPARTMENT: HEALTH

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 11 | 11 | 12 | 12 |
| Total number of inspectors | 8 | 8 | 8 | 8 |
| Number of Public Health Inspectors (weedy lot, illegal dumping, vector control) | 5 | 5 | 5 | 5 |
| Number of Environmental Health Inspectors (food inspections and certification, vector control) | 2 | 2 | 2 | 2 |
| Number of Sanitarium Inspectors (food inspections and certification, vector control) | 1 | 1 | 1 | 1 |
| Department Expenditures | \$ 537,023 | \$ 571,072 | \$ 614,071 | \$ 609,315 |
| <i>Outputs:</i> | | | | |
| Number of Food Inspectors | 3 | 1,608 | 1,200 | 1,100 |
| Number of weedy lot/illegal dumping inspections | 5,523 | 2,225 | 4,500 | 5,000 |
| Number of food handlers certified | 3,463 | 1,800 | 3,300 | 3,200 |
| Number of non-food inspectors | 139 | 1,440 | 1,500 | 1,600 |
| Customer oriented issues | 6,386 | 4,700 | 3,850 | 3,700 |
| Number of vector control activities conducted | 709 | 200 | 400 | 375 |
| Number of complaints | 3,730 | 1,400 | 1,875 | 1,800 |
| Number of Total liens placed and released | 727 | 850 | 900 | 850 |
| <i>Effectiveness Measures:</i> | | | | |
| Percent of establishments permitted/Inspections | 140% | 200% | 151% | 200% |
| Percent Letter send/Compliance | 100% | 143% | 136% | 175% |
| Percent food handlers registered / Certified | 99% | 97% | 98% | 96% |
| Percentage of complaints / Inspections | 112% | 107% | 240% | 150% |
| Percentage of vector requested / conducted | 110% | 111% | 105% | 93% |
| Percentage liens due/total liens places and released | 100% | 129% | 150% | 130% |
| <i>Efficiency Measures:</i> | | | | |
| Number of food inspections per inspector | 390 | 584 | 480 | 600 |
| Number of weedy lot and illegal dumping per inspector | 1,105 | 445 | 800 | 750 |

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| Number of food handlers certified per inspector | 1,182 | 654 | 1,100 | 1,000 |
| Number of complaint inspections per inspector | 645 | 288 | 375 | 325 |
| Number of vector controls per inspector | 70 | 49 | 80 | 80 |
| Department expenditures per capita | \$ 4.55 | \$ 4.70 | \$ 5.05 | \$ 4.86 |

CITY OF McALLEN, TEXAS

DEPARTMENT: GRAFFITI CLEANING

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 58,876 | \$ 59,304 | \$ 59,267 | \$ 59,299 |
| Employee Benefits | 22,998 | 23,182 | 23,182 | 24,131 |
| Supplies | 21,816 | 26,870 | 26,870 | 24,312 |
| Other Services and Charges | 7,641 | 14,712 | 14,712 | 14,712 |
| Maintenance | 13,262 | 14,250 | 14,200 | 16,045 |
| Operations Subtotal | 124,593 | 138,318 | 138,231 | 138,499 |
| Capital Outlay | 16,597 | - | - | - |
| DEPARTMENTAL TOTAL | \$ 141,190 | \$ 138,318 | \$ 138,231 | \$ 138,499 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | 2 | 3 | 3 | 3 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 2 | 3 | 3 | 3 |

MISSION STATEMENT

The graffiti crews mission is to strive to rid graffiti from the City of McAllen ~ in its entirety. This crew works much like the "broken window" effect: if a window in a structure is broken and left to be...all windows will be broken next. Similarly, if the first graffiti "tag" is left to be, much more graffiti will soon follow. This crew aims to fix that first "tag" within two days from the day the request to remove graffiti is in our database.

MAJOR FY 0405 GOALS:

- 1.) Strive to remove graffiti as soon as possible but no later than two (2) days from date the report is received.
- 2.) Continue our education efforts to the general public to NOT ignore graffiti-to instead, *report it!*
- 3.) In coordination with the Police Department develop an effective plan to reduce the number of graffiti-addicted individuals from tagging the city.
- 4.) Improve upon the way of measuring our performance-effectiveness and efficiencies.

CITY OF McALLEN, TEXAS

DEPARTMENT: GRAFFITI CLEANING

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 2 | 3 | 3 | 3 |
| Department expenditures | \$ 141,190 | \$ 138,318 | \$ 138,231 | \$ 138,499 |
| <i>Outputs:</i> | | | | |
| Total square miles cleaned | 1.61 | 1.61 | 1.61 | 1.61 |
| Number of requests for service | 670 | 650 | 650 | 650 |
| Number of special events | 4 | 4 | 4 | 4 |
| Number of special requests | 30 | 35 | 35 | 35 |
| <i>Effectiveness Measures:</i> | | | | |
| Request for service response time | | | | |
| Percent within 48 hours (estimate) | 90% | 95% | 95% | 95% |
| Percent within 72 hours (estimate) | 100% | 100% | 100% | 100% |
| <i>Efficiency Measures:</i> | | | | |
| Cost per square foot - paint | \$ 0.75 | \$ 0.75 | \$ 0.75 | \$ 0.75 |
| Cost per square foot - pressure | \$ 1.50 | \$ 1.50 | \$ 1.50 | \$ 1.75 |
| Cost per site cleaned | \$ 210.98 | \$ 210.98 | \$ 210.98 | \$ 210.98 |
| Department expenditures per capita | \$ 1.20 | \$ 1.14 | \$ 1.14 | \$ 1.10 |

CITY OF McALLEN, TEXAS

DEPARTMENT: HEALTH AND WELFARE/OTHER AGENCIES

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ - | \$ - |
| Employee Benefits | - | - | - | - |
| Supplies | - | - | - | - |
| Other Services and Charges | 190,002 | 179,928 | 179,928 | 179,990 |
| Maintenance | - | - | - | - |
| Operations Subtotal | 190,002 | 179,928 | 179,928 | 179,990 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL | \$ 190,002 | \$ 179,928 | \$ 179,928 | \$ 179,990 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | - | - | - |

| | | | | |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
| Agencies | | | | |
| Air Care | \$ 26,500 | \$ 27,428 | \$ 27,428 | \$ 27,428 |
| Humane Society | 161,002 | 150,000 | 150,000 | 150,062 |
| RAHC | - | - | - | - |
| Valley Environment Council | 2,500 | 2,500 | 2,500 | 2,500 |
| | <u>190,002</u> | <u>179,928</u> | <u>179,928</u> | <u>179,990</u> |
| | <u>\$ 190,002</u> | <u>\$ 179,928</u> | <u>\$ 179,928</u> | <u>\$ 179,990</u> |

City of McAllen, Texas
Culture and Recreation
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------|-------------------------|------------------------------|----------------------------|-------------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Parks and Recreation Admin. | \$ 433,652 | \$ 401,862 | \$ 409,117 | \$ 424,686 |
| Parks | 3,022,185 | 3,343,501 | 3,269,063 | 3,381,345 |
| Recreation Center | 804,363 | 743,258 | 730,545 | 917,007 |
| Pools | 580,696 | 574,433 | 633,223 | 643,732 |
| Las Palmas Community Center | 281,859 | 325,820 | 334,590 | 296,681 |
| Recreation Center Lark | 353,263 | 463,754 | 428,391 | 406,118 |
| Recreation Center Palm view | 352,594 | 465,541 | 449,927 | 418,503 |
| Quinta Mazatlan | 19,434 | 36,769 | 36,752 | 161,582 |
| Library | 2,072,563 | 2,520,763 | 2,475,492 | 2,531,842 |
| Library Branch Lark | 361,115 | 458,911 | 379,414 | 466,604 |
| Library Branch Palm view | 362,065 | 469,407 | 439,878 | 479,346 |
| Other Agencies | | | | |
| Amigos del Valle | 28,500 | 33,500 | 33,500 | 38,500 |
| Centro Cultural | 20,000 | 20,000 | 20,000 | 20,000 |
| Hidalgo County Museum | 30,000 | 35,000 | 35,000 | 40,000 |
| McAllen Boy's & Girl's Club | 300,000 | 380,000 | 380,000 | 390,000 |
| McAllen Int'l Museum | 650,000 | 672,075 | 672,075 | 672,075 |
| Town Band | 8,000 | 8,000 | 8,000 | 8,000 |
| RGV Int'l Music Festival | 15,000 | 15,000 | 15,000 | 15,000 |
| World Birding Center | - | 65,000 | 65,000 | 5,000 |
| South Texas Symphony | 70,000 | 70,000 | 70,000 | 70,000 |
| MAHI | 293 | | | |
| TOTAL | \$ 9,765,582 | \$ 11,102,594 | \$ 10,884,967 | \$ 11,386,021 |
| <u>BY EXPENSE GROUP</u> | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 4,865,676 | \$ 5,393,352 | \$ 5,160,882 | \$ 5,515,980 |
| Employee Benefits | 1,274,298 | 1,481,614 | 1,481,614 | 1,600,574 |
| Supplies | 266,105 | 311,420 | 309,063 | 324,718 |
| Other Services and Charges | 2,540,529 | 2,900,108 | 2,881,461 | 3,023,007 |
| Maintenance and Repair Services | 439,028 | 447,490 | 489,935 | 455,664 |
| Capital Outlay | 432,261 | 668,610 | 651,681 | 546,078 |
| Grant Reimbursements | (52,315) | (100,000) | (89,669) | (80,000) |
| TOTAL APPROPRIATIONS | \$ 9,765,582 | \$ 11,102,594 | \$ 10,884,967 | \$ 11,386,021 |
| <u>PERSONNEL</u> | | | | |
| Parks and Recreation Admin. | 9 | 7 | 8 | 9 |
| Parks | 73 | 73 | 75 | 75 |
| Recreation Center | 192 | 194 | 230 | 230 |
| Pools | 92 | 92 | 92 | 92 |
| Las Palmas Community Center | 7 | 7 | 5 | 5 |
| Recreation Center Lark | 24 | 26 | 9 | 9 |
| Recreation Center Palm view | 17 | 26 | 9 | 9 |
| Quinta Mazatlan Renovation | 1 | - | 1 | 3 |
| Library | 69 | 78 | 69 | 69 |
| Library Branch Lark | 12 | 13 | 14 | 14 |
| Library Branch Palm view | 13 | 14 | 14 | 14 |
| TOTAL PERSONNEL | 509 | 530 | 526 | 529 |

CITY OF McALLEN, TEXAS

DEPARTMENT: PARKS AND RECREATION ADMINISTRATION

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 252,495 | \$ 239,712 | \$ 247,768 | \$ 264,507 |
| Employee Benefits | 65,956 | 61,766 | 61,766 | 75,839 |
| Supplies | 8,396 | 9,500 | 9,500 | 9,125 |
| Other Services and Charges | 78,012 | 66,179 | 64,923 | 62,291 |
| Maintenance | 12,930 | 12,825 | 13,280 | 12,924 |
| Operations Subtotal | 417,789 | 389,982 | 397,237 | 424,686 |
| Capital Outlay | 15,863 | 11,880 | 11,880 | - |
| DEPARTMENTAL TOTAL | \$ 433,652 | \$ 401,862 | \$ 409,117 | \$ 424,686 |
| PERSONNEL | | | | |
| Exempt | 4 | 3 | 3 | 3 |
| Non-Exempt | 5 | 4 | 5 | 5 |
| Part-Time | - | - | - | 1 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 9 | 7 | 8 | 9 |

MISSION STATEMENT

The McAllen Parks and Recreation Administration Division provides administrative support for the Parks Division, Recreation Division, Aquatics Division, Las Palmas Community Center, Lark CC, Palmview CC, City-Wide Building Maintenance and Sundance Mobile Home Park. It manages payroll and personnel functions for full-time and part-time employees, processes incoming telephone traffic, thus providing facility and service information to the public. The Division rents parks, ball fields and other facilities, as well as, handles the incoming revenue from all recreation, aquatic, and other programs. Administrative projects include long range park and open space planning, grant writing for special programs, along with administering construction projects and projecting goals for all divisions.

MAJOR FY 04-05 GOALS:

- 1.) Continue with renovations of Quinta Mazatlan into wing of the World Birding Center.
- 2.) Complete 2nd Street and Bicentennial Trails.
- 3.) Extension of 2nd Street and Bicentennial Trails.
- 4.) Complete integrating Fields, Gonzalez, and Jackson into City/School Parks status.
- 5.) Update the Parks Master Plan Needs Assessment.

CITY OF McALLEN, TEXAS

DEPARTMENT: PARKS AND RECREATION ADMINISTRATION

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 9 | 7 | 8 | 8 |
| Department Expenditures | \$ 433,652 | \$ 401,862 | \$ 409,117 | \$ 424,686 |
| <i>Outputs:</i> | | | | |
| Number of rental pavilions available | 10 | 12 | 10 | 11 |
| Number of rental pools available | 4 | 4 | 4 | 4 |
| Number of City Commission Agenda items processed | 42 | 75 | 60 | 60 |
| <i>Effectiveness Measures:</i> | | | | |
| Number of pavilion rentals | 839 | 1,050 | 815 | 900 |
| Number of pool rentals | 261 | 400 | 250 | 350 |
| Number of Quinta rentals | 49 | 50 | 14 | - |
| Average of trail patrons (daily) | | | | |
| <i>Efficiency Measures:</i> | | | | |
| Revenue per capita | \$ 6.05 | \$ 7.68 | \$ 6.56 | \$ 6.58 |
| Department expenditures per capita | \$ 3.67 | \$ 3.31 | \$ 3.36 | \$ 3.39 |

CITY OF McALLEN, TEXAS

DEPARTMENT: PARKS

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 1,474,150 | \$ 1,624,958 | \$ 1,550,000 | \$ 1,626,833 |
| Employee Benefits | 498,933 | 569,612 | 569,612 | 584,315 |
| Supplies | 94,630 | 79,000 | 79,000 | 86,000 |
| Other Services and Charges | 525,890 | 549,731 | 552,751 | 658,501 |
| Maintenance | 310,880 | 297,000 | 294,500 | 307,482 |
| Operations Subtotal | 2,904,483 | 3,120,301 | 3,045,863 | 3,263,131 |
| Capital Outlay | 117,702 | 223,200 | 223,200 | 118,214 |
| DEPARTMENTAL TOTAL | \$ 3,022,185 | \$ 3,343,501 | \$ 3,269,063 | \$ 3,381,345 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 3 | 3 |
| Non-Exempt | 68 | 68 | 68 | 68 |
| Part-Time | 3 | 3 | 4 | 4 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 73 | 73 | 75 | 75 |

MISSION STATEMENT

The Department strives to:

- * Improve the quality of life through the provision of well balanced, high quality recreation programs for the residents of McAllen to enjoy during their leisure time.
- * Facilitate wholesome and constructive programs with a measurable value to the community.
- * Provide attractive and well-maintained major parks and recreation facilities in each sector of the city. These facilities should be within a reasonable distance of every surrounding neighborhood and offer safe opportunities for athletic competition family gatherings, and other passive and active recreation activities.
- * Promote environmental conservation, eco and cultural tourism and socially oriented special events.

MAJOR FY 04-05 GOALS:

- 1.) Complete beautification of existing trails.
- 2.) Complete extension of Hike and Bike Trail extension on 2nd Street from Nolana to Trenton.
- 3.) Completion of CIP budgeted projects.
- 4.) Reduce time to complete Major Capital Projects.
- 5.) Extend Hike-Bike Trail: South Loop.
- 6.) Build Regional Detention Facility at McAuliffe School, Jackson School, and Balboa Acres.
- 7.) Start construction of South Loop Hike and Bike Trail on 2nd Street.
- 8.) Widen ditches with walking trails and plant wildflowers that will promote wildlife habitat and connect neighborhoods.
- 9.) Implement an aggressive tree planting program.

CITY OF McALLEN, TEXAS

DEPARTMENT: PARKS

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 68 | 70 | 71 | 71 |
| Department Expenditures | \$ 3,022,185 | \$ 3,343,501 | \$ 3,269,063 | \$ 3,381,345 |
| <i>Outputs:</i> | | | | |
| Number of developed parks maintained | 32 | 44 | 44 | 44 |
| Number of undeveloped parks maintained | 5 | 8 | 8 | 8 |
| Number of developed park acres maintained | 456 | 551 | 551 | 578 |
| Number of undeveloped park acres maintained | 88 | 106 | 106 | 106 |
| Number of municipal facilities maintained | 16 | 17 | 17 | 17 |
| Number of downtown trees maintained | 97 | 97 | 97 | 97 |
| Number of pavilions maintained | 10 | 12 | 12 | 12 |
| Number of playscape areas maintained | 35 | 48 | 48 | 60 |
| Number of athletic fields maintained | 40 | 55 | 55 | 56 |
| Number of irrigation systems maintained | 65 | 84 | 84 | 88 |
| Number of special events supported | 52 | 52 | 52 | 54 |
| Number of maintenance contracts managed | 1 | 3 | 3 | 3 |
| Number of park restrooms cleaned | 54 | 60 | 60 | 62 |
| <i>Effectiveness Measures:</i> | | | | |
| Number of pavilion rentals managed | 839 | 1,050 | 815 | 900 |
| Number of Quinta Mazatlan rentals managed | 49 | 50 | 14 | |
| <i>Efficiency Measures:</i> | | | | |
| Number of acres maintained per full time employee | 6.70 | 8 | 8 | 8 |
| Unit cost per acres maintained | \$ 4,526 | \$ 5,464 | \$ 5,464 | \$ 5,691 |
| Pavilion rentals | \$ 72,395 | \$ 76,000 | \$ 68,000 | \$ 70,000 |
| Department expenditures per capita | \$ 25.60 | \$ 27.51 | \$ 26.86 | \$ 26.96 |

CITY OF McALLEN, TEXAS

DEPARTMENT: RECREATION CENTER

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 513,652 | \$ 505,742 | \$ 462,608 | \$ 620,650 |
| Employee Benefits | 94,148 | 109,323 | 109,323 | 133,774 |
| Supplies | 38,238 | 45,500 | 45,500 | 48,400 |
| Other Services and Charges | 207,945 | 180,318 | 200,058 | 191,609 |
| Maintenance | 2,695 | 2,375 | 2,725 | 2,574 |
| Operations Subtotal | 856,678 | 843,258 | 820,214 | 997,007 |
| Capital Outlay | - | - | - | - |
| Grant Reimbursement | (52,315) | (100,000) | (89,669) | (80,000) |
| DEPARTMENTAL TOTAL | \$ 804,363 | \$ 743,258 | \$ 730,545 | \$ 917,007 |
| PERSONNEL | | | | |
| Exempt | 3 | 4 | 4 | 4 |
| Non-Exempt | - | 1 | 1 | 1 |
| Part-Time | 189 | 189 | 225 | 225 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 192 | 194 | 230 | 230 |

MISSION STATEMENT

The Recreation Division plans, coordinates and implements youth and adult recreation programs for the City. It operates at three Community Recreation Centers and facilitates various sports leagues and special events. It works jointly with the Aquatics Division the department and provision of various swimming programs held at the City's swimming pools.

MAJOR FY 04-05 GOALS:

- 1.) Increase overall participation in recreation programs by 10%.
- 2.) Increase online registration numbers.

CITY OF McALLEN, TEXAS

DEPARTMENT: RECREATION CENTER

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 3 | 5 | 5 | 5 |
| Department Expenditures | \$ 804,363 | \$ 743,258 | \$ 730,545 | \$ 917,007 |
| <i>Outputs:</i> | | | | |
| Special events | 66 | 66 | 66 | 66 |
| Programs offered | 1,043 | 1,043 | 997 | 1,025 |
| After school recreation sites | 11 | 11 | 11 | 11 |
| <i>Effectiveness Measures:</i> | | | | |
| Special event attendance | 204,000 | 210,000 | 225,000 | 210,000 |
| Program Participants | 7,500 | 7,500 | 7,500 | 7,500 |
| After-School Recreation Participants | 1,640 | 1,640 | 1,732 | 1,750 |
| Athletic Leagues Participants | 11,000 | 11,000 | 11,000 | 11,000 |
| Program Fees | \$ 318,938 | \$ 440,000 | \$ 320,342 | \$ 325,000 |
| <i>Efficiency Measures:</i> | | | | |
| Cost per day of operation | \$ 2,447 | \$ 2,384 | \$ 2,343 | \$ 3,148 |
| Cost of service provided per person | \$ 3.31 | \$ 2.91 | \$ 2.59 | \$ 2.91 |
| Department expenditures per capita | \$ 6.81 | \$ 6.11 | \$ 6.00 | \$ 7.31 |

CITY OF McALLEN, TEXAS

DEPARTMENT: POOLS

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-----------------|----------------------|--------------------|-----------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 367,951 | \$ 322,129 | \$ 365,129 | \$ 322,000 |
| Employee Benefits | 69,961 | 74,006 | 74,006 | 83,344 |
| Supplies | 34,250 | 35,000 | 33,000 | 34,750 |
| Other Services and Charges | 81,025 | 98,448 | 108,688 | 112,039 |
| Maintenance | 27,509 | 35,350 | 38,900 | 31,749 |
| Operations Subtotal | 580,696 | 564,933 | 619,723 | 583,882 |
| Capital Outlay | - | 9,500 | 13,500 | 59,850 |
| | \$ 580,696 | \$ 574,433 | \$ 633,223 | \$ 643,732 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | 4 | 4 | 4 | 4 |
| Part-Time | 87 | 87 | 87 | 87 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 92 | 92 | 92 | 92 |

MISSION STATEMENT

The Aquatics Division provides and maintains five (5) swimming facilities within the City. These pools are used by the City for its programs, the McAllen Independent School District (MISD) for Learn-to-Swim and UIL swimming, by the Boys' and Girls' Club and the McAllen Swim Club (MSC). Two of the facilities operate eleven months and three operate only during the three summer months. Revenues collected for City programs, such as Gus and Goldie Learn-to-swim help to offset the direct expenses for those programs. The MISD, Boys' and Girls' Club and the MSC provide no revenue to the City for pool use. However, special arrangements with MISD have been made so that there are no charges for the uses of school facilities and bus transportation during the summer recreation programs. The division also operates programs at the Nikki Rowe High School Natatorium.

MAJOR 0405 GOALS:

- 1.) Install mushroom umbrella and shade canopy at Los Encinos Pool.
- 2.) Re-enforce support boards on Municipal Pool slide.
- 3.) Re-concrete various pool sites.
- 4.) Install diving boards at three pools.
- 5.) Increase number of lifeguards by 30%.

CITY OF McALLEN, TEXAS

DEPARTMENT: POOLS

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 5 | 5 | 5 | 5 |
| Department Expenditures | \$ 580,696 | \$ 574,433 | \$ 633,223 | \$ 643,732 |
| <i>Outputs:</i> | | | | |
| Public pools | 4 | 4 | 4 | 4 |
| Days open for public swim & programs | 353 | 353 | 353 | 353 |
| Hours available for rental | | | | |
| Total days of operation | 353 | 353 | 353 | 353 |
| Total hours of operation | | | | |
| Programs offered | 200 | 217 | 200 | 200 |
| <i>Effectiveness Measures:</i> | | | | |
| Public patrons | 32,000 | 35,000 | 31,212 | 35,000 |
| Private rentals | 259 | 450 | 206 | 450 |
| Private rental attendance | 23,022 | 40,000 | 18,128 | 22,000 |
| Program participants | 7,200 | 7,700 | 7,000 | 7,500 |
| Program fees | \$ 93,787 | \$ 122,000 | \$ 100,000 | \$ 105,000 |
| Public swimming fees | \$ 32,000 | \$ 35,000 | \$ 35,107 | \$ 35,000 |
| Rental fees | \$ 51,215 | \$ 51,000 | \$ 40,341 | \$ 45,000 |
| <i>Efficiency Measures:</i> | | | | |
| Cost per day of operation | \$ 1,645 | \$ 1,616 | \$ 1,756 | \$ 1,921 |
| Cost of service provided per person | \$ 8 | \$ 6 | \$ 7 | \$ 7 |
| Department expenditures per capita | \$ 4.92 | \$ 4.73 | \$ 5.20 | \$ 5.13 |

CITY OF McALLEN, TEXAS

DEPARTMENT: LAS PALMAS COMMUNITY CENTER

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-----------------|----------------------|--------------------|-----------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 143,887 | \$ 148,224 | \$ 146,552 | \$ 134,540 |
| Employee Benefits | 45,603 | 50,625 | 50,625 | 47,944 |
| Supplies | 9,872 | 13,200 | 13,200 | 13,025 |
| Other Services and Charges | 58,855 | 72,271 | 71,238 | 77,186 |
| Maintenance | 20,648 | 19,000 | 30,475 | 19,498 |
| Operations Subtotal | 278,865 | 303,320 | 312,090 | 292,193 |
| Capital Outlay | 2,994 | 22,500 | 22,500 | 4,488 |
| DEPARTMENTAL TOTAL | \$ 281,859 | \$ 325,820 | \$ 334,590 | \$ 296,681 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 2 | 2 |
| Non-Exempt | 3 | 3 | 3 | 3 |
| Part-Time | 2 | 2 | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 7 | 7 | 5 | 5 |

MISSION STATEMENT

Las Palmas Community Center will provide indoor cultural programs, leisure activities, and lifetime skills. The community center provides outreach programming within the service area which include the After school program. The center is available for community service presentation and may other community partner programs.

MAJOR FY 04-05 GOALS:

- 1.) Offer and provide senior services to more seniors in the community.
- 2.) Provide Seniors with weekly outings to grocery and local stores.
- 3.) Offer after school activities to teenagers in the community.
- 4.) Offer more partnership programs to the community with local groups and organizations.

CITY OF McALLEN, TEXAS

DEPARTMENT: LAS PALMAS COMMUNITY CENTER

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 5 | 5 | 5 | 5 |
| Department Expenditures | \$ 281,859 | \$ 325,820 | \$ 334,590 | \$ 296,681 |
| <i>Outputs:</i> | | | | |
| Days open to the public | 305 | 305 | 305 | 307 |
| Hours open to the public | 3,070 | 3,070 | 3,400 | 3,600 |
| Total days of operation | 305 | 305 | 305 | 3,670 |
| Total hours of operation | 3,070 | 3,070 | 3,150 | 3,670 |
| Programs offered | 322 | 346 | 365 | 372 |
| <i>Effectiveness Measures:</i> | | | | |
| Total program participants | 56,562 | 76,450 | 62,252 | 65,000 |
| Youth program participants | 852 | 900 | 900 | 1,000 |
| Program fees | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 22,000 |
| <i>Efficiency Measures:</i> | | | | |
| Cost per day of operation | \$ 914 | \$ 1,101 | \$ 1,056 | \$ 1,103 |
| Average daily attendance | 185 | 251 | 205 | 212 |
| Department expenditures per capita | \$ 2.39 | \$ 2.68 | \$ 2.75 | \$ 2.37 |

CITY OF McALLEN, TEXAS

DEPARTMENT: RECREATION CENTER LARK

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 203,211 | \$ 231,579 | \$ 196,216 | \$ 180,393 |
| Employee Benefits | 48,331 | 65,398 | 65,398 | 59,232 |
| Supplies | 14,359 | 21,300 | 21,300 | 21,145 |
| Other Services and Charges | 83,399 | 106,187 | 106,187 | 108,479 |
| Maintenance | 3,963 | 13,775 | 13,775 | 13,974 |
| Operations Subtotal | 353,263 | 438,239 | 402,876 | 383,223 |
| Capital Outlay | - | 25,515 | 25,515 | 22,895 |
| Grant Reimbursement | | | | |
| DEPARTMENTAL TOTAL | \$ 353,263 | \$ 463,754 | \$ 428,391 | \$ 406,118 |
| PERSONNEL | | | | |
| Exempt | 2 | 3 | 3 | 3 |
| Non-Exempt | 2 | 3 | 3 | 3 |
| Part-Time | 20 | 20 | 3 | 3 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 24 | 26 | 9 | 9 |

MISSION STATEMENT

The Recreation Division plans, coordinates and implements youth and adults recreation programs for the City of McAllen. It also operates at the McAllen Senior Citizens' Center and facilitates various sports leagues and special events. It also works jointly with the Aquatics Division in the development and provision of various swimming programs held at the City's swimming pools.

MAJOR FY 04-05 GOALS:

- 1.) Integrate community centers into neighborhoods.
- 2.) Introduce four (4) ethnic cultural programs, to centers, throughout the year.
- 3.) Develop cost effective measurement tool to measure effectiveness of centers.

CITY OF McALLEN, TEXAS

DEPARTMENT: RECREATION CENTER LARK

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 4 | 6 | 6 | 6 |
| Department Expenditures | \$ 353,263 | \$ 463,754 | \$ 428,391 | \$ 406,118 |
| <i>Outputs:</i> | | | | |
| Days open to the public | 350 | 350 | 350 | 350 |
| Days open for rental | 144 | 144 | 144 | 144 |
| Hours open for rental | 1,413 | 1,413 | 1,413 | 1,413 |
| Total days of operation | 350 | 350 | 350 | 350 |
| Total hours of operation | 4,609 | 4,609 | 4,609 | 4,609 |
| Programs offered | 3,078 | 3,078 | 3,078 | 3,078 |
| <i>Effectiveness Measures:</i> | | | | |
| Public patrons (Library) | 194,101 | 195,000 | 196,500 | 200,000 |
| Private rentals | 40 | 40 | 77 | 50 |
| Private rental attendance | 3,894 | 4,500 | 4,250 | 4,500 |
| Program participants | 3,559 | 3,700 | 3,600 | 3,600 |
| Program fees | 78,132 | 80,000 | 80,000 | 80,000 |
| Rental fees | \$ 16,700 | \$ 10,000 | \$ 13,390 | \$ 12,000 |
| <i>Efficiency Measures:</i> | | | | |
| Cost per day of operation | \$ 1,009 | \$ 922 | \$ 1,224 | \$ 1,185 |
| Cost of service provided per person | \$ 3.31 | \$ 2.52 | \$ 2.59 | \$ 2.91 |
| Average daily attendance | 555 | 555 | 561 | 571 |
| Department expenditures per capita | \$ 2.99 | \$ 3.82 | \$ 3.52 | \$ 3.24 |

CITY OF McALLEN, TEXAS

DEPARTMENT: RECREATION CENTER PALM VIEW

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 206,716 | \$ 235,319 | \$ 220,739 | \$ 181,789 |
| Employee Benefits | 49,415 | 67,852 | 67,852 | 58,106 |
| Supplies | 14,070 | 21,300 | 21,300 | 21,145 |
| Other Services and Charges | 75,972 | 109,330 | 109,330 | 115,241 |
| Maintenance | 6,421 | 7,125 | 6,091 | 7,224 |
| Operations Subtotal | 352,594 | 440,926 | 425,312 | 383,505 |
| Capital Outlay | - | 24,615 | 24,615 | 34,998 |
| Grant Reimbursement | | | | |
| DEPARTMENTAL TOTAL | \$ 352,594 | \$ 465,541 | \$ 449,927 | \$ 418,503 |
| PERSONNEL | | | | |
| Exempt | 2 | 3 | 3 | 3 |
| Non-Exempt | 2 | 3 | 3 | 3 |
| Part-Time | 13 | 20 | 3 | 3 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 17 | 26 | 9 | 9 |

MISSION STATEMENT

The Community Centers will be that component of the Parks & Recreation Department that Promotes physical and mental enrichment through a comprehensive program of Recreational, Cultural, Educational and Social activities and events. In carry in out its responsibilities, each center will facilitate and support the mission of the Parks & Recreation Department.

MAJOR FY 04-05 GOALS:

- 1.) Increase community participation events by 2.
- 2.) Host two additional cultural programs.
- 3.) Track effectiveness of programs offered.
- 4.) Increase Volunteer program within center.

CITY OF McALLEN, TEXAS

DEPARTMENT: RECREATION CENTER PALM VIEW

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 4 | 6 | 6 | 6 |
| Department Expenditures | \$ 352,594 | \$ 465,541 | \$ 449,927 | \$ 418,503 |
| <i>Outputs:</i> | | | | |
| Days open to the public | 350 | 350 | 350 | 350 |
| Hours open to the public | 3,196 | 3,196 | 3,196 | 3,196 |
| Days open for rental | 144 | 144 | 144 | 144 |
| Hours open for rental | 1,413 | 1,413 | 1,413 | 1,413 |
| Total days of operation | 350 | 350 | 350 | 350 |
| Total hours of operation | 4,609 | 4,609 | 4,609 | 4,609 |
| Programs offered | 373 | 286 | 300 | 300 |
| <i>Effectiveness Measures:</i> | | | | |
| Public patrons (Library) | 193,000 | 194,000 | 194,000 | 200,000 |
| Private rentals | 37 | 40 | 40 | 40 |
| Private rental attendance | 4,800 | 5,160 | 5,200 | 5,300 |
| Program participants | 2,833 | 3,000 | 2,750 | 3,000 |
| Program fees | \$ 30,917.00 | \$ 33,000.00 | \$ 32,000.00 | \$ 35,000.00 |
| Rental fees | \$ 24,050.00 | \$ 25,000.00 | \$ 25,000.00 | \$ 26,000.00 |
| <i>Efficiency Measures:</i> | | | | |
| Cost per day of operation | \$ 1,007 | \$ 1,193 | \$ 1,286 | \$ 1,196 |
| Cost of service provided per person | \$ 3.31 | \$ 2.91 | \$ 2.59 | \$ 2.91 |
| Average daily attendance | 551 | 554 | 554 | 571 |
| Department expenditures per capita | \$ 2.99 | \$ 3.83 | \$ 3.70 | \$ 3.34 |

CITY OF McALLEN, TEXAS

DEPARTMENT: QUINTA MAZATLAN

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ 9,229 | \$ 96,996 |
| Employee Benefits | - | - | - | 36,096 |
| Supplies | 4 | 6,320 | 7,320 | 5,958 |
| Other Services and Charges | 9,401 | 21,449 | 19,564 | 22,532 |
| Maintenance | 10,029 | - | 639 | - |
| Operations Subtotal | 19,434 | 27,769 | 36,752 | 161,582 |
| Capital Outlay | - | 9,000 | - | - |
| Grant Reimbursement | | | | |
| DEPARTMENTAL TOTAL | \$ 19,434 | \$ 36,769 | \$ 36,752 | \$ 161,582 |
| PERSONNEL | | | | |
| Exempt | 1 | - | 1 | 3 |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 1 | - | 1 | 3 |

MISSION STATEMENT

Although now closed for development, Quinta Mazatlan (the name means "country estate" in Spanish) has plans for a full range of daytime and nighttime field excursions and classes for birders at all levels. On-site staff will lead various activities, and grounds will be open for drop-in visitors who wish to bird on their own.

MAJOR FY 04-05 GOALS:

- 1.) Open Wing of World Birding Center at Quinta Mazatlan.
- 2.) Open Quinta Mazatlan as location for Wing of World Birding and Conference Center.

CITY OF McALLEN, TEXAS

DEPARTMENT: LIBRARY

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 1,216,321 | \$ 1,449,932 | \$ 1,419,034 | \$ 1,444,767 |
| Employee Benefits | 282,389 | 336,261 | 336,261 | 354,639 |
| Supplies | 40,744 | 61,000 | 60,535 | 66,900 |
| Other Services and Charges | 280,698 | 378,020 | 332,875 | 396,954 |
| Maintenance | 42,174 | 48,640 | 88,850 | 48,839 |
| Operations Subtotal | 1,862,326 | 2,273,853 | 2,237,555 | 2,312,099 |
| Capital Outlay | 210,237 | 246,910 | 237,937 | 219,743 |
| DEPARTMENTAL TOTAL | \$ 2,072,563 | \$ 2,520,763 | \$ 2,475,492 | \$ 2,531,842 |
| PERSONNEL | | | | |
| Exempt | 18 | 17 | 17 | 17 |
| Non-Exempt | 23 | 23 | 24 | 24 |
| Part-Time | 28 | 38 | 28 | 28 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 69 | 78 | 69 | 69 |

MISSION STATEMENT

The McAllen Memorial Library shall dedicate its efforts to the task of bringing to its patrons the body of knowledge and of human insights which forms the basis of our culture. (Passed by Library Board 4-8-1999)

MAJOR FY 04-05 GOALS:

- 1.) Finish smoothing out operations using the new computerized library management system.
- 2.) Continue the planning and implementation process for a new Main Library.
- 3.) Continue giving the level of library service that is expected by the people of McAllen.
- 4.) Complete programming and location studies for new Main Library.

CITY OF McALLEN, TEXAS

DEPARTMENT: LIBRARY

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 40 | 40 | 51 | 51 |
| Department Expenditures | \$ 2,072,563 | \$ 2,520,763 | \$ 2,475,492 | \$ 2,531,842 |
| Service population | 168,582 | 170,100 | 169,100 | 169,600 |
| Number of Children's Services Staff for purposes of Summer Reading Reports received | 4 | 5 | 4 | 4 |
| Total number of professional public services staff | 11 | 11 | 11 | 11 |
| Number of professional reference services staff | 7 | 7 | 7 | 7 |
| Number of Technical services staff | 11 | 12 | 12 | 12 |
| Number of Public Service hours | 3,068 | 3,068 | 3,068 | 3,068 |
| Number of meeting/study/class rooms available for public use | 5 | 5 | 5 | 5 |
| Number of Internet computers available for public use | 15 | 16 | 16 | 16 |
| Number of non-internet computers (Word, Excel) available for public use | 11 | 11 | 11 | 11 |
| <i>Outputs:</i> | | | | |
| Number of items circulated (external usage) | 587,903 | 600,000 | 580,000 | 585,000 |
| Number of items used (internal usage) | 223,269 | 330,000 | 220,000 | 220,000 |
| Total number of reference / information transactions handled - all public service | 133,888 | 210,000 | 110,000 | 120,000 |
| Total number of reference / information transactions handled - reference department only | 44,898 | 50,000 | 50,000 | 50,000 |
| Total number of interlibrary loan requests processed (from outside McAllen Library | 4,421 | 4,020 | 4,400 | 4,500 |
| Total number of intralibrary loan requests processed (McAllen Library System-Main, Lark, Palm View Libraries) | 710 | 800 | 700 | 750 |
| Total number of active registrations - System | 173,430 | 185,000 | 192,000 | 210,000 |
| Number of new registrations | 8,302 | 8,200 | 8,100 | 8,500 |
| Number of programs held | 565 | 600 | 510 | 515 |
| Total attendance of programs held | 56,308 | 82,000 | 53,000 | 54,000 |
| Number of 30 minute internet sessions (internal usage) | 71,978 | 63,000 | 77,000 | 78,000 |
| Total internet users (internal usage) | 45,681 | 45,000 | 51,000 | 52,000 |

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| Number of first time internet users (internal usage) | 4,690 | 4,000 | 5,500 | 5,700 |
| Number of computer (non-internet) uses (Word, Excel) | 4,759 | 7,000 | 4,300 | 4,500 |
| Number of computer (non-internet) users (Word, Excel) | 3,906 | 8,100 | 3,600 | 4,000 |
| Number of remote dial-in internet users | 22,773 | 25,000 | 25,300 | 28,000 |
| Number of remote dial-in internet usage-in hours | 10,715 | 13,000 | 12,000 | 15,000 |
| Number of new titles added to collection system | 19,404 | 21,000 | 20,000 | 21,000 |
| Number of new volumes added to collection system | 25,310 | 30,000 | 26,000 | 27,000 |
| Collection size total number of titles held system | 344,968 | 350,000 | 346,000 | 365,000 |
| Collection size total number of volumes held system | 386,229 | 420,000 | 390,000 | 412,000 |
| Collection size number of volumes held main 85.29% of total collections | 329,415 | 358,218 | 332,631 | 351,395 |
| Number of items repaired | 2,500 | 3,300 | 2,000 | 2,100 |
| Summer reading program book reports received | 8,209 | 9,000 | n/a | n/a |
| Library walk-in count | 288,285 | 310,000 | 285,000 | 290,000 |
| <i>Effectiveness Measures:</i> | | | | |
| Percent of change in number of items circulated (external usage) | 15.50% | 0.00% | -1.34% | 0.86% |
| Percent of change in number of items used (internal usage) | -28.75% | 3.13% | -1.46% | 0.00% |
| Percent of change in total number of reference / information transactions handled all public service areas | -34.45% | 5.00% | -17.84% | 9.09% |
| Percent of change in total number of reference/information transactions handled reference department only | 7.50% | 0.00% | n/a | n/a |
| Percent of change in total number of interlibrary loan requests processed (from outside McAllen Library System) | -7.07% | 15.38% | -0.48% | 2.27% |
| Percent of change in total number of intralibrary loan requests processed (McAllen Library System-Main, Lark and Palm View) | 98.96% | 6.67% | -1.41% | 7.14% |
| Percent of change in total number of active registrations system | 4.87% | 5.71% | 10.71% | 9.38% |
| Percent of change in number of new registrations | 2.30% | 2.50% | -2.43% | 4.94% |

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| Percent of change in number of programs held | -4.24% | 0.00% | -9.73% | 0.98% |
| Percent of change in total attendance of programs held | -34.14% | 1.23% | -5.87% | 1.89% |
| Percent of change in number of 30 minute internet sessions - Internal Usage | 32.72% | 0.00% | 6.98% | 1.30% |
| Percent of change in total internet users - Internal usage | 5.95% | 3.21% | 11.64% | 1.96% |
| Percent of change in number of first time internet users usage | 15.80% | 0.00% | 17.27% | 3.64% |
| Percent of change in number of computer (non-internet) users (Word, Excel) | -41.41% | 1.25% | -9.64% | 4.65% |
| Percent of change in number of computer (non-internet) users (Word, Excel) | 42.79% | 2.94% | -7.83% | 11.11% |
| Percent of change in number of remote dial-in internet users | 11.09% | 7.30% | 11.10% | 10.67% |
| Percent of change in number of remote dial-in internet usage-in hours | 18.55% | 25.00% | 11.99% | 25.00% |
| Percent of change in number of new titles added to collection system | 4.42% | 2.44% | 3.07% | 5.00% |
| Percent of change in number of new volumes added to collection system | -13.37% | 7.91% | 2.73% | 3.85% |
| Percent of change in collection seize total number of titles held system | 12.37% | 6.87% | 0.30% | 5.21% |
| Percent in change in collection size total number of volumes held system | 7.01% | 8.05% | 0.98% | 5.64% |
| Percent of change in collection size number of volumes held main - 85.29% of total collection | 7.01% | 8.06% | 0.98% | 5.64% |
| Percent of change in number of items repaired | 2.46% | 0.30% | -20.00% | 5.00% |
| Percent of change in summer reading program book reports received | 11.79% | 4.24% | n/a | n/a |
| Percent of change in Library walk-in count | -5.84% | 3.33% | -1.14% | 1.75% |
| <i>Efficiency Measures:</i> | | | | |
| Number of reference/information transactions handled per public services staff from all public service areas | 12,172 | 26,250 | 10,000 | 10,909 |
| Number of reference / information transactions handled per hour all public service areas | 44 | 68 | 36 | 39 |
| Number of reference / information transactions handled / Professional | 19,127 | 12,500 | 15,714 | 17,143 |
| Turn-over rate books circulated (external) / book collection | 1.52 | 1.90 | 1.49 | 1.42 |

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| Number of items used (internal usage) per hour | 73 | 300 | 72 | 72 |
| Number of volumes added to collection / technical services staff | 2,301 | 10,000 | 2,167 | 2,250 |
| Number of programs held / study room available | 113 | 120 | 102 | 103 |
| Program attendance / Meetings held | 100 | 140 | 104 | 105 |
| Interlibrary loaned items sent to other libraries (non-McAllen library system libraries) / Total number of interlibrary loan requests | 19% | 40% | 20% | 40% |
| Interlibrary loaned items borrowed from other libraries (non-McAllen library system libraries) / Total number of interlibrary loan requests | 81% | 60% | 80% | 60% |
| Intralibrary loaned items sent to Lark Library / Total number of intralibrary loans | 0.68% | 60% | 0.68% | 1% |
| Intralibrary loaned items sent to Palm View Library / Total number of intralibrary loans | 7% | 40% | 7% | 7% |
| Number of people using internet computers / number of public internet computers available | 3,045 | 3,000 | 3,188 | 3,250 |
| Number of summer reading reports taken / number of children's staff available to receive them | 2,052 | 1,800 | n/a | n/a |
| Number of summer reading reports taken / during the 5 week reporting period (Reports per week) | 1,642 | 1,800 | n/a | n/a |
| Number of books / building square footage (Main=11,000) | 8.24 | 8.96 | 8.32 | 8.78 |
| Department expenditures per capita (CITY) | \$ 17.55 | \$ 22.10 | \$ 20.34 | \$ 20.19 |
| Dept. expenditures per capita (Pop.Srvd) | \$ 12.79 | \$ 14.49 | \$ 14.69 | \$ 15.19 |

CITY OF McALLEN, TEXAS

DEPARTMENT: LIBRARY BRANCH LARK

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 245,063 | \$ 317,450 | \$ 248,403 | \$ 319,076 |
| Employee Benefits | 58,280 | 66,481 | 66,481 | 79,813 |
| Supplies | 7,122 | 9,800 | 8,923 | 9,270 |
| Other Services and Charges | 8,336 | 9,800 | 8,863 | 9,800 |
| Maintenance | 1,003 | 5,700 | - | 5,700 |
| Operations Subtotal | 319,804 | 409,231 | 332,670 | 423,659 |
| Capital Outlay | 41,311 | 49,680 | 46,744 | 42,945 |
| DEPARTMENTAL TOTAL | \$ 361,115 | \$ 458,911 | \$ 379,414 | \$ 466,604 |
| PERSONNEL | | | | |
| Exempt | 4 | 3 | 3 | 3 |
| Non-Exempt | 6 | 7 | 7 | 7 |
| Part-Time | 2 | 3 | 4 | 4 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 12 | 13 | 14 | 14 |

MISSION STATEMENT

The McAllen Memorial Library shall dedicate its efforts to the task of bringing to its patrons the body of knowledge and of human insights which forms the basis of our culture. (Passed by Library Board 4-8-1999).

MAJOR FY 04-05 GOALS:

- 1.) Become fully staffed, especially in the professional ranks.

CITY OF McALLEN, TEXAS

DEPARTMENT: LIBRARY BRANCH LARK

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 10 | 10 | 10 | 10 |
| Department Expenditures | \$ 361,115 | \$ 458,911 | \$ 379,414 | \$ 466,604 |
| <i>Outputs:</i> | | | | |
| Number of children's services staff for purposes of summer reading reports | 5 | 5 | 5 | 5 |
| Total number of professional public services staff | 3 | 4 | 3 | 4 |
| Number of public service hours | 3,323 | 3,328 | 3,328 | 3,328 |
| Number of meeting / study / class room available for public use | 2 | 2 | 2 | 2 |
| Number of computers available for public use | 34 | 34 | 34 | 34 |
| Collection site number of volumes held - Palm View 7.87% of total system collection | 30,396 | 33,054 | 30,693 | 32,424 |
| Number of items circulated (external usage) | 82,439 | 84,000 | 75,000 | 80,000 |
| Number of items used (internal usage) | 24,638 | 35,000 | 25,000 | 26,000 |
| Total number of reference / information transactions handled | 191,358 | 175,000 | 185,000 | 192,000 |
| Number of intralibrary loan requests processed (requests from Lark to Main and Palm View Libraries) | 30 | 50 | 30 | 30 |
| Number of new registrations | 2,915 | 2,000 | 3,000 | 3,200 |
| Number of programs held | 96 | 100 | 130 | 135 |
| Total attendance of programs held | 5,861 | 5,300 | 6,200 | 6,300 |
| Number of 30 minute internet sessions (internal usage) | 85,949 | 77,000 | 91,000 | 92,000 |
| Total internet uses (internal usage) | 54,414 | 55,000 | 56,000 | 60,000 |
| Number of first time internet users (internal usage) | 1,153 | 850 | 1,200 | 1,300 |
| Number of items repaired | - | 10 | 10 | 10 |
| Summer reading program book reports received | 1,445 | 5,200 | N/A | N/A |
| Library walk in count | 196,232 | 200,000 | 205,000 | 210,000 |
| <i>Effectiveness Measures:</i> | | | | |
| Percent of change in number of items circulated (external usage) | 6.40% | 1.33% | -9.02% | 6.67% |
| Percent of change in items used (internal usage) | -3.60% | 9.38% | 1.47% | 4.00% |

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| Percent of change in total number of reference / information transactions handled | 3.95% | 0.57% | -3.32% | 3.78% |
| intralibrary loan requests processed (requests between Main and Palm View Libraries) | 0.00% | 25.00% | 0.00% | 0.00% |
| Percent of change in number of new registrations | 107.03% | 25.00% | 2.92% | 6.67% |
| Percent of change in number of programs held | 31.51% | 0.00% | 35.42% | 3.85% |
| Percent of change of total attendance of programs held | 42.81% | 1.92% | 5.78% | 1.61% |
| Percent of change in number of 30 minute internet sessions - Internal usage | 38.66% | 0.00% | 5.88% | 1.10% |
| Percent of change in total internet users- Internal usage | 25.84% | 10.00% | 2.91% | 7.14% |
| Percent of change in number of first time internet users internal usage | 86.87% | 6.25% | 4.08% | 8.33% |
| Percent of change in number of items repaired | -100.00% | 100.00% | 100.00% | 0.00% |
| Percent changed in summer reading program book reports received | -75.35% | 1.58% | N/A | N/A |
| Percent of change in library walk in count | 6.60% | 0.50% | 4.47% | 2.44% |

Efficiency Measures:

| | | | | |
|--|--------|--------|--------|--------|
| Number of reference / information transactions handled per public services staff from all public service areas | 19,136 | 87,500 | 18,500 | 87,500 |
| Number of reference / information transactions handled per hour all public service areas | 58 | 53 | 56 | 53 |
| Turn-over rate - Books circulated (external) / Book collection | 2.71 | 2.54 | 2.44 | 2.54 |
| Number of items used (internal usage) per hour | 7 | 11 | 8 | 11 |
| Number of programs held / study room available | 48 | 50 | 65 | 50 |
| Program attendance / meetings held | 61 | | 48 | 47 |
| Intralibrary loaned items sent to Main Library / total number of intralibrary loans | 0% | 33% | 0% | 0% |
| Intralibrary loaned items sent to Palm View Library / total number of intralibrary loans | 100% | 67% | 100% | 100% |

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| Number of people using computers / number of public computers available | 1,600 | 1,500 | 1,647 | 1,500 |
| Number of summer reading reports taken / number of children's staff available to receive them | 289 | 1,040 | N/A | N/A |
| Number of summer reading reports taken / during the 5 week reporting period (Reports per week) | 289 | 1,040 | N/A | N/A |
| Number of books / building square footage | 2.76 | 3.00 | 2.79 | 2.95 |
| Department expenditures per capita | \$ 3.06 | \$ 3.78 | \$ 3.12 | \$ 3.72 |

CITY OF McALLEN, TEXAS

DEPARTMENT: LIBRARY BRANCH PALM VIEW

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 242,230 | \$ 318,307 | \$ 295,204 | \$ 324,429 |
| Employee Benefits | 61,282 | 80,290 | 80,290 | 87,472 |
| Supplies | 4,420 | 9,500 | 9,485 | 9,000 |
| Other Services and Charges | 9,203 | 9,800 | 8,409 | 9,800 |
| Maintenance | 776 | 5,700 | 700 | 5,700 |
| Operations Subtotal | 317,911 | 423,597 | 394,088 | 436,401 |
| Capital Outlay | 44,154 | 45,810 | 45,790 | 42,945 |
| DEPARTMENTAL TOTAL | \$ 362,065 | \$ 469,407 | \$ 439,878 | \$ 479,346 |
| PERSONNEL | | | | |
| Exempt | 4 | 4 | 4 | 4 |
| Non-Exempt | 7 | 7 | 7 | 7 |
| Part-Time | 2 | 3 | 3 | 3 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 13 | 14 | 14 | 14 |

MISSION STATEMENT

The McAllen Memorial Library shall dedicate its efforts to the task of bringing to its patrons the body of knowledge and of human insights which forms the basis of our culture. (Passed by Library Board 4-8-1999).

MAJOR FY 04-05 GOALS:

- 1.) Palm View Branch will strive to increase library use from the Palm View area.

CITY OF McALLEN, TEXAS

DEPARTMENT: LIBRARY BRANCH PALM VIEW

FUND: GENERAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 10 | 11 | 11 | 11 |
| Department Expenditures | \$ 362,065 | \$ 469,407 | \$ 439,878 | \$ 479,346 |
| <i>Outputs:</i> | | | | |
| Number of children's services staff for purposes of summer reading reports received | 5 | 5 | 6 | 6 |
| Total number of professional public services staff | 3 | 4 | 4 | 4 |
| Number of public service hours | 3,328 | 3,328 | 3,328 | 3,328 |
| Number of meeting / study / class rooms available for public use | 2 | 2 | 2 | 2 |
| Number of computers available for public use | 34 | 34 | 34 | 34 |
| Collection site - Number of volumes held - Palm View 6.84% of total collection | 26,418 | 28,700 | 26,676 | 28,181 |
| Number of items circulated (external usage) | 38,163 | 40,000 | 37,000 | 40,000 |
| Number of items used (internal usage) | 49,033 | 70,000 | 48,000 | 50,000 |
| Total number of reference / information transactions handled | 53,591 | 60,000 | 60,000 | 65,000 |
| Number of intralibrary loan requests processed (Requests from Palm View to Main and Lark Libraries) | 308 | 350 | 300 | 350 |
| Number of new registrations | 1,418 | 1,500 | 1,200 | 1,500 |
| Number of programs held | 104 | 200 | 200 | 210 |
| Total attendance of programs held | 795 | 800 | 800 | 900 |
| Number of 30 minute internet sessions (internal usage) | 74,315 | 72,000 | 71,000 | 73,000 |
| Total internet users (internal usage) | 53,145 | 105,000 | 51,000 | 53,000 |
| Number of first time internet users (internal usage) | 199 | 260 | 180 | 200 |
| Number of items repaired | - | 3,300 | - | 10 |
| Summer reading program book reports received | 10,269 | 9,000 | N/A | N/A |
| Library walk-in count | 192,186 | 310,000 | 190,000 | 200,000 |

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Effectiveness Measures:</i> | | | | |
| Percent of change in number of items circulated (external usage) | 5.14% | 7.53% | -3.05% | 8.11% |
| Percent of change in items used (internal usage) | -20.67% | 1.45% | -2.11% | 4.17% |
| Percent of change in total number of reference / information transactions handled | 5.15% | 17.65% | 11.96% | 8.33% |
| Percent of change in number of intralibrary loan requests processed (Requests between Main and Lark Libraries) | 6.94% | 16.67% | -2.60% | 16.67% |
| Percent of change in number of new registrations | -2.41% | 0.00% | -15.37% | 25.00% |
| Percent of change in number of programs held | -48.00% | 5.26% | 92.31% | 5.00% |
| Percent of change in total attendance of programs held | 5.30% | 6.67% | 0.63% | 12.50% |
| Percent of change in number of 30 minute internet sessions - Internal usage | 7.30% | 2.86% | -4.46% | 2.82% |
| Percent of change in total internet users - Internal usage | -46.77% | 3.96% | -4.04% | 3.92% |
| Percent of change in number of first time internet users - Internal usage | -22.87% | 8.33% | -9.55% | 11.11% |
| Percent of change in number of items repaired | 0.00% | 0.30% | 0.00% | 0.00% |
| Percent of change in summer reading program book reports received | 252.16% | 4.24% | N/A | N/A |
| Percent of change in Library walk-in count | 13.97% | -1.14% | -1.14% | 5.26% |
| <i>Efficiency Measures:</i> | | | | |
| Number of reference / information transactions handled per public services staff - from all public service areas | 17,864 | 20,000 | 15,000 | 16,250 |
| Number of reference / information transactions handled per hour - all public service areas | 16 | 18 | 18 | 20 |
| Turn-over rate - Books circulated (external) / book collection | 1.44 | 1.39 | 1.39 | 1.42 |
| Number of items used (internal usage) per hour | 2 | 21 | 2 | 2 |
| Number of programs held / study rooms available | 52 | 100 | 100 | 105 |
| Program attendance / meetings held | 398 | 4 | 400 | 450 |

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| Intralibrary loaned items sent to Main Library / Total number of intralibrary loans | 61% | 60% | 20% | 20% |
| Interlibrary loaned items sent to Lark Library / Total number of intralibrary loans | 39% | 40% | 80% | 80% |
| Number of people using computers / number of public computers available | 1,563 | 1,500 | 1,500 | 1,559 |
| Number of summer reading reports taken / during the 5 week reporting period (Reports per week) | 2,054 | 1,040 | N/A | N/A |
| Number of summer reading reports taken / during the 5 week reporting period (Reports per week) | 2,054 | 1,040 | N/A | N/A |
| Number of books / building square footage | 2.40 | 2.61 | 2.43 | 2.56 |
| Department expenditures per capita | \$ 3.07 | \$ 3.86 | \$ 3.61 | \$ 3.82 |

CITY OF McALLEN, TEXAS

DEPARTMENT: CULTURE AND RECREATION/OTHER AGENCIES

FUND: GENERAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ - | \$ - |
| Employee Benefits | - | - | - | - |
| Supplies | - | - | - | - |
| Other Services and Charges | 1,121,793 | 1,298,575 | 1,298,575 | 1,258,575 |
| Maintenance | - | - | - | - |
| Operations Subtotal | 1,121,793 | 1,298,575 | 1,298,575 | 1,258,575 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL | \$ 1,121,793 | \$ 1,298,575 | \$ 1,298,575 | \$ 1,258,575 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | - | - | - |

Agencies

| | | | | |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|
| Amigos del Valle | \$ 28,500 | \$ 33,500 | \$ 33,500 | \$ 38,500 |
| Centro Cultural | 20,000 | 20,000 | 20,000 | 20,000 |
| Hidalgo County Museum | 30,000 | 35,000 | 35,000 | 40,000 |
| McAllen Boy's & Girl's Club | 300,000 | 380,000 | 380,000 | 390,000 |
| McAllen Int'l Museum | 650,000 | 672,075 | 672,075 | 672,075 |
| Town Band | 8,000 | 8,000 | 8,000 | 8,000 |
| RGV Int'l Music Festival | 15,000 | 15,000 | 15,000 | 15,000 |
| World Birding Center | - | 65,000 | 65,000 | 5,000 |
| South Texas Symphony | 70,000 | 70,000 | 70,000 | 70,000 |
| MAHI | 293 | - | - | - |
| | <u>\$ 1,121,793</u> | <u>\$ 1,298,575</u> | <u>\$ 1,298,575</u> | <u>\$ 1,258,575</u> |

| |
|--|
| <p align="center">CITY OF McALLEN GENERAL FUND CAPITAL OUTLAY LISTING FISCAL YEAR 2004 - 2005</p> |
|--|

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|----------------------------|---------------------------------------|--------|-----------------|----------------------------|
| GENERAL FUND (011): | | | | |
| CITY COMMISSION | OFFICE FURNITURE / EQUIPMENT | N | 1 | \$ 855 |
| | COMPUTER | N | 1 | 2,850 |
| | DEPT. TOTAL | | | 3,705 |
| CITY SECRETARY | COMPUTER | R | 1 | 2,850 |
| | LASERFICHE LICENSE, SCANNER, TRAINING | N | 1 | 2,280 |
| | DEPT. TOTAL | | | 5,130 |
| AUDIT OFFICE | LAPTOP | R | 2 | 6,080 |
| | DEPT. TOTAL | | | 6,080 |
| MUNICIPAL COURT | BOOKS | N | 1 | 3,800 |
| | 21"X20" CASH DRAWER FOR CASHIERS | N | 8 | 2,272 |
| | 21"X20" CASH DRAWER FOR COURT ROOM | N | 2 | 568 |
| | 21"X20" CASH DRAWER FOR SUBSTATION | N | 1 | 284 |
| | SERIAL CABLE | N | 11 | 264 |
| | ITHACA PRINTER FOR CASHIERS | N | 8 | 5,352 |
| | ITHACA PRINTER FOR CLERKS | N | 14 | 8,361 |
| | ITHACA PRINTER FOR COURT ROOMS | N | 2 | 1,338 |
| | ITHACA PRINTER FOR SUBSTATION | N | 1 | 669 |
| | DEPT. TOTAL | | | 22,908 |
| FINANCE | DESKTOP INSERTING MACHINE | N | 1 | 9,500 |
| | DEPT. TOTAL | | | 9,500 |
| TAX OFFICE | BLACK/WHITE LASER JET | N | 2 | 3,230 |
| | SOFTWARE | N | 1 | 1,390 |
| | DEPT. TOTAL | | | 4,620 |
| PURCHASING | CALCULATOR | N | 1 | 200 |
| | FILE CABINET | N | 1 | 1,200 |
| | TYPEWRITER | N | 1 | 500 |
| | HARDWARE | N | 1 | 1,235 |
| | SOFTWARE | N | 1 | 333 |
| | DEPT. TOTAL | | | 3,468 |
| LEGAL | OFFICE FURNITURE / EQUIPMENT | N | 1 | 3,800 |
| | COMPUTER | N | 2 | 3,800 |
| | DEPT. TOTAL | | | 7,600 |
| HUMAN RESOURCES | OFFICE CHAIRS | N | 8 | 1,520 |
| | SCANNER | N | 2 | 4,000 |
| | COMPUTER | R | 1 | 3,600 |
| | COLOR PRINTER | R | 1 | 3,500 |
| | COMPUTER | N | 4 | 6,285 |
| | DOCUWARE LICENSE FOR PAYROLL | N | 2 | 1,330 |
| | DEPT. TOTAL | | | 20,235 |

CITY OF McALLEN
GENERAL FUND CAPITAL OUTLAY LISTING
FISCAL YEAR 2004 - 2005

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|--------------------|--|--------|-----------------|----------------------------|
| PLANNING | PICK UP | N | 1 | 14,250 |
| | DESK & CHAIRS FOR CODE ENFORCEMENT | N | 1 | 4,573 |
| | TOOL BOX | N | 1 | 400 |
| | STROBE LIGHTS | N | 1 | 1,250 |
| | SCANNER | N | 1 | 1,200 |
| | COMPUTER | N | 1 | 1,900 |
| | DIGITAL CAMERA | N | 7 | 1,750 |
| | PRINTER | N | 1 | 1,893 |
| | PROJECTOR | N | 1 | 1,000 |
| | SOFTWARE | N | 1 | 380 |
| | DEPT. TOTAL | | | <u>28,596</u> |
| INFORMATION TECH | DESK | N | 1 | 600 |
| | OFFICE CHAIRS | N | 1 | 100 |
| | FILE CABINET | N | 1 | 200 |
| | FURNITURE | N | 1 | 7,555 |
| | COMPUTERS | R | 50 | 82,135 |
| | COMPUTERS | N | 2 | 3,600 |
| | RAM FOR NEW COMPUTERS | N | 1 | 1,200 |
| | PROJECTOR | R | 1 | 2,200 |
| | INTRANET SERVER WITH RACKMOUNT KIT | N | 1 | 7,000 |
| | MONITOR | N | 2 | 2,000 |
| | LAPTOP | R | 1 | 2,800 |
| | UPS FOR SERVER ROOM | N | 1 | 14,000 |
| | WIRELESS LAN ACCESS WITH ENCRYPTION | N | 1 | 6,000 |
| | ROUTERS | N | 1 | 15,000 |
| | WIRELESS CONNECTION FOR RADIO SHOP | N | 1 | 1,500 |
| | CORE SWITCH | N | 1 | 12,000 |
| | DISKEPER ENTERPRISE EDITION | N | 1 | 1,250 |
| | MACROMEDIA STUDIO 2005 | N | 1 | 650 |
| | CRYSTAL REPORTS 10 ENTERPRISE | N | 1 | 2,500 |
| | MICROSOFT VISIO 2003 | N | 1 | 800 |
| | MACROMEDIA COLD FUSION MX STANDARD | N | 1 | 2,500 |
| | GO EXCHANGE | N | 1 | 2,579 |
| | PROJECT WEB ACCESS | N | 1 | 2,500 |
| | NET IQ WEB TRENDS UPGRADE | N | 1 | 500 |
| | VNC MANAGER | N | 1 | 1,200 |
| | SQL DATA AND SECURITY SETTINGS BACKUP | N | 1 | 800 |
| | SQL SERVER LICENSES - CAL | N | 1 | 1,500 |
| | MS OFFICE 2003 PROFESSIONAL | N | 1 | 1,400 |
| | WINDOWS SERVER 2003 LICENSES | N | 1 | 2,000 |
| | QUERY ANALYZER TOOLS | N | 1 | 280 |
| | ADDITIONAL SOFTWARE DELIVERY LICENSES | N | 1 | 1,800 |
| | ADDITIONAL ASSET MANAGEMENT LICENSES | N | 1 | 1,500 |
| | ADDITIONAL HELP DESK LICENSES | N | 1 | 2,500 |
| | IDOCTOR FOR ISERIES | N | 1 | 750 |
| | DEPT. TOTAL | | | <u>184,899</u> |
| MCN | UPDATE SCALA TO IC3 NEW EQUIP S.WARE & WAR | N | 1 | 8,334 |

CITY OF McALLEN
GENERAL FUND CAPITAL OUTLAY LISTING
FISCAL YEAR 2004 - 2005

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|--------------------|---|--------|-----------------|----------------------------|
| | REPLACE TWO SENNHEISER CLIP ON MICS | N | 1 | 1,000 |
| | VU METERS FOR EACH EDITING STATION | N | 1 | 600 |
| | OPTIMOD 8182A AUDIO FIX FOR CH 12 | N | 1 | 6,800 |
| | PANASONIC AG-DV30 I.R. CAMERA SYSTEM | N | 1 | 3,525 |
| | DEPT. TOTAL | | | 20,259 |
| CITY HALL | VACUUM CLEANER | N | 1 | 475 |
| | DEPT. TOTAL | | | 475 |
| POLICE | FORD CROWN VICTORIA | N | 1 | 35,150 |
| | 24 HR DISPATCH CHAIRS | N | 4 | 3,500 |
| | WIRELESS HEADSETS COMMUNICATIONS | N | 15 | 4,650 |
| | DESK LAMPS - COMMUNICATIONS | N | 10 | 1,500 |
| | DIGITAL TELE/CELL RECORDER | N | 20 | 5,000 |
| | VIDEO CAMCORDER DIGITAL STILL CAPABILITY | N | 5 | 5,000 |
| | VIDEO ANALYST SYSTEM (ENHANCES VIDEO QUALITY) | N | 1 | 28,000 |
| | SONY FD200 MOVICA DIGITAL CAMERA | N | 4 | 1,600 |
| | RADAR POLICE MOVING | N | 15 | 26,225 |
| | STOP STICK KITS (TIRE SPIKES) | N | 10 | 4,500 |
| | CRIME PREVENTION MATERIALS VIDEO, LITERATURE | N | 1 | 6,500 |
| | BODY ARMOR | N | 5 | 26,250 |
| | DESK & CHAIRS-PUBLIC SAFETY TRAINING CENTER | N | 1 | 40,000 |
| | EMAIL SERVER | R | 1 | 15,000 |
| | LAPTOP INVESTIGATORS | N | 7 | 14,000 |
| | EXCHANGE 2003 SOFTWARE | N | 1 | 8,000 |
| | COMPUTER EQUIPMENT FOR PATROL CARS | N | 5 | 20,108 |
| | COMPAQ IPAQ TICKET WRITING DEVICE | N | 10 | 6,000 |
| | SNAP SERVER - STORAGE DEVICE HIGH CAPACITY | N | 1 | 14,000 |
| | NETWORKING PROJECT FOR UNITS DATA RADIO | N | 10 | 20,000 |
| | COMPUTER | N | 8 | 14,000 |
| | LEXIS/NEXIS | N | 5 | 7,500 |
| | COMPUTER SYSTEM-PUBLIC SAFETY TRAINING CTR | N | 1 | 20,000 |
| | DEPT. TOTAL | | | 326,483 |
| COMMUNICATION TECH | IFR RADIO SERVICE MONITOR | N | 1 | 23,550 |
| | BIRD RF WATT METER | N | 1 | 400 |
| | RF RESISTIVE LOAD | N | 1 | 200 |
| | SOLDERING AND DE-SOLDERING STATION | N | 1 | 1,500 |
| | DUAL TRACE OSCILLOSCOPE | N | 1 | 1,200 |
| | VARIABLE DC POWER SUPPLY FOR TECH BENCH | N | 1 | 150 |
| | 50 AMP DC POWER SUPPLY FOR LIGH BARS | N | 1 | 300 |
| | SHOP VAC | N | 1 | 60 |
| | AIR COMPRESSOR | N | 1 | 200 |
| | SERVICE TRACKING AND INVENTORY MGMT | N | 1 | 8,500 |
| | RADIO PROGRAMMING SOFTWARE | N | 1 | 1,000 |
| | DEPT. TOTAL | | | 37,060 |
| FIRE | BUNKER EQUIPMENT | N | 4 | 5,860 |
| | ROLLOVER FROM FY 03-04 NEW WORLD SOFTWARE | N | 1 | 23,750 |
| | DEPT. TOTAL | | | 29,610 |

Note: N=New R=Replacement

CITY OF McALLEN
GENERAL FUND CAPITAL OUTLAY LISTING
FISCAL YEAR 2004 - 2005

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|--------------------|--|--------|-----------------|----------------------------|
| TRAFFIC OPERATIONS | DIGITAL CAMERA | N | 1 | 400 |
| | RADIOS | N | 1 | 3,000 |
| | BACKUP POWER SUPPLY | N | 1 | 20,000 |
| | PORTABLE MESSAGE BOARD | N | 2 | 19,280 |
| | ARROW LED | N | 6 | 18,000 |
| | PORTABLE FLOOD LIGHT | N | 2 | 18,000 |
| | VACTRON | N | 1 | 10,000 |
| | BARRICADES | N | 1 | 10,000 |
| | EMERGENCY LIGHT/EQUIPMENT | N | 1 | 10,000 |
| | TECH COMPUTERS | N | 1 | 9,205 |
| | PRINTERS | N | 1 | 700 |
| | PLOTTER | N | 1 | 3,000 |
| | SCANNER | N | 1 | 200 |
| | SCHOOL ZONE FLASHER UPGRADE | N | 1 | 2,000 |
| | MS OFFICE NEW/UPGRADE | N | 1 | 1,000 |
| | AUTOCAD NEW/UPGRADE | N | 1 | 5,400 |
| | OTHER CAD | N | 1 | 1,000 |
| | OTHER | N | 1 | 2,000 |
| | SCHOOL ZONE FLASHER UPGRADE | N | 1 | 2,000 |
| | IMPROVEMENTS OTHER THAN BUILDINGS | N | 1 | 1,900 |
| | DEPT. TOTAL | | | <u>137,085</u> |
| DOWNTOWN SERVICES | OFFICE FURNITURE/EQUIPMENT OFFICE LOCKERS | N | 1 | 700 |
| | COIN SORTER | N | 1 | 10,000 |
| | DOWNTOWN BANNERS & INST. HARDWARE | N | 1 | 9,915 |
| | COMPUTER HARDWARE | N | 1 | 5,130 |
| | SOFTWARE FOR COIN SORTER | N | 1 | 1,900 |
| | DEPT. TOTAL | | | <u>27,645</u> |
| INSPECTION | PICK UP TRUCK | N | 1 | 14,250 |
| | DESK & CHAIR | N | 1 | 950 |
| | REPLACE OLD MICROFILM WITH DIGITAL IMAGING | N | 1 | 9,500 |
| | COMPUTER | N | 1 | 1,615 |
| | XP SOFTWARE | N | 1 | 584 |
| | DEPT. TOTAL | | | <u>26,899</u> |
| ENGINEERING | DESK/WORKSTATION | N | 1 | 1,583 |
| | CHAIRS | N | 1 | 350 |
| | OTHER EQUIPMENT | N | 1 | 1,000 |
| | DESK/WORKSTATION | N | 1 | 1,200 |
| | BOOKS REFERENCE | N | 1 | 3,420 |
| | DIGITAL CAMERA | N | 1 | 400 |
| | VIDEO CAMERA | N | 1 | 750 |
| | TRUCK TOOLBOX, RACK, HITCH | N | 2 | 3,320 |
| | TRUCK LIGHT BAR | N | 2 | 1,140 |
| | TOOL SETS | N | 6 | 450 |
| | SURVEY - LEVEL & ROD | N | 1 | 480 |
| | DISTANCE METERS - WHEEL | N | 1 | 300 |
| | PORTABLE LIGHT | N | 1 | 300 |

Note: N=New R=Replacement

CITY OF McALLEN
GENERAL FUND CAPITAL OUTLAY LISTING
FISCAL YEAR 2004 - 2005

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|--------------------|---------------------------------------|--------|-----------------|----------------------------|
| | GPS TRANSCEIVER | N | 2 | 4,358 |
| | GAS DETECTOR | N | 1 | 700 |
| | TECH COMPUTER | N | 2 | 6,410 |
| | COMPUTER | N | 1 | 2,500 |
| | PRINTER | N | 1 | 4,500 |
| | SCANNER | N | 1 | 500 |
| | MONITOR | N | 1 | 2,100 |
| | OTHER (LICENSES) | N | 1 | 1,000 |
| | COMPUTER | N | 1 | 1,800 |
| | MS OFFICE NEW/UPGRADE | N | 1 | 3,000 |
| | AUTOCAD NEW/UPGRADE | N | 1 | 8,725 |
| | ARCIMS SOFTWARE -SERVER | N | 1 | 10,000 |
| | OTHER (LICENSES) | N | 1 | 1,000 |
| | SOFTWARE | N | 1 | 1,500 |
| | NON CAPITALIZED | N | 1 | 1,900 |
| | DEPT. TOTAL | | | <u>64,686</u> |
| STREET MAINTENANCE | FOUR (4) PUP TAG-ALONG TRAILER | N | 1 | 23,750 |
| | RADIOS FOR EQUIPMENT WITHOUT RADIOS | N | 1 | 12,000 |
| | WATER TANK | N | 1 | 19,000 |
| | OIL HEATING TANK FOR CRS 2P OIL | N | 1 | 45,000 |
| | CHIP SPREADER | N | 1 | 53,200 |
| | DEPT. TOTAL | | | <u>152,950</u> |
| SIDEWALK CONST. | PORT A CUT DRIVE A MATIC CONCRETE SAW | N | 1 | 3,175 |
| | 20' HEAVY DUTY TRAILER | N | 1 | 3,000 |
| | DEPT. TOTAL | | | <u>6,175</u> |
| DRAINAGE | D 6 DOZER | N | 1 | 228,100 |
| | TRI-AXLE HAUL TRUCK | N | 1 | 55,000 |
| | 4-AXLE 90 TON LOW BOY TRAILER | N | 1 | 50,000 |
| | LOW SLUNG TRACTOR | N | 1 | 38,000 |
| | 950 LOADER | N | 1 | 45,000 |
| | RADIOS FOR VEHICLES WITHOUT RADIOS | N | 1 | 11,400 |
| | DEPT. TOTAL | | | <u>427,500</u> |
| HEALTH | SPRAYER MACHINE | N | 2 | 8,200 |
| | NEXTEL PHONES | N | 9 | 7,000 |
| | AUTOCAD SYSTEM | N | 1 | 1,738 |
| | UPGRADE MAPPING SYSTEM | N | 1 | 550 |
| | LAPTOP COMPUTER | N | 1 | 1,800 |
| | LCD PROJECTOR | N | 1 | 900 |
| | DEPT. TOTAL | | | <u>20,188</u> |
| PARKS | SUCTION PUMP | N | 1 | 550 |
| | STRING TRIMMER | N | 5 | 1,375 |
| | POWER BLOWERS | N | 2 | 750 |
| | CHAINSAWS | N | 2 | 590 |
| | HEDGE TRIMMER | N | 2 | 520 |
| | TILT TRAILER | N | 1 | 950 |

Note: N=New R=Replacement

CITY OF McALLEN
GENERAL FUND CAPITAL OUTLAY LISTING
FISCAL YEAR 2004 - 2005

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|----------------------|---|--------|-----------------|----------------------------|
| | FIELD RAKE | N | 1 | 12,000 |
| | LINE MARKER MACHINE | N | 1 | 12,000 |
| | UTILITY TRUCKSTER | N | 1 | 10,000 |
| | WALK BEHIND MOWER | N | 1 | 5,000 |
| | OUTFRONT MOWER | N | 2 | 25,779 |
| | FLAIL UITS HR15 | N | 1 | 6,500 |
| | BATWING ROTARY UNIT | N | 1 | 11,000 |
| | OPEN GRILLS (SMALL) | N | 20 | 3,000 |
| | OPEN GRILLS (LARGE) | N | 20 | 3,200 |
| | COMPOST SPREADER | N | 1 | 25,000 |
| | DEPT. TOTAL | | | 118,214 |
| POOLS | POOL HEATERS FOR BCMP, MNI, AND LOS ENCINOS | N | 2 | 26,850 |
| | VERTICAL SAND FILTER 72" | N | 1 | 10,000 |
| | PORTABLE POOL VACUUMS | N | 2 | 7,000 |
| | PULSAR CHLIRINATION SYSTEMS | N | 3 | 13,500 |
| | INFLATABLE VOLLEYBALL COURT | N | 1 | 2,500 |
| | DEPT. TOTAL | | | 59,850 |
| LAS PALMAS COMM CTR | FENCING/LIGHTING FOR TENNIS COURTS | N | 1 | 950 |
| | PADDED FOLDING CHAIRS | N | 100 | 1,914 |
| | OFFICE CHAIRS | N | 2 | 650 |
| | RECEPTIONIST CHAIRS | N | 3 | 474 |
| | PROJECTION SCREEN | N | 1 | 500 |
| | DEPT. TOTAL | | | 4,488 |
| RECREATION LARK | EXTERIOR LIGHTING IN FRONT OF BLDG | N | 8 | 3,000 |
| | DROP CEILING OF CELEBRATION HALL | N | 1 | 5,000 |
| | TILE FOR ENTRY AREA/DESK RADIUS OF LIBRARY | N | 1 | 11,475 |
| | COMPUTER DESK | N | 1 | 700 |
| | 2-DRAWER FILE CABINET | N | 1 | 400 |
| | CHAIRS WITH RACK TO STORE | N | 100 | 1,820 |
| | DISHWASHER | N | 1 | 500 |
| | DEPT. TOTAL | | | 22,895 |
| RECREATION PALM VIEW | EXTERIOR LIGHTING IN FRONT OF BLDG | N | 1 | 3,000 |
| | DROP CEILING OF CELEBRATION HALL | N | 1 | 5,000 |
| | TILE FOR ENTRY AREA/DESK RADIUS OF LIBRARY | N | 1 | 11,475 |
| | DIRECTIONAL EASEL FOR USE AT ENTRANCE | N | 1 | 400 |
| | NEW DESK FOR REC. SUPERVISOR | N | 1 | 1,500 |
| | COMPUTER FOR REC. SUPERVISOR | N | 1 | 1,800 |
| | FOLDING CHAIRS | N | 72 | 3,240 |
| | RACK TO HOLD FOLDING CHAIRS | N | 1 | 400 |
| | PASS SOFTWARE | N | 1 | 5,303 |
| | COLOR PRINTER | N | 1 | 600 |
| | RELOCATE EXISTING EXTERIOR LIGHTING | N | 1 | 2,280 |
| | DEPT. TOTAL | | | 34,998 |
| LIBRARY | AUTOMATIC DOORS | N | 1 | 9,500 |
| | SHELVING AND OTHER LIBRARY FURNITURE | N | 1 | 5,650 |

Note: N=New R=Replacement

| |
|---|
| <p align="center">CITY OF McALLEN GENERAL FUND CAPITAL OUTLAY LISTING FISCAL YEAR 2004 - 2005</p> |
|---|

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|-----------------------------|--|--------|-----------------|----------------------------|
| | LOCKERS | N | 1 | 1,000 |
| | LIBRARY MATERIALS (PRINT & AUDIO/VISUAL) | N | 1 | 193,000 |
| | CANON LENS | N | 1 | 1,000 |
| | SOUND SYSTEM | N | 1 | 2,800 |
| | PRINTERS (NEW & REPLACEMENT) | N | 1 | 3,800 |
| | DIES FOR DIE CUT MACHINE | N | 1 | 843 |
| | BOOK TRUCKS | N | 1 | 1,000 |
| | DIE CUT STORAGE CART | N | 1 | 150 |
| | LIBRARY DISPLAY FURNITURE | N | 1 | 1,000 |
| | DEPT. TOTAL | | | <u>219,743</u> |
| LIBRARY BRANCH LARK | SHELVING AND OTHER LIBRARY FURNITURE | N | 1 | 2,850 |
| | LIBRARY MATERIALS (BOOKS & AUDIO/VISUAL) | N | 1 | 37,150 |
| | DIES FOR DIE CUT MACHINE | N | 1 | 500 |
| | SHIRTS | N | 1 | 600 |
| | BOOK TRUCKS | N | 1 | 845 |
| | LIBRARY DISPLAY FURNITURE | N | 1 | 1,000 |
| | DEPT. TOTAL | | | <u>42,945</u> |
| LIBRARY BRANCH PALM VIEW | SHELVING AND OTHER LIBRARY FURNITURE | N | 1 | 2,850 |
| | LIBRARY MATERIALS (BOOKS & AUDIO/VISUAL) | N | 1 | 37,150 |
| | DIES FOR DIE CUT MACHINE | N | 1 | 500 |
| | SHIRTS | N | 1 | 600 |
| | BOOK TRUCKS | N | 1 | 845 |
| | LIBRARY DISPLAY FURNITURE | N | 1 | 1,000 |
| | DEPT. TOTAL | | | <u>42,945</u> |
| GENERAL FUND GRAND TOTAL | | | | <u><u>\$ 2,119,834</u></u> |

SPECIAL REVENUE FUNDS

Hotel Occupancy Tax Fund was established to account for hotel occupancy tax collection within the city.

The Development Corp. of McAllen, Inc. - (4B) was established to account for the additional ½ cent sales tax for economic development.

The Community Development Block Grant Fund was established to account for federal grants, which are used for the sole purpose of improving the health and welfare of the community.

Parklands Fund was established to account for the resources received under Ordinance No. 1998 - 113 to be used to acquire and develop future park sites as well as provide improvements to existing parks.



City of McAllen, Texas
Hotel Occupancy Tax Fund
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-------------------------|--------------------------|-------------------------|-------------------------|
| BEGINNING FUND BALANCE | \$ 124,701 | \$ 192,983 | \$ 48,610 | \$ 49,610 |
| Hotel Taxes | 2,801,332 | 2,887,732 | 3,149,536 | 3,244,022 |
| Interest Income | 1,908 | 1,500 | 1,000 | 1,500 |
| Other | 6,245 | - | - | - |
| Total Sources and Transfers | 2,809,485 | 2,889,232 | 3,150,536 | 3,245,522 |
| TOTAL RESOURCES | <u>\$ 2,934,186</u> | <u>\$ 3,082,215</u> | <u>\$ 3,199,146</u> | <u>\$ 3,295,132</u> |
| <u>APPROPRIATIONS</u> | | | | |
| Chamber of Commerce | \$ 802,165 | \$ 825,025 | \$ 899,822 | \$ 926,817 |
| Hispanic Chamber of Commerce | - | 50,000 | - | - |
| Total Expenditures | 802,165 | 875,025 | 899,822 | 926,817 |
| Transfers-Out | | | | |
| General Fund | 78,000 | - | - | - |
| International Civic Center | 802,165 | 825,025 | 899,822 | 926,817 |
| Civic Center Expansion | 1,203,247 | 1,237,682 | 1,349,891 | 1,390,388 |
| Total Transfers-Out | 2,083,412 | 2,062,707 | 2,249,714 | 2,317,205 |
| TOTAL APPROPRIATIONS | <u>2,885,577</u> | <u>2,937,732</u> | <u>3,149,536</u> | <u>3,244,022</u> |
| Other Items Affecting Working Capital | - | - | - | - |
| ENDING FUND BALANCE | <u><u>\$ 48,610</u></u> | <u><u>\$ 144,483</u></u> | <u><u>\$ 49,610</u></u> | <u><u>\$ 51,109</u></u> |

**City of McAllen, Texas
Development Corporation
of McAllen, Inc.
Fund Summary**

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|----------------------|----------------------|----------------------|----------------------|
| BEGINNING FUND BALANCE | \$ 17,882,037 | \$ 1,758,091 | \$ 2,665,053 | \$ 3,124,903 |
| Sales Tax Revenue | 10,393,934 | 10,302,667 | 11,354,213 | 11,354,213 |
| Bond Proceeds - Accrued Interest | - | - | - | - |
| Interest | 207,816 | 110,570 | 110,570 | 130,382 |
| Loan Repayment-Golf Course | 100,000 | 100,000 | 100,000 | 100,000 |
| Other | 125 | 128,269 | - | - |
| Total Revenues | 10,701,875 | 10,641,506 | 11,564,783 | 11,584,595 |
| TOTAL RESOURCES | \$ 28,583,912 | \$ 12,399,597 | \$ 14,229,836 | \$ 14,709,498 |
| <u>APPROPRIATIONS</u> | | | | |
| Expenditures | | | | |
| Skilled Job Training for Youth & Families | \$ 1,164,869 | \$ 1,415,000 | \$ 1,415,318 | \$ 1,414,176 |
| City-Wide Transit System Subsidy | 380,780 | 409,240 | 420,000 | 452,205 |
| City-Wide Transit System 20% Subsidy-Bus Replacement | - | 192,000 | 161,798 | - |
| City-Wide Transit System Shelter Match | - | - | - | - |
| Health Clinic Operations - Physician Services | - | 315,000 | 315,000 | 538,000 |
| Main Library - Router | - | 320,000 | 209,065 | - |
| Golf Course Subsidy | - | 473,729 | - | - |
| MEDC Industrial Incentive - Carry over available | - | 200,000 | - | 250,000 |
| MEDC Industrial Incentive - Contracts in Place | 324,598 | 651,783 | 634,217 | 325,576 |
| Professional Services | 75,991 | 50,000 | 50,000 | 50,000 |
| Center City Affordable Homes Scattered Site Const. | - | - | 500,000 | 500,000 |
| Miscellaneous | 36,120 | - | - | - |
| Management Fee | 75,000 | 75,000 | 75,000 | 80,000 |
| Total Expenditures | 2,057,358 | 4,101,752 | 3,780,398 | 3,609,957 |
| Transfers-Out | | | | |
| Sales Tax Revenue Debt Service Fund | 21,607,544 | 43,019 | 43,019 | 41,894 |
| Capital Improvement Fund | - | - | 3,672,632 | 5,531,973 |
| Civic Center Expansion Fund | - | 1,800,000 | 1,800,000 | 5,150,000 |
| Capital Improvement Fund-Sales Tax Projects | 2,077,000 | 6,212,625 | 1,566,683 | - |
| Bus Terminal | 176,957 | 242,201 | 242,201 | 294,221 |
| Total Transfers-Out | 23,861,501 | 8,297,845 | 7,324,535 | 11,018,088 |
| TOTAL APPROPRIATIONS | 25,918,859 | 12,399,597 | 11,104,933 | 14,628,045 |
| Other items Affecting Working Capital: | | | | |
| Repay Due to General Fund - partial | - | - | - | - |
| ENDING FUND BALANCE | \$ 2,665,053 | \$ - | \$ 3,124,903 | \$ 81,453 |

City of McAllen, Texas
Community Development Block Grant
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-------------------------------|---------------------|----------------------|---------------------|---------------------|
| BEGINNING FUND BALANCE | \$ - | \$ - | \$ - | \$ - |
| Intergovernmental | 3,544,049 | 3,469,720 | 4,062,264 | 3,227,024 |
| Interest Income | - | - | - | - |
| Other | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Sources and Transfers | 3,544,049 | 3,469,720 | 4,062,264 | 3,227,024 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL RESOURCES | <u>\$ 3,544,049</u> | <u>\$ 3,469,720</u> | <u>\$ 4,062,264</u> | <u>\$ 3,227,024</u> |
| <u>APPROPRIATIONS</u> | | | | |
| General government | \$ 271,881 | \$ 270,001 | \$ 211,396 | \$ 290,002 |
| Public safety | - | - | 16,819 | 262,500 |
| Highways and streets | 495,931 | 551,414 | 635,343 | 326,000 |
| Health and welfare | 2,616,918 | 2,430,555 | 3,035,583 | 2,182,022 |
| Culture and recreation | 159,319 | 217,750 | 163,123 | 166,500 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL APPROPRIATIONS | <u>3,544,049</u> | <u>3,469,720</u> | <u>4,062,264</u> | <u>3,227,024</u> |
| ENDING FUND BALANCE | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

**CITY OF McALLEN, TEXAS
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
2004 GRANT**

| AGENCY | PURPOSE | GRANT |
|--|--|------------|
| <u>General Government</u> | | |
| CD Administration | Funds will be used for general administration and oversight of HUD Programs | \$ 290,002 |
| <u>Health and Welfare:</u> | | |
| Amigos Del Valle, Inc. | Funds will be used to provide home delivered meals to elderly residents. | 27,500 |
| CASA of Hidalgo County | Funds will be used for the salaries of case manager, executive director and therapist | 20,000 |
| Children's Advocacy of Hidalgo County | Funds will be used for the child forensic interviewer. | 12,700 |
| Comfort House | Funds will be used for the salaries of full time caregivers | 15,000 |
| Community Development - Homeless Prevention | Funds will be used for rental/mortgages and/or utility short-term subsidies as needed | 1,000 |
| Dentist Who Care, Inc. | Funds will be used for dental care and oral hygiene instruction for children | 15,000 |
| Dress for Success | Funds will be used for clothing, shoes accessories and salaries of director and assistant | 8,000 |
| Easter Seals of the Rio Grande Valley | Funds will be used for outpatient rehabilitation of non-work related injuries | 7,000 |
| El Milagro Clinic | Funds will be used for the salaries of two social support clerks | 10,900 |
| Family Health and Resource Center | Funds will be used for medicine, specialized testing, program clerk and counseling interns | 30,000 |
| First United Methodist Church - "In His Steps" Shoe Bank | Funds will be used for the purchase of shoes for qualifying school aged children | 8,000 |
| Hidalgo County Homeless Coalition | Funds will be used for the purchase of clothing, hygiene kits and blankets | 500 |
| Lower Rio Grande Development Council - Area Agency on Aging | Funds will be used for medication, dentures and hearing aids for the elderly | 13,000 |
| LRGVDC - Foster Grandparent Program | Funds will be used for stipends of elderly residents who mentor school children | 5,000 |
| McAllen Affordable Homes, Inc. - New Beginnings (\$1 YR Lease) | Funds will be used for emergency repair or replacement of standard homes | 250,000 |
| McAllen Affordable Homes, Inc. - Home Buyer Helping Hands Grants | Funds will be used for down payment/principal reduction for qualifying families | 150,000 |
| McAllen Affordable Homes, Inc. HOME Program | Funds will be used for the construction of homes through the City using HOME funds | 692,922 |
| McAllen Affordable Homes, Inc. - Scattered Site Construction | Funds will be used for the construction of single family homes in scattered locations | 720,000 |
| McAllen Food Pantry | Funds will be used to purchase food to be distributed to qualified families/individuals | 32,500 |

**CITY OF McALLEN, TEXAS
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
2004 GRANT**

| AGENCY | PURPOSE | GRANT |
|--|--|-------------------------|
| McAllen Literacy Center, Inc. | Funds will be used for the office manager and steno clerk and for program supplies | 5,000 |
| Planned Parenthood Association of Hidalgo County | Funds will be used for the salary of HIV counselor, supplies, mileage and peer stipend | 20,000 |
| Senior Community Outreach Services, Inc. | Funds will be used for stipend for active elderly who provide companionship | 15,000 |
| Women Together Foundation, Inc. - Transitional Housing Complex | Funds will be used for transitional housing manager and community education coordinator | 13,000 |
| Emergency Shelter Grant The Salvation Army | Funds will be used for transportation services | 10,000 |
| Options, Inc Investment Partnership | Funds will be used for an activity director who supervises disabled adults | 5,000 |
| Vannie E. Cook Jr. Cancer Foundation Chemotherapy Area | Funds will be used to construct a chemotherapy and infusion area for children | 80,000 |
| Vannie E. Cook Jr. Cancer Foundation Comprehensive Care | Funds will be used for chemotherapy, pharmacy needs and medical supplies | 10,000 |
| Valley Association for Independent Living | Funds will be used for salaries of individuals who provide services to the disabled | 5,000 |
| | <i>Total Health and Welfare</i> | <i>2,182,022</i> |
| <u>Culture and Recreation:</u> | | |
| Boys and Girls Club of McAllen, Inc. Scholarships | Funds will be used for sports and membership scholarships to participate in programs | 15,000 |
| Boys & Girls Club of McAllen, Inc. - Brand Center | Funds will be used to install air conditioning/heating unit for the middle gym. | 40,000 |
| Girl Scouts | Funds will be used for dues, t-shirts/sash/insignia handbook/badges, salaries and mileage | 10,000 |
| McAllen Good Samaritan | Funds will be used to construct a covered gazebo and therapeutic gardens | 9,000 |
| McAllen Youth Soccer Association | Funds will be used for scholarships to participate in soccer league | 6,000 |
| Parks and Recreation - Cotton Gin Park Palm View Park | Funds will be used for design of the Cotton Gin Park Funds will be used for a trail, pavilion, driveway, crosswalk irrigation and landscaping | 10,000 76,500 |
| | <i>Total Parks and Recreation</i> | <i>166,500</i> |
| <u>Public Safety</u> | | |
| Police Department - Los Encinos Police Network Center | Funds will be used to construct a community network center for Borderview residents | 262,500 |
| | <i>Total Public Safety</i> | <i>262,500</i> |

**CITY OF McALLEN, TEXAS
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
2004 GRANT**

| AGENCY | PURPOSE | GRANT |
|---|---|---|
| <u><i>Streets and Highways:</i></u> Engineering Dept. 26th St Storm Sewer Phase II Construction Rancho Storm Sewer - Construction 2500 Savannah Storm Sewer - Construction 16th/Sycamore Storm Sewer - Engineering | Funds will be used to construct a storm sewer line along Ithaca from 28th to 25 1/2th Funds will be used to construct a storm sewer line from 27th to 29th and Olga to Sarah Funds will be used to construct a sewer line along the 2500 block of Savannah Funds will be used to design a storm sewer line along 16th from Quince to Tamarack <i>Total Streets and Highways</i> | 98,000 175,000 28,000 25,000 <i>326,000</i> |
| | <i>Total CDBG Grant</i> | \$ 3,227,024 |

City of McAllen, Texas
Parklands Fund
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-------------------------------|----------------------------|--------------------------|----------------------------|-------------------------|
| BEGINNING FUND BALANCE | \$ 1,055,289 | \$ 1,550,615 | \$ 1,731,800 | \$ 1,602,751 |
| Park Land Zone #1 | 140,550 | 83,333 | 142,654 | 142,654 |
| Park Land Zone #2 | 558,650 | 83,333 | 220,744 | 220,744 |
| Park Land Zone #3 | 154,695 | 83,333 | 163,370 | 163,370 |
| Interest Income | 31,235 | 20,000 | - | - |
| Total Sources and Transfers | 885,131 | 269,999 | 526,768 | 526,768 |
| TOTAL RESOURCES | <u>\$ 1,940,420</u> | <u>\$ 1,820,614</u> | <u>\$ 2,258,568</u> | <u>\$ 2,129,519</u> |
| <u>APPROPRIATIONS</u> | | | | |
| Land Acquisition | | | | |
| Park Land Zone #1 | \$ - | \$ 333,334 | \$ 150,500 | \$ 550,000 |
| Park Land Zone #2 | 208,620 | 333,333 | 499,377 | 585,000 |
| Park Land Zone #3 | - | 333,333 | 5,940 | 940,000 |
| Transfers-Out | | | | |
| Capital Improvement Fund | - | 587,295 | - | - |
| TOTAL APPROPRIATIONS | <u>208,620</u> | <u>1,587,295</u> | <u>655,817</u> | <u>2,075,000</u> |
| ENDING FUND BALANCE | <u><u>\$ 1,731,800</u></u> | <u><u>\$ 233,319</u></u> | <u><u>\$ 1,602,751</u></u> | <u><u>\$ 54,519</u></u> |

DEBT SERVICE FUND

The Debt Service Fund is established by Ordinances authorizing the issuance of general obligation bonds. The fund provides for payment of bond principal, interest, paying agent fees, and a debt service reserve as a sinking fund each year. An ad valorem tax rate and tax levy is required to be computed and levied, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.



CITY of McALLEN, TEXAS

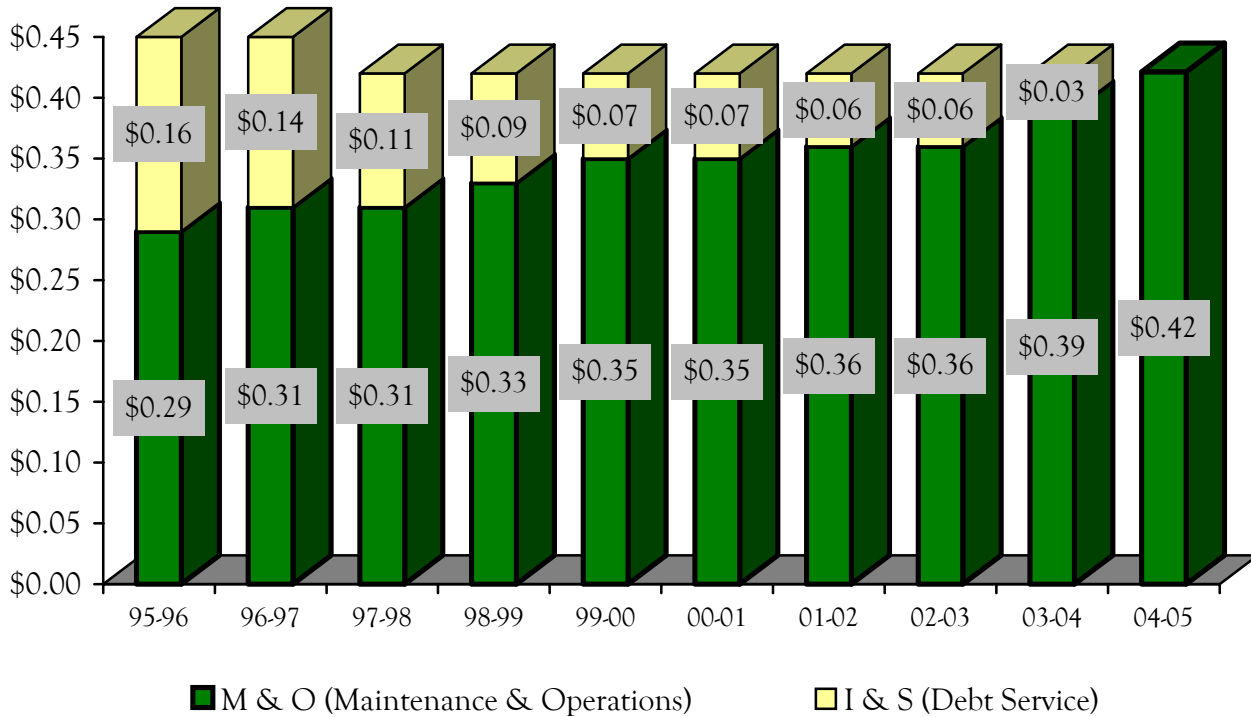
**City of McAllen, Texas
General Obligated Bonds
Debt Service Fund
Summary**

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-------------------------|------------------------------|----------------------------|-------------------------|
| RESOURCES | | | | |
| BEGINNING FUND BALANCE | \$ 6,761,486 | \$ 9,988,215 | \$ 11,929,368 | \$ 8,697,684 |
| <u>Sources:</u> | | | | |
| Ad Valorem Tax | 2,522,956 | 1,248,829 | 1,418,603 | - |
| Interest Earned | 77,153 | 125,000 | 43,555 | - |
| Total Revenues | 2,600,109 | 1,373,829 | 1,462,158 | - |
| Operating Transfers In | | | | |
| Airport Fund | 3,600,447 | 1,640,417 | 1,640,417 | - |
| General Fund | 4,200,334 | - | - | - |
| Total Sources and Transfers | 10,400,890 | 3,014,246 | 3,102,575 | - |
| TOTAL RESOURCES | <u>\$ 17,162,376</u> | <u>\$ 13,002,461</u> | <u>\$ 15,031,943</u> | <u>\$ 8,697,684</u> |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| Bond Principal | \$ 4,675,000 | \$ 5,890,000 | \$ 5,890,000 | \$ - |
| Interest | 554,086 | 290,542 | 290,542 | - |
| Fees | 3,922 | 3,000 | 5,402 | - |
| Total Expenses | 5,233,008 | 6,183,542 | 6,185,944 | - |
| Transfer-Out to the General Fund | - | - | 148,316 | - |
| TOTAL APPROPRIATIONS | <u>5,233,008</u> | <u>6,183,542</u> | <u>6,334,259</u> | <u>-</u> |
| ENDING FUND BALANCE | \$ 11,929,368 | \$ 6,818,919 | \$ 8,697,684 | \$ 8,697,684 |
| Reserved - Advance to Airport Fund | (7,057,266) | (6,776,634) | (8,697,684) | (8,697,684) |
| ENDING FUND BALANCE-UNRESERVED | <u>\$ 4,872,102</u> | <u>\$ 42,285</u> | <u>\$ -</u> | <u>\$ -</u> |

CITY OF McALLEN, TEXAS

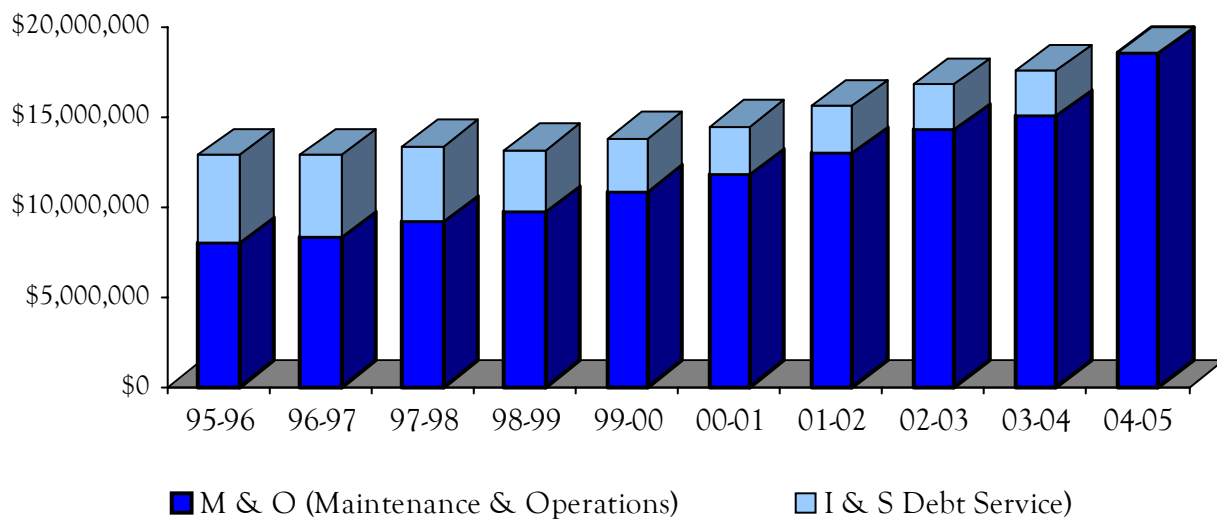
PROPERTY TAX RATES

Distribution - M & O/I & S
by Fiscal Year



BUDGETED PROPERTY TAX REVENUES

Distribution - M & O/I & S
by Fiscal Year



UTILITY, BRIDGE AND SALES TAX BONDS

WATER AND SEWER REVENUE BONDS

Within the Utility System Water Funds, restricted cash reserves are established for payment of bond principal, interest, and agent fees. Currently, user fee rates are sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.

BRIDGE REVENUE BOND

Within the Toll Bridge Fund, restricted cash reserve is established for payment of bond principal, interest, and agent fees. Long - term obligations are secured by the general credit and toll collecting powers of the Toll Bridge.

SALES TAX REVENUE BOND

Within the Development Corporation of McAllen Inc. Fund, restricted cash reserves are established for payment of bond principal, interest, and agent fees.



CITY of McALLEN, TEXAS

City of McAllen, Texas
Water Debt Service Fund
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-------------------------------|--------------------------|----------------------|--------------------------|--------------------------|
| SINKING FUND | | | | |
| BEGINNING FUND BALANCE | \$ 402,136 | \$ - | \$ 408,963 | \$ 408,963 |
| <u>Sources:</u> | | | | |
| Transfer In-Operations | 1,761,856 | 1,483,797 | 1,483,797 | 1,873,324 |
| Transfers from other funds | - | - | - | - |
| Interest Income | 390 | - | - | - |
| | <u>1,762,246</u> | <u>1,483,797</u> | <u>1,483,797</u> | <u>1,873,324</u> |
| Total Sources and Transfers | | | | |
| TOTAL RESOURCES | <u>\$ 2,164,382</u> | <u>\$ 1,483,797</u> | <u>\$ 1,892,760</u> | <u>\$ 2,282,287</u> |
| <u>APPROPRIATIONS</u> | | | | |
| Bond Principal | \$ 629,850 | \$ 564,000 | \$ 564,000 | \$ 597,600 |
| Interest and Fees | 1,125,569 | 919,797 | 919,797 | 1,275,724 |
| Transfers Out-Operations | - | - | - | - |
| | <u>1,755,419</u> | <u>1,483,797</u> | <u>1,483,797</u> | <u>1,873,324</u> |
| TOTAL APPROPRIATIONS | | | | |
| ENDING FUND BALANCE | <u><u>\$ 408,963</u></u> | <u><u>\$ -</u></u> | <u><u>\$ 408,963</u></u> | <u><u>\$ 408,963</u></u> |

CITY OF McALLEN, TEXAS
WATER REVENUE BOND
DEBT SERVICE CURRENT REQUIREMENTS

| ISSUE | OUTSTANDING 10/1/2004 | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL |
|---------------|--------------------------|-------------------|---------------------|-------------------|---------------------|
| 1999 | \$ 8,188,800 | \$ 376,800 | \$ 389,484 | \$ - | \$ 766,284 |
| 2000 | 8,877,600 | 220,800 | 495,240 | - | 716,040 |
| Proposed 2004 | <u>10,000,000</u> | <u>-</u> | <u>391,000</u> | <u>-</u> | <u>391,000</u> |
| | <u>\$ 27,066,400</u> | <u>\$ 597,600</u> | <u>\$ 1,275,724</u> | <u>\$ -</u> | <u>\$ 1,873,324</u> |

City of McAllen, Texas
Sewer Debt Service Fund
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-------------------------------|---------------------|----------------------|---------------------|---------------------|
| <u>SINKING FUND</u> | | | | |
| BEGINNING FUND BALANCE | \$ 477,071 | \$ - | \$ 485,749 | \$ 485,749 |
| <u>Sources:</u> | | | | |
| Transfers In - Operations | 1,881,288 | 2,160,544 | 2,160,544 | 2,587,281 |
| Transfers from other funds | - | - | - | - |
| Interest Income | 1,233 | - | - | - |
| Total Sources and Transfers | <u>1,882,521</u> | <u>2,160,544</u> | <u>2,160,544</u> | <u>2,587,281</u> |
| TOTAL RESOURCES | <u>\$ 2,359,592</u> | <u>\$ 2,160,544</u> | <u>\$ 2,646,293</u> | <u>\$ 3,073,030</u> |
| <u>APPROPRIATIONS</u> | | | | |
| Bond Principal | \$ 955,150 | \$ 1,111,000 | \$ 1,111,000 | \$ 1,172,400 |
| Interest and Fees | 918,693 | 1,049,543 | 1,049,543 | 1,414,880 |
| Transfers Out -Operations | - | - | - | - |
| TOTAL APPROPRIATIONS | <u>1,873,843</u> | <u>2,160,544</u> | <u>2,160,544</u> | <u>2,587,281</u> |
| ENDING FUND BALANCE | <u>\$ 485,749</u> | <u>\$ -</u> | <u>\$ 485,749</u> | <u>\$ 485,749</u> |

CITY OF McALLEN, TEXAS
SEWER SYSTEM IMPROVEMENTS REVENUE BONDS
ALL SERIES
DEBT SERVICE CURRENT REQUIREMENTS

| ISSUE | OUTSTANDING 10/1/2004 | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL |
|---------------|--------------------------|---------------------|---------------------|-------------------|---------------------|
| 1996 | \$ 1,070,000 | \$ 525,000 | \$ 32,846 | \$ - | \$ 557,846 |
| 1999 | 8,871,200 | 408,200 | 421,942 | - | 830,142 |
| 2000 | 9,617,400 | 239,200 | 536,510 | - | 775,710 |
| Proposed 2004 | 10,000,000 | - | 423,583 | - | 423,583 |
| | <u>\$ 29,558,600</u> | <u>\$ 1,172,400</u> | <u>\$ 1,414,881</u> | <u>\$ -</u> | <u>\$ 2,587,281</u> |

CITY OF McALLEN, TEXAS
 SERIES 1996-B SEWER SYSTEM IMPROVEMENTS
 REVENUE BONDS
 DEBT SERVICE CURRENT REQUIREMENTS

| ISSUE | OUTSTANDING 10/1/2004 | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL |
|-------|--------------------------|-------------------|------------------|-------------------|-------------------|
| 1996 | \$ 1,070,000 | \$ 525,000 | \$ 32,846 | \$ - | \$ 557,846 |
| | <u>\$ 1,070,000</u> | <u>\$ 525,000</u> | <u>\$ 32,846</u> | <u>\$ -</u> | <u>\$ 557,846</u> |

CITY OF McALLEN, TEXAS
 SERIES 1996-B SEWER SYSTEM IMPROVEMENTS
 REVENUE BONDS
 ANNUAL DEBT SERVICE REQUIREMENTS TO MATURITY

| YEAR | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL | PRINCIPAL BALANCE |
|------|---------------------|------------------|-------------------|---------------------|----------------------|
| | | | | | \$ 1,070,000 |
| 2005 | \$ 525,000 | \$ 32,846 | \$ - | \$ 557,846 | 545,000 |
| 2006 | <u>545,000</u> | <u>11,173</u> | <u>-</u> | <u>556,173</u> | - |
| | <u>\$ 1,070,000</u> | <u>\$ 44,019</u> | <u>\$ -</u> | <u>\$ 1,114,019</u> | |

CITY OF McALLEN
 SERIES 1996-B SEWER SYSTEM IMPROVEMENTS
 REVENUE BONDS
 SCHEDULE OF REQUIREMENTS

EFFECTIVE INTEREST RATE: VARIOUS*

| MATURITY | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL |
|----------|---------------------|------------------|-------------------|---------------------|
| 02/01/05 | \$ 525,000 | \$ 21,673 | | \$ 546,673 |
| 08/01/05 | | 11,173 | - | 11,173 |
| 02/01/06 | <u>545,000</u> | <u>11,173</u> | <u></u> | <u>556,173</u> |
| | <u>\$ 1,070,000</u> | <u>\$ 44,019</u> | <u>\$ -</u> | <u>\$ 1,114,019</u> |

* FROM 2.9% TO 4.100%

CITY OF McALLEN, TEXAS
 SERIES 1999 WATERWORKS AND SEWER SYSTEM REVENUE BONDS
 DEBT SERVICE CURRENT REQUIREMENTS

| ISSUE | OUTSTANDING 10/1/2004 | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL |
|-------|--------------------------|-------------------|-------------------|-------------------|---------------------|
| 1999 | \$ 17,060,000 | \$ 785,000 | \$ 811,426 | \$ - | \$ 1,596,426 |
| | <u>\$ 17,060,000</u> | <u>\$ 785,000</u> | <u>\$ 811,426</u> | <u>\$ -</u> | <u>\$ 1,596,426</u> |

ALLOCATION TO WATER AND SEWER DEBT SERVICE FUNDS (SEE NOTE BELOW)

WATER DEBT SERVICE FUND

| | | | | | |
|------|--------------|------------|------------|------|------------|
| 1999 | \$ 8,188,800 | \$ 376,800 | \$ 389,484 | \$ - | \$ 766,284 |
|------|--------------|------------|------------|------|------------|

SEWER DEBT SERVICE FUND

| | | | | | |
|------|--------------|------------|------------|------|------------|
| 1999 | \$ 8,871,200 | \$ 408,200 | \$ 421,942 | \$ - | \$ 830,142 |
|------|--------------|------------|------------|------|------------|

NOTE: The proceeds of this combined water and sewer revenue bond issue will finance both water and sewer improvement projects. The allocation of debt service to each respective debt service fund, which is shown above, reflects the estimated amount to be spent for improvements related to each fund. The corresponding percentages used in this allocation for water and sewer are 48% and 52%, respectively.

CITY OF McALLEN, TEXAS
 SERIES 1999 WATERWORKS & SEWER SYSTEM REVENUE BONDS
 ANNUAL DEBT SERVICE REQUIREMENTS TO MATURITY

| YEAR | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL | PRINCIPAL BALANCE |
|------|----------------------|---------------------|-------------------|----------------------|----------------------|
| | | | | | \$ 17,060,000 |
| 2005 | \$ 785,000 | \$ 811,426 | \$ - | \$ 1,596,426 | 16,275,000 |
| 2006 | 825,000 | 766,145 | - | 1,591,145 | 15,450,000 |
| 2007 | 875,000 | 718,332 | - | 1,593,332 | 14,575,000 |
| 2008 | 920,000 | 667,962 | - | 1,587,962 | 13,655,000 |
| 2009 | 970,000 | 619,771 | - | 1,589,771 | 12,685,000 |
| 2010 | 1,020,000 | 573,753 | - | 1,593,753 | 11,665,000 |
| 2011 | 1,065,000 | 525,537 | - | 1,590,537 | 10,600,000 |
| 2012 | 1,115,000 | 475,124 | - | 1,590,124 | 9,485,000 |
| 2013 | 1,170,000 | 421,845 | - | 1,591,845 | 8,315,000 |
| 2014 | 1,225,000 | 365,563 | - | 1,590,563 | 7,090,000 |
| 2015 | 1,285,000 | 306,257 | - | 1,591,257 | 5,805,000 |
| 2016 | 1,345,000 | 243,794 | - | 1,588,794 | 4,460,000 |
| 2017 | 1,415,000 | 178,244 | - | 1,593,244 | 3,045,000 |
| 2018 | 1,485,000 | 109,369 | - | 1,594,369 | 1,560,000 |
| 2019 | 1,560,000 | 37,050 | - | 1,597,050 | - |
| | <u>\$ 17,060,000</u> | <u>\$ 6,820,172</u> | <u>\$ -</u> | <u>\$ 23,880,172</u> | |

**CITY OF McALLEN, TEXAS
SERIES 1999 WATERWORKS AND SEWER
SYSTEM IMPROVEMENT REVENUE BONDS
SCHEDULE OF REQUIREMENTS**

EFFECTIVE INTEREST RATE: VARIOUS*

| MATURITY | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL |
|----------|----------------------|---------------------|-------------------|----------------------|
| 02/01/05 | \$ 785,000 | \$ 416,752 | \$ - | \$ 1,201,752 |
| 08/01/05 | | 394,674 | - | 394,674 |
| 02/01/06 | 825,000 | 394,674 | - | 1,219,674 |
| 08/01/06 | | 371,471 | - | 371,471 |
| 02/01/07 | 875,000 | 371,471 | - | 1,246,471 |
| 08/01/07 | | 346,861 | - | 346,861 |
| 02/01/08 | 920,000 | 346,861 | - | 1,266,861 |
| 08/01/08 | | 321,101 | - | 321,101 |
| 02/01/09 | 970,000 | 321,101 | - | 1,291,101 |
| 08/01/09 | | 298,670 | - | 298,670 |
| 02/01/10 | 1,020,000 | 298,670 | - | 1,318,670 |
| 08/01/10 | | 275,083 | - | 275,083 |
| 02/01/11 | 1,065,000 | 275,083 | - | 1,340,083 |
| 08/01/11 | | 250,454 | - | 250,454 |
| 02/01/12 | 1,115,000 | 250,454 | - | 1,365,454 |
| 08/01/12 | | 224,670 | - | 224,670 |
| 02/01/13 | 1,170,000 | 224,670 | - | 1,394,670 |
| 08/01/13 | | 197,175 | - | 197,175 |
| 02/01/14 | 1,225,000 | 197,175 | - | 1,422,175 |
| 08/01/14 | | 168,388 | - | 168,388 |
| 02/01/15 | 1,285,000 | 168,388 | - | 1,453,388 |
| 08/01/15 | | 137,869 | - | 137,869 |
| 02/01/16 | 1,345,000 | 137,869 | - | 1,482,869 |
| 08/01/16 | | 105,925 | - | 105,925 |
| 02/01/17 | 1,415,000 | 105,925 | - | 1,520,925 |
| 08/01/17 | | 72,319 | - | 72,319 |
| 02/01/18 | 1,485,000 | 72,319 | - | 1,557,319 |
| 08/01/18 | | 37,050 | - | 37,050 |
| 02/01/19 | 1,560,000 | 37,050 | - | 1,597,050 |
| | <u>\$ 17,060,000</u> | <u>\$ 6,820,172</u> | <u>\$ -</u> | <u>\$ 23,880,172</u> |

* FROM 4.70% TO 5.625%

CITY OF McALLEN, TEXAS
 SERIES 2000 WATERWORKS AND SEWER SYSTEM REVENUE BONDS
 DEBT SERVICE CURRENT REQUIREMENTS

| ISSUE | OUTSTANDING 10/1/2004 | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL |
|-------|--------------------------|-------------------|---------------------|-------------------|---------------------|
| 2000 | \$ 18,495,000 | \$ 460,000 | \$ 1,031,750 | \$ - | \$ 1,491,750 |
| | <u>\$ 18,495,000</u> | <u>\$ 460,000</u> | <u>\$ 1,031,750</u> | <u>\$ -</u> | <u>\$ 1,491,750</u> |

ALLOCATION TO WATER AND SEWER DEBT SERVICE FUNDS (SEE NOTE BELOW)

WATER DEBT SERVICE FUND

| | | | | | |
|------|--------------|------------|------------|------|------------|
| 2000 | \$ 8,877,600 | \$ 220,800 | \$ 495,240 | \$ - | \$ 716,040 |
|------|--------------|------------|------------|------|------------|

SEWER DEBT SERVICE FUND

| | | | | | |
|------|--------------|------------|------------|------|------------|
| 2000 | \$ 9,617,400 | \$ 239,200 | \$ 536,510 | \$ - | \$ 775,710 |
|------|--------------|------------|------------|------|------------|

NOTE: The proceeds of this combined water and sewer revenue bond issue will finance both water and sewer improvement projects. The allocation of debt service to each respective debt service fund, which is shown above, reflects the estimated amount to be spent for improvements related to each fund. The corresponding percentages used in this allocation for water and sewer are 48% and 52%, respectively.

CITY OF McALLEN, TEXAS
SERIES 2000 WATERWORKS AND SEWER SYSTEM REVENUE BONDS
ANNUAL DEBT SERVICE REQUIREMENTS TO MATURITY

| YEAR | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL | PRINCIPAL BALANCE |
|------|----------------------|----------------------|-------------------|----------------------|----------------------|
| | | | | | \$ 18,495,000 |
| 2005 | \$ 460,000 | \$ 1,031,750 | \$ - | \$ 1,491,750 | 18,035,000 |
| 2006 | 490,000 | 999,688 | - | 1,489,688 | 17,545,000 |
| 2007 | 525,000 | 965,431 | - | 1,490,431 | 17,020,000 |
| 2008 | 560,000 | 928,813 | - | 1,488,813 | 16,460,000 |
| 2009 | 600,000 | 889,663 | - | 1,489,663 | 15,860,000 |
| 2010 | 640,000 | 848,613 | - | 1,488,613 | 15,220,000 |
| 2011 | 680,000 | 810,813 | - | 1,490,813 | 14,540,000 |
| 2012 | 715,000 | 775,491 | - | 1,490,491 | 13,825,000 |
| 2013 | 750,000 | 737,481 | - | 1,487,481 | 13,075,000 |
| 2014 | 790,000 | 697,056 | - | 1,487,056 | 12,285,000 |
| 2015 | 835,000 | 653,878 | - | 1,488,878 | 11,450,000 |
| 2016 | 880,000 | 607,788 | - | 1,487,788 | 10,570,000 |
| 2017 | 930,000 | 559,144 | - | 1,489,144 | 9,640,000 |
| 2018 | 980,000 | 507,813 | - | 1,487,813 | 8,660,000 |
| 2019 | 1,035,000 | 453,013 | - | 1,488,013 | 7,625,000 |
| 2020 | 1,095,000 | 394,438 | - | 1,489,438 | 6,530,000 |
| 2021 | 1,160,000 | 332,425 | - | 1,492,425 | 5,370,000 |
| 2022 | 1,230,000 | 266,700 | - | 1,496,700 | 4,140,000 |
| 2023 | 1,300,000 | 196,313 | - | 1,496,313 | 2,840,000 |
| 2024 | 1,380,000 | 120,938 | - | 1,500,938 | 1,460,000 |
| 2025 | 1,460,000 | 41,063 | - | 1,501,063 | - |
| | <u>\$ 18,495,000</u> | <u>\$ 12,818,306</u> | <u>\$ -</u> | <u>\$ 31,313,306</u> | |

CITY OF McALLEN, TEXAS
SERIES 2000 WATERWORKS AND SEWER
SYSTEM IMPROVEMENT REVENUE BONDS
SCHEDULE OF REQUIREMENTS

EFFECTIVE INTEREST RATE: VARIOUS*

| MATURITY | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL |
|----------|----------------------|----------------------|-------------------|----------------------|
| 02/01/05 | \$ 460,000 | \$ 523,638 | \$ - | \$ 983,638 |
| 08/01/05 | | 508,113 | - | 508,113 |
| 02/01/06 | 490,000 | 508,113 | - | 998,113 |
| 08/01/06 | | 491,575 | - | 491,575 |
| 02/01/07 | 525,000 | 491,575 | - | 1,016,575 |
| 08/01/07 | | 473,856 | - | 473,856 |
| 02/01/08 | 560,000 | 473,856 | - | 1,033,856 |
| 08/01/08 | | 454,956 | - | 454,956 |
| 02/01/09 | 600,000 | 454,956 | - | 1,054,956 |
| 08/01/09 | | 434,706 | - | 434,706 |
| 02/01/10 | 640,000 | 434,706 | - | 1,074,706 |
| 08/01/10 | | 413,906 | - | 413,906 |
| 02/01/11 | 680,000 | 413,906 | - | 1,093,906 |
| 08/01/11 | | 396,906 | - | 396,906 |
| 02/01/12 | 715,000 | 396,906 | - | 1,111,906 |
| 08/01/12 | | 378,584 | - | 378,584 |
| 02/01/13 | 750,000 | 378,584 | - | 1,128,584 |
| 08/01/13 | | 358,897 | - | 358,897 |
| 02/01/14 | 790,000 | 358,897 | - | 1,148,897 |
| 08/01/14 | | 338,159 | - | 338,159 |
| 02/01/15 | 835,000 | 338,159 | - | 1,173,159 |
| 08/01/15 | | 315,719 | - | 315,719 |
| 02/01/16 | 880,000 | 315,719 | - | 1,195,719 |
| 08/01/16 | | 292,069 | - | 292,069 |
| 02/01/17 | 930,000 | 292,069 | - | 1,222,069 |
| 08/01/17 | | 267,075 | - | 267,075 |
| 02/01/18 | 980,000 | 267,075 | - | 1,247,075 |
| 08/01/18 | | 240,738 | - | 240,738 |
| 02/01/19 | 1,035,000 | 240,738 | - | 1,275,738 |
| 08/01/19 | | 212,275 | - | 212,275 |
| 02/01/20 | 1,095,000 | 212,275 | - | 1,307,275 |
| 08/01/20 | | 182,163 | - | 182,163 |
| 02/01/21 | 1,160,000 | 182,163 | - | 1,342,163 |
| 08/01/21 | | 150,263 | - | 150,263 |
| 02/01/22 | 1,230,000 | 150,263 | - | 1,380,263 |
| 08/01/22 | | 116,438 | - | 116,438 |
| 02/01/23 | 1,300,000 | 116,438 | - | 1,416,438 |
| 08/01/23 | | 79,875 | - | 79,875 |
| 02/01/24 | 1,380,000 | 79,875 | - | 1,459,875 |
| 08/01/24 | | 41,063 | - | 41,063 |
| 02/01/25 | 1,460,000 | 41,063 | - | 1,501,063 |
| | <u>\$ 18,495,000</u> | <u>\$ 12,818,306</u> | <u>\$ -</u> | <u>\$ 31,313,306</u> |

* FROM 5.00% TO 6.750%

City of McAllen, Texas
McAllen International Toll Bridge
Debt Service Fund
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-------------------------------|--------------------------|-------------------------|--------------------------|--------------------------|
| <u>SINKING FUND</u> | | | | |
| BEGINNING FUND BALANCE | \$ 99,495 | \$ 99,495 | \$ 118,914 | \$ 118,914 |
| <u>Sources:</u> | | | | |
| Transfer In-Operations | 324,769 | 281,553 | 281,553 | 282,778 |
| Interest Income | 1,594 | - | - | - |
| Total Sources and Transfers | 326,363 | 281,553 | 281,553 | 282,778 |
| TOTAL RESOURCES | <u>\$ 425,858</u> | <u>\$ 381,048</u> | <u>\$ 400,467</u> | <u>\$ 401,692</u> |
| <u>APPROPRIATIONS</u> | | | | |
| Bond Principal | \$ 180,000 | \$ 190,000 | \$ 190,000 | \$ 200,000 |
| Interest and Fees | 91,717 | 91,553 | 91,553 | 82,778 |
| Transfers Out-Operations | 35,227 | - | - | - |
| TOTAL APPROPRIATIONS | <u>306,944</u> | <u>281,553</u> | <u>281,553</u> | <u>282,778</u> |
| ENDING FUND BALANCE | <u><u>\$ 118,914</u></u> | <u><u>\$ 99,495</u></u> | <u><u>\$ 118,914</u></u> | <u><u>\$ 118,914</u></u> |

CITY OF McALLEN, TEXAS
TOLL BRIDGE REVENUE BONDS
ALL SERIES
DEBT SERVICE CURRENT REQUIREMENTS

| ISSUE | OUTSTANDING 10/1/2004 | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL |
|-------|--------------------------|-------------------|------------------|-------------------|-------------------|
| 2002 | \$ 1,930,000 | \$ 200,000 | \$ 82,778 | \$ - | \$ 282,778 |
| | <u>\$ 1,930,000</u> | <u>\$ 200,000</u> | <u>\$ 82,778</u> | <u>\$ -</u> | <u>\$ 282,778</u> |

CITY OF McALLEN, TEXAS
 SERIES 2002 TOLL BRIDGE REVENUE BONDS
 ANNUAL DEBT SERVICE REQUIREMENTS TO MATURITY

| YEAR | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL | PRINCIPAL BALANCE |
|------|---------------------|-------------------|-------------------|---------------------|----------------------|
| | | | | | \$ 1,930,000 |
| 2005 | \$ 200,000 | \$ 82,778 | \$ - | \$ 282,778 | 1,730,000 |
| 2006 | 210,000 | 73,553 | - | 283,553 | 1,520,000 |
| 2007 | 225,000 | 63,765 | - | 288,765 | 1,295,000 |
| 2008 | 235,000 | 53,415 | - | 288,415 | 1,060,000 |
| 2009 | 245,000 | 42,615 | - | 287,615 | 815,000 |
| 2010 | 260,000 | 31,253 | - | 291,253 | 555,000 |
| 2011 | 270,000 | 19,328 | - | 289,328 | 285,000 |
| 2012 | 285,000 | 6,626 | - | 291,626 | - |
| | <u>\$ 1,930,000</u> | <u>\$ 373,331</u> | <u>\$ -</u> | <u>\$ 2,303,331</u> | |

CITY OF McALLEN
 SERIES 2002 TOLL BRIDGE REVENUE BONDS
 SCHEDULE OF REQUIREMENTS

EFFECTIVE INTEREST RATE: VARIOUS*

| MATURITY | PRINCIPAL | INTEREST | FEES | TOTAL |
|----------|---------------------|-------------------|-------------|---------------------|
| 03/01/05 | \$ 200,000 | \$ 43,639 | \$ - | \$ 243,639 |
| 09/01/05 | | 39,139 | - | 39,139 |
| 03/01/06 | 210,000 | 39,139 | - | 249,139 |
| 09/01/06 | | 34,414 | - | 34,414 |
| 03/01/07 | 225,000 | 34,414 | - | 259,414 |
| 09/01/07 | | 29,351 | - | 29,351 |
| 03/01/08 | 235,000 | 29,351 | - | 264,351 |
| 09/01/08 | | 24,064 | - | 24,064 |
| 03/01/09 | 245,000 | 24,064 | - | 269,064 |
| 09/01/09 | | 18,551 | - | 18,551 |
| 03/01/10 | 260,000 | 18,551 | - | 278,551 |
| 09/01/10 | | 12,701 | - | 12,701 |
| 03/01/11 | 270,000 | 12,701 | - | 282,701 |
| 09/01/11 | | 6,626 | - | 6,626 |
| 03/01/12 | 285,000 | 6,626 | - | 291,626 |
| | <u>\$ 1,930,000</u> | <u>\$ 373,331</u> | <u>\$ -</u> | <u>\$ 2,303,331</u> |

* FROM 4.50% TO 4.65%

City of McAllen, Texas
Sales Tax Revenue Bonds
Debt Service Fund
Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-------------------------------|------------------------|------------------------|------------------------|------------------------|
| BEGINNING FUND BALANCE | \$ 244,351 | \$ 6,038 | \$ 5,715 | \$ 5,715 |
| <u>Sources:</u> | | | | |
| Transfer In-Operations | 21,607,544 | 43,019 | 43,019 | 41,894 |
| Interest Income | (162) | - | - | - |
| Total Sources and Transfers | <u>21,607,382</u> | <u>43,019</u> | <u>43,019</u> | <u>41,894</u> |
| TOTAL RESOURCES | <u>\$ 21,851,733</u> | <u>\$ 49,057</u> | <u>\$ 48,734</u> | <u>\$ 47,609</u> |
| <u>APPROPRIATIONS</u> | | | | |
| Bond Principal | \$ 21,295,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 |
| Interest and Fees | 549,421 | 18,019 | 18,019 | 16,894 |
| Transfers Out-Operations | <u>1,597</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| TOTAL APPROPRIATIONS | <u>21,846,018</u> | <u>43,019</u> | <u>43,019</u> | <u>41,894</u> |
| ENDING FUND BALANCE | <u><u>\$ 5,715</u></u> | <u><u>\$ 6,038</u></u> | <u><u>\$ 5,715</u></u> | <u><u>\$ 5,715</u></u> |

CITY OF McALLEN, TEXAS
SALES TAX REVENUE BONDS
ALL SERIES
DEBT SERVICE CURRENT REQUIREMENTS

| ISSUE | OUTSTANDING 10/1/2004 | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL |
|-------|--------------------------|------------------|------------------|-------------------|------------------|
| 1998 | \$ 350,000 | \$ 25,000 | \$ 16,894 | \$ - | \$ 41,894 |
| | <u>\$ 350,000</u> | <u>\$ 25,000</u> | <u>\$ 16,894</u> | <u>\$ -</u> | <u>\$ 41,894</u> |

CITY OF McALLEN, TEXAS
 SERIES 1998 SALES TAX REVENUE BOND
 ANNUAL DEBT SERVICE REQUIREMENTS TO MATURITY

| YEAR | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL | PRINCIPAL BALANCE |
|------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | | | | | \$ 350,000 |
| 2005 | \$ 25,000 | \$ 16,894 | \$ - | \$ 41,894 | 325,000 |
| 2006 | 25,000 | 15,763 | - | 40,763 | 300,000 |
| 2007 | 25,000 | 14,625 | - | 39,625 | 275,000 |
| 2008 | 25,000 | 13,463 | - | 38,463 | 250,000 |
| 2009 | 25,000 | 12,275 | - | 37,275 | 225,000 |
| 2010 | 25,000 | 11,050 | - | 36,050 | 200,000 |
| 2011 | 25,000 | 9,788 | - | 34,788 | 175,000 |
| 2012 | 25,000 | 8,506 | - | 33,506 | 150,000 |
| 2013 | 25,000 | 7,213 | - | 32,213 | 125,000 |
| 2014 | 25,000 | 5,906 | - | 30,906 | 100,000 |
| 2015 | 25,000 | 4,594 | - | 29,594 | 75,000 |
| 2016 | 25,000 | 3,281 | - | 28,281 | 50,000 |
| 2017 | 25,000 | 1,969 | - | 26,969 | 25,000 |
| 2018 | 25,000 | 656 | - | 25,656 | - |
| | <u>\$ 350,000</u> | <u>\$ 125,981</u> | <u>\$ -</u> | <u>\$ 475,981</u> | |

CITY OF McALLEN, TEXAS
 SERIES 1998 SALES TAX REVENUE BONDS
 McALLEN ECONOMIC DEVELOPMENT CORPORATION
 SCHEDULE OF REQUIREMENTS

EFFECTIVE INTEREST RATE: VARIOUS*

| MATURITY | PRINCIPAL | INTEREST | ESTIMATED FEES | TOTAL |
|----------|-------------------|-------------------|-------------------|-------------------|
| 02/15/05 | \$ 25,000 | \$ 8,731 | \$ - | \$ 33,731 |
| 08/15/05 | | 8,163 | | 8,163 |
| 02/15/06 | 25,000 | 8,163 | - | 33,163 |
| 08/15/06 | | 7,600 | | 7,600 |
| 02/15/07 | 25,000 | 7,600 | - | 32,600 |
| 08/15/07 | | 7,025 | | 7,025 |
| 02/15/08 | 25,000 | 7,025 | - | 32,025 |
| 08/15/08 | | 6,438 | | 6,438 |
| 02/15/09 | 25,000 | 6,438 | - | 31,438 |
| 08/15/09 | | 5,838 | | 5,838 |
| 02/15/10 | 25,000 | 5,838 | - | 30,838 |
| 08/15/10 | | 5,213 | | 5,213 |
| 02/15/11 | 25,000 | 5,213 | - | 30,213 |
| 08/15/11 | | 4,575 | | 4,575 |
| 02/15/12 | 25,000 | 4,575 | - | 29,575 |
| 08/15/12 | | 3,931 | | 3,931 |
| 02/15/13 | 25,000 | 3,931 | - | 28,931 |
| 08/15/13 | | 3,281 | | 3,281 |
| 02/15/14 | 25,000 | 3,281 | - | 28,281 |
| 08/15/14 | | 2,625 | | 2,625 |
| 02/15/15 | 25,000 | 2,625 | - | 27,625 |
| 08/15/15 | | 1,969 | | 1,969 |
| 02/15/16 | 25,000 | 1,969 | - | 26,969 |
| 08/15/16 | | 1,313 | | 1,313 |
| 02/15/17 | 25,000 | 1,313 | - | 26,313 |
| 08/15/17 | | 656 | | 656 |
| 02/15/18 | 25,000 | 656 | - | 25,656 |
| | <u>\$ 350,000</u> | <u>\$ 125,981</u> | <u>\$ -</u> | <u>\$ 475,981</u> |

* FROM 4.45% TO 5.25 %

CAPITAL PROJECT FUNDS

The Capital Improvement Fund was established to account for all resources used for the acquisition and/or construction of capital facilities except those financed by proprietary fund types.

The Water and Sewer Capital Improvement Funds/Bond Construction Funds were established to account for all major projects such as: plant expansions, rehabilitation of water and sewer lines, future annexations, rehabilitation of water towers, etc. Bond issues and Water and Sewer revenues are sources for funding these projects.

The Civic Center Expansion Fund was established for the sole purpose of future expansion. Hotel tax is the primary revenue source.

The Anzaldua's Bridge Fund was established to account for all expenses related to the construction of a new international bridge connecting Reynosa, Mexico and McAllen, Texas.

The Capital Improvement Fund – Sales Tax Projects was established to account for the expenditures related to the Series 1998 Sales Tax Revenue Bonds. Money will be transferred to this fund from the Sales Tax Revenue Bond Construction Fund after each project has been approved by the Development Corp. Board.

The Airport Capital Improvement Fund was established to account for resources received from the Federal Aviation Administration and to account for all capital improvements associated with the grants received.

The Passenger Facility Charge Fund was established to account for the resources received under Federal Aviation Regulation Part 158, which authorize the collection of a passenger facility charge fee to be used for capital improvements for the Airport.



City of McAllen, Texas
Capital Improvement Fund
Fund Balance Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-------------------------|------------------------------|----------------------------|-------------------------|
| RESOURCES | | | | |
| BEGINNING FUND BALANCE | \$ 24,801,897 | \$ 20,381,631 | \$ 20,532,873 | \$ 21,403,005 |
| <u>Revenues:</u> | | | | |
| Interest Earned | 639,536 | 615,048 | 615,048 | 616,642 |
| Grant - TP&W - Quinta Mazatlan | | 776,300 | 802,600 | - |
| Grant - TXDoT | | 3,630,000 | 90,888 | 216,000 |
| Grant - Narcotics Task Force | - | 250,000 | - | - |
| Grant - 2004 State Homeland Security | - | - | - | 421,584 |
| Hidalgo County Irrigation District | - | 280,167 | - | 280,167 |
| US Dept of Interior | - | 210,400 | 210,400 | - |
| Principal Payments - MEDRON | 1,400,000 | - | - | - |
| McAllen Independent School District | - | 60,000 | - | - |
| Developers' Reimbursement | - | 42,484 | - | 16,660 |
| Simon: Palm Crossing Development | - | - | - | 660,000 |
| Texas Dept. of Public Safety | - | 781,762 | - | - |
| Special Assessments:Dove: Taylor to Bentsen | - | - | - | 192,923 |
| Other Proceeds - Miscellaneous | 70,500 | 372,912 | 100,000 | 107,000 |
| Sale of Properties | 4,438,117 | 4,500,000 | 4,160,676 | - |
| Total Revenues | <u>6,548,153</u> | <u>11,519,073</u> | <u>5,979,612</u> | <u>2,510,976</u> |
| <u>Operating Transfers-In</u> | | | | |
| General Fund | 3,200,000 | 10,483,149 | 10,483,149 | 3,790,000 |
| Development Corp. Fund | - | 7,006,354 | 4,777,459 | 5,531,973 |
| Misc. Government Grants Fund | 168,898 | - | - | - |
| Capital Imprv. - Sales Tax Project Fund | - | 1,041,326 | - | - |
| Park Land Zone #1 | - | 150,000 | - | - |
| Park Land Zone #2 | - | 437,295 | - | - |
| Total Transfers-In | <u>3,368,898</u> | <u>19,118,124</u> | <u>15,260,608</u> | <u>9,321,973</u> |
| Total Revenues and Transfers-In | <u>9,917,051</u> | <u>30,637,197</u> | <u>21,240,220</u> | <u>11,832,949</u> |
| TOTAL RESOURCES | <u>\$ 34,718,948</u> | <u>\$ 51,018,828</u> | <u>\$ 41,773,092</u> | <u>\$ 33,235,954</u> |
| APPROPRIATIONS | | | | |
| <u>Expenditures</u> | | | | |
| General Government | \$ 451,494 | \$ 896,288 | \$ 950,812 | \$ 3,885,562 |
| Public Safety | 1,550,642 | 3,457,788 | 670,465 | 3,124,399 |
| Highways and Streets | 7,531,456 | 27,716,081 | 12,090,755 | 16,069,520 |
| Health and Welfare | 3,196,951 | 1,232,216 | 720,345 | - |
| Culture and Recreations | 686,386 | 9,322,603 | 5,567,471 | 9,316,585 |
| Golf Course Projects | 266,397 | 943,729 | 664,140 | 145,000 |
| Other Major Projects | 208,112 | 950,000 | 58,819 | 350,000 |
| Total Expenditures (Detailed Schedule Attached) | <u>13,891,438</u> | <u>44,518,705</u> | <u>20,722,807</u> | <u>32,891,066</u> |
| Transfer-Out - General Fund | - | - | - | - |
| Transfer Out Airport Capital Improvement | 294,637 | 310,309 | - | - |
| Total Expenditures and Transfers-Out | <u>14,186,075</u> | <u>44,829,014</u> | <u>20,717,779</u> | <u>32,891,066</u> |
| ENDING FUND BALANCE | <u>\$ 20,532,873</u> | <u>\$ 6,189,814</u> | <u>\$ 21,055,313</u> | <u>\$ 344,890</u> |

CITY OF McALLEN, TEXAS

DEPARTMENT: CAPITAL PROJECTS

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 | Operations & Maintenance Impact |
|-------------------------|-------------------------|------------------------------|----------------------------|-------------------------|--|
| General Government | \$ 451,494 | \$ 896,288 | \$ 950,812 | \$ 3,885,562 | |
| Public Safety | 1,550,642 | 3,457,788 | 670,465 | 3,124,399 | |
| Highways and Streets | 7,531,456 | 27,716,081 | 12,090,755 | 16,069,520 | |
| Health and Welfare | 3,196,951 | 1,232,216 | 720,345 | - | |
| Culture and Recreations | 686,386 | 9,322,603 | 5,567,471 | 9,316,585 | |
| Golf Course Projects | 266,397 | 943,729 | 664,140 | 145,000 | |
| Other Major Projects | 208,112 | 950,000 | 58,819 | 350,000 | |
| TOTAL | \$13,891,438 | \$44,518,705 | \$ 20,722,807 | \$32,891,066 | |

General Government Improvements

| | | | | | |
|--|---------|---------|---------|---------|-----|
| Add two floors to City Hall - Design | - | 185,000 | - | - | n/a |
| Purchase W 40' Lts 5 & 6 Blk 62 Orig. Twnte | - | - | 65,518 | - | n/a |
| Purchase 701 Broadway: TX Wkforce Bldg | - | - | 300,000 | - | n/a |
| IT Office Furniture | 11,812 | - | - | - | n/a |
| Feasibility and Design - City Hall Building | - | - | - | 75,000 | n/a |
| Neighborhood Matching Grant Program | 5,232 | 50,000 | 15,006 | 50,000 | n/a |
| City Contrib. to Boy's Club Capital Campaign | 349,516 | 455,000 | 400,000 | 400,000 | n/a |
| Foresight McAllen Growth Mgmt Guide | - | - | - | 125,000 | n/a |
| Off Site Data Storage | - | - | - | 65,000 | n/a |
| City Entry Monuments | - | 46,000 | 30,000 | 50,000 | n/a |

Heart of the City Improvements

| | | | | | |
|---|--------|---------|---------|-----------|-----|
| Parking Meters 1500 replacements | 84,934 | 140,288 | 140,288 | 140,562 | n/a |
| Historic Preservation | - | 20,000 | - | 40,000 | n/a |
| Construct Parking Garage | - | - | - | 2,780,000 | n/a |
| Expwy 83 Landscape Master Plan: Jackson-Taylor | - | - | - | 60,000 | n/a |
| Landscape Business 83: 2nd Street to Bicentennial | - | - | - | 100,000 | n/a |

Total General Government Improvements

| | | | | |
|----------------|----------------|----------------|------------------|----------|
| 451,494 | 896,288 | 950,812 | 3,885,562 | - |
|----------------|----------------|----------------|------------------|----------|

Fire Department

| | | | | | |
|---|---------|---------|---|---------|-----|
| Construction: New Station 1: 5000sf @ 105sf | - | 817,500 | - | 100,000 | n/a |
| Design: Station Seven | - | 39,375 | - | - | n/a |
| Design: New Station One | - | 25,725 | - | 50,000 | n/a |
| Design: New Emergency Operating Center | - | 50,000 | - | - | n/a |
| Mobile Software Systm: 300,K for New World | - | 172,350 | - | 90,000 | n/a |
| Replace Canopy Station No. 4 | - | - | - | 47,000 | n/a |
| Fire Station Site | 306,902 | - | - | - | n/a |

Police Department

| | | | | | |
|---|---------|---------|---------|---------|-----|
| Addition to New Public Safety Bldg | - | 100,000 | 45,987 | - | n/a |
| Police Department Weapons Range | 2,153 | - | 16,000 | - | n/a |
| Radio Electronic for New 911 Consoles | 219,654 | - | - | - | n/a |
| Update computer information system | - | 625,000 | 337,600 | 418,400 | n/a |
| Software/Hardware Addtns for Field Rprtng | 667,696 | - | - | - | n/a |
| Furn./Equip Replacements & Remodel Old Poli | - | - | - | 80,000 | n/a |
| Controller upgrade - Police | 103,729 | - | - | - | n/a |
| Reg. Detention Center | 2,304 | 892,198 | - | - | n/a |
| Install Sprinkler System in Jail Section | - | - | - | 70,000 | n/a |

CITY OF McALLEN, TEXAS

DEPARTMENT: CAPITAL PROJECTS

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 | Operations & Maintenance Impact |
|--|-------------------------|------------------------------|----------------------------|-------------------------|--|
| Mobile Crime Scene Unit | - | - | - | 125,000 | n/a |
| Mobile Command Unit | - | - | - | 184,007 | n/a |
| LED Street Name Signs | - | 180,000 | 180,730 | 180,000 | n/a |
| Los Encinos Network Cntr Construction | - | - | - | 707,352 | n/a |
| Intersection Improvements: Top 12 in City | | | | | |
| 10th Street and Nolana Avenue | - | - | - | 30,000 | n/a |
| 10th Street and Dove Avenue | - | - | - | 30,000 | n/a |
| McColl Road and Nolana Avenue | - | - | - | 30,000 | n/a |
| 2nd Street and Nolana Avenue | - | - | - | 30,000 | n/a |
| 6th Street and Nolana Avenue | - | - | - | 30,000 | n/a |
| McColl Road and Business 83 | - | - | - | 30,000 | n/a |
| 23rd Street and Nolana Avenue | - | - | - | 30,000 | n/a |
| Main Street and Nolana Avenue | - | - | - | 30,000 | n/a |
| McColl Road and Ridge Road | - | - | - | 30,000 | n/a |
| 10th Street and Pecan Boulevard | - | - | - | 30,000 | n/a |
| 10th Street and Jackson Avenue | - | - | - | 30,000 | n/a |
| Intersection undetermined | - | - | - | 30,000 | n/a |
| Traffic Signal Installation Annual Construction | - | - | - | 360,000 | 1,500 |
| Traffic Operations Ctr & Storage Building Design | - | - | - | 25,000 | n/a |
| Safe Routes to School Program | - | 227,640 | 75,000 | 152,640 | n/a |
| Cameras 30 Locations per year | - | - | - | 75,000 | 400 |
| Traffic Mngmnt/EOC/311 Cntr Needs Assmnt | - | - | - | 60,000 | n/a |
| Traffic Signal Installation - Materials | 178,504 | 328,000 | - | - | n/a |
| Traffic Signal Inst. (New Signal 2nd & Martin) | - | - | 15,148 | - | n/a |
| Traffic Signal Video Monitoring | 69,700 | - | - | - | n/a |
| School Zone Flashers Paging System | - | - | - | 40,000 | n/a |
| Total Public Safety | 1,550,642 | 3,457,788 | 670,465 | 3,124,399 | 1,900 |
| Highways and Streets | | | | | |
| 10th St Pvnng, Houston Rt, 2nd/Jackson/Bus bay | 11,320 | - | - | - | n/a |
| 10th Street Widen: Houston to Pecan: Design | - | - | - | 800,000 | n/a |
| 1st Street: Laural to La Vista | - | 50,000 | - | - | n/a |
| 2nd Street - Dove to Trenton | 702,652 | 756,894 | 772,580 | - | n/a |
| 2nd Street - Trenton - Hobbs | - | - | - | 375,000 | n/a |
| 2nd Street - Trenton - Wisconsin | 1,025 | - | - | - | n/a |
| 2nd/23rd/McColl Traffic Signal Radio | 150,862 | - | - | - | n/a |
| 23rd St. Trenton to SH 107 | - | - | 264,301 | - | n/a |
| 29th - 3 Mile to Mynah | 622,685 | - | (900) | - | n/a |
| 29th - Business 83 to Gumwood | - | 218,010 | 16,294 | - | n/a |
| 29th - Business 83 to Gumwood: By Owner | - | - | 11,517 | - | n/a |
| 29th - Business to Nolana | 18,865 | 1,004,542 | 1,011,417 | - | n/a |
| 29th St. Pvnng & Drainage Impv. Phase II & III | - | - | 1,030,801 | - | n/a |
| 29th - Verdin to 6 Mile | 962,989 | - | - | - | n/a |
| 33rd & Formosa Reconstruction in FTZ | - | 1,147,462 | 1,022,280 | - | n/a |
| Alley Reconstruction | - | - | - | 250,000 | n/a |
| Ash Ave Reconstruction 35th to 26th St | - | 50,520 | 43,850 | - | n/a |

CITY OF McALLEN, TEXAS

DEPARTMENT: CAPITAL PROJECTS

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 | Operations & Maintenance Impact |
|---|-------------------------|------------------------------|----------------------------|-------------------------|--|
| Ash Ave Reconstruction Ware to 26th St | - | 792,922 | - | - | n/a |
| Baylor Street (Wisconsin) 2nd St to E City Limits | - | - | - | 165,000 | n/a |
| Beech Ave Reconstruction: McColl to Cynthia | 286 | - | - | - | n/a |
| Bentsen - Pecan - Expressway 83 | 221,749 | - | - | - | n/a |
| Bentsen - Pecan - Expressway 83 - Design | - | - | 47,650 | 140,000 | n/a |
| Bentsen - Pecan - Expressway 83 - ROW Acq. | - | - | 485,468 | 176,107 | n/a |
| Bentsen - Pecan - Expressway 83 - Construction | - | 450,000 | - | 3,118,825 | n/a |
| Bentsen - Pecan to 3 Mile (Phase 1) | - | - | 11,000 | 750,000 | n/a |
| Bentsen - Pecan 3 Mile Line | - | 1,967,235 | - | - | n/a |
| Bicentennial Ext-Nolana to Trenton - Design | 81,179 | 100,000 | 125 | 45,000 | n/a |
| Bicentennial Parkway - Nolana to Dove | - | - | - | 3,113,091 | 6,400 |
| Daffodil to Ware Rd to Taylor | - | 50,000 | - | - | n/a |
| Dove: Taylor Road to Bentsen: St Drainage | - | - | - | 574,497 | n/a |
| Dove: Bentsen to Ware Road Street, Canal Bridge | - | - | - | 100,000 | n/a |
| Dove: Bentsen to Ware Road Street, Canal Bridge | - | - | - | 52,000 | n/a |
| GIS Needs / upgrades | - | - | - | 100,000 | n/a |
| K Street: Ridge to Vermont | 3,570 | - | - | - | n/a |
| La Piedad Commentary Improvements | - | 115,000 | - | 115,000 | n/a |
| Landscape: Bicentennial | - | 280,000 | - | - | n/a |
| LED Traffic Signal Modules | 458,709 | - | 20,600 | - | n/a |
| McColl - Xway to Bus 83: Widening & San Swr | - | 2,187,362 | 622,755 | 622,000 | 3,200 |
| Paving and Drainage Reimbursement | - | 150,000 | 90,033 | - | n/a |
| Pk Trail Bic & 2nd (scape) | - | 1,521,010 | - | - | n/a |
| Railroad Signals & Grade Crossing @ 2nd St. & F | - | 261,000 | 254,189 | - | n/a |
| Railroad switching yard @ Bic: Hackberry-Ebony-F | - | - | - | 50,000 | n/a |
| Subdivision Paving | 83,820 | 150,000 | - | 150,000 | n/a |
| Trenton Rd: 23rd St. to Ware Road | 698,472 | 2,157,455 | 1,570,937 | 518,000 | n/a |
| Truncked Radios | 35,366 | - | - | - | n/a |
| Yuma Street: Cynthia to S McColl | - | 500,000 | 527,769 | - | n/a |
| | 4,053,549 | 13,909,412 | 7,802,666 | 11,214,520 | 9,600 |

Drainage

| | | | | | |
|--|--------|---------|---------|---------|-----|
| 1st Street: Latural to La Vista Design | - | - | - | 30,000 | n/a |
| 10th Street & Savannah Drainage Impv. | - | - | - | - | n/a |
| 26th & Gumwood Drainage Improvements | 31,773 | 500,000 | 447,802 | - | n/a |
| 2nd & Quamasia Drainage Improvements | - | - | - | 200,000 | n/a |
| 4th & 8th Street Drainage | - | - | - | 750,000 | n/a |
| 6th Street Storm Sewer - Pecan to Fern | 82,145 | - | - | - | n/a |
| Ash Street Drainage: Ware Rd | - | - | - | - | n/a |
| Balboa Ditch Levee Outfall east of 23rd Street | 7,410 | 255,000 | 3,990 | 355,000 | n/a |
| Balboa Pumps | - | 700,000 | - | 250,000 | n/a |
| Bentsen Road and Daffodil Drainage | - | 186,510 | 166,632 | - | n/a |
| Bicentennial Blueline Regrading: Phase I | - | - | - | 420,000 | n/a |
| Design of NE Blueline/Rd Facility | - | 38,000 | - | - | n/a |
| El Rancho Drainage Detention Facility | - | 114,859 | - | - | n/a |
| Eng Svcs:Strmwtr Prmt: Regs to enforce '05 | - | - | - | 50,000 | n/a |
| Erosion Control (Concrete Rip Rap) | - | - | - | 250,000 | n/a |

CITY OF McALLEN, TEXAS

DEPARTMENT: CAPITAL PROJECTS

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 | Operations & Maintenance Impact |
|--|-------------------------|------------------------------|----------------------------|-------------------------|--|
| Hauling 125,000 Cy Borrow material from Existin | - | 225,000 | 7,272 | - | n/a |
| Ext Ditch widening/regrading | - | - | - | 325,000 | n/a |
| Jackson & 6th Street Drainage | - | 937,500 | - | - | n/a |
| Main Street, Pecan to Harvey Drainage Imprv. | 46,691 | - | 26,665 | - | n/a |
| Main/Pecan/Harvey Drainage | - | 1,030,000 | - | - | n/a |
| Master Drainage Plan Update | - | 75,000 | - | - | n/a |
| McAuliffe Schl Regional Detention Fac.(Design) | - | - | 48,006 | - | n/a |
| McAuliffe Schl Regional Detention Fac.(Const) | - | - | 25,800 | - | n/a |
| Mission Inlet relocation (non airport share) Study | - | - | - | 30,000 | n/a |
| NE Blueline Ditch Analysis | - | 79,800 | - | - | n/a |
| NE Blueline Ditch Emerg. Drainage Improvement | - | 744,600 | 1,043,235 | - | n/a |
| NE Blueline Regional Detention Facility Site | - | 1,000,000 | 101,124 | 675,000 | n/a |
| NW Blueline Widening & Crossing - Nolana to R | - | 2,390,400 | 2,095,636 | - | n/a |
| N Bic Regional Detention Facility (Main & Zenop | - | 120,000 | - | - | n/a |
| N Bic Regional Detention Facility (Main & Zenop | - | 1,700,000 | - | - | n/a |
| North East Blueline Ditch Profiling | 94,873 | - | - | - | n/a |
| North West Blueline Ditch Profiling | 258,892 | - | - | - | n/a |
| Paving/ Drainage Reimbursement | (500) | - | - | - | n/a |
| Pecan and 27th Street - RDF | - | - | - | 250,000 | n/a |
| Pre 98 Developers | 665 | - | - | - | n/a |
| STC: Storm Drainage Connection to North | - | - | - | 800,000 | n/a |
| Southeast Blue line Regional Det Facility | - | - | 2,723 | - | n/a |
| Storm Drainage NPDES Permit/Impv. | 13,078 | 50,000 | - | - | n/a |
| Subdivision Drainage Over sizing | 253,302 | 300,000 | 51,966 | 270,000 | n/a |
| Verdin street Drainage Improvements | - | - | - | - | n/a |
| Total Drainage | 788,329 | 10,446,669 | 4,020,851 | 4,655,000 | - |
| Right of Way | | | | | |
| ROW N Ware Rd; B 83 to Pecan | 11,071 | 1,000,000 | 245,282 | - | n/a |
| ROW for Widening 10th St | - | 2,000,000 | - | - | n/a |
| McColl Rd So. Fr Floodway to Ranch Blanco | - | 150,000 | - | - | n/a |
| Nolana: Bentsen to Taylor Rd | 2,175 | 45,000 | - | - | n/a |
| Unspecified Right of Way Purchase | - | 100,000 | 21,956 | 100,000 | n/a |
| Land Acquisition - Dev Office | - | 65,000 | - | - | n/a |
| Land Acquisition: Traffic Maint Facility | - | - | - | 100,000 | n/a |
| Veterans Nursing Home | 518,832 | - | - | - | n/a |
| Condemnation | 2,104,500 | - | - | - | n/a |
| El Rancho Detention | 53,000 | - | - | - | n/a |
| Total Right of Way | 2,689,578 | 3,360,000 | 267,238 | 200,000 | - |
| Total Highways and Streets | 7,531,456 | 27,716,081 | 12,090,755 | 16,069,520 | 9,600 |
| Health and Welfare Improvements | | | | | |
| Driscoll Pediatric Clinic | 40,109 | - | - | - | n/a |
| Texas A&M School of Rural Public Health | 3,156,842 | 1,232,216 | 720,345 | - | n/a |
| Total Health and Welfare Improvements | 3,196,951 | 1,232,216 | 720,345 | - | - |

CITY OF McALLEN, TEXAS

DEPARTMENT: CAPITAL PROJECTS

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 | Operations & Maintenance Impact |
|--|-------------------------|------------------------------|----------------------------|-------------------------|--|
| <i>Culture and Recreation Improvements</i> | | | | | |
| Ag Farm/Tree Farm | - | 75,000 | - | - | n/a |
| Airport Park Parking Lot Renovations | 76,422 | - | - | - | n/a |
| Alvarez City / School Park | - | - | - | 20,000 | 12,870 |
| Assorted Parks Amenities | - | 50,000 | 17,695 | 60,000 | n/a |
| Bentsen City School Park: Design Only | - | - | - | 40,000 | n/a |
| Bicentennial Landscape: Jackson to Airport Entrar | 45,006 | 600,000 | 5,866 | - | n/a |
| BMX Track Renovation at Tamarack & 4th St | - | 20,000 | - | - | n/a |
| Boeye Lake Landscaping | - | 50,000 | - | - | n/a |
| Boy's Club Municipal Pool | - | 150,000 | 834 | 150,000 | 7,500 |
| Cascade Swimming Pool - Design & Renovation | - | - | - | 50,000 | n/a |
| Center Irrigation System | 697 | - | - | - | n/a |
| Crockett City School/ Park Development | - | - | - | 4,000 | n/a |
| Daffodil Park Development | 4,727 | 50,000 | 72,225 | - | n/a |
| De Leon Athletic Facility Development - Design | - | - | - | 84,750 | n/a |
| Drainage Ditch Trails - Irrigation, Trees, Signage | - | 129,500 | 25,000 | 150,000 | n/a |
| District 6 Park Project | - | 50,000 | - | - | n/a |
| Dove Landing Park Development | - | - | - | 60,000 | n/a |
| Equipment & Material Sheds at Ware Road | - | 100,000 | - | 100,000 | n/a |
| Fields Elementary / City School | 17,150 | 250,000 | 247,544 | - | n/a |
| Gin Park Site Development | - | - | - | - | n/a |
| Gin Park Site / Landscape Water Tower | - | 105,000 | - | 15,000 | 1,000 |
| Gonzales City/School Park Development | 42,331 | 690,000 | 122,082 | - | n/a |
| In line Skate Park Design Phase II | - | - | 445,505 | - | n/a |
| Jackson City/School Park Development | 52,860 | 640,000 | - | - | n/a |
| Jcksn-City/Schl Prk/RDF Trails,Trail Head & Der | - | - | - | 106,381 | n/a |
| Jackson City/School Park/RDF Park Amenities | - | - | - | 55,300 | n/a |
| Jackson City/School Park/RDF Playground Area | - | - | - | 69,497 | n/a |
| Jackson City/School Park/RDF Parking | - | - | - | 165,000 | n/a |
| Jackson RDF and 6th Street Drainage | - | - | - | 585,000 | 11,700 |
| Jackson City/School Park/Irrigation, Planting & l | - | - | - | 238,044 | n/a |
| Jackson City/School Park Design Fees | - | - | 26,735 | - | n/a |
| Las Brisas Park | - | - | - | 190,000 | n/a |
| La Vista Park Pavillion Renovations | 17,800 | - | 2,538 | 50,000 | n/a |
| Lark Center Children's Discovery Courtyard | 15,288 | 250,000 | 2,391 | - | n/a |
| Los Encinos | 2,121 | - | - | - | n/a |
| McAuliffe City/School Park Development | - | - | - | - | |
| McAuliffe City/School Park w/RDF 27 acres | - | - | - | 603,171 | 11,700 |
| McAuliffe City/School Park Amenities | - | - | - | 172,700 | n/a |
| McAuliffe City/School Boardwalk | - | - | - | 120,850 | n/a |
| McAuliffe City/Schl Plygrnd Eqp/Outdr Class | - | - | 45,000 | - | n/a |
| McAuliffe City/School Parking around School, Bu | - | - | - | 186,320 | n/a |
| McAuliffe City/Schl Excavation of 263,333 CY & | - | - | - | 1,203,332 | n/a |
| McAuliffe City/Schl Prk Lighting, Off site Develo | - | - | - | 50,000 | n/a |
| McAuliffe City/School Park w/RDF Design Fee | - | - | - | 186,910 | n/a |
| Misc Park Acquisition Project | - | 87,143 | - | - | n/a |
| Mobile Bleachers for Special Events | 94,497 | - | - | - | n/a |
| Morris City/Schl Park/RDF Devlpmnt-Design | - | - | - | 96,743 | n/a |
| Motorcross Park Improvements | - | 20,000 | 20,350 | - | n/a |
| Municipal Park Impr.4 Ballfields Relighting | 25,000 | 25,000 | - | - | n/a |
| Navarro City/School Park Development | - | - | 9,830 | - | n/a |
| Palm view Cntr Children's Discovery Courtyard | - | 250,000 | - | - | n/a |
| Palmer Pavilion Renov. as Community Cntr | - | - | - | 40,000 | n/a |

CITY OF McALLEN, TEXAS

DEPARTMENT: CAPITAL PROJECTS

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 | Operations & Maintenance Impact |
|--|-------------------------|------------------------------|----------------------------|-------------------------|--|
| PARD Office Expansion | - | 250,000 | - | - | n/a |
| PARD Office/Maintenance Expansion | - | - | - | 250,000 | n/a |
| Phase 2 Bic: Blue Line Trail | - | 80,000 | - | - | n/a |
| Phase 2 Pedestrian/Bike Trail | - | 86,161 | 85,249 | - | n/a |
| Phase 2 Ped & Bike Trail Addition South Loop | - | 251,024 | 247,024 | 841,021 | n/a |
| Phase 3 Ped/Bike Trail-2nd -Nolana to Trenton | 200,487 | 352,376 | 261,952 | - | n/a |
| Phase 9 Trail Bentsen / Edinburg Main Canal | - | - | - | 250,000 | n/a |
| Quinta Mazatlan Acquisitions | - | 460,000 | 570,695 | - | n/a |
| Quinta Mazatlan Renovation - Design | - | 75,000 | 145,505 | 10,000 | n/a |
| Quinta Mazatlan Development Conf Center | - | 486,000 | - | - | n/a |
| Quinta Mazatlan Renovation | 19,395 | 1,321,598 | 275,000 | 1,497,195 | 4,000 |
| Quinta Mazatlan Acquisitions for Parking | - | - | 472,000 | - | n/a |
| Quinta Mazatlan Renovation: FF&E | - | - | - | 56,528 | n/a |
| Quinta Mazatlan Dragon Fly Pond | - | - | - | 100,000 | n/a |
| Quinta Mazatlan Renovation | - | - | 8,836 | - | n/a |
| Ramiro Guerra Pavilion | - | 35,000 | - | - | n/a |
| Reynolds Park (29th & Zinnia) Design | - | - | 107,290 | - | n/a |
| Robin Park / Rayburn City / School Park | - | 150,000 | 64,259 | - | n/a |
| Schupp Park Renovation | - | 250,000 | - | 250,000 | 6,500 |
| Scout Park Renovations | 14,360 | 250,000 | 254,941 | 23,961 | 5,000 |
| Shuffleboard & Multi Courts | 2,000 | - | - | - | n/a |
| Skate Park Development | 82 | 384,919 | - | - | n/a |
| Southside Park Conversion to Natural Habitat | 4,917 | 125,000 | 173,001 | - | n/a |
| Stutzenbecker Ball Park Renovations | - | 50,000 | - | 50,000 | n/a |
| Summer Breeze Park Construction | - | - | - | 475,000 | 3,500 |
| Summer Breese Park Design | - | - | 52,000 | - | n/a |
| Trails Lndscpe: Bicntnnial & 2nd St: Nolana to 83 | - | - | 1,445,778 | - | n/a |
| Travis Tennis Courts Parking lot | 33,116 | - | - | - | n/a |
| Uvalde & 27th Practice Field | - | 150,000 | 150,000 | 10,000 | 11,400 |
| Ware Rd - Exp 83 to Military Hwy/Landscaping | - | 133,882 | 1,281 | 133,882 | 4,000 |
| Westside Trail Improvement | 9,630 | 40,000 | - | - | n/a |
| Westside Softball Complex; 4 Sun shades | - | 80,000 | - | 116,000 | n/a |
| Total Culture & Recreation Improvements | 677,886 | 8,602,603 | 5,358,406 | 8,916,585 | 79,170 |
| Library | | | | | |
| Main Library Building - Design | - | 400,000 | - | 350,000 | n/a |
| Main Library Improvements | - | 320,000 | 209,065 | - | n/a |
| Owners Expenses & Demolition | - | - | - | 50,000 | n/a |
| Total Library | - | 720,000 | 209,065 | 400,000 | |
| Parkland Acquisition | | | | | |
| Parklands | 8,500 | - | - | - | n/a |
| Total Parkland Acquisition | 8,500 | - | - | - | - |
| Total Culture and Recreation | 686,386 | 9,322,603 | 5,567,471 | 9,316,585 | 79,170 |
| Golf Course | | | | | |
| Golf Course Pumping Station | 266,062 | - | - | - | n/a |
| Golf Course Reconstruction | - | 473,729 | 342,991 | - | n/a |
| Driving Range HQ Building | 335 | 145,000 | 2,847 | 145,000 | n/a |
| Replace Low Water Bridges over Pilot Channel | - | 325,000 | 318,302 | - | n/a |
| Total Golf Course | 266,397 | 943,729 | 664,140 | 145,000 | - |

CITY OF McALLEN, TEXAS

DEPARTMENT: CAPITAL PROJECTS

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 | Operations & Maintenance Impact |
|--|-------------------------|------------------------------|----------------------------|-------------------------|--|
| <i>Other Major Projects</i> | | | | | |
| Site Clearing PWT | 27,536 | | | | n/a |
| Ash removal at PW Transfer Station Site | - | 500,000 | 13,819 | - | n/a |
| Architectural Fees for Vet War Memorial Building | - | - | 45,000 | - | n/a |
| La Placita Renovations | - | 50,000 | - | 50,000 | n/a |
| Existing City Facility Renovations | - | - | - | 300,000 | n/a |
| Parking Lot Improvements Chamber of Commerce | 180,576 | | | | n/a |
| Truck and Car Wash Improvements | - | 350,000 | - | - | n/a |
| Museum Parking/Trail Improvements | - | 50,000 | - | - | n/a |
| <i>Total Other Major Projects</i> | <u>208,112</u> | <u>950,000</u> | <u>58,819</u> | <u>350,000</u> | <u>-</u> |
| | <u>\$ 13,891,435</u> | <u>\$ 44,518,705</u> | <u>\$ 20,722,807</u> | <u>\$ 32,891,065</u> | <u>\$ 90,669</u> |

City of McAllen, Texas
Water Capital Improvements Fund
Fund Balance Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|---------------------|----------------------|----------------------|----------------------|
| RESOURCES | | | | |
| BEGINNING FUND BALANCE | \$ 3,717,835 | \$ 4,481,327 | \$ 4,202,711 | \$ 9,428,795 |
| <u>Revenues:</u> | | | | |
| Interest Earned | 97,256 | 65,400 | 138,275 | 132,500 |
| Gain (loss) on Investments | (2,479) | - | - | - |
| Total Revenues | 94,777 | 65,400 | 138,275 | 132,500 |
| Transfers In: | | | | |
| Water Fund for Working Capital Projects | 300,000 | 6,047,245 | 6,047,025 | 2,303,758 |
| Capital Outlay | 579,500 | 1,119,000 | 1,119,000 | - |
| Total Revenues and Transfers | 974,277 | 7,231,645 | 7,304,300 | 2,436,258 |
| TOTAL RESOURCES | <u>\$ 4,692,112</u> | <u>\$ 11,712,972</u> | <u>\$ 11,507,011</u> | <u>\$ 11,865,053</u> |
| APPROPRIATIONS | | | | |
| <u>Expenditures</u> | | | | |
| Working Capital Projects: | | | | |
| Utility Extension/Developmental Lines | \$ - | \$ 20,000 | \$ - | \$ - |
| Line Oversizing/Participation | - | 410,191 | 410,191 | 505,658 |
| South Water Transmission Lines (Proj 4105) | - | 3,006,099 | - | - |
| Bentsen Road Utility line | 23,326 | 1,218,000 | 955,000 | 1,200,000 |
| East/"K" Center Utility Line | - | 1,226,700 | - | - |
| <u>Working Capital Outlay:</u> | | | | |
| Water Plant | 23,790 | 474,000 | 133,053 | 740,000 |
| Water Lab | - | - | - | - |
| Water Line Maintenance | 410,845 | 550,000 | 550,000 | 694,100 |
| Meter Readers | - | 25,000 | 11,506 | 13,000 |
| Utility Billing | 11,868 | - | - | - |
| Customer Relations | - | 50,000 | - | - |
| Administration | 19,572 | 20,000 | 18,686 | 51,000 |
| Total Operations | 489,401 | 6,999,990 | 2,078,436 | 3,203,758 |
| Transfers Out | - | - | - | - |
| TOTAL APPROPRIATIONS | <u>489,401</u> | <u>6,999,990</u> | <u>2,078,436</u> | <u>3,203,758</u> |
| ENDING FUND BALANCE | <u>\$ 4,202,711</u> | <u>\$ 4,712,982</u> | <u>\$ 9,428,575</u> | <u>\$ 8,661,295</u> |

City of McAllen, Texas
Sewer Capital Improvements Fund
Fund Balance Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| RESOURCES | | | | |
| BEGINNING FUND BALANCE | \$ 805,630 | \$ 760,712 | \$ 951,534 | \$ 959,526 |
| <u>Revenues:</u> | | | | |
| Interest Earned | 21,416 | 13,600 | 15,701 | - |
| Gain (loss) on Investments | - | - | - | - |
| Total Revenues | 21,416 | 13,600 | 15,701 | - |
| Transfers In: | | | | |
| Depreciation | - | - | - | - |
| Working Capital | 100,000 | 100,000 | 100,000 | 2,000,000 |
| Capital Outlay | 210,500 | 329,700 | 329,700 | 821,000 |
| Total Revenues and Transfers | 331,916 | 443,300 | 445,401 | 2,821,000 |
| TOTAL RESOURCES | \$ 1,137,546 | \$ 1,204,012 | \$ 1,396,935 | \$ 3,780,526 |
| APPROPRIATIONS | | | | |
| Operating Expenses: | | | | |
| <u>Projects</u> | | | | |
| Sewer Improvements | \$ - | \$ - | \$ - | \$ - |
| Line Oversizing/Participation | | 10,000 | 420,701 | 788,000 |
| Utility Extension/Developmental Lines | | 10,000 | | |
| Deskin Filter/Retrieval Equipment - WWTP #2 | | - | | |
| Bird Pond Equalization Basin | - | - | - | - |
| Total Project Costs | - | 20,000 | 420,701 | 788,000 |
| Capital Outlay | | | | |
| Administration | - | - | - | - |
| Wastewater Treatment Plant | 168,768 | 29,700 | 16,708 | 79,500 |
| Wastewater Laboratory | 4,924 | - | - | - |
| Wastewater Collections | 12,320 | 300,000 | - | 353,500 |
| Total Capital Outlay | 186,012 | 329,700 | 16,708 | 433,000 |
| TOTAL APPROPRIATIONS | 186,012 | 349,700 | 437,409 | 1,221,000 |
| ENDING FUND BALANCE | \$ 951,534 | \$ 854,312 | \$ 959,526 | \$ 2,559,526 |

City of McAllen, Texas
Sewer Bond Construction Fund 1996
Fund Balance Summary

| | Actual 02-03 | Adj.Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-------------------------|-------------------------|-------------------------|-------------------|
| RESOURCES | | | | |
| BEGINNING FUND BALANCE | \$ 667,172 | \$ 691,954 | \$ 691,746 | \$ - |
| <u>Revenues:</u> | | | | |
| Bond Proceeds | - | - | - | - |
| Interest Earned | 24,574 | 9,000 | 9,902 | - |
| Other Sources | - | - | - | - |
| Gain (loss) on Investments | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Revenues | 24,574 | 9,000 | 9,902 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Operating Transfers In: Sewer Depreciation | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Revenues and Transfers | 24,574 | 9,000 | 9,902 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL RESOURCES | <hr/> \$ 691,746 | <hr/> \$ 700,954 | <hr/> \$ 701,648 | <hr/> \$ - |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| Alton Interceptor | \$ - | \$ - | \$ - | \$ - |
| WWTP #3 Expansion | - | 691,954 | 701,648 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Operations | - | 691,954 | 701,648 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Operating Transfers Out | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL APPROPRIATIONS | <hr/> - | <hr/> 691,954 | <hr/> 701,648 | <hr/> - |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| ENDING FUND BALANCE | <hr/> \$ 691,746 | <hr/> \$ 9,000 | <hr/> \$ - | <hr/> \$ - |

City of McAllen, Texas
Sewer Bond Construction Fund
1999, 2000 & 2004
Fund Balance Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|---------------------|----------------------|----------------------|----------------------|
| RESOURCES | | | | |
| BEGINNING FUND BALANCE | \$ 4,991,971 | \$ 3,604,003 | \$ 4,169,111 | \$ 8,954,152 |
| Adjustment to Beginning Balance | | | | |
| <u>Revenues:</u> | | | | |
| Bond Proceeds - Proposed | - | 20,000,000 | - | 10,000,000 |
| Interest Earned | 213,710 | 220,000 | 215,456 | - |
| Gain (loss) on Investments | - | - | - | - |
| Total Revenues | 213,710 | 20,220,000 | 215,456 | 10,000,000 |
| Operating Transfers In: | | | | |
| Sewer Fund (Calpine Deposit) | - | - | - | - |
| Sewer Bond 96-B | 701,653 | 6,439,376 | 7,728,382 | - |
| Sewer Capital Improvement | - | - | - | - |
| Total Revenues and Transfers | 915,363 | 26,659,376 | 7,943,838 | 10,000,000 |
| TOTAL RESOURCES | \$ 5,907,334 | \$ 30,263,379 | \$ 12,112,949 | \$ 18,954,152 |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| WW6101-2 South Trunk Sewer - Balboa LS & FM | \$ - | \$ 2,675,000 | \$ 573,700 | \$ 2,677,874 |
| WW6103 Date Palm/McColl Redirection | 1,061,593 | - | - | - |
| WW6105 Airport Gravity Trunk Sewer | 50,490 | 1,625,000 | 300,000 | 1,370,000 |
| WW 7101 a North WWTP Expansion (6-8 mgd) | 575,389 | - | 1,033,934 | - |
| WW 7101 b Design WWTP Expansion (8-14 mgd) | - | - | 150,000 | 2,620,000 |
| WW6104 Design El Rancho LS & Gravity Sewer | 20,550 | - | 10,463 | - |
| WW2002 Bentsen Road | 30,201 | 3,921,560 | 275,700 | 5,501,900 |
| Trenton Truck Sewer | - | 3,858,800 | - | - |
| North WWTP Lift Station | - | 3,034,200 | - | 160,000 |
| McColl Rd Gravity: Phase 2 | - | 3,955,910 | 465,000 | 311,000 |
| North WWTP Improvements | - | 2,525,000 | 350,000 | 1,775,000 |
| South WWTP Improvements | - | 2,286,400 | - | - |
| County Club Lift Station | - | 996,600 | - | - |
| Wastewater Collections Mntce Complex | - | - | - | 220,000 |
| 8th & Quince Lift Station | - | - | - | - |
| 6th & Martin Lift Station | - | - | - | - |
| County Club Lift Station | - | - | - | - |
| Total Operations | 1,738,223 | 24,878,470 | 3,158,797 | 14,635,774 |
| Operating Transfers Out | - | - | - | - |
| TOTAL APPROPRIATIONS | 1,738,223 | 24,878,470 | 3,158,797 | 14,635,774 |
| Over/(Under) Appropriations | (822,860) | 1,780,906 | 4,785,041 | (4,635,774) |
| ENDING FUND BALANCE | \$ 4,169,111 | \$ 5,384,909 | \$ 8,954,152 | \$ 4,318,378 |

City of McAllen, Texas
Water Bond Revenue Fund
1999 and 2000
Fund Balance Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| RESOURCES | | | | |
| BEGINNING FUND BALANCE | \$ 23,196,569 | \$ 10,788,270 | \$ 12,196,964 | \$ - |
| Adjustment to Beginning Balance | | | | |
| <u>Revenues:</u> | | | | |
| Bond Proceeds | - | - | - | - |
| Interest Earned | 1,195,592 | 333,500 | 563,594 | - |
| Gain (loss) on Investments | - | - | - | - |
| Total Revenues | 1,195,592 | 333,500 | 563,594 | - |
| Operating Transfers In | - | - | - | - |
| Total Revenues and Transfers | 1,195,592 | 333,500 | 563,594 | - |
| TOTAL RESOURCES | \$ 24,392,161 | \$ 11,121,770 | \$ 12,760,558 | \$ - |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| W4102 Distribution Mains from WTP #2 | \$ - | \$ - | \$ - | \$ - |
| W4103 North Central Distribution Mains | - | - | - | - |
| W3102 2 mgal Tower @ 2nd/Trenton | - | - | - | - |
| W2101 Add Transfer Pump @ WTP #2 | - | - | - | - |
| W2102 New WTP Master Plan - 12 mgd | - | - | - | - |
| W4104 Design Only - Trans. Mains WTP #3 | - | - | - | - |
| W4105 Southeast Side of McAllen Water Projects | - | - | - | - |
| W4105 Water Plant | 12,195,197 | 4,682,394 | 5,032,176 | - |
| W4105 Acquisition of Water Rights | - | - | - | - |
| Total Operations | 12,195,197 | 4,682,394 | 5,032,176 | - |
| Transfers out Sewer Bond 1999 | - | 6,439,376 | 7,728,382 | - |
| TOTAL APPROPRIATIONS | 12,195,197 | 11,121,770 | 12,760,558 | - |
| ENDING FUND BALANCE | \$ 12,196,964 | \$ - | \$ - | \$ - |

**City of McAllen, Texas
Civic Center Expansion
Fund Balance Summary**

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-------------------------|------------------------------|----------------------------|-------------------------|
| RESOURCES | | | | |
| BEGINNING FUND BALANCE | \$ 21,964,791 | \$ 23,634,889 | \$ 21,985,993 | \$ 21,657,126 |
| Revenues: | | | | |
| User Fees - Rentals | 172,530 | 100,000 | 137,035 | 100,000 |
| Late Fees | 2,870 | 3,000 | 3,795 | 3,000 |
| Sales of Property | - | - | - | 17,000,000 |
| Interest Earned | 856,225 | 700,000 | 559,409 | 1,142,930 |
| Total Revenues | 1,031,625 | 803,000 | 700,239 | 18,245,930 |
| Operating Transfer-In: | | | | |
| Hotel Occupancy Tax | 1,217,958 | 1,235,896 | 1,235,896 | 1,237,682 |
| Development Corp. Fund | - | - | - | 1,800,000 |
| Total Revenues and Transfers | 2,249,583 | 2,038,896 | 1,936,135 | 21,283,612 |
| TOTAL RESOURCES | \$ 24,214,374 | \$ 25,673,785 | \$ 23,922,128 | \$ 42,940,738 |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| Sundance Mobile Home Park | \$ 145,909 | \$ 141,118 | \$ 141,298 | \$ 114,116 |
| Total Operations | 145,909 | 141,118 | 141,298 | 114,116 |
| Capital Outlay: | | | | |
| Land | - | - | 2,005,000 | 83,333 |
| New Civic Center - Design | 483,767 | 1,240,000 | 118,704 | 2,385,217 |
| Streets and Utilities | - | - | - | 250,000 |
| Other | - | - | - | 569,265 |
| Total Capital Outlay | 483,767 | 1,240,000 | 2,123,704 | 3,287,815 |
| TOTAL APPROPRIATIONS | 629,676 | 1,381,118 | 2,265,002 | 3,401,931 |
| Other Changes Affecting Working Capital | 755 | - | - | - |
| ENDING FUND BALANCE | \$ 23,583,943 | \$ 24,292,667 | \$ 21,657,126 | \$ 39,538,807 |

City of McAllen, Texas
Anzaldua's Bridge Fund
Fund Balance Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-------------------------------|---------------------|----------------------|---------------------|---------------------|
| RESOURCES | | | | |
| BEGINNING FUND BALANCE | \$ 5,680,486 | \$ 4,873,486 | \$ 5,208,822 | \$ 4,488,248 |
| Revenues: | | | | |
| Interest Earned | 198,889 | 200,000 | 94,762 | 200,000 |
| Miscellaneous | - | - | - | - |
| Reimbursements | - | - | - | - |
| Total Revenues | 198,889 | 200,000 | 94,762 | 200,000 |
| Operating Transfers In | - | - | - | - |
| Total Revenues and Transfers | 198,889 | 200,000 | 94,762 | 200,000 |
| TOTAL RESOURCES | <u>\$ 5,879,375</u> | <u>\$ 5,073,486</u> | <u>\$ 5,303,584</u> | <u>\$ 4,688,248</u> |
| APPROPRIATIONS | | | | |
| Operating Expenses: | | | | |
| Personnel | \$ - | \$ - | \$ - | \$ 40,362 |
| Project Consultant | 660,479 | 1,000,000 | 791,000 | 1,000,000 |
| Travel | 10,074 | 20,000 | 9,300 | 20,000 |
| Capital | - | - | - | - |
| Total Operations | 670,553 | 1,020,000 | 800,300 | 1,060,362 |
| TOTAL APPROPRIATIONS | <u>670,553</u> | <u>1,020,000</u> | <u>800,300</u> | <u>1,060,362</u> |
| ENDING FUND BALANCE | <u>\$ 5,208,822</u> | <u>\$ 4,053,486</u> | <u>\$ 4,503,284</u> | <u>\$ 3,627,886</u> |

City of McAllen, Texas
Capital Improvement Fund
Sales Tax Projects
Fund Balance Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|---------------------|----------------------|--------------------|-----------------|
| RESOURCES | | | | |
| BEGINNING FUND BALANCE | \$ 2,634,581 | \$ 1,646,511 | \$ - | \$ - |
| Revenues: | | | | |
| Miscellaneous/Other Revenue | 85,913 | | | |
| Investment earnings | 21,779 | - | - | - |
| Transfer-In - General Fund | - | - | - | - |
| Transfer-In - Development Corp | 2,077,000 | - | - | - |
| Transfer-In - Sales Tax Revenue Bond Const. Fund | - | - | - | - |
| Total revenues | <u>2,184,692</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| TOTAL RESOURCES | <u>\$ 4,819,273</u> | <u>\$ 1,646,511</u> | <u>\$ -</u> | <u>\$ -</u> |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| South Texas Center for Rural Public Health | \$ 250,000 | \$ - | \$ - | \$ - |
| Total Health Clinic & STCC Allied Health Building | <u>250,000</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Library Improvements & Two Branches | | | | |
| Main | 2,196 | - | - | - |
| Total Library Imp | <u>2,196</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Police Station/Municipal Court | 2,031,266 | - | - | - |
| Total Police Station/Municipal Court | <u>2,031,266</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Streets & Drainage Improvements | | | | |
| Ware Road - Exp 83 to Military Hwy-Landscaping | 14,070 | - | - | - |
| 29th Street - Bus 83 to Pecan(Gumwood) | 411,937 | - | - | - |
| 29th Street - Pecan to Daffodil | - | - | - | - |
| Total Streets & Drainage Improvements | <u>426,007</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Golf Course | 39,649 | - | - | - |
| Total Golf Course | <u>39,649</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Projects Approved by Voters | 2,749,118 | - | - | - |
| Projects Proposed by Public Hearing | | | | |
| Trenton-23rd to 5 Mile | 1,467,284 | - | - | - |
| McColl -Expressway to Business 83 | 405,326 | - | - | - |
| Bicentennial Extension/Nolana to Trenton | 62,349 | - | - | - |
| Total Projects Propsd by Public Hearing | <u>1,934,958</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Projects proposed by Public Hearing | | | | |
| Landscape Parks Trails: Bicentennial and 2nd St. | 124,758 | - | - | - |
| Center City Affordable Homes Scattered Site Const. | 440,000 | 500,000 | | |
| Veteran's Memorial Match | 246,000 | 105,185 | | |
| Foreign Trade Zone Streets - 33rd & Formosa | 282 | - | - | - |
| Total Projects Proposed by Public Hearing | <u>811,040</u> | <u>605,185</u> | <u>-</u> | <u>-</u> |
| Total Project Expenditures | <u>5,495,117</u> | <u>605,185</u> | <u>-</u> | <u>-</u> |
| Transfer-Out-Capital Improvement Fund | - | 1,041,326 | - | - |
| Total Project Expenditures and Transfer out | <u>5,495,117</u> | <u>1,646,511</u> | <u>-</u> | <u>-</u> |
| ENDING FUND BALANCE | <u>\$ (675,844)</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

City of McAllen, Texas
Airport Capital Improvement
Fund Balance Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|------------------------------------|-----------------|----------------------|--------------------|-----------------|
| RESOURCES | | | | |
| BEGINNING FUND BALANCE | \$ - | \$ - | \$ - | \$ - |
| <u>Revenues:</u> | | | | |
| Grant Reimbursement | - | - | - | 2,174,827 |
| Other | - | - | - | 30,000 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Revenues | - | - | - | 2,204,827 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Operating Transfers In | - | - | - | - |
| McAllen International Airport Fund | - | - | - | 214,465 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Revenues and Transfers | - | - | - | 2,419,292 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL RESOURCES | \$ - | \$ - | \$ - | \$ 2,419,292 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| APPROPRIATIONS | | | | |
| Capital Project | \$ - | \$ - | \$ - | \$ 2,419,292 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL APPROPRIATIONS | - | - | - | 2,419,292 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| ENDING FUND BALANCE | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

City of McAllen, Texas
Passenger Facility Charge
Fund Balance Summary

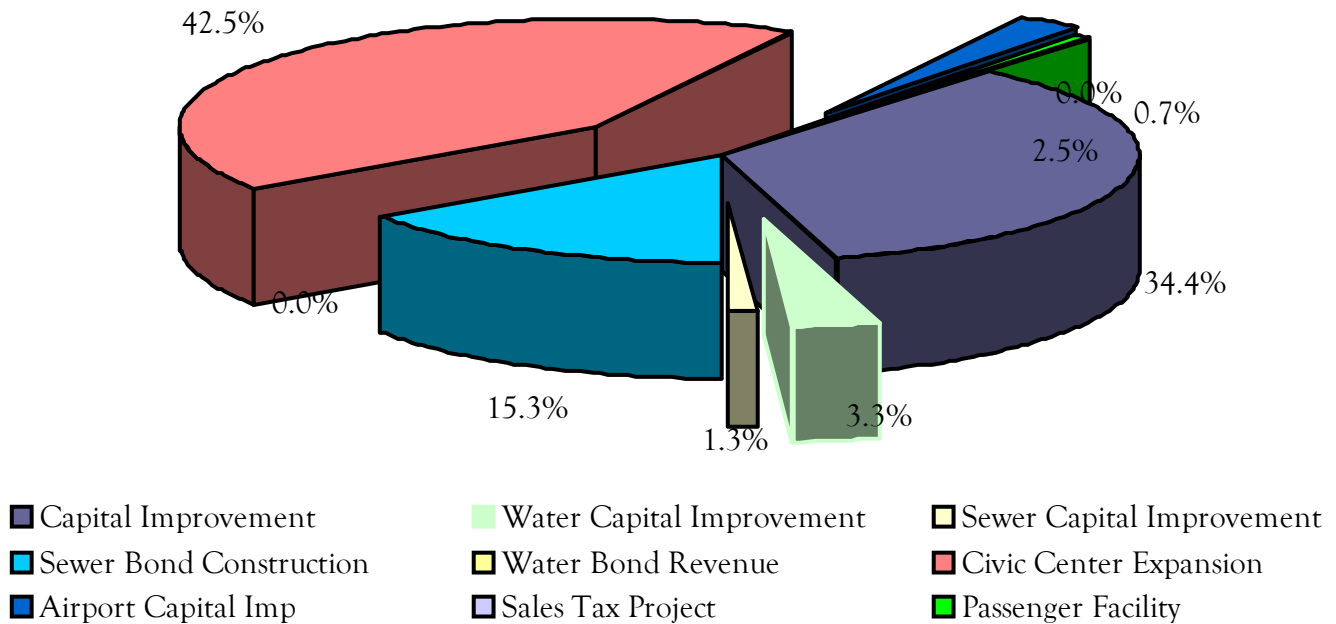
| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|----------------------------|---------------------------|--------------------------|----------------------------|
| RESOURCES | | | | |
| BEGINNING FUND BALANCE | \$ 1,227,113 | \$ 1,353,593 | \$ 1,851,382 | \$ 1,615,135 |
| <u>Revenues:</u> | | | | |
| Passenger Facility Charge | 647,521 | 720,000 | 780,000 | 1,268,183 |
| Interest Earned | 39,752 | - | - | 22,193 |
| Grant Reimbursement | | | - | - |
| Total Revenues | 687,273 | 720,000 | 780,000 | 1,290,376 |
| Operating Transfers In | - | - | - | - |
| Total Revenues and Transfers | 687,273 | 720,000 | 780,000 | 1,290,376 |
| TOTAL RESOURCES | <u>\$ 1,914,386</u> | <u>\$ 2,073,593</u> | <u>\$ 2,631,382</u> | <u>\$ 2,905,511</u> |
| APPROPRIATIONS | | | | |
| Capital Outlay: | | | | |
| Improvement other than Building | \$ 59,250 | \$ 1,588,283 | \$ 1,401,035 | \$ 123,115 |
| Equipment | - | 550,000 | 550,000 | 550,000 |
| Total Capital Outlay | 59,250 | 2,138,283 | 1,951,035 | 673,115 |
| Operating Transfers Out - Airport Fund | - | - | - | - |
| Operating Transfers Out - General Fund | - | - | - | - |
| TOTAL APPROPRIATIONS | <u>59,250</u> | <u>2,138,283</u> | <u>1,951,035</u> | <u>673,115</u> |
| Other Items Affecting Working Capital | (3,754) | | | |
| ENDING FUND BALANCE | <u><u>\$ 1,851,382</u></u> | <u><u>\$ (64,690)</u></u> | <u><u>\$ 680,347</u></u> | <u><u>\$ 2,232,396</u></u> |

CITY OF McALLEN, TEXAS

CAPITAL PROJECTS FUNDS APPROPRIATIONS

By Fund

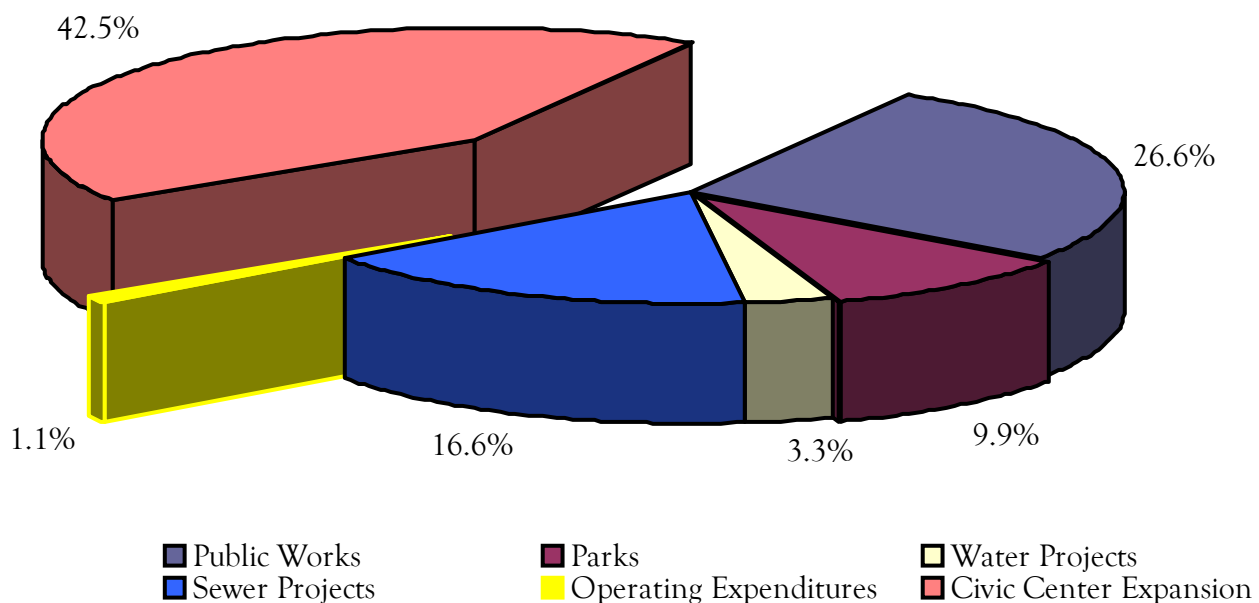
\$95,687,392



CAPITAL PROJECTS FUNDS APPROPRIATIONS

By Category

\$95,687,392



WATER FUND

The **Water Fund** is used to account for the provision of water services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and billing and collections.

This section also includes the working capital summaries for **Water Depreciation Fund**, which was established for the sole purpose of replacing fixed assets. Funding for this fund is based on one - half of the monthly depreciation cost and is transferred in from the Water Fund revenues.



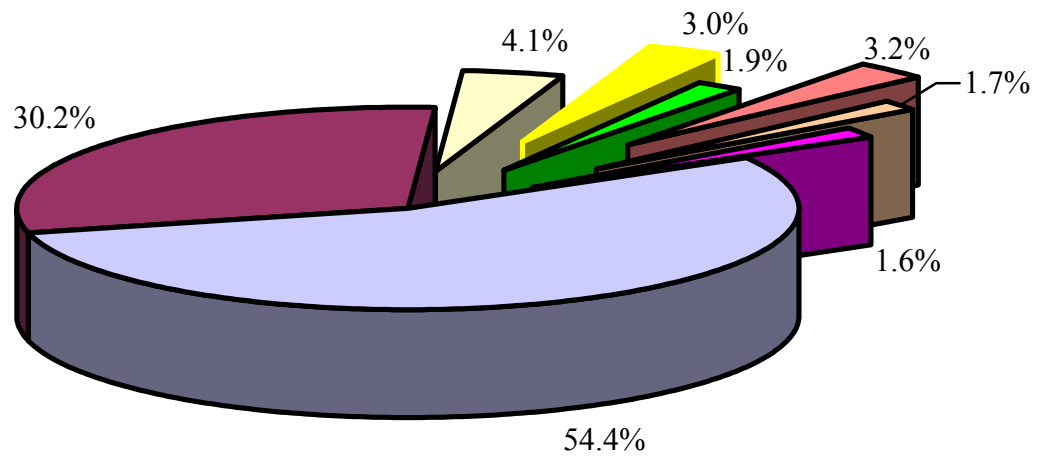
City of McAllen, Texas
Water Fund
Working Capital Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|----------------------|----------------------|----------------------|----------------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 9,397,429 | \$ 11,218,816 | \$ 11,218,816 | \$ 6,660,554 |
| <u>Revenues:</u> | | | | |
| Residential Water Sales | 6,119,200 | 7,131,238 | 7,257,202 | 6,975,149 |
| Commercial Water Sales | 3,440,663 | 3,699,725 | 3,791,125 | 3,867,853 |
| Industrial Water Sales | 510,323 | 556,460 | 556,460 | 522,920 |
| Regional Water Sales | - | - | - | - |
| Misc. Operating Revenues | 16,876 | - | 700 | - |
| Tap Fees | 383,936 | 380,000 | 501,196 | 380,000 |
| Connect Fees | 91,550 | 90,000 | 105,150 | 90,000 |
| Reconnect Fees | 192,615 | 160,000 | 122,939 | 160,000 |
| Billing Charges | 355,000 | 380,000 | 380,000 | 405,000 |
| Reimbursements-SWSC Buyout | 125,850 | 23,000 | 42,430 | 23,000 |
| Misc. Non-Operating Revenues | 385,357 | 181,500 | 311,057 | 181,500 |
| Interest Earned | 273,561 | 150,000 | 243,364 | 220,000 |
| Total Revenues | 11,894,931 | 12,751,923 | 13,311,623 | 12,825,422 |
| TOTAL RESOURCES | <u>\$ 21,292,360</u> | <u>\$ 23,970,739</u> | <u>\$ 24,530,439</u> | <u>\$ 19,485,976</u> |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| Administration and General/Benefits | \$ 830,648 | \$ 1,088,741 | \$ 1,114,423 | \$ 1,410,477 |
| Water Treatment Plant | 2,287,877 | 3,010,134 | 3,010,978 | 3,202,261 |
| Cost of Raw Water | 955,591 | 900,000 | 1,115,100 | 1,137,400 |
| Water Laboratory | 219,512 | 251,957 | 244,059 | 245,834 |
| Water Line Maintenance | 1,108,838 | 1,238,020 | 1,288,320 | 1,282,270 |
| Water Meter Readers | 417,364 | 487,440 | 482,340 | 519,604 |
| Utility Billing | 438,669 | 452,095 | 446,895 | 456,409 |
| Customer Relations | 466,058 | 524,229 | 523,137 | 628,819 |
| Capital Outlay | 30,519 | 47,500 | 43,300 | 43,450 |
| Total Operations | 6,755,076 | 8,000,116 | 8,268,552 | 8,926,524 |
| Transfers To Depreciation Fund | 650,378 | 1,011,856 | 778,528 | 1,149,881 |
| Transfers to Debt Service-1996 Issue | - | - | - | - |
| Transfers to Debt Service-1999 Issue | 908,798 | 767,739 | 912,136 | 766,284 |
| Transfers to Debt Service-2000 Issue | 846,621 | 716,058 | 849,186 | 716,040 |
| Transfers to Debt Service-2004 Issue | - | - | - | 391,000 |
| Reserve for Purchasing Conversion Rights | 281,250 | 375,000 | - | - |
| Transfers to Capital Improvements | 879,500 | 7,166,245 | 7,166,245 | 2,303,758 |
| Rebatable Arbitrage | 181,928 | - | 172,763 | - |
| TOTAL APPROPRIATIONS | <u>10,503,553</u> | <u>18,037,014</u> | <u>18,147,410</u> | <u>14,253,487</u> |
| Other Changes Affecting Working Capital | 430,007 | - | - | - |
| ENDING WORKING CAPITAL | <u>\$ 11,218,816</u> | <u>\$ 5,933,725</u> | <u>\$ 6,383,029</u> | <u>\$ 5,232,489</u> |

CITY OF McALLEN, TEXAS

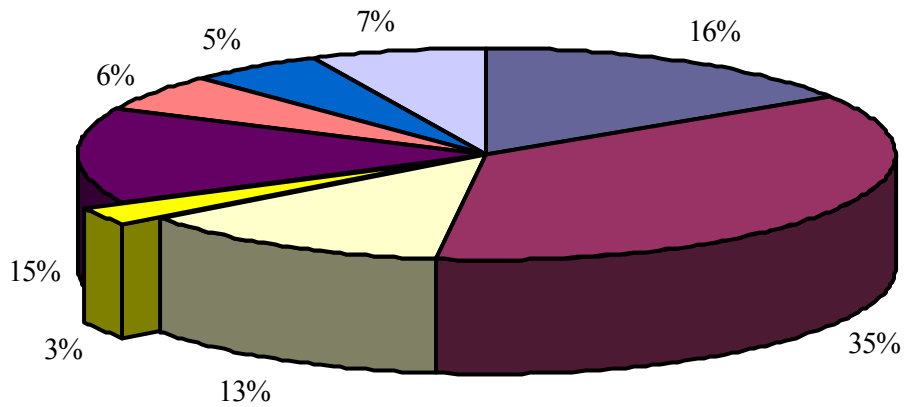
WATER FUND REVENUES

\$12,825,422



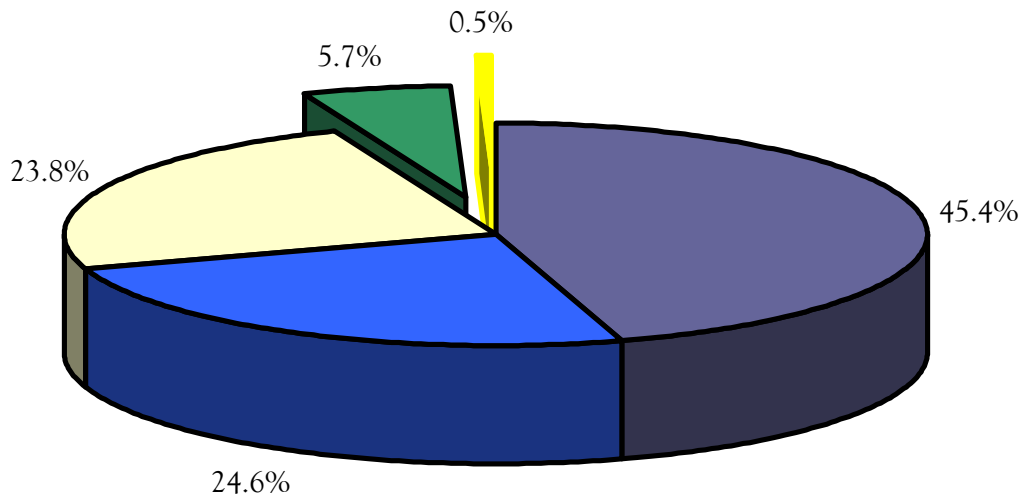
■ Residential Water Sales ■ Commercial Water Sales ■ Industrial Water Sales ■ Tap Fees
■ Connect/Reconnect Fees ■ Billing Charges ■ Interest ■ Other

CITY OF McALLEN, TEXAS
WATER FUND APPROPRIATIONS
By Division
\$8,926,524



- | | |
|-------------------------------------|-------------------------|
| ■ Administration & General/Benefits | ■ Water Treatment Plant |
| ■ Cost of Raw Water | ■ Water Lab |
| ■ Transportation & Distribution | ■ Water Meter Readers |
| ■ Utility Billing | ■ Customer Relations |

WATER FUND APPROPRIATIONS
By Expense Group
\$8,926,524



- | | | |
|----------------------|------------------|----------------------------|
| ■ Personnel Services | ■ Supplies | ■ Other Services & Charges |
| ■ Maintenance | ■ Capital Outlay | |

City of McAllen, Texas
Water Fund
Expense Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------|---------------------|----------------------|---------------------|---------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Administration and General | \$ 760,476 | \$ 942,712 | \$ 969,494 | \$ 1,192,566 |
| Employee Benefits | - | 66,541 | 66,541 | 141,988 |
| Liability and Misc. Insurance | 74,444 | 81,888 | 81,888 | 90,073 |
| Water Treatment Plant | 2,289,152 | 3,028,134 | 3,028,978 | 3,207,861 |
| Cost of Raw Water | 955,591 | 900,000 | 1,115,100 | 1,137,400 |
| Water Laboratory | 220,787 | 255,657 | 247,759 | 247,834 |
| Transportation & Distribution | 1,116,111 | 1,251,020 | 1,301,320 | 1,300,370 |
| Water Meter Readers | 417,364 | 489,140 | 484,040 | 520,604 |
| Utility Billing | 451,570 | 455,495 | 450,295 | 456,409 |
| Customer Relations | 469,581 | 529,529 | 523,137 | 631,419 |
| TOTAL EXPENDITURES | \$ 6,755,076 | \$ 8,000,116 | \$ 8,268,552 | \$ 8,926,524 |
| <u>BY EXPENSE GROUP</u> | | | | |
| Expenses: | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 2,341,065 | \$ 2,675,760 | \$ 2,683,244 | \$ 2,871,276 |
| Employee Benefits | 802,065 | 989,061 | 989,061 | 1,177,715 |
| Supplies | 1,736,995 | 1,917,100 | 2,144,650 | 2,198,984 |
| Other Services and Charges | 1,503,181 | 1,962,895 | 1,961,589 | 2,128,128 |
| Maint. and Repair Services | 341,251 | 407,800 | 446,708 | 506,971 |
| TOTAL OPERATING EXPENSES | 6,724,557 | 7,952,616 | 8,225,252 | 8,883,074 |
| Capital Outlay | 30,519 | 47,500 | 43,300 | 43,450 |
| TOTAL EXPENDITURES | \$ 6,755,076 | \$ 8,000,116 | \$ 8,268,552 | \$ 8,926,524 |
| <u>PERSONNEL</u> | | | | |
| Admin. and General | 5 | 5 | 5 | 8 |
| Water Treatment Plant | 25 | 31 | 31 | 31 |
| Laboratory Services | 5 | 5 | 5 | 5 |
| Trans & Distribution | 35 | 35 | 35 | 35 |
| Meter Readers | 12 | 13 | 13 | 14 |
| Utility Billing | 7 | 7 | 7 | 7 |
| Customer Relations | 15 | 16 | 16 | 16 |
| TOTAL PERSONNEL | 104 | 112 | 112 | 116 |

CITY OF McALLEN, TEXAS

DEPARTMENT: ADMINISTRATION AND GENERAL

FUND: WATER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 226,618 | \$ 245,599 | \$ 254,281 | \$ 414,960 |
| Employee Benefits | 56,740 | 57,963 | 57,963 | 102,630 |
| Supplies | 2,791 | 3,300 | 3,500 | 4,906 |
| Other Services and Charges | 470,067 | 630,950 | 647,750 | 648,685 |
| Maintenance | (12) | 2,500 | 2,500 | 7,235 |
| Operations Subtotal | 756,204 | 940,312 | 965,994 | 1,178,416 |
| Capital Outlay | 4,272 | 2,400 | 3,500 | 14,150 |
| DEPARTMENTAL TOTAL | 760,476 | 942,712 | 969,494 | 1,192,566 |
| Non-Departmental | | | | |
| Employee Benefits | - | 66,541 | 66,541 | 141,988 |
| Insurance | 74,444 | 81,888 | 81,888 | 90,073 |
| DEPARTMENTAL TOTAL | \$ 834,920 | \$ 1,091,141 | \$ 1,117,923 | \$ 1,424,627 |
| PERSONNEL | | | | |
| Exempt | 4 | 4 | 4 | 5 |
| Non-Exempt | 1 | 1 | 1 | 3 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 5 | 5 | 5 | 8 |

MISSION STATEMENT

This department is used to account for the overhead and management expenses in the Water Fund. Expenses recorded in this department are those which are relevant to the entire fund and are not feasible to proportion out. Types of expenses accounted for in this area include management charges, professional fees and services and auditing fees.

MAJOR FY 04-05 GOALS:

- 1.) Management and oversight of general operation of the Utility.
- 2.) Management and oversight of bond projects.
- 3.) Improve customer relations and customer confidence with MPU services.
- 4.) Promote regionalization for water and wastewater.
- 5.) Pursue additional water rights to supply MPU beyond 2010.

CITY OF McALLEN, TEXAS

DEPARTMENT: ADMINISTRATION & GENERAL

FUND: WATER

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Department expenditures | \$ 834,920 | \$ 1,091,141 | \$ 1,117,923 | \$ 1,424,627 |
| Total number of full time employees | 5 | 5 | 5 | 8 |
| <i>Outputs:</i> | | | | |
| Quarterly financial reports | 4 | 4 | 4 | 4 |
| Official budget document | Yes | Yes | Yes | Yes |
| Maintenance/Improvement of Credit | | | | |
| Ratings on bonds | Yes | Yes | Yes | Yes |
| Utility Board Agenda Packets | Yes | Yes | Yes | Yes |
| Utility Board Minutes | Yes | Yes | Yes | Yes |
| Posting of Board meeting agendas | Yes | Yes | Yes | Yes |
| <i>Effectiveness Measures:</i> | | | | |
| Financial Reports completed within 45 days following quarter-end | 4 | 4 | 4 | 4 |
| | A+/A1 | A+/A1 | A+/A1 | A+/A1 |
| Maintain/Improve S&P/Moody's | | | | |
| Ratings: Water/Sewer Revenue Bonds | | | | |
| Agenda packets delivered to Board by Friday prior to Tuesday meeting | Yes | Yes | Yes | Yes |
| Board minutes prepared prior to next Utility Board meeting | Yes | Yes | Yes | Yes |
| Board meeting agendas posted within 72 hours of meeting time | Yes | Yes | Yes | Yes |
| <i>Efficiency Measures:</i> | | | | |
| Complete Financial Reports within 45 days following quarter-end | Yes | Yes | Yes | Yes |
| | Yes | Yes | Yes | Yes |
| Complete Official Budget Document within 1st two months of year | | | | |
| Agenda packets delivered to Board by Friday prior to Tuesday meeting | 100% | 100% | 100% | 100% |
| Board minutes prepared prior to next Utility Board Meeting | 100% | 100% | 100% | 100% |
| Board meeting agendas posted within 72 hours of meeting time | 100% | 100% | 100% | 100% |

CITY OF McALLEN, TEXAS

DEPARTMENT: WATER TREATMENT PLANTS

FUND: WATER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 600,571 | \$ 759,073 | \$ 759,573 | \$ 752,303 |
| Employee Benefits | 194,125 | 258,516 | 258,516 | 264,101 |
| Supplies | 684,554 | 782,500 | 782,500 | 800,010 |
| Other Services and Charges | 657,562 | 1,050,545 | 1,050,889 | 1,167,432 |
| Maintenance | 151,065 | 159,500 | 159,500 | 218,415 |
| Operations Subtotal | 2,287,877 | 3,010,134 | 3,010,978 | 3,202,261 |
| Capital Outlay | 1,275 | 18,000 | 18,000 | 5,600 |
| DEPARTMENTAL TOTAL | \$ 2,289,152 | \$ 3,028,134 | \$ 3,028,978 | \$ 3,207,861 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | 23 | 29 | 29 | 29 |
| Part-Time | 1 | 1 | 1 | 1 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 25 | 31 | 31 | 31 |

MISSION STATEMENT

To provide a safe continues supply of public water for public consumption.

MAJOR FY 04-05 GOALS:

- 1.) Optimize Plant performance for the Southwest and Northwest Water Plant.
- 2.) Northwest Plant startup.
- 3.) Provide a consistent adequate water pressure in distribution system.
- 4.) Improve water quality through taste and odor control.
- 5.) Foster and maintain a team oriented work environment between the departments in the Water Systems Division.
- 6.) Open new Northwest Water Plant.

CITY OF McALLEN, TEXAS

DEPARTMENT: WATER TREATMENT PLANTS

FUND: WATER

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Department expenditures | \$ 2,289,152 | \$ 3,028,134 | \$ 3,028,978 | \$ 3,207,861 |
| Total number of full time employees | 24 | 30 | 30 | 30 |
| <i>Outputs:</i> | | | | |
| Total raw water treated | 7,898,466,000 | 7,800,000,000 | 7,800,000,000 | 7,900,000,000 |
| Total HI-Service water produced (mgd) | 7,657,373,000 | 7,500,000,000 | 7,500,000,000 | 7,600,000,000 |
| Average daily consumption (mgd) | 20 | 20 | 20 | 21 |
| Maximum daily consumption (mgd) | 29 | 30 | 33 | 35 |
| Capacity (mg) | 38 | 38 | 38 | 46 |
| Water analysis | 86,505 | 86,505 | 86,505 | 129,757 |
| <i>Effectiveness Measures:</i> | | | | |
| Turbidity removal | 97% | 97% | 97% | 97% |
| Disinfection requirement (MCL 4.0) | 3 | 3 | 3 | 3 |
| Compliance with all regularly requirements | 100% | 100% | 100% | 100% |
| Compliance with all water quality monitoring requirements | 100% | 100% | 100% | 100% |
| <i>Efficiency Measures:</i> | | | | |
| Chemical cost per MG | \$ 73 | \$ 89 | \$ 89 | \$ 96 |
| Power cost per MG | \$ 83 | \$ 115 | \$ 94 | \$ 103 |
| Maintenance cost per MG | \$ 19 | \$ 20 | \$ 20 | \$ 28 |
| Personnel cost per MG | \$ 101 | \$ 128 | \$ 131 | \$ 129 |
| Total cost per MG | \$ 290 | \$ 386 | \$ 388 | \$ 406 |

CITY OF McALLEN, TEXAS

DEPARTMENT: COST OF RAW WATER

FUND: WATER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ - | \$ - |
| Employee Benefits | - | - | - | - |
| Supplies | 955,591 | 900,000 | 1,115,100 | 1,137,400 |
| Other Services and Charges | - | - | - | - |
| Maintenance | - | - | - | - |
| Operations Subtotal | 955,591 | 900,000 | 1,115,100 | 1,137,400 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL | \$ 955,591 | \$ 900,000 | \$ 1,115,100 | \$ 1,137,400 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | - | - | - |

MISSION STATEMENT

This account represents the cost of pumping water from the Rio Grande River to the treatment facilities. These costs are paid to the various irrigation districts, which include: Hidalgo County Irrigation District No. 2, Hidalgo County Water Improvement District No. 3, and the United Irrigation District.

CITY OF McALLEN, TEXAS

DEPARTMENT: COST OF RAW WATER

FUND: WATER

PERFORMANCE MEASURES

Actual
02-03

Adj. Budget
03-04

Estimated
03-04

Budget
04-05

Inputs:

Department expenditures

\$ 955,591

\$ 900,000

\$ 1,115,100

\$ 1,137,400

Outputs:

Effectiveness Measures:

Efficiency Measures:

CITY OF McALLEN, TEXAS

DEPARTMENT: WATER LABORATORY

FUND: WATER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 127,747 | \$ 138,596 | \$ 130,698 | \$ 129,866 |
| Employee Benefits | 37,646 | 40,461 | 40,461 | 39,147 |
| Supplies | 33,071 | 46,000 | 46,000 | 48,630 |
| Other Services and Charges | 12,746 | 15,600 | 15,600 | 16,380 |
| Maintenance | 8,302 | 11,300 | 11,300 | 11,811 |
| Operations Subtotal | 219,512 | 251,957 | 244,059 | 245,834 |
| Capital Outlay | 1,275 | 3,700 | 3,700 | 2,000 |
| DEPARTMENTAL TOTAL | \$ 220,787 | \$ 255,657 | \$ 247,759 | \$ 247,834 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | 5 | 5 | 5 | 5 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 5 | 5 | 5 | 5 |

MISSION STATEMENT

To provide the Water Treatment Division and commercial customers a quality service assuring that all rules and regulations are met.

MAJOR FY 04-05 GOALS:

- 1.) Maintain Texas Department of Health Laboratory Certification.
- 2.) Increase Commercial workload on Bat & TOC analysis.
- 3.) Continue providing Lab services for other Utilities.
- 4.) Improve communications between both labs.
- 5.) Certify all Lab Technicians.
- 6.) Improve the quality of work performed in laboratories.
- 7.) Optimize use of space in lab facility.
- 8.) Develop cross training program.

CITY OF McALLEN, TEXAS

DEPARTMENT: WATER LABORATORY

FUND: WATER

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Department expenditures | \$ 220,787 | \$ 255,657 | \$ 247,759 | \$ 247,834 |
| Total number of full time employees | 5 | 5 | 5 | 5 |
| <i>Outputs:</i> | | | | |
| Total Bacterial Analysis | 4,200 | 4,200 | 4,200 | 4,200 |
| General Analysis | 1,320 | 13,260 | 13,260 | 13,260 |
| Consumer Confidence Report (CCR) | 44,000 | 44,000 | 44,000 | 44,000 |
| <i>Effectiveness Measures:</i> | | | | |
| Commercial Customer Bact's | 240 | 240 | 240 | 240 |
| MPU Bacteriological Analysis | 110 | 110 | 110 | 110 |
| Weekly General Analysis | 255 | 255 | 255 | 255 |
| Number of Inquires for CCR | 10 | 10 | 10 | 10 |
| <i>Efficiency Measures:</i> | | | | |
| Lab cost per million gallons | \$ 28 | \$ 30 | \$ 31 | \$ 31 |

CITY OF McALLEN, TEXAS

DEPARTMENT: TRANSPORTATION AND DISTRIBUTION

FUND: WATER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 689,378 | \$ 747,811 | \$ 757,811 | \$ 744,509 |
| Employee Benefits | 238,044 | 255,709 | 255,709 | 275,507 |
| Supplies | 18,577 | 23,400 | 23,700 | 24,628 |
| Other Services and Charges | 16,299 | 20,600 | 20,600 | 20,766 |
| Maintenance | 146,540 | 190,500 | 230,500 | 216,860 |
| Operations Subtotal | 1,108,838 | 1,238,020 | 1,288,320 | 1,282,270 |
| Capital Outlay | 7,273 | 13,000 | 13,000 | 18,100 |
| DEPARTMENTAL TOTAL | \$ 1,116,111 | \$ 1,251,020 | \$ 1,301,320 | \$ 1,300,370 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | 34 | 34 | 34 | 34 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 35 | 35 | 35 | 35 |

MISSION STATEMENT

To maintain all water lines, fire hydrants, valves, and meters in the water distribution system in order to ensure quality, uninterrupted customer service.

MAJOR FY 04-05 GOALS:

- 1.) Continue TWUA Certification.
- 2.) Continue exercising valves throughout the system.
- 3.) Replace damaged and deteriorated valves.
- 4.) Replace old fire hydrants.
- 5.) Continue old meter exchange program.
- 6.) Continue flushing of all blow offs and dead end mains to prevent bacteriological contamination.

CITY OF McALLEN, TEXAS

DEPARTMENT: TRANSPORTATION AND DISTRIBUTION

FUND: WATER

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Department expenditures | \$ 1,116,111 | \$ 1,251,020 | \$ 1,301,320 | \$ 1,300,370 |
| Total number of full time employees | 35 | 35 | 35 | 35 |
| Number of Line Maintenance Employees | | | | |
| Number of Meter Maintenance Employees | | | | |
| <i>Outputs:</i> | | | | |
| Number of new taps | 1,210 | 1,450 | 1,200 | 1,200 |
| Number of complaints/requests completed | 5,188 | 5,200 | 5,500 | 5,600 |
| Number of service orders completed I.e., test, raise, relocate, replace meters, etc. | 3,081 | 3,200 | 3,275 | 3,300 |
| <i>Effectiveness Measures:</i> | | | | |
| Exchanged old meters as per JBS Report | 2,475 | 2,800 | 2,800 | 2,800 |
| Main or service line repairs | 851 | 850 | 850 | 850 |
| Replace water lines (feet) | 2,250 | 1,700 | 1,700 | 1,700 |
| Fire hydrants replaced | 31 | 20 | 25 | 25 |
| <i>Efficiency Measures:</i> | | | | |
| Average number of meters exchanged monthly | 207 | 235 | 235 | 238 |
| Average number of meters installed monthly | 70 | 120 | 80 | 85 |
| Number of request/complaints completed monthly | 432 | 475 | 500 | 550 |
| Miles of water lines maintained | 545 | 565 | 580 | 585 |
| Number of fire hydrants maintained | 2,600 | 2,750 | 2,700 | 2,700 |

CITY OF McALLEN, TEXAS

DEPARTMENT: WATER METER READERS

FUND: WATER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 268,319 | \$ 301,028 | \$ 301,028 | \$ 315,740 |
| Employee Benefits | 96,805 | 111,612 | 111,612 | 115,264 |
| Supplies | 11,901 | 18,000 | 17,000 | 20,300 |
| Other Services and Charges | 7,914 | 15,400 | 11,000 | 16,850 |
| Maintenance | 32,425 | 41,400 | 41,700 | 51,450 |
| Operations Subtotal | 417,364 | 487,440 | 482,340 | 519,604 |
| Capital Outlay | - | 1,700 | 1,700 | 1,000 |
| DEPARTMENTAL TOTAL | \$ 417,364 | \$ 489,140 | \$ 484,040 | \$ 520,604 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | 12 | 13 | 13 | 14 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 12 | 13 | 13 | 14 |

MISSION STATEMENT

This department is responsible for customer service as it relates to water services and meter reads. It is also responsible for the water meters after the initial installation. The staff in this department reads meter, rechecks reads, meets with customers on request as it relates to water services, disconnects delinquent accounts, connects and disconnects services requested by customers, and responds to emergency and stand-by calls.

MAJOR FY 04-05 GOALS:

- 1.) Cross train all employees on H T E computer system.
- 2.) Improve customer confidence through better customer services.

CITY OF McALLEN, TEXAS

DEPARTMENT: WATER METER READERS

FUND: WATER

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Department expenditures | \$ 417,364 | \$ 489,140 | \$ 484,040 | \$ 520,604 |
| Total number of full time employees | 12 | 12 | 12 | 14 |
| Number of Meter Readers | 7 | 7 | 7 | 7 |
| Number of servicemen | 5 | 5 | 5 | 6 |
| <i>Outputs:</i> | | | | |
| Number of Meters read | 431,000 | 452,500 | 439,225 | 457,800 |
| Number of service orders completed | 31,007 | 29,200 | 46,860 | 63,200 |
| Number of meters/readings checked | 5,062 | | 5,075 | 5,100 |
| Number of tampering incidents discovered | 709 | | 760 | 810 |
| <i>Effectiveness Measures:</i> | | | | |
| 24-hour service percentage | 99% | 100% | 100% | 100% |
| Read accuracy percentage | 99% | 100% | 100% | 100% |
| <i>Efficiency Measures:</i> | | | | |
| Number of completed service orders per employee | 2,584 | 2,433 | 3,905 | 4,862 |
| Number of meters ready daily per meter reader | 237 | 249 | 241 | 252 |
| Cost per meter reader | \$ 0.97 | \$ 1.06 | \$ 1.10 | \$ 1.14 |

CITY OF McALLEN, TEXAS

DEPARTMENT: UTILITY BILLING

FUND: WATER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 168,592 | \$ 177,874 | \$ 176,074 | \$ 177,862 |
| Employee Benefits | 39,849 | 40,671 | 40,671 | 49,647 |
| Supplies | 24,308 | 31,400 | 31,650 | 32,050 |
| Other Services and Charges | 205,920 | 202,150 | 198,500 | 196,850 |
| Maintenance | - | - | - | - |
| Operations Subtotal | 438,669 | 452,095 | 446,895 | 456,409 |
| Capital Outlay | 12,901 | 3,400 | 3,400 | - |
| DEPARTMENTAL TOTAL | \$ 451,570 | \$ 455,495 | \$ 450,295 | \$ 456,409 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | 6 | 6 | 6 | 6 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 7 | 7 | 7 | 7 |

MISSION STATEMENT

This department is responsible for the billing of water, sewer, sanitation, state taxes and neighborhood association dues. It involves correcting any misread meter by calculating and adjusting accounts. The department processes mailing of water statements and past due invoices three times a month. This department is also responsible for the monthly preparation of billing reports and reconciliation of associated funds.

MAJOR FY 04-05 GOALS:

- 1.) Cross-train all employees on H T E computer system.
- 2.) Develop operating procedures manual.

CITY OF McALLEN, TEXAS

DEPARTMENT: UTILITY BILLING

FUND: WATER

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Department expenditures | \$ 451,570 | \$ 455,495 | \$ 450,295 | \$ 456,409 |
| Total number of full time employees | 7 | 7 | 7 | 7 |
| <i>Outputs:</i> | | | | |
| Number of bills annually | 397,400 | 389,200 | 399,750 | 419,750 |
| Number of service orders | 53,616 | 53,350 | 53,350 | 56,000 |
| Total amount billed | \$ 25,489,790 | \$ 27,069,000 | \$ 27,965,000 | \$ 29,363,250 |
| Number of delinquent notices | 76,800 | 72,000 | 75,600 | 79,380 |
| <i>Effectiveness Measures:</i> | | | | |
| Bills sent out within the designated schedule | 99% | 100% | 99% | 100% |
| <i>Efficiency Measures:</i> | | | | |
| Annual number of processed bills per employee | 56,771 | 55,600 | 57,107 | 59,964 |
| Cost per bill | \$ 1.14 | \$ 1.15 | \$ 1.13 | \$ 1.09 |

CITY OF McALLEN, TEXAS

DEPARTMENT: CUSTOMER RELATIONS

FUND: WATER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 259,840 | \$ 305,779 | \$ 303,779 | \$ 336,036 |
| Employee Benefits | 64,412 | 75,700 | 75,700 | 99,358 |
| Supplies | 6,202 | 112,500 | 125,200 | 131,060 |
| Other Services and Charges | 132,673 | 27,650 | 17,250 | 61,165 |
| Maintenance | 2,931 | 2,600 | 1,208 | 1,200 |
| Operations Subtotal | 466,058 | 524,229 | 523,137 | 628,819 |
| Capital Outlay | 3,523 | 5,300 | - | 2,600 |
| DEPARTMENTAL TOTAL | \$ 469,581 | \$ 529,529 | \$ 523,137 | \$ 631,419 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | 11 | 12 | 12 | 15 |
| Part-Time | 3 | 3 | 3 | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 15 | 16 | 16 | 16 |

MISSION STATEMENT

Customer Relations is mainly comprised of Customer Service in Utility Billing, and involves providing support to various programs of McAllen Public Utilities in an effort to enhance and advance the objectives of the organization. Customers include the citizens of the City of McAllen, the development community, the department and employees of the City of McAllen, and the divisions within McAllen Public Utilities.

This department has daily interaction with the public, the department initiates the electronic establishment of services for MPU customers as well as termination of same. The department deals specifically with matters such as collection of water payments, tap and service charges and the processing of returned (NSF) checks. Other matters include assisting customers with payment & billing questions and general inquires.

MAJOR FY 04-05 GOALS:

- 1.) Enhance the quality of our product and services at an economical cost.
- 2.) Identify, meet and exceed customer expectations.
- 3.) Continuous education and training for all employees.

CITY OF McALLEN, TEXAS

DEPARTMENT: CUSTOMER RELATIONS

FUND: WATER

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Department expenditures | \$ 469,581 | \$ 529,529 | \$ 523,137 | \$ 631,419 |
| Total number of full time employees | 12 | 13 | 13 | 16 |
| <i>Outputs:</i> | | | | |
| Number of incoming calls (annually) | - | 58,500 | 58,500 | 61,425 |
| Number of payments (annually) | - | 361,335 | 361,335 | 379,300 |
| Number of Walk-up Customers (annually) | - | 151,840 | 151,840 | 159,430 |
| <i>Effectiveness Measures:</i> | | | | |
| | | | | |
| <i>Efficiency Measures:</i> | | | | |
| Number of customers per employee (daily) | 0 | 146 | 146 | 154 |
| Percent of bad debt expense annually | 0% | 2% | 2% | 2% |

City of McAllen, Texas
Water Depreciation
Working Capital Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-------------------------------------|---------------------|----------------------|---------------------|---------------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 2,637,385 | \$ 2,599,512 | \$ 2,765,956 | \$ 3,263,686 |
| <u>Revenues:</u> | | | | |
| Interest Earned | 83,286 | 45,000 | 53,120 | 43,100 |
| Valuation Allowance | (16,838) | - | - | - |
| Total Revenues | 66,448 | 45,000 | 53,120 | 43,100 |
| Operating Transfers In - Water Fund | 650,377 | 1,011,856 | 778,528 | 1,149,881 |
| Total Revenues and Transfers | 716,825 | 1,056,856 | 831,648 | 1,192,981 |
| TOTAL RESOURCES | \$ 3,354,210 | \$ 3,656,368 | \$ 3,597,604 | \$ 4,456,667 |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| Administration and General | \$ - | \$ - | \$ - | \$ 4,400 |
| Water Treatment Plant | 292,355 | 177,400 | 25,000 | 267,000 |
| Water Laboratory | 5,440 | - | - | - |
| Water Line Maintenance | 277,511 | 291,400 | 274,400 | 513,300 |
| Water Meter Readers | 12,948 | 75,000 | 34,518 | - |
| Utility Billing | - | - | - | 5,000 |
| Customer Relations | - | - | - | - |
| Total Operations | 588,254 | 543,800 | 333,918 | 789,700 |
| TOTAL APPROPRIATIONS | \$ 2,765,956 | \$ 3,112,568 | \$ 3,263,686 | \$ 3,666,967 |

SEWER FUND

The Sewer Fund is used to account for the provision of waste water treatment services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, plants and stations, laboratory services and waster water collection.

This section also includes the working capital summaries for Sewer Depreciation Fund, which was established for the sole purpose of replacing fixed assets. Funding for this fund is based on one - half of the monthly depreciation cost and is transferred in from the Sewer Fund revenues.



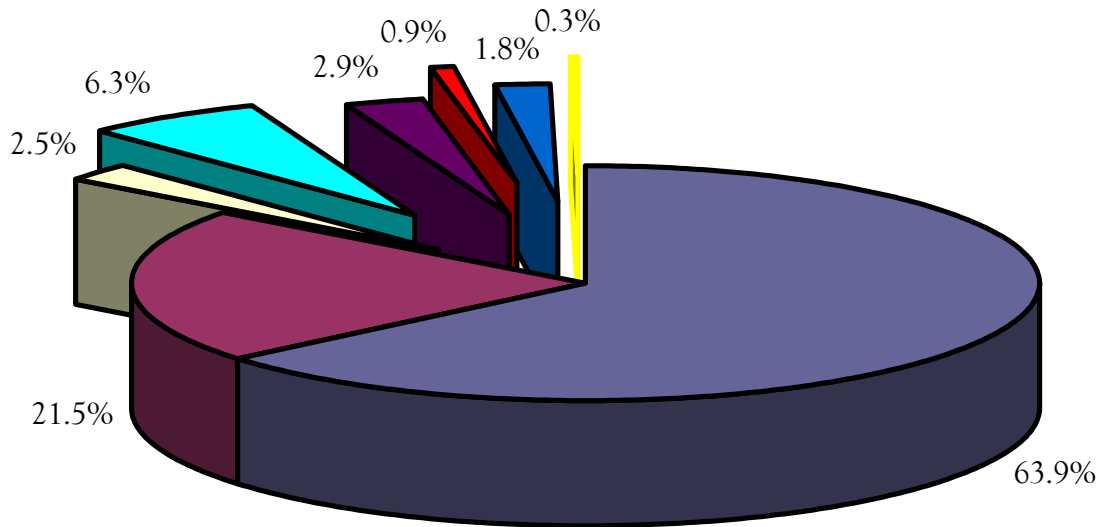
City of McAllen, Texas
Sewer Fund
Working Capital Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|----------------------|----------------------|----------------------|----------------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 7,049,769 | \$ 7,544,521 | \$ 7,772,395 | \$ 9,000,692 |
| <u>Revenues:</u> | | | | |
| Residential Service | 5,129,678 | 6,063,858 | 6,063,858 | 6,641,510 |
| Commercial Service | 1,815,488 | 1,974,703 | 1,974,703 | 2,238,452 |
| Industrial Service | 195,620 | 233,686 | 233,686 | 254,803 |
| Alton User Charges | 162,670 | 143,372 | 264,788 | 300,154 |
| Calpine/Duke User Charges | 432,207 | 350,000 | 350,000 | 350,000 |
| Industrial Surcharge | 442,035 | 250,000 | 764,789 | 300,000 |
| Misc Operating Revenues | 222,975 | 46,000 | 91,960 | 92,000 |
| Interest Earned | 161,589 | 190,200 | 154,252 | 188,500 |
| Reimbursements | 162,598 | 29,000 | 33,077 | 31,000 |
| Total Revenues | 8,724,860 | 9,280,819 | 9,931,113 | 10,396,419 |
| Operating Transfers In | - | - | - | - |
| Total Revenues and Transfers | 8,724,860 | 9,280,819 | 9,931,113 | 10,396,419 |
| TOTAL RESOURCES | \$ 15,774,629 | \$ 16,825,340 | \$ 17,703,508 | \$ 19,397,111 |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| Administration & General | \$ 834,267 | \$ 1,050,754 | \$ 935,326 | \$ 1,158,011 |
| Employee Benefits | - | 31,229 | 31,229 | 88,931 |
| Liability and Misc. Insurance | 59,677 | 65,643 | 65,643 | 72,201 |
| Wastewater Treatment Plants | 2,447,054 | 3,056,534 | 2,823,093 | 3,173,763 |
| Wastewater Laboratory | 170,363 | 188,741 | 185,941 | 234,694 |
| Wastewater Collections | 1,144,094 | 1,257,237 | 1,181,137 | 1,355,556 |
| Capital Outlay | | | | |
| Total Operations | 4,655,455 | 5,650,138 | 5,222,369 | 6,083,156 |
| Transfers to Depreciation Funds | 934,414 | 1,328,352 | 826,304 | 1,405,944 |
| Transfers to Debt Service: 1996 Issue | 548,925 | 553,096 | 551,965 | 557,846 |
| Transfers to Debt Service: 1999 Issue | 685,260 | 831,718 | 688,102 | 830,142 |
| Transfers to Debt Service: 2000 Issue | 638,679 | 775,730 | 640,614 | 775,710 |
| Transfers to Debt Service: 2004 Issue | - | - | - | 423,583 |
| Transfers to 1999 Swr Bond Fd - Calpine | - | - | - | - |
| Transfers to Capital Impv-Projects | 100,000 | 100,000 | 100,000 | 2,000,000 |
| Transfers to Capital Impv-Capital Outlay | 310,500 | 329,700 | 329,700 | 821,000 |
| Transfers to Sanitation | - | - | - | - |
| Rebatable Arbitrage | 67,288 | - | 63,899 | |
| TOTAL APPROPRIATIONS | 7,940,521 | 9,568,734 | 8,422,953 | 12,897,381 |
| Other Changes Affecting Working Capital | (61,713) | - | - | - |
| ENDING WORKING CAPITAL | \$ 7,772,395 | \$ 7,256,606 | \$ 9,280,555 | \$ 6,499,730 |

CITY OF McALLEN, TEXAS

SEWER FUND REVENUES

\$10,396,419



■ Residential Service

■ Commercial Service

■ Industrial Service

■ Alton/Duke User Charges

■ Industrial Surcharge

■ Misc Operating Revenue

■ Interest

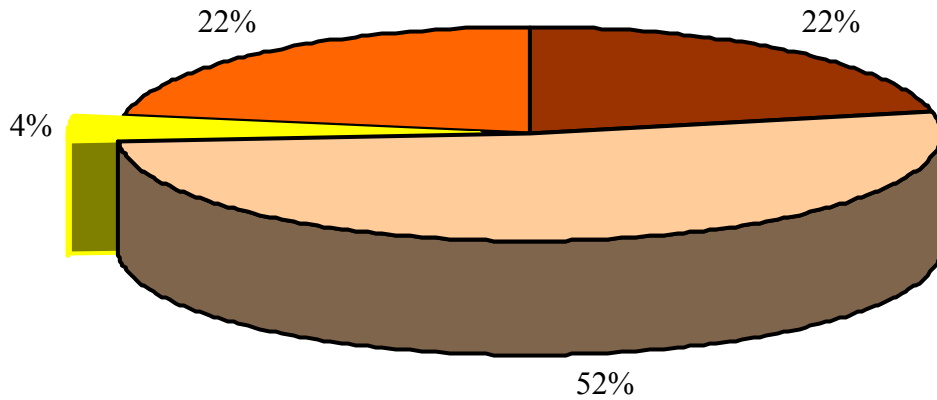
■ Reimbursements

CITY OF McALLEN, TEXAS

SEWER FUND APPROPRIATIONS

By Division

\$6,083,156

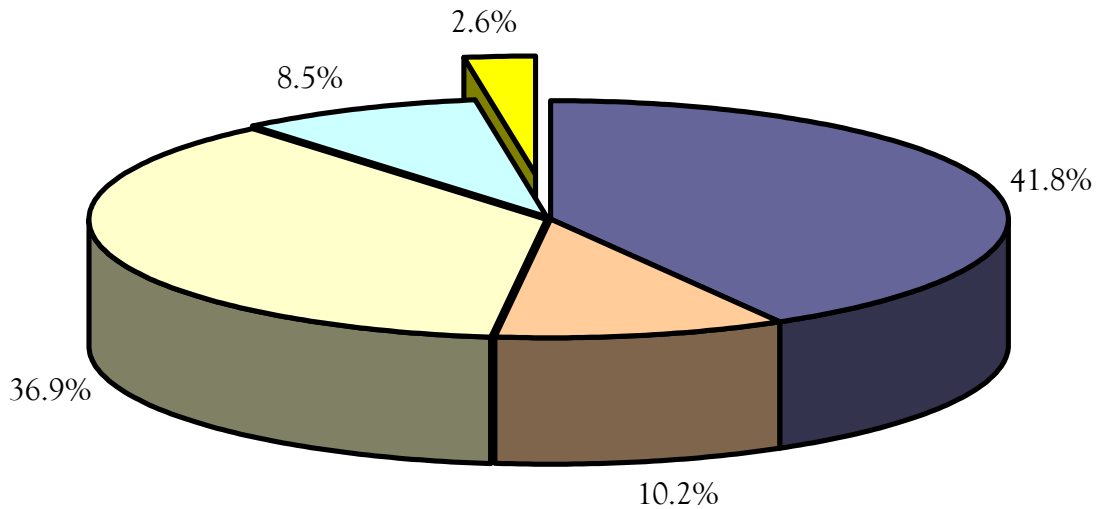


■ Administration & General ■ Plants & Stations ■ Sewer Lab ■ Wastewater Collection

SEWER FUND APPROPRIATIONS

By Expense Group

\$6,083,156



■ Personnel Services ■ Supplies ■ Other Services & Charges
■ Maintenance ■ Capital Outlay

City of McAllen, Texas
Sewer Fund
Expense Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------|---------------------|----------------------|---------------------|---------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Admin. and General | \$ 834,267 | \$ 1,050,754 | \$ 935,326 | \$ 1,158,011 |
| Employee Benefits | - | 31,229 | 31,229 | 88,931 |
| Liability and Misc. Insurance | 59,677 | 65,643 | 65,643 | 72,201 |
| Plants and Stations | 2,447,054 | 3,056,534 | 2,823,093 | 3,173,763 |
| Wastewater Laboratory | 170,363 | 188,741 | 185,941 | 234,694 |
| Wastewater Collection | 1,144,094 | 1,257,237 | 1,181,137 | 1,355,556 |
| TOTAL EXPENDITURES | <u>4,655,455</u> | <u>5,650,138</u> | <u>5,222,369</u> | <u>6,083,156</u> |
| <u>BY EXPENSE GROUP</u> | | | | |
| Expenses: | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 1,564,758 | \$ 1,783,136 | \$ 1,701,336 | \$ 1,809,098 |
| Employee Benefits | 536,003 | 638,577 | 638,577 | 661,210 |
| Supplies | 399,615 | 539,960 | 482,660 | 621,405 |
| Other Services and Charges | 1,821,773 | 2,313,315 | 2,033,572 | 2,314,518 |
| Maint. and Repair Services | 276,612 | 353,100 | 346,300 | 518,900 |
| TOTAL OPERATING EXPENSES | <u>4,598,761</u> | <u>5,628,088</u> | <u>5,202,445</u> | <u>5,925,131</u> |
| Capital Outlay | <u>56,694</u> | <u>22,050</u> | <u>19,924</u> | <u>158,025</u> |
| TOTAL EXPENDITURES | <u>\$ 4,655,455</u> | <u>\$ 5,650,138</u> | <u>\$ 5,222,369</u> | <u>\$ 6,083,156</u> |
| <u>PERSONNEL</u> | | | | |
| Admin. and General | 5 | 5 | 5 | 6 |
| Plants and Stations | 34 | 34 | 34 | 36 |
| Wastewater Laboratory | 5 | 5 | 5 | 5 |
| Wastewater Collection | 21 | 21 | 21 | 20 |
| TOTAL PERSONNEL | <u>65</u> | <u>65</u> | <u>65</u> | <u>67</u> |

CITY OF McALLEN, TEXAS

DEPARTMENT: ADMINISTRATION AND GENERAL

FUND: SEWER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 170,721 | \$ 305,179 | \$ 228,379 | \$ 308,102 |
| Employee Benefits | 46,374 | 69,675 | 69,675 | 73,311 |
| Supplies | 1,612 | 2,000 | 2,500 | 5,000 |
| Other Services and Charges | 607,967 | 670,800 | 631,672 | 760,098 |
| Maintenance | - | - | - | 4,800 |
| Operations Subtotal | 826,674 | 1,047,654 | 932,226 | 1,151,311 |
| Capital Outlay | 7,593 | 3,100 | 3,100 | 6,700 |
| DEPARTMENTAL TOTAL | 834,267 | 1,050,754 | 935,326 | 1,158,011 |
| Non-Departmental | | | | |
| Employee Benefits | - | 31,229 | 31,229 | 88,931 |
| Insurance | 59,677 | 65,643 | 65,643 | 72,201 |
| DEPARTMENTAL TOTAL | \$ 893,944 | \$ 1,147,626 | \$ 1,032,198 | \$ 1,319,143 |
| PERSONNEL | | | | |
| Exempt | 4 | 4 | 4 | 4 |
| Non-Exempt | 1 | 1 | 1 | 2 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 5 | 5 | 5 | 6 |

MISSION STATEMENT

This department is used to account for the overhead and management expenses in the Sewer Fund. Expenses recorded in this department are those which are relevant to the entire fund and are not feasible to proportion out. Types of expenses accounted for in this area include: Management Charges; Professional Fees; and Auditing Fees.

MAJOR FY 04-05 GOALS:

- 1.) Management and oversight of general operation of the Utility.
- 2.) Management and oversight of bond projects.
- 3.) Improve customer relations and customer confidence with MPU services.
- 4.) Enhance the monitoring of industrial discharges to determine compliance with pretreatment program.
- 5.) Evaluate alternatives for improvements at plants to improve operation.

CITY OF McALLEN, TEXAS

DEPARTMENT: ADMINISTRATION & GENERAL

FUND: SEWER

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Department expenditures | \$ 893,944 | \$ 1,147,626 | \$ 1,032,198 | \$ 1,319,143 |
| Total number of full time employees | 5 | 6 | 6 | 6 |
| Number of Engineers | 2 | 2 | 2 | 2 |
| Number of New Plat Applications | 105 | 100 | 96 | 100 |
| Variance Requests | 10 | - | 9 | 10 |
| <i>Outputs:</i> | | | | |
| Plats Presented to MPUB | 77 | 100 | 79 | 83 |
| Plats Reviewed within 15 days | 105 | 100 | 95 | 100 |
| Variance requests presented to MPUB | 10 | 0 | 9 | 10 |
| Reimbursements Calculated | \$ 259,078 | \$ - | \$ 498,472 | \$ 500,000 |
| <i>Effectiveness Measures:</i> | | | | |
| Plats approved by MPUB | 77 | 100 | 77 | 83 |
| Plats tabled by MPUB | 9 | - | 4 | - |
| Reimbursements Collected | \$ 67,372 | \$ 98,000 | \$ 369,145 | \$ 400,000 |
| <i>Efficiency Measures:</i> | | | | |
| Percentage of Plats finalized within 15 days | 91.43% | 100.00% | 95.83% | 0.00% |

CITY OF McALLEN, TEXAS

DEPARTMENT: WASTEWATER TREATMENT PLANTS

FUND: SEWER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 791,419 | \$ 920,650 | \$ 920,650 | \$ 941,985 |
| Employee Benefits | 247,162 | 292,709 | 292,709 | 308,703 |
| Supplies | 163,574 | 190,100 | 184,900 | 232,400 |
| Other Services and Charges | 1,055,273 | 1,449,625 | 1,229,110 | 1,274,425 |
| Maintenance | 160,204 | 192,600 | 186,000 | 326,300 |
| Operations Subtotal | 2,417,632 | 3,045,684 | 2,813,369 | 3,083,813 |
| Capital Outlay | 29,422 | 10,850 | 9,724 | 89,950 |
| DEPARTMENTAL TOTAL | \$ 2,447,054 | \$ 3,056,534 | \$ 2,823,093 | \$ 3,173,763 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 2 | 2 |
| Non-Exempt | 33 | 33 | 32 | 34 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 34 | 34 | 34 | 36 |

MISSION STATEMENT

The Wastewater Treatment Plant is responsible for the treatment of the City's wastewater. All activities of this department must meet rigorous standards established by the Texas Water Commission and the Environmental Protection Agency (EPA). All personnel are required to hold a Certificate of Competency to operate in this facility, as is required by state law.

MAJOR FY 04-05 GOALS:

- 1.) Improve ongoing maintenance program, to focus in a more aggressive approach on preventing deterioration of existing structures, equipment etc. I.e., sand blasting of metal structures, through inspection of operating units to prevent breakdown.
- 2.) Improve safety training Techniques and continue on going safety training programs.
- 3.) Continue to promote training for upgrading operator certification.
- 4.) Improve the appearance of plant through beautification.
- 5.) Improve wastewater treatment by replacing damaged equipment with new equipment.
- 6.) Continue stocking spare parts to decrease down time of plant equipment.

CITY OF McALLEN, TEXAS

DEPARTMENT: WASTEWATER TREATMENT PLANTS

FUND: SEWER

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Department expenditures | \$2,447,054 | \$3,056,534 | \$2,823,093 | \$3,173,763 |
| Total number of full time employees | 34 | 36 | 36 | 37 |
| Number of month standards met | | | | 12 |
| Schedule of P.M. completed | | | | 100% |
| Pretreatment surcharge | | | | 90% |
| Program Complete | | | | 90% |
| <i>Outputs:</i> | | | | |
| Monthly standards met | | | 100% | 100% |
| Five Harvested drying bed's per week | | | 100% | 100% |
| <i>Effectiveness Measures:</i> | | | | |
| Bio-Solids dewatering | | | 50% | 100% |
| <i>Efficiency Measures:</i> | | | | |
| Bio-Solids Dewatering | | | 32 | 40 |
| Number of beds harvested per year | | | 104 | 125 |

CITY OF McALLEN, TEXAS

DEPARTMENT: WASTEWATER LABORATORY

FUND: SEWER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 111,235 | \$ 120,629 | \$ 117,829 | \$ 121,405 |
| Employee Benefits | 34,453 | 38,952 | 38,952 | 40,680 |
| Supplies | 16,870 | 20,360 | 20,360 | 57,505 |
| Other Services and Charges | 1,771 | 2,700 | 2,700 | 4,604 |
| Maintenance | 3,047 | 5,500 | 5,500 | 5,800 |
| Operations Subtotal | 167,376 | 188,141 | 185,341 | 229,994 |
| Capital Outlay | 2,987 | 600 | 600 | 4,700 |
| DEPARTMENTAL TOTAL | \$ 170,363 | \$ 188,741 | \$ 185,941 | \$ 234,694 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | 5 | 5 | 5 | 5 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 5 | 5 | 5 | 5 |

MISSION STATEMENT

To provide the Waste Water Treatment Division a Quality Service and Assurance that all TCEQ and EPA Regulations are being met.

MAJOR FY 04-05 GOALS:

- 1.) Upgrade Bacteriological QA/QC program.
- 2.) Develop cross training program between labs.
- 3.) Improve communications between labs.
- 4.) Optimize use of space in lab facility.
- 5.) Improve quality of job performance in lab.
- 6.) Improve working relationship with Pre-Treatment Program.

CITY OF McALLEN, TEXAS

DEPARTMENT: WASTEWATER LABORATORY

FUND: SEWER

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Department expenditures | \$ 170,363 | \$ 188,741 | \$ 185,941 | \$ 234,694 |
| Total number of full time employees | 5 | 5 | 5 | 5 |
| <i>Outputs:</i> | | | | |
| Total BOB Analysis | 4,680 | 4,728 | 4,700 | 4,700 |
| Total General Analysis | 47,724 | 50,000 | 50,000 | 50,000 |
| Metals | | | - | - |
| Table 2 & 3, QC, LL | 1,428 | 1,410 | 1,500 | 1,600 |
| TSS | 3,218 | 3,233 | 3,000 | 3,000 |
| <i>Effectiveness Measures:</i> | | | | |
| Daily BOD Analysis | 13 | 13 | 13 | 13 |
| Daily General Analysis | 130 | 130 | 130 | 130 |
| Weekly sample collection | 74 | 74 | 74 | 74 |
| <i>Efficiency Measures:</i> | | | | |
| Lab operating cost / gals. Water | \$ 53 | \$ 57 | \$ 50 | \$ 45 |

CITY OF McALLEN, TEXAS

DEPARTMENT: WASTEWATER COLLECTION

FUND: SEWER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 491,383 | \$ 436,678 | \$ 434,478 | \$ 437,606 |
| Employee Benefits | 148,337 | 140,369 | 140,369 | 149,585 |
| Supplies | 217,559 | 327,500 | 274,900 | 326,500 |
| Other Services and Charges | 156,762 | 190,190 | 170,090 | 203,190 |
| Maintenance | 113,361 | 155,000 | 154,800 | 182,000 |
| Operations Subtotal | 1,127,402 | 1,249,737 | 1,174,637 | 1,298,881 |
| Capital Outlay | 16,692 | 7,500 | 6,500 | 56,675 |
| DEPARTMENTAL TOTAL | \$ 1,144,094 | \$ 1,257,237 | \$ 1,181,137 | \$ 1,355,556 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | - |
| Non-Exempt | 20 | 20 | 20 | 20 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 21 | 21 | 21 | 20 |

MISSION STATEMENT

All Wastewater Collection employees should remember that they are in the public service, and that all users of the Wastewater Collection Systems share in its ownership. To earn public support, personnel must be helpful and courteous with the public. Careful maintenance of Liftstation, Sanitary sewer lines and equipment is essential. Collection crews need to know that they may be watched closely by the public and should perform their duties conscientiously and professionally.

MAJOR FY 04-05 GOALS:

- 1.) Execute a basic plan of routine preventive maintenance designed to preclude interruption of service and to protect capital investment.
- 2.) Immediate investigation of all complaints, with prompt correction of faulty conditions.
- 3.) Continous routine inspection for physical damage to the collections system to be supplemented by immediate and adequate reair of any damage and elimination of cause.
- 4.) Conduction of all operations with consideration to personnel safety.
- 5.) Continue fine tuning nitrate feed rates for best hyrogen sulfide removal.

CITY OF McALLEN, TEXAS

DEPARTMENT: WASTEWATER COLLECTION

FUND: SEWER

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Department expenditures | \$ 1,144,094 | \$ 1,257,237 | \$ 1,181,137 | \$ 1,355,556 |
| Total number of full time employees | 21 | 31 | 21 | 20 |
| Number of rehabilitated manholes | - | - | 50 | 50 |
| Footage of SS Lines Cleaned | - | - | 300,000 | 300,000 |
| Televising of System (ft) | - | - | 5,300 | 26,500 |
| <i>Outputs:</i> | | | | |
| Number of ft. cleaned/day | - | - | 700 | 700 |
| Number of ft. televised/day | - | - | 1,200 | 1,200 |
| <i>Effectiveness Measures:</i> | | | | |
| Ft. of line cleaned/day | | | 822 | 822 |
| Need to respond to sanitary sewer overflows | | | 730,550 | 200,550 |
| Respond to stoppages within one hour or less | | | 75% | 90% |
| <i>Efficiency Measures:</i> | | | | |
| Reduction of sewer backup | | | | |
| Reduction of customer complaints | | | | |

**City of McAllen, Texas
Sewer Depreciation Fund
Working Capital Summary**

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-------------------------------------|---------------------|----------------------|---------------------|---------------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 4,112,965 | \$ 3,971,599 | \$ 4,355,853 | \$ 4,777,778 |
| <u>Revenues:</u> | | | | |
| Interest Earned | 103,629 | 71,400 | 159,000 | 104,446 |
| Total Revenues | 103,629 | 71,400 | 159,000 | 104,446 |
| Operating Transfers In - Sewer Fund | 958,113 | 1,328,352 | 720,469 | 1,405,944 |
| Total Revenues and Transfers | 1,061,742 | 1,399,752 | 879,469 | 1,510,390 |
| TOTAL RESOURCES | \$ 5,174,707 | \$ 5,371,351 | \$ 5,235,322 | \$ 6,288,168 |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| Administration and General | \$ - | \$ - | \$ - | \$ - |
| Wastewater Treatment Plant | 188,067 | 222,050 | 186,462 | 164,400 |
| Wastewater Laboratory | 13,202 | 24,500 | 24,500 | 25,000 |
| Wastewater Collections | 617,585 | 275,200 | 246,582 | 327,500 |
| <u>Depreciation Projects:</u> | | | | |
| Country Club Lift Station | - | - | - | 1,615,000 |
| 8th & Quince Lift Station | - | - | - | 570,000 |
| 6th & Martin Lift Station | - | - | - | 255,000 |
| Total Operations | 818,854 | 521,750 | 457,544 | 2,956,900 |
| TOTAL APPROPRIATIONS | 818,854 | 521,750 | 457,544 | 2,956,900 |
| ENDING WORKING CAPITAL | \$ 4,355,853 | \$ 4,849,601 | \$ 4,777,778 | \$ 3,331,268 |

SANITATION FUND

The **Sanitation Fund** is used to account for the provision of sanitation services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration garbage pickup, brush collection, and recycle operations.

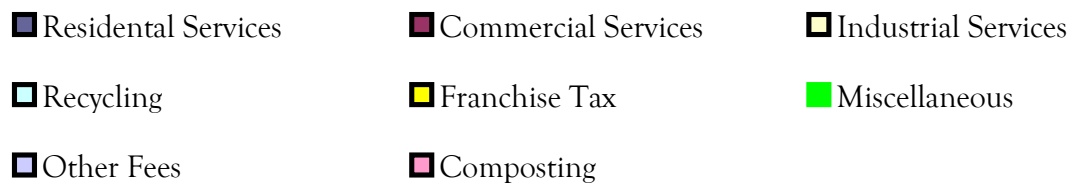
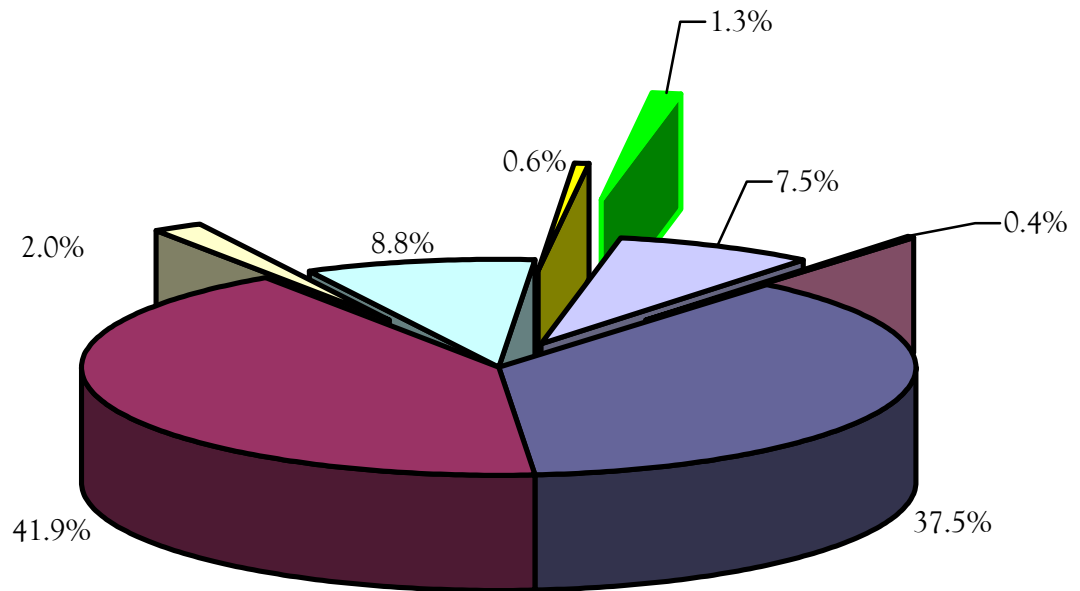
This section also includes the working capital summary for **Sanitation Depreciation Fund**, which was established for the sole purpose of replacing fixed assets. Funding has been provided by a rate increase in the Sanitation Fund.



City of McAllen, Texas
Sanitation Fund
Working Capital Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|----------------------|----------------------|----------------------|----------------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 759,397 | \$ 1,332,686 | \$ 1,722,781 | \$ 2,318,113 |
| <u>Revenues:</u> | | | | |
| Residential Collection | 3,585,816 | 3,697,158 | 3,696,868 | 3,811,092 |
| Commercial Collection | 3,920,468 | 4,044,000 | 4,400,000 | 4,263,786 |
| Industrial Collection | 170,924 | 175,298 | 200,000 | 200,000 |
| Recycling Fee | 528,175 | 532,379 | 547,357 | 547,357 |
| Recycling Sales | 281,967 | 300,000 | 360,000 | 350,000 |
| Drop-off Disposal Fee | 23,882 | 20,000 | 25,000 | 25,000 |
| Roll-off System | 549,135 | 550,000 | 600,000 | 700,000 |
| Composting | | | 25,000 | 42,000 |
| Fixed assets - Sale of Property | 68,642 | - | 30,000 | 40,000 |
| Franchise Tax | 59,493 | 30,000 | 75,000 | 60,000 |
| Miscellaneous | 108,150 | 25,000 | 35,000 | 127,500 |
| Interest Earned | 15,320 | - | - | - |
| Rent & Royalties | - | - | - | - |
| Total Revenues | 9,311,972 | 9,373,835 | 9,994,225 | 10,166,735 |
| Operating Transfers In/Advance | - | - | - | - |
| Total Revenues and Transfers | 9,311,972 | 9,373,835 | 9,994,225 | 10,166,735 |
| TOTAL RESOURCES | \$ 10,071,369 | \$ 10,706,521 | \$ 11,717,006 | \$ 12,484,848 |
| APPROPRIATIONS | | | | |
| <u>Expenses:</u> | | | | |
| Composting | \$ - | \$ - | \$ - | \$ 288,045 |
| Residential | 2,172,639 | 2,452,131 | 2,399,900 | 2,644,452 |
| Commercial Box | 2,435,864 | 2,557,392 | 2,588,330 | 2,759,526 |
| Brush Collection | 1,431,198 | 1,572,132 | 1,672,132 | 1,687,737 |
| Recycling | 802,328 | 892,879 | 897,637 | 1,001,613 |
| Administration | 829,338 | 910,821 | 913,821 | 940,329 |
| Health Insurance & Workmen's Comp. | - | - | - | - |
| Liability Insurance | 95,364 | 104,898 | 104,898 | 104,898 |
| Capital Outlay | 603,247 | 1,734,219 | 822,175 | 1,932,524 |
| Total Operating Expenses | 8,369,978 | 10,224,472 | 9,398,893 | 11,359,124 |
| Transfer-Out Capital Improvement Fund | - | - | - | - |
| Transfer-Out Sanitation Depreciation Fund | - | - | - | - |
| TOTAL APPROPRIATIONS | 8,369,978 | 10,224,472 | 9,398,893 | 11,359,124 |
| Other Items Affecting Working Capital | - | - | - | - |
| Capital Acquisitions | - | - | - | - |
| Other | 21,390 | - | - | - |
| | 21,390 | - | - | - |
| ENDING WORKING CAPITAL | \$ 1,722,781 | \$ 482,049 | \$ 2,318,113 | \$ 1,125,724 |

CITY OF McALLEN, TEXAS
SANITATION FUND REVENUES
By Source
\$10,166,735

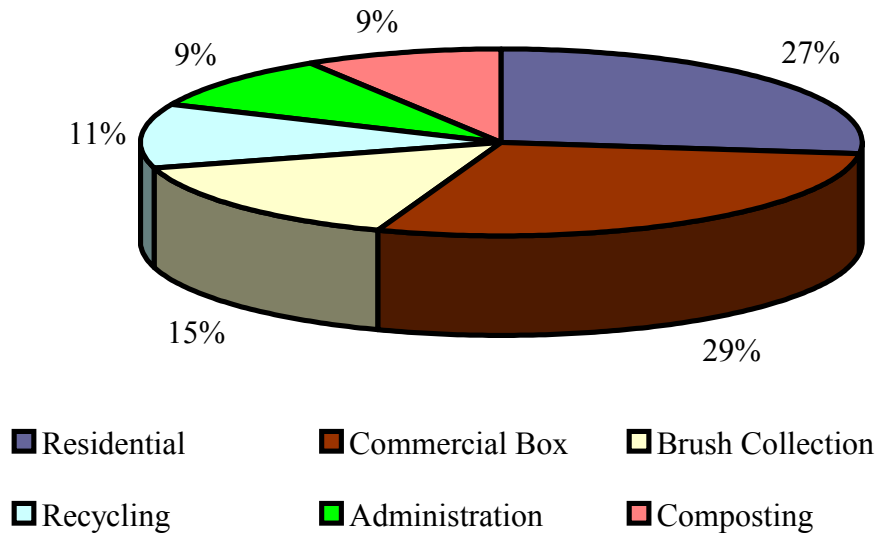


CITY OF McALLEN, TEXAS

SANITATION FUND APPROPRIATIONS

By Division

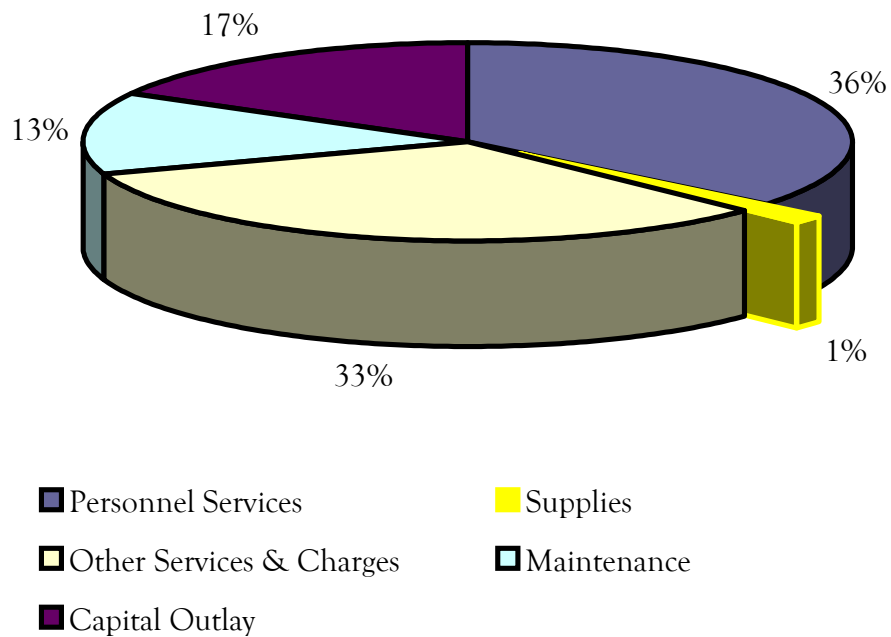
\$11,359,124



SANITATION FUND APPROPRIATIONS

By Expense Group

\$11,359,124



City of McAllen, Texas
Sanitation Fund
Expense Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------|---------------------|----------------------|---------------------|----------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Composting | \$ - | \$ 685,219 | \$ 268,400 | \$ 1,017,714 |
| Residential | 2,291,291 | 2,702,131 | 2,569,900 | 3,061,752 |
| Commercial Box | 2,698,545 | 3,237,892 | 2,860,830 | 3,237,006 |
| Brush Collection | 1,512,945 | 1,617,132 | 1,717,132 | 1,707,687 |
| Recycling | 917,333 | 966,379 | 963,912 | 1,277,113 |
| Administration | 949,864 | 1,015,719 | 1,018,719 | 1,057,852 |
| TOTAL | \$ 8,369,978 | \$ 10,224,472 | \$ 9,398,893 | \$ 11,359,124 |
| <u>BY EXPENSE GROUP</u> | | | | |
| Expenses: | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 2,237,936 | \$ 2,588,698 | \$ 2,539,684 | \$ 2,841,995 |
| Employee Benefits | 936,159 | 1,096,788 | 1,096,788 | 1,231,172 |
| Supplies | 131,320 | 156,908 | 158,358 | 161,908 |
| Other Services and Charges | 2,990,127 | 3,246,359 | 3,231,388 | 3,700,060 |
| Maint. and Repair Services | 1,471,189 | 1,401,500 | 1,550,500 | 1,491,465 |
| TOTAL OPERATING EXPENSES | 7,766,731 | 8,490,253 | 8,576,718 | 9,426,600 |
| Capital Outlay | 603,247 | 1,734,219 | 822,175 | 1,932,524 |
| TOTAL EXPENDITURES | \$ 8,369,978 | \$ 10,224,472 | \$ 9,398,893 | \$ 11,359,124 |
| <u>PERSONNEL</u> | | | | |
| Composting | - | - | 2 | 6 |
| Residential | 25 | 28 | 28 | 30 |
| Commercial Box | 23 | 24 | 24 | 26 |
| Brush Collection | 30 | 31 | 31 | 31 |
| Recycling | 24 | 25 | 22 | 28 |
| Administration | 7 | 7 | 7 | 7 |
| TOTAL PERSONNEL | 109 | 115 | 114 | 128 |

CITY OF McALLEN, TEXAS

DEPARTMENT: COMPOSTING

FUND: SANITATION

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-----------------|----------------------|--------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ - | \$ 122,578 |
| Employee Benefits | - | - | - | 51,073 |
| Supplies | - | - | - | 8,500 |
| Other Services and Charges | - | - | - | 73,894 |
| Maintenance | - | - | - | 32,000 |
| Operations Subtotal | - | - | - | 288,045 |
| Capital Outlay | - | 685,219 | 268,400 | 729,669 |
| DEPARTMENTAL TOTAL: | \$ - | \$ 685,219 | \$ 268,400 | \$ 1,017,714 |
| PERSONNEL | | | | |
| Exempt | - | - | 1 | 1 |
| Non-Exempt | - | - | 1 | 3 |
| Part-Time | - | - | - | 2 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | - | 2 | 6 |

MISSION STATEMENT

The residential solid waste collection crews mission is to professionally, reliably, effectively collect all solid waste and recyclables from every residence. These crews concurrent-an most important-mission is to render such serviced to all residents with a genuine smile and an eager-to-help disposition.

MAJOR FY 04-05 GOALS:

- 1.) Market McSoil Products (Mulch & Compost)
- 2.) Build-up composting facility
- 3.) Exceed proposed revenue of \$42,000 by 10%
- 4.) Campaign educational program
- 5.) Obtain and supply 5 bulk users of product

CITY OF McALLEN, TEXAS

DEPARTMENT: COMPOSTING

FUND: SANITATION

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | - | | 2 | 6 |
| Department expenditures | \$ - | \$ 685,219 | \$ 268,400 | \$ 1,017,714 |
| <i>Outputs:</i> | | | | |
| Ground Brush (cubic yards) | - | 200,000 | 200,000 | 225,000 |
| Mulch produced (cubic yards) | - | 33,333 | 33,333 | 37,500 |
| Bio-Solid Compost Produced (cubic yards) | - | - | - | 6,750 |
| Organic Compost Produced | - | 30,000 | 30,000 | 27,000 |
| Compost Sales | - | - | 8,000 | 42,000 |
| MPUB Contribution | - | - | - | 205,000 |
| Total Revenue | \$ - | - | \$8,000 | \$247,000 |
| <i>Effectiveness Measures:</i> | | | | |
| Cost avoidance - Brush diverted from landfill | \$ - | \$ 687,360 | \$ 687,360 | \$ 744,030 |
| <i>Efficiency Measures:</i> | | | | |
| Composting processing cost per ton | \$ - | \$ - | \$ - | \$ 21.87 |

CITY OF McALLEN, TEXAS

DEPARTMENT: RESIDENTIAL

FUND: SANITATION

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 531,143 | \$ 644,095 | \$ 591,864 | \$ 683,319 |
| Employee Benefits | 210,382 | 258,321 | 258,321 | 291,566 |
| Supplies | 30,149 | 36,059 | 34,559 | 34,559 |
| Other Services and Charges | 939,399 | 1,005,156 | 1,005,156 | 1,104,008 |
| Maintenance | 461,566 | 508,500 | 510,000 | 531,000 |
| Operations Subtotal | 2,172,639 | 2,452,131 | 2,399,900 | 2,644,452 |
| Capital Outlay | 118,652 | 250,000 | 170,000 | 417,300 |
| DEPARTMENTAL TOTAL: | \$ 2,291,291 | \$ 2,702,131 | \$ 2,569,900 | \$ 3,061,752 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 2 | 2 |
| Non-Exempt | 23 | 26 | 26 | 28 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 25 | 28 | 28 | 30 |

MISSION STATEMENT

The residential solid waste collection crews mission is to professionally, reliably, effectively collect all solid waste and recyclables from every residence. These crews concurrent-an most important-mission is to render such serviced to all residents with a genuine smile and an eager-to-help disposition.

MAJOR FY 04-05 GOALS:

- 1.) In coordination with Service Center personnel, work towards a more effective preventive maintenance schedule and minimize escalating vehicle maintenance costs.
- 2.) Add an additional collection route to keep up with city growth.
- 3.) Purchase the necessary rolling stock and personnel to smoothly implement this new route without impacting our existing customers.
- 4.) Continue assessing the city's growth rate then pre-plan and subsequently implement additional routes to serve new customers.
- 5.) Continue our education efforts to the general public on proper container placement at curbside/alley and to recycle all waste that can be.
- 6.) Improve upon the way of measuring our performance-effectiveness and efficiencies to further enhance our quality of service.
- 7.) Power wash, steam clean and deodorize downtown automated containers twice/week to alleviate post control.

CITY OF McALLEN, TEXAS

DEPARTMENT: RESIDENTIAL

FUND: SANITATION

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 24 | 28 | 28 | 30 |
| Number of Solid Waste collection routes | 14 | 15 | 15 | 15 |
| Department expenditures | \$ 2,291,291 | \$ 2,702,131 | \$ 2,569,900 | \$ 3,061,752 |
| <i>Outputs:</i> | | | | |
| Total number of customers / service points | 27,100 | 27,820 | 27,820 | 28,400 |
| Number of Solid Waste collection routes | 28 | 29 | 229 | 32 |
| Number of "Missed Service" calls | 1,200 | 1,250 | 950 | 900 |
| Revenue generated | \$ 3,596,169 | \$ 3,697,158 | \$ 3,697,158 | \$ 3,811,092 |
| Citizen drop-off tonnage collected | 846 | 900 | 1,100 | 1,200 |
| Total solid waste tonnage landfill | 25,780 | 26,500 | 26,801 | 27,337 |
| Landfill tipping costs - Residential | \$ 510,120 | \$ 500,585 | \$ 506,274 | \$ 542,216 |
| <i>Effectiveness Measures:</i> | | | | |
| "Missed Service" calls per 1000 accounts | 44.28 | 44.93 | 44.93 | 40.00 |
| <i>Efficiency Measures:</i> | | | | |
| Solid Waste tonnage collected per account per year | 0.95 | 0.95 | 0.95 | 0.96 |
| Solid Waste tonnage collected per route per week | 35 | 34 | 34 | 33 |
| Number of service points per routes | 1,936 | 1,918 | 959 | 888 |
| Total cost per ton - collected and disposal | \$ 0.93 | \$ 1.01 | \$ 18.89 | \$ 19.84 |
| Accounts per employee | 1,042 | 994 | 994 | 888 |

CITY OF McALLEN, TEXAS

DEPARTMENT: COMMERCIAL BOX

FUND: SANITATION

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 496,835 | \$ 584,931 | \$ 553,840 | \$ 622,955 |
| Employee Benefits | 189,741 | 219,744 | 219,744 | 249,656 |
| Supplies | 31,236 | 43,829 | 46,829 | 43,829 |
| Other Services and Charges | 1,229,339 | 1,268,888 | 1,237,917 | 1,379,186 |
| Maintenance | 488,713 | 440,000 | 530,000 | 463,900 |
| Operations Subtotal | 2,435,864 | 2,557,392 | 2,588,330 | 2,759,526 |
| Capital Outlay | 262,681 | 680,500 | 272,500 | 477,480 |
| DEPARTMENTAL TOTAL: | \$ 2,698,545 | \$ 3,237,892 | \$ 2,860,830 | \$ 3,237,006 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | 22 | 23 | 23 | 25 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 23 | 24 | 24 | 26 |

MISSION STATEMENT

The commercial solid waste collection crews mission is to professionally, reliably, efficiently and effectively collect all solid waste and recyclables from every business. These crews concurrent-and most important-mission is to render such services to all business with a genuine smile and an eager-to-help disposition.

MAJOR FY 04-05 GOALS:

- 1.) In coordination with personnel from the Service Center, work towards a more effective preventive maintenance schedule to minimize escalating vehicle maintenance costs.
- 2.) Also in an effort to keep vehicle maintenance costs down, City of Edinburg and City of McAllen personnel will discuss ways to keep the landfill in better shape to avoid preventable wear and tear on our equipment.
- 3.) Add an additional collection route to keep up with city growth and the newly acquired dumpster accounts from the private sector.
- 4.) Purchase the necessary rolling stock and personnel to smoothly implement this new route without negatively impacting our existing clientele.
- 5.) Continue assessing the city's growth rate then pre-plan and subsequently implement additional routes to serve those customers.
- 6.) Continue our education efforts to the general public on proper solid waste disposal and to recycle all waste that can be.
- 7.) Improve upon the way of measuring our performance-effectiveness and efficiencies to further enhance our quality of service.
- 8.) With a public works code enforcement officer significantly reduce illegal dumping and violations to our sanitation ordinances.

CITY OF McALLEN, TEXAS

DEPARTMENT: COMMERCIAL BOX

FUND: SANITATION

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 19 | 24 | 24 | 26 |
| Waste collection routes - Dumpsters | 8 | 9 | 10 | 10 |
| Department expenditures | \$ 2,698,545 | \$ 3,237,892 | \$ 2,860,830 | \$ 3,237,006 |
| <i>Outputs:</i> | | | | |
| Number of customers/service points | 3,900 | 4,000 | 4,127 | 4,200 |
| Waste collection crews - Roll-Off | 3 | 3 | 4 | 5 |
| Number of "Missed Service" calls | 68 | 50 | 45 | 40 |
| Number of Full Time Employees | 23 | 24 | 25 | 27 |
| Revenue generated - Roll-Offs | \$ 550,000 | \$ 550,000 | \$ 550,000 | \$ 700,000 |
| Revenue generated - Dumpsters | \$ 3,850,785 | \$ 4,044,000 | \$ 4,079,930 | \$ 4,159,791 |
| Total solid waste landfilled - tons | 55,662 | 58,000 | 68,502 | 70,557 |
| Landfill tipping costs - Commercial | \$ 1,053,560 | \$ 1,106,338 | \$ 1,106,336 | \$ 1,128,464 |
| <i>Effectiveness Measures:</i> | | | | |
| "Missed Service" calls per 1000 accounts | 17.44 | 12.50 | 12.50 | 12.00 |
| <i>Efficiency Measures:</i> | | | | |
| Solid Waste tonnage collected per account per year | 14.27 | 14.50 | 17.60 | 17.90 |
| Solid Waste tonnage collected per route per week | 6,598 | 6,444 | 5,708 | 5,879 |
| Yearly revenue generated per account - Dumpsters | \$ 987.35 | \$ 1,011.00 | \$ 1,019.98 | \$ 1,039.95 |
| Number of accounts per route - Dumpsters | 488 | 481 | 413 | 420 |
| Total cost per ton - collection and disposal | \$ 48.16 | \$ 48.10 | \$ 18.89 | \$ 19.84 |
| Total number of accounts served per employee | 170 | 167 | 165 | 156 |

CITY OF McALLEN, TEXAS

DEPARTMENT: BRUSH COLLECTION

FUND: SANITATION

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 592,808 | \$ 656,631 | \$ 696,631 | \$ 661,951 |
| Employee Benefits | 236,880 | 273,502 | 273,502 | 284,038 |
| Supplies | 28,896 | 29,170 | 29,170 | 29,170 |
| Other Services and Charges | 218,242 | 297,829 | 297,829 | 383,928 |
| Maintenance | 354,372 | 315,000 | 375,000 | 328,650 |
| Operations Subtotal | 1,431,198 | 1,572,132 | 1,672,132 | 1,687,737 |
| Capital Outlay | 81,747 | 45,000 | 45,000 | 19,950 |
| DEPARTMENTAL TOTAL: | \$ 1,512,945 | \$ 1,617,132 | \$ 1,717,132 | \$ 1,707,687 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | 29 | 30 | 30 | 30 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 30 | 31 | 31 | 31 |

MISSION STATEMENT

The brush collection crews mission is to professionally, reliably, efficiently and effectively collect all yard debris from every residence and business in the city. These crews' concurrent-and most important-mission is to render such services to all customers with a genuine smile and an eager-to-help disposition.

MAJOR FY 04-05 GOALS:

- 1.) In coordination with personnel from the Service Center, work to establish a more effective preventive maintenance schedule to minimize escalating vehicle maintenance costs.
- 2.) Continue to work closely with the Composting facility personnel to ensure that raw brush materials are not handled more than necessary.
- 3.) Continue assessing the city's growth rate, pre-plan and subsequently implement additional routes to serve those customers.
- 4.) Continue our education efforts to the general public on proper placement of brush disposal.
- 5.) Minimize accidental damage to gas and water meters as brush is picked up from resident's properties.
- 6.) Improve upon the way of measuring our performance-effectiveness and efficiencies to further enhance our quality of service.
- 7.) With public works code enforcement officer significantly reduce illegal dumping and violations to our sanitation ordinances.

CITY OF McALLEN, TEXAS

DEPARTMENT: BRUSH COLLECTION

FUND: SANITATION

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 30 | 31 | 31 | 31 |
| Number of Brush collection crews | 11 | 11 | 11 | 11 |
| Department expenditures | \$ 1,512,945 | \$ 1,617,132 | \$ 1,717,132 | \$ 1,707,687 |
| <i>Outputs:</i> | | | | |
| Total customer accounts/service points | 31,000 | 31,820 | 31,947 | 32,600 |
| Number of Brush collection routes/zones | 4 | 4 | 4 | 4 |
| Total Brush curbside collection recycled (cubic yards) | 196,000 | 200,000 | 240,000 | 288,000 |
| Total mixed brush / bulky waste collected - tonnage | 2,800 | 2,900 | 4,543 | 5,000 |
| Total Brush chipping / girding - cubic yards | 196,000 | 200,000 | 240,000 | 288,000 |
| Number of "Missed Service" calls | 114 | 100 | 75 | 70 |
| <i>Effectiveness Measures:</i> | | | | |
| Total brush recycled - cubic yards | 196,000 | 200,000 | 240,000 | 288,000 |
| Cost avoidance of brush recycling | \$ 444,293 | \$ 453,360 | \$ 544,032 | \$ 652,838 |
| "Missed Service" calls per 1000 accounts | 3.68 | 3.14 | 3.14 | 3.00 |
| <i>Efficiency Measures:</i> | | | | |
| Brush (cu yd) collected per crew per week | 343 | 350 | 420 | 504 |
| Brush zones completed | 48 | 48 | 48 | 48 |
| Number of city brush pick-ups per month | 1 per month | 1 per month | 1 per month | 1 per month |

CITY OF McALLEN, TEXAS

DEPARTMENT: RECYCLING

FUND: SANITATION

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 430,776 | \$ 499,849 | \$ 494,157 | \$ 542,613 |
| Employee Benefits | 148,872 | 175,144 | 175,144 | 184,615 |
| Supplies | 24,487 | 32,100 | 30,550 | 30,100 |
| Other Services and Charges | 42,912 | 66,786 | 76,786 | 127,685 |
| Maintenance | 155,281 | 119,000 | 121,000 | 116,600 |
| Operations Subtotal | 802,328 | 892,879 | 897,637 | 1,001,613 |
| Capital Outlay | 115,005 | 73,500 | 66,275 | 275,500 |
| DEPARTMENTAL TOTAL: | \$ 917,333 | \$ 966,379 | \$ 963,912 | \$ 1,277,113 |
| PERSONNEL | | | | |
| Exempt | 2 | 3 | 2 | 2 |
| Non-Exempt | 13 | 13 | 12 | 15 |
| Part-Time | 9 | 9 | 8 | 11 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 24 | 25 | 22 | 28 |

MISSION STATEMENT

We are dedicated to the furtherance of ensuring an environmentally sustainable community, contributing to the preservation of recycling to ensure a promising tomorrow.

MAJOR FY 04-05 GOALS:

- 1.) Increase Commercial/Business/Office Participation by 25% (100 customers).
- 2.) Increase recycling tonnage by 25%
- 3.) Increase recycling sales by 10%
- 4.) Reduce tonnage of solid waste hauled from Recycling Center to landfill by 10%

CITY OF McALLEN, TEXAS

DEPARTMENT: RECYCLING

FUND: SANITATION

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 15 | 16 | 14 | 17 |
| Department expenditures | \$ 917,333 | \$ 966,379 | \$ 963,912 | \$ 1,277,113 |
| <i>Outputs:</i> | | | | |
| Total residential accounts/service points | 27,460 | 27,820 | 28,010 | 28,790 |
| Total business / school service points | 900 | 1,200 | 1,200 | 1,300 |
| Total solid waste recycled - tons | 4,100 | 5,000 | 5,000 | 5,500 |
| Total curb side collections - tons | 1,845 | 2,500 | 2,200 | 2,500 |
| Total drop-off collections - tons | 615 | 500 | 700 | 800 |
| Total business / school collections - tons | 1,640 | 2,000 | 2,100 | 2,200 |
| Compost operations - tons processed | - | - | - | - |
| Recycling sales revenue | \$275,000 | \$300,000 | \$300,000 | \$350,000 |
| <i>Effectiveness Measures:</i> | | | | |
| Cost avoidance - Recyclables diverted from landfill | \$ 247,800 | \$ 249,644 | \$ 249,644 | \$ 310,163 |
| Percent of recyclables from solid waste collections - all recycling | 39% | 45% | 45% | 48% |
| <i>Efficiency Measures:</i> | | | | |
| Recycling tonnage collected per crew per week | 6.01 | 6.66 | 6.66 | 6.02 |
| Pounds (lbs) of waste recycled per household per year | 119 lbs | 220 lbs | 220 lbs | 230 lbs |
| Recyclable processing cost per ton | \$ 117.00 | \$ 113.26 | \$ 119.53 | \$ 105.10 |

CITY OF McALLEN, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: SANITATION

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-----------------------------------|-------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 186,374 | \$ 203,192 | \$ 203,192 | \$ 208,579 |
| Employee Benefits | 54,920 | 65,179 | 65,179 | 65,326 |
| Supplies | 16,552 | 15,750 | 17,250 | 15,750 |
| Other Services and Charges | 560,235 | 607,700 | 613,700 | 631,359 |
| Maintenance | 11,257 | 19,000 | 14,500 | 19,315 |
| Operations Subtotal | 829,338 | 910,821 | 913,821 | 940,329 |
| Capital Outlay | 25,162 | - | - | 12,625 |
| Operations & Capital Outlay Total | 854,500 | 910,821 | 913,821 | 952,954 |
| Non-Departmental | | | | |
| Employee Benefits | - | - | - | - |
| Insurance | 95,364 | 104,898 | 104,898 | 104,898 |
| TOTAL EXPENDITURES | \$ 949,864 | \$ 1,015,719 | \$ 1,018,719 | \$ 1,057,852 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 2 | 2 |
| Non-Exempt | 5 | 5 | 5 | 5 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 7 | 7 | 7 | 7 |

MISSION STATEMENT

This department is used to account for the overhead and management expenses accounted for include Management Charges, Professional Fees and Auditing Fees. Facilities Administration provides support for the divisions of Public Works. Tasks include preparation of correspondence, work order control, customer service, maintenance of a large filing system, monitoring budgets, preparing payroll records and all the administrative duties required to support an approximate 200-strong work force.

MAJOR FY 04-05 GOALS:

- 1.) Continue to provide efficient administrative assistance to all Public Works Divisions. To enhance upon these services is also our goal.
- 2.) Increase the level of security in the Public Works premises with automation.
- 3.) Match or improve level of customer services rendered to all residents.

CITY OF McALLEN, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: SANITATION

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 7 | 7 | 7 | 7 |
| Department expenditures | \$ 829,500 | \$ 1,015,719 | \$ 888,891 | \$ 963,359 |
| Total Revenues Managed | \$ 9,126,628 | \$ 9,373,835 | \$ 9,495,428 | \$ 10,134,436 |
| Total Expenditures Managed | \$ 8,553,339 | \$ 9,129,830 | \$ 9,129,830 | \$ 9,702,415 |
| Number of all accounts | 30,886 | 31,666 | 31,947 | 32,600 |
| <i>Outputs:</i> | | | | |
| Number of radio calls per day | 75 | 80 | 80 | 85 |
| Number of phone inquires / requests per day | 52 | 55 | 55 | 61 |
| <i>Effectiveness Measures:</i> | | | | |
| Number of request for service per year | 13,624 | 14,300 | 14,300 | 14,300 |
| <i>Efficiency Measures:</i> | | | | |
| Expenditure dollars managed per full time employee | \$ 1,221,906 | \$ 1,304,261 | \$ 1,304,261 | \$ 1,386,059 |
| Number of requests for service per full time employee per weekday | 8 | 9 | 23 | 24 |
| Number of radio calls per full time employee per day | 11 | 11 | 11 | 12 |
| Acc/Department - Residential | 26,914 | 27,694 | 27,820 | 28,400 |
| Acc/Department - Commercial | 3,972 | 4,567 | 4,127 | 4,200 |

City of McAllen, Texas
Sanitation Depreciation
Working Capital Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 2,225,056 | \$ 1,646,925 | \$ 1,097,349 | \$ 948,249 |
| <u>Revenues:</u> | | | | |
| Rental Income | 393,800 | 625,900 | 625,900 | 980,035 |
| Interest Earned | 34,888 | - | - | - |
| Total Revenues | 428,688 | 625,900 | 625,900 | 980,035 |
| Operating Transfer-In | - | - | - | - |
| Total Revenues and Transfers | 428,688 | 625,900 | 625,900 | 980,035 |
| TOTAL RESOURCES | \$ 2,653,744 | \$ 2,272,825 | \$ 1,723,249 | \$ 1,928,284 |
| APPROPRIATIONS | | | | |
| <u>Capital Outlay:</u> | 1,106,959 | \$ 775,000 | \$ 775,000 | \$ 904,000 |
| TOTAL APPROPRIATIONS | 1,106,959 | 775,000 | 775,000 | 904,000 |
| Other Items affecting working capital | (449,436) | - | - | - |
| ENDING WORKING CAPITAL | \$ 1,097,349 | \$ 1,497,825 | \$ 948,249 | \$ 1,024,284 |

PALM VIEW GOLF COURSE FUND

The Palm view Golf Course Fund is used to account for the revenues and expenses of operating a complete 18 hole municipal golf course. The operation of the course is primarily financed by user charges.



CITY of McALLEN, TEXAS

City of McAllen, Texas
Palm View Golf Course Fund
Working Capital Summary

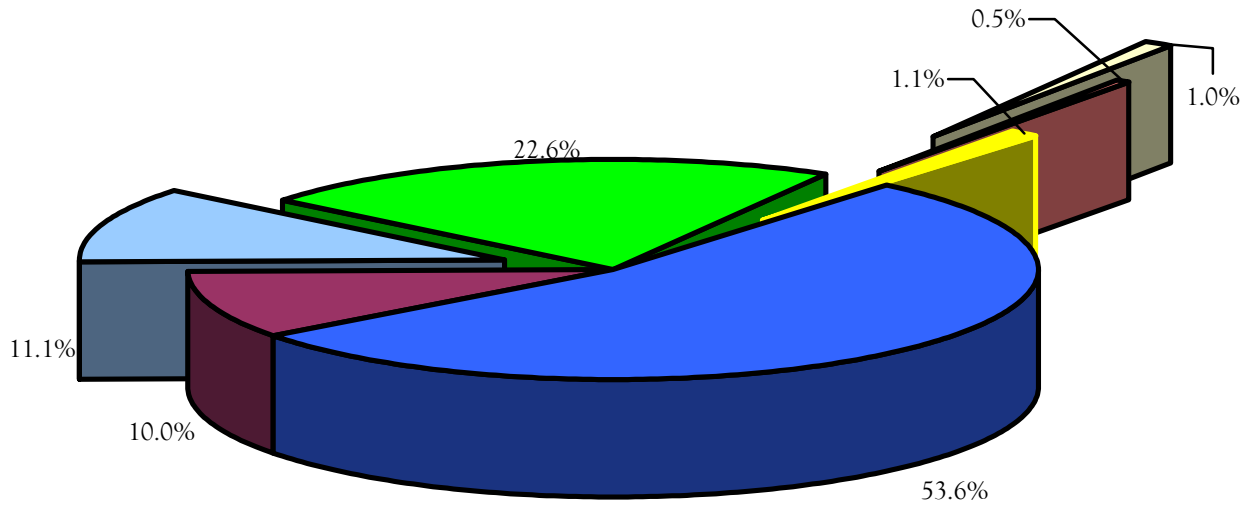
| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|---------------------|----------------------|---------------------|---------------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 378,781 | \$261,569 | \$ 350,717 | \$ 287,538 |
| <u>Revenues:</u> | | | | |
| Green Fees | 591,894 | 587,414 | 587,839 | 622,779 |
| Annual Membership | 105,796 | 122,001 | 115,525 | 115,650 |
| Driving Range Fees | 49,863 | 112,089 | 56,207 | 128,432 |
| Trail fees | 13,354 | 9,483 | 14,182 | 14,180 |
| Handicap Carts | 910 | 350 | 965 | 965 |
| Rental | 6,000 | 6,000 | 6,000 | 6,000 |
| Dining Room Sales | | - | | |
| Cart Rental | 255,267 | 257,523 | 255,445 | 255,448 |
| Pull Cart Rentals | 771 | 1,180 | 608 | 608 |
| Other Financial Resources | 8,171 | 12,000 | 12,000 | 12,000 |
| Interest Earned | 9,011 | 6,000 | 6,000 | 6,000 |
| Miscellaneous | 305,711 | - | - | - |
| Total Revenues | <u>1,346,748</u> | <u>1,114,040</u> | <u>1,054,771</u> | <u>1,162,062</u> |
| Operating Transfers In | <u>195,370</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Revenues and Transfers | <u>1,542,118</u> | <u>1,114,040</u> | <u>1,054,771</u> | <u>1,162,062</u> |
| TOTAL RESOURCES | <u>\$ 1,920,899</u> | <u>\$ 1,375,609</u> | <u>\$ 1,405,488</u> | <u>\$ 1,449,600</u> |
| APPROPRIATIONS | | | | |
| <u>Expenses:</u> | | | | |
| Maintenance & Operations | \$ 500,689 | \$ 662,716 | \$ 648,328 | \$ 665,899 |
| Dining Room | 1,307 | 1,500 | 1,250 | 1,500 |
| Pro-Shop | 268,050 | 308,302 | 301,388 | 353,692 |
| Golf Carts | 81,894 | 140,948 | 73,784 | 144,637 |
| Capital Outlay | 260,458 | 20,000 | - | 75,000 |
| Total Operating Expenses | <u>1,112,398</u> | <u>1,133,466</u> | <u>1,024,750</u> | <u>1,240,728</u> |
| Transfer-Out Golf Course Depr. Fund | <u>83,000</u> | <u>93,200</u> | <u>93,200</u> | <u>93,200</u> |
| TOTAL APPROPRIATIONS | <u>1,195,398</u> | <u>1,226,666</u> | <u>1,117,950</u> | <u>1,333,928</u> |
| Other Items Affecting Working Capital | <u>(374,785)</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING WORKING CAPITAL | <u>\$ 350,717</u> | <u>\$ 148,943</u> | <u>\$ 287,538</u> | <u>\$ 115,672</u> |

CITY OF McALLEN, TEXAS

PALMVIEW GOLF COURSE FUND REVENUES

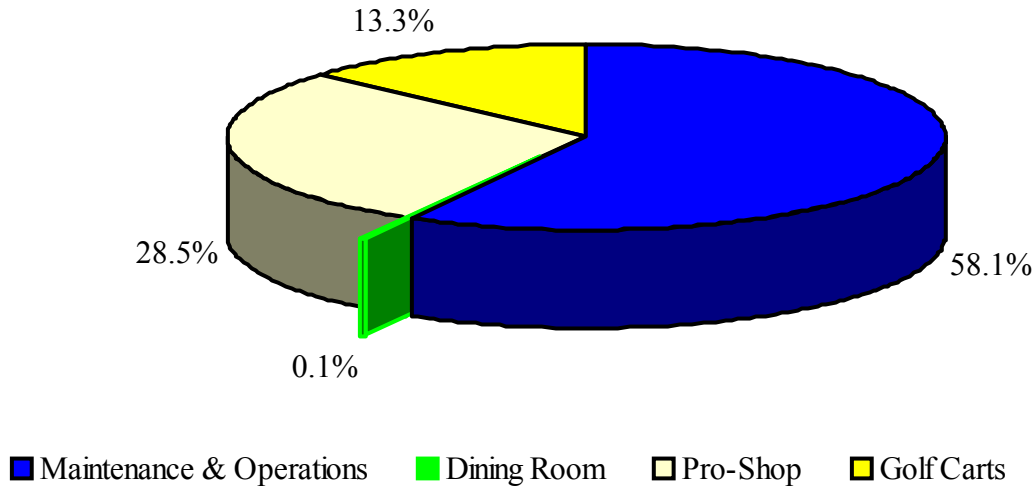
By Source

\$1,162,062

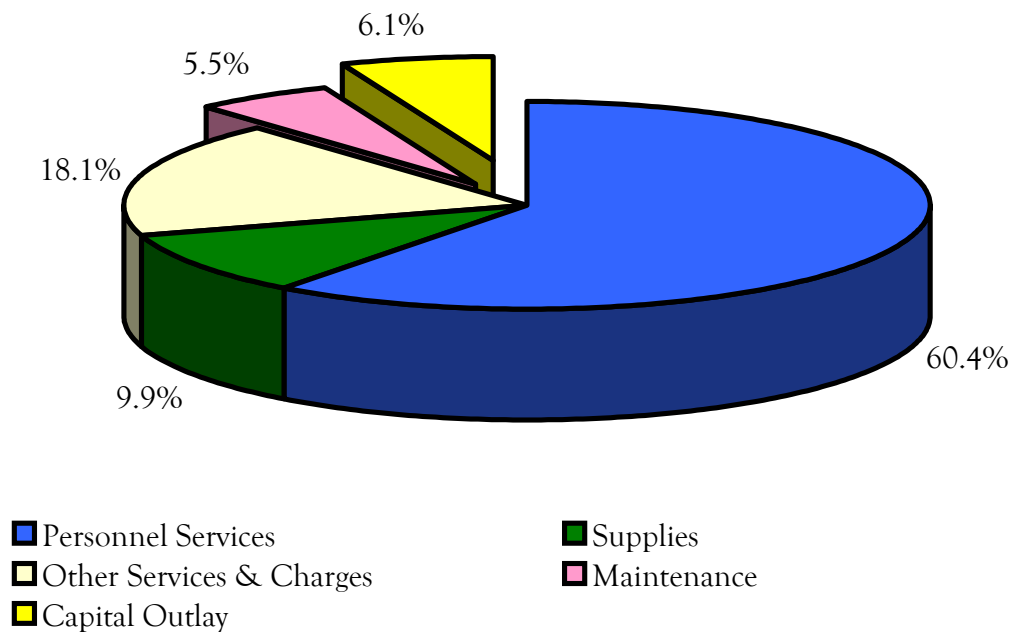


■ Green Fees ■ Membership ■ Driving Range Fee ■ Cart Rentals ■ Trail Fees ■ Interest ■ Other

CITY OF McALLEN, TEXAS
PALM VIEW GOLF COURSE APPROPRIATION
By Division
\$1,240,728



PALM VIEW GOLF COURSE APPROPRIATIONS
By Expense Group
\$1,240,728



City of McAllen, Texas
Palm View Golf Course Fund
Expense Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--------------------------|---------------------|----------------------|---------------------|---------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Maintenance & Operations | \$ 565,777 | \$ 662,716 | \$ 648,328 | \$ 720,899 |
| Dining Room | 1,307 | 1,500 | 1,250 | 1,500 |
| Pro-Shop | 268,050 | 308,302 | 301,388 | 353,692 |
| Golf Carts | 277,264 | 160,948 | 73,784 | 164,637 |
| TOTAL | \$ 1,112,398 | \$ 1,133,466 | \$ 1,024,750 | \$ 1,240,728 |

BY EXPENSE GROUP

Expenses:

| | | | | |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 473,820 | \$ 532,131 | \$ 493,494 | \$ 560,884 |
| Employee Benefits | 148,173 | 159,455 | 159,455 | 181,009 |
| Supplies | 92,690 | 119,390 | 107,002 | 122,036 |
| Other Services and Charges | 88,481 | 134,990 | 104,449 | 133,889 |
| Maint. and Repair Services | 48,776 | 67,500 | 60,350 | 67,910 |
| Extraordinary-Loan Payback | - | 100,000 | 100,000 | 100,000 |
| TOTAL OPERATING EXPENSES | 851,940 | 1,113,466 | 1,024,750 | 1,165,728 |
| Capital Outlay | 260,458 | 20,000 | - | 75,000 |
| TOTAL EXPENDITURES | \$ 1,112,398 | \$ 1,133,466 | \$ 1,024,750 | \$ 1,240,728 |

PERSONNEL

| | | | | |
|--------------------------|-----------|-----------|-----------|-----------|
| Maintenance & Operations | 11 | 12 | 12 | 12 |
| Dining Room | - | - | - | - |
| Pro-Shop | 5 | 5 | 5 | 6 |
| Golf Carts | 5 | 7 | 7 | 6 |
| TOTAL PERSONNEL | 21 | 24 | 24 | 24 |

CITY OF McALLEN, TEXAS

DEPARTMENT: MAINTENANCE & OPERATION

FUND: GOLF COURSE

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-----------------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 255,518 | \$ 271,259 | \$ 266,916 | \$ 269,949 |
| Employee Benefits | 76,083 | 79,521 | 79,521 | 81,753 |
| Supplies | 76,810 | 86,300 | 85,700 | 86,853 |
| Other Services and Charges | 29,549 | 51,460 | 44,915 | 50,384 |
| Maintenance | 41,113 | 50,400 | 47,500 | 50,810 |
| Operations Subtotal | 479,073 | 538,940 | 524,552 | 539,749 |
| Capital Outlay | 65,088 | - | - | 55,000 |
| Operations & Capital Outlay Total | 544,161 | 538,940 | 524,552 | 594,749 |
| Extraordinary-Loan Payback | - | 100,000 | 100,000 | 100,000 |
| Non-Departmental | | | | |
| Employee Benefits | - | - | - | - |
| Insurance | 21,616 | 23,776 | 23,776 | 26,150 |
| TOTAL EXPENDITURES | \$ 565,777 | \$ 662,716 | \$ 648,328 | \$ 720,899 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 2 | 2 |
| Non-Exempt | 7 | 7 | 7 | 7 |
| Part-Time | 2 | 3 | 3 | 3 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 11 | 12 | 12 | 12 |

MISSION STATEMENT

To provide the public with a positive golfing experience and a high quality golf course in sound playing and ergonomic conditions.

MAJOR FY 04-05 GOALS:

- 1.) Implement the proposed drainage, irrigation and bunker renovation improvements as outlined in the Capital Improvement Requests.
- 2.) Reconstruct/repair the existing bridge at the Pilot Channel that golfers use to play the 15th hole.
- 3.) Install Reno Mattress and a pedestrian-golf crossing at the 14th hole to allow the golf course to open immediately after heavy rains.
- 4.) Improve the ergonomic and playing conditions of the golf course.

CITY OF McALLEN, TEXAS

DEPARTMENT: MAINTENANCE & OPERATION

FUND: GOLF COURSE

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 10 | 9 | 9 | 9 |
| Department expenditures | \$ 565,777 | \$ 662,716 | \$ 648,328 | \$ 720,899 |
| <i>Outputs:</i> | | | | |
| Maintenance program | 1 | 1 | 1 | 1 |
| Full service golf facility in acres | 170 | 170 | 170 | 170 |
| 419 Bermuda grass fairways | 18 | 18 | 18 | 18 |
| Tiff dwarf Bermuda grass greens | 20 | 20 | 20 | 20 |
| 419 Bermuda grass tees | 63 | 62 | 68 | 68 |
| Short game practice areas | 1 | 1 | 1 | 1 |
| Roughs | 18 | 18 | 18 | 18 |
| <i>Effectiveness Measures:</i> | | | | |
| Weekly number of employees for fairways | 2 | 2 | 2 | 2 |
| Weekly number of employees for greens | 2 | 2 | 2 | 2 |
| Weekly number of employees for tees | 2 | 2 | 2 | 2 |
| Weekly number of employees for shortgame area | 1 | 1 | 1 | 1 |
| Weekly number of employees for roughs | 2 | 2 | 2 | 2 |
| <i>Efficiency Measures:</i> | | | | |
| Weekly man hours for fairways | 36 | 36 | 36 | 36 |
| Weekly man hours for greens | 35 | 35 | 35 | 35 |
| Weekly man hours for tees | 33 | 33 | 36 | 36 |
| Weekly man hours for shortgame practice area | 5 | 5 | 5 | 5 |
| Weekly man hours for roughs | 64 | 64 | 64 | 64 |

CITY OF McALLEN, TEXAS

DEPARTMENT: DINING ROOM

FUND: GOLF COURSE

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-----------------|----------------------|--------------------|-----------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ - | \$ - | \$ - | \$ - |
| Employee Benefits | - | - | - | - |
| Supplies | - | - | - | - |
| Other Services and Charges | - | - | - | - |
| Maintenance | 1,307 | 1,500 | 1,250 | 1,500 |
| Operations Subtotal | 1,307 | 1,500 | 1,250 | 1,500 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL: | \$ 1,307 | \$ 1,500 | \$ 1,250 | \$ 1,500 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | - | - | - | - |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | - | - | - | - |

MISSION STATEMENT

The Dining Room is currently leased to Annette Marie L.L.C. Under the direction of the Director of Golf, its primary goal is to compliment the operation of the golf course by providing the public prompt service and quality short order food orders.

CITY OF McALLEN, TEXAS

DEPARTMENT: PRO SHOP

FUND: GOLF COURSE

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 166,533 | \$ 181,238 | \$ 179,238 | \$ 210,761 |
| Employee Benefits | 40,303 | 42,314 | 42,314 | 58,283 |
| Supplies | 11,412 | 14,620 | 14,302 | 16,613 |
| Other Services and Charges | 45,747 | 64,130 | 59,534 | 62,035 |
| Maintenance | 4,055 | 6,000 | 6,000 | 6,000 |
| Operations Subtotal | 268,050 | 308,302 | 301,388 | 353,692 |
| Capital Outlay | - | - | - | - |
| DEPARTMENTAL TOTAL: | \$ 268,050 | \$ 308,302 | \$ 301,388 | \$ 353,692 |
| PERSONNEL | | | | |
| Exempt | 3 | 3 | 3 | 4 |
| Non-Exempt | - | - | - | 1 |
| Part-Time | 2 | 2 | 2 | 1 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 5 | 5 | 5 | 6 |

MISSION STATEMENT

To provide the highest level of customer service by operating the golf course with fiscal efficiency and presenting the public with a full service golf shop and professional golf knowledge and expertise.

MAJOR FY 04-05 GOALS:

- 1.) Continue making the annual payment toward the loan received on the reconstruction project.
- 2.) Sustain or increase the number of rounds played.
- 3.) Sustain or increase the number of tournaments held annually by different customer groups.
- 4.) Maintain Palm View Golf Course among the 25% municipal course in the State of Texas.
- 5.) Continue to present the public with a high quality golf course at the lowest possible price.

CITY OF McALLEN, TEXAS

DEPARTMENT: PRO SHOP

FUND: GOLF COURSE

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 3 | 3 | 4 | 5 |
| Department expenditures | \$ 282,118 | \$ 289,345 | \$ 283,588 | \$ 299,706 |
| <i>Outputs:</i> | | | | |
| Standard Operating Procedures | 1 | 1 | 1 | 1 |
| Marketing and advertising plans | 1 | 1 | 1 | 1 |
| Total number of rounds | 43,237 | 42,936 | 43,700 | 43,551 |
| Number of twilight rounds | 4,460 | 4,389 | 4,395 | 4,395 |
| Number of sundowners rounds | 773 | 970 | 970 | 1,000 |
| Number of tournament rounds | 4,151 | 2,666 | 3,150 | 3,050 |
| <i>Effectiveness Measures:</i> | | | | |
| Total number of rounds revenue | 711,281 | 674,578 | 703,364 | 738,429 |
| Twilight round revenue | 72,453 | 69,072 | 72,276 | 75,064 |
| Sundowner round revenue | 7,150 | 8,841 | 9,399 | 9,399 |
| Tournament round revenue | 79,009 | 49,179 | 55,824 | 57,000 |
| <i>Efficiency Measures:</i> | | | | |
| Average revenue per round | 16 | 16 | 17 | 18 |
| Average revenue per twilight round | 16 | 16 | 17 | 18 |
| Average revenue per sundowner round | 9 | 9 | 10 | 10 |
| Average revenue per tournament round | 19 | 18 | 18 | 19 |

CITY OF McALLEN, TEXAS

DEPARTMENT: GOLF CARTS

FUND: GOLF COURSE

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 51,769 | \$ 79,634 | \$ 47,340 | \$ 80,174 |
| Employee Benefits | 10,171 | 13,844 | 13,844 | 14,823 |
| Supplies | 4,468 | 18,470 | 7,000 | 18,570 |
| Other Services and Charges | 13,185 | 19,400 | - | 21,470 |
| Maintenance | 2,301 | 9,600 | 5,600 | 9,600 |
| Operations Subtotal | 81,894 | 140,948 | 73,784 | 144,637 |
| Capital Outlay | 195,370 | 20,000 | - | 20,000 |
| DEPARTMENTAL TOTAL: | \$ 277,264 | \$ 160,948 | \$ 73,784 | \$ 164,637 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | 1 | 1 | 1 | 1 |
| Part-Time | 4 | 6 | 6 | 5 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 5 | 7 | 7 | 6 |

MISSION STATEMENT

To provide the public with golf carts in ultimate working and aesthetic conditions, prompt and efficient customer service and driving range facility that allows for enjoyable practice experiences.

MAJOR FY 04-05 GOALS:

- 1.) Continue to improve the preventive maintenance practices for the cart fleet.
- 2.) Minimize cart fleet down time.
- 3.) Initiate the operation of the driving range night operations.

CITY OF McALLEN, TEXAS

DEPARTMENT: GOLF CARTS

FUND: GOLF COURSE

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 1 | 1 | 1 | 1 |
| Department expenditures | \$ 107,450 | \$ 123,500 | \$ 279,256 | \$ 160,432 |
| Golf cart fleet | 70 | 70 | 70 | 70 |
| <i>Outputs:</i> | | | | |
| Annual number of cart rentals | 32,139 | 31,364 | 32,625 | 32,500 |
| Annual number of driving range ball rentals (baskets) | 14,325 | 13,800 | 27,959 | 26,550 |
| Weekly golf cart maintenance program | 1 | 1 | 1 | 1 |
| Average hours per week of operation for driving range & cart rental | 12 | 12 | 12 | 12 |
| <i>Effectiveness Measures:</i> | | | | |
| Annual revenue for cart rentals | \$ 255,299 | \$ 253,000 | \$ 255,445 | \$ 255,448 |
| Annual revenue for driving range ball rental | \$ 49,863 | \$ 47,500 | \$ 56,207 | \$ 128,432 |
| Annual cart fleet operating cost | \$ 114,908 | \$ 111,150 | \$ 99,205 | \$ 81,000 |
| Annual driving range operating cost | \$ 9,842 | \$ 12,350 | \$ 9,650 | \$ 62,707 |
| <i>Efficiency Measures:</i> | | | | |
| Revenue per cart rental | \$ 8 | \$ 8 | \$ 8 | \$ 8 |
| Revenue per driving range basket rental | \$ 3 | \$ 3 | \$ 4 | \$ 4.30 |
| Average hours per week of operation the driving range & cart rental | 12 | 12 | 12 | 12 |
| Daily average number of operating carts | 67 | 69 | 68 | 69 |

City of McAllen, Texas
Palm View Golf Course Depreciation Fund
Working Capital Summary

| | Actual 02-03 | Adj.Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------------|------------------|---------------------|--------------------|-------------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ - | \$ 83,000 | \$ 83,000 | \$ 126,200 |
| <u>Revenues:</u> | | | | |
| Rental Income | - | - | - | - |
| Interest Earned | - | - | - | - |
| Total Revenues | - | - | - | - |
| Operating Transfer-In | 83,000 | 93,200 | 43,200 | 93,200 |
| Total Revenues and Transfers | 83,000 | 93,200 | 43,200 | 93,200 |
| TOTAL RESOURCES | <u>\$ 83,000</u> | <u>\$ 176,200</u> | <u>\$ 126,200</u> | <u>\$ 219,400</u> |
| APPROPRIATIONS | | | | |
| <u>Capital Outlay:</u> | - | \$ - | \$ - | \$ - |
| TOTAL APPROPRIATIONS | - | - | - | - |
| ENDING WORKING CAPITAL | <u>\$ 83,000</u> | <u>\$ 176,200</u> | <u>\$ 126,200</u> | <u>\$ 219,400</u> |

McALLEN INTERNATIONAL CIVIC CENTER FUND

The Civic Center Fund is used to account for revenues and expenses of a convention and cultural center which provides a wide variety of entertainment including performances by ballet and musical groups or which a significant portion is financed through user charges.



CITY of McALLEN, TEXAS

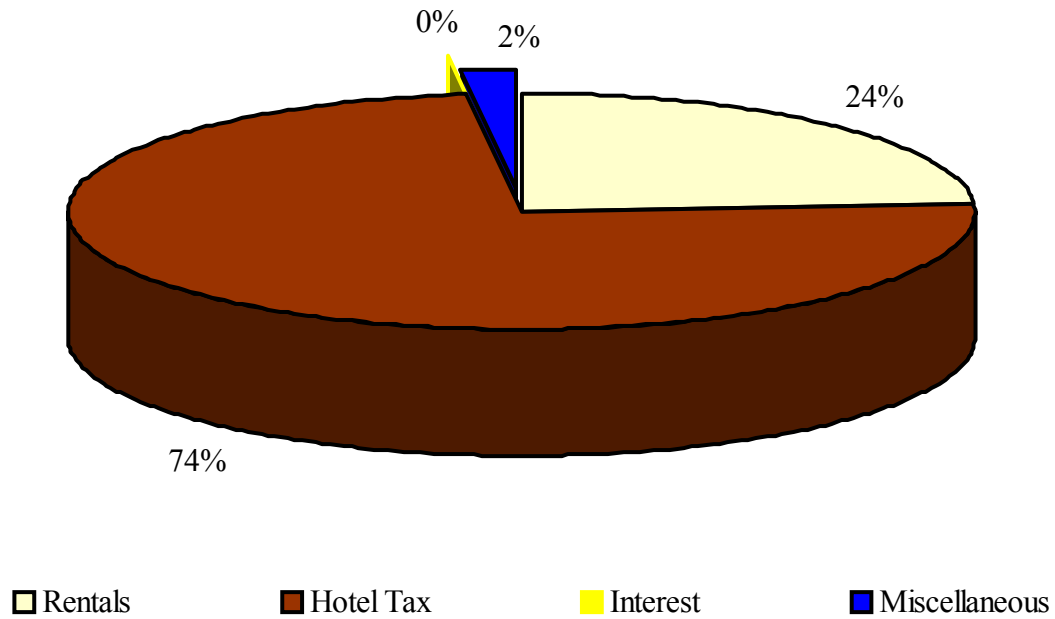
City of McAllen, Texas
McAllen International Civic Center Fund
Working Capital Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 1,560,032 | \$ 1,785,687 | \$ 1,910,713 | \$ 1,913,060 |
| <u>Revenues:</u> | | | | |
| User Fees-Rentals | 254,754 | 250,000 | 300,000 | 300,000 |
| Concession-Food and Drinks | 5,678 | 10,000 | 10,000 | 10,000 |
| Concession-Other | 10,230 | 9,600 | 9,600 | 9,600 |
| Interest Earned | 34,338 | - | - | - |
| Miscellaneous | 9,125 | - | 7,000 | 6,000 |
| Total Revenues | 314,125 | 269,600 | 326,600 | 325,600 |
| Transfer-in - Hotel Tax Fund | 802,165 | 825,025 | 825,025 | 926,817 |
| Total Revenues and Transfers-In | 1,116,290 | 1,094,625 | 1,226,422 | 1,252,417 |
| TOTAL RESOURCES | \$ 2,676,322 | \$ 2,880,312 | \$ 3,137,135 | \$ 3,165,477 |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| Civic Center | \$ 678,838 | \$ 980,655 | \$ 1,085,047 | \$ 1,193,879 |
| Liability Insurance | 39,433 | 43,374 | 43,374 | 47,707 |
| Capital Outlay | 72,348 | 93,000 | 95,654 | 107,740 |
| Total Operations | 790,619 | 1,117,029 | 1,224,075 | 1,349,326 |
| Transfer-out - Civic Center Expansion | - | - | - | 1,816,151 |
| TOTAL APPROPRIATIONS | \$ 790,619 | \$ 1,117,029 | \$ 1,224,075 | \$ 3,165,477 |
| Other Items Affecting Working Capital | 25,010 | - | - | - |
| ENDING WORKING CAPITAL | \$ 1,910,713 | \$ 1,763,283 | \$ 1,913,060 | \$ - |

CITY OF McALLEN, TEXAS

CIVIC CENTER FUND REVENUES

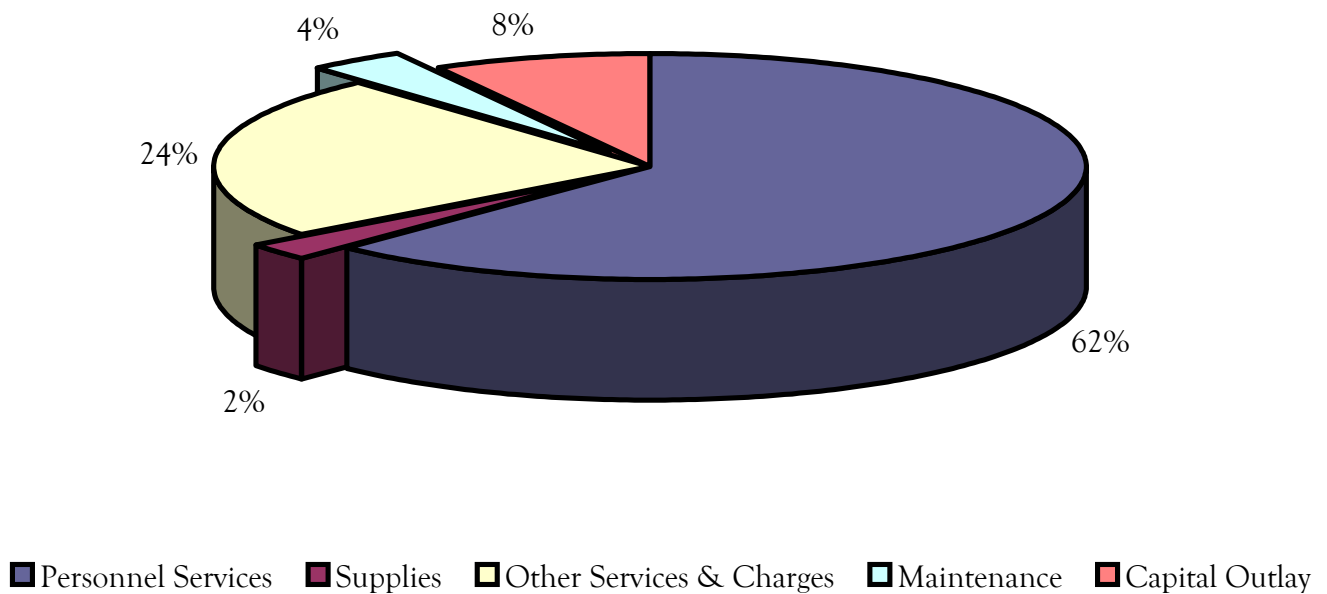
\$1,252,417



CIVIC CENTER FUND APPROPRIATIONS

By Expense Group

\$1,349,326



| |
|--|
| <p align="center">City of McAllen, Texas</p> <p align="center">McAllen International Civic Center Fund</p> <p align="center">Expense Summary</p> |
|--|

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------|-------------------|----------------------|---------------------|---------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Civic Center | \$ 790,619 | \$ 1,117,029 | \$ 1,224,075 | \$ 1,349,326 |
| TOTAL | \$ 790,619 | \$ 1,117,029 | \$ 1,224,075 | \$ 1,349,326 |
| <u>BY EXPENSE GROUP</u> | | | | |
| Expenses: | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 341,922 | \$ 450,971 | \$ 450,958 | \$ 603,471 |
| Employee Benefits | 123,406 | 194,258 | 194,258 | 237,950 |
| Supplies | 23,709 | 30,300 | 40,400 | 30,300 |
| Other Services and Charges | 176,646 | 307,500 | 391,690 | 318,760 |
| Maint. and Repair Services | 52,588 | 41,000 | 51,115 | 51,105 |
| TOTAL OPERATING EXPENSES | 718,271 | 1,024,029 | 1,128,421 | 1,241,586 |
| Capital Outlay | 72,348 | 93,000 | 95,654 | 107,740 |
| TOTAL EXPENDITURES | \$ 790,619 | \$ 1,117,029 | \$ 1,224,075 | \$ 1,349,326 |
| <u>PERSONNEL</u> | | | | |
| Civic Center | 19 | 18 | 18 | 24 |

CITY OF McALLEN, TEXAS

DEPARTMENT: CIVIC CENTER

FUND: CIVIC CENTER

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-----------------------------------|-------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 341,922 | \$ 450,971 | \$ 450,958 | \$ 603,471 |
| Employee Benefits | 83,973 | 150,884 | 150,884 | 190,243 |
| Supplies | 23,709 | 30,300 | 40,400 | 30,300 |
| Other Services and Charges | 176,646 | 307,500 | 391,690 | 318,760 |
| Maintenance | 52,588 | 41,000 | 51,115 | 51,105 |
| Operations Subtotal | 678,838 | 980,655 | 1,085,047 | 1,193,879 |
| Capital Outlay | 72,348 | 93,000 | 95,654 | 107,740 |
| Operations & Capital Outlay Total | 751,186 | 1,073,655 | 1,180,701 | 1,301,619 |
| Non-Departmental | | | | |
| Employee Benefits | - | - | - | - |
| Insurance | 39,433 | 43,374 | 43,374 | 47,707 |
| TOTAL EXPENDITURES | \$ 790,619 | \$ 1,117,029 | \$ 1,224,075 | \$ 1,349,326 |
| PERSONNEL | | | | |
| Exempt | 4 | 4 | 4 | 6 |
| Non-Exempt | 12 | 11 | 11 | 15 |
| Part-Time | 3 | 3 | 3 | 3 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 19 | 18 | 18 | 24 |

MISSION STATEMENT

To successfully develop and host a variety of events that will serve the citizens of the City of McAllen needs through education, cultural, business and entertainment activities and at all times providing the best customer service.

MAJOR FY 04-05 GOALS:

- 1.) Increase the number of events by 10%.
- 2.) Develop computerized work order system for Crew Members.
- 3.) Increase revenue through event ticketing system.
- 4.) Begin marketing plan with the Chamber of Commerce CVB for the new convention center.
- 5.) Address Architect Building Rates to Commission.
- 6.) Contract with Cater Company for new facility.
- 7.) Begin construction of New Convention Center and related infrastructures.
- 8.) Start planning process for new performing Arts Facility.

CITY OF McALLEN, TEXAS

DEPARTMENT: CIVIC CENTER

FUND: CIVIC CENTER

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 16 | 18 | 18 | 24 |
| Department expenditures | \$ 790,619 | \$ 1,117,029 | \$ 1,224,075 | \$ 1,349,326 |
| <i>Outputs:</i> | | | | |
| Number of Auditorium events | 169 | 178 | 161 | 185 |
| Number of Convention Hall events | 128 | 157 | 150 | 170 |
| Number of Tourist Center events | 149 | 121 | 153 | 130 |
| Total number of events worked | 446 | 456 | 464 | 485 |
| <i>Effectiveness Measures:</i> | | | | |
| Total event hours | | | | |
| Room rental revenue | \$ 279,663 | \$ 250,000 | \$ 250,000 | \$ 300,000 |
| Concession revenue | \$ 15,907 | \$ 19,600 | \$ 15,800 | \$ 19,600 |
| Total generated revenue | \$ 295,570 | \$ 269,600 | \$ 265,800 | \$ 319,600 |
| Ratio of costs to revenue | | | | |
| <i>Efficiency Measures:</i> | | | | |
| Average man-hours spent per event | 7 hrs 30 min | 6 hrs 40 min | 7 hrs 10 min | 6 hr. 43 min. |
| Average cost of an event | \$1,773 | | \$2,407 | \$ 2,825 |
| Average income per rental | \$663 | \$548 | \$627 | \$ 659 |

McALLEN INTERNATIONAL AIRPORT FUND

The Airport Fund is used to account for the operational activities of the City's Airport.



CITY of McALLEN, TEXAS

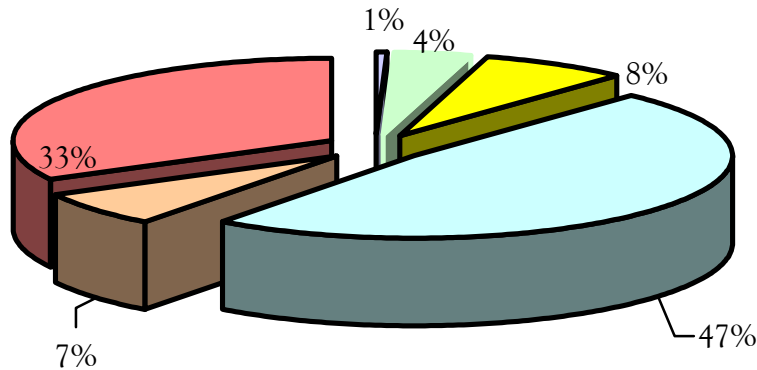
City of McAllen, Texas
McAllen International Airport Fund
Working Capital Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 311,028 | \$ - | \$ 227,845 | \$ 535,851 |
| <u>Revenues:</u> | | | | |
| Aeronautical Operating | | | | |
| Landing Fees | 295,279 | 290,000 | 322,598 | 428,450 |
| Terminal area rental/charges | 595,057 | 530,000 | 549,404 | 1,301,940 |
| Boarding Ladder Fees | - | - | - | - |
| FBO Revenue: Contract/Sp | - | - | - | 105,608 |
| Cargo / Hangars Rental | 174,614 | 177,000 | 99,833 | 100,000 |
| Fuel Sales (net profit/loss) | 55,860 | 56,000 | 61,166 | 91,750 |
| Miscellaneous | - | - | - | 2,100 |
| Other (Security reimb.) | 160,414 | 177,000 | 171,763 | 168,000 |
| Subtotal - Aeronautical | 1,281,224 | 1,230,000 | 1,204,764 | 2,197,848 |
| Non-Aeronautical Operating | | | | |
| Land and non terminal facilities | 154,154 | 167,000 | 166,000 | 60,450 |
| Terminal - Food and Beverages | 1,058,330 | 1,007,640 | 1,038,935 | 38,400 |
| Terminal - Retail stores | 30,769 | 24,000 | 30,000 | 45,000 |
| Terminal - Other | 98,662 | 95,000 | 90,000 | 111,852 |
| Rental Cars | - | - | - | 1,049,120 |
| Parking | - | - | - | 300,000 |
| Miscellaneous | 7,154 | 9,100 | 13,806 | 2,400 |
| Subtotal -Non Aeronautical | 1,349,069 | 1,302,740 | 1,338,741 | 1,607,222 |
| Non-Operating Revenues | | | | |
| Interest Earned | 5,237 | - | 624 | - |
| Grant Reimbursement | 2,358,819 | 2,792,784 | 1,026,000 | 1,854,535 |
| Total Revenues | 4,994,349 | 5,325,524 | 3,570,129 | 5,659,605 |
| Operating Transfers In: | | | | |
| General Fund | - | 870,404 | 870,404 | - |
| PFC Airport Fund | - | - | - | - |
| Capital Improvement Fund | 294,637 | 310,309 | 310,309 | - |
| Total Revenues and Transfers | 5,288,986 | 6,506,237 | 4,750,842 | 5,659,605 |
| TOTAL RESOURCES | \$ 5,600,014 | \$ 6,506,237 | \$ 4,978,687 | \$ 6,195,456 |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| Airport | \$ 1,585,130 | \$ 2,075,278 | \$ 2,009,868 | \$ 2,073,839 |
| Health Ins. & Workmen's Compensation | - | - | - | - |
| Liability Insurance | 85,493 | 94,039 | 94,039 | 103,439 |
| Debt Service ** | - | - | - | - |
| Capital Outlay | 2,647,332 | 3,231,293 | 1,267,119 | 2,296,994 |
| Total Operations | 4,317,955 | 5,400,610 | 3,371,026 | 4,474,272 |
| Operating Transfers Out - General Fund | 1,071,811 | 1,071,810 | 1,071,810 | 1,071,810 |
| Operating Transfers Out - Capital Improvements | - | - | - | 214,465 |
| Operating Transfers Out - Debt Service | 3,600,447 | 1,640,417 | 1,640,417 | - |
| TOTAL APPROPRIATIONS | 8,990,213 | 8,112,837 | 6,083,253 | 5,760,547 |
| ENDING WORKING CAPITAL | \$ (3,390,199) | \$ (1,606,600) | \$ (1,104,566) | \$ 434,909 |
| Reclass Due to Debt Service Fund as Advance | 3,600,447 | 1,517,124 | 1,640,417 | - |
| Reclass Due to General Fund as Advance | - | 89,476 | - | - |
| Other Items Affecting Working Capital | 17,597 | - | - | - |
| ENDING WORKING CAPITAL | \$ 227,845 | \$ - | \$ 535,851 | \$ 434,909 |

CITY OF McALLEN, TEXAS

AIRPORT FUND REVENUES

\$5,659,605

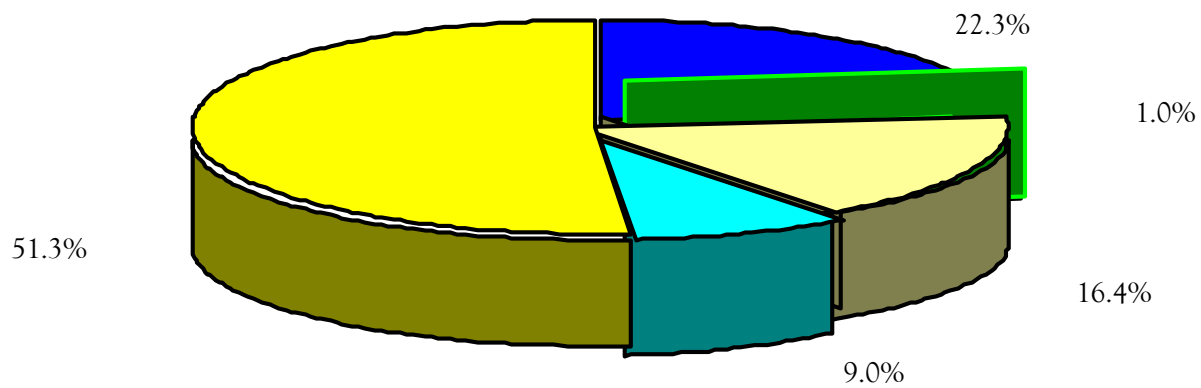


Concessions Other Landing Fees Lease/Rentals Miscellaneous Grant Reimbursement

AIRPORT FUND APPROPRIATIONS

By Category

\$4,474,272



Personnel Services Supplies Other Services & Charges Maintenance Capital Outlay

City of McAllen, Texas
McAllen International Airport Fund
Expense Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <u>BY DEPARTMENT</u> | | | | |
| McAllen International Airport | \$ 1,673,022 | \$ 2,297,517 | \$ 2,231,026 | \$ 4,474,272 |
| TOTAL | <u>\$ 1,673,022</u> | <u>\$ 2,297,517</u> | <u>\$ 2,231,026</u> | <u>\$ 4,474,272</u> |
| <u>BY EXPENSE GROUP</u> | | | | |
| Expenses: | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 599,796 | \$ 636,505 | \$ 558,572 | \$ 669,268 |
| Employee Benefits | 268,255 | 289,807 | 289,807 | 327,163 |
| Supplies | 31,794 | 42,100 | 41,662 | 43,722 |
| Other Services and Charges | 580,363 | 798,405 | 724,266 | 734,625 |
| Maint. and Repair Services | 190,415 | 402,500 | 489,600 | 402,500 |
| TOTAL OPERATING EXPENSES | <u>1,670,623</u> | <u>2,169,317</u> | <u>2,103,907</u> | <u>2,177,278</u> |
| Capital Outlay | <u>2,399</u> | <u>128,200</u> | <u>127,119</u> | <u>2,296,994</u> |
| TOTAL EXPENDITURES | <u><u>\$ 1,673,022</u></u> | <u><u>\$ 2,297,517</u></u> | <u><u>\$ 2,231,026</u></u> | <u><u>\$ 4,474,272</u></u> |
| <u>PERSONNEL</u> | | | | |
| Airport | <u>22</u> | <u>23</u> | <u>23</u> | <u>25</u> |

CITY OF McALLEN, TEXAS

DEPARTMENT: McALLEN INTERNATIONAL AIRPORT

FUND: AIRPORT

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-----------------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 599,796 | \$ 636,505 | \$ 558,572 | \$ 669,268 |
| Employee Benefits | 182,762 | 195,768 | 195,768 | 223,724 |
| Supplies | 31,794 | 42,100 | 41,662 | 43,722 |
| Other Services and Charges | 580,363 | 798,405 | 724,266 | 734,625 |
| Maintenance | 190,415 | 402,500 | 489,600 | 402,500 |
| Operations Subtotal | 1,585,130 | 2,075,278 | 2,009,868 | 2,073,839 |
| Capital Outlay | 2,399 | 128,200 | 127,119 | 2,296,994 |
| Operations & Capital Outlay Total | 1,587,529 | 2,203,478 | 2,136,987 | 4,370,833 |
| Non-Departmental | | | | |
| Employee Benefits | - | - | - | - |
| Insurance | 85,493 | 94,039 | 94,039 | 103,439 |
| TOTAL EXPENDITURES | \$ 1,673,022 | \$ 2,297,517 | \$ 2,231,026 | \$ 4,474,272 |
| PERSONNEL | | | | |
| Exempt | 3 | 3 | 3 | 3 |
| Non-Exempt | 19 | 20 | 20 | 22 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 22 | 23 | 23 | 25 |

MISSION STATEMENT

To foster an aviation environment that promotes air carrier, general aviation and air cargo services in an economically our international viable, safe, secure, convenient and competitive manner for the residents of the Rio Grande Valley and customers.

MAJOR FY 04-05 GOALS:

- 1.) Complete the Irrigation Pipeline Rehabilitation project during the winter of 2004.
- 2.) Begin construction on the rehabilitation of Runway 18/36 and evaluation of the airfield's lighting circuits.
- 3.) Begin the Environmental Assessment process and perform a Benefit-Cost Analysis for the possible extension of Rwy 13/31.
- 4.) Complete Phase I of the parking lot lighting improvements by installing bollards for the centrally-located sidewalks.
- 5.) Complete Phase I of the replacement of the terminal carpet that is now 11 years old.
- 6.) Complete Airport Master Plan including extension of existing runway and future second runway.

CITY OF McALLEN, TEXAS

DEPARTMENT: McALLEN INTERNATIONAL AIRPORT

FUND: AIRPORT

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 22 | 23 | 23 | 25 |
| Department expenditures | \$ 1,673,022 | \$ 2,297,517 | \$ 2,231,026 | \$ 4,474,272 |
| Enplaned passengers | 276,590 | 288,667 | 298,000 | 305,450 |
| Operating revenues | \$ 2,635,530 | \$ 2,796,389 | \$ 2,556,609 | \$ 2,796,389 |

Outputs:

| | | | | |
|-----------------------------------|--------|--------|--------|--------|
| Total airline operations | 6,220 | 6,601 | 6,472 | 6,601 |
| Total general aviation operations | 57,261 | 56,950 | 55,833 | 56,950 |

Effectiveness Measures:

| | | | | |
|--|--|------|------|------|
| Percent of change in enplaned passengers | | 2.5% | 7.0% | 2.5% |
|--|--|------|------|------|

Efficiency Measures:

| | | | | |
|-------------------------------------|---------|---------|---------|---------|
| Airline cost per enplaned passenger | \$ 6.05 | \$ 2.82 | \$ 7.26 | \$ 7.67 |
|-------------------------------------|---------|---------|---------|---------|

Note: According to AAAE's 2001-2002 airport rates and charges survey, the average non-hub's measurement is \$6.76.

| | | | | |
|--|---------|---------|---------|---------|
| Airport operating revenue per enplaned passenger | \$ 9.53 | \$ 8.13 | \$ 8.58 | \$ 9.15 |
|--|---------|---------|---------|---------|

Note: According to AAAE's 2001-2002 airport rates and charges survey, the average non-hub's measurement is \$18.80 per passenger; \$13.73 without paid parking.

BUS TERMINAL FUND

The Bus Terminal Fund is used to account for revenues and expenses for the bus terminal located in Downtown McAllen.



CITY of McALLEN, TEXAS

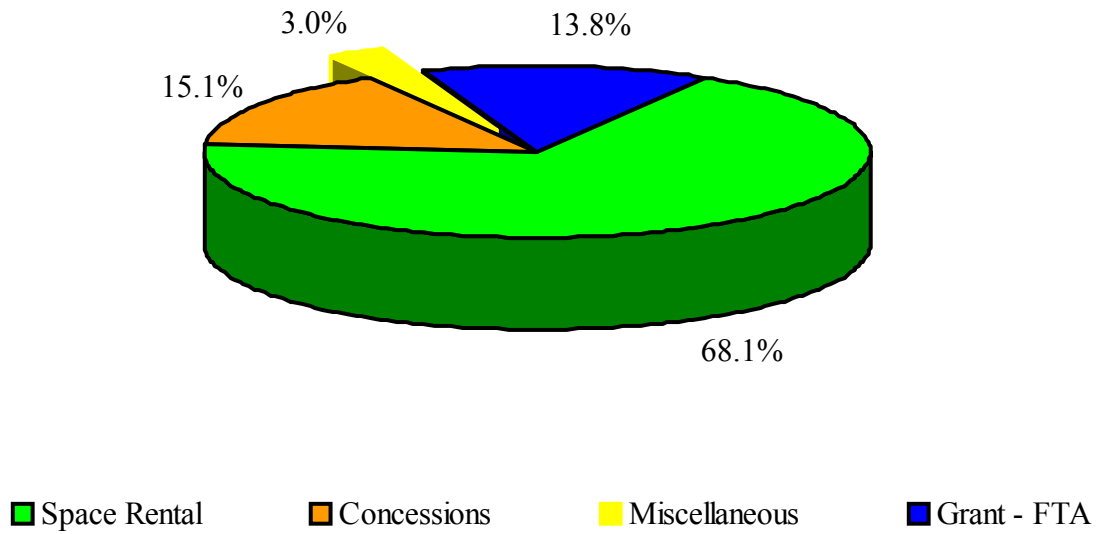
City of McAllen, Texas
Bus Terminal Fund
Working Capital Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-------------------|----------------------|--------------------|-------------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 125,893 | \$ 113,671 | \$ 73,001 | \$ 42,001 |
| <u>Revenues:</u> | | | | |
| Space Rental | 197,454 | 223,522 | 224,733 | 229,502 |
| Concessions | 44,334 | 45,373 | 41,537 | 51,000 |
| Concessions - Greyhound | - | - | - | - |
| Commission-telephone | 10,881 | 11,846 | 10,000 | 10,000 |
| Local Match - Dev Corp - Prior Year | - | - | - | - |
| Grant - FTA | - | 46,495 | - | - |
| Grant - TxDot | - | - | - | - |
| Other | - | - | - | - |
| Interest Earned | 958 | - | - | - |
| Total Revenues | <u>253,627</u> | <u>327,236</u> | <u>276,270</u> | <u>290,502</u> |
| Transfer-In- General Fund | - | - | - | - |
| Transfer-In- Development Corp | 176,957 | 242,200 | 220,287 | 294,221 |
| Loan - Capital Improvement Fund | - | - | - | - |
| Total Transfers-In and Revenues | <u>430,584</u> | <u>569,437</u> | <u>496,557</u> | <u>584,723</u> |
| TOTAL RESOURCES | <u>\$ 556,477</u> | <u>\$ 683,108</u> | <u>\$ 569,558</u> | <u>\$ 626,724</u> |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| Bus Terminal | \$ 482,368 | \$ 552,255 | \$ 527,557 | \$ 533,940 |
| Health Ins. & Workmen's Compensation | - | - | - | - |
| Liability Insurance | - | - | - | - |
| Capital Outlay | 1,891 | - | - | 19,000 |
| Construction of Bus Terminal | - | - | - | - |
| TOTAL APPROPRIATIONS | <u>484,259</u> | <u>552,255</u> | <u>527,557</u> | <u>552,940</u> |
| Other Items Affecting Working Capital | <u>783</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING WORKING CAPITAL | <u>\$ 73,001</u> | <u>\$ 130,853</u> | <u>\$ 42,001</u> | <u>\$ 73,784</u> |

CITY OF McALLEN, TEXAS

BUS TERMINAL FUND REVENUES

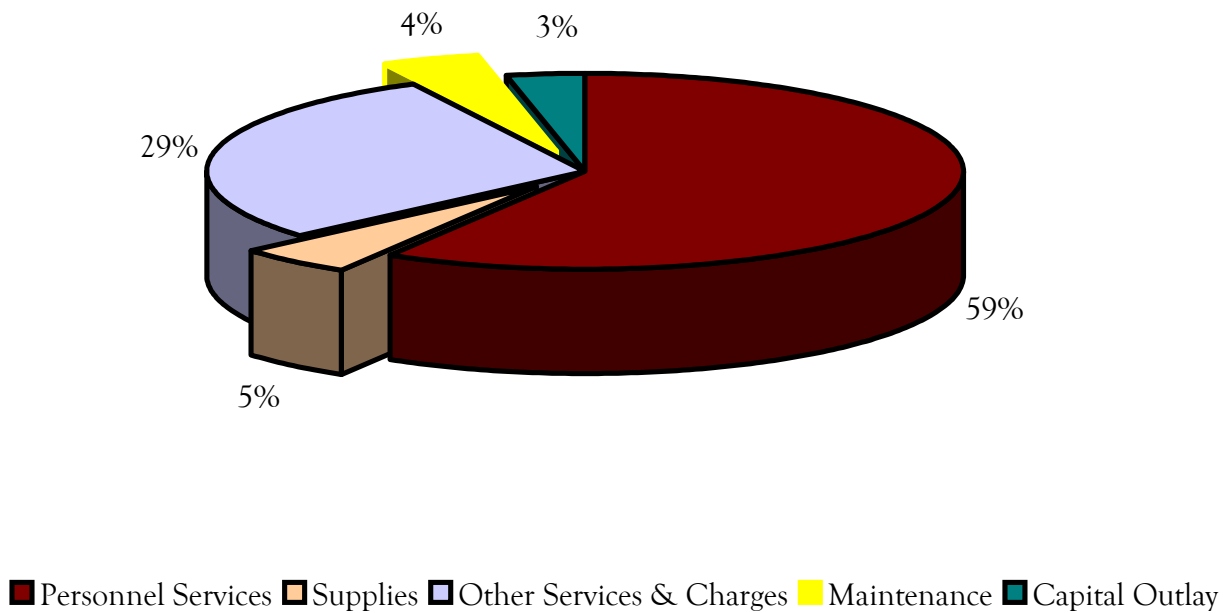
\$290,502



BUS TERMINAL FUND APPROPRIATIONS

By Expense Group

\$552,940



City of McAllen, Texas
Bus Terminal Fund
Expense Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Bus Terminal | \$ 484,259 | \$ 552,255 | \$ 527,557 | \$ 552,940 |
| TOTAL | <u>\$ 484,259</u> | <u>\$ 552,255</u> | <u>\$ 527,557</u> | <u>\$ 552,940</u> |
| <u>BY EXPENSE GROUP</u> | | | | |
| Expenses: | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 214,034 | \$ 223,915 | \$ 225,557 | \$ 235,074 |
| Employee Benefits | 73,893 | 74,704 | 74,704 | 88,436 |
| Supplies | 27,404 | 28,680 | 28,680 | 28,680 |
| Other Services and Charges | 146,029 | 202,946 | 176,906 | 159,234 |
| Maint. and Repair Services | 21,008 | 22,010 | 21,710 | 22,516 |
| TOTAL OPERATING EXPENSES | <u>482,368</u> | <u>552,255</u> | <u>527,557</u> | <u>533,940</u> |
| Capital Outlay | <u>1,891</u> | <u>-</u> | <u>-</u> | <u>19,000</u> |
| TOTAL EXPENDITURES | <u><u>\$ 484,259</u></u> | <u><u>\$ 552,255</u></u> | <u><u>\$ 527,557</u></u> | <u><u>\$ 552,940</u></u> |
| <u>PERSONNEL</u> | | | | |
| Bus Terminal | <u>10</u> | <u>11</u> | <u>11</u> | <u>11</u> |

CITY OF McALLEN, TEXAS

DEPARTMENT: BUS TERMINAL

FUND: BUS TERMINAL

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|------------------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 214,034 | \$ 223,915 | \$ 225,557 | \$ 235,074 |
| Employee Benefits | 73,893 | 74,704 | 74,704 | 88,436 |
| Supplies | 27,404 | 28,680 | 28,680 | 28,680 |
| Other Services and Charges | 146,029 | 202,946 | 176,906 | 159,234 |
| Maintenance | 21,008 | 22,010 | 21,710 | 22,516 |
| Operations Subtotal | 482,368 | 552,255 | 527,557 | 533,940 |
| Capital Outlay | 1,891 | - | - | 19,000 |
| Operations & Capital Outlay Totals | 484,259 | 552,255 | 527,557 | 552,940 |
| Non-Departmental | | | | |
| Employee Benefits | - | - | - | - |
| Insurance | - | - | - | - |
| TOTAL EXPENDITURES | \$ 484,259 | \$ 552,255 | \$ 527,557 | \$ 552,940 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 2 | 2 |
| Non-Exempt | 9 | 10 | 9 | 9 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 10 | 11 | 11 | 11 |

MISSION STATEMENT

To provide a safe, reliable and cost effective public transportation system.

MAJOR FY 04-05 GOALS:

FIXED ROUTE:

- 1.) Increased ridership
- 2.) Decrease Cost Per Passenger
- 3.) Decrease operating expenditures
- 4.) Begin Operation of McAllen Express transit under City Department.

PARATRANSIT SERVICE

- 1.) Decrease expenditures

CITY OF McALLEN, TEXAS

DEPARTMENT: BUS TERMINAL

FUND: BUS TERMINAL

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| Inputs: | | | | |
| Total number of full time employees | 9 | 11 | 11 | 11 |
| Department expenditures | \$ 484,259 | \$ 552,255 | \$ 527,557 | \$ 552,940 |
| <i>McAllen Express Fixed Route</i> | | | | |
| Total Expenditures | \$ 962,983 | \$ 1,016,881 | \$ 1,041,455 | \$ 1,072,699 |
| <i>McAllen Express Paratransit Service</i> | | | | |
| Total Expenditures | \$ 106,998 | \$ 96,307 | \$ 115,717 | \$ 119,189 |
| Outputs: | | | | |
| <i>McAllen Express Fixed Route</i> | | | | |
| Number of passengers / ridership | 332,149 | 349,537 | 364,990 | 375,940 |
| Number of miles | 273,026 | 508,589 | 272,538 | 280,714 |
| Total operating revenue hours | 23,946 | 37,437 | 23,640 | 24,349 |
| Total fare revenue | \$ 165,089 | \$ 185,906 | \$ 170,544 | \$ 175,660 |
| <i>McAllen Express Paratransit Service</i> | | | | |
| Number of passengers / ridership | 7,370 | 9,728 | 8,424 | 8,677 |
| Number of miles | 35,966 | 19,016 | 41,942 | 43,200 |
| Total operating revenue hours | 3,494 | 3,760 | 2,514 | 2,589 |
| Total fare revenue | \$ 2,449 | \$ 2,707 | \$ 2,628 | \$ 2,707 |
| Effectiveness Measures: | | | | |
| <i>McAllen Express Fixed Route</i> | | | | |
| Percent of change in cost per passenger | N/A | 0.34% | -1.61% | 0.00% |
| Percent of change in cost per hour | N/A | -48.05% | 8.72% | 0.00% |
| <i>McAllen Express Paratransit Service</i> | | | | |
| Percent of change in cost per passenger | N/A | -46.67% | -5.69% | 0.00% |
| Percent of change in cost per hour | N/A | -19.56% | 50.31% | 0.00% |
| Efficiency Measures: | | | | |
| <i>McAllen Express Fixed Route</i> | | | | |
| Number of passengers per mile | 1.00 | 1.46 | 1.00 | 1.00 |
| Number of passengers per hour | 14.00 | 9.34 | 15.00 | 15.00 |
| Cost per hour | \$ 40.21 | \$ 27.16 | \$ 44.05 | \$ 44.05 |
| Cost per passenger | \$ 2.90 | \$ 2.91 | \$ 2.85 | \$ 2.85 |
| Fare revenue per passenger | \$ 0.50 | \$ 0.53 | \$ 0.47 | \$ 0.47 |
| Fare box recovery rate | 17.14% | 19.27% | 16.38% | 16.38% |
| <i>McAllen Express Paratransit Service</i> | | | | |
| Number of passengers per mile | - | 1 | - | - |
| Number of passengers per hour | 2 | 3 | 3 | 3 |
| Cost per hour | \$ 30.62 | \$ 25.61 | \$ 46.03 | \$ 46.03 |
| Cost per passenger | \$ 14.52 | \$ 9.90 | \$ 13.74 | \$ 13.74 |
| Fare revenue per passenger | \$ 0.33 | \$ 0.28 | \$ 0.31 | \$ 0.31 |
| Fare box recovery rate | 2.29% | 2.81% | 2.27% | 2.27% |

McALLEN INTERNATIONAL TOLL BRIDGE FUND

The **Bridge Fund** is used to account for revenues and expenses for the International Toll Bridge located between Hidalgo, Texas and Reynosa, Mexico.



CITY of McALLEN, TEXAS

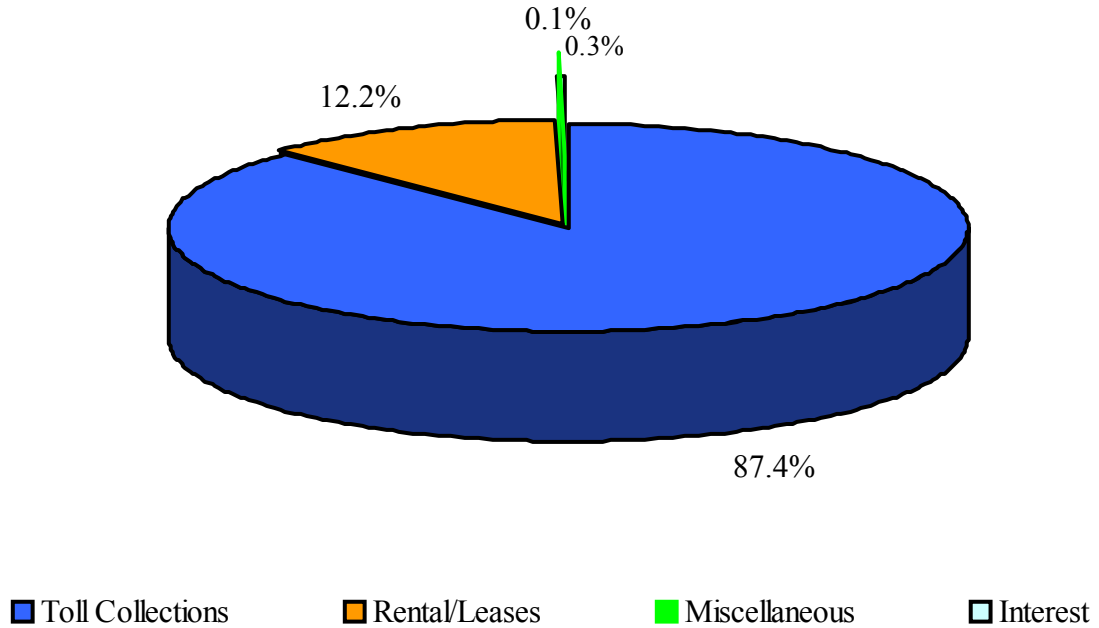
City of McAllen, Texas
McAllen International Toll Bridge Fund
Working Capital Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 796,776 | \$ 782,440 | \$ 940,785 | \$ 599,905 |
| <u>Revenues:</u> | | | | |
| Highway s & Sts Toll Bridge | 10,215,018 | 9,700,000 | 9,700,000 | 9,900,000 |
| UETA Turnstile | 4,653 | 6,000 | 5,600 | 6,000 |
| Rents & Royalties | 989,771 | 934,634 | 974,150 | 1,378,627 |
| Fixed Assets | 2,400 | - | - | - |
| Miscellaneous | 75,947 | 30,400 | 8,489 | 9,800 |
| Interest Earned | 62,223 | - | 59,500 | 35,000 |
| Total Revenues | 11,350,012 | 10,671,034 | 10,747,739 | 11,329,427 |
| Operating Transfers-In | | | | |
| Bridge Capital Improvement Fund | - | - | - | - |
| Revenue Bond Fund | - | - | - | - |
| Total Operating Transfer-In | - | - | - | - |
| Total Revenues and Transfers | 11,350,012 | 10,671,034 | 10,747,739 | 11,329,427 |
| TOTAL RESOURCES | \$ 12,146,788 | \$ 11,453,474 | \$ 11,688,524 | \$ 11,929,332 |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| Operations | \$ 1,145,917 | \$ 1,235,874 | \$ 1,149,245 | \$ 1,419,273 |
| Administration | 546,133 | 588,660 | 554,403 | 499,778 |
| Capital Outlay | 90,853 | 185,500 | 110,500 | 498,650 |
| Total Operations | 1,782,903 | 2,010,034 | 1,814,148 | 2,417,701 |
| Transfer out - Debt Service | 119,832 | 281,553 | 281,553 | 282,778 |
| City of McAllen-General Fund | 5,423,729 | 5,589,657 | 5,836,235 | 5,589,657 |
| City of Hidalgo | 3,282,882 | 3,156,683 | 3,156,683 | 3,156,683 |
| Bridge Capital Improvement Fund | - | - | - | - |
| Anzalduas Fund | - | - | - | - |
| TOTAL APPROPRIATIONS | 10,609,346 | 11,037,927 | 11,088,619 | 11,446,819 |
| Other Items Affecting Working Capital | (596,957) | - | - | - |
| ENDING WORKING CAPITAL | \$ 940,485 | \$ 415,547 | \$ 599,905 | \$ 482,513 |

CITY OF McALLEN, TEXAS

INTERNATIONAL TOLL BRIDGE FUND REVENUES

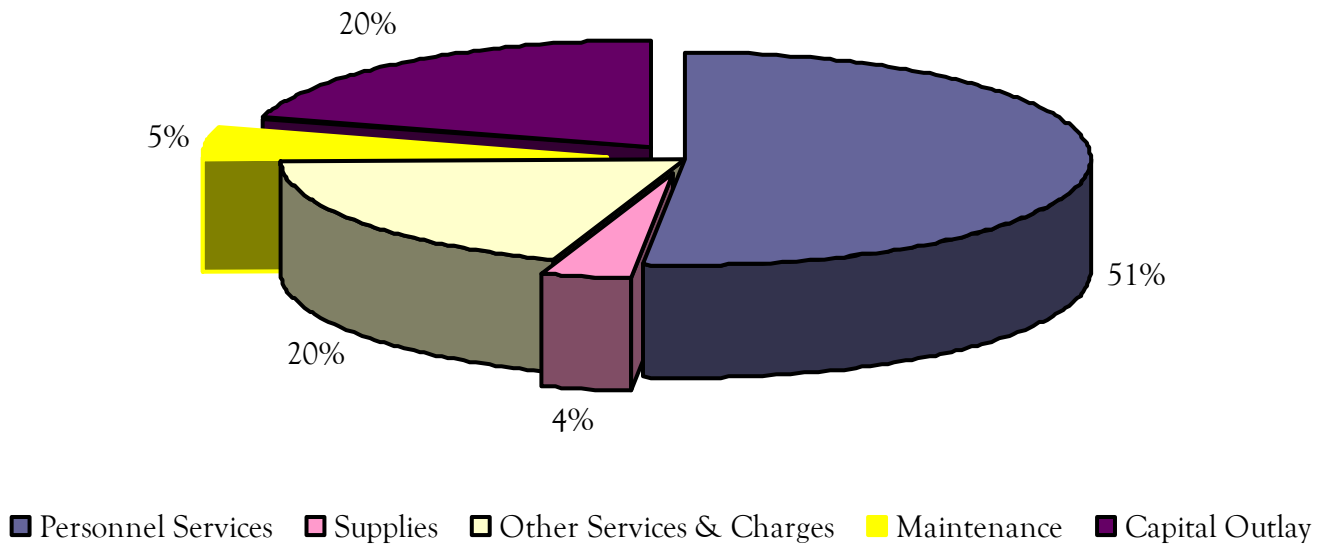
\$11,329,427



INTERNATIONAL BRIDGE FUND APPROPRIATIONS

By Expense Group

\$2,417,701



City of McAllen, Texas
McAllen International Toll Bridge Fund
Expense Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------|---------------------|----------------------|---------------------|---------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Operations | \$ 1,145,917 | \$ 1,235,874 | \$ 1,149,245 | \$ 1,419,273 |
| Administration | 636,986 | 774,160 | 664,903 | 998,428 |
| TOTAL | \$ 1,782,903 | \$ 2,010,034 | \$ 1,814,148 | \$ 2,417,701 |
| <u>BY EXPENSE GROUP</u> | | | | |
| Expenses: | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 805,251 | \$ 818,102 | \$ 762,766 | \$ 915,960 |
| Employee Benefits | 281,035 | 286,182 | 286,182 | 332,802 |
| Supplies | 61,405 | 84,800 | 72,800 | 84,800 |
| Other Services and Charges | 456,331 | 522,250 | 492,200 | 472,037 |
| Maint. and Repair Services | 88,028 | 113,200 | 89,700 | 113,452 |
| TOTAL OPERATING EXPENSES | 1,692,050 | 1,824,534 | 1,703,648 | 1,919,051 |
| Capital Outlay | 90,853 | 185,500 | 110,500 | 498,650 |
| TOTAL EXPENDITURES | \$ 1,782,903 | \$ 2,010,034 | \$ 1,814,148 | \$ 2,417,701 |
| <u>PERSONNEL</u> | | | | |
| Operations | 33 | 33 | 38 | 40 |
| Administration | 3 | 3 | 3 | 3 |
| TOTAL PERSONNEL | 36 | 36 | 41 | 43 |

CITY OF McALLEN, TEXAS

DEPARTMENT: OPERATIONS

FUND: BRIDGE

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 663,201 | \$ 673,045 | \$ 653,166 | \$ 802,212 |
| Employee Benefits | 192,669 | 205,579 | 205,579 | 253,774 |
| Supplies | 41,406 | 55,000 | 48,000 | 55,000 |
| Other Services and Charges | 162,076 | 192,250 | 157,500 | 198,287 |
| Maintenance | 86,565 | 110,000 | 85,000 | 110,000 |
| Operations Subtotal | 1,145,917 | 1,235,874 | 1,149,245 | 1,419,273 |
| Capital Outlay | - | - | - | - |
| TOTAL EXPENDITURES | \$ 1,145,917 | \$ 1,235,874 | \$ 1,149,245 | \$ 1,419,273 |
| PERSONNEL | | | | |
| Exempt | - | - | - | - |
| Non-Exempt | 30 | 30 | 35 | 37 |
| Part-Time | 3 | 3 | 3 | 3 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 33 | 33 | 38 | 40 |

MISSION STATEMENT

The Bridge Operations Department is responsible for toll collections and automobile and pedestrians traffic counts. It is also responsible for maintaining all the facilities at the Bridge.

MAJOR FY 04-05 GOALS:

- 1.) Complete financing plan bid letting for Anzaldua's International Bridge.

CITY OF McALLEN, TEXAS

DEPARTMENT: OPERATIONS

FUND: BRIDGE

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 29 | 30 | 35 | 37 |
| Department expenditures | \$ 1,145,917 | \$ 1,235,874 | \$ 1,149,245 | \$ 1,419,273 |
| Number of full time - Collectors | 23 | 23 | 23 | 23 |
| Number of full time - Cashiers | 4 | 4 | 3 | 4 |
| Number of full time - Maintenance | 3 | 3 | 3 | 3 |
| <i>Outputs:</i> | | | | |
| Southbound vehicular crossings | 6,155,674 | 6,278,787 | 5,814,037 | 6,278,787 |
| Southbound pedestrians crossings | 1,314,181 | 1,340,465 | 1,343,891 | 1,340,465 |
| Total southbound crossings | 7,469,855 | 7,619,252 | 7,160,928 | 7,619,252 |
| <i>Effectiveness Measures:</i> | | | | |
| Total toll revenues | \$ 9,871,097 | \$ 9,706,000 | \$ 10,149,991 | \$ 9,706,000 |
| Expenditure to revenue ratio | \$1/\$6.04 | \$1/\$5.52 | \$1/\$5.81 | \$1/\$5.52 |
| <i>Efficiency Measures:</i> | | | | |
| Crossings processed per collector | 324,776 | 331,272 | 311,345 | 331,272 |
| Cost per crossing | 0.22 | 0.23 | 0.24 | 0.23 |

CITY OF McALLEN, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: BRIDGE

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-----------------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 142,050 | \$ 145,057 | \$ 109,600 | \$ 113,748 |
| Employee Benefits | 46,733 | 34,810 | 34,810 | 28,660 |
| Supplies | 19,999 | 29,800 | 24,800 | 29,800 |
| Other Services and Charges | 294,255 | 330,000 | 334,700 | 273,750 |
| Maintenance | 1,463 | 3,200 | 4,700 | 3,452 |
| Operations Subtotal | 504,500 | 542,867 | 508,610 | 449,410 |
| Capital Outlay | 90,853 | 185,500 | 110,500 | 498,650 |
| Operations & Capital Outlay Total | 595,353 | 728,367 | 619,110 | 948,060 |
| Non-Departmental | | | | |
| Employee Benefits | - | - | - | - |
| Insurance | 41,633 | 45,793 | 45,793 | 50,368 |
| TOTAL EXPENDITURES | \$ 636,986 | \$ 774,160 | \$ 664,903 | \$ 998,428 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 2 | 2 |
| Non-Exempt | 1 | 1 | 1 | 1 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 3 | 3 | 3 | 3 |

MISSION STATEMENT

The McAllen-Hidalgo International Bridge strives to create value for it's customers and communities by becoming the standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing our services and facilities and serving our commercial customers, commuters, tourists, and government agencies. The Bridge Board and management envisions expanding our facility and constructing a new international crossing and pursuing other evolving opportunities.

MAJOR FY 04-05 GOALS:

- 1.) Insure that all internal controls are strictly adhered to and that all monies collected are properly accounted for and
- 2.) Toll system to be properly maintained at all times and upgraded as needed.
- 3.) Keep Bridge Board and City Manager informed of significant developments at Hidalgo POE and Anzalduas on a timely
- 4.) Work with architects and engineers to complete design and construction of southbound improvements by end of 2005.
- 5.) Complete move into new bridge administration building by end of January 2005.
- 6.) Work with Immigration and Naturalization Service and United States Customs to implement a Designated Commuter Lane by end of 2005.
- 7.) Work with Mexican authorities and Mexican proponent of Anzalduas Bridge to obtain Mexican Diplomatic Note by end of December 2005.
- 8.) Obtain approval from US State Department and the relevant agencies on proposed amended Anzalduas permit for of commercial cargo, additional hours of operation, and the all bridge design.
- 9.) Get all information for Bridge Packets into City Manager's office by Thursday noon before each Monday Meeting.
- 10.) Complete Southbound Toll Improvements at Bridge.
- 11.) Complete Revenue Bond Sale for Anzalduas Bridge Construction.

CITY OF McALLEN, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: BRIDGE

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|-------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 3 | 3 | 3 | 3 |
| Department expenditures | \$ 636,986 | \$ 774,160 | \$ 664,903 | \$ 998,428 |

Outputs:

Effectiveness Measures:

Efficiency Measures:

| |
|--|
| <p align="center">CITY OF McALLEN ENTERPRISE FUNDS CAPITAL OUTLAY LISTING FISCAL YEAR 2004 - 2005</p> |
|--|

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|--------------------------------------|---------------------------------------|--------|-----------------|----------------------------|
| WATER FUND (400) | | | | |
| WATER PLANT | COMPUTER | N | 2 | \$ 3,600 |
| | PLASMA CUTTER | N | 1 | 2,000 |
| | DEPT TOTAL | | | <u>5,600</u> |
| WATER LAB | COMPUTER/PRINTER | R | 1 | 2,000 |
| | DEPT TOTAL | | | <u>2,000</u> |
| TRANS & DISTRIBUTION | METAL DETECTORS | N | 3 | 2,400 |
| | ELECTRIC GENERATOR | N | 1 | 1,500 |
| | CUT OFF SAWS | N | 4 | 4,000 |
| | TOOL BOXES AND ACCESSORIES FOR TRUCKS | N | 3 | 2,550 |
| | COMPUTER & MONITOR | N | 1 | 1,800 |
| | OFFICE CHAIRS | N | 3 | 750 |
| | OFFICE DESK | N | 1 | 500 |
| | FAX MACHINE | N | 1 | 500 |
| | 18' DOUBLE AXLE TRAILER | N | 1 | 2,500 |
| | CONCRETE CHIPPING HAMMER | N | 1 | 1,100 |
| | WEED EATERS | N | 1 | 500 |
| | DEPT TOTAL | | | <u>18,100</u> |
| METER READERS | RADIO FOR NEW SERVICEMAN | R | 1 | 1,000 |
| | DEPT TOTAL | | | <u>1,000</u> |
| CUSTOMER RELATIONS | COMPUTER | N | 1 | 1,800 |
| | ERGONOMIC CHAIRS | N | 4 | 800 |
| | DEPT TOTAL | | | <u>2,600</u> |
| ADMINISTRATION | DESK | N | 3 | 4,050 |
| | COMPUTER | N | 3 | 5,400 |
| | RADIO | N | 2 | 1,900 |
| | CELL PHONE | N | 2 | 300 |
| | LAPTOP | N | 1 | 2,500 |
| | DEPT TOTAL | | | <u>14,150</u> |
| TOTAL WATER FUND | | | | <u><u>43,450</u></u> |
| WATER DEPRECIATION FUND (410) | | | | |
| WATER PLANTS | STAINLESS PROPELLERS | N | 1 | 15,000 |
| | GEAR FLOCCULATOR BOX | N | 1 | 10,000 |
| | AIR DRYER | N | 1 | 4,000 |
| | CHLORINE REGULATORS | N | 1 | 9,000 |
| | ANTHRACITE COAL | N | 1 | 15,000 |
| | BULK TANK | N | 1 | 8,000 |
| | CHEMICAL FEED PUMPS | N | 1 | 8,000 |
| | ELECTRICAL WIRING FOR C/2 HOIST | N | 1 | 15,000 |
| | 10" DRAIN VALVES/ACTUATORS | N | 1 | 15,000 |
| | AIR COMPRESSOR | N | 1 | 3,000 |
| | WATER TOWER REPAINTING | N | 1 | 150,000 |
| | WATER TOWER FENCING | N | 1 | 15,000 |
| | DEPT TOTAL | | | <u>267,000</u> |

| |
|--|
| <p align="center">CITY OF McALLEN ENTERPRISE FUNDS CAPITAL OUTLAY LISTING FISCAL YEAR 2004 - 2005</p> |
|--|

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|--------------------------------------|--|--------|-----------------|----------------------------|
| TRANS & DISTRIBUTION | 1 1/2 TON TRUCK (REPLACE UNIT 227) | R | 1 | 20,000 |
| | 1 1/2 TON DUMP TRUCK W/FLATBED (UNIT #231) | R | 1 | 30,000 |
| | 1 TON CARGO VAN | N | 1 | 20,000 |
| | TERMITE BACKHOE | N | 1 | 25,000 |
| | GAS MECHANICAL TAMPERS | N | 1 | 6,000 |
| | SHORING JACKS | N | 1 | 6,000 |
| | ASSORTED METER BOXES | N | 450 | 18,900 |
| | ASSORTED CUT-OFFS AND FITTINGS | N | 1,200 | 30,000 |
| | 4" WATER METERS | N | 2 | 5,400 |
| | 2" WATER METERS | N | 200 | 42,000 |
| | 1 1/2" WATER METERS | N | 100 | 17,000 |
| | 1" WATER METERS | N | 400 | 30,000 |
| | 3/4" WATER METERS | N | 3,000 | 90,000 |
| | VALVES (2/16" & 2/24") | N | 4 | 50,000 |
| | 3000' OF 8" WATER LINE | R | 1 | 90,000 |
| | FIRE HYDRANTS | N | 30 | 33,000 |
| | DEPT TOTAL | | | 513,300 |
| | | | | |
| | | | | |
| UTILITY BILLING | LASER PRINTER | R | 1 | 5,000 |
| | DEPT TOTAL | | | 5,000 |
| ADMINISTRATION | XEROX PHASER 7300 COLOR PRINTER | N | 1 | 4,400 |
| | DEPT TOTAL | | | 4,400 |
| TOTAL WATER DEPRECIATION FUND | | | | 789,700 |
| | | | | |
| SEWER FUND (450) | | | | |
| WASTEWATER COLLECTION | WEED EATER | N | 4 | 1,000 |
| | LAWN MOWER | N | 3 | 1,200 |
| | 2 TON HOIST | N | 1 | 500 |
| | METAL DETECTOR | N | 2 | 4,000 |
| | T82 GAS MONITOR AND SOFTWARE | N | 2 | 3,200 |
| | NOZZLES FOR TRUCKS | N | 8 | 2,000 |
| | 3 INCH CHECK VALVES | N | 3 | 1,800 |
| | 4 INCH CHECK VALVES | N | 12 | 8,400 |
| | 12 INCH GATE VALVES | N | 2 | 2,000 |
| | FULL BODY HARENSS | N | 1 | 200 |
| | MOTORS | N | 3 | 1,050 |
| | 2500 PSI HOSES | N | 4 | 9,600 |
| | WORK SEAT FOR CONFINED SPACE ENTRY | N | 1 | 200 |
| | LADDER SAFETY SYSTEM | N | 1 | 850 |
| | VENTILATION SADDLE VENT | N | 1 | 375 |
| | VENTILATION 90 DEGREE ELBOW | N | 1 | 125 |
| | RESCUE/RETRIEVAL y LANYARD | N | 1 | 125 |
| | 36 X 36 INCH UTILITY WORK VINYL SIGN | N | 2 | 500 |
| | STAND FOR SIGN WITH TELESCOPING LEGS | N | 2 | 600 |
| | LUMBERJACK FOLDING UNIT | N | 10 | 650 |
| | EMERGENCY LIGHTS FOR HEAVY TRUCKS | N | 4 | 4,800 |
| | 6 STATION BATTERY CHARGER PORTABLE RADIOS | N | 1 | 900 |
| | SUCTION ELBOWS | N | 4 | 5,000 |
| | SAFETY NETS FOR WETWELLS | N | 5 | 5,000 |
| | SAFETY VESTS | N | 20 | 800 |
| | PORTABLE RADIO | N | 1 | 1,800 |
| | DEPT TOTAL | | | 56,675 |

CITY OF McALLEN
ENTERPRISE FUNDS CAPITAL OUTLAY LISTING
FISCAL YEAR 2004 - 2005

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|--------------------------------------|--|--------|-----------------|----------------------------|
| WASTEWATER TREATMENT PLANTS | SOUTH - WEED TRIMMERS | N | 3 | 750 |
| | SOUTH/NORTH - REFRIGERATOR | N | 2 | 2,000 |
| | SOUTH - A/C UNIT | N | 1 | 800 |
| | NORTH - SO2 GAS FEED ROTOMETER 500 LB/DAY | N | 2 | 1,300 |
| | NORTH - CL2 GAS AUTO SWITCH OVER VALVE | N | 1 | 600 |
| | NORTH - EXHAUST BLOWER T/VACUUM DEADLY GAS | N | 1 | 800 |
| | NORTH - CL2 GAS FEED ROTOMETER 500 LB/DAY | N | 2 | 1,300 |
| | PRETREATMENT - TRUCK TOOL BOXES | N | 2 | 400 |
| | PRETREATMENT - DIGITAL CAMERA | N | 1 | 500 |
| | PRETREATMENT - SEALED GEL BATTER F/AUTOMATIC | N | 1 | 800 |
| | PRETREATMENT - CRAFTSMANS HAND TOOLS | N | 2 | 1,000 |
| | PRETREATMENT - PORTABLE PH METER | N | 1 | 900 |
| | PRETREATMENT/NO - FLAT SCREEN COMPUTER | N | 3 | 5,400 |
| | SOUTH - SHOP WELDER | N | 1 | 1,500 |
| | SOUTH - AIR COMPRESSOR | N | 1 | 2,000 |
| | NORTH - PRESSURE WASHER (GAS) | N | 1 | 1,600 |
| | SOUTH - D O METERS | N | 2 | 5,000 |
| | NORTH - ELECTRIC HOIST | N | 1 | 2,500 |
| | SOUTH - BAR SCREEN MOTORS | N | 2 | 4,000 |
| | SOUTH - GRIT PUMP MOTOR | N | 1 | 2,000 |
| | NORTH - BENCH TOP D O METER | N | 1 | 1,500 |
| | NORTH - BENCH TOP PH METER | N | 1 | 1,300 |
| | NORTH - 780 DIFFUSED AIR MEMBRANES | N | 1 | 52,000 |
| | DEPT TOTAL | | | 89,950 |
| WASTEWATER LABORATORY | INSTRUMENTS SPECTROPHOTOMETER | N | 1 | 2,200 |
| | TURBIDITY METER | N | 1 | 2,500 |
| | DEPT TOTAL | | | 4,700 |
| ADMINISTRATION & GENERAL | COMPUTER | R | 1 | 1,800 |
| | COMPUTER | R | 1 | 1,800 |
| | AUTO-CADD SOFTWARE | N | 1 | 2,500 |
| | 19" FLAT SCREEN MONITOR (AUTO-CADD) | N | 1 | 600 |
| | DEPT TOTAL | | | 6,700 |
| TOTAL SEWER FUND | | | | 158,025 |
| SEWER DEPRECIATION FUND (460) | | | | |
| WASTEWATER COLLECTION | 3/4 TON PICKUP (UNIT #221) | R | 1 | 12,000 |
| | 3/4 TON PICKUP (UNIT #283) | R | 1 | 12,000 |
| | COMBINATION CATCH BASIS VACUUM UNIT | R | 1 | 250,000 |
| | FAIRBACNKS 6 INCH PUMP | N | 1 | 19,000 |
| | 4 INCH CROWN PUMPS | N | 5 | 17,500 |
| | WATER PUMP | N | 1 | 17,000 |
| | DEPT TOTAL | | | 327,500 |
| WASTEWATER TREATMENT PLANTS | SOUTH/NORTH - AERATORS | N | 5 | 70,000 |
| | SOUTH - NORTH - CLARIFIER CENTER GEAR & MOTO | N | 1 | 20,000 |
| | SOUTH - 3 R.A.S. PUMP ROOM CHART RECORDERS | N | 3 | 4,500 |
| | SOUTH - CHEMICAL INDUCTION | N | 1 | 9,000 |
| | SOUTH - EFFLUENT METER | N | 1 | 3,500 |
| | SOUTH - SO2 SCALES | N | 4 | 8,000 |

CITY OF McALLEN
ENTERPRISE FUNDS CAPITAL OUTLAY LISTING
FISCAL YEAR 2004 - 2005

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|-----------------------|---|--------|-----------------|----------------------------|
| | NORTH - SLUDGE PUMP | N | 1 | 10,000 |
| | NORTH - 2000 LB/DAY CHLORINE PRESSURE | N | 2 | 7,600 |
| | NORTH - SO2 GAS INDUCTOR | N | 1 | 7,000 |
| | NORTH - CHLORINE RESIDUAL ANALYZER | N | 2 | 8,000 |
| | NORTH - AUTOMATIC FEED CONTROLS | N | 1 | 16,800 |
| | DEPT TOTAL | | | <u>164,400</u> |
| WASTEWATER LABORATORY | EXTENDED CAB PICKUP TRUCK (UNIT #281-1) | N | 1 | 20,000 |
| | A/C UNIT | N | 1 | 5,000 |
| | DEPT TOTAL | | | <u>25,000</u> |
| | COUNTRY CLUB LIFT STATION | N | 1 | 1,615,000 |
| | 8TH & QUINCE LIFT STATION | N | 1 | 570,000 |
| | 6TH & MARTIN LIFT STATION | N | 1 | 255,000 |
| | TOTAL SEWER DEPRECIATION FUND | | | <u><u>2,956,900</u></u> |
| | SANITATION FUND (500) | | | |
| COMPOSTING | PC COMPUTER W/SOFTWARE & CASH REGISTER | N | 2 | 5,000 |
| | TELEPHONES W/PHONE LINES | N | 2 | 1,500 |
| | DESK | N | 2 | 1,000 |
| | FAX MACHINE | N | 1 | 150 |
| | 5TH WHEEL TOW DOLLIE (AUCTION) | N | 1 | 2,500 |
| | TWO WAY RADIOS | N | 5 | 10,000 |
| | WINDOW TURNER | N | 1 | 275,000 |
| | COMPOSTING SITE IMPROVEMENTS | N | 1 | 434,519 |
| | DEPT TOTAL | | | <u>729,669</u> |
| RESIDENTIAL | FLATBED W/SIDE RAILS | N | 1 | 40,000 |
| | 1996 UNIT 436 AUTO 30CY TRUCK ROLL-OVER | N | 1 | 170,000 |
| | DESK, CHAIRS, CABINETS, FURNITURE | N | 1 | 5,000 |
| | PURCHASE OF BLOWERS | N | 5 | 3,000 |
| | WED EATERS | N | 1 | 1,800 |
| | STEAM CLEANER/TRAILER | N | 1 | 13,000 |
| | RADIOS | N | 3 | 9,000 |
| | PORTABLE RADIOS | N | 3 | 10,500 |
| | AUTOMATED CARTS 96 GAL (1500) | N | 1,500 | 75,000 |
| | LITTER CONTAINERS | N | 250 | 90,000 |
| | DEPT TOTAL | | | <u>417,300</u> |
| COMMERCIAL BOX | ROLL OFF TRUCK | N | 1 | 120,000 |
| | 4X4 PICK UP TRUCK | N | 1 | 25,000 |
| | ROLL OFF TRUCK | N | 1 | 85,000 |
| | MIG WELDERS | N | 4 | 16,000 |
| | PLASMA CUTTERS | N | 4 | 16,000 |
| | GRINDERS | N | 6 | 1,200 |
| | PAINT GUNS | N | 2 | 1,200 |
| | 2,4,6 & 8 YDS DUMPSTERS | N | 1 | 147,500 |
| | 20, 30 & 40 YDS ROLL OFFS | N | 1 | 65,580 |
| | DEPT. TOTAL | | | <u>477,480</u> |

CITY OF McALLEN
ENTERPRISE FUNDS CAPITAL OUTLAY LISTING
FISCAL YEAR 2004 - 2005

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|---|---|--------|-----------------|----------------------------|
| BRUSH COLLECTION | EXTENSION CHAIN SAWS | N | 5 | 3,000 |
| | REGULAR CHAIN SAW | N | 5 | 2,500 |
| | WEED EATERS | N | 5 | 2,250 |
| | LAWN MOWER | N | 2 | 1,200 |
| | 2-WAY RADIO | N | 2 | 6,000 |
| | AIR COMPRESSOR | N | 1 | 5,000 |
| | DEPT. TOTAL | | | <u>19,950</u> |
| RECYCLING | ROLL-OFF TRUCK | N | 1 | 120,000 |
| | PC COMPUTER WITH SOFTWARE | N | 2 | 3,600 |
| | LAPTOP WITH SOFTWARE | N | 1 | 2,800 |
| | DESK | N | 1 | 500 |
| | FILING CABINET | N | 1 | 600 |
| | RADIO LTS | N | 1 | 2,000 |
| | ROLL OFF CONTAINER | N | 1 | 16,000 |
| | 60/90 GALLON RECYCLING CONTAINERS | N | 1,500 | 75,000 |
| | 4 CUBIC YARD CARDBOARD DUMPSTERS | N | 100 | 55,000 |
| | DEPT. TOTAL | | | <u>275,500</u> |
| ADMINISTRATION | BUILDING CONSTRUCTION FOR FA | N | 1 | 1,000 |
| | OFFICE MODIFICATION FOR SUPERVISORS OFFICES | N | 1 | 7,500 |
| | SHREDDER | N | 1 | 1,600 |
| | RECEPTION CHAIRS | N | 1 | 900 |
| | CALCULATOR | N | 1 | 1,225 |
| | DIGITAL CAMERA | N | 1 | 400 |
| | DEPT. TOTAL | | | <u>12,625</u> |
| TOTAL SANITATION FUND | | | | <u><u>1,932,524</u></u> |
| SANITATION DEPRECIATION FUND (502) | | | | |
| RESIDENTIAL | 1990 AUTOMATED REFUSE TRUCK | R | 1 | 182,000 |
| | 1995 AUTOMATED REFUSE TRUCK | R | 1 | 182,000 |
| | DEPT TOTAL | | | <u>364,000</u> |
| BRUSH | 1994 TRIMMING TRUCK | R | 1 | 60,000 |
| | 1991 OPEN TOP | R | 1 | 60,000 |
| | 1997 BRUSH TRACTOR | R | 2 | 120,000 |
| | 1995 GRAPPLE TRUCK | R | 1 | 120,000 |
| | DEPT TOTAL | | | <u>360,000</u> |
| RECYCLING | SIDE LOADER | R | 1 | 180,000 |
| | DEPT. TOTAL | | | <u>180,000</u> |
| TOTAL SANITATION DEPRECIATION FUND | | | | <u><u>904,000</u></u> |
| PALM VIEW GOLF COURSE (520) | | | | |
| MAINT. & OPERATION | EQUIPMENT | N | 1 | 55,000 |
| | DEPT. TOTAL | | | <u>55,000</u> |
| GOLF CARTS & DRIVING RANGE | EQUIPMENT | N | 1 | 20,000 |
| | DEPT. TOTAL | | | <u>20,000</u> |
| TOTAL PALM VIEW GOLF COURSE | | | | <u>75,000</u> |
| CIVIC CENTER FUND (540) | | | | |

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|--|
| <p align="center">CITY OF McALLEN ENTERPRISE FUNDS CAPITAL OUTLAY LISTING FISCAL YEAR 2004 - 2005</p> |
|--|

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|---|---|--------|-----------------|----------------------------|
| MAINT & OPERATION | PICK UP TRUCK | R | 1 | 15,000 |
| | 300 FT SOUND CABLE | N | 1 | 3,000 |
| | SPECIAL EFFECT LIGHTING | N | 4 | 3,200 |
| | ELECTRICAL WIRE REPLACEMENT | R | 1 | 8,975 |
| | BACK STAGE LADDER | R | 1 | 4,370 |
| | STAGE LIGHTING SOURCE FOR 36 DEGREE | N | 48 | 13,488 |
| | STAGE LIGHTING SOURCE FOUR 19 DEGREE | N | 36 | 10,116 |
| | L & E BROAD CUC INST 2 CLL UNIT | N | 12 | 4,188 |
| | INST CONDENSE MICROPHONE 1850 | N | 10 | 1,850 |
| | FLOOR BUNISHER | N | 1 | 4,653 |
| | INDOOR/OUTDOOR SWEEPER | N | 1 | 5,700 |
| | WIRELESS MICROPHONE | N | 2 | 2,200 |
| | COMPUTER HARDWARE | N | 1 | 8,000 |
| | MEETING MATRIX SOFTWARE | N | 1 | 23,000 |
| | <i>TOTAL CIVIC CENTER</i> | | | <u>107,740</u> |
| McALLEN INT'L AIRPORT FUND (550) | | | | |
| AIRPORT | PARKING LOT BOLLARDS | N | 1 | 40,000 |
| | TERMINAL CARPETING | R | 1 | 40,000 |
| | IMPROVEMENTS ON PARKING LOT | N | 1 | 125,000 |
| | SUV | R | 1 | 25,000 |
| | LAPTOP COMPUTER | N | 1 | 2,800 |
| | COMPUTER | R | 1 | 1,800 |
| | COMPUTER | N | 1 | 1,800 |
| | | | | <u>236,400</u> |
| | CANAL REPLACEMENT | N | 1 | 747,950 |
| | RUNWAY REHAB (DESIGN) | N | 1 | 366,244 |
| | INLINE BAGGAGE SCREENING FACILITY | N | 1 | 946,400 |
| | | | | <u>2,060,594</u> |
| <i>TOTAL McALLEN INTL AIRPORT</i> | | | | 2,296,994 |
| TRANSIT SYSTEM FUND (558) | | | | |
| ADMINISTRATION | SMALL COMPACT CAR | N | 1 | 12,000 |
| | ARMRESTS FOR LOBBY FURNITURE & TRASH CANS | R | 1 | 7,000 |
| <i>TOTAL TRANSIT SYSTEM</i> | | | | <u>19,000</u> |
| McALLEN INT'L TOLL BRIDGE FUND (560) | | | | |
| ADMINISTRATION | FENCING | N | 1 | 75,000 |
| | ROOFS & REMODEL GSA FACILITIES | N | 1 | 200,000 |
| | COVERED WALKWAY | N | 1 | 200,000 |
| | OFFICE DESKS | N | 1 | 2,300 |
| | OFFICE CHAIRS | N | 1 | 750 |
| | CONFERENCE ROOM CHAIRS | N | 12 | 1,200 |
| | WAITING ROOM CHAIRS | N | 1 | 1,500 |
| | ADMIN. OFFICE PHONE SYSTEM | N | 1 | 10,000 |
| | CURRENCY COUNTER | N | 1 | 2,500 |
| | COMPUTER | N | 3 | 5,400 |
| <i>TOTAL McALLEN INTL TOLL BRIDGE</i> | | | | <u>498,650</u> |
| ENTERPRISE FUNDS GRAND TOTAL | | | | \$ <u>9,781,983</u> |

INTERNAL SERVICE FUNDS

The **Inter – Department Service Fund** was established to finance and account for services, materials, and supplies furnished to the various departments for the City, and on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

This section also includes the working capital summary for **General Depreciation Fund**, which was established for the sole purpose of replacing fixed assets of the General Fund. Funding has been provided by a rental charge to the appropriate department in the General Fund.

The **General Insurance and Workmen’s Compensation Fund** was established to account for all expenses related to workmen’s compensation claims and general liability insurance. Primary funding sources are transfers in from General Fund and Enterprise Funds.

The **Employee Health Insurance Fund** was established to account for all expenses related to health insurance premiums and claims for City employees. Primary funding sources are transfers in from General Fund and Enterprise Funds.



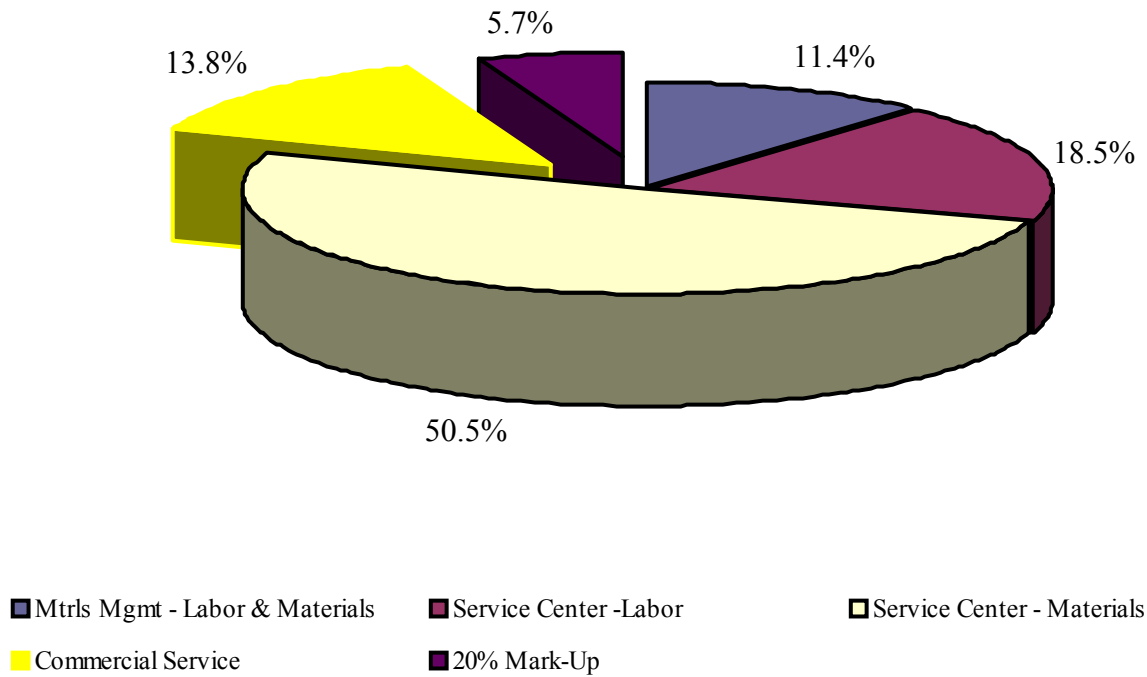
City of McAllen, Texas
Inter-Departmental Service Fund
Working Capital Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|---------------------|----------------------|---------------------|---------------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 408,634 | \$ 329,844 | \$ 507,951 | \$ 514,477 |
| <u>Revenues:</u> | | | | |
| Service Center-Labor and Overhead | 239,666 | 270,000 | 221,110 | 240,000 |
| Service Center-Materials | 385,896 | 420,000 | 392,970 | 390,000 |
| Service Center-Commercial Services | 1,115,457 | 1,141,790 | 1,009,028 | 1,062,242 |
| Service Center-20% Mark-Up | 300,276 | 200,000 | 280,399 | 290,448 |
| Mtrls Mgmt.-Labor and Overhead | 135,404 | 150,000 | 119,838 | 120,000 |
| Fuel | 20,243 | - | - | - |
| Interest Earned | 3,804 | - | - | - |
| Miscellaneous | 1,425 | - | - | - |
| Total Revenues | <u>2,202,171</u> | <u>2,181,790</u> | <u>2,023,345</u> | <u>2,102,690</u> |
| TOTAL RESOURCES | <u>\$ 2,610,805</u> | <u>\$ 2,511,634</u> | <u>\$ 2,531,296</u> | <u>\$ 2,617,167</u> |
| APPROPRIATIONS | | | | |
| <u>Expenses:</u> | | | | |
| Service Center | \$ 1,920,965 | \$ 2,096,399 | \$ 1,886,419 | \$ 2,109,275 |
| Materials Management | 133,905 | 123,460 | 117,089 | 125,333 |
| Employee Benefits | - | - | - | - |
| Insurance Liability & Workmen's Comp. | 10,330 | 11,362 | 11,362 | 12,493 |
| Capital Outlay | 34,927 | - | 1,949 | 83,600 |
| TOTAL APPROPRIATIONS | <u>2,100,127</u> | <u>2,231,221</u> | <u>2,016,819</u> | <u>2,330,701</u> |
| Other Items Affecting Working Capital | <u>(2,727)</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING WORKING CAPITAL | <u>\$ 507,951</u> | <u>\$ 280,413</u> | <u>\$ 514,477</u> | <u>\$ 286,466</u> |

CITY OF McALLEN, TEXAS

INTER-DEPARTMENTAL SERVICE FUND REVENUES

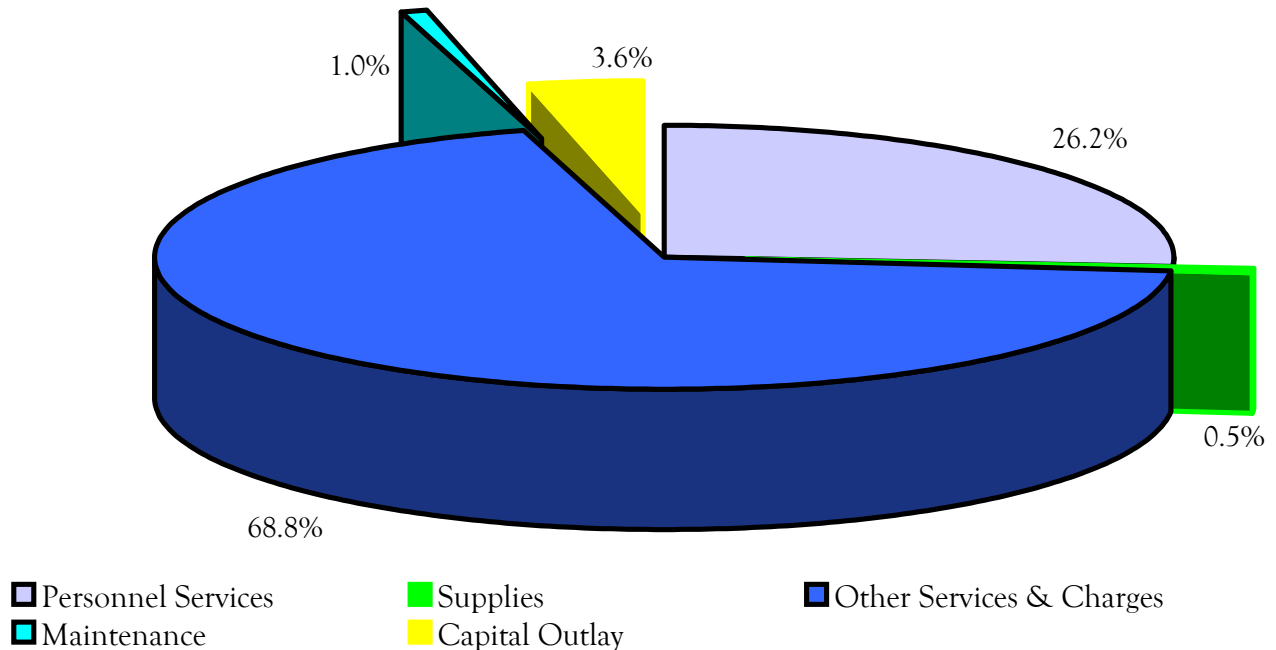
\$2,102,690



INTER-DEPARTMENTAL SERVICE FUND APPROPRIATIONS

By Expense Group

\$2,330,701



City of McAllen, Texas
Inter-Departmental Service Fund
Expense Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------|---------------------|----------------------|---------------------|---------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Service Center | \$ 1,966,222 | \$ 2,107,761 | \$ 1,899,730 | \$ 2,205,368 |
| Materials Management | 133,905 | 123,460 | 117,089 | 125,333 |
| TOTAL | \$ 2,100,127 | \$ 2,231,221 | \$ 2,016,819 | \$ 2,330,701 |
| <u>BY EXPENSE GROUP</u> | | | | |
| Expenses: | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 422,147 | \$ 442,414 | \$ 419,777 | \$ 443,206 |
| Employee Benefits | 150,554 | 158,727 | 158,727 | 166,397 |
| Supplies | 7,682 | 7,030 | 10,087 | 10,514 |
| Other Services and Charges | 1,465,201 | 1,604,000 | 1,406,229 | 1,604,000 |
| Maint. and Repair Services | 19,616 | 19,050 | 20,050 | 22,984 |
| TOTAL OPERATING EXPENSES | 2,065,200 | 2,231,221 | 2,014,870 | 2,247,101 |
| Capital Outlay | 34,927 | - | 1,949 | 83,600 |
| TOTAL EXPENDITURES | \$ 2,100,127 | \$ 2,231,221 | \$ 2,016,819 | \$ 2,330,701 |
| <u>PERSONNEL</u> | | | | |
| Service Center | 15 | 15 | 15 | 15 |
| Materials Management | 4 | 4 | 4 | 4 |
| TOTAL PERSONNEL | 19 | 19 | 19 | 19 |

CITY OF McALLEN, TEXAS

DEPARTMENT: SERVICE CENTER

FUND: INTER-DEPT.

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--------------------------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 342,165 | \$ 357,679 | \$ 341,284 | \$ 357,929 |
| Employee Benefits | 108,086 | 113,390 | 113,390 | 118,692 |
| Supplies | 6,044 | 5,330 | 8,550 | 8,814 |
| Other Services and Charges | 1,446,065 | 1,603,500 | 1,405,695 | 1,603,500 |
| Maintenance | 18,605 | 16,500 | 17,500 | 20,340 |
| Operations Subtotal | 1,920,965 | 2,096,399 | 1,886,419 | 2,109,275 |
| Capital Outlay | 34,927 | - | 1,949 | 83,600 |
| Operations and Capital Outlay Totals | 1,955,892 | 2,096,399 | 1,888,368 | 2,192,875 |
| Non-Departmental | | | | |
| Employee Benefits | - | - | - | - |
| Insurance | 10,330 | 11,362 | 11,362 | 12,493 |
| DEPARTMENTAL TOTAL: | \$ 1,966,222 | \$ 2,107,761 | \$ 1,899,730 | \$ 2,205,368 |
| PERSONNEL | | | | |
| Exempt | 2 | 2 | 2 | 2 |
| Non-Exempt | 13 | 13 | 13 | 13 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 15 | 15 | 15 | 15 |

MISSION STATEMENT

The Service Center is responsible for the maintenance and upkeep of all vehicles in the City fleet, both on-road and off-road. The Service Center provides minor repairs and services. Most major repairs are referred to the private sector. In addition, the Service Center is currently performing PM and State Inspection services on all City fleet units.

MAJOR FY 04-05 GOALS:

- 1.) Establish policies & Procedures on jobs being performed at the Service Center.
- 2.) Implement mechanic electronic entry of job orders.
- 3.) Continue education of mechanics in respect to new automotive technology.
- 4.) Maintain an accident free workplace.

CITY OF McALLEN, TEXAS

DEPARTMENT: SERVICE CENTER

FUND: INTER-DEPT.

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 15 | 15 | 15 | 15 |
| Department expenditures | \$ 1,966,222 | \$ 2,107,761 | \$ 1,899,730 | \$ 2,205,368 |
| Number of mechanics | 9 | 9 | 9 | 9 |
| <i>Outputs:</i> | | | | |
| In house labor | \$ 234,052 | \$ 220,546 | \$ 221,110 | \$ 240,000 |
| In house parts | \$ 377,678 | \$ 363,228 | \$ 392,970 | \$ 390,000 |
| Commercial parts & labor | \$ 1,038,539 | \$ 1,042,114 | \$ 1,009,028 | \$ 1,062,242 |
| 20% mark up | \$ 283,247 | \$ 281,076 | \$ 280,399 | \$ 290,448 |
| Number of State Inspections on City fleet units conducted | 408 | 400 | 365 | 365 |
| City fleet units serviced | 809 | 600 | 800 | 800 |
| Number of departments serviced | 58 | 57 | 58 | 58 |
| Number of purchase order processed | 1,602 | 1,500 | 150 | 1,500 |
| Field purchase orders processed | 2,365 | 2,000 | 2,122 | 2,122 |
| Job orders performed | 9,366 | 10,000 | 9,170 | 10,000 |
| Jobs completed | 12,706 | - | 12,065 | 12,000 |
| <i>Effectiveness Measures:</i> | | | | |
| Fleet units in operation | 95 | - | 97% | 97% |
| Number of vehicles per employee | 53 | 40 | 88 | 80 |
| <i>Efficiency Measures:</i> | | | | |
| Number of jobs completed per mechanic | 1,412 | - | 1,508 | 1,628 |
| Savings on billable hours (in-house -vs- private sector) | \$ 292,565 | \$ - | \$ 162,965 | \$ 296,000 |
| Cost per mechanic hour billed | 30 | 30 | 30 | 30 |

CITY OF McALLEN, TEXAS

DEPARTMENT: MATERIALS MANAGEMENT

FUND: INTER-DEPT.

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--------------------------------------|-----------------|----------------------|--------------------|-----------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 79,982 | \$ 84,735 | \$ 78,493 | \$ 85,277 |
| Employee Benefits | 32,138 | 33,975 | 33,975 | 35,212 |
| Supplies | 1,638 | 1,700 | 1,537 | 1,700 |
| Other Services and Charges | 19,136 | 500 | 534 | 500 |
| Maintenance | 1,011 | 2,550 | 2,550 | 2,644 |
| Operations Subtotal | 133,905 | 123,460 | 117,089 | 125,333 |
| Capital Outlay | - | - | - | - |
| Operations and Capital Outlay Totals | 133,905 | 123,460 | 117,089 | 125,333 |
| DEPARTMENTAL TOTAL: | \$ 133,905 | \$ 123,460 | \$ 117,089 | \$ 125,333 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | 3 | 3 | 3 | 3 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 4 | 4 | 4 | 4 |

MISSION STATEMENT

This Department is responsible for maintaining inventory control, ordering supplies and issuing supplies to all the departments within the city.

MAJOR FY 04-05 GOALS:

- 1.) Maintain proper documentation on all purchases for restocking purposes and the issuances of same.
- 2.) Coordination with the Servie Departments on updating automotive parts.
- 3.) Strengthen the coordination of stock with the departments.
- 4.) Continue to maintain a safe work environment by adhering to safe work practices.

CITY OF McALLEN, TEXAS

DEPARTMENT: MATERIALS MANAGEMENT

FUND: INTER-DEPT.

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 4 | 4 | 4 | 4 |
| Department expenditures | \$ 133,905 | \$ 123,460 | \$ 117,089 | \$ 125,333 |
| Number of departments | 57 | 57 | 57 | 57 |
| <i>Outputs:</i> | | | | |
| Number of issue slips | 9,905 | 10,000 | 9,058 | 9,058 |
| Number of transactions | 26,943 | 25,000 | 26,094 | 26,094 |
| Total yearly sales | \$ 828,191 | \$ 782,145 | \$ 868,735 | \$ 868,735 |
| <i>Effectiveness Measures:</i> | | | | |
| Savings | | \$ - | \$ - | \$ - |
| Total year purchases - "Receipts" | \$ 728,273 | \$ - | \$ 791,262 | \$ 791,262 |
| <i>Efficiency Measures:</i> | | | | |
| Number of issuances per employee | 2,476 | 2,500 | 2,264 | 2,264 |
| Number of transactions per employee | 6,735 | 6,250 | 6,500 | 6,500 |
| Number of sales (dollar) per employee | \$ 207,047 | \$ 195,536 | \$ 217,183 | \$ 217,183 |

**City of McAllen, Texas
General Depreciation Fund
Working Capital Summary**

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 4,308,740 | \$ 3,675,587 | \$ 3,861,803 | \$ 3,652,832 |
| <u>Revenues:</u> | | | | |
| Rentals - General Fund | 1,437,306 | 1,801,040 | 1,801,040 | 2,015,787 |
| Other | 13,852 | - | - | - |
| Interest Earned | 101,578 | - | - | - |
| Total Revenue | <u>1,552,736</u> | <u>1,801,040</u> | <u>1,801,040</u> | <u>2,015,787</u> |
| Transfer-In - General Fund | - | - | - | - |
| Transfer-In - Health Insurance Fund | - | - | - | - |
| Total Revenues and Transfers | <u>1,552,736</u> | <u>1,801,040</u> | <u>1,801,040</u> | <u>2,015,787</u> |
| TOTAL RESOURCES | <u>\$ 5,861,476</u> | <u>\$ 5,476,627</u> | <u>\$ 5,662,843</u> | <u>\$ 5,668,619</u> |
| APPROPRIATIONS | | | | |
| <u>Capital Outlay for General Fund:</u> | | | | |
| Vehicles | \$ 2,017,103 | \$ 2,451,252 | \$ 2,010,011 | \$ 1,022,000 |
| Equipment | - | - | - | - |
| TOTAL APPROPRIATIONS | <u>2,017,103</u> | <u>2,451,252</u> | <u>2,010,011</u> | <u>1,022,000</u> |
| Other Items Affecting Working Capital | <u>17,429</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING WORKING CAPITAL | <u><u>\$ 3,861,803</u></u> | <u><u>\$ 3,025,375</u></u> | <u><u>\$ 3,652,832</u></u> | <u><u>\$ 4,646,619</u></u> |

**City of McAllen, Texas
Health Insurance Fund
Working Capital Summary**

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|-----------------|----------------------|--------------------|-----------------|
| RESOURCES | | | | |
| BEGINNING | | | | |
| WORKING CAPITAL | \$ 982,182 | \$ 765,956 | \$ 1,947,239 | \$ 1,812,326 |
| <u>Revenues:</u> | | | | |
| Contributions: | | | | |
| General Fund | 2,954,270 | 3,203,221 | 3,149,178 | 3,523,543 |
| Water Fund | 279,339 | 312,204 | 301,916 | 343,424 |
| Sewer Fund | 188,833 | 120,758 | 207,568 | 132,833 |
| Sanitation Fund | 270,274 | 290,268 | 282,418 | 319,294 |
| Golf Course Fund | 42,712 | 56,707 | 45,158 | 62,377 |
| Civic Center Fund | 30,833 | 42,699 | 39,954 | 46,968 |
| Airport Fund | 64,093 | 80,546 | 68,436 | 88,600 |
| Transit System Fund | 29,165 | 29,092 | 32,094 | 32,001 |
| Toll Bridge Fund | 100,077 | 112,651 | 115,100 | 123,916 |
| Internal Service Fund | 54,294 | 64,589 | 58,490 | 71,047 |
| General Insurance Fund | 9,245 | 10,643 | 9,676 | 11,707 |
| Life Insurance Fund (all funds) | 117,308 | 120,000 | 115,832 | 120,000 |
| Health Ins. Administion | 4,931 | 5,676 | 3,440 | 6,243 |
| Employees | 922,382 | 1,327,657 | 919,218 | 1,460,422 |
| Other Agencies | 645,155 | 540,491 | 722,752 | 371,573 |
| Equity Transfer Reimbursement | - | - | - | - |
| Interest Earned | 58,592 | - | - | - |
| Total Revenues | 5,771,503 | 6,317,202 | 6,071,230 | 6,713,948 |
| TOTAL RESOURCES | \$ 6,753,685 | \$ 7,083,158 | \$ 8,018,469 | \$ 8,526,274 |
| APPROPRIATIONS | | | | |
| <u>Operating Expenses:</u> | | | | |
| Health Administration | \$ 77,346 | \$ 92,188 | \$ 93,522 | \$ 110,596 |
| Admin Cost | 819,299 | 843,961 | 700,000 | 843,961 |
| Life Insurance Premiums | 121,198 | 120,000 | 120,000 | 120,000 |
| Health Claims | 3,788,601 | 5,292,621 | 5,292,621 | 5,292,621 |
| TOTAL APPROPRIATIONS | 4,806,444 | 6,348,770 | 6,206,143 | 6,367,178 |
| Transfer-Out - Life Insurance Fund | - | - | - | - |
| Other Items Affecting Working Capital | - | - | - | - |
| ENDING WORKING CAPITAL | \$ 1,947,239 | \$ 734,388 | \$ 1,812,326 | \$ 2,159,096 |

City of McAllen, Texas
Health Insurance Fund
Expense Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------|-------------------------|-------------------------|-------------------------|--------------------------|
| <u>BY DEPARTMENT</u> | | | | |
| Health Administration | \$ 77,346 | \$ 92,188 | \$ 93,522 | \$ 110,596 |
| TOTAL | <u>\$ 77,346</u> | <u>\$ 92,188</u> | <u>\$ 93,522</u> | <u>\$ 110,596</u> |
| <u>BY EXPENSE GROUP</u> | | | | |
| Expenses: | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 55,721 | \$ 58,528 | \$ 58,528 | \$ 67,033 |
| Employee Benefits | 13,585 | 14,160 | 14,160 | 13,163 |
| Supplies | 1,408 | 3,100 | 2,834 | 1,500 |
| Other Services and Charges | 4,387 | 12,400 | 15,600 | 17,500 |
| Maint. and Repair Services | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| TOTAL OPERATING EXPENSES | <u>75,101</u> | <u>88,188</u> | <u>91,122</u> | <u>99,196</u> |
| Capital Outlay | <u>2,245</u> | <u>4,000</u> | <u>2,400</u> | <u>11,400</u> |
| TOTAL EXPENDITURES | <u><u>\$ 77,346</u></u> | <u><u>\$ 92,188</u></u> | <u><u>\$ 93,522</u></u> | <u><u>\$ 110,596</u></u> |
| <u>PERSONNEL</u> | | | | |
| Health Administration | <u>2</u> | <u>2</u> | <u>2</u> | <u>3</u> |
| TOTAL PERSONNEL | <u><u>2</u></u> | <u><u>2</u></u> | <u><u>2</u></u> | <u><u>3</u></u> |

CITY OF McALLEN, TEXAS

DEPARTMENT: HEALTH INSURANCE ADMINISTRATION

FUND: INTER-DEPT.

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--------------------------------------|------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 55,721 | \$ 58,528 | \$ 58,528 | \$ 67,033 |
| Employee Benefits | 13,585 | 14,160 | 14,160 | 13,163 |
| Supplies | 1,408 | 3,100 | 2,834 | 1,500 |
| Other Services and Charges | 4,387 | 12,400 | 15,600 | 17,500 |
| Maintenance | | - | - | - |
| Operations Subtotal | 75,101 | 88,188 | 91,122 | 99,196 |
| Capital Outlay | 2,245 | 4,000 | 2,400 | 11,400 |
| Operations and Capital Outlay Totals | 77,346 | 92,188 | 93,522 | 110,596 |
| DEPARTMENT TOTAL | \$ 77,346 | \$ 92,188 | \$ 93,522 | \$ 110,596 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | 1 | 1 | 1 | 1 |
| Part-Time | - | - | - | 1 |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 2 | 2 | 2 | 3 |

MISSION STATEMENT

To raise employee awareness, prevention of disease and the maintenance of health and quality of life.

MAJOR FY 04-05 GOALS:

- 1.) To provide training and support on insurance and benefit issues.
- 2.) To enhance health awareness, prevention, and health risk preventative measures.
- 3.) To maintain health/prescription cost.
- 4.) To provide retirement planning and benefits training.

CITY OF McALLEN, TEXAS

DEPARTMENT: HEALTH INSURANCE

FUND: INTER-DEPT.

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|----------------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 2 | 2 | 2 | 2 |
| Department expenditures | \$ 77,346 | \$ 92,188 | \$ 93,522 | \$ 110,596 |
| Medical benefits (number of full time employees) | N/A | 1,417 | 1,465 | 1,500 |
| Total cost of medical claims | N/A | \$ 5,821,883 | \$ 4,305,471 | 4,823,473 |
| Total administration cost | N/A | \$ 928,357 | \$ 679,551 | 770,000 |
| Total cost of prescriptions | N/A | \$ 620,809 | \$ 532,600 | 575,000 |
| Dental benefits - number of employees | N/A | 688 | 626 | 600 |
| Total cost of premiums | N/A | \$ 288,090 | \$ 303,469 | 300,000 |
| Vision benefits - number of employees | N/A | 329 | 293 | 250 |
| Total cost of premiums | N/A | \$ 40,788 | \$ 47,610 | 50,000 |
| Supplemental benefits - number of employees | N/A | 425 | 365 | 300 |
| Total cost of premiums | N/A | \$ 170,866 | \$ 158,576 | 150,000 |
| Unum benefits - number of employees | N/A | 1,389 | 1,452 | 1,500 |
| Unum cost of premiums | N/A | \$ 99,924 | \$ 95,127 | 97,000 |
| Unum benefits supplemental - number of employees | N/A | 427 | 439 | 400 |
| Unum cost of premiums | N/A | \$ 89,952 | \$ 91,858 | 90,000 |
| MetLife benefits - number of benefits | N/A | 191 | 162 | 162 |
| MetLife cost of premiums | N/A | \$ 17,614 | \$ 14,544 | 14,544 |
| <i>Outputs:</i> | | | | |
| Number of medical claims processed | N/A | 300 | 335 | 335 |
| Number of vision claims processed | N/A | 120 | 100 | 100 |
| Number of dental claims processed | N/A | 60 | 75 | 75 |
| Number of prescription claims | N/A | 60 | 50 | 50 |
| <i>Effectiveness Measures:</i> | | | | |
| Percent of employee feedback relating to employee benefits | N/A | 50% | 50% | 50% |
| Percent of communication relating insurances effectiveness | N/A | 50% | 50% | 50% |
| Percent of employees attending health fairs | N/A | 15% | 15% | 15% |
| Percent of pending claims resolved | N/A | 90% | 90% | 90% |
| Percent of walk-ins related to employee's benefits | N/A | 25% | 25% | 25% |
| Percent of telephone calls in relation to employees | N/A | 15% | 15% | 15% |
| Percent of daily paperwork processed | N/A | 45% | 45% | 45% |
| Percent of filing enrollments and other insurance | N/A | 15% | 15% | 15% |

PERFORMANCE MEASURES

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---|-----------------|----------------------|--------------------|-----------------|
| <i>Efficiency Measures:</i> | | | | |
| Average cost of medical claims per employee | N/A | \$ 95 | \$ 95 | 150 |
| Average cost of prescription claims per employee | N/A | \$ 50 | \$ 50 | 30 |
| Number of employee health claims handled per full time employee | N/A | 150 | 200 | 200 |
| Number of employee dental claims handled per full time employee | N/A | 60 | 75 | 75 |
| Number of employee vision claims handled per full time employee | N/A | 30 | 50 | 50 |
| Number of employee supplemental claims handled per full time employee | N/A | 30 | 50 | 50 |

City of McAllen, Texas
General Insurance & Workmen's
Compensation Fund
Working Capital Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|---------------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| RESOURCES | | | | |
| BEGINNING WORKING CAPITAL | \$ 4,447,359 | \$ 5,947,799 | \$ 4,458,727 | \$ 5,256,669 |
| Revenues: | | | | |
| Fund Contributions | 3,303,359 | 3,659,817 | 3,659,817 | 3,987,167 |
| Other Sources | 323,440 | 129,036 | 129,036 | 141,940 |
| Interest Earned | 105,411 | - | - | - |
| Total Revenues | <u>3,732,210</u> | <u>3,788,853</u> | <u>3,788,853</u> | <u>4,129,107</u> |
| TOTAL RESOURCES | <u>\$ 8,179,569</u> | <u>\$ 9,736,652</u> | <u>\$ 8,247,580</u> | <u>\$ 9,385,776</u> |
| APPROPRIATIONS | | | | |
| Operating Expenses: | | | | |
| General Insurance Administration | \$ 131,905 | \$ 151,932 | \$ 174,847 | \$ 191,794 |
| Insurance | 826,130 | 890,590 | 1,104,482 | 890,590 |
| Claims | 2,753,180 | 1,678,582 | 1,678,582 | 1,678,582 |
| Professional Fees | 32,706 | 33,000 | 33,000 | 33,000 |
| TOTAL APPROPRIATIONS | <u>3,743,921</u> | <u>2,754,104</u> | <u>2,990,911</u> | <u>2,793,966</u> |
| Other Items Affecting Working Capital | <u>23,079</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING WORKING CAPITAL | <u><u>\$ 4,458,727</u></u> | <u><u>\$ 6,982,548</u></u> | <u><u>\$ 5,256,669</u></u> | <u><u>\$ 6,591,810</u></u> |

City of McAllen, Texas
General Insurance & Workmen's
Compensation Fund
Expense Summary

| | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|----------------------------------|-------------------|----------------------|--------------------|-------------------|
| <u>BY DEPARTMENT</u> | | | | |
| General Insurance Administration | \$ 131,905 | \$ 151,932 | \$ 174,847 | \$ 191,794 |
| TOTAL | <u>\$ 131,905</u> | <u>\$ 151,932</u> | <u>\$ 174,847</u> | <u>\$ 191,794</u> |
| <u>BY EXPENSE GROUP</u> | | | | |
| Expenses: | | | | |
| Personnel Services | | | | |
| Salaries and Wages | \$ 93,572 | \$ 99,110 | \$ 107,130 | \$ 130,855 |
| Employee Benefits | 23,530 | 24,816 | 24,816 | 33,005 |
| Supplies | 1,268 | 3,000 | 2,500 | 2,000 |
| Other Services and Charges | 11,798 | 21,374 | 22,374 | 22,374 |
| Maint. and Repair Services | 426 | 1,632 | 1,632 | 1,760 |
| TOTAL OPERATING EXPENSES | <u>130,594</u> | <u>149,932</u> | <u>158,452</u> | <u>189,994</u> |
| Capital Outlay | <u>1,311</u> | <u>2,000</u> | <u>16,395</u> | <u>1,800</u> |
| TOTAL EXPENDITURES | <u>\$ 131,905</u> | <u>\$ 151,932</u> | <u>\$ 174,847</u> | <u>\$ 191,794</u> |
| <u>PERSONNEL</u> | | | | |
| General Insurance Administration | <u>3</u> | <u>3</u> | <u>3</u> | <u>4</u> |
| TOTAL PERSONNEL | <u>3</u> | <u>3</u> | <u>3</u> | <u>4</u> |

CITY OF McALLEN, TEXAS

DEPARTMENT: GENERAL INSURANCE ADMINISTRATION

FUND: INTER-DEPT.

| EXPENDITURES | Actual 02-03 | Adj. Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--------------------------------------|-------------------|----------------------|--------------------|-------------------|
| Personnel Services | | | | |
| Salaries and Wages | \$ 93,572 | \$ 99,110 | \$ 107,130 | \$ 130,855 |
| Employee Benefits | 23,530 | 24,816 | 24,816 | 33,005 |
| Supplies | 1,268 | 3,000 | 2,500 | 2,000 |
| Other Services and Charges | 11,798 | 21,374 | 22,374 | 22,374 |
| Maintenance | 426 | 1,632 | 1,632 | 1,760 |
| Operations Subtotal | 130,594 | 149,932 | 158,452 | 189,994 |
| Capital Outlay | 1,311 | 2,000 | 16,395 | 1,800 |
| Operations and Capital Outlay Totals | 131,905 | 151,932 | 174,847 | 191,794 |
| DEPARTMENT TOTAL | \$ 131,905 | \$ 151,932 | \$ 174,847 | \$ 191,794 |
| PERSONNEL | | | | |
| Exempt | 1 | 1 | 1 | 1 |
| Non-Exempt | 2 | 2 | 2 | 3 |
| Part-Time | - | - | - | - |
| Civil Service | - | - | - | - |
| DEPARTMENT TOTAL | 3 | 3 | 3 | 4 |

MISSION STATEMENT

The Risk Management Department provides service to other city departments that enables them to fulfill their mission to the citizens of McAllen. Additionally, the Risk Management Department maintains on-going programs that reduce the city's exposure to accidents that result in physical and financial loss.

MAJOR FY 04-05 GOALS:

- 1.) Keep Lock-out Tag-out procedures in place.
- 2.) Continue to provide CPR training to city employees.
- 3.) Continue to provide Defensive Driving training.
- 4.) Continue to minimize property, workers compensation, general liability loss exposures.
- 5.) Continue to provide Safety training.

CITY OF McALLEN, TEXAS

DEPARTMENT: GENERAL INSURANCE

FUND: INTER-DEPT.

PERFORMANCE MEASURES

| | Actual 02-03 | Budget 03-04 | Estimated 03-04 | Budget 04-05 |
|--|-----------------|-----------------|--------------------|-----------------|
| <i>Inputs:</i> | | | | |
| Total number of full time employees | 2 | 3 | 3 | 3 |
| Department expenditures | \$ 128,701 | \$ 142,321 | \$ 122,969 | \$ 148,172 |
| Amount spend workers compensation claims | \$ 948,488 | \$ 1,120,000 | \$ 1,120,000 | \$ 1,750,000 |
| <i>Outputs:</i> | | | | |
| Number of workers compensation claims to Crawford & Company processed | 228 | 224 | 224 | 250 |
| Number of liability claims to TML Insurance processed | 103 | 112 | 112 | 120 |
| Number of subrogation claims processed | 26 | 30 | 30 | 35 |
| Number of employees receiving safety training | 1,350 | 1,350 | 1,350 | 1,400 |
| Number of motor vehicle accident subrogation reports to the city commission provided | - | 3 | 3 | 3 |
| Number of motor vehicle accident liability reports to the city commission provided | - | 3 | 3 | 3 |
| Number of workers compensation reports to the city commission provided | 12 | 12 | 12 | 12 |
| Number of workers compensation analysis reports to various departments provided | 36 | 36 | 36 | 36 |
| Number of workers compensation hearings | 6 | 4 | 6 | 6 |
| Number of employee random drug testing provided | 3 | 3 | 3 | 3 |
| Number of mediations attended | 4 | 2 | 4 | 4 |
| <i>Effectiveness Measures:</i> | | | | |
| Percentage of reported work related injuries that lost time (8 days or more) | 26% | 28% | 28% | 30% |
| <i>Efficiency Measures:</i> | | | | |
| Average cost of workers compensation claims per injured employee | \$ 4,160 | \$ 5,000 | \$ 5,000 | \$ 7,000 |

| |
|---|
| <p align="center">CITY of McALLEN</p> <p align="center">INTERNAL SERVICE FUNDS CAPITAL OUTLAY LISTING</p> <p align="center">FISCAL YEAR 2004 - 2005</p> |
|---|

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|--|---|--------|-----------------|----------------------------|
| FLEET/MAT MGMT FUND (670) | | | | |
| SERVICE CENTER | 1 TON UTILITY TRUCK | N | 2 | \$ 50,000 |
| | INSTALLATION OF A FREE STANDING JIB HOIST | N | 1 | 25,000 |
| | TRACING MOBILE UNIT RADIO | N | 1 | 5,000 |
| | COMPUTER | N | 2 | 3,000 |
| | SOFTWARE FOR COMPUTERS | N | 2 | 600 |
| | TOTAL FLEET/MAT MGMT | | | 83,600 |
| GENERAL DEPRECIATION FUND (678) | | | | |
| PLANNING | SEDAN | R | 1 | \$ 15,000 |
| BUILDING MAINT | HI CUBE VAN | R | 1 | 25,000 |
| POLICE | FORD CROWN VICTORIA | R | 3 | 63,000 |
| FIRE | CHEVY SEDAN 1994 | R | 1 | 20,000 |
| " | GMC 1/2 TON PICK UP 1987 | R | 1 | 30,000 |
| " | AERIAL LADDER TRUCK | R | 1 | 462,000 |
| " | CHEVY LUMINA 1998 | R | 2 | 38,000 |
| TRAFFIC OPERATIONS | 1/2 TON PICK UP TRUCK 1995 | R | 1 | 15,000 |
| " | 3/4 TON PICK UP TRUCK 1997 | R | 1 | 17,000 |
| ENGINEERING | 3/4 TON CHEVY PICK UP 1998 | R | 2 | 36,000 |
| STREET CLEANING | TRMCO SWEEPER | R | 1 | 120,000 |
| PARKS | 1 TON CAB DIESEL PICK UP | R | 2 | 48,000 |
| " | 3/4 TON UTILITY PICK UP | R | 1 | 20,000 |
| " | 1 TON PICK UP DUELLY | R | 1 | 25,000 |
| POOLS | VAN | R | 1 | 20,000 |
| | 3/4 TON PICK UP W/TOMMY LIFT | R | 1 | 28,000 |
| LARK COMMUNITY CTR | PASSENGER VAN | R | 1 | 20,000 |
| LAS PALMAS COMM. CTR | PASSENGER VAN | R | 1 | 20,000 |
| | TOTAL GENERAL DEPRECIATION FUND | | | \$ 1,022,000 |
| HEALTH INSURANCE FUND (680) | | | | |
| ADMINISTRATION | OFFICE DESK CHAIR | N | 3 | \$ 1,200 |
| | PROJECTOR | N | 1 | 2,500 |
| | SCANNER & SOFTWARE | N | 3 | 6,000 |
| | COMPUTER | N | 1 | 1,700 |
| | TOTAL HEALTH INSURANCE | | | 11,400 |

CITY of McALLEN
INTERNAL SERVICE FUNDS CAPITAL OUTLAY LISTING
FISCAL YEAR 2004 - 2005

| DEPARTMENT NAME | DESCRIPTION | N R | QTY APPROVED | APPROVED CAPITAL OUTLAY |
|------------------------------------|-------------|--------|-----------------|----------------------------|
| GENERAL INSURANCE FUND (690) | | | | |
| ADMINISTRATION | COMPUTER | N | 1 | \$ 1,800 |
| | DEPT TOTAL | | | <u>1,800</u> |
| INTERNAL SERVICE FUNDS GRAND TOTAL | | | | <u><u>\$ 1,118,800</u></u> |

SUPPLEMENTAL INFORMATION



CITY of McALLEN, TEXAS

City of McAllen
Budget-Related Policies and Procedures

The City of McAllen's policies and procedures have been developed to provide a sound financial management foundation upon which decisions shall be made that result in the effective management of its resources and provide reasonable assurance as to its long-term financial stability.

Budget Policies

Annual Budget

An annual budget shall be prepared in accordance with State law, applicable Charter requirements, as well as meet the reporting requirements of the Government Finance Officer Association's Distinguished Budget Presentation Award Program.

Designated Budget Officer

The City Manager, designated as the City's Budget Officer, is primarily responsible for the development of the annual budget to be submitted to the City Commission for approval and adoption. The Finance Director and the Budget Analyst assist in its preparation. A Budget Committee, which includes the Deputy City Manager and the Finance Director serve in an advisory capacity to the City Manager. The Utility Manager is primarily responsible for the development of the McAllen Public Utilities (MPU) annual budget that is submitted to the McAllen Public Utilities Board of Trustees for approval and adoption, which is then incorporated into the Citywide budget for City Commission approval. The Utility Accountant assists in its preparation.

Funds Included in the Annual Budget

The budget shall include all of the City's governmental, with the exception of the Miscellaneous Grants Fund and the Criminal Justice Division Fund, and all proprietary funds as well.

Basis of Accounting

The legal basis of accounting for budgetary purposes within the governmental funds, consistent with generally accepted accounting principles, is the modified accrual basis. The proprietary funds are budgeted, using the accrual basis of accounting with the exceptions that capital outlay and principal payments on debt are reported as expenses and no provision is made for depreciation.

Balanced Budget Required

The City Manager, acting in the capacity of Budget Officer, is required to submit a balanced budget. A balanced budget is one in which total financial resources available, including prior year's ending financial resources plus projected resources, are equal to or greater than the budgeted expenditures/expenses. The City will avoid budgetary practices that raise the level of current expenditures/expenses to the point that future years' operations are placed in jeopardy.

City of McAllen
Budget-Related Policies and Procedures

Estimating Revenues and Factors Affecting Budgeted Expenditures/Expenses

The budget shall be developed on a conservative basis. Budgeted revenues are to be estimated, using a reasonable and objective basis, deferring to conservatism. In the development of budgeted expenditures/expenses, estimating the factors that determine their outcome will be estimated with conservative overtones.

The Budget Process – Original Budget

The budget process for developing, adopting, and implementing the budget includes the following:

At the inception of the budget process, a budget calendar is prepared, which presents, in chronological order, specific events that take place during the process as well as the timing of each. The budget calendar for this year's process immediately follows this discussion of policies and procedures.

During April and May of each year, department heads prepare departmental/fund budget requests for which those departments/funds for which each is responsible. During the month of June the City Manager holds budget hearings with the department heads. Following the budget hearings with the department heads, the City Manager makes any changes to the department heads' requests, which he deems appropriate. The result is the City Manager's recommended budget. During the mid-to-latter part of July, the City Manager presents his recommended budget to the City Commission in budget workshops. As a result of the City Commission's comments during these workshops, changes are made to the City Manager's recommended budget. The budget reflecting these changes is the proposed budget. The MPU process is similar to the City's, whereby the Utility Manager presents a recommended budget to the MPU Board of Trustees.

Prior to August 1st of each year, the City Manager is required to submit to the City Commission a recommended budget for the fiscal year beginning on the following October 1st.

The target due date for submitting the proposed budget, resulting from budget workshop hearings with the City Commission and MPUB, shall be no later than six weeks before the end of the fiscal year. The final budget, which is to be considered for adoption, shall be submitted no later than one week before the end of the fiscal year.

Prior to October 1st, the budget is legally enacted by the City Commission through passage of an ordinance.

The budget will be implemented on October 1st. The Ordinance approving and adopting the budget appropriates spending limits at the departmental level.

City of McAllen
Budget-Related Policies and Procedures

Availability of Proposed Budget to the Public and Public Hearings

The Budget Officer shall file the his recommended, adjusted, and final proposed budgets with the City Secretary on the same dates that each is targeted or required to be submitted to the City Commission. The proposed budget shall be available for inspection by any taxpayer.

Prior to adopting the budget and tax rate, including the levy, the City Commission shall hold a public hearing according to the dates established in the budget calendar. The City Commission shall provide for public notice of the date, time, and location of the hearing.

The Budget Process – Amended Budget

Any change to the original budget, which will exceed the appropriated amount at the department level, requires City Commission approval and a supplemental appropriation ordinance, which amends the original budget. Supplemental appropriations are called budget adjustments.

The City Manager is authorized to approve budget adjustments between line items in a department within the same fund. Budget adjustments may not be made between different departments. Budget adjustments between line items within a department requires only the department director's signature; unless, the adjustment is for the purchase of capital outlay, which was not included in the budget. Any adjustment for the purchase of capital outlay requires City Manager approval.

Monitoring Compliance with Budget

Reports comparing actual revenues and expenditures/expenses to budgeted amounts will be prepared and carefully monitored monthly in order to determine whether estimated revenues are performing at or above levels budgeted and to ascertain that expenditures/expenses are in compliance with the legally-adopted budget appropriation.

Encumbrances and Uncompleted projects

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is utilized as an extension of formal budgetary integration in governmental funds. Although appropriations lapse at year-end for annually budgeted funds, the City honors encumbrances outstanding at year-end. Since these commitments will be honored during the subsequent year, outstanding encumbrances at year-end should be included, by the department directors, in the subsequent year's budget.

City of McAllen
Budget-Related Policies and Procedures

Financial Policies

Minimum Fund Balance

The General Fund shall maintain a minimum fund balance of 140 days of operating expenditures.

Minimum Working Capital Balances

The Water and Sewer Funds, individually, shall maintain a minimum working capital balance of 120 days of operating expenses. The Bridge Fund shall maintain a minimum working capital balance of 90 days of operating expenses.

Management Fee to Enterprise Funds

Each enterprise fund as well as the Development Corp pays a management fee to the General Fund an amount as set by the budget. This charge shall be construed as a payment for general administrative overhead, including management, accounting, legal, data processing, and personnel services.

Depreciation (Replacement) Funds

The Water Fund sets aside funds equal to 35% of actual depreciation in a separate fund for the replacement of capital plant, buildings, infrastructure, and equipment. The Sewer Funds in like manner sets aside 50% for the same purposes.

The General Depreciation Fund and Sanitation Depreciation Fund, which were established by transfers from the General Fund and Sanitation Fund, respectively, are used to acquire/replace rolling stock for the General Fund and the Sanitation Fund, respectively. These funds are replenished to provide for future replacements by charging a rental charge to the benefited fund equal to cost plus 10% for anticipated inflation over the estimated useful life of each asset. The City Commission would like to extend this policy all other enterprise funds as the cash flow from operations permits. All other funds will allocate sufficient funding in their operating budgets for adequate maintenance and replacement of capital plant, buildings, infrastructure, and equipment.

Priority in Applying Restricted vs Unrestricted Resources

When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, the City typically first applies restricted resources, as appropriate opportunities arise, but reserves the right to selectively defer the use thereof to a future project or replacement equipment acquisition.

Debt Management Policies

Financing Capital Projects

The City will limit long-term debt to only those capital projects that cannot be financed from current revenues.

City of McAllen
Budget-Related Policies and Procedures

Debt Term Limitation

The City will not issue long-term debt for a period longer than the estimated useful life of the capital project.

Use of Long-Term Debt for Maintenance & Operating Costs Prohibited

The City will not use long-term debt to finance recurring maintenance and operating cost.

Compliance with Bond Indentures

The City will strictly comply with all bond ordinance requirements, including the following:

Revenue Bond Reserve Fund

The City shall be in strict compliance with the requirements of any bond ordinance that calls for a reserve fund.

Revenue Bond Sinking Fund

The City shall be in strict compliance with the requirements of bond ordinances that call for the establishment and maintenance of a bond sinking fund. Monthly payments shall be made to this account, in the manner prescribed, in order to have sufficient balances in such fund to meet semi-annual principal and/or interest payments.

General Obligation Bond Sinking Fund (Debt Service Fund)

The City shall be in strict compliance with the requirements of any and all ordinances that call a general obligation bond sinking fund. Property taxes shall be deposited daily to this account, as received. An adequate balance will be maintained to meet semi-annual principal and/or interest payments.

CITY OF McALLEN, TEXAS

BUDGET PLANNING CALENDAR

2004 CALENDAR

| JANUARY | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
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| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

January
1 Property Tax Assessment Date

February and April
Establish the budget calendar.

| JULY | | | | | | |
|------|----|----|----|----|----|----|
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| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| FEBRUARY | | | | | | |
|----------|----|----|----|----|----|----|
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| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | | | | | | |

March
1 Start updating budget forms-packets
12 Communicate the budget policy and calendar to department heads and all concerned employees.

| AUGUST | | | | | | |
|--------|----|----|----|----|----|----|
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| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| MARCH | | | | | | |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

April
6 Distribute department budget request forms
6 Prepare preliminary revenue estimates.
Assist departments in completing Budget request forms

| SEPTEMBER | | | | | | |
|-----------|----|----|----|----|----|----|
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| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

| APRIL | | | | | | |
|-------|----|----|----|----|----|----|
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| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

May
1 Mailing of notices of appraised value to property owners/taxpayers
3 Revise revenue estimates and organize information for the Budget Review committee.
10 Completed budget forms due back to Finance

| OCTOBER | | | | | | |
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| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| MAY | | | | | | |
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| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

June
1 Deadline for taxpayers to protest values to ARB and Other Property
1 Deadline for governing body to challenge values by category
15-25 Budget committee reviews departmental budget with department heads.

| NOVEMBER | | | | | | |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 32 | 33 | 29 |
| 30 | | | | | | |

| JUNE | | | | | | |
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| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

July
File proposed budget with the City Clerk's office for public inspection
1-30 Staff reviews and recompiles budget information after department head meetings with City Manager
26 Deadline from chief appraiser to certify rolls to taxing units

| DECEMBER | | | | | | |
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| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

August
6 Calculation of effective and rollback tax rates
Review Utility Budget with Utility Board
6 Certification of anticipated collection rate
16-31 Present manager budget recommendation to City Commission

CITY OF McALLEN, TEXAS

BUDGET PLANNING CALENDAR

2004 CALENDAR

August & September

Property tax hearings as required by law, if proposed tax rate will exceed the rollback rate or 103 percent of the effective tax rate (whichever is lower), take record vote and schedule public hearing.

| JANUARY | | | | | | |
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| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| JULY | | | | | | |
|------|----|----|----|----|----|----|
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| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

August

20 1. 72 hour notice for meeting.

| FEBRUARY | | | | | | |
|----------|----|----|----|----|----|----|
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| 29 | | | | | | |

| AUGUST | | | | | | |
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| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

23 2. Meeting of City Commission to discuss tax rate; if proposed rate exceeds the "Notice and hearing limit rate" or will raise more revenue than the previous year, take record vote, and comply with the following schedule:

29 3. "Notice of Public Hearing on Tax Increase" (1st quarter-page notice) published at least 7 days before public hearing.

| MARCH | | | | | | |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| SEPTEMBER | | | | | | |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

September

10 4. 72 hours notice for public hearing (open meeting notice)

13 5. Public Hearing; schedule and announce meeting to adopt tax rate 3-14 days from this date

| APRIL | | | | | | |
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| OCTOBER | | | | | | |
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| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

19 6. "Notice of Vote On Tax Rate" (2nd quarter-page notice) published before meeting to adopt tax rate

24 7. 72 hour notice for meeting at which City Commission will adopt tax rate

| MAY | | | | | | |
|-----|----|----|----|----|----|----|
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| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| NOVEMBER | | | | | | |
|----------|----|----|----|----|----|----|
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 32 | 33 | 29 |
| 30 | | | | | | |

Hearing on the budget

Notice of "Public Hearing" shall be published not earlier than the 30th or later than the 10th day before the date of the hearing.

27 Joint City Commission and Public Utility Board meeting for public hearing and adoption of Budget and Tax Rate

| JUNE | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

| DECEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

When Budget is amended

City Commission shall file a copy of its order or resolution amending the budget with the City Secretary's Office, County Clerk, and Library.

ORDINANCE NO. 2004- 71

AN ORDINANCE ADOPTING THE BUDGET OF THE CITY OF McALLEN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING SEPTEMBER 30, 2005 IN ACCORDANCE WITH THE ORDINANCES OF THE CITY OF McALLEN; PROVIDING FOR PUBLICATION; PROVIDING FOR A REPEALER; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF McALLEN, TEXAS, THAT:

(a) SECTION I: The Budget Estimate of revenues for the City of McAllen and the expenses of conducting the affairs thereof for the ensuing fiscal year beginning October 1, 2004, and ending September 30, 2005, as submitted by the City Manager of the City of McAllen, be, and the same is in all things, adopted and approved as the budget estimate of all of the current revenues and expenses for the fiscal year beginning the 1st day of October, 2004 and ending the 30th day of September, 2005.

SECTION II: The amount of ad valorem taxes and revenue from other sources, as estimated by the City Manager, is hereby appropriated out of the General, Capital Projects, Sanitation, Airport, Toll Bridge, Anzalduas Bridge, Golf Course, Civic Center, Civic Center Expansion, Internal Services, Employee Health Benefits, Development Corporation, General Insurance and Workers' Compensation, Water and Sewer Funds, and Debt Service Funds, for the payment of operating expenses and capital outlay of the City Government, including the operation of the aforementioned funds of the city, respectively. A copy of the Budget Summary indicating such revenues and appropriating their expenditure is attached hereto and made a part hereof for all purposes as Exhibit "A".

The adoption of this Ordinance specifically amends the proposed Budget as filed with the city Secretary, as required by the law, and the Board of Commissioners hereby finds such amendments to be in the interest of the taxpayers of McAllen, Texas.

SECTION III: The sums indicated in Exhibit "A" are hereby appropriated in the City's Debt Service Fund out of the current year ad valorem taxes as collected; and from estimated prior years' taxes; for the purpose of applying the interest due on the general obligation bonds, redeeming the serial bonds as they mature, and creating sinking funds as required by such bonds.

SECTION IV: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION V: This Ordinance shall be and remain in full force and effect from and after its passage by the Board of Commissioners.

SECTION VI: The City Secretary is hereby authorized and directed to cause the caption of this ordinance to be published in a newspaper having general circulation in McAllen, Hidalgo County, Texas in accordance with the Code of Ordinances of the City of McAllen, Section 2-56 **Publication of Ordinances**, but it shall not be published in the Code of Ordinances of the City of McAllen as it is not amendatory thereof; however, it shall be cited in the appropriate appendix of the Code of Ordinances.

SECTION VII: If any part or parts of this Ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to that extent this Ordinance is considered severable.

CONSIDERED, PASSED and APPROVED this 27th day of September, 2004, at a regular meeting of the Board of Commissioners of the City of McAllen at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code.

SIGNED this 27th day of September, 2004.

CITY OF MCALLEN

By: Leo Montalvo
Leo Montalvo, Mayor

ATTEST:

By: Annette Villarreal
Annette Villarreal, Interim City Secretary

APPROVED AS TO FORM:

By: James E. Darling
James E. Darling, City Attorney

AN ORDINANCE ADOPTING THE TAX RATE AND LEVYING AD VALOREM TAXES FOR THE CITY OF McALLEN, TEXAS, FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2005 AND THE TAX YEAR 2004 IN CONFORMITY WITH THE CHARTER PROVISIONS AND ORDINANCES OF THE CITY AND THE PROPERTY TAX CODE OF THE STATE OF TEXAS; PROVIDING FOR A REPEALER; PROVIDING FOR PUBLICATION; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF McALLEN, TEXAS, THAT:

SECTION I: There shall be and is hereby levied for the fiscal year ending September 30, 2005, and the Tax year 2004, upon the assessed taxable value of all property of every description subject to taxation within the city of McAllen, Texas, on the 1st day of January A.D. 2004, the following tax rates, to-wit:

(a) An ad valorem tax to be computed at the rate of \$0.421300 per \$100.00 of the assessed taxable value thereof estimated in lawful currency of the United State of America for the purpose of paying the general expense of the City Government for the period ending September 30, 2005, as provided in the appropriation ordinance adopted by the Board of Commissioners of McAllen, Texas, and when collected such monies are to be deposited in the fund known as the "General Fund" and disbursed for the purpose stated in said ordinance.

(b) An ad valorem tax to be computed at the rate of \$0.000000 per \$100.00 of the assessed taxable value thereof estimated in lawful currency of the United States of America for the purpose of paying the interest and principal on the several outstanding bond issues of the City of McAllen, Texas, such levy being in conformity with the requirement of the levy of taxes heretofore made by ordinance and orders of the Board of Commissioners of the said city of McAllen relating to such bonded indebtedness.

SECTION II: all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION III: This Ordinance shall be and remain in full force and effect from and after its passage by the Board of Commissioners.

SECTION IV: The City Secretary is hereby authorized and directed to cause the caption of

this ordinance to be published in a newspaper having general circulation in McAllen, Hidalgo County, Texas in accordance with the Code of Ordinances of the City of McAllen, Section 2-56 **Publication of Ordinances.**, but it shall not be published in the Code of Ordinances of the City of McAllen as it is not amendatory thereof; however, it shall be cited in the appropriate appendix of the Code of Ordinances.

SECTION V: If any part or parts of this Ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to that extent this Ordinance is considered severable.

CONSIDERED, PASSED and APPROVED this 27th day of September, 2004, at a regular meeting of the Board of Commissioners of the City of McAllen at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code.

SIGNED this 27th day of September, 2004.

CITY OF MCALLEN

By: 

Leo Montalvo, Mayor

ATTEST:

By: 

Annette Villarreal, Interim City Secretary

APPROVED AS TO FORM:

By: 

James E. Darling, City Attorney

McAllen Area ECONOMIC PULSE

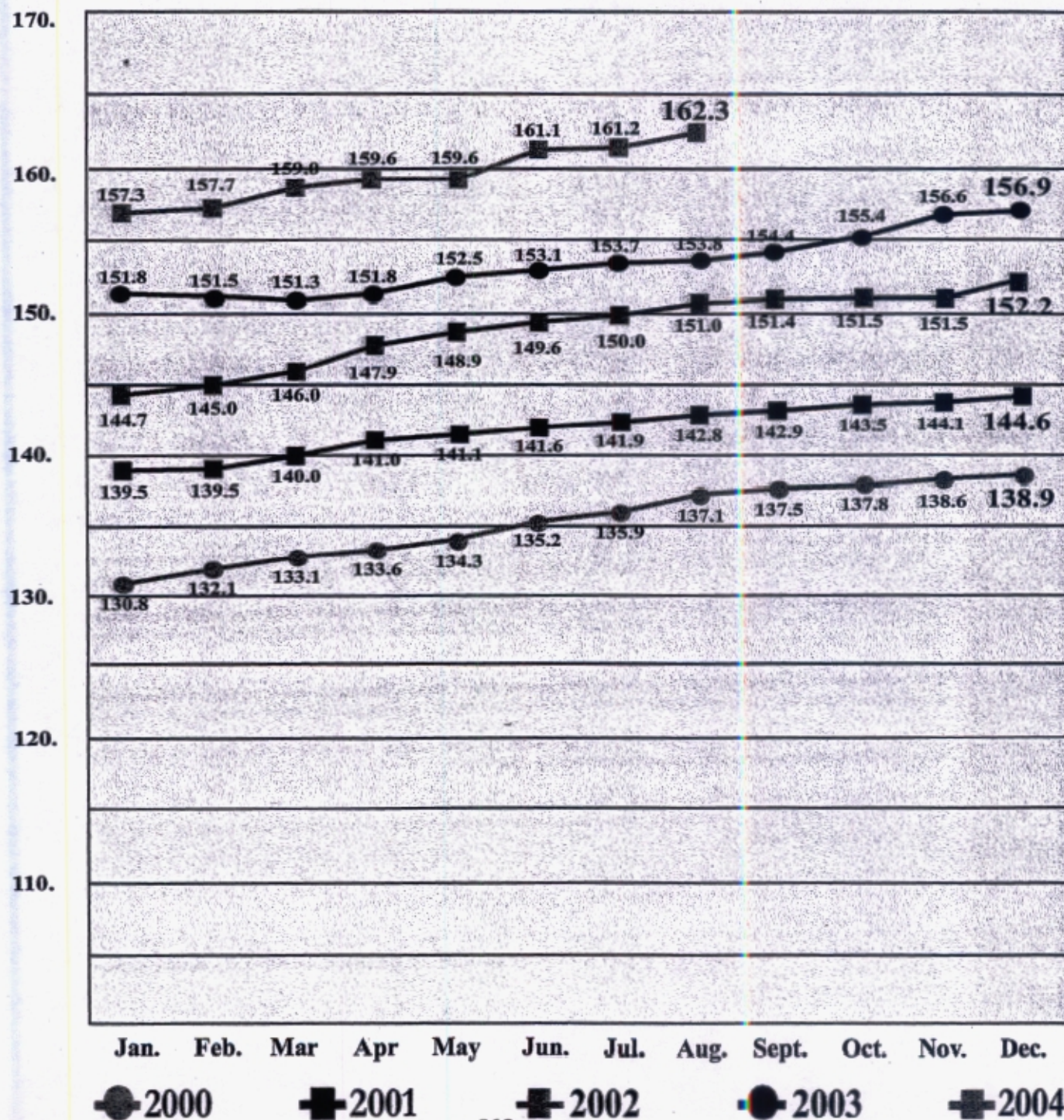
McAllen • Mission • Edinburg • Pharr

August - 2004 Economic Pulse

The McAllen Chamber of Commerce Economic Index

INDEX (Base=100 Jan 1996)

The economic indicators on pg. 2 are used to formulate the overall economic pulse.



| ECONOMIC INDICATORS | THIS YEAR August 2004 | LAST YEAR August 2003 | % CHANGE 08/03 - 08/04 |
|--|--------------------------|--------------------------|---------------------------|
| Retail Sales (000's - Month in 1995\$) | \$225,931 | \$209,744 | 7.7% |
| Retail Sales (000's - Year) | \$1,914,746 | \$1,761,784 | 8.7% |
| Motor Vehicle Tax Receipts (Month) | \$78,794 | \$71,347 | 10.4% |
| Motor Vehicle Tax Receipts (Year) | \$621,757 | \$620,157 | 0.3% |
| Lodging Tax Receipts (Year) | \$2,063,156 | \$1,836,029 | 12.4% |
| Airline Boardings (Month) | 25,145 | 22,898 | 9.8% |
| Airline Boardings (Year) | 213,003 | 188,480 | 13.0% |
| Value All Construction Permits (Month) | \$74,385,897 | \$34,568,797 | 115.2% |
| Value All Construction Permits (Year) | \$407,738,005 | \$327,899,227 | 24.3% |
| New Home Permits (Month) | 305 | 262 | 16.4% |
| New Home Permits (Year) | 2,287 | 2,305 | -0.8% |
| Home Sales (Month) | 183 | 195 | -6.2% |
| Home Sales (Year) | 1,399 | 1,189 | 17.7% |
| Average Home Sale Price (Month) | \$108,914 | \$108,725 | 0.2% |
| Average Home Sale Price (Year) | \$107,000 | \$105,092 | 1.8% |
| Hidalgo Bridge Crossings (Month) | 572,080 | 595,077 | -3.9% |
| Hidalgo Bridge Crossings (Year) | 4,574,476 | 4,604,614 | -0.7% |
| Peso Exchange Rate (Month) | \$11.38 | \$9.89 | 15.1% |
| Employment | | | |
| Wage & Salary Employment (Month) | 177,900 | 172,500 | 3.1% |
| Wage & Salary Employment (YTD Avg) | 179,800 | 173,600 | 3.6% |
| Unemployment Rate (Month) | 11.5 | 13.7 | N/A |
| Unemployment Rate (YTD Average) | 12.3 | 13.8 | N/A |
| INDEX (Base=100 Jan 1996) | 162.3 | 153.8 | 5.5% |

In January 2004 the Texas Comptroller's Office began tracking "Manifestos" - requests for sales tax refunds on items purchased by Mexican citizens or for export into Mexico.

| | Export Sales per Manifestos | Total Retail Sales | Export Sales of Total Sales |
|--------------|--------------------------------|-----------------------|--------------------------------|
| July | \$17,668 | \$279,783 | 6.3% |
| Year-to-date | \$142,305 | \$3,105,780 | 4.6% |

- The McAllen Economic Index took a healthy leap in August to 162.3, up from 161.2 in July, and up 5.5% from the August 2003 index of 153.8; the 5.5% growth compared to August of last year represents the strongest year-over-year growth in the index since October 2002
- Retail sales growth and job gains continue to fuel growth in the McAllen general economy - inflation-adjusted retail sales were up 7.7% compared to August of a year ago, and year-to-date sales are up a smart 8.7%; some 5,400 jobs were added over the last twelve months for a gain of over 3%, among the best in the state
- Automobile sales are beginning to pick up in the third quarter, with inflation-adjusted spending on new and used automobiles up over 10% in August, bringing the year-to-date total positive for the first time in five months, and for only the second time in 2004
- Business and leisure travel to and through the area remains impressive; lodging tax receipts in McAllen are up over 12% through the first eight months of the year, and airline enplanements are up some 13%
- The construction business continues to add considerable economic stimulus to the McAllen area general economy - the value of all building permits issued in August was a whopping 115% higher than a year ago, and the year-to-date total is nearly 25% higher than the January-August period of 2003
- Homebuilding activity will pick up in the coming months, with the number of permits issued in August up over 16% compared to year-ago levels; for the year thus far, new home permits remain just slightly below the year-to-date total through August 2003
- Sales of existing homes is helping to pick up the slack, however; even though the August monthly total is down compared to last year, the number of homes sold in the first eight months of the year is outpacing year-ago levels by nearly 18%, and the total dollar volume of sales is about 20% ahead of last year
- Border activity continues to be flat, with somewhat less favorable exchange rates and bridge crossings sluggish compared to year-ago levels; export sales per manifestos accounted for about 6% of the total in August, and comprise about 4.3% of the total for the year-to-date
- On balance, the McAllen area economy appears to be picking up steam once again, and is poised to continue its strong growth through the rest of the year and into 2005 as the state and national economies gain growth momentum

**CITY OF McALLEN, TEXAS
DEMOGRAPHIC STATISTICS
LAST TEN FISCAL YEARS**

| Fiscal Year | Population | Per Capita Income | Median Age | Percentage HS Graduate | School Enrollment | Percentage Of Unemployment |
|-------------|----------------|----------------------|-------------|------------------------|-------------------|----------------------------|
| 1994 | 95,500 | 12,460 | 29.7 | 59.19 | 21,885 | 8.81 |
| 1995 | 98,300 | 12,989 | 30.0 | 59.52 | 21,853 | 10.14 |
| 1996 | 101,612 | 13,531 | 30.2 | 59.85 | 21,717 | 10.87 |
| 1997 | 102,156 | 14,087 | 30.5 | 60.18 | 21,697 | 9.92 |
| 1998 | 104,958 | 14,649 | 30.7 | 60.51 | 21,469 | 9.68 |
| 1999 | 109,298 | 15,201 | 31.0 | 60.84 | 21,501 | 8.26 |
| 2000 | 112,390 | 15,749 | 31.0 | 61.17 | 21,720 | 7.77 |
| 2001 | 116,793 | 15,674 | 30.0 | 57.90 | 22,370 | 13.0 |
| 2002 | 114,424 | 16,477 | 30.9 | 66.70 | 23,360 | 8.41 |
| 2003 | 118,073 (a) | Not Available (b) | 30.0 (c) | 75.50 (c) | 23,304 (d) | 9.40 (e) |

Information provided by:

- (a) U.S. Bureau of Census, 1970, 1980 & 1990 Decennial Census & Series P-26 Intercensal Estimates & Local Estimates.
- (b) U.S. Bureau of Census, 1970, 1980 & 1990 Decennial Census & Series P-26 & Local Estimates.
- (c) U.S. Bureau of Census, 1970, 1980 & 1990 Decennial Census & Local Estimates.
- (d) McAllen Independent School District
- (e) Texas Employment Commission

CITY OF McALLEN, TEXAS
MISCELLANEOUS STATISTICAL DATA

| | |
|---|-------------------|
| Date of Incorporation: | February 20, 1911 |
| Date of Adoption of City Charter: | January 31, 1927 |
| Form of Government | Home Rule |
| Area: | |
| Square miles | 47.7 |
| Acres (estimated) | 30,528 |
| Miles of Streets: | |
| Paved within City limits - City maintained | 491 |
| Paved within City limits - State maintained | 98 |
| Miles of Sewer: | |
| Storm | 185 |
| Sanitary | 445 |
| Building Permits: | |
| Permits issued | 1,753 |
| Estimated cost | \$206,076,304 |
| Fire Protection: | |
| Number of stations | 6 |
| Number of employees - Paid firemen - full time | 131 |
| - Civilian | 8 |
| Police Protection: | |
| Number of stations | 1 |
| Number of substations | 10 |
| Number of employees - Commissioned | 247 |
| - Civilian | 122 |
| Recreation: | |
| Developed parks (acres) | 456 |
| Undeveloped (acres) | 128 |
| Number of municipal golf links (18-hole course) | 1 |
| Number of municipal swimming pools | 4 |
| Lighted tennis courts | 25 |
| Lighted baseball diamonds/athletic fields | 17 |

**CITY OF McALLEN, TEXAS
MISCELLANEOUS STATISTICAL DATA**

Education

(City of McAllen within the McAllen Independent
School District)

| | |
|-------------------------------|--------|
| Number of teachers | 1,614 |
| Number of registered students | 23,304 |

| | |
|---|-------|
| Total Number of City Employees (Including part-time employees): | 1,472 |
|---|-------|

Hospitals:

| | |
|------------------------------|-----|
| Number of hospitals | 3 |
| Number of hospital beds | 782 |
| Number of convalescent homes | 8 |

Growth Statistics

| Population (U.S. Census) | Number | Percent Increase |
|-----------------------------|---------|---------------------|
| 1940 | 11,877 | N/A |
| 1950 | 20,067 | 68.9 |
| 1960 | 32,728 | 63.1 |
| 1970 | 37,636 | 15.0 |
| 1980 | 65,480 | 73.9 |
| 1990 | 87,040 | 32.4 |
| 1990 | 87,040 | 32.4 |
| | | |
| 1996 (Estimate) | 97,166 | 2.5 |
| 1997 (Estimate) | 99,458 | 2.4 |
| 1998 (Estimate) | 101,802 | 2.4 |
| 1999 (Estimate) | 105,694 | 3.8 |
| 2000 (Estimate) | 107,936 | 2.1 |
| 2001 (Estimate) | 111,806 | 3.6 |
| 2002 (Estimate) | 114,424 | 2.3 |
| 2003 (Estimate) | 118,073 | 3.1 |

**CITY OF McALLEN, TEXAS
MISCELLANEOUS STATISTICAL DATA**

| | 1999 | 2000 | 2001 | 2002 | 2003 |
|--------------------------|---------|---------|---------|---------|---------|
| Acres in City | 29,701 | 29,830 | 29,931 | 30,281 | 30,528 |
| % Change | 6.48 | 0.43 | 0.34 | 1.17 | 0.82 |
| Miles of Street in City | 482 | 511 | 518 | 586 | 589 |
| % Change | 20.50 | 6.02 | 1.37 | 13.13 | 0.51 |
| Miles in Sanitary Sewer | 367 * | 412 ** | 421 * | 421 | 445 |
| % Change | 0.82 | 12.26 | 2.18 | -0.02 | 5.72 |
| Miles of Water Lines | 539 * | 557 * | 569 * | 580 * | 630 |
| % Change | 0.00 | 3.34 | 2.15 | 1.99 | 8.56 |
| Building Permits | 1,749 | 1,719 | 1,693 | 1,821 | 1,753 |
| % Change (Decrease) | 0.00 | -1.72 | (1.51) | 7.56 | (3.73) |
| Number of City Employees | 1,253 | 1,266 | 1,366 | 1,459 | 1,472 |
| % Change (Decrease) | 0.00 | 1.04 | 7.90 | 6.81 | 0.89 |
| Population | 105,694 | 107,936 | 111,806 | 114,424 | 118,073 |
| % Change | 0.00 | 2.12 | 3.59 | 2.34 | 3.19 |

*According to Geographical Information System figure is accurate.

** Alton Interceptor added to System this year

***Seasonal employees were reflected in 1997.

WATER ENTERPRISE FUND

| Class of Customer | Number | Gallons |
|---|--------|---------------------|
| Residential | 29,673 | 3,707,397,040 |
| Commercial | 5,093 | 2,477,996,860 |
| Industrial | 170 | 387,129,000 |
| Number of gallons shown to have passed through the master meters at the City's plants #1 and #2 during the period | | 6,736,314,000 |
| Number of gallons billed | | (6,572,522,900) |
| Water used in fire hydrant testing, etc. | | <u>(49,000,000)</u> |
| Estimated number of gallons unaccounted due to breaks, leaks | | 114,791,100 |

**CITY OF McALLEN, TEXAS
MISCELLANEOUS STATISTICAL DATA**

WATER ENTERPRISE FUND, cont'd.

The rate charged for water furnished and consumed under the standard water rate schedule by Section 106-82 of the City Ordinance, amended October 10, 2000 to all classes of customers is as follows:

| Meter Size | (1) Minimum Gallons | (2) Minimum Rate |
|-----------------------|------------------------------------|---------------------------------|
| N/A | N/A | 3.50 |

Public Utilities Board and City Commission approved restructured water rates in October, 2003, effective January, 2004. Basically, the new rate structure is as follows:

| | |
|---------------------|---|
| <u>Residential</u> | \$3.50 base plus \$1.30/1000 gals. for the first 20,000 gallons; plus \$1.60/1000 for consumption over 20,000 gallons |
| <u>Commercial</u> | \$3.50 base plus \$1.30/1000 gals. for the first 12-month average consumption; plus \$1.60/1000 for consumption over the 12-month average consumption |
| <u>Multi-family</u> | \$3.50 base plus \$1.30/1000 gals. for the first 12-month average consumption; plus \$1.60/1000 for consumption over the 12-month average consumption |
| <u>Industrial</u> | \$3.50 base plus \$1.30/1000 gals. for the first 12-month average consumption; plus \$1.60/1000 for consumption over the 12-month average consumption |
| <u>Sprinkler</u> | \$3.50 base plus \$1.60/1000 gals. |

The following miscellaneous statistical data is presented for the last ten fiscal years:

| | Rainfall (Inches) | Number Of Water | Customers Sewer |
|------|------------------------------|----------------------------|----------------------------|
| 1994 | 1.48 | 25,335 | 23,432 |
| 1995 | 17.38 | 26,338 | 24,054 |
| 1996 | 10.19 | 27,526 | 24,774 |
| 1997 | 22.61 | 28,413 | 25,465 |
| 1998 | 24.81 | 29,472 | 26,332 |
| 1999 | 19.14 | 30,665 | 27,366 |
| 2000 | 12.91 | 31,404 | 27,954 |
| 2001 | 22.38 | 32,580 | 28,971 |
| 2002 | 13.78 | 34,103 | 30,398 |
| 2003 | 27.02 | 34,936 | 30,907 |

**CITY OF McALLEN, TEXAS
GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION (1)
LAST TEN FISCAL YEARS**

| Fiscal Year | General Government | Public Safety | Highways and Streets | Health and Welfare |
|------------------------|-------------------------------|--------------------------|-------------------------------------|-----------------------------------|
| 1994 | \$ 9,049,944 | \$ 18,142,189 | \$ 4,209,623 | \$ 935,944 |
| 1995 | 9,897,220 | 17,741,703 | 4,822,096 | 2,370,804 |
| 1996 | 9,885,777 | 17,760,771 | 4,683,754 | 2,373,580 |
| 1997 | 10,635,243 | 19,122,718 | 6,361,800 | 4,320,957 |
| 1998 | 14,098,227 | 21,942,042 | 8,962,063 | 1,417,396 |
| 1999 | 12,955,202 | 24,076,366 | 10,257,885 | 3,456,136 |
| 2000 | 13,305,402 | 27,209,400 | 7,572,045 | 6,336,776 |
| 2001 | 14,091,828 | 35,741,264 | 7,166,954 | 5,108,889 |
| 2002 | 14,005,890 | 36,354,451 | 10,449,379 | 5,160,801 |
| 2003 | \$ 14,152,828 | \$ 38,314,366 | \$ 17,238,974 | \$ 5,424,268 |

(1) Includes General Fund, Special Revenue, Debt Service, and Capital Projects

(2) Various general obligation bond issues were paid off.

(3) Classification of "capital outlay" to recommended functions.

**CITY OF McALLEN, TEXAS
GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION (1)
LAST TEN FISCAL YEARS**

| Culture Recreation | Debt Service | Capital Expenditures | Total |
|-------------------------------|-------------------------|---------------------------------|---------------|
| \$ 5,093,483 | (2) \$ 12,366,111 | \$ 12,158,156 | \$ 61,955,448 |
| 4,935,038 | 5,276,683 | 10,252,068 | 55,295,612 |
| 5,362,978 | 4,744,195 | 3,612,503 | 48,423,558 |
| 7,195,028 | 4,171,622 | 3,827,383 | 55,634,751 |
| 7,284,569 | 4,812,084 | 4,808,267 | 63,324,648 |
| 10,295,971 | 4,933,390 | 7,718,349 | 73,693,299 |
| 14,827,494 | 4,603,992 | 6,277,115 | 80,132,224 |
| 9,900,452 | 4,550,666 | 2,974,890 | 79,534,943 |
| 10,886,344 | 4,484,168 | - (3) | 81,341,033 |
| \$ 11,534,272 | (2) \$ 27,079,026 | \$ - (3) | 113,743,734 |

**CITY OF McALLEN, TEXAS
GENERAL REVENUE BY SOURCE (1)
LAST TEN FISCAL YEARS**

| Fiscal Year | Taxes | Licenses and Permits | Inter- Governmental Revenue |
|------------------------|---------------|-------------------------------------|--|
| 1994 | \$ 39,607,863 | \$ 493,065 | \$ 4,630,916 |
| 1995 | 38,119,763 | 457,721 | 8,866,999 |
| 1996 | 39,207,403 | 529,305 | 4,794,584 |
| 1997 | 41,743,546 | 623,967 | 7,543,118 |
| 1998 | 50,780,347 | 653,378 | 3,288,526 |
| 1999 | 54,079,288 | 787,681 | 5,144,308 |
| 2000 | 58,426,137 | 792,954 | 5,938,509 |
| 2001 | 63,041,158 | 824,608 | 8,576,131 |
| 2002 | 65,760,216 | 872,751 | 5,954,380 |
| 2003 | \$ 69,506,277 | \$ 1,434,515 | \$ 5,504,875 |

(1) Includes General Fund, Special Revenue, Debt Service, and Capital Projects

**CITY OF McALLEN, TEXAS
GENERAL REVENUE BY SOURCE (1)
LAST TEN FISCAL YEARS**

| Charges For Service | Fines and Forfeits | Other Revenue | Total |
|------------------------------------|-----------------------------------|--------------------------|---------------|
| \$ 3,671,716 | \$ 1,378,805 | \$ 2,070,393 | \$ 51,852,758 |
| 1,965,581 | 1,563,815 | 2,698,307 | 53,672,186 |
| 2,024,662 | 1,500,881 | 2,927,102 | 50,983,937 |
| 2,236,958 | 1,853,300 | 3,388,327 | 57,389,216 |
| 2,206,588 | 2,147,815 | 5,316,461 | 64,393,115 |
| 2,354,420 | 2,385,269 | 8,034,430 | 72,785,396 |
| 2,486,082 | 2,379,275 | 10,992,444 | 81,015,401 |
| 2,699,727 | 2,338,137 | 22,107,142 | 99,586,903 |
| 2,830,128 | 2,070,902 | 8,878,043 | 86,366,420 |
| \$ 2,991,704 | \$ 2,179,769 | \$ 16,125,134 | \$ 97,742,274 |

**CITY OF McALLEN, TEXAS
TAX REVENUE BY SOURCE (1)
LAST TEN FISCAL YEARS**

| Fiscal Year | Total Taxes | General Property Taxes | General Sales Taxes | Business Gross Receipts Taxes | Other Taxes |
|------------------------|--------------------|---------------------------------------|--------------------------------|--|------------------------|
| 1994 | \$ 39,607,863 | \$ 12,508,407 | \$ 20,675,270 | \$ 4,278,883 | \$ 2,145,303 |
| 1995 | 38,119,763 | 13,218,931 | 19,510,185 | 3,694,727 | 1,695,920 |
| 1996 | 39,207,403 | 13,974,474 | 19,500,910 | 3,947,409 | 1,784,610 |
| 1997 | 41,743,546 | 14,487,566 | 20,731,293 | 4,523,927 | 2,000,760 |
| 1998 | 50,780,347 | 14,869,275 | 29,437,107 | 4,164,736 | 2,309,229 |
| 1999 | 54,079,288 | 15,548,987 | 31,542,351 | 4,599,979 | 2,387,971 |
| 2000 | 58,426,137 | 16,141,020 | 35,369,124 | 4,359,640 | 2,556,353 |
| 2001 | 63,041,158 | 16,961,501 | 37,038,847 | 6,128,118 | 2,912,692 |
| 2002 | 65,760,216 | 18,173,534 | 39,248,332 | 5,496,448 | 2,841,902 |
| 2003 | \$ 69,506,277 | \$ 19,666,020 | \$ 41,575,736 | \$ 5,456,944 | \$ 2,807,577 |

(1) Includes General Fund, Special Revenue, and Debt Service

**CITY OF McALLEN, TEXAS
PRINCIPAL TAXPAYERS
YEAR ENDED SEPTEMBER 30, 2003**

| | Taxpayer | Assessed Valuation | Percentage of Total Assessed Valuation |
|-----|---------------------------|-------------------------------|---|
| 1 | Universal Health Services | \$ 56,616,621 | 1.29% |
| 2. | Simon Property Group #2 | 44,926,205 | 1.02% |
| 3. | Wal-Mart Stores Inc. | 38,750,141 | 0.88% |
| 4. | HCA Health Services of TX | 32,592,499 | 0.74% |
| 5. | Central Power & Light | 25,858,867 | 0.59% |
| 6. | Southwestern Bell | 25,327,405 | 0.58% |
| 7. | Texas State Bank | 24,974,883 | 0.57% |
| 8. | Sprint Spectrum | 23,959,090 | 0.55% |
| 9. | Fina Oil & Chemical Co. | 20,111,330 | 0.46% |
| 10. | H.E. Butt Grocery Co. | <u>20,107,755</u> | <u>0.46%</u> |
| | | <u>\$ 313,224,796</u> | 7.14% |

Data source:

City of McAllen-Tax Office

**CITY OF McALLEN, TEXAS
ASSESSED AND ESTIMATED ACTUAL VALUE
OF ALL TAXABLE PROPERTY
LAST TEN FISCAL YEARS**

| Fiscal Year Ended | Tax Roll Year | Real Property | | Personal Property | |
|-------------------------|---------------------|-------------------|---------------------------|-------------------|---------------------------|
| | | Assessed Value | Estimated Actual Value | Assessed Value | Estimated Actual Value |
| 1994 | 1993 | \$ 2,110,486,498 | \$ 2,110,486,498 | \$ 425,531,927 | \$ 425,531,927 |
| 1995 | 1994 | 2,271,111,346 | 2,271,111,346 | 463,967,423 | 463,967,423 |
| 1996 | 1995 | 2,461,842,249 | 2,461,842,249 | 491,972,835 | 491,972,835 |
| 1997 | 1996 | 2,559,229,055 | 2,559,229,055 | 473,632,414 | 473,632,414 |
| 1998 | 1997 | 2,651,336,502 | 2,651,336,502 | 499,716,933 | 499,716,933 |
| 1999 | 1998 | 2,848,373,856 | 2,848,373,856 | 522,773,667 | 522,773,667 |
| 2000 | 1999 | 2,972,096,712 | 2,972,096,712 | 511,207,036 | 511,207,036 |
| 2001 | 2000 | 3,179,391,812 | 3,179,391,812 | 606,318,130 | 606,318,130 |
| 2002 | 2001 | 3,396,215,579 | 3,396,215,579 | 680,969,015 | 680,969,015 |
| 2003 | 2002 | \$ 3,550,376,990 | \$ 3,550,376,990 | \$ 720,876,637 | \$ 720,876,637 |

**CITY OF McALLEN, TEXAS
ASSESSED AND ESTIMATED ACTUAL VALUE
OF ALL TAXABLE PROPERTY
LAST TEN FISCAL YEARS**

| Minerals | | Total | | Percentage Assessed to Full Value |
|-------------------|--------------------|-------------------|--------------------|---|
| Assessed Value | Estimated Value | Assessed Value | Estimated Value | |
| \$ 15,029,310 | \$ 15,029,310 | \$ 2,551,047,735 | \$ 2,551,047,735 | 100% |
| 65,642,850 | 65,642,850 | 2,800,721,619 | 2,800,721,619 | 100 |
| 68,982,530 | 68,982,530 | 3,022,797,614 | 3,022,797,614 | 100 |
| 72,830,712 | 72,830,712 | 3,105,692,181 | 3,105,692,181 | 100 |
| 72,920,305 | 72,920,305 | 3,227,248,695 | 3,227,248,635 | 100 |
| 89,185,630 | 89,185,630 | 3,460,333,153 | 3,460,333,153 | 100 |
| 78,880,150 | 78,880,150 | 3,562,183,898 | 3,562,183,898 | 100 |
| 87,629,700 | 87,629,700 | 3,873,339,642 | 3,873,339,642 | 100 |
| 128,330,930 | 128,330,930 | 4,205,515,524 | 4,205,515,524 | 100 |
| \$ 124,871,890 | \$ 124,871,890 | \$ 4,396,125,517 | \$ 4,396,125,517 | 100% |

**CITY OF McALLEN, TEXAS
PROPERTY TAX LEVIES AND ALLOCATION THEREOF
LAST TEN FISCAL YEARS**

| Valuations | | | | |
|-------------------------|------------------|----------------------|----------------|------------------|
| Fiscal Year Ended | Real Property | Personal Property | Minerals | Total |
| 1994 | \$ 2,110,486,498 | \$ 425,531,927 | \$ 15,029,310 | \$ 2,551,047,735 |
| 1995 | 2,271,111,346 | 463,967,423 | 65,642,850 | 2,800,721,619 |
| 1996 | 2,461,842,249 | 491,972,835 | 68,982,530 | 3,022,797,614 |
| 1997 | 2,559,229,055 | 473,632,414 | 72,830,712 | 3,105,692,181 |
| 1998 | 2,651,336,502 | 499,716,933 | 72,920,305 | 3,227,248,695 |
| 1999 | 2,848,373,856 | 522,773,667 | 89,185,630 | 3,460,333,153 |
| 2000 | 2,972,096,712 | 511,207,036 | 78,880,150 | 3,562,183,898 |
| 2001 | 3,179,391,812 | 606,318,130 | 87,629,700 | 3,873,339,642 |
| 2002 | 3,396,215,579 | 680,969,015 | 128,330,930 | 4,205,515,524 |
| 2003 | \$ 3,550,376,990 | \$ 720,876,637 | \$ 124,871,890 | \$ 4,396,125,517 |

**CITY OF McALLEN, TEXAS
PROPERTY TAX LEVIES AND ALLOCATION THEREOF
LAST TEN FISCAL YEARS**

| Tax Rate | Total Tax Levy | Taxes Levied For (PER \$100/ASSESSED VALUATION) | | | |
|-------------|-------------------|--|---------------|-------------------|--------------|
| | | General Fund | | Debt Service Fund | |
| | | Rate | Amount | Rate | Amount |
| \$ 0.48 | \$ 11,874,029 | \$ 0.27 | \$ 6,635,847 | \$ 0.21 | \$ 5,238,182 |
| 0.47 | 13,073,769 | 0.29 | 8,068,879 | 0.18 | 5,004,890 |
| 0.45 | 13,699,320 | 0.29 | 8,617,997 | 0.16 | 5,081,323 |
| 0.45 | 14,074,997 | 0.31 | 9,643,174 | 0.14 | 4,431,823 |
| 0.42 | 13,596,399 | 0.31 | 10,161,670 | 0.11 | 3,434,729 |
| 0.42 | 14,578,384 | 0.33 | 11,529,415 | 0.09 | 3,048,969 |
| 0.42 | 15,007,481 | 0.35 | 12,422,048 | 0.07 | 2,585,433 |
| 0.42 | 16,318,380 | 0.35 | 13,507,110 | 0.07 | 2,811,270 |
| 0.42 | 17,717,837 | 0.36 | 15,213,915 | 0.06 | 2,503,922 |
| \$ 0.42 | \$ 18,520,877 | \$ 0.36 | \$ 16,077,950 | \$ 0.06 | \$ 2,442,927 |

**CITY OF McALLEN, TEXAS
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS**

| Year | | Total Tax Levy | Amount of Current Taxes Collected | Percent of Current Taxes Collected (2) |
|-------------|-----|---------------------------|--|---|
| 1994 | | 11,874,029 | 11,658,343 | 98.18 |
| 1995 | | 13,073,769 | 12,390,992 | 94.78 |
| 1996 | | 13,699,320 | 12,809,555 | 93.51 |
| 1997 | (1) | 14,074,997 | 13,219,050 | 93.92 |
| 1998 | (1) | 13,596,399 | 13,221,561 | 97.47 |
| 1999 | (1) | 14,578,384 | 13,788,245 | 94.58 |
| 2000 | (1) | 15,007,481 | 14,532,402 | 96.83 |
| 2001 | (1) | 16,318,380 | 15,292,313 | 93.71 |
| 2002 | | 17,717,837 | 16,377,568 | 92.44 |
| 2003 | | \$ 18,520,877 | \$ 17,598,726 | 95.02% |

(1) Does not include the assesement or the collections of the Downtown Improvement District.

(2) Based upon original levy.

**CITY OF McALLEN, TEXAS
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS**

| Amount of Delinquent Taxes Collected | Total Collections For Year | Percent of Total Tax Collections To Tax Levy | Accumulated Delinquent Taxes | Percent of Delinquent Taxes to Current Levy |
|---|---|---|---|--|
| 428,676 | 12,087,019 | 101.81 | 2,176,587 | 18.33 |
| 431,201 | 12,822,193 | 98.08 | 2,481,704 | 18.98 |
| 576,480 | 13,386,035 | 97.71 | 1,905,260 | 13.91 |
| 576,224 | 13,795,274 | 98.01 | 2,127,248 | 15.11 |
| 801,014 | 14,052,925 | 103.36 | 3,137,613 | 23.08 |
| 862,896 | 14,651,141 | 100.50 | 2,989,246 | 20.50 |
| 744,599 | 15,277,001 | 101.80 | 2,941,441 | 19.25 |
| 773,767 | 16,066,080 | 98.45 | 3,327,918 | 20.39 |
| 988,191 | 17,365,759 | 98.01 | 3,641,520 | 20.55 |
| \$ 1,161,120 | \$ 18,759,846 | 101.29% | \$ 3,565,070 | 19.25% |

**CITY OF McALLEN, TEXAS
RATIO OF NET GENERAL BONDED DEBT OF ASSESSED VALUE
AND NET BONDED DEBT PER CAPITA
LAST TEN FISCAL YEARS**

| Year | Population | Assessed Value | Gross Bonded Debt |
|-------------|-------------------|---------------------------|------------------------------|
| 1994 | \$ 92,688 | \$ 2,551,047,735 | \$ 31,275,000 |
| 1995 | 94,834 | 2,800,721,619 | 26,565,000 |
| 1996 | 97,166 | 3,022,797,614 | 23,245,000 |
| 1997 | 99,458 | 3,105,692,181 | 20,350,000 |
| 1998 | 101,802 | 3,227,248,695 | 17,980,000 |
| 1999 | 105,694 | 3,460,333,153 | 15,930,000 |
| 2000 | 107,936 | 3,562,183,898 | 14,195,000 |
| 2001 | 111,806 | 3,873,339,642 | 12,405,000 |
| 2002 | 114,424 | 4,205,515,524 | 10,565,000 |
| 2003 | 118,073 | \$ 4,396,125,517 | \$ 5,890,000 |

**CITY OF McALLEN, TEXAS
RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE
AND NET BONDED DEBT PER CAPITA
LAST TEN FISCAL YEARS**

| Available Debt Service Funds | Net Bonded Debt | Net Bonded Debt | |
|---------------------------------------|--------------------|-------------------------------|---------------|
| | | Ratio to Assessed Value | Per Capita |
| \$ 1,332,895 | \$ 29,942,105 | 1.17 | 323 |
| 1,419,002 | 25,145,998 | 0.90 | 265 |
| 1,743,569 | 21,501,431 | 0.71 | 221 |
| 2,080,583 | 18,269,417 | 0.59 | 184 |
| 2,355,129 | 15,624,871 | 0.48 | 153 |
| 2,620,993 | 13,309,007 | 0.38 | 126 |
| 2,916,190 | 11,278,810 | 0.32 | 104 |
| 3,175,516 | 9,229,484 | 0.24 | 83 |
| 3,304,666 | 7,260,334 | 0.17 | 63 |
| \$ 4,872,102 | \$ 1,017,898 | 0.02 | 9 |

**CITY OF McALLEN, TEXAS
COMPUTATION OF DIRECT AND OVERLAPPING DEBT
AND PROPERTY TAX RATES OF OVERLAPPING ENTITIES
LAST TEN FISCAL YEARS**

| Taxing Body | Net Bonded Debt | Debt As of | Percent Overlapping | Amount Overlapping |
|--------------------------------------|------------------------------|-----------------------|--------------------------------|-------------------------------|
| Hidalgo County | \$ 102,697,622 | 12/31/02 | 100.00% | \$ 102,697,622 |
| Hidalgo I.S.D. | 11,592,776 | 08/31/02 | 0.45% | 52,167 |
| Edinburg I.S.D. | 55,281,940 | 08/31/03 | 0.21% | 116,092 |
| McAllen I.S.D. | 39,947,149 | 08/31/02 | 94.04% | 37,566,298 |
| P.S.J.A. I.S.D. | 109,361,535 | 08/31/03 | 4.59% | 5,019,694 |
| Sharyland I.S.D. | <u>15,436,436</u> | 04/30/03 | 4.68% | <u>722,425</u> |
| Total gross overlapping debt | 334,317,458 | | | 146,174,298 |
| City of McAllen | <u>1,017,898</u> | 09/30/02 | 100.00% | <u>1,017,898</u> |
| Total direct and overlapping debt | <u><u>\$ 335,335,356</u></u> | | | <u><u>\$ 147,192,196</u></u> |

Source: Local Taxing Entities

**CITY OF McALLEN, TEXAS
COMPUTATION OF DIRECT AND OVERLAPPING DEBT
AND PROPERTY TAX RATES OF OVERLAPPING ENTITIES
LAST TEN FISCAL YEARS**

| 1994 | 1995 | 1996 | 1997 | 1998 | 1999 | 2000 | 2001 | 2002 | 2003 |
|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| \$ 0.41 | \$0.41 | \$ 0.46 | \$ 0.46 | \$ 0.44 | \$ 0.44 | \$ 0.50 | \$ 0.52 | \$ 0.52 | \$ 0.59 |
| 1.37 | 1.39 | 1.42 | 1.54 | 1.57 | 1.57 | 1.57 | 1.57 | 1.57 | 1.57 |
| 1.26 | 1.35 | 1.39 | 1.47 | 1.55 | 1.55 | 1.55 | 1.41 | 1.55 | 1.59 |
| 1.33 | 1.35 | 1.45 | 1.45 | 1.53 | 1.53 | 1.58 | 1.54 | 1.54 | 1.54 |
| 1.43 | 1.43 | 1.50 | 1.57 | 1.59 | 1.59 | 1.63 | 1.62 | 1.62 | 1.61 |
| 1.37 | 1.37 | 1.41 | 1.41 | 1.46 | 1.46 | 1.54 | 1.54 | 1.54 | 1.54 |
| 0.42 | 0.43 | 0.48 | 0.47 | 0.45 | 0.42 | 0.42 | 0.42 | 0.42 | 0.42 |

All figures above are based on \$100/valuation.

Tax rates are rounded off to nearest hundredths.

CITY OF McALLEN
RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR
GENERAL BONDED DEBT TO TOTAL GENERAL GOVERNMENTAL FUNDS EXPEDITURES
LAST TEN FISCAL YEARS

| Fiscal Year | Debt Service On General Bonded Debt | Total General Governmental Funds Expenditures (1) | Ratio of Debt Service to Total General Governmental Funds Expenditures (Percent) |
|--------------------|--|--|---|
| 1994 | \$ 12,366,111 (2) | 61,955,450 | 19.96% |
| 1995 | 5,276,683 | 55,295,612 | 9.54% |
| 1996 | 4,744,195 | 48,423,558 | 9.80% |
| 1997 | 4,171,622 | 55,634,751 | 7.50% |
| 1998 | 3,514,144 | 63,324,648 | 5.55% |
| 1999 | 3,051,522 | 73,693,299 | 4.14% |
| 2000 | 2,617,581 | 80,132,224 | 3.27% |
| 2001 | 2,563,832 | 79,534,943 | 3.22% |
| 2002 | 2,499,873 | \$ 81,341,033 | 3.07% |
| 2003 | \$ 22,079,026 (2) | \$ 113,743,734 | 19.41% |

(1) Includes General Fund, Special Revenue, Debt Service Funds, and Capital Projects Funds.

(2) High amount attributable to principal retirement of four general obligation issues: 1976; 1980; 1986; and 1988

**CITY OF McALLEN, TEXAS
COMPUTATION OF LEGAL DEBT MARGIN
SEPTEMBER 30, 2003**

| | |
|---|---------------------------------|
| Assessed valuation 2002 tax roll for fiscal year 2003 | \$ 4,396,125,517 |
| Debt limit - Texas statutes do not prescribe a debt limit; however, by custom, a practical economic debt limit of 5% of the assessed valuation is used. | <u>5%</u> <u>219,806,276</u> |
| Total bonded debt | 5,890,000 |
| Deduct amount available in debt service fund | <u>4,872,102</u> |
| Applicable debt | <u>1,017,898</u> |
| Economic debt margin | <u><u>\$ 218,788,378</u></u> |

**CITY OF McALLEN, TEXAS
REVENUE BOND COVERAGE
WATER AND SEWER BONDS
LAST TEN FISCAL YEARS**

WATER FUND:

| Fiscal Year | Gross Revenue | Direct Operating Expenses | Net Revenue Available For Debt Service (1) | Debt Service Requirements | Coverage |
|--------------------|----------------------|----------------------------------|---|----------------------------------|-----------------|
| 1994 | \$ 6,560,982 | \$ 4,469,213 | \$ 2,091,769 | \$ 274,207 | 7.63 |
| 1995 | 7,469,824 | 4,511,409 | 2,958,415 | 268,294 | 11.03 |
| 1996 | 7,839,961 | 5,112,150 | 2,727,811 | 289,373 | 9.43 |
| 1997 | 7,914,855 | 5,093,106 | 2,821,749 | 474,163 | 5.95 |
| 1998 | 8,680,396 | 5,198,677 | 3,481,719 | 773,323 | 4.50 |
| 1999 | 9,103,734 | 5,814,544 | 3,289,190 | 1,003,568 | 3.28 |
| 2000 | 11,546,355 | 5,935,842 | 5,610,513 | 909,148 | 6.17 |
| 2001 | 13,620,766 | 6,101,989 | 7,518,777 | 2,238,273 | 3.36 |
| 2002 | 13,595,999 | 6,782,989 | 6,813,010 | 2,195,221 | 3.10 |
| 2003 | \$ 13,306,102 | \$ 6,937,001 | \$ 6,369,101 | \$ 2,077,274 | 3.07 |

SEWER FUND:

| Fiscal Year | Gross Revenue | Direct Operating Expenses | Net Revenue Available For Debt Service (1) | Debt Service Requirements | Coverage |
|--------------------|----------------------|----------------------------------|---|----------------------------------|-----------------|
| 1994 | (2) | | | | |
| 1995 | (2) | | | | |
| 1996 | (2) | | | | |
| 1997 | \$ 4,613,288 | \$ 3,531,387 | \$ 1,968,970 | \$ 199,747 | 9.86 |
| 1998 | 6,656,018 | 3,850,196 | 2,805,822 | 542,675 | 5.17 |
| 1999 | 7,241,418 | 4,135,347 | 3,106,071 | 678,594 | 4.58 |
| 2000 | 7,899,827 | 4,310,674 | 3,589,153 | 880,030 | 4.08 |
| 2001 | 8,919,843 | 4,428,743 | 4,491,100 | 1,377,089 | 3.26 |
| 2002 | 9,731,320 | 4,634,025 | 5,097,295 | 1,438,373 | 3.54 |
| 2003 | 9,494,989 | 4,722,740 | 4,772,249 | 1,567,067 | 3.05 |

(1) Net revenue available for debt service is calculated as follows: Gross Revenue - Direct Operating Expenses + Depreciation Expenses.

(2) The 1980 Bond Issue was retired during the fiscal year; therefore, related information is not disclosed for the Sewer Fund.

**CITY OF McALLEN, TEXAS
PROPERTY VALUE, CONSTRUCTION AND BANK DEPOSITS
LAST TEN FISCAL YEARS**

| Fiscal Year | Property Value (1) | Construction | Bank Deposits |
|--------------------|-------------------------------|-----------------------|--------------------------|
| 1994 | \$ 2,551,047,735 | \$ 109,552,278 | \$ 1,515,642,000 |
| 1995 | 2,800,721,619 | 111,415,940 | 1,642,722,869 |
| 1996 | 3,022,797,614 | 113,913,538 | 1,751,980,171 |
| 1997 | 3,105,692,181 | 156,002,158 | 1,968,314,027 |
| 1998 | 3,227,248,695 | 120,730,784 | 2,170,976,920 |
| 1999 | 3,460,333,153 | 179,214,512 | 2,305,422,150 |
| 2000 | 3,562,183,898 | 175,175,927 | 2,365,939,001 |
| 2001 | 3,873,339,642 | 202,898,831 | 2,572,993,861 |
| 2002 | 4,205,515,524 | 198,946,076 | 3,200,745,877 |
| 2003 | \$ 4,396,125,517 (a) | \$ 206,076,304 (b) | \$ 3,530,580,885 (c) |

(1) Includes only taxable property.

Information provided by:

- (a) City of McAllen Tax Department for current year. Previous year information, was provided by the McAllen Independent School District- Tax Office
- (b) City of McAllen Inspection Department
- (c) McAllen Chamber of Commerce

BUDGET GLOSSARY

Ad Valorem Tax A tax which is levied in proportion to the value of the property against which it is levied. This commonly referred to as a property tax.

Appraised Value To make as estimate of value for the purpose of taxation. (Property values are established by the Hidalgo County Appraisal District).

Appropriation Authorization granted by a legislative body to make expenditures and to incur obligations. The appropriation contains specific limitations as to the amount purpose, and time when it may be expended.

Appropriation Ordinance The office enactment, by the City Commission, to legally authorize City Staff to obligate and expend resources.

Assessed Value The total taxable value placed on real estate and other property as a basis for levying taxes.

Bond A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance.

Budget A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Calendar The schedule of key dates which the City follows in the preparation and adoption of the budget.

Budget Document The instrument used by

the budget-making authority to present a comprehensive financial plan of operations to the City Commission.

Budget Message A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

Capital Projects Fund A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

Capital Outlay Expenditures resulting in the acquisition or addition to fixed assets.

City Commission The Mayor and six Commissioners collectively acting as the legislative and policy making body of the City.

Civil Service Personnel All certified police officers and fire fighters.

Current Taxes Taxes levied and due within one year.

Debt Service Payment of interest and principal to holders of a government's debt instruments.

Debt Service Fund A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

Delinquent Taxes Taxes that remains unpaid, after the date on which a penalty for non-payment is attached. (example: tax statements are mailed out in October and become delinquent if unpaid by January 31.)

BUDGET GLOSSARY

Department A functional and administrative entity created to carry out specified public services.

Distinguished Budget A voluntary program administered by the Government Finance Officers

Presentation Program Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Encumbrance The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Estimated Revenue The amount of projected revenues to be collected during the fiscal year.

Expenditures Decrease in net financial resources for the purpose of acquiring an asset, service, or settling a loss.

Expenses Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges, which are presumed to benefit the current fiscal period.

Fiscal Year The twelve month financial period to which the annual operating budget applies. The fiscal year used by the City of McAllen begins October 1st and ends September 30th.

Fixed Assets Long term assets, which are intended to continue to be held or used, such as land, building, machinery, or equipment.

Franchise Fee A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

Function Classification of expenditures according to the principal purposes for which the expenditures are made.

Fund An accounting entity which a self-balancing set of accounts that record financial transactions for specific activities or government function.

Fund Balance A term used to express the equity (assets minus liabilities) of governmental funds and trust funds.

Generally Accepted Uniform minimum standards/guidelines for financial accounting and reporting which provide a standard by which to measure financial presentations. They govern the form and content of the basic financial statements of an entity.

General Obligation Bonds Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

Intergovernmental Revenue Revenue collected by one government and distributed to another level of government(s).

Inter-Fund Transfers Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended; i.e. transfers from the General Fund to Special Revenue Fund or Capital Projects

BUDGET GLOSSARY

Fund.

Maintenance All materials or contract expenditures covering repair and upkeep of City Buildings, machinery and equipment, systems, and land.

Modified Accrual Accounting A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

MSA Metropolitan Statistical Area

NAFTA North America Free Trade Agreement.

Objective A simply stated measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard for performance for a given program.

Operating Budget Plans of current expenditures and the proposed means of financing them. The use of an annual operating budget is usually required by law to control government spending.

Operating Costs Outlays for such current period items as expendable supplies, contractual services, and utilities.

Operating Transfers Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended; transfers from the General Fund to a Special Revenue or Capital Projects Fund.

Ordinance A formal legislative enactment by

the governing board of a municipality.

Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of endorsements are known.

Other Services and Charges The cost related to services performed for the City by individuals, business or utilities.

Performance Indicator Variables which measure the success of a department in meeting goals and objectives and/or the workload and performance of the department.

Personnel Services The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

Retained Earnings An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

Revenue Additions to the City's financial assets such as taxes or grants which do not, in themselves, increase the City's liabilities, provided there is no corresponding decrease in assets or increase in other liabilities.

Revenue Bonds Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

Tax Base The total value of all real and personal property in the City as of January 1st of each year, as certified by the Hidalgo County Appraisal District. The tax base represents net value after all exemptions.

BUDGET GLOSSARY

Tax Levy The result product of the tax rate per one hundred dollars multiplied by the tax base.

Tax Rate The amount of tax stated in terms of a unit of the tax base; for example, the City of McAllen expresses the tax in terms of dollars per hundred of assessed valuation.

Working Capital The excess of current asset over current liabilities.