City Commission
Budget Hearings
All Funds

Fiscal Year 2024
Proposed Budget Plan

City of McAllen, Texas
August 2023

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FY 2023-2024

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City of McAllen, Texas
Proposed FY 2023-2024 UPDATED Combined Budget Summary - All Funds

8/1/2023

CITY OF McALLEN

	Beginning Fund Balance	Projected Revenues	Transfers In	Transfers Out	Operations	Capital Outlay	Debt Service	Total Appropriations	Revenue Over/Under Expenditures	Other Items Working Capital	Ending Fund Balance
General Fund											
General Fund	$ 68,490,539	$ 152,866,363	$ 7,713,338	$ (9,740,844)	$ 139,274,855	$ 3,227,900	$ 263,174	$ 142,765,929	$ 8,072,928	$ -	$ 76,563,467
Total General Fund	**68,490,539**	**152,866,363**	**7,713,338**	**(9,740,844)**	**139,274,855**	**3,227,900**	**263,174**	**142,765,929**	**8,072,928**	**-**	**76,563,467**
Special Revenue Funds											
Hotel Occupancy Tax	387	4,815,220	-	(3,525,222)	1,289,998	-	-	1,289,998	-	-	387
Hotel Venue Tax	1,118,108	1,374,717	-	(1,374,718)	-	-	-	-	(1)	-	1,118,108
Development Corp. of McAllen, Inc.	19,592,276	23,649,904	-	(3,208,349)	19,952,876	12,790,623	-	32,743,499	(12,301,944)	-	7,290,332
McAllen Marketing	375,764	-	418,000	-	418,000	-	-	418,000	-	-	375,764
City Special Events	17,276	130,000	-	-	130,000	-	-	130,000	-	-	17,276
Christmas Parade	759,005	1,060,000	100,000	(12,000)	1,000,000	115,000	-	1,115,000	33,000	-	792,005
EB - 5	53,402	1,602	-	-	-	-	-	-	1,602	-	55,004
Parklands Zones #1,2,3	1,846,076	-	-	-	-	557,951	-	557,951	(557,951)	-	1,288,125
Public, Educational, and Governmental (PEG)	1,352,910	263,403	-	-	-	175,000	-	175,000	88,403	-	1,441,313
Friends of Quinta	798,540	571,500	-	(1,229,288)	140,752	-	-	140,752	(798,540)	-	-
Community Development Block Grant	-	2,528,541	-	-	1,837,248	691,293	-	2,528,541	-	-	-
Police Department Seized	1,395,093	-	-	-	-	-	-	-	-	-	1,395,093
COPS Grant	-	625,000	263,922	-	888,922	-	-	888,922	-	-	-
Downtown Services Parking	95,075	1,218,402	-	-	1,249,193	59,409	4,875	1,313,477	(95,075)	-	-
Drainage Fee	4,930,022	1,278,500	-	-	-	5,989,812	-	5,989,812	(4,711,312)	-	218,710
Tax Increment Reinvestment Zone (TIRZ) #1 & 2A	5,267,066	-	1,772,972	-	18,333	5,324,313	-	5,342,646	(3,569,674)	-	1,697,393
Total Special Revenue Funds	**37,601,000**	**37,516,789**	**2,554,894**	**(9,349,577)**	**26,925,322**	**25,703,401**	**4,875**	**52,633,598**	**(21,911,492)**	**-**	**15,689,510**
Debt Service Funds											
Sales Tax Revenue Bond Debt Service	1,092	1,706,547	300,000	-	-	-	2,006,547	2,006,547	-	-	1,092
Local Government Finance Corporation Debt Service	308,885	-	909,175	-	-	-	909,175	909,175	-	-	308,885
TIRZ #1 Debt Service	499,149	1,517,299	-	-	-	-	1,517,299	1,517,299	-	-	499,149
General Obligation-Tax Note/C.O.	4,501,490	4,837,273	802,166	-	-	-	5,639,439	5,639,439	-	-	4,501,490
Water Debt Service	1,037,910	-	3,703,797	-	-	-	3,703,797	3,703,797	-	-	1,037,910
Wastewater Debt Service	2,909,774	-	5,871,470	-	-	-	5,871,470	5,871,470	-	-	2,909,774
Airport PFC Debt Service	265,020	-	647,375	-	-	-	647,375	647,375	-	-	265,020
Anzalduas Intl Crossing Debt Service A & B	1,037,338	-	2,574,931	-	-	-	2,574,931	2,574,931	-	-	1,037,338
Anzalduas Cargo Construction Debt Service A & B	-	-	2,332,500	-	-	-	2,332,500	2,332,500	-	-	-
Total Debt Service Funds	**10,560,658**	**8,061,119**	**17,141,414**	**-**	**-**	**-**	**25,202,533**	**25,202,533**	**-**	**-**	**10,560,658**
Capital Projects Funds											
Capital Improvement Projects	6,898,724	935,276	4,968,700	-	-	12,802,700	-	12,802,700	(6,898,724)	-	-
Infrastructure & Improvements	22,866,182	-	-	-	1,075,000	21,645,369	-	22,720,369	(22,720,369)	-	145,813
Quinta Mazatlán - Center for Urban Ecology Facility	13,165,624	39,722,720	3,949,538	-	-	54,887,589	-	54,887,589	(11,215,331)	-	1,950,293
Traffic / Drainage Bond	8,355,561	1,258,425	-	-	-	6,041,095	-	6,041,095	(4,782,670)	-	3,572,891
Parks Facility / Fire Station #2 Construction	469,771	-	-	-	-	450,000	-	450,000	(450,000)	-	19,771
Street Improvement Construction	2,371,536	582,821	-	-	-	2,259,112	-	2,259,112	(1,676,291)	-	695,245
Sports Facility Construction	1,705	-	-	-	-	-	-	-	-	-	1,705
City Hall Expansion	21,175,377	-	-	-	-	21,000,000	-	21,000,000	(21,000,000)	-	175,377
Information Technology	64,029	66,000	-	-	-	120,000	-	120,000	(54,000)	-	10,029
Water Depreciation	3,492,200	107,295	1,850,076	-	2,265,199	1,430,000	-	3,695,199	(1,737,828)	-	1,754,372
Water Capital Improvement	4,266,283	127,988	1,721,500	-	1,221,500	1,900,000	-	3,121,500	(1,272,012)	-	2,994,271
Water Revenue Bonds	-	16,825,000	-	-	-	16,825,000	-	16,825,000	-	-	-
Wastewater Depreciation	18,634,840	559,727	3,823,361	-	1,421,000	9,810,000	-	11,231,000	(6,847,912)	-	11,786,928
Wastewater Capital Improvement	4,629,836	1,466,200	1,475,145	-	875,145	3,951,203	-	4,826,348	(1,885,003)	-	2,744,833
Wastewater Revenue Bond - CWSRF	(12,554)	254,896	-	-	-	241,361	-	241,361	13,535	-	981
Sanitation Depreciation	10,174,715	2,576,875	-	-	-	6,956,566	64,264	7,020,830	(4,443,955)	-	5,730,760
Champion Lakes Golf Course Depreciation	711,148	21,329	250,000	-	-	176,000	-	176,000	95,329	-	806,477
Convention Center Depreciation	2,606,038	78,181	250,000	-	-	735,000	-	735,000	(406,819)	-	2,199,219
Performing Arts Depreciation	1,444,534	43,336	250,000	-	-	-	-	-	293,336	-	1,737,870
Airport Passenger Facility Charge	7,425,452	2,089,470	-	(3,077,638)	40,000	4,014,702	-	4,054,702	(5,042,870)	-	2,382,582
McAllen International Airport Capital Improvement	-	35,985,561	9,943,596	-	1,420,000	44,509,157	-	45,929,157	-	-	-
Bridge Capital Improvement	4,196,733	-	1,431,059	-	-	2,159,890	-	2,159,890	(728,831)	-	3,467,902
Anzalduas Bridge Capital Improvement	2,213,276	-	619,177	-	-	648,210	-	648,210	(29,033)	-	2,184,243
Anzalduas Cargo Construction	40,320,107	46,737,600	-	(2,332,500)	-	64,470,126	-	64,470,126	(20,065,026)	-	20,255,081
Total Capital Project Funds	**175,471,117**	**149,438,700**	**30,532,152**	**(5,410,138)**	**8,317,844**	**277,033,080**	**64,264**	**285,415,188**	**(110,854,474)**	**-**	**64,616,643**
Enterprise Funds											
Water	9,013,481	27,276,917	-	(7,275,373)	20,310,612	-	-	20,310,612	(309,068)	(272,619)	8,431,794
Wastewater	7,207,363	23,925,940	-	(11,169,975)	11,903,380	-	-	11,903,380	852,585	-	8,059,948
Sanitation	15,515,898	24,778,862	-	(25,000)	22,201,779	3,846,212	-	26,047,991	(1,294,129)	-	14,221,769
Champion Lakes Golf Course	2,211,343	2,023,529	-	(250,000)	1,739,060	2,217	184	1,741,461	32,069	-	2,243,411
McAllen Convention Center	8,900,272	6,221,771	2,579,997	(274,500)	7,616,868	2,743,313	8,224	10,368,405	(1,841,137)	-	7,059,135
McAllen Performing Arts Center	3,313,009	1,362,690	1,217,777	(274,500)	2,530,200	399,133	-	2,929,333	(623,366)	-	2,689,643
McAllen International Airport	18,150,892	9,165,848	-	(9,701,258)	6,638,025	448,638	3,980	7,090,643	(7,626,053)	-	10,524,838
Metro McAllen Transit	1,223,224	3,725,159	1,531,683	(25,000)	5,250,811	7,610	-	5,258,421	(26,580)	-	1,196,645
Bus Terminal	2,534,405	15,806,977	218,491	-	1,245,334	16,803,164	3,033	18,051,531	(2,026,063)	-	508,342
McAllen International Toll Bridge	1,297,263	14,269,245	-	(7,153,008)	7,108,372	5,688	2,177	7,116,237	-		1,297,263
McAllen Intl Toll Bridge - Restricted Acct	4,881,884	-	5,712,949	(5,350,413)	-	-	-	-	-	-	5,244,420
Anzalduas International Crossing	1,265,188	5,174,943	-	(3,203,108)	1,420,847	2,059	-	1,422,906	548,929	-	1,814,117
Total Enterprise Funds	**75,514,222**	**133,731,881**	**11,260,897**	**(44,702,135)**	**87,965,288**	**24,258,034**	**17,598**	**112,240,920**	**(12,312,813)**	**(272,619)**	**63,291,325**
Internal Service Funds											
Inter-Departmental Service	100,722	5,290,000	-	-	5,047,682	140,540	731	5,188,953	101,047	-	201,770
General Depreciation	19,088,876	4,043,376	-	-	-	8,841,018	-	8,841,018	(4,797,642)	-	14,291,234
Health Insurance	-	17,347,401	-	-	16,965,892	2,965	-	16,968,857	378,543	-	378,543
Retiree Health Insurance	426,898	1,596,456	-	-	980,554	-	-	980,554	615,902	-	1,042,800
Workers Compensation Fund	7,680,548	2,622,211	-	-	2,287,926	3,475	-	2,291,401	330,810	-	8,011,357
Property & Casualty Insurance Fund	(198,530)	2,267,107	-	-	2,068,577	-	-	2,068,577	198,530	-	-
Total Internal Service Funds	**27,098,514**	**33,166,551**	**-**	**-**	**27,350,631**	**8,987,998**	**731**	**36,339,360**	**(3,172,810)**	**-**	**23,925,704**
TOTALS	**$ 394,736,050**	**$ 514,781,403**	**$ 69,202,694**	**$ (69,202,694)**	**$289,833,940**	**$339,210,413**	**$ 25,553,175**	**$ 654,597,528**	**$ (140,178,661)**	**$ (272,619)**	**$ 254,647,306**

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City of McAllen
Fiscal Year 2023-2024
Budget Cover Page
September 25, 2023

This budget will raise more revenue from property taxes than last year's budget by an amount of $3,678,104, which is a 6.99 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $1,157,730.

The members of the governing body voted on the budget as follows:
FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2023-2024	2022-2023
Property Tax Rate:	$0.457285/100	$0.479900/100
No-New-Revenue Tax Rate:	$0.435399/100	$0.455125/100
No-New-Revenue Maintenance & Operations Tax Rate:	$0.401175/100	$0.413779/100
Voter-Approval Tax Rate:	$0.459773/100	$0.486943/100
Debt Rate:	$0.039272/100	$0.043602/100

Total debt obligation for City of McAllen secured by property taxes: $4,837,273

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City of McAllen
General Fund
Fund Balance Summary

UPDATED

	Actual 21-22	Original Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Department Request 23-24	City Manager Recomm. 23-24	CITY MANAGER'S RECOM City Manager Recom FY 23-24 Inc/(Dec) Adjusted FY 22-23 Amount	Percent (%) Change	Four Year Plan 24-25	25-26	26-27	27-28
UNASSIGNED BEGINNING FUND BALANCE	$ 72,233,751	$ 72,981,391	$ 72,981,391	$ 78,613,221	$ 68,490,539	$ 68,490,539	$ (4,490,852)	-6%	$ 76,563,467	$ 85,999,457	$ 95,966,339	$ 108,589,966
REVENUES												
Taxes	$ 126,132,500	$ 127,085,888	$ 131,396,488	$ 130,976,873	$ 134,975,558	$ 135,044,190	$ 3,647,702	3%	$ 136,747,564	$ 139,244,361	$ 141,799,901	$ 144,411,175
Licenses and Permits	2,870,839	2,540,452	2,540,452	2,273,317	2,363,304	2,517,537	(22,915)	-1%	2,422,781	2,483,772	2,551,320	2,615,289
Charges for Services	5,915,152	5,415,294	5,632,824	6,217,373	5,790,873	6,090,873	458,049	8%	6,220,194	6,361,322	6,491,512	6,668,459
Fines and Forfeits	1,023,228	875,005	875,005	939,067	988,029	988,029	113,024	13%	989,120	990,243	991,398	992,587
Investment Earnings	(1,538,272)	350,000	3,506,985	3,506,985	2,016,843	3,506,985	-	0%	1,531,269	1,719,989	1,919,327	2,171,799
Miscellaneous Revenues	3,639,600	2,008,535	4,808,535	4,975,590	1,998,499	4,718,749	(89,786)	-2%	1,986,508	1,993,093	1,999,703	2,006,338
Total Revenues	**138,043,047**	**138,275,174**	**148,760,289**	**148,889,205**	**148,133,106**	**152,866,363**	**4,106,074**	**3%**	**149,897,436**	**152,792,780**	**155,753,161**	**158,865,648**
OTHER FINANCING SOURCE												
Transfers In	20,251,643	6,863,814	9,040,065	9,145,513	7,713,338	7,713,338	(1,326,727)	-15%	8,075,874	8,227,710	8,227,710	8,361,081
Total Revenues and Other Sources	**158,294,691**	**145,138,988**	**157,800,354**	**158,034,718**	**155,846,444**	**160,579,701**	**2,779,347**	**2%**	**157,973,310**	**161,020,490**	**163,980,871**	**167,226,729**
TOTAL RESOURCES	**$ 230,528,442**	**$ 218,120,379**	**$ 230,781,745**	**$ 236,647,939**	**$ 224,336,983**	**$ 229,070,241**	**$ (1,711,504)**	**-1%**	**$ 234,536,777**	**$ 247,019,947**	**$ 259,947,210**	**$ 275,816,695**
APPROPRIATIONS												
OPERATING EXPENSE												
General Government	$ 20,865,297	$ 23,879,907	$ 23,437,314	$ 24,501,754	$ 28,788,853	$ 26,988,933	$ 3,551,619	15%	$ 25,584,896	$ 25,655,649	$ 25,919,357	$ 31,324,160
Public Safety	65,072,632	68,643,283	69,370,154	69,297,219	76,326,750	73,234,344	3,864,190	6%	72,874,766	75,477,323	75,901,266	76,692,565
Highways and Streets	13,161,621	13,896,820	14,039,097	13,988,265	15,682,323	14,407,708	368,611	3%	14,250,458	14,250,458	14,250,458	14,335,458
Health and Welfare	3,631,742	3,948,069	4,246,447	4,043,167	4,430,790	3,990,979	(255,468)	-6%	3,900,329	3,900,329	3,917,329	3,900,329
Culture and Recreation	19,313,920	21,141,947	21,453,142	21,230,646	26,454,343	23,880,790	2,427,648	11%	24,351,415	24,411,161	24,470,695	25,115,075
Total Operations Expense	**$ 122,045,212**	**$ 131,510,026**	**$ 132,546,154**	**$ 133,061,052**	**$ 151,683,060**	**$ 142,502,755**	**$ 9,956,601**	**8%**	**$ 140,961,866**	**$ 143,694,922**	**$ 144,459,106**	**$ 151,367,588**
OTHER FINANCING SOURCES (USES)												
Transfers Out	29,023,591	7,807,084	34,817,115	34,833,174	7,010,594	9,740,844	(25,076,271)	-72%	7,067,281	6,850,513	6,898,138	6,946,240
Debt Service - Motorola Lease Payment	508,174	263,174	263,174	263,174	263,174	263,174	-	0%	508,174	508,174	-	-
TOTAL APPROPRIATIONS	**151,576,977**	**139,580,284**	**167,626,443**	**168,157,400**	**158,956,828**	**152,506,773**	**$ (15,119,670)**	**-9%**	**$ 148,537,321**	**$ 151,053,608**	**$ 151,357,244**	**$ 158,313,828**
Revenue over/under Expenditures	**$ 6,717,714**	**$ 5,558,704**	**$ (9,826,089)**	**$ (10,122,681)**	**$ (3,110,383)**	**$ 8,072,928**			**$ 9,435,990**	**$ 9,966,882**	**$ 12,623,627**	**$ 8,912,901**
UNADJ UNASSIGNED FUND BALANCE	**$ 78,951,465**	**$ 78,540,095**	**$ 63,155,302**	**$ 68,490,539**	**$ 65,380,156**	**$ 76,563,467**			**$ 85,999,457**	**$ 95,966,339**	**$ 108,589,966**	**$ 117,502,867**
Adjustments:												
Board advances	(313,669)	-	-	-	-	-			-	-	-	-
Prepaids	(24,573)	-	-	-	-	-						
UNASSIGNED ENDING FUND BALANCE	**$ 78,613,221**	**$ 78,540,095**	**$ 63,155,302**	**$ 68,490,539**	**$ 65,380,156**	**$ 76,563,467**			**$ 85,999,457**	**$ 95,966,339**	**$ 108,589,966**	**$ 117,502,867**
$78,613,221												
MINIMUM FUND BALANCE TEST												
Total Operations - Expenditures	122,045,212	131,510,026	132,546,154	133,061,052	151,683,060	142,502,755			140,961,866	143,694,922	144,459,106	151,367,588
Less: Capital Outlay	1,210,309	2,697,718	2,720,179	2,411,665	9,213,119	3,227,900			1,545,054	1,274,133	1,076,035	1,269,001
Net Operations - Expenditures	120,834,903	128,812,308	129,825,975	130,649,387	142,469,941	139,274,855			139,416,812	142,420,789	143,383,071	150,098,587
1 Day Operating Expenditures	331,055	352,910	355,688	357,944	390,329	381,575			381,964	390,194	392,830	411,229
No. of Day's Operating Expenditures in Fund Balance	**237**	**223**	**178**	**191**	**168**	**201**			**225**	**246**	**276**	**286**

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UPDATED

	Actual 21-22	Original Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	CITY MANAGER'S RECOM City Manager Recom FY 23-24 Inc/(Dec) Adjusted FY 22-23 Amount	Percent (%) Change	Four Year Plan 24-25	25-26	26-27	27-28
SOURCES OF INCOME:												
TAXES												
Ad Valorem Taxes:												
Current	48,395,269	51,243,766	51,896,958	51,896,958	54,383,279	55,119,507	3,222,549	6%	56,014,777	57,695,221	59,426,077	61,208,860
Delinquent	898,592	1,201,333	1,201,333	988,880	1,008,658	1,008,658	(192,675)	-16%	1,018,744	1,028,932	1,039,221	1,050,000
Roll Back	42,971	40,000	40,000	60,000	25,000	25,000	(15,000)	-38%	30,000	30,000	35,000	35,000
Penalty and Interest	993,639	1,073,604	1,073,604	711,280	725,506	725,506	(348,098)	-32%	740,016	754,816	769,912	785,310
Property Tax-Refund	(158,691)	(210,000)	(210,000)	(100,000)	(110,000)	(110,000)	100,000	-48%	(120,000)	(130,000)	(140,000)	(150,000)
Special Inventory-Vehicles	69,652	21,000	21,000	64,125	25,000	25,000	4,000	19%	30,000	40,000	45,000	50,000
Late Rendition Penalty	65,457	63,509	63,509	101,296	102,657	102,657	39,148	62%	104,710	106,804	108,940	111,119
Sales and Use Taxes:												
Sales Tax	62,645,750	62,103,347	64,796,051	64,796,051	66,759,568	66,091,972	1,295,921	2%	66,752,891	67,420,420	68,094,624	68,775,571
Insight	4,826,164	4,304,192	4,577,157	4,577,157	4,668,700	4,668,700	91,543	2%	4,715,387	4,762,541	4,810,166	4,858,268
Electric	4,801,360	4,450,000	4,849,373	4,849,373	4,539,000	4,539,000	(310,373)	-6%	4,584,390	4,630,234	4,676,536	4,723,302
Natural Gas	544,934	390,000	390,000	307,000	397,800	397,800	7,800	2%	401,778	405,796	409,854	413,952
Telephone	335,699	300,000	300,000	330,000	306,000	306,000	6,000	2%	309,060	312,151	315,272	318,425
Cable	1,324,219	1,037,000	1,037,000	1,037,000	1,057,740	1,057,740	20,740	2%	1,068,317	1,079,001	1,089,791	1,100,688
Cell Network Nodes	5,404	5,000	5,000	2,250	2,250	2,250	(2,750)	-55%	2,250	2,250	2,250	2,250
State Shared Revenues:												
State Mixed Drink Tax	1,342,082	1,063,137	1,355,503	1,355,503	1,084,400	1,084,400	(271,103)	-20%	1,095,244	1,106,196	1,117,258	1,128,431
TOTAL TAXES	**126,132,500**	**127,085,888**	**131,396,488**	**130,976,873**	**134,975,558**	**135,044,190**	**3,647,702**	**3%**	**136,747,564**	**139,244,361**	**141,799,901**	**144,411,175**
LICENSES AND PERMITS												
Business Licenses and Permits:												
Alcoholic Beverage License	78,043	73,000	73,000	73,000	74,460	74,460	1,460	2%	75,205	75,957	76,716	77,483
Electrician's License	750	-	-	-	-	-	-	0%	-	-	-	-
Sign License	275	309	309	210	210	210	(99)	-32%	210	210	210	210
Food Handler's Permit	501,980	494,400	494,400	433,000	454,000	454,000	(40,400)	-8%	463,080	472,342	481,788	491,424
House Mover's License	150	103	103	100	100	100	(3)	-3%	100	100	100	100
Other-Plumbing, Mechanical, & Irrigation	3,718	4,687	4,687	2,250	2,250	2,250	(2,437)	-52%	2,250	2,250	2,250	2,250
Occupational Licenses:												
Building Permits	1,174,962	942,819	942,819	861,626	887,475	942,819	-	0%	914,099	941,522	969,768	998,861
Electrical Permits	236,956	232,877	232,877	184,116	189,639	232,877	-	0%	195,328	201,188	207,224	213,441
Plumbing Permits	311,977	297,842	297,842	247,007	254,417	297,842	-	0%	262,050	269,912	278,009	286,349
Mechanical Permits	134,858	116,680	116,680	101,412	104,454	116,680	-	0%	107,588	110,816	114,140	117,564
House Moving Permits	5,392	6,401	6,401	4,776	4,919	4,919	(1,482)	-23%	5,067	5,219	5,376	5,537
Garage Sale Permits	87,648	50,000	50,000	66,000	70,000	70,000	20,000	40%	71,400	72,828	74,285	75,770
Alarm Ordinance	227,788	230,000	230,000	230,000	230,000	230,000	-	0%	235,000	240,000	245,000	250,000
On site septic tank	1,350	1,200	1,200	1,200	1,200	1,200	-	0%	1,224	1,248	1,273	1,299
Special Use Permit	104,867	90,000	90,000	68,500	90,000	90,000	-	0%	90,000	90,000	95,000	95,000
Occupancy Load placards	125	134	134	120	180	180	46	34%	180	180	180	
TOTAL LICENSES AND PERMITS	**2,870,839**	**2,540,452**	**2,540,452**	**2,273,317**	**2,363,304**	**2,517,537**	**(22,915)**	**-1%**	**2,422,781**	**2,483,772**	**2,551,320**	**2,615,289**

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UPDATED

	Actual 21-22	Original Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	CITY MANAGER'S RECOM City Manager Recom FY 23-24 Inc/(Dec) Adjusted FY 22-23 Amount	Percent (%) Change	Four Year Plan 24-25	25-26	26-27	27-28
CHARGES FOR SERVICES												
General Government:												
Management Services	2,153,500	2,610,500	2,610,500	2,610,500	2,310,500	2,610,500	-	0%	2,610,500	2,610,500	2,610,500	2,610,500
State Court Costs Fees	42,869	52,000	52,000	50,000	52,000	52,000	-	0%	52,000	52,000	52,000	52,000
Subdivision application preliminary	79,739	40,000	40,000	85,000	75,000	75,000	35,000	88%	75,000	80,000	80,000	85,000
Developer's fee	381,722	50,000	250,000	250,000	100,000	100,000	(150,000)	-60%	100,000	100,000	100,000	100,000
Zone application Fees	66,103	55,000	55,000	68,200	60,000	60,000	5,000	9%	62,500	65,000	65,000	67,500
Sale Documents - Maps, Code Books	71,897	8,800	8,800	125,000	40,000	40,000	31,200	355%	45,000	50,000	50,000	50,000
Plan Review fee	114,604	80,000	80,000	78,500	82,700	82,700	2,700	3%	82,700	85,000	85,000	85,000
Site Plan Review Fee	20,309	10,000	10,000	23,500	15,000	15,000	5,000	50%	17,250	18,000	20,000	20,700
Miscellaneous Revenues	9,095	4,990	4,990	9,348	4,815	4,815	(175)	-4%	5,000	5,000	5,000	5,000
Rent Payment - Consulate	49,488	49,488	49,488	49,488	49,488	49,488	-	0%	49,488	49,488	49,488	49,488
Temporary Signs	2,450	3,000	3,000	2,250	3,000	3,000	-	0%	3,000	3,600	3,600	3,800
TIRZ#1 - Admin Fees	10,000	10,000	10,000	10,000	10,000	10,000	-	0%	10,000	10,000	10,000	10,000
TIRZ#2A - Admin Fees	4,000	4,000	4,000	4,000	4,000	4,000	-	0%	4,000	4,000	4,000	4,000
Public Safety:												
Accident Reports	60,794	55,000	55,000	55,000	55,000	55,000	-	0%	57,000	60,000	60,000	63,000
Traffic Case	8,778	7,500	7,500	7,500	7,500	7,500	-	0%	8,000	8,000	8,500	8,500
Abandoned Vehicles Auction	33,920	40,000	40,000	40,000	40,000	40,000	-	0%	40,000	42,000	45,000	48,000
Rural Fire Protection	47,734	36,000	36,000	40,780	41,419	41,419	5,419	15%	41,259	41,286	41,286	41,286
U.S. Marshall Contract	494,156	320,000	320,000	320,000	325,000	325,000	5,000	2%	350,000	360,000	380,000	400,000
False Alarms	56,650	45,000	45,000	45,000	45,000	45,000	-	0%	45,000	47,000	50,000	52,000
Miscellaneous Revenues	23,401	12,000	12,000	12,655	11,566	11,566	(434)	-4%	12,000	12,000	12,000	12,000
Fire Inspection Fees	96,500	115,000	115,000	101,464	99,325	99,325	(15,675)	-14%	99,859	99,770	99,770	99,770
Health:												
Vital Statistics	348,024	360,000	377,530	377,622	393,092	393,092	15,562	4%	393,000	403,000	403,000	403,000
Weed and Lot Cleaning	76,607	30,000	30,000	60,000	54,000	54,000	24,000	80%	55,080	56,182	57,305	58,451
Animal Licenses	-	200	200	200	200	200	-	0%	200	200	200	200
Passport Acceptance Fees	384,860	361,000	361,000	396,000	425,000	425,000	64,000	18%	450,000	475,000	500,000	525,000
Passport ID photo	141,180	96,000	96,000	162,000	170,000	170,000	74,000	77%	175,000	180,000	185,000	225,000
Recreation:												
Yearly Recreation Program	128,871	100,000	100,000	137,014	145,235	145,235	45,235	45%	153,949	163,186	172,977	183,356
League Registration	122,225	115,900	115,900	119,446	126,613	126,613	10,713	9%	134,210	142,262	150,798	159,846
Aquatic Program Entry	47,375	59,067	59,067	50,340	53,305	53,305	(5,762)	-10%	56,503	59,893	63,487	67,296
Tournament Fees	194,161	127,000	127,000	183,882	194,914	194,914	67,914	53%	206,609	219,005	232,146	246,074
Program Entry Fees	91,222	65,000	65,000	94,889	100,537	100,537	35,537	55%	106,585	112,995	119,789	126,991
Athletic User Fees	32,475	25,000	25,000	49,416	52,380	52,380	27,380	110%	55,523	58,854	62,385	66,129
Swimming Pools-Municipal -Laps/Aerobic	22,136	15,800	15,800	23,014	24,395	24,395	8,595	54%	25,859	27,410	29,055	30,798
Swimming Pools-Cascade -Laps/Aerobic	300	1,400	1,400	900	1,513	1,513	113	8%	1,604	1,700	1,802	1,910
Swimming Pools-Boy's Club-Laps/Aerobic	2,999	1,795	1,795	3,685	4,347	4,347	2,552	142%	4,608	4,884	5,178	5,488
Los Encinos Pool	1,530	1,000	1,000	1,407	3,967	3,967	2,967	297%	4,205	4,457	4,724	5,008
Park Concessions/Fireman's Boat Rentals	14,424	8,000	8,000	14,149	14,997	14,997	6,997	87%	15,897	16,851	17,862	18,933
Facilities Use Fees Park	72,115	38,200	38,200	72,259	73,110	73,110	34,910	91%	77,497	82,147	87,075	92,300
Senior Citizens	3,135	1,000	1,000	3,150	3,339	3,339	2,339	234%	3,539	3,752	3,977	4,215
Quinta Mazatlán	112,357	111,982	111,982	123,180	135,498	135,498	23,516	21%	138,208	140,972	143,792	146,667
Quinta Mazatlán Admission Fees	119,287	147,972	147,972	165,596	182,156	182,156	34,184	23%	185,799	189,515	193,306	197,172
Rental/Lark Community Ctr	12,411	5,500	5,500	14,411	16,716	16,716	11,216	204%	17,719	18,782	19,909	21,104

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UPDATED

	Actual 21-22	Original Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	CITY MANAGER'S RECOM City Manager Recom FY 23-24 Inc/(Dec) Adjusted FY 22-23 Amount	Percent (%) Change	Four Year Plan 24-25	25-26	26-27	27-28
Rental/Palm View Community Ctr	6,346	6,500	6,500	1,546	1,638	1,638	(4,862)	-75%	1,736	1,840	1,951	2,068
Use Fees-Library Copier	42,665	36,000	36,000	30,000	30,000	30,000	(6,000)	-17%	30,600	31,212	31,836	32,473
Library Rooms Rental Fees	15,871	7,500	7,500	12,000	12,000	12,000	4,500	60%	12,240	12,485	12,734	12,989
Library Donated Book sales	35,029	22,800	22,800	30,000	32,000	32,000	9,200	40%	32,640	33,293	33,959	34,638
After - School Program	48,466	50,000	50,000	68,666	68,666	68,666	18,666	37%	72,786	77,153	81,782	86,689
Library Facility Commission	2,989	4,400	4,400	10,800	15,000	15,000	10,600	241%	15,600	16,800	18,000	19,200
Equipment Rental	8,385	8,000	8,000	23,616	24,942	24,942	16,942	212%	23,442	24,849	26,339	27,920
TOTAL CHARGES FOR SERVICES	**5,915,152**	**5,415,294**	**5,632,824**	**6,217,373**	**5,790,873**	**6,090,873**	**458,049**	**8%**	**6,220,194**	**6,361,322**	**6,491,512**	**6,668,459**
FINES AND FORFEITS												
Municipal Court	970,232	830,000	830,000	900,000	950,000	950,000	120,000	14%	950,000	950,000	950,000	950,000
Library Fines	9,376	8,000	8,000	7,000	5,000	5,000	(3,000)	-38%	5,100	5,202	5,306	5,412
Construction Penalty	43,620	37,005	37,005	32,067	33,029	33,029	(3,976)	-11%	34,020	35,041	36,092	37,175
TOTAL FINES AND FORFEITS	**1,023,228**	**875,005**	**875,005**	**939,067**	**988,029**	**988,029**	**113,024**	**13%**	**989,120**	**990,243**	**991,398**	**992,587**
INVESTMENT EARNINGS												
Interest & Net Income in fair value of investments	812,395	350,000	3,506,985	3,506,985	2,016,843	3,506,985	-	0%	1,531,269	1,719,989	1,919,327	2,171,799
Gain/loss sale of investment	(2,350,667)			-	-		-	0%	-	-	-	-
TOTAL INVESTMENT EARNINGS	**(1,538,272)**	**350,000**	**3,506,985**	**3,506,985**	**2,016,843**	**3,506,985**	**-**	**0%**	**1,531,269**	**1,719,989**	**1,919,327**	**2,171,799**
OTHER REVENUES												
Recovery prior/current year expenses	143,838	-	-	29,187	-	-	-	0%	-	-	-	-
Insurance Recoveries	65,290	5,000	5,000	63,006	7,000	7,000	2,000	40%	7,000	7,000	7,000	7,000
Private Donation	247,274	115,000	115,000	169,379	120,000	120,000	5,000	4%	120,000	120,000	120,000	120,000
Legal recording fees	63,604	30,000	30,000	58,000	61,000	61,000	31,000	103%	62,220	63,464	64,734	66,028
Other/Miscellaneous	446,137	90,000	90,000	107,913	91,261	91,261	1,261	1%	90,000	90,000	90,000	90,000
Grant	1,100,209	920,122	920,122	920,122	1,007,250	1,007,250	87,128	9%	1,007,250	1,007,250	1,007,250	1,007,250
Reimbursements	478,584	278,988	278,988	300,958	278,988	278,988	-	0%	267,038	272,379	277,719	283,060
Miscellaneous Rentals	86,518	82,025	82,025	82,025	83,000	83,000	975	1%	83,000	83,000	83,000	83,000
Royalties-Natural Gas	502,580	300,000	300,000	300,000	300,000	300,000	-	0%	300,000	300,000	300,000	300,000
Fixed assets	87,842	50,000	50,000	45,000	50,000	50,000	-	0%	50,000	50,000	50,000	50,000
Sale of Property	-	-	2,800,000	2,800,000	-	2,720,250	(79,750)	-3%	-	-	-	-
Sprint Nextel -Radio System	279,819	-	-	-	-	-	-	0%	-	-	-	-
Rent Payment - Catalina Mobile Park	137,905	137,400	137,400	100,000	-	-	(137,400)	-100%	-	-	-	-
TOTAL OTHER REVENUES	**3,639,600**	**2,008,535**	**4,808,535**	**4,975,590**	**1,998,499**	**4,718,749**	**(89,786)**	**-1.9%**	**1,986,508**	**1,993,093**	**1,999,703**	**2,006,338**
OPERATING TRANSFERS												
International Toll Bridge Fund	3,401,787	4,390,865	4,884,666	4,884,666	5,350,413	5,350,413	465,747	10%	5,712,949	5,864,785	5,864,785	5,998,156
McAllen International Airport Fund	2,162,925	2,162,925	2,162,925	2,162,925	2,162,925	2,162,925	-	0%	2,162,925	2,162,925	2,162,925	2,162,925
Development Corp. Fund	200,000	200,000	200,000	200,000	200,000	200,000	-	0%	200,000	200,000	200,000	200,000
Misc Gov. Grants Fund	-	-	-	105,448	-	-	-	0%	-	-	-	-
American Rescue Plan Fund	14,486,931	110,024	110,024	110,024	-	-	(110,024)	-100%	-	-	-	-
Anzalduas Bridge Fund	-	-	1,682,450	1,682,450	-	-	(1,682,450)	0%				
TOTAL OPERATING TRANSFERS	**20,251,643**	**6,863,814**	**9,040,065**	**9,145,513**	**7,713,338**	**7,713,338**	**(1,326,727)**	**-15%**	**8,075,874**	**8,227,710**	**8,227,710**	**8,361,081**
TOTAL GENERAL FUND REVENUES	**$ 158,294,690**	**$ 145,138,988**	**$ 157,800,354**	**$ 158,034,718**	**$ 155,846,444**	**$ 160,579,701**	**$ 2,779,347**	**2%**	**$ 157,973,310**	**$ 161,020,490**	**$ 163,980,871**	**$ 167,226,729**

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	Actual 21-22	Original Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	CITY MANAGER'S RECOM City Manager Recom FY 23-24 Inc/(Dec) Adjusted FY 22-23 Amount	Percent (%) Change	Four Year Plan 24-25	25-26	26-27	27-28
EXPENDITURES:												
GENERAL GOVERNMENT												
City Commission	$ 326,327	$ 401,301	$ 403,275	$ 430,904	$ 413,451	$ 413,451	$ 10,176	3%	$ 413,451	$ 413,451	$ 413,451	$ 413,451
Special Service	526,062	702,898	702,898	730,389	728,638	728,638	25,740	4%	728,638	728,638	728,638	728,638
City Manager	1,748,249	1,837,008	1,884,777	1,887,261	1,922,656	1,922,452	37,675	2%	1,922,452	1,922,452	1,922,452	1,922,452
City Secretary	616,553	630,637	645,191	642,747	669,433	668,688	23,497	4%	668,688	664,598	664,598	664,598
Audit Office	240,577	260,979	268,100	271,250	274,507	274,507	6,407	2%	274,507	274,507	274,507	274,507
Vital Statistics	160,055	196,637	218,270	214,312	236,432	226,432	8,162	4%	226,432	226,432	226,432	226,432
Passport Facility	220,365	212,708	217,580	214,846	226,300	226,300	8,720	4%	226,300	226,300	226,300	226,300
Municipal Court	1,453,344	1,785,006	1,823,275	1,447,011	1,970,504	1,918,486	95,211	5%	1,918,486	1,918,486	1,918,486	1,918,486
Finance	1,627,178	1,715,393	1,751,393	1,709,619	2,015,018	1,918,649	167,256	10%	2,036,857	2,036,857	2,036,857	2,385,701
Management & Budget	434,351	467,019	477,889	467,717	499,531	499,531	21,642	5%	563,778	560,428	560,428	560,428
Tax Office	1,260,246	1,429,676	1,438,887	1,399,712	1,489,523	1,489,523	50,636	4%	1,501,923	1,518,905	1,635,960	1,691,360
Purchasing and Contracting	573,361	773,996	909,956	912,625	1,127,384	902,829	(7,127)	-1%	884,069	884,069	884,069	887,069
Legal	1,476,953	1,905,798	1,942,852	2,048,550	2,069,823	2,059,823	116,971	6%	2,059,823	2,059,823	2,059,823	2,059,823
Grants Administration	475,035	519,221	531,098	533,082	597,313	597,313	66,215	12%	535,163	554,963	553,463	553,463
Human Resources	847,159	917,858	1,081,271	1,093,192	1,289,435	1,141,035	59,764	6%	1,117,115	1,117,115	1,265,024	1,265,024
Employee Benefits:						-						
Turnover/Vacancies	-	(1,990,000)	(1,990,000)	-	(1,990,000)	(1,990,000)	-	0%	(1,990,000)	(1,990,000)	(1,990,000)	(1,990,000)
Cost-of-Living Adjustment (COLA)	-	1,286,314	48,893	-	1,046,341	679,912	n/a	0%	-	-	-	-
Longevity	-	-	-	-	1,149,131	1,149,131	1,149,131	0%	1,149,131	1,149,131	1,149,131	1,149,131
Interns Program	-	-	100,000	100,000	100,000	100,000	-	0%	100,000	100,000	100,000	100,000
Service Credit	-	305,000	305,000	-	-	-	n/a	0%	-	-	-	-
Professional Service	8,475	-	-	-	-	-	-	0%	-	-	-	-
Liability Insurances	488,464	847,335	847,335	847,335	847,335	1,270,358	423,023	50%	1,270,358	1,270,358	1,270,358	1,270,358
Planning	1,319,988	1,494,484	1,531,106	1,499,681	1,636,925	1,635,833	104,727	7%	1,638,319	1,635,819	1,640,419	1,640,419
Information Technology	3,655,052	4,117,027	4,177,682	4,201,495	5,868,381	4,895,077	717,395	17%	4,184,336	4,184,336	4,184,336	9,132,936
Office of Communication	776,464	900,654	919,816	922,536	980,947	956,934	37,118	4%	956,934	956,934	956,934	956,934
311 Call Center	425,765	547,358	559,052	559,127	590,702	590,702	31,650	6%	588,702	632,613	628,257	677,216
City Hall	550,075	558,639	561,635	531,987	562,122	565,732	4,097	1%	565,732	565,732	565,732	565,732
Building Maintenance	896,020	1,102,375	1,124,575	881,691	1,318,995	1,179,158	54,583	5%	1,105,763	1,105,763	1,105,763	1,105,763
Development Center	114,801	155,586	156,508	155,685	169,441	169,441	12,933	8%	138,941	138,941	138,941	138,941
Economic Development:												
Chamber of Commerce	644,000	789,000	789,000	789,000	968,587	789,000	-	0%	789,000	789,000	789,000	789,000
Other Agencies - CDBG Staff	380	10,000	10,000	10,000	10,000	10,000	-	0%	10,000	10,000	10,000	10,000
TOTAL GENERAL GOVERNMENT	**20,865,297**	**23,879,907**	**23,437,314**	**24,501,754**	**28,788,853**	**26,988,933**	**3,551,619**	**15%**	**25,584,896**	**25,655,649**	**25,919,357**	**31,324,160**
PUBLIC SAFETY												
Police	37,881,197	40,173,018	40,358,884	40,130,018	42,250,031	42,060,203	1,701,319	4%	42,897,968	44,158,595	44,248,892	44,339,978
Animal Control	370,572	475,536	483,757	431,342	728,568	468,735	(15,022)	-3%	468,735	468,735	468,735	468,735
Radio Shop	724,496	732,903	742,483	739,083	1,478,043	905,759	163,276	22%	785,896	785,896	785,896	912,486
Fire	22,485,676	23,236,726	23,385,326	23,765,528	26,554,184	24,934,968	1,549,642	7%	23,971,538	25,313,267	25,647,113	26,220,736
Emergency Medical Services	-	-	300,000	300,000	300,000	300,000	-	0%	300,000	300,000	300,000	300,000
Traffic Operations	2,403,263	2,562,259	2,604,244	2,510,856	2,957,254	2,836,796	232,552	9%	2,771,296	2,771,296	2,771,296	2,771,296
Building Code Compliance	1,207,421	1,462,841	1,495,460	1,420,392	2,058,671	1,727,884	232,424	16%	1,679,334	1,679,534	1,679,334	1,679,334
TOTAL PUBLIC SAFETY	**65,072,632**	**68,643,283**	**69,370,154**	**69,297,219**	**76,326,750**	**73,234,344**	**3,864,190**	**6%**	**72,874,766**	**75,477,323**	**75,901,266**	**76,692,565**
HIGHWAYS AND STREETS												
Engineering Services	2,115,158	2,410,005	2,464,505	2,335,653	2,772,660	2,652,673	188,168	8%	2,586,023	2,586,023	2,586,023	2,586,023
Street Maintenance	6,343,034	6,718,554	6,773,100	6,595,083	7,406,303	6,827,633	54,533	1%	6,815,033	6,815,033	6,815,033	6,815,033
Street Lighting	2,630,417	2,424,065	2,424,065	2,732,472	2,424,065	2,424,065	-	0%	2,424,065	2,424,065	2,424,065	2,424,065
Sidewalk Construction	372,903	393,152	400,366	395,635	631,963	488,211	87,845	22%	453,811	453,811	453,811	453,811
Drainage	1,700,113	1,951,044	1,977,061	1,929,422	2,447,332	2,015,126	38,065	2%	1,971,526	1,971,526	1,971,526	2,056,526
TOTAL HIGHWAYS AND STREETS	**13,161,621**	**13,896,820**	**14,039,097**	**13,988,265**	**15,682,323**	**14,407,708**	**368,611**	**3%**	**14,250,458**	**14,250,458**	**14,250,458**	**14,335,458**

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City of McAllen
General Fund
Summary By Department

	A	B	C	D	E	G	H	N	O	R	S	T	U
6								CITY MANAGER'S RECOM					
7							City Manager Recom FY 23-24	Inc/(Dec) Adjusted FY 22-23			Four Year Plan		
8		Actual	Original Budget	Adjusted Budget	Estimated	Dept Request	City Manager Recomm.	Amount	Percent (%) Change				
9		21-22	22-23	22-23	22-23	23-24	23-24			24-25	25-26	26-27	27-28
68	**HEALTH AND WELFARE**												
69	Env/Health Code Compliance	2,366,638	2,639,912	2,685,326	2,504,222	3,073,261	2,648,464	(36,862)	-1%	2,608,814	2,608,814	2,608,814	2,608,814
70	Graffiti Cleaning	182,103	225,157	228,121	205,945	249,530	244,516	16,395	7%	193,516	193,516	210,516	193,516
71	Other Agencies:												
72	Humane Society	1,068,000	1,068,000	1,318,000	1,318,000	1,068,000	1,068,000	(250,000)	-19%	1,068,000	1,068,000	1,068,000	1,068,000
74	* Mujeres Unidas	-	-	-	-	25,000	15,000	15,000	0%	15,000	15,000	15,000	15,000
76	Comfort House	15,000	15,000	15,000	15,000	15,000	15,000	-	0%	15,000	15,000	15,000	15,000
77	**TOTAL HEALTH AND WELFARE**	**3,631,742**	**3,948,069**	**4,246,447**	**4,043,167**	**4,430,790**	**3,990,979**	**(255,468)**	**-6%**	**3,900,329**	**3,900,329**	**3,917,329**	**3,900,329**
78													
79	**CULTURE AND RECREATION:**												
80	Parks Administration	581,714	638,422	650,536	620,688	680,355	680,355	29,819	5%	680,355	680,355	680,355	680,355
81	Parks	9,059,845	9,243,630	9,382,596	8,970,585	10,804,028	9,766,166	383,570	4%	9,561,446	9,561,446	9,561,446	9,561,446
82	Recreation	1,597,518	2,145,574	2,150,882	2,242,118	2,419,121	2,188,023	37,141	2%	2,248,970	2,248,970	2,248,970	2,248,970
83	Pools	870,820	1,085,662	1,091,998	1,066,618	1,174,602	1,173,275	81,277	7%	1,106,592	1,106,592	1,106,592	1,688,652
84	Las Palmas Community Ctr.	385,313	416,274	423,849	455,463	435,648	435,978	12,129	3%	435,978	435,978	435,978	435,978
85	Recreation Lark	451,261	544,285	553,353	575,422	880,281	539,000	(14,353)	-3%	539,000	539,000	539,000	539,000
86	Recreation Palm View	424,426	498,053	506,827	510,852	849,339	521,468	14,641	3%	510,778	510,778	510,778	510,778
87	Quinta Mazatlán	939,910	1,224,421	1,247,781	1,315,878	1,564,450	1,299,360	51,579	4%	2,024,731	2,084,477	2,144,011	2,206,331
88	Library	3,565,481	4,007,544	4,081,300	4,087,573	4,300,515	4,287,789	206,489	5%	4,254,189	4,254,189	4,254,189	4,254,189
89	Library Branch - Lark	594,114	518,946	531,507	544,059	567,373	567,373	35,866	7%	567,373	567,373	567,373	567,373
90	Library Branch - Palm View	593,012	558,136	571,513	580,390	606,002	606,003	34,490	6%	606,003	606,003	606,003	606,003
91	Other Agencies:												
92	Amigos del Valle	107,000	107,000	107,000	107,000	120,000	107,000	-	0%	107,000	107,000	107,000	107,000
93	Museum of South Texas History	40,000	40,000	40,000	40,000	40,000	40,000	-	0%	40,000	40,000	40,000	40,000
94	* McAllen Boy's & Girl's Club	-	-	-	-	920,629	740,000	740,000	0%	740,000	740,000	740,000	740,000
95	* McAllen Int'l Museum	-	-	-	-	798,000	700,000	700,000	0%	700,000	700,000	700,000	700,000
96	Town Band	11,000	15,000	15,000	15,000	19,000	15,000	-	0%	15,000	15,000	15,000	15,000
97	RGV International Music Festival	10,176	10,176	10,176	10,176	10,176	10,176	-	0%	10,176	10,176	10,176	10,176
98	South Texas Symphony	73,824	73,824	73,824	73,824	114,824	73,824	-	0%	73,824	73,824	73,824	73,824
99	* McAllen Heritage Center	-	-	-	-	125,000	115,000	115,000	0%	115,000	115,000	115,000	115,000
100	Rio Grande Literacy Center	8,500	15,000	15,000	15,000	25,000	15,000	-	0%	15,000	15,000	15,000	15,000
101	**TOTAL CULTURE AND RECREATION**	**19,313,920**	**21,141,947**	**21,453,142**	**21,230,646**	**26,454,343**	**23,880,790**	**2,427,648**	**11%**	**24,351,415**	**24,411,161**	**24,470,695**	**25,115,075**
102													
103	**TOTAL OPERATIONS**	**$ 122,045,212**	**$ 131,510,026**	**$ 132,546,154**	**$ 133,061,052**	**$ 151,683,060**	**$ 142,502,755**	**$ 9,956,601**	**8%**	**$ 140,961,866**	**$ 143,694,922**	**$ 144,459,106**	**$ 151,367,588**
104													
105	**OTHER FINANCING SOURCES (USES)**												
106	**OPERATING TRANSFERS OUT**												
107	Transfer to McAllen Marketing Fund	190,091	5,000	15,000	5,000	5,000	15,000	-	0%	15,000	15,000	15,000	15,000
108	Transfer to Capital Impv. Fund	5,328,593	4,604,192	4,913,935	4,913,935	4,968,700	4,968,700	54,765	1%	5,015,387	5,062,541	5,110,166	5,158,268
109	Transfer to Infra & Imprv Fund	21,483,712	1,680,024	1,680,024	1,680,024			(1,680,024)	-100%	-	-	-	-
110	Transfer to City Hall Expansion Fund	-	-	21,000,000	21,000,000	-	-			-	-	-	-
111	Transfer to Quinta CUE Fund	-	-	2,800,000	2,800,000	-	2,720,250	(79,750)	-3%	-	-	-	-
112	Transfer to COPS Grant Fund	-	-	263,922	263,922	263,922	263,922	-	0%	263,922	-	-	-
113	Transfer to Health Insurance Fund	609,807	-	2,626,366	2,626,366	-	-	(2,626,366)	-100%	-	-	-	-
114	Transfer to General Depreciation Fund	25,000	-	-	-	-		-	0%	-	-	-	-
115	Transfer to TIRZ#1 Contribution	569,057	782,664	782,664	788,743	934,602	934,602	151,938	19%	934,602	934,602	934,602	934,602
116	Transfer to TIRZ#2A Contribution	817,331	735,204	735,204	755,184	838,370	838,370	103,166	14%	838,370	838,370	838,370	838,370
117	**TOTAL OPERATING TRANSFERS OUT**	**29,023,591**	**7,807,084**	**34,817,115**	**34,833,174**	**7,010,594**	**9,740,844**	**(25,076,271)**	**-72%**	**7,067,281**	**6,850,513**	**6,898,138**	**6,946,240**
118	Debt - Motorola Lease Payment	508,174	263,174	263,174	263,174	263,174	263,174	-	0%	508,174	508,174	-	-
119	**TOTAL GENERAL FUND**	**$ 151,576,977**	**$ 139,580,284**	**$ 167,626,443**	**$ 168,157,400**	**$ 158,956,828**	**$ 152,506,773**	**$ (15,119,670)**	**-9%**	**$ 148,537,321**	**$ 151,053,608**	**$ 151,357,244**	**$ 158,313,828**
120													

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City of McAllen
General Fund
Summary By Department

	A	B	C	D	E	G	H	N	O	R	S	T	U
6								CITY MANAGER'S RECOM					
7							City Manager Recomm.	City Manager Recom FY 23-24 Inc/(Dec) Adjusted FY 22-23		Four Year Plan			
8		Actual	Original Budget	Adjusted Budget	Estimated	Dept Request		Amount	Percent (%) Change				
9		21-22	22-23	22-23	22-23	23-24	23-24			24-25	25-26	26-27	27-28
121	EXPENDITURES BY FUNCTION:												
122	BY EXPENSE GROUP												
123	Salaries and Wages	$ 69,411,295	$ 74,296,218	$ 75,651,563	$ 74,236,261	$ 80,006,249	$ 79,015,262	$ 3,363,699	4%	$ 80,558,308	$ 81,904,297	$ 82,858,382	$ 84,504,846
124	Employee Benefits	20,389,220	22,334,110	21,454,713	22,676,621	26,068,441	25,204,081	3,749,368	17%	25,060,343	25,393,804	25,669,308	25,887,566
125	Supplies	2,360,804	2,235,051	2,234,267	2,224,958	2,418,282	2,402,018	167,751	8%	2,511,442	2,541,312	2,574,707	2,597,281
126	Other Services and Charges	17,796,560	18,887,971	19,451,192	20,474,038	22,375,204	21,980,088	2,528,896	13%	22,025,127	22,070,543	22,147,309	22,347,650
127	Maintenance	10,877,023	11,058,958	11,034,240	11,037,509	11,601,765	10,673,406	(360,834)	-3%	10,696,705	10,715,809	10,744,375	11,180,506
128	Subtotal	$ 120,834,902	$ 128,812,308	$ 129,825,975	$ 130,649,387	$ 142,469,941	$ 139,274,855	$ 9,448,880	7%	$ 140,851,926	$ 142,625,766	$ 143,994,081	$ 146,517,849
129													
130	Capital Outlay	1,210,309	2,697,718	2,720,179	2,411,665	9,213,119	3,227,900	507,721	19%	109,940	1,069,156	465,025	4,849,739
131													
132	TOTAL OPERATIONS	$ 122,045,212	$ 131,510,026	$ 132,546,154	$ 133,061,052	$ 151,683,060	$ 142,502,755	$ 9,956,601	8%	$ 140,961,866	$ 143,694,922	$ 144,459,106	$ 151,367,588
133													
134	* Funded in ARPA (Stimulus) Fund												

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City of McAllen
General Fund
UPDATED Decision Package Recap
Fiscal Year 23-24

	A	B	C	D	E	G	H
1–3	Department		Description	Department Request FY 2023-2024	City Manager Recomm FY 2023-2024	Moved to Separate Fund	City Manager Recomm New Positions
8	**BASELINE REVENUES OVER EXPENDITURES BEGINNING BALANCE**				**$13,001,571**		
10							
11	**City Commission**	Other services & charges	Election costs	16,000	16,000		
12		Other services & charges	Travel	9,610	9,610		
13	**Total City Commission**		Total Requested	**25,610**	**25,610**	**-**	**0**
18							
19	**Special Services**	Other services & charges	Texas Border Coalition	1,233	1,233		
20		Other services & charges	TML member fee	507	507		
21		Other services & charges	Dues & Subscriptions (Zencity subscription)	24,000	24,000		
25	**Total Special Services**		Total Requested	**25,740**	**25,740**	**-**	**0**
26							
27	**City Manager**	Supplies	Office	570	570		
28		Maintenance	Fuel		(204)		
29							
30	**Total City Commission**		Total Requested	**570**	**366**	**-**	**0**
33							
34	**City Secretary**	Maintenance	Computer software	1,472	1,472		
35		Capital Outlay	Pollbooks (4)	4,090	4,090		
36		Maintenance	Fuel		(745)		
38	**Total City Secretary**		Total Requested	**5,562**	**4,817**		**0**
40							
41	**Audit**	Other services & charges	Dues & Subscriptions	2,000	2,000		
42		Other services & charges	Training	1,400	1,400		
45		Other services & charges	Travel	1,250	1,250		
47	**Total Audit**		Total Requested	**4,650**	**4,650**	**-**	
48	**Vitals**	Compensation	Certification Pay - LR Certification	2,328	2,328		
49		Compensation	Certification Pay - DLR Certification	2,328	2,328		
50		Maintenance	Facilities **Cleaning agent system moved to Downtown Fund**	10,000	-	10,000	
52	**Total Vitals**		Total Requested	**14,656**	**4,656**	**10,000**	**0**
61	**Municipal Court**	Compensation	NEW - Municipal Court Judge	118,736	118,736		1
62		Compensation	Part Time Adjustment		(51,768)		
66		Other services & charges	Training	5,000	5,000		
67		Maintenance	Fuel		(249)		
68	**Total Municipal Court**		Total Requested	**123,736**	**71,719**	**-**	**1**
69	**Finance**	Compensation	NEW - Senior Accountant (General Ledger)	66,420	-		
70		Compensation	NEW - Senior Accountant (Grants / Fixed Assets)	66,420	66,420		1
71		Compensation	NEW - Accounting Clerk	48,168	48,168		1
72		Compensation	Certification Pay - (2) Finance Manager	3,492	3,492		
73		Other services & charges	Accounting & Auditing	15,000	15,000		
74		Maintenance	Computer software		(30,000)		
75		Maintenance	Fuel		51		
78	**Total Finance**		Total Requested	**199,500**	**103,131**	**-**	**2**
79	**Management & Budget**	Other services & charges	Printing	2,000	2,000		
80							
85	**Total Mgmt. & Budget**		Total Requested	**2,000**	**2,000**	**-**	**0**
86	**Tax Office**	Compensation	SALARY ADJ. - Tax Office Clerk	1,080	1,080		
87		Other services & charges	Appraisal District	43,975	43,975		
88		Other services & charges	Rental - equipment	450	450		
89		Other services & charges	Utilities - telephone	1,100	1,100		
90		Non-Capital Outlay	Office Safe	3,500	3,500		
92	**Total Tax Office**		Total Requested	**50,105**	**50,105**	**-**	**0**
93	**Purchasing**	Compensation	NEW - Senior Buyer	72,860			
94		Compensation	NEW - (2) Procurement Clerk **(1) Approved Mid-Year FY23**	92,034			
95		Compensation	NEW - Buyer II **Approved Mid-Year FY 23**	54,161			
96		Compensation	REVISION - (3) Senior Admin Clerk to (3) Procurement Clerk	5,392	5,392		
97		Supplies	Office	4,000	4,000		
98		Other services & charges	Training	7,000	7,000		
99		Capital Outlay	Computer software - LCP Tracker	10,000	10,000		
100		Non-Capital Outlay	Computers (4) & Phones (4) - **CM Recomm (2) & (2)**	11,000	5,500		
101		Non-Capital Outlay	Computer software - DocuSign software	3,260	3,260		
102	**Total Purchasing**		Total Requested	**259,707**	**35,152**		**0**
103	**Legal**	Supplies	Office	2,000	2,000		
104		Other services & charges	Professional	20,000	10,000		
105		Other services & charges	Travel	2,000	2,000		
108	**Total Legal**		Total Requested	**24,000**	**14,000**	**-**	**0**

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1 2 3	**Department**		**Description**	**Department Request FY 2023-2024**	**City Manager Recomm FY 2023-2024**	**Moved to Separate Fund**	**City Manager Recomm New Positions**
109	**Grants Office**	Other services & charges	Advertising	(500)	(500)		
110		Other services & charges	Dues & subscriptions	(18,000)	(18,000)		
111		Other services & charges	Rental & contractual	6,000	6,000		
112		Other services & charges	Training	2,000	2,000		
113		Other services & charges	Travel	2,000	2,000		
114		Capital Outlay	Grant Management Software	55,000	55,000		
115		Non-Capital Outlay	Laserfiche licenses	3,650	3,650		
116		Non-Capital Outlay	Desk Hutch	2,000	2,000		
117		Non-Capital Outlay	Computer backup batteries (5)	1,500	1,500		
119	**Total Grants**		Total Requested	**53,650**	**53,650**	**-**	**0**
126	**Human Resources**	Compensation	NEW - Senior Trainer w/ car & phone allowance **Approved Mid-Year FY 23**	83,496			
127		Compensation	NEW - HR Recruiter w/ car & phone allowance **Approved Mid-Year FY 23**	60,830			
128		Compensation	SALARY ADJ. - Deputy Dir. Of Human Resources	4,074			
129		Supplies	Training	4,000	4,000		
130		Other services & charges	Medical	21,300	21,300		
131		Other services & charges	Rental & contractual	2,000	2,000		
132		Capital Outlay	Software - Prevention of Harassment	20,000	20,000		
133		Non-Capital Outlay	Software - JJ Keller & MAG Classification Manager	7,600	7,600		
134		Non-Capital Outlay	Workstations (2) & Phones (2)	1,320	1,320		
136	**Total H.R.**		Total Requested	**204,620**	**56,220**	**-**	**0**
138	**Contingency**	Compensation	Cost of Living Adjustment 1.5%	1,046,341	679,912		
141	**Total Contingency**		Total Requested	**1,046,341**	**679,912**	**-**	**0**
142	**Liability Ins.**	Other services & charges	Property & Casualty Insurance Contribution		423,023		
144	**Total Liability Ins.**			**-**	**423,023**	**-**	**0**
146	**Planning**	Compensation	NEW - Planner III	70,257	70,257		1
147		Non-Capital Outlay	Computer & Monitors	1,500	1,500		
148		Non-Capital Outlay	Software - MS Office & Adobe	514	514		
149		Maintenance	Fuel		(1,092)		
150	**Total Planning**		Total Requested	**72,271**	**71,179**	**-**	**1**
152	**Information Tech**	Compensation	NEW - Network Administrator w/ phone allowance	82,091	82,091		1
153		Compensation	REVISION - System Support Analyst to Systems Administrator	11,854			
154		Compensation	REVISION - Fiber Optic Specialist I to Fiber Optic Specialist II	14,298			
155		Supplies	Operating	7,000	7,000		
156		Other services & charges	Dues & subscriptions	2,500	2,500		
157		Other services & charges	Online service / network	8,000	8,000		
158		Maintenance	Vehicles	5,000			
159		Maintenance	Fuel		(3,193)		
160		Capital Outlay	New SUV	38,000	38,000		
161		Capital Outlay	Fiber Trailer	12,500			
162		Capital Outlay	File & Video Surveillance Storage Expansion	45,000	45,000		
163		Capital Outlay	Storage Replacement	150,000	150,000		
164		Capital Outlay	Server Replacement	25,200			
165		Capital Outlay	Security Profiling Licenses	133,000	133,000		
166		Capital Outlay	Wireless Replacement Project **Moved to Convention Center Fund**	130,000		130,000	
167		Capital Outlay	Network Switch Replacement Project	450,000			
168		Capital Outlay	Network Battery Backups	25,000	25,000		
169		Capital Outlay	Digital Signage PC	11,000	11,000		
170		Capital Outlay	PC Replacements **Moved to Information Technology Fund**	100,000	-	100,000	
171		Capital Outlay	Laptop Replacements	25,000	25,000		
172		Capital Outlay	Office Standard **Distrubted between various Funds**	350,000	208,741	141,529	
173		Capital Outlay	Data Center Failover software	80,000	-		
174		Capital Outlay	Mobile Device Management	25,000	25,000		
175		Capital Outlay	External Cybersecurity Training	50,000	50,000		
177	**Total InfoTech**		Total Requested	**1,780,443**	**807,139**	**371,529**	**1**
180	**Office of Communication**	Other services & charges	Education Refund	5,000	5,000		
181		Other services & charges	Travel	4,000	4,000		
182		Other services & charges	Rental & Contractual	29,000	5,000		
183		Other services & charges	Training	4,000	4,000		
184		Maintenance	Fuel		(13)		
186	**Total Office of Communication**		Total Requested	**42,000**	**17,987**	**-**	**0**
189	**McAllen 311 Call Center**	Other services & charges	Rental & contractual	12,225	12,225		
190		Non-Capital Outlay	Computers (2)	2,000	2,000		
194	**Total 311**		Total Requested	**14,225**	**14,225**	**-**	**0**

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1				Department Request	City Manager Recomm	Moved to	City Manager Recomm
2				FY 2023-2024	FY 2023-2024	Separate Fund	New Positions
3	Department		Description				
195							
196	**City Hall**	Compensation	Phone Allowance - Maintenance Technician	571	571		
197		Maintenance	Fuel		3,610		
198	**Total City Hall**		Total Requested	**571**	**4,181**	**-**	**0**
199	**Bldg. Maintenance**	Supplies	Janitorial	1,400	1,400		
200		Other services & charges	Rental Depreciation (new vehicle requested)	14,088	-		
201		Maintenance	Fuel		(8,449)		
202		Capital Outlay	Bore Scope	6,995	6,995		
203		Capital Outlay	Tig Welder	10,500			
204		Capital Outlay	14' Cargo Trailer	8,800			
205		Capital Outlay	16' Cargo Trailer	8,800	8,800		
206		Capital Outlay	New Flat Bed Truck	48,000			
207		Capital Outlay	New Utility Body Truck	50,000	-		
208		Capital Outlay	ROLLOVER - 3/4 Ton Truck	40,000	40,000		
209		Capital Outlay	ROLLOVER - Vehicle Shortage	9,200	9,200		
210		Non-Capital Outlay	Razor Grinder Pump (2)	8,400	8,400		
215	**Total Bldg. Main**		Total Requested	**206,183**	**66,346**	**-**	**0**
218	**Development Center**	Capital Outlay	Planning Center Room	26,000	26,000		
219		Non-Capital Outlay	Replacement Chairs (15)	4,500	4,500		
221	**Total Dev Center**		Total Requested	**30,500**	**30,500**	**-**	**0**
222	**Police**	Compensation	COPS GRANT - (15) Police Officers	1,177,006			
223		Compensation	CBA - 5%		1,230,046		
224		Compensation	CBA - Vacation Buyback		171,825		
225		Maintenance	Fuel		(243,694)		
226		Capital Outlay	Radio Communication Payment	245,000	245,000		
227		Capital Outlay	Vericom Drag Factor Testing Device (2)	13,990	13,990		
228		Capital Outlay	Crime Prevention Supplies	5,000	5,000		
229		Capital Outlay	Shortage - Vehicles Replacement (Fleet Request)	171,000	-		
230		Non-Capital Outlay	K-9 Correction Collars (8)	3,200	3,200		
231		Non-Capital Outlay	FARO Lighting Stations (4)	9,432	9,432		
232		Non-Capital Outlay	KOPA Scanning Kits (2)	2,900	2,900		
233		Non-Capital Outlay	Stop Stick Devices (25)	11,875	11,875		
234		Non-Capital Outlay	Motorcycle Radar Systems (4)	16,876	16,876		
235		Non-Capital Outlay	Trailer Wheel Locks (10)	2,650	2,650		
236		Non-Capital Outlay	Sky Watch Generators (2)	1,378	1,378		
237		Non-Capital Outlay	File Cabinets (4)	3,940	3,940		
238		Non-Capital Outlay	Paper Shredders (2)	1,542	1,542		
239		Non-Capital Outlay	Computer Monitors (24)	4,454	4,454		
240		Non-Capital Outlay	Computer Disc Producer (2)	6,687	6,687		
242	**Total Police**		Total Requested	**1,676,930**	**1,487,102**	**-**	**0**
244	**Animal Control**	Compensation	Overtime	11,641	-		
245		Compensation	Phone Allowance - Working Supervisor	838	838		
246		Compensation	Phone Allowance - Animal Control Specialist (6)	3,350	3,350		
247		Supplies	Clothing & uniform	6,020	6,020		
248		Supplies	Small tools / minor equipment	7,700			
249		Other services & charges	Training	4,900	-		
250		Maintenance	Fuel		(10,409)		
251		Maintenance	Vehicles	8,504	-		
252		Capital Outlay	Shortage - Vehicles Replacement (Fleet Request)	111,000			
253		Capital Outlay	ROLLOVER - Vehicle Shortage	51,000			
254		Capital Outlay	Accela licenses (2)	32,000			
255		Non-Capital Outlay	Computer equipment - tough books (7)	21,000			
256		Non-Capital Outlay	GPS vehicle tracking system	1,680			
257	**Total Animal Control**		Total Requested	**259,633**	**(201)**		
258	**Radio Shop**	Other services & charges	Rental - equipment	54,590	54,590		
259		Maintenance	Equipment	50,000			
260		Maintenance	Fuel		(546)		
261		Capital Outlay	Encryption Key Loader	7,000	7,000		
262		Non-Capital Outlay	Radios Replacements (313) - **CM Recomm (55)**	634,601	112,863		
264	**Total Radio Shop**		Total Requested	**746,191**	**173,907**	**-**	**0**

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1 2 3	Department		Description	Department Request FY 2023-2024	City Manager Recomm FY 2023-2024	Moved to Separate Fund	City Manager Recomm New Positions
266	**Fire**	Compensation	NEW - Fire Captain Admin w/ phone allowance	93,285	93,285		1
267		Compensation	NEW - Fire Driver Admin w/ phone allowance	74,593			
268		Compensation	NEW - Receptionist / Admin Clerk	39,097			
269		Compensation	NEW - Emergency Communications Specialist (2) **Approved Mid-Year FY 23**	100,658			
270		Compensation	Overtime w/ benefits	172,597	86,000		
271		Compensation	SALARY ADJ. - Emergency Communications Manager	3,092	3,092		
272		Compensation	SALARY ADJ. - Administrative Supervisor	2,562	2,562		
273		Compensation	SALARY ADJ. - Emergency Communications Specialist (7) **Approved Mid-Year FY 23**	16,949			
274		Compensation	Holiday Pay	4,115	4,115		
277		Supplies	Operating	3,353	3,353		
278		Supplies	Small tools / minor equipment	1,000	1,000		
279		Supplies	Janitorial	8,482	8,482		
280		Supplies	Clothing & uniform	736	736		
281		Supplies	Chemical	3,600	3,600		
282		Supplies	Safety	6,000	6,000		
283		Other services & charges	Information sources	5,000	5,000		
284		Other services & charges	Professional	43,000	43,000		
285		Other services & charges	Special fees	1,400	1,400		
286		Other services & charges	Training	(33,556)	(33,556)		
287		Other services & charges	Travel	34,546	34,546		
288		Other services & charges	Utilities - Gas	3,046	3,046		
289		Other services & charges	Miscellaneous	787	787		
290		Other services & charges	Medical	(25,000)	(25,000)		
291		Other services & charges	Rental - Deprecation (new forklift)	7,188	-		
292		Maintenance	Computer Software	325	325		
293		Maintenance	Equipment	8,640	8,640		
294		Maintenance	Vehicles	7,500	7,500		
295		Maintenance	Fuel		(4,238)		
296		Capital Outlay	New Forklift	50,000	-		
297		Capital Outlay	ROLLOVER - Mid Size SUV (2)	80,000	80,000		
298		Capital Outlay	Shortage - Vehicles Replacement (Fleet Request) **$255k moved to CIP Fund for Fire Truck Shortage**	793,000	-	255,000	
299		Capital Outlay	ROLLOVER Shortage - Vehicles Replacement (Fleet Request)	29,000	14,000		
300		Capital Outlay	NICE Recorder Upgrade	20,000	20,000		
301		Capital Outlay	Mobile Data Terminal	6,000	6,000		
302		Capital Outlay	Software - Fire Inspector Electronic Library	7,000	7,000		
303		Capital Outlay	Portable Radios (50) **- CM Recomm (25)**	400,000	200,000		
304		Capital Outlay	Mobile Radios (20) **- CM Recomm (10)**	180,000	90,000		
305		Capital Outlay	Rescue Air Bags (3)	48,000	48,000		
306		Capital Outlay	HURST E-Draulics Rescue Tools	40,000	40,000		
307		Capital Outlay	Medical Training Manikin	25,000			
308		Non-Capital Outlay	EOC Front Door/Dispatch intercom	4,800	-		
309		Non-Capital Outlay	Treadmills (5) - **CM Recomm (2)**	17,500	7,000		
310		Non-Capital Outlay	Rowers (5) - **CM Recomm (2)**	6,000	2,400		
311		Non-Capital Outlay	Bunker Gear - Coats, Pants, Boots, Helmets, Gloves, Hoods (70)	432,600	432,600		
312		Non-Capital Outlay	PPE Dual Certification Ensemble (60)	54,000	54,000		
313		Non-Capital Outlay	Fire Attack Hose (30)	10,500	10,500		
314		Non-Capital Outlay	SCBA Mask Voice Amplifiers (33)	30,030	30,030		
315		Non-Capital Outlay	Firefighter/EMT Ballistic Vests & Helmets (70)	98,000	-		
316		Non-Capital Outlay	Firefighter Down/Rapid Intervention Team Bags (3)	10,500	10,500		
317		Non-Capital Outlay	Arson Division/Piece Officers - Ammunition (100)	3,300	3,300		
318		Non-Capital Outlay	Tactial Medical Response Kit (20)	9,000	9,000		
319		Non-Capital Outlay	Recliners (15)	12,000	12,000		
320		Non-Capital Outlay	Mattresses (17)	13,600	13,600		
322	**Total Fire**		Total Requested	**2,962,823**	**1,343,607**	**255,000**	**1**
324	**Traffic Operations**	Compensation	NEW - Receptionist / Admin Clerk	39,100	39,100		1
325		Supplies	Office	1,500	1,500		
326		Supplies	Chemical	7,485	7,485		
327		Other services & charges	Educational refund	(5,200)	(5,200)		
328		Other services & charges	Training	5,200	5,200		
329		Maintenance	Computer software	4,000	4,000		
330		Maintenance	Vehicles	19,200			

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1 2 3	**Department**		**Description**	**Department Request FY 2023-2024**	**City Manager Recomm FY 2023-2024**	**Moved to Separate Fund**	**City Manager Recomm New Positions**
331		Maintenance	Fuel		(23,258)		
332		Capital Outlay	Signals Battery Backups (5)	28,500	28,500		
333		Capital Outlay	Traffic Control	25,000	25,000		
334		Capital Outlay	Shortage - Vehicles Replacement (Fleet Request)	84,000	12,000		
335		Non-Capital Outlay	Laptop Replacements (3)	6,000			
336	**Total Traffic Op**		Total Requested	**214,785**	**94,327**	**-**	**1**
338	**Bldg. Permits & Inspections**	Compensation	NEW - Administrative Clerk (2) **CM Recomm (1)**	81,746	40,873		1
339		Compensation	NEW - Permit Tech	44,220			
340		Compensation	NEW - Plans Examiner w/ phone allowance	57,017			
341		Compensation	NEW - Building Inspector w/ phone allowance (2) **CM Recomm (1)**	114,528	57,264		1
342		Compensation	SALARY ADJ. - Building Inspectors	32,853	29,202		
343		Compensation	Certification Pay - Level I	27,938			
344		Compensation	Certification Pay - Level II	9,313			
345		Supplies	Operating	2,430	-		
346		Other services & charges	Dues & subscriptions	2,195	500		
347		Other services & charges	Online svc/network	1,320	300		
348		Other services & charges	Rental & contractual	459	459		
349		Other services & charges	Training	15,100	3,500		
350		Other services & charges	Credit card fees	4,250	4,250		
351		Other services & charges	Miscellaneous	362	362		
352		Other services & charges	Rental Depreciation - NEW vehicle requests	11,500	5,750		
353		Maintenance	Equipment	141			
354		Maintenance	Vehicles	2,000	1,000		
355		Maintenance	Fuel	3,946	-		
356		Maintenance	Fuel Adjustment		(2,018)		
357		Capital Outlay	NEW - 1/2 Ton Truck (2) - **CM Recomm (1)**	80,000	40,000		
358		Non-Capital Outlay	Desks & Chairs for new position requests (6) - **CM Recomm (2)**	12,000	4,000		
359		Non-Capital Outlay	Monitors, Phones, Data Ports, Adobe & Office software for new positions (6) - **CM Recomm (2)**	8,688	2,550		
360		Non-Capital Outlay	Desktop (3) & Laptop (3) - **CM Recomm (2) & (0)**	8,775	2,000		
361	**Total Bldg. Permits & Inspections**		Total Requested	**520,779**	**189,992**	**-**	**2**
363	**Engineering**	Compensation	NEW - Senior Engineering Inspector w/ phone allowance	56,394	56,394		1
364		Compensation	NEW - Construction Manager w/ phone & car allowance	85,743			
365		Supplies	Clothing & uniform	1,500			
366		Other services & charges	Rental & contractual	3,500	3,500		
367		Other services & charges	Travel	3,000	3,000		
368		Other services & charges	Rental - General Depreciation	5,750	5,750		
369		Maintenance	Computer software	6,000	6,000		
370		Maintenance	Fuel Adjustment		(8,544)		
371		Capital Outlay	Shortage - Vehicles Replacement (Fleet Request)	30,000	7,000		
372		Capital Outlay	ROLLOVER - Shortage	13,000	13,000		
373		Capital Outlay	NEW - 1/2 Ton Truck for new position request	40,000	40,000		
374		Non-Capital Outlay	AudoCad software for new position	1,900	1,900		
375		Non-Capital Outlay	Document Shredder	450	450		
376		Non-Capital Outlay	Storage Rack	550	550		
377		Non-Capital Outlay	Tablet Replacements (3)	2,850	2,850		
378		Non-Capital Outlay	Camera (2)	900	900		
379		Non-Capital Outlay	Laptop for new position	1,200			
380	**Total Engineering**		Total Requested	**252,737**	**132,750**	**-**	**1**
381	**St. Maintenance**	Other services & charges	Rental Depreciation for New vehicle request	13,656	-		
382		Maintenance	Repaving	250,000			
383		Maintenance	Fuel Adjustment		(44,014)		
384		Capital Outlay	Sand Bag Machine **Moved to Sanitation Fund**	55,000		55,000	
385		Capital Outlay	Stepp Hot Pack Asphalt Trailer	95,000			
386		Capital Outlay	Shortage - Vehicles Replacement (Fleet Request)	121,000			
387		Non-Capital Outlay	Mobile Radios (3)	12,600	12,600		
389	**Total St Main**		Total Requested	**547,256**	**(31,414)**	**55,000**	**0**
392	**Sidewalk Const**	Compensation	NEW - Trades Helper I (3)	138,847			
393		Supplies	Operating	42,000	42,000		
394		Maintenance	Fuel Adjustment		(4,905)		
395		Capital Outlay	Walk-behind concrete saw	6,500	6,500		
396		Capital Outlay	Shortage - Vehicles Replacement (Fleet Request)	19,500	19,500		
397		Non-Capital Outlay	Mobile Radios (2)	8,400	8,400		

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398	**Total Sidewalk Const**		Total Requested	**215,247**	**71,495**	**-**	**0**
401	**Drainage**	Supplies	Chemical	3,000	3,000		
402		Maintenance	Fuel Adjustment		(52,206)		
403		Capital Outlay	Shortage - Vehicles Replacement (Fleet Request)	380,000			
404		Non-Capital Outlay	6'x12' Trailer	3,000	3,000		
405		Non-Capital Outlay	Portable Radio (2)	8,400	8,400		
406		Non-Capital Outlay	Mobile Radio	4,200	4,200		
407		Non-Capital Outlay	Storm Drain Inlet Tops (10)	15,000	15,000		
408		Non-Capital Outlay	Storm Drain Manhole Covers/Rings (10)	8,000	8,000		
409		Non-Capital Outlay	Concrete Donuts/Extension Rings (20)	5,000	5,000		
410	**Total Drainage**		Total Requested	**426,600**	**(5,606)**	**-**	**0**
412	**Env/Health Code Compliance**	Compensation	NEW -Management Assistant w/phone allowance	80,319			
413		Compensation	NEW - Environmental Health Specialist w/ phone allowance (2) **CM Recomm (1)**	105,073	52,536		1
414		Compensation	Overtime	5,820	5,820		
415		Compensation	Certification Pay - Vector Mosquito	10,477	5,000		
416		Compensation	Certification Pay - International Property Maint.	2,328			
417		Compensation	Certification Pay - Sanitarian	2,328	2,328		
418		Compensation	Certification Pay - Bucket Truck	2,328			
419		Supplies	Office	1,292	400		
420		Supplies	Operating	5,542	1,800		
421		Supplies	Small tools / minor equipment	1,000	1,000		
422		Supplies	Clothing & Uniform	5,221	5,221		
423		Supplies	Chemical	5,000	5,000		
424		Other services & charges	Dues & subscriptions	2,000	1,000		
425		Other services & charges	Credit Card fees	1,000	1,000		
426		Other services & charges	South TX Hurricane Conference	5,000	5,000		
427		Other services & charges	Rental - General Depreciation (New Vehicle Request)	13,945	3,738		
428		Maintenance	Vehicles	9,100			
429		Maintenance	Fuel Adjustment		(19,717)		
430		Capital Outlay	Shortage - Vehicle Replacement (Fleet Request)	27,400	-		
431		Capital Outlay	NEW - 1/2 Ton Truck	45,000			
432		Capital Outlay	NEW - Compact Sedan (2) - **CM Recomm (1)**	52,000	26,000		
433		Capital Outlay	ROLLOVER - 1/2 Ton Truck	40,000			
434		Capital Outlay	ROLLOVER - Compact Sedan (2)	52,000			
435		Capital Outlay	Accela License Bundle	16,000			
436		Capital Outlay	GPS Vehicle Tracking System	6,000	6,000		
437		Capital Outlay	Eight Person Workstation	20,000			
438		Non-Capital Outlay	Laptop Toughbooks (4) - **CM Recomm (2)**	12,000	6,000		
439		Non-Capital Outlay	Monitors (4) - **CM Recomm (1)**	1,400	350		
440		Non-Capital Outlay	Office Desk Phone (3) - **CM Recomm (1)**	600	200		
441		Non-Capital Outlay	Docu-Scanner	300			
442		Non-Capital Outlay	Laptop	3,000			
443		Non-Capital Outlay	Pole Saw - Tree Trimmer	600	600		
444		Non-Capital Outlay	Industrial Chain Saw	500	500		
445	**Total Env/Health Code**		Total Requested	**534,573**	**109,776**	**-**	**1**
447	**Graffiti**	Capital Outlay	Shortage - Vehicle Replacement (Fleet Request)	51,000	51,000		
448		Maintenance	Fuel Adjustment		(5,014)		
450	**Total Graffiti**		Total Requested	**51,000**	**45,986**	**-**	**0**
452	**Parks Administration**	Other services & charges	Special Fees	11,700	11,700		
453		Other services & charges	Utilities - telephone	2,160	2,160		
458	**Total Parks Adm**		Total Requested	**13,860**	**13,860**	**-**	**0**
460	**Parks**	Compensation	NEW - Maintenance Technician	45,067	-		
461		Compensation	REVISION - Crew Leader to Trades Helper Supervisor	1,935	1,935		
462		Compensation	REVISION - (3) Groundskeeper II to (3) Trades Helper I	7,360	7,360		
463		Compensation	REVISION - HEO I to Automotive Technician	1,556	1,556		
464		Supplies	Janitorial	9,000	9,000		
465		Supplies	Clothing & uniform	1,800	1,800		
466		Supplies	Small tools / minor equipment	5,000	5,000		
467		Other services & charges	Rental & contractual	200,000	100,000		
468		Other services & charges	Rental Depreciation (new vehicles requested)	16,819	-		
469		Maintenance	Vehicles	30,000			
470		Maintenance	Facilities	100,000	50,000		
471		Maintenance	Fuel Adjustment		(30,186)		
472		Capital Outlay	Top Hat Trailer (2)	26,000			

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City of McAllen
General Fund
UPDATED Decision Package Recap
Fiscal Year 23-24

	A	B	C	D	E	G	H
1 2 3	Department		Description	Department Request FY 2023-2024	City Manager Recomm FY 2023-2024	Moved to Separate Fund	City Manager Recomm New Positions
473		Capital Outlay	Zero Turn Mower (2) - **CM Recomm (1)**	38,000	19,000		
474		Capital Outlay	20' Trailer (2)	18,000			
475		Capital Outlay	Flatbed Trailer	11,000			
476		Capital Outlay	Mechanic Lift	10,000			
477		Capital Outlay	Gator Utility Vehicle	15,000			
478		Capital Outlay	Mowing Implement	22,000			
479		Capital Outlay	Spray Rake	67,200	67,200		
480		Capital Outlay	Field Rake	27,000			
481		Capital Outlay	Wood Chipper	90,000			
482		Capital Outlay	Front Loader	85,000			
483		Capital Outlay	Forklift	80,000			
484		Capital Outlay	NEW - 3/4 Ton Truck	52,000			
485		Capital Outlay	NEW - 1 Ton Truck **Moved to Parade Fund**	65,000		65,000	
486		Capital Outlay	ROLLOVER - 3/4 Ton Truck	46,000			
487		Capital Outlay	Shortage - Vehicle Replacement (Fleet Request)	117,000	45,000		
488		Capital Outlay	Ballfield Red Dirt	5,000			
489		Capital Outlay	Westside Score Boards (4)	60,620			
490		Capital Outlay	Municipal Ballfield Irrigation Infield	25,000	25,000		
491		Capital Outlay	Morris Pond Repairs	25,000	25,000		
492		Capital Outlay	MSP Bleachers	13,000	13,000		
493		Non-Capital Outlay	Mobile Compressor	1,500			
494		Non-Capital Outlay	Mechanic Service Call Generator	2,000			
495		Non-Capital Outlay	Torches/hoses for mobile welding (5)	3,000			
496		Non-Capital Outlay	Truck Tool Boxes (2)	2,000			
497		Non-Capital Outlay	Generator Replacements (3) - **CM Recomm (1)**	8,700	2,900		
498		Non-Capital Outlay	Backpack Blowers (6)	3,300	3,300		
499		Non-Capital Outlay	String Trimmers (12)	4,320	4,320		
500		Non-Capital Outlay	Hedge Trimmers - Straight Blade (5)	2,550			
501		Non-Capital Outlay	Hedge Trimmers - Pivot Blade (4)	2,320			
502		Non-Capital Outlay	Pole Saws (3)	1,800			
503		Non-Capital Outlay	Chainsaws (3)	1,200			
504		Non-Capital Outlay	Suction Pump	4,000			
505		Non-Capital Outlay	Westside Bleacher Canopy (8)	36,000			
506	**Total Parks**		Total Requested	**1,389,047**	**351,185**	**65,000**	**0**
507	**Recreation**	Compensation	NEW - Corporate Relations Manager w/ phone & car allowance **Moved to Convention Center**	85,588		85,588	
508		Compensation	NEW - Recreation Athletics Supervisor W/ phone allowance	66,241	-		
509		Compensation	REVISION - Assistant Director Operations to Athletic Supervisor		(18,993)		
510		Other services & charges	Advertising	10,000	-		
511		Other services & charges	Printing	5,000			
512		Other services & charges	Special events	70,000	35,000		
513		Other services & charges	Travel	5,000	5,000		
514		Maintenance	Fuel Adjustment		(1,138)		
515		Non-Capital Outlay	Laptop (6)	9,138			
516	**Total Recreation**		Total Requested	**250,967**	**19,869**	**85,588**	**0**
517	**Pools**	Supplies	Clothing & uniform	3,000	3,000		
518		Supplies	Chemical	10,000	10,000		
519		Supplies	Program	3,800	3,800		
520		Other services & charges	Gus & Goldie	(9,800)	(9,800)		
521		Other services & charges	Training	6,000	6,000		
522		Maintenance	Fuel Adjustment		(1,327)		
523		Capital Outlay	Municipal Pool Slide Restoration	43,360	43,360		
524		Non-Capital Outlay	Laptop	1,523	1,523		
525		Non-Capital Outlay	Lane Line (12)	15,600	15,600		
526		Non-Capital Outlay	Lane Line Reels (2)	6,200	6,200		
527	**Total Pools**		Total Requested	**79,683**	**78,356**	**-**	**0**
528	**Las Palmas CC**	Other services & charges	Rental & contractual	5,127	5,127		
529		Maintenance	Fuel Adjustment		330		
531	**Total Las Palmas CC**		Total Requested	**5,127**	**5,457**		**0**
532	**Rec Center Lark**	Capital Outlay	Kitchen Range with Hot Plates & Griddle	9,781	-		
533		Capital Outlay	ROLLOVER - Emergency A/C Unit Replacement **Moved to Development Corp Fund**	331,500	-	331,500	
535	**Total Rec Ctr-Lark**		Total Requested	**341,281**	**-**	**331,500**	**0**

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City of McAllen
General Fund
UPDATED Decision Package Recap
Fiscal Year 23-24

	A	B	C	D	E	G	H
1 2 3	Department		Description	Department Request FY 2023-2024	City Manager Recomm FY 2023-2024	Moved to Separate Fund	City Manager Recomm New Positions
537	**Rec Center Palmview**	Capital Outlay	ROLLOVER - Emergency A/C Unit Replacement **Moved to Development Corp Fund**	327,871		327,871	
538		Non-Capital Outlay	Aluminum Tables (10)	5,690	5,690		
539		Non-Capital Outlay	Cosco flat standard folding chairs (25)	5,000	5,000		
541	**Total Rec Ctr-Palmview**		Total Requested	**338,561**	**10,690**	**327,871**	**0**
542	**Quinta Mazatlán**	Compensation	Overtime	10,477	10,477		
543		Compensation	REVISION- PT Custodian to Full Time Custodian	24,397	24,397		
544		Compensation	SALARY ADJ - Operations & Events Coordinator	7,242	7,242		
545		Compensation	REVISION - Seasonal Position to Full Time Environmental Education Specialist	36,366	-		
546		Supplies	Chemical	1,000	1,000		
547		Other services & charges	Dues & subscriptions	500	500		
548		Other services & charges	Training	4,000	4,000		
549		Other services & charges	Utilities - gas	800	800		
550		Other services & charges	Utilities - electricity	2,000	2,000		
551		Maintenance	Facilities	13,479	13,479		
552		Maintenance	Land	5,000	5,000		
553		Maintenance	Fuel Adjustment		75		
554		Capital Outlay	Adobe Repair **Moved to Development Corp Fund**	137,800		137,800	
555		Capital Outlay	Sewer Line Repair **Moved to Development Corp Fund**	6,000		6,000	
556		Capital Outlay	Discovery Center - Attic & Roof Repair **Moved to Development Corp Fund**	25,000		25,000	
557		Capital Outlay	Stucco Block Wall **Moved to Development Corp Fund**	60,000		60,000	
558		Capital Outlay	Ice Machine	10,300	10,300		
559		Non-Capital Outlay	Outdoor wedding chairs (100)	5,600	5,600		
560		Non-Capital Outlay	Chair stacking carts (2)	4,000	4,000		
561		Non-Capital Outlay	Chair pallets (5)	1,000	1,000		
562		Non-Capital Outlay	Rectangle outdoor tables (10)	6,000	6,000		
563		Non-Capital Outlay	Outdoor tables & chairs (15)	4,770	4,770		
564		Non-Capital Outlay	Canopy (90)	28,800	28,800		
565	**Total Quinta Mazatlán**		Total Requested	**394,531**	**129,440**	**228,800**	**0**
567	**Library**	Compensation	REVISION - (2) Teen Services Assistant to (2) Library Assistant (JOB TITLE ONLY)	-			
568		Compensation	REVISION - (2) Library Children's Assistant to (2) Library Assistant	2,195	2,195		
569		Compensation	REVISION - Crew Leader to Manager of Facility	24,700	12,350		
570		Supplies	Books / Media	5,000	5,000		
571		Other services & charges	Dues & subscriptions	10,000	10,000		
572		Other services & charges	Training	5,000	5,000		
573		Other services & charges	Travel	10,000	10,000		
574		Maintenance	Facilities	25,000	25,000		
575		Maintenance	Fuel Adjustment		(375)		
576		Capital Outlay	Orchid Playground shade cover	40,000	40,000		
577		Non-Capital Outlay	Orchid Playground 3-rail PVC Fencing	3,000	3,000		
578		Non-Capital Outlay	Orchid Playground picnic tables (4)	5,600	5,600		
579	**Total Library**		Total Requested	**130,495**	**117,770**	**-**	**0**
581	**Library- Lark**	Compensation	Car Allowance - Library Branch Manager	2,792	2,792		
582		Compensation	REVISION - Circulation Assistant to Library Assistant (JOB TITLE ONLY)	-			
583		Compensation	REVISION - (2) Library Children's Assistant to (2) Library Assistant	1,555	1,555		
584		Compensation	REVISION - Library Reference Assistant to Library Assistant (JOB TITLE ONLY)	-			
585		Supplies	Operating	2,000	2,000		
586		Supplies	Books / Media	5,000	5,000		
587		Other services & charges	Information sources	3,500	3,500		
591	**Total Library-Lark**		Total Requested	**14,847**	**14,847**	**-**	**0**
593	**Library- Palm View**	Compensation	Car Allowance - Library Branch Manager	2,792	2,792		
594		Compensation	REVISION - Library Reference Assistant to Library Assistant (JOB TITLE ONLY)	-			
595		Compensation	REVISION - (2) Library Children's Assistant to (2) Library Assistant	1,555	1,555		
596		Compensation	REVISION - Circulation Assistant to Library Assistant (JOB TITLE ONLY)	-			
597		Supplies	Operating	800	800		
598		Supplies	Books / Media	5,000	5,000		
599		Other services & charges	Information sources	2,000	2,000		
601	**Total Library-Palm View**		Total Requested	**12,147**	**12,147**	**-**	**0**

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City of McAllen
General Fund
UPDATED Decision Package Recap
Fiscal Year 23-24

	A	B	C	D	E	G	H
1 2 3	Department		Description	Department Request FY 2023-2024	City Manager Recomm FY 2023-2024	Moved to Separate Fund	City Manager Recomm New Positions
602							
605							
606	**AGENCIES**		**Agencies**	546,216			
625							
626	**Total Agencies**		Total Requested	**546,216**	**-**	**-**	**0**
629							
632			**TOTALS**	**$ 16,111,956**	**$ 6,931,650**	**$ 1,730,288**	**11**
636							
639			Property Tax		736,228		
640			Investments		1,490,142		
641			Sales Tax		(667,596)		
642			Building Inspection Permits Revenues		154,233		
643			Management Fee (Metro)		300,000		
644			Marketing Transfer (Recreation Reclass)		10,000		
646							
647	**REVENUES OVER EXPENDITURES ENDING BALANCE**			**$ (3,110,383)**	**$ 8,072,928**		
648							

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GENERAL FUND
PROPOSED NEW POSITIONS
FY 23-24

			Requested						City Manager Recomm	
Dept. No.	Department	Position	Proposed Staffing Count	Sal/Wages	Car Allowance	Phone Allowance	Benefits	New Position Total Cost	Staffing Count	Staffing Salary/Wages and Benefits
1102	**Municipal Court**									
	Exempt	Municipal Court Judge	1	95,000		-	23,736	118,736	1	118,736
			1	95,000			23,736	118,736	**1**	**118,736**
1202	**Finance**									
	Exempt	Senior Accountant - General Ledger	1	50,000			16,420	66,420	0	
	Exempt	Senior Accountant - Grants / FA	1	50,000			16,420	66,420	1	66420
	Non-Exempt	Accounting Clerk	1	34,320	-	-	13,848	48,168	1	48,168
			3	134,320	-	-	46,688	181,008	**2**	**114,588**
1212	**Purchasing**									
	Exempt	Senior Buyer	1	55,536			17,324	72,860	0	
	Non-Exempt	Procurement Clerk	2	64,938			27,094	92,032	0	
	Non-Exempt	Buyer II	1	39,469	-	-	14,693	54,162	0	
			4	159,943	-	-	59,111	219,054	**0**	**-**
1220	**Human Resources**									
	Non-Exempt	Senior Trainer	1	63,000	1,200	480	18,816	83,496	0	
	Non-Exempt	HR Recruiter	1	43,514	1,200	480	15,636	60,830	0	
			2	106,514	2,400	960	34,452	144,326	**0**	**-**
1302	**Planning**									
	Non-Exempt	Planner III	1	53,299	-	-	16,958	70,258	1	70,258
			1	53,299			16,958	70,258	**1**	**70,258**
1310	**Information Technology**									
	Non-Exempt	Network Administrator	1	62,752	-	720	18,619	82,091	1	82,091
			1	62,752	-	720	18,619	82,091	**1**	**82,091**
2002	**Police**									
	Civil	Police Officers (COPS Grant)	15	888,922	-	-	288,084	1,177,006	0	
			15	888,922	-	-	288,084	1,177,006	**0**	**-**
2020	**Fire Dept**									
	Civil	Fire Captain Admin	1	66,403		720	26,162	93,285	1	93,285
	Civil	Fire Driver Admin	1	51,886		480	22,226	74,592	0	
	Non-Exempt	Fire Receptionist / Admin Clerk	1	26,527		-	12,569	39,096	0	
	Non-Exempt	Emergency Communication Specialist	2	72,348		-	28,310	100,658	0	-
			5	217,164	-	1,200	89,267	307,631	**1**	**93,285**
2030	**Traffic**									
	Non-Exempt	Receptionist/Admin Clerk	1	26,527	-	-	12,573	39,100	1	39,100
			1	26,527	-	-	12,573	39,100	**1**	**39,100**

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GENERAL FUND
PROPOSED NEW POSITIONS
FY 23-24

			Requested						City Manager Recomm	
Dept. No.	Department	Position	Proposed Staffing Count	Sal/Wages	Car Allowance	Phone Allowance	Benefits	New Position Total Cost	Staffing Count	Staffing Salary/Wages and Benefits
2040	**Bldg. Permits & Inspections**									
	Non-Exempt	Administrative Clerk	2	56,100	-	-	25,646	81,746	1	40,873
	Non-Exempt	Permit Tech	1	30,925			13,295	44,220	0	
	Non-Exempt	Plans Examiner	1	41,442		480	15,095	57,017	0	
	Non-Exempt	Building Inspector	2	82,884	-	960	30,684	114,528	1	57,264
			6	211,351	-	1,440	84,720	297,511	**2**	**98,137**
3002	**Engineering**									
	Non-Exempt	Senior Engineering Inspector	1	39,478		480	16,436	56,394	1	56,394
	Exempt	Construction Manager	1	61,229	4,800	480	19,234	85,743	0	
			2	100,707	4,800	960	35,670	142,137	**1**	**56,394**
3024	**Sidewalk Construction**									
	Non-Exempt	Trades Helper I	3	94,533	-	-	44,314	138,847	0	
			3	94,533	-	-	44,314	138,847	**0**	**-**
5002	**Environmental/Health Code Compliance**									
	Exempt	Management Assistant	1	61,229	-	720	18,370	80,319	0	
	Non-Exempt	Environmental Health Specialist	2	75,178	-	960	28,935	105,073	1	52,536
			3	136,407	-	1,680	47,305	185,392	**1**	**52,536**
5104	**Parks**									
	Non-Exempt	Maintenance Technician	1	30,925			14,142	45,067	0	
			1	30,925	-	-	14,142	45,067	**0**	**-**
5106	**Recreation**									
	Exempt	Corporate Relations Manager	1	61,229	3,000	720	20,639	85,588	0	
	Exempt	Recreations - Athletics Supervisor	1	47,974	-	720	17,546	66,241	0	-
			2	109,203	3,000	1,440	38,185	151,829	**0**	**-**
Total General Fund New Positions			**50**	**2,427,567**	**10,200**	**8,400**	**853,824**	**3,299,993**	**11**	**725,125**

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General Fund

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City of McAllen, Texas
General Government
Summary

	Actual 21-22	Original Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Baseline 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT											
City Commission	$ 326,327	$ 401,301	$ 403,275	$ 430,904	$ 387,841	$ 413,451	$ 413,451	$ 413,451	$ 413,451	$ 413,451	$ 413,451
Special Service	526,062	702,898	702,898	730,389	702,898	728,638	728,638	728,638	728,638	728,638	728,638
City Manager	1,748,249	1,837,008	1,884,777	1,887,261	1,922,086	1,922,656	1,922,452	1,922,452	1,922,452	1,922,452	1,922,452
City Secretary	616,553	630,637	645,191	642,747	663,871	669,433	668,688	668,688	664,598	664,598	664,598
Audit Office	240,577	260,979	268,100	271,250	269,857	274,507	274,507	274,507	274,507	274,507	274,507
Vital Statistics	160,055	196,637	218,270	214,312	221,776	236,432	226,432	226,432	226,432	226,432	226,432
Passport Facility	220,365	212,708	217,580	214,846	226,300	226,300	226,300	226,300	226,300	226,300	226,300
Municipal Court	1,453,344	1,785,006	1,823,275	1,447,011	1,846,767	1,970,504	1,918,486	1,918,486	1,918,486	1,918,486	1,918,486
Finance	1,627,178	1,715,393	1,751,393	1,709,619	1,815,518	2,015,018	1,918,649	2,036,857	2,036,857	2,036,857	2,385,701
Budget & Management	434,351	467,019	477,889	467,717	497,531	499,531	499,531	563,778	560,428	560,428	560,428
Tax Office	1,260,246	1,429,676	1,438,887	1,399,712	1,439,418	1,489,523	1,489,523	1,501,923	1,518,905	1,635,960	1,691,360
Purchasing & Contracting	573,361	773,996	909,956	912,625	867,677	1,127,384	902,829	884,069	884,069	884,069	887,069
Legal	1,476,953	1,905,798	1,942,852	2,048,550	2,045,823	2,069,823	2,059,823	2,059,823	2,059,823	2,059,823	2,059,823
Grant	475,035	519,221	531,098	533,082	543,663	597,313	597,313	535,163	554,963	553,463	553,463
Human Resources	847,159	917,858	1,081,271	1,093,192	1,084,815	1,289,435	1,141,035	1,117,115	1,117,115	1,265,024	1,265,024
Employee Benefits:											
Turnover/Vacancies	-	(1,990,000)	(1,990,000)	-	(1,990,000)	(1,990,000)	(1,990,000)	(1,990,000)	(1,990,000)	(1,990,000)	(1,990,000)
Cost-of-Living Adjustment (COLA)	-	1,286,314	48,893	-	-	1,046,341	679,912	-	-	-	-
Longevity	-	-	-	-	1,149,131	1,149,131	1,149,131	1,149,131	1,149,131	1,149,131	1,149,131
Interns Program	-	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Service Credit	-	305,000	305,000	-	-	-	-	-	-	-	-
Professional Services	8,475	-	-	-	-	-	-	-	-	-	-
Liability Insurance	488,464	847,335	847,335	847,335	847,335	847,335	1,270,358	1,270,358	1,270,358	1,270,358	1,270,358
Planning	1,319,988	1,494,484	1,531,106	1,499,681	1,564,654	1,636,925	1,635,833	1,638,319	1,635,819	1,640,419	1,640,419
Information Technology	3,655,052	4,117,027	4,177,682	4,201,495	4,087,938	5,868,381	4,895,077	4,184,336	4,184,336	4,184,336	9,132,936
Office of Communication	776,464	900,654	919,816	922,536	938,947	980,947	956,934	956,934	956,934	956,934	956,934
McAllen 311 Call Center	425,765	547,358	559,052	559,127	576,477	590,702	590,702	588,702	632,613	628,257	677,216
City Hall	550,075	558,639	561,635	531,987	561,551	562,122	565,732	565,732	565,732	565,732	565,732
Building Maintenance	896,020	1,102,375	1,124,575	881,691	1,112,812	1,318,995	1,179,158	1,105,763	1,105,763	1,105,763	1,105,763
Development Center	114,801	155,586	156,508	155,685	138,941	169,441	169,441	138,941	138,941	138,941	138,941
Economic Development:											
Chamber of Commerce	644,000	789,000	789,000	789,000	789,000	968,587	789,000	789,000	789,000	789,000	789,000
CDBG Staff admin cost	380	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL	20,865,300	23,879,907	23,437,314	24,501,754	24,422,625	28,788,853	26,988,933	25,584,896	25,655,649	25,919,357	31,324,160
BY EXPENSE GROUP											
Personnel Services											
Salaries and Wages	11,305,510	12,575,826	13,133,024	12,731,779	14,314,550	14,969,465	14,571,913	14,687,912	14,715,118	14,880,958	15,550,130
Employee Benefits	2,968,233	3,079,244	2,061,423	3,644,358	2,131,674	3,383,991	2,903,318	2,258,969	2,271,318	2,321,642	2,397,034
Supplies	284,985	304,683	301,749	240,313	304,683	323,653	323,653	328,227	333,227	334,227	345,227
Other Services and Charges	4,498,445	5,744,741	5,778,962	5,762,382	5,775,058	6,200,783	6,396,131	6,429,113	6,457,895	6,509,395	6,601,695
Maint. and Repair Services	1,510,177	1,913,159	1,894,441	1,857,640	1,896,659	1,913,131	1,857,847	1,870,735	1,870,735	1,873,135	2,250,335
Capital Outlay	297,949	262,254	267,715	265,283	-	1,997,829	936,070	9,940	7,356	-	4,179,739
TOTAL APPROPRIATIONS	$ 20,865,300	$ 23,879,907	$ 23,437,314	$ 24,501,754	$ 24,422,625	$ 28,788,853	$ 26,988,933	$ 25,584,896	$ 25,655,649	$ 25,919,357	$ 31,324,160

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City of McAllen, Texas
General Government
Summary

	Actual 21-22	Original Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Baseline 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
PERSONNEL											
City Commission	1	1	1	1	1	1	1	1	1	1	1
City Manager	13	15	15	15	15	15	15	15	15	15	15
City Secretary	10	10	10	10	10	10	10	10	10	10	10
Audit	2	2	2	2	2	2	2	2	2	2	2
Vitals	4	4	4	4	4	4	4	4	4	4	4
Passport Facility	4	4	4	4	4	4	4	4	4	4	4
Municipal Court	23	29	29	29	29	30	30	29	29	29	30
Finance	21	21	21	21	21	24	23	24	24	24	24
Budget & Management	5	5	5	5	5	5	5	5	6	6	6
Tax Office	6	7	7	7	7	7	7	7	7	7	7
Purchasing & Contracting	11	10	11	11	11	15	11	14	15	15	15
Legal	9	15	15	15	15	15	15	15	15	15	19
Grant	6	7	7	7	7	7	7	7	7	7	7
Human Resources	10	11	11	11	11	13	11	11	11	11	11
Planning	22	24	24	23	24	25	25	24	24	24	25
Information Technology	30	31	31	31	31	32	32	32	32	32	32
PIO	7	8	8	8	9	9	8	12	12	12	12
311 Call Center	9	9	9	9	9	9	9	9	9	9	10
City Hall	3	3	3	3	3	3	3	3	3	3	3
Building Maintenance	12	16	16	13	16	16	16	18	18	18	18
Development Center	1	1	1	1	1	1	1	1	1	1	1
TOTAL PERSONNEL	209	233	234	230	235	247	239	247	249	249	256

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: City Commission FUND: General Fund			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 227,181***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 4,380***					***$ -***		***$ -***	
OTHER SERVICES & CHARGES											
1. Election								16,000		16,000	election price increased; possible park election
2. Travel								9,610		9,610	travel demand has increased
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 139,280***					***$ 25,610***		***$ 25,610***	
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 17,000***					***$ -***		***$ -***	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 387,841***					***$ 25,610***		***$ 25,610***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: City Commission

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: City Commission

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
011-1002 City commission

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1002-411-60-01-000000 Compensation / Exempt	-	-	-	-	-	
011-1002-411-60-02-000000 Compensation / Non-exempt	57,914	58,522	58,522	58,522	58,522	
011-1002-411-60-10-000000 Compensation / Overtime	486	1,500	1,500	1,500	1,500	
011-1002-411-60-14-000000 Compensation / Car allowance	52,150	51,600	51,600	51,600	51,600	
011-1002-411-60-15-000000 Compensation/Certification	-	-	-	-	-	
011-1002-411-60-17-000000 Compensation / Telephone	9,460	9,360	9,360	9,360	9,360	
011-1002-411-60-20-000000 Compensation / Elected officials	1,930	3,720	3,720	3,720	3,720	
011-1002-411-60-22-000000 Compensation / Election workers	58,956	71,000	71,000	71,000	71,000	
60	**180,895**	**195,702**	**195,702**	**195,702**	**195,702**	**-**
011-1002-411-61-30-000000 Benefits / Social security	8,445	13,747	13,747	14,971	14,971	
011-1002-411-61-36-000000 Benefits / Retirement	5,196	9,836	9,836	5,419	5,419	
011-1002-411-61-40-000000 Benefits / Unemployment tax	436	2,016	2,016	81	81	
011-1002-411-61-46-000000 Benefits / Workers' comp-	143	157	157	205	205	
011-1002-411-61-50-000000 Benefits / Health cost	7,068	19,512	19,512	9,156	9,156	
011-1002-411-61-52-000000 Benefits / Life insurance	37	49	49	51	51	
011-1002-411-61-53-000000 Benefits / Retiree health ins (ARC)	1,596	1,596	1,596	1,596	1,596	
61	**22,921**	**46,913**	**46,913**	**31,479**	**31,479**	**-**
011-1002-413-62-02-000000 Supplies / Office	5,907	4,380	4,380	4,380	4,380	
62	**5,907**	**4,380**	**4,380**	**4,380**	**4,380**	**-**
011-1002-414-63-14-000000 Other services & charges / Dues & subscriptions	2,414	800	800	800	800	
011-1002-414-63-15-000000 Other services & charges / Election	62,609	34,000	50,000	50,000	50,000	
011-1002-414-63-45-000000 Other services & charges / Professional	-	75,000	75,000	75,000	75,000	
011-1002-414-63-52-000000 Other services & charges / Rental & contractual	5,973	8,590	8,590	8,590	8,590	
011-1002-414-63-64-000000 Other services & charges / Training	-	-	-	-	-	
011-1002-414-63-65-000000 Other services & charges / Travel	29,638	20,390	30,000	30,000	30,000	
011-1002-414-63-69-000000 Other services & charges / Utilities-telephone	-	-	-	-	-	
011-1002-414-63-99-000000 Other services & charges / Miscellaneous	90	500	2,519	500	500	
63	**100,723**	**139,280**	**166,909**	**164,890**	**164,890**	**-**
011-1002-415-65-04-000000 Maintenance / Computer/software	15,880	17,000	17,000	17,000	17,000	
65	**15,880**	**17,000**	**17,000**	**17,000**	**17,000**	**-**
011-1002 City Commission	**$ 326,327**	**$ 403,275**	**$ 430,904**	**$ 413,451**	**$ 413,451**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
City Commission		1		Executive Administrator		$ 28.1355	$ 58,522
		1					**58,522**
				ELECTED OFFICIALS			3,720
				ELECTED WORKERS			71,000
				OVERTIME			1,500
				CAR ALLOWANCE			51,600
				TELEPHONE			9,360
							137,180
CURRENT POSITIONS		**1**					**$ 195,702**

Dept # 1002

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: City Commission

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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City Commission

www.mcallen.net/officials/commission

Mission Statement:

"Dedicated to consistently providing high quality services and quality of life to all who live, work and visit the City of McAllen." Accountable for ethical, transparent and sound practices in the best interest of the City.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 180,895	$ 193,997	$ 195,702	$ 195,702	$ 195,702	$ 195,702	$ 195,702	$ 195,702	$ 195,702	$ 195,702
Employee Benefits	22,921	46,644	46,913	46,913	31,479	31,479	31,479	31,479	31,479	31,479
Supplies	5,907	4,380	4,380	4,380	4,380	4,380	4,380	4,380	4,380	4,380
Other Services and Charges	100,723	139,280	139,280	166,909	164,890	164,890	164,890	164,890	164,890	164,890
Maintenance	15,880	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	326,327	401,301	403,275	430,904	413,451	413,451	413,451	413,451	413,451	413,451
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 326,327**	**$ 401,301**	**$ 403,275**	**$ 430,904**	**$ 413,451**	**$ 413,451**	**$ 413,451**	**$ 413,451**	**$ 413,451**	**$ 413,451**
PERSONNEL										
Exempt										
Non-Exempt	1	1	1	1	1	1	1	1	1	1
Total Positions Authorized	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**1**

Contact Us:

Alice Johnson
Executive Administrator
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1006

MAJOR FY 23-24 GOALS

The function of this one person department is to provide support for elected officials (the Mayor and all Commissioners). The department coordinates communications between citizens and the Commission and provides information including local events, highlights of upcoming issues, department operation results and financial summaries to each member of the Commission. Commissioner's goals and objectives for the overall City are supported by this department.

1.) Promote an unsurpassed quality of life in McAllen.
2.) Strengthen McAllen's dominance as the retail, hospitality, sports, medical, and entertainment destination of the region.
3.) Continue to grow stable property tax revenue; strengthen the local economy in order to grow the "tax base" to support increased city services long-term.
4.) Set the standard for public safety and emergency preparedness.
5.) Provide strong stewardship of McAllen's financial resources while setting the standard for good governance.
6.) Enhance McAllen's Infrastructure network.
7.) Improve Workforce Preparedness.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Special Services
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			$ -	$ -	$ -	$ -	$ -	$ -		$ -	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			$ -					$ -	$ -		
OTHER SERVICES & CHARGES											
1. Texas border coalition								1,233	1,233		dues increased
2. TML member fee								507	507		dues increased
3. Dues & subscriptions								24,000	24,000		Zencity
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			$ 702,898					$ 25,740	$ 25,740		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			$ -					$ -	$ -		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			$ 702,898					$ 25,740		$ 25,740	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Special Services

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Special Services

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
011-1004 Special services

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1004-414-63-02-000000 Other services & charges / Advertising	87,962	150,000	150,000	150,000	150,000	
011-1004-414-63-14-000000 Other services & charges / Dues & subscriptions	24,000	-	24,000	24,000	24,000	
011-1004-414-63-16-CH2001 Other services & charges / EE Christmas Event	9,595	6,000	6,000	6,000	6,000	
011-1004-414-63-16-EA2001 Other services & charges / EE Appreciation Event	1,402	15,000	16,053	15,000	15,000	
011-1004-414-63-16-EB2001 Other services & charges / EE Banquet Event	8,716	25,000	25,000	25,000	25,000	
011-1004-414-63-16-HW2001 Other services & charges / EE Halloween Event	2,824	4,000	4,000	4,000	4,000	
011-1004-414-63-44-000000 Other services & charges / Printing	7,009	9,800	9,800	9,800	9,800	
011-1004-414-63-45-000000 Other services & charges / Professional	-	19,000	19,000	19,000	19,000	
011-1004-414-63-52-000000 Other services & charges / Rental & contractual	-	-	-	-	-	
011-1004-414-63-70-000000 Other services & charges / Utilities-water	-	-	-	-	-	
011-1004-414-63-83-000000 Other services & charges / Security measurements	530	-	-	-	-	
011-1004-414-63-86-000000 Other services & charges / Citizen Survey	-	-	-	-	-	
011-1004-414-63-95-000000 Othe services & charges / Emerg mgmt/confer/miscel	-	-	-	-	-	
011-1004-414-63-99-000000 Other services & charges / Miscellaneous	291,579	359,072	359,072	359,072	359,072	
63	**433,617**	**587,872**	**612,925**	**611,872**	**611,872**	**-**
011-1004-414-64-01-000000 Other services & charges / State of the city	26	-	698	-	-	
011-1004-414-64-03-000000 Other services & charges / Employee incentives	-	-	-	-	-	
011-1004-414-64-32-000000 Other services & charges / Amigos Del Valle	5,000	5,000	5,000	5,000	5,000	
011-1004-414-64-33-000000 Other services & charges / Border trade alliance	20,000	20,000	20,000	20,000	20,000	
011-1004-414-64-34-000000 Other services & charges / LRGV develop council	31,052	28,229	28,229	28,229	28,229	
011-1004-414-64-35-000000 Other services & charges / MEDC (281 coalition due	-	7,000	7,000	7,000	7,000	
011-1004-414-64-36-000000 Other services & charges / RGV partnership I69 due	8,620	8,620	8,620	8,620	8,620	
011-1004-414-64-37-000000 Other services & charges / RGV Partner membership	5,000	5,000	5,000	5,000	5,000	
011-1004-414-64-38-000000 Other services & charges / RGV Mobility task force	-	8,500	8,500	8,500	8,500	
011-1004-414-64-39-000000 Other services & charges / Texas border coalition	14,221	12,988	14,221	14,221	14,221	
011-1004-414-64-40-000000 Other services & charges / TX intl produce assoc	-	-	-	-	-	
011-1004-414-64-41-000000 Other services & charges / TML member fee	9,696	9,189	9,696	9,696	9,696	
011-1004-414-64-46-000000 Other services & charges / Schlitterbaun tckt sale	(1,170)	-	-	-	-	
011-1004-414-64-57-000000 Other services & charges / Stars	-	5,000	5,000	5,000	5,000	
011-1004-414-64-58-000000 Other services & charges / Catholic charities	-	3,000	3,000	3,000	3,000	
011-1004-414-64-59-000000 Other services & charges / Moon over Mazatlan	-	2,500	2,500	2,500	2,500	
64	**92,445**	**115,026**	**117,464**	**116,766**	**116,766**	**-**
011-1004 Special Services	**$ 526,062**	**$ 702,898**	**$ 730,389**	**$ 728,638**	**$ 728,638**	**$ -**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Special Services

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Special Services

www.mcallen.net/officials/commission

Mission Statement:

This department was created for the purpose of accounting for expenditures incurred through special projects at the discretion of the City Commission.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-	-	-
Other Services and Charges	526,062	702,898	702,898	730,389	728,638	728,638	728,638	728,638	728,638	728,638
Maintenance	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	526,062	702,898	702,898	730,389	728,638	728,638	728,638	728,638	728,638	728,638
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 526,062**	**$ 702,898**	**$ 702,898**	**$ 730,389**	**$ 728,638**	**$ 728,638**	**$ 728,638**	**$ 728,638**	**$ 728,638**	**$ 728,638**
PERSONNEL										
Exempt	-	-	-	-	-	-	-	-	-	-
Non-Exempt	-	-	-	-	-	-	-	-	-	-
Part-Time	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Contact Us:

Roel Rodriguez
City Manager
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1001

MAJOR FY 23-24 GOALS

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: City Managers Office FUND: General Fund			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 1,817,091***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
	1. Office							570		570	increase due to more staff
	2. < Please select category >										
	3. < Please select category >										
	4. < Please select category >										
	5. < Please select category >										
Total Supplies			***$ 8,930***					***$ 570***		***$ 570***	
OTHER SERVICES & CHARGES											
	1. < Please select category >										
	2. < Please select category >										
	3. < Please select category >										
	4. < Please select category >										
	5. < Please select category >										
Total Other Services & Charges			***$ 94,181***					***$ -***		***$ -***	
MAINTENANCE											
	1. Fuel & lubricants									(204)	Fuel Adjustment
	2. < Please select category >										
	3. < Please select category >										
	4. < Please select category >										
	5. < Please select category >										
Total Maintenance			***$ 1,884***					***$ -***		***$ (204)***	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 1,922,086***					***$ 570***		***$ 366***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: City Managers Office

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: City Managers Office
FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
011-1006 City manager

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1006-411-60-01-000000 Compensation / Exempt	1,177,155	1,224,816	1,224,816	1,220,210	1,220,210	
011-1006-411-60-02-000000 Compensation / Non-exempt	120,162	153,278	153,278	153,279	153,279	
011-1006-411-60-06-000000 Compensation / Part time	29,264	41,378	41,378	41,378	41,378	
011-1006-411-60-10-000000 Compensation / Overtime	2,747	1,000	1,000	1,000	1,000	
011-1006-411-60-14-000000 Compensation / Car allowance	36,950	37,200	37,200	38,400	38,400	
011-1006-411-60-15-000000 Compensation/Certification	13,015	8,100	8,100	6,600	6,600	
011-1006-411-60-17-000000 Compensation / Telephone	8,500	9,360	9,360	9,360	9,360	
60	**1,387,793**	**1,475,132**	**1,475,132**	**1,470,227**	**1,470,227**	**-**
011-1006-411-61-30-000000 Benefits / Social security	85,372	95,579	95,579	112,472	112,472	
011-1006-411-61-36-000000 Benefits / Retirement	113,173	116,564	116,564	122,167	122,167	
011-1006-411-61-40-000000 Benefits / Unemployment tax	321	3,780	3,780	1,215	1,215	
011-1006-411-61-46-000000 Benefits / Workers' comp-	3,558	2,595	2,595	3,125	3,125	
011-1006-411-61-50-000000 Benefits / Health cost	56,940	74,340	74,340	95,664	95,664	
011-1006-411-61-52-000000 Benefits / Life insurance	363	763	763	1,192	1,192	
011-1006-411-61-53-000000 Benefits / Retiree health ins (ARC)	11,029	11,029	11,029	11,029	11,029	
61	**270,757**	**304,650**	**304,650**	**346,864**	**346,864**	**-**
011-1006-413-62-02-000000 Supplies / Office	6,062	2,430	3,031	3,000	3,000	
011-1006-413-62-50-000000 Supplies / EMP	120	6,500	6,500	6,500	6,500	
62	**6,182**	**8,930**	**9,531**	**9,500**	**9,500**	**-**
011-1006-414-63-14-000000 Other services & charges / Dues & subscriptions	13,842	8,000	8,000	8,000	8,000	
011-1006-414-63-23-000000 Other services & charges / Online svc/network	2,279	1,181	1,181	1,181	1,181	
011-1006-414-63-52-000000 Other services & charges / Rental & contractual	1,525	2,500	2,500	2,500	2,500	
011-1006-414-63-64-000000 Other services & charges / Training	11,557	16,971	19,000	19,000	19,000	
011-1006-414-63-65-000000 Other services & charges / Travel	44,735	55,500	55,500	55,500	55,500	
011-1006-414-63-87-000000 Other services & charges / EMP training	5,959	6,000	6,000	6,000	6,000	
011-1006-414-63-99-000000 Other services & charges / Miscellaneous	1,261	2,000	2,000	2,000	2,000	
63	**81,158**	**92,152**	**94,181**	**94,181**	**94,181**	**-**
011-1006-415-65-08-000000 Maintenance / Equipment	711	1,680	1,680	1,680	1,680	
011-1006-415-65-17-000000 Maintenance / Fuel & lubricants	463	204	-	204	-	
65	**1,174**	**1,884**	**1,680**	**1,884**	**1,680**	**-**
011-1006-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	2,029	2,029	-	-	
67	**-**	**2,029**	**2,029**	**-**	**-**	**-**

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2024
011-1006 City manager

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1006-419-78-01-000000 Disaster Exp/ COVID-19	1,186	-	58	-	-	
011-1006-419-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**1,186**	**-**	**58**	**-**	**-**	**-**
011-1006 City Manager	**$ 1,748,249**	**$ 1,884,777**	**$ 1,887,261**	**$ 1,922,656**	**$ 1,922,452**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
City Manager	1			City Manager		$ 149.8540	311,696
City Manager	1			Assistant City Manager		92.3431	192,074
City Manager	1			Assistant City Manager		92.3426	192,073
City Manager	1			Assistant City Manager		92.3431	192,074
City Manager	1			Director of Strategy Management		37.5698	78,145
City Manager	1			Retail & Business Dev. Dir.		41.6749	86,684
City Manager	1			Development Coordinator		42.0913	87,550
City Manager	1			Asst Emergency Management Coord		38.4204	79,915
	8						**1,220,210**
City Manager		1		Executive Assistant to City Manager		21.6928	45,121
City Manager		1		Administrative Assistant		20.7497	43,159
City Manager		1		Assistant to the Mayor		15.6110	32,471
City Manager		1		Senior Administrative Clerk		15.6381	32,527
		4					**153,279**
City Manager			1	Receptionist/Admin Clerk		12.7535	14,794
City Manager			1	Receptionist/Admin Clerk		12.7535	13,320
City Manager			1	Receptionist/Admin Clerk		12.7535	13,264
			3				**41,378**
				CERTIFICATION PAY			6,600
				OVERTIME			1,000
				CAR ALLOWANCE			38,400
				TELEPHONE			9,360
							55,360
CURRENT POSITIONS		**15**					**$ 1,470,227**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: City Managers Office

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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City Manager

www.mcallen.net/departments/manager

Mission Statement:

City Management's Mission is to consistently provide high quality services and quality of life to all who live, work and visit the City of McAllen.

Contact Us:

Roel "Roy" Rodriguez
City Manager
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1001

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,387,793	$ 1,433,789	$ 1,475,132	$ 1,475,132	$ 1,470,227	$ 1,470,227	$ 1,470,227	$ 1,470,227	$ 1,470,227	$ 1,470,227
Employee Benefits	270,757	298,224	304,650	304,650	346,864	346,864	346,864	346,864	346,864	346,864
Supplies	6,182	8,930	8,930	9,531	9,500	9,500	9,500	9,500	9,500	9,500
Other Services and Charges	81,158	94,181	92,152	94,181	94,181	94,181	94,181	94,181	94,181	94,181
Maintenance	1,174	1,884	1,884	1,680	1,884	1,680	1,680	1,680	1,680	1,680
Disaster Expenses	1,186	-	-	58	-	-	-	-	-	-
Operations Subtotal	1,748,249	1,837,008	1,882,748	1,885,232	1,922,656	1,922,452	1,922,452	1,922,452	1,922,452	1,922,452
Capital Outlay	-	-	2,029	2,029	-	-	-	-	-	-
Total Expenditures	**$ 1,748,249**	**$ 1,837,008**	**$ 1,884,777**	**$ 1,887,261**	**$ 1,922,656**	**$ 1,922,452**	**$ 1,922,452**	**$ 1,922,452**	**$ 1,922,452**	**$ 1,922,452**
PERSONNEL										
Exempt	8	8	8	8	8	8	8	8	8	8
Non-Exempt	3	4	4	4	4	4	4	4	4	4
Part-Time	2	3	3	3	3	3	3	3	3	3
Total Positions Authorized	**13**	**15**	**15**	**15**	**15**	**15**	**15**	**15**	**15**	**15**

MAJOR FY 23-24 GOALS

1.) Promote an unsurpassed quality of life in McAllen.

2.) Strengthen McAllen's dominance as the retail, hospitality, sports, medical, and entertainment destination of the region.

3.) Continue to grow stable property tax revenue; strengthen the local economy in order to grow the "tax base" to support increased city services long-term.

4.) Set the standard for public safety and emergency preparedness.

5.) Provide strong stewardship of McAllen's financial resources while setting the standard for good governance.

6.) Enhance McAllen's infrastructure network.

7.) Improve Workforce Preparedness.

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City Manager

www.mcallen.net/departments/manager

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Department expenditures	$ 1,748,249	$ 1,884,777	$ 1,887,261	$ 1,922,452
Outputs:				
# Agenda w/ detail, surveys and performance documents easily accessible to citizens	Over 50/yr.	Over 50/yr.	Over 50/yr.	Over 50/yr.
Effectiveness Measures:				
Citizens rating quality of services as good or excellent exceeds national benchmarks	Above	Above	Above	Much Above
Citizens rating of City's overall image or reputation exceeds national benchmarks	Above	Above	Above	Much Above
Citizens rating value for taxes paid as good or excellent is above national benchmarks	Above	Above	Above	Much Above
Efficiency Measures:				
Total General Fund full time employees per 1000 resident population	9.0000	9.0000	9.0000	9.1000
Department expenditures per capita	$ 12.15	$ 0.71	$ 12.97	$ 13.07
	143,920	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

We manage the overall City Government to provide high quality services at levels supported and expected by the community. We provide oversight for 85 departments and divisions including enterprise activities and outside agencies funded by city taxes. We provide government relations, strategic planning, and performance management in order to implement direction provided by the City Commission.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: City Secretary FUND: General Fund			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 614,760***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 5,000***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 21,352***					***$ -***	***$ -***		
MAINTENANCE											
1. Computer software/hardware								1,472		1,472	Increase in GOV QA contract
2. Fuel & lubricants										(745)	Fuel Adjustment
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 22,759***					***$ 1,472***	***$ 727***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								***4,090***		***4,090***	
TOTAL			***$ 663,871***					***$ 5,562***		***$ 4,817***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: City Secretary

FUND: General Fund

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ -

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: City Secretary
FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
PollBooks	1,023	4	4,090	4	4,090	requested for the Election Budget
	-		-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 4,090		$ 4,090	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 4,090	$ 4,090

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2024
011-1010 City secretary

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1010-411-60-01-000000 Compensation / Exempt	154,361	159,446	159,446	159,446	159,446	
011-1010-411-60-02-000000 Compensation / Non-exempt	260,819	272,141	272,141	272,142	272,142	
011-1010-411-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-1010-411-60-10-000000 Compensation / Overtime	3,977	7,000	7,000	7,000	7,000	
011-1010-411-60-14-000000 Compensation / Car allowance	4,200	4,200	4,200	4,200	4,200	
011-1010-411-60-15-000000 Compensation/Certification	11,879	16,000	16,000	16,000	16,000	
011-1010-411-60-17-000000 Compensation / Telephone	2,100	1,920	1,920	2,160	2,160	
60	**437,335**	**460,707**	**460,707**	**460,947**	**460,947**	**-**
011-1010-411-61-30-000000 Benefits / Social security	35,477	35,244	35,244	35,262	35,262	
011-1010-411-61-36-000000 Benefits / Retirement	37,491	37,456	34,456	39,411	39,411	
011-1010-411-61-40-000000 Benefits / Unemployment tax	210	2,520	2,520	810	810	
011-1010-411-61-46-000000 Benefits / Workers' comp-	1,321	1,076	1,076	1,147	1,147	
011-1010-411-61-50-000000 Benefits / Health cost	49,848	54,996	54,996	73,104	73,104	
011-1010-411-61-52-000000 Benefits / Life insurance	267	378	378	375	375	
011-1010-411-61-53-000000 Benefits / Retiree health ins (ARC)	3,703	3,703	3,703	3,703	3,703	
61	**128,317**	**135,373**	**132,373**	**153,812**	**153,812**	**-**
011-1010-413-62-02-000000 Supplies / Office	5,081	5,000	5,000	5,000	5,000	
62	**5,081**	**5,000**	**5,000**	**5,000**	**5,000**	**-**
011-1010-414-63-02-000000 Other services & charges / Advertising	-	-	-	-	-	
011-1010-414-63-14-000000 Other services & charges / Dues & subscriptions	1,334	1,350	1,350	1,350	1,350	
011-1010-414-63-43-000000 Other services & charges / Postage	-	-	-	-	-	
011-1010-414-63-44-000000 Other services & charges / Printing	-	-	1,329	-	-	
011-1010-414-63-52-000000 Other services & charges / Rental & contractual	3,291	3,500	3,500	3,500	3,500	
011-1010-414-63-64-000000 Other services & charges / Training	3,082	3,000	3,000	3,000	3,000	
011-1010-414-63-65-000000 Other services & charges / Travel	12,770	13,302	13,302	13,302	13,302	
011-1010-414-63-75-000000 Other services & charges / Rental-general depr- fu	-	-	-	-	-	
011-1010-414-63-99-000000 Other services & charges / Miscellaneous	135	200	200	200	200	
63	**20,612**	**21,352**	**22,681**	**21,352**	**21,352**	**-**
011-1010-415-65-04-000000 Maintenance / Computer/software	17,641	18,420	18,420	19,892	19,892	
011-1010-415-65-08-000000 Maintenance / Equipment	-	238	238	238	238	
011-1010-415-65-16-000000 Maintenance / Vehicles	2,952	2,000	2,000	2,000	2,000	
011-1010-415-65-17-000000 Maintenance / Fuel & lubricants	1,358	2,101	1,328	2,101	1,356	
65	**21,950**	**22,759**	**21,986**	**24,231**	**23,486**	**-**

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2024
011-1010 City secretary

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1010-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-1010-413-67-22-000000 Non-Capital Outlay / Computer Equipment	3,258	-	-	4,090	4,090	
011-1010-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
67	**3,258**	**-**	**-**	**4,090**	**4,090**	**-**
011-1010 City Secretary	**$ 616,553**	**$ 645,191**	**$ 642,747**	**$ 669,433**	**$ 668,688**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
City Secretary	1			City Secretary		$ 45.3799	$ 94,390
City Secretary	1			Deputy City Secretary		31.2767	65,056
	2						**159,446**
City Secretary		1		Administrative Supervisor		18.9847	39,488
City Secretary		1		Deputy Public Information Specialist		20.7067	43,070
City Secretary		1		Receptionist/Admin Clerk		12.9341	26,903
City Secretary		1		Records Management Coordinator		18.2858	38,034
City Secretary		1		Senior Administrative Clerk		15.3232	31,872
City Secretary		1		Senior Administrative Clerk		14.8676	30,925
City Secretary		1		Senior Administrative Clerk		14.8676	30,925
City Secretary		1		Senior Administrative Clerk		14.8676	30,925
		8					**272,142**
				CERTIFICATION PAY			16,000
				OVERTIME			7,000
				CAR ALLOWANCE			4,200
				TELEPHONE			2,160
							29,360
CURRENT POSITIONS		**10**					**$ 460,947**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: City Secretary

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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City Secretary

www.mcallen.net/departments/secretary

Mission Statement:

To fulfill Charter and State requirements including serving as Custodian of City's Official Records, engrossing all ordinances, Chief Election Officer and to serve as a resource of information for the public in the most cost effective and efficient manner while maintaining a high regard for integrity, neutrality and impartiality.

Department Summary

Expenditure Detail:	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services									
Salaries and Wages	$ 437,335	$ 460,707	$ 460,707	$ 460,947	$ 460,947	$ 460,947	$ 460,947	$ 460,947	$ 460,947
Employee Benefits	128,317	135,373	132,373	153,812	153,812	153,812	153,812	153,812	153,812
Supplies	5,081	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Other Services and Charges	20,612	21,352	22,681	21,352	21,352	21,352	21,352	21,352	21,352
Maintenance	21,950	22,759	21,986	24,231	23,486	23,486	23,486	23,486	23,486
Disaster Expenses	-	-	-	-	-	-	-	-	-
Operations Subtotal	613,295	645,191	642,747	665,343	664,598	664,598	664,598	664,598	664,598
Capital Outlay	3,258	-	-	4,090	4,090	4,090	-	-	-
Total Expenditures	**$ 616,553**	**$ 645,191**	**$ 642,747**	**$ 669,433**	**$ 668,688**	**$ 668,688**	**$ 664,598**	**$ 664,598**	**$ 664,598**
PERSONNEL									
Exempt	2	2	2	2	2	2	2	2	2
Non-Exempt	8	8	8	8	8	8	8	8	8
Part-Time		-			-	-	-	-	
Total Positions Authorized	**10**	**10**	**10**	**10**	**10**	**10**	**10**	**10**	**10**

MAJOR FY 23-24 GOALS

1.) Enhance volunteerism and engage citizens by having more effective recruiting for Boards and Commission vacancies. (Granicus or other programs)
2.) Continue with timely preparation and distribution of agenda and packets to City Council.
3.) Maintain and manage all official city documents, certify and disstribute adopted ordinances and resolutions; and codify and distribute city ordinances.
4.) Continue to timely administer and prepare agenda and all support documents requireed to conduct public meetings for City Council.
5.) Plan and execute the General City Election of May 6, 2023 including voter outreach, candidate orientation and orientation services.
6.) Provide administrative support with PIA and continue improving open records process by condictung trainings to Liaisons and support staff.

Contact Us:

Perla Lara
City Secretary
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1020

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City Secretary

www.mcallen.net/departments/secretary

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Full time employees		10	10	10
Department expenditures	$ 616,553	$ 645,191	$ 642,747	$ 668,688
Outputs:				
Minutes prepared	65	65	65	65
Ordinances published, codified, scanned and indexed	156	100	150	150
Resolutions processed	52	100	75	100
City commission meetings attended including workshops and special meetings	65	65	65	65
Electronic agendas packaged	65	65	65	65
Public notices posted per month	4	4	4	4
Permits issued (mass gathering, parade, TABC, itinerant vendors)	190	150	175	200
Requests for information received/processed	2,530	2,500	2,500	2,600
Effectiveness Measures:				
Council satisfaction on minutes	100%	100%	100%	100%
Customer satisfaction	100%	100%	100%	100%
% information requests satisfied	100%	100%	100%	100%
Minutes prepared within 2-weeks (where the measurement unit is a set)	4	4	4	4
Resolutions processed within 2-weeks	4	4	4	4
Ordinances processed within 2-weeks		4	4	4
Department expenditures per capita	$ 4.28	$ 0.33	$ 4.42	$ 4.55
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

The City Secretary's Office is to manage and preserve the official records of the City; to assist the public in accessing public documents and information; to administer all Elections held in the City; provides support to the needs and requirements of City Council; adminsters all Elections held in the city. Ensures compliance with State and Federal Law relating to meeting deadlines for posting and publication of notice requirements.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Audit
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 258,982***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 1,375***					***$ -***		***$ -***	
OTHER SERVICES & CHARGES											
1. Dues & subscriptions								2,000		2,000	Audit Software support increased by $2000
2. Training								1,400		1,400	Expected Increased
3. Travel								1,250		1,250	Expected Increased
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 9,500***					***$ 4,650***		***$ 4,650***	
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ -***					***$ -***		***$ -***	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 269,857***					***$ 4,650***		***$ 4,650***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Audit

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Audit

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
011-1012 Audit office

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1012-411-60-01-000000 Compensation / Exempt	169,316	187,845	187,845	187,845	187,845	
011-1012-411-60-02-000000 Compensation / Non-exempt	-	-	-	-	-	
011-1012-411-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-1012-411-60-14-000000 Compensation / Car allowance	10,200	10,200	10,200	10,200	10,200	
011-1012-411-60-15-000000 Compensation/Certification	6,140	6,000	4,500	4,500	4,500	
011-1012-411-60-17-000000 Compensation / Telephone	1,920	1,920	1,920	1,920	1,920	
60	**187,576**	**205,965**	**204,465**	**204,465**	**204,465**	**-**
011-1012-411-61-30-000000 Benefits / Social security	13,784	16,542	16,542	15,642	15,642	
011-1012-411-61-36-000000 Benefits / Retirement	15,534	16,745	16,745	17,482	17,482	
011-1012-411-61-40-000000 Benefits / Unemployment tax	18	504	504	162	162	
011-1012-411-61-46-000000 Benefits / Workers' comp-	153	98	98	117	117	
011-1012-411-61-50-000000 Benefits / Health cost	16,152	15,672	15,672	19,416	19,416	
011-1012-411-61-52-000000 Benefits / Life insurance	74	164	164	163	163	
011-1012-411-61-53-000000 Benefits / Retiree health ins (ARC)	1,535	1,535	1,535	1,535	1,535	
61	**47,250**	**51,260**	**51,260**	**54,516**	**54,516**	**-**
011-1012-413-62-02-000000 Supplies / Office	1,162	1,375	1,375	1,375	1,375	
62	**1,162**	**1,375**	**1,375**	**1,375**	**1,375**	**-**
011-1012-414-63-01-000000 Other services & charges / Accounting & auditing	-	-	-	-	-	
011-1012-414-63-14-000000 Other services & charges / Dues & subscriptions	2,915	3,250	5,250	5,250	5,250	
011-1012-414-63-64-000000 Other services & charges / Training	1,644	3,000	4,400	4,400	4,400	
011-1012-414-63-65-000000 Other services & charges / Travel	-	3,000	4,250	4,250	4,250	
011-1012-414-63-99-000000 Other services & charges / Miscellaneous	30	250	250	250	250	
63	**4,589**	**9,500**	**14,150**	**14,150**	**14,150**	**-**
011-1012 Audit Office	**$ 240,577**	**$ 268,100**	**$ 271,250**	**$ 274,507**	**$ 274,507**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Audit Office	1			City Auditor		$ 52.4532	$ 109,103
Audit Office	1			Assistant City Auditor		37.8570	78,742
	2						**187,845**
				CERTIFICATION PAY			4,500
				CAR ALLOWANCE			10,200
				TELEPHONE			1,920
							16,620
CURRENT POSITIONS		**2**					**$ 204,465**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Audit

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Audit Office

www.mcallen.net/departments/auditor

Mission Statement:

The mission of City Auditor Office is to use a risk-base assessment to provide independent and objective information, recommendations and assistance to the City Commission, MPUB and Management to improve City Services and strengthen accountability to the public. We provide both audit and integrity services.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 187,576	$ 200,494	$ 205,965	$ 204,465	$ 204,465	$ 204,465	$ 204,465	$ 204,465	$ 204,465	$ 204,465
Employee Benefits	47,250	49,610	51,260	51,260	54,516	54,516	54,516	54,516	54,516	54,516
Supplies	1,162	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375
Other Services and Charges	4,589	9,500	9,500	14,150	14,150	14,150	14,150	14,150	14,150	14,150
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	240,577	260,979	268,100	271,250	274,507	274,507	274,507	274,507	274,507	274,507
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 240,577**	**$ 260,979**	**$ 268,100**	**$ 271,250**	**$ 274,507**	**$ 274,507**	**$ 274,507**	**$ 274,507**	**$ 274,507**	**$ 274,507**
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt										
Part-Time										
Total Positions Authorized	**2**	**2**	**2**	**2**	**2**	**2**	**2**	**2**	**2**	**2**

MAJOR FY 23-24 GOALS

1.) Prepare and submit a risk-based Annual Audit Plan for review and approval of the Investment and Audit Committee. Revise the Internal Audit Charter and Policies.

2.) Continue to provide independent audit and review programs and to work closely with management to maximize cost effectiveness rsulting in cost savings to the City.

3.) Continue to provide support and guidance service to City Department to improve their system of internal controls by suggesting and recommending best practice rules and safeguards.

4.) Continue staff professional development via education and training in the Auditing and Examination protocols and standards.

5.) Promote a honest enviroment and a fraud-free organizaiton by educating employees to "do the right thing" as an avenue to deter and provent fraud, waste and abuse of City resources.

Contact Us:

Abraham Suarez,
1300 Houston Ave
McAllen, TX 78501
(956) 681-1125
Report Fraud, Waste or Abuse (956) 681-1127
fraudhotline@mcallen.net

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Audit Office

www.mcallen.net/departments/auditor

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Full Time Employees	2	2	2	2
Department Expenditures	$ 240,577	$ 268,100	$ 271,250	$ 274,507
Outputs:				
Audit Service Hours	3,520	3,520	3,520	3,520
Administrative Hours	640	640	640	640
Internal Audit Reports	6	8	8	8
Follow-up Audits	2	8	8	8
Surprise Cash and Inventory Counts	38	30	40	50
Fraud Allegations Reviewed	5	5	5	5
Reports Issued	51	51	61	71
Effectiveness Measures:				
Annual audit plan completed	95%	100%	95%	95%
Hours spent in auditing	90%	90%	90%	90%
Audit Concurrence for Recommendations	95%	95%	95%	95%
Complete "Follow-ups" within 12 months	90%	100%	90%	90%
Efficiency Measures:				
Internal audit reports completed/ per auditor	3.0	4.0	4.0	4.0
Follow-ups completed/ per auditor	1.0	4.0	4.0	4.0
Surprise cash and inventory counts completed/ per auditor	19.0	15.0	20.0	25.0
Reviewed fraud allegations completed/ per auditor	25.5	23.0	30.5	35.5
Department expenditures per capita	$ 1.67	$ 1.80	$ 1.86	$ 1.87
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

In general, the audit department conducts performance audits to improve and enhance the efficiency and effectiveness of the City wide financial and operational functions. Compliance audits are conducted to standard operating policies and third party contracts. Investigate allegations pertaining to fraud, waste and abuse of city resources.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Vitals
FUND: General Fund

													JUSTIFICATION (MANDATORY)
			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM				
COMPENSATION													
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total			
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -					
2. -	-	-		-	-	-	-	-					
3. -	-	-		-	-	-	-	-					
4. -	-	-		-	-	-	-	-					
5. -	-	-		-	-	-	-	-					
Total	-	-		-	-	-	-	-					
Personnel Revisions													
1. Overtime				-	-	-	-	-					
2. LR Certification				2,000	-	-	328	2,328		2,328			Certification for LR Birth Registrar Certification. New state requirement by Texas Health & Human Service Dept.
3. DLR Certification				2,000	-	-	328	2,328		2,328			Certification for DLR Birth Registrar Certification. New state requirement by Texas Health & Human Service Dept.
4.		-		-	-	-	-	-					
5.		-		-	-	-	-	-					
Total Compensation & Benefits			***$ 172,883***	***$ 4,000***	***$ -***	***$ -***	***$ 656***	***$ 4,656***		***$ 4,656***			
SUPPLIES													
1. < Please select category >													
2. < Please select category >													
3. < Please select category >													
Total Supplies			***$ 9,050***					***$ -***	***$ -***				
OTHER SERVICES & CHARGES													
1. < Please select category >													
2. < Please select category >													
3. < Please select category >													
Total Other Services & Charges			***$ 22,313***					***$ -***	***$ -***				
MAINTENANCE													
1. Facilities								10,000		-			Clean agent system for storage room which contain permanent documents and any type of intrusion would ruin documents. Fire department recommended clean agent system to meet the intent of protecting the building as required by code, and the documents at the same time.
2. < Please select category >													
3. < Please select category >													
4. < Please select category >													
5. < Please select category >													
Total Maintenance			***$ 17,530***					***$ 10,000***	***$ -***				
CAPITAL OUTLAY													
**** See Attached Capital Outlay Request Forms**													
Total Capital Outlay								-		-			
Total Non- Capital Outlay								-		-			
TOTAL			***$ 221,776***					***$ 14,656***	***$ 4,656***				

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Vitals

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Vitals

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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2024
011-1014 Vital statistics

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1014-411-60-01-000000 Compensation / Exempt	-	-	-	-	-	
011-1014-411-60-02-000000 Compensation / Non-exempt	62,376	77,586	77,586	77,586	77,586	
011-1014-411-60-06-000000 Compensation / Part time	34,929	47,405	47,405	47,405	47,405	
011-1014-411-60-10-000000 Compensation / Overtime	5,225	8,000	8,000	8,000	8,000	
011-1014-411-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
011-1014-411-60-15-000000 Compensation/Certification	1,549	3,500	3,500	7,500	7,500	
011-1014-411-60-17-000000 Compensation / Telephone	360	480	480	480	480	
60	**104,440**	**136,971**	**136,971**	**140,971**	**140,971**	**-**
011-1014-411-61-30-000000 Benefits / Social security	7,883	10,479	10,479	10,782	10,782	
011-1014-411-61-36-000000 Benefits / Retirement	5,979	7,282	7,282	7,701	7,701	
011-1014-411-61-40-000000 Benefits / Unemployment tax	291	1,008	1,008	324	324	
011-1014-411-61-46-000000 Benefits / Workers' comp-	125	79	79	155	155	
011-1014-411-61-50-000000 Benefits / Health cost	9,948	12,444	12,444	16,488	16,488	
011-1014-411-61-52-000000 Benefits / Life insurance	48	68	68	72	72	
011-1014-411-61-53-000000 Benefits / Retiree health ins (ARC)	1,046	1,046	1,046	1,046	1,046	
61	**25,321**	**32,406**	**32,406**	**36,568**	**36,568**	**-**
011-1014-413-62-02-000000 Supplies / Office	4,334	2,250	2,250	2,250	2,250	
011-1014-413-62-04-000000 Supplies / Operating	9,901	6,800	6,800	6,800	6,800	
62	**14,235**	**9,050**	**9,050**	**9,050**	**9,050**	**-**
011-1014-414-63-14-000000 Other services & charges / Dues & subscriptions	-	145	145	145	145	
011-1014-414-63-23-000000 Other services & charges / Online svc/network	2,220	8,000	8,000	8,000	8,000	
011-1014-414-63-44-000000 Other services & charges / Printing	5,714	8,500	8,500	8,500	8,500	
011-1014-414-63-52-000000 Other services & charges / Rental & contractual	2,906	3,000	3,000	3,000	3,000	
011-1014-414-63-65-000000 Other services & charges / Travel	883	2,608	2,608	2,608	2,608	
011-1014-414-63-99-000000 Other services & charges / Miscellaneous	45	60	60	60	60	
63	**11,767**	**22,313**	**22,313**	**22,313**	**22,313**	**-**
011-1014-414-64-54-000000 Other services & charges / Preservat fee purchases	-	17,530	13,572	17,530	17,530	
64	**-**	**17,530**	**13,572**	**17,530**	**17,530**	**-**
011-1014-415-65-04-000000 Maintenance / Computer/software	-	-	-	-	-	
011-1014-415-65-08-000000 Maintenance / Equipment	-	-	-	10,000	-	
011-1014-415-65-17-000000 Maintenance / Fuel & lubricants	-	-	-	-	-	
65	**-**	**-**	**-**	**10,000**	**-**	**-**

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2024
011-1014 Vital statistics

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1014-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-1014-413-67-22-000000 Non-Capital Outlay / Computer Equipment	4,002	-	-	-	-	
011-1014-413-67-24-000000 Non-Capital Outlay / Software	291	-	-	-	-	
67	**4,293**	**-**	**-**	**-**	**-**	**-**
011-1014 Vitals	**$ 160,055**	**$ 218,270**	**$ 214,312**	**$ 236,432**	**$ 226,432**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Vitals		1		Deputy Registrar		$ 22.4334	46,661
Vitals		1		Senior Administrative Clerk		14.8676	30,925
		2					**77,586**
Vitals			1	Receptionist/Admn Clerk		12.7535	23,702
Vitals			1	Receptionist/Admn Clerk		12.7535	23,702
			2				**47,405**
				OVERTIME			8,000
				TELEPHONE			480
				CERTIFICATION PAY	**REVISION - CM RECOMM**		**7,500**
							8,480
CURRENT POSITIONS		**4**					**$ 140,971**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Vitals

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. LR Certification	< Select Status >	-	2,000	2,000	-	-	328	2,328	YES
3. DLR Certification	< Select Status >	-	2,000	2,000	-	-	328	2,328	YES
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Vital Statistics

www.mcallen.net/departments/vitals

Mission Statement:

Dedicated to the timely submission of birth and death records filed in the City of McAllen to the Texas Department of State Health Services as well as providing quick, courteous and responsive service to the public on requests with high regard to integrity, confidentiality, and accountability.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 104,440	$ 133,330	$ 136,971	$ 136,971	$ 140,971	$ 140,971	$ 140,971	$ 140,971	$ 140,971	$ 140,971
Employee Benefits	25,321	31,944	32,406	32,406	36,568	36,568	36,568	36,568	36,568	36,568
Supplies	14,235	9,050	9,050	9,050	9,050	9,050	9,050	9,050	9,050	9,050
Other Services and Charges	11,767	22,313	39,843	35,885	39,843	39,843	39,843	39,843	39,843	39,843
Maintenance	-	-	-	-	10,000	-	-	-	-	-
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	155,763	196,637	218,270	214,312	236,432	226,432	226,432	226,432	226,432	226,432
Capital Outlay	4,293	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 160,055**	**$ 196,637**	**$ 218,270**	**$ 214,312**	**$ 236,432**	**$ 226,432**	**$ 226,432**	**$ 226,432**	**$ 226,432**	**$ 226,432**
PERSONNEL										
Exempt										
Non-Exempt	2	2	2	2	2	2	2	2	2	2
Part-Time	2	2	2	2	2	2	2	2	2	2
Total Positions Authorized	**4**	**4**	**4**	**4**	**4**	**4**	**4**	**4**	**4**	**4**

MAJOR FY 23-24 GOALS

1.) Continue registering birth, death and fetal death as mandated by the Texas Health & Safety Code.
2.) Continue to archive birth and death records.
3.) Continue maintaining licenses and certifications required.
4.) Continue implmenting weekling AOP appoinments, educate requestors and inititate outreach.
5.) Continue to meet State's criteria - Five Star and Exemplarary Award. Continue education process with AOP, BRC, and Master's Certification Program.

Contact Us:

Perla Lara
Local Registrar
221 S. 15th Street
McAllen, TX 78501
(956) 681-1195

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Vital Statistics

www.mcallen.net/departments/vitals

Performance Measures	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	2	3	3	3
Department expenditures	$ 160,055	$ 218,270	$ 214,312	$ 226,432
Outputs:				
Number of burial transit permits issued	470	600	650	625
Number of birth certificates issued	14,785	14,000	15,000	14,500
Number of death certificates issued	1,929	2,000	3,000	2,500
Effectiveness Measures:				
Average submission time of vital statistics to the State (days)	4	4	4	4
Average birth certificates issued per employee daily	21	21	21	21
Average death certificates issued per employee daily	6	6	6	6
Efficiency Measures:				
Average cost per birth certificate issued	$ 23.00	$ 23.00	$ 23.00	$ 22.00
Average cost per death certificate issued	21/4 addt'l	21/4 addt'l	21/4 addt'l	21/4 addt'l
Department expenditures per capita	$ 1.11	$ 1.47	$ 1.47	$ 1.54
Population: 143,920	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

A staff of four (4) employees, comprised of a Deputy Local Registrar, three (3) administrative staff members, process requests for certified copies of birth and death records and burial transit permits to "authorized" applicants.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Passport FUND: General Fund			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 212,985***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 2,425***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 10,690***					***$ -***	***$ -***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 200***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 226,300***					***$ -***		***$ -***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Passport

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Passport

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
011-1016 Passport facility

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1016-411-60-01-000000 Compensation / Exempt	50,071	50,837	50,837	50,837	50,837	
011-1016-411-60-02-000000 Compensation / Non-exempt	92,890	93,630	93,630	93,629	93,629	
011-1016-411-60-06-000000 Compensation / Part time	16	-	-	-	-	
011-1016-411-60-10-000000 Compensation / Overtime	3,460	3,000	3,000	3,000	3,000	
011-1016-411-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
011-1016-411-60-15-000000 Compensation/Certification	7,648	8,000	8,000	8,000	8,000	
011-1016-411-60-17-000000 Compensation / Telephone	360	480	480	480	480	
60	**154,446**	**155,947**	**155,947**	**155,946**	**155,946**	**-**
011-1016-411-61-30-000000 Benefits / Social security	11,626	11,930	11,930	11,930	11,930	
011-1016-411-61-36-000000 Benefits / Retirement	13,139	12,678	12,678	13,333	13,333	
011-1016-411-61-40-000000 Benefits / Unemployment tax	94	1,008	1,008	324	324	
011-1016-411-61-46-000000 Benefits / Workers' comp-	185	121	121	163	163	
011-1016-411-61-50-000000 Benefits / Health cost	21,336	21,336	21,336	30,048	30,048	
011-1016-411-61-52-000000 Benefits / Life insurance	105	130	130	125	125	
011-1016-411-61-53-000000 Benefits / Retiree health ins (ARC)	1,115	1,115	1,115	1,115	1,115	
61	**47,600**	**48,318**	**48,318**	**57,039**	**57,039**	**-**
011-1016-413-62-02-000000 Supplies / Office	2,225	1,700	1,700	1,700	1,700	
011-1016-413-62-04-000000 Supplies / Operating	503	725	725	725	725	
62	**2,728**	**2,425**	**2,425**	**2,425**	**2,425**	**-**
011-1016-414-63-02-000000 Other services & charges / Advertising	2,095	3,000	3,000	3,000	3,000	
011-1016-414-63-14-000000 Other services & charges / Dues & subscriptions	-	145	145	145	145	
011-1016-414-63-41-000000 Other services & charges / Microfilm	2,974	4,500	1,966	4,500	4,500	
011-1016-414-63-52-000000 Other services & charges / Rental & contractual	1,060	1,000	1,000	1,000	1,000	
011-1016-414-63-65-000000 Other services & charges / Travel	-	2,000	2,000	2,000	2,000	
011-1016-414-63-99-000000 Other services & charges / Miscellaneous	60	45	45	45	45	
63	**6,189**	**10,690**	**8,156**	**10,690**	**10,690**	**-**
011-1016-415-65-04-000000 Maintenance / Computer/software	-	200	-	200	200	
65	**-**	**200**	**-**	**200**	**200**	**-**
011-1016-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	9,402	-	-	-	-	
67	**9,402**	**-**	**-**	**-**	**-**	**-**
011-1016 Passport Facility	**$ 220,365**	**$ 217,580**	**$ 214,846**	**$ 226,300**	**$ 226,300**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Passport Facility	1			Passport Facility Administrator		$ 24.4407	50,837
	1						**50,837**
Passport Facility		1		Senior Administrative Clerk		15.1299	31,470
Passport Facility		1		Senior Administrative Clerk		15.0166	31,235
Passport Facility		1		Senior Administrative Clerk		14.8676	30,925
		3					**93,629**
				CERTIFICATION PAY			8,000
				OVERTIME			3,000
				TELEPHONE			480
							11,480
CURRENT POSITIONS		**4**					**$ 155,946**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Passport

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Passport Facility

www.mcallen.net/departments/passports

Mission Statement:

Dedicated to processing applications for a U.S. Passport with the highest regard to integrity, confidentiality and superior customer service.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 154,446	$ 151,739	$ 155,947	$ 155,947	$ 155,946	$ 155,946	$ 155,946	$ 155,946	$ 155,946	$ 155,946
Employee Benefits	47,600	47,654	48,318	48,318	57,039	57,039	57,039	57,039	57,039	57,039
Supplies	2,728	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425
Other Services and Charges	6,189	10,690	10,690	8,156	10,690	10,690	10,690	10,690	10,690	10,690
Maintenance	-	200	200	-	200	200	200	200	200	200
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	210,964	212,708	217,580	214,846	226,300	226,300	226,300	226,300	226,300	226,300
Capital Outlay	9,402	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 220,365**	**$ 212,708**	**$ 217,580**	**$ 214,846**	**$ 226,300**	**$ 226,300**	**$ 226,300**	**$ 226,300**	**$ 226,300**	**$ 226,300**
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	3	3	3	3	3	3	3	3	3	3
Part-Time										
Total Positions Authorized	**4**	**4**	**4**	**4**	**4**	**4**	**4**	**4**	**4**	**4**

Contact Us:

Norma Rodriguez
Passport Facility Administrator
221 S. 15th Street
McAllen, TX 78501
(956) 681-1450

MAJOR FY 23-24 GOALS

1.) Provide best customer experience to citizens through issuance of passports and complying with City's core values.
2.) Improve application preparation for first time and renewal applicants.
3.) Implement a make your appointment online in addition to phone appointments and walkins.
4.) Re-establish once a month Passport Day's.
5.) Re-classification of a Senior Clerk to Passport Deputy Facility Administrator to provide direct support to the Facility on the day to day operations.

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Passport Facility

www.mcallen.net/departments/passports

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	4	4	4	4
Department expenditures	$ 220,365	$ 217,580	$ 214,846	$ 226,300
Outputs:				
Number of walk-ins assisted with questions and information only	15,426	17,000	18,000	17,500
Number of applications processed for US Passport Book/Card	10,996	11,000	12,000	11,500
Passport photos taken	9,402	8,000	9,000	8,500
Effectiveness Measures:				
Average number of walk-ins assisted with questions and information only (FTE) daily	25-40	75	50-80	75
Average number of applications processed for US Passport Book per employee daily	20-25	25	30-40	35
Average number of applications processed for US Passport Card per employee daily	20-25	25	30-40	35
Efficiency Measures:				
Average cost of applications processed for US Passport Book	$ 35	$ 35	$ 35	$ 35
Average cost of applications processed for US Passport Card	$ 35	$ 35	$ 35	$ 35
Department expenditures per capita	$ 1.53	$ 0.09	$ 1.48	$ 1.54
Population: 143,920	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The City of McAllen is able to offer an essential service in a central location in the heart of the city convenient to the traveling public (transit facility), and also offering an additional service being notary public service.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Municipal Court
FUND: General Fund

New Position	# of Positions	Base Salary	BASELINE	Salary	Allowance Car	Allowance Phone	Fringe Benefits	DEPT REQUEST Total	CITY MANAGER RECOMM # of Positions	CITY MANAGER RECOMM Total	JUSTIFICATION (MANDATORY)
COMPENSATION											
1. Municipal Court Judge	1	$ 95,000		$ 95,000	$ -	$ -	$ 23,736	$ 118,736	1	$ 118,736	Due to the overall increase in volume, the current presiding judge requires assistance from another full time judge to assure all is being processed expediently and the time necessary for the administrative tasks of the department
2. Part Time Adjustment	-	-		-	-	-	-	-		(51,768)	
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	1	95,000		95,000	-	-	23,736	118,736	1	66,968	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 1,605,608***	***$ 95,000***	***$ -***	***$ -***	***$ 23,736***	***$ 118,736***	***1***	***$ 66,968***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 75,895***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Training								5,000		5,000	REVAMPING OF TEEN COURT AFTER COVID
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 83,764***					***$ 5,000***	***$ 5,000***		
MAINTENANCE											
1. Fuel & lubricants										(249)	Fuel adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 81,500***					***$ -***	***$ (249)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 1,846,767***					***$ 123,736***	***$ 71,719***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Municipal Court

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Municipal Court

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
011-1102 Municipal court

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1102-411-60-01-000000 Compensation / Exempt	389,719	394,400	394,000	489,402	437,634	
011-1102-411-60-02-000000 Compensation / Non-exempt	533,671	700,223	550,000	682,918	682,918	
011-1102-411-60-06-000000 Compensation / Part time	-	43,252	-	43,252	43,252	
011-1102-411-60-10-000000 Compensation / Overtime	879	7,500	1,000	7,500	7,500	
011-1102-411-60-11-000000 Compensation / Warrant detail overtime	-	30,000	-	30,000	30,000	
011-1102-411-60-14-000000 Compensation / Car allowance	4,200	4,200	4,200	4,200	4,200	
011-1102-411-60-15-000000 Compensation/Certification	21,016	35,000	21,500	35,000	35,000	
011-1102-411-60-17-000000 Compensation / Telephone	1,060	2,160	2,160	2,160	2,160	
60	**950,544**	**1,216,735**	**972,860**	**1,294,432**	**1,242,664**	**-**
011-1102-411-61-30-000000 Benefits / Social security	70,697	93,080	93,080	99,025	99,021	
011-1102-411-61-36-000000 Benefits / Retirement	79,900	95,404	95,404	106,976	106,979	
011-1102-411-61-40-000000 Benefits / Unemployment tax	518	7,308	7,308	2,430	2,430	
011-1102-411-61-46-000000 Benefits / Workers' comp-	987	792	792	1,007	1,007	
011-1102-411-61-50-000000 Benefits / Health cost	115,217	157,896	157,896	209,544	209,544	
011-1102-411-61-52-000000 Benefits / Life insurance	625	948	948	978	978	
011-1102-411-61-53-000000 Benefits / Retiree health ins (ARC)	9,953	9,953	9,953	9,953	9,953	
61	**277,897**	**365,381**	**365,381**	**429,913**	**429,912**	**-**
011-1102-413-62-02-000000 Supplies / Office	5,604	5,670	5,000	5,670	5,670	
011-1102-413-62-04-000000 Supplies / Operating	3,147	3,240	3,240	3,240	3,240	
011-1102-413-62-05-000000 Supplies / Books / Media	997	7,500	2,500	7,500	7,500	
011-1102-413-62-13-000000 Supplies / Court Technology Fund	48,334	59,485	-	59,485	59,485	
011-1102-413-62-18-000000 Supplies / Clothing & uniform	-	-	-	-	-	
62	**58,082**	**75,895**	**10,740**	**75,895**	**75,895**	**-**
011-1102-414-63-14-000000 Other services & charges / Dues & subscriptions	-	-	-	-	-	
011-1102-414-63-34-000000 Other services & charges / Jury fees	834	2,500	750	2,500	2,500	
011-1102-414-63-35-000000 Other services & charges / Laundry	-	-	-	-	-	
011-1102-414-63-43-000000 Other services & charges / Postage	-	-	-	-	-	
011-1102-414-63-44-000000 Other services & charges / Printing	1,545	7,500	5,000	7,500	7,500	
011-1102-414-63-45-000000 Other services & charges / Professional	6,257	15,000	8,000	15,000	15,000	
011-1102-414-63-50-000000 Other services & charges / Rental-equipment	-	560	-	560	560	
011-1102-414-63-51-000000 Other services & charges / Rental-Photocopier	6,973	8,850	5,000	8,850	8,850	
011-1102-414-63-52-000000 Other services & charges / Rental & contractual	1,035	6,820	1,000	6,820	6,820	
011-1102-414-63-61-000000 Other services & charges / Special fees	15,298	20,000	7,500	20,000	20,000	
011-1102-414-63-64-000000 Other services & charges / Training	10,871	7,963	4,000	12,963	12,963	
011-1102-414-63-65-000000 Other services & charges / Travel	3,621	8,352	5,000	8,352	8,352	

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2024
011-1102 Municipal court

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1102-414-63-69-000000 Other services & charges / Utilities-telephone	-	300	-	300	300	
011-1102-414-63-75-000000 Other services & charges / Rental-general depr- fu	3,594	3,594	3,594	3,594	3,594	
011-1102-414-63-91-000000 Other services & charges / Educational refund	-	1,920	-	1,920	1,920	
011-1102-414-63-99-000000 Other services & charges / Miscellaneous	330	405	405	405	405	
63	**50,358**	**83,764**	**40,249**	**88,764**	**88,764**	**-**
011-1102-415-65-04-000000 Maintenance / Computer/software	49,399	52,567	48,000	52,567	52,567	
011-1102-415-65-08-000000 Maintenance / Equipment	1,878	11,600	5,000	11,600	11,600	
011-1102-415-65-10-000000 Maintenance / Facilities	14,797	11,332	4,000	11,332	11,332	
011-1102-415-65-16-000000 Maintenance / Vehicles	47	5,475	500	5,475	5,475	
011-1102-415-65-17-000000 Maintenance / Fuel & lubricants	363	526	281	526	277	
65	**66,483**	**81,500**	**57,781**	**81,500**	**81,251**	**-**
011-1102-416-66-24-000000 Capital outlay / Computer-software	49,979	-	-	-	-	
66	**49,979**	**-**	**-**	**-**	**-**	**-**
011-1102 Municipal Court	**$ 1,453,344**	**$ 1,823,275**	**$ 1,447,011**	**$ 1,970,504**	**$ 1,918,486**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Municipal Court	1			Municipal Court Judge		$ 52.5300	$ 109,262
Municipal Court	**1**			**Municipal Court Judge**	**NEW - CM RECOMM**	**45.6731**	**$ 95,000**
Municipal Court	1			Court Administrator		31.5374	65,598
Municipal Court	1			Asst Municipal Court Judge		28.4202	59,114
Municipal Court	1			Asst Municipal Court Judge		27.3516	56,891
Municipal Court	1			Asst Municipal Court Judge		24.8886	51,768
Municipal Court	1			Asst Municipal Court Judge		24.8886	51,768
Municipal Court				**Part Time Adjustment**	**REVISION - CM RECOMM**		**(51,768)**
	7						**437,634**
Municipal Court		1		Bailiff		17.2112	35,799
Municipal Court		1		Municipal Court Crew Leader-JC		18.9753	39,469
Municipal Court		1		Municipal Court Crew Leader-JC		19.4889	40,537
Municipal Court		1		Municipal Court Crew Leader-JC		24.2442	50,428
Municipal Court		1		Municipal Court Crew Leader-JC		19.3135	40,172
Municipal Court		1		Municipal Court Clerk II		16.7784	34,899
Municipal Court		1		Municipal Court Clerk II		16.3923	34,096
Municipal Court		1		Municipal Court Clerk II		16.2452	33,790
Municipal Court		1		Municipal Court Clerk II		15.9139	33,101
Municipal Court		1		Municipal Court Clerk I		15.8889	33,049
Municipal Court		1		Municipal Court Clerk I		15.4327	32,100
Municipal Court		1		Municipal Court Clerk I		15.0486	31,301
Municipal Court		1		Municipal Court Clerk I		14.9596	31,116
Municipal Court		1		Municipal Court Clerk I		14.9596	31,116
Municipal Court		1		Municipal Court Clerk I		14.4346	30,024
Municipal Court		1		Municipal Court Clerk I		14.4346	30,024
Municipal Court		1		Municipal Court Clerk I		14.4346	30,024
Municipal Court		1		Municipal Court Clerk I		14.4346	30,024
Municipal Court		1		Municipal Court Clerk I		14.8677	30,925
Municipal Court		1		Municipal Court Clerk I		14.8677	30,925
		20					**682,918**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Municipal Court			1	Municipal Court Clerk I		14.8677	15,462
Municipal Court			1	Municipal Court Clerk I		14.8677	14,596
Municipal Court			1	Municipal Court Clerk I		14.8677	13,193
			3				**43,252**
				CERTIFICATION PAY			35,000
				OVERTIME			7,500
				WARRANT OVERTIME			30,000
				CAR ALLOWANCE			4,200
				TELEPHONE			2,160
							78,860
CURRENT POSITIONS		**30**					**$ 1,242,664**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Municipal Court

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	Municipal Court Judge	95,000	-	-	-	-	-	23,736	118,736	1	YES
2.	Part Time Adjustment	(51,768)	-	-	-	-	-	-	(51,768)	-	YES
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.
1.	Overtime	-	-	-	-	-	-	-	-
2.	-	< Select Status >	-	-	-	-	-	-	-
3.	-	< Select Status >	-	-	-	-	-	-	-
4.	-	< Select Status >	-	-	-	-	-	-	-
5.	-	< Select Status >	-	-	-	-	-	-	-
6.	-	< Select Status >	-	-	-	-	-	-	-
7.	-	< Select Status >	-	-	-	-	-	-	-
8.	-	< Select Status >	-	-	-	-	-	-	-
9.	-	< Select Status >	-	-	-	-	-	-	-
10.	-	< Select Status >	-	-	-	-	-	-	-

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Municipal Court

www.mcallen.net/municipalcourt

Mission Statement:

The City of McAllen Municipal Court is dedicated to the fair and efficient administration of justice.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 950,544	$ 1,183,593	$ 1,216,735	$ 972,860	$ 1,294,432	$ 1,242,664	$ 1,242,664	$ 1,242,664	$ 1,242,664	$ 1,242,664
Employee Benefits	277,897	360,254	365,381	365,381	429,913	429,912	429,912	429,912	429,912	429,912
Supplies	58,082	75,895	75,895	10,740	75,895	75,895	75,895	75,895	75,895	75,895
Other Services and Charges	50,358	83,764	83,764	40,249	88,764	88,764	88,764	88,764	88,764	88,764
Maintenance	66,483	81,500	81,500	57,781	81,500	81,251	81,251	81,251	81,251	81,251
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,403,365	1,785,006	1,823,275	1,447,011	1,970,504	1,918,486	1,918,486	1,918,486	1,918,486	1,918,486
Capital Outlay	49,979	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 1,453,344**	**$ 1,785,006**	**$ 1,823,275**	**$ 1,447,011**	**$ 1,970,504**	**$ 1,918,486**	**$ 1,918,486**	**$ 1,918,486**	**$ 1,918,486**	**$ 1,918,486**
PERSONNEL										
Exempt	6	6	6	6	7	7	6	6	6	7
Non-Exempt	17	20	20	20	20	20	20	20	20	20
Part-Time		3	3	3	3	3	3	3	3	3
Total Positions Authorized	**23**	**29**	**29**	**29**	**30**	**30**	**29**	**29**	**29**	**30**

Contact Us:

Honorable
Lauren Sepulveda
Municipal Court
1601 N. Bicentennial
McAllen, TX 78501
(956) 681-2900

MAJOR FY 23-24 GOALS

1. Reprogramming of Teen Court

2. More community involvement

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Municipal Court

www.mcallen.net/municipalcourt

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	18	18	19	20
Number of Judges	5	5	5	7
Department Expenditures	$ 1,453,344	$ 1,823,275	$ 1,447,011	$ 1,918,486
Outputs:				
Revenues generated	$ 1,123,376	$ 830,000	$ 950,000	$ 1,000,000
Number cases filed with the court	19,178	20,000	19,000	20,000
Number of hearings held	2,200	2,500	4,000	3,000
Number of trials held	18	20	15	20
Number of new non-traffic citations	8,466	6,000	70,000	6,000
Number of cases disposed	18,729	14,000	15,000	14,000
Number of warrants	5,565	2,400	3,000	3,000
Number of Arrest warrants executed for A&B misdemeanors	3,928	2,000	2,500	2,000
Number of Arrest warrants executed for Felonies	1,916	1,300	1,500	1,300
Number of persons processed through the Jail	9,158	6,500	8,000	7,000
Effectiveness Measures:				
Community Service Hours worked throughout the City to pay fines & C/C	6752	6,500	4,500	5,000
Number of persons who keep insurance approx. 6 months for deferral	431	350	250	300
Number of persons who get DL	54	50	50	50
Percent of code violations where compliance is achieved	50%	50%	50%	50%
Number who attend Juvenile Education Programs	75	100	75	100
Percent of dogs/cats vaccinated after initial hearing	50%	50%	50%	50%
Window payments a day	60	50	50	50
Department expenditures per capita	$ 10.10	$ 1.62	$ 9.95	$ 13.04
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The Municipal Court processes paperwork that is turned in by various departments such as the McAllen Police Department, Animal Control, Code Enforcement, South Texas College, McAllen ISD Police, The Texas Department of Public Safety, District Attorney's Office, Bond Companies, Attorneys and the general public. We have 28 people who help process the paperwork, this includes 4 Police Department employees and 2 from the Legal.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Finance
FUND: General Fund

New Position	# of Positions	Base Salary	BASELINE	Salary	Allowance Car	Allowance Phone	Fringe Benefits	DEPT REQUEST Total	CITY MANAGER RECOMM # of Positions	CITY MANAGER RECOMM Total	JUSTIFICATION (MANDATORY)
COMPENSATION											
1. Senior Accountant - Gen. Ledg	1	$ 50,000		$ 50,000	$ -	$ -	$ 16,420	$ 66,420		$ -	Position is needed to assist with researching and reconciling the balance sheet. The position will assist with reviewing general ledger transactions , analyzing year over year variances and cross training with accounting staff.
2. Senior Accountant - Grants/FA	1	50,000		50,000	-	-	16,420	66,420	1	66,420	Position is needed to assist with grant accounting, sponsorship accounting, fixed assets, and non-profit accounting.
3. Accounting Clerk - titles & FA	1	34,320		34,320	-	-	13,848	48,168	1	48,168	This position is needed to dedicate time for managing vehicle registrations, renewals, title applications, and fixed asset tagging. This position will also provide clerical supprt to fixed assets
Total	3	134,320		134,320	-	-	46,688	181,008	2	114,590	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. Finance Manager -Certification Pay				1,500	-	-	246	1,746		1,746	Maria Ramos will have completed the Certified Government Finance Officer exam.
3. Finance Manager -Certification Pay				1,500	-	-	246	1,746		1,746	Sonia Resendez will have completed the Certified Government Finance Officer exam.
Total Compensation & Benefits			***$ 1,459,986***	***$ 137,320***	***$ -***	***$ -***	***$ 47,180***	***$ 184,500***	***2***	***$ 118,082***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
Total Supplies			***$ 19,260***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Accounting & auditing								15,000		15,000	Estimated increase for annual audit
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
Total Other Services & Charges			***$ 258,449***					***$ 15,000***	***$ 15,000***		
MAINTENANCE											
1. Fuel & lubricants										51	Fuel Adjustment
2. Computer software/hardware										(30,000)	
3. < Please select category >											
4. < Please select category >											
Total Maintenance			***$ 77,823***					***$ -***	***$ (29,949)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 1,815,518***					***$ 199,500***	***$ 103,133***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Finance

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Finance

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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2024
011-1202 Finance

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1202-411-60-01-000000 Compensation / Exempt	586,947	602,776	595,728	715,872	665,872	
011-1202-411-60-02-000000 Compensation / Non-exempt	428,342	464,743	457,923	505,023	505,023	
011-1202-411-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-1202-411-60-10-000000 Compensation / Overtime	7,414	12,000	8,143	12,000	12,000	
011-1202-411-60-14-000000 Compensation / Car allowance	4,200	4,200	4,200	4,200	4,200	
011-1202-411-60-15-000000 Compensation/Certification	7,747	6,000	7,520	10,500	10,500	
011-1202-411-60-17-000000 Compensation / Telephone	4,320	4,320	3,780	4,320	4,320	
011-1202-411-60-34-000000 Compensation / Reimbursement	-	-	-	-	-	
011-1202-411-60-90-000000 Compensation / Non-employee agreement	-	-	-	-	-	
60	**1,038,969**	**1,094,039**	**1,077,295**	**1,251,915**	**1,201,915**	**-**
011-1202-411-61-30-000000 Benefits / Social security	78,178	83,604	80,744	95,772	91,946	
011-1202-411-61-36-000000 Benefits / Retirement	86,950	88,849	91,031	107,038	102,764	
011-1202-411-61-40-000000 Benefits / Unemployment tax	469	5,292	194	1,945	1,863	
011-1202-411-61-46-000000 Benefits / Workers' comp-	681	498	698	878	818	
011-1202-411-61-50-000000 Benefits / Health cost	109,820	114,631	118,914	153,390	169,662	
011-1202-411-61-52-000000 Benefits / Life insurance	595	869	618	1,061	1,019	
011-1202-411-61-53-000000 Benefits / Retiree health ins (ARC)	8,079	8,079	8,079	32,487	8,079	
61	**284,772**	**301,822**	**300,278**	**392,571**	**376,151**	**-**
011-1202-413-62-02-000000 Supplies / Office	14,833	10,365	9,144	10,365	10,365	
011-1202-413-62-04-000000 Supplies / Operating	9,184	8,895	9,388	8,895	8,895	
62	**24,017**	**19,260**	**18,532**	**19,260**	**19,260**	**-**
011-1202-414-63-01-000000 Other services & charges / Accounting & auditing	130,095	130,000	136,000	145,000	145,000	
011-1202-414-63-14-000000 Other services & charges / Dues & subscriptions	5,244	5,500	5,171	5,500	5,500	
011-1202-414-63-23-000000 Other services & charges / Online svc/network	-	-	-	-	-	
011-1202-414-63-44-000000 Other services & charges / Printing	-	-	-	-	-	
011-1202-414-63-45-000000 Other services & charges / Professional	10,755	33,200	21,894	33,200	33,200	
011-1202-414-63-52-000000 Other services & charges / Rental & contractual	23,447	39,019	31,744	39,019	39,019	
011-1202-414-63-64-000000 Other services & charges / Training	8,375	14,000	13,270	14,000	14,000	
011-1202-414-63-65-000000 Other services & charges / Travel	13,042	16,680	16,647	13,680	13,680	
011-1202-414-63-67-000000 Other services & charges / Utilities - electricity	329	263	338	263	263	
011-1202-414-63-75-000000 Other services & charges / Rental-general depr- fu	3,163	-	-	-	-	
011-1202-414-63-91-000000 Other services & charges / Educational refund	5,581	13,074	5,000	13,074	13,074	
011-1202-414-63-99-000000 Other services & charges / Miscellaneous	3,176	6,713	4,215	9,713	9,713	
63	**203,206**	**258,449**	**234,279**	**273,449**	**273,449**	**-**

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2024
011-1202 Finance

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1202-415-65-04-000000 Maintenance / Computer/software	72,725	73,500	76,566	73,500	43,500	
011-1202-415-65-08-000000 Maintenance / Equipment	816	2,624	1,350	2,624	2,624	
011-1202-415-65-16-000000 Maintenance / Vehicles	52	1,525	1,100	1,525	1,525	
011-1202-415-65-17-000000 Maintenance / Fuel & lubricants	317	174	220	174	225	
65	**73,910**	**77,823**	**79,236**	**77,823**	**47,874**	**-**
011-1202-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	976	-	-	-	-	
011-1202-413-67-22-000000 Non-Capital Outlay / Computer Equipment	1,328	-	-	-	-	
011-1202-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
67	**2,304**	**-**	**-**	**-**	**-**	**-**
011-1202 Finance	**$ 1,627,178**	**$ 1,751,393**	**$ 1,709,619**	**$ 2,015,018**	**$ 1,918,649**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Finance	1			Director of Finance		$ 72.0623	$ 149,889
Finance	1			Assistant Finance Director		53.1457	110,543
Finance	1			Finance Manager		38.0618	79,169
Finance	1			Finance Manager		38.0618	79,169
Finance	1			Accouting Supervisor		25.2404	52,500
Finance	1			Senior Accountant		24.2178	50,373
Finance	**1**			**Senior Accountant - Grants / FA**	**NEW - CM RECOMM**	**24.0385**	**50,000**
Finance	1			Accountant		22.6515	47,115
Finance	1			Accountant		22.6515	47,115
	9						**665,873**
Finance		**1**		**Accounting Clerk - titles & FA**	**NEW - CM RECOMM**	**16.5000**	**34,320**
Finance		1		Accounting Clerk		14.9350	31,065
Finance		1		Accounting Clerk		14.2827	29,708
Finance		1		Accounting Clerk		14.0024	29,125
Finance		1		Accounting Clerk		14.0026	29,125
Finance		1		Accounts Payable Supervisor		23.8486	49,605
Finance		1		Administrative Assistant		15.6110	32,471
Finance		1		A/P Assistant Supervisor		19.1937	39,923
Finance		1		Senior Administrative Clerk		15.2046	31,626
Finance		1		Senior Accounting Clerk		16.3916	34,095
Finance		1		Senior Accounting Clerk		16.3916	34,095
Finance		1		Cash Reconciliation Supervisor		18.0625	37,570
Finance		1		Payroll Manager		24.2194	50,376
Finance		1		Payroll Coordinator		20.1533	41,919
		14					**505,022**
				CERTIFICATION PAY	**REVISION - CM RECOMM**		**10,500**
				OVERTIME			12,000
				CAR ALLOWANCE			4,200
				TELEPHONE			4,320
							31,020
CURRENT POSITIONS		**23**					**$ 1,201,915**

Dept #1202

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Finance

NEW POSITIONS										CITY MANAGER
	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1.	Senior Accountant - Gen. Ledg	50,000	-	-	-	-	-	16,420	66,420	1	NO
2.	Senior Accountant - Grants/FA	50,000	-	-	-	-	-	16,420	66,420	1	YES
3.	Accounting Clerk - titles & FA	-	-	-	34,320	-	-	13,848	48,168	1	YES
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS										
	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	-	-	-	-	-	-	-	
2.	Finance Manager -Certification Pay	Exempt	-	1,500	1,500	-	-	246	1,746	YES
3.	Finance Manager -Certification Pay	Exempt	-	1,500	1,500	-	-	246	1,746	YES
4.	-	< Select Status >	-	-	-	-	-	-	-	
5.	-	< Select Status >	-	-	-	-	-	-	-	
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	
8.	-	< Select Status >	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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Finance

www.mcallen.net/departments/finance

Mission Statement:

"The Finance Department's Mission Statement is to provide accountability to the public for the resources which have been provided to the City in a transparent manner."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,038,969	$ 1,062,946	$ 1,094,039	$ 1,077,295	$ 1,251,915	$ 1,201,915	$ 1,272,914	$ 1,272,914	$ 1,272,914	$ 1,480,061
Employee Benefits	284,772	296,915	301,822	300,278	392,571	376,151	396,816	396,816	396,816	458,913
Supplies	24,017	19,260	19,260	18,532	19,260	19,260	20,834	20,834	20,834	28,834
Other Services and Charges	203,206	258,449	258,449	234,279	273,449	273,449	291,731	291,731	291,731	337,331
Maintenance	73,910	77,823	77,823	79,236	77,823	47,874	54,562	54,562	54,562	80,562
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,624,874	1,715,393	1,751,393	1,709,619	2,015,018	1,918,649	2,036,857	2,036,857	2,036,857	2,385,701
Capital Outlay	2,304	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 1,627,178**	**$ 1,715,393**	**$ 1,751,393**	**$ 1,709,619**	**$ 2,015,018**	**$ 1,918,649**	**$ 2,036,857**	**$ 2,036,857**	**$ 2,036,857**	**$ 2,385,701**
PERSONNEL										
Exempt	8	8	8	8	10	9	8	8	8	8
Non-Exempt	13	13	13	13	14	14	16	16	16	16
Part-Time		-	-				-	-	-	
Total Positions Authorized	**21**	**21**	**21**	**21**	**24**	**23**	**24**	**24**	**24**	**24**

Contact Us:

Sergio Villasana
Finance Director
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1081

MAJOR FY 23-24 GOALS

1. Implement new City wide ERP software.
2. Prepare a Comprehensive Annual Financial Report, meeting the requirements for the Government Finance Officers Association Financial Reporting Award.
3. Continue to train and cross train staff to ensure timely and accurate financial reporting.
4. Research Governmental Accounting Standard Board Statements and implement as applicable.

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Finance

www.mcallen.net/departments/finance

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	21	21	21	21
Department Expenditures	$ 1,627,178	$ 1,751,393	$ 1,709,619	1,918,649
Outputs:				
Prepare CAFR	Yes	Yes	Yes	Yes
Funds maintained	87	87	87	87
Monthly Financial Reports	12	12	12	12
Mid-year & Annual financial reviews	Yes	Yes	Yes	Yes
Prepare financial presentation for credit rating agency reviews	Yes	Yes	Yes	Yes
Manage debt	$ 269,650,000	$ 268,108,000	$ 268,108,000	$ 268,108,000
Effectiveness Measures:				
GFOA's CAFR Award	Yes	Yes	Yes	Yes
Maintain/improve credit ratings	S&P/FR	S&P/FR	S&P/FR	S&P/FR
General Obligation Bonds	AA+/AA+	AA+/AA+	AA+/AA+	AA+/AA+
Bridge Revenue Bonds	A/A	A/A	A/A	A/A
Sales Tax Revenue Bonds	AAA/N/R	AAA/N/R	AAA/N/R	AAA/N/R
Efficiency Measures:				
Monthly turn-key cost to manage all financial affairs of City per fund	$ 1,559	$ 1,678	$ 1,638	$ 1,838
Department expenditures per capita	$ 11.31	$ 11.78	$ 11.75	$ 13.04
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The Finance Department is responsible for accounting, financial reporting, as well as debt management and participates in the treasury / investment program. The accounting function includes cash receipts, billing, accounts receivable, accounts payable, payroll, capital assets and general accounting.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Office of Mgmt & Budget FUND: General Fund			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			$ 445,029	$ -	$ -	$ -	$ -	$ -		$ -	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			$ 8,300					$ -	$ -		
OTHER SERVICES & CHARGES											
1. Printing								2,000		2,000	Increase in costs for printing of Budget Books
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			$ 16,282					$ 2,000	$ 2,000		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			$ 27,920					$ -	$ -		
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			$ 497,531					$ 2,000	$ 2,000		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Office of Mgmt & Budget

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Office of Mgmt & Budget

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
011-1206 Office of Management & Budget

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1206-411-60-01-000000 Compensation / Exempt	184,840	184,626	184,626	192,867	192,867	
011-1206-411-60-02-000000 Compensation / Non-exempt	136,580	137,758	137,758	137,759	137,759	
011-1206-411-60-06-000000 Compensation / Part-time	-	-	-	-	-	
011-1206-411-60-10-000000 Compensation / Overtime	-	2,000	2,000	2,000	2,000	
011-1206-411-60-14-000000 Compensation / Car allowance	6,000	6,000	6,000	6,000	6,000	
011-1206-411-60-15-000000 Compensation / Certification	-	7,500	-	7,500	7,500	
011-1206-411-60-17-000000 Compensation / Telephone	1,274	1,200	2,160	2,160	2,160	
60	**328,695**	**339,084**	**332,544**	**348,285**	**348,285**	**-**
011-1206-411-61-30-000000 Benefits / Social security	24,834	25,940	25,940	26,644	26,644	
011-1206-411-61-36-000000 Benefits / Retirement	27,522	27,567	27,567	29,778	29,778	
011-1206-411-61-40-000000 Benefits / Unemployment tax	45	1,260	1,260	405	405	
011-1206-411-61-46-000000 Benefits / Workers' comp-	297	190	190	244	244	
011-1206-411-61-50-000000 Benefits / Health cost	27,345	27,960	27,960	36,276	36,276	
011-1206-411-61-52-000000 Benefits / Life insurance	171	277	277	287	287	
011-1206-411-61-53-000000 Benefits / Retiree health ins (ARC)	3,109	3,109	3,109	3,109	3,109	
61	**83,323**	**86,303**	**86,303**	**96,743**	**96,743**	**-**
011-1206-413-62-02-000000 Supplies / Office	3,015	4,000	4,000	4,000	4,000	
011-1206-413-62-04-000000 Supplies / Operating	2,414	4,300	4,300	4,300	4,300	
62	**5,429**	**8,300**	**8,300**	**8,300**	**8,300**	**-**
011-1206-414-63-01-000000 Other services & charges / Accounting & auditing	-	-	-	-	-	
011-1206-414-63-14-000000 Other services & charges / Dues & subscriptions	1,165	1,650	1,200	1,650	1,650	
011-1206-414-63-23-000000 Other services & charges / Online svc/network	-	-	-	-	-	
011-1206-414-63-44-000000 Other services & charges / Printing	4,180	6,000	6,000	8,000	8,000	
011-1206-414-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
011-1206-414-63-52-000000 Other services & charges / Rental and contractual	-	-	-	-	-	
011-1206-414-63-64-000000 Other services & charges / Training	980	2,200	2,200	2,200	2,200	
011-1206-414-63-65-000000 Other services & charges / Travel	2,786	2,600	2,600	2,600	2,600	
011-1206-414-63-91-000000 Other services & charges / Educational refund	-	3,182	-	3,182	3,182	
011-1206-414-63-99-000000 Other services & charges / Miscellaneous	201	650	650	650	650	
63	**9,313**	**16,282**	**12,650**	**18,282**	**18,282**	**-**
011-1206-415-65-04-000000 Maintenance / Computer- software	6,200	27,920	27,920	27,920	27,920	
011-1206-415-65-17-000000 Maintenance / Fuel and lubricants	-	-	-	-	-	
65	**6,200**	**27,920**	**27,920**	**27,920**	**27,920**	**-**

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2024
011-1206 Office of Management & Budget

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1206-416-66-16-000000 Capital outlay / Office furniture/equipment	-	-	-	-	-	
011-1206-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-1206-416-66-24-000000 Capital outlay / Computer software	-	-	-	-	-	
66	**-**	**-**	**-**	**-**	**-**	**-**
011-1206-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	1,391	-	-	-	-	
011-1206-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-1206-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
67	**1,391**	**-**	**-**	**-**	**-**	**-**
011-1206 Office of Management & Budget	**$ 434,351**	**$ 477,889**	**$ 467,717**	**$ 499,531**	**$ 499,531**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Management & Budget	1			Budget Director		$ 54.0319	$ 112,386
Management & Budget	1			Assistant Budget Director		38.6924	80,480
	2						**192,867**
Management & Budget		1		Budget Analyst II		26.5577	55,240
Management & Budget		1		Budget Analyst I		22.1886	46,152
Management & Budget		1		Administrative Assistant		17.4838	36,366
		3					**137,759**
				CERTIFICATION PAY			7,500
				OVERTIME			2,000
				CAR ALLOWANCE			6,000
				TELEPHONE			2,160
							17,660
CURRENT POSITIONS		**5**					**$ 348,285**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Office of Mgmt & Budget

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Management & Budget

www.mcallen.net/departments/budget

Mission Statement:

"The Office of Management and Budget is to provide an annual budget to the City Management Team, the City Council, the City Departments, and our citizens in order to increase confidence in City leadership."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 328,695	$ 329,695	$ 339,084	$ 332,544	$ 348,285	$ 348,285	$ 393,285	$ 393,285	$ 393,285	$ 393,285
Employee Benefits	83,323	84,822	86,303	86,303	96,743	96,743	111,640	111,640	111,640	111,640
Supplies	5,429	8,300	8,300	8,300	8,300	8,300	8,300	8,300	8,300	8,300
Other Services and Charges	9,313	16,282	16,282	12,650	18,282	18,282	19,282	19,282	19,282	19,282
Maintenance	6,200	27,920	27,920	27,920	27,920	27,920	27,920	27,920	27,920	27,920
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	432,960	467,019	477,889	467,717	499,531	499,531	560,428	560,428	560,428	560,428
Capital Outlay	1,391	-	-	-	-	-	3,350	-	-	-
Total Expenditures	**$ 434,351**	**$ 467,019**	**$ 477,889**	**$ 467,717**	**$ 499,531**	**$ 499,531**	**$ 563,778**	**$ 560,428**	**$ 560,428**	**$ 560,428**
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	3	3	3	3	3	3	3	4	4	4
Part-Time		-	-			-	-	-	-	
Total Positions Authorized	**5**	**5**	**5**	**5**	**5**	**5**	**5**	**6**	**6**	**6**

MAJOR FY 23-24 GOALS

1.) Continue obtaining "Distinguished Budget Presentation Award."
2.) Continue to improve the Annual Budget Development Process by implementing processes and schedules to be more effective and user friendly.
3.) Continue to improve Quartly Report update for all Capital Improvement Projects.
4.) Implement budget process into new ERP software.

Contact Us:

Angie Rodriguez
Budget Director
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1078

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Management & Budget

www.mcallen.net/departments/budget

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	5	5	5	5
Department Expenditures	$ 434,351	$ 477,889	$ 467,717	$ 499,531
Outputs:				
Prepare Official Budget Document	Yes	Yes	Yes	Yes
Funds maintained	86	86	92	92
Effectiveness Measures:				
GFOA'S Budget Award	Yes	Yes	Yes	Yes
General Fund Expenditures as Percentage of City Wide Estimate	31%	27%	26%	25%
General Fund Revenues as Percentage of City Wide Estimate	30%	30%	28%	27%
Efficiency Measures:				
Department expenditures per capita	$ 3.02	$ 3.21	$ 3.21	$ 3.40
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The Office of Management & Budget Department is responsible for instituting and operating a governmental budgeting system that provides financial information to both external users and internal management. This information is used to monitor the expenditure of public funds and to ensure that the financial transactions of the City are conducted in accordance with statutory and contractual requirements and City policy.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Tax Office
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. Tax Office clerk				928	-	-	152	1,080		1,080	This employee has trained the last last 5 employees we have had, she has been with the City over 20 years, and is making the same amount as the other clerks.
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 369,334***	***$ 928***	***$ -***	***$ -***	***$ 152***	***$ 1,080***		***$ 1,080***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 6,800***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Appraisal district								43,975		43,975	Increase in assessments
2. Rental-equipment								450		450	Increase for copier monthly fee
3. Utilities -telephone								1,100		1,100	increase for monthy fee
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 1,029,977***					***$ 45,525***	***$ 45,525***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 33,307***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								***3,500***		***3,500***	
TOTAL			***$ 1,439,418***					***$ 50,105***	***$ 50,105***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Tax Office

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Tax Office
FUND: GENERAL

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Safe	3,500	1	3,500	1	3,500	Replace current safe used to store cash & checks. Safe is 26 years old.
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 3,500		$ 3,500	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 3,500	$ 3,500

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2024
011-1208 Tax office

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1208-411-60-01-000000 Compensation / Exempt	82,525	84,460	84,460	84,460	84,460	
011-1208-411-60-02-000000 Compensation / Non-exempt	152,788	166,861	166,861	163,403	163,403	
011-1208-411-60-06-000000 Compensation / Part time	1,146	23,484	23,000	23,484	23,484	
011-1208-411-60-10-000000 Compensation / Overtime	3,140	4,000	4,000	4,000	4,000	
011-1208-411-60-14-000000 Compensation / Car allowance	3,600	3,600	3,600	3,600	3,600	
011-1208-411-60-17-000000 Compensation / Telephone	960	960	960	960	960	
60	**244,159**	**283,365**	**282,881**	**279,907**	**279,907**	**-**
011-1208-411-61-30-000000 Benefits / Social security	17,793	21,677	21,677	21,413	21,413	
011-1208-411-61-36-000000 Benefits / Retirement	20,359	21,128	21,128	21,924	21,924	
011-1208-411-61-40-000000 Benefits / Unemployment tax	59	2,016	2,016	648	648	
011-1208-411-61-46-000000 Benefits / Workers' comp-	609	785	785	606	606	
011-1208-411-61-50-000000 Benefits / Health cost	32,768	36,564	36,564	43,608	43,608	
011-1208-411-61-52-000000 Benefits / Life insurance	152	225	225	215	215	
011-1208-411-61-53-000000 Benefits / Retiree health ins (ARC)	2,093	2,093	2,093	2,093	2,093	
61	**73,833**	**84,488**	**84,488**	**90,507**	**90,507**	**-**
011-1208-413-62-02-000000 Supplies / Office	1,778	3,000	3,000	3,000	3,000	
011-1208-413-62-04-000000 Supplies / Operating	3,618	3,800	4,000	3,800	3,800	
62	**5,396**	**6,800**	**7,000**	**6,800**	**6,800**	**-**
011-1208-414-63-03-000000 Other services & charges / Appraisal district	514,840	590,216	589,250	634,191	634,191	
011-1208-414-63-04-000000 Other services & charges / Assessment & collection	329,562	358,000	330,000	358,000	358,000	
011-1208-414-63-14-000000 Other services & charges / Dues & subscriptions	748	800	800	800	800	
011-1208-414-63-43-000000 Other services & charges / Postage	36,996	38,000	35,000	38,000	38,000	
011-1208-414-63-44-000000 Other services & charges / Printing	370	500	500	500	500	
011-1208-414-63-45-000000 Other services & charges / Professional	13,840	29,000	25,000	29,000	29,000	
011-1208-414-63-50-000000 Other services & charges / Rental-equipment	569	1,800	2,250	2,250	2,250	
011-1208-414-63-52-000000 Other services & charges / Rental & contractual	7,386	6,000	5,500	6,000	6,000	
011-1208-414-63-65-000000 Other services & charges / Travel	1,793	5,301	3,300	5,301	5,301	
011-1208-414-63-69-000000 Other services & charges / Utilities-telephone	288	240	1,272	1,340	1,340	
011-1208-414-63-99-000000 Other services & charges / Miscellaneous	90	120	120	120	120	
63	**906,483**	**1,029,977**	**992,992**	**1,075,502**	**1,075,502**	**-**
011-1208-415-65-04-000000 Maintenance / Computer/software	28,250	31,906	30,000	31,906	31,906	
011-1208-415-65-08-000000 Maintenance / Equipment	-	950	950	950	950	
011-1208-415-65-10-000000 Maintenance / Facilities	120	451	451	451	451	

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2024
011-1208 Tax office

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
65	**28,370**	**33,307**	**31,401**	**33,307**	**33,307**	**-**
011-1208-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	1,684	-	-	-	-	
011-1208-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	950	950	3,500	3,500	
011-1208-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
67	**1,684**	**950**	**950**	**3,500**	**3,500**	**-**
011-1208-419-78-01-000000 Disaster Exp/ COVID-19	321	-	-	-	-	
011-1208-419-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**321**	**-**	**-**	**-**	**-**	**-**
011-1208 Tax Office	**$ 1,260,246**	**$ 1,438,887**	**$ 1,399,712**	**$ 1,489,523**	**$ 1,489,523**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Tax Office	1			Tax Assessor Collector		$ 40.6058	$ 84,460
	1						**84,460**
Tax Office		**1**		**Tax Office Clerk**	**REVISION - CM RECOMM**	**15.3138**	**31,853**
Tax Office		1		Tax Office Clerk		14.8676	30,925
Tax Office		1		Tax Office Clerk		14.8676	30,925
Tax Office		1		Tax Office Clerk		14.8676	30,925
Tax Office		1		Administrative Assistant		18.6425	38,776
		5					163,403
Tax Office			1	Receptionist/Admin Clerk		12.7535	10,535
Tax Office			**1**	Receptionist/Admin Clerk		12.7535	12,949
			2				**23,484**
				OVERTIME			4,000
				CAR ALLOWANCE			3,600
				TELEPHONE			960
							8,560
CURRENT POSITIONS		**8**					**$ 279,907**

Dept #1208

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Tax Office

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. Tax Office clerk	Non-Exempt	30,925	31,853	928	-	-	152	1,080	YES
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Tax Office

www.mcallen.net/departments/tax

Mission Statement:

To assess and collect the property tax that is due to the City of McAllen according to current year Property Values and all other taxes that may be due.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 244,159	$ 275,361	$ 283,365	$ 282,881	$ 279,907	$ 279,907	$ 279,907	$ 279,907	$ 331,907	$ 364,407
Employee Benefits	73,833	83,281	84,488	84,488	90,507	90,507	90,507	90,507	106,762	106,762
Supplies	5,396	6,800	6,800	7,000	6,800	6,800	8,300	8,300	8,300	8,300
Other Services and Charges	906,483	1,029,977	1,029,977	992,992	1,075,502	1,075,502	1,088,702	1,105,684	1,152,084	1,173,784
Maintenance	28,370	33,307	33,307	31,401	33,307	33,307	34,507	34,507	36,907	38,107
Disaster Expenses	321	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,258,562	1,428,726	1,437,937	1,398,762	1,486,023	1,486,023	1,501,923	1,518,905	1,635,960	1,691,360
Capital Outlay	1,684	950	950	950	3,500	3,500	-	-	-	-
Total Expenditures	**$ 1,260,246**	**$ 1,429,676**	**$ 1,438,887**	**$ 1,399,712**	**$ 1,489,523**	**$ 1,489,523**	**$ 1,501,923**	**$ 1,518,905**	**$ 1,635,960**	**$ 1,691,360**
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	2
Non-Exempt	5	5	5	5	5	5	5	5	5	4
Part-Time		1	1	1	1	1	1	1	1	1
Total Positions Authorized	**6**	**7**	**7**	**7**	**7**	**7**	**7**	**7**	**7**	**7**

Contact Us:

Rebecca Grimes
Tax Assessor-Collector
311 N. 15th Street
McAllen, TX 78501
(956) 681-1330

MAJOR FY 23-24 GOALS

1. Continue working with Tax Attorneys to clean the delinquent tax roll based on the Statutes of the Property Tax Code.
2. Work with management to lower the convenience fee when paying with a credit or debit card.
3. Work with Hamer Enterprises to provide the ability to process Tax Payments via IVR System.

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Tax Office

www.mcallen.net/departments/tax

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Full Time Employees	6	6	6	6
Department Expenditures	$ 1,260,246	$ 1,438,887	$ 1,399,712	$ 1,489,523
Outputs:				
Revenues generated:				
Current Tax Collections	$ 48,103,388	$ 50,562,495	$ 51,896,958	$ 53,972,836
Delinquent Tax Collections	$ 1,242,063	$ 1,150,000	$ 951,588	$ 1,150,000
Tax Paid Due to Tax Suits	$ 509,398	$ 275,000	$ 293,636	$ 275,000
Tax Levy	$ 49,260,464	$ 52,126,283	$ 53,502,018	$ 55,642,099
Tax Accounts	57,502	58,403	58,424	59,330
Effectiveness Measures:				
Collection rate of current taxes	98%	97%	97%	97%
Dept expenditures as a % of tax levy	2.56%	2.05%	2.62%	2.68%
Efficiency Measures:				
Accts handled per full time employee	9,584	9,734	9,736	9,750
Collections per full time employee	$ 8,224,242	$ 8,503,031	$ 8,789,850	$ 9,085,075
Department expenditures per capita	$ 8.76	$ 7.20	$ 9.62	$ 10.13
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The tax office has two separate functions: Assessing - Applying the current tax rate to the certified values from the Appraisal District to calculate the current year levy. This levy is what the City Commission approves during our budget process. Collections - Collecting the levy calculated for the current year and any delinquent taxes still on the tax roll. The Tax Office is in the process of obtaining preliminary values from the Hidalgo County Appraisal District to begin the collection process for the new tax year.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Purchasing
FUND: General Fund

New Position	# of Positions	Base Salary	BASELINE	Salary	Allowance Car	Allowance Phone	Fringe Benefits	DEPT REQUEST Total	CITY MANAGER RECOMM # of Positions	CITY MANAGER RECOMM Total	JUSTIFICATION (MANDATORY)
COMPENSATION											
1. SENIOR BUYER	1	$ 55,536		$ 55,536	$ -	$ -	$ 17,324	$ 72,860		$ -	Seeing an increase in projects and feedback from internal survey
2. PROCUREMENT CLERK	2	32,469		64,938	-	-	27,097	92,034		-	the duties for this position have become specialized outside the general requirements
3. BUYER II	1	39,469		39,469	-	-	14,693	54,161		-	Seeing an increase of projects and requisitions.
Total	4	127,474		159,943	-	-	59,113	219,055		-	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. (3) Senior Administrative Clerk to (3) Procurement Clerk				4,632	-	-	760	5,392		5,392	Our 5-year annual average is 335 projects, the projected 317 number does not include any minor projects that may come up from the rest of the city that is not considered a "capital improvement project"; therefore, our office estimates that we will be above average in total projects per fiscal year, at the end of this year.
3.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 841,469***	***$ 164,575***	***$ -***	***$ -***	***$ 59,873***	***$ 224,447***		***$ 5,392***	
SUPPLIES											
1. Office								4,000		4,000	Supplies for new staff members
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 9,215***					***$ 4,000***	***$ 4,000***		
OTHER SERVICES & CHARGES											
1. Training								$7,000		7,000	increasing staff so would like to increase training oppertunities for them
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 16,993***					***$ 7,000***	***$ 7,000***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ -***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***10,000***		***10,000***	
Total Non- Capital Outlay								***14,260***		***8,760***	
TOTAL			***$ 867,677***					***$ 259,707***	***$ 35,152***		

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CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Purchasing
FUND: General Fund

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
LCP Tracker	10,000	1	10,000	1	10,000	Software to keep track of all Davis Bacon payrolls . I will work to get other dept to help pay the rest.
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 10,000		$ 10,000	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 10,000	$ 10,000

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Purchasing

FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Computers and software	2,000	4	8,000	2	4,000	Computers and software for the new staff
Cisco Phones	750	4	3,000	2	1,500	New Phones for new staff
			-		-	
			-		-	
			-		-	
	TOTAL		$ 11,000		$ 5,500	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
DOCUSIGN SOFTWARE	3,260	1	3,260	1	3,260	E-Signatrure software for Oracle Integration
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 3,260		$ 3,260	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 14,260**	**$ 8,760**

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2024
011-1212 Purchasing

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1212-411-60-01-000000 Compensation / Exempt	200,502	284,658	284,658	334,230	278,694	
011-1212-411-60-02-000000 Compensation / Non-exempt	220,286	365,836	365,836	449,765	345,358	
011-1212-411-60-10-000000 Compensation / Overtime	2,800	500	1,686	500	500	
011-1212-411-60-14-000000 Compensation / Car allowance	8,350	10,800	10,800	13,800	13,800	
011-1212-411-60-17-000000 Compensation / Telephone	2,440	3,120	3,120	4,080	4,080	
60	**434,379**	**664,914**	**666,100**	**802,375**	**642,432**	**-**
011-1212-411-61-30-000000 Benefits / Social security	32,560	50,867	50,867	61,381	49,146	
011-1212-411-61-36-000000 Benefits / Retirement	36,432	54,429	54,429	68,603	54,928	
011-1212-411-61-40-000000 Benefits / Unemployment tax	285	2,934	2,934	1,377	1,053	
011-1212-411-61-46-000000 Benefits / Workers' comp-	1,173	652	652	1,571	1,379	
011-1212-411-61-50-000000 Benefits / Health cost	40,752	79,294	79,294	125,822	93,278	
011-1212-411-61-52-000000 Benefits / Life insurance	272	554	554	684	542	
011-1212-411-61-53-000000 Benefits / Retiree health ins (ARC)	4,104	4,104	4,104	4,104	4,104	
61	**115,577**	**192,834**	**192,834**	**263,541**	**204,429**	**-**
011-1212-413-62-02-000000 Supplies / Office	7,598	6,060	7,000	10,060	10,060	
011-1212-413-62-24-000000 Supplies / Training	1,227	3,155	3,155	3,155	3,155	
62	**8,824**	**9,215**	**10,155**	**13,215**	**13,215**	**-**
011-1212-414-63-14-000000 Other services & charges / Dues & subscriptions	2,125	1,482	2,125	1,482	1,482	
011-1212-414-63-23-000000 Other services & charges / Online svc/network	456	460	460	460	460	
011-1212-414-63-41-000000 Other services & charges / Microfilm	-	830	830	830	830	
011-1212-414-63-44-000000 Other services & charges / Printing	2,022	3,700	2,500	3,700	3,700	
011-1212-414-63-52-000000 Other services & charges / Rental & contractual	4,429	3,633	3,633	3,633	3,633	
011-1212-414-63-64-000000 Other services & charges / Training	2,820	1,800	2,900	8,800	8,800	
011-1212-414-63-65-000000 Other services & charges / Travel	2,594	4,975	2,875	2,875	2,875	
011-1212-414-63-91-000000 Other services & charges / Educational refund	-	-	2,100	2,100	2,100	
011-1212-414-63-99-000000 Other services & charges / Miscellaneous	135	113	113	113	113	
63	**14,581**	**16,993**	**17,536**	**23,993**	**23,993**	**-**
011-1212-416-66-24-000000 Capital outlay / Computer-software	-	-	-	10,000	10,000	
011-1212-416-66-30-000000 Capital outlay / Improv/other than buildgs	-	26,000	26,000	-	-	
66	**-**	**26,000**	**26,000**	**10,000**	**10,000**	**-**

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2024
011-1212 Purchasing

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1212-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-1212-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	11,000	5,500	
011-1212-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	3,260	3,260	
67	**-**	**-**	**-**	**14,260**	**8,760**	**-**
011-1212 Purchasing	**$ 573,361**	**$ 909,956**	**$ 912,625**	**$ 1,127,384**	**$ 902,829**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPT. NO.	DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
1212	Purchasing	1			Director Purchasing & Contract		$ 44.9336	$ 93,462
1212	Purchasing	1			Asst Dir Purchasing & Cont		35.6538	74,160
1212	Purchasing	1			Senior Buyer	**(Approved Mid-Year)**	26.7000	55,536
1212	Purchasing	1			Senior Buyer		26.7002	55,536
		4						**278,694**
1212	Purchasing		1		Administrative Supervisor		17.2112	35,799
1212	Purchasing		1		Buyer II		18.9753	39,469
1212	Purchasing		1		Buyer II		18.9753	39,469
1212	Purchasing		1		Contract Compliance Officer		24.2178	50,373
1212	Purchasing		1		Contract Compliance Officer		24.2178	50,373
1212	**Purchasing**		**1**		**Procurement Clerk**	**REVISION - CM RECOMM**	**15.6099**	**32,469**
1212	**Purchasing**		**1**		**Procurement Clerk**	**REVISION - CM RECOMM**	**15.6099**	**32,469**
1212	**Purchasing**		**1**		**Procurement Clerk**	**REVISION - CM RECOMM**	**15.6099**	**32,469**
1212	Purchasing		1		Procrument Clerk	**(Approved Mid-Year)**	15.6101	32,469
			9					**345,358**
					OVERTIME			500
					CAR ALLOWANCE			13,800
					TELEPHONE			4,080
								18,380
	CURRENT POSITIONS		**13**					**$ 642,432**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Purchasing

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	SENIOR BUYER	55,536	-	-	-	-	-	17,324	72,860	1	Mid-Year
2.	PROCUREMENT CLERK	-	-	-	64,938	-	-	27,097	92,034	2	(1) Mid-Year
3.	BUYER II	-	-	-	39,469	-	-	14,693	54,161	1	NO
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	-	-	-	-	-	-	-	
2.	(3) Senior Administrative Clerk to (3) Procurement Clerk	Non-Exempt	92,775	97,407	4,632	-	-	760	5,392	YES
3.	-	< Select Status >	-	-	-	-	-	-	-	
4.	-	< Select Status >	-	-	-	-	-	-	-	
5.	-	< Select Status >	-	-	-	-	-	-	-	
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	
8.	-	< Select Status >	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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Purchasing and Contracting

www.mcallen.net/departments/purchasing

Mission Statement:

To ensure fair and open competition among bidders, to experience the most value for each dollar spent, to purchase material to ensure prompt deliveries, to establish a good strong relationship with all interested bidders, and to acquaint all persons in respect to the City of McAllen's Purchasing and Contracting policies and procedures and the methodology utilized towards the evaluation, and award of bids.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 434,379	$ 559,812	$ 664,914	$ 666,100	$ 802,375	$ 642,432	$ 642,432	$ 642,432	$ 642,432	$ 642,432
Employee Benefits	115,577	161,976	192,834	192,834	263,541	204,429	204,429	204,429	204,429	204,429
Supplies	8,824	9,215	9,215	10,155	13,215	13,215	13,215	13,215	13,215	16,215
Other Services and Charges	14,581	16,993	16,993	17,536	23,993	23,993	23,993	23,993	23,993	23,993
Maintenance	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	573,361	747,996	883,956	886,625	1,103,124	884,069	884,069	884,069	884,069	887,069
Capital Outlay	-	26,000	26,000	26,000	24,260	18,760	-	-	-	-
Total Expenditures	**$ 573,361**	**$ 773,996**	**$ 909,956**	**$ 912,625**	**$ 1,127,384**	**$ 902,829**	**$ 884,069**	**$ 884,069**	**$ 884,069**	**$ 887,069**
PERSONNEL										
Exempt	3	3	3	3	4	3	5	5	5	5
Non-Exempt	8	7	8	8	11	8	9	10	10	10
Part-Time										
Total Positions Authorized	**11**	**10**	**11**	**11**	**15**	**11**	**14**	**15**	**15**	**15**

MAJOR FY 23-24 GOALS

1. Continue to provide trainings to departments but add vendor trainings
2. expand training to cover additional topics such as cooperative purchases..
3. Expand training geared towards department heads
4. Working with the new ERP to track vendor performance
5. To idenfity and track areas through SWOT analysis for better commication between all departments.

Contact Us:

Gerardo Noriega,
Director of Purchasing and Contracting
1300 Houston Avenue
McAllen, TX

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Purchasing and Contracting

www.mcallen.net/departments/purchasing

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	10	11	11	15
Department Expenditures	$ 573,361	$ 909,956	$ 912,625	$ 902,829
Outputs:				
Requisitions	2,235	2,138	2,552	2,345
Purchase orders processed	2,186	733	2,506	1,620
Dollar value of purchases processed	$136,967,858	19,012,321	$184,019,563	101,515,942
Dollar Value of Cooperative purchases	$ 16,615,699	13,989,786	$ 48,567,814	31,278,800
Pre-bid conferences	64	38	66	52
Pre-construction conferences	21	38	42	40
Construction contracts administered	50	46	42	44
Dollar value of construction contracts processed	$35,600,469.69	$ 31,653,970	$12,343,860.92	$ 21,998,915
Supply/Service contracts	138	165	120	143
Cooperative Purchases	336	325	580	453
Requests for procurement cards	35	29	48	39
Bidders on file	13,498	13,496	13,498	13,497
Effectiveness Measures:				
Average number of days to process requisitions to purchase order status	3.0	3.00	3.5	3.50
Efficiency Measures:				
Requisitions per full time employee	559	525	646	586
Purchase Orders per full time employee	547	184	627	406
Purchase contracts administered	83	110	102	107
Department expenditures per capita	$ 3.98	$ 0.18	$ 6.27	$ 6.14
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

Purchasing & Contracting Department ensures that the City of McAllen and McAllen Public Utilities departments comply with all City ordinances, state and federal law requirements referenced to Procurement and Contracting Practices, by relieving the department head of the burdensome task of Purchasing. Centralization of all Purchasing and Contracting efforts into one department striving for economies of scale and efficiency.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: City Attorney's Office FUND: General Fund			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 1,526,944***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. Office								2,000		2,000	Increased cost of office supplies,
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 10,032***					***$ 2,000***	***$ 2,000***		
OTHER SERVICES & CHARGES											
1. Professional								20,000		10,000	Increased cost of professional services by vendors.
2. Travel								2,000		2,000	Increased cost travel expenses.
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 508,847***					***$ 22,000***	***$ 12,000***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ -***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 2,045,823***					***$ 24,000***	***$ 14,000***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: City Attorney's Office

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: City Attorney's Office

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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2024
011-1214 Legal

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1214-411-60-01-000000 Compensation / Exempt	654,967	937,613	978,854	978,854	978,854	
011-1214-411-60-02-000000 Compensation / Non-exempt	133,301	135,253	157,017	157,017	157,017	
011-1214-411-60-06-000000 Compensation / Part time	-	27,887	27,888	27,888	27,888	
011-1214-411-60-10-000000 Compensation / Overtime	-	600	600	600	600	
011-1214-411-60-14-000000 Compensation / Car allowance	20,150	28,200	28,200	28,200	28,200	
011-1214-411-60-15-000000 Compensation/Certification	-	5,450	5,450	5,450	5,450	
011-1214-411-60-17-000000 Compensation / Telephone	4,230	6,000	6,000	6,000	6,000	
60	**812,648**	**1,141,003**	**1,204,009**	**1,204,010**	**1,204,010**	**-**
011-1214-411-61-30-000000 Benefits / Social security	58,497	85,334	92,107	92,107	92,107	
011-1214-411-61-36-000000 Benefits / Retirement	70,929	90,497	100,558	100,558	100,558	
011-1214-411-61-40-000000 Benefits / Unemployment tax	86	3,780	1,215	1,215	1,215	
011-1214-411-61-46-000000 Benefits / Workers' comp-	857	909	909	881	881	
011-1214-411-61-50-000000 Benefits / Health cost	60,708	91,860	96,120	117,420	117,420	
011-1214-411-61-52-000000 Benefits / Life insurance	313	823	986	986	986	
011-1214-411-61-53-000000 Benefits / Retiree health ins (ARC)	9,767	9,767	9,767	9,767	9,767	
61	**201,157**	**282,970**	**301,662**	**322,934**	**322,934**	**-**
011-1214-413-62-02-000000 Supplies / Office	7,025	10,032	12,032	12,032	12,032	
011-1214-413-62-50-000000 Supplies / EMP	-	-	-	-	-	
62	**7,025**	**10,032**	**12,032**	**12,032**	**12,032**	**-**
011-1214-414-63-14-000000 Other services & charges / Dues & subscriptions	42,391	39,838	39,838	39,838	39,838	
011-1214-414-63-23-000000 Other services & charges / Online svc/network	1,744	1,524	1,524	1,524	1,524	
011-1214-414-63-45-000000 Other services & charges / Professional	324,891	340,000	360,000	360,000	350,000	
011-1214-414-63-47-000000 Other services & charges / Recording fees	26,224	45,000	45,000	45,000	45,000	
011-1214-414-63-52-000000 Other services & charges / Rental & contractual	170	453	453	453	453	
011-1214-414-63-64-000000 Other services & charges / Training	5,721	15,128	15,128	15,128	15,128	
011-1214-414-63-65-000000 Other services & charges / Travel	9,078	19,000	21,000	21,000	21,000	
011-1214-414-63-87-000000 Other services & charges / EMP training	-	-	-	-	-	
011-1214-414-63-91-000000 Other services & charges / Educational refund	-	2,000	2,000	2,000	2,000	
011-1214-414-63-92-000000 Other service and charges / Catalina Mobile Park	45,753	45,754	45,754	45,754	45,754	
011-1214-414-63-99-000000 Other services & charges / Miscellaneous	150	150	150	150	150	
63	**456,123**	**508,847**	**530,847**	**530,847**	**520,847**	**-**
011-1214 Legal	**$ 1,476,953**	**$ 1,942,852**	**$ 2,048,550**	**$ 2,069,823**	**$ 2,059,823**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Legal	1			City Attorney		$ 108.1731	$ 225,000
Legal	1			Assistant City Attorney I		40.8534	84,975
Legal	1			Assistant City Attorney I		32.4542	67,505
Legal	1			Assistant City Attorney II		35.7808	74,424
Legal	1			Assistant City Attorney II		35.7808	74,424
Legal	1			Assistant City Attorney III		48.1710	100,196
Legal	1			Assistant City Attorney III		47.9841	99,807
Legal	1			Deputy City Attorney		57.0759	118,718
Legal	1			Land Acquisitions Dep Director		37.6297	78,270
Legal	1			ROW & Real Estate Coord		26.7002	55,536
	10						**978,854**
Legal		1		Paralegal		29.1036	60,535
Legal		1		Paralegal **(Reclass from Legal Assistant)**		27.0000	56,160
Legal		0		Legal Assistant **(Reclass to Paralegal)**			-
Legal		1		Senior Administrative Clerk		19.3855	40,322
		3					**157,017**
Legal			1	PT Law Clerk		18.9753	22,671
Legal			1	Part Time		18.9753	5,216
			2				**27,888**
				CERTIFICATION PAY			5,450
				OVERTIME			600
				CAR ALLOWANCE			28,200
				TELEPHONE			6,000
							40,250
CURRENT POSITIONS		**15**					**$ 1,204,010**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: City Attorney's Office

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Legal

www.mcallen.net/departments/attorney

Mission Statement:

To provide service to the public servants. To provide effective and timely legal representation and advice to the City Commission and City Administration. This office zealously represents the city in legal controversies from the point of claim resolution and is committed to implementing the City Commission's policy and minimizing any potential liability. To protect and promote the City's interest by providing quality legal services to the Commissioners, City Management, City Boards, and other City Departments in the areas of opinions, litigation, contracts, code enforcement, legislation, real estate, financial, drafting legal documents, municipal court prosecution.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 812,648	$ 1,108,943	$ 1,141,003	$ 1,204,009	$ 1,204,010	$ 1,204,010	$ 1,204,010	$ 1,204,010	$ 1,204,010	$ 1,204,010
Employee Benefits	201,157	277,976	282,970	301,662	322,934	322,934	322,934	322,934	322,934	322,934
Supplies	7,025	10,032	10,032	12,032	12,032	12,032	12,032	12,032	12,032	12,032
Other Services and Charges	456,123	508,847	508,847	530,847	530,847	520,847	520,847	520,847	520,847	520,847
Maintenance	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,476,953	1,905,798	1,942,852	2,048,550	2,069,823	2,059,823	2,059,823	2,059,823	2,059,823	2,059,823
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 1,476,953**	**$ 1,905,798**	**$ 1,942,852**	**$ 2,048,550**	**$ 2,069,823**	**$ 2,059,823**	**$ 2,059,823**	**$ 2,059,823**	**$ 2,059,823**	**$ 2,059,823**
PERSONNEL										
Exempt	6	10	10	10	10	10	10	10	10	12
Non-Exempt	3	3	3	3	3	3	3	3	3	5
Part-Time		2	2	2	2	2	2	2	2	2
Total Positions Authorized	**9**	**15**	**15**	**15**	**15**	**15**	**15**	**15**	**15**	**19**

MAJOR FY 23-24 GOALS

1.) Continue to review Code of Ordinances.
2.) Continue developing and implementing Standard Operating Procedures.
3.) Assist in completion of major projects.
4.) Continue to implement changes to the insurance program.
5.) Continue to implement In-House Litigation division.
6.) Continue to implement General Counsel division.
7.) Review and implement legislative changes.

ROW:
1.) Continue to acquire right of way for Bicentennial.
2.) Continue to acquire right of way for all the bond projects.

Contact Us:

Isaac Tawil
City Attorney
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1090

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Legal

www.mcallen.net/departments/attorney

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	9	12	13	13
Number of Attorneys	5	6	7	7
Department Expenditures	$ 1,476,953	$ 1,942,852	$ 2,048,550	$ 2,059,823
Outputs:				
Number of City Gov. Entities Represented	29	29	29	29
City Comm. mtgs & workshops attended	32	72	60	72
Subordinate agency meetings attended	350	375	365	375
Resolutions, ordinances, orders, agrmts, contracts, leases, deeds, liens & opinions prepared & reviewed	450	475	475	475
Number of Municipal Court Hearings Supervised	2,020	2,550	2,300	2,500
Effectiveness Measures:				
Number of lawsuits filed against the City	11	20	25	25
Number of lawsuits filed by City	3	5	5	5
Number of lawsuits resolved before trial	9	20	12	12
Number of lawsuits tried	2	1	3	3
Number of lawsuits resolved w/Plf. Receiving no compensation	2	10	5	5
Efficiency Measures:				
Department expenditures per capita	$ 10.26	$ 3.49	$ 14.08	$ 14.00
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The function of the City Attorney's Office is to serve the City of McAllen with the highest quality of legal advice and representation. The office advises the Mayor, City Commission, City Management, City Boards and employees in all areas of the law. The City Attorney's Office is involved in the preparation of contracts, code enforcement, legislation, real estate, litigation, labor and financial matters for the City. The City Attorney's Office also defends the City in civil lawsuits and prosecutes Class "C" misdemeanors in municipal court and oversees the City's Right of Way Department relating to condemnation and other issues. The Office is located at City Hall.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Grant Administration
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 475,076***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 4,000***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Advertising								(500)	(500)		Reduction in advertising items
2. Dues & subscriptions								(18,000)	(18,000)		Code Red Contract Renewal moved to R&C
3. Rental & contractual								6,000	6,000		Code Red Renewal
4. Training								2,000	2,000		Increase Training for Grant Dev. Spec.
5. Travel								2,000	2,000		Increase for staff to attend conf. & seminars
Total Other Services & Charges			***$ 64,587***					***$ (8,500)***	***$ (8,500)***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ -***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***55,000***	***55,000***		
Total Non- Capital Outlay								***7,150***	***7,150***		
TOTAL			***$ 543,663***					***$ 53,650***	***$ 53,650***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Grant Administration
FUND: General Fund

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Grant Management Software (Annual)	30,000	1	30,000	1	30,000	Report building, grant seeking, financial mgmt, Outside Agencies apps
Grant Management Software - Set-Up Fees	25,000	1	25,000	1	25,000	Set-up and Integration (One-Time Costs)
			-		-	
			-		-	
			-		-	*Costs supplemented by Community Development Programs (50%)
	TOTAL		$ 55,000		$ 55,000	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 55,000**	**$ 55,000**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Grant Adminstration
FUND: General Fund

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Laserfiche	3,650	1	3,650	1	3,650	Four (4) user licenses; Department access for records management
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 3,650		$ 3,650	
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Desk Hutch	2,000	1	2,000	1	2,000	Desk hutch for work station
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 2,000		$ 2,000	
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Computer Backup Batteries	300	5	1,500	5	1,500	Back up baterries for desktop computers
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 1,500		$ 1,500	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ 7,150**		**$ 7,150**	

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2024
011-1216 Grant administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1216-411-60-01-000000 Compensation / Exempt	72,381	91,243	102,726	107,451	107,451	
011-1216-411-60-02-000000 Compensation / Non-exempt	245,024	260,919	250,000	245,498	245,498	
011-1216-411-60-10-000000 Compensation / Overtime	322	1,500	800	1,500	1,500	
011-1216-411-60-14-000000 Compensation / Car allowance	2,560	3,600	3,600	3,600	3,600	
011-1216-411-60-17-000000 Compensation / Telephone	2,095	2,880	2,880	2,880	2,880	
60	**322,382**	**360,142**	**360,006**	**360,929**	**360,929**	**-**
011-1216-411-61-30-000000 Benefits / Social security	23,332	27,551	27,551	27,611	27,611	
011-1216-411-61-36-000000 Benefits / Retirement	26,946	29,280	29,280	30,859	30,859	
011-1216-411-61-40-000000 Benefits / Unemployment tax	55	1,764	1,764	567	567	
011-1216-411-61-46-000000 Benefits / Workers' comp-	614	759	759	625	625	
011-1216-411-61-50-000000 Benefits / Health cost	35,172	35,028	35,028	51,288	51,288	
011-1216-411-61-52-000000 Benefits / Life insurance	191	297	297	306	306	
011-1216-411-61-53-000000 Benefits / Retiree health ins (ARC)	2,890	2,890	2,890	2,890	2,890	
61	**89,201**	**97,569**	**97,569**	**114,147**	**114,147**	**-**
011-1216-413-62-02-000000 Supplies / Office	5,695	4,000	3,200	4,000	4,000	
62	**5,695**	**4,000**	**3,200**	**4,000**	**4,000**	**-**
011-1216-414-63-02-000000 Other services & charges / Advertising	-	200	1,000	2,000	2,000	
011-1216-414-63-14-000000 Other services & charges / Dues & subscriptions	20,410	22,487	33,000	4,487	4,487	
011-1216-414-63-52-000000 Other services & charges / Rental & contractual	29,818	32,100	29,800	35,800	35,800	
011-1216-414-63-64-000000 Other services & charges / Training	-	-	-	2,000	2,000	
011-1216-414-63-65-000000 Other services & charges / Travel	7,226	7,000	7,300	9,000	9,000	
011-1216-414-63-69-000000 Other services & charges / Utilities-telephone	-	-	-	-	-	
011-1216-414-63-87-000000 Other services & charges / EMP training	-	-	-	-	-	
011-1216-414-63-91-000000 Other services & charges / Educational refund	-	2,500	-	2,500	2,500	
011-1216-414-63-99-000000 Other services & charges / Miscellaneous	268	300	107	300	300	
63	**57,723**	**64,587**	**71,207**	**56,087**	**56,087**	**-**
011-1216-416-66-24-000000 Capital outlay / Computer-software	-	-	-	55,000	55,000	
66	**-**	**-**	**-**	**55,000**	**55,000**	**-**
011-1216-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	4,800	1,000	2,000	2,000	
011-1216-413-67-22-000000 Non-Capital Outlay / Computer Equipment	35	-	-	1,500	1,500	
011-1216-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	3,650	3,650	
67	**35**	**4,800**	**1,000**	**7,150**	**7,150**	**-**

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2024
011-1216 Grant administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1216-419-78-01-000000 Disaster Exp/ COVID-19	-	-	100	-	-	
011-1216-419-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**-**	**-**	**100**	**-**	**-**	**-**
011-1216 Grant Admin.	**$ 475,035**	**$ 531,098**	**$ 533,082**	**$ 597,313**	**$ 597,313**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Grant Administration	1		80% City	Director Grant Administration		$ 41.9230	$ 87,200
Grant Administration	1		30% City	Assistant Director		32.4543	20,251
	2						**107,451**
Grant Administration		1		Administrative Assistant		17.0200	35,402
Grant Administration		1		Grant Coordinator		21.6116	44,952
Grant Administration		1		Compliance Officer		30.9605	64,398
Grant Administration		1		Grant Development Specialist		24.2179	50,373
Grant Administration		1		Grant Development Specialist		24.2178	50,373
		5					**245,498**
				OVERTIME			1,500
				CAR ALLOWANCE			3,600
				TELEPHONE			2,880
							7,980
CURRENT POSITIONS		**7**					**$ 360,929**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Grant Administration

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Grant Administration

www.mcallen.net/departments/grants

Mission Statement:

The Grant Administration Office is committed to identifying funding sources, providing sound grant development and management practices, and facilitating partnerships with City Departments and funding agencies to fiscally support projects and services that improve the quality of life for McAllen citizens.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 322,382	$ 349,884	$ 360,142	$ 360,006	$ 360,929	$ 360,929	$ 360,929	$ 360,929	$ 360,929	$ 360,929
Employee Benefits	89,201	95,950	97,569	97,569	114,147	114,147	114,147	114,147	114,147	114,147
Supplies	5,695	4,000	4,000	3,200	4,000	4,000	4,000	5,000	5,000	5,000
Other Services and Charges	57,723	64,587	64,587	71,207	56,087	56,087	56,087	67,887	69,387	69,387
Disaster Expenses	-	-	-	100	-	-	-	4,000	4,000	4,000
Operations Subtotal	475,000	514,421	526,298	532,082	535,163	535,163	535,163	551,963	553,463	553,463
Capital Outlay	35	4,800	4,800	1,000	62,150	62,150	-	3,000	-	-
Total Expenditures	**$ 475,035**	**$ 519,221**	**$ 531,098**	**$ 533,082**	**$ 597,313**	**$ 597,313**	**$ 535,163**	**$ 554,963**	**$ 553,463**	**$ 553,463**
PERSONNEL										
Exempt	1	2	2	2	2	2	2	2	2	2
Non-Exempt	5	5	5	5	5	5	5	5	5	5
Part-Time		-	-			-	-	-	-	
Total Positions Authorized	**6**	**7**	**7**	**7**	**7**	**7**	**7**	**7**	**7**	**7**

MAJOR FY 23-24 GOALS

1.) Acquire grant management system to integrate grant seeking, grant solicitation and grant oversight within the Department and between the Divisions

2.) Begin Close-out Reporting for expiring grants including COVID-19 and Emergency Management expenditures

3.) Continue support for State of the City and Year-in-Review website to document and acknowlege grand events

4.) Develop internal process for identifying priority projects, tasks, activities by Department

5.) Maintain oversight of outside agencies' performance, expenditures, and contract compliance

6.) Strengthen usage and ease of maintaining electronic files

Contact Us:

Yvette Balderas
Director of Grant Administration
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1030

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Grant Administration

www.mcallen.net/departments/grants

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	7	7	7	7
Department Expenditures	$ 475,035	$ 531,098	$ 533,082	$ 597,313
Outputs:				
Number of Active Grants	42	45	45	42
Amount of Active Grants	$ 60,754,545	$ 166,203,890	$ 158,751,984	$ 79,375,992
Amount of Grants Received	$ 79,183,508	$ 56,203,890	$ 43,613,566	$ 56,203,890
Number of Service Grants Submitted	***8***	***8***	***8***	***8***
Number of Building and Infrastructure Grants Submitted	***2***	***2***	***2***	***2***
Number of Emergency Management Grants Submitted	***10***	***10***	***11***	***1***
Number of COVID Grants Submitted	***6***	***6***	***6***	***0***
Number of Designation or Award Applications Submitted	***1***	***1***	***1***	***1***
Effectiveness Measures:				
Number of Service Grants Awarded	***2***	***2***	***8***	***2***
Number of Building and Infrastructure Grants Awarded	***2***	***2***	***2***	***2***
Number of Emergency Management Grants Awarded	***4***	***7***	***2***	***1***
Number of COVID Grants Awarded	***7***	***2***	***11***	-
Number of Designations or Awards Received	***1***	***1***	***1***	***1***
Number of Immigration Awards Received	***1***	***2***	***2***	-
Number of Entitlement Awards Received	-	***4***	-	-
Efficiency Measures:				
Amount of Active Grants per Capita	$422.14	$1,117.61	$1,091.09	$539.61
Amount of Grants Received (FY) per Capita	$550.19	$377.93	$299.75	$382.08
Department Expenditures per Capita	$3.30	$0.46	$3.66	$4.06
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

Securing funding to improve the quality of life for McAllen's citizens, the Grant Administration Office provides grant writing and compliance services to City departments. With a team of six City-funded and four grant-sponsored employees, the Office identifies funding sources, prepares grant proposals and provides compliance services to meet the programmatic and fiscal terms and conditions of grant awards.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Human Resources
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. Senior Trainer	1	$ 63,000		$ 63,000	$ 1,200	$ 480	$ 18,816	$ 83,496			Conduct high level trainings, facilitiate mentoring program, develop leadership program
2. HR Recruiter	1	43,514		43,514	1,200	480	15,636	60,830			Faster service, improve onboarding process
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	2	106,514		106,514	2,400	960	34,452	144,326			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. Deputy Director of Human Resources				3,500	-	-	574	4,074			Requesting increase for employee
3.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 915,015***	***$ 110,014***	***$ 2,400***	***$ 960***	***$ 35,026***	***$ 148,400***		***$ -***	
SUPPLIES											
1. Training								4,000		4,000	Increase due to additional staff/programming
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 32,151***					***$ 4,000***	***$ 4,000***		
OTHER SERVICES & CHARGES											
1. Medical								21,300		21,300	Increase in turnover and prices of physicals
2. Rental & contractual								2,000		2,000	Rent for storage room is increasing by $1,000 but we need more space which is $2,000 more.
3. < Please select category >											
4. < Please select category >											
Total Other Services & Charges			***$ 137,149***					***$ 23,300***	***$ 23,300***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
Total Maintenance			***$ 500***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***20,000***		***20,000***	
Total Non- Capital Outlay								***8,920***		***8,920***	
TOTAL			***$ 1,084,815***					***$ 204,620***		***$ 56,220***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Human Resources
FUND: General Fund

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Easy Llama	20,000	1	20,000	1	20,000	Prevention of Harassment Software
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 20,000		$ 20,000	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ 20,000**		**$ 20,000**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Human Resources
FUND: General Fund

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
JJ Keller	1,700	3	5,100	3	5,100	FMLA tracking software
MAG Classification Manager	2,500	1	2,500	1	2,500	Update to software that supports City's pay plan
			-		-	
			-		-	
			-		-	
	TOTAL		$ 7,600		$ 7,600	
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Workstation	500	2	1,000	2	1,000	Two workstations for additional staff
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 1,000		$ 1,000	
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Office Phone	160	2	320	2	320	Two office phones for additional staff
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 320		$ 320	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ 8,920**		**$ 8,920**	

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2024
011-1220 Human resources

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1220-411-60-01-000000 Compensation / Exempt	208,784	205,256	205,256	208,756	205,256	
011-1220-411-60-02-000000 Compensation / Non-exempt	338,152	459,778	459,778	566,013	459,499	
011-1220-411-60-06-000000 Compensation / Part-time	-	8,079	-	8,079	8,079	
011-1220-411-60-10-000000 Compensation / Overtime	4,357	4,880	4,880	4,880	4,880	
011-1220-411-60-14-000000 Compensation / Car allowance	13,900	18,600	18,600	21,000	18,600	
011-1220-411-60-17-000000 Compensation / Telephone	6,640	7,440	7,440	8,880	7,920	
60	**571,834**	**704,033**	**695,954**	**817,609**	**704,235**	**-**
011-1220-411-61-30-000000 Benefits / Social security	43,137	53,858	53,858	62,547	53,874	
011-1220-411-61-36-000000 Benefits / Retirement	47,902	57,043	57,043	69,340	59,647	
011-1220-411-61-40-000000 Benefits / Unemployment tax	91	2,934	2,934	1,215	1,053	
011-1220-411-61-46-000000 Benefits / Workers' comp-	1,011	814	814	1,071	935	
011-1220-411-61-50-000000 Benefits / Health cost	49,351	78,492	78,492	106,200	89,928	
011-1220-411-61-52-000000 Benefits / Life insurance	311	541	541	667	577	
011-1220-411-61-53-000000 Benefits / Retiree health ins (ARC)	4,766	4,766	4,766	4,766	4,766	
61	**146,570**	**198,448**	**198,448**	**245,806**	**210,780**	**-**
011-1220-413-62-02-000000 Supplies / Office	9,368	9,936	9,936	9,936	9,936	
011-1220-413-62-24-000000 Supplies / Training	14,614	12,718	14,000	18,000	18,000	
011-1220-413-62-28-000000 Supplies / Recruiting	2,451	2,720	4,000	4,000	4,000	
011-1220-413-62-34-000000 Supplies / Enroll, test, & orientat	624	3,343	4,215	4,215	4,215	
62	**27,056**	**28,717**	**32,151**	**36,151**	**36,151**	**-**
011-1220-414-63-02-000000 Other services & charges / Advertising	-	800	800	800	800	
011-1220-414-63-06-000000 Other services & charges / Civil service activity	30,766	40,000	40,000	40,000	40,000	
011-1220-414-63-14-000000 Other services & charges / Dues & subscriptions	2,485	3,000	3,000	3,000	3,000	
011-1220-414-63-40-000000 Other services & charges / Medical	32,915	20,950	40,950	42,250	42,250	
011-1220-414-63-44-000000 Other services & charges / Printing	3,070	12,867	12,867	12,867	12,867	
011-1220-414-63-52-000000 Other services & charges / Rental & contractual	15,572	15,989	15,989	17,989	17,989	
011-1220-414-63-62-000000 Other services & charges / Special service	-	-	-	-	-	
011-1220-414-63-64-000000 Other services & charges / Training	2,860	7,000	7,000	7,000	7,000	
011-1220-414-63-65-000000 Other services & charges / Travel	4,225	3,000	3,000	3,000	3,000	
011-1220-414-63-90-000000 Other services & charges / Employee Development	4,676	30,763	32,043	32,043	32,043	
011-1220-414-63-91-000000 Other services & charges / Educational refund	-	-	-	-	-	
011-1220-414-63-99-000000 Other services & charges / Miscellaneous	120	1,500	1,500	1,500	1,500	
63	**96,690**	**135,869**	**157,149**	**160,449**	**160,449**	**-**
011-1220-415-65-04-000000 Maintenance / Computer/software	-	1,282	-	-	-	

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2024
011-1220 Human resources

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1220-415-65-08-000000 Maintenance / Equipment	237	500	500	500	500	
65	**237**	**1,782**	**500**	**500**	**500**	**-**
011-1220-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-1220-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-1220-416-66-24-000000 Capital outlay / Computer-software	-	-	-	20,000	20,000	
66	**-**	**-**	**-**	**20,000**	**20,000**	**-**
011-1220-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	1,000	1,000	
011-1220-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	2,560	-	320	320	
011-1220-413-67-24-000000 Non-Capital Outlay / Software	4,773	9,862	8,990	7,600	7,600	
67	**4,773**	**12,422**	**8,990**	**8,920**	**8,920**	**-**
011-1220 Human Resources	**$ 847,159**	**$ 1,081,271**	**$ 1,093,192**	**$ 1,289,435**	**$ 1,141,035**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Human Resources	1			Director Human Resources		$ 58.9023	$ 122,517
Human Resources	1			Deputy Director Human Resources		39.7787	82,740
	2						**205,256**
Human Resources		1		Administrative Supervisor		17.2112	35,799
Human Resources		1		HR Recruiter		20.9203	43,514
Human Resources		1		HR Recruiter		20.9203	43,514
Human Resources		1		HR Recruiter	**(Approved in Mid-Year)**	20.9203	43,514
Human Resources		1		HR Generalist II		24.2179	50,373
Human Resources		1		HR Generalist I		21.8562	45,461
Human Resources		1		HR Generalist I		20.9203	43,514
Human Resources		1		HR Trainer		28.7905	59,884
Human Resources		1		Senior HR Trainer	**(Approved in Mid-Year)**	30.2885	63,000
Human Resources		1		Senior Adminstrative Clerk		14.8676	30,925
		10					**459,499**
Human Resources			1	Receptionist/Admin Clerk		12.7535	8,079
			1				**8,079**
				OVERTIME			4,880
				CAR ALLOWANCE			18,600
				TELEPHONE			7,920
							31,400
CURRENT POSITIONS		**13**					**$ 704,235**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Human Resources

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	Senior Trainer	-	1,200	480	63,000	-	-	18,816	83,496	1	Mid-year
2.	HR Recruiter	-	1,200	480	43,514	-	-	15,636	60,830	1	Mid-year
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	-	-	-	-	-	-	-	
2.	Deputy Director of Human Resource	Exempt	82,740	86,240	3,500	-	-	574	4,074	NO
3.	-	< Select Status >	-	-	-	-	-	-	-	
4.	-	< Select Status >	-	-	-	-	-	-	-	
5.	-	< Select Status >	-	-	-	-	-	-	-	
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	
8.	-	< Select Status >	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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Human Resources

www.mcallen.net/hr

Mission Statement:

To treat each person as a valued customer while contributing positively through comprehensive programming that displays a thorough understanding of all aspects of the human resources profession, including pro-active involvement in areas of legal compliance, and service that displays an enthusiastic interest in the lives of others.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 571,834	$ 577,657	$ 704,033	$ 695,954	$ 817,609	$ 704,235	$ 704,235	$ 704,235	$ 818,075	$ 818,075
Employee Benefits	146,570	161,411	198,448	198,448	245,806	210,780	210,780	210,780	244,849	244,849
Supplies	27,056	32,151	28,717	32,151	36,151	36,151	36,151	36,151	36,151	36,151
Other Services and Charges	96,690	137,149	135,869	157,149	160,449	160,449	160,449	160,449	160,449	160,449
Maintenance	237	500	1,782	500	500	500	5,500	5,500	5,500	5,500
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	842,386	908,868	1,068,849	1,084,202	1,260,515	1,112,115	1,117,115	1,117,115	1,265,024	1,265,024
Capital Outlay	4,773	8,990	12,422	8,990	28,920	28,920	-	-	-	-
Total Expenditures	**$ 847,159**	**$ 917,858**	**$ 1,081,271**	**$ 1,093,192**	**$ 1,289,435**	**$ 1,141,035**	**$ 1,117,115**	**$ 1,117,115**	**$ 1,265,024**	**$ 1,265,024**
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	8	8	8	8	10	8	8	8	8	8
Part-Time	-	1	1	1	1	1	1	1	1	1
Total Positions Authorized	**10**	**11**	**11**	**11**	**13**	**11**	**11**	**11**	**11**	**11**

MAJOR FY 23-24 GOALS

1. Create an effective and efficient onboarding experience for new employees.
2. Provide training, mentoring and leaderhsip opportunities for employees.
3. Implement software that improves processes for increased efficiencies.

Contact Us:

Christina Flores
HR Director
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1045

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Human Resources

www.mcallen.net/hr

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Full time employees (Non-Exempt)	8	8	8	10
Full time employees (Exempt)	2	2	2	2
Total full time employees	10	10	10	12
Department Expenditures	$ 847,159	$ 1,081,271	$ 1,093,192	$ 1,141,035
Outputs:				
Total Number of Job Postings	703	500	600	650
Total Number of Volunteers Assigned	314	275	285	275
Total Number of Job Fairs Attended	7	5	7	6
Total Number of Employees Trained on Preventing Harassment in the Workplace	1,224	500	500	800
Total Number of Training Hours Conducted	271	250	250	400
Effectiveness Measures:				
Employee Turnover Rate	12.90%	13.00%	12.00%	15.00%
Total Number of Promotions	219	90	150	150
% Increase of Volunteers Assigned to LY	180%	5%	5%	8%
Efficiency Measures:				
Total Number of New Employees Hired	499	400	360	500
Avg No. of Days To Fill Open Position After Selection is Made	21	25	25	15
Total Cost of Training per Employee	$ 5.95	$ 7.00	$ 7.58	$ 7.00
Average Employee Years of Service	9	9	8	9
Department Expenditures Per Employee	$ 420.43	$ 350.00	$ 400.00	$ 350.00
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

The Human Resources Department manages the overall provision of municipal human resource management functions, services, policies, and programs. The major functions include providing qualified and capable staffing through efficient job posting, applicant screening, interviews, background checks, testing, employment offers, enrollment, and new employee orientation; providing outsource agency and volunteer staffing; developing, interpreting and communicating City policy, practices and procedures; providing a competitive and fair compensation; maintaining effective job classifications; administering labor laws including FMLA Reviews; EEOC Reviews; and compliance of regulatory concerns regarding employees; conducting employee and supervisor staff development training; providing HR staff development training; maintaining employee retention; providing employee counseling; conducting disciplinary reviews; monitoring employee behavior and performance review; and conducting internal investigations.

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Employee Benefits

www.mcallen.net/departments/benefits

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Turnover/Vacancies	-	(1,990,000)	(1,990,000)	-	(1,990,000)	(1,990,000)	(1,990,000)	(1,990,000)	(1,990,000)	(1,990,000)
Cost-of-Living Adjustment (COLA)	-	1,286,314	48,893	-	1,046,341	679,912	-	-	-	-
Longetivity	-	-	-		1,149,131	1,149,131	1,149,131	1,149,131	1,149,131	1,149,131
Interns Program	-	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Service Credit	-	305,000	305,000	-						
Professional Service (Comp Study)	8,475									
Operations Subtotal	8,475	(398,686)	(1,536,107)	100,000	305,472	(60,957)	(740,869)	(740,869)	(740,869)	(740,869)
Total Expenditures	**$ 8,475**	**$ (398,686)**	**$ (1,536,107)**	**$ 100,000**	**$ 305,472**	**$ (60,957)**	**$ (740,869)**	**$ (740,869)**	**$ (740,869)**	**$ (740,869)**

Liability Insurance

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Other Services and Charges	$ 488,464	$ 847,335	$ 847,335	$ 847,335	$ 847,335	$ 1,270,358	$ 1,270,358	$ 1,270,358	$ 1,270,358	$ 1,270,358
Operations Subtotal	488,464	847,335	847,335	847,335	847,335	1,270,358	1,270,358	1,270,358	1,270,358	1,270,358
Total Expenditures	**$ 488,464**	**$ 847,335**	**$ 847,335**	**$ 847,335**	**$ 847,335**	**$ 1,270,358**	**$ 1,270,358**	**$ 1,270,358**	**$ 1,270,358**	**$ 1,270,358**

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Planning
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. Planner III	1	$ 53,299		$ 53,299	$ -	$ -	$ 16,958	$ 70,257	1	$ 70,257	Position needed due to increases in subdivision applications. Three years of consecutive increases requires another staff member for timely reviews
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	1	53,299		53,299	-	-	16,958	70,257	1	70,257	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 1,472,615***	***$ 53,299***	***$ -***	***$ -***	***$ 16,958***	***$ 70,257***	***1***	***$ 70,257***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 21,400***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 50,988***					***$ -***	***$ -***		
MAINTENANCE											
1. Fuel & lubricants									(1,092)		Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 19,651***					***$ -***	***$ (1,092)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								***2,014***		***2,014***	
TOTAL			***$ 1,564,654***					***$ 72,271***	***$ 71,179***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Planning

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Planning
FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Computer	1,000	1	1,000	1	1,000	For requested new position
Monitors	250	2	500	2	500	For requested new position
			-		-	
			-		-	
			-		-	
	TOTAL		$ 1,500		$ 1,500	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
MS Office	269	1	269	1	269	Software licenses for new position
Adobe Acrobat	245	1	245	1	245	Software licenses for new position
			-		-	
			-		-	
			-		-	
	TOTAL		$ 514		$ 514	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 2,014	$ 2,014

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2024
011-1302 Planning

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1302-411-60-01-000000 Compensation / Exempt	315,702	320,341	320,341	320,340	320,340	
011-1302-411-60-02-000000 Compensation / Non-exempt	637,944	755,014	755,014	807,115	807,115	
011-1302-411-60-06-000000 Compensation / Part time	-	11,440	-	11,440	11,440	
011-1302-411-60-10-000000 Compensation / Overtime	1,779	9,500	3,000	9,500	9,500	
011-1302-411-60-14-000000 Compensation / Car allowance	10,200	10,200	10,200	10,200	10,200	
011-1302-411-60-15-000000 Compensation/Certification	-	-	-	-	-	
011-1302-411-60-17-000000 Compensation / Telephone	2,000	3,360	3,360	3,360	3,360	
60	**967,625**	**1,109,855**	**1,091,915**	**1,161,956**	**1,161,956**	**-**
011-1302-411-61-30-000000 Benefits / Social security	73,960	84,906	84,906	88,889	88,889	
011-1302-411-61-36-000000 Benefits / Retirement	81,131	89,300	89,300	98,369	98,369	
011-1302-411-61-40-000000 Benefits / Unemployment tax	401	6,048	6,048	2,025	2,025	
011-1302-411-61-46-000000 Benefits / Workers' comp-	2,801	2,029	2,029	2,735	2,735	
011-1302-411-61-50-000000 Benefits / Health cost	101,019	118,896	118,896	178,716	178,716	
011-1302-411-61-52-000000 Benefits / Life insurance	628	912	912	975	975	
011-1302-411-61-53-000000 Benefits / Retiree health ins (ARC)	9,207	9,207	9,207	9,207	9,207	
61	**269,147**	**311,298**	**311,298**	**380,917**	**380,917**	**-**
011-1302-413-62-02-000000 Supplies / Office	7,277	5,500	5,000	5,500	5,500	
011-1302-413-62-04-000000 Supplies / Operating	11,824	14,500	13,500	14,500	14,500	
011-1302-413-62-18-000000 Supplies / Clothing & uniform	1,019	1,400	1,400	1,400	1,400	
011-1302-413-62-30-000000 Supplies / Promotional items	-	-	-	-	-	
62	**20,121**	**21,400**	**19,900**	**21,400**	**21,400**	**-**
011-1302-414-63-02-000000 Other services & charges / Advertising	1,141	-	-	-	-	
011-1302-414-63-14-000000 Other services & charges / Dues & subscriptions	1,058	3,500	2,750	3,500	3,500	
011-1302-414-63-23-000000 Other services & charges / Online svc/network	-	600	600	600	600	
011-1302-414-63-44-000000 Other services & charges / Printing	5,549	5,000	4,500	5,000	5,000	
011-1302-414-63-45-000000 Other services & charges / Professional	5,240	6,100	5,500	6,100	6,100	
011-1302-414-63-52-000000 Other services & charges / Rental & contractual	3,910	4,800	4,250	4,800	4,800	
011-1302-414-63-64-000000 Other services & charges / Training	4,180	10,000	6,000	10,000	10,000	
011-1302-414-63-65-000000 Other services & charges / Travel	3,194	10,000	8,500	10,000	10,000	
011-1302-414-63-75-000000 Other services & charges / Rental-general depr- fu	9,900	3,988	3,988	3,988	3,988	
011-1302-414-63-89-000000 Other service & charges / Credit card fees	1,570	2,000	2,000	2,000	2,000	
011-1302-414-63-99-000000 Other services & charges / Miscellaneous	4,944	5,000	5,000	5,000	5,000	
63	**40,685**	**50,988**	**43,088**	**50,988**	**50,988**	**-**
011-1302-415-65-04-000000 Maintenance / Computer/software	8,890	11,432	11,000	11,432	11,432	

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2024
011-1302 Planning

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1302-415-65-16-000000 Maintenance / Vehicles	727	4,000	1,500	4,000	4,000	
011-1302-415-65-17-000000 Maintenance / Fuel & lubricants	3,794	4,219	3,066	4,219	3,127	
65	**13,411**	**19,651**	**15,566**	**19,651**	**18,559**	**-**
011-1302-416-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
011-1302-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-1302-416-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
011-1302-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-1302-416-66-24-000000 Capital outlay / Computer-software	-	16,000	16,000	-	-	
66	**-**	**16,000**	**16,000**	**-**	**-**	**-**
011-1302-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-1302-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	1,400	1,400	1,500	1,500	
011-1302-413-67-24-000000 Non-Capital Outlay / Software	9,000	514	514	514	514	
67	**9,000**	**1,914**	**1,914**	**2,014**	**2,014**	**-**
011-1302 Planning	**$ 1,319,988**	**$ 1,531,106**	**$ 1,499,681**	**$ 1,636,925**	**$ 1,635,833**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Planning	1			Planning Director		$ 48.8064	$ 101,517
Planning	1			Deputy Director Planning		39.7927	82,769
Planning	1			Senior Planner		32.7053	68,027
Planning	1			Senior Planner		32.7053	68,027
	4						**320,340**
Planning		1		Administrative Supervisor		17.3940	36,180
Planning		1		Adminstrative Assistant		15.6110	32,471
Planning		1		Adminstrative Assistant		15.6110	32,471
Planning		1		Adminstrative Assistant		15.6110	32,471
Planning		1		Receptionist/Admin Clerk		12.7535	26,527
Planning		1		Inspector		14.8676	30,925
Planning		1		Planner I		19.9241	41,442
Planning		1		Planner I		19.9241	41,442
Planning		1		Planner I		19.9241	41,442
Planning		1		Planner II		22.1439	46,059
Planning		1		Planner II		21.9663	45,690
Planning		1		Planner II		21.9663	45,690
Planning		1		Planner II		21.9663	45,690
Planning		1		Planner III		25.6245	53,299
Planning		1		Planner III		25.6245	53,299
Planning		**1**		**Planner III**	**NEW - CM RECOMM**	**25.6245**	**53,299**
Planning		1		Planning Technician I		16.3916	34,095
Planning		1		Planning Technician I		16.3916	34,095
Planning		1		Planning Technician II		18.7779	39,058
Planning		1		Planning Technician III		19.9385	41,472
		20					**807,115**
Planning			1	Part Time		12.7535	11,440
			1				**11,440**
				OVERTIME			9,500
				CAR ALLOWANCE			10,200
				TELEPHONE			3,360
							23,060
CURRENT POSITIONS		**25**					**$ 1,161,956**

Dept #1302

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Planning

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. Planner III	-	-	-	53,299	-	-	16,958	70,257	1	YES
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Planning

www.mcallen.net/devservices/planning

Mission Statement:

"The Planning Department is committed to providing high-quality, proactive services and programs to enhance the quality of life of McAllen residents, businesses and visitors, and to promoting a well-designed, physically integrated, livable and prosperous community consistent with City Commission long range vision and strategic plans."

Contact Us:

Edgar Garcia
Planning Director
1300 Houston Avenue McAllen, TX 78501
(956) 681-1250

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 967,625	$ 1,078,201	$ 1,109,855	$ 1,091,915	$ 1,161,956	$ 1,161,956	$ 1,161,956	$ 1,161,956	$ 1,161,956	$ 1,161,956
Employee Benefits	269,147	306,330	311,298	311,298	380,917	380,917	380,917	380,917	380,917	380,917
Supplies	20,121	21,400	21,400	19,900	21,400	21,400	22,900	22,900	23,900	23,900
Other Services and Charges	40,685	50,988	50,988	43,088	50,988	50,988	51,488	51,488	55,088	55,088
Maintenance	13,411	19,651	19,651	15,566	19,651	18,559	18,559	18,559	18,559	18,559
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,310,988	1,476,570	1,513,192	1,481,767	1,634,911	1,633,819	1,635,819	1,635,819	1,640,419	1,640,419
Capital Outlay	9,000	17,914	17,914	17,914	2,014	2,014	2,500	-	-	-
Total Expenditures	**$ 1,319,988**	**$ 1,494,484**	**$ 1,531,106**	**$ 1,499,681**	**$ 1,636,925**	**$ 1,635,833**	**$ 1,638,319**	**$ 1,635,819**	**$ 1,640,419**	**$ 1,640,419**
PERSONNEL										
Exempt	4	4	4	4	4	4	4	4	4	4
Non-Exempt	18	19	19	19	20	20	19	19	19	20
Part-Time	-	1	1	-	1	1	1	1	1	1
Total Positions Authorized	**22**	**24**	**24**	**23**	**25**	**25**	**24**	**24**	**24**	**25**

MAJOR FY 23-24 GOALS

1. Continue the matching grant program for neighborhoods to encourage subdivisions to beautify their landscaped areas
2. Continue the matching grant program for commmercial buildings to encourage businesses to beautify their exterior
3. Begin implementation of Envision McAllen Comprehensive Plan
4. Transition the development community into new Unified Development Code
5. Improve internal efficiency

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Planning

www.mcallen.net/devservices/planning

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	22	23	23	24
Department Expenditures	$ 1,319,988	$ 1,531,106	$ 1,499,681	$ 1,635,833
Outputs:				
Number of applications	673	700	710	725
Number of permits	1,586	1,610	1,598	1,625
Number of inspections	3,590	3,725	3,715	3,780
Total workload	5,849	6,035	6,023	6,130
Effectiveness Measures:				
Percent of applications approved	92.0%	94%	93.0%	94%
Percent of applications completed in compliance of statutory time limits	100%	100%	100%	100%
Efficiency Measures:				
Workload per employee	265.86	262.39	261.87	255.42
Expenditure per workload	$ 226	$ 15	$ 249	$ 267
Department expenditures per capita	$ 9.17	$ 0.62	$ 10.31	$ 11.12
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

The Planning Department guides and manages growth & development through policies, plans & ordinances adopted by the City Commission. The Department is dedicated to high quality service and quality of life by promoting growth that is orderly, healthy and safe. Responsibilities of the department include, but are not limited to: development review, historic preservation, neighborhood planning, neighborhood grants for improvement, transportation and code development.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Information Technology FUND: General Fund			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. Network Administrator	1	$ 62,752		$ 62,752	$ -	$ 720	$ 18,619	$ 82,091	1	$ 82,091	Network team has not had an increase in resources for over 12 years; however, the network size of the organization has more than doubled over the last 12 years. The two network team members are struggling to keep up with supporting day to day operations and if one person is out or a network emergency arises, we are extremely short staffed.
Total	1	62,752		62,752	-	720	18,619	82,091	1	82,091	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. System Support Analyst to Systems Administrator				9,464	-	720	1,670	11,854		-	Reclass System support Analyst position to System Administrator. Analyst position is being tasked with Administrator duties due to volume of work and need for a backup resource to the one and only administrator position.
3. Fiber Optic Specialist I to Fiber Optic Specialist II				12,283	-	-	2,015	14,298		-	Reclass fiber optic specialist I to a level II. Due to volume of work level I resource is performing same duties as level II.
Total Compensation & Benefits			***$ 2,413,907***	***$ 84,499***	***$ -***	***$ 1,440***	***$ 22,304***	***$ 108,243***	***1***	***$ 82,091***	
SUPPLIES											
1. Operating								7,000		7,000	Increase in technology prices due to chip supply shortages.
Total Supplies			***$ 18,798***					***$ 7,000***	***$ 7,000***		
OTHER SERVICES & CHARGES											
1. Dues & subscriptions								2,500		2,500	Cover membership dues and online file storage/sharing subscription for benefits, finance (CAFR), Parks & I.T. GIS
2. Online svc/network								8,000		8,000	Cover City Internet cost, Telephone, & cellular devices
Total Other Services & Charges			***$ 319,862***					***$ 10,500***	***$ 10,500***		
MAINTENANCE											
1. Vehicles								5,000		-	Requesting $5,000 increase. IT always gets "Hand me down" vehicles, which require more maintenance. The past three years we have exceeded our vehicle maint. Budget by double the baseline.
2. Fuel & lubricants										(3,193)	Fuel Adjustment
Total Maintenance			***$ 1,335,371***					***$ 5,000***	***$ (3,193)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***1,613,700***		***674,741***	
Total Non- Capital Outlay								***36,000***		***36,000***	
TOTAL			***$ 4,087,938***					***$ 1,780,443***	***$ 807,139***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Information Technology

FUND: General Fund

Vehicles

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
SUV	38,000	1	38,000	1	38,000	hand me down vehicle died and Fleet will not fix. No additional hand me down vehicles available. Requesting a new SUV for network team.
Fiber Trailer	12,500	1	12,500		-	Utility trailer to haul large spools of fiber cable.
			-		-	
			-		-	
			-		-	
	TOTAL		$ 50,500		$ 38,000	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
File & Video Surveillance Storage Expansion	45,000	1	45,000	1	45,000	Yearly expansion budgeted in order to keep up with File Storage Demand (Application Data, Video Surveillance)
e Storage Replacement (Isilon Replacement - Libra	150,000	1	150,000	1	150,000	2nd Unit at library used for replication is 7 years old, annual maintenance is $35K due to age of unit.
Server Replacement	8,400	3	25,200		-	3 servers - 1- Milestone Webserver and 2 domain servers (user credentials). Current servers are 6years old and if approved will be 7 years old by the time we replace them.
Security Profiling Licenses (ISE server)	133,000	1	133,000	1	133,000	lock down all wall outlets in all buildings to prevent unauthorized access to network
Wireless Replacement Project	130,000	1	130,000		-	City has approximately 280 wireless access point throughout all City Facilities. Majority of the equipment is over 10 years old and is no longer supported. four year plan is to phase out all wireless euqipment starting with Convention Center's wireless equipment, which is over 10 years old, end of life, and cannot support the volume of attendees.
	TOTAL		$ 483,200		$ 328,000	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Network Switch Replacement Project	450,000	1	450,000		-	City has approximately 450 network switches in all City Facilities. The current equipment will last another 5 to 6 years but a plan to phase them out needs to start soon otherwise City will incur a lump sum cost to replace all of them at once.
Network Battery Backups in all facilties	25,000	1	25,000	1	25,000	Replace bad UPS units in network closets throughout all facilities.
PC Replacement	100,000	1	100,000		-	Replace PC that are 5+ years old **Moved to Information Technology Fund**
	TOTAL		$ 575,000		$ 25,000	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard	350,000	1	350,000	1	208,741	Office Standard (578 City, 375 PD). 2016 office purchased in April 2017. (Year 2023 license counts are now at 1,100) **(Distrubted between various Funds)**
Data Center Failover Software	80,000	1	80,000		-	Software designed to automatically switch to secondary data center, keeping application services outages to minutes compared to 1 to 2 days without software
Mobile device Management	25,000	1	25,000	1	25,000	Ability to manage mobile devices that connect to private network (ipads, tablets, laptops, cell phones, etc..)
External Cybersecurity Penetration Testing	50,000	1	50,000	1	50,000	Conduct external security penetration testing every 3 years.
			-		-	
	TOTAL		$ 505,000		$ 283,741	

GRAND TOTAL	**$ 1,613,700**	**$ 674,741**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Information Technology
FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Digital Signage PCs	1,100	10	11,000	10	11,000	Replace PCs specifically designed for digital signage that are over 5 years old
Laptop Replacement	1,042	24	25,000	24	25,000	Replace 24 laptops that are 5+ years old.
			-		-	
			-		-	
	TOTAL		$ 36,000		$ 36,000	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 36,000	$ 36,000

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2024
011-1310 Information technology

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1310-411-60-01-000000 Compensation / Exempt	1,187,764	1,255,296	1,255,296	1,315,260	1,259,260	
011-1310-411-60-02-000000 Compensation / Non-exempt	510,275	535,632	535,632	562,164	596,417	
011-1310-411-60-06-000000 Compensation / Part time	3,809	8,322	8,322	8,080	8,080	
011-1310-411-60-10-000000 Compensation / Overtime	12,022	12,000	11,000	12,000	12,000	
011-1310-411-60-14-000000 Compensation / Car allowance	14,400	20,400	19,500	20,400	20,400	
011-1310-411-60-17-000000 Compensation / Telephone	17,520	19,200	18,900	20,640	19,920	
60	**1,745,790**	**1,850,850**	**1,848,650**	**1,938,543**	**1,916,076**	**-**
011-1310-411-61-30-000000 Benefits / Social security	130,318	141,590	141,590	148,298	146,580	
011-1310-411-61-36-000000 Benefits / Retirement	146,217	149,798	149,798	165,055	163,134	
011-1310-411-61-40-000000 Benefits / Unemployment tax	666	7,812	7,812	2,592	2,592	
011-1310-411-61-46-000000 Benefits / Workers' comp-	3,195	2,512	2,512	3,463	3,436	
011-1310-411-61-50-000000 Benefits / Health cost	167,923	193,512	193,512	247,704	247,704	
011-1310-411-61-52-000000 Benefits / Life insurance	989	1,488	1,488	1,618	1,599	
011-1310-411-61-53-000000 Benefits / Retiree health ins (ARC)	14,876	14,876	14,876	14,876	14,876	
61	**464,185**	**511,588**	**511,588**	**583,606**	**579,921**	**-**
011-1310-413-62-02-000000 Supplies / Office	117	538	1,196	538	538	
011-1310-413-62-04-000000 Supplies / Operating	22,453	18,260	25,000	25,260	25,260	
62	**22,570**	**18,798**	**26,196**	**25,798**	**25,798**	**-**
011-1310-414-63-14-000000 Other services & charges / Dues & subscriptions	2,503	348	2,600	2,848	2,848	
011-1310-414-63-23-000000 Other services & charges / Online svc/network	40,607	32,457	40,600	40,457	40,457	
011-1310-414-63-45-000000 Other services & charges / Professional	6,070	36,648	36,648	36,648	36,648	
011-1310-414-63-50-000000 Other services & charges / Rental-equipment	-	-	-	-	-	
011-1310-414-63-52-000000 Other services & charges / Rental & contractual	138,227	197,776	203,000	197,776	197,776	
011-1310-414-63-64-000000 Other services & charges / Training	13,419	34,301	34,301	34,301	34,301	
011-1310-414-63-65-000000 Other services & charges / Travel	14,570	10,592	9,000	10,592	10,592	
011-1310-414-63-69-000000 Other services & charges / Utilities-telephone	-	302	302	302	302	
011-1310-414-63-75-000000 Other services & charges / Rental-general depr- fu	10,888	10,888	10,888	7,175	7,175	
011-1310-414-63-99-000000 Other services & charges / Miscellaneous	435	263	435	263	263	
63	**226,719**	**323,575**	**337,774**	**330,362**	**330,362**	**-**
011-1310-415-65-04-000000 Maintenance / Computer/software	549,436	621,456	621,456	621,456	621,456	
011-1310-415-65-05-000000 Maintenance / WiFi Citywide	254,553	416,500	414,000	416,500	416,500	
011-1310-415-65-06-000000 Maintenance / Fiber	25,208	30,000	30,000	30,000	30,000	
011-1310-415-65-08-000000 Maintenance / Equipment	140,139	253,154	253,000	253,154	253,154	
011-1310-415-65-16-000000 Maintenance / Vehicles	12,628	5,000	10,200	10,000	5,000	

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2024
011-1310 Information technology

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1310-415-65-17-000000 Maintenance / Fuel & lubricants	6,963	9,261	6,040	9,261	6,068	
65	**988,927**	**1,335,371**	**1,334,696**	**1,340,371**	**1,332,178**	**-**
011-1310-416-66-14-000000 Capital outlay / Vehicles	-	-	-	50,500	38,000	
011-1310-416-66-22-000000 Capital outlay / Computer-hardware	42,883	130,500	130,500	1,058,200	353,000	
011-1310-416-66-24-000000 Capital outlay / Computer-software	-	7,000	7,000	505,000	283,741	
66	**42,883**	**137,500**	**137,500**	**1,613,700**	**674,741**	**-**
011-1310-413-67-22-000000 Non-Capital Outlay / Computer Equipment	98,268	-	5,000	36,000	36,000	
011-1310-413-67-24-000000 Non-Capital Outlay / Software	55,050	-	-	-	-	
67	**153,317**	**-**	**5,000**	**36,000**	**36,000**	**-**
011-1310-419-78-01-000000 Disaster Exp/ COVID-19	10,661	-	91	-	-	
011-1310-419-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**10,661**	**-**	**91**	**-**	**-**	**-**
011-1310 Information Technology	**$ 3,655,052**	**$ 4,177,682**	**$ 4,201,495**	**$ 5,868,381**	**$ 4,895,077**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Information Technology	1			Director IT		$ 59.5765	$ 123,919
Information Technology	1			Assistant Director IT		46.4588	96,634
Information Technology	1			GIS Manager		34.6729	72,120
Information Technology	1			IT Applications Service Mgr		34.6724	72,119
Information Technology	1			IT Network Service Manager		35.2844	73,392
Information Technology	1			IT Programmer Analyst I		27.9768	58,192
Information Technology	1			IT Programmer Analyst I		26.7002	55,536
Information Technology	1			IT Programmer Analyst II		30.1535	62,719
Information Technology	1			IT Project Manager		33.1558	68,964
Information Technology	1			IT Support Services Manager		33.7289	70,156
				Information Security Officer			
Information Technology	1			**Partial Funded in Health Ins Fund**		26.5009	55,122
Information Technology	1			Information Security Analyst		27.0517	56,268
Information Technology	1			Information Security Analyst		26.7002	55,536
Information Technology	1			Senior Application Developer		33.1420	68,935
Information Technology	1			Systems Administrator		31.1971	64,890
Information Technology	1			Systems Manager		34.7624	72,306
Information Technology	1			Telecommunications Manager		33.6630	70,019
Information Technology	1			Web Developer		30.0159	62,433
	18						**1,259,260**
Information Technology		1		Administrative Assistant		18.6425	38,776
Information Technology		1		Fiber Optic Specialist II		27.2849	56,753
Information Technology		1		Fiber Optic Specialist I		21.3798	44,470
Information Technology		1		GIS Technician		22.7977	47,419
Information Technology		1		Help Desk Coordinator		19.7281	41,034
Information Technology		1		IT Network Administrator II		30.1694	62,752
Information Technology		1		IT Support Analyst II		19.2991	40,142
Information Technology		1		IT Support Analyst II		19.2946	40,133
Information Technology		1		IT Support Analyst II		18.9520	39,420
Information Technology		1		IT Help Desk Specialist		18.0718	37,589
Information Technology		**1**		**Network Administration**	**NEW - CM RECOMM**	**30.1692**	**62,752**
Information Technology		1		System Support Analyst		22.3732	46,536
Information Technology		1		Telecom Specialist		18.5764	38,639
		13					**596,417**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Information Technology			1	Part Time - TE		12.1855	8,080
			1				**8,080**
				OVERTIME			12,000
				CAR ALLOWANCE			20,400
				TELEPHONE	**NEW - CM RECOMM**		**19,920**
							52,320
CURRENT POSITIONS		**32**					**$ 1,916,076**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Information Technology

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	Network Administrator	-	-	720	62,752	-	-	18,619	82,091	1	YES
2.	-	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	-	-	-	-	-	-	-	
2.	System Support Analyst to Systems Administrator	Non-Exempt to Exempt	46,536	56,000	9,464	-	720	1,670	11,854	NO
3.	Fiber Optic Specialist I to Fiber Optic Specialist II	Non-Exempt	44,470	56,753	12,283	-	-	2,015	14,298	NO
4.	-	< Select Status >	-	-	-	-	-	-	-	
5.	-	< Select Status >	-	-	-	-	-	-	-	
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	
8.	-	< Select Status >	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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Information Technology

www.mcallen.net/departments/it

Mission Statement:

The Information Technology (IT) department provides administration and appropriation of technological support and solutions to our staff and elected officials to enhance our overall service to the citizens and visitors of the city of McAllen.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,745,790	$ 1,798,445	$ 1,850,850	$ 1,848,650	$ 1,938,543	$ 1,916,076	$ 1,916,076	$ 1,916,076	$ 1,916,076	$ 2,314,676
Employee Benefits	464,185	503,338	511,588	511,588	583,606	579,921	579,921	579,921	579,921	579,921
Supplies	22,570	18,798	18,798	26,196	25,798	25,798	25,798	25,798	25,798	25,798
Other Services and Charges	226,719	323,575	323,575	337,774	330,362	330,362	330,362	330,362	330,362	355,362
Maintenance	988,927	1,335,371	1,335,371	1,334,696	1,340,371	1,332,178	1,332,178	1,332,178	1,332,178	1,682,178
Disaster Expenses	10,661	-	-	91	-	-	-	-	-	-
Operations Subtotal	3,458,852	3,979,527	4,040,182	4,058,995	4,218,681	4,184,336	4,184,336	4,184,336	4,184,336	4,957,936
Capital Outlay	196,200	137,500	137,500	142,500	1,649,700	710,741	-	-	-	4,175,000
Total Expenditures	**$ 3,655,052**	**$ 4,117,027**	**$ 4,177,682**	**$ 4,201,495**	**$ 5,868,381**	**$ 4,895,077**	**$ 4,184,336**	**$ 4,184,336**	**$ 4,184,336**	**$ 9,132,936**
PERSONNEL										
Exempt	17	18	18	18	18	18	18	18	18	18
Non-Exempt	12	12	12	12	13	13	13	13	13	13
Part-Time	1	1	1	1	1	1	1	1	1	1
Total Positions Authorized	**30**	**31**	**31**	**31**	**32**	**32**	**32**	**32**	**32**	**32**

Contact Us:

Robert Acosta
Information Technology Director
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1100

MAJOR FY 23-24 GOALS

1.) Continue Project SMART Implementation
2.) Replace outdated IT infrastructure
3.) Expand file storage capacity

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Information Technology

www.mcallen.net/departments/it

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	29	30	30	30
Number of support personnel	17	18	18	18
Number of project personnel	12	12	12	12
Department Expenditures	$ 3,655,052	$ 4,177,682	$ 4,201,495	$ 4,895,077
Outputs:				
Number of servers supported	320	320	325	325
Number of Users supported	1,700	1,967	2,000	2,000
Number of printers/scanners supported	144	148	150	150
Number of networks supported	496	540	545	545
Number of work orders closed	9,300	8,800	7,100	7,400
Effectiveness Measures:				
Average days to close work orders	5	5	5	5
Percent of support hours	35%	25%	20%	20%
Percent of project hours	65%	75%	80%	80%
Efficiency Measures:				
Average monthly requests closed per person (Support personnel)		29	31	20
Expenditures per full time employee	$ 126,036.27	$ 55,924.80	$ 140,049.83	$ 163,169.22
Department expenditures per capita	$ 25.40	$ 11.28	$ 28.88	$ 33.28
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The Information Technology Department provides technology services to the City of McAllen. A staff of 29 full-time employees provide project services and support. For support, 17 employees maintain all computer systems and networks. For project services prioritized by the IT Steering Committee there are 9 full-time positions.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Office of Communication
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 744,444***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 9,950***					***$ -***		***$ -***	
OTHER SERVICES & CHARGES											
1. Educational refund								$5,000		5,000	tuition reimbursement for employee studying Mass Communication degree
2. Travel								$4,000		4,000	conference travel for staff
3. Rental & contractual								$29,000		5,000	Year-long agreement to stream P.E.G. channel on antenna channel ($24K) & agreement to stream on Smart TV Apps ($5K)
4. Training								$4,000		4,000	Conference training for staff
5. < Please select category >											
Total Other Services & Charges			***$ 160,700***					***$ 42,000***		***$ 18,000***	
MAINTENANCE											
1. Fuel & lubricants										(13)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 23,853***					***$ -***		***$ (13)***	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 938,947***					***$ 42,000***		***$ 17,987***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Office of Communications
FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Office of Communicaitons

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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2024
011-1320 Office of Communication

Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1320-411-60-01-000000 Compensation / Exempt	305,620	365,668	365,668	365,668	365,668	
011-1320-411-60-02-000000 Compensation / Non-exempt	165,909	187,747	187,747	187,748	187,748	
011-1320-411-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-1320-411-60-10-000000 Compensation / Overtime	467	1,000	467	1,000	1,000	
011-1320-411-60-14-000000 Compensation / Car allowance	10,800	10,800	10,800	10,800	10,800	
011-1320-411-60-17-000000 Compensation / Telephone	4,800	7,320	4,800	7,320	7,320	
60	**487,596**	**572,535**	**569,482**	**572,536**	**572,536**	**-**
011-1320-411-61-30-000000 Benefits / Social security	36,737	43,798	43,798	43,799	43,799	
011-1320-411-61-36-000000 Benefits / Retirement	40,933	46,547	46,547	48,952	48,952	
011-1320-411-61-40-000000 Benefits / Unemployment tax	72	2,268	2,268	729	729	
011-1320-411-61-46-000000 Benefits / Workers' comp-	1,214	910	1,274	1,095	1,095	
011-1320-411-61-50-000000 Benefits / Health cost	40,884	53,616	53,616	72,180	72,180	
011-1320-411-61-52-000000 Benefits / Life insurance	269	466	466	480	480	
011-1320-411-61-53-000000 Benefits / Retiree health ins (ARC)	4,673	4,673	4,668	4,673	4,673	
61	**124,781**	**152,278**	**152,637**	**171,908**	**171,908**	**-**
011-1320-413-62-04-000000 Supplies / Operating	4,443	10,450	5,126	9,950	9,950	
62	**4,443**	**10,450**	**5,126**	**9,950**	**9,950**	**-**
011-1320-414-63-14-000000 Other services & charges / Dues & subscriptions	42,419	44,500	44,500	44,500	44,500	
011-1320-414-63-44-000000 Other services & charges / Printing	2,713	2,500	2,500	2,500	2,500	
011-1320-414-63-52-000000 Other services & charges / Rental & contractual	27,089	13,753	29,500	42,753	18,753	
011-1320-414-63-60-000000 Other services & charges / Special events	4,754	19,700	19,700	19,700	19,700	
011-1320-414-63-64-000000 Other services & charges / Training	19,151	33,000	29,000	33,000	33,000	
011-1320-414-63-65-000000 Other services & charges / Travel	31,925	42,247	38,250	42,247	42,247	
011-1320-414-63-75-000000 Other services & charges / Rental-general depr- fu	-	-	-	-	-	
011-1320-414-63-91-000000 Other services & charges / Educational refund	-	500	-	5,000	5,000	
011-1320-414-63-99-000000 Other services & charges / Miscellaneous	5,958	8,000	8,000	13,000	13,000	
63	**134,008**	**164,200**	**171,450**	**202,700**	**178,700**	**-**
011-1320-415-65-04-000000 Maintenance / Computer software	11,478	16,300	19,300	19,300	19,300	
011-1320-415-65-08-000000 Maintenance / Equipment	599	1,700	2,200	2,200	2,200	
011-1320-415-65-16-000000 Maintenance / Vehicles	1,365	1,500	1,500	1,500	1,500	
011-1320-415-65-17-000000 Maintenance / Fuel & lubricants	643	853	841	853	840	
65	**14,085**	**20,353**	**23,841**	**23,853**	**23,840**	**-**

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2024
011-1320 Office of Communication

Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1320-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	11,550	-	-	-	-	
011-1320-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
67	**11,550**	**-**	**-**	**-**	**-**	**-**
011-1320 Office of Communication	**$ 776,464**	**$ 919,816**	**$ 922,536**	**$ 980,947**	**$ 956,934**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Office of Communication	1			Director Office of Communications		$ 47.7589	$ 99,338
Office of Communication	1			Chief Photojournalist		29.1749	60,684
Office of Communication	1			Reporter/Producer		44.2515	92,043
Office of Communication	1			Reporter/Producer		27.9166	58,067
Office of Communication	1			Reporter/Producer		26.7002	55,536
	5						**365,668**
Office of Communication		1		Administrative Assistant		15.5825	32,412
Office of Communication		1		PIO - Digital Media Coordinator		26.6279	55,386
Office of Communication		1		Video Production Specialist		24.9725	51,943
Office of Communication		1		Video Production Specialist		23.0804	48,007
		4					**187,748**
				OVERTIME			1,000
				CAR ALLOWANCE			10,800
				TELEPHONE			7,320
							19,120
CURRENT POSITIONS		**9**					**$ 572,536**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Office of Communication

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Office of Communication

MCN 1300 Spectrum

@City of McAllen, TX Gov (Facebook) of McAllen (Twitter and Instragram)

https://www.mcallen.net/departments/media/mcn-1300-live

Mission Statement:

The City of McAllen Public Information Office utilizes a vast array of resources to disseminate public information to Rio Grande Valley media and McAllen residents and visitors in a timely, accurate and efficient manner.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 487,596	$ 556,416	$ 572,535	$ 569,482	$ 572,536	$ 572,536	$ 572,536	$ 572,536	$ 572,536	$ 572,536
Employee Benefits	124,781	149,735	152,278	152,637	171,908	171,908	171,908	171,908	171,908	171,908
Supplies	4,443	9,950	10,450	5,126	9,950	9,950	9,950	9,950	9,950	9,950
Other Services and Charges	134,008	144,200	164,200	171,450	202,700	178,700	178,700	178,700	178,700	178,700
Maintenance	14,085	40,353	20,353	23,841	23,853	23,840	23,840	23,840	23,840	23,840
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	764,914	900,654	919,816	922,536	980,947	956,934	956,934	956,934	956,934	956,934
Capital Outlay	11,550	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 776,464**	**$ 900,654**	**$ 919,816**	**$ 922,536**	**$ 980,947**	**$ 956,934**	**$ 956,934**	**$ 956,934**	**$ 956,934**	**$ 956,934**
PERSONNEL										
Exempt	4	4	4	4	5	4	6	6	6	6
Non-Exempt	3	4	4	4	4	4	6	6	6	6
Total Positions Authorized	**7**	**8**	**8**	**8**	**9**	**8**	**12**	**12**	**12**	**12**

Contact Us:

Xochitl Mora
Director of Office of Communication
1300 Houston Avenue
McAllen, Texas
(956)681-1200

MAJOR FY 23-24 GOALS

1. Increase output for City of McAllen in local, state, national and international news by 10%
2. Change narrative of national coverage of McAllen to more accurately reflect reality of city enviroment.
3. Increase coverage of McAllen Holiday Parade in local, state, national and international news by 10%.
4. Increase Spanish-language media relations in targeted markets.
5. Craft City of McAllen position in regards to national/federal issues.
6. Continue increasing social media presence on Facebook to reach 100,000. Currently at 85,000.
7. Utilize current and new forms of mass communication methods and tools: traditional, social, website, P.E.G. channel, podcast, etc. to get message to the media and constituents
8. Increase partnerships with departments to enhance publicity and awareness of programs and services.
9. Continue enhancing City of McAllen's reputation for quality programs, events and communication by applying for awards in these categories that promote the City of McAllen.
10. Develop standard boiler plate for City of McAllen departments and special events.
11. Develop partnerships and outreach with counterparts in partner agencies.
12. Staff, record, broadcast and attend 22 McAllen City Commission workshops and meetings and 22 McAllen Public Utility meetings.
13. Write, record and broadcast 22 McAllen Minutes, 12 McAllen News Update and 26 McAllen Now shows.
14. Staff, record and broadcast special events including: Women's History Month, 4th of July Parade, McAllen Holiday Parade, town hall meetings, election coverage and other City of McAllen outreach programs or special events.
15. Develop publicity campaigns for various City of McAllen initiatives.
16. Develop publicity campaign to promote Palm Valley Animal Shelter.

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Office of Communication

MCN 1300 Spectrum

City of McAllen, TX Gov (Facebook) @City of McAllen (Twitter and Instagram)

https://www.mcallen.net/departments/media/mcn-1300-live

Performance Measures	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	8	8	8	9
Department Expenditures	$ 776,464	$ 919,816	$ 922,536	$ 956,934
Outputs:				
Citizen's				
City Commission shows	23	23	23	23
PUB shows	23	23	23	23
PSA's	10	10	1	10
Vignettes	20	30	20	20
Live Shows	4	4	4	4
Special Event Production Videos	10	10	5	6
Website Stories	260	260	260	260
Photos	250	250	250	300
Special Event Planning	45	45	45	45
Media Releases -City of McAllen	150	175	150	
Marketing - special events	10	10	10	10
All other shows	12	12	8	20
Total (PIO duties)	500	500	500	500
Total shows	20	20	20	24
Effectiveness Measures:				
Number of media interviews	350	350	350	400
Number of stories	300	300	300	400
Percentage of citizens rating of public info services as good or excellent exceeds 70%	75	75	75	75
Percentage of citizens who follow the City of McAllen on social media exceeds 55%	61	61	61	75
Number of people who view City of McAllen Channel	10,000	10,000	10,000	10,000
Number of people who view City of McAllen programs	10,000	10,000	10,000	10,000
Efficiency Measures:				
Number of man hours to produce a regularly occurring talk show (15 minutes or longer)	5	5	5	5
Number of man hours to distribute and post City media releases	1	1	1	1
Number of man hours to post City social media content	1	1	1	1
Computer hours to load a file (show) into the play list	1	1	1	1
Number of man hours to work on a Public Information duty	3	3	3	3
Total Dept expenditure per PIO duty	$ 126	$ 126	$ 126	$ 126
Total Dept expenditure per show	$ 1,256	$ 1,256	$ 1,256	$ 1,256
Department expenditures per capita	$ 5.40	$ 1.31	$ 6.34	$ 6.51
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

The Office of Communications manages, programs and produces shows for the City of McAllen's 24 hour cable channel, MCN 1300 on Spectrum Cable. The department operates the offical social media site for the City of McAllen and promotes the city through advertisements, campaigns and media relations. This office is also responsible for writing and distributing press releases and information to the media; filming shows of various topics relevant to the City of McAllen; plan, cover and promotes special events for City of MAllen; produce PSA's and videos about McAllen; and take photos and videos on departments, directors, Mayor, Commissioners, City Managers and projects.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: McAllen 311 Call Center
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 474,477***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 1,500***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Rental & contractual								12,225		12,225	Price increase of 311 software, Citibot, and text number
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 72,500***					***$ 12,225***	***$ 12,225***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 28,000***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								***2,000***		***2,000***	
TOTAL			***$ 576,477***					***$ 14,225***	***$ 14,225***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: McAllen 311 Call Center

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: McAllen 311 Call Center

FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Computer CPU	1,000	2	2,000	2	2,000	Need PC's to run projectors in room and display information to staff.
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 2,000		$ 2,000	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 2,000	$ 2,000

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2024
011-1322 311 Call center

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1322-411-60-01-000000 Compensation / Exempt	79,745	82,400	82,400	82,400	82,400	
011-1322-411-60-02-000000 Compensation / Non-exempt	190,265	264,369	264,369	263,038	263,038	
011-1322-411-60-10-000000 Compensation / Overtime	324	1,578	1,578	1,578	1,578	
011-1322-411-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
011-1322-411-60-17-000000 Compensation / Telephone	720	720	720	720	720	
60	**271,054**	**349,067**	**349,067**	**347,736**	**347,736**	**-**
011-1322-411-61-30-000000 Benefits / Social security	20,469	26,703	26,703	26,602	26,602	
011-1322-411-61-36-000000 Benefits / Retirement	22,617	28,379	28,379	29,731	29,731	
011-1322-411-61-40-000000 Benefits / Unemployment tax	200	2,268	2,268	729	729	
011-1322-411-61-46-000000 Benefits / Workers' comp-	332	203	203	291	291	
011-1322-411-61-50-000000 Benefits / Health cost	32,410	47,928	47,928	66,876	66,876	
011-1322-411-61-52-000000 Benefits / Life insurance	179	292	292	300	300	
011-1322-411-61-53-000000 Benefits / Retiree health ins (ARC)	2,212	2,212	2,212	2,212	2,212	
61	**78,419**	**107,985**	**107,985**	**126,741**	**126,741**	**-**
011-1322-413-62-04-000000 Supplies / Operating	684	1,500	1,500	1,500	1,500	
62	**684**	**1,500**	**1,500**	**1,500**	**1,500**	**-**
011-1322-414-63-02-000000 Other services & charges / Advertising	-	1,000	1,000	1,000	1,000	
011-1322-414-63-52-000000 Other services & charges / Rental & contractual	12,697	66,500	66,500	78,725	78,725	
011-1322-414-63-64-000000 Other services & charges / Training	645	1,000	1,000	1,000	1,000	
011-1322-414-63-65-000000 Other services & charges / Travel	2,943	4,000	4,000	4,000	4,000	
011-1322-414-63-99-000000 Other services & charges / Miscellaneous	1,603	-	75	-	-	
63	**17,888**	**72,500**	**72,575**	**84,725**	**84,725**	**-**
011-1322-415-65-08-000000 Maintenance / Equipment	53,639	28,000	28,000	28,000	28,000	
65	**53,639**	**28,000**	**28,000**	**28,000**	**28,000**	**-**
011-1322-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	1,467	-	-	-	-	
011-1322-413-67-22-000000 Non-Capital Outlay / Computer Equipment	2,323	-	-	2,000	2,000	
011-1322-413-67-24-000000 Non-Capital Outlay / Software	291	-	-	-	-	
67	**4,081**	**-**	**-**	**2,000**	**2,000**	**-**
011-1322 311 Call Center	**$ 425,765**	**$ 559,052**	**$ 559,127**	**$ 590,702**	**$ 590,702**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
311 Call Center	1			Director McAllen 311 Call Center		$ 39.6154	$ 82,400
	1						**82,400**
311 Call Center		1		McAllen 311 Working Supervisor		21.3303	44,367
311 Call Center		1		Customer Service Specialist		15.4229	32,080
311 Call Center		1		Customer Service Specialist		15.2326	31,684
311 Call Center		1		Customer Service Specialist		15.0045	31,209
311 Call Center		1		Customer Service Specialist		14.8676	30,925
311 Call Center		1		Customer Service Specialist		14.8676	30,925
311 Call Center		1		Customer Service Specialist		14.8676	30,925
311 Call Center		1		Customer Service Specialist		14.8676	30,925
		8					**263,038**
				OVERTIME			1,578
				TELEPHONE			720
							2,298
CURRENT POSITIONS		**9**					**$ 347,736**

Dept #1322

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: McAllen 311 Call Center

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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McAllen 311 Call Center

www.mcallen.net/Mcallen 311

Mission Statement:

McAllen 311 provides easy to understand communication between the City of McAllen and the citizens of Mcallen in order to provide municipal customer service.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Five Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 271,054	$ 338,967	$ 349,067	$ 349,067	$ 347,736	$ 347,736	$ 347,736	$ 374,942	$ 374,942	$ 405,867
Employee Benefits	78,419	106,391	107,985	107,985	126,741	126,741	126,741	139,090	139,090	152,385
Supplies	684	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Other Services and Charges	17,888	72,500	72,500	72,575	84,725	84,725	84,725	84,725	84,725	84,725
Maintenance	53,639	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	421,684	547,358	559,052	559,127	588,702	588,702	588,702	628,257	628,257	672,477
Capital Outlay	4,081	-	-	-	2,000	2,000	-	4,356	-	4,739
Total Expenditures	**$ 425,765**	**$ 547,358**	**$ 559,052**	**$ 559,127**	**$ 590,702**	**$ 590,702**	**$ 588,702**	**$ 632,613**	**$ 628,257**	**$ 677,216**
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	8	8	8	8	8	8	8	8	8	9
Part-Time	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	**9**	**9**	**9**	**9**	**9**	**9**	**9**	**9**	**9**	**10**

Contact Us:

Marco Tovias
1300 Houston Ave
McAllen, TX 78501
(956) 681-3111

MAJOR FY 23-24 GOALS

1.) Promote use of 311 app and McAllen 311 Call Center to residents and visitors.
2.) Promote the use of Ask McAllen both on website and via text.
3.) Continue establishing refresher trainings with departments to ensure information being provided to callers is up to date.
4.) Continued customer service training for 311 staff.
5.) Continue assisting with EOC and Emergency Management with calls as needed.

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McAllen 311 Call Center

www.mcallen.net/mcallen311

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	9	9	9	9
Department Expenditures	425,765	559,052	559,127	590,702
Outputs:				
Total number of customer contacts	118,413	125,000	116,996	120,000
Number of work orders processed	80,881	105,000	100,000	101,000
Effectiveness Measures:				
Average talk time (seconds)	122	120	106	120
Average queue time (seconds)	29	30	26	30
Efficiency Measures:				
Avg Speed of Answer (seconds)	26	25	23	25
Avg Calls per day	455	475	450	475
Department expenditures per capita	$ 2.96	$ 0.69	$ 3.84	$ 4.02
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

Facilitate communication between residents and city departments. Provide customer service and process requests for customers calling departments such as Code Enforcement, Traffic, Airport, Engineering, and Public Works.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: City Hall
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. Phone Allowance - Maintenance Technician				-	-	480	91	571		571	Phone allowance requested for Maintenance Technician to call after hours.
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 132,481***	***$ -***	***$ -***	***$ 480***	***$ 91***	***$ 571***		***$ 571***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 19,900***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. < Please select category >								-			
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 264,972***					***$ -***	***$ -***		
MAINTENANCE											
1. Fuel & lubricants										3,610	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 144,198***					***$ -***	***$ 3,610***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 561,551***					***$ 571***	***$ 4,181***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: City Hall

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: City Hall

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
011-1810 City hall

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1810-411-60-02-000000 Compensation / Non-exempt	78,384	88,869	79,500	85,861	85,861	
011-1810-411-60-10-000000 Compensation / Overtime	8,162	5,500	14,000	5,500	5,500	
011-1810-411-60-17-000000 Compensation / Telephone	-	-	800	480	480	
60	**86,546**	**94,369**	**94,300**	**91,841**	**91,841**	**-**
011-1810-411-61-30-000000 Benefits / Social security	5,977	7,219	7,219	7,026	7,026	
011-1810-411-61-36-000000 Benefits / Retirement	7,287	7,672	7,672	7,852	7,852	
011-1810-411-61-40-000000 Benefits / Unemployment tax	27	756	756	243	243	
011-1810-411-61-46-000000 Benefits / Workers' comp-	2,373	1,732	1,732	1,961	1,961	
011-1810-411-61-50-000000 Benefits / Health cost	9,030	19,956	19,956	23,268	23,268	
011-1810-411-61-52-000000 Benefits / Life insurance	61	75	75	75	75	
011-1810-411-61-53-000000 Benefits / Retiree health ins (ARC)	786	786	786	786	786	
61	**25,541**	**38,196**	**38,196**	**41,211**	**41,211**	**-**
011-1810-413-62-02-000000 Supplies / Office	101	500	450	500	500	
011-1810-413-62-04-000000 Supplies / Operating	1,653	2,000	1,900	2,000	2,000	
011-1810-413-62-12-000000 Supplies / Small tools/minor equip-	-	500	450	500	500	
011-1810-413-62-14-000000 Supplies / Janitorial	12,392	15,000	14,500	15,000	15,000	
011-1810-413-62-16-000000 Supplies / Photocopier	-	1,000	1,000	1,000	1,000	
011-1810-413-62-18-000000 Supplies / Clothing & uniform	975	900	900	900	900	
62	**15,121**	**19,900**	**19,200**	**19,900**	**19,900**	**-**
011-1810-414-63-43-000000 Other services & charges / Postage	151,491	105,000	85,000	105,000	105,000	
011-1810-414-63-51-000000 Other services & charges / Rental-Photocopier	-	400	400	400	400	
011-1810-414-63-52-000000 Other services & charges / Rental & contractual	11,713	28,005	27,000	28,005	28,005	
011-1810-414-63-67-000000 Other services & charges / Utilities - electricity	85,469	86,367	86,000	86,367	86,367	
011-1810-414-63-68-000000 Other services & charges / Utilities-gas	1,557	4,000	4,000	4,000	4,000	
011-1810-414-63-69-000000 Other services & charges / Utilities-telephone	18,498	30,000	20,000	30,000	30,000	
011-1810-414-63-70-000000 Other services & charges / Utilities-water	9,881	11,000	12,400	11,000	11,000	
011-1810-414-63-99-000000 Other services & charges / Miscellaneous	45	200	150	200	200	
63	**278,654**	**264,972**	**234,950**	**264,972**	**264,972**	**-**
011-1810-415-65-08-000000 Maintenance / Equipment	645	2,000	2,000	2,000	2,000	
011-1810-415-65-10-000000 Maintenance / Facilities	143,567	139,965	137,000	139,965	139,965	
011-1810-415-65-17-000000 Maintenance / Fuel & lubricants	-	2,233	6,341	2,233	5,843	
65	**144,213**	**144,198**	**145,341**	**144,198**	**147,808**	**-**
011-1810-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	

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2024
011-1810 City hall

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1810-416-66-22-000000 Capital outlay / Computer hardware	-	-	-	-	-	
011-1810-416-66-30-000000 Capital outlay / Imprv/other than buildgs-	-	-	-	-	-	
66	-	-	-	-	-	-
011-1810 City Hall	**$ 550,075**	**$ 561,635**	**$ 531,987**	**$ 562,122**	**$ 565,732**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
City Hall		1		Custodian		$ 13.6582	$ 28,409
City Hall		1		Custodian		12.7535	26,527
City Hall		1		Maintenance Technician		14.8677	30,925
		3					**85,861**
				OVERTIME			5,500
				PHONE ALLOWANCE	**REVISION - CM RECOMM**		**480**
							5,980
CURRENT POSITIONS		**3**					**$ 91,841**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: City Hall

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. Phone Allowance - Maintenance Technician	Non-Exempt	-	-	-	-	480	91	571	YES
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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City Hall

www.mcallen.net

Mission Statement:

Our mission is to provide a safe and clean environment for those who work or visit City Hall.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 86,546	$ 91,781	$ 94,369	$ 94,300	$ 91,841	$ 91,841	$ 91,841	$ 91,841	$ 91,841	$ 91,841
Employee Benefits	25,541	37,788	38,196	38,196	41,211	41,211	41,211	41,211	41,211	41,211
Supplies	15,121	19,900	19,900	19,200	19,900	19,900	19,900	19,900	19,900	19,900
Other Services and Charges	278,654	264,972	264,972	234,950	264,972	264,972	264,972	264,972	264,972	264,972
Maintenance	144,213	144,198	144,198	145,341	144,198	147,808	147,808	147,808	147,808	147,808
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	550,075	558,639	561,635	531,987	562,122	565,732	565,732	565,732	565,732	565,732
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 550,075**	**$ 558,639**	**$ 561,635**	**$ 531,987**	**$ 562,122**	**$ 565,732**	**$ 565,732**	**$ 565,732**	**$ 565,732**	**$ 565,732**
PERSONNEL										
Exempt										
Non-Exempt	3	3	3	3	3	3	3	3	3	3
Part-Time						-				
Total Positions Authorized	**3**	**3**	**3**	**3**	**3**	**3**	**3**	**3**	**3**	**3**

Contact Us:

Eduardo Mendoza
City Engineer
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1151

MAJOR FY 23-24 GOALS

1. Maintain the overall appearance of facility to promote a customer friendly environment for business in McAllen.

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City Hall

www.mcallen.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	3	3	3	3
Department Expenditures	$ 550,075	$ 561,635	$ 531,987	$ 565,732
Outputs:				
Number of bathrooms	12	12	12	12
Number of work orders completed	106	145	145	145
Number of times bathrooms cleaned (daily)	4	4	4	4
Effectiveness Measures:				
Percent of repair work orders completed within three working days	75%	85%	85%	85%
Average response time to emergency repairs	Immediate	Immediate	Immediate	Immediate
Efficiency Measures:				
Custodial cost per square foot	$ 1.27	$ 0.99	$ 1.23	$ 1.30
Department expenditures per capita	$ 3.82	$ 2.89	$ 3.66	$ 3.85
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

A staff of 2 custodians and 1 maintenance technician provide services for the maintenance of the 3 story City Hall facility. The custodians are responsible for cleanliness of offices, restrooms, hallways, floors, carpet and lounge area. The maintenance technician provides maintenance for the safe operations of all building related systems.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Building Maintenance
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. < Select Status >				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 963,234***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. Janitorial								1,400		1,400	Increase cost of janitorial supplies and payment of Admin Office Unifirst items such as carperts and urinal screens and continued use of masks. Unifirst $383.12 monthly
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 20,522***					***$ 1,400***	***$ 1,400***		
OTHER SERVICES & CHARGES											
1. Rental-depreciation								14,088		-	New Vehicle Requested Depreciation
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 64,863***					***$ 14,088***	***$ -***		
MAINTENANCE											
1. Fuel & lubricants										(8,449)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 64,193***					***$ -***	***$ (8,449)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***182,295***		***64,995***	
Total Non- Capital Outlay								***8,400***		***8,400***	
TOTAL			***$ 1,112,812***					***$ 206,183***		***$ 66,346***	

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CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Building Maintenance
FUND: General Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Bore Scope	6,995	1	6,995	1	6,995	Robotic scope for finding broken pipes for electrical and plumbing . Needed for location under pavement, in walls, under facilities.
Tig Welder	10,500	1	10,500		-	Welder unit for controlled heat and precision welding various mediums: aluminum, steel, stainless steel (bleachers, picnic tables, bbq pits)
14' Cargo Trailer	8,800	1	8,800		-	Increase efficiency by taking tools to project location with a dedicated cargo trailer instead of return trips to shop for additional tools.
16' Cargo Trailer	8,800	1	8,800	1	8,800	For transport of heavy tools or machines for on site projects and repairs: saws and large drills.
			-		-	
	TOTAL		$ 35,095		$ 15,795	

Improvements

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

Vehicles

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
New Addition Flat Bed	48,000	1	48,000		-	Vehicle assigned to welder, obtained from Public Works. Vehicle does not have depreciation.
New Addition Utility Body	50,000	1	50,000		-	Vehicle assigned to trades helpers, obtained from Public Works. Vehicle does not have depreciation.
ROLLOVER - 3/4 TON RC UTILITY SERVICE BODY GAS	40,000	1	40,000	1	40,000	Roll Over Fleet FY 22-23
			-		-	
			-		-	
	TOTAL		$ 138,000		$ 40,000	

Vehicles - Shortage

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Vehicle Shortage Rollover for FY 22-23	9,200	1	9,200	1	9,200	Rollover shortage for unit approved in FY 22-23
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 9,200		$ 9,200	

GRAND TOTAL		$ 182,295		$ 64,995

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Building Maintenance
FUND: General Fund

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Razor Grinder Pump	4,200	2	8,400	2	8,400	Replace grinders at McAuliffe Park due to constant clogs. Clogs lead to 3-6 weeks per year of restroom closure.
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 8,400		$ 8,400	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 8,400	$ 8,400

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2024
011-1812 Building maintenance

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1812-411-60-01-000000 Compensation / Exempt	52,585	53,358	53,358	53,358	53,358	
011-1812-411-60-02-000000 Compensation / Non-exempt	471,325	604,952	436,474	602,346	602,346	
011-1812-411-60-10-000000 Compensation / Overtime	38,722	33,000	38,680	33,000	33,000	
011-1812-411-60-17-000000 Compensation / Telephone	480	480	480	480	480	
60	**563,112**	**691,790**	**528,992**	**689,184**	**689,184**	**-**
011-1812-411-61-30-000000 Benefits / Social security	42,728	52,921	39,819	52,723	52,723	
011-1812-411-61-36-000000 Benefits / Retirement	48,049	56,243	44,077	58,925	58,925	
011-1812-411-61-40-000000 Benefits / Unemployment tax	578	4,032	-	1,296	1,296	
011-1812-411-61-46-000000 Benefits / Workers' comp-	16,930	12,281	16,375	14,644	14,644	
011-1812-411-61-50-000000 Benefits / Health cost	65,544	102,456	60,192	140,352	140,352	
011-1812-411-61-52-000000 Benefits / Life insurance	350	533	321	569	569	
011-1812-411-61-53-000000 Benefits / Retiree health ins (ARC)	5,541	5,541	5,544	5,541	5,541	
61	**179,720**	**234,007**	**166,328**	**274,050**	**274,050**	**-**
011-1812-413-62-04-000000 Supplies / Operating	1,492	2,500	2,000	2,500	2,500	
011-1812-413-62-12-000000 Supplies / Small tools/minor equip-	9,508	10,000	10,000	10,000	10,000	
011-1812-413-62-14-000000 Supplies / Janitorial	2,990	600	2,100	2,000	2,000	
011-1812-413-62-18-000000 Supplies / Clothing & uniform	4,595	5,922	3,816	5,922	5,922	
011-1812-413-62-20-000000 Supplies / Chemical	179	1,500	980	1,500	1,500	
62	**18,765**	**20,522**	**18,896**	**21,922**	**21,922**	**-**
011-1812-414-63-23-000000 Other services & charges / Online svc/network	-	-	-	-	-	
011-1812-414-63-60-000000 Other services & charges / Special events	3,624	4,000	4,000	4,000	4,000	
011-1812-414-63-64-000000 Other services & charges / Training	170	500	400	500	500	
011-1812-414-63-65-000000 Other services & charges / Travel	-	2,750	2,000	2,750	2,750	
011-1812-414-63-67-000000 Other services & charges / Utilities-electric	-	-	-	-	-	
011-1812-414-63-70-000000 Other services & charges / Utilities-water	-	-	-	-	-	
011-1812-414-63-75-000000 Other services & charges / Rental-general depr- fu	63,925	57,463	57,463	71,551	57,463	
011-1812-414-63-99-000000 Other services & charges / Miscellaneous	195	150	120	150	150	
63	**67,914**	**64,863**	**63,983**	**78,951**	**64,863**	**-**
011-1812-415-65-08-000000 Maintenance / Equipment	616	1,500	980	1,500	1,500	
011-1812-415-65-10-000000 Maintenance / Facilities	6,516	18,000	14,188	18,000	18,000	
011-1812-415-65-12-000000 Maintenance / Land	-	-	-	-	-	
011-1812-415-65-16-000000 Maintenance / Vehicles	30,304	13,800	17,006	13,800	13,800	
011-1812-415-65-17-000000 Maintenance / Fuel & lubricants	29,072	30,893	22,118	30,893	22,444	
011-1812-415-65-90-000000 Maintenance / Old city hall building	-	-	-	-	-	

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2024
011-1812 Building maintenance

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1812-415-65-94-000000 Maintenance / Old PD building	-	-	-	-	-	
65	**66,509**	**64,193**	**54,292**	**64,193**	**55,744**	**-**
011-1812-416-66-14-000000 Capital outlay / Vehicles	-	49,200	49,200	147,200	49,200	
011-1812-416-66-20-000000 Capital outlay / Equipment	-	-	-	35,095	15,795	
011-1812-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
66	**-**	**49,200**	**49,200**	**182,295**	**64,995**	**-**
011-1812-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-1812-413-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	8,400	8,400	
011-1812-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-1812-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
67	**-**	**-**	**-**	**8,400**	**8,400**	**-**
011-1812-419-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	
011-1812-419-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**-**	**-**	**-**	**-**	**-**	**-**
011-1812 Building Maintenance	**$ 896,020**	**$ 1,124,575**	**$ 881,691**	**$ 1,318,995**	**$ 1,179,158**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Building Maintenance	1			Parks Maintenance Supervisor		$ 25.6529	$ 53,358
	1						**53,358**
Building Maintenance		1		Journey Electrician		18.8633	39,236
Building Maintenance		1		HVAC Systems Technician		16.6226	34,575
Building Maintenance		1		HVAC Systems Technician		16.3916	34,095
Building Maintenance		1		HVAC Foreman		18.9753	39,469
Building Maintenance		1		Master Electrician		24.6891	51,353
Building Maintenance		1		Master Electrician		24.5541	51,073
Building Maintenance		1		Designer/Fabricator		19.9241	41,442
Building Maintenance		1		Sculpture/Fabricator		18.5656	38,616
Building Maintenance		1		Trades Helper Supervisor		16.3916	34,095
Building Maintenance		1		Trades Helper Supervisor		17.0868	35,541
Building Maintenance		1		Trades Helper I		15.4527	32,142
Building Maintenance		1		Trades Helper I		15.4527	32,142
Building Maintenance		1		Trades Helper I		15.1497	31,511
Building Maintenance		1		Trades Helper I		15.1497	31,511
Building Maintenance		1		Master Plumber		24.2050	50,346
Building Maintenance				On Call Duty Pay			25,200
		15					**602,346**
				OVERTIME			33,000
				TELEPHONE			480
							33,480
CURRENT POSITIONS		**16**					**$ 689,184**

Dept #1812

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Building Maintenance

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. < Select Status >	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. BUILDING MAINTENANCE

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
N		NEW ADDITION	3/4 TON RC FLAT BED 2WD GAS	48,000	8	0.15	$ 6,900				NO		
N		NEW ADDITION	3/4 TON RC UTILITY SERVICE BODY GAS	50,000	8	0.15	$ 7,188				NO		
		Vehicle Funding Shortage - Budget Amendment							Depreciation Shortage - CM Recomm.				
R	PK2502	2008 FORD F-250 SERVICE BODY	3/4 TON RC UTILITY SERVICE BODY GAS						678-6382-416-66-14-EC2219	40,000	YES	$ (9,200)	$ 9,200
N		NEW ADDITION	3/4 TON RC UTILITY SERVICE BODY GAS						011-1812-416-66-14-000000	40,000	YES		
				$ 98,000			$ 14,088			$ 80,000		$ (9,200)	$ 9,200

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Building Maintenance

www.mcallen.net\engineering

Mission Statement:

The mission of the Building Maintenance Division is to systematically plan and schedule facility and building maintenance to safeguard our capital investment, extend the useful life of the facilities, promote health and safety, and provide an appropriate environment for all that utilize the facilities.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 563,112	$ 672,616	$ 691,790	$ 528,992	$ 689,184	$ 689,184	$ 689,184	$ 689,184	$ 689,184	$ 689,184
Employee Benefits	179,720	230,981	234,007	166,328	274,050	274,050	274,050	274,050	274,050	274,050
Supplies	18,765	20,522	20,522	18,896	21,922	21,922	21,922	21,922	21,922	21,922
Other Services and Charges	67,914	64,863	64,863	63,983	78,951	64,863	64,863	64,863	64,863	64,863
Maintenance	66,509	64,193	64,193	54,292	64,193	55,744	55,744	55,744	55,744	55,744
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	896,020	1,053,175	1,075,375	832,491	1,128,300	1,105,763	1,105,763	1,105,763	1,105,763	1,105,763
Capital Outlay	-	49,200	49,200	49,200	190,695	73,395	-	-	-	-
Total Expenditures	**$ 896,020**	**$ 1,102,375**	**$ 1,124,575**	**$ 881,691**	**$ 1,318,995**	**$ 1,179,158**	**$ 1,105,763**	**$ 1,105,763**	**$ 1,105,763**	**$ 1,105,763**
PERSONNEL										
Exempt	1	1	1	1	1	1	3	3	3	3
Non-Exempt	11	15	15	12	15	15	15	15	15	15
Total Positions Authorized	**12**	**16**	**16**	**13**	**16**	**16**	**18**	**18**	**18**	**18**

Contact Us:

Sergio Saldana
Park Manager: Construction
1000 S. Ware Road
McAllen, TX 78501
(956) 681-3333

MAJOR FY 23-24 GOALS

1- Reduce backlog of building maintenace work orders by 8%.

2- Upgrade 3 park restrooms to LED lighting; one in each Parkland Zone.

3- Track maintenance history and maintenance key performance indicators of Parks and Recreation facilities HVAC system to measure equipment lifespan for estimated future replacements. (PARD, community centers, Kappler House, Pump House, H2O Hut, Lions, MSP, Muni, Youth Baseball)

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Building Maintenance

www.mcallen.net\parks

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	11	16	12	16
Total facilities maintained	60	60	60	60
Department Expenditures	$ 896,020	$ 1,124,575	$ 881,691	$ 1,179,158
Outputs:				
Number A/C jobs completed	188	200	150	160
Number of electrical jobs completed	113	250	156	200
Other building maintenance jobs completed	764	500	390	400
Total Work Order Labor Hours	2,000	2,000	2,000	2,000
Effectiveness Measures:				
Average time to complete work order	4.25hrs	3.5hrs	4hrs	3hrs
Efficiency Measures:				
Average Number of work orders per full time employee	96.82	59	58.00	47.50
Department expenditures per capita	$ 6.23	$ 1.01	$ 6.06	$ 8.02
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

This Division performs minor maintenance and repair services including structural, mechanical and electrical services, carpentry, plumbing, painting, heating and cooling repairs and maintenance for all City Facilities. Building Maintenance Department is housed in the Parks & Recreation Department Office.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Development Center FUND: General Fund			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. -				-	-	-	-	-			
3. -				-	-	-	-	-			
4. -				-	-	-	-	-			
5. -				-	-	-	-	-			
Total Compensation & Benefits			$ 43,595	$ -	$ -	$ -	$ -	$ -		$ -	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			$ 15,800					$ -	$ -		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			$ 61,046					$ -	$ -		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			$ 18,500					$ -	$ -		
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								26,000		26,000	
Total Non- Capital Outlay								4,500		4,500	
TOTAL			$ 138,941					$ 30,500		$ 30,500	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Development Center

FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Planning - Smartboard, Camera, Doc Camera	26,000	1	26,000	1	26,000	Similar set up as Executive Conference room.
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 26,000		$ 26,000	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 26,000	$ 26,000

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Development Center

FUND: General Fund

Furniture and Fixtures

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Chairs	300	15	4,500	15	4,500	Chair replacement for common areas partial (broken/stained)
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 4,500		$ 4,500	

Improvements

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 4,500	$ 4,500

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2024
011-1822 Development center

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-1822-411-60-02-000000 Compensation / Non-exempt	27,110	27,319	25,600	27,318	27,318	
011-1822-411-60-10-000000 Compensation / Overtime	583	3,500	3,200	3,500	3,500	
60	**27,693**	**30,819**	**28,800**	**30,818**	**30,818**	**-**
011-1822-411-61-30-000000 Benefits / Social security	2,014	2,358	2,358	2,358	2,358	
011-1822-411-61-36-000000 Benefits / Retirement	2,317	2,506	2,506	2,635	2,635	
011-1822-411-61-40-000000 Benefits / Unemployment tax	9	252	252	81	81	
011-1822-411-61-46-000000 Benefits / Workers' comp-	783	536	536	643	643	
011-1822-411-61-50-000000 Benefits / Health cost	6,544	7,512	7,512	6,780	6,780	
011-1822-411-61-52-000000 Benefits / Life insurance	20	23	23	24	24	
011-1822-411-61-53-000000 Benefits / Retiree health ins (ARC)	256	256	256	256	256	
61	**11,944**	**13,443**	**13,443**	**12,776**	**12,776**	**-**
011-1822-413-62-04-000000 Supplies / Operating	-	500	475	500	500	
011-1822-413-62-14-000000 Supplies / Janitorial	12,973	13,300	13,000	13,300	13,300	
011-1822-413-62-18-000000 Supplies / Clothing & uniform	1,320	2,000	1,900	2,000	2,000	
62	**14,293**	**15,800**	**15,375**	**15,800**	**15,800**	**-**
011-1822-414-63-45-000000 Other services & charges / Professional	369	-	-	-	-	
011-1822-414-63-52-000000 Other services & charges / Rental & contractual	11,682	25,400	24,000	25,400	25,400	
011-1822-414-63-67-000000 Other services & charges / Utilities - electricity	27,085	25,446	28,952	25,446	25,446	
011-1822-414-63-70-000000 Other services & charges / Utilities-water	6,529	10,200	10,000	10,200	10,200	
011-1822-414-63-99-000000 Other services & charges / Miscellaneous	15	-	15	-	-	
63	**45,681**	**61,046**	**62,967**	**61,046**	**61,046**	**-**
011-1822-415-65-10-000000 Maintenance / Facilities	15,191	18,500	18,400	18,500	18,500	
011-1822-415-65-17-000000 Maintenance / Fuel & lubricants	-	-	-	-	-	
65	**15,191**	**18,500**	**18,400**	**18,500**	**18,500**	**-**
011-1822-416-66-20-000000 Capital outlay / Equipment	-	-	-	26,000	26,000	
66	**-**	**-**	**-**	**26,000**	**26,000**	**-**
011-1822-413-67-30-000000 Non-Capital Outlay / Improvements	-	16,900	16,700	4,500	4,500	
67	**-**	**16,900**	**16,700**	**4,500**	**4,500**	**-**
011-1822 Development Center	**$ 114,801**	**$ 156,508**	**$ 155,685**	**$ 169,441**	**$ 169,441**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

						SALARIES / WAGES	
DEPARTMENT	**EXEMPT**	**NON EXEMPT**	**PART TIME**	**POSITION**	**STATUS**	**HOURLY RATE**	**ANNUAL SALARY**
Development Center		1		Custodian		$ 13.1338	$ 27,318
		1					**27,318**
				OVERTIME			3,500
							3,500
CURRENT POSITIONS		**1**					**$ 30,818**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Development Center

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Development Center

www.mcallen.net

Mission Statement:

Our mission is to provide a One-Stop-Shop for those who do business with the City.

Contact Us:

Eduardo Mendoza
City Engineer
311 N. 15th
McAllen, Tx 78501
(956) 681-1150

Description:

This department was created in order to facilitate the process for the citizens and those who conduct business with the City of Mcallen.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 27,693	$ 30,023	$ 30,819	$ 28,800	$ 30,818	$ 30,818	$ 30,818	$ 30,818	$ 30,818	$ 30,818
Employee Benefits	11,944	13,317	13,443	13,443	12,776	12,776	12,776	12,776	12,776	12,776
Supplies	14,293	15,800	15,800	15,375	15,800	15,800	15,800	15,800	15,800	15,800
Other Services and Charges	45,681	61,046	61,046	62,967	61,046	61,046	61,046	61,046	61,046	61,046
Maintenance	15,191	18,500	18,500	18,400	18,500	18,500	18,500	18,500	18,500	18,500
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	114,801	138,686	139,608	138,985	138,941	138,941	138,941	138,941	138,941	138,941
Capital Outlay	-	16,900	16,900	16,700	30,500	30,500	-	-	-	-
Total Expenditures	**$ 114,801**	**$ 155,586**	**$ 156,508**	**$ 155,685**	**$ 169,441**	**$ 169,441**	**$ 138,941**	**$ 138,941**	**$ 138,941**	**$ 138,941**
PERSONNEL										
Exempt										
Non-Exempt	1	1	1	1	1	1	1	1	1	1
Total Positions Authorized	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**1**

MAJOR FY 23-24 GOALS

1. Maintain overall appearance of facility to promote a customer friendly environment for development and busine

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City of McAllen, Texas
Public Safety
Summary

	Actual 21-22	Original Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT										
Police	$ 37,881,197	$ 40,173,018	$ 40,358,884	$ 40,130,018	$ 42,250,031	$ 42,060,203	$ 42,897,968	$ 44,158,595	$ 44,248,892	$ 44,339,978
Animal Control	370,572	475,536	483,757	431,342	728,568	468,735	468,735	468,735	468,735	468,735
Radio Shop	724,496	732,903	742,483	739,083	1,478,043	905,759	785,896	785,896	785,896	912,486
Fire	22,485,676	23,236,726	23,385,326	23,765,528	26,554,184	24,934,968	23,971,538	25,313,267	25,647,113	26,220,736
Emergency Medical Services	-	-	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Traffic Operations	2,403,263	2,562,259	2,604,244	2,510,856	2,957,254	2,836,796	2,771,296	2,771,296	2,771,296	2,771,296
Building Code Compliance	1,207,421	1,462,841	1,495,460	1,420,392	2,058,671	1,727,884	1,679,334	1,679,534	1,679,334	1,679,334
TOTAL	$ 65,072,626	$ 68,643,283	$ 69,370,154	$ 69,297,219	$ 76,326,750	$ 73,234,344	$ 72,874,766	$ 75,477,323	$ 75,901,266	$ 76,692,565
BY EXPENSE GROUP										
Personnel Services										
Salaries and Wages	$ 43,387,811	$ 44,947,466	$ 45,302,375	$ 45,509,990	$ 47,241,895	$ 47,113,765	$ 48,102,687	$ 49,385,911	$ 50,139,533	$ 50,499,104
Employee Benefits	13,120,599	14,100,820	14,170,782	14,169,522	16,453,444	16,236,636	16,514,403	16,821,986	17,033,231	17,161,744
Supplies	1,126,896	919,582	921,582	983,965	967,888	957,758	961,958	982,658	1,010,758	1,017,908
Other Services and Charges	3,602,041	3,718,328	4,007,328	4,040,908	4,359,555	4,327,402	4,339,702	4,351,952	4,372,702	4,476,092
Maintenance and Repair Services	3,248,650	3,208,714	3,208,714	3,018,394	3,312,970	2,946,016	2,956,016	2,973,016	2,997,016	3,052,716
Capital Outlay	586,628	1,748,373	1,759,373	1,574,440	3,990,998	1,652,767	-	961,800	348,025	485,000
TOTAL APPROPRIATIONS	$ 65,072,626	$ 68,643,283	$ 69,370,154	$ 69,297,219	$ 76,326,750	$ 73,234,344	$ 72,874,766	$ 75,477,323	$ 75,901,266	$ 76,692,565
PERSONNEL										
Police	444	446	446	461	461	446	461	463	465	467
Animal Control	7	7	7	7	7	7	7	7	7	7
Radio Shop	5	5	5	5	5	5	5	5	5	5
Fire	197	200	200	200	205	201	210	210	210	215
Emergency Medical Services	-	-	-	-	-	-	-	-	-	-
Traffic Operations	36	36	36	36	37	37	37	37	37	37
Building Code Compliance	20	22	22	24	28	26	28	28	28	28
TOTAL PERSONNEL	709	716	716	733	743	722	748	750	752	759

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Police
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. Police Officer (COPS)	15	$ 59,261		$ 888,922	$ -	$ -	$ 288,084	$ 1,177,006			Officers added based on COPS Grant. **Officers funded in separate Fund**
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	15	59,261		888,922	-	-	288,084	1,177,006			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. CBA 5% Increase				1,037,896	-	-	192,150			1,230,046	As Per Collective Bargaining Agreement
3. CBA Vacation Leave Buyback				145,000	-	-	26,825			171,825	As Per Collective Bargaining Agreement
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 36,748,970***	***$ 2,071,818***	***$ -***	***$ -***	***$ 507,059***	***$ 1,177,006***		***$ 1,401,871***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 411,091***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 1,653,782***					***$ -***	***$ -***		
MAINTENANCE											
1. Fuel & lubricants										(243,694)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 1,759,258***					***$ -***	***$ (243,694)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***434,990***		***263,990***	
Total Non- Capital Outlay								***64,934***		***64,934***	
TOTAL			***$ 40,573,101***					***$ 1,676,930***		***$ 1,487,101***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Police

FUND: General Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Radio Communications System Payment	245,000	1	245,000	1	245,000	Replace End of Life Radio Communications System.
Vericom Drag Factor Testing Device	6,995	2	13,990	2	13,990	Required Accident Reconstruction Equipment.
Crime Prevention Materials/Supplies	5,000	1	5,000	1	5,000	Community Crime Prevention Materials.
			-		-	
			-		-	
	TOTAL		$ 263,990		$ 263,990	

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Various Vehicle Shortage	171,000	1	171,000		-	Fleet Request - Vehicle shortage for replacement vehicles
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 171,000		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 434,990**	**$ 263,990**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Police
FUND: General Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
K-9 Correction Collars	400	8	3,200	8	3,200	Replace End of Life Equipment.
FARO Lighting Stations	2,358	4	9,432	4	9,432	Required Accident Reconstruction Equipment.
KOPA Scanning Kits	1,450	2	2,900	2	2,900	Required Accident Reconstruction Equipment.
Stop Stick Devices	475	25	11,875	25	11,875	Required Pursuit Termination Equipment.
Motocycle Radar Systems	4,219	4	16,876	4	16,876	Replace End of Life Equipment.
	TOTAL		$ 44,283		$ 44,283	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Trailer Wheel Locks	265	10	2,650	10	2,650	Required Sky Watch Trailer Locks.
Sky Watch Generators	689	2	1,378	2	1,378	Replace End of Life Equipment.
File Cabinets	985	4	3,940	4	3,940	Additional Storage Capacity Required.
Paper Shredders	771	2	1,542	2	1,542	Replace End of Life Equipment.
			-		-	
	TOTAL		$ 9,510		$ 9,510	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Computer Monitors	186	24	4,454	24	4,454	Replace End of Life Equipment.
Computer Disc Producer	3,343	2	6,687	2	6,687	Add/Replace End of Life Equipment.
			-		-	
			-		-	
			-		-	
	TOTAL		$ 11,141		$ 11,141	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 64,934**	**$ 64,934**

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2024
011-2002 Police

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2002-421-60-01-000000 Compensation / Exempt	879,895	840,686	840,686	844,393	844,393	
011-2002-421-60-02-000000 Compensation / Non-exempt	4,029,733	4,670,995	4,670,995	4,636,219	4,636,219	
011-2002-421-60-08-000000 Compensation / Police & fire	19,574,380	20,471,901	20,471,901	21,261,387	21,555,361	
011-2002-421-60-10-000000 Compensation / Overtime	1,373,858	760,000	760,000	760,000	760,000	
011-2002-421-60-12-000000 Compensation / Holiday pay	388,243	450,000	450,000	450,000	450,000	
011-2002-421-60-13-000000 Compensation / Overtime reimbursement	-	-	-	-	-	
011-2002-421-60-14-000000 Compensation / Car allowance	7,800	7,800	7,800	7,800	7,800	
011-2002-421-60-15-000000 Compensation/Certification	101,326	732,972	732,972	751,322	751,322	
60	**26,355,236**	**27,934,354**	**27,934,354**	**28,711,121**	**29,005,095**	**-**
011-2002-421-61-30-000000 Benefits / Social security	1,981,418	2,136,977	2,136,977	2,196,401	2,218,890	
011-2002-421-61-36-000000 Benefits / Retirement	2,206,344	2,271,063	2,271,063	2,454,801	2,479,936	
011-2002-421-61-40-000000 Benefits / Unemployment tax	6,629	112,392	112,392	37,341	36,126	
011-2002-421-61-46-000000 Benefits / Workers' comp-	496,812	449,135	449,135	529,478	536,152	
011-2002-421-61-50-000000 Benefits / Health cost	2,308,270	2,746,536	2,746,536	3,703,176	3,581,136	
011-2002-421-61-52-000000 Benefits / Life insurance	13,405	21,639	21,639	23,085	22,934	
011-2002-421-61-53-000000 Benefits / Retiree health ins (ARC)	225,572	225,572	225,572	225,572	225,572	
011-2002-421-61-54-000000 Benefits / Police retiree health ins subsidy	42,760	45,000	45,000	45,000	45,000	
011-2002-421-61-56-000000 Benefits/pension cost-tmrs	-	-	-	-	-	
61	**7,281,209**	**8,008,314**	**8,008,314**	**9,214,855**	**9,145,747**	**-**
011-2002-423-62-02-000000 Supplies / Office	55,759	48,000	48,000	48,000	48,000	
011-2002-423-62-04-000000 Supplies / Operating	176,392	122,900	122,900	122,900	122,900	
011-2002-423-62-14-000000 Supplies / Janitorial	49,123	33,850	33,850	33,850	33,850	
011-2002-423-62-16-000000 Supplies / Photocopier	15,169	11,000	11,000	11,000	11,000	
011-2002-423-62-18-000000 Supplies / Clothing & uniform	167,079	96,941	96,941	96,941	96,941	
011-2002-423-62-46-000000 Supplies / Consumable	128,872	93,000	93,000	93,000	93,000	
011-2002-423-62-99-000000 Supplies / Other	12,022	5,400	5,400	5,400	5,400	
62	**604,416**	**411,091**	**411,091**	**411,091**	**411,091**	**-**
011-2002-424-63-02-000000 Other services & charges / Advertising	-	1,500	1,500	1,500	1,500	
011-2002-424-63-14-000000 Other services & charges / Dues & subscription	11,986	6,080	6,080	6,080	6,080	
011-2002-424-63-23-000000 Other services & charges / Online svc/network	72,346	60,000	60,000	60,000	60,000	
011-2002-424-63-35-000000 Other services & charges / Laundry	43,396	50,000	50,000	50,000	50,000	
011-2002-424-63-40-000000 Other services & charges / Medical	31,554	24,600	24,600	24,600	24,600	
011-2002-424-63-44-000000 Other services & charges / Printing	7,534	10,000	10,000	10,000	10,000	
011-2002-424-63-45-000000 Other services & charges / Professional	61,942	50,000	50,000	50,000	50,000	
011-2002-424-63-50-000000 Other services & charges / Rental-equipment	339	1,000	1,000	1,000	1,000	

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011-2002 Police

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2002-424-63-51-000000 Other services & charges / Rental-Photocopier	14,905	25,000	25,000	25,000	25,000	
011-2002-424-63-52-000000 Other services & charges / Rental & contractual	58,127	41,000	41,000	41,000	41,000	
011-2002-424-63-58-000000 Other services & charges / Property damage	-	-	-	-	-	
011-2002-424-63-60-000000 Other services & charges / Special events	9,363	6,000	6,000	6,000	6,000	
011-2002-424-63-62-000000 Other services & charges / Special service	3,129	5,000	5,000	5,000	5,000	
011-2002-424-63-64-000000 Other services & charges / Training	79,395	95,000	95,000	95,000	95,000	
011-2002-424-63-65-000000 Other services & charges / Travel	42,665	18,000	18,000	18,000	18,000	
011-2002-424-63-67-000000 Other services & charges / Utilities - electricity	244,757	245,849	250,074	245,849	245,849	
011-2002-424-63-68-000000 Other services & charges / Utilities-gas	-	3,000	3,000	3,000	3,000	
011-2002-424-63-69-000000 Other services & charges / Utilities-telephone	21,321	36,190	36,190	36,190	36,190	
011-2002-424-63-70-000000 Other services & charges / Utilities-water	34,767	40,000	40,000	40,000	40,000	
011-2002-424-63-75-000000 Other services & charges / Rental-depreciation fun	745,093	833,350	833,350	904,563	904,563	
011-2002-424-63-78-000000 Other services & charges / Training-court mandated	1,990	6,000	6,000	6,000	6,000	
011-2002-424-63-91-000000 Other services & charges / Educational refund	6,078	15,000	15,000	15,000	15,000	
011-2002-424-63-99-000000 Other services & charges / Miscellaneous	6,180	10,000	10,000	10,000	10,000	
63	**1,496,869**	**1,582,569**	**1,586,794**	**1,653,782**	**1,653,782**	**-**
011-2002-425-65-04-000000 Maintenance / Computer/software	335,985	280,000	280,000	280,000	280,000	
011-2002-425-65-08-000000 Maintenance / Equipment	31,794	30,000	30,000	30,000	30,000	
011-2002-425-65-10-000000 Maintenance / Facilities	297,944	134,920	134,920	134,920	134,920	
011-2002-425-65-16-000000 Maintenance / Vehicles	568,789	522,400	522,400	522,400	522,400	
011-2002-425-65-17-000000 Maintenance / Fuel & lubricants	673,362	791,938	557,847	791,938	548,244	
65	**1,907,875**	**1,759,258**	**1,525,167**	**1,759,258**	**1,515,564**	**-**
011-2002-426-66-14-000000 Capital outlay / Vehicles	14,534	19,200	19,200	171,000	-	
011-2002-426-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-2002-426-66-20-000000 Capital outlay / Equipment	-	324,403	324,403	263,990	263,990	
011-2002-426-66-22-000000 Capital outlay / Computer-hardware	136,288	143,077	143,077	-	-	
011-2002-426-66-24-000000 Capital outlay / Computer software	-	-	-	-	-	
011-2002-426-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
66	**150,822**	**486,680**	**486,680**	**434,990**	**263,990**	**-**
011-2002-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	11,384	-	-	-	-	
011-2002-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	42,634	53,669	53,669	53,793	53,793	
011-2002-423-67-22-000000 Non-Capital Outlay / Computer Equipment	17,739	122,949	122,949	11,141	11,141	
011-2002-423-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**71,757**	**176,618**	**176,618**	**64,934**	**64,934**	**-**

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2024
011-2002 Police

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2002-429-78-01-000000 Disaster Exp/ COVID-19	6,114	-	1,000	-	-	
011-2002-429-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**6,114**	**-**	**1,000**	**-**	**-**	**-**
011-2002-427-89-99-000000 Other expenses / Grant reimbursements	6,900	-	-	-	-	
89	**6,900**	**-**	**-**	**-**	**-**	**-**
011-2002 Police	**$ 37,881,197**	**$ 40,358,884**	**$ 40,130,018**	**$ 42,250,031**	**$ 42,060,203**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police	1			Police Chief		$ 72.6757	$ 151,165
Police	1			Crime Records System Admin		31.9390	66,433
Police	1			Crime Statistician		24.2178	50,373
Police	1			Emergency Communications Manager		30.0279	62,458
Police	1			IT Web Technician - Police		24.8907	51,773
Police	1			Police Dept Administrator		36.8933	76,738
Police	1			Assistant Chief of Police		61.7712	128,484
Police	1			Assistant Chief of Police		61.7712	128,484
Police	1			Assistant Chief of Police		61.7712	128,484
	9						**844,393**
Police		1		Police Lieutenant		46.0240	95,730
Police		1		Police Lieutenant		46.0240	95,730
Police		1		Police Lieutenant		46.0240	95,730
Police		1		Police Lieutenant		46.0240	95,730
Police		1		Police Lieutenant		46.0240	95,730
Police		1		Police Lieutenant		46.0240	95,730
Police		1		Police Lieutenant		46.0240	95,730
Police		1		Police Lieutenant		44.8650	93,319
Police		1		Police Lieutenant		44.8650	93,319
Police		1		Police Lieutenant		42.8455	89,119
Police		1		Police Lieutenant		42.8455	89,119
		11					**1,034,985**
Police		1		Police Sergeant		41.4801	86,279
Police		1		Police Sergeant		41.4801	86,279
Police		1		Police Sergeant		41.4801	86,279
Police		1		Police Sergeant		41.4801	86,279
Police		1		Police Sergeant		41.4801	86,279
Police		1		Police Sergeant		41.4801	86,279
Police		1		Police Sergeant		41.4801	86,279
Police		1		Police Sergeant		41.4801	86,279
Police		1		Police Sergeant		41.4801	86,279
Police		1		Police Sergeant		41.4801	86,279

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Police Sergeant		41.4801	86,279
Police		1		Police Sergeant		41.4801	86,279
Police		1		Police Sergeant		41.4572	86,231
Police		1		Police Sergeant		41.4572	86,231
Police		1		Police Sergeant		41.4572	86,231
Police		1		Police Sergeant		41.4572	86,231
Police		1		Police Sergeant		41.4572	86,231
Police		1		Police Sergeant		41.4572	86,231
Police		1		Police Sergeant		41.4572	86,231
Police		1		Police Sergeant		41.4572	86,231
Police		1		Police Sergeant		41.4572	86,231
Police		1		Police Sergeant		41.3883	86,088
Police		1		Police Sergeant		41.3883	86,088
Police		1		Police Sergeant		41.3883	86,088
Police		1		Police Sergeant		41.3883	86,088
Police		1		Police Sergeant		41.3883	86,088
Police		1		Police Sergeant		41.3883	86,088
Police		1		Police Sergeant		41.3883	86,088
Police		1		Police Sergeant		39.9540	83,104
Police		1		Police Sergeant		39.9540	83,104
Police		1		Police Sergeant		39.8967	82,985
Police		1		Police Sergeant		39.8967	82,985
Police		1		Police Sergeant		39.0131	81,147
Police		1		Police Sergeant		39.0131	81,147
Police		1		Police Sergeant		39.0131	81,147
Police		1		Police Sergeant		38.3935	79,858
Police		1		Police Sergeant		37.7854	78,594
Police		1		Police Sergeant		37.7854	78,594
Police		1		Police Sergeant		37.4526	77,901
		39					**3,304,604**
Police		1		Police Officer III		35.5134	73,868
Police		1		Police Officer III		35.5134	73,868

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Police Officer III		35.5134	73,868
Police		1		Police Officer III		35.5134	73,868
Police		1		Police Officer III		35.5134	73,868
Police		1		Police Officer III		35.5134	73,868
Police		1		Police Officer III		35.5134	73,868
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4904	73,820
Police		1		Police Officer III		35.4330	73,701
Police		1		Police Officer III		35.4330	73,701
Police		1		Police Officer III		35.4330	73,701
Police		1		Police Officer III		35.4330	73,701
Police		1		Police Officer III		35.4330	73,701
Police		1		Police Officer III		35.4330	73,701
Police		1		Police Officer III		35.4330	73,701
Police		1		Police Officer III		35.4330	73,701
Police		1		Police Officer III		35.4330	73,701
Police		1		Police Officer III		35.4330	73,701
Police		1		Police Officer III		35.4330	73,701

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Police Officer III		35.4330	73,701
Police		1		Police Officer III		33.9872	70,693
Police		1		Police Officer III		33.9872	70,693
Police		1		Police Officer III		33.9872	70,693
Police		1		Police Officer III		33.9872	70,693
Police		1		Police Officer III		33.9299	70,574
Police		1		Police Officer III		33.9299	70,574
Police		1		Police Officer III		33.9299	70,574
Police		1		Police Officer III		33.9299	70,574
Police		1		Police Officer III		33.9299	70,574
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		33.0463	68,736
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		32.4267	67,448
Police		1		Police Officer III		31.8186	66,183
Police		1		Police Officer III		31.8186	66,183
Police		1		Police Officer III		31.8186	66,183
Police		1		Police Officer III		31.8186	66,183
Police		1		Police Officer III		31.8186	66,183
Police		1		Police Officer III		31.8186	66,183
Police		1		Police Officer III		31.8186	66,183
Police		1		Police Officer III		31.8186	66,183
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634
Police		1		Police Officer III		31.5547	65,634

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.6023	63,653
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		30.5335	63,510
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		29.3745	61,099
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4911	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Officer III		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary II		28.4909	59,261
Police		1		Police Probationary I		28.4909	59,261
Police		1		Police Probationary I		28.4909	59,261
Police		1		Police Probationary I		28.4909	59,261

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Police Probationary I		28.4909	59,261
Police		1		Police Probationary I		28.4909	59,261
Police		1		Police Probationary I		28.4909	59,261
Police		1		Police Probationary I		28.4909	59,261
Police		1		Police Probationary I		28.4909	59,261
Police		1		Police Probationary I		28.4909	59,261
Police		1		Police Probationary I		28.4909	59,261
Police		1		Police Probationary I		28.4909	59,261
		248					**16,032,876**
COLLECTIVE BARGAINING AGREEMENT		3		ASSISTANT CHIEF OF POLICE			$ 385,453
						EXEMPT	**385,453**
		11		LIEUTENANT			1,034,985
		39		SERGEANT			3,304,604
		248		POLICE OFFICER			16,032,876
						CIVIL SERVICE	**20,372,465**
					CBA		**1,182,896**
					ADDITIONAL PAY		**751,322**
TOTAL POSITIONS		**301**			**TOTAL COLLECTIVE BARGAINING**		**22,692,135**
Police		1		Administrative Assistant		17.6510	36,714
		1					**36,714**
Police		1		Apprentice Auto Mechanic		15.1620	31,537
		1					**31,537**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Community Service Specialist		16.9605	35,278
Police		1		Community Service Specialist		15.8391	32,945
Police		1		Community Service Specialist		15.6193	32,488
Police		1		Community Service Specialist		15.5484	32,341
Police		1		Community Service Specialist		15.2462	31,712
Police		1		Community Service Specialist		15.2462	31,712
Police		1		Community Service Specialist		15.1495	31,511
Police		1		Community Service Specialist		15.1072	31,423
Police		1		Community Service Specialist		15.0966	31,401
Police		1		Community Service Specialist		15.0498	31,304
Police		1		Community Service Specialist		15.0256	31,253
Police		1		Community Service Specialist		14.9939	31,187
Police		1		Community Service Specialist		14.9909	31,181
Police		1		Community Service Specialist		14.9471	31,090
Police		1		Community Service Specialist		14.8676	30,925
Police		1		Community Service Specialist		14.8676	30,925
Police		1		Community Service Specialist		14.8676	30,925
Police		1		Community Service Specialist		14.8676	30,925
Police		1		Community Service Specialist		14.8676	30,925
Police		1		Community Service Specialist		14.8676	30,925
Police		1		Community Service Specialist		14.8676	30,925
Police		1		Community Service Specialist		14.8676	30,925
Police		1		Community Service Specialist		14.8676	30,925
Police		1		Community Service Specialist		14.8676	30,925
Police		1		Community Service Specialist		14.8676	30,925
Police		1		Community Service Specialist		14.8676	30,925
Police		1		Community Service Specialist		14.8676	30,925
		29					**910,695**
Police		1		Crime Victim Liaison		18.4293	38,333
		1					**38,333**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Custodian		13.7871	28,677
Police		1		Custodian		12.7535	26,527
Police		1		Custodian		12.7535	26,527
Police		1		Custodian		12.7535	26,527
Police		1		Custodian		12.7535	26,527
Police		1		Custodian		12.7535	26,527
		6					**161,313**
Police		1		Dentention Service Specialist		16.7666	34,875
Police		1		Dentention Service Specialist		16.4573	34,231
Police		1		Dentention Service Specialist		16.3591	34,027
Police		1		Dentention Service Specialist		16.2020	33,700
Police		1		Dentention Service Specialist		16.1877	33,670
Police		1		Dentention Service Specialist		16.0672	33,420
Police		1		Dentention Service Specialist		15.6110	32,471
Police		1		Dentention Service Specialist		15.6110	32,471
Police		1		Dentention Service Specialist		15.6110	32,471
Police		1		Dentention Service Specialist		15.6110	32,471
Police		1		Dentention Service Specialist		15.6110	32,471
Police		1		Dentention Service Specialist		15.6110	32,471
Police		1		Dentention Service Specialist		15.6110	32,471
Police		1		Dentention Service Specialist		15.6110	32,471
Police		1		Dentention Service Specialist		15.6110	32,471
Police		1		Dentention Service Specialist		15.6110	32,471
Police		1		Dentention Service Specialist		15.6110	32,471
		18					**593,574**
Police		1		Emergency Comm Specialist		18.5717	38,629
Police		1		Emergency Comm Specialist		17.5935	36,594
Police		1		Emergency Comm Specialist		17.2888	35,961
Police		1		Emergency Comm Specialist		16.9024	35,157
Police		1		Emergency Comm Specialist		16.8657	35,081
Police		1		Emergency Comm Specialist		16.8458	35,039

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Emergency Comm Specialist		16.8438	35,035
Police		1		Emergency Comm Specialist		16.7842	34,911
Police		1		Emergency Comm Specialist		16.7150	34,767
Police		1		Emergency Comm Specialist		16.7150	34,767
Police		1		Emergency Comm Specialist		16.7150	34,767
Police		1		Emergency Comm Specialist		16.7150	34,767
Police		1		Emergency Comm Specialist		16.7150	34,767
Police		1		Emergency Comm Specialist		16.7150	34,767
Police		1		Emergency Comm Specialist		16.7150	34,767
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
Police		1		Emergency Comm Specialist		16.3916	34,095
		37					**1,279,857**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Lead Community Service Spec		20.1292	41,869
Police		1		Lead Community Service Spec		17.2112	35,799
Police		1		Lead Community Service Spec		17.0089	35,379
		3					**113,047**
Police		1		Lead Detention Service Spec		20.8957	43,463
Police		1		Lead Detention Service Spec		20.0098	41,620
Police		1		Lead Detention Service Spec		19.6686	40,911
Police		1		Lead Detention Service Spec		18.9753	39,469
		4					**165,463**
Police		1		Lead Emergency Comm Spec		21.0123	43,706
Police		1		Lead Emergency Comm Spec		20.2998	42,224
Police		1		Lead Emergency Comm Spec		20.2855	42,194
Police		1		Lead Emergency Comm Spec		19.9241	41,442
		4					**169,565**
Police		1		Maintenance Worker		13.7701	28,642
		1					**28,642**
Police		1		PC Specialist		19.0400	39,603
Police		1		PC Specialist		19.0400	39,603
		2					**79,206**
Police		1		Senior Administrative Clerk		16.9721	35,302
Police		1		Senior Administrative Clerk		16.6008	34,530
Police		1		Senior Administrative Clerk		16.5622	34,449
Police		1		Senior Administrative Clerk		16.5318	34,386
Police		1		Senior Administrative Clerk		16.4968	34,313
Police		1		Senior Administrative Clerk		16.3126	33,930
Police		1		Senior Administrative Clerk		16.3052	33,915
Police		1		Senior Administrative Clerk		15.9925	33,264
Police		1		Senior Administrative Clerk		15.9517	33,180
Police		1		Senior Administrative Clerk		15.7886	32,840

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police		1		Senior Administrative Clerk		15.5801	32,407
Police		1		Senior Administrative Clerk		15.4924	32,224
Police		1		Senior Administrative Clerk		15.3127	31,850
Police		1		Senior Administrative Clerk		15.3036	31,831
Police		1		Senior Administrative Clerk		15.2680	31,757
Police		1		Senior Administrative Clerk		15.1329	31,476
Police		1		Senior Administrative Clerk		15.1027	31,414
Police		1		Senior Administrative Clerk		15.0483	31,300
Police		1		Senior Administrative Clerk		15.0362	31,275
Police		1		Senior Administrative Clerk		15.0136	31,228
Police		1		Senior Administrative Clerk		15.0136	31,228
Police		1		Senior Administrative Clerk		14.8676	30,925
Police		1		Senior Administrative Clerk		14.8676	30,925
Police		1		Senior Administrative Clerk		14.8676	30,925
Police		1		Senior Administrative Clerk		14.8676	30,925
Police		1		Senior Administrative Clerk		14.8676	30,925
Police		1		Senior Administrative Clerk		14.8676	30,925
Police		1		Senior Administrative Clerk		14.8676	30,925
Police		1		Senior Administrative Clerk		14.8676	30,925
Police		1		Senior Administrative Clerk		14.8676	30,925
Police		1		Senior Administrative Clerk		14.8677	30,925
		32					**1,028,273**
TOTAL NON-EXEMPT POSITIONS		**139**					**4,636,219**
TOTAL CERTIFIED POLICE		**298**					**20,372,465**
TOTAL EXEMPT POSITIONS		**9**					**844,393**
				POLICE ADDITIONAL PAY			**751,322**
				OVERTIME			**760,000**
				HOLIDAY PAY			**450,000**
				CAR ALLOWANCE			**7,800**
CURRENT POSITIONS		**446**					**$ 29,005,095**

Dept #2002

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Police

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	Police Officer (COPS)	-	-	-	-	-	888,922	288,084	1,177,006	15	COPS Grant
2.	-	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	-	-	-	-	-	-	-	
2.	CBA 5% Increase	< Select Status >	-	1,037,896	1,037,896	-	-	192,150	1,230,046	YES
3.	CBA Vacation Leave Buyback	< Select Status >	-	145,000	145,000	-	-	26,825	171,825	YES
4.	-	< Select Status >	-	-	-	-	-	-	-	
5.	-	< Select Status >	-	-	-	-	-	-	-	
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	
8.	-	< Select Status >	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. POLICE

				FLEET OPERATIONS RECOMMENDATION								CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	DEPREC. VARIANCE	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	M17	2018 HARLEY DAVIDSON POLICE M/C	POLICE MOTORCYCLE	30,000	5	0.15	$ 6,900	YES	MEETS REPLACEMENT CRITERIA	$ (3,500)		YES	$ (3,500)	$ -
R	M19	2019 HARLEY DAVIDSON POLICE M/C	POLICE MOTORCYCLE	30,000	5	0.15	$ 6,900	YES	MEETS REPLACEMENT CRITERIA	$ (3,500)		YES	$ (3,500)	$ -
R	M20	2019 HARLEY DAVIDSON POLICE M/C	POLICE MOTORCYCLE	30,000	5	0.15	$ 6,900	YES	MEETS REPLACEMENT CRITERIA	$ (3,500)		YES	$ (3,500)	$ -
R	PD0039	2012 CHEVROLET IMPALA	POLICE PKG'D SEDAN	37,000	8	0.15	$ 5,319	YES	MEETS REPLACEMENT CRITERIA	$ (10,500)		YES	$ (10,500)	$ -
R	PD0042	2012 CHEVROLET IMPALA	POLICE PKG'D SEDAN	37,000	8	0.15	$ 5,319	YES	MEETS REPLACEMENT CRITERIA	$ (10,500)		YES	$ (10,500)	$ -
R	PD0043	2012 CHEVROLET IMPALA	POLICE PKG'D SEDAN	37,000	8	0.15	$ 5,319	YES	MEETS REPLACEMENT CRITERIA	$ (10,500)		YES	$ (10,500)	$ -
R	PD0055	2014 CHEVROLET IMPALA	POLICE PKG'D SEDAN	37,000	8	0.15	$ 5,319	YES	MEETS REPLACEMENT CRITERIA	$ (9,000)		YES	$ (9,000)	$ -
R	PD2108	2018 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLOER POLICE PKG'D SUV	65,000	5	0.15	$ 14,950	YES	MEETS REPLACEMENT CRITERIA	$ (24,000)		YES	$ (24,000)	$ -
R	PD2113	2019 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLOER POLICE PKG'D SUV	65,000	5	0.15	$ 14,950	YES	MEETS REPLACEMENT CRITERIA	$ (24,000)		YES	$ (24,000)	$ -
R	PD2114	2019 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLOER POLICE PKG'D SUV	65,000	5	0.15	$ 14,950	YES	MEETS REPLACEMENT CRITERIA	$ (24,000)		YES	$ (24,000)	$ -
R	PD2116	2019 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLOER POLICE PKG'D SUV	65,000	5	0.15	$ 14,950	YES	MEETS REPLACEMENT CRITERIA	$ (24,000)		YES	$ (24,000)	$ -
R	PD2117	2019 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLOER POLICE PKG'D SUV	65,000	5	0.15	$ 14,950	YES	MEETS REPLACEMENT CRITERIA	$ (24,000)		YES	$ (24,000)	$ -
R	3 UNITS	HARLEY DAVIDSON POLICE MOTORCYCLES	POLICE MOTORCYCLES						678-6382-426-66-14-EC2315		$ 75,000	YES		
R	6 UNITS	FORD EXPLORER POLICE INTERCEPTORS	FORD EXPLOER POLICE PKG'D SUV's						678-6382-426-66-14-EC2316		$ 294,000	YES		
R	4 UNITS	CHEVROLET IMPALAS	POLICE PKG'D SEDANS						678-6382-426-66-14-EC2317		$ 140,000	YES		
R	2 UNITS	FORD E-150 8-PASSENGER VANS	3/4 TON 8-PASSENGER VANS						678-6382-426-66-14-EC2318		$ 76,000	YES		
R	PD2008	2013 FORD F-150 EC	1/2 TON EC SB 2WD GAS						678-6382-426-66-14-EC2319		$ 40,000	YES		
R	11 UNITS	FORD EXPLORER POLICE PKG'D SUV	FORD EXPLORER POLICE PKG'D SUV						678-6382-426-66-14-EC2222		$ 478,079	YES		
				$ 563,000			**$ 116,725**			**$ (171,000)**	**$ 1,103,079**		**$ (171,000)**	**$ -**

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Police

www.mcallen.net/police

Mission Statement:

The mission of the McAllen Police Department is to provide quality community oriented services and to enhance public safety and instill confidence of all citizens by partnerships with our citizens to prevent crime and enhance the quality of life throughout our community always treating people with dignity, fairness, and respect.

Contact Us:

Chief Victor Rodriguez
Police Chief
1601 N. Bicentennial Boulevard
McAllen, TX 78501
(956) 681-2000

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 26,355,236	$ 27,773,820	$ 27,934,354	$ 27,934,354	$ 28,711,121	$ 29,005,095	$ 29,894,017	$ 30,847,062	$ 30,911,184	$ 30,975,307
Employee Benefits	7,281,209	7,982,982	8,008,314	8,008,314	9,214,855	9,145,747	9,423,514	9,731,097	9,757,271	9,784,234
Supplies	604,416	411,091	411,091	411,091	411,091	411,091	411,091	411,091	411,091	411,091
Other Services and Charges	1,503,769	1,582,569	1,582,569	1,586,794	1,653,782	1,653,782	1,653,782	1,653,782	1,653,782	1,653,782
Maintenance	1,907,875	1,759,258	1,759,258	1,525,167	1,759,258	1,515,564	1,515,564	1,515,564	1,515,564	1,515,564
Disaster Expenses	6,114	-	-	1,000	-	-	-	-	-	-
Operations Subtotal	37,658,618	39,509,720	39,695,586	39,466,720	41,750,107	41,731,279	42,897,968	44,158,595	44,248,892	44,339,978
Capital Outlay	222,579	663,298	663,298	663,298	499,924	328,924	-	-	-	-
Total Expenditures	**$ 37,881,197**	**$ 40,173,018**	**$ 40,358,884**	**$ 40,130,018**	**$ 42,250,031**	**$ 42,060,203**	**$ 42,897,968**	**$ 44,158,595**	**$ 44,248,892**	**$ 44,339,978**
PERSONNEL										
Exempt	9	9	9	9	9	9	9	9	9	9
Non-Exempt	139	139	139	139	139	139	139	141	143	145
Civil Service	296	298	298	313	313	298	313	313	313	313
Total Positions Authorized	**444**	**446**	**446**	**461**	**461**	**446**	**461**	**463**	**465**	**467**

MAJOR FY 23-24 GOALS

1) It shall be the goal of the McAllen Police Department to prevent crime through its patrol function.
2) When a crime occurs in the City of McAllen, it shall be the goal of the McAllen Police Department to identify person(s) responsible through its investigative function.
3) Upon identification of person(s) responsible for criminal activity in the City of McAllen, it shall be the goal of the McAllen Police Department to lawfully arrest the person(s) responsible.
4) Upon lawful arrest of person(s) responsible for criminal activity in the City of McAllen, it shall be the goal of the McAllen Police Department to effectively assist the prosecution of the person(s) responsible.
5) It shall be the goal of the McAllen Police Department to maintain the City of McAllen as a Safe City.
6) It shall be the goal of the McAllen Police Department to enhance public safety through development of multiagency workgroups at the TX RGV TAG/TCIC.
7) It shall be the goal of the McAllen Police Department to enhance public safety through development of department capacity to investigate electric technology laden crimes.
8) It shall be the goal of the McAllen Police Department to enhance public safety through development of a joint project with US DHS Secret Service for developing the South Texas Regional Task Force (STXRTF) by establishing a multiagency at the TX RGV TAG.
9) It shall be the goal of the McAllen Police Department to enhance public safety through expansion of law enforcement facilities including completion of McAllen Public Safety Main Electrical Switchboard upgrade.
10) It shall be the goal of the McAllen Police Department to enhance public safety through the acquisition of major law enforcement equipment through the TX RGV TAG.

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Police

www.mcallen.net/police

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of sworn personnel	300	302	317	317
Number of non-sworn personnel	144	144	144	144
Total number of authorized personnel	444	446	461	461
Estimated Population	143,959	145,730	145,730	147,522
Department Expenditures	$ 37,881,197	$ 40,358,884	$ 40,130,018	$ 42,060,203
Outputs:				
TOTAL NIBRS Group A Offenses	8,680	8,545	8,545	8,410
Calls for service	136,948	136,000	136,000	135,500
Effectiveness Measures:				
Average Call to Dispatch Response Time-Priority 1	2	2	2	2
Average Dispatch to Arrival Response Time-Priority 1	5	5	5	5
Efficiency Measures:				
Number of sworn personnel per 1000 population	2.1	2.0	2.2	2.1
Calls for service to budget ratio	$ 277	$ 297	$ 297	$ 304
Sworn personnel-to-calls for service ratio	456	450	429	427
Total police personnel-to-calls for service ratio	308	305	295	294
Number of non-sworn to sworn personnel	0.48	0.48	0.45	0.45
NIBRS Group A Offenses per 1000 pop.	60	59	59	57
NIBRS Group A Offenses-to-budget ratio	$ 4,364	$ 4,723	$ 4,723	$ 4,896
Number of calls for service per 1000 population	951	933	933	919
Department expenditures per capita	$ 263	$ 271	$ 276	$ 286
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

The McAllen Police Department, through 444 full time employees, provides 9-1-1 phone answering. Police and Fire radio dispatch services and all municipal police services for the City of McAllen.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Animal Control FUND: General Fund			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				10,000	-	-	1,641	11,641		-	Increasing the overtime for AC Officers - for emergency response, emergent events, support for annual events including holiday parade.
2. Phone Allowance - Working Supervisor				-	-	720	118	838		838	$60 X 12 months X 1 Supervisor = $720
3. Phone Allowance -Animal Control Specialist (6)				-	-	2,880	470	3,350		3,350	$40 phone allowance X 12 months X 6 AC staff = 2880
4. -				-	-	-	-	-			
5. -				-	-	-	-	-			
Total Compensation & Benefits			***$ 345,236***	***$ 10,000***	***$ -***	***$ 3,600***	***$ 2,228***	***$ 15,828***		***$ 4,188***	
SUPPLIES											
1. Clothing & uniform								6,020		6,020	$120 per 1 Staff Uniform X 5 per year X 7 staff = $4200.00; $200 - boots; $60 - jackets embroidery; Winterwear
2. Small tools/minor equipment								7,700		-	Lightbars for 7 AC vehicles at $1100. each
3. < Please select category >											
Total Supplies			***$ 12,000***					***$ 13,720***	***$ 6,020***		
OTHER SERVICES & CHARGES											
1. Training								4,900		-	$700 per year X 7 AC staff = $4900.00
2. < Please select category >											
3. < Please select category >											
Total Other Services & Charges			***$ 53,700***					***$ 4,900***	***$ -***		
MAINTENANCE											
1. Vehicles								8,504		-	
2. Fuel & lubricants										(10,409)	Fuel Adjustment
3. < Please select category >											
Total Maintenance			***$ 58,000***					***$ 8,504***	***$ (10,409)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***194,000***		-	
Total Non- Capital Outlay								***22,680***		-	
TOTAL			***$ 468,936***					***$ 259,632***	***$ (201)***		

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CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Animal Control
FUND: General Fund

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Shortage - 3/4 TON EC 4WD GAS w/ANIMAL CONTROL BODY	37,000	3	111,000		-	Vehicle Shortage requested by Fleet
ROLLOVER Shortage - 3/4 Ton w/ Animal Control Body	17,000	3	51,000		-	Rollover of shortage approved in FY 22-23 for (3) 3/4 Ton EC 4WD w/ Animal Control Body Trucks
			-		-	
			-		-	
			-		-	
	TOTAL		$ 162,000		$ -	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Accela License Bundle	16,000	2	32,000		-	This is being submitted to ensure network software availability
			-		-	in consideration of the ERP timeline
			-		-	
			-		-	
			-		-	
	TOTAL		$ 32,000		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 194,000	$ -

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Animal Control
FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Toughbooks	3,000	7	21,000		-	Required for 7 Animal control Staff for daily reporting / operations
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 21,000		$ -	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Verizon Reveal GPS Vehicle Tracking System	1,680	1	1,680		-	GPS Tracking for 7 AC Units ($20 X 7 Units X 12 Months =$1680)
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 1,680		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 22,680	$ -

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2024
011-2004 Animal control

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2004-421-60-02-000000 Compensation / Non-exempt	218,067	243,800	243,800	245,430	245,430	
011-2004-421-60-10-000000 Compensation / Overtime	7,657	10,000	10,000	20,000	10,000	
011-2004-421-60-12-000000 Compensation / Holiday pay	-	-	-	-	-	
60	**225,723**	**253,800**	**253,800**	**265,430**	**255,430**	**-**
011-2004-421-61-30-000000 Benefits / Social security	17,548	19,415	19,415	20,305	19,541	
011-2004-421-61-36-000000 Benefits / Retirement	18,985	20,634	20,634	22,694	21,839	
011-2004-421-61-40-000000 Benefits / Unemployment tax	222	1,764	1,764	567	567	
011-2004-421-61-46-000000 Benefits / Workers' comp-	3,007	1,925	1,925	2,496	2,484	
011-2004-421-61-50-000000 Benefits / Health cost	18,340	35,484	35,484	47,460	47,460	
011-2004-421-61-52-000000 Benefits / Life insurance	160	205	205	219	210	
011-2004-421-61-53-000000 Benefits / Retiree health ins (ARC)	1,892	1,892	1,892	1,892	1,892	
61	**60,154**	**81,319**	**81,319**	**95,633**	**93,993**	**-**
011-2004-423-62-04-000000 Supplies / Operating	13,480	12,000	12,000	25,720	18,020	
62	**13,480**	**12,000**	**12,000**	**25,720**	**18,020**	**-**
011-2004-424-63-64-000000 Other services & charges / Training	225	1,750	1,750	6,650	1,750	
011-2004-424-63-75-000000 Other services & charges / Rental-depreciation fun	8,250	25,688	25,688	51,750	51,750	
011-2004-424-63-99-000000 Other services & charges / Miscellaneous	60	200	200	200	200	
63	**8,535**	**27,638**	**27,638**	**58,600**	**53,700**	**-**
011-2004-425-65-16-000000 Maintenance / Vehicles	26,806	14,496	23,000	23,000	14,496	
011-2004-425-65-17-000000 Maintenance / Fuel & lubricants	35,874	43,504	33,585	43,504	33,095	
65	**62,680**	**58,000**	**56,585**	**66,504**	**47,591**	**-**
011-2004-426-66-14-000000 Capital outlay / Vehicles	-	51,000	-	162,000	-	
011-2004-426-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
66	**-**	**51,000**	**-**	**162,000**	**-**	**-**
011-2004-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-2004-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-2004-423-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	21,000	-	
011-2004-423-67-24-000000 Non-Capital Outlay / Software	-	-	-	33,680	-	
67	**-**	**-**	**-**	**54,680**	**-**	**-**
011-2004 Animal Control	**$ 370,572**	**$ 483,757**	**$ 431,342**	**$ 728,568**	**$ 468,735**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Animal Control		1		Working Supervisor		$ 21.9663	$ 45,690
		1					45,690
Animal Control		1		Animal Control Specialist		15.9271	33,128
Animal Control		1		Animal Control Specialist		15.9271	33,128
Animal Control		1		Animal Control Specialist		15.6110	32,471
Animal Control		1		Animal Control Specialist		15.6110	32,471
Animal Control		1		Animal Control Specialist		15.6110	32,471
Animal Control		1		Animal Control Specialist		15.6110	32,471
		6					196,140
				OVERTIME	**REVISION - CM RECOMM**		**10,000**
				TELEPHONE	**REVISION - CM RECOMM**		**3,600**
							13,600
CURRENT POSITIONS		**7**					**$ 255,430**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Animal Control

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	10,000	20,000	10,000	-	-	1,641	11,641	YES
2. Phone Allowance - Working Supervisor	Non-Exempt	-	-	-	-	720	118	838	YES
3. Phone Allowance -Animal Control Specialist (6)	Non-Exempt	-	-	-	-	2,880	470	3,350	YES
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM

FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. ANIMAL CONTROL

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	AC2503	2015 FORD F-250 EC LB 4WD	3/4 TON EC 4WD GAS w/ANIMAL CONTROL BODY	70,000	8	0.15	$ 10,063	YES	MEETS REPLACEMENT CRITERIA		YES	$ (37,000)	$ -
R	AC2504	2015 FORD F-250 EC LB 4WD	3/4 TON EC 4WD GAS w/ANIMAL CONTROL BODY	70,000	8	0.15	$ 10,063	YES	MEETS REPLACEMENT CRITERIA		YES	$ (37,000)	$ -
R	AC2505	2015 FORD F-250 EC LB 4WD	3/4 TON EC 4WD GAS w/ANIMAL CONTROL BODY	70,000	8	0.15	$ 10,063	YES	MEETS REPLACEMENT CRITERIA		YES	$ (37,000)	$ -
		Depreciation Shortage							Depreciation Shortage - CM Recomm.				
R	AC2500	2013 FORD F-250 EC LB 4WD	3/4 TON EC 4WD GAS w/ANIMAL CONTROL BODY						678-6382-426-66-14-EC2320	50,000	YES	$ (17,000)	$ -
R	AC2501	2013 FORD F-250 EC LB 4WD	3/4 TON EC 4WD GAS w/ANIMAL CONTROL BODY						678-6382-426-66-14-EC2320	50,000	YES	$ (17,000)	$ -
R	AC2502	2013 FORD F-250 EC LB 4WD	3/4 TON EC 4WD GAS w/ANIMAL CONTROL BODY						678-6382-426-66-14-EC2320	50,000	YES	$ (17,000)	$ -
				$ 210,000			**$ 30,188**			**$ 150,000**		**$ (162,000)**	**$ -**

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Animal Control

www.mcallen.net/police/animal

Mission Statement:

The Animal Control Unit is responsible for controlling animals that are loose and a hazard to the City population.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 225,723	$ 246,699	$ 253,800	$ 253,800	$ 265,430	$ 255,430	$ 255,430	$ 255,430	$ 255,430	$ 255,430
Employee Benefits	60,154	80,199	81,319	81,319	95,633	93,993	93,993	93,993	93,993	93,993
Supplies	13,480	12,000	12,000	12,000	25,720	18,020	18,020	18,020	18,020	18,020
Other Services and Charges	8,535	27,638	27,638	27,638	58,600	53,700	53,700	53,700	53,700	53,700
Maintenance	62,680	58,000	58,000	56,585	66,504	47,591	47,591	47,591	47,591	47,591
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	370,572	424,536	432,757	431,342	511,888	468,735	468,735	468,735	468,735	468,735
Capital Outlay	-	51,000	51,000	-	216,680	-	-	-	-	-
Total Expenditures	**$ 370,572**	**$ 475,536**	**$ 483,757**	**$ 431,342**	**$ 728,568**	**$ 468,735**	**$ 468,735**	**$ 468,735**	**$ 468,735**	**$ 468,735**
PERSONNEL										
Exempt										
Non-Exempt	7	7	7	7	7	7	7	7	7	7
Part-Time										
Total Positions Authorized	**7**	**7**	**7**	**7**	**7**	**7**	**7**	**7**	**7**	**7**

Contact Us:

Nancy Trevino
Director of Environmental and Health Code Compliance
311 N. 15th
McAllen, TX 78501
(956) 681-1900

MAJOR FY 23-24 GOALS

1) Increase through the use of city broadcast the awareness of the need for licensing pets.
2) Respond to animal complaints.
3) Investigate reports of aggressive animals.
4) Investigate reports of animal neglect or abuse.
5) Public Educational Outreach on animal ownership, city ordinances, & pet owner responsibility

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Animal Control

www.mcallen.net/police/animal

Performance Measures	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	7	7	7	7
Department Expenditures	$ 370,572	$ 483,757	$ 431,342	$ 468,735
Outputs:				
Number of animals processed	7,150	8,000	7,000	7,000
Number of calls for service handled	10,244	12,000	12,000	13,000
Effectiveness Measures:				
Total cost to process animals	$ 1,068,000	$ 1,068,000	$ 1,068,000	$ 1,068,000
Percent of animals processed	75%	75%	75%	75%
Efficiency Measures:				
Number of animals process per full time employee	1,021	1,143	1,000	1,000
Number of calls for service handled per full time employee	1,463	1,714	1,714	1,857
Processing cost per animal	$ 149	$ 134	$ 237	$ 377
Department expenditures per capita	$ 2.57	$ 3.25	$ 2.96	$ 3.19
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

The Animal Control Unit consists of seven full-time employees and are responsible for controlling animals that are loose and a hazard to the City of McAllen population.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Radio Shop
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 389,787***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 36,252***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1.											
2. Rental-equipment								54,590		54,590	2023 Regaional Radio Group increased monthly Radio subscription cost to $14 per radio per month for service
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 300,178***					***$ 54,590***	***$ 54,590***		
MAINTENANCE											
1. Equipment								50,000			Monies to cover maintenance costs on the McAllen Regioanl Radio Group tower's hardware (antennas, repeaters, etc..) that is owned by McAllen
2. Fuel & lubricants										(546)	Fuel Adjustment
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 5,635***					***$ 50,000***	***$ (546)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***7,000***		***7,000***	
Total Non- Capital Outlay								***634,601***		***112,863***	
TOTAL			***$ 731,852***					***$ 746,191***	***$ 173,907***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Radio Shop
FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Encryption Key Loader	7,000	1	7,000	1	7,000	Key Loader needed to program and encrypt Radio units
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 7,000		$ 7,000	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 7,000	$ 7,000

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Radio Shop

FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Radios	2,027	313	634,601	55	112,863	Replace outdated equipment XTS end of life 2016. Can't find parts such as batteries, antennas, etc..). 313 Radios need to be replaced (167 General Fund). PW, MPU, Metro, Airport, Parks, FD, Engineering, Traffic
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 634,601		$ 112,863	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 634,601	$ 112,863

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2024
011-2006 Radio Shop

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2006-421-60-01-000000 Compensation / Exempt	140,304	142,389	142,389	142,390	142,390	
011-2006-421-60-02-000000 Compensation / Non-exempt	149,607	141,701	139,000	140,225	140,225	
011-2006-421-60-10-000000 Compensation / Overtime	2,169	1,000	2,106	1,000	1,000	
011-2006-421-60-14-000000 Compensation / Car allowance	5,500	9,000	9,000	9,000	9,000	
011-2006-421-60-15-000000 Compensation/Certification	3,717	3,600	3,600	3,600	3,600	
011-2006-421-60-17-000000 Compensation / Telephone	1,800	2,400	2,400	2,400	2,400	
60	**303,098**	**300,090**	**298,495**	**298,615**	**298,615**	**-**
011-2006-421-61-30-000000 Benefits / Social security	22,882	22,957	22,957	22,844	22,844	
011-2006-421-61-36-000000 Benefits / Retirement	25,305	24,398	24,398	25,532	25,532	
011-2006-421-61-40-000000 Benefits / Unemployment tax	45	1,260	-	405	405	
011-2006-421-61-46-000000 Benefits / Workers' comp-	3,588	2,766	2,766	3,570	3,570	
011-2006-421-61-50-000000 Benefits / Health cost	27,152	28,404	28,404	36,276	36,276	
011-2006-421-61-52-000000 Benefits / Life insurance	158	243	243	245	245	
011-2006-421-61-53-000000 Benefits / Retiree health ins (ARC)	2,300	2,300	2,300	2,300	2,300	
61	**81,430**	**82,328**	**81,068**	**91,172**	**91,172**	**-**
011-2006-423-62-02-000000 Supplies / Office	86	76	76	76	76	
011-2006-423-62-04-000000 Supplies / Operating	30,174	36,176	36,176	36,176	36,176	
62	**30,260**	**36,252**	**36,252**	**36,252**	**36,252**	**-**
011-2006-424-63-14-000000 Other services & charges / Dues & subscription	-	2,959	2,959	2,959	2,959	
011-2006-424-63-45-000000 Other services & charges / Professional	7,660	15,750	15,750	15,750	15,750	
011-2006-424-63-50-000000 Other services & charges / Rental-equipment	244,709	276,559	276,559	331,149	331,149	
011-2006-424-63-64-000000 Other services & charges / Training	-	3,424	3,424	3,424	3,424	
011-2006-424-63-65-000000 Other services & charges / Travel	-	1,448	1,448	1,448	1,448	
011-2006-424-63-99-000000 Other services & charges / Miscellaneous	75	38	60	38	38	
63	**252,444**	**300,178**	**300,200**	**354,768**	**354,768**	**-**
011-2006-425-65-08-000000 Maintenance / Equipment	-	3,500	3,500	53,500	3,500	
011-2006-425-65-16-000000 Maintenance / Vehicles	665	600	600	600	600	
011-2006-425-65-17-000000 Maintenance / Fuel and lubricants	1,353	1,535	968	1,535	989	
65	**2,018**	**5,635**	**5,068**	**55,635**	**5,089**	**-**
011-2006-426-66-20-000000 Capital outlay / Equipment	-	18,000	18,000	7,000	7,000	
66	**-**	**18,000**	**18,000**	**7,000**	**7,000**	**-**

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2024
011-2006 Radio Shop

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2006-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-2006-423-67-22-000000 Non-Capital Outlay / Computer Equipment	55,246	-	-	634,601	112,863	
011-2006-423-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
67	**55,246**	**-**	**-**	**634,601**	**112,863**	**-**
011-2006 Radio Shop	**$ 724,496**	**$ 742,483**	**$ 739,083**	**$ 1,478,043**	**$ 905,759**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Radio Shop	1			Communication Manager		$ 45.5673	$ 94,780
Radio Shop	1			Radio Shop Supervisor		22.8894	47,610
	2						**142,390**
Radio Shop		1		Reg Comm Sr Technician		33.1778	69,010
Radio Shop		1		Radio CommunicationTechnician I		16.3617	34,032
Radio Shop		1		Communications Technician II		17.8766	37,183
		3					**140,225**
				CERTIFICATION PAY			3,600
				OVERTIME			1,000
				CAR ALLOWANCE			9,000
				TELEPHONE			2,400
							16,000
CURRENT POSITIONS		**5**					**$ 298,615**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Radio Shop

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Radio Shop

www.mcallen.net/departments/it

Mission Statement:

The IT Communications Technology department provides maintenance for the City's subscriber radios and infrastucture and acts as a conduit for obtaining cost efficient vendor service when needed, in order to provide for the safety and efficiency of our citizens and City Personnel.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 303,098	$ 291,816	$ 300,090	$ 298,495	$ 298,615	$ 298,615	$ 298,615	$ 298,615	$ 298,615	$ 360,615
Employee Benefits	81,430	81,022	82,328	81,068	91,172	91,172	91,172	91,172	91,172	91,172
Supplies	30,260	36,252	36,252	36,252	36,252	36,252	36,252	36,252	36,252	36,252
Other Services and Charges	252,444	300,178	300,178	300,200	354,768	354,768	354,768	354,768	354,768	419,358
Maintenance	2,018	5,635	5,635	5,068	55,635	5,089	5,089	5,089	5,089	5,089
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	669,250	714,903	724,483	721,083	836,442	785,896	785,896	785,896	785,896	912,486
Capital Outlay	55,246	18,000	18,000	18,000	641,601	119,863	-	-	-	-
Total Expenditures	**$ 724,496**	**$ 732,903**	**$ 742,483**	**$ 739,083**	**$ 1,478,043**	**$ 905,759**	**$ 785,896**	**$ 785,896**	**$ 785,896**	**$ 912,486**
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	3	3	3	3	3	3	3	3	3	3
Part-Time		-	-				-	-	-	
Total Positions Authorized	**5**	**5**	**5**	**5**	**5**	**5**	**5**	**5**	**5**	**5**

Contact Us:

Robert Acosta
Information Technology Director
1300 Houston
McAllen, TX 78501
(956) 681-1100

MAJOR FY 23-24 GOALS

1.) Continue supporting Radio infrastructure
2.) Replace outated radio equipment

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Radio Shop

www.mcallen.net/departments/it

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees		5	5	5
Department Expenditures	$ 724,496	$ 742,483	$ 739,083	$ 905,759
Outputs:				
Number of systems supported	8	9	8	8
Number of radios supported	3,365	3,365	3,275	3,275
Number of repair calls	1,590	1,600	1,675	1,675
Number of repair corrected in 24 hrs	460	500	300	450
Number of Critical System Repair corrected in 4 hrs	85	95	75	100
Number of mobile installations	65	80	75	150
Number of mobile removals	40	40	42	50
Number of fixed installations	22	25	15	45
Effectiveness Measures:				
Average initial response hours per service request	1.0	1.0	1.0	1.0
Efficiency Measures:				
Average time to complete work requests in hours	2.0	2.0	3.0	1.0
Number of work orders per full time Technicians	318	435	330	450
Average Hourly Labor cost - in house	$ 25.00	$ 25.00	$ 25.00	$ 25.00
Average Hourly Labor cost - outsourced	$ 150.00	$ 150.00	$ 175.00	$ 175.00
Department expenditures per capita	$ 5.03	$ 2.30	$ 5.08	$ 6.16
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The City of McAllen Communication Technology department provides radio and electronic equipment repair, programming, removal, and installation service for all of the city departments, as well as acting as the contact point for outsourced vendor repairs, purchases, and installations in order to insure quality control and cost effective work. The Comm Tech department is currently operating with a staff of 3 personnel.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Fire
FUND: General Fund

			BASELINE					CBA	DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION												
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**Total**	**# of Positions**	**Total**	
1. Fire Captain Admin	1	$ 66,403		$ 66,403	$ -	$ 720	$ 26,162		$ 93,285	1	$ 93,285	Admin. support division. 5-year plan.
2. Fire Driver Admin	1	51,886		51,886	-	480	22,226		74,593			New fire training facility. 5-year plan.
3. Fire Receptionist/Admin Clerk	1	26,527		26,527	-	-	12,569		39,097			Department growth and productivity.
4. Emergency Communication Specialist	2	36,174		72,348	-	-	28,310		100,658			Requested through mid year adjustment
Total	5	180,991		217,165	-	1,200	89,267		307,632	1	***$ 93,285***	
Personnel Revisions												
1. Overtime				136,223	-	-	36,374		172,597		86,000	CBA % increases impatc & ops. min. staff up to 41 from 38 due to E8 activation.
2. Emergency Communications Manager				2,656	-	-	436		3,092		3,092	Warranted by workload and responsibility
3. Administrative Supervisor				2,201	-	-	361		2,562		2,562	Warranted by workload and responsibility
4. (7) Emergency Communications Specialist				14,560	-	-	2,389		16,949		-	Requested through mid year adjustment
5. Holiday Pay				3,246	-	-	869		4,115		4,115	
6. CBA 2.5% Base Pay Increase				235,995	-	-	53,453	289,448				CBA **Included in Baseline**
7. CBA 3% Assignment Pay Increase				48,824	-	-	11,059	59,883				CBA **Included in Baseline**
Total Compensation & Benefits			***$ 20,853,246***	***$ 660,869***	***$ -***	***$ 1,200***	***$ 194,206***	***$ 349,331***	***$ 506,945***	***1***	***$ 189,054***	
SUPPLIES												
1. Operating									3,353		3,353	Average last (3) fiscal years shortage/growth.
2. Small tools/minor equipment									1,000		1,000	Grouth of fleat and equipment needs.
3. Janitorial									8,482		8,482	Average shortage of last (3) fiscal years.
4. Clothing & uniform									736		736	Average shortage of last (3) fiscal years.
5. Chemical									3,600		3,600	Average last (3) fiscal years shortage/growth.
6. Safety									6,000		6,000	Average last (3) fiscal years shortage/growth.
Total Supplies			***$ 316,743***						***$ 23,171***	***$ 23,171***		
OTHER SERVICES & CHARGES												
1. Information sources									5,000		5,000	Growth and demand.
2. Professional									43,000		43,000	Armed security guard services.
3. Special fees									1,400		1,400	Growth and demand.
4. Training									(33,556)		(33,556)	Budget adjustment between "Training" & "Travel" accounts.
5. Travel									34,546		34,546	Budget adjustment between "Training" & "Travel" accounts.
6. Utilities-gas									3,046		3,046	Average shortage of last (3) fiscal years.
7. Miscellaneous									787		787	Average shortage of last (3) fiscal years.
8. Medical									(25,000)		(25,000)	Reduction of cost (FRONTIER).
9. Rental-depreciation									7,188		-	New Forklift request depreciation
Total Other Services & Charges			***$ 1,454,681***						***$ 36,411***	***$ 29,223***		
MAINTENANCE												
1. Computer software/hardware									325		325	Expected shortage.
2. Equipment									8,640		8,640	Average last (3) fiscal years shortage/growth.
3. Vehicles									7,500		7,500	Growth and aging of fleet.
4. Fuel & lubricants											(4,238)	Fuel Adjustment
Total Maintenance			***$ 966,691***						***$ 16,465***	***$ 12,227***		
CAPITAL OUTLAY												
**** See Attached Capital Outlay Request Forms**												
Total Capital Outlay									***1,678,000***		***505,000***	
Total Non- Capital Outlay									***701,830***		***584,930***	
TOTAL			***$ 23,591,361***						***$ 2,962,823***	***$ 1,343,605***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Fire
FUND: General Fund

Vehicles

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
New Addition - FORKLIFT	50,000	1	50,000		-	Logistics Fire Warehouse - Don't have one.
ROLLOVER - MID-SIZE SUV	40,000	2	80,000	2	80,000	1 Prevention Captain/1 Operations Captain. Rollover from FY 22-23
			-		-	
			-		-	
			-		-	
	TOTAL		$ 130,000		$ 80,000	

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Replacement - FULL SIZE SUV	22,000	1	22,000		-	Asst. Fire Chief (11-years old).
Replacement - INCIDENT COMMAND PICKUP	66,000	1	66,000		-	Delta-1 Arson Investigator (8-years old).
Replacement - WATER TANKER FIRE TRK.	450,000	1	450,000		-	Tank-7 (21-years old) / City's growth.
Replacement - PUMPER FIRE TRK.	255,000	1	255,000		-	Engine-7 (15-years old).
ROLLOVER - 3/4 TON CC SB 4WD GAS	15,000	1	15,000		-	**Rollover FY 22-23** Airport Command Vehicle (17-years old).
ROLLOVER - 3/4 TON CC SB 4WD DIESEL	14,000	1	14,000	1	14,000	**Rollover FY 22-23** Training Divission Deputy Chief (8-years old).
			-		-	
	TOTAL		$ 822,000		$ 14,000	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
NICE Recorder Upgrade	20,000	1	20,000	1	20,000	Current equipment no longer supported.
Mobile Data Terminal for Engine 8	6,000	1	6,000	1	6,000	For new Fire Engine 8
			-		-	
			-		-	
			-		-	
	TOTAL		$ 26,000		$ 26,000	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Fire Inspectors-NFPA Electronic Library	7,000	1	7,000	1	7,000	Replace outdated code enforcement reference library.
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 7,000		$ 7,000	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Portable Radios	8,000	50	400,000	25	200,000	Obsolete & Unsuported
Mobile Radios	9,000	20	180,000	10	90,000	Obsolete & Unsuported
Rescue High Pressure Air-Bags	16,000	3	48,000	3	48,000	Last equipment expired in 2021
HURST E-Draulics Rescue Tools	40,000	1	40,000	1	40,000	15-years old (old technology, worn and unreliable).
Medical Training - CAE Juno System Manikin	25,000	1	25,000	0	-	For EMT certification / EMS continues education.
	TOTAL		$ 693,000		$ 378,000	

GRAND TOTAL	**$ 1,678,000**	**$ 505,000**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Fire
FUND: General Fund

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
EOC Front Door/Dispatch Intercom	4,800	1	4,800		-	To communicate and grant access to agencies visiting EOC
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 4,800		$ -	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Health & Wellness - Treadmills	3,500	5	17,500	2	7,000	18-years old / growth of department.
Health & Wellness - Rowers	1,200	5	6,000	2	2,400	6-years old / growth of department.
Bunker Gear - Coat & Pants	4,750	70	332,500	70	332,500	Replacements/2nd set cancer prevention initiative/Cadets initial issue.
Bunker Gear - Fire Boots	650	70	45,500	70	45,500	Replacements/2nd set cancer prevention initiative/Cadets initial issue.
Bunker Gear - Fire Helmets	600	70	42,000	70	42,000	Replacements/2nd set cancer prevention initiative/Cadets initial issue.
Bunker Gear - Fire Gloves	140	70	9,800	70	9,800	Replacements/2nd set cancer prevention initiative/Cadets initial issue.
Bunker Gear - Fire Hoods	40	70	2,800	70	2,800	Replacements/2nd set cancer prevention initiative/Cadets initial issue.
P.P.E. - Dual Certification Ensamble	900	60	54,000	60	54,000	Safety of Firefighters / Minimize wear on structural bunker gear.
Fire Attack Hose	350	30	10,500	30	10,500	Replacement of old fire attack hose and hoses lost and damage at fires.
SCBA Mask Voice Amplifiers	910	33	30,030	33	30,030	Firefighter safety / communications enhancement inside structure fires.
Firefighter/EMT Ballistic Vests	900	70	63,000	0	-	Active shooter / Firefighter safety / Never issued before.
Firefighter/EMT Ballistec Helmets	500	70	35,000	0	-	Active shooter / Firefighter safety / Never issued before.
Firefighter Down/Rapid Intervention Team Bags	3,500	3	10,500	3	10,500	Replace existing obsolete equipment - Over 15-years old
Arson Division/Piece Officers - Ammunition	33	100	3,300	100	3,300	Mandated weapons training/recertification & duty issue.
Tactical Medical Response Kit - Rescue TF	450	20	9,000	20	9,000	Bleeding control / Active shooter
	TOTAL		$ 671,430		$ 559,330	

Furniture and Fixtures

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Fire Station 4 & 7 - Recliners	800	15	12,000	15	12,000	Replace worn out recliners
Fire Station 5 & 7 - Mattressess	800	17	13,600	17	13,600	Replace worn out mattressess
			-		-	
			-		-	
			-		-	
	TOTAL		$ 25,600		$ 25,600	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 701,830	$ 584,930

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2024
011-2020 Fire

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2020-421-60-01-000000 Compensation / Exempt	318,687	274,668	412,053	278,150	278,150	
011-2020-421-60-02-000000 Compensation / Non-exempt	563,301	760,976	726,611	871,853	758,418	
011-2020-421-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-2020-421-60-08-000000 Compensation / Police & fire	9,239,759	9,380,590	9,548,942	9,776,532	9,724,646	
011-2020-421-60-10-000000 Compensation / Overtime	963,739	773,760	869,279	909,983	841,619	
011-2020-421-60-12-000000 Compensation / Holiday pay	353,820	340,922	354,974	344,168	344,168	
011-2020-421-60-15-000000 Compensation/Certification	3,032,251	2,906,623	2,894,358	3,085,661	3,085,661	
011-2020-421-60-16-000000 Compensation / Clothing allowance	3,566	2,000	2,000	2,000	2,000	
011-2020-421-60-17-000000 Compensation / Telephone	14,580	15,360	16,335	18,960	18,480	
60	**14,489,703**	**14,454,899**	**14,824,552**	**15,287,307**	**15,053,142**	**-**
011-2020-421-61-30-000000 Benefits / Social security	1,068,307	1,104,687	1,104,687	1,169,479	1,151,569	
011-2020-421-61-36-000000 Benefits / Retirement	57,845	68,586	68,586	80,364	70,659	
011-2020-421-61-38-000000 Benefits / Retirement-fire	2,094,123	2,043,821	2,043,821	2,152,117	2,134,008	
011-2020-421-61-40-000000 Benefits / Unemployment tax	2,260	51,156	51,156	16,848	16,524	
011-2020-421-61-46-000000 Benefits / Workers' comp-	550,345	620,290	620,290	794,271	789,282	
011-2020-421-61-50-000000 Benefits / Health cost	1,204,663	1,319,760	1,319,760	1,730,834	1,698,290	
011-2020-421-61-52-000000 Benefits / Life insurance	6,466	11,307	11,307	9,269	9,125	
011-2020-421-61-53-000000 Benefits / Retiree health ins (ARC)	119,704	119,704	119,704	119,704	119,704	
011-2020-421-61-56-000000 Benefits / Pension expense	-	-	-	-	-	
61	**5,103,712**	**5,339,311**	**5,339,311**	**6,072,886**	**5,989,161**	**-**
011-2020-423-62-02-000000 Supplies / Office	14,816	15,000	14,648	15,000	15,000	
011-2020-423-62-04-000000 Supplies / Operating	47,984	35,326	42,643	38,679	38,679	
011-2020-423-62-12-000000 Supplies / Small tools/minor equip-	12,042	14,648	15,782	13,648	13,648	
011-2020-423-62-14-000000 Supplies / Janitorial	55,259	39,800	51,146	48,282	48,282	
011-2020-423-62-18-000000 Supplies / Clothing & uniform	132,836	123,400	151,939	124,136	124,136	
011-2020-423-62-20-000000 Supplies / Chemical	33,711	33,000	36,596	36,600	36,600	
011-2020-423-62-22-000000 Supplies / Safety	40,462	34,024	51,619	40,024	40,024	
011-2020-423-62-24-000000 Supplies / Training	19,284	23,545	23,545	23,545	23,545	
62	**356,396**	**318,743**	**387,918**	**339,914**	**339,914**	**-**
011-2020-424-63-14-000000 Other services & charges / Dues & subscription	2,453	2,600	2,600	2,600	2,600	
011-2020-424-63-22-000000 Other services & charges / Information sources	22,759	20,000	23,000	25,000	25,000	
011-2020-424-63-35-000000 Other services & charges / Laundry	4,857	9,800	9,750	9,800	9,800	
011-2020-424-63-40-000000 Other services & charges / Medical	63,702	79,000	65,000	65,000	65,000	
011-2020-424-63-43-000000 Other services & charges / Postage	572	1,100	900	1,100	1,100	
011-2020-424-63-45-000000 Other services & charges / Professional	74,327	35,000	78,000	78,000	78,000	

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2024
011-2020 Fire

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2020-424-63-51-000000 Other services & charges / Rental-Photocopier	4,616	9,224	9,000	9,224	9,224	
011-2020-424-63-52-000000 Other services & charges / Rental & contractual	63	-	-	-	-	
011-2020-424-63-61-000000 Other services & charges / Special fees	35,337	33,600	34,445	35,000	35,000	
011-2020-424-63-64-000000 Other services & charges / Training	76,658	109,556	75,340	76,000	76,000	
011-2020-424-63-65-000000 Other services & charges / Travel	45,407	3,454	37,670	38,000	38,000	
011-2020-424-63-67-000000 Other services & charges / Utilities - electricity	102,409	113,660	106,054	113,660	113,660	
011-2020-424-63-68-000000 Other services & charges / Utilities-gas	21,483	13,800	14,996	16,846	16,846	
011-2020-424-63-69-000000 Other services & charges / Utilities-telephone	23,837	27,580	26,522	27,580	27,580	
011-2020-424-63-70-000000 Other services & charges / Utilities-water	29,412	36,500	33,482	36,500	36,500	
011-2020-424-63-75-000000 Other services & charges / Rental-depreciation fun	875,485	826,710	826,710	933,782	926,594	
011-2020-424-63-89-000000 Other service & charges / Credit card fees	131	-	46	-	-	
011-2020-424-63-91-000000 Other services & charges / Educational refund	8,157	20,000	15,166	20,000	20,000	
011-2020-424-63-99-000000 Other services & charges / Miscellaneous	2,850	2,213	2,505	3,000	3,000	
63	**1,394,513**	**1,343,797**	**1,361,186**	**1,491,092**	**1,483,904**	**-**
011-2020-425-65-04-000000 Maintenance / Computer/software	25,324	64,675	65,000	65,000	65,000	
011-2020-425-65-08-000000 Maintenance / Equipment	102,973	77,500	115,488	86,140	86,140	
011-2020-425-65-10-000000 Maintenance / Facilities	154,273	144,360	146,220	144,360	144,360	
011-2020-425-65-16-000000 Maintenance / Vehicles	471,033	492,500	512,500	500,000	500,000	
011-2020-425-65-17-000000 Maintenance / Fuel & lubricants	159,695	187,656	182,128	187,656	183,418	
65	**913,297**	**966,691**	**1,021,336**	**983,156**	**978,918**	**-**
011-2020-426-66-14-000000 Capital outlay / Vehicles	-	109,000	-	952,000	94,000	
011-2020-426-66-16-000000 Capital outlay / Office furniture/equip-	-	62,250	62,250	-	-	
011-2020-426-66-20-000000 Capital outlay / Equipment	-	268,750	268,750	693,000	378,000	
011-2020-426-66-22-000000 Capital outlay / Computer-hardware	-	-	-	26,000	26,000	
011-2020-426-66-24-000000 Capital outlay / Computer-software	-	27,255	-	7,000	7,000	
66	**-**	**467,255**	**331,000**	**1,678,000**	**505,000**	**-**
011-2020-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	14,400	14,400	25,600	25,600	
011-2020-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	217,291	480,230	480,230	671,430	559,330	
011-2020-423-67-22-000000 Non-Capital Outlay / Computer Equipment	9,014	-	5,595	-	-	
011-2020-423-67-24-000000 Non-Capital Outlay / Software	1,750	-	-	-	-	
011-2020-423-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	4,800	-	
67	**228,055**	**494,630**	**500,225**	**701,830**	**584,930**	**-**
011-2020 Fire	**$ 22,485,676**	**$ 23,385,326**	**$ 23,765,528**	**$ 26,554,184**	**$ 24,934,968**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Fire	1			Fire Chief		$ 61.1909	$ 127,277
Fire	1			Fire Assistant Chief		41.2849	85,873
Fire	**1**			**Emergency Comm. Manager**	**REVISION - CM RECOMM**	**31.2501**	**65,000**
	3						**278,150**
Fire		1		Fire Captain		24.0939	66,403
Fire		1		Fire Captain		24.0939	66,403
Fire		1		Fire Captain		24.0939	66,403
Fire		1		Fire Captain		24.0939	66,403
Fire		1		Fire Captain		24.0939	66,403
Fire		1		Fire Captain		24.0939	66,403
		6					**398,417**
Fire		**1**		**Fire Captain Admin**	**NEW - CM RECOMM**	**31.9244**	**66,403**
Fire		1		Fire Captain Admin		31.9244	66,403
Fire		1		Fire Captain Admin		31.9244	66,403
Fire		1		Fire Captain Admin		31.9244	66,403
Fire		1		Fire Captain Admin		31.9244	66,403
Fire		1		Fire Captain Admin		31.9244	66,403
Fire		1		Fire Captain Admin		31.9244	66,403
		7					**464,819**
Fire		1		Fire Deputy Chief		36.4609	75,839
Fire		1		Fire Deputy Chief		36.4609	75,839
Fire		1		Fire Deputy Chief		36.4609	75,839
Fire		1		Fire Deputy Chief		36.4609	75,839
		4					**303,355**
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

						SALARIES / WAGES	
DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	HOURLY RATE	ANNUAL SALARY
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3145	58,743
Fire		1		Fire Lieutenant		21.3144	58,743
		39					**2,290,967**

Dept #2020

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Fire		1		Fire Lieutenant Admin		28.2416	58,743
Fire		1		Fire Lieutenant Admin		28.2416	58,743
Fire		1		Fire Lieutenant Admin		28.2416	58,743
Fire		1		Fire Lieutenant Admin		28.2416	58,743
Fire		1		Fire Lieutenant Admin		28.2416	58,743
Fire		1		Fire Lieutenant Admin		28.2416	58,743
Fire		1		Fire Lieutenant Admin		28.2416	58,743
Fire		1		Fire Lieutenant Admin		28.2416	58,743
		8					**469,940**
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

						SALARIES / WAGES	
DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	HOURLY RATE	ANNUAL SALARY
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
Fire		1		Fire Driver		18.8267	51,886
		39					**2,023,569**
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

						SALARIES / WAGES	
DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	HOURLY RATE	ANNUAL SALARY
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

						SALARIES / WAGES	
DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	HOURLY RATE	ANNUAL SALARY
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Fighter		16.6563	45,905
Fire		1		Fire Cadet		16.6563	45,905
Fire		1		Fire Cadet		16.6563	45,905
Fire		1		Fire Cadet		16.6563	45,905
Fire		1		Fire Cadet		16.6563	45,905
Fire		1		Fire Cadet		16.6563	45,905
Fire		1		Fire Cadet		16.6563	45,905
Fire		1		Fire Cadet		16.6563	45,905
Fire		1		Fire Cadet		16.6563	45,905
Fire		1		Fire Cadet		16.6563	45,905
Fire		1		Fire Cadet		16.6563	45,905
		76					**3,488,759**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
COLLECTIVE BARGAINING AGREEMENT		1		Assistant Fire Chief			$ 85,873
						EXEMPT	**85,873**
		4		Deputy Chief			303,355
		13		Captain			863,236
		47		Lieutenant			2,760,908
		39		Driver			2,023,569
		76		Fire Fighter			3,488,759
						CIVIL SERVICE	**9,439,826**
						CBA	**284,819**
						ADDITIONAL PAY	**3,082,661**
TOTAL POSITIONS		**180**		**TOTAL COLLECTIVE BARGAINING AGREEMENT**			**$ 12,893,179**
Fire		1		Administrative Assistant		16.3173	33,940
Fire		**1**		**Administrative Supervisor**	**REVISION - CM RECOMM**	**18.2694**	**38,000**
Fire		1		Custodian		13.0648	27,175
Fire		1		Journey Technician		18.4328	38,340
Fire		1		Journey Technician		18.0718	37,589
Fire		1		Senior Administrative Clerk		15.9236	33,121
Fire		1		Senior Administrative Clerk		15.2039	31,624
Fire		1		Senior Administrative Clerk		15.1677	31,549
Fire		1		Senior Administrative Clerk		15.0994	31,407
Fire		1		Senior Administrative Clerk		14.8676	30,925
Fire		1		Senior Administrative Clerk		14.8676	30,925
Fire		1		Lead Warehouse Technician		16.7704	34,882
Fire		1		Warehouse Technician		14.8676	30,925
Fire		1		Emergency Comm Specialist		17.8429	37,113
Fire		1		Emergency Comm Specialist		17.7858	36,994

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

						SALARIES / WAGES	
DEPARTMENT	**EXEMPT**	**NON EXEMPT**	**PART TIME**	**POSITION**	**STATUS**	**HOURLY RATE**	**ANNUAL SALARY**
Fire		1		Emergency Comm Specialist		17.7225	36,863
Fire		1		Emergency Comm Specialist		17.3916	36,175
Fire		1		Emergency Comm Specialist		17.3916	36,175
Fire		1		Emergency Comm Specialist		17.3916	36,175
				Emergency Comm Specialist		17.3916	36,175
				Emergency Comm Specialist		17.3913	36,174
Fire		1		Emergency Comm Specialist		17.3913	36,174
		20					**758,418**
				ADDITIONAL PAY (Civil Service)			3,082,661
				CERTIFICATION PAY (Non-Exempt)			3,000
				OVERTIME	**REVISION - CM RECOMM**		**841,619**
				HOLIDAY PAY	**REVISION - CM RECOMM**		**344,168**
				CLOTHING ALLOWANCE			2,000
				TELEPHONE	**REVISION - CM RECOMM**		**18,480**
							4,291,928
CURRENT POSITIONS		**202**					**$ 15,053,142**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Fire

NEW POSITIONS										CITY MANAGER
	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1.	Fire Captain Admin	-	-	720	-	-	66,403	26,162	93,285	1	YES
2.	Fire Driver Admin	-	-	480	-	-	51,886	22,226	74,593	1	NO
3.	Fire Receptionist/Admin Clerk	-	-	-	26,527	-	-	12,569	39,097	1	NO
4.	Emergency Communication Speciali	-	-	-	72,348	-	-	28,310	100,658	2	NO
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS										
	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	773,760	909,983	136,223	-	-	36,374	172,597	YES ($68K)
2.	Emergency Communications Manager	Exempt	62,344	65,000	2,656	-	-	436	3,092	YES
3.	Administrative Supervisor	Non-Exempt	35,799	38,000	2,201	-	-	361	2,562	YES
4.	(7) Emergency Communications Specialist	Non-Exempt	241,109	255,669	14,560	-	-	2,389	16,949	NO
5.	Holiday Pay	-	340,922	344,168	3,246	-	-	869	4,115	YES
6.	CBA 2.5% Base Pay Increase	Civil Service	9,439,827	9,675,822	235,995	-	-	53,453	289,448	
7.	CBA 3% Assignment Pay Increase	Civil Service	1,627,495	1,676,319	48,824	-	-	11,059	59,883	
8.	-	-	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. FIRE

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	FD2002	2012 FORD EXPEDITION 4WD	FULL SIZE SUV	66,000	8	0.15	$ 9,488	YES	MEETS REPLACEMENT CRITERIA		YES	$ (22,000)	
R	FD2009	2015 FORD EXPEDITION	INCIDENT COMMAND PICKUP	110,000	8	0.15	$ 15,813	YES	MEETS REPLACEMENT CRITERIA		YES	$ (66,000)	
R	611	2001 INTERNATIONAL WATER TRUCK	WATER TANKER FIRE TRUCK	300,000	10	0.15	$ 34,500	YES	MEETS REPLACEMENT CRITERIA		YES	$ (300,000)	
R	FD0655	2009 PIERCE FIRE TRUCK	PUMPER FIRE TRUCK	750,000	12	0.70	$ 106,250	YES	MEETS REPLACEMENT CRITERIA		YES	$ (255,000)	CIP $ 255,000
N		NEW ADDITION	FORKLIFT	50,000	8	0.15	$ 7,188				NO		
R	FD0632	2006 FORD F-250 EC SB 4WD	3/4 TON CC SB 4WD GAS						678-6382-426-66-14-EC2321	48,000	YES	$ (15,000)	
R	FD2506	2015 FORD F-250 CC SB 4WD	3/4 TON CC SB 4WD DIESEL						678-6382-426-66-14-EC2322	58,000	YES	$ (14,000)	$ 14,000
N		NEW ADDITION	MID-SIZE SUV						011-2020-426-66-14-000000	40,000	YES		
N		NEW ADDITION	MID-SIZE SUV						011-2020-426-66-14-000000	40,000	YES		
R	FD0650	2005 PIERCE LADDER FIRE TRUCK	LADDER FIRE TRUCK						678-6382-426-66-14-EC2201	1,000,000		CIP $ (235,500)	CIP $ 235,500
				$ 1,276,000			$ 173,238			$ 1,186,000		$ (907,500)	$ 504,500

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Fire

www.mcallen.net/fire

Mission Statement:

Our mission is to protect the life and property of citizens from emergency situations, and prevent fires through prevention and educational programs.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 14,489,703	$ 14,340,361	$ 14,454,899	$ 14,824,552	$ 15,287,307	$ 15,053,142	$ 15,153,142	$ 15,483,321	$ 16,172,821	$ 16,406,269
Employee Benefits	5,103,712	5,307,249	5,339,311	5,339,311	6,072,886	5,989,161	5,989,161	5,989,161	6,174,232	6,275,782
Supplies	356,396	316,743	318,743	387,918	339,914	339,914	344,114	364,614	392,914	400,064
Other Services and Charges	1,394,513	1,354,797	1,343,797	1,361,186	1,491,092	1,483,904	1,496,204	1,508,454	1,529,204	1,568,004
Maintenance	913,297	966,691	966,691	1,021,336	983,156	978,918	988,918	1,005,918	1,029,918	1,085,618
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	22,257,622	22,285,841	22,423,441	22,934,303	24,174,354	23,845,038	23,971,538	24,351,467	25,299,088	25,735,736
Capital Outlay	228,055	950,885	961,885	831,225	2,379,830	1,089,930	-	961,800	348,025	485,000
Total Expenditures	**$ 22,485,676**	**$ 23,236,726**	**$ 23,385,326**	**$ 23,765,528**	**$ 26,554,184**	**$ 24,934,968**	**$ 23,971,538**	**$ 25,313,267**	**$ 25,647,113**	**$ 26,220,736**
PERSONNEL										
Exempt	4	3	3	3	3	3	3	3	3	3
Non-Exempt	17	19	19	19	22	19	22	22	22	25
Civil Service	176	178	178	178	180	179	185	185	185	187
Total Positions Authorized	**197**	**200**	**200**	**200**	**205**	**201**	**210**	**210**	**210**	**215**

Contact Us:

Juan A. Gloria Jr.
Fire Chief
201 N. 21st Street
McAllen, TX 78501
(956) 681-2500

MAJOR FY 23-24 GOALS

1. To enhance Firefighter health & wellness through fitness initiatives, provision of personnel protective equipment, and education.
2. Contribute to safe urban development through plan reviews, and code enforcement.
3. Engage on community risk reduction research and reinforce fire prevention initiatives through public education and outreach.
4. To strengthen our department's procurement, inventory, and maintenance programs to ensure the safety and effectiveness of our Firefighters.
5. To enhance our Firefighters' safety and performance through effective and innovative training programs.
6. Continue to provide prompt emergency and non-emergency services to our community on a 24-hour basis.

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Fire

www.mcallen.net/fire

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of firefighting authorized positions	179	186	180	182
Number of inspectors	5	9	5	5
Number of Airport assigned firefighters	9	9	12	12
Number of Public Education Officers	1	1	1	1
Number of front line fire engines	7	7	8	8
Number of reserve fire engines	5	5	5	5
Number of front line ladder trucks	2	2	2	2
Number of reserve ladder trucks	0	1	2	2
Number of front line heavy rescue units	1	1	1	1
Number of reserve heavy rescue units	1	1	1	1
Department Expenditures	22,485,676	$ 23,385,326	$ 23,765,528	$ 24,934,968
Outputs:				
Fire Alarms				
Total Alarm Responses	4,927	8,000	6,000	6,500
Alarms out of city	37	45	35	40
Multiple Alarms	2	2	3	3
Airport Alerts	3	2	6	5
Operations Division				
Number of vehicles maintained by fire service personnel	54	55	56	57
Total Man hours @ fires	9,285	28,000	10,000	11,000
Civilian Casualties (All Incidents)	7	6	8	0
Fire Hydrant Maint. (Man hours)	2,534	4,000	3,500	3,500
Fire Prevention Division				
Fire Prevention Presentations	275	210	275	300
Total Audience	37,183	10,500	35,000	39,000
Fire Prevention Inspections	2,660	4,250	4,000	4,500
Fire Prevention Arson Investigations	7	6	6	4
Training Division				
Training Man hours-In Service	68,172	41,000	69,000	70,000
Continuous Education	5,877	5,000	6,000	6,000
Hazardous Material Training Hours	744	1,000	800	1,000
Aircraft Rescue Firefighting Training Hours	1,590	1,600	1,600	1,800
Emergency Medical Training Hours	1,791	2,200	2,000	2,500
Effective Measures:				
Average Response Time (Total)	6:44	6:50	6:40	6:35
Call Creation to Dispatch Time	1:25	1:30	1:20	1:15
Enroute to Arrival (Travel Time)	4:53	4:55	4:50	4:50
Percent estimated property fire loss	1.3%	1.5%	1.5%	1.0%
Efficiency Measures:				
Average number of inspections per inspector per month	44	55	66	75
Number of firefighters per 1000 residents	1.25	1.3	1.2	1.2
Number of firefighters per square mile	2.88	3.4	2.9	3.0
Department expenditures per capita	$156.24	$149.75	$159.47	$176.24
Population:	**143,920**	**148,714**	**145,499**	**147,099**

*Notes: *Includes 7 pumpers, 2 trucks and 1 rescue.*

5068 hydrants at 10 minutes each times 3 persons.

Description:

The Fire Administration/ EOC / Emergency Communications Center is located at 201 N. 21st.

The Department is comprised of: (1) Fire Chief, (180) Civil Service Firefighting personnel, and (20) Civilian administrative and support personnel.

The Department has physical assets of (7) Fire Sub-Stations strategically located throughout the city, (1) Fire Training Field, (1) Logistics Facility/Warehouse, and (55) total fleet (e.g. fire trucks, pumpers, ladder trucks, vehicles).

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Emergency Medical Services
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			$ -	$ -	$ -	$ -	$ -	$ -		$ -	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			$ -					$ -	$ -		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			$ 300,000					$ -	$ -		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			$ -					$ -	$ -		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			$ 300,000					$ -	$ -		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Emergency Medical Services

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Emergency Medical Services

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Emergency Medical Services

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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2024
011-2025 Emergency Medical Services

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2025-424-63-45-000000 Other services & charges / Professional	-	300,000	300,000	300,000	300,000	-
63	**-**	**300,000**	**300,000**	**300,000**	**300,000**	**-**
011-2025 Emergency Medical Services	**$ -**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ -**

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EMS

www.mcallen.net

Mission Statement:

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages										
Employee Benefits										
Supplies										
Other Services and Charges	-	-	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Maintenance										
Disaster Expenses										
Operations Subtotal	-	-	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Capital Outlay										
Total Expenditures	**$ -**	**$ -**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 300,000**
PERSONNEL										
Exempt										
Non-Exempt										
Civil Service										
Total Positions Authorized	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Contact Us:

Juan A. Gloria Jr.
Fire Chief
201 N. 21st Street
McAllen, TX 78501
(956) 681-2500

MAJOR FY 23-24 GOALS

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Traffic
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. Receptionist/Admin Clerk	1	$ 26,527		$ 26,527	$ -	$ -	$ 12,573	$ 39,100	1	$ 39,100	Keep up with increasing street light, purchasing, Traffic Commission requests.
2. -	-	-		-	-	-	-	-		-	
3. -	-	-		-	-	-	-	-		-	
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-		-	
Total	1	26,527		26,527	-	-	12,573	39,100	1	-	
Personnel Revisions										$ 39,100	
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 1,859,189***	***$ 26,527***	***$ -***	***$ -***	***$ 12,573***	***$ 39,100***	***1***	***$ 39,100***	
SUPPLIES											
1. Office								1,500		1,500	Escalating cost of office material
2. Chemical								7,485		7,485	Increase in thermoplastic material cost
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 128,492***					***$ 8,985***	***$ 8,985***		
OTHER SERVICES & CHARGES											
1. Educational refund								(5,200)		(5,200)	Education refund not requested in 5yrs
2. Training								5,200		5,200	Increase in training for safety of crews
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 360,725***					***$ -***	***$ -***		
MAINTENANCE											
1. Computer software/hardware								4,000		4,000	Escalating cost- Bentley Microstation license
2. Vehicles								19,200		-	2yr historical $60k maintance on vehicle
3. Fuel & lubricants										(23,258)	Fuel Adjustment
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 394,063***					***$ 23,200***	***$ (19,258)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***137,500***		***65,500***	
Total Non- Capital Outlay								***6,000***		***-***	
TOTAL			***$ 2,742,469***					***$ 214,785***	***$ 94,327***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Traffic

FUND: General Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Signals Battery Backups	5,700	5	28,500	5	28,500	2-McColl&Bus 83,Nolana; 2-Ware&Nolana, &Bus 83; 1-23rd&Nolana
Traffic Control	25,000	1	25,000	1	25,000	Replacing old barricades, water barricades and event traffic control
			-		-	
			-		-	
			-		-	
	TOTAL		$ 53,500		$ 53,500	

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
3/4 TON CC SC 4WD GAS	10,000	1	10,000	1	10,000	Shortage for Replacement Vehicle - Fleet Request
19,000 GVW AERIAL BUCKET TRUCK	72,000	1	72,000		-	Shortage for Replacement Vehicle - Fleet Request
MINI COMPACT EXCAVATOR	2,000	1	2,000	1	2,000	Shortage for Replacement Vehicle - Fleet Request
			-		-	
			-		-	
	TOTAL		$ 84,000		$ 12,000	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 137,500**	**$ 65,500**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Traffic

FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Laptops	2,000	3	6,000		-	Laptops to replace old computers; make engineers more mobile
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 6,000		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 6,000	$ -

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2024
011-2030 Traffic operations

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2030-421-60-01-000000 Compensation / Exempt	322,081	339,758	300,000	365,035	365,035	
011-2030-421-60-02-000000 Compensation / Non-exempt	785,550	905,270	800,000	899,940	899,940	
011-2030-421-60-06-000000 Compensation / Part time	6,957	11,557	10,000	11,557	11,557	
011-2030-421-60-10-000000 Compensation / Overtime	56,605	72,692	72,692	72,692	72,692	
011-2030-421-60-14-000000 Compensation / Car allowance	-	10,800	10,000	10,800	10,800	
011-2030-421-60-17-000000 Compensation / Telephone	4,500	6,480	50,000	6,480	6,480	
60	**1,175,693**	**1,346,557**	**1,242,692**	**1,366,503**	**1,366,503**	**-**
011-2030-421-61-30-000000 Benefits / Social security	88,776	103,036	103,036	104,537	104,537	
011-2030-421-61-36-000000 Benefits / Retirement	97,827	12,216	12,216	115,848	115,848	
011-2030-421-61-40-000000 Benefits / Unemployment tax	594	9,072	9,072	2,997	2,997	
011-2030-421-61-46-000000 Benefits / Workers' comp-	27,442	20,847	20,847	25,130	25,130	
011-2030-421-61-50-000000 Benefits / Health cost	141,311	188,916	188,916	270,900	270,900	
011-2030-421-61-52-000000 Benefits / Life insurance	750	1,049	1,049	1,102	1,102	
011-2030-421-61-53-000000 Benefits / Retiree health ins (ARC)	11,272	11,272	11,272	11,272	11,272	
61	**367,971**	**346,408**	**346,408**	**531,786**	**531,786**	**-**
011-2030-423-62-02-000000 Supplies / Office	3,150	2,907	2,700	4,407	4,407	
011-2030-423-62-04-000000 Supplies / Operating	10,508	10,720	10,000	10,720	10,720	
011-2030-423-62-12-000000 Supplies / Small tools/minor equip-	35,397	39,100	38,000	39,100	39,100	
011-2030-423-62-18-000000 Supplies / Clothing & uniform	12,635	13,250	10,000	13,250	13,250	
011-2030-423-62-20-000000 Supplies / Chemical	39,124	62,515	60,000	70,000	70,000	
62	**100,814**	**128,492**	**120,700**	**137,477**	**137,477**	**-**
011-2030-424-63-23-000000 Other services & charges / Online svc/network	2,028	2,106	2,100	2,106	2,106	
011-2030-424-63-43-000000 Other services & charges / Postage	-	330	-	330	330	
011-2030-424-63-44-000000 Other services & charges / Printing	2,229	4,146	3,800	4,146	4,146	
011-2030-424-63-45-000000 Other services & charges / Professional	3,866	8,037	10,613	8,037	8,037	
011-2030-424-63-52-000000 Other services & charges / Rental & contractual	17,957	28,304	25,000	28,304	28,304	
011-2030-424-63-65-000000 Other services & charges / Travel	921	14,811	13,000	14,811	14,811	
011-2030-424-63-67-000000 Other services & charges / Utilities - electricity	173,827	159,490	181,663	159,490	159,490	
011-2030-424-63-69-000000 Other services & charges / Utilities-telephone	2,541	3,600	3,000	3,600	3,600	
011-2030-424-63-70-000000 Other services & charges / Utilities-water	13,254	12,700	12,000	12,700	12,700	
011-2030-424-63-75-000000 Other services & charges / Rental-depreciation fun	134,400	102,225	102,225	115,206	115,206	
011-2030-424-63-91-000000 Other services & charges / Educational refund	-	5,200	-	-	-	
011-2030-424-63-99-000000 Other services & charges / Miscellaneous	4,272	6,795	6,500	11,995	11,995	
63	**355,294**	**347,744**	**359,901**	**360,725**	**360,725**	**-**

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2024
011-2030 Traffic operations

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2030-425-65-04-000000 Maintenance / Computer software/hardware	16,309	16,000	15,000	20,000	20,000	
011-2030-425-65-08-000000 Maintenance / Equipment	19,843	30,750	30,000	30,750	30,750	
011-2030-425-65-10-000000 Maintenance / Facilities	9,007	11,500	11,000	11,500	11,500	
011-2030-425-65-14-000000 Maintenance / Streets	166,603	220,000	220,000	220,000	220,000	
011-2030-425-65-16-000000 Maintenance / Vehicles	60,858	40,800	60,000	60,000	40,800	
011-2030-425-65-17-000000 Maintenance / Fuel & lubricants	58,619	75,013	51,448	75,013	51,755	
65	**331,238**	**394,063**	**387,448**	**417,263**	**374,805**	**-**
011-2030-426-66-14-000000 Capital outlay / Vehicles	-	-	-	84,000	12,000	
011-2030-426-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-2030-426-66-20-000000 Capital outlay / Equipment	54,735	35,000	35,000	53,500	53,500	
011-2030-426-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-2030-426-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
011-2030-426-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
66	**54,735**	**35,000**	**35,000**	**137,500**	**65,500**	**-**
011-2030-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-2030-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	14,119	-	12,807	-	-	
011-2030-423-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	6,000	-	
011-2030-423-67-24-000000 Non-Capital Outlay / Software	3,400	5,980	5,900	-	-	
011-2030-423-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**17,519**	**5,980**	**18,707**	**6,000**	**-**	**-**
011-2030 Traffic Operations	**$ 2,403,263**	**$ 2,604,244**	**$ 2,510,856**	**$ 2,957,254**	**$ 2,836,796**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Traffic Operations	1			Asst Director of Engineering		$ 48.6122	$ 101,113
Traffic Operations	1			Traffic Operations Manager		30.3658	63,161
Traffic Operations	1			Traffic Operations Manager		30.3658	63,161
Traffic Operations	1			Designer		26.7002	55,536
Traffic Operations	1			Designer		26.7002	55,536
	5						**338,508**
Traffic Operations		1		Administrative Supervisor		17.2112	35,799
		1					**35,799**
Traffic Operations		1		Apprentice Signal Tech		14.8676	30,925
Traffic Operations		1		Apprentice Signal Tech		14.8676	30,925
Traffic Operations		1		Apprentice Signal Tech		14.8676	30,925
		3					**92,774**
Traffic Operations		1		Journey Signal Technician		18.4713	38,420
Traffic Operations		1		Journey Signal Technician		17.6064	36,621
		2					**75,042**
Traffic Operations		1		Maintenance Worker		13.1361	27,323
Traffic Operations		1		Maintenance Worker		12.9262	26,886
Traffic Operations		1		Maintenance Worker		12.8888	26,809
Traffic Operations		1		Maintenance Worker		12.8672	26,764
Traffic Operations		1		Maintenance Worker		12.7535	26,527
Traffic Operations		1		Maintenance Worker		12.7535	26,527
Traffic Operations		1		Maintenance Worker		12.7535	26,527
Traffic Operations		1		Maintenance Worker		12.7535	26,527
Traffic Operations		1		Maintenance Worker		12.7535	26,527
Traffic Operations		1		Maintenance Worker		12.7535	26,527
Traffic Operations		1		Maintenance Worker		12.7535	26,527
		11					**293,473**
Traffic Operations		**1**		**Receptionist/Admin Clerk**	**NEW - CM RECOMM**	**12.7535**	**26,527**
Traffic Operations		1		Receptionist/Admin Clerk		12.7535	26,527
		2					**53,055**
Traffic Operations		1		Senior Maintenance Worker		13.4854	28,050
Traffic Operations		1		Senior Maintenance Worker		13.4854	28,050
		2					**56,099**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Traffic Operations		1		Sign Cad Technician		14.5860	30,339
Traffic Operations		1		Sign Cad Technician		14.5184	30,198
Traffic Operations		1		Sign Cad Technician		14.1597	29,452
		3					**89,989**
Traffic Operations		1		Signal Technician		16.1123	33,514
Traffic Operations		1		Signal Technician		15.6110	32,471
		2					**65,984**
Traffic Operations		1		Traffic Technician		14.1597	29,452
		1					**29,452**
Traffic Operations		1		Traffic Operations Crew Leader		17.2612	35,903
Traffic Operations		1		Traffic Operations Crew Leader		17.2112	35,799
		2					**71,703**
Traffic Operations		1		Video Systems Maintenance Tech		15.4674	32,172
Traffic Operations		1		Video Systems Maintenance Tech		14.8677	30,925
		2					**63,097**
TOTALS FOR NON-EXEMPT		**31**					**926,467**
Traffic Operations			1	Part Time - Intern			11,557
				OVERTIME			72,692
				CAR ALLOWANCE			10,800
				TELEPHONE			6,480
							89,972
CURRENT POSITIONS		**37**					**$ 1,366,503**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Traffic

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. Receptionist/Admin Clerk	-	-	-	26,527	-	-	12,573	39,100	1	YES
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. TRAFFIC

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	TR2501	2013 CHEVROLET 2500HD CC SB 4WD	3/4 TON CC SB 4WD GAS	56,000	8	0.15	$ 8,050	YES	MEETS REPLACEMENT CRITERIA		YES	$ (10,000)	$ 10,000
R	TR5003	2011 FORD F-550 RC TEREX BUCKET TRUCK	19,000 GVW AERIAL BUCKET TRUCK	160,000	8	0.15	$ 23,000	YES	MEETS REPLACEMENT CRITERIA		YES	$ (72,000)	$ -
R	181	2004 JOHN DEERE 270 SKID LOADER	MINI COMPACT EXCAVATOR	35,000	8	0.15	$ 5,031	YES	MEETS REPLACEMENT CRITERIA		YES	$ (2,000)	$ 2,000
				$ 251,000			$ 36,081			$ -		$ (84,000)	$ 12,000

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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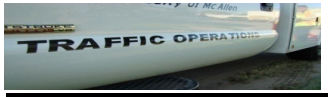

Traffic Operations

www.mcallen.net/departments/traffic

Mission Statement:

"To provide the highest level of service to the citizens by providing reduction in accidents, congestion, and travel times through the efficient and effective installation, maintenance, and operation of traffic control devices."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,175,693	$ 1,310,294	$ 1,346,557	$ 1,242,692	$ 1,366,503	$ 1,366,503	$ 1,366,503	$ 1,366,503	$ 1,366,503	$ 1,366,503
Employee Benefits	367,971	340,686	346,408	346,408	531,786	531,786	531,786	531,786	531,786	531,786
Supplies	100,814	128,492	128,492	120,700	137,477	137,477	137,477	137,477	137,477	137,477
Other Services and Charges	355,294	347,744	347,744	359,901	360,725	360,725	360,725	360,725	360,725	360,725
Maintenance	331,238	394,063	394,063	387,448	417,263	374,805	374,805	374,805	374,805	374,805
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	2,331,010	2,521,279	2,563,264	2,457,149	2,813,754	2,771,296	2,771,296	2,771,296	2,771,296	2,771,296
Capital Outlay	72,254	40,980	40,980	53,707	143,500	65,500	-	-	-	-
Total Expenditures	**$ 2,403,263**	**$ 2,562,259**	**$ 2,604,244**	**$ 2,510,856**	**$ 2,957,254**	**$ 2,836,796**	**$ 2,771,296**	**$ 2,771,296**	**$ 2,771,296**	**$ 2,771,296**
PERSONNEL										
Exempt	5	5	5	5	5	5	5	5	5	5
Non-Exempt	30	30	30	30	31	31	31	31	31	31
Part-Time	1	1	1	1	1	1	1	1	1	1
Total Positions Authorized	**36**	**36**	**36**	**36**	**37**	**37**	**37**	**37**	**37**	**37**

Contact Us:

Eduardo Mendoza
City Engineer
210 N. 20th Street
McAllen, TX 78501
(956) 681-2700

MAJOR FY 23-24 GOALS

1. Get more street lights installed in older neighborhoods as part of the Street lights by District project
2. Continue to work with IT to extend Fiber connections with assistance from IT Department
3. Continue with sign upgrades based on sign assessment survey being conducted with reflectometer device

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Traffic Operations

www.mcallen.net/departments/traffic

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees - Signal Maintenance	19	19	17	19
Number of full time employees - Sign Maintenance	5	5	3	5
Number of full time employees - Pavement Markings	5	5	3	5
Number of full time employees - Traffic Studies	5	5	4	5
Department Expenditures	$ 2,403,263	$ 2,604,244	$ 2,510,856	$ 2,836,796
Outputs:				
Number of Traffic signals maintained	240	700	300	500
Number of signs installed / maintained	300	900	500	600
Linear feet of pavement markings installed	100,000	290,000	90,000	150,000
Number of traffic studies conducted	100	150	100	200
Proposed Efficiency Measures:				
Number of signals maintained per full time employee - Signal Maint.	13	40	38	40
Number of signs installed / maintained per full time employee - Sign Maint.	60	180	167	120
Linear feet of pavement markings installed per full time employee - Pavement Markings	20,000	58,000	30,000	30,000
Citizen Satisfaction with Traffic		85%		
Department expenditures per capita	$ 16.70	$ 5.85	$ 17.26	$ 19.28
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The Traffic Operations Department is responsible for the installation, maintenance, and operation of signals, signs and pavement markings in the City of McAllen. The department has 36 employees, 28 vehicles and operates out of a 4,500 sq. ft. office/warehouse located at the corner of 20th Street and Cedar Avenue.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Building Permits and Inspections
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	JUSTIFICATION (MANDATORY)
1. Administrative Clerk	2	$ 28,050		$ 56,100	$ -	$ -	$ 25,646	$ 81,746	1	$ 40,873	Retrieve and schedule inspections for permits issued over 180 days with no inspecitons and applications over 180 days old with no permit issued (City Audit Issues), 32% increase of sub-permits (electrical, mechanical, Plumbing)
2. Permit Tech	1	30,925		30,925	-	-	13,295	44,220		-	57% increase of Other Permits (solar panel, swimming pools, signs, demo & move)
3. Plans Examiner	1	41,442		41,442	-	480	15,095	57,017		-	57% increase of Other Permits (solar panel, swimming pools, signs, demo & move)
4. Building Inspector	2	41,442		82,884	-	960	30,684	114,528		57,264	Inspection of permits issued over 180 days with no inspections and applications over 180 days old with no permit issued (City Audit Issues), 10% increase of inspections (building, electrical, mechanical, plumbing)
Total	6	141,859		211,351	-	1,440	84,719	297,510	1	98,137	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. Building Inspector/ Plbg Lic Retention				28,080	-	-	4,773	32,853		29,202	Retention purpose - increase in pay once Building Inspector has obtained State Plumbing State License
3. Certification - Level I				24,000	-	-	3,938	27,938			to ensure all qualifying EE receive cert. pay **(Included in Baseline)**
4. Certification - Level II				8,000	-	-	1,313	9,313			to ensure all qualifying EE receive cert. pay **(Included in Baseline)**
Total Compensation & Benefits			***$ 1,392,419***	***$ 271,431***	***$ -***	***$ 1,440***	***$ 94,742***	***$ 367,613***	***1***	***$ 127,339***	
SUPPLIES											
1. Operating								2,430			Uniforms and PPE for Building Inspectors
Total Supplies			***$ 15,004***					***$ 2,430***	***$ -***		
OTHER SERVICES & CHARGES											
1. Dues & subscriptions								2,195		500	Certification and License renewal for additional staff (Building Inspectors, Plan Examiners and Permit Techs)
2. Online svc/network								1,320		300	Data Ports for additional staff (Building Inspectors, Plan Examiners and Permit Techs)
3. Rental & contractual								459		459	Increase in storage rental units
4. Training								15,100		3,500	ICC, Plumbing and OnSite Sewage Facility training and exams for staff (Building Inspectors, Plan Examiners and Permit Techs)
5. Credit card fees								4,250		4,250	Projected increase in credit card active
6. Miscellaneous								362		362	Staff increase birthday cards
7. Rental-depreciation								11,500		5,750	New Vehicle Requested Depreciation
Total Other Services & Charges			***$ 105,402***					***$ 35,186***	***$ 15,121***		
MAINTENANCE											

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Building Permits and Inspections FUND: General Fund	BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
1. Equipment						141	-	Verizon Reveal GPS devices and installation
2. Vehicles						2,000	1,000	maintenance for 2 additional vehicles
3. Fuel & lubricants						3,946	-	fuel for 2 additional vehicles
4. Fuel & lubricants							(2,018)	Fuel Adjustment
Total Maintenance	***$ 25,067***					***$ 6,087***	***$ (1,018)***	
CAPITAL OUTLAY								
**** See Attached Capital Outlay Request Forms**								
Total Capital Outlay						***80,000***	***40,000***	
Total Non- Capital Outlay						***29,463***	***8,550***	
TOTAL	***$ 1,537,892***					***$ 520,779***	***$ 189,992***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Building Permits and Inspections
FUND: General Fund

		DEPT REQUEST		CM RECOMM		
Vehicles						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
1/2 TON EC SB 2WD GAS	40,000	2	80,000	1	40,000	Requesting 2 additional Building Inspectors
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 80,000		$ 40,000	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ 80,000**		**$ 40,000**	

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NON - CAPITAL OUTLAY REQUEST FORM
ITEM LESS THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Building Permits and Inspections
FUND: General Fund

Furniture and Fixtures

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Desk	1,600	6	9,600	2	3,200	Requesting add. Admin Clerk, Permit Tech, Plan Examiner, Bldg Inspector
Chair	400	6	2,400	2	800	Requesting add. Admin Clerk, Permit Tech, Plan Examiner, Bldg Inspector
			-		-	
	TOTAL		$ 12,000		$ 4,000	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Computer Monitors	200	6	1,200	2	400	Requesting add. Admin Clerk, Permit Tech, Plan Examiner, Bldg Inspector
Laptop and Docking Stations	1,925	3	5,775		-	Requesting add. Admin Clerk, Permit Tech, Plan Examiner, Bldg Inspector
Desktop	1,000	3	3,000	2	2,000	Requesting add. Admin Clerk, Permit Tech, Plan Examiner, Bldg Inspector
Telephone	373	6	2,238	2	746	Requesting add. Admin Clerk, Permit Tech, Plan Examiner, Bldg Inspector
Data Ports	220	6	1,320	2	440	Requesting add. Admin Clerk, Permit Tech, Plan Examiner, Bldg Inspector
	TOTAL		$ 13,533		$ 3,586	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Adobe Acrobat	355	6	2,130	2	364	Requesting add. Admin Clerk, Permit Tech, Plan Examiner, Bldg Inspector
Microsoft Office	300	6	1,800	2	600	Requesting add. Admin Clerk, Permit Tech, Plan Examiner, Bldg Inspector
			-		-	
	TOTAL		$ 3,930		$ 964	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 29,463	$ 8,550

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2024
011-2040 Building Permits & Inspections

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2040-421-60-01-000000 Compensation / Exempt	203,615	206,611	206,611	206,611	206,611	
011-2040-421-60-02-000000 Compensation / Non-exempt	585,132	749,161	686,163	981,466	836,487	
011-2040-421-60-06-000000 Compensation / Part time	601	12,382	12,382	12,382	12,382	
011-2040-421-60-10-000000 Compensation / Overtime	9,275	4,381	4,381	4,381	4,381	
011-2040-421-60-14-000000 Compensation / Car allowance	12,000	12,000	12,000	12,000	12,000	
011-2040-421-60-15-000000 Compensation/Certification	20,455	19,500	24,000	86,000	54,000	
011-2040-421-60-17-000000 Compensation / Telephone	7,280	8,640	10,560	10,080	9,120	
60	**838,358**	**1,012,675**	**956,097**	**1,312,919**	**1,134,980**	**-**
011-2040-421-61-30-000000 Benefits / Social security	63,460	77,469	77,469	100,438	86,826	
011-2040-421-61-36-000000 Benefits / Retirement	69,910	82,301	82,301	111,196	95,982	
011-2040-421-61-40-000000 Benefits / Unemployment tax	774	6,048	6,048	2,430	2,106	
011-2040-421-61-46-000000 Benefits / Workers' comp-	2,530	1,910	1,910	3,469	2,989	
011-2040-421-61-50-000000 Benefits / Health cost	81,878	137,496	137,496	221,436	188,920	
011-2040-421-61-52-000000 Benefits / Life insurance	525	832	832	1,097	908	
011-2040-421-61-53-000000 Benefits / Retiree health ins (ARC)	7,046	7,046	7,046	7,046	7,046	
61	**226,124**	**313,102**	**313,102**	**447,113**	**384,778**	**-**
011-2040-423-62-02-000000 Supplies / Office	4,265	3,717	3,717	3,717	3,717	
011-2040-423-62-04-000000 Supplies / Operating	11,098	11,287	11,287	13,717	11,287	
62	**15,363**	**15,004**	**15,004**	**17,434**	**15,004**	**-**
011-2040-424-63-14-000000 Other services & charges / Dues & subscription	3,729	4,723	4,723	6,918	5,223	
011-2040-424-63-23-000000 Other services & charges / Online svc/network	-	-	1,320	1,320	300	
011-2040-424-63-52-000000 Other services & charges / Rental & contractual	16,487	15,551	15,551	16,010	16,010	
011-2040-424-63-54-000000 Other services & charges / Occupancy Load Placard	160	2,533	1,000	2,533	2,533	
011-2040-424-63-64-000000 Other services & charges / Training	21,017	22,400	22,400	37,500	25,900	
011-2040-424-63-65-000000 Other services & charges / Travel	560	15,253	15,253	15,253	15,253	
011-2040-424-63-75-000000 Other services & charges / Rental-depreciation fun	14,300	3,988	3,988	15,488	9,738	
011-2040-424-63-89-000000 Other service & charges / Credit card fees	30,837	30,750	30,750	35,000	35,000	
011-2040-424-63-91-000000 Other services & charges / Educational refund	-	9,966	9,966	9,966	9,966	
011-2040-424-63-99-000000 Other services & charges / Miscellaneous	396	238	238	600	600	
63	**87,486**	**105,402**	**105,189**	**140,588**	**120,523**	**-**
011-2040-425-65-08-000000 Maintenance / Equipment	1,360	1,524	1,524	1,665	2,524	
011-2040-425-65-16-000000 Maintenance / Vehicles	12,100	7,000	7,000	9,000	7,000	
011-2040-425-65-17-000000 Maintenance / Fuel & lubricants	18,082	16,543	14,266	20,489	14,525	
65	**31,542**	**25,067**	**22,790**	**31,154**	**24,049**	**-**

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2024
011-2040 Building Permits & Inspections

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-2040-426-66-14-000000 Capital outlay / Vehicles	-	-	-	80,000	40,000	
011-2040-426-66-24-000000 Capital outlay / Computer-software	-	16,000	-	-	-	
66	**-**	**16,000**	**-**	**80,000**	**40,000**	**-**
011-2040-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	3,193	3,760	3,760	12,000	4,000	
011-2040-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-2040-423-67-22-000000 Non-Capital Outlay / Computer Equipment	5,301	4,450	4,450	13,533	3,586	
011-2040-423-67-24-000000 Non-Capital Outlay / Software	-	-	-	3,930	964	
011-2040-423-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**8,494**	**8,210**	**8,210**	**29,463**	**8,550**	**-**
011-2040-429-78-01-000000 Disaster Exp/ COVID-19	54	-	-	-	-	
011-2040-429-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**54**	**-**	**-**	**-**	**-**	**-**
011-2040 Bldg Permits & Inspection	**$ 1,207,421**	**$ 1,495,460**	**$ 1,420,392**	**$ 2,058,671**	**$ 1,727,884**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Building Code	1			Chief Building Official		$ 45.6117	$ 94,872
Building Code	1			Supervisor Building Inspection		26.7335	55,606
Building Code	1			Supervisor Plans Examiner		26.9869	56,133
	3						**206,611**
Building Code		**1**		**Administrative Clerk**	**NEW - CM RECOMM**	**13.4854**	**28,050**
Building Code		1		Administrative Clerk		13.4854	28,050
Building Code		1		Administrative Clerk		13.4854	28,050
Building Code		1		Administrative Clerk		13.4854	28,050
		4					**112,199**
Building Code		1		Administrative Supervisor		17.2112	35,799
		1					**35,799**
Building Code		**1**		**Building Inspector**	**REVISION - CM RECOMM**	**21.6947**	**45,125**
Building Code		**1**		**Building Inspector**	**NEW - CM RECOMM**	**21.4240**	**44,562**
Building Code		**1**		**Building Inspector**	**REVISION - CM RECOMM**	**21.4240**	**44,562**
Building Code		**1**		**Building Inspector**	**REVISION - CM RECOMM**	**21.4240**	**44,562**
Building Code		**1**		**Building Inspector**	**REVISION - CM RECOMM**	**21.4240**	**44,562**
Building Code		**1**		**Building Inspector**	**REVISION - CM RECOMM**	**21.4240**	**44,562**
Building Code		**1**		**Building Inspector**	**REVISION - CM RECOMM**	**21.4240**	**44,562**
Building Code		**1**		**Building Inspector**	**REVISION - CM RECOMM**	**21.4240**	**44,562**
		8					**357,059**
Building Code		1		Permit Technician		14.8676	30,925
Building Code		1		Permit Technician		14.8676	30,925
		2					**61,849**
Building Code		1		Plans Examiner		20.1742	41,962
Building Code		1		Plans Examiner		19.9241	41,442
Building Code		1		Plans Examiner		19.9241	41,442
Building Code		1		Plans Examiner		19.9241	41,442
		4					**166,289**
Building Code		1		Fire Plans Examiner		19.9241	41,442
		1					**41,442**
Building Code		1		Senior Administrative Clerk		14.8676	30,925
Building Code		1		Senior Administrative Clerk		14.8676	30,925
		2					**61,849**
TOTALS FOR NON-EXEMPT		**22**					**836,486**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Building Code			1	Receptionist/Admin Clerk			12,382
			1				**12,382**
				CERTIFICATION PAY			**54,000**
				OVERTIME			4,381
				CAR ALLOWANCE			12,000
				TELEPHONE			9,120
							79,501
CURRENT POSITIONS		**26**					**$ 1,134,980**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Building Permits and Inspections

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	Administrative Clerk	-	-	-	56,100	-	-	25,646	81,746	2	YES(1)
2.	Permit Tech	-	-	-	30,925	-	-	13,295	44,220	1	NO
3.	Plans Examiner	-	-	480	41,442	-	-	15,095	57,017	1	NO
4.	Building Inspector	-	-	960	82,884	-	-	30,684	114,528	2	YES(1)
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	-	-	-	-	-	-	-	
2.	Building Inspector/ Plbg Lic Retention	Non-Exempt	373,541	401,621	28,080	-	-	4,773	32,853	YES
3.	Certification - Level I	Non-Exempt	10,000	34,000	24,000	-	-	3,938	27,938	YES
4.	Certification - Level II	Exempt	6,000	14,000	8,000	-	-	1,313	9,313	YES
5.	-	< Select Status >	-	-	-	-	-	-	-	
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	
8.	-	< Select Status >	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. BUILDING PERMITS & INSPECTIONS

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
N		NEW ADDITION	1/2 TON EC SB 2WD GAS	40,000	8	0.15	$ 5,750				YES		
N		NEW ADDITION	1/2 TON EC SB 2WD GAS	40,000	8	0.15	$ 5,750				NO		
				$ 80,000			**$ 11,500**			**$ -**		**$ -**	**$ -**

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Building Permits & Inspections

www.mcallen.net/devservices/permits

Mission Statement:

To establish building standards to provide safety and hazard free living in our community; by engaging in an alliance with those involved in the construction industry for the residents and visitors of McAllen.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 838,358	$ 984,476	$ 1,012,675	$ 956,097	$ 1,312,919	$ 1,134,980	$ 1,134,980	$ 1,134,980	$ 1,134,980	$ 1,134,980
Employee Benefits	226,124	308,682	313,102	313,102	447,113	384,778	384,778	384,778	384,778	384,778
Supplies	15,363	15,004	15,004	15,004	17,434	15,004	15,004	15,004	15,004	15,004
Other Services and Charges	87,486	105,402	105,402	105,189	140,588	120,523	120,523	120,523	120,523	120,523
Maintenance	31,542	25,067	25,067	22,790	31,154	24,049	24,049	24,049	24,049	24,049
Disaster Expenses	54	-	-	-	-	-	-	200	-	-
Operations Subtotal	1,198,927	1,438,631	1,471,250	1,412,182	1,949,208	1,679,334	1,679,334	1,679,534	1,679,334	1,679,334
Capital Outlay	8,494	24,210	24,210	8,210	109,463	48,550	-	-	-	-
Total Expenditures	**$ 1,207,421**	**$ 1,462,841**	**$ 1,495,460**	**$ 1,420,392**	**$ 2,058,671**	**$ 1,727,884**	**$ 1,679,334**	**$ 1,679,534**	**$ 1,679,334**	**$ 1,679,334**
PERSONNEL										
Exempt	3	3	3	3	3	3	3	3	3	3
Non-Exempt	16	18	18	20	24	22	24	24	24	24
Part-Time	1	1	1	1	1	1	1	1	1	1
Total Positions Authorized	**20**	**22**	**22**	**24**	**28**	**26**	**28**	**28**	**28**	**28**

MAJOR FY 23-24 GOALS

1. Reformulate permit schedule fee to include fees impacted by HB 852 (i.e. residential remodels
2. Implement a General Contractor registration fee

Contact Us:

Norma Yado
Chief Building Official
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1300

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Building Code Compliance

www.mcallen.net/devservices/permits

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Total full time employees	23	24	24	30
Department Expenditures	$ 1,207,421	1,495,460	$ 1,420,392	$ 1,727,884
Outputs:				
Residential permits issued	1,643	793	1,104	1,137
Commercial permits issued	791	1,082	936	964
Sub-Cont. Permits issued	8,158	6,973	7,596	7,824
Construction inspections made	50,547	48,515	47,230	48,647
Plan review	5,470	5,325	4,824	4,969
Effectiveness Measures:		-		
Permits - Residential Average Days Review	3	3	3	3
Permits - Commercial Average Days Review	10	10	10	10
Construction - Percent Inspections made on date requested	98%	98%	98%	98%
Plan review - Residential	3,330	3,236	2,874	2,960
Plan review - Commercial	2,140	2,089	1,950	2,008
Efficiency Measures:		-		
Average permits per Permit Technician	2,735	2,663	2,412	2,484
Average permits per clerk	3,026	2,528	2,753	2,206
Construction average inspections per Inspect	10,109	8,086	9,446	9,729
Plan review	5,470	5,325	4,824	4,969
Department expenditures per capita				
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

Our department reviews and inspects all aspects of building construction. We are located in the Development Service Center at 311 North 15th Street. Our staff consists of a Chief Building Official, a Supervisor Building Inspector, a Supervisor Plans Examiner, an Administrative Assistant, Building Inspectors, Plans Examiners, Permit Technicians and Administrative Clerks.

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City of McAllen, Texas
Highways and Streets
Summary

	Actual 21-22	Original Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT										
Engineering	$ 2,115,158	$ 2,410,005	$ 2,464,505	$ 2,335,653	$ 2,772,660	$ 2,652,673	$ 2,586,023	$ 2,586,023	$ 2,586,023	$ 2,586,023
Street Maintenance	6,343,034	6,718,554	6,773,100	6,595,083	7,406,303	6,827,633	6,815,033	6,815,033	6,815,033	6,815,033
Street Lighting	2,630,417	2,424,065	2,424,065	2,732,472	2,424,065	2,424,065	2,424,065	2,424,065	2,424,065	2,424,065
Sidewalk Construction	372,903	393,152	400,366	395,635	631,963	488,211	453,811	453,811	453,811	453,811
Drainage	1,700,113	1,951,044	1,977,061	1,929,422	2,447,332	2,015,126	1,971,526	1,971,526	1,971,526	2,056,526
TOTAL	$ 13,161,625	$ 13,896,820	$ 14,039,097	$ 13,988,265	$ 15,682,323	$ 14,407,708	$ 14,250,458	$ 14,250,458	$ 14,250,458	$ 14,335,458
BY EXPENSE GROUP										
Personnel Services										
Salaries and Wages	$ 3,838,468	$ 4,262,173	$ 4,385,058	$ 4,042,657	$ 4,606,674	$ 4,445,632	$ 4,445,632	$ 4,445,632	$ 4,445,632	$ 4,445,632
Employee Benefits	1,239,581	1,401,072	1,420,464	1,418,700	1,719,375	1,655,827	1,655,827	1,655,827	1,655,827	1,655,827
Supplies	106,116	98,641	98,641	107,339	145,141	143,641	143,641	143,641	143,641	143,641
Other Services and Charges	3,375,658	3,389,353	3,389,353	3,685,651	3,514,282	3,500,626	3,500,626	3,500,626	3,500,626	3,500,626
Maintenance and Repair Services	4,541,953	4,608,401	4,602,401	4,594,758	4,864,401	4,504,732	4,504,732	4,504,732	4,504,732	4,504,732
Capital Outlay	59,846	137,180	143,180	139,160	832,450	157,250	-	-	-	85,000
TOTAL APPROPRIATIONS	$ 13,161,625	$ 13,896,820	$ 14,039,097	$ 13,988,265	$ 15,682,323	$ 14,407,708	$ 14,250,458	$ 14,250,458	$ 14,250,458	$ 14,335,458
PERSONNEL										
Engineering	28	29	29	29	31	30	29	29	29	29
Street Maintenance	44	44	44	44	44	44	44	44	44	44
Sidewalk Construction	6	6	6	6	9	6	9	9	9	9
Drainage	20	20	20	20	20	20	20	20	20	20
TOTAL PERSONNEL	98	99	99	99	104	100	102	102	102	102

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Engineering
FUND: General Fund

			BASELINE					DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION												
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**		**# of Positions**	**Total**	
1. Senior Engineering Inspector	1	$ 39,478		$ 39,478	$ -	$ 480	$ 16,436	$ 56,394		1	$ 56,394	increase in construction projects
2. Construction Manager	1	61,229		61,229	4,800	480	19,234	85,743				increase in construction projects.
3. -	-	-		-	-	-	-	-				
4. -	-	-		-	-	-	-	-				
5. -	-	-		-	-	-	-	-				
Total	2	100,707		100,707	4,800	960	35,670	142,137		1	56,394	
Personnel Revisions												
1. Overtime				-	-	-	-	-				
2.		-		-	-	-	-	-				
3.		-		-	-	-	-	-				
4.		-		-	-	-	-	-				
5.		-		-	-	-	-	-				
Total Compensation & Benefits			***$ 2,272,230***	***$ 100,707***	***$ 4,800***	***$ 960***	***$ 35,670***	***$ 142,137***		***1***	***$ 56,394***	
SUPPLIES												
1. Clothing & uniform								1,500			-	Increase in costs
2. < Please select category >												
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Supplies			***$ 15,600***					***$ 1,500***		***$ -***		
OTHER SERVICES & CHARGES												
1. Rental & contractual								3,500			3,500	Storage for files temporary increase. Can be reduced once storage is built
2. Travel								3,000			3,000	increase request for travel for engineers, inspectors, and GIS/Drafters
3. Rental-depreciation								5,750			5,750	New Vehicle Requested Depreciation
4. < Please select category >												
5. < Please select category >												
Total Other Services & Charges			***$ 176,277***					***$ 12,250***		***$ 12,250***		
MAINTENANCE												
1. Computer software/hardware								6,000			6,000	software renewal missing and increase from vendor.
2. Fuel & lubricants											(8,544)	Fuel Adjustment
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Maintenance			***$ 55,816***					***$ 6,000***		***$ (2,544)***		
CAPITAL OUTLAY												
**** See Attached Capital Outlay Request Forms**												
Total Capital Outlay								***83,000***			***60,000***	
Total Non- Capital Outlay								***7,850***			***6,650***	
TOTAL			***$ 2,519,923***					***$ 252,737***		***$ 132,750***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Engineering

FUND: General Fund

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
1/2 Ton EC SB 2WD Gas	7,000	1	7,000	1	7,000	Shortage for replacement - Fleet Request
1/2 Ton CC SB 2WD Gas	11,500	1	11,500		-	Shortage for replacement - Fleet Request
1/2 Ton CC SB 2WD Gas	11,500	1	11,500		-	Shortage for replacement - Fleet Request
ROLLOVER - Shortage	13,000	1	13,000	1	13,000	ROLLOVER - Shortage from FY 22-23
			-		-	
	TOTAL		$ 43,000		$ 20,000	

Vehicles

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
1/2 Ton EC SB 2WD Gas	40,000	1	40,000	1	40,000	Only needed if Senior Inspector poistion approved
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 40,000		$ 40,000	

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 83,000**	**$ 60,000**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Engineering
FUND: General Fund

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
AutoCad	1,900	1	1,900	1	1,900	Project Manager Position
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 1,900		$ 1,900	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Document Shredder	450	1	450	1	450	Proper document destruction
Storage Racks	550	1	550	1	550	Storage for files
			-		-	
			-		-	
			-		-	
	TOTAL		$ 1,000		$ 1,000	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Computer tablet replacement	950	3	2,850	3	2,850	replacement of tablets for inspections
Camera	450	2	900	2	900	project documentation
Laptop Computer	1,200	1	1,200		-	New position request Project Manager
			-		-	
			-		-	
	TOTAL		$ 4,950		$ 3,750	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 7,850**	**$ 6,650**

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2024
011-3002 Engineering

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-3002-431-60-01-000000 Compensation / Exempt	859,291	964,493	926,741	1,049,736	988,507	
011-3002-431-60-02-000000 Compensation / Non-exempt	597,241	651,663	574,577	690,706	690,706	
011-3002-431-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-3002-431-60-10-000000 Compensation / Overtime	12,937	17,781	17,781	17,781	17,781	
011-3002-431-60-14-000000 Compensation / Car allowance	35,400	60,000	58,880	64,800	60,000	
011-3002-431-60-15-000000 Compensation /Certification	1,108	3,600	3,600	3,600	3,600	
011-3002-431-60-17-000000 Compensation / Telephone	11,380	11,340	13,740	13,740	13,260	
60	**1,517,357**	**1,708,877**	**1,595,319**	**1,840,363**	**1,773,854**	**-**
011-3002-431-61-30-000000 Benefits / Social security	112,884	130,652	130,652	140,788	135,701	
011-3002-431-61-36-000000 Benefits / Retirement	126,920	138,868	138,868	157,351	151,664	
011-3002-431-61-40-000000 Benefits / Unemployment tax	245	7,308	7,308	2,511	2,430	
011-3002-431-61-46-000000 Benefits / Workers' comp-	6,844	5,360	5,360	8,467	8,267	
011-3002-431-61-50-000000 Benefits / Health cost	153,102	179,988	179,988	249,612	241,476	
011-3002-431-61-52-000000 Benefits / Life insurance	829	1,334	1,334	1,505	1,462	
011-3002-431-61-53-000000 Benefits / Retiree health ins (ARC)	13,770	13,770	13,770	13,770	13,770	
011-3002-431-61-56-000000 Benefits/pension cost-tmrs	-	-	-	-	-	
61	**414,595**	**477,280**	**477,280**	**574,004**	**554,770**	**-**
011-3002-433-62-02-000000 Supplies / Office	7,713	7,300	7,000	7,300	7,300	
011-3002-433-62-04-000000 Supplies / Operating	2,226	2,800	2,700	2,800	2,800	
011-3002-433-62-18-000000 Supplies / Clothing & uniform	4,474	5,500	5,500	7,000	5,500	
62	**14,413**	**15,600**	**15,200**	**17,100**	**15,600**	**-**
011-3002-434-63-14-000000 Other services & charges / Dues & subscription	3,554	7,500	7,500	7,500	7,500	
011-3002-434-63-18-000000 Other services & charges / Eng- & architect fees	5,585	18,000	18,000	18,000	18,000	
011-3002-434-63-19-000000 Other services & charges / Laserfiche	-	-	-	-	-	
011-3002-434-63-23-000000 Other services & charges / Online svc/network	2,708	700	1,000	700	700	
011-3002-434-63-45-000000 Other services & charges / Professional	32,224	55,000	50,000	55,000	55,000	
011-3002-434-63-52-000000 Other services & charges / Rental & contractual	9,889	15,150	15,000	18,650	18,650	
011-3002-434-63-64-000000 Other services & charges / Training	6,168	13,500	13,000	13,500	13,500	
011-3002-434-63-65-000000 Other services & charges / Travel	8,748	13,376	13,000	16,376	16,376	
011-3002-434-63-75-000000 Other services & charges / Rental-general depr- fu	25,638	32,538	32,538	58,413	58,413	
011-3002-434-63-80-000000 Other services & charges / Bad debt	-	-	-	-	-	
011-3002-434-63-89-000000 Other service and charges / Credit card fees	-	-	-	-	-	
011-3002-434-63-99-000000 Other services & charges / Miscellaneous	390	388	2,030	388	388	
63	**94,904**	**156,152**	**152,068**	**188,527**	**188,527**	**-**

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2024
011-3002 Engineering

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-3002-435-65-04-000000 Maintenance / Computer/software	14,684	16,500	16,500	22,500	22,500	
011-3002-435-65-08-000000 Maintenance / Equipment	695	1,500	1,500	1,500	1,500	
011-3002-435-65-16-000000 Maintenance / Vehicles	12,718	9,000	8,500	9,000	9,000	
011-3002-435-65-17-000000 Maintenance / Fuel & lubricants	24,310	28,816	19,986	28,816	20,272	
65	**52,407**	**55,816**	**46,486**	**61,816**	**53,272**	**-**
011-3002-436-66-14-000000 Capital outlay / Vehicles	-	13,000	13,000	83,000	60,000	
011-3002-436-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-3002-436-66-18-000000 Capital outlay / Books	-	-	-	-	-	
011-3002-436-66-20-000000 Capital outlay / Equipment	-	9,300	9,000	-	-	
011-3002-436-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-3002-436-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
66	**-**	**22,300**	**22,000**	**83,000**	**60,000**	**-**
011-3002-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	19,753	1,800	1,700	-	-	
011-3002-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	1,000	1,000	
011-3002-433-67-22-000000 Non-Capital Outlay / Computer Equipment	1,729	20,750	20,000	4,950	3,750	
011-3002-433-67-24-000000 Non-Capital Outlay / Software	-	5,930	5,600	1,900	1,900	
011-3002-433-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**21,482**	**28,480**	**27,300**	**7,850**	**6,650**	**-**
011-3002 Engineering	**$ 2,115,158**	**$ 2,464,505**	**$ 2,335,653**	**$ 2,772,660**	**$ 2,652,673**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Engineering	1			Director Engineering		$ 62.2010	$ 129,378
Engineering	1			Capital Project Engineer		45.1657	93,945
Engineering	1			Construction Manager		35.2937	73,411
Engineering	1			Construction Manager		34.8419	72,471
Engineering	1			Deputy Director Engineering		54.3841	113,119
Engineering	1			Designer		26.8564	55,861
Engineering	1			Designer/Subdivision Coordinator		26.7002	55,536
Engineering	1			Designer/Subdivision Coordinator		26.7002	55,536
Engineering	1			Designer/Subdivision Coordinator		26.7002	55,536
Engineering	1			Development Engineer		45.1657	93,945
Engineering	1			Drainage Engineer		45.1657	93,945
Engineering	1			Transportation Engineer		46.0690	95,824
	12						**988,507**
Engineering		1		Administrative Supervisor		21.4471	44,610
Engineering		**1**		**Engineering Inspector**	**NEW - CM RECOMM**	**18.9800**	**39,478**
Engineering		1		Engineering Inspector		18.7081	38,913
Engineering		1		Engineering Inspector		18.2380	37,935
Engineering		1		Engineering Inspector		18.0718	37,589
Engineering		1		Engineering Tech I		16.9380	35,231
Engineering		1		Engineering Tech I		15.6110	32,471
Engineering		1		Engineering Tech II		17.3811	36,153
Engineering		1		Engineering Tech III		20.8542	43,377
Engineering		1		Engineering Tech III		20.3867	42,404
Engineering		1		Permit Tech		14.8676	30,925
Engineering		1		Lead Engineering Tech		22.0976	45,963
Engineering		1		Senior Administrative Clerk		14.9224	31,039
Engineering		1		Senior Administrative Clerk		14.8676	30,925
Engineering		1		Senior Administrative Clerk		14.8676	30,925
Engineering		1		Senior Engineering Inspector		19.4932	40,546
Engineering		1		Senior Engineering Inspector		19.1615	39,856
Engineering		1		Utility Coordinator		25.1768	52,368
		18					**690,706**
				CERTIFICATION PAY			3,600
				OVERTIME			17,781
				CAR ALLOWANCE			60,000
				TELEPHONE			13,260

CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

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DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
							94,641
CURRENT POSITIONS		30					$ 1,773,854

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Engineering

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	Senior Engineering Inspector	-	-	480	39,478	-	-	16,436	56,394	1	YES
2.	Construction Manager	61,229	4,800	480	-	-	-	19,234	85,743	1	NO
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.
1.	Overtime	-	-	-	-	-	-	-	-
2.	-	< Select Status >	-	-	-	-	-	-	-
3.	-	< Select Status >	-	-	-	-	-	-	-
4.	-	< Select Status >	-	-	-	-	-	-	-
5.	-	< Select Status >	-	-	-	-	-	-	-
6.	-	< Select Status >	-	-	-	-	-	-	-
7.	-	< Select Status >	-	-	-	-	-	-	-
8.	-	< Select Status >	-	-	-	-	-	-	-
9.	-	< Select Status >	-	-	-	-	-	-	-
10.	-	< Select Status >	-	-	-	-	-	-	-

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. ENGINEERING

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	EN0101	2007 CHEVROLET SUBURBAN 2500 4WD	1/2 TON EC SB 2WD GAS	40,000	8	0.15	$ 5,750	YES	MEETS REPLACEMENT CRITERIA		YES	$ (7,000)	$ 7,000
R	EN2000	2014 FORD F-150 EC SB 4WD	1/2 TON CC SB 4WD GAS	50,000	8	0.15	$ 7,188	YES	MEETS REPLACEMENT CRITERIA		YES	$ (11,500)	
R	EN2001	2014 FORD F-150 EC SB 4WD	1/2 TON CC SB 4WD GAS	50,000	8	0.15	$ 7,188	YES	MEETS REPLACEMENT CRITERIA		YES	$ (11,500)	
N		NEW ADDITION	1/2 TON EC SB 2WD GAS	40,000	8	0.15	$ 5,750				YES		
		Depreciation Shortage							Depreciation Shortage - CM Recomm.				
R	EN2503	2008 FORD F-250 CC SB 4WD	3/4 TON CC SB 4WD GAS						678-6382-436-66-14-EC2323	48,000	YES	$ (13,000)	$ 13,000
				$ 180,000			$ 25,875			$ 48,000		$ (43,000)	$ 20,000

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Engineering

www.mcallen.net/engineering

Mission Statement:

The Engineering Department designs, manages and guides the construction of public infrastructure and buildings while ensuring quality and safety to all who visit, live and conduct business within the boundary of our City.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,517,357	$ 1,661,805	$ 1,708,877	$ 1,595,319	$ 1,840,363	$ 1,773,854	$ 1,773,854	$ 1,773,854	$ 1,773,854	$ 1,773,854
Employee Benefits	414,595	469,852	477,280	477,280	574,004	554,770	554,770	554,770	554,770	554,770
Supplies	14,413	15,600	15,600	15,200	17,100	15,600	15,600	15,600	15,600	15,600
Other Services and Charges	94,904	156,152	156,152	152,068	188,527	188,527	188,527	188,527	188,527	188,527
Maintenance	52,407	55,816	55,816	46,486	61,816	53,272	53,272	53,272	53,272	53,272
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	2,093,676	2,359,225	2,413,725	2,286,353	2,681,810	2,586,023	2,586,023	2,586,023	2,586,023	2,586,023
Capital Outlay	21,482	50,780	50,780	49,300	90,850	66,650	-	-	-	-
Total Expenditures	**$ 2,115,158**	**$ 2,410,005**	**$ 2,464,505**	**$ 2,335,653**	**$ 2,772,660**	**$ 2,652,673**	**$ 2,586,023**	**$ 2,586,023**	**$ 2,586,023**	**$ 2,586,023**
PERSONNEL										
Exempt	12	12	12	12	13	12	12	12	12	12
Non-Exempt	16	17	17	17	18	18	17	17	17	17
Part-Time	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	**28**	**29**	**29**	**29**	**31**	**30**	**29**	**29**	**29**	**29**

Contact Us:

Eduardo Mendoza,
City Engineer
311 N. 15th
McAllen, TX 78501
(956) 681-1150

MAJOR FY 23-24 GOALS

1) Completion of 2013 Bond roadway and intersection improvement projects.
2) Completion of 2018 Bond Drainage Projects.
3) Implementation of Projects from Drainage Utility Fee, TIRZ 2, HMGP, and other funding sources.
4) Approval of Roadway Masterplan and identification of funding mechanisms.
5) Seek grant opportunities for paving and drainage improvements.

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Engineering

www.mcallen.net/engineering

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees staff / Design Engineers	12	12	12	13
Number of full time employees / Support staff	17	17	17	18
Number of full time employees staff / Development Review	3	3	3	3
Department Expenditures	$ 2,115,158	$ 2,464,505	$ 2,335,653	$ 2,652,673
Outputs:				
Number of construction contracts executed	44	40	50	40
Number of in-house projects designed	35	30	30	30
Number of architect / engineer / survey consulting contracts monitored	53	40	60	40
Number of ROW permits processed / inspected / request for service	668	600	690	600
Number of subdivision plat & construction plans reviewed	102	90	90	90
Effectiveness Measures:				
Percent of projects completed within budget	94%	95%	95%	95%
Percent of construction contracts completed within contract time	93%	95%	95%	95%
Percent ROW permits reviewed within 1 working day	92%	95%	98%	95%
Percent of Subdivisions reviewed within 5 working days	92%	95%	95%	95%
Efficiency Measures:				
Number of construction contracts executed per full time employee - Engineer Staff	4	4	4	4
Number of in-house projects designed per full time employee - Engineer Staff	4	4	4	4
Number of A/E Consulting contracts monitored per full time employee - Engineer Staff	3	3	3	3
Department expenditures per capita	$ 14.70	$ 1.53	$ 16.05	$ 18.03
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

The Engineering Department is responsible for the design and inspection of public infrastructure improvements that include water, sanitary sewer, paving, drainage, and public facilities. Our department has 28 employees and is located in the Development Center, 311 N 15th Street. Additionally, the Traffic Operations Division falls within the Engineering Department.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Street Maintenance FUND: General Fund			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. -				-	-	-	-	-			
3. -				-	-	-	-	-			
4. -				-	-	-	-	-			
5. -				-	-	-	-	-			
Total Compensation & Benefits			***$ 2,361,966***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 29,857***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Rental-depreciation								13,656	-		New Vehicle Requested Depreciation
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 424,560***					***$ 13,656***	***$ -***		
MAINTENANCE											
1. Repaving								250,000			Additional funding needed to produce the equivalent miles of paving as prior year due to increase in the cost of asphalt and contract labor.
2. Fuel & lubricants									(44,014)		Fuel Adjustment
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 4,042,664***					***$ 250,000***	***$ (44,014)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***271,000***	-		
Total Non- Capital Outlay								***12,600***	***12,600***		
TOTAL			***$ 6,859,047***					***$ 547,256***	***$ (31,414)***		

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CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Street Maintenance
FUND: General Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Sand Bag Machine	55,000	1	55,000		-	Expedite the filling of sand bags in the event of an emergency. **Moved to Sanitation Fund**
Stepp Hot Pack Asphalt Trailer	95,000	1	95,000		-	Allow non-CDL workers to operate unit and assist with pot hole patching
			-		-	
			-		-	
			-		-	
	TOTAL		$ 150,000		$ -	

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage (SD8001 & SD8002)	121,000	1	121,000		-	Vehicle Depreciation Shortage for FY23-24
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 121,000		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 271,000**	**$ -**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Street Maintenance
FUND: General Fund

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Radios (Mobile)	4,200	3	12,600	3	12,600	Radios for equipment (SD2518, SD 2519 & SD9041)
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 12,600		$ 12,600	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ 12,600**		**$ 12,600**	

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2024
011-3022 Street maintenance

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-3022-431-60-01-000000 Compensation / Exempt	83,701	117,878	110,687	117,878	117,878	
011-3022-431-60-02-000000 Compensation / Non-exempt	1,263,739	1,499,629	1,300,000	1,492,037	1,492,037	
011-3022-431-60-10-000000 Compensation / Overtime	36,107	48,032	48,000	48,032	48,032	
011-3022-431-60-14-000000 Compensation / Car allowance	4,800	-	4,800	4,800	4,800	
011-3022-431-60-16-000000 Compensation / Clothing allowance	-	-	-	-	-	
011-3022-431-60-17-000000 Compensation / Telephone	2,280	3,120	3,120	2,880	2,880	
60	**1,390,628**	**1,668,659**	**1,466,607**	**1,665,627**	**1,665,627**	**-**
011-3022-431-61-30-000000 Benefits / Social security	104,385	127,870	127,870	127,420	127,420	
011-3022-431-61-36-000000 Benefits / Retirement	116,648	135,893	135,893	142,411	142,411	
011-3022-431-61-40-000000 Benefits / Unemployment tax	467	11,088	11,086	3,564	3,564	
011-3022-431-61-46-000000 Benefits / Workers' comp-	72,903	50,722	50,722	62,791	62,791	
011-3022-431-61-50-000000 Benefits / Health cost	199,848	265,065	265,065	344,832	344,832	
011-3022-431-61-52-000000 Benefits / Life insurance	979	1,366	1,366	1,397	1,397	
011-3022-431-61-53-000000 Benefits / Retiree health ins (ARC)	13,923	13,923	13,923	13,923	13,923	
61	**509,153**	**605,927**	**605,925**	**696,339**	**696,339**	**-**
011-3022-433-62-02-000000 Supplies / Office	1,382	1,539	1,539	1,539	1,539	
011-3022-433-62-04-000000 Supplies / Operating	14,697	12,000	12,000	12,000	12,000	
011-3022-433-62-12-000000 Supplies / Small tools/minor equip-	6,612	6,300	6,300	6,300	6,300	
011-3022-433-62-18-000000 Supplies / Clothing & uniform	14,775	10,018	14,000	10,018	10,018	
011-3022-433-62-20-000000 Supplies / Chemical	1	-	-	-	-	
62	**37,467**	**29,857**	**33,839**	**29,857**	**29,857**	**-**
011-3022-434-63-14-000000 Other services & charges / Dues & subscription	-	150	150	150	150	
011-3022-434-63-23-000000 Other services & charges / Online svc/network	-	500	500	500	500	
011-3022-434-63-52-000000 Other services & charges / Rental & contractual	8,710	9,850	9,850	9,850	9,850	
011-3022-434-63-65-000000 Other services & charges / Travel	3,047	2,105	2,105	2,105	2,105	
011-3022-434-63-69-000000 Other services & charges / Utilities-telephone	-	392	392	392	392	
011-3022-434-63-75-000000 Other services & charges / Rental-general depr- fu	427,442	408,496	408,496	424,719	411,063	
011-3022-434-63-99-000000 Other services & charges / Miscellaneous	780	500	500	500	500	
63	**439,979**	**421,993**	**421,993**	**438,216**	**424,560**	**-**
011-3022-435-65-08-000000 Maintenance / Equipment	132,217	136,000	136,000	136,000	136,000	
011-3022-435-65-13-000000 Maintenance / Ditches	3,234	3,000	3,000	3,000	3,000	
011-3022-435-65-14-000000 Maintenance / Streets	179,530	464,600	455,000	470,600	470,600	
011-3022-435-65-15-000000 Maintenance / Repaving	3,178,576	2,971,595	2,971,595	3,221,595	2,971,595	
011-3022-435-65-16-000000 Maintenance / Vehicles	187,902	120,000	200,000	120,000	120,000	

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2024
011-3022 Street maintenance

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-3022-435-65-17-000000 Maintenance / Fuel & lubricants	225,924	268,969	224,564	268,969	224,955	
011-3022-435-65-18-000000 Maintenance / Railroad	44,657	72,500	72,500	72,500	72,500	
65	**3,952,040**	**4,036,664**	**4,062,659**	**4,292,664**	**3,998,650**	**-**
011-3022-436-66-14-000000 Capital outlay / Vehicles	-	-	-	121,000	-	
011-3022-436-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-3022-436-66-20-000000 Capital outlay / Equipment	-	6,000	-	150,000	-	
011-3022-436-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-3022-436-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
66	**-**	**6,000**	**-**	**271,000**	**-**	**-**
011-3022-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-3022-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	13,767	4,000	4,060	12,600	12,600	
011-3022-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-3022-433-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-3022-433-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**13,767**	**4,000**	**4,060**	**12,600**	**12,600**	**-**
011-3022-439-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	
011-3022-439-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**-**	**-**	**-**	**-**	**-**	**-**
011-3022 Street Maintenance	**$ 6,343,034**	**$ 6,773,100**	**$ 6,595,083**	**$ 7,406,303**	**$ 6,827,633**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Street Maintenance	1			Street Maintenance Manager		$ 32.4542	$ 67,505
Street Maintenance	1			Street Maintenance Supervisor		24.2178	50,373
	2						**117,878**
Street Maintenance		1		HEO I		17.1966	35,769
Street Maintenance		1		HEO I		17.1966	35,769
Street Maintenance		1		HEO I		17.1966	35,769
Street Maintenance		1		HEO I		16.8593	35,067
Street Maintenance		1		HEO I		16.8593	35,067
Street Maintenance		1		HEO I		16.8593	35,067
		6					**212,509**
Street Maintenance		1		HEO II		18.5911	38,669
Street Maintenance		1		HEO II		18.3042	38,073
Street Maintenance		1		HEO II		18.2501	37,960
Street Maintenance		1		HEO II		18.2341	37,927
Street Maintenance		1		HEO II		17.8766	37,183
Street Maintenance		1		HEO II		17.8766	37,183
Street Maintenance		1		HEO II		17.8766	37,183
Street Maintenance		1		HEO II		17.8766	37,183
		8					**301,363**
Street Maintenance		1		HEO III		20.1099	41,829
Street Maintenance		1		HEO III		19.8844	41,360
Street Maintenance		1		HEO III		19.6690	40,912
Street Maintenance		1		HEO III		19.6690	40,912
Street Maintenance		1		HEO III		19.2834	40,109
Street Maintenance		1		HEO III		19.2834	40,109
Street Maintenance		1		HEO III		19.2834	40,109
Street Maintenance		1		HEO III		19.2834	40,109
Street Maintenance		1		HEO III		19.2834	40,109
Street Maintenance		1		HEO III		18.2341	37,927
Street Maintenance		1		HEO III		19.2834	40,109
		11					**443,595**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Street Maintenance		1		Maintenance Worker		13.8738	28,858
Street Maintenance		1		Maintenance Worker		13.5913	28,270
Street Maintenance		1		Maintenance Worker		13.0915	27,230
Street Maintenance		1		Maintenance Worker		12.9626	26,962
Street Maintenance		1		Maintenance Worker		12.8771	26,784
Street Maintenance		1		Maintenance Worker		12.7535	26,527
Street Maintenance		1		Maintenance Worker		12.7535	26,527
Street Maintenance		1		Maintenance Worker		12.7535	26,527
Street Maintenance		1		Maintenance Worker		12.7535	26,527
		9					**244,213**
Street Maintenance		1		Senior Administrative Clerk		14.8676	30,925
		1					**30,925**
Street Maintenance		1		Senior Maintenance Worker		13.4854	28,050
Street Maintenance		1		Senior Maintenance Worker		13.4854	28,050
Street Maintenance		1		Senior Maintenance Worker		13.4854	28,050
		3					**84,149**
Street Maintenance		1		Crew Leader A		23.6995	49,295
Street Maintenance		1		Crew Leader A		21.9663	45,690
Street Maintenance		1		Crew Leader A		21.9663	45,690
		3					**140,675**
Street Maintenance		1		Welder		16.6390	34,609
TOTALS FOR NON-EXEMPT		**42**					**1,492,037**
				OVERTIME			48,032
				CAR ALLOWANCE			4,800

Dept #3022

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
				TELEPHONE			2,880
							55,712
CURRENT POSITIONS		**44**					**$ 1,665,627**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Street Maintenance

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. STREET MAINTENANCE

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SD8001	2008 STERLING SEMI-TRUCK	DAY CAB SEMI-TRUCK	165,000	10	0.15	$ 18,975	YES	MEETS REPLACEMENT CRITERIA		YES	$ (60,500)	$ -
R	SD8002	2008 STERLING SEMI TRUCK	DAY CAB SEMI-TRUCK	165,000	10	0.15	$ 18,975	YES	MEETS REPLACEMENT CRITERIA		YES	$ (60,500)	$ -
N		NEW ADDITION	STEPP HOT PACK DUMP TRAILER	95,000	8	0.15	$ 13,656				NO		
R	SD2503	2011 CHEVROLET 2500HD CC 4WD	3/4 TON CC SB 4WD GAS						678-6382-436-66-14-EC2324	$ 48,750	YES		
R	SD0577	2007 FREIGHTLINER 12-YD DUMP TRUCK	TANDEM DUMP TRUCK						678-6382-436-66-14-EC2325	$ 152,000	YES		
R	SD0578	2007 FREIGHTLINER 12-YD DUMP TRUCK	TANDEM DUMP TRUCK						678-6382-436-66-14-EC2325	$ 152,000	YES		
R	SD8015	2009 STERLING PATCH TRUCK	POT HOLE PATCH TRUCK						678-6382-436-66-14-EC2226	$ 232,027	YES		
				$ 425,000			**$ 51,606**			**$ 584,777**		**$ (121,000)**	**$ -**

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Street Maintenance

www.mcallenpublicworks.net

Mission Statement:

Dedicated to keeping all city streets and alley ways safe for vehicular traffic. Street maintenance will maintain city streets and alleys through crack sealing, pothole patching, alley reconstruction and street paving programs. This service shall be provided with a safe professional, reliable, efficient, and eager to help disposition.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,390,628	$ 1,621,547	$ 1,668,659	$ 1,466,607	$ 1,665,627	$ 1,665,627	$ 1,665,627	$ 1,665,627	$ 1,665,627	$ 1,665,627
Employee Benefits	509,153	598,493	605,927	605,925	696,339	696,339	696,339	696,339	696,339	696,339
Supplies	37,467	29,857	29,857	33,839	29,857	29,857	29,857	29,857	29,857	29,857
Other Services and Charges	439,979	421,993	421,993	421,993	438,216	424,560	424,560	424,560	424,560	424,560
Maintenance	3,952,040	4,042,664	4,036,664	4,062,659	4,292,664	3,998,650	3,998,650	3,998,650	3,998,650	3,998,650
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	6,329,267	6,714,554	6,763,100	6,591,023	7,122,703	6,815,033	6,815,033	6,815,033	6,815,033	6,815,033
Capital Outlay	13,767	4,000	10,000	4,060	283,600	12,600	-	-	-	-
Total Expenditures	**$ 6,343,034**	**$ 6,718,554**	**$ 6,773,100**	**$ 6,595,083**	**$ 7,406,303**	**$ 6,827,633**	**$ 6,815,033**	**$ 6,815,033**	**$ 6,815,033**	**$ 6,815,033**
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	42	42	42	42	42	42	42	42	42	42
Part-Time										
Total Positions Authorized	**44**	**44**	**44**	**44**	**44**	**44**	**44**	**44**	**44**	**44**

MAJOR FY 23-24 GOALS

1. Repair forty-five (45) alleys through the Alley Rehabilitation Program which includes fifteen (15) asphalt, fifteen (15) caliche, and fifteen (15) milling alleys.
2. Increase alley Pavement Condition Index (PCI) by 4% form previous years through our Alley Rehabilitation Program.
3. Perform three (3) maintenance cycles per year for all nine (9) miles of caliche roadways.

Contact Us:

Elvira Alonzo
Public Works Director
4201 N. Bentsen Road
McAllen, TX 78504
(956) 681-4000

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Street Maintenance

www.mcallenpublicworks.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of pothole crews	4	4	4	4
Number of full time employees	44	44	44	44
Department Expenditures	$ 6,343,034	$ 6,773,100	$ 6,595,083	$ 6,827,633
Total Street inventory -paved center line miles	541	541	541	541
Total street inventory -unpaved center line miles	13	13	13	13
Total alley inventory - paved center line miles	71	71	71	71
Total alley inventory - unpaved center line miles	70	70	70	70
Outputs:				
Pothole patching citizen requested work orders	717	1,200	900	1,200
Pothole patching in-house work orders	1,111	2,500	1,800	2,500
Number of potholes patched	9,984	20,000	13,500	20,000
Pothole patched square feet	148,504	180,000	150,000	180,000
Street Repair Caliche- Center Line Miles	25	52	25	52
Alley rehabilitation caliche - linear feet	5,275	12,000	12,000	12,000
Alley rehabilitation millings - linear feet	12,908	10,000	11,000	10,000
Alley rehabilitation asphalt - linear feet*	17,040	15,000	16,000	15,000
Storm/emergency incident response	5	10	7	10
Center lane miles recycled	30.0	30.0	30.0	30.0
Preservation - Linear miles	10.0	10.0	10.0	10.0
Effectiveness Measures:				
Citizens Rating for Street Repair - Transportation Services*	80%	80%	N/A	N/A
Efficiency Measures:				
Number of potholes patched per crew- annually	2,496	5,000	3,375	5,000
Number of pothole patched work orders per crew- annually	457	925	675	925
Alley rehabilitation - linear feet per day	86	104	108	104
Department expenditures per capital	$ 44.07	$ 30.22	$ 45.33	$ 46.42
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

The Street Maintenance Department is a division of Public Works. Through its staff of forty four (44) employees the department maintains all city streets and alleys through crack sealing, pothole patching, repaving and pavement reconstruction. Proper street maintenance programs extend the life and ridability of city streets and alleys for our citizens.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Street Lighting FUND: General Fund			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			$ -	$ -	$ -	$ -	$ -	$ -		$ -	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			$ -					$ -	$ -		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			$ 2,351,390					$ -	$ -		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			$ 72,675					$ -	$ -		
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			$ 2,424,065					$ -		$ -	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Street Lighting

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Street Lighting

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
011-3024 Street lighting

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-3024-434-63-67-000000 Other services & charges / Utilities - electricity	2,573,697	2,351,390	2,662,472	2,351,390	2,351,390	
63	**2,573,697**	**2,351,390**	**2,662,472**	**2,351,390**	**2,351,390**	**-**
011-3024-435-65-14-000000 Maintenance / Streets	56,719	72,675	70,000	72,675	72,675	
65	**56,719**	**72,675**	**70,000**	**72,675**	**72,675**	**-**
011-3024-436-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
66	**-**	**-**	**-**	**-**	**-**	**-**
011-3024 Street Lighting	**$ 2,630,417**	**$ 2,424,065**	**$ 2,732,472**	**$ 2,424,065**	**$ 2,424,065**	**$ -**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Street Lighting

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Street Lighting

www.mcallen.net/departments/traffic

Mission Statement:

To provide street lighting in residential and commercial areas.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-	-	-
Other Services and Charges	2,573,697	2,351,390	2,351,390	2,662,472	2,351,390	2,351,390	2,351,390	2,351,390	2,351,390	2,351,390
Maintenance	56,719	72,675	72,675	70,000	72,675	72,675	72,675	72,675	72,675	72,675
Disaster Expenses	-	-	-		-	-	-	-	-	-
Operations Subtotal	2,630,417	2,424,065	2,424,065	2,732,472	2,424,065	2,424,065	2,424,065	2,424,065	2,424,065	2,424,065
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 2,630,417**	**$ 2,424,065**	**$ 2,424,065**	**$ 2,732,472**	**$ 2,424,065**	**$ 2,424,065**	**$ 2,424,065**	**$ 2,424,065**	**$ 2,424,065**	**$ 2,424,065**

Contact Us:

Eduardo Mendoza
Director of Engineering
210 N. 20th Street
McAllen, TX 78501
(956) 681-2700

MAJOR FY 23-24 GOALS

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Street Lighting

www.mcallen.net/departments/traffic/signalsandsigns

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Department Expenditures	$ 2,630,417	$ 2,424,065	$ 2,732,472	$ 2,424,065
Outputs:				
Number of street lights inspected	19,800	19,800	19,800	19,800
Efficiency Measures:				
Number of street lights inspected per full time employee	50	50	50	50
Number of lights per citizen per 1000	138	133	136	135
Department expenditures per capita	$ 18.28	$ 16.30	$ 18.78	$ 16.48
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The responsibility for Street Lighting is under the direction of the Traffic Operations Department. The Traffic Operations Department is responsible for coordinating the installation of new street lights, maintaining the expressway lighting, and reporting malfunctioning street lights to the appropriate electric provider.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Sidewalk Construction
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. Trades Helper I	3	$ 31,511		$ 94,533	$ -	$ -	$ 44,314	$ 138,847			Increase in requests for service from residents and City projects. The additional personnel will allow the creation of an additional crew to address requests timely an provide safe and accessible sidewalks.
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	3	31,511		94,533	-	-	44,314	138,847			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 309,677***	***$ 94,533***	***$ -***	***$ -***	***$ 44,314***	***$ 138,847***		***$ -***	
SUPPLIES											
1. Operating								42,000		42,000	Increase in cost and quantity of concrete and materials needed to address sidewalk requests for service.
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 30,132***					***$ 42,000***	***$ 42,000***		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 38,320***					***$ -***	***$ -***		
MAINTENANCE											
1. Fuel & lubricants										(4,905)	Fuel Maintenance
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 38,587***					***$ -***	***$ (4,905)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***26,000***		***26,000***	
Total Non- Capital Outlay								***8,400***		***8,400***	
TOTAL			***$ 416,716***					***$ 215,247***	***$ 71,495***		

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CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Sidewalk Construction
FUND: General Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Walk-behind concrete saw	6,500	1	6,500	1	6,500	New saw (16"-18") needed for efficient removal / replacement of sidewalk sections.
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 6,500		$ 6,500	

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage (SD2509)	14,000	1	14,000	1	14,000	Depreciation Vehicle Shortage for FY23-24
ROLL OVER - Depreciation Shortage (SD2507)	5,500	1	5,500	1	5,500	Roll-over Depreciation Vehicle Shortage for FY22-23
			-		-	
			-		-	
			-		-	
	TOTAL		$ 19,500		$ 19,500	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 26,000**	**$ 26,000**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Sidewalk Construction

FUND: General Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Radios (Mobile)	4,200	2	8,400	2	8,400	New radios for SD2514 and SD2507.
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 8,400		$ 8,400	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 8,400	$ 8,400

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2024
011-3026 Sidewalk construction

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-3026-431-60-01-000000 Compensation / Exempt	53,009	53,841	53,841	53,841	53,841	
011-3026-431-60-02-000000 Compensation / Non-exempt	144,289	160,075	150,000	254,611	160,078	
011-3026-431-60-10-000000 Compensation / Overtime	3,784	4,000	6,000	4,000	4,000	
011-3026-431-60-17-000000 Compensation / Telephone	720	720	720	720	720	
60	**201,801**	**218,636**	**210,561**	**313,172**	**218,639**	**-**
011-3026-431-61-30-000000 Benefits / Social security	15,386	16,726	16,726	23,957	16,726	
011-3026-431-61-36-000000 Benefits / Retirement	16,999	17,776	17,776	26,777	18,694	
011-3026-431-61-40-000000 Benefits / Unemployment tax	54	1,512	1,512	729	486	
011-3026-431-61-46-000000 Benefits / Workers' comp-	10,529	5,515	5,515	13,937	9,683	
011-3026-431-61-50-000000 Benefits / Health cost	28,380	30,876	30,876	68,016	43,608	
011-3026-431-61-52-000000 Benefits / Life insurance	142	180	180	281	186	
011-3026-431-61-53-000000 Benefits / Retiree health ins (ARC)	1,656	1,656	1,656	1,656	1,656	
61	**73,147**	**74,241**	**74,241**	**135,352**	**91,038**	**-**
011-3026-433-62-04-000000 Supplies / Operating	25,011	26,000	26,000	68,000	68,000	
011-3026-433-62-12-000000 Supplies / Small tools/minor equip-	1,578	1,932	1,800	1,932	1,932	
011-3026-433-62-18-000000 Supplies / Clothing & uniform	2,143	2,200	2,200	2,200	2,200	
62	**28,732**	**30,132**	**30,000**	**72,132**	**72,132**	**-**
011-3026-434-63-75-000000 Other services & charges / Rental-general depr- fu	23,870	30,195	30,195	38,245	38,245	
011-3026-434-63-99-000000 Other services & charges / Miscellaneous	75	75	75	75	75	
63	**23,945**	**30,270**	**30,270**	**38,320**	**38,320**	**-**
011-3026-435-65-08-000000 Maintenance / Equipment	2,027	7,125	5,000	7,125	7,125	
011-3026-435-65-16-000000 Maintenance / Vehicles	24,811	12,000	22,500	12,000	12,000	
011-3026-435-65-17-000000 Maintenance / Fuel & lubricants	18,439	19,462	14,563	19,462	14,557	
65	**45,278**	**38,587**	**42,063**	**38,587**	**33,682**	**-**
011-3026-436-66-14-000000 Capital outlay / Vehicles	-	5,500	5,500	19,500	19,500	
011-3026-436-66-20-000000 Capital outlay / Equipment	-	-	-	6,500	6,500	
66	**-**	**5,500**	**5,500**	**26,000**	**26,000**	**-**
011-3026-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	3,000	3,000	8,400	8,400	
67	**-**	**3,000**	**3,000**	**8,400**	**8,400**	**-**
011-3026 Sidewalk Construction	**$ 372,903**	**$ 400,366**	**$ 395,635**	**$ 631,963**	**$ 488,211**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Sidewalk Construction	1			Sidewalk Const Supervisor		$ 25.8852	$ 53,841
	1						**53,841**
Sidewalk Construction		1		Trade Helper I		15.4527	32,142
Sidewalk Construction		1		Trade Helper I		15.4527	32,142
Sidewalk Construction		1		Trade Helper I		15.4527	32,142
Sidewalk Construction		1		Trade Helper I		15.4527	32,142
Sidewalk Construction		1		Trade Helper I		15.1497	31,511
		5					**160,078**
				OVERTIME			4,000
				TELEPHONE			720
							4,720
CURRENT POSITIONS		**6**					**$ 218,639**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Sidewalk Construction

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. Trades Helper I	-	-	-	94,533	-	-	44,314	138,847	3	NO
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM

FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. SIDEWALK

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SD2509	2015 FORD F-250 CC SB 4WD	3/4 TON CC SB 4WD GAS	56,000	8	0.15	$ 8,050	YES	MEETS REPLACEMENT CRITERIA		YES	$ (14,000)	$ 14,000
		Depreciation Shortage							Depreciation Shortage - CM Recomm.				
R	SD2507	2013 FORD F-250 CC LB 4WD	3/4 TON CC LB 2WD GAS						678-6382-436-66-14-EC2327	44,000	YES	$ (5,500)	$ 5,500
				$ 56,000			$ 8,050			$ 44,000		$ (19,500)	$ 19,500

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Sidewalk Construction

www.mcallenpublicworks.net

Mission Statement:

Dedicated to keeping all pedestrian traffic safe through new construction and reconstruction of existing concrete sidewalks. This service shall be provided with a safe, professional, reliable, efficient, and eager to help disposition .

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 201,801	$ 212,406	$ 218,636	$ 210,561	$ 313,172	$ 218,639	$ 218,639	$ 218,639	$ 218,639	$ 218,639
Employee Benefits	73,147	73,257	74,241	74,241	135,352	91,038	91,038	91,038	91,038	91,038
Supplies	28,732	30,132	30,132	30,000	72,132	72,132	72,132	72,132	72,132	72,132
Other Services and Charges	23,945	30,270	30,270	30,270	38,320	38,320	38,320	38,320	38,320	38,320
Maintenance	45,278	38,587	38,587	42,063	38,587	33,682	33,682	33,682	33,682	33,682
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	372,903	384,652	391,866	387,135	597,563	453,811	453,811	453,811	453,811	453,811
Capital Outlay	-	8,500	8,500	8,500	34,400	34,400	-	-	-	-
Total Expenditures	**$ 372,903**	**$ 393,152**	**$ 400,366**	**$ 395,635**	**$ 631,963**	**$ 488,211**	**$ 453,811**	**$ 453,811**	**$ 453,811**	**$ 453,811**
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	5	5	5	5	8	5	8	8	8	8
Part-Time		-	-				-	-	-	
Total Positions Authorized	**6**	**6**	**6**	**6**	**9**	**6**	**9**	**9**	**9**	**9**

Contact Us:

Elvira Alonzo, Public Works Director
4201 N. Bentsen Rd.
McAllen, Texas
78504
(956) 681-4000

MAJOR FY 23-24 GOALS

1. Construct and repair 1.25 miles of concrete infrastructure.
2. Install fifteen (15) required amenities including inlet tops per year to provide accessible and compliant sidewalks.

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Sidewalk Construction

www.mcallenpublicworks.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	6	6	6	9
Department Expenditures	$ 372,903	$ 400,366	$ 395,635	$ 488,211
Outputs:				
Sidewalk installation/repair work orders	175	170	155	170
Concrete repair work orders completed	36	50	40	50
Concrete repair - sq. ft.	2,130	2,000	1,900	2,000
Sidewalk construction linear feet	1,613	6,600	1,500	6,600
Sidewalk construction miles	0.30	1.25	0.50	1.25
Number of ADA compliant ramps installed city facilities	12	15	10	15
Effectiveness Measures:				
Citizens rating for Ease of Walking as mode of transportation/mobility*	80%	80%	80%	80%
Citizens rating of Sidewalk Maintenance - Transportation Service*	80%	80%	80%	80%
Efficiency Measures:				
Department expenditures per capita	$ 2.59	$ 2.69	$ 2.72	$ 3.32
Population:	**143,920**	**148,714**	**145,499**	**147,099**

N/A=Not Available, N/P=Not Provided

* Percent Excellent or Good

Description:

The Sidewalk Construction Department is a division of Public Works. Through its staff of 6 employees the department properly installs and maintains pedestrian walkways along city roadways addressing safety issues to comply with applicable ADA requirements.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Drainage
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 1,101,192***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. Chemical								3,000		3,000	Increase requested due to the increase in cost of herbicide.
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 23,052***					***$ 3,000***		***$ 3,000***	
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 497,829***					***$ -***		***$ -***	
MAINTENANCE											
1. Fuel & lubricants										(52,206)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 398,659***					***$ -***		***$ (52,206)***	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***380,000***		***-***	
Total Non- Capital Outlay								***43,600***		***43,600***	
TOTAL			***$ 2,020,732***					***$ 426,600***		***$ (5,606)***	

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CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Drainage
FUND: General Fund

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage (SD3000, SD9010, SD9013)	380,000	1	380,000		-	Depreciation Vehicle Shortage for FY23-24
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 380,000		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 380,000	$ -

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Drainage
FUND: General Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
6' X 12' Trailer with Ramps	3,000	1	3,000	1	3,000	Transport of Kubota Mower
Radio (Portable)	4,200	2	8,400	2	8,400	Replacement radios for Stormwater Manager's & staff.
Radio (Mobile)	4,200	1	4,200	1	4,200	New radio equipment for SD9038
Storm Drain Inlet Tops	1,500	10	15,000	10	15,000	Replacement of damaged inlet tops
Storm Drain Manhole Covers/Rings	800	10	8,000	10	8,000	Replacement of damaged covers
	TOTAL		$ 38,600		$ 38,600	

Machinery and Equipment

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Concrete Donuts/Extension Rings	250	20	5,000	20	5,000	Adjustments to manhole tops
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 5,000		$ 5,000	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 43,600	$ 43,600

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2024
011-3030 Drainage

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-3030-431-60-01-000000 Compensation / Exempt	50,006	50,770	50,770	50,770	50,770	
011-3030-431-60-02-000000 Compensation / Non-exempt	670,310	720,732	700,000	719,598	719,598	
011-3030-431-60-10-000000 Compensation / Overtime	7,085	14,984	17,000	14,984	14,984	
011-3030-431-60-16-000000 Compensation / Clothing allowance	-	-	-	-	-	
011-3030-431-60-17-000000 Compensation / Telephone	1,280	2,400	2,400	2,160	2,160	
60	**728,681**	**788,886**	**770,170**	**787,513**	**787,513**	**-**
011-3030-431-61-30-000000 Benefits / Social security	55,197	60,350	60,000	60,245	60,245	
011-3030-431-61-36-000000 Benefits / Retirement	61,289	64,136	64,000	67,332	67,332	
011-3030-431-61-40-000000 Benefits / Unemployment tax	174	5,040	5,040	1,620	1,620	
011-3030-431-61-46-000000 Benefits / Workers' comp-	25,086	18,942	18,000	25,085	25,085	
011-3030-431-61-50-000000 Benefits / Health cost	93,845	107,328	107,000	152,160	152,160	
011-3030-431-61-52-000000 Benefits / Life insurance	526	651	650	669	669	
011-3030-431-61-53-000000 Benefits / Retiree health ins (ARC)	6,569	6,569	6,564	6,569	6,569	
61	**242,686**	**263,016**	**261,254**	**313,680**	**313,680**	**-**
011-3030-433-62-02-000000 Supplies / Office	667	616	600	616	616	
011-3030-433-62-04-000000 Supplies / Operating	5,140	4,536	4,500	4,536	4,536	
011-3030-433-62-12-000000 Supplies / Small tools/minor equip-	1,915	1,700	1,700	1,700	1,700	
011-3030-433-62-18-000000 Supplies / Clothing & uniform	8,944	5,200	7,500	5,200	5,200	
011-3030-433-62-20-000000 Supplies / Chemical	8,840	11,000	14,000	14,000	14,000	
62	**25,507**	**23,052**	**28,300**	**26,052**	**26,052**	**-**
011-3030-434-63-45-000000 Other services & charges / Professional	4,249	6,000	4,000	6,000	6,000	
011-3030-434-63-52-000000 Other services & charges / Rental & contractual	8,733	18,700	10,000	18,700	18,700	
011-3030-434-63-65-000000 Other services & charges / Travel	1,763	1,512	1,512	1,512	1,512	
011-3030-434-63-67-000000 Other services & charges / Utilities - electricity	1,230	1,331	1,331	1,331	1,331	
011-3030-434-63-75-000000 Other services & charges / Rental-general depr- fu	226,874	401,780	401,780	470,061	470,061	
011-3030-434-63-85-000000 Other services & charges /RollingStckShrtge-GenDep	-	-	-	-	-	
011-3030-434-63-99-000000 Other services & charges / Miscellaneous	285	225	225	225	225	
63	**243,134**	**429,548**	**418,848**	**497,829**	**497,829**	**-**
011-3030-435-65-08-000000 Maintenance / Equipment	196,203	112,000	125,000	112,000	112,000	
011-3030-435-65-13-000000 Maintenance / Ditches	6,680	26,000	20,000	26,000	26,000	
011-3030-435-65-16-000000 Maintenance / Vehicles	86,413	80,000	100,000	80,000	80,000	
011-3030-435-65-17-000000 Maintenance / Fuel & lubricants	146,212	180,659	128,550	180,659	128,453	
65	**435,508**	**398,659**	**373,550**	**398,659**	**346,453**	**-**

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2024
011-3030 Drainage

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-3030-436-66-14-000000 Capital outlay / Vehicles	16,500	13,100	16,500	380,000	-	
011-3030-436-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-3030-436-66-20-000000 Capital outlay / Equipment	-	30,000	30,000	-	-	
011-3030-436-66-30-000000 Capital outlay / Imprv- other than buildgs	-	20,000	20,000	-	-	
66	**16,500**	**63,100**	**66,500**	**380,000**	**-**	**-**
011-3030-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-3030-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	8,098	8,400	8,400	43,600	43,600	
011-3030-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	2,400	2,400	-	-	
011-3030-433-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-3030-433-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**8,098**	**10,800**	**10,800**	**43,600**	**43,600**	**-**
011-3030 Drainage	**$ 1,700,113**	**$ 1,977,061**	**$ 1,929,422**	**$ 2,447,332**	**$ 2,015,126**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Drainage	1			Drainage Supervisor		$ 24.4087	$ 50,770
	1						**50,770**
Drainage		1		Senior Administrative Clerk		14.8677	30,925
Drainage		1		Crew Leader A		22.1127	45,994
Drainage		1		Crew Leader A		21.9663	45,690
Drainage		1		HEO I		18.0575	37,560
Drainage		1		HEO I		17.9316	37,298
Drainage		1		HEO I		16.8562	35,061
Drainage		1		HEO I		16.6115	34,552
Drainage		1		HEO I		16.6115	34,552
Drainage		1		HEO I		16.6115	34,552
Drainage		1		HEO II		18.3060	38,076
Drainage		1		HEO II		18.2341	37,927
Drainage		1		HEO II		18.2341	37,927
Drainage		1		HEO III		19.9149	41,423
Drainage		1		HEO III		19.6690	40,912
Drainage		1		HEO III		19.2834	40,109
Drainage		1		HEO III		19.2834	40,109
Drainage		1		HEO III		19.2834	40,109
Drainage		1		HEO III		19.2834	40,109
Drainage		1		Maintenance Worker		12.8426	26,713
		19					**719,598**
				OVERTIME			14,984
				TELEPHONE			2,160
							17,144
CURRENT POSITIONS		**20**					**$ 787,513**

Dept #3030

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Drainage

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. DRAINAGE

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SD3000	2011 FORD F-350 EC GOOSENECK FLATBED	1 TON EC GOOSENECK FLATBED TRUCK	$ 75,000	8.00	0.15	$ 10,781	YES	MEETS REPLACEMENT CRITERIA		YES	$ (35,000)	$ -
R	SD9010	2013 JOHN DEERE TRACTOR 7130 BOOM MOWER	TRACTOR MOWER	$ 250,000	10.00	0.15	$ 28,750	YES	MEETS REPLACEMENT CRITERIA		YES	$ (177,500)	$ -
R	SD9013	2013 JOHN DEERE 7230 30FT BOOM MOWER	TRACTOR MOWER	$ 250,000	10.00	0.15	$ 28,750	YES	MEETS REPLACEMENT CRITERIA		YES	$ (167,500)	$ -
R	SD2506	2013 CHEVROLET 2500HD CC SB 4WD	3/4 TON CC SB 4WD GAS						678-6382-436-66-14-EC2328	$ 48,750	YES		
R	SD5001	2010 FORD F-550 EC HERBICIDE SPRAYER TRUCK	19,000 GVW HERBICIDE TRUCK						678-6382-436-66-14-EC2329	$ 150,000	YES		
R	SD8000 SD0808	2007 STERLING VACTOR TRUCK 2007 STERLING L8500 CRANE TRUCK	VACTOR TRUCK						678-6382-436-66-14-EC2331	$ 485,106	YES		
R	SD8022	2014 FREIGHTLINER 114SD VACTOR TRUCK	VACTOR TRUCK						678-6382-436-66-14-EC2331	$ 485,106	YES		
R	872 887	2004 VOLVO EC290 LONG REACH EXCAVATOR 2002 GRADALL EXCAVATOR TRUCK XL4100	LONG REACH EXCAVATOR W/CUTTER ATTACHMENT						678-6382-436-66-14-EC2332	$ 445,000	YES		
				$ 575,000			**$ -**			**$ 1,613,962**		**$ (380,000)**	**$ -**

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Drainage

www.mcallenpublicworks.net

Mission Statement:

Dedicated to keeping all drainage ways/ditches, safe, clean and performing at their engineered design criteria for stormwater management. This service shall be provided with a safe, professional, reliable, efficient, and eager to help disposition.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 728,681	$ 766,415	$ 788,886	$ 770,170	$ 787,513	$ 787,513	$ 787,513	$ 787,513	$ 787,513	$ 787,513
Employee Benefits	242,686	259,470	263,016	261,254	313,680	313,680	313,680	313,680	313,680	313,680
Supplies	25,507	23,052	23,052	28,300	26,052	26,052	26,052	26,052	26,052	26,052
Other Services and Charges	243,134	429,548	429,548	418,848	497,829	497,829	497,829	497,829	497,829	497,829
Maintenance	435,508	398,659	398,659	373,550	398,659	346,453	346,453	346,453	346,453	346,453
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,675,516	1,877,144	1,903,161	1,852,122	2,023,732	1,971,526	1,971,526	1,971,526	1,971,526	1,971,526
Capital Outlay	24,598	73,900	73,900	77,300	423,600	43,600	-	-	-	85,000
Total Expenditures	**$ 1,700,113**	**$ 1,951,044**	**$ 1,977,061**	**$ 1,929,422**	**$ 2,447,332**	**$ 2,015,126**	**$ 1,971,526**	**$ 1,971,526**	**$ 1,971,526**	**$ 2,056,526**
PERSONNEL										
Exempt	2	1	1	1	1	1	1	1	1	1
Non-Exempt	18	19	19	19	19	19	19	19	19	19
Part-Time		-	-				-	-	-	
Total Positions Authorized	**20**	**20**	**20**	**20**	**20**	**20**	**20**	**20**	**20**	**20**

Contact Us:

Elvira Alonzo,
Public Works Director
4201 N. Bentsen Road
McAllen, TX 78504
(956) 681-4000

MAJOR FY 23-24 GOALS

1. Continue Stormwater Management of the City's (30) miles of drainage ditch system for compliance with the MS4 permit in reducing stormwater runoff and improving water quality.
2. Continue monitoring pilot program of (2) litter prevention structural controls and best management practices at Champion Lakes Golf Course and McAuliffe RDF.
3. Cleaning/flushing of 100,000 linear feet of storm drain line per year and cleaning 50% of the City's storm drain inlets per year.
4. Renewal of the City's Phase II MS4 General Permit (TXR0400000) for TCEQ compliance

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Drainage

www.mcallenpublicworks.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	20	20	20	20
Department Expenditures	$ 1,700,113	$ 1,977,061	$ 1,929,422	$ 2,015,126
Number of storm inlets	8,800	8,800	8,850	8,850
Ditch inventory - miles	30	30	30	30
City ROW/Property - acres	1,304	1,304	1,304	1,304
Outputs:				
Number of manholes cleaned per year	893	500	550	500
Number of storm inlets cleaned per year	4,810	3,500	3,500	4,000
Collection system cleaned - linear feet	108,281	100,000	90,000	100,000
Box Culvert Crossings Cleaned	8	10	10	10
Excavator/drainage linear miles cleaned	16.0	30.0	8.0	10.0
ROW mowing - acres	12,629	13,500	12,200	12,000
Effectiveness Measures:				
Number of drain ditch inspections per year	100	100	100	100
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

The Drainage Department is a division of Public Works. Through its staff of 20 employees the department maintains all city owned drain ditches and drainage infrastructure to allow for proper stormwater management in compliance with stormwater pollution prevention regulations.

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City of McAllen, Texas
Health and Welfare
Summary

	Actual 21-22	Original Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT										
Env/Health Code Compliance	$ 2,366,638	$ 2,639,912	$ 2,685,326	$ 2,504,222	$ 3,073,261	$ 2,648,464	$ 2,608,814	$ 2,608,814	$ 2,608,814	$ 2,608,814
Graffiti Cleaning	182,103	225,157	228,121	205,945	249,530	244,516	193,516	193,516	210,516	193,516
Other Agencies:										
Humane Society	1,068,000	1,068,000	1,318,000	1,318,000	1,068,000	1,068,000	1,068,000	1,068,000	1,068,000	1,068,000
Valley Environment Council	-	-	-	-	-	-	-	-	-	-
Mujeres Unidas	-	-	-	-	25,000	15,000	15,000	15,000	15,000	15,000
Comfort House	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
TOTAL	$ 3,631,740	$ 3,948,069	$ 4,246,447	$ 4,043,167	$ 4,430,790	$ 3,990,979	$ 3,900,329	$ 3,900,329	$ 3,917,329	$ 3,900,329
BY EXPENSE GROUP										
Personnel Services										
Salaries and Wages	$ 1,478,241	$ 1,513,178	$ 1,554,962	$ 1,484,368	$ 1,710,904	$ 1,602,386	$ 1,602,386	$ 1,602,386	$ 1,602,386	$ 1,602,386
Employee Benefits	421,747	464,593	471,187	471,187	615,114	580,643	580,643	580,643	580,643	580,643
Supplies	63,338	69,726	69,726	70,105	87,781	83,147	83,147	83,147	83,147	83,147
Other Services and Charges	1,491,743	1,535,653	1,785,653	1,786,653	1,558,672	1,537,465	1,537,465	1,537,465	1,537,465	1,537,465
Maintenance and Repair Services	122,143	121,419	121,419	103,854	130,519	96,688	96,688	96,688	96,688	96,688
Capital Outlay	54,530	243,500	243,500	127,000	327,800	90,650	-	-	17,000	-
TOTAL APPROPRIATIONS	$ 3,631,740	$ 3,948,069	$ 4,246,447	$ 4,043,167	$ 4,430,790	$ 3,990,979	$ 3,900,329	$ 3,900,329	$ 3,917,329	$ 3,900,329
PERSONNEL										
Health	36	32	32	32	35	33	35	35	35	35
Graffiti Cleaning	3	3	3	3	3	3	3	3	3	3
TOTAL PERSONNEL	39	35	35	35	38	36	38	38	38	38

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Env. Health & Code
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. Management Assistant	1	$ 61,229		$ 61,229	$ -	$ 720	$ 18,370	$ 80,319			The role of the management assistant will be to take responsibility and oversight of the Imagine Tomorrow Program and the Building Board of Adjustment and Appeals (BBOA). During the 2nd Quarter of FY2022 (6/20/22-1.12.23) 26 Imagine Tomorrow Applicants - Investment of $6,023,667
2. Env Health Specialist	2	37,589		75,178	-	960	28,935	105,073	1	52,536	The department regulates approximately 1,200 food establishments with a staff of 5 Env. Health Specialists.
Total	3	98,818		136,407	-	1,680	47,305	185,392	1	52,536	
Personnel Revisions											
1. Overtime				5,000	-	-	820	5,820		5,820	This is to support Vector Spraying, Parades, Other Special events, Elections, Emergent Events: Hurricanes, Flooding, Fires, Wind Storms.
2. Vector Certification				9,000	-	-	1,477	10,477		5,000	The increase of 6 staff will support the Vector Team Strategy of a 5 staff per Team for effective and rotational support of all vector related activities.
3. International Property Maintenance Code				2,000	-	-	328	2,328		-	Management Assistant will be required to attain this State License to support the Department in the housing condemnation process.
4. Sanitarian Certification				2,000	-	-	328	2,328		2,328	The Sanitarian State License enforces Public Health Safety in the food retail services and will support the retail food program.
5. Aerial Bucket Truck Certification				2,000	-	-	328	2,328		-	With the addition of 2 new bucket trucks and current fleet of 30 Cameras we will need to increase the number of staff to service and monitor the cameras. From 6 to 10 Staff
Total Compensation & Benefits			***$ 1,986,734***	***$ 156,407***	***$ -***	***$ 1,680***	***$ 50,586***	***$ 208,673***	***1***	***$ 65,684***	
SUPPLIES											
1. Office								1,292		400	Department is proposing 3 additional staff to manage the increased case workload.
2. Operating								5,542		1,800	Department is proposing 3 additional staff to manage the increased case workload.
3. Small tools/minor equipment								1,000		1,000	This will support the additional equipment needed for the groundskeepers to conduct dead tree abatement (chainsaw and polesaw)
4. Clothing & uniform								5,221		5,221	$120 for one staff uniform X 2 per year = $240; $200 -boots; $60 - for embroidery and jackets, winterwear; Totals $20,000.
5. Chemical								5,000		5,000	The cost of vector pesticide chemicals has increased due to supply and demand constraints.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Env. Health & Code FUND: General Fund	BASELINE	DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
Total Supplies	$ 59,545	$ 18,055	$ 13,421	
OTHER SERVICES & CHARGES				
1. Dues & subscriptions		2,000	1,000	This is to cover dues and subscriptions of the proposed three staff.
2. Credit card fees		1,000	1,000	Increased credit card use by residents paying for permits.
3. SO TX Hurricane confer		5,000	5,000	$5000 is in support of the STAHC MOU with Hidalgo County
4. Rental-depreciation		13,945	3,738	New Vehicle Requested Depreciation
Total Other Services & Charges	$ 393,964	$ 21,945	$ 10,738	
MAINTENANCE				
1. Vehicles		9,100		This is to account for the additional vehicles including tractor/mower, two bucket trucks, and 2 trailers.
2. Fuel & lubricants			(19,717)	Fuel Adjustment
Total Maintenance	$ 98,445	$ 9,100	$ (19,717)	
CAPITAL OUTLAY				
** See Attached Capital Outlay Request Forms				
Total Capital Outlay		258,400	32,000	
Total Non- Capital Outlay		18,400	7,650	
TOTAL	$ 2,538,688	$ 534,573	$ 109,776	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Env. Health Code Compliance
FUND: General

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	
1/2 TON EC SB 4WD GAS	27,400	1	27,400		-	Meets Replacement Criteria for ES2002 Depreciation ($27,400) Variance - FLEET REQUEST
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 27,400		$ -	

Vehicles

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
1/2 TON EC SB 4WD GAS	45,000	1	45,000		-	New Request for new 1/2 ton truck FY 23-24
Compact Sedan	26,000	2	52,000	1	26,000	New Request Compact Sedans for FY 23-24
ROLLOVER 1/2 TON EC SB 2WD GAS	40,000	1	40,000		-	**Roll-Over** Request for new 1/2 ton truck from FY 22-23
ROLLOVER Compact Sedan	26,000	2	52,000		-	**Roll-Over** Compact Sedans from FY 22-23 Fuel Savings for Existing Health Inspectors
			-		-	
	TOTAL		$ 189,000		$ 26,000	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
*Accela License Bundle	16,000	1	16,000		-	Department will need additional software for 3 Proposed Positions
			-		-	1- Management Assistant ; 2- Env. Health Specialists
			-		-	*This is being submitted to ensure network
			-		-	software availabilty in consideration of the ERP timeline
Verizon Reveal GPS Vehicle Tracking System	6,000	1	6,000	1	6,000	GPS Tracking software for Fleet
	TOTAL		$ 22,000		$ 6,000	

Furniture and Fixtures

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Eight Person work station	20,000	1	20,000		-	Due to limited office space incorporate the cubicle style seating for a group of eight staff
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 20,000		$ -	

GRAND TOTAL	**$ 258,400**	**$ 32,000**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Env. Health Code Compliance
FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Laptop Toughbooks	3,000	4	12,000	2	6,000	proposed positions: 2 - Env Health Specialists; and 2 to replace outdated toughbooks
Monitors	350	4	1,400	1	350	proposed positions: 1-Management Assistant; 2 - Env Health Specialists
Office Desk Phone	200	3	600	1	200	proposed positions: 1-Management Assistant; 2 - Env Health Specialists
Docu-Scanner	300	1	300		-	proposed position: Management Assistant
Laptop	3,000	1	3,000		-	proposed position: 1-Management Assistant
	TOTAL		$ 17,300		$ 6,550	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Pole Saw - Tree Trimmer -Gas	600	1	600	1	600	Pole Saw needed for groundskeepers which allows extended reach of 12 feet for tree limbs when abating weedy overgrown properties
Industrial Chain Saw	500	1	500	1	500	Chain saw needed for groundskeeper dead tree abatement
			-		-	
			-		-	
			-		-	
	TOTAL		$ 1,100		$ 1,100	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 18,400	$ 7,650

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2024
011-5002 Env/health code compliance

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5002-451-60-01-000000 Compensation / Exempt	149,332	159,915	144,460	233,272	172,043	
011-5002-451-60-02-000000 Compensation / Non-exempt	1,146,088	1,186,782	1,137,648	1,251,726	1,214,137	
011-5002-451-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-5002-451-60-10-000000 Compensation / Overtime	52,833	60,000	60,000	65,000	65,000	
011-5002-451-60-14-000000 Compensation / Car allowance	6,000	6,000	6,000	6,000	6,000	
011-5002-451-60-15-000000 Compensation/Certification	20,695	38,000	33,000	48,000	39,500	
011-5002-451-60-17-000000 Compensation / Telephone	15,140	15,360	15,360	18,000	16,800	
60	**1,390,088**	**1,466,057**	**1,396,468**	**1,621,998**	**1,513,480**	**-**
011-5002-451-61-30-000000 Benefits / Social security	104,923	112,154	112,154	124,083	115,660	
011-5002-451-61-36-000000 Benefits / Retirement	116,277	119,190	119,190	138,680	129,293	
011-5002-451-61-40-000000 Benefits / Unemployment tax	1,035	9,072	9,072	2,997	2,835	
011-5002-451-61-46-000000 Benefits / Workers' comp-	6,457	5,526	5,526	9,586	9,450	
011-5002-451-61-50-000000 Benefits / Health cost	146,920	178,620	178,620	286,464	270,192	
011-5002-451-61-52-000000 Benefits / Life insurance	862	1,191	1,191	1,306	1,215	
011-5002-451-61-53-000000 Benefits / Retiree health ins (ARC)	10,292	10,292	10,292	10,292	10,292	
011-5002-451-61-56-000000 Benefits/pension cost-tmrs	-	-	-	-	-	
61	**386,765**	**436,045**	**436,045**	**573,408**	**538,937**	**-**
011-5002-453-62-02-000000 Supplies / Office	16,844	16,308	16,308	17,600	16,708	
011-5002-453-62-04-000000 Supplies / Operating	14,487	9,458	9,458	15,000	11,258	
011-5002-453-62-12-000000 Supplies / Small tools/minor equip-	7,386	9,000	9,000	10,000	10,000	
011-5002-453-62-18-000000 Supplies / Clothing & uniform	13,269	14,779	14,779	20,000	20,000	
011-5002-453-62-20-000000 Supplies / Chemical	1,523	10,000	10,000	15,000	15,000	
62	**53,510**	**59,545**	**59,545**	**77,600**	**72,966**	**-**
011-5002-454-63-14-000000 Other services & charges / Dues & subscription	4,169	5,000	5,000	7,000	6,000	
011-5002-454-63-23-000000 Other services & charges / Online svc/network	18,337	24,000	24,000	24,000	24,000	
011-5002-454-63-45-000000 Other services & charges / Professional	22,349	15,200	15,200	15,200	15,200	
011-5002-454-63-52-000000 Other services & charges / Rental & contractual	74,843	40,000	40,000	40,000	40,000	
011-5002-454-63-64-000000 Other services & charges / Training	24,131	25,000	25,000	25,000	25,000	
011-5002-454-63-65-000000 Other services & charges / Travel	17,533	25,000	25,000	25,000	25,000	
011-5002-454-63-75-000000 Other services & charges / Rental-general depr- fu	106,565	119,791	119,791	100,466	90,259	
011-5002-454-63-80-000000 Other services & charges / Bad debt	-	-	-	-	-	
011-5002-454-63-89-000000 Other service & charges / Credit card fees	4,474	2,000	3,000	3,000	3,000	
011-5002-454-63-91-000000 Other services & charges / Educational refund	11,126	40,000	40,000	40,000	40,000	
011-5002-454-63-99-000000 Other services & charges / Miscellaneous	1,989	1,243	1,243	1,243	1,243	
011-5002-454-64-25-000000 Other services & charges / So TX hurricane confer	105,707	130,000	130,000	135,000	135,000	

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2024
011-5002 Env/health code compliance

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5002-454-64-51-000000 Other services & charges / ZIKA conference	-	-	-	-	-	
63	**391,223**	**427,234**	**428,234**	**415,909**	**404,702**	**-**
011-5002-455-65-08-000000 Maintenance / Equipment	-	599	599	599	599	
011-5002-455-65-10-000000 Maintenance / Facilities	-	-	-	-	-	
011-5002-455-65-16-000000 Maintenance / Vehicles	36,718	31,900	31,900	41,000	31,900	
011-5002-455-65-17-000000 Maintenance / Fuel & lubricants	53,803	65,946	45,431	65,946	46,229	
65	**90,521**	**98,445**	**77,930**	**107,545**	**78,728**	**-**
011-5002-456-66-14-000000 Capital outlay / Vehicles	-	164,000	72,000	216,400	26,000	
011-5002-456-66-16-000000 Capital outlay / Office furniture/equip	-	-	-	20,000	-	
011-5002-456-66-20-000000 Capital outlay / Equipment	35,387	18,000	18,000	-	-	
011-5002-456-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-5002-456-66-24-000000 Capital outlay / Computer-software	-	11,500	16,000	22,000	6,000	
66	**35,387**	**193,500**	**106,000**	**258,400**	**32,000**	**-**
011-5002-453-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-5002-453-67-20-000000 Non-Capital Outlay / Machinery and Equipment	6,789	-	-	1,100	1,100	
011-5002-453-67-22-000000 Non-Capital Outlay / Computer Equipment	11,103	4,500	-	17,300	6,550	
011-5002-453-67-24-000000 Non-Capital Outlay / Software	1,252	-	-	-	-	
67	**19,143**	**4,500**	**-**	**18,400**	**7,650**	**-**
011-5002 Env/Health Code Compliance	**$ 2,366,638**	**$ 2,685,326**	**$ 2,504,222**	**$ 3,073,261**	**$ 2,648,464**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Env/Health Code Compliance	1			Director Health/Environmental		$ 45.9298	$ 95,534
Env/Health Code Compliance	1			Asst. Director of Env/Health		36.7834	76,509
	2						**172,043**
Env/Health Code Compliance		1		Senior Administrative Clerk		14.8676	30,925
Env/Health Code Compliance		1		Senior Administrative Clerk		14.8677	30,925
Env/Health Code Compliance		1		Administrative Clerk		13.7418	28,583
Env/Health Code Compliance		1		Administrative Clerk		13.7418	28,583
Env/Health Code Compliance		1		Administrative Clerk		13.4854	28,050
		5					**147,065**
Env/Health Code Compliance		1		Administrative Supervisor		17.2112	35,799
Env/Health Code Compliance		1		Code Enforcement Officer Suprv		22.5961	47,000
Env/Health Code Compliance		1		Code Enforcement Officer Suprv		22.5940	46,996
Env/Health Code Compliance		1		Code Enforcement Officer Suprv		21.9663	45,690
		3					**139,685**
Env/Health Code Compliance		1		Code Enforcement Officer		17.6283	36,667
Env/Health Code Compliance		1		Code Enforcement Officer		17.5200	36,442
Env/Health Code Compliance		1		Code Enforcement Officer		17.4063	36,205
Env/Health Code Compliance		1		Code Enforcement Officer		17.2112	35,799
Env/Health Code Compliance		1		Code Enforcement Officer		17.2112	35,799
Env/Health Code Compliance		1		Code Enforcement Officer		17.2112	35,799
Env/Health Code Compliance		1		Code Enforcement Officer		17.2112	35,799
Env/Health Code Compliance		1		Code Enforcement Officer		17.2112	35,799
Env/Health Code Compliance		1		Code Enforcement Officer		17.2112	35,799
Env/Health Code Compliance		1		Code Enforcement Officer		17.2112	35,799
Env/Health Code Compliance		1		Code Enforcement Officer		17.2112	35,799
Env/Health Code Compliance		1		Code Enforcement Officer		17.2112	35,799
Env/Health Code Compliance		1		Code Enforcement Officer		17.2112	35,799
Env/Health Code Compliance		1		Code Enforcement Officer		17.2112	35,799
		14					**503,106**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Env/Health Code Compliance		1		Environmental Hlth Supervisor		21.9663	45,690
Env/Health Code Compliance		**1**		**Environmental Hlth Specialist**	**NEW - CM RECOMM**	**18.0716**	**37,589**
Env/Health Code Compliance		1		Environmental Hlth Specialist		22.3279	46,442
Env/Health Code Compliance		1		Environmental Hlth Specialist		18.2633	37,988
Env/Health Code Compliance		1		Environmental Hlth Specialist		18.1488	37,750
Env/Health Code Compliance		1		Environmental Hlth Specialist		18.0718	37,589
Env/Health Code Compliance		1		Environmental Hlth Specialist		18.0718	37,589
		7					**280,637**
Env/Health Code Compliance		1		Groundskeeper I		13.4854	28,050
Env/Health Code Compliance		1		Groundskeeper I		13.4854	28,050
Env/Health Code Compliance		1		Groundskeeper I		13.4854	28,050
		3					**84,149**
Env/Health Code Compliance				Stand by Pay - Code			11,585
Env/Health Code Compliance				Stand by Pay - Health			12,111
TOTAL FOR NON-EXEMPTS		**33**					**1,214,137**
				CERTIFICATION PAY			
				Vector Mosquito	**REVISION - CM RECOMM**		**25,500**
				Bucket Truck Operator			3,000
				Code Enforcement I			5,000
				Code Enforcement Officer II			6,000
							39,500
				OVERTIME	**REVISION - CM RECOMM**		**65,000**
				CAR ALLOWANCE			6,000
				TELEPHONE			16,800
							87,800
CURRENT POSITIONS		**35**					**$ 1,513,480**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Env. Health & Code Compliance

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	Management Assistant	61,229	-	720	-	-	-	18,370	80,319	1	NO
2.	Env Health Specialist	-	-	960	75,178	-	-	28,935	105,073	2	YES(1)
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	60,000	65,000	5,000	-	-	820	5,820	YES
2.	Vector Certification	Non-Exempt	21,000	30,000	9,000	-	-	1,477	10,477	PARTIAL
3.	International Property Maintenance Code	Exempt	-	2,000	2,000	-	-	328	2,328	NO
4.	Sanitarian Certification	Non-Exempt	-	2,000	2,000	-	-	328	2,328	YES
5.	Aerial Bucket Truck Certification	Non-Exempt	3,000	5,000	2,000	-	-	328	2,328	NO
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	
8.	-	< Select Status >	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. HEALTH & CODE ENFORCEMENT

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	ES2002	2009 FORD F-150 RC SB 2WD	1/2 TON EC SB 4WD GAS	45,000	8	0.15	$ 6,469	YES	MEETS REPLACEMENT CRITERIA		YES	$ (27,400)	$ -
N		NEW ADDITION	1/2 TON EC SB 4WD GAS	45,000	8	0.15	$ 6,469				NO		
N		NEW ADDITION	COMPACT SEDAN	26,000	8	0.15	$ 3,738				YES		
N		NEW ADDITION	COMPACT SEDAN	26,000	8	0.15	$ 3,738				NO		
N		NEW ADDITION	COMPACT SEDAN						011-5002-456-66-14-000000	26,000	NO		
N		NEW ADDITION	COMPACT SEDAN						011-5002-456-66-14-000000	26,000	NO		
N		NEW ADDITION	1/2 TON EC SB 2WD GAS						011-5002-456-66-14-000000	40,000	NO		
				$ 142,000			**$ 20,413**			**$ 92,000**		**$ (27,400)**	**$ -**

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Environmental and Health Code Compliance

www.mcallen.net/devservices/health

Mission Statement:

To maintain quality of life and preserve the integrity of real property, food safety, and neighborhoods in the community through education and enforcement of State and City municipal code and regulations.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,390,088	$ 1,426,833	$ 1,466,057	$ 1,396,468	$ 1,621,998	$ 1,513,480	$ 1,513,480	$ 1,513,480	$ 1,513,480	$ 1,513,480
Employee Benefits	386,765	429,855	436,045	436,045	573,408	538,937	538,937	538,937	538,937	538,937
Supplies	53,510	59,545	59,545	59,545	77,600	72,966	72,966	72,966	72,966	72,966
Other Services and Charges	391,223	427,234	427,234	428,234	415,909	404,702	404,702	404,702	404,702	404,702
Maintenance	90,521	98,445	98,445	77,930	107,545	78,728	78,728	78,728	78,728	78,728
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	2,312,107	2,441,912	2,487,326	2,398,222	2,796,461	2,608,814	2,608,814	2,608,814	2,608,814	2,608,814
Capital Outlay	54,530	198,000	198,000	106,000	276,800	39,650	-	-	-	-
Total Expenditures	**$ 2,366,638**	**$ 2,639,912**	**$ 2,685,326**	**$ 2,504,222**	**$ 3,073,261**	**$ 2,648,464**	**$ 2,608,814**	**$ 2,608,814**	**$ 2,608,814**	**$ 2,608,814**
PERSONNEL										
Exempt	2	2	2	2	3	2	2	2	2	2
Non-Exempt	34	30	30	30	32	31	33	33	33	33
Part-Time										
Total Positions Authorized	**36**	**32**	**32**	**32**	**35**	**33**	**35**	**35**	**35**	**35**

MAJOR FY 23-24 GOALS

1. Continue Code Enforcemnent presence to encourage voluntary compliance of environmental and health codes.

2. Inspect all retail food establishments twice a year as required by State Law.

3. Improving existing internal Standard Operating Procedures for Health (Food safety establishment inspections), Code Enforcement inspections, and Vector (mosquito trapping, spraying, and inspections) and Administrative (Liens, permit processing, billing, payroll, Commission agenda preparations, Travel).

4. Continue to participate in the Standardization Food Inspection Program for all Food Inspectors in accordance with the FDA and State of Texas. This is a two-year program that includes FDA on line food safety coursework modules, joint inspections with a State Regulator and an Audit from DSHS – State Retail Group.

5. Improve and continue Health and Code Enforcements' Illegal Dumping Awareness Campaign to assist neighborhoods to dispose of trash and debris properly through education, surveillance cameras, dynamic message boards, and access to roll off containers.

6. Expand current garage sale on line permitting process to include access to multiple Health and Code permits for the public.

7. Continue to ensure safe food for the public, an environment free of hazards and illegal solid wastes, vibrant neighborhoods, and to promote sound environmental practices and procedures.

8. The Imagine Tomorrow Program is an Economic Incentive program that targets Substandard, Vacant residential structures and Empty Lots in the City of McAllen by offering full demolition, development, and home repair incentives or grants to property owners. Recent Expansion of the program includes grants for home repair and landscaping of homes over 50+ years throughout McAllen.

9. Code Enforcement Department will be taking on Substandard Home Demolition Process by identifying, securing, and suggesting Demolition to Building Board of Adjustments.

10. The City of McAllen has a proactive Mosquito Control Surveillance Program in partnership with Texas A&M Health Science School of Rural Public Health, Texas A&M Agrilife, University of Texas Rio Grande Valley, University of Texas at El Paso. This partnership allows laboratory research groups to study mosquito species to learn about those species that may carry Mosquito Borne Diseases. The City of McAllen's Health & Code Enforcement Department will continue to be taking interns from Entomology Department with UTRGV to collaborate with our Vector Control Team and also taking on an Insecticide Resistance Study with the University.

11. Continue with environmental program which lets residents borrow gardening tools to maintain resident.

12. Continue Code Enforcement presence to encourage voluntary compliance of environmental and health codes and aim to become a Nationally Accredited Department.

13. Continue with Citizens Code Academy a community outreach program that educates McAllen residents regarding City Ordinances.

14. Continue education for Health & Code Officers in conjunction with the Department of State Health Services, Texas A&M TEEX, and TCEQ.

Contact Us:

Nancy Trevino
Director of Environmental and Health Code Compliance
311 N. 15th
McAllen, TX 78501
(956) 681-1900

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Environmental and Health Code Compliance

www.mcallen.net/devservices/health

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	32 (Everyone in Department-excluding 4 P.W.)	34 (Everyone in Department-excluding 4 P.W.)	34 (Everyone in Department-excluding 4 P.W.)	37 (Everyone in Department-excluding 4 P.W.)
Total number of inspectors	23 (Including 4 P.W.)	27 (Including 4 P.W.)	27 (Including 4 P.W.)	29 (Including 4 P.W.)
Number of Public Health Inspectors (weedy lot, illegal dumping)	18 (Including 4 P.W.)	18 (Including 4 P.W.)	18 (Including 4 P.W.)	18 (Including 4 P.W.)
Number of Environmental Health Inspectors (food inspections)	5	5	5	7
Number of Inspectors (Certified Vector Control)	14	14	14	20
Number of Sanitarian Inspectors food inspections and certification, vector control)	0	0	0	1
Department Expenditures	$ 2,366,638	$ 2,685,326	$ 2,504,222	$ 2,648,464
Outputs:				
Number of food inspections	3,860	4,326	4,326	5,000
Number of Permited Establishments	1,760	1,810	1,810	1,910
Number of weedy lot/illegal dumping inspections/zoning/garage/signs (cases)	35,415	34,000	34,000	35,700
Number of vector control activities conducted	906	1,000	1,000	1,000
Number of complaints (Excluding EOC, Vector, & Food Inspections)	25,558	26,500	26,500	27,825
Number of Total Liens Placed	296	350	350	370
Number of Total Release of Liens	100	100	100	105
Effectiveness Measures:				
Percent of establishments permitted / Inspections	46%	42%	42%	38%
**Percent of voluntary compliance Code Enforcement Cases (weedy lot/illegal dumping inspections/zoning/garage/signs (cases)	66%	70%	68%	70%
**Percent of involuntary compliance Code Enforcement Cases (weedy lot/illegal dumping inspections/zoning/garage/signs (cases)	34%	30%	32%	30%
Percentage of vector requested / conducted	100%	100%	100%	100%
Efficiency Measures:				
Number of food inspections per inspector	772	865	865	910
Number of weedy lot and illegal dumping per inspector (cases)-including 4 P.W.	1,968	1,890	1,890	1,985
Number of complaint inspections (Excluding EOC, Vector, & Food Inspections) per inspector (cases)-Including 4 P.W.	1,420	1,472	1,472	1,546
Department expenditures per capita	$16.44	$18.06	$17.21	$18.00
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

Provide City wide Code Enforcement with the cooperation of other city departments that have enforcement powers.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Graffiti
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 130,612***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 10,181***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 34,763***					***$ -***	***$ -***		
MAINTENANCE											
1. Fuel & lubricants										(5,014)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 22,974***					***$ -***	***$ (5,014)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***51,000***		***51,000***	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 198,530***					***$ 51,000***		***$ 45,986***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Graffiti

FUND: General Fund

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage (SD2502)	26,500	1	26,500	1	26,500	Depreciation Vehicle Shortage for FY23-24
ROLLOVER - Depreciation Shortage (SD2505)	17,000	1	17,000	1	17,000	**Roll-over** Depreciation Vehicle Shortage for FY22-23
ROLLOVER - Depreciation Shortage (SD2504)	7,500	1	7,500	1	7,500	**Roll-over** Depreciation Vehicle Shortage for FY21-22
			-		-	
			-		-	
	TOTAL		$ 51,000		$ 51,000	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 51,000**	**$ 51,000**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Graffiti

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
011-5010 Graffiti cleaning

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5010-451-60-02-000000 Compensation / Non-exempt	86,374	87,905	86,500	87,906	87,906	
011-5010-451-60-10-000000 Compensation / Overtime	1,779	1,000	1,400	1,000	1,000	
011-5010-451-60-16-000000 Compensation / Clothing allowance	-	-	-	-	-	
60	**88,152**	**88,905**	**87,900**	**88,906**	**88,906**	**-**
011-5010-451-61-30-000000 Benefits / Social security	6,430	6,801	6,801	6,801	6,801	
011-5010-451-61-36-000000 Benefits / Retirement	7,399	7,228	7,228	7,601	7,601	
011-5010-451-61-40-000000 Benefits / Unemployment tax	27	756	756	243	243	
011-5010-451-61-46-000000 Benefits / Workers' comp-	3,597	2,818	2,818	3,315	3,315	
011-5010-451-61-50-000000 Benefits / Health cost	16,728	16,728	16,728	22,932	22,932	
011-5010-451-61-52-000000 Benefits / Life insurance	64	74	74	76	76	
011-5010-451-61-53-000000 Benefits / Retiree health ins (ARC)	737	737	737	737	737	
61	**34,982**	**35,142**	**35,142**	**41,706**	**41,706**	**-**
011-5010-453-62-04-000000 Supplies / Operating	7,828	8,910	8,910	8,910	8,910	
011-5010-453-62-12-000000 Supplies / Small tools/minor equip-	186	450	450	450	450	
011-5010-453-62-18-000000 Supplies / Clothing & uniform	1,812	821	1,200	821	821	
62	**9,826**	**10,181**	**10,560**	**10,181**	**10,181**	**-**
011-5010-454-63-75-000000 Other services & charges / Rental-general depr- fu	17,475	25,381	25,381	34,725	34,725	
011-5010-454-63-99-000000 Other services & charges / Miscellaneous	45	38	38	38	38	
63	**17,520**	**25,419**	**25,419**	**34,763**	**34,763**	**-**
011-5010-455-65-08-000000 Maintenance / Equipment	249	2,500	2,500	2,500	2,500	
011-5010-455-65-16-000000 Maintenance / Vehicles	20,188	5,000	13,000	5,000	5,000	
011-5010-455-65-17-000000 Maintenance / Fuel & lubricants	11,186	15,474	10,424	15,474	10,460	
65	**31,623**	**22,974**	**25,924**	**22,974**	**17,960**	**-**
011-5010-456-66-14-000000 Capital outlay / Vehicles	-	24,500	-	51,000	51,000	
011-5010-456-66-20-000000 Capital outlay / Equipment	-	21,000	21,000	-	-	
011-5010-456-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
66	**-**	**45,500**	**21,000**	**51,000**	**51,000**	**-**
011-5010 Graffiti Cleaning	**$ 182,103**	**$ 228,121**	**$ 205,945**	**$ 249,530**	**$ 244,516**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Graffiti Cleaning		1		Senior Maintenance Worker		$ 14.6832	$ 30,541
Graffiti Cleaning		1		Senior Maintenance Worker		13.7896	28,682
Graffiti Cleaning		1		Senior Maintenance Worker		13.7896	28,682
		3					**87,906**
				OVERTIME			1,000
							1,000
CURRENT POSITIONS		**3**					**$ 88,906**

Dept #5010

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Graffiti

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. GRAFFITI

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SD2502	2011 CHEVROLET 2500HD EC 4WD	3/4 TON CC SB 4WD DIESEL	65,000	8	0.15	$ 9,344	YES	MEETS REPLACEMENT CRITERIA		YES	$ (26,500)	$ 26,500
		Depreciation Shortage							Depreciation Shortage - CM Recomm.				
R	SD2505	2012 FORD F-250 EC 4WD	3/4 TON EC SB 4WD DIESEL						678-6382-436-66-14-EC2333	55,000	YES	$ (17,000)	$ 17,000
		Depreciation Shortage							Depreciation Shortage - CM Recomm.				
R	SD2504	2012 FORD F-250 EC 4WD	3/4 TON EC SB 4WD						678-6382-456-66-14-EC2233	46,200	YES	$ (7,500)	$ 7,500
				$ 65,000			$ 9,344					$ (51,000)	$ 51,000

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Graffiti Cleaning

www.mcallenpublicworks.net

Mission Statement:

"Dedicated to sustain beautification efforts in our city by removing or adequately concealing any graffiti visible from public right of ways. This service shall be provided with a safe, professional, reliable, efficient, and eager to help disposition."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 88,152	$ 86,345	$ 88,905	$ 87,900	$ 88,906	$ 88,906	$ 88,906	$ 88,906	$ 88,906	$ 88,906
Employee Benefits	34,982	34,738	35,142	35,142	41,706	41,706	41,706	41,706	41,706	41,706
Supplies	9,826	10,181	10,181	10,560	10,181	10,181	10,181	10,181	10,181	10,181
Other Services and Charges	17,520	25,419	25,419	25,419	34,763	34,763	34,763	34,763	34,763	34,763
Maintenance	31,623	22,974	22,974	25,924	22,974	17,960	17,960	17,960	17,960	17,960
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	182,103	179,657	182,621	184,945	198,530	193,516	193,516	193,516	193,516	193,516
Capital Outlay	-	45,500	45,500	21,000	51,000	51,000	-	-	17,000	-
Total Expenditures	**$ 182,103**	**$ 225,157**	**$ 228,121**	**$ 205,945**	**$ 249,530**	**$ 244,516**	**$ 193,516**	**$ 193,516**	**$ 210,516**	**$ 193,516**
PERSONNEL										
Exempt										
Non-Exempt	3	3	3	3	3	3	3	3	3	3
Part-Time										
Total Positions Authorized	**3**	**3**	**3**	**3**	**3**	**3**	**3**	**3**	**3**	**3**

Contact Us:

Elvira Alonzo
Public Works Director
4201 N. Bentsen Road
McAllen, TX 78504
(956) 681-4000

MAJOR FY 23-24 GOALS

1. Abate 95% of graffiti requests within one (1) business day of notification in order to prevent further vandalism.
2. Improve aesthetics of twenty (20) City buildings through routine power washing twice a year.

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Graffiti Cleaning

www.mcallenpublicworks.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	3	3	3	3
Department Expenditures	$ 182,103	$ 228,121	$ 205,945	$ 244,516
Outputs:				
Total graffiti removed - sq-ft	30,093	70,000	45,000	55,000
Citizen request for service	94	70	90	70
In-house requests	338	1,500	400	500
Number of special requests	37	40	35	40
Effectiveness Measures:				
Percent within 24 hours (estimate)	95%	95%	95%	95%
Efficiency Measures:				
Cost per square foot - abatement	$ 4.54	$ 2.44	$ 3.43	$ 3.33
Department expenditures per capita	$ 1.27	$ 1.53	$ 1.42	$ 1.66
Population:	**143,920**	**148,714**	**145,499**	**147,099**

N/A=Not Available, N/P=Not Provided

* Percent Excellent or Good

Description:

The Graffiti Department is a division of Public Works. Through its staff of three (3) employees the department strives to keep areas that are visible to the public free of graffiti.

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City of McAllen, Texas
Culture and Recreation
Summary

	Actual 21-22	Original Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT										
Parks & Recreation Administration	$ 581,714	$ 638,422	$ 650,536	$ 620,688	$ 680,355	$ 680,355	$ 680,355	$ 680,355	$ 680,355	$ 680,355
Parks	9,059,845	9,243,630	9,382,596	8,970,585	10,804,028	9,766,166	9,561,446	9,561,446	9,561,446	9,561,446
Recreation	1,597,518	2,145,574	2,150,882	2,242,118	2,419,121	2,188,023	2,248,970	2,248,970	2,248,970	2,248,970
Pools	870,820	1,085,662	1,091,998	1,066,618	1,174,602	1,173,275	1,106,592	1,106,592	1,106,592	1,688,652
Las Palmas Comm. Center	385,313	416,274	423,849	455,463	435,648	435,978	435,978	435,978	435,978	435,978
Recreation Center Lark	451,261	544,285	553,353	575,422	880,281	539,000	539,000	539,000	539,000	539,000
Recreation Center Palm View	424,426	498,053	506,827	510,852	849,339	521,468	510,778	510,778	510,778	510,778
Quinta Mazatlan	939,910	1,224,421	1,247,781	1,315,878	1,564,450	1,299,360	2,024,731	2,084,477	2,144,011	2,206,331
Library	3,565,481	4,007,544	4,081,300	4,087,573	4,300,515	4,287,789	4,254,189	4,254,189	4,254,189	4,254,189
Library Branch Lark	594,114	518,946	531,507	544,059	567,373	567,373	567,373	567,373	567,373	567,373
Library Branch Palm View	593,012	558,136	571,513	580,390	606,002	606,003	606,003	606,003	606,003	606,003
Other Agencies										
Amigos del Valle	107,000	107,000	107,000	107,000	120,000	107,000	107,000	107,000	107,000	107,000
Museum of South Texas History	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
McAllen Boy's & Girl's Club	-	-	-	-	920,629	740,000	740,000	740,000	740,000	740,000
McAllen Int'l Museum	-	-	-	-	798,000	700,000	700,000	700,000	700,000	700,000
Town Band	11,000	15,000	15,000	15,000	19,000	15,000	15,000	15,000	15,000	15,000
RGV Int'l Music Festival	10,176	10,176	10,176	10,176	10,176	10,176	10,176	10,176	10,176	10,176
South Texas Symphony	73,824	73,824	73,824	73,824	114,824	73,824	73,824	73,824	73,824	73,824
McAllen Heritage Center	-	-	-	-	125,000	115,000	115,000	115,000	115,000	115,000
Literacy Center	8,500	15,000	15,000	15,000	25,000	15,000	15,000	15,000	15,000	15,000
TOTAL	$ 19,313,915	$ 21,141,947	$ 21,453,142	$ 21,230,646	$ 26,454,343	$ 23,880,790	$ 24,351,415	$ 24,411,161	$ 24,470,695	$ 25,115,075
BY EXPENSE GROUP										
Personnel Services										
Salaries and Wages	$ 9,401,265	$ 10,997,575	$ 11,276,144	$ 10,467,468	$ 11,477,310	$ 11,281,565	$ 11,719,691	$ 11,755,251	$ 11,789,873	$ 12,407,594
Employee Benefits	2,639,060	3,288,381	3,330,857	2,972,854	3,896,516	3,827,656	4,050,500	4,064,030	4,077,964	4,092,318
Supplies	779,469	842,419	842,569	823,236	893,819	893,819	994,469	998,639	1,002,934	1,007,358
Other Services and Charges	4,828,661	4,499,896	4,489,896	5,198,444	6,741,912	6,218,464	6,218,221	6,222,605	6,227,120	6,231,772
Maintenance and Repair Services	1,454,100	1,207,265	1,207,265	1,462,863	1,380,744	1,268,123	1,268,534	1,270,637	1,272,803	1,276,034
Capital Outlay	211,356	306,411	306,411	305,782	2,064,042	391,163	100,000	100,000	100,000	100,000
TOTAL APPROPRIATIONS	$ 19,313,915	$ 21,141,947	$ 21,453,142	$ 21,230,646	$ 26,454,343	$ 23,880,790	$ 24,351,415	$ 24,411,161	$ 24,470,695	$ 25,115,075
PERSONNEL										
Parks and Recreation Admin.	8	8	8	8	8	8	8	8	8	9
Parks	97	123	123	101	124	123	125	126	126	126
Recreation	90	276	276	276	278	276	278	278	278	278
Pools	40	129	129	129	129	129	129	129	129	129
Las Palmas Comm. Ctr.	6	7	7	7	7	7	7	7	7	7
Recreation Center Lark	8	9	9	9	9	9	9	9	9	9
Recreation Center Palm View	7	8	8	8	8	8	8	8	8	8
Quinta Mazatlan Renovation	16	22	22	22	22	22	26	39	39	39
Library	60	74	74	74	74	74	74	74	74	74
Library Branch Lark	11	11	11	11	11	11	11	11	11	11
Library Branch Palm View	10	12	12	9	12	12	12	12	12	12
TOTAL PERSONNEL	353	679	679	654	682	679	687	701	701	702

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Park Administration
FUND: General Fund

			BASELINE					DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION												
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total		# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -				
2. -	-	-		-	-	-	-	-				
3. -	-	-		-	-	-	-	-				
4. -	-	-		-	-	-	-	-				
5. -	-	-		-	-	-	-	-				
Total	-	-		-	-	-	-	-				
Personnel Revisions												
1. Overtime				-	-	-	-	-				
2.		-		-	-	-	-	-				
3.		-		-	-	-	-	-				
4.		-		-	-	-	-	-				
5.		-		-	-	-	-	-				
Total Compensation & Benefits			***$ 499,561***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***			***$ -***	
SUPPLIES												
1. < Please select category >												
2. < Please select category >												
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Supplies			***$ 10,250***					***$ -***			***$ -***	
OTHER SERVICES & CHARGES												
1. Special fees								11,700			11,700	There has been a 28% increase in credit card processing fees over the last two years. Department anticipates an additional 15% increase by 2024.
2. Utilities -telephone								2,160			2,160	The Department seeks to implement an efficient mobile point of sale system that will require data for three iPads. This request is for a monthly fee of $60 per iPad to be added to current Verizon account.
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Other Services & Charges			***$ 127,387***					***$ 13,860***			***$ 13,860***	
MAINTENANCE												
1. < Please select category >												
2. < Please select category >												
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Maintenance			***$ 29,297***					***$ -***			***$ -***	
CAPITAL OUTLAY												
**** See Attached Capital Outlay Request Forms**												
Total Capital Outlay								-			-	
Total Non- Capital Outlay								-			-	
TOTAL			***$ 666,495***					***$ 13,860***			***$ 13,860***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Park Administration

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Park Administration
FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ -

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2024
011-5102 Parks administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5102-461-60-01-000000 Compensation / Exempt	220,259	238,740	245,468	238,739	238,739	
011-5102-461-60-02-000000 Compensation / Non-exempt	118,749	120,477	110,314	119,893	119,893	
011-5102-461-60-06-000000 Compensation / Part time	1,662	5,043	5,000	5,043	5,043	
011-5102-461-60-10-000000 Compensation / Overtime	1,419	3,500	1,443	3,500	3,500	
011-5102-461-60-14-000000 Compensation / Car allowance	5,500	7,200	6,600	7,200	7,200	
011-5102-461-60-17-000000 Compensation / Telephone	1,720	1,920	1,500	1,920	1,920	
60	**349,310**	**376,880**	**370,325**	**376,296**	**376,296**	**-**
011-5102-461-61-30-000000 Benefits / Social security	26,117	28,831	24,630	28,787	28,787	
011-5102-461-61-36-000000 Benefits / Retirement	28,887	30,231	28,240	32,173	32,173	
011-5102-461-61-40-000000 Benefits / Unemployment tax	65	2,016	886	648	648	
011-5102-461-61-46-000000 Benefits / Workers' comp-	2,156	1,706	2,085	2,404	2,404	
011-5102-461-61-50-000000 Benefits / Health cost	38,266	40,404	33,242	55,692	55,692	
011-5102-461-61-52-000000 Benefits / Life insurance	185	284	186	311	311	
011-5102-461-61-53-000000 Benefits / Retiree health ins (ARC)	3,250	3,250	3,211	3,250	3,250	
011-5102-461-61-56-000000 Benefits/pension cost-tmrs	-	-	-	-	-	
61	**98,925**	**106,722**	**92,480**	**123,265**	**123,265**	**-**
011-5102-463-62-02-000000 Supplies / Office	5,432	8,900	8,870	8,900	8,900	
011-5102-463-62-12-000000 Supplies / Small tools/minor equip-	-	1,350	200	1,350	1,350	
62	**5,432**	**10,250**	**9,070**	**10,250**	**10,250**	**-**
011-5102-464-63-14-000000 Other services & charges / Dues & subscriptions	3,119	4,620	2,883	4,620	4,620	
011-5102-464-63-23-000000 Other services & charges / Online svc/network	-	-	-	-	-	
011-5102-464-63-44-000000 Other services & charges / Printing	449	600	590	600	600	
011-5102-464-63-45-000000 Other services & charges / Professional	3,110	25,000	17,000	25,000	25,000	
011-5102-464-63-51-000000 Other services & charges / Rental-Photocopier	10,125	12,000	11,359	12,000	12,000	
011-5102-464-63-52-000000 Other services & charges / Rental & contractual	4,976	3,500	9,018	3,500	3,500	
011-5102-464-63-61-000000 Other services & charges / Special fees	26,199	26,000	33,184	37,700	37,700	
011-5102-464-63-64-000000 Other services & charges / Training	50	1,743	835	1,743	1,743	
011-5102-464-63-65-000000 Other services & charges / Travel	5,456	13,157	3,754	13,157	13,157	
011-5102-464-63-69-000000 Other services & charges / Utilities-telephone	40,932	36,867	41,470	39,027	39,027	
011-5102-464-63-91-000000 Other services & charges / Educational refund	3,157	-	-	-	-	
011-5102-464-63-99-000000 Other services & charges / Miscellaneous	4,464	3,900	5,238	3,900	3,900	
63	**102,036**	**127,387**	**125,331**	**141,247**	**141,247**	**-**
011-5102-465-65-04-000000 Maintenance / Computer/software	14,746	18,445	17,530	18,445	18,445	
011-5102-465-65-08-000000 Maintenance / Equipment	2,881	1,375	1,037	1,375	1,375	

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2024
011-5102 Parks administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5102-465-65-10-000000 Maintenance / Facilities	4,989	9,000	4,915	9,000	9,000	
011-5102-465-65-16-000000 Maintenance / Vehicles	-	475	-	475	475	
011-5102-465-65-17-000000 Maintenance / Fuel & lubricants	-	2	-	2	2	
65	**22,616**	**29,297**	**23,482**	**29,297**	**29,297**	**-**
011-5102-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	700	-	-	-	-	
011-5102-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	494	-	-	-	-	
011-5102-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-5102-463-67-24-000000 Non-Capital Outlay / Software	2,200	-	-	-	-	
011-5102-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**3,394**	**-**	**-**	**-**	**-**	**-**
011-5102 Parks Administration	**$ 581,714**	**$ 650,536**	**$ 620,688**	**$ 680,355**	**$ 680,355**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Parks Administration	1			Director Parks & Recreation		$ 59.9910	$ 124,781
Parks Administration	1			Accounting Supervisor		25.0527	52,110
Parks Administration	1			Management Assistant		29.7348	61,848
	3						**238,739**
Parks Administration		1		Accounting Clerk		14.0026	29,125
Parks Administration		1		Administrative Assistant		16.1829	33,660
Parks Administration		1		Receptionist/Admin Clerk		12.7535	26,527
Parks Administration		1		Administrative Clerk		14.7021	30,580
		4					**119,893**
Parks Administration			1	Intern Parks			5,043
			1				**5,043**
				OVERTIME			3,500
				CAR ALLOWANCE			7,200
				TELEPHONE			1,920
							12,620
CURRENT POSITIONS		**8**					**$ 376,296**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Park Administration

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Parks Administration

www.mcallen.net/parks

Mission Statement:

The McAllen Parks and Recreation Administration Division provides administrative support for the Parks Division, Recreation Division, Aquatics Division, Las Palmas Community Center, Lark Community Center, Palm View Community Center and Building Maintenance Department.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 349,310	$ 366,417	$ 376,880	$ 370,325	$ 376,296	$ 376,296	$ 376,296	$ 376,296	$ 376,296	$ 376,296
Employee Benefits	98,925	105,071	106,722	92,480	123,265	123,265	123,265	123,265	123,265	123,265
Supplies	5,432	10,250	10,250	9,070	10,250	10,250	10,250	10,250	10,250	10,250
Other Services and Charges	102,036	127,387	127,387	125,331	141,247	141,247	141,247	141,247	141,247	141,247
Maintenance	22,616	29,297	29,297	23,482	29,297	29,297	29,297	29,297	29,297	29,297
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	578,320	638,422	650,536	620,688	680,355	680,355	680,355	680,355	680,355	680,355
Capital Outlay	3,394	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 581,714**	**$ 638,422**	**$ 650,536**	**$ 620,688**	**$ 680,355**	**$ 680,355**	**$ 680,355**	**$ 680,355**	**$ 680,355**	**$ 680,355**
PERSONNEL										
Exempt	3	3	3	3	3	3	3	3	3	3
Non-Exempt	5	4	4	4	4	4	4	4	4	5
Part-Time		1	1	1	1	1	1	1	1	1
Total Positions Authorized	**8**	**8**	**8**	**8**	**8**	**8**	**8**	**8**	**8**	**9**

Contact Us:

Denny Meline
Director of Parks and Recreation
1000 S. Ware Road
McAllen, TX 78501
(956) 681-3333

MAJOR FY 23-24 GOALS

1. Develop and implement a 5-Year Plan for all divisions that outlines and identifies resources needed such as personnel, capital outlay, vehicles, and operating budget increases.

2. Leverage Place.ai data and analytics to develop smart parks initiatives.

3. Enable a fully digital permit/rental application and review process which will eliminate commute for citizens and improve efficiency through replacing the paper-based process.

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Parks Administration

www.mcallen.net/parks

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	7	7	7	7
Department expenditures	$ 581,714	$ 650,536	$ 620,688	$ 680,355
Outputs:				
Number of rental pavilions available	11	11	11	11
Number of rental pools available	4	4	4	4
Effectiveness Measures:				
Number of pavilion rentals	476	598	561	617
All Parks & Recreation revenues	$ 997,080	$ 812,706	$ 1,001,169	$ 1,049,993
Efficiency Measures:				
Revenue per capita	$ 6.93	$ 5.46	$ 6.88	$ 7.14
Department expenditures per capita	$ 4.04	$ 1.12	$ 4.27	$ 4.63
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The Department manages payroll and personnel functions for full-time and part-time employees, processes incoming telephone traffic, thus providing facility and service information to the public. The Division rents parks, ball fields and other facilities, as well as, handles the incoming revenue from all recreation, aquatic, and other programs. Administrative projects include long range park and open space planning, grant writing for special programs, along with administering construction projects and projecting goals for all divisions.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Parks
FUND: General Fund

New Position	# of Positions	Base Salary	BASELINE	Salary	Allowance Car	Allowance Phone	Fringe Benefits	DEPT REQUEST Total	CITY MANAGER RECOMM # of Positions	CITY MANAGER RECOMM Total	JUSTIFICATION (MANDATORY)
COMPENSATION											
1. Maintenance Technician	1	$ 30,925		$ 30,925	$ -	$ -	$ 14,142	$ 45,067			New facility will increase to 11,549 sq ft from the current 7037 sq ft. Addition of Maintenance Tech is to ensure entire facility is cleaned daily and will be scheduled as a closer 9-5:30pm
Total	1	30,925		30,925	-	-	14,142	45,067			
Personnel Revisions											
1. < Select Status >				-	-	-	-	-			
2. Crew Leader to Trades Helper Supervisor				1,624	-	-	311	1,935		1,935	Current Crewleader for Special Events has responsibilities above a Grounds maintenance Crewleader. Reclass to Trades Helper Supervisor alligns with responsbilities for special event scheduling, set up, use of equipment such as fork lift and back hoe as well as construction tasks.
3. (3) GroundsKeeper II to (3) Trades Helper 1				6,177	-	-	1,183	7,360		7,360	The three grounds keeper 2s assigned to special events have duties above ground maintenance with use of equipment such as fork lifts, skid steers, front loaders and construction tasks.
4. HEO I to Automotive Technician				1,306	-	-	250	1,556		1,556	Reclassificaiton of HEO to Automotive Technician for a job description that requires a CDL Class B to be used as needed while performing auto mechanic work, small motors repairs, and heavy equipment maintenance.
Total Compensation & Benefits			***$ 6,124,654***	***$ 40,032***	***$ -***	***$ -***	***$ 15,886***	***$ 55,918***		***$ 10,851***	
SUPPLIES											
1. Janitorial								9,000		9,000	Increased cost on materials management products of 20-32%.
2. Clothing & uniform								1,800		1,800	Purchase of uniform jacket for new hires. 20 Jackets
3. Small tools/minor equipment								5,000		5,000	Replacement of handheld tools, typically drill batteries.
Total Supplies			***$ 205,954***					***$ 15,800***		***$ 15,800***	
OTHER SERVICES & CHARGES											
1. Rental & contractual								200,000		100,000	Historically over budget by average of $225,000, due to increased costs (Grounds Maintenance Contract, wood fibar, rental of portable restrooms).
2. Rental-depreciation								16,819			New Vehicle Requested Depreciation
Total Other Services & Charges			***$ 2,286,396***					***$ 216,819***		***$ 100,000***	
MAINTENANCE											
1. Vehicles								30,000			Outsourcing vehicle repairs at a higher cost than fleet repairs. Continual repairs of vehicles accumulated through interdepartmental transfers (no depreciation).
2. Facilities								100,000		50,000	Due to the increase in costs in maintenance supplies and items department is requesting an increase in funds. This will keep facilities maintained to City standard.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Parks FUND: General Fund	BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
3. Fuel & lubricants							(30,186)	Fuel Adjustment
Total Maintenance	$ 797,977					$ 130,000	$ 19,814	
CAPITAL OUTLAY								
** See Attached Capital Outlay Request Forms								
Total Capital Outlay						897,820	194,200	
Total Non- Capital Outlay						72,690	10,520	
TOTAL	$ 9,414,981					$ 1,389,047	$ 351,185	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Parks

FUND: General Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Top Hat Trailer	13,000	2	26,000		-	Enclosed sides trailers for hauling of dirt, mulch, and conditioner safely to various city locations.
Zero Turn Mower	19,000	2	38,000	1	19,000	Addition for McAllen Sports Park and replacement of North Side unit. Expected life span 5-7 years. North Side Unit is from 2017.
20' Trailer	9,000	2	18,000		-	Increase ability to move large load items such as playground parts and trees.
Flatbed Trailer	11,000	1	11,000		-	Increase ability to move large loads such as float props and other trailers.
Mechanic Lift	10,000	1	10,000		-	Moving into new facility with an additional bay for mechanic operations, addition of a lift.
Gator/Utility Vehicle	15,000	1	15,000		-	All Utility Vehicles in Parks are over 5 years old.
Mowing Implement	22,000	1	22,000		-	Walk behind trencher funded in FY21-22 was expended in FY22-23.
Spray Rake	67,200	1	67,200	1	67,200	Needed to apply herbicide to sports fields. Capacity of 300 gallon tank can cover 2-3 acres reducing application time.
Field Rake	27,000	1	27,000		-	Field Rake addition for Westside Ballfields to prepare fields for nightly games and tournaments
Wood Chipper	90,000	1	90,000		-	Current chipper has incurred $10,000 of repair and is 15 years old. No longer powerful enough to chip trunks, only branches **(MOVED TO SANITATION FUND)**
Front Loader	85,000	1	85,000		-	Replacement of PK9006 which currently has transmission issues; cost estimate of $8,000. Front loader is over 15 years old.
Forklift	80,000	1	80,000		-	Replacement of surplus forklift; over 15 years old.
	TOTAL		$ 489,200		$ 86,200	

Vehicles

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
New 3/4 Ton CC LG Gas 2WD	52,000	1	52,000		-	For Grounds Maintenance Crew
New 1 Ton CC Service Body Gas	65,000	1	65,000		-	For Float Studio Crew **(MOVED TO PARADE FUND)**
ROLLOVER - 3/4 TON CC LB 2WD GAS	46,000	1	46,000		-	**Rollover** of New 3/4 Ton Truck approved in FY 22-23
	TOTAL		$ 163,000		$ -	

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Vehicle Shortage FY 23-24	72,000	1	72,000		-	Depreciation Shortage for FY 23-24; Meets Replacement Criteria
ROLLOVER Vehicle Shortage FY 22-23	45,000	1	45,000	1	45,000	Rollover Depreciation Shortage for FY 22-23
	TOTAL		$ 117,000		$ 45,000	

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Ballfield Red Dirt	5,000	1	5,000		-	Yearly addition of Red Dirt to Ballfields, displaced by continual use
Westside Score Boards	15,155	4	60,620		-	Current Score Boards are 12 years old and are outdated. Total repair cost of over $12,000.
Municipal Ballfield Irrigation Infield	25,000	1	25,000	1	25,000	Municipal Ballfields lack infield irrigation to keep red dirt compacted for safe play
Morris Pond Repairs	25,000	1	25,000	1	25,000	Leakage in liner needs to be resealed.
MSP Bleachers	13,000	1	13,000	1	13,000	Additional 15 bleachers and 21 team benches are needed for usage which has increased to 22 fields.
	TOTAL		$ 128,620		$ 63,000	

GRAND TOTAL	**$ 897,820**	**$ 194,200**

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NON - CAPITAL OUTLAY REQUEST FORM
ITEM LESS THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: PARKS
FUND: General Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Mobile Compressor	1,500	1	1,500		-	Replace compressor on Mechanic Truck for service calls.
Mechanic Service Call Generator	2,000	1	2,000		-	Replace generator on Mechanic Truck for service calls
Torches/Hoses for mobile welding	600	5	3,000		-	Replace welding hoses and torches for Construction crew on site welding
Truck Tool Boxes	1,000	2	2,000		-	Replace 1 tool box on PK2525 and 1 New tool box for South Side New unit.
Generator Replacements	2,900	3	8,700	1	2,900	Replacement of 3 generators used at events such as ground breaking, movies in the park, and other department special event requests. Also for power tools at repair construction sites.
	TOTAL		$ 17,200		$ 2,900	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Backpack Blowers	550	6	3,300	6	3,300	Life Cycle of Backpack Blower 3 years
String Trimmers	12	360	4,320	360	4,320	Life Cycle of Sting Trimmer 18 months to 2 years
Hedge Trimmers- Straight Blade	510	5	2,550		-	Life Cycle of Hedge Trimmers 2 -3 years
Hedge Trimmers- Pivot Blade	580	4	2,320		-	Life Cycle of Hedge Trimmers 2-3 years
			-		-	
	TOTAL		$ 12,490		$ 7,620	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Pole Saws	600	3	1,800		-	Life Cycle of Pole Saws 2 years
Chainsaws	400	3	1,200		-	Life Cycle of Chain Saws 1 to 2 years, depending on weather events
Suction Pump	4,000	1	4,000		-	Addition of pump for response to flooding at low lying park areas
			-		-	
			-		-	
	TOTAL		$ 7,000		$ -	

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
Westside Bleacher Canopy	4,500	8	36,000		-	During tournaments spectator seating is exposed.
			-		-	
			-		-	
			-		-	
	TOTAL		$ 36,000		$ -	

GRAND TOTAL		$ 72,690		$ 10,520

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2024
011-5104 Parks

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5104-461-60-01-000000 Compensation / Exempt	748,494	769,969	700,892	767,989	767,989	
011-5104-461-60-02-000000 Compensation / Non-exempt	2,586,634	3,302,016	2,586,634	3,332,312	3,301,387	
011-5104-461-60-06-000000 Compensation / Part time	15,427	52,625	15,748	52,375	52,375	
011-5104-461-60-10-000000 Compensation / Overtime	431,529	222,477	322,477	222,477	222,477	
011-5104-461-60-13-000000 Compensation / Overtime reimbursement	-	-	-	-	-	
011-5104-461-60-14-000000 Compensation / Car allowance	6,000	6,000	6,000	6,000	6,000	
011-5104-461-60-17-000000 Compensation / Telephone	1,200	1,200	1,200	1,200	1,200	
011-5104-461-60-90-000000 Compensation / Non-employee agreement	-	-	-	-	-	
60	**3,789,285**	**4,354,287**	**3,632,951**	**4,382,353**	**4,351,428**	**-**
011-5104-461-61-30-000000 Benefits / Social security	290,870	332,143	290,870	335,251	332,885	
011-5104-461-61-36-000000 Benefits / Retirement	323,487	350,786	323,487	370,213	367,569	
011-5104-461-61-40-000000 Benefits / Unemployment tax	1,072	30,996	-	10,044	9,963	
011-5104-461-61-46-000000 Benefits / Workers' comp-	98,882	71,197	98,882	83,572	82,688	
011-5104-461-61-50-000000 Benefits / Health cost	479,798	700,260	479,798	961,380	953,244	
011-5104-461-61-52-000000 Benefits / Life insurance	2,344	3,475	2,344	3,563	3,532	
011-5104-461-61-53-000000 Benefits / Retiree health ins (ARC)	34,196	34,196	34,196	34,196	34,196	
61	**1,230,649**	**1,523,053**	**1,229,577**	**1,798,219**	**1,784,077**	**-**
011-5104-463-62-12-000000 Supplies / Small tools/minor equip-	34,530	25,000	25,000	30,000	30,000	
011-5104-463-62-14-000000 Supplies / Janitorial	51,338	50,400	65,462	59,400	59,400	
011-5104-463-62-18-000000 Supplies / Clothing & uniform	47,943	49,554	40,655	51,354	51,354	
011-5104-463-62-20-000000 Supplies / Chemical	13,026	14,000	12,000	14,000	14,000	
011-5104-463-62-40-000000 Supplies / Landscape	26,880	67,000	32,000	67,000	67,000	
62	**173,716**	**205,954**	**175,117**	**221,754**	**221,754**	**-**
011-5104-464-63-20-000000 Other services & charges / Util water/homeown asso	-	-	-	-	-	
011-5104-464-63-23-000000 Other services & charges / Online svc network	9,003	590	6,573	590	590	
011-5104-464-63-52-000000 Other services & charges / Rental & contractual	1,046,074	857,000	1,189,593	1,057,000	957,000	
011-5104-464-63-64-000000 Other services & charges / Training	2,750	6,800	3,500	6,800	6,800	
011-5104-464-63-65-000000 Other services & charges / Travel	30,640	34,000	34,000	34,000	34,000	
011-5104-464-63-67-000000 Other services & charges / Utilities - electricity	537,055	469,863	573,884	469,863	469,863	
011-5104-464-63-68-000000 Other services & charges / Utilities-gas	1,523	760	1,523	760	760	
011-5104-464-63-70-000000 Other services & charges / Utilities-water	796,612	672,000	700,000	672,000	672,000	
011-5104-464-63-75-000000 Other services & charges / Rental-general depr- fu	330,635	273,739	273,739	261,139	244,320	
011-5104-464-63-99-000000 Other services & charges / Miscellaneous	1,558	1,063	1,332	1,063	1,063	
63	**2,755,849**	**2,315,815**	**2,784,144**	**2,503,215**	**2,386,396**	**-**

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2024
011-5104 Parks

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5104-465-65-08-000000 Maintenance / Equipment	268,972	220,500	260,342	220,500	220,500	
011-5104-465-65-10-000000 Maintenance / Facilities	331,997	207,025	330,000	307,025	257,025	
011-5104-465-65-12-000000 Maintenance / Land	63,985	56,000	60,000	56,000	56,000	
011-5104-465-65-16-000000 Maintenance / Vehicles	181,216	130,000	159,828	160,000	130,000	
011-5104-465-65-17-000000 Maintenance / Fuel & lubricants	224,975	184,452	152,086	184,452	154,266	
65	**1,071,144**	**797,977**	**962,256**	**927,977**	**817,791**	**-**
011-5104-466-66-14-000000 Capital outlay / Vehicles	-	91,000	91,000	280,000	45,000	
011-5104-466-66-20-000000 Capital outlay / Equipment	5,980	86,500	86,500	489,200	86,200	
011-5104-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	128,620	63,000	
66	**5,980**	**177,500**	**177,500**	**897,820**	**194,200**	**-**
011-5104-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	1,148	-	-	-	-	
011-5104-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	13,974	8,010	9,040	36,690	10,520	
011-5104-463-67-30-000000 Non-Capital Outlay / Improvements	11,666	-	-	36,000	-	
67	**26,787**	**8,010**	**9,040**	**72,690**	**10,520**	**-**
011-5104-469-78-01-000000 Disaster Exp/ COVID-19	6,434	-	-	-	-	
78	**6,434**	**-**	**-**	**-**	**-**	**-**
011-5104 Parks	**$ 9,059,845**	**$ 9,382,596**	**$ 8,970,585**	**$ 10,804,028**	**$ 9,766,166**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Parks	1			Deputy Director Oper & Maint		$ 44.1186	$ 91,767
Parks	1			Parks Manager		30.7607	63,982
Parks	1			Parks Manager		30.0723	62,550
Parks	1			Parks Manager		29.9800	62,358
Parks	1			Parks Manager		29.8634	62,116
Parks	1			Park Maintenance Supervisor		25.9629	54,003
Parks	1			Park Maintenance Supervisor		25.6529	53,358
Parks	1			Park Maintenance Supervisor		25.6529	53,358
Parks	1			Park Maintenance Supervisor		25.6529	53,358
Parks	1			Park Maintenance Supervisor		25.1775	52,369
Parks	1			Park Maintenance Supervisor		25.1775	52,369
Parks	1			Park Maintenance Supervisor		25.1775	52,369
Parks	1			Parks Irrigation Supervisor		25.9766	54,031
	13						**767,989**
Parks		1		Groundskeeper I		14.9569	31,110
Parks		1		Groundskeeper I		13.9909	29,101
Parks		1		Groundskeeper I		13.8320	28,771
Parks		1		Groundskeeper I		13.7785	28,659
Parks		1		Groundskeeper I		13.6535	28,399
Parks		1		Groundskeeper I		13.6535	28,399
Parks		1		Groundskeeper I		13.6535	28,399
Parks		1		Groundskeeper I		13.4854	28,050
Parks		1		Groundskeeper I		13.4854	28,050
Parks		1		Groundskeeper I		13.4854	28,050
Parks		1		Groundskeeper I		13.4854	28,050
Parks		1		Groundskeeper I		13.4854	28,050
Parks		1		Groundskeeper I		13.4854	28,050
Parks		1		Groundskeeper I		13.4854	28,050
Parks		1		Groundskeeper I		13.4854	28,050
Parks		1		Groundskeeper I		13.4854	28,050
Parks		1		Groundskeeper I		13.4854	28,050

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Parks		1		Groundskeeper I		13.4854	28,050
Parks		1		Groundskeeper I		13.4854	28,050
Parks		1		Groundskeeper I		13.4854	28,050
		20					**567,484**
Parks		1		Groundskeeper II		14.7602	30,701
Parks		1		Groundskeeper II		14.6008	30,370
Parks		1		Groundskeeper II		14.5734	30,313
Parks		1		Groundskeeper II		14.5719	30,310
Parks		1		Groundskeeper II		14.5719	30,310
Parks		1		Groundskeeper II		14.5395	30,242
Parks		1		Groundskeeper II		14.5151	30,191
Parks		1		Groundskeeper II		14.5072	30,175
Parks		1		Groundskeeper II		14.4583	30,073
Parks		1		Groundskeeper II		14.4238	30,002
Parks		1		Groundskeeper II		14.4007	29,953
Parks		1		Groundskeeper II		14.3590	29,867
Parks		1		Groundskeeper II		14.3418	29,831
Parks		1		Groundskeeper II		14.3216	29,789
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452
Parks		1		Groundskeeper II		14.1597	29,452
		30					**893,360**
Parks		**1**		**Automotive Technician**	**REVISION - CM RECOMM**	**16.9135**	**35,180**
		1					**35,180**
Parks		1		Maintenance Technician		15.1541	31,521
		1					**31,521**
Parks		1		Mechanic		16.2169	33,731
Parks		1		Mechanic		15.8530	32,974
Parks		1		Mechanic		15.8372	32,941
		3					**99,647**
Parks		1		Crew Leader		16.9167	35,187
Parks		1		Crew Leader		16.7395	34,818
Parks		1		Crew Leader		16.0640	33,413
Parks		1		Crew Leader		15.9117	33,096
Parks		1		Crew Leader		15.9117	33,096
Parks		1		Crew Leader		15.8642	32,998
Parks		1		Crew Leader		15.8625	32,994
Parks		1		Crew Leader		15.8594	32,988
Parks		1		Crew Leader		15.8372	32,941
Parks		1		Crew Leader		15.7135	32,684
Parks		1		Crew Leader		15.6110	32,471
Parks		1		Crew Leader		15.6110	32,471
Parks		1		Crew Leader		15.6110	32,471
Parks		1		Crew Leader		15.6110	32,471

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Parks		1		Crew Leader		15.6110	32,471
Parks		1		Crew Leader		15.6110	32,471
Parks		1		Crew Leader		15.6110	32,471
Parks		1		Crew Leader		15.6110	32,471
Parks		1		Crew Leader		15.6110	32,471
		19					**626,453**
Parks		1		Parks Design Technician III		15.15625	35,179
		1					**35,179**
Parks		1		Water Systems Operator		18.9753	39,469
		1					**39,469**
Parks		1		Irrigation Technician		16.4213	34,156
Parks		1		Irrigation Technician		15.4527	32,142
Parks		1		Irrigation Technician		15.4527	32,142
Parks		1		Irrigation Technician		15.4527	32,142
Parks		1		Irrigation Technician		15.4527	32,142
Parks		1		Irrigation Technician		15.4527	32,142
Parks		1		Irrigation Technician		15.1497	31,511
Parks		1		Irrigation Technician		15.1497	31,511
Parks		1		Irrigation Technician		15.1497	31,511
Parks		1		Irrigation Technician		15.1497	31,511
Parks		1		Irrigation Technician		15.1497	31,511
		11					**352,421**
Parks		1		Senior Administrative Clerk		14.8676	30,925
		1					**30,925**
Parks		1		Trades Helper I		15.4527	32,142
Parks		1		Trades Helper I		15.1497	31,511
Parks		1		Trades Helper I		15.1497	31,511
Parks		1		Trades Helper I		15.1497	31,511
Parks		1		Trades Helper I		15.1497	31,511
Parks		**1**		**Groundskeeper II**	**REVISION - CM RECOMM**	**15.1496**	**31,511**

Dept #5104

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Parks		**1**		**Groundskeeper II**	**REVISION - CM RECOMM**	**15.1496**	**31,511**
Parks		**1**		**Groundskeeper II**	**REVISION - CM RECOMM**	**15.1496**	**31,511**
Parks		1		Trades Helper I		15.1497	31,511
Parks		1		Trades Helper I		15.1497	31,511
Parks		1		Trades Helper I		15.1497	31,511
Parks		**1**		**Trades Helper Supervisor**	**REVISION - CM RECOMM**	**16.3918**	**34,095**
Parks		1		Trades Helper Supervisor		17.0868	35,541
Parks		1		Trades Helper Supervisor		16.6940	34,724
Parks		1		Trades Helper Supervisor		16.3916	34,095
Parks		1		Trades Helper Supervisor		16.3916	34,095
		16					**519,804**
Parks		1		Welder		17.2359	35,851
Parks		1		Welder		16.3916	34,095
		2					**69,945**
TOTAL FOR NON-EXEMPTS		**106**					**3,301,387**
Parks			1	Part Time			17,325
Parks			1	Part Time / Nature Intern			8,337
Parks			1	Part Time			13,263
Parks			1	Part Time Custodian		12.7535	13,450
			4				**52,375**
				OVERTIME			222,477
				CAR ALLOWANCE			6,000
				TELEPHONE			1,200
							229,677
CURRENT POSITIONS		**123**					**$ 4,351,428**

Dept #5104

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Parks

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	Maintenance Technician	-	-	-	30,925	-	-	14,142	45,067	1	NO
2.	-	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	< Select Status >	-	-	-	-	-	-	-	-	
2.	Crew Leader to Trades Helper Supervisor	Non-Exempt	32,471	34,095	1,624	-	-	311	1,935	YES
3.	(3) GroundsKeeper II to (3) Trades Helper 1	Non-Exempt	88,356	94,533	6,177	-	-	1,183	7,360	YES
4.	HEO I to Automotive Technician	Non-Exempt	33,874	35,180	1,306	-	-	250	1,556	YES
5.	-	< Select Status >	-	-	-	-	-	-	-	
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	
8.	-	< Select Status >	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM

FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. PARKS

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	PK0103	2007 FORD F-150 EC SB 2WD	1/2 TON RC LB 2WD GAS	38,000	8	0.15	$ 5,463	YES	MEETS REPLACEMENT CRITERIA		YES	$ (17,000)	$ -
R	PK2512	2012 FORD F-250 CC 2WD	3/4 TON CC LB 2WD GAS	52,000	8	0.15	$ 7,475	YES	MEETS REPLACEMENT CRITERIA		YES	$ (21,000)	$ -
R	PK9002	2008 BOBCAT SKIDLOADER S185	SKID STEER LOADER	65,000	8	0.15	$ 9,344	YES	MEETS REPLACEMENT CRITERIA		YES	$ (34,000)	$ -
N		NEW ADDITION	3/4 TON CC LB GAS 2WD	52,000	8	0.15	$ 7,475				NO		
N		NEW ADDITION	1-TON CC SERVICE BODY GAS	65,000	8	0.15	$ 9,344				**PARADE FUND**		
		Depreciation Shortage							Depreciation Shortage - CM Recomm.				
R	319	2003 FORD F-150 RC LB 2WD	3/4 TON RC SERVICE BODY GAS						678-6382-466-66-14-EC2334	$ 44,000	YES		
R	PK2000	2008 FORD F-150 RC LB 2WD	1/2 TON RC LB 2WD GAS						678-6382-466-66-14-EC2335	36,000	YES	$ (14,000)	$ 14,000
R	PK2002	2008 FORD F-150 RC LB 2WD	1/2 TON RC LB 2WD GAS						678-6382-466-66-14-EC2335	36,000	YES	$ (14,000)	$ 14,000
R	PK2511	2012 FORD F-250 CC 2WD	3/4 TON CC LB 2WD GAS						678-6382-466-66-14-EC2336	46,000	YES	$ (17,000)	$ 17,000
N		NEW ADDITION	3/4 TON CC LB 2WD GAS						011-5104-466-66-14-000000	46,000	NO		
R	PK2508	2009 FORD F-250 SERVICE BODY	3/4 TON RC UTILITY SERVICE BODY						678-6382-466-66-14-EC2234	40,000	YES		
				$ 272,000			**$ 39,100**			**$ 248,000**		**$ (117,000)**	**$ 45,000**

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Parks

www.mcallen.net/parks

Mission Statement:

Provide attractive and well-maintained major parks and recreation facilities in each sector of the city. These facilities should be within a reasonable distance of neighborhood and offer safe opportunities for athletic competition, family gatherings, and other passive and active recreation activities.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 3,789,285	$ 4,234,153	$ 4,354,287	$ 3,632,951	$ 4,382,353	$ 4,351,428	$ 4,351,428	$ 4,351,428	$ 4,351,428	$ 4,351,428
Employee Benefits	1,230,649	1,504,221	1,523,053	1,229,577	1,798,219	1,784,077	1,784,077	1,784,077	1,784,077	1,784,077
Supplies	173,716	205,954	205,954	175,117	221,754	221,754	221,754	221,754	221,754	221,754
Other Services and Charges	2,755,849	2,315,815	2,315,815	2,784,144	2,503,215	2,386,396	2,386,396	2,386,396	2,386,396	2,386,396
Maintenance	1,071,144	797,977	797,977	962,256	927,977	817,791	817,791	817,791	817,791	817,791
Disaster Expenses	6,434	-	-	-	-	-	-	-	-	-
Operations Subtotal	9,027,078	9,058,120	9,197,086	8,784,045	9,833,518	9,561,446	9,561,446	9,561,446	9,561,446	9,561,446
Capital Outlay	32,767	185,510	185,510	186,540	970,510	204,720	-	-	-	-
Total Expenditures	**$ 9,059,845**	**$ 9,243,630**	**$ 9,382,596**	**$ 8,970,585**	**$ 10,804,028**	**$ 9,766,166**	**$ 9,561,446**	**$ 9,561,446**	**$ 9,561,446**	**$ 9,561,446**
PERSONNEL										
Exempt	13	13	13	13	13	13	15	15	15	15
Non-Exempt	83	106	106	84	107	106	106	107	107	107
Part-Time	1	4	4	4	4	4	4	4	4	4
Total Positions Authorized	**97**	**123**	**123**	**101**	**124**	**123**	**125**	**126**	**126**	**126**

Contact Us:

Sarai Garcia
Deputy Director of Operations
1000 S. Ware Road
McAllen, TX 78501
(956) 681-3333

MAJOR FY 23-24 GOALS

1. Develop an Urban Forest in District 6 and District 1 with a minimum of 26 trees each.
2. Develop El Rancho Park with Phase 1.
3. Add East/West trail connection at Vine.
4. Install 3 inclusive elements at 3 different parks.

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Parks

www.mcallen.net/parks

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	94	119	89	120
Department expenditures	$ 9,059,845	$ 9,382,596	$ 8,970,585	$ 9,766,166
Outputs:				
Total number of properties maintained	90	91	91	91
Number of developed parks acres	714	715	733	733
Number of undeveloped park acres	140	170	121	140
Number of playscape areas maintained	102	105	102	103
Number of athletic fields maintained	141	145	142	145
Number of irrigation systems maintained	228	230	229	231
Effectiveness Measures:				
City Park Ratings	81%	95%	81%	85%
% of Residents who visited City/Neighborhood Parks	80%	95%	73%	80%
Efficiency Measures:				
Number of acres maintained per full time employee	9.09	7.43	9.60	6.87
Unit cost per acres maintained	$ 10,609	$ 3,751	$ 10,504	$ 11,187
Department expenditures per capita	$ 62.95	$ 22.32	$ 61.65	$ 66.39
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

The Department strives to improve the quality of life through the provision of well balanced, high quality recreation programs for the residents of McAllen to enjoy during their leisure time. The Department facilitates wholesome and constructive programs with a measurable value to the community. The Department promotes environmental conservation, eco and cultural tourism and socially oriented special events.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Recreation
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. Corporate Relations Manager	1	$ 61,229		$ 61,229	$ 3,000	$ 720	$ 20,639	$ 85,588			Corporate Relations Manager will be responsible for generating revenue support for special events, programs, projects, and facilities such as sports complexes. Developing strategies for new revenue streams, maintaining sponsorship inventory, and fulfilling sponsorship deliverables. **(MOVED TO CONVENTION CENTER)**
2. Recreation- Athletics Supervisor	1	47,974		47,974	-	720	17,546	66,241		-	The Athletics Supervisor will supervise the effective operation of the After School Program, McSports Program, and assist with the oversight and coordination of McAllen athletic facility rentals, adult leagues, and youth athletic programs. The Athletics Supervisor will provide additional efficiency for information processing and an enhanced customer service component to the overall Athletics program.
Total	2	109,203		109,203	3,000	1,440	38,185	151,829			
Personnel Revisions											
1. < Select Status >				-	-	-	-	-			
2. ASSISTANT DIRECTOR OPERATIONS TO ATHLETICS SUPERVISOR				(16,316)	-	-	(2,677)			(18,993)	Justification notes from New Position #2.
Total Compensation & Benefits			***$ 1,630,235***	***$ 92,887***	***$ 3,000***	***$ 1,440***	***$ 35,508***	***$ 151,829***		***$ (18,993)***	
SUPPLIES											
1. < Please select category >								-			
Total Supplies			***$ 78,000***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Advertising								10,000		-	To increase overall department promotion. Increased utilization of higher cost mediums such as television and radio. **$10k moved to Marketing Fund**
2. Printing								5,000		-	To allow for increase print quantities of the Activity Guide across three seasons. This will allow for increased distribution at schools and other outreach events.
3. Special events								70,000		35,000	Current event costs exceed current budget. Events include McAllen Independence Day Celebration, Movies in the Park, McAllen Halloween Festival, Golden Age Olympics, South Pole Illuminated Festival Train Operations, McAllen Marathon Series Races
4. Travel								5,000		5,000	Request is to allow for the addition of travel for the new Recreation Superintendent (FY22-23) and additional travel opportunites.
Total Other Services & Charges			***$ 442,072***					***$ 90,000***	***$ 40,000***		
MAINTENANCE											
1. Fuel & lubricants											
Total Maintenance			***$ 17,847***					***$ -***		(1,138)	Fuel Adjustment
CAPITAL OUTLAY											

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Recreation FUND: General Fund	BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
** See Attached Capital Outlay Request Forms								
Total Capital Outlay						-	-	
Total Non- Capital Outlay						9,138	-	
TOTAL	$ 2,168,154					$ 250,967	$ 19,869	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Recreation
FUND: General Fund

		DEPT REQUEST		CM RECOMM		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
Vehicles						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Recreation
FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Dell Laptop Latitude 7430 Touch	1,523	6	9,138		-	Laptops for Athletics Superintendent, Recreation Superintendent
			-		-	Recreation Supervisor, Special Events Manager. (NEW- these employees
			-		-	do not currently have laptops) Laptops for new requested positions
			-		-	if approved- Athletics Supervisor and Corporate Relations Manager
			-		-	All employees listed complete job duties outside of office hours and while traveling
	TOTAL		$ 9,138		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 9,138	$ -

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2024
011-5106 Recreation

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5106-461-60-01-000000 Compensation / Exempt	308,825	453,951	453,951	555,345	429,826	
011-5106-461-60-02-000000 Compensation / Non-exempt	-	-	-	-	-	
011-5106-461-60-06-000000 Compensation / Part time	631,583	899,689	899,689	899,689	899,689	
011-5106-461-60-10-000000 Compensation / Overtime	9,144	10,000	8,000	10,000	10,000	
011-5106-461-60-14-000000 Compensation / Car allowance	11,000	15,000	15,000	18,000	15,000	
011-5106-461-60-17-000000 Compensation / Telephone	2,420	6,240	6,240	7,680	6,240	
011-5106-461-60-31-000000 Compensation / Officials	-	-	-	-	-	
60	**962,972**	**1,384,880**	**1,382,880**	**1,490,714**	**1,360,755**	**-**
011-5106-461-61-30-000000 Benefits / Social security	75,159	105,916	105,916	114,042	104,098	
011-5106-461-61-36-000000 Benefits / Retirement	28,393	50,545	50,545	50,532	39,421	
011-5106-461-61-40-000000 Benefits / Unemployment tax	3,027	13,062	13,062	22,518	22,356	
011-5106-461-61-46-000000 Benefits / Workers' comp-	23,749	12,059	12,059	23,285	20,015	
011-5106-461-61-50-000000 Benefits / Health cost	19,522	45,168	45,168	69,588	53,316	
011-5106-461-61-52-000000 Benefits / Life insurance	185	425	425	478	373	
011-5106-461-61-53-000000 Benefits / Retiree health ins (ARC)	10,908	10,908	10,908	10,908	10,908	
61	**160,943**	**238,083**	**238,083**	**291,351**	**250,487**	**-**
011-5106-463-62-12-000000 Supplies / Small tools/minor equip-	756	1,000	114	1,000	1,000	
011-5106-463-62-26-000000 Supplies / Program	58,791	77,000	77,000	77,000	77,000	
011-5106-463-62-42-000000 Supplies / Recreation merchandise supplies	-	-	-	-	-	
62	**59,547**	**78,000**	**77,114**	**78,000**	**78,000**	**-**
011-5106-464-63-02-000000 Other services & charges / Advertising	15,645	15,000	25,000	35,000	25,000	
011-5106-464-63-10-000000 Other service & charges / Contract services	5,230	2,000	2,000	2,000	2,000	
011-5106-464-63-23-000000 Other services & charges / Online svc/network	50	-	-	-	-	
011-5106-464-63-42-000000 Other services & charges / Officiating fees	119,416	223,740	223,000	223,740	223,740	
011-5106-464-63-44-000000 Other services & charges / Printing	21,669	19,600	19,400	24,600	19,600	
011-5106-464-63-52-000000 Other services & charges / Rental & contractual	6,049	14,000	14,000	14,000	14,000	
011-5106-464-63-60-000000 Other services & charges / Special events	145,837	90,000	175,000	160,000	125,000	
011-5106-464-63-65-000000 Other services & charges / Travel	38,007	14,500	18,000	19,500	19,500	
011-5106-464-63-66-000000 Other services & charges / Trophies	30,766	30,000	28,000	30,000	30,000	
011-5106-464-63-75-000000 Other services & charges / Rental-general depr- fu	17,031	23,069	23,069	23,069	23,069	
011-5106-464-63-85-000000 Other services & charges /RollingStckShrtge-GenDep	-	-	-	-	-	
011-5106-464-63-99-000000 Other services & charges / Miscellaneous	180	63	30	63	63	
011-5106-464-64-21-000000 Other services & charges / H2O Hut concession exp	214	100	89	100	100	
63	**400,094**	**432,072**	**527,588**	**532,072**	**482,072**	**-**

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2024
011-5106 Recreation

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5106-465-65-08-000000 Maintenance / Equipment	3,689	4,000	3,800	4,000	4,000	
011-5106-465-65-16-000000 Maintenance / Vehicles	6,877	9,925	9,925	9,925	9,925	
011-5106-465-65-17-000000 Maintenance / Fuel & lubricants	3,397	3,922	2,728	3,922	2,784	
011-5106-465-65-19-000000 Maintenance / Athletic fields	-	-	-	-	-	
65	**13,962**	**17,847**	**16,453**	**17,847**	**16,709**	**-**
011-5106-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-5106-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-5106-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	9,137	-	
011-5106-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-5106-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**-**	**-**	**-**	**9,137**	**-**	**-**
011-5106 Recreation	**$ 1,597,518**	**$ 2,150,882**	**$ 2,242,118**	**$ 2,419,121**	**$ 2,188,023**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
RECREATION	1			DEPUTY DIRECTOR PROGRAMS		$ 44.0351	$ 91,593
RECREATION	**1**			**ATHLETICS SUPERVISOR**	**REVISION - CM RECOMM**	**23.0644**	**47,974**
RECREATION	1			SUPERINTENDENT OF ATHLETICS		29.4369	61,229
RECREATION	1			SPECIAL EVENT MANAGER		26.7002	55,536
RECREATION	1			RECREATION SUPERINTENDENT		29.4369	61,229
RECREATION	1			RECREATION SUPERVISOR		23.0646	47,974
RECREATION	1			MARKETING & SPECIAL EVENT ADMINISTRATOR		30.9088	64,290
	7						**429,826**
RECREATION			**269**	**SEASONAL POSITIONS**			**899,689**
				OVERTIME			10,000
				CAR ALLOWANCE			15,000
				TELEPHONE			6,240
							31,240
CURRENT POSITIONS		**276**					**1,360,755**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Recreation

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	Corporate Relations Manager	61,229	3,000	720	-	-	-	20,639	85,588	1	NO
2.	Recreation- Athletics Supervisor	47,974	-	720	-	-	-	17,546	66,241	1	NO
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	< Select Status >	-	-	-	-	-	-	-	-	
2.	ASSISTANT DIRECTOR OPERATIONS TO ATHLETICS SUPERVISOR	Exempt	64,290	47,974	(16,316)	-	-	(2,677)	(18,993)	YES
3.	-	< Select Status >	-	-	-	-	-	-	-	
4.	-	< Select Status >	-	-	-	-	-	-	-	
5.	-	< Select Status >	-	-	-	-	-	-	-	
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	
8.	-	< Select Status >	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: GENERAL DEPRECIATION
DEPT. RECREATION

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	PK0369	2005 FORD E-350 15 PASSENGER	1 TON 18-PASSENGER VAN						678-6382-466-66-14-EC2337	42,000	YES		
				$ -			$ -			$ 42,000			

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Recreation

www.mcallen.net/parks/recreation

Mission Statement:

The Recreation Division plans, coordinates and implements youth and adult recreation programs for the City. It operates at three Community Recreation Centers and facilitates various sports leagues and special events. It works jointly with the Aquatics Division the department and provision of various swimming programs held at the City's swimming pools.

Contact Us:

Carina Jimenez
Deputy Director of Programs
1000 S. Ware Road
McAllen, TX 78501
(956) 681-3333

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 962,972	$ 1,371,658	$ 1,384,880	$ 1,382,880	$ 1,490,714	$ 1,360,755	$ 1,405,601	$ 1,405,601	$ 1,405,601	$ 1,405,601
Employee Benefits	160,943	235,997	238,083	238,083	291,351	250,487	266,588	266,588	266,588	266,588
Supplies	59,547	78,000	78,000	77,114	78,000	78,000	78,000	78,000	78,000	78,000
Other Services and Charges	400,094	442,072	432,072	527,588	532,072	482,072	482,072	482,072	482,072	482,072
Maintenance	13,962	17,847	17,847	16,453	17,847	16,709	16,709	16,709	16,709	16,709
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,597,518	2,145,574	2,150,882	2,242,118	2,409,984	2,188,023	2,248,970	2,248,970	2,248,970	2,248,970
Capital Outlay	-	-	-	-	9,137	-	-	-	-	-
Total Expenditures	**$ 1,597,518**	**$ 2,145,574**	**$ 2,150,882**	**$ 2,242,118**	**$ 2,419,121**	**$ 2,188,023**	**$ 2,248,970**	**$ 2,248,970**	**$ 2,248,970**	**$ 2,248,970**
PERSONNEL										
Exempt	6	7	7	7	9	7	9	9	9	9
Part-Time	84	269	269	269	269	269	269	269	269	269
Total Positions Authorized	**90**	**276**	**276**	**276**	**278**	**276**	**278**	**278**	**278**	**278**

MAJOR FY 23-24 GOALS

1. Increase annual sponsorship revenue to the department through the addition of a Corporate Relations Manager.
2. Increase overall McAllen Marathon Series registrations by 12% for an average of 2,150 registrations.
3. Actively pursue two nationally recognized athletic tournaments that will allow our community participants to compete at the national level.

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Recreation

www.mcallen.net/parks/recreation

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	7	7	7	9
Department expenditures	$ 1,597,518	$ 2,150,882	$ 2,242,118	$ 2,188,023
Event expenditures (P&R Only)	$ 145,836	$ 115,000	$ 175,000	$ 160,000
Marketing/print expenditures	$ 37,313	$ 84,000	$ 39,000	$ 54,500
Outputs:				
Special Events (Park & Rec Hosted)	22	26	26	27
Special Event Attendance	303,102	370,000	268,935	358,520
Special Event Sponsorship Revenue	80,500	$ 150,000	121,000	163,000
Total Special Event Revenue	112,916	$ 318,968	201,500	245,570
Recreation Programs Offered	154	235	202	215
Recreation Programs Attendance	74,109	71,010	61,932	66,000
Recreation Programs Revenue	143,183	$ 228,674	207,392	219,716
After-School Program Sites	8	8	8	8
After-School Program Attendance	78,602	80,616	80,972	97,040
Ball Field Rentals	1,715	1,450	1,832	1,835
Athletic League Registrants	6,512	9,950	8,026	8,035
Athletic Associations	12	13	15	13
Efficiency Measures:				
Cost per day of operation	$ 4,377	$ 1,474	$ 6,143	$ 5,995
Department expenditures per capita	$ 11.10	$ 3.62	$ 15.41	$ 14.87
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The Recreation Department is compromised of Special Events, Aquatics, Athletics, Firemen's Park, McAllen Nature Center and After School Programs. During the peak summer season its staff can grow up to approximately 230 employees.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Pools
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. < Select Status >				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 822,054***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. Clothing & uniform								3,000		3,000	Lifeguard uniform costs have increased over the last two years. Lifeguards are now working more consecutive days, therefore a need to provide a second uniform is necessary.
2. Chemical								10,000		10,000	Hydrocloric Acid cost has increased by 70% over the last two years- Increase of $7,635 annually. Accutabs have increased by $2,000 annually over the last two years.
3. Program								3,800		3,800	Allocate $3,800 from Gus & Goldie line to Program line
4. < Please select category >											
Total Supplies			***$ 89,800***					***$ 16,800***	***$ 16,800***		
OTHER SERVICES & CHARGES											
1. Gus & goldie								(9,800)		(9,800)	Rename line to "Training". Current budget is $9,800. Requesting to decrease line to $6,000 and allocate remainder to Program line.
2. Training								6,000		6,000	Allocate Gus & Goldie funds to Training Line Item
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 121,378***					***$ (3,800)***	***$ (3,800)***		
MAINTENANCE											
1. Fuel & lubricants										(1,327)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 61,687***					***$ -***	***$ (1,327)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***43,360***		***43,360***	
Total Non- Capital Outlay								***23,323***		***23,323***	
TOTAL			***$ 1,094,919***					***$ 79,683***	***$ 78,356***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Pools

FUND: General Fund

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Municipal Pool Slide restoration	43,360	1	43,360	1	43,360	Restoration of existing slide includes: sanding, waxing, gel coating,
			-		-	and painting. Annual preventative maintenance has been conducted
			-		-	including waxing and bondo based on inspection. Municipal Pool has
			-		-	offered the slide as an amenity for 30 years with no record of a
			-		-	restoration to date. Slide was built in 1991. A contractor repaired cracks in 2003. Gel coating is recommended every 8-10 years.
	TOTAL		$ 43,360		$ 43,360	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 43,360	$ 43,360

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Pools
FUND: General Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Dell Laptop Latitude 7430 touch	1,523	1	1,523	1	1,523	Laptop for Aquatics Superintendent-
			-		-	Employee completes job duties outside of office hours and while
			-		-	traveling
			-		-	
			-		-	
	TOTAL		$ 1,523		$ 1,523	

Furniture and Fixtures

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Lane Line	1,300	12	15,600	12	15,600	Lane line keep swimmers in correspoding lanes and keep them from
			-		-	colliding with each other. Current lane lines have been repaired multiple
			-		-	times and tension wires can cause injury to staff and participants.
Lane Line reels	3,100	2	6,200	2	6,200	Reels make it safe and easier to store lane lines.
			-		-	
	TOTAL		$ 21,800		$ 21,800	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 23,323	$ 23,323

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2024
011-5108 Pools

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5108-461-60-01-000000 Compensation / Exempt	53,003	61,228	61,228	61,229	61,229	
011-5108-461-60-02-000000 Compensation / Non-exempt	111,255	126,672	126,672	125,308	125,308	
011-5108-461-60-06-000000 Compensation / Part time	356,369	470,807	440,000	470,807	470,807	
011-5108-461-60-10-000000 Compensation / Overtime	6,313	18,281	7,642	18,281	18,281	
011-5108-461-60-14-000000 Compensation / Car allowance	2,750	3,000	3,000	3,000	3,000	
011-5108-461-60-17-000000 Compensation / Telephone	600	1,200	720	1,200	1,200	
60	**530,289**	**681,188**	**639,262**	**679,825**	**679,825**	**-**
011-5108-461-61-30-000000 Benefits / Social security	40,891	52,112	52,112	52,007	52,007	
011-5108-461-61-36-000000 Benefits / Retirement	15,425	25,895	25,895	17,871	17,871	
011-5108-461-61-40-000000 Benefits / Unemployment tax	1,302	6,468	6,468	10,449	10,449	
011-5108-461-61-46-000000 Benefits / Workers' comp-	14,860	8,303	8,303	13,139	13,139	
011-5108-461-61-50-000000 Benefits / Health cost	21,818	29,172	29,172	43,608	43,608	
011-5108-461-61-52-000000 Benefits / Life insurance	114	201	201	162	162	
011-5108-461-61-53-000000 Benefits / Retiree health ins (ARC)	4,994	4,994	4,994	4,994	4,994	
61	**99,404**	**127,145**	**127,145**	**142,230**	**142,230**	**-**
011-5108-463-62-18-000000 Supplies / Clothing & uniform	5,406	6,700	6,500	9,700	9,700	
011-5108-463-62-20-000000 Supplies / Chemical	75,783	72,000	86,495	82,000	82,000	
011-5108-463-62-26-000000 Supplies / Program	11,232	11,100	10,900	14,900	14,900	
62	**92,421**	**89,800**	**103,895**	**106,600**	**106,600**	**-**
011-5108-464-63-21-000000 Other services & charges / Gus & goldie	977	9,800	5,000	-	-	
011-5108-464-63-52-000000 Other services & charges / Rental & contractual	5,900	5,500	4,507	5,500	5,500	
011-5108-464-63-65-000000 Other services & charges / Travel	3,805	5,942	4,800	5,942	5,942	
011-5108-464-63-67-000000 Other services & charges / Utilities - electricity	32,326	30,000	35,131	30,000	30,000	
011-5108-464-63-68-000000 Other services & charges / Utilities-gas	26,150	49,400	49,400	49,400	49,400	
011-5108-464-63-70-000000 Other services & charges / Utilities-water	22,401	14,860	25,702	14,860	14,860	
011-5108-464-63-75-000000 Other services & charges / Rental-general depr- fu	4,813	4,813	4,813	4,813	4,813	
011-5108-464-63-99-000000 Other services & charges / Miscellaneous	90	1,063	60	7,063	7,063	
63	**96,464**	**121,378**	**129,412**	**117,578**	**117,578**	**-**
011-5108-465-65-08-000000 Maintenance / Equipment	12,534	17,500	17,000	17,500	17,500	
011-5108-465-65-10-000000 Maintenance / Facilities	25,437	27,000	25,000	27,000	27,000	
011-5108-465-65-16-000000 Maintenance / Vehicles	8,059	10,000	10,000	10,000	10,000	
011-5108-465-65-17-000000 Maintenance / Fuel & lubricants	6,212	7,187	5,763	7,187	5,860	
65	**52,242**	**61,687**	**57,763**	**61,687**	**60,360**	**-**

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2024
011-5108 Pools

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5108-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	43,360	43,360	
66	**-**	**-**	**-**	**43,360**	**43,360**	**-**
011-5108-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	21,800	21,800	
011-5108-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-5108-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	1,523	1,523	
011-5108-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-5108-463-67-30-000000 Non-Capital Outlay / Improvements	-	10,800	9,141	-	-	
67	**-**	**10,800**	**9,141**	**23,323**	**23,323**	**-**
011-5108 Pools	**$ 870,820**	**$ 1,091,998**	**$ 1,066,618**	**$ 1,174,602**	**$ 1,173,275**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Pools	1			Aquatics Superintendent		$ 29.4369	$ 61,229
	1						**61,229**
Pools		1		Swimming Pool Operator		15.3051	31,835
Pools		1		Swimming Pool Operator		15.2039	31,624
Pools		1		Swimming Pool Operator		14.8676	30,925
Pools		1		Swimming Pool Operator		14.8676	30,925
		4					**125,308**
Pools			124	SEASONAL POSITIONS			470,807
				OVERTIME			18,281
				CAR ALLOWANCE			3,000
				TELEPHONE			1,200
							22,481
CURRENT POSITIONS		**129**					**$ 679,825**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Pools

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. < Select Status >	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Pools

www.mcallen.net/parks/aquatics

Mission Statement:

The mission of the McAllen Parks and Recreation Aquatics Program is to provide affordable and accessible recreation, fitness, competition, water safety and educational opportunities for people of all ages and abilities.

Contact Us:

Marcello Langoni
Superintendent of Aquatics
1000 S. Ware Road
McAllen, TX 78501
(956) 681-3333

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 530,289	$ 675,716	$ 681,188	$ 639,262	$ 679,825	$ 679,825	$ 679,825	$ 679,825	$ 679,825	$ 1,261,885
Employee Benefits	99,404	126,281	127,145	127,145	142,230	142,230	142,230	142,230	142,230	142,230
Supplies	92,421	89,800	89,800	103,895	106,600	106,600	106,600	106,600	106,600	106,600
Other Services and Charges	96,464	121,378	121,378	129,412	117,578	117,578	117,578	117,578	117,578	117,578
Maintenance	52,242	61,687	61,687	57,763	61,687	60,360	60,360	60,360	60,360	60,360
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	870,820	1,074,862	1,081,198	1,057,477	1,107,919	1,106,592	1,106,592	1,106,592	1,106,592	1,688,652
Capital Outlay	-	10,800	10,800	9,141	66,683	66,683	-	-	-	-
Total Expenditures	**$ 870,820**	**$ 1,085,662**	**$ 1,091,998**	**$ 1,066,618**	**$ 1,174,602**	**$ 1,173,275**	**$ 1,106,592**	**$ 1,106,592**	**$ 1,106,592**	**$ 1,688,652**
PERSONNEL		-								
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	4	4	4	4	4	4	4	4	4	4
Part-Time	35	124	124	124	124	124	124	124	124	124
Total Positions Authorized	**40**	**129**	**129**	**129**	**129**	**129**	**129**	**129**	**129**	**129**

MAJOR FY 23-24 GOALS

1. Increase private pool rentals and public swim usage by 20% annually through increased promotion and advertising.
2. Continue to practice a proactive approach to equipment repairs and replacements through continuous development and implementation of a maintenance plan for all pool facilities.

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Pools

www.mcallen.net/parks/aquatics

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	5	5	5	5
Department expenditures	$ 870,820	$ 1,091,998	$ 1,066,618	$ 1,173,275
Outputs:				
Public pools	5	5	5	5
Total days of operation	348	348	348	348
Programs offered	153	200	200	210
Efficiency Measures:				
Private rentals	68	48	68	76
Public swim/laps/aerobics attendance	10,574	10,613	10,563	11,000
Program Registrants	2,190	2,500	2,356	2,474
Program Attendance	15,738	15,000	15,854	16,500
Private rental attendance	4,350	3,696	4,350	4,790
Program fees	$ 47,715	$ 35,000	$ 48,400	$ 55,000
Rental fees	$ 14,170	$ 15,000	$ 14,170	$ 15,808
Public swim/laps/aerobics fees	$ 14,393	$ 17,923	$ 14,750	$ 15,290
Effectiveness Measures:				
Cost recovery				
Cost per attendee	29.35	8.58	32.20	33.75
Cost per day of operation	$ 2,771	$ 784	$ 3,065	$ 3,371
Department expenditures per capita	$ 6.05	$ 1.83	$ 7.33	$ 7.98
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

The Department operates and maintains pools that are used by the City for its programs, the McAllen Independent School District (MISD) for Learn-to-Swim and UIL Swimming, by the Boys' and Girls' Club and the McAllen Swim Club (MSC). Two of the facilities operate eleven months and three operate only during the three summer months.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Las Palmas
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 302,438***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 16,180***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Rental & contractual								5,127		5,127	As part of security measure upgrades security guard for facility has been changed from unarmed to an armed guard.
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 97,218***					***$ 5,127***	***$ 5,127***		
MAINTENANCE											
1. Fuel & lubricants										330	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 14,685***					***$ -***	***$ 330***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 430,521***					***$ 5,127***	***$ 5,457***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Las Palmas

FUND: General Fund

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

Improvements

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ -

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Las Palmas

FUND: General Fund

<Please select a category>		DEPT REQUEST		CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ -

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2024
011-5110 Las Palmas community center

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5110-461-60-01-000000 Compensation / Exempt	86,917	103,889	103,889	103,889	103,889	
011-5110-461-60-02-000000 Compensation / Non-exempt	91,278	92,738	92,738	92,737	92,737	
011-5110-461-60-06-000000 Compensation / Part time	28,600	30,110	30,110	30,110	30,110	
011-5110-461-60-10-000000 Compensation / Overtime	960	1,200	1,200	1,200	1,200	
011-5110-461-60-17-000000 Compensation / Telephone	540	1,440	1,440	1,440	1,440	
60	**208,295**	**229,377**	**229,377**	**229,376**	**229,376**	**-**
011-5110-461-61-30-000000 Benefits / Social security	15,921	17,547	17,547	17,547	17,547	
011-5110-461-61-36-000000 Benefits / Retirement	15,105	16,201	16,201	17,037	17,037	
011-5110-461-61-40-000000 Benefits / Unemployment tax	294	1,764	1,764	567	567	
011-5110-461-61-46-000000 Benefits / Workers' comp-	2,643	2,586	2,586	1,983	1,983	
011-5110-461-61-50-000000 Benefits / Health cost	12,288	26,268	26,268	33,900	33,900	
011-5110-461-61-52-000000 Benefits / Life insurance	130	166	166	171	171	
011-5110-461-61-53-000000 Benefits / Retiree health ins (ARC)	1,857	1,857	1,857	1,857	1,857	
61	**48,238**	**66,389**	**66,389**	**73,062**	**73,062**	**-**
011-5110-463-62-02-000000 Supplies / Office	1,195	1,300	1,200	1,300	1,300	
011-5110-463-62-12-000000 Supplies / Small tools/minor equip-	-	180	-	180	180	
011-5110-463-62-14-000000 Supplies / Janitorial	6,369	7,050	6,000	7,050	7,050	
011-5110-463-62-18-000000 Supplies / Clothing & uniform	545	600	600	600	600	
011-5110-463-62-26-000000 Supplies / Program	6,678	7,050	6,800	7,050	7,050	
62	**14,787**	**16,180**	**14,600**	**16,180**	**16,180**	**-**
011-5110-464-63-02-000000 Other services & charges / Advertising	368	1,000	1,000	1,000	1,000	
011-5110-464-63-39-000000 Other services & charges / Meal donation	-	(2,352)	-	(2,352)	(2,352)	
011-5110-464-63-44-000000 Other services & charges / Printing	215	250	235	250	250	
011-5110-464-63-51-000000 Other services & charges / Rental-Photocopier	692	1,300	1,300	1,300	1,300	
011-5110-464-63-52-000000 Other services & charges / Rental & contractual	29,165	32,873	35,607	38,000	38,000	
011-5110-464-63-60-000000 Other services & charges / Special events	11,140	12,000	11,758	12,000	12,000	
011-5110-464-63-64-000000 Other services & charges / Training	20	500	499	500	500	
011-5110-464-63-65-000000 Other services & charges / Travel	2,820	2,797	2,400	2,797	2,797	
011-5110-464-63-66-000000 Other services & charges / Trophies	315	300	288	300	300	
011-5110-464-63-67-000000 Other services & charges / Utilities - electricity	25,123	23,000	28,495	23,000	23,000	
011-5110-464-63-70-000000 Other services & charges / Utilities-water	2,674	3,660	3,510	3,660	3,660	
011-5110-464-63-75-000000 Other services & charges / Rental-general depr- fu	20,350	20,350	20,350	20,350	20,350	
011-5110-464-63-99-000000 Other services & charges / Miscellaneous	535	1,540	1,500	1,540	1,540	
63	**93,416**	**97,218**	**106,941**	**102,345**	**102,345**	**-**

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2024
011-5110 Las Palmas community center

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5110-465-65-08-000000 Maintenance / Equipment	1,192	2,000	1,481	2,000	2,000	
011-5110-465-65-10-000000 Maintenance / Facilities	8,755	8,787	28,688	8,787	8,787	
011-5110-465-65-16-000000 Maintenance / Vehicles	8,971	600	4,432	600	600	
011-5110-465-65-17-000000 Maintenance / Fuel & lubricants	1,658	3,298	3,556	3,298	3,628	
65	**20,576**	**14,685**	**38,157**	**14,685**	**15,015**	**-**
011-5110 Las Palmas Community Ctr	**$ 385,313**	**$ 423,849**	**$ 455,463**	**$ 435,648**	**$ 435,978**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Las Palmas Community Center	1			Community Center Manager		$ 26.7002	$ 55,536
Las Palmas Community Center	1			Recreation Supervisor		23.2464	48,353
	2						**103,889**
Las Palmas Community Center		1		Administrative Clerk		13.8994	28,911
Las Palmas Community Center		1		Maintenance Technician		15.6118	32,473
Las Palmas Community Center		1		Maintenance Technician		15.0739	31,354
		3					**92,737**
Las Palmas Community Center			1	Rec/Admin Clerk-LPCC		12.7535	12,422
Las Palmas Community Center			1	Rec/Admin Clerk-LPCC		12.7535	17,688
			2				**30,110**
				OVERTIME			1,200
				TELEPHONE			1,440
							2,640
CURRENT POSITIONS		**7**					**$ 229,376**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Las Palmas

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Las Palmas Community Center

www.mcallen.net/parks/centers/laspalmas

Mission Statement:

Las Palmas Community Center will provide indoor cultural programs, leisure activities, and lifetime skills to its community.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 208,295	$ 222,773	$ 229,377	$ 229,377	$ 229,376	$ 229,376	$ 229,376	$ 229,376	$ 229,376	$ 229,376
Employee Benefits	48,238	65,418	66,389	66,389	73,062	73,062	73,062	73,062	73,062	73,062
Supplies	14,787	16,180	16,180	14,600	16,180	16,180	16,180	16,180	16,180	16,180
Other Services and Charges	93,416	97,218	97,218	106,941	102,345	102,345	102,345	102,345	102,345	102,345
Maintenance	20,576	14,685	14,685	38,157	14,685	15,015	15,015	15,015	15,015	15,015
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	385,313	416,274	423,849	455,463	435,648	435,978	435,978	435,978	435,978	435,978
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 385,313**	**$ 416,274**	**$ 423,849**	**$ 455,463**	**$ 435,648**	**$ 435,978**	**$ 435,978**	**$ 435,978**	**$ 435,978**	**$ 435,978**
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	3	3	3	3	3	3	3	3	3	3
Part-Time	1	2	2	2	2	2	2	2	2	2
Total Positions Authorized	**6**	**7**	**7**	**7**	**7**	**7**	**7**	**7**	**7**	**7**

Contact Us:

Sarah Canizalez
Center Manager
1921 N. 25th Street
McAllen, TX 78501
(956) 681-3350

MAJOR FY 23-24 GOALS

1.) Increase program attendance by 20 total participants (each session) by creating a Youth Open House event prior to the start of each season

2.) Create a year-round volunteer incentive program that will retain current and attract new volunteers. With a goal of 150 new volunteers in the fiscal year

3.) Attend an American Society of Aging Conference to enhance skills on meeting the needs and providing a better experience for Senior Citizens.
Goal is to increase the Senior Living Program enrollment by 5 participants each month.

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Las Palmas Community Center

www.mcallen.net/parks/centers/laspalmas

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	5	5	5	5
Department expenditures	$ 385,313	$ 423,849	$ 455,463	$ 435,978
Outputs:				
Days open to the public	253	253	253	253
Youth Programs offered	52	54	97	101
Effectiveness Measures:				
Private rentals	89	100	75	95
Rental attendance	2,601	2,746	3,750	4,250
Program attendance	34,180	36,000	36,919	37,129
Program fees	$ 21,822	$ 23,000	$ 31,121	$ 33,121
Rental fees	$ 861	$ 1,000	$ 3,150	$ 4,750
Efficiency Measures:				
Cost per day of operation	$ 1,523	$ 506	$ 1,641	$ 1,667
Cost of service provided per person	$ 10.47	$ 3.31	$ 10.21	$ 10.19
Average daily attendance	145	142	156	164
Department expenditures per capita	2.677	0.861	3.130	2.964
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

Las Palmas Community Center provides cultural and recreational programs to residents of McAllen and surrounding communities. It is located in Central McAllen.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Lark Community Center

FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 370,497***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 25,730***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 126,273***					***$ -***	***$ -***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 16,500***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***341,281***		***-***	
Total Non- Capital Outlay								***-***		***-***	
TOTAL			***$ 539,000***					***$ 341,281***		***$ -***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Lark Community Center

FUND: General Fund

Furniture and Fixtures

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Kitchen Range with Hot Plates & Griddle	9,781	1	9,781		-	Current stove at Lark Community Center is 22 years old and is not in good working condition.
			-		-	Current range is gas- proposed range is an electric option.
			-		-	
			-		-	
			-		-	
	TOTAL		$ 9,781		$ -	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Emergency Replacement A/C Unit	331,500	1	331,500		-	**ROLLOVER** - Approved in FY 22 for emergency repair of HVAC Unit at Lark Community Center. Due to delayed manufacturing, project completion will vary **(MOVED TO DEVELOPMENT CORP)**
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 331,500		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 341,281**	**$ -**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Lark Community Center

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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2024
011-5111 Recreation center-Lark

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5111-461-60-01-000000 Compensation / Exempt	74,197	103,511	103,511	103,511	103,511	
011-5111-461-60-02-000000 Compensation / Non-exempt	111,151	121,625	121,625	123,605	123,605	
011-5111-461-60-06-000000 Compensation / Part time	39,370	47,065	47,065	47,065	47,065	
011-5111-461-60-10-000000 Compensation / Overtime	1,665	3,300	3,300	3,300	3,300	
011-5111-461-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
011-5111-461-60-17-000000 Compensation / Telephone	-	1,440	1,440	1,440	1,440	
60	**226,383**	**276,941**	**276,941**	**278,921**	**278,921**	**-**
011-5111-461-61-30-000000 Benefits / Social security	17,415	21,186	21,186	21,337	21,337	
011-5111-461-61-36-000000 Benefits / Retirement	16,500	20,181	20,181	19,824	19,824	
011-5111-461-61-40-000000 Benefits / Unemployment tax	302	2,268	2,268	729	729	
011-5111-461-61-46-000000 Benefits / Workers' comp-	4,018	3,281	3,281	3,638	3,638	
011-5111-461-61-50-000000 Benefits / Health cost	19,200	40,560	40,560	43,608	43,608	
011-5111-461-61-52-000000 Benefits / Life insurance	125	190	190	197	197	
011-5111-461-61-53-000000 Benefits / Retiree health ins (ARC)	2,243	2,243	2,243	2,243	2,243	
61	**59,804**	**89,909**	**89,909**	**91,576**	**91,576**	**-**
011-5111-463-62-02-000000 Supplies / Office	2,692	3,200	3,000	3,200	3,200	
011-5111-463-62-12-000000 Supplies / Small tools/minor equip-	(35)	180	-	180	180	
011-5111-463-62-14-000000 Supplies / Janitorial	8,662	12,200	12,000	12,200	12,200	
011-5111-463-62-18-000000 Supplies / Clothing & uniform	911	1,200	1,200	1,200	1,200	
011-5111-463-62-26-000000 Supplies / Program	6,974	8,950	8,900	8,950	8,950	
62	**19,204**	**25,730**	**25,100**	**25,730**	**25,730**	**-**
011-5111-464-63-02-000000 Other services & charges / Advertising	-	1,000	1,000	1,000	1,000	
011-5111-464-63-42-000000 Other services & charges / Officiating fees	-	-	-	-	-	
011-5111-464-63-44-000000 Other services & charges / Printing	739	4,000	3,800	4,000	4,000	
011-5111-464-63-51-000000 Other services & charges / Rental-Photocopier	485	2,064	2,000	2,064	2,064	
011-5111-464-63-52-000000 Other services & charges / Rental & contractual	43,131	52,004	52,000	52,004	52,004	
011-5111-464-63-60-000000 Other services & charges / Special events	8,718	12,320	12,000	12,320	12,320	
011-5111-464-63-64-000000 Other services & charges / Training	160	1,069	1,000	1,069	1,069	
011-5111-464-63-65-000000 Other services & charges / Travel	2,918	1,998	1,900	1,998	1,998	
011-5111-464-63-66-000000 Other services & charges / Trophies	-	-	-	-	-	
011-5111-464-63-67-000000 Other services & charges / Utilities - electricity	49,937	49,000	49,000	49,000	49,000	
011-5111-464-63-68-000000 Other services & charges / Utilities-gas	1,670	1,800	1,800	1,800	1,800	
011-5111-464-63-69-000000 Other services & charges / Utilities-telephone	-	955	955	955	955	
011-5111-464-63-70-000000 Other services & charges / Utilities-water	-	-	-	-	-	
011-5111-464-63-75-000000 Other services & charges / Rental-general depr- fu	3,300	-	-	-	-	

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2024
011-5111 Recreation center-Lark

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5111-464-63-99-000000 Other services & charges / Miscellaneous	931	63	60	63	63	
63	**111,989**	**126,273**	**125,515**	**126,273**	**126,273**	**-**
011-5111-465-65-08-000000 Maintenance / Equipment	4,001	5,000	5,000	5,000	5,000	
011-5111-465-65-10-000000 Maintenance / Facilities	29,880	11,500	34,957	11,500	11,500	
011-5111-465-65-17-000000 Maintenance / Fuel & lubricants	-	-	-	-	-	
65	**33,881**	**16,500**	**39,957**	**16,500**	**16,500**	**-**
011-5111-466-66-10-000000 Capital outlay / Building/structures	-	18,000	18,000	-	-	
011-5111-466-66-16-000000 Capital outlay / Office furniture-equipment	-	-	-	-	-	
011-5111-466-66-20-000000 Capital outlay / Equipment	-	-	-	341,281	-	
011-5111-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
66	**-**	**18,000**	**18,000**	**341,281**	**-**	**-**
011-5111 Recreation Center - Lark	**$ 451,261**	**$ 553,353**	**$ 575,422**	**$ 880,281**	**$ 539,000**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Lark Community Center	1			Community Center Manager		$ 26.7002	$ 55,536
Lark Community Center	1			Recreation Supervisor		23.0646	47,974
	2						**103,511**
Lark Community Center		1		Administrative Clerk		13.8706	28,851
Lark Community Center		1		Maintenance Technician		15.8197	32,905
Lark Community Center		1		Maintenance Technician		14.8676	30,925
Lark Community Center		1		Maintenance Technician		14.8676	30,925
		4					**123,605**
Lark Community Center			1	Receptionist/Admin Clerk		12.8667	18,895
Lark Community Center			1	Receptionist/Admin Clerk		12.7535	18,895
Lark Community Center			1	Receptionist/Admin Clerk		12.7535	9,274
			3				**47,065**
				OVERTIME			3,300
				TELEPHONE			1,440
							4,740
CURRENT POSITIONS		**9**					**$ 278,921**

Dept #5111

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Lark Community Center

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Recreation Lark

www.mcallen.net/parks/centers/lark

Mission Statement:

The Recreation Division plans, coordinates and implements youth and adults recreation programs for the City of McAllen. It also operates at the McAllen Senior Citizens' Center and facilitates various sports leagues and special events. It also works jointly with the Aquatics Division in the development and provision of various swimming programs held at the City's swimming pools.

Contact Us:

Jorge Leal
Center Manager
2601 Lark Avenue
McAllen, TX 78501
(956) 681-3340

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 226,383	$ 269,013	$ 276,941	$ 276,941	$ 278,921	$ 278,921	$ 278,921	$ 278,921	$ 278,921	$ 278,921
Employee Benefits	59,804	88,769	89,909	89,909	91,576	91,576	91,576	91,576	91,576	91,576
Supplies	19,204	25,730	25,730	25,100	25,730	25,730	25,730	25,730	25,730	25,730
Other Services and Charges	111,989	126,273	126,273	125,515	126,273	126,273	126,273	126,273	126,273	126,273
Maintenance	33,881	16,500	16,500	39,957	16,500	16,500	16,500	16,500	16,500	16,500
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	451,261	526,285	535,353	557,422	539,000	539,000	539,000	539,000	539,000	539,000
Capital Outlay	-	18,000	18,000	18,000	341,281	-	-	-	-	-
Total Expenditures	**$ 451,261**	**$ 544,285**	**$ 553,353**	**$ 575,422**	**$ 880,281**	**$ 539,000**	**$ 539,000**	**$ 539,000**	**$ 539,000**	**$ 539,000**
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	3	4	4	4	4	4	4	4	4	4
Part-Time	3	3	3	3	3	3	3	3	3	3
Total Positions Authorized	**8**	**9**	**9**	**9**	**9**	**9**	**9**	**9**	**9**	**9**

MAJOR FY 23-24 GOALS

1. To increase senior participation by promoting open gym Pickleball and the development and implementation of various tournaments throughout the year.
2. Increase indoor rental space usage to an average of 15 rentals per month through increased social media advertising investment.
3. Integrate new sports fitness programs with a 75% enrollment rate.

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Recreation Lark

www.mcallen.net/parks/centers/lark

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	6	6	6	6
Department expenditures	$ 451,261	$ 553,353	$ 575,422	$ 539,000
Outputs:				
Total days of operation	305	304	305	305
Youth Programs Offered	97	72	94	106
Effectiveness Measures:				
Private rentals	79	130	96	104
Private rental attendance	4,017	3,000	3,886	4,160
Program attendance	27,231	27,480	33,507	35,000
Program fees	$ 19,359	$ 30,000	$ 19,359	$ 20,000
Rental fees	$ 7,026	$ 8,000	$ 6,705	$ 7,264
Efficiency Measures:				
Cost per day of operation	$ 1,480	$ 554	$ 1,887	$ 1,767
Cost of service provided per person	$ 14.44	$ 5.53	$ 15.39	$ 13.76
Average daily attendance			110	128.00
Department expenditures per capita	$ 3.14	$ 1.13	$ 3.48	$ 3.66
Population:	**143,920**	**148,714**	**145,499**	**147,099**

Description:

Provides educational and recreational programs to the citizens of McAllen and its surrounding communities. Lark Community Center is one of three community centers and is located in Northeast McAllen.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Palmview Community Center

FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. < Select Status >		-		-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 354,499***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 23,205***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 116,074***					***$ -***	***$ -***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 17,000***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***327,871***		***-***	
Total Non- Capital Outlay								***10,690***		***10,690***	
TOTAL			***$ 510,778***					***$ 338,561***		***$ 10,690***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Palmview Community Center
FUND: General Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Emergency Replacement A/C Unit	327,871	1	327,871		-	**ROLLOVER** - Approved in FY 22 for emergency repair of HVAC Unit at Palmview Community Center. Due to delayed manufacturing, project completion will vary **(MOVED TO DEVELOPMENT CORP)**
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 327,871		$ -	

Improvements

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 327,871**	**$ -**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Palmview Community Center

FUND: General Fund

Furniture and Fixtures

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Southern Aluminum A3096 Alulite 30x96 Table	569	10	5,690	10	5,690	Tables were last purchased in 2012. Tables have stains and scuffs
			-		-	and are unstable. Life span of current tables is 10-15 years.
Cosco flat standard folding chair	25	200	5,000	200	5,000	Chairs were last purchased in 2012- current chairs have a 10 year
			-		-	warranty, which has been exceeded
			-		-	
	TOTAL		$ 10,690		$ 10,690	

Improvements

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 10,690	$ 10,690

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2024
011-5112 Recreation center-Palm View

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5112-461-60-01-000000 Compensation / Exempt	80,319	104,352	104,352	104,352	104,352	
011-5112-461-60-02-000000 Compensation / Non-exempt	104,141	122,369	109,776	121,793	121,793	
011-5112-461-60-06-000000 Compensation / Part time	27,501	36,003	34,524	36,003	36,003	
011-5112-461-60-10-000000 Compensation / Overtime	4,361	3,500	3,500	3,500	3,500	
011-5112-461-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
011-5112-461-60-17-000000 Compensation / Telephone	420	1,440	1,440	1,440	1,440	
60	**216,742**	**267,664**	**253,592**	**267,088**	**267,088**	**-**
011-5112-461-61-30-000000 Benefits / Social security	16,711	20,476	20,476	20,432	20,432	
011-5112-461-61-36-000000 Benefits / Retirement	16,388	20,267	20,267	19,758	19,758	
011-5112-461-61-40-000000 Benefits / Unemployment tax	168	2,016	2,016	648	648	
011-5112-461-61-46-000000 Benefits / Workers' comp-	4,827	4,417	4,417	3,516	3,516	
011-5112-461-61-50-000000 Benefits / Health cost	23,668	33,336	33,336	40,680	40,680	
011-5112-461-61-52-000000 Benefits / Life insurance	137	191	191	196	196	
011-5112-461-61-53-000000 Benefits / Retiree health ins (ARC)	2,181	2,181	2,181	2,181	2,181	
61	**64,080**	**82,884**	**82,884**	**87,411**	**87,411**	**-**
011-5112-463-62-02-000000 Supplies / Office	2,387	2,425	2,300	2,425	2,425	
011-5112-463-62-12-000000 Supplies / Small tools/minor equip-	-	380	-	380	380	
011-5112-463-62-14-000000 Supplies / Janitorial	8,403	10,000	9,500	10,000	10,000	
011-5112-463-62-18-000000 Supplies / Clothing & uniform	464	900	1,057	900	900	
011-5112-463-62-26-000000 Supplies / Program	9,116	9,500	9,000	9,500	9,500	
62	**20,369**	**23,205**	**21,857**	**23,205**	**23,205**	**-**
011-5112-464-63-02-000000 Other services & charges / Advertising	100	1,000	1,000	1,000	1,000	
011-5112-464-63-42-000000 Other services & charges / Officiating fees	-	-	-	-	-	
011-5112-464-63-44-000000 Other services & charges / Printing	876	3,000	2,500	3,000	3,000	
011-5112-464-63-51-000000 Other services & charges / Rental-Photocopier	683	1,800	1,800	1,800	1,800	
011-5112-464-63-52-000000 Other services & charges / Rental & contractual	40,670	48,500	45,000	48,500	48,500	
011-5112-464-63-60-000000 Other services & charges / Special events	5,884	6,500	6,400	6,500	6,500	
011-5112-464-63-64-000000 Other services & charges / Training	-	769	700	769	769	
011-5112-464-63-65-000000 Other services & charges / Travel	2,487	1,151	1,000	1,151	1,151	
011-5112-464-63-66-000000 Other services & charges / Trophies	-	999	900	999	999	
011-5112-464-63-67-000000 Other services & charges / Utilities - electricity	46,179	46,000	46,180	46,000	46,000	
011-5112-464-63-68-000000 Other services & charges / Utilities-gas	2,268	1,200	3,336	1,200	1,200	
011-5112-464-63-69-000000 Other services & charges / Utilities-telephone	-	955	955	955	955	
011-5112-464-63-70-000000 Other services & charges / Utilities-water	-	-	-	-	-	
011-5112-464-63-75-000000 Other services & charges / Rental-general depr- fu	4,125	4,125	4,125	4,125	4,125	

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2024
011-5112 Recreation center-Palm View

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5112-464-63-99-000000 Other services & charges / Miscellaneous	60	75	75	75	75	
63	**103,331**	**116,074**	**113,971**	**116,074**	**116,074**	**-**
011-5112-465-65-08-000000 Maintenance / Equipment	3,774	4,000	4,000	4,000	4,000	
011-5112-465-65-10-000000 Maintenance / Facilities	16,105	12,500	34,548	12,500	12,500	
011-5112-465-65-16-000000 Maintenance / Vehicles	26	500	-	500	500	
011-5112-465-65-17-000000 Maintenance / Fuel & lubricants	-	-	-	-	-	
65	**19,904**	**17,000**	**38,548**	**17,000**	**17,000**	**-**
011-5112-466-66-20-000000 Capital outlay / Equipment	-	-	-	327,871	-	
011-5112-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
66	**-**	**-**	**-**	**327,871**	**-**	**-**
011-5112-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	10,690	10,690	
67	**-**	**-**	**-**	**10,690**	**10,690**	**-**
011-5112-469-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	
011-5112-469-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**-**	**-**	**-**	**-**	**-**	**-**
011-5112 Recreation Center - Palmview	**$ 424,426**	**$ 506,827**	**$ 510,852**	**$ 849,339**	**$ 521,468**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Palm View Community Center	1			Community Center Manager		$ 26.7002	$ 55,536
Palm View Community Center	1			Recreation Supervisor		23.4690	48,816
	2						**104,352**
Palm View Community Center		1		Administrative Clerk		13.4854	28,050
Palm View Community Center		1		Maintenance Technician		15.1299	31,470
Palm View Community Center		1		Maintenance Technician		15.0710	31,348
Palm View Community Center		1		Maintenance Technician		14.8676	30,925
		4					**121,793**
Palm View Community Center			1	Receptionist/Admin Clerk		12.7535	18,146
Palm View Community Center			1	Receptionist/Admin Clerk		12.7535	17,857
			2				**36,003**
				OVERTIME			3,500
				TELEPHONE			1,440
							4,940
CURRENT POSITIONS		**8**					**$ 267,088**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Palmview Community Center

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. < Select Status >	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Recreation Palmview

www.mcallen.net/parks/centers/palmview

Mission Statement:

The Community Centers will be that component of the Parks & Recreation Department that promotes physical and mental enrichment through a comprehensive program of Recreational, Cultural, Educational, and Social activities and events. In carrying out its responsibilities, each center will facilitate and support the mission of the Recreation Department.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 216,742	$ 260,012	$ 267,664	$ 253,592	$ 267,088	$ 267,088	$ 267,088	$ 267,088	$ 267,088	$ 267,088
Employee Benefits	64,080	81,762	82,884	82,884	87,411	87,411	87,411	87,411	87,411	87,411
Supplies	20,369	23,205	23,205	21,857	23,205	23,205	23,205	23,205	23,205	23,205
Other Services and Charges	103,331	116,074	116,074	113,971	116,074	116,074	116,074	116,074	116,074	116,074
Maintenance	19,904	17,000	17,000	38,548	17,000	17,000	17,000	17,000	17,000	17,000
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	424,426	498,053	506,827	510,852	510,778	510,778	510,778	510,778	510,778	510,778
Capital Outlay	-	-	-	-	338,561	10,690	-	-	-	-
Total Expenditures	**$ 424,426**	**$ 498,053**	**$ 506,827**	**$ 510,852**	**$ 849,339**	**$ 521,468**	**$ 510,778**	**$ 510,778**	**$ 510,778**	**$ 510,778**
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	4	4	4	4	4	4	4	4	4	4
Part-Time	1	2	2	2	2	2	2	2	2	2
Total Positions Authorized	**7**	**8**	**8**	**8**	**8**	**8**	**8**	**8**	**8**	**8**

MAJOR FY 23-24 GOALS

1. Increase Center rental revenue by 10 % ($597.80) for FY 2023-2024 while increasing private rentals by 10 % (15 more rentals per year).
2. Increase program participant attendance by 5% (2,526 more attendees per year) for FY 2023-2024
3. Develop one new youth program per season to increase programs offered by 5% for FY 2023-2024.

Contact Us:

Pedro Garibaldi
Community Center Manager
3401 Jordan Road
McAllen, TX 78501
(956) 681-3360

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Recreation Palmview

www.mcallen.net/parks/centers/palmview

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	6	6	6	6
Department expenditures	$ 424,426	$ 506,827	$ 510,852	$ 521,468
Outputs:				
Total days of operation	304	304	304	304
Youth Programs Offered	158	164	169	180
Effectiveness Measures:				
Private rentals	148	200	104	163
Private rental attendance	5,631	7,700	4,686	7,000
Program participant attendance	50,535	23,832	46,447	55,586
Program fees	$ 39,997	$ 39,745	$ 43,418	$ 44,500
Rental fees	$ 5,978	$ 8,800	$ 5,500	$ 6,576
Efficiency Measures:				
Cost per day of operation	$ 1,396	$ 514	$ 1,680	$ 1,715
Cost of service provided per visit	$7.56	$4.96	$9.99	$8.33
Average daily attendance	185	104	168	206
Department expenditures per capita	$ 2.95	$ 1.05	$ 3.51	$ 3.55
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

Palm View Community Center provides cultural and recreational programs to residents of McAllen and surrounding communities. It is located in South McAllen.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Quinta Mazatlan
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				9,000	-	-	1,477	10,477		10,477	Night Events including Illumina Fest
2. Custodian				13,969	-	-	10,428	24,397		24,397	Night Events including Rentals
3. Operations & Events Coordinator				6,221	-	-	1,021	7,242		7,242	Working Night & Weekend Events
4. Seasonal Position to Environmental Education Specialist				24,251	-	-	12,115	36,366		-	Programs & Events Cover Afternoons-Nights
5. -				-	-	-	-	-			
Total Compensation & Benefits			***$ 927,354***	***$ 53,441***	***$ -***	***$ -***	***$ 25,040***	***$ 78,481***		***$ 42,116***	
SUPPLIES											
1. Chemical								1,000		1,000	Courtyard Pool Maintenance-Upkeep
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 52,350***					***$ 1,000***	***$ 1,000***		
OTHER SERVICES & CHARGES											
1. Dues & subscriptions								500		500	Professional Development & Partnerships
2. Training								4,000		4,000	Certifications & Conf. for Training Staff
3. Utilities-gas								800		800	Expense of Gas
4. Utilities - electricity								2,000		2,000	Expense of Electricity
5. < Please select category >											
Total Other Services & Charges			***$ 139,075***					***$ 7,300***	***$ 7,300***		
MAINTENANCE											
1. Facilities								13,479		13,479	Historic Building Maintenace & Repair
2. Land								5,000		5,000	Gardens & Land Maintenance & Repair
3. Fuel & lubricants										75	Fuel Adjustment
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 51,141***					***$ 18,479***	***$ 18,554***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***239,100***		***10,300***	
Total Non- Capital Outlay								***50,170***		***50,170***	
TOTAL			***$ 1,169,920***					***$ 394,530***	***$ 129,440***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Quinta Mazatlan
FUND: General Fund

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Adobe Repair-Engineering Proposal	137,800	1	137,800		-	Adobe Repair on Main House & Cottage-Sustain Historic Bldg*
Broken Underground Sewer Lines	6,000	1	6,000		-	Clogged Sewer Lines*
Discovery Center-Attic & Roof Repair	25,000	1	25,000		-	Attic Space Crud & Repair*
Stucco Block Wall on Backside of Property	60,000	1	60,000		-	Security for Property on East Side Along Canal--Presently Open*
			-		-	***MOVED TO DEVELOPMENT CORP**
	TOTAL		$ 228,800		$ -	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Replace Broken Ice Machine in Catering Kitchen	10,300	1	10,300	1	10,300	Old Machine-No Parts Found-Used for Rental/Events
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 10,300		$ 10,300	

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 239,100**	**$ 10,300**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Quinta Mazatlan
FUND: General Fund

Furniture and Fixtures

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
White Outdoor Rental/Wedding Chairs	56	100	5,600	100	5,600	Replace old/broken white chairs (borrowed within city)
Chair Stacking Carts	2,000	2	4,000	2	4,000	Stacking for Chairs in Storage for Outdoor Unit
Chair Pallets	200	5	1,000	5	1,000	Pallets to Move Chairs Around Facility Outdoors
Rectangle Outdoor Tables	600	10	6,000	10	6,000	Tables for Rentals, Festivals, Vendor Booths, Programs
Outdoor Tables & Chairs	318	15	4,770	15	4,770	Replace corroded/broken sets for guests
	TOTAL		$ 21,370		$ 21,370	

Furniture and Fixtures

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Canopy for Equipment Behind Kitchen	320	90	28,800	90	28,800	Canopy for Protect Furniture-Equipment Behind Kitchen
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 28,800		$ 28,800	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 50,170**	**$ 50,170**

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2024
011-5114 Quinta Mazatlan renovation

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5114-461-60-01-000000 Compensation / Exempt	171,971	241,789	241,789	280,174	280,174	
011-5114-461-60-02-000000 Compensation / Non-exempt	276,920	362,770	362,770	381,057	348,586	
011-5114-461-60-06-000000 Compensation / Part time	73,528	94,833	75,000	70,980	79,200	
011-5114-461-60-10-000000 Compensation / Overtime	11,911	3,000	12,000	12,000	12,000	
011-5114-461-60-14-000000 Compensation / Car allowance	2,400	2,400	2,400	2,400	2,400	
011-5114-461-60-15-000000 Compensation /Certification	8,077	-	-	-	-	
011-5114-461-60-17-000000 Compensation / Telephone	1,280	2,880	1,500	2,880	2,880	
60	**546,087**	**707,672**	**695,459**	**749,492**	**725,241**	**-**
011-5114-461-61-30-000000 Benefits / Social security	42,457	54,224	54,224	57,337	55,482	
011-5114-461-61-36-000000 Benefits / Retirement	39,461	49,918	49,918	56,176	54,103	
011-5114-461-61-40-000000 Benefits / Unemployment tax	899	5,544	5,544	1,782	1,782	
011-5114-461-61-46-000000 Benefits / Workers' comp-	10,690	6,993	6,993	8,665	8,636	
011-5114-461-61-50-000000 Benefits / Health cost	43,392	83,187	83,187	126,756	118,620	
011-5114-461-61-52-000000 Benefits / Life insurance	315	511	511	563	542	
011-5114-461-61-53-000000 Benefits / Retiree health ins (ARC)	5,065	5,065	5,065	5,065	5,065	
61	**142,278**	**205,442**	**205,442**	**256,343**	**244,229**	**-**
011-5114-463-62-02-000000 Supplies / Office	4,275	3,500	3,500	3,500	3,500	
011-5114-463-62-04-000000 Supplies / Operating	5,170	5,200	5,200	5,200	5,200	
011-5114-463-62-12-000000 Supplies / Small tools/minor equip-	1,996	4,000	4,000	4,000	4,000	
011-5114-463-62-14-000000 Supplies / Janitorial	15,467	14,000	14,000	14,000	14,000	
011-5114-463-62-18-000000 Supplies / Clothing & uniform	2,126	3,850	3,850	3,850	3,850	
011-5114-463-62-20-000000 Supplies / Chemical	546	300	1,300	1,300	1,300	
011-5114-463-62-26-000000 Supplies / Program	7,601	6,500	6,500	6,500	6,500	
011-5114-463-62-42-000000 Supplies / Merchandise	16,144	15,000	15,000	15,000	15,000	
62	**53,325**	**52,350**	**53,350**	**53,350**	**53,350**	**-**
011-5114-464-63-02-000000 Other services & charges / Advertising	24,720	45,000	45,000	45,000	45,000	
011-5114-464-63-14-000000 Other services & charges / Dues & subscriptions	1,224	1,000	1,500	1,500	1,500	
011-5114-464-63-52-000000 Other services & charges / Rental & contractual	24,800	25,000	25,000	25,000	25,000	
011-5114-464-63-59-000000 Other services & charges / Security	5,161	5,000	5,000	5,000	5,000	
011-5114-464-63-60-000000 Other services & charges / Special events	16,163	16,000	16,000	16,000	16,000	
011-5114-464-63-64-000000 Other services & charges / Training	4,606	6,000	6,000	10,000	10,000	
011-5114-464-63-65-000000 Other services & charges / Travel	6,722	9,000	9,000	9,000	9,000	
011-5114-464-63-67-000000 Other services & charges / Utilities - electricity	16,798	16,000	19,842	18,000	18,000	
011-5114-464-63-68-000000 Other services & charges / Utilities-gas	1,948	1,000	1,000	1,800	1,800	
011-5114-464-63-69-000000 Other services & charges / Utilities-telephone	-	-	-	-	-	

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2024
011-5114 Quinta Mazatlan renovation

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5114-464-63-70-000000 Other services & charges / Utilities-water	27,664	15,000	15,000	15,000	15,000	
011-5114-464-63-75-000000 Other services & charges / Rental-general depr- fu	-	-	-	-	-	
011-5114-464-63-99-000000 Other services & charges / Miscellaneous	165	75	75	75	75	
63	**129,971**	**139,075**	**143,417**	**146,375**	**146,375**	**-**
011-5114-465-65-08-000000 Maintenance / Equipment	3,738	4,000	4,000	4,000	4,000	
011-5114-465-65-10-000000 Maintenance / Facilities	42,532	36,521	36,521	50,000	50,000	
011-5114-465-65-12-000000 Maintenance / Land	5,993	8,230	11,238	13,230	13,230	
011-5114-465-65-16-000000 Maintenance / Vehicles	1,000	1,000	1,000	1,000	1,000	
011-5114-465-65-17-000000 Maintenance / Fuel & lubricants	1,420	1,390	1,416	1,390	1,465	
65	**54,683**	**51,141**	**54,175**	**69,620**	**69,695**	**-**
011-5114-466-66-10-000000 Capital outlay / Building/structures	-	15,000	15,000	228,800	-	
011-5114-466-66-20-000000 Capital outlay / Equipment	-	31,496	31,496	10,300	10,300	
011-5114-466-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-5114-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	26,000	26,000	-	-	
66	**-**	**72,496**	**72,496**	**239,100**	**10,300**	**-**
011-5114-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	4,029	5,605	5,605	50,170	50,170	
011-5114-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-5114-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-5114-463-67-24-000000 Non-Capital Outlay / Software	-	14,000	14,000	-	-	
011-5114-463-67-30-000000 Non-Capital Outlay / Improvements	3,521	-	-	-	-	
67	**7,550**	**19,605**	**19,605**	**50,170**	**50,170**	**-**
011-5114-467-89-57-000000 Other expenses / Quinta donations	4,136	-	51,889	-	-	
011-5114-467-89-68-000000 Other expenses / Quinta sales	1,881	-	20,045	-	-	
89	**6,017**	**-**	**71,934**	**-**	**-**	**-**
011-5114 Quinta Mazatlan	**$ 939,910**	**$ 1,247,781**	**$ 1,315,878**	**$ 1,564,450**	**$ 1,299,360**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Quinta Mazatlan	1			Quinta Mazatlan Manager		$ 33.7672	$ 70,236
Quinta Mazatlan	1			Environmental Education Supervisor **(RECLASS FROM REC SUPERV)**	**REVISION - CM RECOMM**	**27.8846**	**58,000**
Quinta Mazatlan	1			Recreation Supervisor		23.0646	47,974
Quinta Mazatlan	**1**			**Operations & Events Coordinator**	**REVISION - CM RECOMM**	**21.9663**	**45,690**
Quinta Mazatlan	1			Urban Ecologist		28.0165	58,274
	5						**280,174**
Quinta Mazatlan		**1**		**Custodian**	**REVISION - CM RECOMM**	**13.0928**	**27,233**
Quinta Mazatlan		1		Crew Leader		15.6110	32,471
Quinta Mazatlan		1		Groundskeeper I		13.4854	28,050
Quinta Mazatlan		1		Maintenance Technician		15.1100	31,429
Quinta Mazatlan		1		Maintenance Supervisor		18.9753	39,469
Quinta Mazatlan		1		Receptionist/Admin Clerk		12.7535	26,527
Quinta Mazatlan		1		Receptionist/Admin Clerk		12.7535	26,527
Quinta Mazatlan		1		Environmental Educ Specialist		15.6110	32,471
Quinta Mazatlan		1		Environmental Educ Specialist		15.6110	32,471
Quinta Mazatlan		1		Events Coordinator		18.9753	39,469
Quinta Mazatlan		1		Land Steward		15.6110	32,471
		11					**348,587**
Quinta Mazatlan			6	SEASONAL POSITIONS			79,200
			6				**79,200**
				OVERTIME			**12,000**
				CAR ALLOWANCE			2,400
				TELEPHONE			2,880
							17,280
CURRENT POSITIONS		**22**					**$ 725,241**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Quinta Mazatlan

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS										
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.		
1. Overtime	-	3,000	12,000	9,000	-	-	1,477	10,477		YES
2. Custodian	Part-Time to Non-Ex	13,264	27,233	13,969	-	-	10,428	24,397		YES
3. Operations & Events Coordinator	Non-Exempt to Exempt	39,469	45,690	6,221	-	-	1,021	7,242		YES
4. Seasonal Position to Environmental Education Specialist	Part-Time to Non-Ex	8,220	32,471	24,251	-	-	12,115	36,366		NO
5. -	< Select Status >	-	-	-	-	-	-	-		
6. -	< Select Status >	-	-	-	-	-	-	-		
7. -	< Select Status >	-	-	-	-	-	-	-		
8. -	< Select Status >	-	-	-	-	-	-	-		
9. -	< Select Status >	-	-	-	-	-	-	-		
10. -	< Select Status >	-	-	-	-	-	-	-		

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Quinta Mazatlan

www.quintamazatlan.com

Mission Statement:

Quinta Mazatlan brings partners together to support EDUCATION, ECOTOURISM, and the ENVIRONMENT for the health of all.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 546,087	$ 687,302	$ 707,672	$ 695,459	$ 749,492	$ 725,241	$ 1,118,520	$ 1,154,080	$ 1,188,702	$ 1,224,363
Employee Benefits	142,278	202,452	205,442	205,442	256,343	244,229	450,973	464,502	478,437	492,790
Supplies	53,325	52,350	52,350	53,350	53,350	53,350	139,000	143,170	147,465	151,889
Other Services and Charges	135,988	139,075	139,075	215,351	146,375	146,375	146,132	150,516	155,031	159,683
Maintenance	54,683	51,141	51,141	54,175	69,620	69,695	70,106	72,209	74,375	77,606
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	932,361	1,132,320	1,155,680	1,223,777	1,275,180	1,238,890	1,924,731	1,984,477	2,044,011	2,106,331
Capital Outlay	7,550	92,101	92,101	92,101	289,270	60,470	100,000	100,000	100,000	100,000
Total Expenditures	**$ 939,910**	**$ 1,224,421**	**$ 1,247,781**	**$ 1,315,878**	**$ 1,564,450**	**$ 1,299,360**	**$ 2,024,731**	**$ 2,084,477**	**$ 2,144,011**	**$ 2,206,331**
PERSONNEL										
Exempt	4	4	4	4	5	4	7	7	7	7
Non-Exempt	8	11	11	11	12	11	14	25	25	25
Part-Time	4	7	7	7	5	7	5	7	7	7
Total Positions Authorized	**16**	**22**	**22**	**22**	**22**	**22**	**26**	**39**	**39**	**39**

Contact Us:

Colleen Hook
Center Manager
600 Sunset Avenue
McAllen, TX 78501
(956) 681-3370

MAJOR FY 23-24 GOALS

1. Raise Funds for Capital Campaign: To date, raised over $34 million with more work, grant opportunities ahead.
2. Master Plan 14 Acre Expansion: Work with Architect, Builder, Engrg. & Other Departments to create a state-of-the-art Center for Urban Ecology.
3. Contribute to the Economic Development: Team with partners to host conventions, meetings, bird & butterfly fests, rare bird alerts & more.
4. Enhance McAllen's Image as a Creative Class City: Double the campus at Quinta Mazatlan creating a world-class destination for McAllen!
5. Enhance McAllen's Educational Services: Grow our Partnerships with TPWD, USFWS, UTRGV, STC, MISD, and more to offer enrichment programs.

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Quinta Mazatlan

www.quintamazatlan.com

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs				
Number of Full Time Employees	15	15	15	17
Number of Seasonal Employees/PT	7	7	7	5
Department Expenditures	$ 939,910	$ 1,247,781	$ 1,315,878	$ 1,299,360
Outreach				
Number of Programs Offered	375	400	450	500
Number of Night "Estate Package" Rentals	15	17	30	35
Number of Day Business Meeting Rentals	15	15	40	45
Number of Photo Shoot Rentals	175	175	300	320
Total Community Reach	95,000	154,000	164,000	170,000
Onsite Visitors	60,000	82,500	92,000	110,000
Outreach (Festivals-Other)	35,000	40,000	45,000	60,000
Total Revenue	$ 276,644	$ 308,954	$ 375,365	$ 441,317
Rental Fees	$ 112,357	$ 111,982	$ 156,167	$ 187,400
Admission/Programs	$ 119,287	$ 147,972	$ 167,198	$ 183,917
Gift Shop Revenues (net)	$ 20,000	$ 22,000	$ 22,000	$ 30,000
Donations/Sponsors	$ 25,000	$ 27,000	$ 30,000	$ 40,000
Friends of QM Fundraising 501c3	$821,500.00	$2,150,000.00	$589,250	$ 590,000
Restricted for Master Plan	$ 701,500	$ 2,000,000	$ 429,250	$430,000
Moon over Mazatlan (Net)	120,000	$ 150,000	$ 160,000	$ 160,000
Economic Impact (Birds & Brides)	$ 280,000	$ 560,000	$ 560,000	$ 560,000
Number of Hotel Nights Annually	2,000	4,000	4,000	4,000
Economic Impact (Nights X $140)	$ 280,000	$ 560,000	$ 560,000	$ 560,000
Volunteer Value	$ 19,250	$ 48,125	$ 53,900	$ 57,750
Number of Hours Annually	1,000	2,500	2,800	3,000
Value of Donation (Hours X $19.25)	19,250	$ 48,125	$ 53,900	$ 57,750

Description:

Quinta Mazatlan brings partners together to support EDUCATION, ECOTOURISM and the ENVIRONMENT for the health of all.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Main Library
FUND: General Fund

	BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION									
New Position	**# of Positions**	**Base Salary**	**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**
1. -	-	$ -	$ -	$ -	$ -	$ -	$ -		
2. -	-	-	-	-	-	-	-		
3. -	-	-	-	-	-	-	-		
4. -	-	-	-	-	-	-	-		
5. -	-	-	-	-	-	-	-		
Total	-	-	-	-	-	-	-		
Personnel Revisions									
1. Overtime			-	-	-	-	-		
2. (2) TEEN SERVICES ASSISTANT TO (2) LIBRARY ASSISTANT			-	-	-	-	-		The change of title will improve staffing flexibility at the point of need across internal departments.
3. (2) LIBRARY CHILDREN'S ASSISTANT TO (2) LIBRARY ASSISTANT			1,886	-	-	309	2,195		2,195	The change of title will improve staffing flexibility at the point of need across internal departments.
4. CREW LEADER TO MANAGER OF FACILITY			21,219	-	-	3,481	24,700		12,350	Reclassification to new JD
5. -			-	-	-	-	-		
Total Compensation & Benefits		***$ 2,967,720***	***$ 23,105***	***$ -***	***$ -***	***$ 3,791***	***$ 26,896***		***$ 14,545***	
SUPPLIES									
1. Books / Media							5,000		5,000	Increase represents about 1/10 of 1% of total baseline budget.
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
Total Supplies		***$ 281,600***					***$ 5,000***		***$ 5,000***	
OTHER SERVICES & CHARGES									
1. Dues & subscriptions							10,000		10,000	Increase in professional dues and print media subscriptions
2. Training							5,000		5,000	Librarian conferences and professional dev
3. Travel							10,000		10,000	Post-covid professional conferences
4. < Please select category >									
5. < Please select category >									
Total Other Services & Charges		***$ 730,318***					***$ 25,000***		***$ 25,000***	
MAINTENANCE									
1. Facilities							25,000		25,000	Bldg is 13 yrs old and needs additional monthly preventive maintenance
2. Fuel & lubricants									(375)	Fuel Adjustment
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
Total Maintenance		***$ 190,381***					***$ 25,000***		***$ 24,625***	
CAPITAL OUTLAY									
**** See Attached Capital Outlay Request Forms**									
Total Capital Outlay							***40,000***		***40,000***	
Total Non- Capital Outlay							***8,600***		***8,600***	
TOTAL		***$ 4,170,019***					***$ 130,496***		***$ 117,770***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Main Library
FUND: General Fund

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Orchid Playground shade cover	40,000	1	40,000	1	40,000	Requesting a shade cover over playground equipment to protect children from hot surfaces
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 40,000		$ 40,000	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

Improvements

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 40,000	$ 40,000

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Main Library

FUND: General Fund

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Orchid Playground 3-rail PVC Fencing	3,000	1	3,000	1	3,000	Requesting a 3-rail fence to keep children using playground equipment
			-		-	from running into traffic on Orchid Ave and NE patron parking area
Orchid Playground picnic tables	1,400	4	5,600	4	5,600	Requesting 4 tables for patrons to be enjoying the area while
			-		-	supervising their children utilizing playground equipment
			-		-	
	TOTAL		$ 8,600		$ 8,600	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 8,600	$ 8,600

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2024
011-5140 Library

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5140-461-60-01-000000 Compensation / Exempt	740,073	925,509	920,000	981,138	970,528	
011-5140-461-60-02-000000 Compensation / Non-exempt	851,464	971,758	965,000	933,036	933,036	
011-5140-461-60-06-000000 Compensation / Part time	237,412	311,755	310,000	311,756	311,756	
011-5140-461-60-10-000000 Compensation / Overtime	1,304	1,000	1,000	1,000	1,000	
011-5140-461-60-14-000000 Compensation / Car allowance	9,600	9,600	9,600	9,600	9,600	
011-5140-461-60-17-000000 Compensation / Telephone	6,120	6,720	6,720	6,720	6,720	
60	**1,845,974**	**2,226,342**	**2,212,320**	**2,243,250**	**2,232,640**	**-**
011-5140-461-61-30-000000 Benefits / Social security	139,322	169,621	150,000	171,610	170,797	
011-5140-461-61-36-000000 Benefits / Retirement	136,037	154,918	145,000	165,142	164,235	
011-5140-461-61-40-000000 Benefits / Unemployment tax	2,469	18,648	5,000	5,994	5,994	
011-5140-461-61-46-000000 Benefits / Workers' comp-	13,138	12,721	15,000	14,110	14,098	
011-5140-461-61-50-000000 Benefits / Health cost	220,962	276,928	260,000	374,616	374,616	
011-5140-461-61-52-000000 Benefits / Life insurance	1,115	1,591	1,641	1,661	1,652	
011-5140-461-61-53-000000 Benefits / Retiree health ins (ARC)	18,232	18,232	18,232	18,232	18,232	
61	**531,275**	**652,659**	**594,873**	**751,366**	**749,625**	**-**
011-5140-463-62-02-000000 Supplies / Office	6,724	10,000	9,000	10,000	10,000	
011-5140-463-62-04-000000 Supplies / Operating	76,928	65,600	65,600	65,600	65,600	
011-5140-463-62-05-000000 Supplies / Books / Media	173,048	180,000	180,000	185,000	185,000	
011-5140-463-62-14-000000 Supplies / Janitorial	18,153	21,000	20,000	21,000	21,000	
011-5140-463-62-16-000000 Supplies / Photocopier	2,862	5,000	5,000	5,000	5,000	
62	**277,715**	**281,600**	**279,600**	**286,600**	**286,600**	**-**
011-5140-464-63-14-000000 Other services & charges / Dues & subscriptions	39,199	30,000	40,000	40,000	40,000	
011-5140-464-63-22-000000 Other services & charges / Information sources	32,658	55,000	56,000	55,000	55,000	
011-5140-464-63-41-000000 Other services & charges / Microfilm	-	3,500	-	3,500	3,500	
011-5140-464-63-43-000000 Other services & charges / Postage	229	300	300	300	300	
011-5140-464-63-51-000000 Other services & charges / Rental-Photocopier	22,027	23,000	23,000	23,000	23,000	
011-5140-464-63-52-000000 Other services & charges / Rental & contractual	252,861	253,100	253,100	253,100	253,100	
011-5140-464-63-60-000000 Other services & charges / Special Events	29,804	38,000	40,000	38,000	38,000	
011-5140-464-63-64-000000 Other services & charges / Training	11,675	10,000	14,000	15,000	15,000	
011-5140-464-63-65-000000 Other services & charges / Travel	32,559	20,000	28,100	30,000	30,000	
011-5140-464-63-67-000000 Other services & charges / Utilities - electricity	244,426	232,860	256,431	232,860	232,860	
011-5140-464-63-69-000000 Other services & charges / Utilities-telephone	28,372	25,038	30,500	25,038	25,038	
011-5140-464-63-70-000000 Other services & charges / Utilities-water	28,337	29,500	29,000	29,500	29,500	
011-5140-464-63-75-000000 Other services & charges / Rental-general depr- fu	4,400	-	-	-	-	
011-5140-464-63-89-000000 Other services & charges / Credit card fees	4,535	3,000	4,600	3,000	3,000	

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2024
011-5140 Library

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5140-464-63-91-000000 Other services & charges / Educational refund	1,302	5,000	3,000	5,000	5,000	
011-5140-464-63-99-000000 Other services & charges / Miscellaneous	1,383	2,020	2,000	2,020	2,020	
63	**733,768**	**730,318**	**780,031**	**755,318**	**755,318**	**-**
011-5140-465-65-04-000000 Maintenance / Computer/software	51,591	76,450	72,000	76,450	76,450	
011-5140-465-65-08-000000 Maintenance / Equipment	25,457	58,000	52,000	58,000	58,000	
011-5140-465-65-10-000000 Maintenance / Facilities	74,573	49,000	91,100	74,000	74,000	
011-5140-465-65-16-000000 Maintenance / Vehicles	4,260	4,600	3,500	4,600	4,600	
011-5140-465-65-17-000000 Maintenance / Fuel & lubricants	1,810	2,331	1,972	2,331	1,956	
65	**157,691**	**190,381**	**220,572**	**215,381**	**215,006**	**-**
011-5140-466-66-30-000000 Capital outlay / Imprv - other than buildings	17,287	-	-	40,000	40,000	
66	**17,287**	**-**	**-**	**40,000**	**40,000**	**-**
011-5140-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	8,600	8,600	
67	**-**	**-**	**-**	**8,600**	**8,600**	**-**
011-5140-469-78-01-000000 Disaster Exp/ COVID-19	1,731	-	177	-	-	
011-5140-469-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**1,731**	**-**	**177**	**-**	**-**	**-**
011-5140-467-89-99-000000 Other expenses / Grant reimbursements	40	-	-	-	-	
89	**40**	**-**	**-**	**-**	**-**	**-**
011-5140 Library	**$ 3,565,481**	**$ 4,081,300**	**$ 4,087,573**	**$ 4,300,515**	**$ 4,287,789**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Library	1			Library Director		$ 49.1587	$ 102,250
Library	1			Asst Director Support Service		33.4487	69,573
Library	1			Asst Library Dir of Public Services		32.9244	68,483
Library	1			Childrens Librarian Supervisor		25.5632	53,171
Library	1			Public Services Librarian		23.3061	48,477
Library	1			Public Services Librarian		22.8309	47,488
Library	1			Public Services Librarian		21.9663	45,690
Library	1			Public Services Librarian		21.9663	45,690
Library	1			Public Services Librarian		21.9663	45,690
Library	1			Public Services Librarian		21.9663	45,690
Library	1			Public Services Librarian		21.9663	45,690
Library	1			Public Services Librarian		21.9663	45,690
Library	1			Public Services Librarian		21.9663	45,690
Library	1			Reference Supervisor		24.2178	50,373
Library	1			Systems Supervisor		29.2144	60,766
Library	1			Technical Services Supervisor		24.4752	50,908
Library	**1**			**Crew Leader**	**REVISION - CM RECOMM**	**23.4782**	**48,835**
Library	1			Teen Service Supervisor		24.2178	50,373
	18						**970,528**
Library		1		Administrative Clerk		13.4854	28,050
Library		1		Administrative Clerk		13.4854	28,050
Library		1		Administrative Clerk		13.7720	28,646
Library		1		A/V Assistant		12.7959	26,616
Library		1		Custodian		13.4151	27,903
Library		1		Custodian		12.8750	26,780
Library		1		Events Coordinator		19.8459	41,279
Library		1		Events Coordinator		18.9753	39,469
Library		1		Maintenance Technician		14.8676	30,925
Library		1		Library Clerk		13.8548	28,818
Library		1		Library Clerk		13.8104	28,726
Library		1		Library Clerk		13.3334	27,733
Library		1		Library Clerk		12.9497	26,935
Library		1		Library Clerk		12.8433	26,714
Library		1		Library Clerk		12.8433	26,714
Library		1		Library Clerk		12.8433	26,714
Library		1		Library Clerk		12.8433	26,714
Library		**1**		**Library Assistant**	**REVISION - CM RECOMM**	**13.4856**	**28,050**
Library		**1**		**Library Assistant**	**REVISION - CM RECOMM**	**13.4856**	**28,050**
Library		1		Library Assistant		14.7215	30,621
Library		1		Library Assistant		14.0795	29,285
Library		1		Library Assistant		13.4854	28,050

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Library		1		Library Assistant		13.4854	28,050
Library		1		Library Assistant		13.4854	28,050
Library		1		Library Assistant		13.4854	28,050
Library		1		Library Assistant		13.4854	28,050
Library		1		Library Assistant		13.4854	28,050
Library		1		Library Assistant		13.4854	28,050
Library		1		Senior Administrative Clerk		15.5176	32,277
Library		1		Systems Specialist		16.3916	34,095
Library		**1**		**Library Assistant**	**REVISION - CM RECOMM**	**13.8569**	**28,822**
Library		**1**		**Library Assistant**	**REVISION - CM RECOMM**	**13.7994**	**28,703**
		32					**933,036**
Library			1	Children's Librarian-Parttime		24.0997	23,468
Library			1	Custodian		12.7535	13,778
Library			1	Book Shelver		14.0363	12,534
Library			1	Book Shelver		13.0981	12,563
Library			1	Book Shelver		12.8563	13,757
Library			1	Book Shelver		12.8469	12,520
Library			1	Book Shelver		12.8459	12,504
Library			1	Book Shelver		12.8333	12,780
Library			1	Book Shelver		12.7535	12,422
Library			1	Book Shelver		12.7535	12,529
Library			1	Book Shelver		12.7535	12,596
Library			1	Book Shelver		12.7535	12,520
Library			1	Book Shelver		12.7535	12,540
Library			1	Book Shelver		12.7535	12,528
Library			1	Book Shelver		12.7535	12,519
Library			1	Book Shelver		12.7535	12,505
Library			1	Book Shelver		12.7535	12,422
Library			1	Book Shelver		12.7535	12,422
Library			1	Book Shelver		12.7535	12,422
Library			1	Book Shelver		12.7535	12,422
Library			1	Book Shelver		12.7535	12,422
Library			1	Book Shelver		12.7535	12,422
Library			1	Book Shelver		12.7535	12,422
Library			1	Book Shelver		12.7535	10,741
			24				**311,756**
				OVERTIME			1,000
				CAR ALLOWANCE			9,600
				TELEPHONE			6,720
							17,320
CURRENT POSITIONS		**74**					**$ 2,232,640**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Main Library

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. (2) TEEN SERVICES ASSISTANT TO (2) LIBRARY ASSISTANT	Non-Exempt	-	-	-	-	-	-	-	YES
3. (2) LIBRARY CHILDREN'S ASSISTANT TO (2) LIBRARY ASSISTANT	Non-Exempt	54,214	56,100	1,886	-	-	309	2,195	YES
4. CREW LEADER TO MANAGER OF FACILITY	Non-Exempt to Exempt	38,226	59,445	21,219	-	-	3,481	24,700	PARTIAL
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	

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Library

www.mcallenlibrary.net

Mission Statement:

McAllen Public Library is a dynamic civic resource that promotes the open exchange of ideas through free access to information and connects a culturally diverse population with the global community.

--approved by the Library Board, November 2008

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,845,974	$ 2,162,001	$ 2,226,342	$ 2,212,320	$ 2,243,250	$ 2,232,640	$ 2,232,640	$ 2,232,640	$ 2,232,640	$ 2,232,640
Employee Benefits	531,275	643,244	652,659	594,873	751,366	749,625	749,625	749,625	749,625	749,625
Supplies	277,715	281,600	281,600	279,600	286,600	286,600	301,600	301,600	301,600	301,600
Other Services and Charges	733,809	730,318	730,318	780,031	755,318	755,318	755,318	755,318	755,318	755,318
Maintenance	157,691	190,381	190,381	220,572	215,381	215,006	215,006	215,006	215,006	215,006
Disaster Expenses	1,731	-	-	177	-	-	-	-	-	-
Operations Subtotal	3,548,194	4,007,544	4,081,300	4,087,573	4,251,915	4,239,189	4,254,189	4,254,189	4,254,189	4,254,189
Capital Outlay	17,287	-	-	-	48,600	48,600	-	-	-	-
Total Expenditures	**$ 3,565,481**	**$ 4,007,544**	**$ 4,081,300**	**$ 4,087,573**	**$ 4,300,515**	**$ 4,287,789**	**$ 4,254,189**	**$ 4,254,189**	**$ 4,254,189**	**$ 4,254,189**
PERSONNEL										
Exempt	15	17	17	17	17	17	17	17	17	17
Non-Exempt	30	33	33	33	33	33	33	33	33	33
Part-Time	15	24	24	24	24	24	24	24	24	24
Total Positions Authorized	**60**	**74**	**74**	**74**	**74**	**74**	**74**	**74**	**74**	**74**

MAJOR FY 23-24 GOALS

1.) Provide outstanding customer support to enhance patron experience.
2.) Maintain facility to reserve award-winning design status.
3.) Improve daily operations through process revisions and cross-training.
4.) Maintain emerging literacy programming to prepare birth to school-age children for success in school.
5.) Develop programs to help the community evaluate online information.
6.) Expand community engagement regarding the planning, delivery, and evaluation of programs and services.
7.) Ensure the library is an inclusive, respectful space that welcomes, and provides access to all people.
8.) Ensure the library collections and programming reflect the diversity of the community we serve.

Contact Us:

Kate Horan
Library Director
4001 N. 23rd Street
McAllen, TX 78504
(956) 681-3000

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Library

www.mcallenlibrary.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	50	50	50	50
Number of Public Services staff	61	61	61	61
Service population, City of McAllen	145,500	146,000	147,118	148,700
Department expenditures	$ 3,565,481	$ 4,081,300	$ 4,087,573	$ 4,287,789
Outputs:				
Number of Library items circulated	431,403	431,254	438,493	447,263
Total number of reference / information transactions completed	39,808	47,010	34,240	35,952
Number of internet users	35,316	38,582	34,862	36,605
Number of registered borrowers	100,468	102,746	103,195	104,743
Number of programs held	556	665	582	611
Number of program attendance *	56,528	67,571	43,832	44,709
Number of Library items owned	254,461	266,103	254,426	255,000
Library walk-in visits	280,323	254,771	285,000	290,700
Effectiveness Measures:				
Percent of increase for number of items circulated	9.1%	0.0%	1.7%	2.0%
Percent of increase for total number of reference/information transactions	28.8%	18.1%	-27.2%	5.0%
Percent of increase of internet users	-8.9%	9.2%	-9.6%	5.0%
Percent of increase in total number of registered borrowers	6.6%	2.3%	0.4%	1.5%
Percent of increase in number of programs	-3.5%	19.5%	-12.4%	5.0%
Percent of increase in program attendance	-30.4%	19.5%	-35.1%	2.0%
Percent of increase in number of Library items owned	0.4%	4.6%	-4.4%	0.2%
Percent of increase in walk-in visits	22.5%	-9.1%	11.9%	2.0%
Efficiency Measures:				
Turn-over rate of Library items circulated	170%	162%	172%	175%
Number of reference / information transactions handled per Public Services staff	653	771	561	589
Average daily walk-in visits	792	720	805	821
Department expenditures per capita	$ 24.77	$ 27.44	$ 28.09	$ 29.15
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

* Includes virtual programming

Description:

Encourage and promote reading of all formats and levels through programs and services; and provide facilities to encourage study, meeting, and collaborative activities.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Lark Library
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. LARK BRANCH MANAGER				-	2,400	-	392	2,792		2,792	Car allowance for Branch Manager.
3. CIRCULATION ASSISTANT TO LIBRARY ASSISTANT				-	-	-	-	-			The change of title will improve staffing flexibility at the point of need across internal departments.
4. (2) LIBRARY CHILDREN'S ASSISTANT TO (2) LIBRARY ASSISTANT				1,336	-	-	219	1,555		1,555	The change of title will improve staffing flexibility at the point of need across internal departments.
5. LIBRARY REFERENCE ASSISTANT TO LIBRARY ASSISTANT				-	-	-	-	-			The change of title will improve staffing flexibility at the point of need across internal departments.
Total Compensation & Benefits			***$ 504,833***	***$ 1,336***	***$ 2,400***	***$ -***	***$ 611***	***$ 4,346***		***$ 4,347***	
SUPPLIES											
1. Operating								2,000		2,000	Cost increases to Library Operations
2. Books / Media								5,000		5,000	Request due to cost increases
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 29,150***					***$ 7,000***	***$ 7,000***		
OTHER SERVICES & CHARGES											
1. Information sources								3,500		3,500	Cost increases to print and digital media
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 13,293***					***$ 3,500***	***$ 3,500***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 5,250***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 552,526***					***$ 14,846***	***$ 14,847***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Lark Library

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Lark Library

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
011-5141 Library branch-Lark

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5141-461-60-01-000000 Compensation / Exempt	162,780	165,224	165,223	165,223	165,223	
011-5141-461-60-02-000000 Compensation / Non-exempt	174,437	177,867	179,717	181,053	181,053	
011-5141-461-60-06-000000 Compensation / Part time	25,075	26,844	26,844	26,844	26,844	
011-5141-461-60-10-000000 Compensation / Overtime	-	500	500	500	500	
011-5141-461-60-14-000000 Compensation / Car allowance	-	-	-	2,400	2,400	
011-5141-461-60-17-000000 Compensation / Telephone	720	720	720	720	720	
60	**363,012**	**371,155**	**373,004**	**376,740**	**376,740**	**-**
011-5141-461-61-30-000000 Benefits / Social security	26,925	28,393	28,535	28,821	28,821	
011-5141-461-61-36-000000 Benefits / Retirement	28,301	27,992	29,597	29,916	29,916	
011-5141-461-61-40-000000 Benefits / Unemployment tax	195	2,772	891	891	891	
011-5141-461-61-46-000000 Benefits / Workers' comp-	2,096	2,104	2,104	2,605	2,605	
011-5141-461-61-50-000000 Benefits / Health cost	41,592	47,928	50,712	66,876	66,876	
011-5141-461-61-52-000000 Benefits / Life insurance	239	289	299	300	300	
011-5141-461-61-53-000000 Benefits / Retiree health ins (ARC)	3,031	3,031	3,031	3,031	3,031	
61	**102,379**	**112,509**	**115,169**	**132,440**	**132,440**	**-**
011-5141-463-62-02-000000 Supplies / Office	1,153	1,850	1,850	1,700	1,700	
011-5141-463-62-04-000000 Supplies / Operating	7,267	3,800	7,794	5,800	5,800	
011-5141-463-62-05-000000 Supplies / Books / Media	18,740	20,000	20,000	25,000	25,000	
011-5141-463-62-16-000000 Supplies / Photocopier	452	3,650	3,650	3,650	3,650	
62	**27,613**	**29,300**	**33,294**	**36,150**	**36,150**	**-**
011-5141-464-63-22-000000 Other services & charges / Information sources	7,397	5,880	9,300	9,380	9,380	
011-5141-464-63-51-000000 Other services & charges / Rental-Photocopier	2,627	4,000	4,000	4,000	4,000	
011-5141-464-63-52-000000 Other services & charges / Rental & contractual	12,400	3,300	3,500	3,300	3,300	
011-5141-464-63-69-000000 Other services & charges / Utilities-telephone	-	-	-	-	-	
011-5141-464-63-99-000000 Other services & charges / Miscellaneous	150	113	180	113	113	
63	**22,574**	**13,293**	**16,980**	**16,793**	**16,793**	**-**
011-5141-465-65-04-000000 Maintenance / Computer/software	845	2,500	2,500	2,500	2,500	
011-5141-465-65-08-000000 Maintenance / Equipment	2,316	2,750	2,750	2,750	2,750	
65	**3,161**	**5,250**	**5,250**	**5,250**	**5,250**	**-**
011-5141-466-66-30-000000 Capital outlay / Imprv - other than buildings	61,581	-	-	-	-	
66	**61,581**	**-**	**-**	**-**	**-**	**-**
011-5141-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	13,598	-	-	-	-	

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2024
011-5141 Library branch-Lark

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
67	**13,598**	**-**	**-**	**-**	**-**	**-**
011-5141-469-78-01-000000 Disaster Exp/ COVID-19	198	-	362	-	-	
78	**198**	**-**	**362**	**-**	**-**	**-**
011-5141 Library - Lark	**$ 594,114**	**$ 531,507**	**$ 544,059**	**$ 567,373**	**$ 567,373**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Library - Lark Branch	1			Library Branch Manager - Lark		$ 27.6385	$ 57,488
Library - Lark Branch	1			Circulation Supervisor		26.4174	54,948
Library - Lark Branch	1			Public Services Librarian		25.3784	52,787
	3						**165,223**
Library - Lark Branch		**1**		**Library Assistant**	**REVISION - CM RECOMM**	**15.6880**	**32,631**
Library - Lark Branch		1		Library Assistant		13.4854	28,050
Library - Lark Branch		1		Library Assistant		13.4854	28,050
Library - Lark Branch		**1**		**Library Assistant**	**REVISION - CM RECOMM**	**15.1131**	**31,435**
Library - Lark Branch		**1**		**Library Assistant**	**REVISION - CM RECOMM**	**13.4854**	**28,050**
Library - Lark Branch		**1**		**Library Assistant**	**REVISION - CM RECOMM**	**15.7870**	**32,837**
		6					**181,053**
Library - Lark Branch			1	Book Shelver		12.9219	13,438
Library - Lark Branch			1	Book Shelver		12.7535	13,405
			2				**26,844**
				OVERTIME			500
				CAR ALLOWANCE			**2,400**
				TELEPHONE			720
							3,620
CURRENT POSITIONS		**11**					**$ 376,740**

Dept #5141

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Lark Library

NEW POSITIONS											CITY MANAGER
	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1.	-	-	-	-	-	-	-	-	-	-	
2.	-	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS										
	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	-	-	-	-	-	-	-	
2.	LARK BRANCH MANAGER	Exempt	55,814	55,814	-	2,400	-	392	2,792	YES
3.	CIRCULATION ASSISTANT TO LIBRARY ASSISTANT	Non-Exempt	32,631	32,631	-	-	-	-	-	YES
4.	(2) LIBRARY CHILDREN'S ASSISTANT TO (2) LIBRARY ASSISTANT	Non-Exempt	58,149	59,485	1,336	-	-	219	1,555	YES
5.	LIBRARY REFERENCE ASSISTANT TO LIBRARY ASSISTANT	Non-Exempt	32,837	32,837	-	-	-	-	-	YES
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	

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Library Lark

www.mcallenlibrary.net/locations/lark

Mission Statement:

McAllen Public Library is a dynamic civic resource that promotes the open exchange of ideas through free access to information and connects a culturally diverse population with the global community.

--approved by the Library Board, November 2008

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 363,012	$ 360,380	$ 371,155	$ 373,004	$ 376,740	$ 376,740	$ 376,740	$ 376,740	$ 376,740	$ 376,740
Employee Benefits	102,379	110,873	112,509	115,169	132,440	132,440	132,440	132,440	132,440	132,440
Supplies	27,613	29,150	29,300	33,294	36,150	36,150	36,150	36,150	36,150	36,150
Other Services and Charges	22,574	13,293	13,293	16,980	16,793	16,793	16,793	16,793	16,793	16,793
Maintenance	3,161	5,250	5,250	5,250	5,250	5,250	5,250	5,250	5,250	5,250
Disaster Expenses	198	-	-	362	-	-	-	-	-	-
Operations Subtotal	518,936	518,946	531,507	544,059	567,373	567,373	567,373	567,373	567,373	567,373
Capital Outlay	75,179	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 594,114**	**$ 518,946**	**$ 531,507**	**$ 544,059**	**$ 567,373**	**$ 567,373**	**$ 567,373**	**$ 567,373**	**$ 567,373**	**$ 567,373**
PERSONNEL										
Exempt	3	3	3	3	3	3	3	3	3	3
Non-Exempt	7	6	6	6	6	6	6	6	6	6
Part-Time	1	2	2	2	2	2	2	2	2	2
Total Positions Authorized	**11**	**11**	**11**	**11**	**11**	**11**	**11**	**11**	**11**	**11**

Contact Us:

Edwardo Lopez
Branch Manager
2601 Lark Avenue
McAllen, TX 78504
(956) 681-3102

MAJOR FY 23-24 GOALS

1.) Continue to provide library services and resources in a variety of formats to meet users' needs.
2.) Provide engaging programming and community outreach to meet the needs of children, teens, and adults.
3.) Continue to partner with community organizations to provide programs and services to help meet community needs.
4.) Continue to provide literacy services for birth to school-age children to prepare them to succeed in school.
7.) Provide STEAM-based learning opportunities for children and teens.
8.) Ensure that the library is an inclusive, respectful space that welcomes, and provides access to all people.
9.) Ensure that the library collection and programming reflect the diversity of the community we serve.
10.) Create a more welcoming interior for all library visitors.

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Library Lark

www.mcallenlibrary.net/locations/lark

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	9	9	9	9
Number of Public Services staff	11	11	11	11
Service population, City of McAllen	145,500	146,000	147,118	148,700
Department expenditures	$ 594,114	$ 531,507	$ 544,059	$ 567,373
Outputs:				
Number of Library items circulated	44,583	35,063	47,030	49,382
Total number of reference / information transactions completed	15,989	19,951	11,035	11,587
Number of internet users	4,567	5,755	4,811	4,883
Number of registered borrowers	9,204	9,223	9,332	9,425
Number of programs	503	361	567	578
Number of program attendance *	15,636	24,153	16,194	16,437
Number of Library items owned	38,036	41,667	38,148	38,911
Library walk-in visits	55,268	43,219	58,242	59,116
Effectiveness Measures:				
Percent of increase for number of items circulated	63.7%	-21.4%	34.1%	5.0%
Percent of increase for total number of reference/information transactions	-12.9%	24.8%	-44.7%	5.0%
Percent of increase of internet users	2.0%	26.0%	-16.4%	1.5%
Percent of increase in total number of registered borrowers	3.2%	0.2%	N/A	1.0%
Percent of increase in number of programs	136.2%	-28.2%	57.0%	2.0%
Percent of increase in program attendance	-37.6%	54.5%	-33.0%	1.5%
Percent of increase in number of Library items owned	-7.1%	9.5%	-8.4%	2.0%
Percent of increase in walk-in visits	89.7%	-21.8%	34.8%	1.5%
Efficiency Measures:				
Turn-over rate of Library items circulated	117.2%	84.1%	123.28%	126.91%
Number of reference / information transactions handled per Public Services staff	1,454	1,814	1,003	1,053
Average daily walk-in visits	156	122	164	167
Department expenditures per capita	$ 4.13	$ 3.57	$ 3.74	$ 3.86
Population:	**143,920**	**148,714**	**145,499**	**147,099**

* Includes attendance for Virtual Programming

Description:

Lark Branch Library is an extension of Main Library providing library services and special programs to the residents of North McAllen.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Library - Palmview
FUND: General Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. LIBRARY BRANCH MANAGER				-	2,400	-	392	2,792		2,792	Car allowance for Branch Manager
3. LIBRARY REFERENCE ASSISTANT TO LIBRARY ASSISTANT				-	-	-	-	-			The change of title will improve staffing flexibility at the point of need across internal departments.
4. (2) LIBRARY CHILDREN'S ASSISTANT TO (2) LIBRARY ASSISTANT				1,336	-	-	219	1,555		1,555	The change of title will improve staffing flexibility at the point of need across internal departments.
5. CIRCULATION ASSISTANT TO LIBRARY ASSISTANT				-	-	-	-	-			The change of title will improve staffing flexibility at the point of need across internal departments.
Total Compensation & Benefits			***$ 548,163***	***$ 1,336***	***$ 2,400***	***$ -***	***$ 611***	***$ 4,346***		***$ 4,347***	
SUPPLIES											
1. Operating								800		800	Cost increases to Library Operations
2. Books / Media								5,000		5,000	Request due to cost increases
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 30,200***					***$ 5,800***	***$ 5,800***		
OTHER SERVICES & CHARGES											
1. Information sources								2,000		2,000	Cost increases to print and digital media
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 9,993***					***$ 2,000***	***$ 2,000***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 5,500***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 593,856***					***$ 12,147***	***$ 12,147***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Library - Palmview

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Library - Palmview

FUND: General Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
011-5142 Library branch-Palmview

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5142-461-60-01-000000 Compensation / Exempt	147,715	162,877	161,082	161,082	161,082	
011-5142-461-60-02-000000 Compensation / Non-exempt	191,573	209,164	212,058	212,058	212,058	
011-5142-461-60-06-000000 Compensation / Part time	23,087	26,497	26,497	26,497	26,497	
011-5142-461-60-10-000000 Compensation / Overtime	-	500	500	-	-	
011-5142-461-60-14-000000 Compensation / Car allowance	-	-	500	2,900	2,900	
011-5142-461-60-17-000000 Compensation / Telephone	540	720	720	720	720	
60	**362,915**	**399,758**	**401,357**	**403,257**	**403,257**	**-**
011-5142-461-61-30-000000 Benefits / Social security	26,842	31,044	30,563	30,849	30,850	
011-5142-461-61-36-000000 Benefits / Retirement	28,461	30,836	31,894	32,213	32,213	
011-5142-461-61-40-000000 Benefits / Unemployment tax	245	3,024	972	972	972	
011-5142-461-61-46-000000 Benefits / Workers' comp-	2,038	2,161	2,161	2,480	2,480	
011-5142-461-61-50-000000 Benefits / Health cost	40,020	55,440	61,752	79,176	79,176	
011-5142-461-61-52-000000 Benefits / Life insurance	241	319	323	324	324	
011-5142-461-61-53-000000 Benefits / Retiree health ins (ARC)	3,238	3,238	3,238	3,238	3,238	
61	**101,085**	**126,062**	**130,903**	**149,252**	**149,253**	**-**
011-5142-463-62-02-000000 Supplies / Office	1,240	1,700	1,700	1,700	1,700	
011-5142-463-62-04-000000 Supplies / Operating	5,810	5,000	5,800	5,800	5,800	
011-5142-463-62-05-000000 Supplies / Books / Media	19,547	20,000	20,000	25,000	25,000	
011-5142-463-62-16-000000 Supplies / Photocopier	383	3,500	2,200	3,500	3,500	
62	**26,980**	**30,200**	**29,700**	**36,000**	**36,000**	**-**
011-5142-464-63-22-000000 Other services & charges / Information sources	7,554	5,880	7,800	7,880	7,880	
011-5142-464-63-51-000000 Other services & charges / Rental-Photocopier	2,495	4,000	4,200	4,000	4,000	
011-5142-464-63-52-000000 Other services & charges / Rental & contractual	12,400	-	-	-	-	
011-5142-464-63-99-000000 Other services & charges / Miscellaneous	165	113	180	113	113	
63	**22,614**	**9,993**	**12,180**	**11,993**	**11,993**	**-**
011-5142-465-65-04-000000 Maintenance / Computer/software	725	2,750	2,750	2,750	2,750	
011-5142-465-65-08-000000 Maintenance / Equipment	3,515	2,750	3,500	2,750	2,750	
65	**4,240**	**5,500**	**6,250**	**5,500**	**5,500**	**-**
011-5142-466-66-30-000000 Capital outlay / Imprv - other than buildings	61,581	-	-	-	-	
66	**61,581**	**-**	**-**	**-**	**-**	**-**

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2024
011-5142 Library branch-Palmview

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
011-5142-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	13,598	-	-	-	-	
011-5142-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-5142-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-5142-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**13,598**	**-**	**-**	**-**	**-**	**-**
011-5142 Library - Palmview	**$ 593,012**	**$ 571,513**	**$ 580,390**	**$ 606,002**	**$ 606,003**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Library - Palm View Branch	1			Library Branch Manager		$ 27.0932	$ 56,354
Library - Palm View Branch	1			Circulation Supervisor		28.1505	58,553
Library - Palm View Branch	1			Public Services Librarian		22.1997	46,175
	3						**161,082**
Library - Palm View Branch		**1**		**Library Assistant**	**REVISION - CM RECOMM**	**16.4245**	**34,163**
Library - Palm View Branch		1		Library Assistant		13.8041	28,713
Library - Palm View Branch		1		Library Assistant		13.4854	28,050
Library - Palm View Branch		1		Library Assistant		13.4854	28,050
Library - Palm View Branch		**1**		**Library Assistant**	**REVISION - CM RECOMM**	**15.0713**	**31,348**
Library - Palm View Branch		**1**		**Library Assistant**	**REVISION - CM RECOMM**	**13.4854**	**28,050**
Library - Palm View Branch		**1**		**Library Assistant**	**REVISION - CM RECOMM**	**16.1949**	**33,685**
		7					**212,058**
Library - Palm View Branch			1	Book Shelver		13.5339	14,075
Library - Palm View Branch			1	Book Shelver		12.7535	12,422
			2				**26,497**
				OVERTIME			500
				CAR ALLOWANCE			**2,400**
				TELEPHONE			720
							3,620
CURRENT POSITIONS		**12**					**$ 403,257**

Dept #5142

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Library - Palmview

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	-	-	-	-	-	-	-	-	-	-	
2.	-	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	-	-	-	-	-	-	-	
2.	LIBRARY BRANCH MANAGER	Exempt	56,354	56,354	-	2,400	-	392	2,792	YES
3.	LIBRARY REFERENCE ASSISTANT TO LIBRARY ASSISTANT	Non-Exempt	33,685	33,685	-	-	-	-	-	YES
4.	(2) LIBRARY CHILDREN'S ASSISTANT TO (2) LIBRARY ASSISTANT	Non-Exempt	58,062	59,398	1,336	-	-	219	1,555	YES
5.	CIRCULATION ASSISTANT TO LIBRARY ASSISTANT	Non-Exempt	33,168	33,168	-	-	-	-	-	YES
6.	-	< Select Status >	-	-	-	-	-	-	-	

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Library Palm View

www.mcallenlibrary.net/locations/palmview

Mission Statement:

McAllen Public Library is a dynamic civic resource that promotes the open exchange of ideas through free access to information and connects a culturally diverse population with the global community.

--approved by the Library Board, November 2008

Contact Us:

Esther Herrera Martinez
Branch Manager
3401 Jordan Avenue
McAllen, TX 78503
(956) 681-3110

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 362,915	$ 388,150	$ 399,758	$ 401,357	$ 403,257	$ 403,257	$ 403,257	$ 403,257	$ 403,257	$ 403,257
Employee Benefits	101,085	124,293	126,062	130,903	149,252	149,253	149,253	149,253	149,253	149,253
Supplies	26,980	30,200	30,200	29,700	36,000	36,000	36,000	36,000	36,000	36,000
Other Services and Charges	22,614	9,993	9,993	12,180	11,993	11,993	11,993	11,993	11,993	11,993
Maintenance	4,240	5,500	5,500	6,250	5,500	5,500	5,500	5,500	5,500	5,500
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	517,833	558,136	571,513	580,390	606,002	606,003	606,003	606,003	606,003	606,003
Capital Outlay	75,179	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 593,012**	**$ 558,136**	**$ 571,513**	**$ 580,390**	**$ 606,002**	**$ 606,003**	**$ 606,003**	**$ 606,003**	**$ 606,003**	**$ 606,003**
PERSONNEL										
Exempt	2	3	3	3	3	3	3	3	3	3
Non-Exempt	6	7	7	4	7	7	7	7	7	7
Part-Time	2	2	2	2	2	2	2	2	2	2
Total Positions Authorized	**10**	**12**	**12**	**9**	**12**	**12**	**12**	**12**	**12**	**12**

MAJOR FY 23-24 GOALS

1.) Continue to provide lbrary services and resources in a variety of formats to meet users' needs.
2.) Provide engaging programming and community outreach to meet the needs of children, teens, and adults.
3.) Continue to partner with community organizations to provide programs and services to help meet community needs.
4.) Continue to provide literacy services for birth to school-age children to prepare them to succeed in school.
5.) Offer instructor-led classes for adults to improve English and support workforce development.
6.) Provide STEAM-based learning opportunities for children and teens.
7.) Ensure that the library is an inclusive, respectful space that welcomes, and provides access to all people.
8.) Ensure that the library collection and programming reflect the diversity of the community we serve.
9.) Create a more welcoming interior for all library visitors.

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Library Palm View

www.mcallenlibrary.net/locations/palmview

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	10	10	10	10
Number of Public Services staff	12	12	12	12
Service population, City of McAllen	145,500	145,500	147,118	148,700
Department expenditures	$ 593,012	$ 571,513	$ 580,390	$ 606,003
Outputs:				
Number of Library items circulated	13,654	19,285	20,226	20,529
Total number of reference / information transactions completed	5,802	8,626	4,781	5,020
Number of internet users	5,275	6,238	7,690	7,805
Number of registered borrowers	10,993	10,978	11,224	11,448
Number of programs	477	409	407	415
Number of program attendance *	5,453	8,983	4,507	4,597
Number of Library items owned	41,944	42,811	39,699	40,096
Library walk-in visits	41,589	39,798	43,538	44,191
Effectiveness Measures:				
Percent of increase for number of items circulated	-13.4%	41.2%	4.9%	1.5%
Percent of increase for total number of reference/information transactions	-12.9%	48.7%	-44.6%	5.0%
Percent of increase of internet users	-2.3%	18.3%	23.3%	1.5%
Percent of increase in total number of registered borrowers	7.4%	-0.1%	2.2%	2.0%
Percent of increase in number of programs	65.6%	-14.3%	-0.5%	2.0%
Percent of increase in program attendance	-62.6%	64.7%	-49.8%	2.0%
Percent of increase in number of Library items owned	0.2%	2.1%	-7.3%	1.0%
Percent of increase in walk-in visits	36.1%	-4.3%	9.4%	1.5%
Efficiency Measures:				
Turn-over rate of Library items circulated	32.6%	45.0%	50.9%	51.2%
Reference / information transactions per Public Services staff	484	719	398	418
Average daily walk-in visits	117	112	123	125
Department expenditures per capita	$ 4.12	$ 3.84	$ 3.99	$ 4.12
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

* Includes attendance for Virtual Programming

Description:

Palm View Branch Library is an extension of Main Library providing library services and special programs to the residents of South McAllen.

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Special Revenue Funds

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City of McAllen, Texas
Hotel Occupancy Tax
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 388	$ 388	$ 388	$ 387	$ 387	$ 387	$ 387	$ 387	$ 387
Revenues:									
Hotel Taxes	4,634,556	3,600,000	4,700,000	4,794,000	4,794,000	4,889,880	4,987,678	5,087,431	5,189,180
Penalty & Interest	8,498	5,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Short Term Rentals	13,245	6,000	11,000	11,220	11,220	11,444	11,673	11,907	12,145
Miscellaneous	-	-	-	-	-	-	-	-	-
Total Revenues	4,656,299	3,611,000	4,721,000	4,815,220	4,815,220	4,911,324	5,009,351	5,109,338	5,211,325
TOTAL RESOURCES	$ 4,656,687	$ 3,611,388	$ 4,721,388	$ 4,815,607	$ 4,815,607	$ 4,911,711	$ 5,009,738	$ 5,109,725	$ 5,211,712
APPROPRIATIONS									
Chamber of Commerce	$ 1,244,657	$ 945,953	$ 1,263,080	$ 1,289,998	$ 1,289,998	$ 1,317,455	$ 1,345,462	$ 1,374,028	$ 1,403,165
Other Financing Sources (Uses):									
Transfer-Outs:									
Convention Center	$ 2,489,314	$ 1,891,905	$ 2,526,159	$ 2,579,997	$ 2,579,997	$ 2,634,911	$ 2,690,923	$ 2,748,056	$ 2,806,331
Performing Arts Center Fund	622,328	473,142	631,761	645,225	645,225	658,958	672,966	687,254	701,828
McAllen Marketing Fund	100,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Christmas Parade Fund	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Marketing Campaign	100,000	-	-	-	-	-	-	-	-
Total Other Sources	3,411,642	2,665,047	3,457,920	3,525,222	3,525,222	3,593,869	3,663,889	3,735,310	3,808,159
TOTAL APPROPRIATIONS	4,656,299	3,611,000	4,721,000	4,815,220	4,815,220	4,911,324	5,009,351	5,109,338	5,211,324
ENDING WORKING CAPITAL	$ 388	$ 388	$ 387	$ 387	$ 387	$ 387	$ 387	$ 388	$ 389

FY 2023-2024	¢ Allocation
Chamber of Commerce	2 ¢
Convention Center	4 ¢
Performing Arts Fund	1 ¢
Parade Fund	
Marketing Fund	
	7 ¢

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City of McAllen, Texas
Venue Tax
Fund Balance Summary

RESOURCES	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BEGINNING WORKING CAPITAL	$ 525,378	$ 543,886	$ 820,065	$ 1,118,108	$ 1,118,108	$ 1,118,108	$ 1,118,108	$ 1,118,108	$ 1,118,108
Revenues:									
Hotel Taxes	1,324,023	1,028,572	1,342,857	1,369,714	1,369,714	1,397,108	1,425,051	1,453,552	1,482,623
Penalty & Interest	2,486	1,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Short term rentals	3,613	2,300	2,384	2,503	2,503	2,553	2,604	2,656	2,710
Total Revenues	1,330,122	1,032,372	1,347,741	1,374,717	1,374,717	1,402,162	1,430,155	1,458,708	1,487,832
TOTAL RESOURCES	$ 1,855,500	$ 1,576,258	$ 2,167,806	$ 2,492,826	$ 2,492,826	$ 2,520,269	$ 2,548,263	$ 2,576,816	$ 2,605,940
APPROPRIATIONS									
Other Financing Sources (Uses):									
Transfer Out - Hotel Debt Service Fund	$ 568,706	$ 566,100	$ 566,100	$ -	$ -	$ -	$ -	$ -	$ -
Transfer Out - G.O Debt Service Fund	233,862	233,598	233,598	802,166	802,166	803,411	803,095	801,058	802,073
Transfer Out - Performing Arts Center Fund	232,867	250,000	250,000	250,000	572,552	598,750	627,060	657,650	685,759
Total Other Sources	1,035,435	1,049,698	1,049,698	1,052,166	1,374,718	1,402,161	1,430,155	1,458,708	1,487,832
TOTAL APPROPRIATIONS	1,035,435	1,049,698	1,049,698	1,052,166	1,374,718	1,402,161	1,430,155	1,458,708	1,487,832
ENDING WORKING CAPITAL	$ 820,065	$ 526,560	$ 1,118,108	$ 1,440,660	$ 1,118,108	$ 1,118,108	$ 1,118,108	$ 1,118,108	$ 1,118,108

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City of McAllen, Texas
McAllen Marketing
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ -	$ -	$ 319,022	$ 375,764	$ 375,764	$ 375,764	$ 375,764	$ 375,764	$ 375,764
Revenues:									
Misc/Interest	1,785	-	56,742	-	-	-	-	-	-
Other Financing Sources:									
Transfer In - International Toll Bridge Fund		9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Transfer In - McAllen International Airport Fund		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Transfer In - General Fund	190,091	15,000	15,000	5,000	15,000	15,000	15,000	15,000	15,000
Transfer In - Development Corp Fund	8,000	49,000	49,000	49,000	49,000	49,000	49,000	49,000	49,000
Transfer In - Hotel Occupancy Tax Fund	100,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Transfer In - Sanitation Fund	6,250	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Transfer In - Convention Center Fund	17,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500
Transfer In - Anzalduas Int;l Crossing Fund		9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Transfer In - Metro Fund		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Transfer In - Performing Arts Center Fund	15,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500
Transfer In - Christmas Parade Fund	4,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Total Revenues	343,126	418,000	474,742	408,000	418,000	418,000	418,000	418,000	418,000
TOTAL RESOURCES	$ 343,126	$ 418,000	$ 793,764	$ 783,764	$ 793,764	$ 793,764	$ 793,764	$ 793,764	$ 793,764
APPROPRIATIONS									
Adversting	$ 24,104	$ 418,000	$ 418,000	$ 408,000	$ 418,000	$ 418,000	$ 418,000	$ 418,000	$ 418,000
Total Expenditures	24,104	418,000	418,000	408,000	418,000	418,000	418,000	418,000	418,000
TOTAL APPROPRIATIONS	24,104	418,000	418,000	408,000	418,000	418,000	418,000	418,000	418,000
ENDING WORKING CAPITAL	$ 319,022	$ -	$ 375,764	$ 375,764	$ 375,764	$ 375,764	$ 375,764	$ 375,764	$ 375,764

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City of McAllen, Texas
City Special Events
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ -	$ -	$ -	$ 17,276	$ 17,276	$ 17,276	$ 17,276	$ 17,276	$ 17,276
Revenues:									
McAllen Marathon	-	130,000	137,716	130,000	130,000	130,000	130,000	130,000	130,000
Total Revenues	-	130,000	137,716	130,000	130,000	130,000	130,000	130,000	130,000
TOTAL RESOURCES	$ -	$ 130,000	$ 137,716	$ 147,276	$ 147,276	$ 147,276	$ 147,276	$ 147,276	$ 147,276
APPROPRIATIONS									
McAllen Marathon	$ -	$ 130,000	$ 120,440	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 130,000
Total Expenditures	-	130,000	120,440	130,000	130,000	130,000	130,000	130,000	130,000
TOTAL APPROPRIATIONS	-	130,000	120,440	130,000	130,000	130,000	130,000	130,000	130,000
ENDING WORKING CAPITAL	$ -	$ -	$ 17,276	$ 17,276	$ 17,276	$ 17,276	$ 17,276	$ 17,276	$ 17,276

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City of McAllen, Texas
Christmas Parade
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 514,599	$ 508,148	$ 436,663	$ 759,005	$ 759,005	$ 792,005	$ 890,005	$ 988,005	$ 1,086,005
Revenues:									
Sponsorships	730,032	705,000	1,095,623	905,000	905,000	905,000	905,000	905,000	905,000
Sponsor Fullment	6,694	40,000	53,500	60,000	60,000	60,000	60,000	60,000	60,000
Other Revenue	104,835	55,000	197,639	95,000	95,000	95,000	95,000	95,000	95,000
Interest	3,530	-	13,948		-	-	-	-	-
Total Revenues	845,091	800,000	1,360,710	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000	1,060,000
Other Financing Sources:									
Transfer In - Hotel Occupancy	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Revenues and Other Sources	945,092	900,000	1,460,710	1,160,000	1,160,000	1,160,000	1,160,000	1,160,000	1,160,000
TOTAL RESOURCES	$ 1,459,691	$ 1,408,148	$ 1,897,373	$ 1,919,005	$ 1,919,005	$ 1,952,005	$ 2,050,005	$ 2,148,005	$ 2,246,005
APPROPRIATIONS									
Operating Expenses:									
City Annual Parade Event	$ 926,776	$ 890,200	$ 981,358	$ 975,000	$ 975,000	$ 975,000	$ 975,000	$ 975,000	$ 975,000
Preparing for Future Annual Parade	6,694	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Vehicle	-	-	-	-	65,000	-	-	-	-
Capital outlay - Equipment	85,557	120,010	120,010	50,000	50,000	50,000	50,000	50,000	50,000
Other Financing Sources (Uses):									
Transfer Out - Marketing Fund	4,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
TOTAL APPROPRIATIONS	1,023,027	1,047,210	1,138,368	1,062,000	$ 1,127,000	1,062,000	1,062,000	1,062,000	1,062,000
Revenues Over / Under Expenses	**(77,935)**	**(147,210)**	**322,342**	**98,000**	**33,000**	**98,000**	**98,000**	**98,000**	**98,000**
ENDING WORKING CAPITAL	$ 436,663	$ 360,938	$ 759,005	$ 857,005	$ 792,005	$ 890,005	$ 988,005	$ 1,086,005	$ 1,184,005

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City of McAllen, Texas
EB - 5
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BEGINNING FUND BALANCE	$ 63,424	$ 57,148	$ 51,379	$ 53,402	$ 53,402	$ 55,004	$ 56,654	$ 58,354	$ 60,104
Revenues									
Interest revenue	490	143	2,255	1,602	1,602	1,650	1,700	1,751	1,803
Total Revenues	490	143	2,255	1,602	1,602	1,650	1,700	1,751	1,803
TOTAL RESOURCES	$ 63,914	$ 57,291	$ 53,634	$ 55,004	$ 55,004	$ 56,654	$ 58,354	$ 60,104	$ 61,907
APPROPRIATIONS									
Operating Expenses:									
Administration	$ 12,535	$ -	$ 232	$ -		$ -	$ -	$ -	$ -
TOTAL APPROPRIATIONS	12,535	-	232	-	-	-	-	-	-
ENDING FUND BALANCE	$ 51,379	$ 57,290	$ 53,402	$ 55,004	$ 55,004	$ 56,654	$ 58,354	$ 60,104	$ 61,907

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City of McAllen, Texas
Parklands Zone #1
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BEGINNING FUND BALANCE	$ 1,544,737	$ 1,137,746	$ 1,137,746	$ 731,208	$ 731,208	$ 731,208	$ 731,208	$ 731,208	$ 731,208
Park Land Zone #1	127,400	-	27,300	-	-	-	-	-	-
Prior Year Recovery	-	-	-	-	-	-	-	-	-
Interest Income	(22,130)	3,968	15,642	-	-	-	-	-	-
Total Revenue	105,270	3,968	42,942	-	-	-	-	-	-
TOTAL RESOURCES	$ 1,650,007	$ 1,141,714	$ 1,180,688	$ 731,208	$ 731,208	$ 731,208	$ 731,208	$ 731,208	$ 731,208
APPROPRIATIONS									
Land Acquisition & Improvements:									
Airport Park	$ 1,305	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Cascade Park	2,480	213,957	213,957	-	-	-	-	-	-
Springfest Park	508,477	235,523	235,523	-	-	-	-	-	-
TOTAL APPROPRIATIONS	512,262	449,480	449,480	-	-	-	-	-	-
ENDING FUND BALANCE	$ 1,137,746	$ 692,234	$ 731,208	$ 731,208	$ 731,208	$ 731,208	$ 731,208	$ 731,208	$ 731,208

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City of McAllen, Texas
Parklands Zone #2
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BEGINNING FUND BALANCE	$ 799,982	$ 723,158	$ 723,158	$ 306,380	$ 306,380	$ 143,429	$ 143,429	$ 143,429	$ 143,429
Park Land Zone #2	135,100	-	127,400	-	-	-	-	-	-
Interest Income	2,504	1,894	17,923	-	-	-	-	-	-
Total Revenue	137,604	1,894	145,323	-	-	-	-	-	-
Operating Transfer In									
Infrastructure & Improvement Fund	-	617,114	617,114	-	-	-	-	-	-
Total Sources and Transfers	137,604	619,008	762,437	-	-	-	-	-	-
TOTAL RESOURCES	$ 937,586	$ 1,342,166	$ 1,485,595	$ 306,380	$ 306,380	$ 143,429	$ 143,429	$ 143,429	$ 143,429
APPROPRIATIONS									
Land Acquisition & Improvements:									
Bill Schupp Park	$ 148,534	$ 177,166	$ 14,215	$ 162,951	$ 162,951	$ -	$ -	$ -	$ -
La Vista Park	65,894	-	-	-	-	-	-	-	-
Land Acquisition on Ware Road	-	1,165,000	1,165,000	-	-	-	-	-	-
TOTAL APPROPRIATIONS	214,428	1,342,166	1,179,215	162,951	162,951	-	-	-	-
ENDING FUND BALANCE	$ 723,158	$ -	$ 306,380	$ 143,429	$ 143,429	$ 143,429	$ 143,429	$ 143,429	$ 143,429

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City of McAllen, Texas
Parklands Zone #3
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BEGINNING FUND BALANCE	$ 599,849	$ 814,934	$ 814,934	$ 808,488	$ 808,488	$ 413,488	$ 413,488	$ 413,488	$ 413,488
Park Land Zone #3	235,550	-	37,450	-	-	-	-	-	-
Interest Income	2,146	1,537	19,992	-	-	-	-	-	-
Total Revenues and Other Sources	237,696	1,537	57,442	-	-	-	-	-	-
TOTAL RESOURCES	$ 837,545	$ 816,471	$ 872,376	$ 808,488	$ 808,488	$ 413,488	$ 413,488	$ 413,488	$ 413,488
APPROPRIATIONS									
Land Acquisition & Improvements:									
La Floresta Park	$ 22,611	$ 62,892	$ 63,888	$ -	$ -	$ -	$ -	$ -	$ -
Los Encinos Turf Field	-	-	-	395,000	395,000	-	-	-	-
Total Capital Improvements	22,611	62,892	63,888	395,000	395,000	-	-	-	-
TOTAL APPROPRIATIONS	22,611	62,892	63,888	395,000	395,000	-	-	-	-
ENDING FUND BALANCE	$ 814,934	$ 753,579	$ 808,488	$ 413,488	$ 413,488	$ 413,488	$ 413,488	$ 413,488	$ 413,488

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City of McAllen, Texas
P.E.G.
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BEGINNING FUND BALANCE	$ 1,126,700	$ 1,099,570	$ 1,132,084	$ 1,352,910	$ 1,352,910	$ 1,441,313	$ 1,707,368	$ 1,981,405	$ 2,263,663
Revenues									
Franchise Fees	216,243	222,816	222,816	222,816	222,816	222,816	222,816	222,816	222,816
Interest Earned	9,352		19,429	40,587	40,587	43,239	51,221	59,442	67,910
Total Revenues	225,595	222,816	242,245	263,403	263,403	266,055	274,037	282,258	290,726
TOTAL RESOURCES	$ 1,352,295	$ 1,322,386	$ 1,374,329	$ 1,616,313	$ 1,616,313	$ 1,707,368	$ 1,981,405	$ 2,263,663	$ 2,554,389
APPROPRIATIONS									
Expenses:									
Capital Outlay	$ 95,545	$ 16,419	$ 16,419	$ 175,000	$ 175,000	$ -	$ -	$ -	$ -
City Hall Commission Room Dais Upgrades	124,665	124,000	5,000	-	-	-	-	-	-
TOTAL APPROPRIATIONS	220,210	140,419	21,419	175,000	175,000	-	-	-	-
ENDING FUND BALANCE	$ 1,132,084	$ 1,181,967	$ 1,352,910	$ 1,441,313	$ 1,441,313	$ 1,707,368	$ 1,981,405	$ 2,263,663	$ 2,554,389

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CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

FUND: 126-1324-416-66-30
DEPARTMENT: P.E.G. - Public Information Office

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Cargo Van	50,000	1	50,000	1	50,000	van to replace current van
Cameras, cables, computer and computer	100,000	1	100,000	1	100,000	all necessary equipment for coverage of events, ability to go live and/or
accessories, eidting and other necessary			-		-	to edit video for immediate programming
software, programming equipment, power			-		-	
Installation/conversion of equipment	25,000	1	25,000	1	25,000	conversion of van to production vehicle
	TOTAL		$ 175,000		$ 175,000	

Furniture and Fixtures

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 175,000	$ 175,000

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City of McAllen, Texas
Friends of Quinta Fund
Working Capital Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 245,099	$ 358,762	$ 400,928	$ 798,540	$ 798,540	$ 0	$ 0	$ 224,434	$ 536,182
Revenues:									
Private Donations:									
Master Plan	$ 538,000	$ 1,000,000	$ 437,000	$ 371,500	$ 371,500	$ 257,500	$ 257,500	$ 252,500	$ 155,000
Special Events	218,389	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000
Other	65,499	36,000	35,807	30,000	30,000	30,000	30,000	30,000	30,000
Interest	4,694	897	9,132	-	-	-	-	-	-
Total Revenues	826,583	1,206,897	651,939	571,500	571,500	457,500	457,500	452,500	355,000
TOTAL RESOURCES	$ 1,071,682	$ 1,565,659	$ 1,052,867	$ 1,370,040	$ 1,370,040	$ 457,500	$ 457,500	$ 676,934	$ 891,182
APPROPRIATIONS									
Operating Expenses:									
Supplies	$ 598	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Services/Charges	119,657	74,000	87,826	140,752	140,752	140,752	140,752	140,752	217,504
Other Financing Sources (Uses):									
Transfer Out-Quinta Mazatlan- CUE	500,500	1,000,000	166,500	-	1,229,288	316,748	92,314		
Transfer Out - Development Corp (Morris Park)	50,000	-	-	-		-	-	-	-
TOTAL APPROPRIATIONS	670,754	1,074,000	254,326	140,752	1,370,040	457,500	233,066	140,752	217,504
ENDING WORKING CAPITAL	$ 400,928	$ 491,659	$ 798,540	$ 1,229,288	$ 0	$ 0	$ 224,434	$ 536,182	$ 673,678

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City of McAllen, Texas
Community Development Block Grant
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BEGINNING FUND BALANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Intergovernmental	1,865,855	2,449,818	2,449,818	2,528,541	2,528,541				
Total Sources	1,865,855	2,449,818	2,449,818	2,528,541	2,528,541	-	-	-	-
TOTAL RESOURCES	$ 1,865,855	$ 2,449,818	$ 2,449,818	$ 2,528,541	$ 2,528,541	$ -	$ -	$ -	$ -
APPROPRIATIONS									
General government	$ 297,018	$ 405,366	$ 405,366	$ 423,288	$ 423,288				
Public safety	145,593	30,000	30,000	-	-				
Highways and streets	603,191	182,000	182,000	613,293	613,293				
Health and welfare	710,695	1,586,452	1,586,452	1,223,960	1,223,960				
Culture and recreation	109,358	246,000	246,000	268,000	268,000				
TOTAL APPROPRIATIONS	$ 1,865,855	$ 2,449,818	$ 2,449,818	$ 2,528,541	$ 2,528,541	$ -	$ -	$ -	$ -
ENDING FUND BALANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

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49th Year CDBG Construction Projects		
Agency/Department	**Project Description**	**Recommended**
Affordable Homes of South Texas	Rehabilitation Program	$ 265,000
McAllen Public Utilities	Balboa Acres Waterline Replacement Phase IIIA	358,518
McAllen ISD	Dorothea Brown Middle School Community Track Lighting Project	175,000
McAllen Parks and Recreation	Los Encinos Pool Heaters	60,000
McAllen Parks and Recreation	Palm View Park Light Improvements	18,000
Women Together Foundation, Inc.	Emergency Shelter	7,300
Engineering Department	Collardo Subdivision Drainage	254,775

49th Year CDBG Social Service Projects		
Agency/Department	**Project Description**	**Recommended**
Catholic Charities of the Rio Grande Valley	Homeless Prevention Program	18,000
C.A.M.P. University	CAMP Salaries	10,000
Comfort House Services, Inc.	Caregiver Services	43,750
LRGVDC	Area Agency on Aging	18,000
McAllen Food Pantry, Inc.	McAllen Food Pantry	39,000
Access Esperanza Clinics, Inc.	Access to Care	25,000
First United Methodist Church	“In His Steps” Shoe Bank of McAllen	3,000
CASA of Hidalgo County	CASA of Hidalgo County	2,250
The Salvation Army	Emergency Shelter & Social Services	12,500
Silver Ribbon Community Partners	Silver Ribbon Community Partners	5,000
Children’s Advocacy of Hidalgo Co.	Hope, Healing, Justice	18,000
Easter Seals Rio Grande Valley	Rehabilitation Services	9,000
Hope Family Health Center Medical Services	Community Hope Projects, Inc.	24,000
Women Together	Family Justice Center	2,500
Women Together	Nueva Vida Transitional Housing	10,000
ToGive International	Fine Arts in Education for Community Development	5,000
Boys and Girls Club of McAllen	BGCM Scholarship Program	15,000
COM- General CDBG Administration	CDBG Administration	349,000

49th Year HOME Program Projects		
Agency/Department	**Project Description**	**Recommended**
Affordable Homes of South Texas	New HOME Construction	570,700
COM - General Administration	Administration	63,301

49th Year ESG Program Projects		
Agency/Department	**Project Description**	**Recommended**
Women Together Foundation, Inc.	Street Outreach/Emergency Shelter	30,000
The Salvation Army	Street Outreach/Emergency Shelter	58,160
Catholic Charities of the RGV	Homeless Management Info System	6,000
Catholic Charities of the RGV	Rapid Rehousing	41,800
COM - General Administration	Administration	10,987

Total Community Development Fund **$ 2,528,541**

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City of McAllen, Texas
American Rescue Plan
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Revenues:									
COVID-19 Recovery Funds	19,095,332	1,680,024	2,604,450			-	-	-	-
Interest Earned	39,950	-	-	-	-	-	-	-	-
Total Revenues	19,135,283	1,680,024	2,604,450	-	-	-	-	-	-
TOTAL RESOURCES	$ 19,135,283	$ 1,680,024	$ 2,604,450	$ -	$ -	$ -	$ -	$ -	$ -
APPROPRIATIONS									
Small Business Grants	$ 3,075,574	$ 924,426	$ 924,426	$ -	$ -	$ -	$ -	$ -	$ -
Agencies - Non Profit	1,525,000	1,570,000	1,570,000						
Convention Center-Neon Blue Lighting Air Handler	47,777	-		-	-	-	-	-	-
Total Expenditures	4,648,351	2,494,426	2,494,426	-	-	-	-	-	-
Transfers Out - General Fund	14,486,931	110,024	110,024			-	-	-	-
TOTAL APPROPRIATIONS	19,135,283	2,604,450	2,604,450	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ -	$ (924,426)	$ -	$ -	$ -	$ -	$ -	$ -	$ -

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City of McAllen, Texas
Police Department Seized
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 1,146,663	$ 1,255,196	$ 1,600,307	$ 1,395,093	$ 1,395,093	$ 1,395,093	$ 1,395,093	$ 1,395,093	$ 1,395,093
Revenues:									
Program Income - Federal	704,361	-	279,307	-	-	-	-	-	-
Program Income - State	57,169	-	69,604	-	-	-	-	-	-
Interest	8,783	-	27,988	-	-	-	-	-	-
Other	-	-		-	-	-	-	-	-
Total Revenues	770,313	-	376,899	-	-	-	-	-	-
TOTAL RESOURCES	$ 1,916,976	$ 1,255,196	$ 1,977,206	$ 1,395,093	$ 1,395,093	$ 1,395,093	$ 1,395,093	$ 1,395,093	$ 1,395,093
APPROPRIATIONS									
Operating Expenses:									
Administration	$66,212	$ -	$ 93,477	$ -	$ -	$ -	$ -	$ -	$ -
Capital Outlay:									
Equipment	250,458	-	488,636	-	-	-	-	-	-
TOTAL APPROPRIATIONS	316,669	-	582,113	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ 1,600,307	$ 1,255,196	$ 1,395,093	$ 1,395,093	$ 1,395,093	$ 1,395,093	$ 1,395,093	$ 1,395,093	$ 1,395,093

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City of McAllen, Texas
COPS Grant
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Revenues:									
Grant Reimbursement	-	625,000	625,000	625,000	625,000	625,000	-	-	-
Operating Transfer In - General Fund (Local Match)	-	263,922	263,922	263,922	263,922	263,922	-	-	-
Total Revenues and Other Sources	-	888,922	888,922	888,922	888,922	888,922	-	-	-
TOTAL RESOURCES	$ -	$ 888,922	$ 888,922	$ 888,922	$ 888,922	$ 888,922	$ -	$ -	$ -
APPROPRIATIONS									
Operating Expenses:									
Salaries & Benefits	$ -	$ 888,922	$ 888,922	$ 888,922	$ 888,922	888,922	$ -	$ -	$ -
TOTAL APPROPRIATIONS	-	888,922	888,922	888,922	888,922	888,922	-	-	-
ENDING WORKING CAPITAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
Police - COPS Grant		1		Police Officer III	28.4909	59,261
		15				**888,922**

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City of McAllen, Texas
Downtown Services Parking
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 118,950	$ 217,940	$ 96,617	$ 95,075	$ 95,075	$ 0	$ 7,421	$ 14,842	27,138
Revenues:									
Parking Meter Fees	583,362	650,000	556,546	650,000	650,000	700,000	700,000	700,000	700,000
Parking Fines	107,969	140,000	120,546	140,000	140,000	150,000	150,000	150,000	150,000
Transportation	11,335	15,000	12,761	15,000	15,000	15,000	15,000	15,000	15,000
Special Permit	35,278	15,000	9,500	15,000	15,000	15,000	15,000	15,000	15,000
Parking Garage Fee	233,655	310,000	244,190	310,000	310,000	330,000	330,000	330,000	330,000
Parking Garage Lease	35,106	39,000	38,837	39,000	39,000	39,000	39,000	39,000	39,000
Misc./Decal Parking Reg. Fees	21,066	3,900	34,494	28,900	35,000	3,300	3,300	3,300	3,300
Facilities Rental	7,719	5,000	11,550	5,000	11,550	5,000	5,000	5,000	5,000
Federal Grants	140	-	-	-	-	-	-	-	-
Interest Earned	881	545	2,719	2,852	2,852	-	-	-	-
Total Revenue	1,036,512	1,178,445	1,031,143	1,205,752	1,218,402	1,257,300	1,257,300	1,257,300	1,257,300
Operating Transfer In									
Metro McAllen Fund	49,282	-	-	-	-	-	-	-	-
Total Sources and Transfers	1,085,793	1,178,445	1,031,143	1,205,752	$ 1,218,402	1,257,300	1,257,300	1,257,300	1,257,300
TOTAL RESOURCES	$ 1,204,743	$ 1,396,385	$ 1,127,760	$ 1,300,827	$ 1,313,477	$ 1,257,300	$ 1,264,721	$ 1,272,142	$ 1,284,438
APPROPRIATIONS									
Operating Expenses:									
Downtown Services	$ 1,090,404	$ 1,198,464	$ 1,011,839	$ 1,249,212	$ 1,236,613	$ 1,236,613	$ 1,236,613	$ 1,236,613	$ 1,236,613
Liability Insurance	4,837	8,391	4,837	8,391	12,580	8,391	8,391	8,391	8,391
Capital Outlay	-	-	-	465,000	59,409	-	-	-	-
Total Operations	1,095,241	1,206,855	1,016,676	1,722,603	1,308,602	1,245,004	1,245,004	1,245,004	1,245,004
Other Financing Sources (Uses):									
Transfer Out - Health Ins. Fund	8,011	11,134	11,134	-	-	-	-	-	-
Debt Service Motorola Lease Payment	4,875	4,875	4,875	4,875	4,875	4,875	4,875	-	-
TOTAL APPROPRIATIONS	1,108,127	1,222,864	1,032,685	1,727,478	1,313,477	1,249,879	1,249,879	1,245,004	1,245,004
Revenues Over / Under Expenses	**(22,333)**	**(44,419)**	**(1,542)**	**(521,726)**	**(95,075)**	**7,421**	**7,421**	**12,296**	**12,296**
ENDING WORKING CAPITAL	$ 96,617	$ 173,521	$ 95,075	$ (426,651)	$ 0	$ 7,421	$ 14,842	$ 27,138	$ 39,434

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2023
160- Downtown Service Parking Fund

Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 22-23	City Comm Recomm FY 22-23
160-0000-322-02-00-000000 Occupational / Transportation	11,335	15,000	12,761	15,000	15,000	
322	**11,335**	**15,000**	**12,761**	**15,000**	**15,000**	
160-0000-333-03-00-000000 Fed pass thru / TDEM Grant	140	-	-	-	-	
333	**140**	**-**	**-**	**-**	**-**	
160-0000-343-01-00-000000 Highways & streets / Parking meter fees	583,362	650,000	556,546	650,000	650,000	
160-0000-343-02-00-000000 Highways & streets / Signs & signals	-	-	-	-	-	
160-0000-343-03-00-000000 Highways & streets / Parking garage fee	233,655	310,000	244,190	310,000	310,000	
160-0000-343-04-00-000000 Highways & streets / Immobilization - vehicles	-	-	-	-	-	
160-0000-343-06-00-000000 Highways & streets / Appl fee-special permit	35,278	15,000	9,500	15,000	15,000	
160-0000-343-07-00-000000 Highways & streets / Appl fee-residential perm	-	-	-	-	-	
160-0000-343-08-00-000000 Highways & streets / Fees in lieu parking spac	-	-	-	-	-	
160-0000-343-09-00-000000 Highways & streets / Fines - other	-	-	-	-	-	
160-0000-343-11-00-000000 Highways & streets / Parking garage leases	35,106	39,000	38,837	39,000	39,000	
160-0000-343-12-00-000000 Charges for services / Bike Memberships	-	-	-	-	-	
343	**887,402**	**1,014,000**	**849,073**	**1,014,000**	**1,014,000**	
160-0000-351-03-00-000000 Fines & forfeitures / Parking fines	107,969	140,000	120,546	140,000	140,000	
351	**107,969**	**140,000**	**120,546**	**140,000**	**140,000**	
160-0000-372-99-00-000000 Facilities' rental / Other	7,719	5,000	11,550	5,000	11,550	
372	**7,719**	**5,000**	**11,550**	**5,000**	**11,550**	
160-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	(396)	600	720	600	720	
160-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	1,628	-	720	-	720	
160-0000-375-40-09-000000 Cash over/short / Downtown services	(74)	-	(46)	-	-	
160-0000-375-43-00-000000 Miscellaneous / ATM commission	3,600	3,300	3,600	3,300	3,600	
160-0000-375-99-00-000000 Miscellaneous / Other	16,308	-	29,500	25,000	29,960	
375	**21,066**	**3,900**	**34,494**	**28,900**	**35,000**	
160-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
160-0000-381-02-00-000000 Interest / Texpool	881	545	2,719	2,852	2,852	
160-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	-	-	-	

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2023
160- Downtown Service Parking Fund

Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 22-23	City Comm Recomm FY 22-23
160-0000-381-04-00-000000 Interest / Other investments	-	-	-	-	-	
160-0000-381-20-00-000000 Interest / Gain/loss sale of invest-	-	-	-	-	-	
381	**881**	**545**	**2,719**	**2,852**	**2,852**	
160-0000-391-68-00-000000 Operating transfers in / McAllen Metro fund	49,282	-	-	-	-	
391	**49,282**	**-**	**-**	**-**	**-**	
160 Downtown Services	**$ 1,085,793**	**$ 1,178,445**	**$ 1,031,143**	**$ 1,205,752**	**$ 1,218,402**	**$ -**

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City of McAllen, Texas
Downtown Services Parking Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
Downtown Services	$ 1,095,241	$ 1,206,855	$ 1,016,676	$ 1,722,603	$ 1,308,602	$ 1,245,004	$ 1,245,004	$ 1,245,004	$ 1,245,004
TOTAL	$ 1,095,241	$ 1,206,855	$ 1,016,676	$ 1,722,603	$ 1,308,602	$ 1,245,004	$ 1,245,004	$ 1,245,004	$ 1,245,004
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	548,832	645,734	547,993	639,578	639,578	639,578	639,578	639,578	639,578
Employee Benefits	156,054	185,085	143,741	241,989	230,866	230,866	230,866	230,866	230,866
Supplies	60,511	47,368	35,202	47,368	47,368	47,368	47,368	47,368	47,368
Other Services and Charges	271,093	279,317	264,375	279,317	279,317	279,317	279,317	279,317	279,317
Maint. and Repair Services	53,914	40,960	20,528	40,960	39,484	39,484	39,484	39,484	39,484
Diaster Expense	-	-	-	-	-	-	-	-	-
Liability Insurance	4,837	8,391	4,837	8,391	12,580	8,391	8,391	8,391	8,391
TOTAL OPERATING EXPENSES	1,095,241	1,206,855	1,016,676	1,257,603	1,249,193	1,245,004	1,245,004	1,245,004	1,245,004
Capital Outlay	-	-	-	465,000	59,409	-	-	-	-
TOTAL EXPENDITURES	$ 1,095,241	$ 1,206,855	$ 1,016,676	$ 1,722,603	$ 1,308,602	$ 1,245,004	$ 1,245,004	$ 1,245,004	$ 1,245,004
PERSONNEL									
Downtown Services	18	23	23	23	23	23	23	23	23

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Downtown Services
FUND: Downtown Services Parking Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 850,980***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 47,368***					***$ -***		***$ -***	
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 279,317***					***$ -***		***$ -***	
MAINTENANCE											
1. Fuel & lubricants										(1,476)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 40,960***					***$ -***		***$ (1,476)***	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***465,000***		***57,475***	
Total Non- Capital Outlay								***-***		***1,934***	
TOTAL			***$ 1,218,625***					***$ 465,000***		***$ 57,933***	

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CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Downtown Services
FUND: Downtown Services Parking Fund

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Facility Improvement	100,000	1	100,000		-	Replace and visually enhance the façade of facility through painting, lighting and other design elements.
Clean agent system			-		10,000	Clean agent system for storage room which contain permanent documents and any type of intrusion would ruin documents. Fire department recommended clean agent system to meet the intent of protecting the building as required by code, and the documents at the same time.
			-		-	
			-		-	
	TOTAL		$ 100,000		$ 10,000	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Smart Parking Meter Expansion	250,000	1	250,000		-	In 2016, Smart Meters were added along Main St. from Business 83 to Houston Ave. By expanding our smart meters throughout downtown, we have another opportunity to replace over 100 analog and / or traditional meters. Replacing analog/digital meters with smart meters, newer equipment would allow users to pay with cash, coins, credit card and / or mobile phone.
Meter Equipment Replacement	65,000	1	65,000	1	47,475	This request would help us replace 300 on-street parking meter mechanisms, thus, allowing us to go from mechanical to digital mechs. These parking meter upgrades will only display time in digital format and only accept coins.
			-		-	
			-		-	
	TOTAL		$ 315,000		$ 47,475	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Security Improvement	50,000	1	50,000		-	Improvements may include video cameras, lighting, and surveillance equipment including but not limited to license plate recognitions hardware/software located at the McAllen Parking Garage facility.
			-		-	
			-		-	
	TOTAL		$ 50,000		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 465,000	$ 57,475

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Downtown Services
FUND: Downtown Services Parking Fund

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	1,934		-	various	1,934	Microsoft Office software program allocation
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ 1,934	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ 1,934

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2024
160-3032 Downtown services

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
160-3032-431-60-02-000000 Compensation / Non-exempt	376,503	416,089	346,219	410,932	410,932	
160-3032-431-60-06-000000 Compensation / Part time	104,872	171,194	123,843	171,194	171,194	
160-3032-431-60-10-000000 Compensation / Overtime	19,002	8,250	28,471	8,250	8,250	
160-3032-431-60-15-000000 Compensation/Certification	-	1,000	-	-	-	
160-3032-431-60-17-000000 Compensation / Telephone	720	720	720	720	720	
160-3032-431-60-01-000000 Compensation / Exempt	47,735	48,481	48,740	48,481	48,481	
60	**548,832**	**645,734**	**547,993**	**639,578**	**639,578**	**-**
160-3032-431-61-30-000000 Benefits / Social security	40,552	49,400	40,816	48,928	48,928	
160-3032-431-61-36-000000 Benefits / Retirement	37,223	38,580	37,309	40,047	40,047	
160-3032-431-61-40-000000 Benefits / Unemployment tax	1,130	5,796	-	1,863	1,863	
160-3032-431-61-46-000000 Benefits / Workers' comp-	5,358	2,700	5,838	4,184	4,184	
160-3032-431-61-50-000000 Benefits / Health cost	65,977	82,032	53,985	110,484	110,484	
160-3032-431-61-52-000000 Benefits / Life insurance	316	392	295	399	399	
160-3032-431-61-53-000000 Benefits / Retiree health ins (ARC)	5,498	5,498	5,498	5,498	5,498	
61	**156,054**	**184,398**	**143,741**	**211,402**	**211,402**	**-**
160-3032-433-62-02-000000 Supplies / Office	733	800	757	800	800	
160-3032-433-62-04-000000 Supplies / Operating	40,199	33,500	13,892	33,500	33,500	
160-3032-433-62-12-000000 Supplies / Small tools/minor equip-	-	600	-	600	600	
160-3032-433-62-14-000000 Supplies / Janitorial	16,332	9,168	17,253	9,168	9,168	
160-3032-433-62-18-000000 Supplies / Clothing & uniform	3,246	3,300	3,300	3,300	3,300	
62	**60,511**	**47,368**	**35,202**	**47,368**	**47,368**	**-**
160-3032-434-63-14-000000 Other services & charges / Dues & subscription	-	-	-	-	-	
160-3032-434-63-43-000000 Other services & charges / Postage	429	255	255	255	255	
160-3032-434-63-44-000000 Other services & charges / Printing	5,014	3,034	-	3,034	3,034	
160-3032-434-63-46-000000 Other services & charges / Promotions	2,364	2,000	1,716	2,000	2,000	
160-3032-434-63-52-000000 Other services & charges / Rental & contractual	184,691	184,000	186,693	184,000	184,000	
160-3032-434-63-64-000000 Other services & charges / Training	744	2,357	1,202	2,357	2,357	
160-3032-434-63-65-000000 Other services & charges / Travel	-	783	820	783	783	
160-3032-434-63-67-000000 Other services & charges / Utilities - electricity	45,051	42,000	40,004	42,000	42,000	
160-3032-434-63-68-000000 Other services & charges / Utilities-gas	-	67	-	67	67	
160-3032-434-63-69-000000 Other services & charges / Utilities-telephone	1,769	1,800	2,273	1,800	1,800	
160-3032-434-63-70-000000 Other services & charges / Utilities-water	9,386	8,721	10,840	8,721	8,721	
160-3032-434-63-89-000000 Other services & charges / Credit card fees	21,405	33,500	20,373	33,500	33,500	
160-3032-434-63-99-000000 Other services & charges / Miscellaneous	240	800	200	800	800	

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2024
160-3032 Downtown services

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
63	**271,093**	**279,317**	**264,375**	**279,317**	**279,317**	**-**
160-3032-435-65-08-000000 Maintenance / Equipment	9,755	1,000	-	1,000	1,000	
160-3032-435-65-10-000000 Maintenance / Facilities	34,386	36,184	15,279	36,184	36,184	
160-3032-435-65-16-000000 Maintenance / Vehicles	7,952	1,000	4,229	1,000	1,000	
160-3032-435-65-17-000000 Maintenance / Fuel & lubricants	1,821	2,776	1,020	2,776	1,300	
65	**53,914**	**40,960**	**20,528**	**40,960**	**39,484**	**-**
160-3032-436-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
160-3032-436-66-20-000000 Capital outlay / Equipment	-	-	-	315,000	47,475	
160-3032-436-66-22-000000 Capital outlay / Computer-hardware	-	-	-	50,000	-	
160-3032-436-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
160-3032-436-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	100,000	10,000	
66	**-**	**-**	**-**	**465,000**	**57,475**	**-**
160-3032-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
160-3032-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
160-3032-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	1,934	
160-3032-433-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
160-3032-433-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**-**	**-**	**-**	**-**	**1,934**	**-**
160-3032 Downtown Services	**$ 1,090,404**	**$ 1,197,777**	**$ 1,011,839**	**$ 1,683,625**	**$ 1,276,558**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Downtown Services	1			Downtown Service Supervisor		$ 23.3083	$ 48,481
	1						**48,481**
Downtown Services		1		Administrative Assistant		15.6110	32,471
Downtown Services		1		Administrative Clerk		13.7418	28,583
Downtown Services		1		Administrative Clerk		13.4854	28,050
Downtown Services		1		Administrative Clerk		13.4854	28,050
Downtown Services		1		Administrative Clerk		13.4854	28,050
Downtown Services		1		Administrative Clerk		13.4854	28,050
Downtown Services		1		Custodian		12.7535	26,527
Downtown Services		1		Downtown Service Crew Leader		13.9981	29,116
Downtown Services		1		Parking Meter Attendant		15.2505	31,721
Downtown Services		1		Parking Meter Attendant		13.9981	29,116
Downtown Services		1		Parking Meter Attendant		13.4854	28,050
Downtown Services		1		Parking Meter Attendant		13.4854	28,050
Downtown Services		1		Parking Meter Technician		14.8676	30,925
Downtown Services		1		Senior Administrative clerk		16.4306	34,176
		14					**410,932**
Downtown Services			1	Receptionist/Admin Clerk		13.4854	21,399
Downtown Services			1	Receptionist/Admin Clerk		13.4854	21,399
Downtown Services			1	Receptionist/Admin Clerk		13.4854	21,399
Downtown Services			1	Custodian		12.7535	21,399
Downtown Services			1	Custodian		12.7535	21,399
Downtown Services			1	Custodian		12.7535	21,399
Downtown Services			1	Part time - Downtown Service		12.7535	21,399
Downtown Services			1	Part time - Downtown Service		12.7535	21,399
			8				**171,194**
				OVERTIME			8,250
				TELEPHONE			720
							8,970
CURRENT POSITIONS		**23**					**$ 639,578**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Downtown Services

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Downtown

www.mcallen.net/departments/downtown

Mission Statement:

"The Downtown Services Department is committed to providing continuous, easy access to public parking in the downtown area, promoting public safety through the enforcement of city parking and vehicle for hire codes, and enhancing downtown aesthetics by implementing a maintenance program for downtown parking lots."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 548,832	$ 627,217	$ 645,734	$ 547,993	$ 639,578	$ 639,578	$ 639,578	$ 639,578	$ 639,578	$ 639,578
Employee Benefits	156,054	181,881	184,398	143,741	211,402	211,402	211,402	211,402	211,402	211,402
Supplies	60,511	47,368	47,368	35,202	47,368	47,368	47,368	47,368	47,368	47,368
Other Services and Charges	271,093	279,317	279,317	264,375	279,317	279,317	279,317	279,317	279,317	279,317
Maintenance	53,914	40,960	40,960	20,528	40,960	39,484	39,484	39,484	39,484	39,484
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,090,404	1,176,743	1,197,777	1,011,839	1,218,625	1,217,149	1,217,149	1,217,149	1,217,149	1,217,149
Capital Outlay	-	-	-	-	465,000	59,409	-	-	-	-
Operations & Capital Outlay Total	1,090,404	1,176,743	1,197,777	1,011,839	1,683,625	1,276,558	1,217,149	1,217,149	1,217,149	1,217,149
Non Departmental										
Liability Insurance	4,837	8,391	8,391	4,837	8,391	12,580	8,391	8,391	8,391	8,391
Cost of Living Adjustment	-	21,721	687	-	11,123	-	-	-	-	-
Longevity	-	-	-	-	19,464	19,464	19,464	19,464	19,464	19,464
Total Expenditures	**$ 1,095,241**	**$ 1,206,855**	**$ 1,206,855**	**$ 1,016,676**	**$ 1,722,603**	**$ 1,308,602**	**$ 1,245,004**	**$ 1,245,004**	**$ 1,245,004**	**$ 1,245,004**
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	14	14	14	14	14	14	14	14	14	14
Part-Time	3	8	8	8	8	8	8	8	8	8
Total Positions Authorized	**18**	**23**	**23**	**23**	**23**	**23**	**23**	**23**	**23**	**23**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 1,085,793	$ 1,178,445	$ 1,178,445	$ 1,031,143	$ 1,205,752	$ 1,205,752	$ 1,257,300	$ 1,257,300	$ 1,257,300	$ 1,257,300

MAJOR FY 23-24 GOALS

1. Have remaining tenant spaces (3) filled and operational before the end of FY 23-24.
2. Generate new revenue streams via pop-up vendors and / or prize redemption machines inside the facility.
3. Continue to increase daily, overnight and / or flatrate parking in the Downtown McAllen Parking Garage.

Contact Us:

Mario Delgado
Transit Director
1501 W. Hwy. 83,
Suite 100
McAllen, Tx 78501
956-681-3500

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Downtown

www.mcallen.net/departments/downtown

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Department Staff	21	23	23	23
Total Citations Issued	31,049	33,000	30,000	35,000
Department Expenditures	$ 1,090,404	$ 1,206,855	$ 1,016,676	$ 1,308,602
Number of Past Due Notices Mailed	1,500	2,500	1,500	2,500
Number of Office Operating Hours	3,231	3,231	3,231	3,231
Number of Meter Attendant Operating Hours	2,772	2,772	2,772	2,772
Outputs:				
Department Revenue	$ 1,085,793	$ 1,200,000	$ 1,031,143	$ 1,100,000
Parking Meters Revenue	$ 583,362	$ 460,000	$ 556,546	$ 570,000
Parking Citation Revenue	$ 120,546	$ 100,000	$ 120,546	$ 125,000
Transit (Taxi) Revenue	$ 11,335	$ 15,000	$ 12,761	$ 15,000
Parking Garage Fee	$ 233,655	$ 205,000.00	$ 244,190	$ 250,000.00
Parking Garage Leases	$ 35,106	$ 38,479	$ 38,837	$ 45,000
Misc. Decal Parking Fees	$ 16,308	$ 150,000	$ 29,500	$ 30,000
Effectiveness Measures:				
% Change in operating cost per hour	$ 0	-61%	139%	29%
% Change in revenue collected per hour	-21%	8%	-2%	7%
Efficiency Measures:				
Revenue collected per meter attendant per hour	$ 11	$ 10	$ 11	$ 11
Citation issued per meter attendant per hour	3	4	3	3
Operating cost per hour	$ 393.36	$ 153.61	$ 366.77	$ 472.08
Revenue collected per hour	$ 336	$ 327	$ 319	$ 340
% of Past Due Collections Collected	5%	16%	5%	7%
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The downtown services department manages and operates the City's parking program which consist of the parking garage and over 1,500 surface parking meters. Additionally, the department is responsible for enforcing Chapter 114 and Chapter 138 of the City's Code of Ordinances. The department employs 16 full time employees. Departmental offices are inside the parking garage 221 S. 15th Street.

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2024
160- Downtown Service Parking Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
160-3034-434-63-17-000000 Other services & charges / Employee bond	-	-	-	-	-	
160-3034-434-63-24-000000 Other services & charges / Ins--auto liability	-	-	-	-	-	
160-3034-434-63-25-000000 Other services & charges / Ins--boiler & machinery	-	-	-	-	-	
160-3034-434-63-26-000000 Other services & charges / Ins--error & ommission	-	-	-	-	-	
160-3034-434-63-27-000000 Other services & charges / Ins--fire & ext- covera	-	-	-	-	-	
160-3034-434-63-29-000000 Other services & charges / Ins--liability	4,837	8,391	4,837	8,391	12,580	
160-3034-434-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
160-3034-434-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
160-3034-434-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
63	**4,837**	**8,391**	**4,837**	**8,391**	**12,580**	**-**
160-3034 General Insurance	**$ 4,837**	**$ 8,391**	**$ 4,837**	**$ 8,391**	**$ 12,580**	**$ -**
160-3036-431-61-99-000000 Benefits / Longevitiy	-	-	-	19,464	19,464	
160-3036-431-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	687	-	11,123	-	
61	**-**	**687**	**-**	**30,587**	**19,464**	**-**
160-3036 Contingency	**$ -**	**$ 687**	**$ -**	**$ 30,587**	**$ 19,464**	**$ -**
160-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	4,199	4,326	4,326	4,457	4,457	
160-7019-477-70-04-000000 Debt service / Interest Motorola Lease #23770-Moto	676	549	549	418	418	
70	**4,875**	**4,875**	**4,875**	**4,875**	**4,875**	**-**
160-7019	**$ 4,875**	**$ 4,875**	**$ 4,875**	**$ 4,875**	**$ 4,875**	**$ -**
160-9010-499-74-02-000000 Operating transfers out / General fund	-	-	-	-	-	
160-9010-499-74-04-000000 Operating transfers out / Debt service	-	-	-	-	-	
160-9010-499-74-07-000000 Operating transfers out / Information technology	-	-	-	-	-	
160-9010-499-74-78-000000 Operating transfers out / Health insurance fund	8,011	11,134	11,134	-	-	
74	**8,011**	**11,134**	**11,134**	**-**	**-**	**-**
160-9010	**$ 8,011**	**$ 11,134**	**$ 11,134**	**$ -**	**$ -**	**$ -**
160 Downtown	**$ 1,108,127**	**$ 1,222,864**	**$ 1,032,685**	**$ 1,727,478**	**$ 1,313,477**	**$ -**

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City of McAllen, Texas
Drainage Fee
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BEGINNING WORKING CAPITAL	$ 3,692,201	$ 4,245,139	$ 4,245,139	$ 4,930,022	$ 4,930,022	$ 218,710	$ (146,398)	$ 1,144,919	$ 2,442,693
Revenues:									
Drainage Fees - Residential	$ 663,550	$ 660,000	$ 670,713	$ 674,000	$ 674,000	$ 677,370	$ 680,757	$ 684,161	$ 687,581
Drainage Fees - Commercial	570,099	566,000	570,841	571,000	571,000	573,855	576,724	579,608	582,506
Drainage Fees - Industrial	33,639	33,500	33,354	33,500	33,500	33,668	33,836	34,005	34,175
Interest Earned	(12,899)	10,162	68,030	-	-	-	-	-	-
Total Revenues	1,254,391	1,269,662	1,342,938	1,278,500	1,278,500	1,284,893	1,291,317	1,297,774	1,304,262
TOTAL RESOURCES	$ 4,946,592	$ 5,514,800	$ 5,588,077	$ 6,208,522	$ 6,208,522	$ 1,503,602	$ 1,144,919	$ 2,442,693	$ 3,746,955
APPROPRIATIONS									
PROJECTS:									
8th North Camelia Avenue	$ 233,939	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Balboa Acres Stormwater Infras. & Pump Station Impr.	68,237	334,340	-	1,334,340	1,334,340	-	-	-	-
Balboa Ditch Sluice Gate Improvement	10,794	433,907	-	433,907	433,907	-	-	-	-
Dove:41st Street to Bentsen	-	1,161,819	-	1,161,819	1,161,819	-	-	-	-
Gardenia Avenue at 12th Street	3,250	-	-	-	-	-	-	-	-
Harvey stormwater Pump Station Upgrades	3,270	746,801	40,877	705,924	705,924	-	-	-	-
Main (North) Street at Jay Avenue	963	5,876	17,628	-	-	-	-	-	-
McAllen lateral Channel Improvements	-	1,204,104	-	1,500,000	1,500,000	-	-	-	-
Northeast McAllen/Edinburg Lateral	116,848	446,232	312,986	133,246	133,246	-	-	-	-
Northwest Blueline Hibiscus Tributary	232,346	-	-	-	-	-	-	-	-
N Depot Road at Chapin Road Drainage Imprv.		-	-	165,000	-	1,650,000			
Quince Avenue at N. 8th Street	-	273,750	273,750	-	-	-	-	-	-
Sarah Avenue Bypass	-	-	-	-	-	-	-	-	-
Torres Acres	23,592	495,711	-	495,711	495,711	-	-	-	-
Trade Zone Pump Station Improvement	8,214	237,679	12,814	224,865	224,865	-	-	-	-
TOTAL APPROPRIATIONS	701,452	5,340,219	658,055	6,154,812	5,989,812	1,650,000	-	-	-
ENDING WORKING CAPITAL	$ 4,245,139	$ 174,581	$ 4,930,022	$ 53,710	$ 218,710	$ (146,398)	$ 1,144,919	$ 2,442,693	$ 3,746,955

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City of McAllen, Texas
TIRZ #1
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ -	$ 555,724	$ 699	$ 776,124	$ 776,124	$ 1,697,393	$ 2,618,662	$ 3,539,931	$ 4,461,200
Revenues:									
Contributions - Hidalgo County	629,829	-	-	-	-	-	-	-	-
Interest Earned	1,823	1,389	15	-	-	-	-	-	-
Total Revenues	631,653	1,389	15	-	-	-	-	-	-
Operating Transfer In - General Fund	569,057	782,664	788,743	934,602	934,602	934,602	934,602	934,602	934,602
Total Revenues and Other Sources	1,200,709	784,053	788,758	934,602	934,602	934,602	934,602	934,602	934,602
TOTAL RESOURCES	$ 1,200,708	$ 1,339,777	$ 789,457	$ 1,710,726	$ 1,710,726	$ 2,631,995	$ 3,553,264	$ 4,474,533	$ 5,395,802
APPROPRIATIONS									
Admin Costs	$ 13,333	$ 13,333	$ 13,333	$ 13,333	$ 13,333	$ 13,333	$ 13,333	$ 13,333	$ 13,333
Other Financing Sources (Uses):									
Local Government Corp Debt Service	258,897	-	-	-	-	-	-	-	-
TIRZ #1 Debt Service	927,780	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	1,200,010	13,333	13,333	13,333	13,333	13,333	13,333	13,333	13,333
ENDING WORKING CAPITAL	$ 699	$ 1,326,444	$ 776,124	$ 1,697,393	$ 1,697,393	$ 2,618,662	$ 3,539,931	$ 4,461,200	$ 5,382,469

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City of McAllen, Texas
TIRZ #2A
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 2,977,345	$ 3,820,180	$ 3,820,180	$ 4,490,942	$ 4,490,942	$ (0)	$ (5,841,630)	$ (11,760,260)	$ (10,926,890)
Revenues:									
Interest Earned	30,504	9,493	141,350	-	-	-	-	-	-
Total Revenues	30,504	9,493	141,350	-	-	-	-	-	-
Operating Transfer In - General Fund	817,331	735,204	755,184	838,370	838,370	838,370	838,370	838,370	838,370
Total Revenues and Other Sources	847,835	744,697	896,534	838,370	838,370	838,370	838,370	838,370	838,370
TOTAL RESOURCES	$ 3,825,180	$ 4,564,877	$ 4,716,714	$ 5,329,313	$ 5,329,313	$ 838,370	$ (5,003,260)	$(10,921,890)	$(10,088,519)
APPROPRIATIONS									
Admin Costs	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
Augusta Avenue Drainage	-	510,000	-	510,000	510,000	-	-	-	-
Boeye Redevelopment	-	1,505,000	71,824	1,433,176	1,102,165	6,000,000	-	-	-
Country Club Terrace Drainage Imprv.	-	18,840	8,000	10,040	10,040	-	-	-	-
Dallas Avenue at S. 1st Drainage Imprv.	-	20,520	20,520	210,000	210,000	-	-	-	-
El Rancho Drainage Improvements	-	850,000	65,000	1,366,000	1,366,000	-	-	-	-
El Rancho Roadway & Drainage	-	150,000	30,428	675,200	675,200	675,000	6,752,000	-	-
El Rancho Subd Drainage	-	220,000	-	220,000	220,000	-	-	-	-
Lindberg Avenue Drainage Imprv.	-	42,000	25,000	267,000	267,000	-	-	-	-
South McColl & Pine Ridge	-	30,000	-	30,000	30,000	-	-	-	-
Yuma Ave Roadway & Drainage	-	150,000	-	933,908	933,908	-	-	-	-
TOTAL APPROPRIATIONS	5,000	3,501,360	225,772	5,660,324	5,329,313	6,680,000	6,757,000	5,000	5,000
ENDING WORKING CAPITAL	$ 3,820,180	$ 1,063,517	$ 4,490,942	$ (331,011)	$ (0)	$ (5,841,630)	$ (11,760,260)	$ (10,926,890)	$ (10,093,519)

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Capital Projects Funds

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City of McAllen, Texas
Capital Improvement Projects
Fund Balance Summary

		Actual FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Dept Request FY 23-24	City Manager Recomm FY 23-24	Four Year Plan FY 24-25	FY 25-26	FY 26-27	FY 27-28
9	**BEGINNING FUND BALANCE**	$ 8,987,888	$ 9,275,469	$ 9,275,469	$ 6,898,724	$ 6,898,724	$ (0)	$ (40,855,213)	$ (76,076,173)	$ (73,116,007)
10	**Revenues**									
11	Contribution - Rio Grande Valley Community	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
12	Morris Hike and Bike (Exp Row 104)	-	815,276	-	815,276	815,276	-	-	-	-
13	State Reimbursement - Vision Zero - (Exp Row 41)	-	120,000	-	120,000	120,000	-	-	-	-
14	Developers' Escrow accounts	3,589	-	-	-	-	-	-	-	-
15	Hidalgo County Matching Grant (Exp Row 91)	-	250,000	250,000	-	-	-	-	-	-
16	Interest Earned	(244,619)	24,390	101,868	-	-	-	-	-	-
17	Recovery Prior Year Exp / Other	8,666	-	-	-	-	-	-	-	-
18	**Total Revenues**	$ (182,364)	$ 1,209,666	$ 351,868	$ 935,276	$ 935,276	$ -	$ -	$ -	$ -
20	**Operating Transfers-In**									
21	General Fund: from Gas Royalties Received	502,429	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
22	General Fund: Sales Tax-Insight	4,826,164	4,577,157	4,577,157	4,668,700	4,668,700	4,715,387	4,762,541	4,810,166	4,858,268
23	General Fund: Morris Park	-	36,778	36,778	-	-	-	-	-	-
24	Infrastructure & Improvement Fund - Morris Park (Exp Row 105)	-	877,000	877,000	-	-	-	-	-	-
25	**Total Transfers-In**	$ 5,328,593	$ 5,790,935	$ 5,790,935	$ 4,968,700	$ 4,968,700	$ 5,015,387	$ 5,062,541	$ 5,110,166	$ 5,158,268
27	**Total Revenues and Transfers-In**	$ 5,146,228	$ 7,000,601	$ 6,142,803	$ 5,903,976	$ 5,903,976	$ 5,015,387	$ 5,062,541	$ 5,110,166	$ 5,158,268
29	**TOTAL RESOURCES**	$ 14,134,116	$ 16,276,070	$ 15,418,272	$ 12,802,700	$ 12,802,700	$ 5,015,387	$ (35,792,673)	$ (70,966,007)	$ (67,957,739)
31	**APPROPRIATIONS**									
32	**Expenditures**									
33	General Government	$ 807,038	$ 1,661,297	$ 1,657,297	$ 854,339	$ 458,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000
34	Public Safety	1,013,741	2,911,099	2,978,350	3,831,239	1,341,389	14,490,000	490,000	490,000	490,000
35	Highways, Streets and Drainage	650,467	5,780,630	2,387,946	23,211,417	6,688,917	30,610,600	39,023,500	950,000	19,082,000
36	Culture and Recreation	2,013,258	5,111,658	1,143,955	6,051,714	4,314,394	370,000	370,000	310,000	310,000
37	Health & Welfare	48,623	235,000	235,000	-	-	-	-	-	-
38	Champion Lakes Golf Course	-	-	-	350,000	-	-	-	-	-
39	**Total Expenditures (Detailed Schedule Attached)**	$ 4,533,127	$ 15,699,684	$ 8,402,548	$ 34,298,709	$ 12,802,700	$ 45,870,600	$ 40,283,500	$ 2,150,000	$ 20,282,000
41	**Other Financing Sources (Uses):**									
42	Transfer to Street Improvement Const. Fund	$ 325,520	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
43	Transfer to Parks Facility Construction Fund	-	117,000	117,000	-	-	-	-	-	-
44	**Total Other Sources**	$ 325,520	$ 117,000	$ 117,000	$ -	$ -	$ -	$ -	$ -	$ -
46	**Total Expenditures and Other Sources**	$ 4,858,647	$ 15,816,684	$ 8,519,548	$ 34,298,709	$ 12,802,700	$ 45,870,600	$ 40,283,500	$ 2,150,000	$ 20,282,000
50	**ENDING FUND BALANCE**	$ 9,275,469	$ 459,386	$ 6,898,724	$ (21,496,009)	$ (0)	$ (40,855,213)	$ (76,076,173)	$ (73,116,007)	$ (88,239,739)

7/20/2023
Fund: 300

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City of McAllen - Capital Improvement Fund

	A	B	C	F	H	J	K	L	N	O	P	Q
2					Adjusted		Dept.	City Manager				
3		Project		Actuals	Budget	Estimated	Request	Recomm	Four Year Plan			
4	Expenditures	Status	Description	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
6												
7	**General Government Improvements**											
8	City Fiber	**RECURRING**	The City has approximately 68 miles of private fiber that connects about 44 city facilities, numerous traffic signals & surveillance cameras at various intersections, and various SCADA devices onto our network. The goal this year is to install fiber to the new compost facility, transit/metro/parks facility and to relocated fiber in areas where location conflicts with road construction.	$ 368,921	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
9	City Hall Front Canopy Upgrades	**ROLLOVER**	Provide facelift to front canopy and walkway lighting at City Hall, provide secured entrance to City Hall.	-	232,000	178,000	58,000	58,000	-	-	-	-
10	Development Monument Sign	**IN PROGRESS**	Monument sign	-	48,000	48,000	-	-	-	-	-	-
11	Downtown Improvements	**RECURRING**	Various infrastructure and traffic improvements	19,598	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
12	Development Center Conference Room Renovation	**IN PROGRESS**	Technology upgrades to conference rooms	-	55,200	55,200	-	-	-	-	-	-
13	Finance & Budget Department Remodel	**ROLLOVER**	Remodel and reconfiguration of existing workspace to accommodate current growth and operational needs.	-	274,339	274,339	274,339	-	-	-	-	-
14	IT - Equipment	**IN PROGRESS**	Blade chassis w/fabric interconnect licenses / file storage replacement / ups replacement for EOC.	357,457	184,758	184,758	-	-	-	-	-	-
15	Phone System Upgrade	**COMPLETED**	Completed FY 21-22.	6,019	-	-	-	-	-	-	-	-
16	Planning - Comprehensive Plan	**ROLLOVER**	The Planning Comprehensive Plan project will allow the City to hire a consultant for the purpose of updating Foresight McAllen, the City's Comprehensive Planning document. The Comprehensive Plan will address how development is handled within the City.	55,045	467,000	517,000	92,000	-	-	-	-	-
17	Purchasing - Furniture	**NEW**	New furniture for Purchasing Department for additional work spaces.	-	-	-	30,000	-	-	-	-	-
18			**Total General Government Improvements**	**$ 807,038**	**$ 1,661,297**	**$ 1,657,297**	**$ 854,339**	**$ 458,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**
19												
20	**Fire Department**											
21	Fire - Aerial Ladder Fire Truck - *Shortage*	**IN PROGRESS**	Aerial Ladder Fire Truck (Shortage)- Project to be completed FY 22/23.	-	235,500	235,500	-	-	-	-	-	-
22	Fire - Dual Head Mobile Radio	**COMPLETED**	Completed FY 21-22.	65,700	-	-	-	-	-	-	-	-
23	Fire - Emergency Operations Technology Refresh	**IN PROGRESS**	Emergency Operations Technology Refresh- Project to be completed FY 22/23.	-	100,000	100,000	-	-	-	-	-	-
24	Fire - Fire Records Management Software	**IN PROGRESS**	Fire Records Management Software- Project to be completed FY 22/23.	143,900	206,100	206,100	-	-	-	-	-	-
25	Fire - Pumper Fire Truck Engine-7 - *Shortage*	**NEW**	Pumper Fire Truck Engine 7 (Shortage)	-	-	-	-	255,000	-	-	-	-
26	Fire Station #4 Apparatus Bay Floor Repair	**COMPLETED**	Completed FY 21-22.	51,042	-	-	-	-	-	-	-	-
27	Fire - Single Head Mobile Radio	**COMPLETED**	Completed FY 21-22.	107,224	-	-	-	-	-	-	-	-
28	Fire Station #2 & #3 Bldg. Imprv	**COMPLETED**	HVAC upgrades	50,710	35,600	39,570	-	-	-	-	-	-
29			**Total Fire Department**	**$ 418,576**	**$ 577,200**	**$ 581,170**	**$ -**	**$ 255,000**	**$ -**	**$ -**	**$ -**	**$ -**
30												
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City of McAllen - Capital Improvement Fund

	A	B	C	F	H	J	K	L	N	O	P	Q
2					Adjusted		Dept.	City Manager				
3		Project		Actuals	Budget	Estimated	Request	Recomm	Four Year Plan			
4	Expenditures	Status	Description	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
32	**Traffic Department**											
33	Downtown Signal Improvement	**IN PROGRESS**	Downtown signal improvement. Replacement of signal heads, poles, upgrades. Total of 10 signals in the downtown area being replaced along Main Street.	-	250,000	250,000	-	-	-	-	-	-
34	Loop Cutting Project By Corridors	**RECURRING**	Continued maintenance of vehicle detection loops at signalized intersections required for the Central Traffic Management System (Centracs)	78,486	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000
35	Pavement Markings	**RECURRING**	Project to maintain pavement markings on various corridors through the City of McAllen and restriping of roads that are damaged during construction phases for various projects.	137,767	120,000	120,000	170,000	120,000	120,000	120,000	120,000	120,000
36	Roadway Safety Improvements	**RECURRING**	Improvements at intersections that have experienced an increase in congestion due to the lack of left turn or right turn lanes. Adding a right turn or left turn lane will improve travel times and level of service (LOS).	98,321	150,000	150,000	250,000	200,000	200,000	200,000	200,000	200,000
37	Traffic Building Renovation	**ROLLOVER**	Construction for renovate existing building to account for additional personnel and expanded operations.	18,657	910,680	1,160,200	490,000	410,150	-	-	-	-
38	Traffic Operation - Equipment	**ROLLOVER**	New generator for Traffic Operations Facility	-	114,920	-	114,920	114,920	-	-	-	-
39	Traffic Sign Upgrades	**RECURRING**	Funds designated for purchase of aluminum blades to replace signs that do not meet state requirements for reflectivity. Project involves studying the entire City limits. With only the South side of McAllen being studied and have signs replaced, we are seeking these funds once again. Cost of blades and steel pipe keep going up in price.	49,818	50,000	50,000	75,000	50,000	50,000	50,000	50,000	50,000
40	Traffic Signal Installation	**IN PROGRESS**	Rebuild outdated traffic signals and new signals- 10th & Martin; Orangewood & Jackson; Orangewood & McColl Rd; Tres Lagos & Ware rd; Signal Rebuilds- $90,000	212,116	440,000	440,000	440,000	-	-	-	-	-
41	Vision Zero (Rev-Row 13)	**ROLLOVER**	Transportation Alternatives Project (TAP) funding from HCMPO, State reimbursement of $120,000. Vision Zero is an approach that states that no deaths or serious injuries are acceptable on our transportation system. McAllen's Vision Zero will use education, engineering, evaluation, enforcement and policy to provide a platform to tie in our transportation infrastructure while seeking to eliminate deaths and serious accidents.	-	178,299	106,980	71,319	71,319	-	-	-	-
42			**Total Traffic Department**	**$ 595,165**	**$ 2,333,899**	**$ 2,397,180**	**$ 1,731,239**	**$ 1,086,389**	**$ 490,000**	**$ 490,000**	**$ 490,000**	**$ 490,000**
43												
44	Animal Intake Facility	**NEW**	Design and construction of facility.	-	-	-	2,100,000	-	14,000,000	-	-	-
45				**$ -**	**$ -**	**$ -**	**$ 2,100,000**	**$ -**	**$ 14,000,000**	**$ -**	**$ -**	**$ -**
46												
47			**Total Public Safety**	**$ 1,013,741**	**$ 2,911,099**	**$ 2,978,350**	**$ 3,831,239**	**$ 1,341,389**	**$ 14,490,000**	**$ 490,000**	**$ 490,000**	**$ 490,000**
48												
49	**Highways and Streets**											
50	17 1/2 from 29th Street to Ware Road	**ROLLOVER**	Request for PS&E and ROW as part of an interlocal agreement with Hidalgo County Pct. 4. Project will add paving and drainage improvements to realign 17 1/2 road From 29th Street to 29th Street. Proposed construction includes development of a 5 lane, urban roadway within 100-feet of right of way. Interlocal with Hidalgo County.	-	304,019	304,019	235,000	235,000	-	-	-	-
51	2nd St and Wisconsin Roundabout	**NEW**	Construct a roundabout and approach roadways at the 2nd Street and Wisconsin intersection to improve traffic mobility along Wisconsin and 2nd Street and safety.	-	-	-	150,000	-	750,000	-	-	-

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1												
2					Adjusted		Dept.	City Manager				
3		Project		Actuals	Budget	Estimated	Request	Recomm	Four Year Plan			
4	Expenditures	Status	Description	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
52	29th St. Extension Jordan Ave to Covina Ave.	**NEW**	Roadway paving and drainage improvements to extend 29th Street. Proposed construction includes development of a 4 lane, urban roadway within 80-feet of right-of-way along a length less than one mile.	-	-	-	725,000	-	540,000	7,005,000	-	-
53	33rd Street Extension From Oxford Avenue to Auburn Avenue	**ROLLOVER**	Roadway paving and drainage improvements to extend 33rd Street from Oxford Avenue to Auburn Avenue. Proposed construction includes development of a 3 lane with shoulders, urban roadway within 80-feet of right of way along a length of approximately 0.75 mile. Additional request for right of way acquisition.	-	780,000	159,706	4,989,750	681,750	-	-	-	-
54	33rd Street - Right of Way	**NEW**	Right of way acquisition.	-	-	-	-	500,000				
55	Asphalt Crack Sealing	**ROLLOVER**	Asphalt crack sealing performed as part of the annual pavement preservation program. Additional $100,000 increase requested for PARD Hike/Bike trails maintenance.	248,560	250,000	250,000	350,000	250,000	-	-	-	-
56	Auburn Avenue Widening from 33rd St. to 23rd St.	**NEW**	Roadway paving and drainage improvements to widen existing Auburn Avenue from 33rd Street to Bicentennial Boulevard. Proposed construction includes development of a 4 lane, urban roadway within 80-feet of right-of-way along a length of approximately 0.75 mile. Work to include widening of eastbound and westbound lanes at intersection of Bicentennial Boulevard to add dedicated right turn lanes and Roundabout at the intersection of 29th Street.	-	-	-	450,000	-	3,671,000	-	-	-
57	Bentsen Road Widening I2 Frontage Rd to Neuhaus Dr.	**NEW**	Roadway paving and drainage improvements to widen existing from I2 frontage road to Neuhaus Drive. Proposed construction includes development of a 4 lane, urban roadway within 80-feet of right-of-way along a length of approximately 3/4 mile.	-	-	-	325,000	-	450,000	3,240,000	-	-
58	Bridge Replacement at Rado Drain	**NEW**	Construction of bridge at Rado Ditch to connect Gumwood Avenue from 42nd Street to 41st street.	-	-	-	150,000	-	1,650,000	-	-	-
59	Dove Avenue widening	**COMPLETED**	Widen Dove Avenue to construct a center turn lane between Bicentennial and 23rd St.	290,067	-	-	-	-	-	-	-	-
60	Engineering - Storage Building	**ROLLOVER**	Construction of two 1,250-square foot storage buildings. Engineering is participating with costs for one structure.	-	160,000	130,000	30,000	30,000	-	-	-	-
61	Freddy Gonzalez Widening - Shary Road to 10th Street	**NEW**	Roadway paving and drainage improvements to extend and widen existing Freddy Gonzalez Road From Shary Road to 10th Street. Proposed construction includes development of a 5 lane, urban roadway within 100-feet of right of way along a length of approximately 3.5 miles.	-	-	-	2,266,500	-	4,065,600	-	-	18,132,000
62	FM2220 (Ware Rd.) - Monte Cristo Rd. to SH107 Median	**ROLLOVER**	Cost participation for construction landscaped median. AFA with TXDOT	-	1,147,269	-	1,950,000	1,950,000	-	-	-	-
63	Highland Ave (Main & 12th St.)	**NEW**	New storm sewer system to address drainage along Highland avenue between Main Street and 12th Street	-	-	-	275,000	-	-	-	-	-
64	Idela Ave Roadway Sarah Canal to ware Rd	**NEW**	Roadway paving and drainage improvements Idela Avenue from Sarah Drainage Canal to Ware Road. Proposed construction includes development of a 3 lane urban curb and gutter concrete pavement roadway, storm management system and sidewalks.	-	-	-	210,000	-	2,000,000	-	-	-
65	Incubator	**NEW**	Improvement of facility for AC and Fire System Capital maintenance. $375,000 to replace 4 AC units and re-duct ZOHO area only.	-	-	-	425,000	-	-	-	-	-

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2					Adjusted		Dept.	City Manager				
3		Project		Actuals	Budget	Estimated	Request	Recomm	Four Year Plan			
4	Expenditures	Status	Description	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
66	Kennedy Ave. Widening Taylor T Bentsen Rd.	**NEW**	Roadway paving and drainage improvements to widen existing Colbath Avenue from Taylor Road to Bentsen Road. Proposed construction includes development of a 3 lane urban curb and gutter roadway with shoulders, storm management system and sidewalks.	-	-	-	475,000	-	675,000	4,752,000	-	-
67	La Vista Avenue Widening - 2nd Street to Jackson Avenue	**NEW**	Roadway paving and drainage improvements to widen existing La Vista Avenue from 2nd Street to Jackson Avenue. Proposed construction includes development of a 2 lane roadway with continuous turn lane, storm management system and Sidewalks.	-	-	-	450,000	-	300,000	3,750,000	-	-
68	Lark Avenue (4 Mile) Widening - Taylor Road to 29th Street.	**NEW**	Roadway paving and drainage improvements to widen existing Lark Avenue from Taylor Road to 29th Street. Proposed construction includes development of a 4 lane, curb and gutter urban roadway with dedicated turn lanes at intersections, storm management system and Sidewalks.	-	-	-	900,000	-	750,000	7,200,000	-	-
69	Neuhaus Ave Widening Bentsen Rd to Ware Rd.	**NEW**	Roadway paving and drainage improvements to widen existing Neuhaus Avenue from Bentsen Road to Ware Road. Proposed construction includes development of a 2 lane with shoulders LID urban roadway, storm management system and sidewalks.	-	-	-	250,000	-	350,000	1,852,500	-	-
70	Nolana Avenue Widening - FM2220 (Ware Rd.) to 23rd St.	**NEW**	Widening of Nolana Avenue from 4 lanes to 6 lanes with controlled left turn movements. Proposed construction includes development of a 7 lane, urban curb and gutter roadway with medians and sidewalks. Project listed in the STIP.	-	-	-	1,250,000	-	-	6,500,000	-	-
71	Nolana Avenue Widening - 2nd Street to Jackson Avenue.	**NEW**	Widening of Nolana Avenue from 4 lanes to 6 lanes with left turn lane. Proposed construction includes development of a 7 lane, urban curb and gutter roadway with sidewalks.	-	-	-	750,000	-	4,500,000	-	-	-
72	North 29th Street (Rooth Rd) Corridor Realignment	**NEW**	Realignment of North 29th Street at Mile 8 to acquire roadway right of way and establish the roadway corridor.	-	-	-	75,000	-	500,000	-	-	-
73	Roadway Street lighting (NEW ROADS)	**NEW**	Street light request for new roadways currently in design/construction 33rd Street, Daffodil Avenue, Taylor Road, Bentsen Road.	-	-	-	100,000	-	-	-	-	-
74	Shary Rd from 107 to 9 Mile	**NEW**	Request for PS&E participation as part of request from Hidalgo County Pct. 3. ROW will be requested at a later time. Estimated contribution for ROW is $ 685,000. Project will add paving and drainage improvements to Shary Road.	-	-	-	500,000	-	685,000	-	-	-
75	Sprague Avenue Extension	**NEW**	Establish alignment at existing roadway intersection, acquire right of way along with permits associated with crossings of irrigation and drainage canals for future extension of roadway. Construction of HCIDN1 Irrigation canal siphon crossing.	-	-	-	150,000	-	1,950,000	-	-	-
76	Sprague Road Roadway Improvements (29th to 10th)	**NEW**	Roadway paving and drainage improvements to widen existing Sprague Road from 29th Street to SH336(10th Street). Proposed construction includes development of a 4 lane, urban roadway within 80-feet of right of way along a length of approximately 1.5 miles.	-	-	-	528,000	-	4,974,000	-	-	-
77	Street Lights	**RECURRING**	Funds designated for installation of new street lights in areas that do not meet spacing requirements. Old Neighborhoods and arterial roadways as priority request per City Commission Workshop- $500,0000 (Approximately)	99,449	600,000	100,000	600,000	600,000	600,000	600,000	600,000	600,000
78	Subdivision Paving	**RECURRING**	Proposed funding to assist Developers with City participation with paving improvements along major roadways.	12,391	350,000	350,000	450,000	350,000	350,000	350,000	350,000	350,000

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2					Adjusted		Dept.	City Manager				
3		Project		Actuals	Budget	Estimated	Request	Recomm	Four Year Plan			
4	Expenditures	Status	Description	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
79	Taylor Road - 2 Mile to 4 Mile	ROLLOVER	Roadway paving and drainage improvements to widen existing from 4 Mile to 2 Mile. Proposed construction includes development of a 4 lane, urban roadway within 80-feet of right-of-way along a length of approximately one mile. Request additional money for right of way acquisition.	-	1,190,400	95,279	2,092,167	2,092,167	-	-	-	-
80	Taylor Road Widening I2 Frontage Rd. To Sarah Ave.	NEW	Roadway paving and drainage improvements to widen existing from I2 frontage road to Sarah Avenue. Proposed construction includes development of a 4 lane, urban roadway within 80-feet of right-of-way along a length of approximately two and one half miles.	-	-	-	1,860,000	-	1,500,000	1,488,000	-	-
81	Uvalde Ave Widening Bentsen Rd to Ware Rd	NEW	Roadway paving and drainage improvements to widen existing Uvalde Avenue from Bentsen Road to Ware Road. Proposed construction includes development of a 4 lane urban curb and gutter roadway, storm management system and sidewalks.	-	-	-	250,000	-	350,000	2,286,000	-	-
82			**Total Streets**	**$ 650,467**	**$ 4,781,688**	**$ 1,389,004**	**$ 23,211,417**	**$ 6,688,917**	**$ 30,610,600**	**$ 39,023,500**	**$ 950,000**	**$ 19,082,000**
83	**Drainage**											
84	Stewart and 107 Drainage	COMPLETED	Drainage project participation with HCDD#1	-	998,942	998,942	-	-	-	-	-	-
85			**Total Drainage**	**$ -**	**$ 998,942**	**$ 998,942**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
87			**Total Highways & Streets and Drainage**	**$ 650,467**	**$ 5,780,630**	**$ 2,387,946**	**$ 23,211,417**	**$ 6,688,917**	**$ 30,610,600**	**$ 39,023,500**	**$ 950,000**	**$ 19,082,000**
89	**Culture and Recreation Improvements**											
90	Adaptive Playground - Baseball Field (Amenities)	COMPLETED	Completed FY 21-22.	42,270	-	272	-	-	-	-	-	-
91	Adaptive Playground - Los Encinos (Rev Row 15)	COMPLETED	Complete- Installation of inclusive playground	286,644	221,356	221,356	-	-	-	-	-	-
92	Assorted Parks Amenities	RECURRING	Annual park amenities are replaced due to deterioration and vandalism. Amenities include grills, tables, fountains, trail surfacing, and park equipment as well as repairs to playground structures. Phased improvements include exercise stations, LED lighting upgrades, parking lot repairs and seal coats, and wood fibar fall zone refills.	83,106	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
93	Dog Park Improvements	NEW	Improve the McAllen Dog Park with additional amenities: doggy wash station, additional fencing to rotate areas, new landscaping, dog play elements, 3 picnic shelters, entrance lighting, and sealcoat parking lot. Addition of Prebuilt Unisex Restroom.	-	-	-	150,000	-	-	-	-	-
94	Escandon Park Field Lights	NEW	Upgrade existing lighting to LED for energy efficiency, reduced heat emission, lower light overspray. MUSCO Lighting for 11 Poles. Request for funding submitted to CDBG for FY23-24.	-	-	-	250,000	-	-	-	-	-
95	Fireman's Park - H2O Hut Relocation	COMPLETED	Completed FY 21-22.	44,191	-	-	-	-	-	-	-	-
96	Horticulture Improvements	RECURRING	Funds used for continued maintenance, addition, and replacement of landscaping, irrigation, and horticulture for parks, city buildings, and medians. War Memorial landscaping is also supported by this project as well as yearly tree plantings and seeding of natural ballfields.	83,161	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000
97	Hike & Bike Trail Amenities	ROLLOVER	Add amenities to south 2nd street trail. Addition of benches, water fountains, shade structures, and an art wall at 2nd and Business seating node.	-	150,000	100,000	50,000	50,000	-	-	-	-

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2					Adjusted		Dept.	City Manager				
3		Project		Actuals	Budget	Estimated	Request	Recomm	Four Year Plan			
4	Expenditures	Status	Description	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
98	Jackson City School Park Trail	**NEW**	Improve decomposed granite walking trail around city school park with curb repairs and refill. Decomposed Granite original to project 52 Tons in 2006. Remove and Dispose of 4 Inches of DG and Install and spread 4 inches of new DG	-	-	-	90,000	-	-	-	-	-
99	Lark Community Center Gym Floor Replacement	**NEW**	Lark Community Center gym floor replacement. Removal and replacement of original rubber gym floor installed in 2001. Polyurethane has 10-15 years of lifespan; court is over 20 years and has exceeded lifespan. Current flooring has water damage and cracks that have begun to peel at several spots making it a tripping hazard for athletic leagues, youth programs, and senior programs. New court will provide a better sports experience and safety to participants.	-	-	-	130,000	-	-	-	-	-
100	Los Encinos Pool Heater Installation	**NEW**	The addition of a heated pool option in South McAllen would create the opportunity for year round swim opportunities for residents in the vicinity. Programs would include learn to swim, public swim, water aerobics, and lap swim. Pool was built in 1998 and currently does not have a heater. Tennis/Aquatic Complex discussion for new 10 lane olympic size heated pool presented to City Commission April 10, 2023.	-	-	-	100,000	-	-	-	-	-
101	Los Encinos Pool Replaster	**NEW**	Plaster has begun to show signs of chipping that can cause harm to swimmers. Pool was built in 1998. Recommended replastering for a commercial pool is every 10 years. This 25 year old pool has been replastered once in 2011 (12 years).	-	-	-	170,000	-	-	-	-	-
102	McAuliffe Sidewalk Improvement	**COMPLETED**	Completed FY 21-22.	194,992	-	-	-	-	-	-	-	-
103	Memorial High School Tennis Court Restroom	**NEW**	Addition of 2 pre-fabricated restrooms to Memorial High School Tennis Courts as outlined in 2013 MOU.	-	-	-	120,000	-	-	-	-	-
104	Morris Hike and Bike (Rev - Row 12)	**ROLLOVER**	Continue construction of trail from Bicentennial to 2nd Street. FTA participation is being sought to extend the Bicentennial to 2nd Street. The trail will then connect to TAP grant approved by the MPO. Contributions: MPO $400,232; Edinburg $415,044.17	1,730	2,085,656	228,720	1,856,936	1,856,936	-	-	-	-
105	Morris Park : Phase 2/3 (Rev - Row 24)	**ROLLOVER**	Add amenities to Morris Park: benches, tables, shade structures, walking trail, field lights.	7,544	1,864,456	87,456	1,666,479	1,776,479	-	-	-	-
106	Municipal Ballfield Maintenance Building	**NEW**	Addition of a ballfield maintenance building for housing of tools and equipment on site for efficient access during field prep and tournaments. Foundation for building is in place and is original to 2019 Project located off of Tamarack near Water Tower. Maintenance Building was removed from 2019 scope of work due to budget constraint.	-	-	-	60,000	-	-	-	-	-
107	Municipal Park - East Playground	**COMPLETED**	Completed FY 21-22.	129,051	-	-	-	-	-	-	-	-
108	Municipal Playground Improvements	**NEW**	Improve the 5-12 year old playground and add 2 inclusive elements to the area.	-	-	-	98,000	-	-	-	-	-
109	Palm View Community Center Gym Floor Replacement	**NEW**	Palm View Community Center gym floor replacement. Removal and replacement of original rubber gym floor installed in 2001. Polyurethane has 10-15 years of lifespan; court is over 20 years and has exceeded lifespan. Current flooring has water damage and cracks that have begun to peel at several spots making it a tripping hazard for athletic leagues, youth programs, and senior programs. New court will provide a better sports experience and safety to participants. Request for funding submitted to CDBG for FY 23-24.	-	-	-	130,000	-	-	-	-	-

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2					Adjusted		Dept.	City Manager				
3		Project		Actuals	Budget	Estimated	Request	Recomm	Four Year Plan			
4	Expenditures	Status	Description	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
110	Parks - Mini Excavator	COMPLETED	Completed FY 21-22.	35,162	-	-	-	-	-	-	-	-
111	Parking Lot Package	NEW	Improve existing parking lots through repairs, asphalt patches, overlays, seal coats and restriping parking lines: FY23-24 Hackberry Park, Suarez Park; FY24-25 Los Encinos, Daffodil Disc Golf; FY25-26 Bill Schupp and Harvey Hike and Bike Trail Parking Node.	31,655	-	-	60,000	-	60,000	60,000	-	-
112	Playground Surfacing Overlay	NEW	Repair existing Poured in place playground fall zone surfacing and overlay with a turf option to continue to provide fall safety and add to lifespan of rubber.	-	-	-	95,000	-	-	-	-	-
113	Splash Pad	NEW	Addition of an 800 sq ft splash pad in an existing park. Provides a fifth location in the city for access to recreation water features.	-	-	-	275,000	-	-	-	-	-
114	Stadium Parking	ROLLOVER	Resurfacing of west parking area. Work to be scheduled upon completion of press box construction activity.	219,246	246,320	93,260	246,320	190,000	-	-	-	-
115	Suarez Trail Expansion	NEW	Expand walkability of Suarez park with the addition of a 1,060 linear foot 6 foot wide trail made of decomposed granite with concrete curbs. Requested for funding from CDBG submitted FY23-24.	-	-	-	63,000	-	-	-	-	-
116	Westside Park Improvements	ROLLOVER	Replacement of large playground. PO released in January 2023, manufacture time 8 months, installation 1 month. Additional funds for trail repairs and sidewalk addition.	375,508	143,492	12,513	130,979	130,979	-	-	-	-
117	Youth Baseball Complex Additional Parking	COMPLETED	Complete. Parking lot expansion.	478,996	90,378	90,378	-	-	-	-	-	-
118			**Total Culture & Recreation Improvements**	**$ 2,013,258**	**$ 5,111,658**	**$ 1,143,955**	**$ 6,051,714**	**$ 4,314,394**	**$ 370,000**	**$ 370,000**	**$ 310,000**	**$ 310,000**
119												
120	**Health & Welfare**											
121	Tire Cleanup	COMPLETED	Completed FY 21-22.	48,623	-	-	-	-	-	-	-	-
122	Env. Health - Aerial Bucket Truck	IN PROGRESS	Env. Health - Aerial Bucket Truck	-	168,300	168,300	-	-	-	-	-	-
123	Env. Health - Tractor Mowing	IN PROGRESS	Env. Health - Tractor Mowing	-	66,700	66,700	-	-	-	-	-	-
124			**Total Health & Welfare**	**$ 48,623**	**$ 235,000**	**$ 235,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
125												
126	**Champion Lakes Golf Course**											
127	Cart Path Repairs at Champion Lakes Golf Course	NEW	This project calls for replacing different areas of cart path at the Champion Lakes Golf Course. It includes sections that are severely cracked and some that have broken and pose safety concerns. Funding for this project would allow us address areas that are in dire need of replacement.	-	-	-	300,000	-	-	-	-	-
128	Reconstruction of Starter's House at Champion Lakes GC	NEW	This project calls for the reconstruction of the Champion Lakes Golf Course Starter's House. This is the small structure used to manage golfers and starting times; it does not have electricity and has aged to the point that reconstruction is needed.	-	-	-	50,000	-	-	-	-	-
129			**Total Champion Lakes Golf Course**	**$ -**	**$ -**	**$ -**	**$ 350,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
130												
131			**TOTALS**	**$ 4,533,127**	**$ 15,699,684**	**$ 8,402,548**	**$ 34,298,709**	**$ 12,802,700**	**$ 45,870,600**	**$ 40,283,500**	**$ 2,150,000**	**$ 20,282,000**
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City of McAllen, Texas
Development Corporation of McAllen, Inc.
Fund Balance Summary

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Dept. Request FY 23-24	City Manager Recomm. FY 23-24	Four Year Plan FY 24-25	FY 25-26	FY 26-27	FY 27-28
BEGINNING FUND BALANCE	$ 16,387,392	$ 23,617,133	$ 23,617,133	$ 19,592,276	$ 19,592,276	$ 7,290,332	$ 15,934,335	$ 24,513,349	$ 33,251,327
Revenues									
1/2CENT SALES TAX COLLECTIONS	20,881,917	$ 21,598,683	$ 21,598,683	$ 22,253,189	$ 22,030,657	22,250,963	22,473,473	22,698,209	22,925,191
Insight	1,608,721	1,525,719	1,525,719	1,556,233	1,556,233	1,571,796	1,587,514	1,603,389	1,619,423
Christmas in the Park (Exp-Row 49)	10,673	-	15,190	-	-	-	-	-	-
Hackberry Building Lease Reimbursement (Exp-Row 21)	18,000	6,000	4,500	-	-	-	-	-	-
McAllen Marathon (Exp-Row 60)	90,608	-	-	-	-	-	-	-	-
Quince Avenue at N. 27th St Drainage (75% FEMA, 25% City) (Exp-Row 44)	1,722	1,275,750	1,259,201	63,014	63,014	-	-	-	-
Investment Earnings	(580,938)	53,578	-	-	-	-	-	-	-
Contribution - Megachedes	150,000	-	-	-	-	-	-	-	-
Miscellaneous / Recovery Prior Year Exp	48,277	-	-	-	-	-	-	-	-
Total Revenues	22,228,980	24,459,730	24,403,293	23,872,436	23,649,904	23,822,759	24,060,987	24,301,598	24,544,614
Other Financing Sources									
Transfer In from Friends of Quinta - Morris Park (Exp-Row 61)	50,000	-	-	-	-	-	-	-	-
Transfer In from General Depreciation Fund - Sale of Land - Excess Funds	807,762	-	-	-	-	-	-	-	-
Transfer In from Workers' Comp Fund - Sale of Land - Excess Funds	377,650	-	-	-	-	-	-	-	-
Total Revenues and Other Sources	$ 23,464,392	$ 24,459,730	$ 24,403,293	$ 23,872,436	$ 23,649,904	$ 23,822,759	$ 24,060,987	$ 24,301,598	$ 24,544,614
TOTAL RESOURCES:	$ 39,851,784	$ 48,076,863	$ 48,020,426	$ 43,464,712	$ 43,242,180	$ 31,113,091	$ 39,995,322	$ 48,814,947	$ 57,795,940
APPROPRIATIONS									
Agencies	$ 2,365,953	$ 3,009,000	$ 3,009,000	$ 3,332,264	$ 3,002,625	$ 3,002,625	$ 3,002,625	$ 3,002,625	$ 3,002,625
Business District Improvements	6,951,079	12,817,612	10,827,352	11,727,007	11,633,007	8,311,922	8,611,622	8,696,419	7,988,622
McAllen Cares	8,674	-	-	-	-	-	-	-	-
Street and Drainage Improvements	936,836	10,826,557	2,633,892	9,135,048	8,135,048	-	-	-	-
Recreation / Community Centers Impv & Entertainment	583,751	1,804,666	1,517,087	1,033,000	1,203,171	40,000	40,000	40,000	40,000
Other	2,233,860	9,806,995	4,129,574	8,995,354	8,769,648	954,633	954,633	954,633	954,633
Total Expenditures (Detailed Schedule Attached)	13,080,153	38,264,830	22,116,905	34,222,673	32,743,499	12,309,180	12,608,880	12,693,677	11,985,880
Other Financing Sources (Uses):									
Transfer to General Fund	200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	200,000	200,000	200,000	200,000
Transfer to Sales Tax Debt Fund	-	200,234	200,234	-	300,000	-	-	-	-
Transfer to McAllen Express Fund and Transit Fund	67,000	1,704,525	1,678,290	2,050,174	1,750,174	1,713,776	1,713,776	1,713,776	1,713,776
Transfer to Street Improvement Const. Fund	620,678	-	-	-	-	-	-	-	-
Transfer to Local Govt. Co. Debt Service Fund	557,905	910,120	910,120	909,175	909,175	906,800	910,317	907,167	908,427
Transfer to Quinta Mazatlán - CUE	1,700,915	-	-	-	-	-	-	-	-
Transfer to McAllen Marketing Fund	8,000	49,000	49,000	49,000	49,000	49,000	49,000	49,000	49,000
Transfer to Infrastructure & Improvement Fund	-	3,273,600	3,273,600	-	-	-	-	-	-
Total Other Sources (Detailed Schedule Attached)	3,154,498	6,337,479	6,311,244	3,208,349	3,208,349	2,869,576	2,873,093	2,869,943	2,871,203
Total Expenditures and Other Sources	$ 16,234,650	$ 44,602,309	$ 28,428,149	$ 37,431,022	$ 35,951,848	$ 15,178,756	$ 15,481,973	$ 15,563,620	$ 14,857,083
Revenues over / (under) Expenditures	7,229,741	(20,142,579)	(4,024,856)	(13,558,586)	(12,301,944)	8,644,003	8,579,014	8,737,978	9,687,531
ENDING FUND BALANCE:	$ 23,617,133	$ 3,474,554	$ 19,592,276	$ 6,033,690	$ 7,290,332	$ 15,934,335	$ 24,513,349	$ 33,251,327	$ 42,938,857

7/18/2023
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City of McAllen - Development Corporation of McAllen, Inc.

	A	B	C	D	F	H	J	K	L	N	O	P	Q
2			Project		Actuals	Adjusted Budget	Estimated	Dept. Request	City Manager Recomm	Four Year Plan			
3		Expenditures	Status	Description / Status	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
5													
6	**Agencies**												
7		After-School Learning Centers	**AGENCY**	Interlocal agreement (Boys & Girls Club)	$ 250,000	$ 330,000	$ 330,000	$ 389,639	$ 330,000	$ 330,000	$ 330,000	$ 330,000	$ 330,000
8		Affordable Homes	**AGENCY**	Outside agency	35,434	244,000	244,000	147,625	147,625	147,625	147,625	147,625	147,625
9		Comfort House	**AGENCY**	Outside agency	100,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
10		Health Clinic Facility- El Milagro	**AGENCY**	Outside agency	250,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000
11		LiftFund	**AGENCY**	Local Business Loans - Outside Agency	85,737	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
12		McAllen Economic Development Corp (MEDC)	**AGENCY**	Outside agency	950,000	1,010,000	1,010,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
13		STC	**AGENCY**	Outside agency	254,782	330,000	330,000	500,000	330,000	330,000	330,000	330,000	330,000
14		VIDA	**AGENCY**	Outside agency	440,000	500,000	500,000	600,000	500,000	500,000	500,000	500,000	500,000
15				**Total Skill Job Training & Learning Centers**	**$ 2,365,953**	**$ 3,009,000**	**$ 3,009,000**	**$ 3,332,264**	**$ 3,002,625**	**$ 3,002,625**	**$ 3,002,625**	**$ 3,002,625**	**$ 3,002,625**
16													
17	**Business District Improvements**												
18		Business Development & Recruitment	**RECURRING**	The goal of the Office of Retail and Business development to drive consumer traffic to McAllen, facilitate retail growth, and position McAllen as the top destination in South Texas for retail, hospitality, entertainment consumer traffic and commercial development.	273,071	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000
19		Downtown Refresh	**RECURRING**	The purpose of the program is to stimulate physical, economic, and cultural vitality of McAllen's Downtown district through a matching grant program funded through the Development Corp. Of McAllen and managed through the City of McAllen's Retail Development Department.	18,157	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
20		Involuntary Demolitions	**RECURRING**	The Health & Code Enforcement Department is presenting substandard, vacant structures throughout City of McAllen to the Building Board of Adjustments with staff recommendation to uphold order for involuntary demolition of structures that pose threat to public health and safety.	45,165	150,000	150,000	150,000	150,000	-	-	-	-
21		Lease Agreement - Hackberry (Rev-Row 12)	**N/A**	Rental & Contractual	36,000	12,000	9,000	-	36,000	-	-	-	-
22		Matching Grant program - Neighborhood	**RECURRING**	Grants can be awarded for 50% of landscaping improvements up to $5,000.	-	25,000	7,500	25,000	25,000	25,000	25,000	25,000	25,000
23		Matching Commercial Grant program	**RECURRING**	Grants can be awarded for 50% of façade improvements up to $5,000.	5,000	25,000	5,000	25,000	25,000	25,000	25,000	25,000	25,000
24		Priority Corridor Revitalization	**RECURRING**	Matching revitalization grant intended to improve exterior appearance of commercial establishment and drive consumer traffic into participating grant establishment.	222,826	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
25		Project Imagine Tomorrow	**RECURRING**	Project Description includes: 1.) Incentives for New Construction on Single Family and Duplex-Fourplex Empty Lots throughout City of McAllen. 2.) Incentives for Demolition/Rehabilitation/Upgrade Cost of Substandard, Vacant Homes 3.) Incentives for Renovation of and Homes built 50 + years ago throughout the City of McAllen.	183,254	400,000	400,000	480,000	400,000	400,000	400,000	400,000	400,000
26		Potential Investments	**N/A**	Potential Investments	-	578,471	300,000	750,000	750,000	750,000	750,000	750,000	750,000
27		Retail - Buxton	**RECURRING**	Contract with Buxton analytics software tool to track consumer habits, profiles, and propensity; contract expires February 2025.	60,000	60,000	60,000	60,000	60,000	60,000	-	-	-

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City of McAllen - Development Corporation of McAllen, Inc.

	A	B	C	D	F	H	J	K	L	N	O	P	Q
2			Project		Actuals	Adjusted Budget	Estimated	Dept. Request	City Manager Recomm	Four Year Plan			
3		Expenditures	Status	Description / Status	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
28		Technology Park	**IN PROGRESS**	Technology Park	-	550,000	550,000	550,000	-	-	-	-	-
29		Tres Lagos -Developers Reimbursement	**N/A**	Recorded subdivision: $68,682.78; unrecorded subdivision: $41,807.66	73,105	110,490	-	37,385	37,385	-	-	-	-
30		UTRGV Medical School	**N/A**	UTRGV Medical School	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-	-	-	-
31	**380 AGREEMENTS**												
32		380 Agreements for Business and Industrial Incentives		380 Agreements for Business and Industrial Incentives	5,034,501	9,205,651	7,644,852	7,948,622	8,448,622	6,350,922	6,710,622	6,795,419	6,087,622
33				**Total Business District Improvements**	**$ 6,951,079**	**$ 12,817,612**	**$ 10,827,352**	**$ 11,727,007**	**$ 11,633,007**	**$ 8,311,922**	**$ 8,611,622**	**$ 8,696,419**	**$ 7,988,622**
34													
35	**McAllen CARES**												
36		Rent & Mortgage Assistance	**COMPLETE**	Rent & Mortgage Assistance	8,674	-	-	-	-	-	-	-	-
37				**Total McAllen Cares**	**$ 8,674**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
38													
39	**Streets and Drainage Improvements**												
40		Auburn/Trenton Intersection Improvement	**COMPLETE**	Extend Auburn Avenue to connect to Trenton Avenue and intersection improvements with signal. Project completed January 2023.	175,387	486,803	349,734	-	-	-	-	-	-
41		Bentsen Road Widening - Buddy Owens to 5 mile.	**ROLLOVER**	Proposed construction includes development of a 5 lane, urban roadway within 100-feet of right-of-way along a length of approximately 2.0 miles. Additional request for right of way acquisition.	-	1,190,400	2,588	2,205,310	1,205,310	-	-	-	-
42		Daffodil - Taylor Rd to Ware Rd.	**ROLLOVER**	Roadway paving and drainage improvements to widen existing Daffodil Avenue from Taylor Road to Ware Road (FM 2220).	759,154	6,668,636	602,635	6,066,001	6,066,001	-	-	-	-
43		Dove: 41st Street to Bentsen	**ROLLOVER**	Roadway paving and drainage improvements to complete east/west Dove Avenue corridor from Bentsen Road to 41st Street. Proposed construction includes development of a four lane, urban roadway. **(Street Improvement Bond Fund)**	-	779,718	-	779,718	779,718	-	-	-	-
44		Quince Ave at N. 27th St Drainage Imprv-HMPG (Rev - Row 14)	**ROLLOVER**	This project proposes the construction of new storm sewer infrastructure to reduce the extents of localized flooding during moderate to severe storm events.	2,295	1,701,000	1,678,935	84,019	84,019	-	-	-	-
45				**Total Streets & Drainage Improvements**	**$ 936,836**	**$ 10,826,557**	**$ 2,633,892**	**$ 9,135,048**	**$ 8,135,048**	**$ -**	**$ -**	**$ -**	**$ -**
46													
47	**Recreation, Community Centers and Entertainment**												
48		Christmas in the Park - Entertainment	**RECURRING**	Christmas In The Park Entertainment	30,850	15,000	31,265	15,000	15,000	15,000	15,000	15,000	15,000
49		Christmas in the Parks (Rev- Row 11)	**RECURRING**	Christmas In The Park logistics	23,404	25,000	24,756	25,000	25,000	25,000	25,000	25,000	25,000
50		Golf Course - Erosion Control Wall	**IN PROGRESS**	Golf Course - Erosion Control Wall	2,307	543,000	425,090	-	-	-	-	-	-
51		Golf Course - Erosion Control Wall -Phase II	**NEW**	This project calls for Phase II of the installation of an Erosion Control Wall on the lake between the 3rd and the 4th holes at Champion Lakes Golf Course. Plans are to finish Phase during the current fiscal year and this is a request for funding of Phase II to complete the remaining sections of the lake.	-	-	-	543,000	-	-	-	-	-

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City of McAllen - Development Corporation of McAllen, Inc.

	A	B	C	D	F	H	J	K	L	N	O	P	Q
2			Project		Actuals	Adjusted Budget	Estimated	Dept. Request	City Manager Recomm	Four Year Plan			
3		Expenditures	Status	Description / Status	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
52		Golf Course - Expansion of Champion Lakes Parking Lot	**ROLLOVER**	Expansion of parking lot and incidental construction.	-	225,000	100,000	125,000	125,000	-	-	-	-
53		Golf Course - Resurfacing and Restriping of Parking lot	**COMPLETE**	Complete	153,579	-	-	-	-	-	-	-	-
54		Golf Course - Installation of LED Lights at CLGC Driving Range	**IN PROGRESS**	This project will remove the current lighting system at the Champion Lakes Golf Course Driving Range and upgrade it to LED lighting. This project is scheduled to be finished in May.	-	35,000	35,000	-	-	-	-	-	-
55		Golf Course - Upgrades to West Side Golf Cart Bridge	**IN PROGRESS**	Structural repair of existing pre-fabricated steel cart path bridges	-	175,000	167,280	175,000	-	-	-	-	-
56		Library - Main - A/V Equipment	**IN PROGRESS**	A/V Equipment Upgrade for Rental Spaces. To be completed in FY 22-23.	-	230,000	230,000	-	-	-	-	-	-
57		Library - Palm View - Furniture	**IN PROGRESS**	Replace library furniture. To be completed in FY 22-23.	-	110,000	110,000	-	-	-	-	-	-
58		Library Branch - Lark - Furniture	**IN PROGRESS**	Replace library furniture. To be completed in FY 22-23.	-	110,000	110,000	-	-	-	-	-	-
59		Lark Community Center - A/C Unit	**NEW**	Emergency replacement A/C unit.	-	-	-	-	331,500	-	-	-	-
60		McAllen Marathon (Rev-Row 13)	**RECURRING**	**(Moved to Special Events Fund)**	106,054	-	-	-	-	-	-	-	-
61		Morris Park Improvement Phase II (Rev Row 20)	**IN PROGRESS**	To be completed FY 22-23. Improve landscape with urban forest, trees, observation deck, irrigation.	59,144	101,666	101,666	-	-	-	-	-	-
62		Municipal Pool - Filter & Pump Replacement	**COMPLETE**	Complete. Replacement of filters and pump for Municipal Pool.	49,933	85,000	32,030	-	-	-	-	-	-
63		MXLAN Event	**RECURRING**	McAllen Chamber of Commerce Event	158,480	150,000	150,000	150,000	150,000	-	-	-	-
64		Palm View Community Center - A/C Unit	**NEW**	Emergency replacement A/C unit.	-	-	-	-	327,871	-	-	-	-
65		Quinta Mazatlan - Repairs	**NEW**	Adobe repair - engineering proposal. Broken underground sewer lines. Discovery center-attic & roof repair. Stucco block wall on backside of property.	-	-	-	-	228,800	-	-	-	-
66				**Total Recreation and Community Centers**	**$ 583,751**	**$ 1,804,666**	**$ 1,517,087**	**$ 1,033,000**	**$ 1,203,171**	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 40,000**
67													
68	**Other**												
69		Air Service Incentives	**N/A**	This will support new air service routes that will enhance connectivity and link our community to get destinations and those communities to McAllen for business and tourism.	375,464	1,387,958	504,713	3,500,000	3,500,000	-	-	-	-
70		Anzalduas Cargo Design	**ROLLOVER**	Project is an additional phase of build-out for the Anzalduas - US Land Port of Entry in support of inbound and outbound commercial inspection. TXDOT requested a 3+ day Value Engineering Study. The estimated cost for the VE study is $50,000.	129,491	1,700,704	150,000	1,550,704	1,550,704	-	-	-	-
71		Boeye Phase 0 Project	**ROLLOVER**	Boeye Phase 0 Project		450,000	360,397	305,150	190,944				
72		Chamber of Economic Development Strategy	**N/A**	Chamber of Economic Development Strategy	-	201,500	201,500	-	-	-	-	-	-
73		Children's Bereavement Center	**COMPLETE**	Children's Bereavement Center	-	44,000	44,000	-	-	-	-	-	-
74		City Hall Expansion - Design	**ROLLOVER**	Design services for City Hall renovations and expansion	-	2,100,000	50,000	2,050,000	2,050,000	-	-	-	-
75		Industrial Park	**ROLLOVER**	Cost participation with public infrastructure improvements related to the McAllen South Industrial Park.	7,222	995,000	973,333	21,667	21,667	-	-	-	-
76		Management Fee	**N/A**	Transfer to the General Fund for Management Fee.	401,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000

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City of McAllen - Development Corporation of McAllen, Inc.

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2			Project		Actuals	Adjusted Budget	Estimated	Dept. Request	City Manager Recomm	Four Year Plan			
3		Expenditures	Status	Description / Status	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
77		McAllen Heritage Center	ROLLOVER	Various improvements at Heritage Center	52,842	49,000	7,300	41,700	41,700	-	-	-	-
78		McAllen Heritage Center - Expansion Design	ROLLOVER	Professional architectural & engineering services for annex expansion.	-	100,000	25,000	75,000	75,000	-	-	-	-
79		Miscellaneous	N/A	Miscellaneous	1,776	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
80		Professional Services	N/A	Consulting Fees	381,200	333,200	300,000	300,000	300,000	300,000	300,000	300,000	300,000
81		Drainage Study	IN PROGRESS	Drainage Study	-	216,000	104,500	111,500	-	-	-	-	-
82		Press Box	N/A	Press Box	798,801	1,000,000	201,199	-	-	-	-	-	-
83		Storage - All Other Departments	N/A	Storage - All Other Departments	38,219	32,633	32,633	32,633	32,633	32,633	32,633	32,633	32,633
84		STC - Nursing and Allied Health	N/A	Nursing and Allied Health Program	-	500,000	500,000	500,000	500,000	115,000	115,000	115,000	115,000
85		War Memorial	IN PROGRESS	Upgrade of all 75 existing steel flagpoles with aluminum flagpoles and new flag assemblies	47,845	190,000	168,000	-	-	-	-	-	-
86				**Total Other**	**$ 2,233,860**	**$ 9,806,995**	**$ 4,129,574**	**$ 8,995,354**	**$ 8,769,648**	**$ 954,633**	**$ 954,633**	**$ 954,633**	**$ 954,633**
87													
88	**Transfers-Out**												
89	**DEBT SERVICE**												
90		Contract Rev Bond Series 2017	N/A	Contract Rev Bond Series 2017 (Texas A&M Building Project)	557,905	910,120	910,120	909,175	909,175	906,800	910,317	907,167	908,427
91		Sales Tax Debt Service	N/A	Debt Service Fund	-	200,234	200,234	-	300,000	-	-	-	-
92	**OTHER TRANSFERS-OUT**												
93		Street Improvement Construction Bond Fund	N/A	To assist funding of Dove: 41st Street to Bentsen Project.	620,678	-	-	-	-	-	-	-	-
94		General Fund	N/A	City Parks and Recreation After School Programs	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
95		Quinta Mazatlán - CUE	N/A	Quinta Mazatlán Construction	1,700,915	-	-	-	-	-	-	-	-
96		McAllen Marketing Fund	N/A	Marketing	8,000	49,000	49,000	49,000	49,000	49,000	49,000	49,000	49,000
97		Infrastructure & Improvement Fund	N/A			3,273,600	3,273,600	-	-	-	-	-	-
98	**CITY WIDE TRANSIT SYSTEM**												
99		Metro McAllen Fund - Maintenance & Operations	N/A	Metro McAllen Fund - Maintenance & Operations	67,000	1,495,683	1,495,680	1,531,683	1,531,683	1,495,285	1,495,285	1,495,285	1,495,285
100		Transit Fund - Maintenance & Operations	N/A	Transit Fund - Maintenance & Operations	-	208,842	182,610	218,491	218,491	218,491	218,491	218,491	218,491
101	**Transit: Capital Match Projects:**												
102		Electric Bus Project Expansion	NEW	The Transit Department intends to retrofit the existing 50kw infrastructure to 250kw. Total $3,000,000 ($2,700,000 90% , $300,000 10%)	-	-	-	300,000	-	-	-	-	-
103		**Total Capital Match for Transit**			-	-	-	300,000	-	-	-	-	-
104				**Total Transfer to Transit System**	-	208,842	182,610	518,491	218,491	218,491	218,491	218,491	218,491
105													
106				**Total Transfers Out**	**$ 3,154,498**	**$ 6,337,479**	**$ 6,311,244**	**$ 3,208,349**	**$ 3,208,349**	**$ 2,869,576**	**$ 2,873,093**	**$ 2,869,943**	**$ 2,871,203**
107													
108				**Total Expenditures and Transfers-Out**	**$ 16,234,650**	**$ 44,602,309**	**$ 28,428,149**	**$ 37,431,022**	**$ 35,951,848**	**$ 15,178,756**	**$ 15,481,973**	**$ 15,563,620**	**$ 14,857,083**
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City of McAllen, Texas
Infrastructure and Improvement
Fund Balance Summary

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Dept. Request FY 23-24	City Manager Recomm FY 23-24	Four Year Plan FY 24-25	FY 25-26	FY 26-27	FY 27-28
BEGINNING FUND BALANCE	$ 25,401,940	$ 39,996,282	$ 39,996,282	$ 22,866,182	$ 22,866,182	$ 145,813	$ 145,813	$ 145,813	$ 145,813
Other Financing Sources:									
Transfer in - General Fund (American Rescue Plan)	$ 14,446,981	$ 110,024	$ 110,024	$ -	$ -	$ -	$ -	$ -	$ -
Transfer in - General Fund (Crockett Park)	240,000	-	-	-	-	-	-	-	-
Transfer in - General Fund	6,796,731	1,570,000	1,570,000	-	-	-	-	-	-
Transfer in - Development Corporation	-	3,273,600	3,273,600	-		-	-	-	-
Interest	276,634	-	842,906	-	-	-	-	-	-
Total Other Sources	21,760,346	4,953,624	5,796,530	-	-	-	-	-	-
Total Revenues and Transfers-In	$ 21,760,346	$ 4,953,624	$ 5,796,530	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL RESOURCES	$ 47,162,286	$ 44,949,906	$ 45,792,812	$ 22,866,182	$ 22,866,182	$ 145,813	$ 145,813	$ 145,813	$ 145,813
APPROPRIATIONS									
Expenditures									
General Government	$ -	$ 12,373,600	$ 7,289,811	$ 5,100,000	$ 5,100,000	$ -	$ -	$ -	$ -
Public Safety	15,309	10,403,732	7,867,810	4,932,212	4,382,212	-	-	-	-
Highways, Streets and Drainage	605,782	8,754,271	3,978,000	5,710,271	4,810,271	-	-	-	-
Health & Welfare	-	194,000	194,000	-	-	-	-	-	-
Culture and Recreation	1,114,912	10,534,321	2,102,895	8,427,886	8,427,886	-	-	-	-
Total Expenditures (Detailed Schedule Attached)	$ 1,736,003	$ 42,259,924	$ 21,432,516	$ 24,170,369	$ 22,720,369	$ -	$ -	$ -	$ -
Other Financing Sources (Uses):									
Transfer to Quinta Mazatlan - CUE	$ 5,430,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfer to Parkland Zone #2	-	617,114	617,114	-	-	-	-	-	-
Transfer to Capital Improvement Fund - Morris Park	-	877,000	877,000	-	-	-	-	-	-
Total Other Sources	5,430,000	1,494,114	1,494,114	-	-	-	-	-	-
Total Expenditures and Other Sources	$ 7,166,003	$ 43,754,038	$ 22,926,630	$ 24,170,369	$ 22,720,369	$ -	$ -	$ -	$ -
ENDING FUND BALANCE	$ 39,996,282	$ 1,195,868	$ 22,866,182	$ (1,304,187)	$ 145,813	$ 145,813	$ 145,813	$ 145,813	$ 145,813

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City of McAllen - Infrastructure and Improvement Fund

Expenditures		Description	Actuals 21-22	Adjusted Budget 22-23	Estimated FY 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
General Government											
Land Acquisition - Project Air	**COMPLETED**	Land Acquisition	-	7,273,600	7,289,811	-	-	-	-	-	-
ERP	**IN PROGRESS**	Microsoft GP is on its tenth year and is lacking critical functionality, which is causing various departments to perform manual processes and purchase third party applications to augment GP's deficienies.. As a result, various processes are cumbersome and added costs are incurred with third party maintenance.	-	5,100,000	-	5,100,000	5,100,000	-	-	-	-
		Total General Government	-	12,373,600	7,289,811	5,100,000	5,100,000	-	-	-	-
Public Safety											
Fire - Portable Radios	**IN PROGRESS**	Replace obsolete and unsupported portable radios.	-	60,750	60,750	-	-	-	-	-	-
Fire Station #8	**ROLLOVER**	New construction for Fire Station #8 with brick veneer construction and asphalt shingles roof on concrete slab, including air conditioned living quarters; drive thru apparatus bay, work out area and Porch area. 6 parking spaces, of new green area & concrete driveways and sidewalks. **Fire Station #8 - FFE - $200,000	5,259	4,700,000	5,532,258	252,752	252,752				
Firefighter Training Facility Center	**ROLLOVER**	The Firefighters Training Facility Center will meet a variety of training needs. It will include a large tiered seeting classroom for meetings and trainings and will also include a lobby, restrooms, administrative offices and confernece rooms. **Firefighter Training Facility Center-FFE -$368,000	-	4,768,180	1,400,000	4,129,460	4,129,460	-	-	-	-
Fire Truck	**IN PROGRESS**	Fire Truck- Engine #8- Project Completed FY 22/23	-	779,802	779,802	-	-	-	-	-	-
Fire Station #4 - Relocation	**NEW**	Land acquisition for relocating the existing Fire Station #4.	-	-	-	550,000	-	-	-	-	-
Animal Intake Facility Study	**IN PROGRESS**	The study must include a narrative review/summary in sufficient detail, advice, other considerations, and recommended options for consideration to facilitate the City's effort to determine need and assess feasibility.	10,050	45,000	45,000	-	-	-	-	-	-
Animal Control - Equipment	**IN PROGRESS**	Animal Control - Equipment		50,000	50,000	-	-				
		Total Public Safety	15,309	10,403,732	7,867,810	4,932,212	4,382,212	-	-	-	-
Highways & Streets											
Alleys	**ROLLOVER**	The improvement of the alleys will improve existing alleys throughout different sectors of the city. An alley assesment was performed to determine the existing surface, pavement and driveway connection conditions of alleys in which they were scored from poor, fair and good. The project will upgrade the pavement of the alleys to HMAC to allow better access.	-	3,600,000	288,000	3,312,000	3,312,000	-	-	-	-
Energy Efficiency Program	**ROLLOVER**	This program is involves the replacement or repair of outdated equipment with new energy efficient equipment and HVAC Building Automated Systems that will replace outdated system.	605,782	3,058,271	2,500,000	558,271	558,271	-	-	-	-
Engineering Drainage Study	**ROLLOVER**	Drainage Master Plannning study to identify future drainage projects	-	325,000	250,000	75,000	75,000	-	-	-	-
Street Lights Upgrade	**ROLLOVER**	Upgrading street lights around City of McAllen.	-	141,000	10,000	165,000	165,000	-	-	-	-
Storm Water Compliance - Vactor Trucks (2)	**ROLLOVER**	Storm Water Compliance - Vactor Trucks (2)	-	930,000	930,000	900,000	-	-	-	-	-
Balboa Lift Station	**ROLLOVER**	Balboa Lift Station	-	700,000	-	700,000	700,000	-	-	-	-
		Total Highways & Streets	605,782	8,754,271	3,978,000	5,710,271	4,810,271	-	-	-	-

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City of McAllen - Infrastructure and Improvement Fund

Expenditures		Description	Actuals 21-22	Adjusted Budget 22-23	Estimated FY 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Health & Welfare											
Dynamic Message Board with Trailer Hitch	**IN PROGRESS**	Dynamic Message Board with Trailer Hitch	-	31,546	31,546	-	-	-	-	-	-
Bucket Trucks	**IN PROGRESS**	Bucket Trucks	-	162,454	162,454	-	-	-	-	-	-
		Total Health & Welfare	-	194,000	194,000	-	-	-	-	-	-
Cultural & Recreation											
Bethel Gardens	**IN PROGRESS**	To be completed FY22-23. Improve Bethel Gardens with lighting, raised garden beds with irrigation.	3,688	14,000	14,000	-	-	-	-	-	-
Beautification of Bicentennial	**IN PROGRESS**	To be completed FY 22-23. Beautify trail with fencing and landscape.	77,871	83,774	83,774	-	-	-	-	-	-
Campground Project - Land Acquisition	**ROLLOVER**	Campground Project - Land Acquisition	-	1,072,180	1,072,180	-	-	-	-	-	-
Campground Project - Kappler	**ROLLOVER**	Development of Kappler Property for an overnight campsite, archery alleys, fishing docks, and nature trails.	8,833	1,600,000	380,000	1,220,000	1,220,000	-	-	-	-
Children's Museum at IMAS	**ROLLOVER**	Children's Museum at IMAS	-	1,000,000	-	1,000,000	1,000,000	-	-	-	-
Crockett Elementary	**IN PROGRESS**	To be completed FY22-23. Addition of park amenities to Crockett Park: urban forest, seat wall, additional trail.	310,421	189,579	189,579	-	-	-	-	-	-
Emergency Call Boxes	**COMPLETED**	Complete. Installation of 2 Emegency Call Boxes on Bentsen Trail for safety.	-	21,000	17,460	-	-	-	-	-	-
Splash Grounds at City Parks	**ROLLOVER**	Addition of 2 Splash grounds. McAllen Youth Baseball Complex splash ground installation will begin May 2023, installation takes 8 weeks. Second splash ground for Curtis Park was ordered in March with 8 month lead time.	-	570,000	225,000	345,000	345,000	-	-	-	-
Las Palmas CC Park Soccer Fields & Artificial Turf	**ROLLOVER**	To be completed FY22-23. Improve Las Palmas Park with trail upgrade, parking lot repairs, irrigation repairs, landscaping.	679,098	120,902	120,902	-	-	-	-	-	-
Irrigation District ROW - Trails	**ROLLOVER**	Expand trail system through use of ROW areas. Possible partnership with Irrigation District or Drainiage District.	-	1,800,000	-	1,800,000	1,800,000	-	-	-	-
New Parks & Rec Areas South of Expressway	**ROLLOVER**	Development of a park on the 4 acre RDF located on El Rancho East of McColl. Amenities proposed: benches, trail, volleyball court, playground, exercise pad, and parking lot. Engineering phase in progress.	-	1,722,886	-	1,722,886	1,722,886	-	-	-	-
Tennis Center	**ROLLOVER**	Development of a Tennis Center with 16 courts and lighting.	-	2,340,000	-	2,340,000	2,340,000	-	-	-	-
		Total Culture and Recreation	1,114,912	10,534,321	2,102,895	8,427,886	8,427,886	-	-	-	-
		Infrastructure & Improvement Fund Total	$ 1,736,003	$ 42,259,924	$ 21,432,516	$ 24,170,369	$ 22,720,369	$ -	$ -	$ -	$ -

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City of McAllen, Texas
Quinta Mazatlán - Center for Urban Ecology Facility
Fund Balance Summary

	Actuals 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING FUND BALANCE	$ 2,076,594	$ 9,750,112	$ 9,750,112	$ 13,165,624	$ 13,165,624	$ 1,950,293	$ 1,950,293	$ 1,950,293	$ 1,950,293
Revenues:									
Federal Grants / FTA	-	3,954,209	-	4,968,875	4,968,875	-	-	-	-
University of Texas Rio Grande Valley	-	5,000,000	-	21,293,057	21,293,057	-	-	-	-
State Grant - Texas Parks and Wildlife	39,047	3,660,308	-	2,660,788	2,660,788	-	-	-	-
State Grant - Texas Parks and Wildlife 2021	-	3,500,000	-	3,500,000	3,500,000	-	-	-	-
Economic Development Administration (EDA)	-	1,800,000	-	1,800,000	1,800,000	-	-	-	-
MISD - Contribution	-	4,000,000	-	2,750,000	2,750,000	-	-	-	-
Hidalgo County Contribution		500,000	-	750,000	750,000	-	-	-	-
HUD		-	-	1,000,000	1,000,000				
PUB	-	-	-	1,000,000	1,000,000				
Interest Earned	81,150	24,197	449,012	-	-	-	-	-	-
Total Revenues	120,197	22,438,714	449,012	39,722,720	39,722,720	-	-	-	-
Other Financing Sources:									
Infrastructure & Improvements Fund	5,430,000	-	-	-	-	-	-	-	-
Development Corp. Fund	1,700,915	-	-	-	-	-	-	-	-
General Fund	-	-	2,800,000	-	2,720,250				
Friends of Quinta -Donations / Sponsorships	500,500	1,000,000	166,500	1,638,350	1,229,288	-	-	-	-
Total Revenues and Other Sources	7,751,612	23,438,714	3,415,512	41,361,070	43,672,258	-	-	-	-
TOTAL RESOURCES	$ 9,828,206	$ 33,188,826	$ 13,165,624	$ 54,526,694	$ 56,837,882	$ 1,950,293	$ 1,950,293	$ 1,950,293	$ 1,950,293
APPROPRIATIONS									
Projects:									
Palm House Masterplan/Design	$ 78,094	$ 972,486	$ -	$ 1,159,494	$ 1,159,494	$ -	$ -	$ -	$ -
Palm House Construction	-	43,000,000	-	51,768,905	51,928,095				
Palm House - FFE	-	957,365	-	1,800,000	1,800,000	-	-	-	-
TOTAL APPROPRIATIONS	78,094	44,929,851	-	54,728,399	54,887,589	-	-	-	-
ENDING FUND BALANCE	$ 9,750,112	$ (11,741,025)	$ 13,165,624	$ (201,705)	$ 1,950,293	$ 1,950,293	$ 1,950,293	$ 1,950,293	$ 1,950,293

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City of McAllen, Texas
Traffic / Drainage Bond Improvement Projects
Fund Balance Summary

	A	B	D	F	G	H	J	K	L	M
4			Adjusted		Dept.	City Manager				
5		Actual	Budget	Estimated	Request	Recomm	Four Year Plan			
6		FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
9										
10	**BEGINNING WORKING CAPITAL**	**$ 17,049,949**	**$ 14,300,430**	**$ 14,300,430**	**$ 8,355,561**	**$ 8,355,561**	**$ 3,572,891**	**$ 3,326,791**	**$ 3,326,791**	**$ 3,326,791**
11										
12	Revenues:									
13	Interest Earned	$ 105,404	$ 36,719	$ 256,376	$ -		$ -	$ -	$ -	$ -
14	Northgate Lane Drainage Improv. (Exp. Row 22)	-	1,398,425	140,000	1,258,425	1,258,425	-	-	-	-
15	**Total Revenues**	**$ 105,404**	**$ 1,435,144**	**$ 396,376**	**$ 1,258,425**	**$ 1,258,425**	**$ -**	**$ -**	**$ -**	**$ -**
16										
17	**TOTAL RESOURCES**	**$ 17,155,353**	**$ 15,735,574**	**$ 14,696,807**	**$ 9,613,986**	**$ 9,613,986**	**$ 3,572,891**	**$ 3,326,791**	**$ 3,326,791**	**$ 3,326,791**
18										
19	**APPROPRIATIONS**									
20	Capital Outlay									
21	Traffic Improvements	$ 501,861	$ 453,000	$ 453,000	$ -	$ -	$ -	$ -	$ -	$ -
22	Drainage Improvements	2,353,061	12,890,043	5,888,246	6,101,095	6,041,095	246,100	-	-	-
23	**TOTAL APPROPRIATIONS**	**$ 2,854,922**	**$ 13,343,043**	**$ 6,341,246**	**$ 6,101,095**	**$ 6,041,095**	**$ 246,100**	**$ -**	**$ -**	**$ -**
24										
26	**ENDING WORKING CAPITAL**	**$ 14,300,430**	**$ 2,392,530**	**$ 8,355,561**	**$ 3,512,891**	**$ 3,572,891**	**$ 3,326,791**	**$ 3,326,791**	**$ 3,326,791**	**$ 3,326,791**
27										

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City of McAllen - Traffic / Drainage Bond Improvement Projects

	A	B	C	D	E	G	I	K	L	M	O	P	Q	R
3			Project			Actual	Adjusted Budget	Estimated	Dept. Request	City Manager Recomm				
4		Expenditures	Status	Description		FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
8		**Traffic Improvements**												
9		Fiber Optic	**IN PROGRESS**	Fiber optic materials, Wifi and construction to complete the Bond 2018 Traffic Signal Improvements.		63,786	453,000	453,000	-	-	-	-	-	-
11				**Total Traffic Improvements**		**501,861**	**453,000**	**453,000**	**-**	**-**	**-**	**-**	**-**	**-**
12														
13		**Drainage Improvements**												
14		2nd (So) Street at Byron Nelson	**ROLLOVER**	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.		1,200	278,537	263,564	14,973	14,973	-	-	-	-
17		Bicentennial Blueline	**IN PROGRESS**	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized exisiting storm sewer system that is prone to localized shallow flooding, especially during moderate to severe events.		1,577,313	3,562,990	1,842,179	-	-	-	-	-	-
20		MS4 Stormwater Quality Monitoring Program	**ROLLOVER**	Proposed water monitoring stations at various drainage outfalls.		-	60,000	60,000	21,344	21,344	-	-	-	-
21		Martin Avenue Bypass	**IN PROGRESS**	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized exisiting storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.		438,231	1,120,795	857,325	-	-	-	-	-	-
22		Northgate Lane Drainage Imprv (Rev. Row 14)	**ROLLOVER**	The project would include construction of new storm sewer inlets/laterals to efficiently intercept surface flows and a new storm sewer trunkline to convey those flows to the available downstream receiving stream (McAllen Lateral).		-	2,012,519	513,848	1,198,980	1,198,980	-	-	-	-
23		Northwest Blueline Regrade	**ROLLOVER**	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.		233,407	156,159	-	216,159	156,159	-	-	-	-
24		Northwest Blueline Regrade -ROW	**IN PROGRESS**	Northwest Blueline Regrade -ROW		-	60,000	60,000	-	-	-	-	-	-
25		Northwest Regional Stormwater Detention Facility	**ROLLOVER**	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.		-	2,937,187	881,156	2,056,031	2,056,031	-	-	-	-
26		Primrose Avenue at Bicentennial	**ROLLOVER**	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events. Redsigning project in-house 23-24		3,197	121,935	41,573	245,000	245,000	-	-	-	-
27		Pump Bypass Station 255	**ROLLOVER**	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.		-	97,339	-	97,339	97,339	-	-	-	-
28		Quamasia Avenue at North 11th Street	**IN PROGRESS**	This project proposes to introduce new storm sewer infrastructure to reduce the extents of localized flooding in the vicinity of Quamasia Avenue at N. 11th Street.		-	817,038	726,396	-	-	-	-	-	-

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City of McAllen - Traffic / Drainage Bond Improvement Projects

	Expenditures	Project Status	Description	Actual FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Dept. Request FY 23-24	City Manager Recomm FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
29	Tamarack (East)	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized exisiting storm sewer system that is prone to localized shallow flooding, especially during moderate to severe events.	-	20,626	-	20,626	20,626	-	-	-	-
31	Main (North) Street at Jay Avenue	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	-	664,218	28,105	636,113	636,113	-	-	-	-
32	Burns Drive Drainage Improvements	ROLLOVER	Introduce new storm sewer infrastructure to address flooding along Burns Drive between Sandy and Kent Lanes	-	50,000	30,000	301,750	301,750	-	-	-	-
33	Collardo Subdivision Drainage Improv.	ROLLOVER	Upgrade existing storm sewer system serving the Collardo Subdivsion and provide additional offsite stormwater storage capacity within an existing City owned drainage ditch. The project may be phased into two separate components.	-	262,000	-	262,000	262,000	246,100	-	-	-
34	Gray Subdivision Drainage Outfall Improv.	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	-	15,000	8,000	258,950	258,950	-	-	-	-
35	Houston Avenue at S 2nd Street Drainage Improv.	ROLLOVER	Upgrade existing storm sewer infrastructure (siphon under irrigation canal) to improve function and efficiency of upstream storm sewer network.	-	10,000	8,000	227,000	227,000	-	-	-	-
36	Mona Avenue Drainage Improv.	IN PROGRESS	Upgrades to aged storm sewer infrastructure required to address flooding at the intersection of Mona Avenue at N 23rd Street improvements to the overall system.	-	375,000	334,840	-	-	-	-	-	-
37	N 11th Street at Shasta Avenue Drainage Improv.	ROLLOVER	Upgrade existing storm sewer infrastructure to address flooding during moderate to heavty storm events.	-	16,200	12,960	188,640	188,640	-	-	-	-
38	N 4th St at Tulip Avenue Drainage Improv.	ROLLOVER	Upgrade to existing storm sewer infrastructure to address flooding in alley and rear of properties during moderate to heavy storm events.	-	6,000	6,000	269,000	269,000	-	-	-	-
39	N 41st Street at Daffodil Avenue Drainage Improv.	ROLLOVER	Improve existing storm sewer system to address flooding: N 41st at Daffodil Avenue and vicinity.	-	83,000	8,500	87,190	87,190	-	-	-	-
40	S 1st Street at Beaumont Avenue Drainage Improv.	IN PROGRESS	Introduce new storm sewer infrastructure to address flooding during moderate to heavy storm events.	-	163,500	205,800	-	-	-	-	-	-
41			**Total Drainage Improvements**	**2,353,061**	**12,890,043**	**5,888,246**	**6,101,095**	**6,041,095**	**246,100**	**-**	**-**	**-**
43			**TOTALS**	**$ 2,854,922**	**$ 13,343,043**	**$ 6,341,246**	**$ 6,101,095**	**$ 6,041,095**	**$ 246,100**	**$ -**	**$ -**	**$ -**

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Fund: 318

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City of McAllen, Texas
Parks Facility/Fire Station #2 Construction
Fund Balance Summary

RESOURCES	Actuals 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BEGINNING WORKING CAPITAL	$ 5,878,849	$ 2,300,050	$ 2,300,050	$ 469,771	$ 469,771	$ 19,771	$ 19,771	$ 19,771	$ 19,771
Revenues:									
Interest Earned	17,073	7,550	27,086	-	-	-	-	-	-
Transfer In - CO Series 2014	5,156	-	-	-	-	-	-	-	-
Transfer In - Development Corp. Fund	-	-	-	-	-	-	-	-	-
Transfer In - Capital Improvement Fund	-	117,000	117,000	-	-	-	-	-	-
Total Revenues & Transfers	22,229	124,550	144,086	-	-	-	-	-	-
TOTAL RESOURCES	$ 5,901,078	$ 2,424,600	$ 2,444,136	$ 469,771	$ 469,771	$ 19,771	$ 19,771	$ 19,771	$ 19,771
APPROPRIATIONS									
Capital Outlay									
Parks Administration - Construction	$ 3,575,469	$ 2,249,365	$ 1,849,365	$ 400,000	$ 400,000	$ -	$ -	$ -	$ -
Parks Administration - FFE	-	175,000	125,000	50,000	50,000	-	-	-	-
TOTAL APPROPRIATIONS	3,601,027	2,424,365	1,974,365	450,000	450,000	-	-	-	-
ENDING WORKING CAPITAL	$ 2,300,050	$ 235	$ 469,771	$ 19,771	$ 19,771	$ 19,771	$ 19,771	$ 19,771	$ 19,771

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City of McAllen, Texas
Street Improvement Construction Bond
Fund Balance Summary

	Actuals 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BEGINNING FUND BALANCE	$ 3,524,620	$ 2,742,949	$ 2,742,949	$ 2,371,536	$ 2,371,536	$ 695,245	$ 716,103	$ 737,586	$ 759,713
Revenues:									
Interest Earned	17,316	5,914	43,395	71,146	71,146	20,857	21,483	22,128	22,791
Bicentennial - Trenton to 107	-	670,313	670,313	-	-	-	-	-	-
10th and Bus 83	-	62,366	-	79,301	79,301	-	-	-	-
23rd and Ebony	-	112,975	-	138,189	138,189	-	-	-	-
23rd and Hackberry	-	69,012	-	84,907	84,907	-	-	-	-
23rd and Jackson	-	93,294	-	116,231	116,231	-	-	-	-
23rd and Kendlewood	-	75,828	-	93,047	93,047	-	-	-	-
Total Revenues	$ 17,316	$ 1,089,702	$ 713,708	$ 582,821	$ 582,821	$ 20,857	$ 21,483	$ 22,128	$ 22,791
TOTAL RESOURCES	$ 4,488,134	$ 3,832,651	$ 3,456,657	$ 2,954,357	$ 2,954,357	$ 716,103	$ 737,586	$ 759,713	$ 782,505
APPROPRIATIONS									
Projects:									
10th and Bus 83	$ 1,884	$ 261,907	$ -	$ 261,907	$ 261,907	$ -	$ -	$ -	$ -
23rd and Ebony	-	306,542	263,766	102,790	102,790	-	-	-	-
23rd and Hackberry	189,172	317,463	133,592	183,871	183,871	-	-	-	-
23rd and Jackson	2,597	286,194	163,544	208,077	208,077	-	-	-	-
23rd and Kendlewood	123,406	234,023	106,874	127,150	127,150	-	-	-	-
Bicentennial - Trenton to 107 (Construction)	452,647	50,000	39,152	-	-	-	-	-	-
Dove: 41st Street to Bentsen	975,481	1,342,543	378,193	1,375,317	1,375,317	-	-	-	-
						-			
TOTAL APPROPRIATIONS	$ 1,745,187	$ 2,798,672	$ 1,085,121	$ 2,259,112	$ 2,259,112	$ -	$ -	$ -	$ -
ENDING FUND BALANCE	$ 2,742,949	$ 1,033,978	$ 2,371,536	$ 695,245	$ 695,245	$ 716,103	$ 737,586	$ 759,713	$ 782,505

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City of McAllen, Texas
Sports Facility Construction
Fund Balance Summary

	Actuals 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING FUND BALANCE	$ 57,803	$ 2,051	$ 2,051	$ 1,705	$ 1,705	$ 1,705	$ 1,705	$ 1,705	$ 1,705
Revenues:									
Interest Earned	33	-	29	-	-	-	-	-	-
Total Revenues	33	-	29	-	-	-	-	-	-
TOTAL RESOURCES	$ 57,836	$ 2,051	$ 2,080	$ 1,705	$ 1,705	$ 1,705	$ 1,705	$ 1,705	$ 1,705
APPROPRIATIONS									
Projects:									
Baseball Complex - (Restroom Facilities)	$ 55,784	$ -	$ 375	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL APPROPRIATIONS	55,784	-	375	-	-	-	-	-	-
ENDING FUND BALANCE	$ 2,051	$ 2,051	$ 1,705	$ 1,705	$ 1,705	$ 1,705	$ 1,705	$ 1,705	$ 1,705

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City of McAllen, Texas
City Hall Expansion Fund
Fund Balance Summary

RESOURCES	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BEGINNING WORKING CAPITAL	$ -	$ -	$ -	$ 21,175,377	$ 21,175,377	$ 175,377	$ 175,377	$ 175,377	$ 175,377
Revenues:									
Interest Revenue	-	-	175,377	-	-	-	-	-	-
Total Revenues	-	-	175,377	-	-	-	-	-	-
Transfer In - General Fund	-	21,000,000	21,000,000	-	-	-	-	-	-
TOTAL RESOURCES	$ -	$ 21,000,000	$ 21,175,377	$ 21,175,377	$ 21,175,377	$ 175,377	$ 175,377	$ 175,377	$ 175,377
APPROPRIATIONS									
City Hall Expansion Construction	-	21,000,000	-	21,000,000	21,000,000	-	-	-	-
TOTAL APPROPRIATIONS	-	21,000,000	-	21,000,000	21,000,000	-	-	-	-
ENDING WORKING CAPITAL	$ -	$ -	$ 21,175,377	$ 175,377	$ 175,377	$ 175,377	$ 175,377	$ 175,377	$ 175,377

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City of McAllen, Texas
Information Technology
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING FUND BALANCE	$ 201,218	$ 254,445	$ 254,445	$ 64,029	$ 64,029	$ 10,029	$ 10,029	$ 10,029	$ 10,029
Revenues:									
Fiber Optic Conduit Lease	62,827	64,712	65,968	66,000	66,000	-	-	-	-
Interest Earned	1,923	551	5,036	-	-	-	-	-	-
Total Revenues	64,750	65,263	71,004	66,000	66,000	-	-	-	-
TOTAL RESOURCES	$ 265,968	$ 319,708	$ 325,449	$ 130,029	$ 130,029	$ 10,029	$ 10,029	$ 10,029	$ 10,029
APPROPRIATIONS									
Projects:									
Computer Equipment	$ -	$ 206,420	$ 206,420	$ -	$ -	$ -	$ -	$ -	$ -
Offsite Backup	11,523	20,000	20,000	20,000	20,000	-	-	-	-
PC Replacement	-	-	-	-	100,000	-	-	-	-
Project SMART	-	35,000	35,000	-	-	-	-	-	-
Software	-	9,000	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	11,523	270,420	261,420	20,000	120,000	-	-	-	-
ENDING FUND BALANCE	$ 254,445	$ 49,288	$ 64,029	$ 110,029	$ 10,029	$ 10,029	$ 10,029	$ 10,029	$ 10,029

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Enterprise Funds

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ENTERPRISE / INTERNAL SERVICE FUNDS
PROPOSED NEW POSITIONS
FY 23-24

Dept. No.	Department	Position	Proposed Staffing Count	Requested Sal/Wages	Requested Car Allowance	Requested Phone Allowance	Requested Benefits	New Position Total Cost	City Manager Recomm Staffing	City Manager Recomm Staffing Salary/Wages
		SANITATION FUND								
4250	**Composting**									
	Non-Exempt	Maintenance Worker	1	26,527	-	-	13,915	40,442	1	40,442
4254	**Commercial Box**									
	Non-Exempt	HEO II	1	37,183	-	-	17,052	54,235	1	54,235
		TOTAL SANITATION FUND	**2**	**63,710**	**-**	**-**	**30,967**	**94,677**	**2**	**94,677**
									.	
		CHAMPION LAKES GOLF COURSE								
5156	**Pro Shop**									
	Exempt	Golf Professional	1	55,000	-	-	18,127	73,127	-	
	Part Time	Apprentice Golf Professional	1	20,336	-	-	2,011	22,347	1	22,347
5158	**Golf Carts**									
	Part Time	Golf Cart Maintenance Worker	1	19,296	-	-	1,912	21,208	1	21,208
		TOTAL CHAMPION LAKES GOLF COURSE	**3**	**94,632**	**-**	**-**	**22,050**	**116,682**	**2**	**43,555**
		COVENTION CENTER FUND								
5251	**Covention Center**									
	Exempt	Corporate Relations Manager	1	61,229	3,000	720	20,639	85,588	1	85,588
		TOTAL CONVENTION CENTER	**1**	**61,229**	**3,000**	**720**	**20,639**	**85,588**	**1**	**85,588**
		WORKERS COMP FUND								
4260	**Risk Administration**									
	Non-Exempt	Safety Coordinator	1	41,434	1,800	720	15,493	59,447	1	59,447
		TOTAL WORKERS COMP FUND	**1**	**41,434**	**1,800**	**720**	**15,493**	**59,447**	**1**	**59,447**
Total Enterprise & Internal Funds New Positions			**7**	**261,005**	**4,800**	**1,440**	**89,149**	**356,394**	**6**	**283,267**

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City of McAllen, Texas
Sanitation
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 16,139,857	$ 14,497,553	$ 14,846,264	$ 15,515,898	$ 15,515,898	$ 14,221,769	$ 16,458,050	$ 18,776,310	$ 21,043,208
Revenues:									
Residential Collection	6,937,024	6,900,000	6,960,000	6,980,000	7,479,456	7,537,056	7,594,656	7,652,256	7,709,856
Commercial Collection	9,089,612	8,810,000	9,100,000	9,120,000	10,140,158	10,150,965	10,161,855	10,172,745	10,183,635
Industrial Collection	317,623	280,000	317,000	317,000	338,771	338,771	338,771	338,771	338,771
Brush Collection	2,573,048	2,510,000	2,575,000	2,585,000	2,585,000	2,585,000	2,585,000	2,585,000	2,605,000
Brush Special Pickup	3,227	3,000	3,000	3,000	3,000	1,000	1,000	3,000	3,000
Recycling Fee	1,276,461	1,250,000	1,275,000	1,285,000	1,285,000	1,285,000	1,285,000	1,290,000	1,305,000
Recycling Sales	1,090,142	500,000	600,000	500,000	500,000	500,000	500,000	500,000	500,000
Drop-off Disposal Fee	20,273	2,000	8,000	2,000	2,000	2,000	2,000	2,000	2,000
Roll-off System	1,389,397	1,400,000	1,400,000	1,400,000	1,540,000	1,540,000	1,540,000	1,540,000	1,540,000
Composting	405,489	350,000	350,000	350,000	350,000	300,000	350,000	350,000	350,000
Brush Disposal	42,039	30,000	20,000	30,000	30,000	30,000	30,000	30,000	30,000
Garbage Franchise Tax	101,961	60,000	65,000	60,000	60,000	60,000	60,000	60,000	60,000
Fixed assets - Sale of Property	124,688	-	-	-	-	-	-	-	-
Federal Grants	220,369	-	-	-	-	-	-	-	-
Miscellaneous	19,001	-	8,620	-	-	-	-	-	-
Interest Earned	(398,464)	36,244	390,153	465,477	465,477	426,653	493,742	563,289	631,296
Total Revenues	23,211,888	22,131,244	23,071,773	23,097,477	24,778,862	24,756,445	24,942,024	25,087,061	25,258,558
TOTAL RESOURCES	$ 39,351,745	$ 36,628,797	$ 37,918,037	$ 38,613,375	$ 40,294,760	$ 38,978,214	$ 41,400,074	$ 43,863,372	$ 46,301,767
APPROPRIATIONS									
Expenses:									
Composting	$ 1,234,067	$ 1,075,403	$ 1,068,113	$ 1,203,605	$ 1,203,605	$ 1,203,605	$ 1,203,605	$ 1,203,605	$ 1,256,991
Residential	4,303,035	4,099,194	4,357,276	4,377,661	4,286,274	4,286,274	4,286,274	4,286,274	4,286,274
Commercial Box	5,223,423	4,788,590	5,072,907	5,202,593	5,101,935	5,101,935	5,101,935	5,101,935	5,101,935
Roll-Off	1,129,477	1,161,809	1,059,171	1,223,896	1,174,637	1,174,637	1,174,637	1,174,637	1,174,637
Brush Collection	3,547,041	3,625,830	3,631,189	3,745,558	3,754,952	3,754,952	3,754,952	3,754,952	3,808,338
Recycling	1,857,606	2,078,093	2,092,552	2,424,628	2,378,056	2,378,056	2,378,056	2,378,056	2,378,056
Street Cleaning	558,361	601,411	605,490	616,141	622,470	622,470	632,470	632,470	632,470
Administration	2,551,404	2,819,789	2,742,361	3,291,232	3,290,712	3,170,096	3,170,096	3,170,096	3,170,096
Liability Insurance	111,176	192,856	192,856	192,856	289,138	289,138	289,138	289,138	289,138
Capital Outlay	3,162,535	2,428,600	1,294,290	4,152,900	3,846,212	414,000	507,600	704,000	1,628,000
Other Agencies	41,550	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Operating Expenses	23,719,674	22,971,575	22,216,205	26,531,070	26,047,991	22,495,163	22,598,763	22,795,163	23,825,935
Operating Transfers Out - Marketing Fund	6,250	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Operating Transfers Out - Health Insurance Fund	88,740	160,934	160,934	-	-	-	-	-	-
TOTAL APPROPRIATIONS	23,814,663	23,157,509	22,402,139	26,556,070	26,072,991	22,520,163	22,623,763	22,820,163	23,850,935
Revenues over/under Expenses	**(602,775)**	**(1,026,265)**	**669,634**	**(3,458,593)**	**(1,294,129)**	**2,236,282**	**2,318,260**	**2,266,898**	**1,407,623**
Other Items Affecting Working Capital	(690,818)	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ 14,846,264	$ 13,471,288	$ 15,515,898	$ 12,057,305	$ 14,221,769	$ 16,458,050	$ 18,776,310	$ 21,043,208	$ 22,450,831

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Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-0000-333-03-00-000000 Fed pass thru / TDEM Grant Operating	8,007	-	-	-	-	
500-0000-333-05-00-000000 Fed pass thru / Texas Facilities Commission	212,362	-	-	-	-	
333	**220,369**	**-**	**-**	**-**	**-**	**-**
500-0000-361-01-00-000000 Charges:sales & services / Residential	6,937,024	6,900,000	6,960,000	6,980,000	7,479,456	
500-0000-361-02-00-000000 Charges:sales & services / Commercial	9,089,612	8,810,000	9,100,000	9,120,000	10,140,158	
500-0000-361-03-00-000000 Charges:sales & services / Industrial	317,623	280,000	317,000	317,000	338,771	
500-0000-361-58-00-000000 Charges:sales & services / Brush collections	2,573,048	2,510,000	2,575,000	2,585,000	2,585,000	
500-0000-361-60-00-000000 Charges: Sales & services / Brush special pickup	3,227	3,000	3,000	3,000	3,000	
361	**18,920,533**	**18,503,000**	**18,955,000**	**19,005,000**	**20,546,385**	**-**
500-0000-362-04-00-000000 Other Operating revenues / Recycling	1,276,461	1,250,000	1,275,000	1,285,000	1,285,000	
500-0000-362-05-00-000000 Other Operating revenues / Recycling sales	1,090,142	500,000	600,000	500,000	500,000	
500-0000-362-06-00-000000 Other Operating revenues / Disposal fees	20,273	2,000	8,000	2,000	2,000	
500-0000-362-07-00-000000 Other Operating revenues / Roll off containers	1,389,397	1,400,000	1,400,000	1,400,000	1,540,000	
500-0000-362-08-00-000000 Other Operating revenues / Composting	405,489	350,000	350,000	350,000	350,000	
500-0000-362-09-00-000000 Other Operating revenues / Brush disposal	42,039	30,000	20,000	30,000	30,000	
500-0000-362-10-00-000000 Other Operating revenues / Roll off late fees	-	-	-	-	-	
362	**4,223,801**	**3,532,000**	**3,653,000**	**3,567,000**	**3,707,000**	**-**
500-0000-373-01-00-000000 Sale of property / Fixed assets	124,688	-	-	-	-	
373	**124,688**	**-**	**-**	**-**	**-**	**-**
500-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	(517)	-	2,324	-	-	
500-0000-375-18-00-000000 Miscellaneous / Garbage franchise fee	101,961	60,000	65,000	60,000	60,000	
500-0000-375-40-01-000000 Cash over/short / Cash over/short	(195)	-	(52)	-	-	
500-0000-375-99-00-000000 Miscellaneous / Other	19,713	-	6,348	-	-	
375	**120,962**	**60,000**	**73,620**	**60,000**	**60,000**	**-**
~~500-0000-376-98-00-000000 Contributions / Acquired assets-external~~	~~195,394~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~500-0000-376-99-00-000000 Contributions / Acquired assets-Intra~~	~~2,470,000~~					
~~376~~	~~**2,665,394**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
500-0000-381-02-00-000000 Interest / Texpool	20,390	36,244	205,791	465,477	465,477	
500-0000-381-03-00-000000 Interest / Certificate of deposit	18,839	-	189	-	-	
500-0000-381-04-00-000000 Interest / Other investments	58,201	-	184,173	-	-	
500-0000-381-20-00-000000 Interest / Gain/loss of investments	(495,893)	-	-	-	-	
381	**(398,464)**	**36,244**	**390,153**	**465,477**	**465,477**	**-**
500 Sanitation Fund	**$ 23,211,888**	**$ 22,131,244**	**$ 23,071,773**	**$ 23,097,477**	**$ 24,778,862**	**$ -**

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City of McAllen, Texas
Sanitation Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
Composting	$ 1,234,067	$ 1,289,403	$ 1,282,113	$ 1,517,105	$ 1,517,105	$ 1,203,605	$ 1,203,605	$ 1,253,605	$ 1,274,991
Residential	4,470,997	4,513,894	4,504,976	5,088,861	4,997,474	4,423,774	4,429,274	4,481,274	4,566,274
Commercial Box	5,623,624	5,297,290	5,273,197	6,180,393	6,079,735	5,231,935	5,231,935	5,281,935	5,641,935
Roll-Off	1,158,912	1,261,809	1,154,171	1,408,496	1,174,637	1,198,637	1,204,637	1,208,637	1,210,637
Brush Collection	3,626,800	4,077,830	3,763,889	4,156,558	4,255,952	3,768,452	3,754,952	3,754,952	3,835,338
Street Cleaning	653,605	601,411	605,490	620,341	622,470	622,470	632,470	632,470	632,470
Recycling	2,098,863	2,360,693	2,300,652	3,018,628	3,027,056	2,455,056	2,554,056	2,598,056	3,105,056
Administration	4,852,806	3,569,245	3,331,717	4,540,688	4,373,562	3,591,234	3,587,834	3,584,234	3,559,234
TOTAL	$ 23,719,673	$ 22,971,575	$ 22,216,205	$ 26,531,070	$ 26,047,991	$ 22,495,163	$ 22,598,763	$ 22,795,163	$ 23,825,935
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ 6,501,551	$ 6,982,673	$ 6,627,139	$ 7,182,832	$ 7,145,994	$ 7,145,994	$ 7,145,994	$ 7,145,994	$ 7,220,360
Employee Benefits	1,670,839	2,447,661	2,439,849	3,346,485	3,322,760	2,943,367	2,943,367	2,943,367	2,975,773
Supplies	474,078	511,294	533,443	531,294	531,294	531,294	531,294	531,294	531,294
Other Services and Charges	6,608,617	6,383,985	6,441,395	7,060,197	7,060,197	7,060,197	7,060,197	7,060,197	7,060,197
Maint. and Repair Services	5,149,327	3,924,506	4,587,233	3,964,506	3,752,396	3,752,396	3,762,396	3,762,396	3,762,396
Liability Insurance	111,176	192,856	192,856	192,856	289,138	289,138	289,138	289,138	289,138
TOTAL OPERATING EXPENSES	20,515,588	20,442,975	20,821,915	22,278,170	22,101,779	21,722,386	21,732,386	21,732,386	21,839,158
Capital Outlay	3,162,535	2,428,600	1,294,290	4,152,900	3,846,212	414,000	507,600	704,000	1,628,000
Other Agencies	41,550	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
TOTAL EXPENDITURES	$ 23,719,673	$ 22,971,575	$ 22,216,205	$ 26,531,070	$ 26,047,991	$ 22,236,386	$ 22,339,986	$ 22,536,386	$ 23,567,158
PERSONNEL									
Composting	10	10	10	11	11	11	11	11	12
Residential	34	34	34	34	34	34	34	34	34
Commercial Box	31	31	31	32	32	32	32	32	32
Roll Off	7	7	7	7	7	7	7	7	7
Brush Collection	39	39	39	39	39	39	39	39	39
Street Cleaning	6	6	6	6	6	6	6	6	6
Recycling	34	34	34	34	34	34	34	34	34
Administration	21	22	22	22	22	22	22	22	22
TOTAL PERSONNEL	182	183	183	185	185	185	185	185	186

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Composting
FUND: Sanitation Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. Maintenance Worker	1	$ 26,527		$ 26,527	$ -	$ -	$ 13,915	$ 40,442	1	$ 40,442	Increase in demand for compost and mulch bags and increase in equipment to be maintained.
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	1	26,527		26,527	-	-	13,915	40,442	1	40,442	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 516,672***	***$ 26,527***	***$ -***	***$ -***	***$ 13,915***	***$ 40,442***	***1***	***$ 40,442***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 46,000***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Rental-depreciation								30,475		30,475	New vehicle requested depreciation
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 437,075***					***$ 30,475***	***$ 30,475***		
MAINTENANCE											
1. Fuel & lubricants								10,000		10,000	Additional fuel needed for second screener and dozer needed for compost production.
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 122,941***					***$ 10,000***	***$ 10,000***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***313,500***		***313,500***	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 1,122,688***					***$ 394,417***	***$ 394,417***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Composting
FUND: Sanitation Fund

		DEPT REQUEST		CM RECOMM		
Vehicles - Shortage						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage (SA8504)	48,500	1	48,500	1	48,500	Depreciation Vehicle Shortage for FY23-24
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 48,500		$ 48,500	
Vehicles						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Front-end Loader	265,000	1	265,000	1	265,000	New loader needed for new compost site operations
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 265,000		$ 265,000	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ 313,500**		**$ 313,500**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Composting

FUND: Sanitation Fund

<Please select a category>		DEPT REQUEST		CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ -

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2024
500-4250 Composting facility

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4250-441-60-01-000000 Compensation / Exempt	30,816	50,959	48,053	50,373	50,373	
500-4250-441-60-02-000000 Compensation / Non-exempt	293,967	302,609	282,600	328,654	328,654	
500-4250-441-60-10-000000 Compensation / Overtime	18,358	9,000	25,000	9,000	9,000	
500-4250-441-60-17-000000 Compensation / Telephone	900	1,200	1,200	1,200	1,200	
60	**344,041**	**363,768**	**356,853**	**389,227**	**389,227**	**-**
500-4250-441-61-30-000000 Benefits / Social security	25,347	27,828	27,828	29,776	29,776	
500-4250-441-61-36-000000 Benefits / Retirement	28,890	29,574	29,574	33,279	33,279	
500-4250-441-61-40-000000 Benefits / Unemployment tax	90	2,520	2,520	891	891	
500-4250-441-61-46-000000 Benefits / Workers' comp	11,631	6,744	6,744	12,944	12,944	
500-4250-441-61-50-000000 Benefits / Health cost	48,084	55,764	55,764	87,648	87,648	
500-4250-441-61-52-000000 Benefits / Life insurance	236	298	298	333	333	
500-4250-441-61-53-000000 Benefits / Retiree health ins (ARC)	3,016	3,016	3,016	3,016	3,016	
500-4250-441-61-56-000000 Benefits/Pension Cost-TMRS	(7,187)	-	-	-	-	
500-4250-441-61-58-000000 Benefits / TMRS benefits (contra)	(25,601)	-	-	-	-	
61	**84,505**	**125,744**	**125,744**	**167,886**	**167,886**	**-**
500-4250-443-62-02-000000 Supplies / Office	1,013	1,000	1,000	1,000	1,000	
500-4250-443-62-04-000000 Supplies / Operating	31,897	40,000	40,000	40,000	40,000	
500-4250-443-62-12-000000 Supplies / Small tools/minor equip	712	1,000	500	1,000	1,000	
500-4250-443-62-14-000000 Supplies / Janitorial	677	500	500	500	500	
500-4250-443-62-18-000000 Supplies / Clothing & uniform	3,155	3,500	3,000	3,500	3,500	
500-4250-443-62-20-000000 Supplies / Chemical	280	-	-	-	-	
62	**37,734**	**46,000**	**45,000**	**46,000**	**46,000**	**-**
500-4250-444-63-02-000000 Other services & charges / Advertising	9,266	40,000	40,000	40,000	40,000	
500-4250-444-63-52-000000 Other services & charges / Rental & contractual	332,913	320,000	300,000	320,000	320,000	
500-4250-444-63-65-000000 Other services & charges / Travel	1,178	2,375	1,500	2,375	2,375	
500-4250-444-63-75-000000 Other services & charges / Rental-depreciation fun	22,450	54,575	54,575	105,175	105,175	
500-4250-444-63-99-000000 Other services & charges / Miscellaneous	150	-	200	-	-	
63	**365,958**	**416,950**	**396,275**	**467,550**	**467,550**	**-**
500-4250-445-65-08-000000 Maintenance / Equipment	301,188	35,000	35,000	35,000	35,000	
500-4250-445-65-10-000000 Maintenance / Facilities	2,030	5,700	2,000	5,700	5,700	
500-4250-445-65-16-000000 Maintenance / Vehicles	45,387	25,000	50,000	25,000	25,000	
500-4250-445-65-17-000000 Maintenance / Fuel & lubricants	53,224	57,241	57,241	67,241	67,241	
65	**401,829**	**122,941**	**144,241**	**132,941**	**132,941**	**-**

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2024
500-4250 Composting facility

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4250-446-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
500-4250-446-66-14-000000 Capital outlay / Vehicles	-	34,000	34,000	313,500	313,500	
500-4250-446-66-22-000000 Capital outlay / Computer hardware	-	-	-	-	-	
500-4250-446-66-30-000000 Capital outlay / Imprv- other than buildgs	-	150,000	150,000	-	-	
66	**-**	**184,000**	**184,000**	**313,500**	**313,500**	**-**
500-4250-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	30,000	30,000	-	-	
500-4250-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
67	**-**	**30,000**	**30,000**	**-**	**-**	**-**
500-4250 Composting Facility	**$ 1,234,067**	**$ 1,289,403**	**$ 1,282,113**	**$ 1,517,105**	**$ 1,517,105**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Composting Facility	1			Composting Supervisor		$ 24.2178	$ 50,373
	1						**50,373**
Composting Facility		1		Crew Leader B		21.8334	45,413
Composting Facility		1		HEO II		18.7100	38,917
Composting Facility		1		HEO II		18.2341	37,927
Composting Facility		1		HEO II		17.8766	37,183
Composting Facility		**1**		**Maintenance Worker**	**NEW - CM RECOMM**	**12.7534**	**26,527**
Composting Facility		1		Maintenance Worker		13.0502	27,144
Composting Facility		1		Maintenance Worker		12.9341	26,903
Composting Facility		1		Maintenance Worker		12.7535	26,527
Composting Facility		1		Senior Administrative Clerk		14.9939	31,187
Composting Facility		1		Senior Administrative Clerk		14.8676	30,925
		10					**328,654**
				OVERTIME			9,000
				TELEPHONE			1,200
							10,200
CURRENT POSITIONS		**11**					**$ 389,227**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Composting

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. Maintenance Worker	-	-	-	26,527	-	-	13,915	40,442	1	YES
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
SANITATION DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: SANITATION DEPRECIATION
DEPT. COMPOSTING

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SA8504	2012 FREIGHTLINER 12-YARD DUMP TRUCK	TANDEM DUMP TRUCK	175,000	10	0.15	$ 20,125	YES	MEETS REPLACEMENT CRITERIA		YES	$ (48,500)	$ 48,500
N		NEW ADDITION	FRONT END LOADER	265,000	10	0.15	$ 30,475				YES		$ -
				$ 440,000			**$ 50,600**			**$ -**		**$ (48,500)**	**$ 48,500**

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Composting

www.mcallenpublicworks.net

Mission Statement:

"The Composting Facility is committed to the City of McAllen's sustainability efforts by producing a soil enriched product for the beautification and sustainability of our environment."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 344,041	$ 353,470	$ 363,768	$ 356,853	$ 389,227	$ 389,227	$ 389,227	$ 389,227	$ 389,227	$ 426,410
Employee Benefits	84,505	124,119	125,744	125,744	167,886	167,886	167,886	167,886	167,886	184,089
Supplies	37,734	46,000	46,000	45,000	46,000	46,000	46,000	46,000	46,000	46,000
Other Services and Charges	365,958	416,950	416,950	396,275	467,550	467,550	467,550	467,550	467,550	467,550
Maintenance	401,829	122,941	122,941	144,241	132,941	132,941	132,941	132,941	132,941	132,941
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,234,067	1,063,480	1,075,403	1,068,113	1,203,605	1,203,605	1,203,605	1,203,605	1,203,605	1,256,991
Capital Outlay	-	214,000	214,000	214,000	313,500	313,500	-	-	50,000	18,000
Total Expenditures	**$ 1,234,067**	**$ 1,277,480**	**$ 1,289,403**	**$ 1,282,113**	**$ 1,517,105**	**$ 1,517,105**	**$ 1,203,605**	**$ 1,203,605**	**$ 1,253,605**	**$ 1,274,991**
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	9	9	9	9	10	10	10	10	10	11
Total Positions Authorized	**10**	**10**	**10**	**10**	**11**	**11**	**11**	**11**	**11**	**12**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 405,489	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 300,000	$ 350,000	$ 350,000	$ 350,000

Contact Us:

Elvira Alonzo, CPM, Director
4201 N. Bentsen Rd.
McAllen, Texas
78504
(956) 681-4000

MAJOR FY 23-24 GOALS

1. Continue marketing/advertising Nature's Organic products through multimedia outlets to increase sales by 10%.
2. Increase Nitrogen source in the compost process by 10%.
3. Relocate Composting Site to new location on Mile 12 ½ & Wallace Road.

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Composting

www.mcallenpublicworks.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	10	10	10	11
Department Expenditures	$ 1,234,067	$ 1,289,403	$ 1,282,113	$ 1,517,105
Total Brush Received (Cubic Yards)	266,451	285,000	260,000	285,000
Brush Department Collection (Cubic Yards)	231,553	250,000	225,000	250,000
Brush from Landscapers/Parks (Cubic Yards)	34,898	35,000	35,000	35,000
Vegetable/Green Waste (Tons)	825	2,000	1,300	2,000
Outputs:				
Brush Ground (Cubic Yards)	178,835	200,000	175,000	200,000
Mulch produced (Cubic Yards)	9,638	15,000	12,000	15,000
Organic Compost Produced (Cubic Yards)	8,145	12,000	10,000	12,000
Mulch and Compost provided for City Projects (Cubic Yards)	1,136	1,200	1,200	1,200
Effectiveness Measures:				
Compost and Mulch Sales (Cubic Yards)	14,633	16,000	15,000	16,000
Compost and Mulch Sales	$ 367,277	$ 350,000	$ 350,000	$ 350,000
Cost avoidance of brush disposal fee	$ 892,745	$ 958,884	$ 869,508	$ 958,884
Cost avoidance - to City projects	$ 18,176	$ 20,000	$ 20,000	$ 20,000
Efficiency Measures:				
Processing cost per cubic yard	$ 6.80	$ 6.35	$ 7.21	$ 7.49

**N/A=Not Available, N/P=Not Provided*

Description:

The Compost Facility is a division under Public Works. Through its staff of ten employees, the Composting Facility processes all collected brush to produce nutrient rich mulch and compost that is marketed throughout the Valley.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Residential
FUND: Sanitation Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. Refuse Equipment Mechanic to HEO II				4,712	-	-	1,119	5,831		5,831	Increase in the number of sanitation accounts and creation of new route
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 1,884,009***	***$ 4,712***	***$ -***	***$ -***	***$ 1,119***	***$ 5,831***		***$ 5,831***	
SUPPLIES											
1. Chemical								(3,000)		(3,000)	Decrease requested to transfer to Janitorial
2. Janitorial								3,000		3,000	Increase in safety products, janitorial products and trash liners purchased.
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 35,859***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 1,402,466***					***$ -***	***$ -***		
MAINTENANCE											
1. Fuel & lubricants										(91,387)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 1,049,496***					***$ -***	***$ (91,387)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***505,000***		***505,000***	
Total Non- Capital Outlay								***206,200***		***206,200***	
TOTAL			***$ 4,371,830***					***$ 717,031***	***$ 625,644***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Residential

FUND: Sanitation Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Plotter for GIS Technician	6,000	1	6,000	1	6,000	Replacement of problematic plotter.
ParKan Refuse Hopper	20,000	1	20,000	1	20,000	Replacement of non-operable equipment
			-		-	
			-		-	
			-		-	
	TOTAL		$ 26,000		$ 26,000	

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
Depreciation Shortage (SA2507,SA8018,SA8019 & SA8020)	294,000	1	294,000	1	294,000	Depreciation Vehicle Shortage for FY23-24
Depreciation Shortage (SA2515, SA8004, SA8016)	185,000	1	185,000	1	185,000	Roll-over Depreciation Vehicle Shortage for FY22-23
			-		-	
			-		-	
	TOTAL		$ 479,000		$ 479,000	

Vehicles

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 505,000	$ 505,000

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Residential
FUND: Sanitation Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Refuse Bins (96 Gallon)	60	3200	192,000	3200	192,000	Bins for new accounts and replacements
Radios (Handheld)	4,200	2	8,400	2	8,400	Replacement of non-operable equipment
Radios (Mobile)	4,200	1	4,200	1	4,200	Replacement of non-operable equipment
			-		-	
			-		-	
	TOTAL		$ 204,600		$ 204,600	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Tablet PCs	800	2	1,600	2	1,600	Review of Camera system (vehicle mounted)
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 1,600		$ 1,600	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 206,200	$ 206,200

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2024
500-4252 Residential

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4252-441-60-01-000000 Compensation / Exempt	106,470	117,878	105,000	104,688	104,688	
500-4252-441-60-02-000000 Compensation / Non-exempt	1,025,657	1,167,530	1,083,000	1,165,755	1,165,755	
500-4252-441-60-10-000000 Compensation / Overtime	67,882	60,000	80,000	60,000	60,000	
500-4252-441-60-14-000000 Compensation / Car allowance	4,800	6,600	4,800	6,600	6,600	
500-4252-441-60-17-000000 Compensation / Telephone	2,094	2,880	2,346	2,880	2,880	
60	**1,206,903**	**1,354,888**	**1,275,146**	**1,339,923**	**1,339,923**	**-**
500-4252-441-61-30-000000 Benefits / Social security	90,289	103,648	103,648	102,504	102,504	
500-4252-441-61-36-000000 Benefits / Retirement	101,229	110,153	110,153	114,564	114,564	
500-4252-441-61-40-000000 Benefits / Unemployment tax	661	8,568	8,568	2,754	2,754	
500-4252-441-61-46-000000 Benefits / Workers' comp	66,758	42,049	42,049	53,060	53,060	
500-4252-441-61-50-000000 Benefits / Health cost	160,787	195,084	195,084	264,984	264,984	
500-4252-441-61-52-000000 Benefits / Life insurance	808	1,083	1,083	1,103	1,103	
500-4252-441-61-53-000000 Benefits / Retiree health ins (ARC)	10,950	10,950	10,950	10,950	10,950	
500-4252-441-61-56-000000 Benefits/Pension Cost-TMRS	(25,204)	-	-	-	-	
500-4252-441-61-58-000000 Benefits / TMRS benefits (contra)	(89,778)	-	-	-	-	
61	**316,499**	**471,535**	**471,535**	**549,918**	**549,918**	**-**
500-4252-443-62-02-000000 Supplies / Office	2,152	1,400	1,380	1,400	1,400	
500-4252-443-62-04-000000 Supplies / Operating	6,973	8,000	6,850	8,000	8,000	
500-4252-443-62-12-000000 Supplies / Small tools/minor equip	3,201	5,000	4,860	5,000	5,000	
500-4252-443-62-14-000000 Supplies / Janitorial	3,098	500	3,500	3,500	3,500	
500-4252-443-62-18-000000 Supplies / Clothing & uniform	11,767	15,689	15,184	15,689	15,689	
500-4252-443-62-20-000000 Supplies / Chemical	4,102	5,270	2,270	2,270	2,270	
62	**31,292**	**35,859**	**34,044**	**35,859**	**35,859**	**-**
500-4252-444-63-02-000000 Other services & charges / Advertising	9,604	19,000	19,000	19,000	19,000	
500-4252-444-63-52-000000 Other services & charges / Rental & contractual	717,383	582,200	715,948	582,200	582,200	
500-4252-444-63-65-000000 Other services & charges / Travel	4,309	6,840	6,840	6,840	6,840	
500-4252-444-63-75-000000 Other services & charges / Rental-depreciation fun	595,565	579,376	579,372	794,426	794,426	
500-4252-444-63-99-000000 Other services & charges / Miscellaneous	405	-	680	-	-	
63	**1,327,265**	**1,187,416**	**1,321,840**	**1,402,466**	**1,402,466**	**-**
500-4252-445-65-08-000000 Maintenance / Equipment	5,029	5,000	4,950	5,000	5,000	
500-4252-445-65-16-000000 Maintenance / Vehicles	930,734	500,000	746,698	500,000	500,000	
500-4252-445-65-17-000000 Maintenance / Fuel & lubricants	485,312	544,496	503,063	544,496	453,109	
65	**1,421,075**	**1,049,496**	**1,254,711**	**1,049,496**	**958,109**	**-**

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2024
500-4252 Residential

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4252-446-66-14-000000 Capital outlay / Vehicles	-	267,000	-	479,000	479,000	
500-4252-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
500-4252-446-66-20-000000 Capital outlay / Equipment	-	-	-	26,000	26,000	
500-4252-446-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
66	**-**	**267,000**	**-**	**505,000**	**505,000**	**-**
500-4252-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
500-4252-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	165,427	147,700	147,700	204,600	204,600	
500-4252-443-67-22-000000 Non-Capital Outlay / Computer Equipment	1,663	-	-	1,600	1,600	
500-4252-443-67-24-000000 Non-Capital Outlay / Software	871	-	-	-	-	
500-4252-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**167,962**	**147,700**	**147,700**	**206,200**	**206,200**	**-**
500-4252 Residential	**$ 4,470,997**	**$ 4,513,894**	**$ 4,504,976**	**$ 5,088,861**	**$ 4,997,474**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Residential	1			Solid Waste Manager		$ 32.4542	$ 67,505
Residential	1			Solid Waste Supervisor		17.8766	37,183
	2						**104,688**
Residential		1		Asset Management Clerk		14.8676	30,925
Residential		1		GIS Technician		20.9203	43,514
		2					**74,439**
Residential		1		HEO II		19.9673	41,532
Residential		1		HEO II		19.9043	41,401
Residential		1		HEO II		19.8397	41,267
Residential		1		HEO II		19.7710	41,124
Residential		1		HEO II		19.3255	40,197
Residential		1		HEO II		19.1542	39,841
Residential		1		HEO II		18.5438	38,571
Residential		1		HEO II		18.2341	37,927
Residential		1		HEO II		18.2341	37,927
Residential		1		HEO II		18.2341	37,927
Residential		1		HEO II		18.2341	37,927
Residential		1		HEO II		18.2341	37,927
Residential		**1**		**HEO II**	**REVISION - CM RECOMM**	**17.8764**	**37,183**
Residential		1		HEO II		17.8766	37,183
Residential		1		HEO II		17.8766	37,183
Residential		1		HEO II		17.8766	37,183
Residential		1		HEO II		17.8766	37,183
Residential		1		HEO II		17.8766	37,183
Residential		1		HEO II		17.8766	37,183
Residential		1		HEO II		17.8766	37,183
Residential		1		HEO II		17.8766	37,183
		21					**808,216**
Residential		1		Senior Maintenance Worker		13.4854	28,050
Residential		1		Maintenance Worker		13.8060	28,716
Residential		1		Maintenance Worker		13.6628	28,419
Residential		1		Maintenance Worker		12.9361	26,907
Residential		1		Maintenance Worker		12.7535	26,527
Residential		1		Maintenance Worker		12.7535	26,527

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
		6					**165,146**
Residential		1		Senior Administrative Clerk		14.8676	30,925
Residential		1		Crew Leader B		20.9203	43,514
Residential		1		Crew Leader B		20.9203	43,514
		45					**117,953**
				OVERTIME			60,000
				CAR ALLOWANCE			6,600
				TELEPHONE			2,880
							69,480
CURRENT POSITIONS		**76**					**$ 1,339,923**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Residential

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. Refuse Equipment Mechanic to HEO II	Non-Exempt	32,471	37,183	4,712	-	-	1,119	5,831	YES
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
SANITATION DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: SANITATION DEPRECIATION
DEPT. RESIDENTIAL

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SA2507	2011 CHEVROLET EC 2500HD 2WD	3/4 TON CC SB 4WD GAS	56,000	8	0.15	$ 8,050	YES	MEETS REPLACEMENT CRITERIA		YES	$ (23,000)	$ 23,000
R	SA8018	2016 PETERBILT HEIL DURAPACK PYTHON	RESIDENTIAL AUTO SIDE LOADER	420,000	7	0.15	$ 69,000	YES	MEETS REPLACEMENT CRITERIA		YES	$ (90,500)	$ 90,500
R	SA8019	2016 PETERBILT HEIL DURAPACK PYTHON	RESIDENTIAL AUTO SIDE LOADER	420,000	7	0.15	$ 69,000	YES	MEETS REPLACEMENT CRITERIA		YES	$ (96,000)	$ 96,000
R	SA8020	2017 PETERBILT HEIL DURAPACK PYTHON	RESIDENTIAL AUTO SIDE LOADER	420,000	7	0.15	$ 69,000	YES	MEETS REPLACEMENT CRITERIA		YES	$ (84,500)	$ 84,500
		Vehicle Funding Shortage - Budget Amendment											
R	SA2515	2015 FORD F-250 EC LB 2WD	3/4 TON CC LB 2WD GAS						502-4280-446-66-14-EC2303	44,000	YES	$ (5,500)	$ 5,500
R	SA8004	2009 PETERBILT MCNEILUS AUTO REACH	FRONT LOAD REFUSE TRUCK						502-4280-446-66-14-EC2304	383,623	YES	$ (133,000)	$ 133,000
R	SA8016	2015 PETERBILT HEIL DURAPACK PYTHON	RESIDENTIAL AUTO SIDE LOADER						502-4280-446-66-14-EC2305	409,769	YES	$ (46,500)	$ 46,500
				$ 1,316,000			$ 215,050			$ 837,392		$ (479,000)	$ 479,000

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Residential

www.mcallenpublicworks.net

Mission Statement:

"To provide Solid Waste Management Programs in a courteous, safe, cost efficient, and environmentally responsible manner to all residences, businesses, and construction industry to enhance the quality of life by promoting sustainable practices."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,206,903	$ 1,317,449	$ 1,354,888	$ 1,275,146	$ 1,339,923	$ 1,339,923	$ 1,339,923	$ 1,339,923	$ 1,339,923	$ 1,339,923
Employee Benefits	316,499	465,627	471,535	471,535	549,918	549,918	549,918	549,918	549,918	549,918
Supplies	31,292	35,859	35,859	34,044	35,859	35,859	35,859	35,859	35,859	35,859
Other Services and Charges	1,327,265	1,187,416	1,187,416	1,321,840	1,402,466	1,402,466	1,402,466	1,402,466	1,402,466	1,402,466
Maintenance	1,421,075	1,049,496	1,049,496	1,254,711	1,049,496	958,109	958,109	958,109	958,109	958,109
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	4,303,035	4,055,847	4,099,194	4,357,276	4,377,661	4,286,274	4,286,274	4,286,274	4,286,274	4,286,274
Capital Outlay	167,962	414,700	414,700	147,700	711,200	711,200	137,500	143,000	195,000	280,000
Total Expenditures	**$ 4,470,997**	**$ 4,470,547**	**$ 4,513,894**	**$ 4,504,976**	**$ 5,088,861**	**$ 4,997,474**	**$ 4,423,774**	**$ 4,429,274**	**$ 4,481,274**	**$ 4,566,274**
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	32	32	32	32	32	32	32	32	32	32
Part-Time										
Total Positions Authorized	**34**	**34**	**34**	**34**	**34**	**34**	**34**	**34**	**34**	**34**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 6,937,024	$ 6,900,000	$ 6,900,000	$ 6,960,000	$ 6,980,000	$ 6,900,000	$ 6,980,000	$ 6,980,000	$ 6,980,000	$ 7,060,000

Contact Us:

Elvira Alonzo, CPM
Director
4201 N. Bentsen Rd.
McAllen, Texas
78504
(956) 681-4000

MAJOR FY 23-24 GOALS

1. Transition thirty-three (33) alleys to curbside service to increase collection efficiency.
2. Continue educational programs to increase awareness of the '3 Feet Apart' campaign to reduce missed refuse collection incidents.
3. Restructure all seventeen (17) refuse and recycling routes to ensure efficient collection practices.

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Residential

www.mcallenpublicworks.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	34	34	34	34
Department Expenditures	$ 4,470,997	$ 4,513,894	$ 4,504,976	$ 4,997,474
Outputs:				
Total number of customers / service points	38,504	38,282	38,793	39,093
Number of Solid Waste collection routes per week	40	44	44	48
Number of Recycling collection routes per week	31	31	31	31
Number of "Missed Service" calls	5,030	2,000	4,880	3,200
Revenue generated	$ 6,937,024	$ 6,900,000	$ 6,960,000	$ 6,980,000
Total solid waste tonnage landfill	40,800	40,000	38,500	40,000
Landfill tipping costs - Residential	$ 703,800	$ 690,000	$ 664,125	$ 690,000
Effectiveness Measures:				
"Missed Service" calls per 1000 accounts	131	52	126	82
Efficiency Measures:				
Solid Waste tonnage (black bin) collected per account per year	1.06	1.04	0.99	1.02
Solid Waste tonnage collected per route per week	20	17	17	16
Total cost per ton - collected and disposal	$ 109.58	$ 112.85	$ 117.01	$ 124.94
Total Cost per Service Point	$ 116.12	$ 117.91	$ 116.13	$ 127.84
Accounts served per route	963	870	882	814
Population:	**143,920**	**148,714**	**145,499**	**147,099**

N/A=Not Available, N/P=Not Provided

* Percent Excellent or Good

Description:

The Residential Department provides automated refuse and recycling collection service to residences, automated paper recycling service for commercial establishments, and solid waste management to the downtown business district.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Commercial Box
FUND: Sanitation Fund

			BASELINE					DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION												
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total		# of Positions	Total	
1. Heavy Equipment Operator II	1	$ 37,183		$ 37,183	$ -	$ -	$ 17,052	$ 54,235		1	$ 54,235	Increase in the number of sanitation accounts and creation of new route
2. -	-	-		-	-	-	-	-				
3. -	-	-		-	-	-	-	-				
4. -	-	-		-	-	-	-	-				
5. -	-	-		-	-	-	-	-				
Total	1	37,183		37,183	-	-	17,052	54,235		1	54,235	
Personnel Revisions												
1. Overtime				-	-	-	-	-				
2. Refuse Equipment Mechanic to Plans Examiner				8,971	-	-	1,472	10,443			-	Review subdivision and development plans for proper placement of refuse containers and enclosures
3.		-		-	-	-	-	-				
4.		-		-	-	-	-	-				
5.		-		-	-	-	-	-				
Total Compensation & Benefits			***$ 1,756,576***	***$ 46,154***	***$ -***	***$ -***	***$ 18,524***	***$ 64,678***		***1***	***$ 54,235***	
SUPPLIES												
1. Chemical								(3,000)			(3,000)	Decrease requested to transfer to Janitorial
2. Janitorial								3,000			3,000	Increase in safety products, janitorial products and deodorizer purchased.
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Supplies			***$ 44,479***					***$ -***		***$ -***		
OTHER SERVICES & CHARGES												
1. < Please select category >												
2. < Please select category >												
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Other Services & Charges			***$ 2,118,013***					***$ -***		***$ -***		
MAINTENANCE												
1. Fuel & lubricants											(90,215)	Fuel Adjustment
2. < Please select category >												
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Maintenance			***$ 1,218,847***					***$ -***		***$ (90,215)***		
CAPITAL OUTLAY												
**** See Attached Capital Outlay Request Forms**												
Total Capital Outlay								***665,000***			***665,000***	
Total Non- Capital Outlay								***312,800***			***312,800***	
TOTAL			***$ 5,137,915***					***$ 1,042,478***		***$ 941,820***		

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CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Commercial Box
FUND: Sanitation Fund

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage (SA8207,SA8208,SA8264,SA8265)	456,000	1	456,000	1	456,000	Depreciation Vehicle Shortage for FY23-24
Depreciation Shortage (SA8262,SA8263)	153,000	1	153,000	1	153,000	Roll-over Depreciation Vehicle Shortage for FY22-23
Depreciation Shortage (SA8204,SA8205)	56,000	1	56,000	1	56,000	Roll-over Depreciation Vehicle Shortage for FY21-22
			-		-	
			-		-	
	TOTAL		$ 665,000		$ 665,000	

Vehicles

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 665,000	$ 665,000

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NON - CAPITAL OUTLAY REQUEST FORM
ITEM LESS THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Commercial Box
FUND: Sanitation Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Dumpsters (various sizes)	1,000	150	150,000	150	150,000	Dumpsters for new accounts and replacements
Dumpster Floors	300	450	135,000	450	135,000	Floors to refurbish dumpsters
Plasma Cutter	5,000	1	5,000	1	5,000	Replacement of non-operable equipment
Radio (Mobile)	4,200	1	4,200	1	4,200	Replacement of vehicle radio for SA6001
Washbay Equipment	4,000	1	4,000	1	4,000	Replacement of non-operable equipment
	TOTAL		$ 298,200		$ 298,200	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Camera Equipment (3rd Eye)	5,000	2	10,000	2	10,000	Camera equipment for new vehicles
Vehicle Air Compressor	3,000	1	3,000	1	3,000	Replacement of non-operable equipment (SA3000)
			-		-	
			-		-	
			-		-	
	TOTAL		$ 13,000		$ 13,000	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Tablet PCs	800	2	1,600	2	1,600	Equipment to review vehicle camera system (SA2007 & 2521)
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 1,600		$ 1,600	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 312,800**	**$ 312,800**

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2024
500-4254 Commercial box

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4254-441-60-01-000000 Compensation / Exempt	50,065	51,819	51,819	51,819	51,819	
500-4254-441-60-02-000000 Compensation / Non-exempt	1,035,481	1,118,894	970,345	1,160,837	1,151,866	
500-4254-441-60-06-000000 Compensation / Part time	-	-	-	-	-	
500-4254-441-60-10-000000 Compensation / Overtime	139,081	60,000	90,000	60,000	60,000	
500-4254-441-60-17-000000 Compensation / Telephone	1,920	1,920	1,920	1,920	1,920	
60	**1,226,547**	**1,232,633**	**1,114,084**	**1,274,577**	**1,265,606**	**-**
500-4254-441-61-30-000000 Benefits / Social security	90,009	94,297	94,297	97,505	96,819	
500-4254-441-61-36-000000 Benefits / Retirement	102,998	100,213	100,213	108,976	108,209	
500-4254-441-61-40-000000 Benefits / Unemployment tax	708	7,812	`	2,592	2,592	
500-4254-441-61-46-000000 Benefits / Workers' comp	72,474	52,740	52,740	63,581	63,570	
500-4254-441-61-50-000000 Benefits / Health cost	177,645	194,892	194,892	262,716	262,716	
500-4254-441-61-52-000000 Benefits / Life insurance	798	987	987	1,058	1,050	
500-4254-441-61-53-000000 Benefits / Retiree health ins (ARC)	10,249	10,249	10,249	10,249	10,249	
500-4254-441-61-56-000000 Benefits/Pension Cost-TMRS	(25,581)	-	-	-	-	
500-4254-441-61-58-000000 Benefits / TMRS benefits (contra)	(91,120)	-	-	-	-	
61	**338,179**	**461,190**	**453,378**	**546,677**	**545,205**	**-**
500-4254-443-62-02-000000 Supplies / Office	1,450	1,500	1,500	1,500	1,500	
500-4254-443-62-04-000000 Supplies / Operating	7,322	10,000	9,950	10,000	10,000	
500-4254-443-62-12-000000 Supplies / Small tools/minor equip	7,017	8,000	8,000	8,000	8,000	
500-4254-443-62-14-000000 Supplies / Janitorial	3,206	1,000	1,669	4,000	4,000	
500-4254-443-62-18-000000 Supplies / Clothing & uniform	12,994	14,579	15,096	14,579	14,579	
500-4254-443-62-20-000000 Supplies / Chemical	8,111	9,400	9,200	6,400	6,400	
62	**40,101**	**44,479**	**45,415**	**44,479**	**44,479**	**-**
500-4254-444-63-02-000000 Other services & charges / Advertising	4,373	7,500	7,500	7,500	7,500	
500-4254-444-63-52-000000 Other services & charges / Rental & contractual	1,487,549	1,322,200	1,382,002	1,322,200	1,322,200	
500-4254-444-63-65-000000 Other services & charges / Travel	2,990	2,280	2,280	2,280	2,280	
500-4254-444-63-75-000000 Other services & charges / Rental-depreciation fun	591,426	525,461	525,456	782,033	782,033	
500-4254-444-63-99-000000 Other services & charges / Miscellaneous	7,212	4,000	4,000	4,000	4,000	
63	**2,093,550**	**1,861,441**	**1,921,238**	**2,118,013**	**2,118,013**	**-**
500-4254-445-65-08-000000 Maintenance / Equipment	45,286	50,000	50,000	50,000	50,000	
500-4254-445-65-16-000000 Maintenance / Vehicles	953,018	588,000	947,087	588,000	588,000	
500-4254-445-65-17-000000 Maintenance / Fuel & lubricants	526,743	550,847	541,705	580,847	490,632	
65	**1,525,046**	**1,188,847**	**1,538,792**	**1,218,847**	**1,128,632**	**-**

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2024
500-4254 Commercial box

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4254-446-66-14-000000 Capital outlay / Vehicles	-	288,000	7,000	665,000	665,000	
500-4254-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
500-4254-446-66-20-000000 Capital outlay / Equipment	5,470	6,500	9,090	-	-	
500-4254-446-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
500-4254-446-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
66	**5,470**	**294,500**	**16,090**	**665,000**	**665,000**	**-**
500-4254-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
500-4254-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	393,865	214,200	184,200	311,200	311,200	
500-4254-443-67-22-000000 Non-Capital Outlay / Computer Equipment	866	-	-	1,600	1,600	
500-4254-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
500-4254-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**394,731**	**214,200**	**184,200**	**312,800**	**312,800**	**-**
500-4254-449-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	
500-4254-449-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**-**	**-**	**-**	**-**	**-**	**-**
500-4254 Commercial Box	**$ 5,623,624**	**$ 5,297,290**	**$ 5,273,197**	**$ 6,180,393**	**$ 6,079,735**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Commercial Box	1			Solid Waste Supervisor		$ 24.9131	$ 51,819
	1						**51,819**
Commercial Box		1		HEO I		17.8724	37,175
Commercial Box		1		HEO II		19.9673	41,532
Commercial Box		1		HEO II		19.9673	41,532
Commercial Box		1		HEO II		19.7417	41,063
Commercial Box		1		HEO II		18.8708	39,251
Commercial Box		1		HEO II		18.6470	38,786
Commercial Box		1		HEO II		18.5210	38,524
Commercial Box		1		HEO II		18.4669	38,411
Commercial Box		1		HEO II		18.4581	38,393
Commercial Box		1		HEO II		18.4092	38,291
Commercial Box		1		HEO II		18.3654	38,200
Commercial Box		1		HEO II		18.2341	37,927
Commercial Box		1		HEO II		18.2341	37,927
Commercial Box		1		HEO II		18.2341	37,927
Commercial Box		1		HEO II		18.2341	37,927
Commercial Box		1		HEO II		18.2341	37,927
Commercial Box		1		HEO II		18.2341	37,927
Commercial Box		1		HEO II		17.8766	37,183
Commercial Box		1		HEO II		17.8766	37,183
Commercial Box		1		HEO II		17.8766	37,183
Commercial Box		**1**		**HEO II**	**NEW - CM RECOMM**	**17.8766**	**37,183**
Commercial Box		1		Senior Maintenance Worker		13.7418	28,583
Commercial Box		1		Senior Maintenance Worker		13.4854	28,050
Commercial Box		1		Procurement Specialist		17.8993	37,231
Commercial Box		1		Refuse Equipment Mechanic		15.6110	32,471
Commercial Box		1		Senior Administrative Clerk		14.8676	30,925
Commercial Box		1		Senior Administrative Clerk		14.8677	30,925
Commercial Box		1		Crew Leader B		21.1747	44,043
Commercial Box		1		Crew Leader B		21.1532	43,999
Commercial Box		1		Welder		16.3916	34,095
Commercial Box		1		Welder		16.3916	34,095
		31					**1,151,867**
				OVERTIME			60,000
				TELEPHONE			1,920
							61,920
CURRENT POSITIONS		**32**					**$ 1,265,606**

Dept #4254

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Commercial Box

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. Heavy Equipment Operator II	-	-	-	37,183	-	-	17,052	54,235	1	YES
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. Refuse Equipment Mechanic to Plans Examiner	Non-Exempt	32,471	41,442	8,971	-	-	1,472	10,443	NO
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
SANITATION DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: SANITATION DEPRECIATION
DEPT. COMMERCIAL BOX

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SA8207	2017 PETERBILT 320 COMMERCIAL SIDE LOADER	SIDE LOADER REFUSE TRUCK	400,000	7	0.15	$ 65,714	YES	MEETS REPLACEMENT CRITERIA		YES	$ (125,000)	$ 125,000
R	SA8208	2017 PETERBILT 320 COMMERCIAL SIDE LOADER	SIDE LOADER REFUSE TRUCK	400,000	7	0.15	$ 65,714	YES	MEETS REPLACEMENT CRITERIA		YES	$ (125,000)	$ 125,000
R	SA8264	2017 PETERBILT HEIL HALF PACK FRONT LOADER	FRONT LOADER REFUSE TRUCK	400,000	7	0.15	$ 65,714	YES	MEETS REPLACEMENT CRITERIA		YES	$ (103,000)	$ 103,000
R	SA8265	2017 PETERBILT HEIL HALF PACK FRONT LOADER	FRONT LOADER REFUSE TRUCK	400,000	7	0.15	$ 65,714	YES	MEETS REPLACEMENT CRITERIA		YES	$ (103,000)	$ 103,000
		Depreciation Shortage							Depreciation Shortage - CM Recomm.				
R	SA8262	2016 PETERBILT HEIL HALF PACK FRONT LOADER	FRONT LOADER REFUSE TRUCK						502-4280-446-66-14-EC2306	383,623	YES	$ (90,000)	$ 90,000
R	SA8263	2017 PETERBILT HEIL HALF PACK FRONT LOADER	FRONT LOADER REFUSE TRUCK						502-4280-446-66-14-EC2306	383,623	YES	$ (63,000)	$ 63,000
R	SA8204	2015 PETERBILT PAK-MOR SIDE LOADER	SIDE LOADER REFUSE TRUCK						502-4280-446-66-14-EC2209	325,664	YES	$ (28,000)	$ 28,000
R	SA8205	2015 PETERBILT PAK-MOR SIDE LOADER	SIDE LOADER REFUSE TRUCK						502-4280-446-66-14-EC2209	325,664	YES	$ (28,000)	$ 28,000
				$ 1,600,000			$ 262,857			$ 1,418,574		$ (665,000)	$ 665,000

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Commercial Box

www.mcallenpublicworks.net

Mission Statement:

"To provide Solid Waste Management Programs in a courteous, safe, cost efficient, and environmentally responsible manner to all residences, businesses, and construction industry to enhance the quality of life by promoting sustainable practices."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,226,547	$ 1,198,535	$ 1,232,633	$ 1,114,084	$ 1,274,577	$ 1,265,606	$ 1,265,606	$ 1,265,606	$ 1,265,606	$ 1,265,606
Employee Benefits	338,179	455,809	461,190	453,378	546,677	545,205	545,205	545,205	545,205	545,205
Supplies	40,101	44,479	44,479	45,415	44,479	44,479	44,479	44,479	44,479	44,479
Other Services and Charges	2,093,550	1,861,441	1,861,441	1,921,238	2,118,013	2,118,013	2,118,013	2,118,013	2,118,013	2,118,013
Maintenance	1,525,046	1,218,847	1,188,847	1,538,792	1,218,847	1,128,632	1,128,632	1,128,632	1,128,632	1,128,632
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	5,223,423	4,779,111	4,788,590	5,072,907	5,202,593	5,101,935	5,101,935	5,101,935	5,101,935	5,101,935
Capital Outlay	400,201	478,700	508,700	200,290	977,800	977,800	130,000	130,000	180,000	540,000
Total Expenditures	**$ 5,623,624**	**$ 5,257,811**	**$ 5,297,290**	**$ 5,273,197**	**$ 6,180,393**	**$ 6,079,735**	**$ 5,231,935**	**$ 5,231,935**	**$ 5,281,935**	**$ 5,641,935**
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	30	30	30	30	31	31	31	31	31	31
Total Positions Authorized	**31**	**31**	**31**	**31**	**32**	**32**	**32**	**32**	**32**	**32**

Resources	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 9,407,235	$ 9,090,000	$ 9,090,000	$ 9,417,000	$ 9,437,000	$ 9,090,000	$ 9,437,000	$ 9,437,000	$ 9,437,000	$ 9,517,000

Contact Us:

Elvira Alonzo, CPM
Director
4201 N Bentsen Rd
McAllen, Texas
78504
(956) 681-4000

MAJOR FY 23-24 GOALS

1. Continue to refurbish 1,200 refuse dumpsters annually to defer expenditure purchases by approximately $660,000.
2. Replace 50 downtown mounted trash receptacles annually.
3. Participate in urban planning and development process to incorporate efficient solid waste collection practices.

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Commercial Box

www.mcallenpublicworks.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	31	31	31	32
Waste collection routes - Dumpsters	14	14	14	15
Department Expenditures	$ 5,623,624	$ 5,297,290	$ 5,273,197	$ 6,079,735
Outputs:				
Number of customers/service points	5,162	5,116	5,216	5,221
Number of "Missed Service" calls	65	50	68	55
Revenue generated - Dumpsters	$ 9,407,235	$ 9,090,000	$ 9,417,000	$ 9,437,000
Total solid waste landfilled - tons	83,413	80,000	79,500	80,000
Landfill tipping costs - Commercial	$ 1,438,874	$ 1,380,000	$ 1,371,375	$ 1,380,000
Effectiveness Measures:				
"Missed Service" calls per 1000 accounts	13	10	13	11
Efficiency Measures:				
Solid Waste tonnage collected per account per year	16.16	15.64	15.24	15.32
Solid Waste tonnage collected per route per week	114.58	109.89	109.20	102.56
Number of accounts per route - Dumpsters	369	365	373	348
Total cost per ton - collection and disposal	$ 67.42	$ 66.22	$ 66.33	$ 76.00
Average Cost per Service Point	$ 1,089.43	$ 1,035.44	$ 1,010.97	$ 1,164.48
Population:	**143,920**	**148,714**	**145,499**	**147,099**

N/A=Not Available, N/P=Not Provided

* Percent Excellent or Good

Description:

The Commercial Box Department provides automated refuse and recycling collection service to multi-family, commercial, and industrial accounts.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Roll-Off
FUND: Sanitation Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 403,072***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 5,750***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 501,307***					***$ -***	***$ -***		
MAINTENANCE											
1. Fuel & lubricants										(49,259)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 313,767***					***$ -***	***$ (49,259)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***179,000***		***179,000***	
Total Non- Capital Outlay								***5,600***		***5,600***	
TOTAL			***$ 1,223,896***					***$ 184,600***		***$ 135,341***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Roll-Off
FUND: Sanitation Fund

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage -Refuse Trucks (SA8307)	43,000	1	43,000	1	43,000	Depreciation Vehicle Shortage for FY23-24
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 43,000		$ 43,000	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Roll-Off Containers	8,000	12	96,000	12	96,000	Replacements and increase stock available
Camera Systems	5,000	8	40,000	8	40,000	New camera systems for refuse trucks
			-		-	
			-		-	
			-		-	
	TOTAL		$ 136,000		$ 136,000	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 179,000**	**$ 179,000**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Roll-Off

FUND: Sanitation Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Metal Shelving	4,000	1	4,000	1	4,000	Metal shelving for storage building
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 4,000		$ 4,000	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Tablet PCs	800	2	1,600	2	1,600	Replacement of non-operable equipment
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 1,600		$ 1,600	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 5,600	$ 5,600

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2024
500-4255 Roll Off

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4255-441-60-01-000000 Compensation / Exempt	44,982	50,893	42,627	50,373	50,373	-
500-4255-441-60-02-000000 Compensation / Non-exempt	208,128	223,098	168,599	223,844	223,844	-
500-4255-441-60-10-000000 Compensation / Overtime	6,905	10,000	6,800	10,000	10,000	-
500-4255-441-60-17-000000 Compensation / Telephone	800	960	600	960	960	-
60	**260,815**	**284,951**	**218,626**	**285,177**	**285,177**	**-**
500-4255-441-61-30-000000 Benefits / Social security	20,008	21,798	21,798	21,816	21,816	-
500-4255-441-61-36-000000 Benefits / Retirement	21,904	23,167	23,167	24,383	24,383	-
500-4255-441-61-40-000000 Benefits / Unemployment tax	315	1,764	1,764	567	567	-
500-4255-441-61-46-000000 Benefits / Workers' comp	14,970	9,823	9,823	12,663	12,663	-
500-4255-441-61-50-000000 Benefits / Health cost	31,578	34,716	34,716	55,908	55,908	-
500-4255-441-61-52-000000 Benefits / Life insurance	185	231	231	238	238	-
500-4255-441-61-53-000000 Benefits / Retiree health ins (ARC)	2,321	2,321	2,321	2,321	2,321	-
500-4255-441-61-56-000000 Benefits/Pension Cost-TMRS	(5,488)	-	-	-	-	-
500-4255-441-61-58-000000 Benefits / TMRS benefits (contra)	(19,549)	-	-	-	-	-
61	**66,245**	**93,820**	**93,820**	**117,896**	**117,896**	**-**
500-4255-443-62-02-000000 Supplies / Office	141	500	500	500	500	-
500-4255-443-62-04-000000 Supplies / Operating	503	1,000	1,000	1,000	1,000	-
500-4255-443-62-12-000000 Supplies / Small tools/minor equip	73	1,000	990	1,000	1,000	-
500-4255-443-62-18-000000 Supplies / Clothing & uniform	3,993	3,250	2,393	3,250	3,250	-
500-4255-443-62-20-000000 Supplies / Chemical	671	-	201	-	-	-
62	**5,381**	**5,750**	**5,084**	**5,750**	**5,750**	**-**
500-4255-444-63-02-000000 Other services & charges / Advertising	14,298	3,750	3,750	3,750	3,750	-
500-4255-444-63-52-000000 Other services & charges / Rental & contractual	279,585	300,000	221,788	300,000	300,000	-
500-4255-444-63-65-000000 Other services & charges / Travel	215	950	950	950	950	-
500-4255-444-63-75-000000 Other services & charges / Rental-depreciation fun	123,500	158,821	158,820	196,607	196,607	-
500-4255-444-63-99-000000 Other services & charges / Miscellaneous	105	-	140	-	-	-
63	**417,703**	**463,521**	**385,448**	**501,307**	**501,307**	**-**
500-4255-445-65-08-000000 Maintenance / Equipment	858	8,000	8,000	8,000	8,000	-
500-4255-445-65-16-000000 Maintenance / Vehicles	231,164	120,000	206,088	120,000	120,000	-
500-4255-445-65-17-000000 Maintenance / Fuel & lubricants	147,311	185,767	142,105	185,767	136,508	-
65	**379,332**	**313,767**	**356,193**	**313,767**	**264,508**	**-**
500-4255-446-66-14-000000 Capital outlay / Vehicles	-	52,000	52,000	43,000	-	-
500-4255-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	-

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2024
500-4255 Roll Off

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4255-446-66-20-000000 Capital outlay / Equipment	29,435	48,000	43,000	136,000	-	-
500-4255-446-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	-
66	**29,435**	**100,000**	**95,000**	**179,000**	**-**	**-**
500-4255-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
500-4255-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	4,000	-	-
500-4255-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	1,600	-	-
500-4255-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
500-4255-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	-
67	**-**	**-**	**-**	**5,600**	**-**	**-**
500-4255 Roll Off	**$ 1,158,912**	**$ 1,261,809**	**$ 1,154,171**	**$ 1,408,496**	**$ 1,174,637**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Roll Off	1			Solid Waste Supervisor	$ 24.2178	50,373
	1					**50,373**
Roll Off		1		HEO II	18.2341	37,927
Roll Off		1		HEO II	17.8766	37,183
Roll Off		1		HEO II	17.8766	37,183
Roll Off		1		HEO II	17.8766	37,183
Roll Off		1		HEO II	17.8766	37,183
Roll Off		1		HEO II	17.8766	37,183
		6				**223,844**
				OVERTIME		10,000
				TELEPHONE		960
						10,960
CURRENT POSITIONS		**7**				**$ 285,177**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Roll-Off

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
SANITATION DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: SANITATION DEPRECIATION
DEPT. ROLL-OFFS

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO
R	SA8306	2016 FREIGHTLINER ROLL-OFF REFUSE TRUCK	ROLL-OFF REFUSE TRUCK	230,000	7	0.15	$ 37,786	YES	MEETS REPLACEMENT CRITERIA		YES
				$ 230,000			**$ 37,786**			**$ -**	

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Roll-Off

www.mcallenpublicworks.net

Mission Statement:

"A mission of the City of McAllen Solid Waste Division is to provide courteous, safe, cost efficient and environmentally responsible refuse disposal to residents, businesses, and the construction industry and to enhance the quality of life by promoting sustainable practices."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 260,815	$ 276,971	$ 284,951	$ 218,626	$ 285,177	$ 285,177	$ 285,177	$ 285,177	$ 285,177	$ 285,177
Employee Benefits	66,245	92,561	93,820	93,820	117,896	117,896	117,896	117,896	117,896	117,896
Supplies	5,381	5,750	5,750	5,084	5,750	5,750	5,750	5,750	5,750	5,750
Other Services and Charges	417,703	463,521	463,521	385,448	501,307	501,307	501,307	501,307	501,307	501,307
Maintenance	379,332	313,767	313,767	356,193	313,767	264,508	264,508	264,508	264,508	264,508
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,129,477	1,152,570	1,161,809	1,059,171	1,223,896	1,174,637	1,174,637	1,174,637	1,174,637	1,174,637
Capital Outlay	29,435	100,000	100,000	95,000	184,600	-	24,000	30,000	34,000	36,000
Total Expenditures	**$ 1,158,912**	**$ 1,252,570**	**$ 1,261,809**	**$ 1,154,171**	**$ 1,408,496**	**$ 1,174,637**	**$ 1,198,637**	**$ 1,204,637**	**$ 1,208,637**	**$ 1,210,637**
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	6	6	6	6	6	6	6	6	6	6
Total Positions Authorize	**7**	**7**	**7**	**7**	**7**	**7**	**7**	**7**	**7**	**7**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 1,389,397	$ 1,400,000	$ 1,400,000	$ 1,400,000	$ 1,400,000	$ 1,400,000	$ 1,400,000	$ 1,400,000	$ 1,400,000	$ 1,400,000

Contact Us:

Elvira Alonzo, CPM
Director
4201 N. Bentsen Rd., McAllen, Texas 78504
(956) 681-4000

MAJOR FY 23-24 GOALS

1. Refurbish and repaint 50 roll-off containers to defer capital expenditures by approximately $200,000.
2. Conduct a rate study with comparable cities to determine optimal pricing and service structures.

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Roll-Off

www.mcallenpublicworks.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	7	7	7	7
Roll-Off Drivers	6	6	6	6
Department Expenditures	$ 1,158,912	$ 1,261,809	$ 1,154,171	$ 1,174,637
Outputs:				
Number of new placements	441	600	495	600
Number of Empty & Returns	3,241	3,900	3,650	3,900
Number of closed out accounts	430	380	415	420
Revenue generated - Roll-Offs	$ 1,389,397	$ 1,400,000	$ 1,400,000	$ 1,400,000
Total solid waste collected (tons)	17,386	19,600	15,500	16,000
Landfill tipping costs	$ 269,484	$ 303,800	$ 240,250	$ 248,000
Efficiency Measures:				
Average Cost/Service per Empty & Return	$ 315.69	$ 294.82	$ 283.93	$ 271.91
Solid waste tonnage collected per truck per year	2,898	3,267	2,583	2,667
Solid waste tonnage collected per truck per week	55.72	62.82	49.68	51.28
Total cost per ton - collection and disposal	$ 67	$ 64	$ 74	$ 73
Total number of empty & returns serviced per driver	612	713	678	720
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The Roll-Off Department provides refuse and recycling collection service to commercial establishments and the construction industry.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Brush
FUND: Sanitation Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 2,087,086***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 287,320***					***$ -***		***$ -***	
OTHER SERVICES & CHARGES											
1. Rental-depreciation								30,475		30,475	New Vehicle Requested Depreciation
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 579,866***					***$ 30,475***		***$ 30,475***	
MAINTENANCE											
1. Fuel & lubricants										9,394	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 760,811***					***$ -***		***$ 9,394***	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***411,000***		***501,000***	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 3,715,083***					***$ 441,475***		***$ 540,869***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Brush
FUND: Sanitation Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Roll-off Containers (40CY)	8,000	4	32,000	4	32,000	Replace old/non-refurbishable roll-offs with new slant-top roll-offs.
Wood Chiper			-	1	90,000	Current chipper has incurred $10,000 of repair and is 15 years old. No longer powerful enough to chip trunks, only branches
			-		-	
			-		-	
			-		-	
	TOTAL		$ 32,000		$ 122,000	

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
reciation Shortage - Refuse Trucks (SA8308, SA9(	190,000	1	190,000	1	190,000	Depreciation Vehicle Shortage for FY23-24
tage - Refuse Trucks (SA2506, SA8408, SA8409,	189,000	1	189,000	1	189,000	Roll-over Depreciation Vehicle Shortage for FY22-23
			-		-	
			-		-	
			-		-	
	TOTAL		$ 379,000		$ 379,000	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 411,000	$ 501,000

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Brush

FUND: Sanitation Fund

<Please select a category>		DEPT REQUEST		CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ -

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2024
500-4256 Brush collection

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4256-441-60-01-000000 Compensation / Exempt	51,453	52,250	52,250	52,249	52,249	
500-4256-441-60-02-000000 Compensation / Non-exempt	1,258,696	1,350,215	1,300,000	1,347,897	1,347,897	
500-4256-441-60-10-000000 Compensation / Overtime	73,833	30,000	60,000	30,000	30,000	
500-4256-441-60-15-000000 Compensation / Certification	497	-	-	-	-	
500-4256-441-60-17-000000 Compensation / Telephone	1,200	1,200	1,200	1,200	1,200	
60	**1,385,679**	**1,433,665**	**1,413,450**	**1,431,346**	**1,431,346**	**-**
500-4256-441-61-30-000000 Benefits / Social security	105,094	109,675	109,675	109,498	109,498	
500-4256-441-61-36-000000 Benefits / Retirement	116,666	116,557	116,557	122,380	122,380	
500-4256-441-61-40-000000 Benefits / Unemployment tax	612	9,828	9,828	3,159	3,159	
500-4256-441-61-46-000000 Benefits / Workers' comp	157,668	123,001	123,001	120,225	120,225	
500-4256-441-61-50-000000 Benefits / Health cost	182,564	229,620	229,620	287,172	287,172	
500-4256-441-61-52-000000 Benefits / Life insurance	937	1,182	1,182	1,215	1,215	
500-4256-441-61-53-000000 Benefits / Retiree health ins (ARC)	12,091	12,091	12,091	12,091	12,091	
500-4256-441-61-56-000000 Benefits/Pension Cost-TMRS	(28,988)	-	-	-	-	
500-4256-441-61-58-000000 Benefits / TMRS benefits (contra)	(103,255)	-	-	-	-	
61	**443,390**	**601,954**	**601,954**	**655,740**	**655,740**	**-**
500-4256-443-62-02-000000 Supplies / Office	1,471	2,000	2,000	2,000	2,000	
500-4256-443-62-04-000000 Supplies / Operating	228,998	260,150	260,150	260,150	260,150	
500-4256-443-62-12-000000 Supplies / Small tools/minor equip	813	5,000	3,000	5,000	5,000	
500-4256-443-62-14-000000 Supplies / Janitorial	646	500	500	500	500	
500-4256-443-62-18-000000 Supplies / Clothing & uniform	11,147	17,670	15,000	17,670	17,670	
500-4256-443-62-20-000000 Supplies / Chemical	532	2,000	2,000	2,000	2,000	
62	**243,606**	**287,320**	**282,650**	**287,320**	**287,320**	**-**
500-4256-444-63-02-000000 Other services & charges / Advertising	6,488	8,000	5,000	8,000	8,000	
500-4256-444-63-52-000000 Other services & charges / Rental & contractual	277,438	182,000	182,000	182,000	182,000	
500-4256-444-63-65-000000 Other services & charges / Travel	5,037	5,225	3,500	5,225	5,225	
500-4256-444-63-75-000000 Other services & charges / Rental-depreciation fun	276,946	346,855	346,855	415,116	415,116	
500-4256-444-63-99-000000 Other services & charges / Miscellaneous	525	-	780	-	-	
63	**566,434**	**542,080**	**538,135**	**610,341**	**610,341**	**-**
500-4256-445-65-08-000000 Maintenance / Equipment	71,194	70,000	70,000	70,000	70,000	
500-4256-445-65-16-000000 Maintenance / Vehicles	442,337	209,573	325,000	209,573	209,573	
500-4256-445-65-17-000000 Maintenance / Fuel & lubricants	394,400	481,238	400,000	481,238	490,632	
65	**907,931**	**760,811**	**795,000**	**760,811**	**770,205**	**-**

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2024
500-4256 Brush collection

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4256-446-66-14-000000 Capital outlay / Vehicles	-	436,000	120,000	379,000	379,000	
500-4256-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
500-4256-446-66-20-000000 Capital outlay / Equipment	78,016	16,000	12,700	32,000	122,000	
500-4256-446-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
66	**78,016**	**452,000**	**132,700**	**411,000**	**501,000**	**-**
500-4256-443-67-24-000000 Non-Capital Outlay / Software	1,743	-	-	-	-	
500-4256-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**1,743**	**-**	**-**	**-**	**-**	**-**
500-4256 Brush Collection	**$ 3,626,800**	**$ 4,077,830**	**$ 3,763,889**	**$ 4,156,558**	**$ 4,255,952**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Brush Collection	1			Solid Waste Supervisor		$ 25.1199	$ 52,249
	1						**52,249**
Brush Collection		1		Senior Administrative Clerk		15.1829	31,580
		1					**31,580**
Brush Collection		1		HEO II		19.1017	39,732
Brush Collection		1		HEO II		18.9320	39,379
Brush Collection		1		HEO II		18.4651	38,407
Brush Collection		1		HEO II		18.4004	38,273
Brush Collection		1		HEO II		18.3182	38,102
Brush Collection		1		HEO II		18.2341	37,927
Brush Collection		1		HEO II		18.2341	37,927
Brush Collection		1		HEO II		18.2341	37,927
Brush Collection		1		HEO II		18.2341	37,927
Brush Collection		1		HEO II		18.2341	37,927
Brush Collection		1		HEO II		17.8766	37,183
Brush Collection		1		HEO II		17.8766	37,183
Brush Collection		1		HEO II		17.8766	37,183
Brush Collection		1		HEO II		17.8766	37,183
Brush Collection		1		HEO II		17.8766	37,183
Brush Collection		1		HEO II		17.8766	37,183
		16					**606,627**
Brush Collection		1		HEO I		17.5706	36,547
Brush Collection		1		HEO I		17.2913	35,966
Brush Collection		1		HEO I		17.1966	35,769
Brush Collection		1		HEO I		17.1966	35,769
Brush Collection		1		HEO I		17.1966	35,769
Brush Collection		1		HEO I		17.1966	35,769
Brush Collection		1		HEO I		17.1966	35,769
Brush Collection		1		HEO I		16.8593	35,067
Brush Collection		1		HEO I		16.8593	35,067
Brush Collection		1		HEO I		16.8593	35,067
Brush Collection		1		HEO I		16.8593	35,067
Brush Collection		1		HEO I		16.8593	35,067
Brush Collection		1		HEO I		16.8593	35,067
Brush Collection		1		HEO I		16.8593	35,067

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
		14					**496,829**
Brush Collection		1		Maintenance Worker		13.3129	27,691
Brush Collection		1		Maintenance Worker		13.0157	27,073
Brush Collection		1		Maintenance Worker		12.9675	26,972
Brush Collection		1		Maintenance Worker		12.8495	26,727
Brush Collection		1		Maintenance Worker		12.7535	26,527
		5					**134,990**
Brush Collection		1		Refuse Equipment Mechanic		15.9380	33,151
Brush Collection		1		Crew Leader B		21.4997	44,719
		2					**77,870**
				OVERTIME			30,000
				TELEPHONE			1,200
							31,200
CURRENT POSITIONS		**39**					**$ 1,431,346**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Brush

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
SANITATION DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: SANITATION DEPRECIATION
DEPT. BRUSH

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SA8308	2016 FREIGHTLINER ROLL-OFF BRUSH TRUCK	ROLL-OFF TRUCK	230,000	7	0.15	$ 37,786	YES	MEETS REPLACEMENT CRITERIA		YES	$ (54,000)	$ 54,000
R	SA9012	2014 DOOSAN DL200-3 FRONT WHEEL LOADER	FRONT END LOADER	265,000	10	0.15	$ 30,475	NO	DOES NOT MEET CRITERIA		YES	$ (136,000)	$ 136,000
R	SA2506	2010 FORD F-250 CC SB 4WD	1/2 EC SB 4WD GAS						502-4280-446-66-14-EC2308	$ 42,000	YES	$ (4,000)	$ 4,000
R	SA8408	2011 FREIGHTLINER OPEN TOP BRUSH TRUCK	OPEN TOP BRUSH TRUCK						502-4280-446-66-14-EC2309	$ 169,900	YES	$ (44,000)	$ 44,000
R	SA8409	2011 FREIGHTLINER OPEN TOP BRUSH TRUCK	OPEN TOP BRUSH TRUCK						502-4280-446-66-14-EC2309	$ 169,900	YES	$ (44,000)	$ 44,000
R	SA8410	2012 FREIGHTLINER OPEN TOP BRUSH TRUCK	OPEN TOP BRUSH TRUCK						502-4280-446-66-14-EC2309	$ 169,900	YES	$ (48,500)	$ 48,500
R	SA8411	2012 FREIGHTLINER OPEN TOP BRUSH TRUCK	OPEN TOP BRUSH TRUCK						502-4280-446-66-14-EC2309	$ 169,900	YES	$ (48,500)	$ 48,500
				$ 495,000			$ 68,261			$ 721,600		$ (379,000)	$ 379,000

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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Brush

www.mcallenpublicworks.net

Mission Statement:

"The City of McAllen Brush Department is committed to arboreal beautification of our city through the care and preservation of its tree canopy and the collection of brush and bulky waste."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,385,679	$ 1,392,816	$ 1,433,665	$ 1,413,450	$ 1,431,346	$ 1,431,346	$ 1,431,346	$ 1,431,346	$ 1,431,346	$ 1,468,529
Employee Benefits	443,390	595,508	601,954	601,954	655,740	655,740	655,740	655,740	655,740	671,943
Supplies	243,606	287,320	287,320	282,650	287,320	287,320	287,320	287,320	287,320	287,320
Other Services and Charges	566,434	542,080	542,080	538,135	610,341	610,341	610,341	610,341	610,341	610,341
Maintenance	907,931	760,811	760,811	795,000	760,811	770,205	770,205	770,205	770,205	770,205
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	3,547,041	3,578,535	3,625,830	3,631,189	3,745,558	3,754,952	3,754,952	3,754,952	3,754,952	3,808,338
Capital Outlay	79,759	452,000	452,000	132,700	411,000	501,000	13,500	-	-	27,000
Total Expenditures	**$ 3,626,800**	**$ 4,030,535**	**$ 4,077,830**	**$ 3,763,889**	**$ 4,156,558**	**$ 4,255,952**	**$ 3,768,452**	**$ 3,754,952**	**$ 3,754,952**	**$ 3,835,338**
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	38	38	38	38	38	38	38	38	38	38
Part-Time										
Total Positions Authorized	**39**	**39**	**39**	**39**	**39**	**39**	**39**	**39**	**39**	**39**

Resources	Actual 20-21	Budget 21-22	Adjusted Budget 21-22	Estimated 21-22	Dept Request 22-23	City Mgr Recommend 22-23	Four Year Plan 23-24	24-25	25-26	26-27
Related Revenue Generated	$ 2,576,275	$ 2,513,000	$ 2,513,000	$ 2,578,000	$ 2,588,000	$ 2,543,000	$ 2,586,000	$ 2,586,000	$ 2,588,000	$ 2,608,000

Contact Us:

Elvira Alonzo, CPM
Director
4201 N Bentsen Rd
McAllen, Texas
78504
(956) 681-4050

MAJOR FY 23-24 GOALS

1. Continue collaboration efforts with Code Enforcement to prevent illegal dumping through education outreach.
2. Maintain support efforts to Keep McAllen Beautiful (KMB) program with neighborhood cleanups to improve aesthetics.
3. Enhance education outreach to the community on proper placement of brush and debris to reduce disposal costs by 10%.

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Brush

www.mcallenpublicworks.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	39	39	39	39
Number of Brush collection crews	14	14	14	14
Department Expenditures	$ 3,626,800	$ 4,077,830	$ 3,763,889	$ 4,255,952
Outputs:				
Total customer accounts/service points per month	44,161	44,182	44,695	44,999
Total Brush curbside collection recycled (cubic yards)	196,655	250,000	225,000	250,000
Total bulky waste collected - tonnage	6,538	5,500	6,750	6,500
Effectiveness Measures:				
Percent recycled of total collection	78%	85%	80%	82%
Cost avoidance of brush to compost	$ 703,048	$ 893,758	$ 804,382	$ 893,758
Citizens Rating for Yard Waste Pick Up as Utility Service*	60%	60%	60%	60%
Efficiency Measures:				
Brush (cu yd) collected per crew per week	270	343	309	343

N/A=Not Available, N/P=Not Provided

* Percent Excellent or Good

Description:

The Brush Department is a division under the direction of Public Works. The Brush Department with the help of 39 employees provides a vital service to the community by collecting all brush and bulky waste.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Street Cleaning FUND: Sanitation Fund			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			$ 329,964	$ -	$ -	$ -	$ -	$ -		$ -	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			$ 2,530					$ -	$ -		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			$ 147,442					$ -	$ -		
MAINTENANCE											
1. Fuel & lubricants										6,329	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			$ 136,205					$ -	$ 6,329		
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								4,200		4,200	
TOTAL			$ 616,141					$ 4,200		$ 10,529	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Street Cleaning

FUND: Sanitation Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Street Cleaning
FUND: Sanitation Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Radio (Mobile)	4,200	1	4,200	1	4,200	New radio equipment for sweeper Unit #SD7005
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 4,200		$ 4,200	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 4,200	$ 4,200

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2024
500-4257 Street Cleaning

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4257-441-60-02-000000 Compensation / Non-exempt	206,844	226,759	226,000	226,761	226,761	-
500-4257-441-60-10-000000 Compensation / Overtime	3,694	4,000	5,000	4,000	4,000	-
60	**210,538**	**230,759**	**231,000**	**230,761**	**230,761**	**-**
500-4257-441-61-30-000000 Benefits / Social security	16,230	17,653	17,653	17,653	17,653	-
500-4257-441-61-36-000000 Benefits / Retirement	18,361	18,761	18,761	19,730	19,730	-
500-4257-441-61-40-000000 Benefits / Unemployment tax	73	1,512	1,512	486	486	-
500-4257-441-61-46-000000 Benefits / Workers' comp	12,009	10,286	10,286	10,257	10,257	-
500-4257-441-61-50-000000 Benefits / Health cost	30,456	34,104	34,104	48,912	48,912	-
500-4257-441-61-52-000000 Benefits / Life insurance	147	191	191	197	197	-
500-4257-441-61-53-000000 Benefits / Retiree health ins (ARC)	1,968	1,968	1,968	1,968	1,968	-
500-4257-441-61-56-000000 Benefits/Pension Cost-TMRS	(4,557)	-	-	-	-	-
500-4257-441-61-58-000000 Benefits / TMRS benefits (contra)	(16,231)	-	-	-	-	-
61	**58,456**	**84,475**	**84,475**	**99,203**	**99,203**	**-**
500-4257-443-62-04-000000 Supplies / Operating	278	200	200	200	200	-
500-4257-443-62-12-000000 Supplies / Small tools/minor equip	140	530	500	530	530	-
500-4257-443-62-18-000000 Supplies / Clothing & uniform	1,973	1,800	1,800	1,800	1,800	-
62	**2,392**	**2,530**	**2,500**	**2,530**	**2,530**	**-**
500-4257-444-63-52-000000 Other services & charges / Rental & contractual	1,216	3,200	3,000	3,200	3,200	-
500-4257-444-63-65-000000 Other services & charges / Travel	-	1,579	1,250	1,579	1,579	-
500-4257-444-63-75-000000 Other services & charges / Rental-depreciation fun	142,600	142,600	142,000	142,600	142,600	-
500-4257-444-63-99-000000 Other services & charges / Miscellaneous	90	63	60	63	63	-
63	**143,906**	**147,442**	**146,310**	**147,442**	**147,442**	**-**
500-4257-445-65-08-000000 Maintenance / Equipment	105	11,000	11,000	11,000	11,000	-
500-4257-445-65-16-000000 Maintenance / Vehicles	85,219	70,000	75,000	70,000	70,000	-
500-4257-445-65-17-000000 Maintenance / Fuel & lubricants	57,746	55,205	55,205	55,205	61,534	-
65	**143,070**	**136,205**	**141,205**	**136,205**	**142,534**	**-**
500-4257-446-66-20-000000 Capital outlay / Equipment	88,000	-	-	-	-	-
66	**88,000**	**-**	**-**	**-**	**-**	**-**
500-4257-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
500-4257-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	7,244	-	-	4,200	-	-
500-4257-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
500-4257-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-

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2024
500-4257 Street Cleaning

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4257-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	-
67	**7,244**	**-**	**-**	**4,200**	**-**	**-**
500-4257-449-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	-
500-4257-449-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	-
78	**-**	**-**	**-**	**-**	**-**	**-**
500-4257 Street Cleaning	**$ 653,605**	**$ 601,411**	**$ 605,490**	**$ 620,341**	**$ 622,470**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Street Cleaning		1		HEO II	$ 18.9215	$ 39,357
Street Cleaning		1		HEO II	18.2341	37,927
Street Cleaning		1		HEO II	18.2341	37,927
Street Cleaning		1		HEO II	17.8766	37,183
Street Cleaning		1		HEO II	17.8766	37,183
Street Cleaning		1		HEO II	17.8766	37,183
		6				**226,761**
				OVERTIME		4,000
						4,000
CURRENT POSITIONS		**6**				**$ 230,761**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Street Cleaning

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Street Cleaning

www.mcallenpublicworks.net

Mission Statement:

"Dedicated to enhance the aesthetics and improve drainage conditions in our city by keeping the streets clean in all residential, commercial, and industrial areas. This service shall be provided in a safe, professional, reliable, efficient, and eager to help disposition."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 210,538	$ 224,154	$ 230,759	$ 231,000	$ 230,761	$ 230,761	$ 230,761	$ 230,761	$ 230,761	$ 230,761
Employee Benefits	58,456	83,433	84,475	84,475	99,203	99,203	99,203	99,203	99,203	99,203
Supplies	2,392	2,530	2,530	2,500	2,530	2,530	2,530	2,530	2,530	2,530
Other Services and Charges	143,906	147,442	147,442	146,310	147,442	147,442	147,442	147,442	147,442	147,442
Maintenance	143,070	136,205	136,205	141,205	136,205	142,534	142,534	152,534	152,534	152,534
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	558,361	593,764	601,411	605,490	616,141	622,470	622,470	632,470	632,470	632,470
Capital Outlay	95,244	-	-	-	4,200	-	-	-	-	-
Total Expenditures	**$ 653,605**	**$ 593,764**	**$ 601,411**	**$ 605,490**	**$ 620,341**	**$ 622,470**	**$ 622,470**	**$ 632,470**	**$ 632,470**	**$ 632,470**
PERSONNEL										
Non-Exempt	6	6	6	6	6	6	6	6	6	6
Total Positions Authorized	**6**	**6**	**6**	**6**	**6**	**6**	**6**	**6**	**6**	**6**

Contact Us:

Elvira Alonzo, CPM
Public Works Director
4201 N. Bentsen Road
McAllen, TX 78504
(956) 681-4000

MAJOR FY 23-24 GOALS

1. Target six (6) sweeping cycles for arterial road right-of-ways.
2. Target four (4) sweeping cycles for residential areas.
3. Sweep downtown areas (5) days a week and City facilities weekly to improve aesthetics and retail curb appeal.
4. Maintain 100% of City's surface road drainage for prevention of stormwater pollution and to preserve water quality in compliance with MS4 Stormwater Permit.

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Street Cleaning

www.mcallenpublicworks.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees/sweepers	6	6	6	6
Department Expenditures	$ 653,605	$ 601,411	$ 605,490	$ 622,470
Total street inventory - gutter miles	1,200	1,200	1,204	1,208
Residential - gutter miles	800	800	804	808
Arterial & collector - gutter miles	386	386	386	386
Downtown district - gutter miles	14	14	14	14
Outputs:				
Gutter miles swept - All	10,769	12,000	11,500	11,500
Gutter miles swept - Residential	4,627	4,500	4,800	4,800
Gutter miles swept - Arterial & Collector	2,606	2,750	3,000	2,850
Gutter miles swept - Downtown District	2,696	3,250	2,700	2,850
Gutter miles swept - City properties	840	1,500	1,000	1,000
Street cleaning debris collected - cubic yards	7,553	7,500	7,500	7,500

Description:

The Street Cleaning Department is a division of Public Works. Through its staff of six (6) employees the department sweeps all city streets. Effective street sweeping operations enhance our city beautification efforts and conforms with stormwater pollution prevention regulations.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Recycling
FUND: Sanitation Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. Admin. Supervisor to Working Supervisor				8,792	-	-	1,442	10,234		10,234	Assist with new duties including managing inventory and processes due to growth in volume of sales of recycling commodities, compost, and Citizen drop-off areas.
3. (4) PT Maintenance to (4) FT Maintenance (add Health Ins)				55,733	-	-	44,503	100,236		50,118	Due to the increase in volume of commodities collected, Part-time employees are required to work extended hours. These employees also have the same duties as full-time employees including opreration of all production equipment and customer service. **2 Approved for reclass**
4. (7) PT Maintenance to FT Maintenance				57,079	-	-	12,246	69,325		69,325	(same)
5. -				-	-	-	-	-			
Total Compensation & Benefits			***$ 1,468,694***	***$ 121,604***	***$ -***	***$ -***	***$ 58,192***	***$ 179,796***		***$ 129,677***	
SUPPLIES											
1. Operating								20,000		20,000	Increase in quantity of bales produced/bailing wire purchases due to increase in recycling commodities sold.
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
Total Supplies			***$ 53,606***					***$ 20,000***	***$ 20,000***		
OTHER SERVICES & CHARGES											
1. Rental-depreciation								44,974		44,974	New Vehicle requestes depreciation
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 359,888***					***$ 44,974***	***$ 44,974***		
MAINTENANCE											
1. Fuel & lubricants										3,548	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 297,670***					***$ -***	***$ 3,548***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***379,500***		***434,500***	
Total Non- Capital Outlay								***214,500***		***214,500***	
TOTAL			***$ 2,179,858***					***$ 838,770***	***$ 847,199***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Recycling
FUND: Sanitation Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Roll-off Containers (Various Sizes)	8,000	6	48,000	6	48,000	Additional roll-offs for Citizen Drop-off debris & recyclables.
Sand Bag Machine	55,000		-	1	55,000	Expedite the filling of sand bags in the event of an emergency
			-		-	
			-		-	
			-		-	
	TOTAL		$ 48,000		$ 103,000	

Vehicles - Shortage

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage - (SA9021)	27,000	1	27,000	1	27,000	Depreciation Vehicle Shortage for FY23-24
Depreciation Shortage - (SA2513)	4,500	1	4,500	1	4,500	Roll-over Depreciation Vehicle Shortage for FY22-23
			-		-	
			-		-	
			-		-	
	TOTAL		$ 31,500		$ 31,500	

Vehicles

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
New 1/2T Pickups	35,000	2	70,000	2	70,000	Roll-over from FY22-23
Roll-Off Truck	230,000	1	230,000	1	230,000	New roll-off needed for Citizen Drop-off area due to increase in volume
			-		-	
			-		-	
			-		-	
	TOTAL		$ 300,000		$ 300,000	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 379,500**	**$ 434,500**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Recycling
FUND: Sanitation Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
96 Gallon Recycling Bins	60	3200	192,000	3200	192,000	Bins for new accounts and replacements
Cardboard Dumpsters (8CY)	1,500	15	22,500	15	22,500	Dumpsters for new accounts and replacements
			-		-	
			-		-	
			-		-	
TOTAL			$ 214,500		$ 214,500	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			$ -		$ -	

GRAND TOTAL	$ 214,500	$ 214,500

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2024
500-4258 Recycling

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4258-441-60-01-000000 Compensation / Exempt	166,712	174,846	167,000	173,333	173,333	
500-4258-441-60-02-000000 Compensation / Non-exempt	465,649	654,613	600,000	957,574	904,519	
500-4258-441-60-06-000000 Compensation / Part time	223,608	181,427	220,000	0	25,188	
500-4258-441-60-10-000000 Compensation / Overtime	43,101	23,000	35,000	23,000	23,000	
500-4258-441-60-14-000000 Compensation / Car allowance	4,800	4,800	4,800	4,800	4,800	
500-4258-441-60-17-000000 Compensation / Telephone	3,380	5,520	5,520	5,520	5,520	
60	**907,250**	**1,044,206**	**1,032,320**	**1,164,227**	**1,136,360**	**-**
500-4258-441-61-30-000000 Benefits / Social security	68,647	79,881	79,881	89,063	86,928	
500-4258-441-61-36-000000 Benefits / Retirement	68,571	78,128	78,128	84,029	81,646	
500-4258-441-61-40-000000 Benefits / Unemployment tax	596	8,568	8,568	2,754	2,754	
500-4258-441-61-46-000000 Benefits / Workers' comp	43,843	27,766	27,766	43,967	42,523	
500-4258-441-61-50-000000 Benefits / Health cost	112,923	114,900	114,900	255,888	239,616	
500-4258-441-61-52-000000 Benefits / Life insurance	455	699	699	813	794	
500-4258-441-61-53-000000 Benefits / Retiree health ins (ARC)	7,750	7,750	7,750	7,750	7,750	
500-4258-441-61-56-000000 Benefits/Pension Cost-TMRS	(17,063)	-	-	-	-	
500-4258-441-61-58-000000 Benefits / TMRS benefits (contra)	(60,777)	-	-	-	-	
61	**224,946**	**317,692**	**317,692**	**484,263**	**462,010**	**-**
500-4258-443-62-02-000000 Supplies / Office	1,545	3,000	3,000	3,000	3,000	
500-4258-443-62-04-000000 Supplies / Operating	61,063	32,000	62,000	52,000	52,000	
500-4258-443-62-12-000000 Supplies / Small tools/minor equip	378	4,500	4,500	4,500	4,500	
500-4258-443-62-14-000000 Supplies / Janitorial	3,719	2,200	3,000	2,200	2,200	
500-4258-443-62-18-000000 Supplies / Clothing & uniform	8,506	9,406	9,000	9,406	9,406	
500-4258-443-62-20-000000 Supplies / Chemical	5,165	2,500	2,500	2,500	2,500	
62	**80,376**	**53,606**	**84,000**	**73,606**	**73,606**	**-**
500-4258-444-63-02-000000 Other services & charges / Advertising	39,916	38,000	38,000	38,000	38,000	
500-4258-444-63-52-000000 Other services & charges / Rental & contractual	229,292	221,193	221,193	221,193	221,193	
500-4258-444-63-65-000000 Other services & charges / Travel	7,187	4,750	3,000	4,750	4,750	
500-4258-444-63-75-000000 Other services & charges / Rental-depreciation fun	84,734	100,976	100,976	140,919	140,919	
500-4258-444-63-80-000000 Other service & charges / Bad debt	-	-	680	-	-	
500-4258-444-63-99-000000 Other services & charges / Miscellaneous	330	-	-	-	-	
63	**361,459**	**364,919**	**363,849**	**404,862**	**404,862**	**-**
500-4258-445-65-08-000000 Maintenance / Equipment	95,675	137,900	120,000	137,900	137,900	
500-4258-445-65-10-000000 Maintenance / Facilities	15,576	5,700	5,700	5,700	5,700	
500-4258-445-65-16-000000 Maintenance / Vehicles	79,350	65,079	80,000	65,079	65,079	

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2024
500-4258 Recycling

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4258-445-65-17-000000 Maintenance / Fuel & lubricants	92,974	88,991	88,991	88,991	92,539	
65	**283,575**	**297,670**	**294,691**	**297,670**	**301,218**	**-**
500-4258-446-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
500-4258-446-66-14-000000 Capital outlay / Vehicles	37,001	74,500	-	331,500	331,500	
500-4258-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
500-4258-446-66-20-000000 Capital outlay / Equipment	26,119	32,000	32,000	48,000	103,000	
500-4258-446-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
500-4258-446-66-30-000000 Capital outlay / Imprv O/T bldg	-	-	-	-	-	
66	**63,120**	**106,500**	**32,000**	**379,500**	**434,500**	**-**
500-4258-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
500-4258-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	178,137	172,500	172,500	214,500	214,500	
500-4258-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	3,600	3,600	-	-	
500-4258-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
500-4258-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**178,137**	**176,100**	**176,100**	**214,500**	**214,500**	**-**
500-4258 Recycling	**$ 2,098,863**	**$ 2,360,693**	**$ 2,300,652**	**$ 3,018,628**	**$ 3,027,056**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
CURRENT EMPLOYEES FOR FY 2022-2023
PAYROLL AS OF FEBRUARY 10, 2023

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Recycling	1			Renewable Resources Manager		$ 34.8973	$ 72,586
Recycling	1			Solid Waste Supervisor		24.2178	50,373
Recycling	1			Recycling Education Coordinator		24.2178	50,373
	3						**173,333**
Recycling		**1**		**Working Supervisor**	**REVISION - CM RECOMM**	**21.8395**	**45,426**
Recycling		1		Senior Administrative Clerk		15.1450	31,502
Recycling		1		Code Enforcement Officer		17.7275	36,873
Recycling		1		Code Enforcement Officer		17.2112	35,799
Recycling		1		Code Enforcement Officer		17.2112	35,799
Recycling		1		Code Enforcement Officer		17.2112	35,799
Recycling		1		HEO II		18.3384	38,144
Recycling		1		HEO II		18.2341	37,927
Recycling		1		HEO II		17.8766	37,183
Recycling		1		HEO II		17.8766	37,183
Recycling		1		Maintenance Worker		13.6539	28,400
Recycling		1		Maintenance Worker		13.4791	28,037
Recycling		1		Maintenance Worker		13.3988	27,870
Recycling		1		Maintenance Worker		13.3896	27,850
Recycling		1		Maintenance Worker		13.1230	27,296
Recycling		1		Maintenance Worker		12.8652	26,760
Recycling		1		Maintenance Worker		12.8500	26,728
Recycling		1		Maintenance Worker		12.7535	26,527
Recycling		**1**		**Maintenance Worker**	**REVISION - CM RECOMM**	**12.7535**	**26,527**
Recycling		**1**		**Maintenance Worker**	**REVISION - CM RECOMM**	**12.7535**	**26,527**
Recycling		**1**		**Maintenance Worker**	**REVISION - CM RECOMM**	**13.1044**	**26,876**
Recycling		**1**		**Maintenance Worker**	**REVISION - CM RECOMM**	**13.0376**	**26,876**
Recycling		**1**		**Maintenance Worker**	**REVISION - CM RECOMM**	**12.9835**	**26,876**
Recycling		**1**		**Maintenance Worker**	**REVISION - CM RECOMM**	**12.9501**	**26,876**
Recycling		**1**		**Maintenance Worker**	**REVISION - CM RECOMM**	**12.8646**	**26,876**
Recycling		**1**		**Maintenance Worker**	**REVISION - CM RECOMM**	**12.7535**	**26,876**
Recycling		**1**		**Maintenance Worker**	**REVISION - CM RECOMM**	**12.7535**	**26,876**
Recycling		1		Senior Maintenance Worker		13.8062	28,717
Recycling		1		Crew Leader B		20.9203	43,514

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
CURRENT EMPLOYEES FOR FY 2022-2023
PAYROLL AS OF FEBRUARY 10, 2023

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
		29					**904,521**
Recycling			1	Maintenance Worker		12.7535	12,594
Recycling			1	Maintenance Worker		12.7535	12,594
			2				**25,187**
				OVERTIME			23,000
				CAR ALLOWANCE			4,800
				TELEPHONE			5,520
							33,320
CURRENT POSITIONS		**34**					**$ 1,136,360**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Recycling

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. Admin. Supervisor to Working Supervisor	Non-Exempt	35,567	44,359	8,792	-	-	1,442	10,234	YES
3. (4) PT Maintenance to (4) FT Maintenance (add Health Ins)	Part-Time to Non-Ex	50,376	106,109	55,733	-	-	44,503	100,236	YES (2)
4. (7) PT Maintenance to FT Maintenance	Part-Time to Non-Ex	131,051	188,130	57,079	-	-	12,246	69,325	YES
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
SANITATION DEPRECIATION FUND
FISCAL YEAR 2023-2024

FUND: SANITATION DEPRECIATION
DEPT. RECYCLING

				FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SA9021	2017 CLARK C25D FORKLIFT	FORKLIFT	50,000	8	0.15	$ 7,188	NO	DOES NOT MEET CRITERIA		YES	$ (27,000)	$ 27,000
N		NEW ADDITION	ROLL-OFF TRUCK	230,000	7	0.15	$ 37,786				YES		$ -
		Depreciation Shortage							Depreciation Shortage - CM Recomm.				
R	SA2513	2013 FORD F-250 CC LB 4WD	1/2 TON EC SB 2WD GAS						502-4280-446-66-14-EC2311	43,000	YES	$ (4,500)	$ 4,500
N		NEW ADDITION	1/2 TON RC SB 2WD GAS						500-4258-446-66-14-000000	35,000	YES		
N		NEW ADDITION	1/2 TON RC SB 2WD GAS						500-4258-446-66-14-000000	35,000	YES		
				$ 280,000			$ 44,973			$ 113,000		$ (31,500)	$ 31,500

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15

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MCALLEN PUBLIC WORKS

Recycling

www.mcallenpublicworks.net

Mission Statement:

" The City of McAllen Recycling Center is committed to reducing solid waste and maximizing recycling rates for the City of McAllen. We are committed to broadening product markets and educating the public on proper recycling."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Baseline 23-24	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services											
Salaries and Wages	$ 907,250	$ 1,014,763	$ 1,044,206	$ 1,032,320	$ 1,042,623	$ 1,164,227	$ 1,136,360	$ 1,136,360	$ 1,136,360	$ 1,136,360	$ 1,136,360
Employee Benefits	224,946	313,476	317,692	317,692	426,071	484,263	462,010	462,010	462,010	462,010	462,010
Supplies	80,376	53,606	53,606	84,000	53,606	73,606	73,606	73,606	73,606	73,606	73,606
Other Services and Charges	361,459	364,919	364,919	363,849	359,888	404,862	404,862	404,862	404,862	404,862	404,862
Maintenance	283,575	297,670	297,670	294,691	297,670	297,670	301,218	301,218	301,218	301,218	301,218
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,857,606	2,044,434	2,078,093	2,092,552	2,179,858	2,424,628	2,378,056	2,378,056	2,378,056	2,378,056	2,378,056
Capital Outlay	241,257	282,600	282,600	208,100	-	594,000	649,000	77,000	176,000	220,000	727,000
Total Expenditures	**$ 2,098,863**	**$ 2,327,034**	**$ 2,360,693**	**$ 2,300,652**	**$ 2,179,858**	**$ 3,018,628**	**$ 3,027,056**	**$ 2,455,056**	**$ 2,554,056**	**$ 2,598,056**	**$ 3,105,056**
PERSONNEL											
Exempt	3	3	3	3	3	3	3	3	3	3	3
Non-Exempt	20	20	20	20	20	31	29	31	31	31	31
Part-Time	11	11	11	11	11	-	2	-	-	-	-
Total Positions Authorized	**34**	**34**	**34**	**34**	**34**	**34**	**34**	**34**	**34**	**34**	**34**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Baseline 23-24	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 2,366,603	$ 1,750,000	$ 1,750,000	$ 1,875,000	$ 1,750,000	$ 1,785,000	$ 1,752,000	$ 1,785,000	$ 1,785,000	$ 1,790,000	$ 1,805,000

Contact Us:

Elvira Alonzo, CPM, Director
4201 N Bentsen Rd
McAllen, Texas 78504
(956) 681-4000

MAJOR FY 23-24 GOALS

1. Increase commercial recycling by adding 30 new accounts.
2. Increase outreach programs/presentations in schools, non-profit organizations, and City events by 10%.
3. Increase curbside recycling tonnage by 5%.

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Recycling

www.mcallenpublicworks.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	23	23	23	34
Number of part-time equivalents	11	11	11	-
Department Operating Expenditures	$ 2,098,863	$ 2,360,693	$ 2,300,652	$ 3,027,056
Total Tons of Material Received	11,539	11,425	11,575	11,990
Outputs:				
Total residential accounts / service points	38,504	38,282	38,793	39,093
Total business / school service points	980	1,000	1,030	1,060
Total solid waste recycled - tons	6,974	7,125	7,275	7,590
Total curb side collections - tons	2,462	2,625	2,625	2,750
Total drop-off collections - tons	1,279	1,300	1,400	1,470
Total business / school collections - tons	2,387	2,400	2,400	2,520
Total municipalities - tons	846	800	850	850
Total tonnage landfill	4,565	4,300	4,300	4,400
Recycling sales revenue	$ 1,089,423	$ 500,000	$ 650,000	$ 550,000
Effectiveness Measures:				
Cost avoidance - Recyclables diverted from landfill	$ 220,727	$ 225,506	$ 230,254	$ 240,224
Recycling Diversion Rate	60%	62%	63%	63%
Citizens Rating for Quality of overall natural environment in McAllen - Community's Natural Environment	74%	74%	74%	74%
Efficiency Measures:				
Tonnage sorted per week	221.90	219.71	222.60	230.58
Recyclable processing cost per ton	$ 240.63	$ 271.61	$ 257.10	$ 340.82

Description:

The Recycling Center is a division under Public Works. The Recycling Center provides a vital service to the community with a staff of 34 employees accepting, processing, managing, and selling recyclable commodities to the various markets.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Sanitation Administration
FUND: Sanitation Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 1,413,104***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 35,750***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Travel								8,000		8,000	To attend various regional public works, solid waste and emergency management meetings/conferences.
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 1,500,216***					***$ 8,000***	***$ 8,000***		
MAINTENANCE											
1. Fuel & lubricants										(520)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 54,769***					***$ -***	***$ (520)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***940,000***		***640,000***	
Total Non- Capital Outlay								***16,600***		***53,712***	
TOTAL			***$ 3,003,839***					***$ 964,600***		***$ 701,192***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Sanitation Administration

FUND: Sanitation Fund

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Storage Building	50,000	1	50,000	1	50,000	Roll-Over construction funding from FY22-23 to FY23-24 to complete
New Hallway Construction	50,000	1	50,000	1	50,000	Access/security for Streets/Drainage offices
2nd Floor Conference/Break Room	360,000	1	360,000	1	360,000	New conference/training area needed to accommodate multiple departments (1800@$200 sqft)
Recycling Administrative Building Design	300,000	1	300,000		-	New Administration & Education Building for Recycling and KMB ($3M @ 10%)
			-		-	
	TOTAL		$ 760,000		$ 460,000	

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Facility Paving / Repairs	25,000	1	25,000	1	25,000	Various facility repairs / paving
Recycling Center Engin. Services	50,000	1	50,000	1	50,000	Roll-over engineering services to FY23-24
Patch Truck Canopy	75,000	1	75,000	1	75,000	Re-use of old canopy and construction for patch trucks to protect electrical componenets
			-		-	
			-		-	
	TOTAL		$ 150,000		$ 150,000	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
A/C Replacement of Unit #3	30,000	1	30,000	1	30,000	20 year+ old unit; Problematic
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 30,000		$ 30,000	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 940,000	$ 640,000

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NON - CAPITAL OUTLAY REQUEST FORM
ITEM LESS THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Sanitation Administration
FUND: Sanitation Fund

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Desktop PCs	1,200	3	3,600	3	3,600	Replacement computers for KMB Manager, Mgt Asst. & Senior Clerk
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 3,600		$ 3,600	

Furniture and Fixtures

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Desks	1,500	2	3,000	2	3,000	Replacement of desk with broken drawers
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 3,000		$ 3,000	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Security Cameras	1,000	10	10,000	10	10,000	Replacement of obsolete/non-working cameras
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 10,000		$ 10,000	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	37,112		-	various	37,112	Office software allocation
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ 37,112	

GRAND TOTAL	**$ 16,600**	**$ 53,712**

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2024
500-4260 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4260-441-60-01-000000 Compensation / Exempt	549,482	557,584	558,000	559,531	559,531	
500-4260-441-60-02-000000 Compensation / Non-exempt	337,645	413,428	350,000	435,635	435,635	
500-4260-441-60-06-000000 Compensation / Part time	24,095	31,071	35,000	30,709	30,709	
500-4260-441-60-10-000000 Compensation / Overtime	10,138	3,060	4,000	3,060	3,060	
500-4260-441-60-14-000000 Compensation / Car allowance	27,600	22,800	27,600	27,600	27,600	
500-4260-441-60-15-000000 Compensation / Certification	4,958	4,100	4,100	4,100	4,100	
500-4260-441-60-17-000000 Compensation / Telephone	5,860	5,760	6,960	6,960	6,960	
60	**959,779**	**1,037,803**	**985,660**	**1,067,595**	**1,067,595**	**-**
500-4260-441-61-30-000000 Benefits / Social security	70,126	79,392	79,392	81,671	81,671	
500-4260-441-61-36-000000 Benefits / Retirement	78,378	81,847	81,847	88,654	88,654	
500-4260-441-61-40-000000 Benefits / Unemployment tax	541	5,544	5,544	1,782	1,782	
500-4260-441-61-46-000000 Benefits / Workers' comp	3,749	2,388	2,388	3,956	3,956	
500-4260-441-61-50-000000 Benefits / Health cost	94,788	107,208	107,208	160,728	160,728	
500-4260-441-61-52-000000 Benefits / Life insurance	513	807	807	864	864	
500-4260-441-61-53-000000 Benefits / Retiree health ins (ARC)	7,854	7,854	7,854	7,854	7,854	
500-4260-441-61-56-000000 Benefits/Pension Cost-TMRS	(47,673)	-	-	-	-	
500-4260-441-61-58-000000 Benefits / TMRS benefits (contra)	(69,657)	-	-	-	-	
61	**138,619**	**285,040**	**285,040**	**345,509**	**345,509**	**-**
500-4260-443-62-02-000000 Supplies / Office	5,954	5,750	5,750	5,750	5,750	
500-4260-443-62-04-000000 Supplies / Operating	13,063	13,000	13,000	13,000	13,000	
500-4260-443-62-14-000000 Supplies / Janitorial	4,989	5,500	5,500	5,500	5,500	
500-4260-443-62-16-000000 Supplies / Photocopier	6,141	10,000	8,000	10,000	10,000	
500-4260-443-62-18-000000 Supplies / Clothing & uniform	3,048	1,500	2,500	1,500	1,500	
62	**33,196**	**35,750**	**34,750**	**35,750**	**35,750**	**-**
500-4260-444-63-02-000000 Other services & charges / Advertising	17,461	11,750	12,400	11,750	11,750	
500-4260-444-63-05-000000 Other services & charges / Billing charges	230,000	230,000	230,000	230,000	230,000	
500-4260-444-63-14-000000 Other services & charges / Dues & subscription	1,418	1,400	1,400	1,400	1,400	
500-4260-444-63-23-000000 Other services & charges / Online svc/network	119,600	111,096	115,000	111,096	111,096	
500-4260-444-63-38-000000 Other services & charges / Management fee	650,000	750,000	750,000	750,000	750,000	
500-4260-444-63-45-000000 Other services & charges / Professional	56,619	70,000	40,000	70,000	70,000	
500-4260-444-63-48-000000 Other services & charges / Refunds	-	-	-	-	-	
500-4260-444-63-52-000000 Other services & charges / Rental & contractual	52,302	42,000	45,000	42,000	42,000	
500-4260-444-63-64-000000 Other services & charges / Training	10,216	6,000	6,000	6,000	6,000	
500-4260-444-63-65-000000 Other services & charges / Travel	31,216	11,970	15,000	19,970	19,970	
500-4260-444-63-67-000000 Other services & charges / Utilities - electricity	84,665	109,000	109,000	109,000	109,000	

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2024
500-4260 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4260-444-63-68-000000 Other services & charges / Utilities-gas	-	-	-	-	-	
500-4260-444-63-69-000000 Other services & charges / Utilities-telephone	13,705	24,000	20,000	24,000	24,000	
500-4260-444-63-70-000000 Other services & charges / Utilities-water	7,347	7,000	7,500	7,000	7,000	
500-4260-444-63-75-000000 Other services & charges / Rental-depreciation fun	-	-	-	-	-	
500-4260-444-63-80-000000 Other services & charges / Bad debt	22,157	-	-	-	-	
500-4260-444-63-89-000000 Other services & charges / Credit card fees	5,512	19,000	8,000	19,000	19,000	
500-4260-444-63-98-000000 Other services & charges / Creditcard reimb-Water	-	-	-	-	-	
500-4260-444-63-99-000000 Other services & charges / Miscellaneous	30,124	7,000	9,000	7,000	7,000	
63	**1,332,342**	**1,400,216**	**1,368,300**	**1,408,216**	**1,408,216**	**-**
500-4260-445-65-08-000000 Maintenance / Equipment	3,796	3,000	3,000	3,000	3,000	
500-4260-445-65-10-000000 Maintenance / Facilities	70,735	42,275	50,000	42,275	42,275	
500-4260-445-65-16-000000 Maintenance / Vehicles	9,961	4,631	4,600	4,631	4,631	
500-4260-445-65-17-000000 Maintenance / Fuel & lubricants	2,975	4,863	4,800	4,863	4,343	
65	**87,468**	**54,769**	**62,400**	**54,769**	**54,249**	**-**
500-4260-446-66-02-000000 Capital outlay / Land	1,885,909	-	-	-	-	
500-4260-446-66-10-000000 Capital outlay / Building/structures	43,467	235,000	185,000	760,000	460,000	
500-4260-446-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
500-4260-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
500-4260-446-66-20-000000 Capital outlay / Equipment	158,840	50,000	40,000	30,000	30,000	
500-4260-446-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
500-4260-446-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
500-4260-446-66-30-000000 Capital outlay / Imprv- other than buildgs	10,173	150,000	50,000	150,000	150,000	
66	**2,098,389**	**435,000**	**275,000**	**940,000**	**640,000**	**-**
500-4260-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	6,000	5,900	3,000	3,000	
500-4260-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	22,317	10,000	10,000	10,000	10,000	
500-4260-443-67-22-000000 Non-Capital Outlay / Computer Equipment	4,016	5,600	5,600	3,600	3,600	
500-4260-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	37,112	
500-4260-443-67-30-000000 Non-Capital Outlay / Improvements	23,955	-	-	-	-	
67	**50,288**	**21,600**	**21,500**	**16,600**	**53,712**	**-**
500-4260-477-71-86-000000 Other agencies / Keep McAllen Beautiful	41,550	100,000	100,000	100,000	100,000	
71	**41,550**	**100,000**	**100,000**	**100,000**	**100,000**	**-**
500-4260 Administration	**$ 4,741,630**	**$ 3,370,178**	**$ 3,132,650**	**$ 3,968,439**	**$ 3,705,031**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Sanitation Administration	1			Director Public Works		$ 60.1561	$ 125,125
Sanitation Administration	1			Assistant Director of PW		41.0039	85,288
Sanitation Administration	1			Billing Supervisor		24.4924	50,944
Sanitation Administration	1			Deputy Director Public Works		45.4587	94,554
Sanitation Administration	1			KMB Program Manager		32.4542	67,505
Sanitation Administration	1			Stormwater & Environmtl Ed Mgr		35.6426	74,137
Sanitation Administration	1			Management Assistant		29.7976	61,979
	7						**559,531**
Sanitation Administration		1		Administrative Supervisor		17.2112	35,799
Sanitation Administration		1		Administrative Clerk		14.7220	30,622
Sanitation Administration		1		Administrative Clerk		13.7473	28,594
Sanitation Administration		1		Field Service Monitor		13.4854	28,050
Sanitation Administration		1		Field Service Monitor		13.4854	28,050
Sanitation Administration		1		Field Service Monitor		13.4854	28,050
Sanitation Administration		1		Field Service Monitor		13.4854	28,050
Sanitation Administration		1		Maintenance Technician		15.8197	32,905
Sanitation Administration		1		Maintenance Worker		12.7535	26,527
Sanitation Administration		1		Safety Coordinator		23.5763	49,039
Sanitation Administration		1		Senior Accounting Clerk		15.1797	31,574
Sanitation Administration		1		Senior Administrative Clerk		14.8676	30,925
Sanitation Administration		1		Senior Administrative Clerk		14.8676	30,925
		13					**435,635**
			1	Maintenance Worker		12.7535	18,646
Sanitation Administration			1	Part Time - Intern		5.7995	12,063
			2				**30,709**
				CERTIFICATION PAY			4,100
				OVERTIME			3,060
				CAR ALLOWANCE			27,600
				TELEPHONE			6,960
							41,720
CURRENT POSITIONS		**22**					**$ 1,067,595**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Sanitation Administration

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Facilities Administration

www.mcallenpublicworks.net

Mission Statement:

Committed to provide administrative support to all thirteen (13) divisions of Public Works that sustains the overall goal to provide a high quality of life through the proper maintenance of public infrastructure, city fleet, and effective solid waste management.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 959,779	$ 1,008,616	$ 1,037,803	$ 985,660	$ 1,067,595	$ 1,067,595	$ 1,067,595	$ 1,067,595	$ 1,067,595	$ 1,067,595
Employee Benefits	138,619	280,508	285,040	285,040	345,509	345,509	345,509	345,509	345,509	345,509
Supplies	33,196	35,750	35,750	34,750	35,750	35,750	35,750	35,750	35,750	35,750
Other Services and Charges	1,332,342	1,406,216	1,400,216	1,368,300	1,408,216	1,408,216	1,408,216	1,408,216	1,408,216	1,408,216
Maintenance	87,468	54,769	54,769	62,400	54,769	54,249	54,249	54,249	54,249	54,249
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	2,551,404	2,785,859	2,813,578	2,736,150	2,911,839	2,911,319	2,911,319	2,911,319	2,911,319	2,911,319
Capital Outlay	2,148,676	450,600	456,600	296,500	956,600	693,712	32,000	28,600	25,000	-
Other Agencies	41,550	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Operations & Capital Outlay	4,741,630	3,336,459	3,370,178	3,132,650	3,968,439	3,705,031	3,043,319	3,039,919	3,036,319	3,011,319
Non Departmental										
Insurance	111,176	192,856	192,856	192,856	192,856	289,138	289,138	289,138	289,138	289,138
Cost of Living Adjustment	-	232,519	6,211	6,211	120,616	120,616	-	-	-	-
Longevity	-	-	-	-	258,777	258,777	258,777	258,777	258,777	258,777
Total Expenditures	**$ 4,852,806**	**$ 3,761,834**	**$ 3,569,245**	**$ 3,331,717**	**$ 4,540,688**	**$ 4,373,562**	**$ 3,591,234**	**$ 3,587,834**	**$ 3,584,234**	**$ 3,559,234**
PERSONNEL										
Exempt	7	7	7	7	7	7	7	7	7	7
Non-Exempt	12	13	13	13	13	13	13	13	13	13
Part-Time	2	2	2	2	2	2	2	2	2	2
Total Positions Authorized	**21**	**22**	**22**	**22**	**22**	**22**	**22**	**22**	**22**	**22**

Contact Us:

Elvira Alonzo, CPM
Director
4201 N Bentsen Rd
McAllen, Texas
78504
(956) 681-4000

MAJOR FY 23-24 GOALS

1. Complete architectural design of new Administration Building for the Recycling/Educational Center and Keep McAllen Beautiful (KMB).
2. Partner with the Engineering Department on the design and remodeling of a Training and Emergency Management area in the Operations & Maintenance building.
3. Identify and establish three (3) satellite locations to stage equipment and materials throughout the City for efficiency.
4. Complete the Public Works Accreditation Program with the American Public Works Association.

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Facilities Administration

www.mcallenpublicworks.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	19	20	20	20
Department Expenditures	$ 4,741,630	$ 3,370,178	$ 3,132,650	$ 3,705,031
Total Revenues Managed	$ 23,211,888	$ 22,131,244	$ 22,795,990	$ 22,632,000
Total Expenditures Managed	$ 23,719,674	$ 22,971,575	$ 22,216,205	$ 25,135,796
Number of Sanitation Accounts	43,666	43,398	44,009	44,314
Outputs:				
Number of Public Outreach Events	1	1	1	1
Number of Educational Sessions Presented	6	24	18	24
Effectiveness Measures:				
Number of individuals reached	43,499	160,000	146,000	160,000
Number of educational material distributed	44,503	50,000	48,000	50,000
Social Media Reach	529,197	500,000	700,000	500,000
Efficiency Measures:				
Expenditure dollars managed per member of the management staff	$ 1,248,404	$ 1,148,579	$ 1,110,810	$ 1,256,790
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

The Facility Administration Department provides administrative management support that facilitates the delivery of high quality customer service to internal and external customers.

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2024
500- Sanitation Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
500-4262-441-61-99-000000 Benefits / Longevity	-	-	-	258,777	258,777	-
500-4262-441-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	6,211	6,211	120,616	120,616	-
61	**-**	**6,211**	**6,211**	**379,393**	**379,393**	**-**
500-4262 Contingency	**$ -**	**$ 6,211**	**$ 6,211**	**$ 379,393**	**$ 379,393**	**$ -**
500-4264-444-63-27-000000 Other services & charges / Ins--real/personal prop	-	-	-	-	-	-
500-4264-444-63-29-000000 Other services & charges / Ins--liability	111,176	192,856	192,856	192,856	289,138	-
500-4264-444-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	-
500-4264-444-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	-
500-4264-444-63-45-000000 Other services & charges / Professional	-	-	-	-	-	-
63	**111,176**	**192,856**	**192,856**	**192,856**	**289,138**	**-**
500-4264 General Insurance	**$ 111,176**	**$ 192,856**	**$ 192,856**	**$ 192,856**	**$ 289,138**	**$ -**
~~500-9010-447-68-02-000000 Depreciation / Expense~~	~~2,638,885~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~68~~	~~**2,638,885**~~	~~**-**~~	~~**-**~~	~~**-**~~	~~**-**~~	~~**-**~~
~~500-9010-447-89-01-000000 Other expenses / Fixed assets (contra)~~	~~(2,791,012)~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~89~~	~~**(2,791,012)**~~	~~**-**~~	~~**-**~~	~~**-**~~	~~**-**~~	~~**-**~~
500-9010-499-74-02-000000 Operating transfer Out / General fund	-	-	-	-	-	-
500-9010-499-74-06-000000 Operating transfers out / Capital improvement fund	-	-	-	-	-	-
500-9010-499-74-07-000000 Operating transfers out / Information technology	-	-	-	-	-	-
500-9010-499-74-16-000000 Operating transfers out / General depreciation fun	-	-	-	-	-	-
500-9010-499-74-45-000000 Operating transfers out / Sanitation depreciation	-	-	-	-	-	-
500-9010-499-74-78-000000 Operating transfers out / Health insurance fund	88,740	160,934	160,934	-	-	-
500-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund	6,250	25,000	25,000	25,000	25,000	-
74	**94,990**	**185,934**	**185,934**	**25,000**	**25,000**	**-**
500-9010	**$ 94,990**	**$ 185,934**	**$ 185,934**	**$ 25,000**	**$ 25,000**	**$ -**
500 Sanitation	**$ 23,814,663**	**$ 23,157,509**	**$ 22,402,139**	**$ 26,556,070**	**$ 26,072,991**	**$ -**

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City of McAllen, Texas
Sanitation Depreciation
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 12,760,808	$ 11,186,037	$ 11,232,065	$ 10,174,715	$ 10,174,715	$ 5,730,760	$ 5,295,268	$ 5,405,547	$ 5,307,657
Revenues:									
Rental Income	1,837,221	1,908,664	1,908,664	2,576,875	2,576,875	3,128,772	3,364,543	3,767,110	3,523,577
Interest Earned	(458,473)	27,965	27,965	-	-	-	-	-	-
Total Revenues	1,378,748	1,936,629	1,936,629	2,576,875	2,576,875	3,128,772	3,364,543	3,767,110	3,523,577
TOTAL RESOURCES	$ 14,139,556	$ 13,122,666	$ 13,168,694	$ 12,751,590	$ 12,751,590	$ 8,859,532	$ 8,659,811	$ 9,172,657	$ 8,831,234
APPROPRIATIONS									
Capital Outlay									
Vehicles	$ 2,898,582	$ 5,282,096	$ 2,929,715	$ 6,906,566	$ 6,906,566	$ 3,500,000	$ 3,190,000	$ 3,865,000	$ 420,000
Equipment	-	454,930	-	50,000	50,000	-	-	-	-
	2,898,582	5,737,026	2,929,715	6,956,566	6,956,566	3,500,000	3,190,000	3,865,000	420,000
Other Financing Sources (Uses):									
Debt Service - Motorola Lease Payment	8,910	64,264	64,264	64,264	64,264	64,264	64,264	-	-
TOTAL APPROPRIATIONS	2,907,492	5,801,290	2,993,979	7,020,830	7,020,830	3,564,264	3,254,264	3,865,000	420,000
ENDING WORKING CAPITAL	$ 11,232,065	$ 7,321,376	$ 10,174,715	$ 5,730,760	$ 5,730,760	$ 5,295,268	$ 5,405,547	$ 5,307,657	$ 8,411,234

Vehicle/Equipment Replacement Fund
FY 2023-2024

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Department	Unit (s)	Qty	Equipment	Deprec. Years	Qty	Original Request	City Mgr Recomm	Annual Rental	Deprec Percentage	Plus %
Residential	SA2515	1	3/4 Ton Cc Lb 4Wd Gas	8	1	56,000	56,000	7,000	0.15	8,050
	SA8018, SA8019, SA9020	3	Residential Auto Side Loader	7	3	1,260,000	1,260,000	180,000	0.15	207,000
	SA2515	1	Rollover - 3/4 Ton Cc Lb 2Wd Gas		1	44,000	44,000			
	SA8004	1	Rollover - Front Load Refuse Truck		1	383,623	383,623			
	SA8016	1	Rollover - Residential Auto Side Loader		1	409,769	409,769			
				Total Residential	**7**	**2,153,392**	**2,153,392**	**187,000**		**215,050**
Commercial	SA8207,SA8208	2	Side Loader Refuse Truck	7	2	800,000	800,000	114,286	0.15	131,429
	SA8264,SA8265	2	Front Loader Refuse Truck	7	2	800,000	800,000	114,286	0.15	131,429
	SA8263,SA8263	2	Rollover - Front Loader Refuse Truck		2	767,246	767,246			
	SA8204,SA8205	2	Rollover - Side Loader Refuse Truck		2	651,328	651,328			
				Total Commercial	**8**	**3,018,574**	**3,018,574**	**228,571**		**262,857**
Roll-Off	SA8306	1	Roll-Off Refuse Truck	7	1	230,000	230,000	32,857	0.15	37,786
				Total Roll-Off	**1**	**230,000**	**230,000**	**32,857**		**37,786**
Brush	SA8308	1	Roll-Off Truck	7	1	230,000	230,000	32,857	0.15	37,786
	SA9012	1	Front End Loader	10	1	265,000	265,000	26,500	0.15	30,475
	SA2506	1	Rollover - 1/2 Ec Sb 4Wd Gas		1	42,000	42,000			
	SA8408,SA8409,SA8410,SA8411	4	Rollover - Open Top Brush Truck		4	679,600	679,600			
				Total Brush	**7**	**1,216,600**	**1,216,600**	**59,357**		**68,261**
Recycling	SA9021	1	Forklift	8	1	50,000	50,000	6,250	0.15	7,188
		1	New - Roll-Off Truck	7	1	230,000	230,000	32,857	0.15	37,786
	SA2513	1	Rollover - 1/2 Ton Ec Sb 2WD Gas		1	43,000	43,000	-	-	-
		2	Rollover - New - 1/2 Ton Rc Sb 2Wd Gas		2	70,000	70,000	-	-	-
				Total Recycling	**5**	**393,000**	**393,000**	**39,107**		**44,973**
Composting	SA8504	1	Tandem Dump Truck	10	1	175,000	175,000	17,500	0.15	20,125
	SA2505	1	New - Front End Loader	10	1	230,000	230,000	23,000	0.15	26,450
				Total Composting	**2**	**405,000**	**405,000**	**40,500**		**46,575**
Total Rolling Stock - Sanitation Fund					**30**	**7,416,566**	**7,416,566**	**587,393**	**-**	**675,502**

New	**$ 460,000**	**$ 460,000**	**$ 55,857**	**$ 64,236**
Replacements	**$ 6,956,566**	**$ 6,956,566**	**$ 531,536**	**$ 611,266**

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City of McAllen, Texas
Champion Lakes Golf Course
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 1,769,478	$ 1,751,600	$ 2,153,796	$ 2,211,343	$ 2,211,343	$ 2,243,411	$ 1,703,508	$ 1,246,515	$ 991,067
Revenues:									
Green Fees	981,103	826,929	1,067,577	935,275	935,275	693,864	729,419	826,929	935,275
Annual Membership	240,983	187,828	287,429	233,704	233,704	172,237	178,293	187,828	233,704
Driving Range Fees	241,173	198,628	252,791	246,545	246,545	136,016	147,416	198,628	246,545
Trail fees	8,673	9,262	10,660	9,570	9,570	7,921	8,235	9,262	9,570
Handicap Carts	686	-	546	550	550	-	-	-	550
Rental	9,600	9,600	9,600	9,600	9,600	8,700	8,700	9,600	9,600
Cart Rental	470,743	389,280	494,886	468,672	468,672	312,643	334,425	389,280	468,672
Pull Cart Rentals	200	248	184	144	144	216	216	248	144
Land Lease Agreement	53,129	61,000	54,956	53,129	53,129	37,000	61,000	61,000	53,129
Federal Grants	182	-		-	-	-	-	-	-
Interest Earned	12,613	4,379	111,969	66,340	66,340	67,302	51,105	37,395	29,732
Sale of property	333	210,000	210,000	-	-	-	-	-	-
Miscellaneous	23,011	-	318	-	-	-	-	-	-
Total Revenues	2,042,428	1,897,154	2,500,916	2,023,529	2,023,529	1,435,899	1,518,809	1,720,170	1,986,921
TOTAL RESOURCES	$ 3,811,906	$ 3,648,754	$ 4,654,712	$ 4,234,872	$ 4,234,872	$ 3,679,311	$ 3,222,317	$ 2,966,685	$ 2,977,988
APPROPRIATIONS									
Expenses:									
Maintenance & Operations	$ 804,693	$ 889,834	$ 945,937	$ 939,624	$ 945,401	$ 929,743	$ 929,743	$ 929,743	$ 929,743
Dining Room	3,630	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Pro-Shop	417,415	554,219	515,589	651,938	578,810	578,810	578,810	578,810	578,810
Golf Carts	193,559	694,453	716,513	214,065	214,065	214,065	214,065	214,065	214,065
									-
Total Operating Expenses	1,419,297	2,141,506	2,181,039	1,808,628	1,741,277	1,725,619	1,725,619	1,725,619	1,725,619
Other Financing Sources (Uses):									
Transfer Out - CLGC Depr. Fund	200,000	200,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Transfer Out - Health Ins. Fund	8,628	12,146	12,146	-	-	-	-	-	-
Debt Service - Motorola Lease Payment	-	184	184	184	184	184	184	-	-
TOTAL APPROPRIATIONS	1,627,925	2,353,836	2,443,369	2,058,812	1,991,461	1,975,803	1,975,803	1,975,619	1,975,619
Revenues over/under Expenses	**414,503**	**(456,682)**	**57,547**	**(35,282)**	**32,069**	**(539,903)**	**(456,993)**	**(255,448)**	**11,302**
Other Items Affecting Working Capital	(30,185)	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ 2,153,796	$ 1,294,918	$ 2,211,343	$ 2,176,060	$ 2,243,411	$ 1,703,508	$ 1,246,515	$ 991,067	$ 1,002,369

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2024
520- Golf Course Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
520-0000-333-03-00-000000 Fed pass thru / TDEM Grant	182	-	-	-	-	
333	**182**	**-**	**-**	**-**	**-**	**-**
520-0000-361-09-00-000000 Charges:sales & services / Green fees	981,103	826,929	1,067,577	935,275	935,275	
520-0000-361-10-00-000000 Charges:sales & services / Membership dues	240,983	187,828	287,429	233,704	233,704	
520-0000-361-11-00-000000 Charges:sales & services / Driving range fees	241,173	198,628	252,791	246,545	246,545	
520-0000-361-12-00-000000 Charges:sales & services / Trail fees	8,673	9,262	10,660	9,570	9,570	
520-0000-361-15-00-000000 Charges:sales & services / Handicap cards	686	-	546	550	550	
520-0000-361-16-00-000000 Charges:sales & services / Rental	9,600	9,600	9,600	9,600	9,600	
361	**1,482,218**	**1,232,247**	**1,628,603**	**1,435,244**	**1,435,244**	**-**
520-0000-364-10-01-000000 Golf carts / Cart rental	470,743	389,280	494,886	468,672	468,672	
520-0000-364-10-02-000000 Golf carts / Pull cart rental	200	248	184	144	144	
364	**470,943**	**389,528**	**495,070**	**468,816**	**468,816**	**-**
520-0000-373-01-00-000000 Sale of property / Fixed assets	333	210,000	210,000	-	-	
373	**333**	**210,000**	**210,000**	**-**	**-**	**-**
520-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	821	-	375	-	-	
520-0000-375-40-01-000000 Cash over/short / Cash over/short	148	-	(57)	-	-	
520-0000-375-90-00-000000 Miscellaneous / Land lease agreement	53,129	61,000	54,956	53,129	53,129	
520-0000-375-99-00-000000 Miscellaneous / Other	22,042	-	-	-	-	
375	**76,140**	**61,000**	**55,274**	**53,129**	**53,129**	**-**
~~520-0000-376-99-00-000000 Contributions / Acquired assets-Intra~~	~~71,432~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~376~~	~~**71,432**~~	~~**-**~~	~~**-**~~	~~**-**~~	~~**-**~~	~~**-**~~
520-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
520-0000-381-02-00-000000 Interest / Texpool	10,150	4,379	103,375	66,340	66,340	
520-0000-381-03-00-000000 Interest / Certificate of deposit	713	-	-	-	-	
520-0000-381-04-00-000000 Interest / Other investments	1,309	-	8,594	-	-	
520-0000-381-20-00-000000 Interest / Gain/loss of investments	-	-	-	-	-	

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2024
520- Golf Course Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
381	**12,173**	**4,379**	**111,969**	**66,340**	**66,340**	**-**
520-0000-383-55-01-000000 Interest / Lease Interest	440	-	-	-	-	
383	**440**	**-**	**-**	**-**	**-**	**-**
520 Golf Course	**$ 2,042,428**	**$ 1,897,154**	**$ 2,500,916**	**$ 2,023,529**	**$ 2,023,529**	**$ -**

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City of McAllen, Texas
Champion Lakes Golf Course Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 23-24	24-25	25-26	26-27
BY DEPARTMENT									
Maintenance & Operations	$ 804,693	$ 889,834	$ 945,937	$ 939,624	$ 945,401	$ 929,743	$ 929,743	$ 929,743	$ 929,743
Dining Room	3,630	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Pro-Shop	417,415	554,219	515,589	651,938	578,810	578,810	578,810	578,810	578,810
Golf Carts	193,559	694,453	716,513	214,065	214,065	214,065	214,065	214,065	214,065
TOTAL	$ 1,419,297	$ 2,141,506	$ 2,181,039	$ 1,808,628	$ 1,741,277	$ 1,725,619	$ 1,725,619	$ 1,725,619	$ 1,725,619
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ 743,965	$ 879,305	$ 805,449	$ 960,962	$ 905,962	$ 905,962	$ 905,962	$ 905,962	$ 905,962
Employee Benefits	123,474	262,911	251,065	358,275	340,147	326,706	326,706	326,706	326,706
Supplies	194,627	169,980	196,602	199,980	199,980	199,980	199,980	199,980	199,980
Other Services and Charges	153,146	159,560	160,033	166,060	169,620	169,620	169,620	169,620	169,620
Maint. and Repair Services	184,235	123,350	191,300	123,350	123,350	123,350	123,350	123,350	123,350
TOTAL OPERATING EXPENSES	1,399,447	1,595,106	1,604,449	1,808,628	1,739,060	1,725,619	1,725,619	1,725,619	1,725,619
Capital Outlay	19,850	546,400	576,590	-	2,217	-	-	-	-
TOTAL EXPENDITURES	$ 1,419,297	$ 2,141,506	$ 2,181,039	$ 1,808,628	$ 1,741,277	$ 1,725,619	$ 1,725,619	$ 1,725,619	$ 1,725,619
PERSONNEL									
Maintenance & Operations	9	12	12	12	12	12	12	12	12
Dining Room	-	-	-	-	-	-	-	-	-
Pro-Shop	6	6	7	7	7	7	7	7	7
Golf Carts	5	6	6	7	7	7	7	7	7
TOTAL PERSONNEL	20	24	25	26	26	26	26	26	26

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Maintenance & Operations
FUND: Champion Lake Golf Course Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 588,740***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. Chemical								30,000		30,000	To better manage salts & enhance recovery
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 121,750***					***$ 30,000***		***$ 30,000***	
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 55,212***					***$ -***		***$ -***	
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 100,400***					***$ -***		***$ -***	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		***2,217***	
TOTAL			***$ 866,102***					***$ 30,000***		***$ 32,217***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Maintenance & Operations

FUND: Champion Lake Golf Course Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Maintenance & Operations
FUND: Champion Lake Golf Course Fund

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	2,217		-	various	2,217	Microsoft Office software program allocation
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ 2,217	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ 2,217

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2024
520-5152 Maintenance & operations

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
520-5152-461-60-01-000000 Compensation / Exempt	84,384	85,624	83,130	83,130	83,130	
520-5152-461-60-02-000000 Compensation / Non-exempt	252,384	323,060	270,759	322,729	322,729	
520-5152-461-60-06-000000 Compensation / Part time	-	-	-	-	-	
520-5152-461-60-10-000000 Compensation / Overtime	19,594	10,000	25,000	10,000	10,000	
520-5152-461-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
520-5152-461-60-15-000000 Compensation/Certification	-	-	-	-	-	
520-5152-461-60-17-000000 Compensation / Telephone	480	480	480	480	480	
60	**356,841**	**419,164**	**379,369**	**416,339**	**416,339**	**-**
520-5152-461-61-30-000000 Benefits / Social security	26,975	32,066	32,066	31,850	31,850	
520-5152-461-61-36-000000 Benefits / Retirement	29,797	34,078	34,078	35,597	35,597	
520-5152-461-61-40-000000 Benefits / Unemployment tax	346	3,024	3,024	972	972	
520-5152-461-61-46-000000 Benefits / Workers' comp-	6,512	3,749	3,749	4,899	4,899	
520-5152-461-61-50-000000 Benefits / Health cost	48,756	67,884	67,884	95,664	95,664	
520-5152-461-61-52-000000 Benefits / Life insurance	221	344	344	352	352	
520-5152-461-61-53-000000 Benefits / Retiree health ins (ARC)	3,067	3,067	3,067	3,067	3,067	
520-5152-461-61-56-000000 Benefits/Pension Cost-TMRS	(10,367)	-	-	-	-	
520-5152-461-61-58-000000 Benefits / TMRS benefits (contra)	(35,310)	-	-	-	-	
61	**69,998**	**144,212**	**144,212**	**172,401**	**172,401**	**-**
520-5152-463-62-02-000000 Supplies / Office	206	500	500	500	500	
520-5152-463-62-04-000000 Supplies / Operating	6,543	6,000	6,500	6,000	6,000	
520-5152-463-62-12-000000 Supplies / Small tools/minor equip-	2,010	2,000	2,000	2,000	2,000	
520-5152-463-62-14-000000 Supplies / Janitorial	1,427	1,500	1,500	1,500	1,500	
520-5152-463-62-18-000000 Supplies / Clothing & uniform	4,226	5,000	4,500	5,000	5,000	
520-5152-463-62-20-000000 Supplies / Chemical	109,672	73,750	103,750	103,750	103,750	
520-5152-463-62-36-000000 Supplies / Sand	20,863	30,000	30,000	30,000	30,000	
520-5152-463-62-38-000000 Supplies / Seed	8,120	3,000	3,000	3,000	3,000	
62	**153,069**	**121,750**	**151,750**	**151,750**	**151,750**	**-**
520-5152-464-63-14-000000 Other services & charges / Dues & subscriptions	1,009	950	950	950	950	
520-5152-464-63-45-000000 Other services & charges / Professional	6,436	6,000	4,000	6,000	6,000	
520-5152-464-63-50-000000 Other services & charges / Rental-equipment	-	400	400	400	400	
520-5152-464-63-52-000000 Other services & charges / Rental & contractual	-	-	-	-	-	
520-5152-464-63-64-000000 Other services & charges / Training	1,319	1,560	1,560	1,560	1,560	
520-5152-464-63-65-000000 Other services & charges / Travel	2,270	2,500	2,500	2,500	2,500	
520-5152-464-63-67-000000 Other services & charges / Utilities - electricity	35,676	40,000	39,000	40,000	40,000	
520-5152-464-63-69-000000 Other services & charges / Utilities-telephone	378	420	400	420	420	

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2024
520-5152 Maintenance & operations

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
520-5152-464-63-70-000000 Other services & charges / Utilities-water	2,572	3,382	3,000	3,382	3,382	
520-5152-464-63-99-000000 Other services & charges / Miscellaneous	15,836	-	-	-	-	
63	**65,494**	**55,212**	**51,810**	**55,212**	**55,212**	**-**
520-5152-465-65-08-000000 Maintenance / Equipment	73,583	74,700	124,700	74,700	74,700	
520-5152-465-65-10-000000 Maintenance / Facilities	60,044	950	20,000	950	950	
520-5152-465-65-12-000000 Maintenance / Land	-	750	750	750	750	
520-5152-465-65-16-000000 Maintenance / Vehicles	334	1,000	1,250	1,000	1,000	
520-5152-465-65-17-000000 Maintenance / Fuel & lubricants	21,218	23,000	23,000	23,000	23,000	
65	**155,180**	**100,400**	**169,700**	**100,400**	**100,400**	**-**
520-5152-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
520-5152-466-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	2,217	
520-5152-466-66-20-000000 Capital outlay / Equipment	-	40,000	40,000	-	-	
66	**-**	**40,000**	**40,000**	**-**	**2,217**	**-**
520-5152 Maintenance & Operations	**$ 800,582**	**$ 880,738**	**$ 936,841**	**$ 896,102**	**$ 898,319**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Maintenance & Operations	1			Golf Course Superintendent		$ 39.9663	$ 83,130
	1						**83,130**
Maintenance & Operations		1		Golf Course Equipment Mechanic		14.8677	30,925
Maintenance & Operations		1		Crew Leader		17.4835	36,366
Maintenance & Operations		1		Groundskeeper I		14.0164	29,154
Maintenance & Operations		1		Groundskeeper I		13.9986	29,117
Maintenance & Operations		1		Groundskeeper I		13.6739	28,442
Maintenance & Operations		1		Groundskeeper I		13.6177	28,325
Maintenance & Operations		1		Groundskeeper I		13.5588	28,202
Maintenance & Operations		1		Groundskeeper I		13.4854	28,050
Maintenance & Operations		1		Groundskeeper I		13.4854	28,050
Maintenance & Operations		1		Groundskeeper I		13.4854	28,050
Maintenance & Operations		1		Groundskeeper I		13.4854	28,050
		11					**322,729**
				OVERTIME			10,000
				TELEPHONE			480
							10,480
CURRENT POSITIONS		**12**					**$ 416,339**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Maintenance & Operations

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CHAMPION LAKES GOLF COURSE

Champion Lakes M&O

www.mcallen.net/golf

Mission Statement:

To provide those who play and practice at Champion Lakes Golf Course a high quality golf facility at the lowest possible price.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 356,841	$ 407,260	$ 419,164	$ 379,369	$ 416,339	$ 416,339	$ 416,339	$ 416,339	$ 416,339	$ 416,339
Employee Benefits	69,998	142,333	144,212	144,212	172,401	172,401	172,401	172,401	172,401	172,401
Supplies	153,069	121,750	121,750	151,750	151,750	151,750	151,750	151,750	151,750	151,750
Other Services and Charges	65,494	55,212	55,212	51,810	55,212	55,212	55,212	55,212	55,212	55,212
Maintenance	155,180	100,400	100,400	169,700	100,400	100,400	100,400	100,400	100,400	100,400
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	800,582	826,955	840,738	896,841	896,102	896,102	896,102	896,102	896,102	896,102
Capital Outlay	-	40,000	40,000	40,000	-	2,217	-	-	-	-
Non-Departmental Insurance	4,111	7,131	7,131	7,131	7,131	10,691	10,691	10,691	10,691	10,691
Cost of Living Adjustment	-	27,295	1,965	1,965	13,441	13,441	-	-	-	-
Longevity	-	-	-	-	22,950	22,950	22,950	22,950	22,950	22,950
Total Expenditures	**$ 804,693**	**$ 901,381**	**$ 889,834**	**$ 945,937**	**$ 939,624**	**$ 945,401**	**$ 929,743**	**$ 929,743**	**$ 929,743**	**$ 929,743**
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	8	11	11	11	11	11	11	11	11	11
Part-Time		-	-			-	-	-	-	
Total Positions Authorized	**9**	**12**	**12**	**12**	**12**	**12**	**12**	**12**	**12**	**12**

Resources	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Contact Us:

Lee Gravett
Superintendent
2701 S. Ware Road
McAllen, TX 78503
(956) 681-3450

MAJOR FY 23-24 GOALS

1. Implement a new salt management program for the fairways to enchance faste recovery
2. Retain a minimum of 2 licensed chemical applicators on staff at all times
3. Complete Phase 2 of the Erosion control wall for the lake between holes 3 and 4
4. Start the cart path reconstruction project

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Champion Lakes M&O

www.mcallen.net/golf

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	9	12	12	12
Department Expenditures	$ 804,693	$ 880,738	$ 945,937	$ 945,401
Outputs:				
Full service golf facility in acres	175	175	175	175
419 Bermuda grass fairways	18	18	18	18
Tiff dwarf Bermuda grass greens	21	21	21	21
419 bermuda grass tees	69	69	69	69
Short game practice areas	1	1	1	1
Roughs	18	18	18	18
Effectiveness Measures:				
Weekly number of employees for fairways	2	2	2	2
Weekly number of employees for greens	2	2	2	2
Weekly number of employees for shortgame area	1	1	1	1
Weekly number of employees for roughs	2	2	2	2
Efficiency Measures:				
Weekly man hours for fairways / tees	36	36	36	36
Weekly man hours for greens	35	35	35	35
Weekly man hours for shortgame practice area	5	5	5	5
Weekly man hours for roughs	64	64	64	64

**N/A=Not Available, N/P=Not Provided*

Description:

The M&O Division of Champion Lakes Golf Course oversees the daily maintenance of an 18 Hole Championship Golf Course, a lighted and double ended Driving Range, a Short Game Practice Area and one practice putting green. It consists of one (1) Exempt employees, eleven (11) Full time employees. It is located at 2701 South Ware, McAllen, Texas 78503

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Dinning Room
FUND: Champion Lake Golf Course Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			$ -	$ -	$ -	$ -	$ -	$ -		$ -	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			$ -					$ -	$ -		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			$ -					$ -	$ -		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			$ 3,000					$ -	$ -		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			$ 3,000					$ -		$ -	

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2024
520-5154 Dining room

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
520-5154-465-65-08-000000 Maintenance / Equipment	3,630	3,000	3,000	3,000	3,000	
65	**3,630**	**3,000**	**3,000**	**3,000**	**3,000**	
						-
520-5154 Dining Room	**$ 3,630**	**$ 3,000**	**$ 3,000**	**$ 3,000**	**$ 3,000**	

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Champion Lakes Dining Room

www.mcallen.net/golf/diningroom

Mission Statement:

To compliment the operation of the Champion Lakes Golf Course by providing high quality food and beverage services to those who play, practice or visit Champion Lakes Golf Course.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services	-	-	-	-	-	-	-	-	-	-
Salaries and Wages	-	-	-	-	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-	-	-
Other Services and Charges	-	-	-	-	-	-	-	-	-	-
Maintenance	3,630	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	3,630	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 3,630**	**$ 3,000**	**$ 3,000**	**$ 3,000**	**$ 3,000**	**$ 3,000**	**$ 3,000**	**$ 3,000**	**$ 3,000**	**$ 3,000**
PERSONNEL										
Exempt	-	-	-	-	-	-	-	-	-	-
Non-Exempt	-	-	-	-	-	-	-	-	-	-
Part-Time	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Contact Us:

Annette Espinoza,
Manager (Dining)
2701 S. Ware Road
McAllen, TX 78503
(956) 681-3450

MAJOR FY 23-24 GOALS

1. The Dining Room is currently leased and operates under the direction of the Director of Golf; its primary goal is to compliment te operation of the Champion Lakes Golf Course by providing the public with prompt service and a quaity short order food menu.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Pro Shop
FUND: Champion Lake Golf Course Fund

			BASELINE					DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION												
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**		**# of Positions**	**Total**	
1. Golf Professional	1	$ 55,000		$ 55,000	$ -	$ -	$ 18,127	$ 73,127				To accommodate increases in play **(Approved FY 22-23. Included in Baseline)**
2. Apprentice Golf Professional	1	20,336		20,336	-	-	2,011	22,347		1	22,347	To fill vacant FT position
3. -	-	-		-	-	-	-	-				
4. -	-	-		-	-	-	-	-				
5. -	-	-		-	-	-	-	-				
Total	2	75,336		75,336	-	-	20,138	95,474		1	22,347	
Personnel Revisions												
1. Overtime				(1,000)	-	-	(180)	(1,180)			(1,180)	Reduction possible due to additional staff
2. Golf Professional				9,539	-	-	1,720	11,259			11,259	To match payrate of other Golf Professional
3. Commission				11,191	-	-	2,017	13,208			13,208	To reflect correct amount due to more play
4. Apprentice Golf Pro (DELETE)				(29,751)	-	-	(5,363)	(35,114)			(35,114)	Has been replaced by PT position
5. Apprentice Golf Pro (PART TIME)				701	-	-	126	827			827	1 more hour/week for existing PT position
6.		-		-	-	-	-	-				
Total Compensation & Benefits			***$ 447,246***	***$ 66,016***	***$ -***	***$ -***	***$ 18,458***	***$ 84,474***		***1***	***$ 11,347***	
SUPPLIES												
1. < Please select category >												
2. < Please select category >												
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Supplies			***$ 14,510***					***$ -***		***$ -***		
OTHER SERVICES & CHARGES												
1. Special fees								4,000			4,000	For increase in credit card fees
2. Travel								2,500			2,500	For required travel for new Golf Professional
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Other Services & Charges			***$ 86,757***					***$ 6,500***		***$ 6,500***		
MAINTENANCE												
1. < Please select category >												
2. < Please select category >												
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Maintenance			***$ 12,450***					***$ -***		***$ -***		
CAPITAL OUTLAY												
**** See Attached Capital Outlay Request Forms**												
Total Capital Outlay								-			-	
Total Non- Capital Outlay								-			-	
TOTAL			***$ 560,963***					***$ 90,974***		***$ 17,847***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Pro Shop

FUND: Champion Lake Golf Course Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Pro Shop

FUND: Champion Lake Golf Course Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
520-5156 Pro shop

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
520-5156-461-60-01-000000 Compensation / Exempt	138,192	195,259	162,178	259,797	204,797	
520-5156-461-60-02-000000 Compensation / Non-exempt	51,315	57,802	43,398	28,050	28,050	
520-5156-461-60-06-000000 Compensation / Part time	37,367	38,804	48,639	59,841	59,841	
520-5156-461-60-10-000000 Compensation / Overtime	816	2,000	1,300	1,000	1,000	
520-5156-461-60-14-000000 Compensation / Car allowance	4,800	4,800	4,800	4,800	4,800	
520-5156-461-60-15-000000 Compensation/Certification	54,003	46,488	57,679	57,679	57,679	
520-5156-461-60-17-000000 Compensation / Telephone	720	720	720	720	720	
60	**287,213**	**345,873**	**318,714**	**411,888**	**356,888**	**-**
520-5156-461-61-30-000000 Benefits / Social security	21,524	26,460	22,252	31,511	27,303	
520-5156-461-61-36-000000 Benefits / Retirement	22,371	26,788	22,085	30,161	25,458	
520-5156-461-61-40-000000 Benefits / Unemployment tax	185	1,845	1,764	729	648	
520-5156-461-61-46-000000 Benefits / Workers' comp-	4,867	4,071	3,114	5,727	4,770	
520-5156-461-61-50-000000 Benefits / Health cost	23,352	33,024	31,170	49,248	41,112	
520-5156-461-61-52-000000 Benefits / Life insurance	105	253	210	270	227	
520-5156-461-61-53-000000 Benefits / Retiree health ins (ARC)	2,188	2,188	2,188	2,188	2,188	
520-5156-461-61-56-000000 Benefits/Pension Cost-TMRS	(5,569)	-	-	-	-	
520-5156-461-61-58-000000 Benefits / TMRS benefits (contra)	(26,743)	-	-	-	-	
61	**42,280**	**94,629**	**82,783**	**119,833**	**101,705**	**-**
520-5156-463-62-02-000000 Supplies / Office	2,461	1,800	1,800	1,800	1,800	
520-5156-463-62-04-000000 Supplies / Operating	3,964	7,210	5,060	7,210	7,210	
520-5156-463-62-14-000000 Supplies / Janitorial	7,233	5,500	5,500	5,500	5,500	
62	**13,658**	**14,510**	**12,360**	**14,510**	**14,510**	**-**
520-5156-464-63-02-000000 Other services & charges / Advertising	-	3,840	2,100	3,840	3,840	
520-5156-464-63-14-000000 Other services & charges / Dues & subscriptions	460	450	460	450	450	
520-5156-464-63-51-000000 Other services & charges / Rental-Photocopier	792	1,300	1,300	1,300	1,300	
520-5156-464-63-52-000000 Other services & charges / Rental & contractual	-	-	-	-	-	
520-5156-464-63-61-000000 Other services & charges / Special fees	37,390	34,000	38,000	38,000	38,000	
520-5156-464-63-65-000000 Other services & charges / Travel	-	1,187	-	3,687	3,687	
520-5156-464-63-67-000000 Other services & charges / Utilities - electricity	12,952	35,000	35,000	35,000	35,000	
520-5156-464-63-69-000000 Other services & charges / Utilities-telephone	352	480	380	480	480	
520-5156-464-63-70-000000 Other services & charges / Utilities-water	9,626	10,500	13,332	10,500	10,500	
520-5156-464-63-99-000000 Other services & charges / Miscellaneous	1,060	-	60	-	-	
63	**62,633**	**86,757**	**90,632**	**93,257**	**93,257**	**-**

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2024
520-5156 Pro shop

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
520-5156-465-65-04-000000 Maintenance / Computer/software	3,565	4,950	3,600	4,950	4,950	
520-5156-465-65-08-000000 Maintenance / Equipment	2,250	1,500	1,500	1,500	1,500	
520-5156-465-65-10-000000 Maintenance / Facilities	5,816	6,000	6,000	6,000	6,000	
65	**11,631**	**12,450**	**11,100**	**12,450**	**12,450**	**-**
520-5156 Pro Shop	**$ 417,415**	**$ 554,219**	**$ 515,589**	**$ 651,938**	**$ 578,810**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Pro Shop	1			Director Golf Course		$ 47.4987	$ 98,797
Pro Shop	1			Golf Professional		26.4423	55,000
Pro Shop	1			Golf Professional	**REVISION - CM RECOMM**	24.5194	51,000
	3						**204,797**
Pro Shop		1		Apprentice Golf Pro		13.4854	28,050
		1					**28,050**
Pro Shop			1	Custodian		13.1659	19,169
Pro Shop			**1**	**Apprentice Golf Pro**	**NEW - CM RECOMM**	**13.4854**	**20,336**
Pro Shop			1	Apprentice Golf Pro	**REVISION - CM RECOMM**	13.4854	20,336
			3				**59,841**
				COMMISSION	**REVISION - CM RECOMM**		57,679
				OVERTIME	**REVISION - CM RECOMM**		1,000
				CAR ALLOWANCE			4,800
				TELEPHONE			720
							64,200
CURRENT POSITIONS		**7**					**$ 356,888**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: _____

NEW POSITIONS										CITY MANAGER
	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1.	Golf Professional	55,000	-	-	-	-	-	18,127	73,127	1	BASELINE
2.	Apprentice Golf Professional	-	-	-	-	20,336	-	2,011	22,347	1	YES
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS										
	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	2,000	1,000	(1,000)	-	-	(180)	(1,180)	YES
2.	Golf Professional	Exempt	41,461	51,000	9,539	-	-	1,720	11,259	YES
3.	Commission	Exempt	46,488	57,679	11,191	-	-	2,017	13,208	YES
4.	Apprentice Golf Pro (DELETE)	Non-Exempt	29,751	-	(29,751)	-	-	(5,363)	(35,114)	YES
5.	Apprentice Golf Pro (PART TIME)	Part-Time	19,635	20,336	701	-	-	126	827	YES
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	
8.	-	< Select Status >	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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CHAMPION LAKES GOLF COURSE

Champion Lakes Pro Shop

www.mcallen.net/golf/proshop

Mission Statement:

To provide the highest level of customer service to all who play, practice or visit Champion Lakes Golf Course by operating with fiscal efficiency and a full service golf shop.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 287,213	$ 283,974	$ 345,873	$ 318,714	$ 411,888	$ 356,888	$ 356,888	$ 356,888	$ 356,888	$ 356,888
Employee Benefits	42,280	75,504	94,629	82,783	119,833	101,705	101,705	101,705	101,705	101,705
Supplies	13,658	14,510	14,510	12,360	14,510	14,510	14,510	14,510	14,510	14,510
Other Services and Charges	62,633	86,757	86,757	90,632	93,257	93,257	93,257	93,257	93,257	93,257
Maintenance	11,631	12,450	12,450	11,100	12,450	12,450	12,450	12,450	12,450	12,450
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	417,415	473,195	554,219	515,589	651,938	578,810	578,810	578,810	578,810	578,810
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 417,415**	**$ 473,195**	**$ 554,219**	**$ 515,589**	**$ 651,938**	**$ 578,810**	**$ 578,810**	**$ 578,810**	**$ 578,810**	**$ 578,810**
PERSONNEL										
Exempt	2	2	2	3	3	3	3	3	3	3
Non-Exempt	2	2	2	1	1	1	1	1	1	1
Part-Time	2	2	2	3	3	3	3	3	3	3
Total Positions Authorized	**6**	**6**	**6**	**7**	**7**	**7**	**7**	**7**	**7**	**7**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Contact Us:

Rex Flores
Head Golf Professional
2701 S. Ware Road
McAllen, TX 78503
(956) 681-3444

MAJOR FY 23-24 GOALS

1. Continue to be the "command and control" station for the Champion Lakes Golf Course so that its Total Revenues cover its Total Expenses
2. Continue funding its own maintenance equipment and golf cart fleet depreciation fund
3. Maintain revenues and rounds played among the top 25% of municipal golf courses in the State of Texas
4. Present the public with a high quality golf facility at the lowest possibel price

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Champion Lakes Pro Shop

www.mcallen.net/golf/proshop

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	4	4	4	4
Department Expenditures	417,415	554,219	515,589	578,810
Outputs:				
Standard Operating Procedures	1	1	1	1
Marketing and advertising plans	1	1	1	1
18 Hole Green Fees	14,378	13,459	16,103	15,528
9 Hole Green Fees	4,270	4,211	4,782	4,612
Sundowner Green Fees	1,926	1,500	2,157	2,080
Tournament Green Fees	1,656	2,000	1,855	1,788
Twilight Green Fees	5,006	5,423	5,607	5,406
Effectiveness Measures:				
18 Hole Green Fee Revenue	431,325	403,767	474,458	465,831
9 Hole Green Fee Revenue	83,255	82,097	91,581	89,915
Sundowner Green Fee Revenue	18,730	17,404	20,603	20,228
Tournament Green Fee Revenue	48,996	51,217	53,896	52,916
Twilight Green Fee Revenue	120,987	130,241	133,086	130,666
Efficiency Measures:				
18 Hole Green Fee Revenue per round	30.00	30.00	29.46	30.00
9 Hole Green Fee Revenue per round	19.50	19.50	19.15	19.50
Sundowner Green Fee Revenue per round	29.59	11.60	9.55	9.72
Tournament Green Fee Revenue per round	24.17	25.61	29.06	29.59
Twilite Green Fee Revenue per round	24.17	24.02	23.74	24.17

Description:

The Champion Lakes Golf Course Pro Shop serves as the focal point of daily operations. It offers the latest in golf merchandise and apparel and is the place where patrons register and pay for their golf fees; it is open daily from 6:30 am till sunset. It is located at 2701 South Ware Road, McAllen, Texas.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Golf Carts
FUND: Champion Lake Golf Course Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. Golf Cart Maintenance Worker	1	$ 19,296		$ 19,296	$ -	$ -	$ 1,912	$ 21,208	1	$ 21,208	To cover needs resulting from more traffic
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	1	19,296		19,296	-	-	1,912	21,208	1	21,208	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 141,177***	***$ 19,296***	***$ -***	***$ -***	***$ 1,912***	***$ 21,208***	***1***	***$ 21,208***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 33,720***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 10,460***					***$ -***	***$ -***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 7,500***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 192,857***					***$ 21,208***	***$ 21,208***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Golf Carts

FUND: Champion Lake Golf Course Fund

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ -

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Golf Carts

FUND: Champion Lake Golf Course Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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2024
520-5158 Golf carts & driving range

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
520-5158-461-60-02-000000 Compensation / Non-exempt	27,996	28,415	28,415	27,587	27,587	
520-5158-461-60-06-000000 Compensation / Part time	71,916	85,853	78,701	105,149	105,149	
520-5158-461-60-10-000000 Compensation / Overtime	-	-	250	-	-	
60	**99,911**	**114,268**	**107,366**	**132,736**	**132,736**	**-**
520-5158-461-61-30-000000 Benefits / Social security	6,693	8,742	8,742	10,154	10,154	
520-5158-461-61-36-000000 Benefits / Retirement	5,642	5,568	5,568	9,699	9,699	
520-5158-461-61-40-000000 Benefits / Unemployment tax	54	1,512	1,512	567	567	
520-5158-461-61-46-000000 Benefits / Workers' comp-	1,481	825	825	1,510	1,510	
520-5158-461-61-50-000000 Benefits / Health cost	4,608	4,608	4,608	6,780	6,780	
520-5158-461-61-52-000000 Benefits / Life insurance	21	28	28	117	117	
520-5158-461-61-53-000000 Benefits / Retiree health ins (ARC)	822	822	822	822	822	
520-5158-461-61-56-000000 Benefits/Pension Cost-TMRS	(1,400)	-	-	-	-	
520-5158-461-61-58-000000 Benefits / TMRS benefits (contra)	(6,724)	-	-	-	-	
61	**11,197**	**22,105**	**22,105**	**29,650**	**29,650**	**-**
520-5158-463-62-02-000000 Supplies / Office	-	-	-	-	-	
520-5158-463-62-04-000000 Supplies / Operating	27,121	32,720	31,492	32,720	32,720	
520-5158-463-62-12-000000 Supplies / Small tools/minor equip-	779	1,000	1,000	1,000	1,000	
62	**27,900**	**33,720**	**32,492**	**33,720**	**33,720**	**-**
520-5158-464-63-52-000000 Other services & charges / Rental & contractual	-	-	-	-	-	
520-5158-464-63-67-000000 Other services & charges / Utilities - electricity	20,474	10,100	10,100	10,100	10,100	
520-5158-464-63-69-000000 Other services & charges / Utilities-telephone	404	360	360	360	360	
520-5158-464-63-99-000000 Other services & charges / Miscellaneous	30	-	-	-	-	
63	**20,908**	**10,460**	**10,460**	**10,460**	**10,460**	**-**
520-5158-465-65-08-000000 Maintenance / Equipment	11,449	5,000	5,000	5,000	5,000	
520-5158-465-65-10-000000 Maintenance / Facilities	2,345	2,500	2,500	2,500	2,500	
65	**13,793**	**7,500**	**7,500**	**7,500**	**7,500**	**-**
520-5158-466-66-20-000000 Capital outlay / Equipment	19,850	506,400	536,590	-	-	
66	**19,850**	**506,400**	**536,590**	**-**	**-**	**-**
520-5158 Golf Carts	**$ 193,559**	**$ 694,453**	**$ 716,513**	**$ 214,065**	**$ 214,065**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Golf Carts		1		Golf Cart Maint Worker		$ 13.2630	$ 27,587
		1					**27,587**
Golf Carts			1	Golf Cart Maintenance Worker		12.7959	20,489
Golf Carts			1	Golf Cart Maintenance Worker		13.1783	19,873
Golf Carts			1	Golf Cart Maintenance Worker		13.5870	19,873
Golf Carts			**1**	**Golf Cart Maintenance Worker**	**NEW - CM RECOMM**	**13.5870**	**19,296**
Golf Carts			1	Night Range Operator		6.1582	12,809
Golf Carts			1	Part Time Golf Carts		6.1582	12,809
			6				**105,149**
CURRENT POSITIONS		**7**					**$ 132,736**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Golf Carts

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. Golf Cart Maintenance Worker	-	-	-	-	19,296	-	1,912	21,208	1	YES
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CHAMPION LAKES GOLF COURSE

Champion Lakes Golf Carts

www.mcallen.net/golf/fees

Mission Statement:

To provide those who play, practice or visit Champion Lakes Golf Course with a fleet of 70 golf carts in safe working and aesthetic conditions, prompt and efficient service and a driving range facility that allows for an enjoyable practice experience for both, the novice and experienced golfer.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 99,911	$ 110,939	$ 114,268	$ 107,366	$ 132,736	$ 132,736	$ 132,736	$ 132,736	$ 132,736	$ 132,736
Employee Benefits	11,197	21,783	22,105	22,105	29,650	29,650	29,650	29,650	29,650	29,650
Supplies	27,900	33,720	33,720	32,492	33,720	33,720	33,720	33,720	33,720	33,720
Other Services and Charges	20,908	10,460	10,460	10,460	10,460	10,460	10,460	10,460	10,460	10,460
Maintenance	13,793	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	173,709	184,402	188,053	179,923	214,065	214,065	214,065	214,065	214,065	214,065
Capital Outlay	19,850	410,600	506,400	536,590	-	-	-	-	-	-
Total Expenditures	**$ 193,559**	**$ 595,002**	**$ 694,453**	**$ 716,513**	**$ 214,065**	**$ 214,065**	**$ 214,065**	**$ 214,065**	**$ 214,065**	**$ 214,065**
PERSONNEL										
Exempt		-	-			-	-	-	-	
Non-Exempt	1	1	1	1	1	1	1	1	1	1
Part-Time	4	5	5	5	6	6	6	6	6	6
Total Positions Authorized	**5**	**6**	**6**	**6**	**7**	**7**	**7**	**7**	**7**	**7**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 470,943	$ 389,528	$ 389,528	$ 495,070	$ 468,816	$ 468,816	$ 312,859	$ 334,641	$ 389,528	$ 468,816

Contact Us:

Luis Zarate
Golf Cart Crew Leader
2701 S. Ware Road
McAllen, TX 78503
(956) 681-3444

MAJOR FY 23-24 GOALS

1. Maintain the efficiency of the Golf Cart Preventive Maintenance Program to minimize down time for carts
2. Improve the operation of the driving range for more efficient collection of range balls
3. Incrase the frequency of driving range balls replacement for better service

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Champion Lakes Golf Carts

www.mcallen.net/golf/fees

Performance Measures	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	1	1	1	1
Number of Carts in the Golf cart fleet	70	81	81	81
Department Expenditures	$ 193,559	$ 694,453	$ 716,513	$ 214,065
Outputs:				
Annual Number of Cart Rentals	48,066	43,097	43,740	43,303
Annual Number of 18 Hole Cart Rentals	23,766	22,016	21,627	21,411
Annual Number of 9 Hole Cart Rentals	6,661	6,160	6,062	6,001
Annual Number of Twilight Cart Rentals	5,040	5,432	4,586	4,541
Annual n mber of Tournament Cart Rentals	3,040	2,108	2,766	2,739
Annual Number of Sundowner Cart Rental	1,925	1,500	1,752	1,734
Effectiveness Measures:				
Annual Cart Rental Revenue	$ 470,556	$ 389,279	$ 494,084	$ 468,672
Annual 18 Hole Cart Rental Revenue	$ 285,423	$ 241,171	$ 299,694	$ 282,569
Annual 9 Hole Cart Rental Revenue	$ 48,024	$ 40,505	$ 50,425	$ 47,544
Annual Twilight Cart Rental Revenue	$ 40,180	$ 39,415	$ 42,189	$ 39,778
Annual Tournament Cart Rental Revenue	$ 26,621	$ 17,306	$ 27,952	$ 26,355
Annual Sundowner Cart Rental Revenue	$ 13,783	$ 10,740	$ 14,472	$ 13,645
Efficiency Measures:				
Annual Revenue Per Cart Rental	$ 10	$ 9	$ 11	$ 11
Annual Revenue Per 18 Hole Cart Rental	$ 12	$ 11	$ 14	$ 13
Annual Revenue Per 9 Hole Cart Rental	$ 7	$ 7	$ 8	$ 8
Annual Revenue Per Twilight Cart Rental	$ 8	$ 7	$ 9	$ 9
Annual Revenue Per Tournament Cart Rental	$ 9	$ 8	$ 10	$ 10
Annual Revenue Per Sundowner Cart Rental	$ 7	$ 7	$ 8	$ 8

Description:

The Golf Carts and Driving Range Division of Champion Lakes Golf Course oversees the daily maintenance of a 80 Golf Cart fleet. It is also responsible for the operation of a lighted and double ended Driving Range, a Short Game Practice Area and one practice putting green. It consists of one (1) Full Time employee and (5) Part Time Plus employees. It is located at 2701 South Ware, McAllen, Texas 78503.

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2024
520- CLGC Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
520-5164-464-63-29-000000 Other services & charges / Ins-liability	4,111	7,131	7,131	7,131	10,691	
520-5164-464-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
520-5164-464-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
520-5164-464-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
63	**4,111**	**7,131**	**7,131**	**7,131**	**10,691**	**-**
520-5164 General Insurance	**$ 4,111**	**$ 7,131**	**$ 7,131**	**$ 7,131**	**$ 10,691**	**$ -**
520-5166-461-61-99-000000 Benefits / Longevity	-	-	-	22,950	22,950	
520-5166-461-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	1,965	1,965	13,441	13,441	
61	**-**	**1,965**	**1,965**	**36,391**	**36,391**	**-**
520-5166 Contigency	**$ -**	**$ 1,965**	**$ 1,965**	**$ 36,391**	**$ 36,391**	**$ -**
520-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	163	163	163	163	
520-7019-477-70-04-000000 Debt service / Interest- Motorola Lease #23770	-	21	21	21	21	
70	**-**	**184**	**184**	**184**	**184**	**-**
520-7019	**$ -**	**$ 184**	**$ 184**	**$ 184**	**$ 184**	**$ -**
520-9010-467-68-02-000000 Depreciation / Expense	~~383,762~~	~~-~~	-	-	-	
68	~~**383,762**~~	~~**-**~~	**-**	**-**	**-**	**-**
520-9010-467-89-01-000000 Other expenses / Fixed assets (contra)	~~(19,850)~~	~~-~~	-	-	-	
89	~~**(19,850)**~~	~~**-**~~	**-**	**-**	**-**	**-**
520-9010-499-74-41-000000 Operating transfers out / PVGC Depreciation fund	200,000	200,000	250,000	250,000	250,000	
520-9010-499-74-78-000000 Operating transfers out / Health insurance fund	8,628	12,146	12,146	-	-	
74	**208,628**	**212,146**	**262,146**	**250,000**	**250,000**	**-**
520-9010	**$ 208,628**	**$ 212,146**	**$ 262,146**	**$ 250,000**	**$ 250,000**	**$ -**
520 Golf Course	**$ 1,627,925**	**$ 2,353,836**	**$ 2,443,369**	**$ 2,058,812**	**$ 1,991,461**	**$ -**

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City of McAllen, Texas
Champion Lakes Golf Course Depreciation
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 458,900	$ 588,047	$ 583,892	$ 711,148	$ 711,148	$ 806,477	$ 584,671	$ 745,893	$ 850,560
Revenues:									
Interest Earned	4,542	1,470	10,234	21,334	21,329	24,194	17,540	22,377	25,517
Total Revenues	4,542	1,470	10,234	21,334	21,329	24,194	17,540	22,377	25,517
Other Financing Sources:									
Transfer-In - Golf Course	200,000	200,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Revenues and Other Sources	204,542	201,470	260,234	271,334	271,329	274,194	267,540	272,377	275,517
TOTAL RESOURCES	$ 663,442	$ 789,517	$ 844,126	$ 982,482	$ 982,477	$ 1,080,671	$ 852,211	$ 1,018,270	$ 1,126,077
APPROPRIATIONS									
Capital Outlay:									
Equipment	$ 79,525	$ 150,000	$ 132,978	$ 176,000	$ 176,000	$ 496,000	$ 106,318	$ 167,710	133,547
Other Financing Sources (Uses):									
Capital Equipment Lease	25	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	79,550	150,000	132,978	176,000	176,000	496,000	106,318	167,710	133,547
ENDING WORKING CAPITAL	$ 583,892	$ 639,517	$ 711,148	$ 806,482	$ 806,477	$ 584,671	$ 745,893	$ 850,560	$ 992,530

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

FUND: Depreciation Fund 522-5152-466-6620
DEPARTMENT: Champion Lakes Golf Course

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
FAIRWAY MOWER	71,500	2	143,000	2	143,000	To replace 7 year old units
BUNKER RAKE	33,000	1	33,000	1	33,000	To replace existing 8 year old unit
			-		-	
			-		-	
			-		-	
	TOTAL		$ 176,000		$ 176,000	

Computer Equipment

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 176,000	$ 176,000

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City of McAllen, Texas
McAllen Convention Center
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 5,414,548	$ 7,392,069	$ 7,522,359	$ 8,900,272	$ 8,900,272	$ 7,059,135	$ 7,645,640	$ 8,305,751	$ 9,436,023
Revenues:									
User Fees-Rentals	659,088	975,000	1,149,161	975,000	975,000	800,000	800,000	1,000,000	975,000
Concession Other	109,363	60,819	26,980	60,819	60,819	5,000	5,000	5,000	25,000
Audio Visual	83,320	90,000	118,242	90,000	90,000	90,000	90,000	90,000	90,000
Standard Services	63,349	50,000	60,655	50,000	50,000	50,000	50,000	50,000	50,000
Equipment Rental	11,318	15,000	31,843	15,000	15,000	18,000	18,000	18,000	18,000
Standard Labor	15,062	140,000	93,367	140,000	140,000	20,000	20,000	25,000	25,000
Food & Beverage	342,252	450,000	443,801	450,000	450,000	300,000	300,000	450,000	450,000
Event % - Ticket Sales	111,314	225,000	66,000	100,000	100,000	275,000	275,000	275,000	100,000
Security	115,720	130,000	179,820	130,000	130,000	115,000	115,000	120,000	120,000
Management Fee	600,000	1,000,000	1,000,000	1,000,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Special Events:									
Palmfest	211,946	225,000	347,087	225,000	225,000	225,000	225,000	225,000	225,000
Carfest	109,996	100,000	146,041	100,000	100,000	100,000	100,000	100,000	100,000
Holiday/Special Events	1,067,611	1,500,000	1,593,323	1,500,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Interest Earned	(233,197)	18,480	219,489	267,008	267,008	211,774	229,369	249,173	283,081
Federal Grants	14,198	-	-	-	-	-	-	-	-
Parking Fees	119,374	100,000	112,691	100,000	100,000	75,000	75,000	100,000	100,000
Sale of Property - Fixed Assets	1,559,526	-	-	-	-	-	-	-	-
Miscellaneous	65,638	18,944	62,294	18,944	18,944	20,444	20,444	20,444	20,444
Total Revenues	5,025,879	5,098,243	5,650,793	5,221,771	6,221,771	5,805,218	5,822,813	6,227,617	6,081,525
Other Financing Sources:									
Transfer In - Hotel Tax Fund	2,489,314	1,891,905	2,526,159	2,579,997	2,579,997	2,634,911	2,690,923	2,748,056	2,806,331
Total Revenues and Other Sources	7,515,193	6,990,148	8,176,952	7,801,768	8,801,768	8,440,129	8,513,736	8,975,673	8,887,856
TOTAL RESOURCES	$ 12,929,741	$ 14,382,217	$ 15,699,311	$ 16,702,040	$ 17,702,040	$ 15,499,265	$ 16,159,376	$ 17,281,424	$ 18,323,878
APPROPRIATIONS									
Operating Expenses:									
Convention Center	$ 4,644,576	$ 6,594,319	$ 6,033,708	$ 7,363,991	$ 7,531,512	$ 7,485,545	$ 7,485,545	$ 7,485,545	$ 8,071,013
Liability Insurance	33,829	56,933	53,933	56,933	85,356	85,356	85,356	85,356	170,712
Capital Outlay	244,006	2,893,410	386,162	5,076,105	2,743,313	-	-	-	-
Total Operating Expenses	4,922,411	9,544,662	6,473,803	12,497,029	10,360,181	7,570,901	7,570,901	7,570,901	8,241,725
Other Financing Sources (Uses):									
Transfer Out - Marketing Fund	17,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500
Transfer Out - Health Insurance Fund	21,569	42,511	42,511	-	-	-	-	-	-
Transfer Out - Convention Center Depr. Fund	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Debt Service - Motorola Lease Payment	1,140	8,224	8,225	8,224	8,224	8,224	8,224	-	-
TOTAL APPROPRIATIONS	5,212,620	9,869,897	6,799,039	12,779,753	10,642,905	7,853,625	7,853,625	7,845,401	8,516,225
Revenues over/under Expenses	**2,302,572**	**(2,879,749)**	**1,377,913**	**(4,977,985)**	**(1,841,137)**	**586,504**	**660,111**	**1,130,272**	**371,631**
Other Items Affecting Working Capital	(194,761)	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ 7,522,359	$ 4,512,320	$ 8,900,272	$ 3,922,287	$ 7,059,135	$ 7,645,640	$ 8,305,751	$ 9,436,023	$ 9,807,654

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2024
541- Convention Center Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
541-0000-331-06-00-000000 Federal grants / National Endowment for the Arts	6,735	-	-	-	-	
331	**6,735**	**-**	**-**	**-**	**-**	
541-0000-333-03-00-000000 Fed pass thru / TDEM Grant	7,463	-	-	-	-	
333	**7,463**	**-**	**-**	**-**	**-**	
541-0000-361-16-00-000000 Charges:sales & services / Rental	659,088	975,000	1,149,161	975,000	975,000	
541-0000-361-17-00-000000 Charges:sales & services / Concession rental	-	5,000	-	5,000	5,000	
541-0000-361-18-00-000000 Charges:sales & services / Concession other	109,363	55,819	26,980	55,819	55,819	
541-0000-361-48-00-000000 Charges:sales & services / Audio Visual	83,320	90,000	118,242	90,000	90,000	
541-0000-361-49-00-000000 Charges:sales & services / Event % - ticket sales	111,314	225,000	66,000	100,000	100,000	
541-0000-361-53-00-000000 Charges:sales & services / Equipment rental	11,318	15,000	31,843	15,000	15,000	
541-0000-361-54-00-000000 Charges sales & services / Standard labor	15,062	140,000	93,367	140,000	140,000	
541-0000-361-55-00-000000 Charges:sales & services / Standard services	63,349	50,000	60,655	50,000	50,000	
541-0000-361-56-00-000000 Charges:sales & services / Food & beverages	342,252	450,000	443,801	450,000	450,000	
541-0000-361-57-00-000000 Charges:sales & services / Security	115,720	130,000	179,820	130,000	130,000	
541-0000-361-63-00-000000 Operating revenues / Palm fest	211,946	225,000	347,087	225,000	225,000	
541-0000-361-64-00-000000 Operating revenues / Car fest	109,996	100,000	146,041	100,000	100,000	
541-0000-361-65-00-000000 Operating revenues / Special Events	1,067,611	1,500,000	1,593,323	1,500,000	2,000,000	
541-0000-361-67-00-000000 Charges sales & services / Parking fees	119,374	100,000	112,691	100,000	100,000	
361	**3,019,714**	**4,060,819**	**4,369,010**	**3,935,819**	**4,435,819**	
541-0000-373-01-00-000000 Sale of property / Fixed assets	1,559,526	-	-	-	-	
373	**1,559,526**	**-**	**-**	**-**	**-**	
541-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	1,012	-	1,012	-	-	
541-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	29,342	-	16,150	-	-	
541-0000-375-10-00-000000 Miscellaneous / NSF charges	-	-	20	-	-	
541-0000-375-11-00-000000 Miscellaneous / Sponsorships	-	-	25,000	-	-	
541-0000-375-40-01-000000 Cash over/short / Cash over/short	10	-	(332)	-	-	
541-0000-375-43-00-000000 Miscellaneous / ATM commission	2,460	-	1,500	-	-	
541-0000-375-50-00-000000 Miscellaneous / Management fee civic ctr	-	-	-	-	-	
541-0000-375-57-00-000000 Miscellaneous / Management fee - PAC	600,000	1,000,000	1,000,000	1,000,000	1,500,000	
541-0000-375-99-00-000000 Miscellaneous / Other	32,814	18,944	18,944	18,944	18,944	
375	**665,638**	**1,018,944**	**1,062,294**	**1,018,944**	**1,518,944**	
541-0000-376-98-00-000000 Contributions / Acquired assets / external	~~47,777~~	-	-	-	-	
541-0000-376-99-00-000000 Contributions / Acquired assets-Intra	-	-	-	-	-	

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2024
541- Convention Center Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
376	~~47,777~~	-	-	-	-	
541-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
541-0000-381-02-00-000000 Interest / Texpool	12,618	18,480	170,899	267,008	267,008	
541-0000-381-03-00-000000 Interest / Certificate of deposit	3,031	-	-	-	-	
541-0000-381-04-00-000000 Interest / Other investments	28,227	-	48,590	-	-	
541-0000-381-20-00-000000 Interest / Gain/loss of investments	(277,073)	-	-	-	-	
381	**(233,197)**	**18,480**	**219,489**	**267,008**	**267,008**	
541-0000-391-10-00-000000 Operating transfers in / Hotel occupancy fund	2,489,314	1,891,905	2,526,159	2,579,997	2,579,997	
391	**2,489,314**	**1,891,905**	**2,526,159**	**2,579,997**	**2,579,997**	
541 Convention Center	**$ 7,515,193**	**$ 6,990,148**	**$ 8,176,952**	**$ 7,801,768**	**$ 8,801,768**	

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City of McAllen, Texas
McAllen Convention Center Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
Convention Center	$ 4,922,411	$ 9,544,662	$ 6,473,803	$ 12,497,029	$ 10,360,181	$ 7,570,901	$ 7,570,901	$ 7,570,901	$ 8,241,725
TOTAL	$ 4,922,411	$ 9,544,662	$ 6,473,803	$ 12,497,029	$ 10,360,181	$ 7,570,901	$ 7,570,901	$ 7,570,901	$ 8,241,725
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ 1,777,198	$ 2,655,083	$ 1,894,455	$ 2,727,454	$ 2,792,403	$ 2,792,403	$ 2,792,403	$ 2,792,403	$ 2,792,403
Employee Benefits	336,431	758,451	415,044	950,752	971,391	925,424	925,424	925,424	925,424
Supplies	52,810	99,000	88,146	99,000	99,000	99,000	99,000	99,000	99,000
Other Services and Charges	2,139,073	2,698,250	3,270,719	3,203,250	3,283,250	3,283,250	3,283,250	3,283,250	3,483,250
Maint. and Repair Services	336,786	383,535	364,585	383,535	385,468	385,468	385,468	385,468	770,936
Liability Insurance	33,829	56,933	53,933	56,933	85,356	85,356	85,356	85,356	170,712
Disaster Expenses	2,279	-	760	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	4,678,405	6,651,252	6,087,641	7,420,924	7,616,868	7,570,901	7,570,901	7,570,901	8,241,725
Capital Outlay	244,006	2,893,410	386,162	5,076,105	2,743,313	-	-	-	-
TOTAL EXPENDITURES	$ 4,922,411	$ 9,544,662	$ 6,473,803	$ 12,497,029	$ 10,360,181	$ 7,570,901	$ 7,570,901	$ 7,570,901	$ 8,241,725
PERSONNEL									
Convention Center	57	95	87	96	96	96	96	96	96

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Convention Center
FUND: Convention Center Fund

			BASELINE					DEPT REQUEST			JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. Corportate Relations Manager	1	$ 61,229		$ 61,229	$ 3,000	$ 720	$ 20,639		1	$ 85,588	Corporate Relations Manager will be responsible for generating revenue support for special events, programs, projects, and facilities such as sports complexes. Developing strategies for new revenue streams, maintaining sponsorship inventory, and fulfilling sponsorship deliverables.
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	1	61,229		61,229	3,000	720	20,639	-	1	85,588	
Personnel Revisions											
1. Overtime				70,000	-	-	11,467	81,467		81,467	High demand of labor for special events
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 3,508,098***	***$ 131,229***	***$ 3,000***	***$ 720***	***$ 32,106***	***$ 81,467***	***1***	***$ 167,055***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 99,000***					***$ -***		***$ -***	
OTHER SERVICES & CHARGES											
1. Special events								500,000		500,000	MCC budgeting for MXLAN
2. Travel								5,000			Increase in travel for educational purposes
3. Professional										85,000	Convention Center Facilities Master Plan
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 2,698,250***					***$ 505,000***		***$ 585,000***	
MAINTENANCE											
1. Fuel & lubricants										1,933	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 383,535***					***$ -***		***$ 1,933***	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***4,943,000***		***2,600,000***	
Total Non- Capital Outlay								***133,105***		***143,313***	
TOTAL			***$ 6,688,883***					***$ 5,662,572***		***$ 3,497,301***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Convention Center
FUND: Convention Center Fund

Infrastructure

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Pedestrain Crossing	2,050,000	1	2,050,000		-	Rollover and increase requested for Pedistratian Crossing project
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 2,050,000		$ -	

Building

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Storage Building	2,280,000	1	2,280,000	1	2,280,000	Rollover and increase requested for construction of Storage Building
			-		-	
	TOTAL		$ 2,280,000		$ 2,280,000	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Wireless Replacement Project	130,000		-	1	130,000	City has approximately 280 wireless access point throughout all City Facilities. Majority of the equipment is over 10 years old and is no longer supported. four year plan is to phase out all wireless euqipment starting with Convention Center's wireless equipment, which is over 10 years old, end of life, and cannot support the volume of attendees.
			-		-	
	TOTAL		$ -		$ 130,000	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
3.9mm 19.7x9.8 LED Wall Outdoor Rated / Package	45,000	2	90,000		-	New Equipment and Replacing
GroundSupport Stack package for LED Wall19.7x9.8 stand	5,000	2	10,000		-	New Equipment
Matrix hardware for bulding security	90,000	1	90,000	1	90,000	Replacement of obsolete hardware
Convention Facilities Master Plan	85,000	1	85,000		-	Master Plan for new amenities and venues for festivals and large concerts **(Reclassed to Professional Account)**
			-		-	
	TOTAL		$ 275,000		$ 90,000	

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
FAACJ275HA V2 Hydraulic Ballards Simi-Automatic	8,500	28	238,000		-	Safety ballards in high traffic entrances safety measures for pedestrians
Perimeter Fencing	100,000	1	100,000	1	100,000	safety measures for pedestrians- control of egress and ingress
			-		-	
			-		-	
			-		-	
	TOTAL		$ 338,000		$ 100,000	

GRAND TOTAL	**$ 4,943,000**	**$ 2,600,000**

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NON - CAPITAL OUTLAY REQUEST FORM
ITEM LESS THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Convention Center
FUND: Convention Center Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
V-LWU 13B Light Weight C-Vacuum	760	4	3,040	4	3,040	Replacing old Vacuum
TP-Link GHz Wireless Dish outdoor	250	8	2,000	8	2,000	Replacing and Upgrading
Das Event Speakers Transport Dolly	800	1	800	1	800	New Equipment
Lavalier mics for wireless Microphone System	200	22	4,400	22	4,400	New Equipment and Replacing
Nova StarVX600 Processor	2,500	1	2,500	1	2,500	New Equipment and Replacing
	TOTAL		$ 12,740		$ 12,740	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Handheld wireless Mics system complete with hand held,lavalier,and headset system	2,000	4	8,000	4	8,000	New Equipment and Replacing broken units
Short throw Projector	1,200	6	7,200	6	7,200	Replacement of old projectors
DAS Event Speakers Protective Covers	650	9	5,850	9	5,850	New Equipment
			-		-	
			-		-	
	TOTAL		$ 21,050		$ 21,050	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	10,208		-	various	10,208	Microsoft Office software program allocation
			-		-	
Mini Digital Signage Players/Plug & Play	200	21	4,200	21	4,200	New Replacing the old Media Players for the Breakout rooms
			-		-	
			-		-	
	TOTAL		$ 4,200		$ 14,408	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
32 In LED TV Wall- Mounted Frames	700	21	14,700	21	14,700	Replacing all the old monitors / Breakout Rooms
Carpe Triever 28 large Vacuum	4,285	4	17,140	4	17,140	Replacing all the old Vacuums
APX 4000 Radio	3,600	8	28,800	8	28,800	Replacing and Upgrading
Video Survellience Camera	1,200	8	9,600	8	9,600	Replacing and Upgrading
Queue Pro 250 Retractable Belt Stanchions Satin Brass	150	100	15,000	100	15,000	New Equipment and Replacing Old Broken Units
Sloan Electronic Faucets	395	25	9,875	25	9,875	Replacement of non functional faucets
	TOTAL		$ 95,115		$ 95,115	

GRAND TOTAL	**$ 133,105**	**$ 143,313**

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2024
541-5251 Convention facilities

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
541-5251-461-60-01-000000 Compensation / Exempt	679,353	859,264	680,000	858,455	919,684	
541-5251-461-60-02-000000 Compensation / Non-exempt	858,035	1,285,146	890,000	1,292,435	1,292,435	
541-5251-461-60-06-000000 Compensation / Part time	118,223	440,513	154,935	435,804	435,804	
541-5251-461-60-10-000000 Compensation / Overtime	105,047	50,000	150,000	120,000	120,000	
541-5251-461-60-14-000000 Compensation / Car allowance	8,500	10,800	10,450	11,400	14,400	
541-5251-461-60-17-000000 Compensation / Telephone	8,040	9,360	9,070	9,360	10,080	
60	**1,777,198**	**2,655,083**	**1,894,455**	**2,727,454**	**2,792,403**	**-**
541-5251-461-61-30-000000 Benefits / Social security	134,058	202,297	108,132	208,650	213,618	
541-5251-461-61-36-000000 Benefits / Retirement	138,154	178,134	110,677	195,936	201,489	
541-5251-461-61-40-000000 Benefits / Unemployment tax	2,526	21,042	2,444	7,695	7,776	
541-5251-461-61-46-000000 Benefits / Workers' comp-	28,385	19,687	23,976	23,784	25,642	
541-5251-461-61-50-000000 Benefits / Health cost	186,042	321,972	152,643	405,636	413,772	
541-5251-461-61-52-000000 Benefits / Life insurance	1,014	1,842	822	1,910	1,953	
541-5251-461-61-53-000000 Benefits / Retiree health ins (ARC)	18,500	18,500	16,350	18,500	18,500	
541-5251-461-61-56-000000 Benefits/Pension Cost-TMRS	(41,404)	-	-	-	-	
541-5251-461-61-58-000000 Benefits / TMRS benefits (contra)	(130,844)	-	-	-	-	
61	**336,431**	**763,474**	**415,044**	**862,111**	**882,750**	**-**
541-5251-463-62-02-000000 Supplies / Office	7,927	10,000	8,000	10,000	10,000	
541-5251-463-62-04-000000 Supplies / Operating	5,359	30,000	25,000	30,000	30,000	
541-5251-463-62-12-000000 Supplies / Small tools/minor equip-	5,732	8,000	5,000	8,000	8,000	
541-5251-463-62-14-000000 Supplies / Janitorial	22,094	25,000	25,000	25,000	25,000	
541-5251-463-62-18-000000 Supplies / Clothing & uniform	7,883	11,000	15,146	11,000	11,000	
541-5251-463-62-20-000000 Supplies / Chemical	3,815	15,000	10,000	15,000	15,000	
62	**52,810**	**99,000**	**88,146**	**99,000**	**99,000**	**-**
541-5251-464-63-02-000000 Other services & charges / Advertising	89,750	135,500	97,931	135,500	135,500	
541-5251-464-63-14-000000 Other services & charges / Dues & subscriptions	18,669	20,000	17,968	20,000	20,000	
541-5251-464-63-23-000000 Other services & charges / Online svc/network	1,075	2,000	2,390	2,000	2,000	
541-5251-464-63-38-000000 Other services & charges / Management fees	150,000	200,000	200,000	200,000	200,000	
541-5251-464-63-43-000000 Other services & charges / Postage	-	-	-	-	-	
541-5251-464-63-45-000000 Other services & charges / Professional	-	20,000	20,000	20,000	105,000	
541-5251-464-63-52-000000 Other services & charges / Rental & contractual	180,649	120,000	110,000	120,000	120,000	
541-5251-464-63-59-000000 Other services & charges / Security	178,741	210,000	200,000	210,000	210,000	
541-5251-464-63-60-000000 Other services & charges / Special events	790,420	1,100,000	1,854,000	1,600,000	1,600,000	
541-5251-464-63-64-000000 Other services & charges / Training	12,208	6,000	10,000	6,000	6,000	
541-5251-464-63-65-000000 Other services & charges / Travel	25,816	24,250	35,000	29,250	24,250	

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2024
541-5251 Convention facilities

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
541-5251-464-63-67-000000 Other services & charges / Utilities - electricity	325,608	500,000	375,000	500,000	500,000	
541-5251-464-63-68-000000 Other services & charges / Utilities-gas	7,929	9,000	8,000	9,000	9,000	
541-5251-464-63-69-000000 Other services & charges / Utilities-telephone	14,250	16,000	14,250	16,000	16,000	
541-5251-464-63-70-000000 Other services & charges / Utilities-water	88,717	95,000	88,000	95,000	95,000	
541-5251-464-63-89-000000 Other services & charges / Credit card fees	10,960	30,000	11,000	30,000	30,000	
541-5251-464-63-99-000000 Other services & charges / Miscellaneous	46,264	10,500	10,000	10,500	10,500	
63	**1,941,055**	**2,498,250**	**3,053,540**	**3,003,250**	**3,083,250**	**-**
541-5251-464-64-47-000000 Other services & charges / Settlements	-	-	-	-	-	
541-5251-464-64-53-000000 Other services & charges /Fiesta de Palmas	198,017	200,000	217,179	200,000	200,000	
64	**198,017**	**200,000**	**217,179**	**200,000**	**200,000**	**-**
541-5251-465-65-04-000000 Maintenance / Computer software	-	-	-	-	-	
541-5251-465-65-08-000000 Maintenance / Equipment	62,502	78,000	78,000	78,000	78,000	
541-5251-465-65-10-000000 Maintenance / Facilities	253,805	263,750	250,000	263,750	263,750	
541-5251-465-65-16-000000 Maintenance / Vehicles	3,583	11,200	6,000	11,200	11,200	
541-5251-465-65-17-000000 Maintenance / Fuel & lubricants	16,896	30,585	30,585	30,585	32,518	
65	**336,786**	**383,535**	**364,585**	**383,535**	**385,468**	**-**
541-5251-466-66-10-000000 Capital outlay / Building/structures	-	1,000,000	120,000	2,280,000	2,280,000	
541-5251-466-66-20-000000 Capital outlay / Equipment	47,777	68,000	68,000	275,000	90,000	
541-5251-466-66-22-000000 Capital outlay / Computer-hardware	-	6,000	6,000	-	130,000	
541-5251-466-66-36-000000 Capital outlay / Infrastructure	-	1,650,000	22,752	2,388,000	100,000	
66	**47,777**	**2,724,000**	**216,752**	**4,943,000**	**2,600,000**	**-**
541-5251-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	13,128	-	-	-	-	
541-5251-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	11,919	169,410	169,410	128,905	128,905	
541-5251-463-67-22-000000 Non-Capital Outlay / Computer Equipment	17,389	-	-	4,200	4,200	
541-5251-463-67-24-000000 Non-Capital Outlay / Software	3,683	-	-	-	10,208	
541-5251-463-67-30-000000 Non-Capital Outlay / Improvements	150,110	-	-	-	-	
67	**196,229**	**169,410**	**169,410**	**133,105**	**143,313**	**-**
541-5251-469-78-03-000000 Disaster Exp/ Vaccination Clinic	2,279	-	760	-	-	
78	**2,279**	**-**	**760**	**-**	**-**	**-**
541-5251 Convention Center	**$ 4,888,582**	**$ 9,492,752**	**$ 6,419,870**	**$ 12,351,455**	**$ 10,186,184**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Convention Facilities	1			Director Convention Facilities		$ 58.9026	$ 122,517
Convention Facilities	1			Event Service Supervisor		21.9663	45,690
Convention Facilities	1			Manager of Facility		29.7115	61,800
Convention Facilities	1			Marketing & Special Event Spvr		26.7002	55,536
Convention Facilities	1			Box Office Manager		27.1168	56,403
Convention Facilities	1			Assistant Director of Operations		39.6154	82,400
Convention Facilities	1			Assistant Manager of Operations		24.2178	50,373
Convention Facilities	1			Management Assistant		29.4369	61,229
Convention Facilities	1			Sales Coordinator		24.2178	50,373
Convention Facilities	1			Sales Coordinator		24.2178	50,373
Convention Facilities	1			Manager of Sales & Events Serv		33.6014	69,891
Convention Facilities	**1**			**Corporate Relations Manager**	**NEW - CM RECOMM**	**29.4369**	**61,229**
Convention Facilities	1			Corporate Relations Manager		29.4369	61,229
Convention Facilities	1			Deputy Director		43.5769	90,640
	14						**919,683**
Convention Facilities		1		Administrative Clerk		13.4854	28,050
Convention Facilities		1		Administrative Clerk		13.4854	28,050
Convention Facilities		1		Administrative Clerk		13.4854	28,050
Convention Facilities		1		Administrative Supervisor		17.2112	35,799
		4					**119,948**
Convention Facilities		1		Audio & Visual Technician		16.3916	34,095
Convention Facilities		1		Audio & Visual Technician		16.3916	34,095
Convention Facilities		1		Audio & Visual Technician		16.3916	34,095
Convention Facilities		1		Audio & Visual Technician		16.3916	34,095
		4					**136,378**
Convention Facilities		1		Building Monitor Supervisor		14.8676	30,925
Convention Facilities		1		Building Monitor		13.1936	27,443
Convention Facilities		1		Building Monitor		12.7959	26,615
Convention Facilities		1		Building Monitor		12.7959	26,615

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Convention Facilities		1		Building Monitor		12.7959	26,616
		5					**138,214**
Convention Facilities		1		Events Coordinator		22.9953	47,830
Convention Facilities		1		Events Coordinator		22.9953	47,830
Convention Facilities		1		Events Coordinator		18.9753	39,469
Convention Facilities		1		Events Coordinator		18.9753	39,469
Convention Facilities		1		Events Coordinator		18.9753	39,469
Convention Facilities		1		Events Coordinator		18.9753	39,469
		6					**253,535**
Convention Facilities		1		Facilities Maintenance Tech		13.4854	28,050
Convention Facilities		1		Maintenance Supervisor		18.9753	39,469
Convention Facilities		1		Groundskeeper I		13.4854	28,050
Convention Facilities		1		Groundskeeper I		13.4854	28,050
Convention Facilities		1		HVAC Foreman		18.9753	39,469
Convention Facilities		1		Journey Electrician		19.4160	40,385
Convention Facilities		1		Journey Electrician		18.8633	39,236
		7					**242,707**
Convention Facilities		1		Operations Coordinator		13.8669	28,843
Convention Facilities		1		Operations Coordinator		13.8630	28,835
Convention Facilities		1		Operations Coordinator		13.8315	28,770
Convention Facilities		1		Operations Coordinator		13.8110	28,727
Convention Facilities		1		Operations Coordinator		13.5971	28,282
Convention Facilities		1		Operations Coordinator		13.4854	28,050
Convention Facilities		1		Operations Coordinator		13.4854	28,050
Convention Facilities		1		Operations Coordinator		13.4854	28,050
Convention Facilities		1		Operations Coordinator		13.4854	28,050
Convention Facilities		1		Operations Coordinator		13.4854	28,050
Convention Facilities		1		Operations Coordinator		13.4854	28,050
Convention Facilities		1		Operations Coordinator		13.4854	28,050

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Convention Facilities		1		Lead Operations Coordinator		14.8677	30,925
Convention Facilities		1		Lead Operations Coordinator		14.8676	30,925
		14					**401,653**
Convention Facilities			1	Event Staff		12.7535	13,279
Convention Facilities			1	Event Staff		12.7535	13,255
Convention Facilities			1	Event Staff		12.7535	13,254
Convention Facilities			1	Event Staff		12.7535	13,175
Convention Facilities			1	Event Staff		12.7535	13,175
Convention Facilities			1	Event Staff		12.7535	13,175
Convention Facilities			1	Event Staff		12.7535	13,175
Convention Facilities			1	Event Staff		12.7535	13,175
Convention Facilities			1	Event Staff		12.7535	13,175
Convention Facilities			1	Event Staff		12.7535	13,175
Convention Facilities			1	Event Staff		12.7535	13,175
Convention Facilities			1	Groundskeeper		12.7535	13,936
Convention Facilities			1	Groundskeeper		12.7535	13,936
Convention Facilities			1	Receptionist/Admin Clerk		12.7535	13,267
Convention Facilities			1	Receptionist/Admin Clerk		12.7535	13,273
Convention Facilities			1	Receptionist/Admin Clerk		12.7535	13,264
Convention Facilities			1	Receptionist/Admin Clerk		12.7535	13,175
Convention Facilities			1	Receptionist/Admin Clerk		12.7535	13,175
Convention Facilities			1	Receptionist/Admin Clerk		12.7535	13,175
Convention Facilities			1	Receptionist/Admin Clerk		12.7535	13,175
			21				**278,736**
Convention Facilitites			15	Seasonal Event Staff			91,150
			3	Seasonal Audio Visual Technician			30,547
			3	Seasonal Event Coordinator			35,371
			21				**157,069**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
				OVERTIME	**REVISION - CM RECOMM**		**120,000**
				CAR ALLOWANCE			14,400
				TELEPHONE			10,080
							144,480
CURRENT POSITIONS		**96**					**$ 2,792,403**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Convention Center

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	Corportate Relations Manager	61,229	3,000	720	-	-	-	20,639	85,588	1	YES
2.	-	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	50,000	120,000	70,000	-	-	11,467	81,467	YES
2.	-	< Select Status >	-	-	-	-	-	-	-	
3.	-	< Select Status >	-	-	-	-	-	-	-	
4.	-	< Select Status >	-	-	-	-	-	-	-	
5.	-	< Select Status >	-	-	-	-	-	-	-	
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	
8.	-	< Select Status >	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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Convention Center

www.mcallenconventioncenter.net

Mission Statement:

" Committed to generate a positive economic impact to our city through outstanding customer service, effective management practices, investment in our facilities, and actively engage in the sales and marketing of McAllen as the premier meetings and events destination in South Texas."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,777,198	$ 2,579,795	$ 2,655,083	$ 1,894,455	$ 2,727,454	$ 2,792,403	$ 2,792,403	$ 2,792,403	$ 2,792,403	$ 2,792,403
Employee Benefits	336,431	752,636	763,474	415,044	862,111	882,750	882,750	882,750	882,750	882,750
Supplies	52,810	99,000	99,000	88,146	99,000	99,000	99,000	99,000	99,000	99,000
Other Services and Charges	2,139,073	2,698,250	2,698,250	3,270,719	3,203,250	3,283,250	3,283,250	3,283,250	3,283,250	3,483,250
Maintenance	336,786	383,535	383,535	364,585	383,535	385,468	385,468	385,468	385,468	770,936
Disaster Expenses	2,279	-	-	760	-	-	-	-	-	-
Operations Subtotal	4,644,576	6,513,216	6,599,342	6,033,708	7,275,350	7,442,871	7,442,871	7,442,871	7,442,871	8,028,339
Capital Outlay	244,006	2,893,410	2,893,410	386,162	5,076,105	2,743,313	-	-	-	-
Operations & Capital Outlay total	4,888,582	9,406,626	9,492,752	6,419,870	12,351,455	10,186,184	7,442,871	7,442,871	7,442,871	8,028,339
Non Departmental										
Insurance	33,829	56,933	56,933	53,933	56,933	85,356	85,356	85,356	85,356	170,712
Cost of Living Adjustment	-	81,103	(5,023)	-	45,967	45,967	-	-	-	-
Longevity	-	-	-	-	42,674	42,674	42,674	42,674	42,674	42,674
Total Expenditures	**$ 4,922,411**	**$ 9,544,662**	**$ 9,544,662**	**$ 6,473,803**	**$ 12,497,029**	**$ 10,360,181**	**$ 7,570,901**	**$ 7,570,901**	**$ 7,570,901**	**$ 8,241,725**
PERSONNEL										
Exempt	12	13	13	13	14	14	14	14	14	14
Non-Exempt	34	40	40	37	40	40	40	40	40	40
Part-Time	11	42	42	37	42	42	42	42	42	42
Total Positions Authorized	**57**	**95**	**95**	**87**	**96**	**96**	**96**	**96**	**96**	**96**

Resources

	Actual 20-21	Budget 21-22	Adjusted Budget 21-22	Estimated 21-22	Dept Request 22-23	City Mgr Recomm. 22-23	Four Year Plan 23-24	24-25	25-26	26-27
Revenues	5,025,879	5,098,243	5,098,243	5,650,793	5,221,771	6,221,771	5,805,218	5,822,813	6,227,617	6,227,617

Contact Us:

Yajaira Flores
Director
700 Convention Center Blvd.
McAllen, TX 78501
(956) 681-3800

MAJOR FY 23-24 GOALS

1. To enrich the lives of our clients and community by creating extraordinary events and experiences.
2. To increase revenue by attracting new customers and developing additional ancillary revenues
3. Serve as the regions premier place to gather and host events

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Convention Center

www.mcallenconventioncenter.net

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	53	53	53	53
Total Appropriations	$ 5,212,620	$ 9,869,897	$ 6,799,039	$ 10,642,905
Exhibit Hall Space available	60,000 sqft	60,000 sqft	60,000 sqft	60,000 sqft
Ballroom Space available	10,000 sqft	10,000 sqft	10,000 sqft	10,000 sqft
Outputs:				
Convention Center Events	329	350	344	350
Exhibit Hall Bookings	367	400	340	400
Ballroom Bookings	528	516	571	516
Meeting Room Bookings	1,118	1,100	1,101	1,100
Total Number of Bookings	2,238	2,016	2,012	2,016
Effectiveness Measures:				
Total Resources	$ 12,929,741	$ 14,382,217	$ 15,699,311	$ 16,702,040
Banquet Event Order Net Revenue	$ 342,252	$ 450,000	$ 443,801	$ 450,000
Attendance	568,574	600,000	600,000	600,000
Exhibit Hall Occupancy	50%	55%	47%	55%
Ballroom Occupancy	36%	35%	39%	35%
Meeting Room Occupancy	31%	30%	30%	30%
Total Occupancy	39%	48%	39%	40%

Description:

The McAllen Convention Center is a multi-purpose convention center owned by the City of McAllen and was developed with the primary objective of booking events and activities that generate significant economic benefits to the community.

In addition, the center was developed with a secondary objective to serve as a center for entertainment and events that promote commerce and activities that generally enhance the quality of life of the City.

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2024
541- Convention Center Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
541-5256-461-61-99-000000 Benefits /Longevity	-	-	-	42,674	42,674	
541-5256-461-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	(5,023)	-	45,967	45,967	
61	**-**	**(5,023)**	**-**	**88,641**	**88,641**	**-**
541-5256 Contingency	**$ -**	**$ (5,023)**	**$ -**	**$ 88,641**	**$ 88,641**	**$ -**
541-5264-464-63-29-000000 Other services & charges / Ins-liability	32,820	56,933	53,933	56,933	85,356	
541-5264-464-63-88-000000 Other services & charges / Ins--special events	1,009	-	-	-	-	
63	**33,829**	**56,933**	**53,933**	**56,933**	**85,356**	**-**
541-5264 General Insurance	**$ 33,829**	**$ 56,933**	**$ 53,933**	**$ 56,933**	**$ 85,356**	**$ -**
541-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	7,299	7,299	7,520	7,520	
541-7019-477-70-04-000000 Debt service / Interestl- Motorola Lease #23770	1,140	925	926	704	704	-
541-7019	**$ 1,140**	**$ 8,224**	**$ 8,225**	**$ 8,224**	**$ 8,224**	**$ -**
~~541-9010-467-68-02-000000 Depreciation / Expense~~	~~1,561,685~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~68~~	~~**1,561,685**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~541-9010-467-89-01-000000 Other expenses / Fixed assets (contra)~~	~~(47,777)~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~89~~	~~**(47,777)**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
541-9010-499-74-06-000000 Operating transfers out / Capital improvement fd	-	-	-	-	-	
541-9010-499-74-68-000000 Operating transfers out / Convention ctr depreciat	250,000	250,000	250,000	250,000	250,000	
541-9010-499-74-77-000000 Operating transfers out / Perf constr fund -CO ser	-	-	-	-	-	
541-9010-499-74-78-000000 Operating transfers out / Health insurance fund	21,569	42,511	42,511	-	-	
541-9010-499-74-83-000000 Operating transfers out / Performing arts M&O fd	-	-	-	-	-	
541-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund	17,500	24,500	24,500	24,500	24,500	
74	**289,069**	**317,011**	**317,011**	**274,500**	**274,500**	**-**
541-9010	**$ 289,069**	**$ 317,011**	**$ 317,011**	**$ 274,500**	**$ 274,500**	**$ -**
541 Convention Center	**$ 5,212,620**	**$ 9,869,897**	**$ 6,799,039**	**$ 12,779,753**	**$ 10,642,905**	**$ -**

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City of McAllen, Texas
Convention Center Depreciation
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 2,572,164	$ 2,491,594	$ 2,810,800	$ 2,606,038	$ 2,606,038	$ 2,199,219	$ 2,515,196	$ 2,840,651	$ 3,175,871
Revenues:									
Interest Earned	9,608	8,067	77,238	78,181	78,181	65,977	75,456	85,220	95,276
Operating Transfer-In	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Revenues and Transfers	259,608	258,067	327,238	328,181	328,181	315,977	325,456	335,220	345,276
TOTAL RESOURCES	$ 2,831,772	$ 2,749,661	$ 3,138,038	$ 2,934,219	$ 2,934,219	$ 2,515,196	$ 2,840,651	$ 3,175,871	$ 3,521,147
APPROPRIATIONS									
Capital Projects:									
Marquee Screen	$ -	$ 653,800	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Equipment & Furniture Replacements	20,972	750,000	532,000	235,000	735,000	-	-	-	-
TOTAL APPROPRIATIONS	20,972	1,403,800	532,000	235,000	735,000	-	-	-	-
ENDING WORKING CAPITAL	$ 2,810,800	$ 1,345,861	$ 2,606,038	$ 2,699,219	$ 2,199,219	$ 2,515,196	$ 2,840,651	$ 3,175,871	$ 3,521,147

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

FUND: Convention Depreciation

DEPARTMENT: Convention Facilities

		DEPT REQUEST		CM RECOMM		
Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Cooling Tower Piping - water circulation	150,000	1	150,000	1	150,000	
			-		-	
Cooling Tower	500,000		-	1	500,000	
			-		-	
			-		-	
	TOTAL		$ 150,000		$ 650,000	
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
GroundSupport Stack package for LED Wall19.7x9.8 stand	5,000	2	10,000	2	10,000	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 10,000		$ 10,000	
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
GRAND TOTAL			**$ 160,000**		**$ 660,000**	

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NON - CAPITAL OUTLAY REQUEST FORM
ITEM LESS THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

FUND: Convention Depreciation
DEPARTMENT: Convention Facilities

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

Machinery and Equipment

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			$ -		$ -	

Machinery and Equipment

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

Furniture and Fixtures

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Furniture	3,000	25	75,000	25	75,000	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 75,000		$ 75,000	

GRAND TOTAL	$ 75,000	$ 75,000

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City of McAllen, Texas
McAllen Performing Arts Center
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 2,648,819	$ 3,275,725	$ 3,408,302	$ 3,313,009	$ 3,313,009	$ 2,689,643	$ 2,490,341	$ 2,336,377	$ 2,202,672
Revenues:									
User Fees-Rentals	771,776	545,000	625,000	545,000	545,000	545,000	545,000	545,000	545,000
Concession-Other	89,481	20,000	70,347	20,000	20,000	20,000	20,000	20,000	20,000
Audio Visual	70,701	50,000	37,979	50,000	50,000	50,000	50,000	30,000	30,000
Event % ticket sales	529,385	400,000	395,000	400,000	400,000	400,000	400,000	400,000	400,000
Equipment Rental	-	300	436	300	300	8,000	8,000	8,000	8,000
Standard Labor	136,901	70,000	77,242	70,000	70,000	75,000	75,000	75,000	75,000
Standard Services	17,156	25,000	2,642	25,000	25,000	25,000	25,000	25,000	25,000
Security	55,327	50,000	40,000	50,000	50,000	50,000	50,000	50,000	50,000
Special Events Ins Coverage	-	3,000	-	3,000	3,000	3,000	3,000	3,000	3,000
Sponsorships	1,500	100,000	-	100,000	100,000	100,000	100,000	100,000	100,000
Federal Grants	307,575	-	-	-	-	-	-	-	-
Interest Earned	25,585	8,189	306,550	99,390	99,390	80,689	74,710	70,091	66,080
Miscellaneous	11,587	-	1,028	-	-	-	-	-	-
Total Revenues	2,016,973	1,271,489	1,556,224	1,362,690	1,362,690	1,356,689	1,350,710	1,326,091	1,322,080
Transfer-in - Hotel Tax Fund	622,328	473,142	631,761	645,225	645,225	658,958	672,966	687,254	701,828
Transfer-in - Venue Tax Fund	232,867	250,000	250,000	250,000	572,552	589,750	627,060	657,650	685,759
Total Revenues and Transfers-In	2,872,168	1,994,631	2,437,985	2,257,915	2,580,467	2,605,397	2,650,736	2,670,995	2,709,667
TOTAL RESOURCES	$ 5,520,987	$ 5,270,356	$ 5,846,287	$ 5,570,924	$ 5,893,476	$ 5,295,041	$ 5,141,077	$ 5,007,372	$ 4,912,339
APPROPRIATIONS									
Operating Expenses:									
Performing Arts Center	$ 1,565,100	$ 1,986,500	$ 2,010,500	$ 1,986,500	$ 2,486,500	$ 2,486,500	$ 2,486,500	$ 2,486,500	$ 2,486,500
Liability Insurance	16,803	29,148	34,978	29,148	43,700	43,700	43,700	43,700	43,700
Capital Outlay	-	219,300	213,300	395,590	399,133	-	-	-	-
Total Operations	1,581,903	2,234,948	2,258,778	2,411,238	2,929,333	2,530,200	2,530,200	2,530,200	2,530,200
Transfer Out - Marketing Fund	15,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500
Transfer Out - PAC Depr. Fund	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
TOTAL APPROPRIATIONS	$ 1,847,403	$ 2,509,448	$ 2,533,278	$ 2,685,738	$ 3,203,833	$ 2,804,700	$ 2,804,700	$ 2,804,700	$ 2,804,700
Revenues over/under Expenses	**1,024,765**	**(514,817)**	**(95,293)**	**(427,823)**	**(623,366)**	**(199,303)**	**(153,964)**	**(133,705)**	**(95,033)**
Other items affecting Working Capital	(265,282)								
ENDING WORKING CAPITAL	$ 3,408,302	$ 2,760,908	$ 3,313,009	$ 2,885,186	$ 2,689,643	$ 2,490,341	$ 2,336,377	$ 2,202,672	$ 2,107,639

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2024
546- Performing Arts Facility Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
546-0000-331-23-00-000000 Federal grants / SBA Shuttered Venue Grant	307,431	-	-	-	-	
331	**307,431**	**-**	**-**	**-**	**-**	
546-0000-333-03-00-000000 Fed pass thru / TDEM Grant	144	-	-	-	-	
333	**144**	**-**	**-**	**-**	**-**	
546-0000-361-10-00-000000 Charges:sales & services / Membership dues	-	-	-	-	-	
546-0000-361-16-00-000000 Charges:sales & services / Rental	771,776	545,000	625,000	545,000	545,000	
546-0000-361-17-00-000000 Charges sales & services / Concession rental	-	-	-	-	-	
546-0000-361-18-00-000000 Charges:sales & services / Concession other	89,481	20,000	70,347	20,000	20,000	
546-0000-361-48-00-000000 Charges:sales & services / Audio Visual	70,701	50,000	37,979	50,000	50,000	
546-0000-361-49-00-000000 Charges:sales & services / Event % - ticket sales	529,385	400,000	395,000	400,000	400,000	
546-0000-361-53-00-000000 Charges:sales & services / Equipment rental	-	300	436	300	300	
546-0000-361-54-00-000000 Charges sales & services / Standard labor	136,901	70,000	77,242	70,000	70,000	
546-0000-361-55-00-000000 Charges:sales & services / Standard services	17,156	25,000	2,642	25,000	25,000	
546-0000-361-56-00-000000 Charges:sales & services / Food & beverages	-	-	-	-	-	
546-0000-361-57-00-000000 Charges:sales & services / Security	55,327	50,000	40,000	50,000	50,000	
546-0000-361-59-00-000000 Charges sales & services / Special events insur co	-	3,000	-	3,000	3,000	
361	**1,670,726**	**1,163,300**	**1,248,646**	**1,163,300**	**1,163,300**	
546-0000-375-01-00-000000 Miscellaneous / Recovery of prior years expense	367	-	28	-	-	
546-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	9,610	-	1,000	-	-	
546-0000-375-10-00-000000 Miscellaneous / NSF charges	-	-	-	-	-	
546-0000-375-11-00-000000 Miscellaneous / Sponsorships	1,500	100,000	-	100,000	100,000	
546-0000-375-40-01-000000 Miscellaneous / Cash over/short	-	-	-	-	-	
546-0000-375-99-00-000000 Miscellaneous / Other	1,610	-	-	-	-	
375	**13,087**	**100,000**	**1,028**	**100,000**	**100,000**	
546-0000-381-02-00-000000 Interest / Texpool	19,451	8,189	117,953	99,390	99,390	
546-0000-381-03-00-000000 Interest / Certificate of deposit	5,091	-	-	-	-	
546-0000-381-04-00-000000 Interest / Other investments	1,307	-	188,597	-	-	
546-0000-381-20-00-000000 Interest / Gain/loss of investments	(264)	-	-	-	-	
381	**25,585**	**8,189**	**306,550**	**99,390**	**99,390**	

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2024
546- Performing Arts Facility Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
546-0000-391-10-00-000000 Operating transfers in / Hotel occupancy fund	622,328	473,142	631,761	645,225	645,225	
546-0000-391-80-00-000000 Operating transfers in / Hotel venue tax fund	232,867	250,000	250,000	250,000	572,552	
391	**855,195**	**723,142**	**881,761**	**895,225**	**1,217,777**	
546 Performing Arts Facility	**$ 2,872,168**	**$ 1,994,631**	**$ 2,437,985**	**$ 2,257,915**	**$ 2,580,467**	

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City of McAllen, Texas
McAllen Performing Arts Center
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
Performing Arts Center	$ 1,581,903	$ 2,234,948	$ 2,258,778	$ 2,411,238	$ 2,929,333	$ 2,530,200	$ 2,530,200	$ 2,530,200	$ 5,060,400
TOTAL	$ 1,581,903	$ 2,234,948	$ 2,258,778	$ 2,411,238	$ 2,929,333	$ 2,530,200	$ 2,530,200	$ 2,530,200	$ 5,060,400
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-	-	-	-	-
Supplies	39,262	46,000	44,000	46,000	46,000	46,000	46,000	46,000	92,000
Other Services and Charges	1,344,609	1,744,500	1,770,500	1,744,500	2,244,500	2,244,500	2,244,500	2,244,500	4,489,000
Maint. and Repair Services	181,229	196,000	196,000	196,000	196,000	196,000	196,000	196,000	392,000
Liability Insurance	16,803	29,148	34,978	29,148	43,700	43,700	43,700	43,700	87,400
TOTAL OPERATING EXPENSES	1,581,903	2,015,648	2,045,478	2,015,648	2,530,200	2,530,200	2,530,200	2,530,200	5,060,400
Capital Outlay	-	-	-	395,590	399,133	-	-	-	-
TOTAL EXPENDITURES	$ 1,581,903	$ 2,015,648	$ 2,045,478	$ 2,411,238	$ 2,929,333	$ 2,530,200	$ 2,530,200	$ 2,530,200	$ 5,060,400
PERSONNEL									
Performing Arts Center	-	-	-	-	-	-	-	-	-

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Performing Arts Center

FUND: Perfroming Arts Center Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			$ -	$ -	$ -	$ -	$ -	$ -		$ -	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			$ 46,000					$ -	$ -		
OTHER SERVICES & CHARGES											
1. Management fee-Conventi										500,000	Management Fee contribution to Convention Center Fund
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			$ 1,744,500					$ -	$	500,000	
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			$ 196,000					$ -	$	-	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								391,570		391,570	
Total Non- Capital Outlay								4,020		7,563	
TOTAL			$ 1,986,500					$ 395,590	$	899,133	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Performing Arts Center

FUND: Perfroming Arts Center Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
55" HD TouchScreen Digital standingPoster Kiosk	3,500	6	21,000	6	21,000	New Equipment- In-house Advertising Concert Events
Carpe Triever 28 Large Vacuum	4,285	2	8,570	2	8,570	Replacing old vacuum
APX 4000 Radio	3,600	4	14,400	4	14,400	Replacing and Upgrading
Video Survellience Camera	1,500	10	15,000	10	15,000	Replacing and Upgrading
Pro Retractable Belt Stanchion Stainless Steel Pos	150	100	15,000	100	15,000	New Equipment and replacing old units
	TOTAL		$ 73,970		$ 73,970	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Yamaha PM7 Main Sound Board	90,000	1	90,000	1	90,000	Upgrade on the Stage Monitor Console
48x10 channel Analog Split Snake	8,600	1	8,600	1	8,600	New Equipment
ETC APEX 20 main lighting console	90,000	1	90,000	1	90,000	Upgrade on the new Lighting Board
Custom cases for Chauvet Q60 lights	1,000	8	8,000	8	8,000	New Equipment
Chroma Q Color Force II 72	6,000	4	24,000	4	24,000	New Equipment
	TOTAL		$ 220,600		$ 220,600	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Stage electrics/Orchestra shell roof controll pendan	7,000	1	7,000	1	7,000	Replacing broken Unit
ADA/Low profile furniture - seating	7,500	12	90,000	12	90,000	New Equipment
			-		-	
			-		-	
			-		-	
	TOTAL		$ 97,000		$ 97,000	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	**$ 391,570**	**$ 391,570**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Performing Arts Center
FUND: Perfroming Arts Center Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
V-LWU 13B Light Weight C-Vacuum	760	2	1,520	2	1,520	Replacing old Vacuums
TP-Link GHz Wireless Dish outdoor	250	10	2,500	10	2,500	Replacement Communication between cameras
			-		-	
			-		-	
			-		-	
	TOTAL		$ 4,020		$ 4,020	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	3,543		-	various	3,543	Microsoft Office software program allocation
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ 3,543	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 4,020	$ 7,563

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2024
546-5254 Performing Arts Facility

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
546-5254-463-62-04-000000 Supplies / Operating	4,402	10,000	10,000	10,000	10,000	
546-5254-463-62-12-000000 Supplies / Small tools/minor equipment	13,348	5,000	5,000	5,000	5,000	
546-5254-463-62-14-000000 Supplies / Janitorial	14,590	15,000	15,000	15,000	15,000	
546-5254-463-62-18-000000 Supplies / Clothing and uniform	4,512	8,000	6,000	8,000	8,000	
546-5254-463-62-20-000000 Supplies / Chemical	2,410	8,000	8,000	8,000	8,000	
62	**39,262**	**46,000**	**44,000**	**46,000**	**46,000**	**-**
546-5254-464-63-02-000000 Other services & charges / Advertising	65,444	55,500	55,500	55,500	55,500	
546-5254-464-63-14-000000 Other services & charges / Dues & subscriptions	16,914	15,000	15,000	15,000	15,000	
546-5254-464-63-23-000000 Other services & charges / Online svc network	3,617	5,000	5,000	5,000	5,000	
546-5254-464-63-38-000000 Other services & charges / Management fees	50,000	100,000	100,000	100,000	100,000	
546-5254-464-63-52-000000 Other services & charges / Rental & contractual	233,690	150,000	200,000	150,000	150,000	
546-5254-464-63-59-000000 Other services & charges / Security	83,124	80,000	80,000	80,000	80,000	
546-5254-464-63-60-000000 Other services & charges / Special events	91,709	100,000	100,000	100,000	100,000	
546-5254-464-63-67-000000 Other services & charges / Utilities - electricity	99,029	130,000	110,000	130,000	130,000	
546-5254-464-63-68-000000 Other services & charges / Utilities-gas	29,209	36,000	32,000	36,000	36,000	
546-5254-464-63-69-000000 Other services & charges / Utilities -telephone	-	-	-	-	-	
546-5254-464-63-70-000000 Other services & charges / Utilities-water	18,085	20,000	20,000	20,000	20,000	
546-5254-464-63-89-000000 Other services & charges / Credit card fees	52,788	50,000	50,000	50,000	50,000	
546-5254-464-63-96-000000 Other services & charges / Management fee-Conventi	600,000	1,000,000	1,000,000	1,000,000	1,500,000	
546-5254-464-63-99-000000 Other services & charges / Miscellaneous	1,000	3,000	3,000	3,000	3,000	
63	**1,344,609**	**1,744,500**	**1,770,500**	**1,744,500**	**2,244,500**	**-**
546-5254-465-65-04-000000 Maintenance / Computer software	15,670	25,000	25,000	25,000	25,000	
546-5254-465-65-08-000000 Maintenance / Equipment	88,854	75,000	75,000	75,000	75,000	
546-5254-465-65-10-000000 Maintenance / Facilities	76,705	96,000	96,000	96,000	96,000	
65	**181,229**	**196,000**	**196,000**	**196,000**	**196,000**	**-**
546-5254-466-66-16-000000 Capital outlay / Office furniture/equipment	-	-	-	-	3,543	
546-5254-466-66-20-000000 Capital outlay / Equipment	-	213,300	213,300	395,590	395,590	
546-5254-466-66-30-000000 Capital outlay / Imprv O/T building	-	6,000	-	-	-	
66	**-**	**219,300**	**213,300**	**395,590**	**399,133**	**-**
546-5254 Performing Arts Facility	**$ 1,565,100**	**$ 2,205,800**	**$ 2,223,800**	**$ 2,382,090**	**$ 2,885,633**	**$ -**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Performing Arts Center

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Performing Arts Center

Mission Statement:

"Committed to generate a positive economic impact to our city through outstanding customer service, effective management practices, investment in our facilities, and actively engage in the sales and marketing of McAllen as the premier performing arts destination in South Texas."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-	-	-	-	-	-
Supplies	39,262	46,000	46,000	44,000	46,000	46,000	46,000	46,000	46,000	46,000
Other Services and Charges	1,344,609	1,744,500	1,744,500	1,770,500	1,744,500	2,244,500	2,244,500	2,244,500	2,244,500	2,244,500
Maintenance	181,229	196,000	196,000	196,000	196,000	196,000	196,000	196,000	196,000	196,000
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,565,100	1,986,500	1,986,500	2,010,500	1,986,500	2,486,500	2,486,500	2,486,500	2,486,500	2,486,500
Capital Outlay	-	219,300	219,300	213,300	395,590	399,133	-	-	-	-
Operations & Capital Outlay Total	1,565,100	2,205,800	2,205,800	2,223,800	2,382,090	2,885,633	2,486,500	2,486,500	2,486,500	2,486,500
Non Departmental										
Liability Insurance	16,803	29,148	29,148	34,978	29,148	43,700	43,700	43,700	43,700	43,700
Total Expenditures	**$ 1,581,903**	**$ 2,234,948**	**$ 2,234,948**	**$ 2,258,778**	**$ 2,411,238**	**$ 2,929,333**	**$ 2,530,200**	**$ 2,530,200**	**$ 2,530,200**	**$ 2,530,200**
PERSONNEL										
Exempt	-	-	-	-	-	-	-	-	-	-
Non-Exempt	-	-	-	-	-	-	-	-	-	-
Part-Time	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Resources

	Actual 20-21	Budget 21-22	Adjusted Budget 21-22	Estimated 21-22	Dept Request 22-23	City Mgr Recommend 22-23	Four Year Plan 23-24	24-25	25-26	26-27
Related Revenue Generated	$ 1,105,891	$ 1,512,612	$ 1,512,612	$ 592,819	$ 1,330,373	$ 1,330,313	$ 2,142,173	$ 2,197,487	$ 2,203,064	$ 2,158,703

Contact Us:

Yajaira Flores
Director
801 Convention Center Boulevard
McAllen, TX 78501
(956) 681-3800

MAJOR FY 23-24 GOALS

1. To increase revenue by strengthening our season ticket holders program
2. To continue to enrich the quality of life by generating opportunities for participation in the arts and collaborating with other mission based organizations
3. To increase revenue by establishing new partnerships

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Performing Arts Center

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Department expenditures	$ 1,581,903	$ 2,234,948	$ 2,258,778	$ 2,929,333
Outputs:				
Shows/Meetings	113	130	110	110
Booked days	181	200	150	150
Effectiveness Measures:				
Gross Revenue	$ 2,872,168	$ 1,994,631	$ 2,437,985	$ 1,994,631
Occupied Square Foot Days (OSFD)	113.00	130	130	130
Attendance	120,762	130,000	131484	110,000
Efficiency Measures:				
Expenditures/Attendance	13	17	17	27

**N/A=Not Available, N/P=Not Provided*

Description:

The McAllen Performing Arts Center is an 1800 seat multi-purpose prosceneum theatre with adjustable accoustics presenting the best of touring Broadway shows, Plays, Dance, Symphony Orchestra and Live Concerts.

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2024
546- Performing Arts Facility Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
546-5274-464-63-17-000000 Other services & charges / Ins-employee bond	-	-	-	-	-	
546-5274-464-63-25-000000 Other services & charges / Ins-boiler & machinery	-	-	-	-	-	
546-5274-464-63-26-000000 Other services & charges / Ins-error & ommissions	-	-	-	-	-	
546-5274-464-63-27-000000 Other services & charges / Ins-fire & est coverage	-	-	-	-	-	
546-5274-464-63-29-000000 Other services & charges / Ins-liability	16,803	19,148	22,982	19,148	33,700	
546-5274-464-63-30-000000 Other services & charges / Ins-mobile equipment	-	-	-	-	-	
546-5274-464-63-31-000000 Other services & charges / Ins-other	-	-	-	-	-	
546-5274-464-63-33-000000 Other services & charges / Ins-workers comp excess	-	-	-	-	-	
546-5274-464-63-45-000000 Other services & charges / Ins-professional	-	-	-	-	-	
546-5274-464-63-88-000000 Other services & charges / Ins-special events	-	10,000	11,995	10,000	10,000	
63	**16,803**	**29,148**	**34,978**	**29,148**	**43,700**	**-**
546-5274 General Insurance	**$ 16,803**	**$ 29,148**	**$ 34,978**	**$ 29,148**	**$ 43,700**	**$ -**
546-9010-467-68-02-000000 Depreciation / Expense	~~1,189,513~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
68	~~**1,189,513**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
546-9010-467-89-01-000000 Other expenses / Fixed asset (contra)	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
89	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
546-9010-499-74-64-000000 Operating transfer out / Convention center fund	-	-	-	-	-	
546-9010-499-74-82-000000 Operating transfer out / Performing arts const fd	-	-	-	-	-	
546-9010-499-74-85-000000 Operating transfers out / Performing arts deprec f	250,000	250,000	250,000	250,000	250,000	
546-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund	15,500	24,500	24,500	24,500	24,500	
74	**265,500**	**274,500**	**274,500**	**274,500**	**274,500**	**-**
546-9010	**$ 265,500**	**$ 274,500**	**$ 274,500**	**$ 274,500**	**$ 274,500**	**$ -**
546 Performance Arts Facility	**$ 1,847,403**	**$ 2,509,448**	**$ 2,533,278**	**$ 2,685,738**	**$ 3,203,833**	**$ -**

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City of McAllen, Texas
Performing Arts Center Depreciation
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 1,039,217	$ 1,291,815	$ 1,291,653	$ 1,444,534	$ 1,444,534	$ 1,737,870	$ 2,040,006	$ 2,351,206	$ 2,671,742
Revenues:									
Interest Earned	2,436	3,230	37,250	43,336	43,336	52,136	61,200	70,536	80,152
Operating Transfer-In	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Revenues and Transfers	252,436	253,230	287,250	293,336	293,336	302,136	311,200	320,536	330,152
TOTAL RESOURCES	$ 1,291,653	$ 1,545,045	$ 1,578,903	$ 1,737,870	$ 1,737,870	$ 2,040,006	$ 2,351,206	$ 2,671,742	$ 3,001,895
APPROPRIATIONS									
Capital Outlay:									
Equipment	$ -	$ 210,000	$ 134,369	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL APPROPRIATIONS	-	210,000	134,369	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ 1,291,653	$ 1,335,045	$ 1,444,534	$ 1,737,870	$ 1,737,870	$ 2,040,006	$ 2,351,206	$ 2,671,742	$ 3,001,895

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City of McAllen, Texas
McAllen International Airport
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 13,648,879	$ 15,153,572	$ 17,024,964	$ 18,150,892	$ 18,150,892	$ 10,524,838	$ 11,030,620	$ 11,551,574	$ 12,092,138
Revenues:									
Federal Grants									
CARES Act	-	1,969,979	-	-	-	-	-	-	-
CRRS Act	255,994	-	90,474	-	-	-	-	-	-
ARPA	2,689,930	-	2,730,660	-	-	-	-	-	-
	2,945,924	1,969,979	2,821,134	-	-	-	-	-	-
State Grants									
TxDOT	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Aeronautical Operating									
Landing Fees	853,518	826,154	999,921	1,028,111	1,028,111	1,028,111	1,028,111	1,028,111	1,028,111
Terminal area rental/charges	1,105,855	1,111,420	1,875,865	693	693	693	693	693	693
Boarding Bridge Fees	186,071	186,784	121,875	-	-	-	-	-	-
FBO Revenue: contract/spo	179,254	179,254	179,254	179,254	179,254	179,254	179,254	179,254	179,254
Cargo and hangar rentals	123,973	123,973	123,973	123,973	123,973	123,973	123,973	123,973	123,973
Fuel Sales (net profit/loss)	107,705	108,370	105,134	105,134	105,134	108,370	108,370	108,370	108,370
Perimeter rentals	76,274	76,589	62,305	62,305	62,305	76,589	76,589	76,589	76,589
Remain Overnight	38,325	39,325	6,150	5,000	5,000	5,000	5,000	5,000	5,000
Ramp Fees	13,770	13,070	13,170	13,170	13,170	13,170	13,170	13,170	13,170
TSA Lease	140,240	128,321	122,734	122,734	122,734	122,734	122,734	122,734	122,734
Preferential Use Space	-			338,160	338,160	386,083	386,083	386,083	386,083
Joint Use Space	-			2,116,908	2,116,908	2,416,903	2,416,903	2,416,903	2,416,903
	2,824,986	2,793,260	3,610,381	4,095,443	4,095,443	4,460,881	4,460,881	4,460,881	4,460,881
Non-aeronautical Operating									
Terminal - food and beverages	167,659	146,824	169,743	169,743	169,743	169,743	169,743	169,743	169,743
Terminal - retail stores	173,237	173,219	227,542	227,542	227,542	227,542	227,542	227,542	227,542
Terminal - other	140,964	121,529	154,188	154,188	154,188	154,188	154,188	154,188	154,188
Rental Cars	2,232,766	1,972,513	2,138,438	2,144,467	2,144,467	2,144,467	2,144,467	2,144,467	2,144,467
Parking	1,513,529	1,397,186	1,593,907	1,593,907	1,593,907	1,593,907	1,593,907	1,593,907	1,593,907
TSA Utility & LEO Reimbursement	159,989	188,091	152,110	152,110	152,110	152,110	152,110	152,110	152,110
Miscellaneous	41,726	9,858	9,982	9,982	9,982	9,982	9,982	9,982	9,982
	4,429,870	4,009,220	4,445,910	4,451,938	4,451,938	4,451,938	4,451,938	4,451,938	4,451,938
Non-operating Revenues									
Interest Earned	(252,366)	37,884	543,008	544,527	544,527	315,745	330,919	346,547	362,764
Sale of assets	(4,156)	-	-	-	-	-	-	-	-
Other	18,065	-	6,194	-	-	-	-	-	-
Fingerprint Reimbursement	29,980	23,940	23,130	23,940	23,940	23,940	23,940	23,940	23,940
Total Revenues	10,042,303	8,884,283	11,499,757	9,165,848	9,165,848	9,302,505	9,317,678	9,333,307	9,349,524
Other Financing Sources:									
Transfer In - PFC Airport Fund	98,255	-	-	-	-	-	-	-	-
Transfer In - Airport CIP	6,500	-	-	-	-	-	-	-	-
Total Other Sources	104,755	-	-	-	-	-	-	-	-
Total Revenues and Other Sources	10,147,058	8,884,283	11,499,757	9,165,848	9,165,848	9,302,505	9,317,678	9,333,307	9,349,524
TOTAL RESOURCES	$ 23,795,937	$ 24,037,855	$ 28,524,721	$ 27,316,740	$ 27,316,740	$ 19,827,343	$ 20,348,298	$ 20,884,881	$ 21,441,661
APPROPRIATIONS									
Operating Expenses:									
Airport	$ 4,805,340	$ 6,805,864	$ 6,769,363	$ 6,569,414	$ 6,562,113	$ 6,528,906	$ 6,528,906	$ 6,528,906	$ 6,528,906
Liability Insurance	29,189	50,634	50,634	50,634	75,912	75,912	75,912	75,912	75,912
Capital Outlay	216,382	278,958	278,958	438,352	448,638	-	-	-	-
Total Operations	5,050,911	7,135,456	7,098,955	7,058,400	7,086,663	6,604,818	6,604,818	6,604,818	6,604,818
Other Financing Sources (Uses):									
Transfers Out - General Fund	2,162,925	2,162,925	2,162,925	2,162,925	2,162,925	2,162,925	2,162,925	2,162,925	2,162,925
Transfers Out - Airport Capital Improvement	1,024,770	8,211,787	1,047,543	7,513,333	7,513,333	-	-	-	-
Transfers Out - Marketing Fund	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Transfers Out - Health Fund	21,569	35,426	35,426	-	-	-	-	-	-
Debt Service - Motorola Lease Payment	552	3,980	3,980	3,980	3,980	3,980	3,980	-	-
TOTAL APPROPRIATIONS	8,260,727	17,574,574	10,373,829	16,763,638	16,791,901	8,796,723	8,796,723	8,792,743	8,792,743
Revenues Over / Under Expenses	**1,886,331**	**(8,690,291)**	**1,125,928**	**(7,597,790)**	**(7,626,054)**	**505,781**	**520,955**	**540,563**	**556,780**
Other Items Affecting Working Capital	1,489,754	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ 17,024,964	$ 6,463,281	$ 18,150,892	$ 10,553,102	$ 10,524,838	$ 11,030,620	$ 11,551,574	$ 12,092,138	$ 12,648,918

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2024
550- McAllen International Airport Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 22-23	City Comm Recomm FY 22-23
550-0000-330-02-01-000000 Federal Aviation / Cares Act	-	1,969,979	-	-	-	
550-0000-330-02-02-000000 Federal Aviation/ CRRSA #53	-	-	90,474	-	-	
550-0000-330-02-03-000000 Federal Aviation/ CRRSA #54	255,994	-	-	-	-	
550-0000-330-02-04-000000 Federal Aviation/ ARPA #57	2,689,930	-	2,368,763	-	-	
550-0000-330-02-05-000000 Federal Aviation/ ARPA #58 Cncssns Rent Relief	-	-	361,897	-	-	
330	**2,945,924**	**1,969,979**	**2,821,134**	**-**	**-**	**-**
550-0000-332-06-01-000000 State grants/TX DOT/OtherOperationalContributions	50,000	50,000	50,000	50,000	50,000	
332	**50,000**	**50,000**	**50,000**	**50,000**	**50,000**	**-**
550-0000-363-01-00-000000 Aeronautical / Landing fees	853,518	826,154	999,921	1,028,111	1,028,111	
550-0000-363-02-00-000000 Aeronautical / Terminal area rental chgs	1,105,855	1,111,420	1,875,865	693	693	
550-0000-363-03-00-000000 Aeronautical / Boarding bridge fees	186,071	186,784	121,875	-	-	
550-0000-363-04-00-000000 Aeronautical / FBO contract or sponsor	179,254	179,254	179,254	179,254	179,254	
550-0000-363-05-00-000000 Aeronautical / Cargo and hanger rentals	123,973	123,973	123,973	123,973	123,973	
550-0000-363-06-00-000000 Aeronautical / fuel sales net profit	107,705	108,370	105,134	105,134	105,134	
550-0000-363-07-00-000000 Aeronautical / Miscellaneous	-	-	-	-	-	
550-0000-363-09-00-000000 Aeronautical / Perimeter hangers	76,274	76,589	62,305	62,305	62,305	
550-0000-363-10-00-000000 Aeronautical / Remain overnight fee	38,325	39,325	6,150	5,000	5,000	
550-0000-363-11-00-000000 Aeronautical / Ramp fees	13,770	13,070	13,170	13,170	13,170	
550-0000-363-12-00-000000 Aeronautical / Trans security admin lease	140,240	128,321	122,734	122,734	122,734	
550-0000-363-14-00-000000 Aeronautical / Prefential Use Space	-	-	-	338,160	338,160	
550-0000-363-15-00-000000 Aeronautical / Joint Use Space	-	-	-	2,116,908	2,116,908	
363	**2,824,986**	**2,793,260**	**3,610,381**	**4,095,443**	**4,095,443**	**-**
550-0000-365-02-00-000000 Nonaeronautical / Terminal food/beverages	167,659	146,824	169,743	169,743	169,743	
550-0000-365-03-00-000000 Nonaeronautical / Terminal retail stores	173,237	173,219	227,542	227,542	227,542	
550-0000-365-04-00-000000 Nonaeronautical / Terminal other	140,964	121,529	154,188	154,188	154,188	
550-0000-365-05-00-000000 Nonaeronautical / Rental cars	2,232,766	1,972,513	2,138,438	2,144,467	2,144,467	
550-0000-365-06-00-000000 Nonaeronautical / Parking	1,513,529	1,397,186	1,593,907	1,593,907	1,593,907	
550-0000-365-07-00-000000 Nonaeronautical / Miscellaneous	8,434	8,210	8,324	8,324	8,324	
550-0000-365-08-00-000000 Nonaeronautical / Other	33,292	1,648	1,658	1,658	1,658	
550-0000-365-09-00-000000 Nonaeronautical / Trans secur admin lease (TSA)	159,989	188,091	152,110	152,110	152,110	
365	**4,429,870**	**4,009,220**	**4,445,910**	**4,451,938**	**4,451,938**	**-**

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2024
550- McAllen International Airport Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 22-23	City Comm Recomm FY 22-23
550-0000-373-01-00-000000 Sale of property / Fixed assets	(4,156)	-	-	-	-	
373	**(4,156)**	**-**	**-**	**-**	**-**	**-**
550-0000-374-25-00-000000 Reimbursements / Fingerprinting	29,980	23,940	23,130	23,940	23,940	-
374	**29,980**	**23,940**	**23,130**	**23,940**	**23,940**	**-**
550-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	1,017	-	57	-	-	
550-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	5,650	-	1,216	-	-	
550-0000-375-04-00-000000 Miscellaneous / Commission-telephone	90	-	(56)	-	-	
550-0000-375-10-00-000000 Miscellaneous / NSF charges	20	-	4,976	-	-	
550-0000-375-40-01-000000 Cash over/short / Cash over/short	(112)	-	-	-	-	
550-0000-375-99-00-000000 Miscellaneous / Other	11,401	-	-	-	-	
375	**18,065**	**-**	**6,194**	**-**	**-**	**-**
550-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
550-0000-381-02-00-000000 Interest / Texpool	59,931	37,884	354,842	544,527	544,527	
550-0000-381-03-00-000000 Interest / Certificate of deposit	8,581	-	57,279	-	-	
550-0000-381-04-00-000000 Interest / Other investments	42,054	-	130,887	-	-	
550-0000-381-20-00-000000 Interest / Gain/loss sale of invest-	(377,775)	-	-	-	-	
381	**(267,209)**	**37,884**	**543,008**	**544,527**	**544,527**	**-**
550-0000-383-55-01-000000 Interest / Lease Interest	14,843	-	-	-	-	
383	**14,843**	**-**	**-**	**-**	**-**	**-**
550-0000-391-03-00-000000 Operating transfers in / PFC Airport fund	98,255	-	-	-	-	
550-0000-391-61-00-000000 Operating transfers in / Airport CIP	6,500	-	-	-	-	
391	**104,755**	**-**	**-**	**-**	**-**	**-**
550 Airport Fund	**$ 10,147,058**	**$ 8,884,283**	**$ 11,499,757**	**$ 9,165,848**	**$ 9,165,848**	**$ -**

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City of McAllen, Texas
McAllen International Airport Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
McAllen International Airport	$ 5,050,911	$ 7,135,456	$ 7,098,955	$ 7,058,400	$ 7,086,663	$ 6,604,818	$ 6,604,818	$ 6,604,818	$ 6,604,818
TOTAL	$ 5,050,911	$ 7,135,456	$ 7,098,955	$ 7,058,400	$ 7,086,663	$ 6,604,818	$ 6,604,818	$ 6,604,818	$ 6,604,818
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ 1,667,642	$ 1,885,967	$ 1,806,237	$ 1,898,663	$ 1,898,663	$ 1,898,663	$ 1,898,663	$ 1,898,663	$ 1,898,663
Employee Benefits	330,182	579,723	579,723	758,308	758,308	725,101	725,101	725,101	725,101
Supplies	111,717	108,000	126,589	108,000	108,000	108,000	108,000	108,000	108,000
Other Services and Charges	1,981,247	3,523,640	3,548,280	3,095,909	3,095,909	3,095,909	3,095,909	3,095,909	3,095,909
Maint. and Repair Services	714,553	708,534	708,534	708,534	701,233	701,233	701,233	701,233	701,233
Insurance	29,189	50,634	50,634	50,634	75,912	75,912	75,912	75,912	75,912
TOTAL OPERATING EXPENSES	4,834,529	6,856,498	6,819,997	6,620,048	6,638,025	6,604,818	6,604,818	6,604,818	6,604,818
Capital Outlay	216,382	278,958	278,958	438,352	448,638	-	-	-	-
TOTAL EXPENDITURES	$ 5,050,911	$ 7,135,456	$ 7,098,955	$ 7,058,400	$ 7,086,663	$ 6,604,818	$ 6,604,818	$ 6,604,818	$ 6,604,818
Airport	41	48	48	48	48	48	48	48	48

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Aviation
FUND: 550

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 2,565,054***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 108,000***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Accounting & auditing								2,624		2,624	Finance's allocation for auditing services
2. CRRSA Reimb#53 Cncssns								(90,474)		(90,474)	One-time grant balance received in FY23
3. ARPA Reimb#58 Cncssns								(361,897)		(361,897)	One-time grant balance received in FY23
4. Online svc/network								1,728		1,728	IT's allocation for Airport Enterprise Radio Air-Time Fee
5. Utilities - electricity								20,288		20,288	Increase in energy rate
Total Other Services & Charges			***$ 3,523,640***					***$ (427,731)***		***$ (427,731)***	
MAINTENANCE											
1. Fuel & lubricants										(7,301)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 708,534***					***$ -***	***$ (7,301)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***382,522***		***382,522***	
Total Non- Capital Outlay								***55,830***		***66,116***	
TOTAL			***$ 6,905,228***					***$ 10,621***		***$ 13,606***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Aviation
FUND: 550

Vehicles

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Truck-1/2 Ton, Crew Cab, Long Bed, Gas, 4WD	49,500	1	49,500	1	49,500	Replacement Vehicle for Unit #AA0128 (Maintenance)
Truck-1/2 Ton, Crew Cab, Long Bed, Gas, 4WD	49,500	1	49,500	1	49,500	Replacement Vehicle for Unit#AA0133 (Airfield)
			-		-	
			-		-	
			-		-	
	TOTAL		$ 99,000		$ 99,000	

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Parking Equipment Spare Parts	25,722	1	25,722	1	25,722	Replace malfunctioning equipment to maintain parking lot operations
Airfield Lighting & Retrofit Equipment	49,000	1	49,000	1	49,000	Replace obsolete pavement movement area lighting with LED
TSA Leased-Space Carpet Replacement	13,500	1	13,500	1	13,500	Carpet replacement as per lease requirements
Runway & Taxiway Pavement Maintenance	48,000	1	48,000	1	48,000	Part 139 Pavement Maintenance
EMAS Seam Seal Rehabilitation	38,000	1	38,000	1	38,000	EMAS Maintenance
	TOTAL		$ 174,222		$ 174,222	

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Repainting of Terminal Public Areas	49,500	1	49,500	1	49,500	Repaint worn out areas of public use in the Terminal
Window Replacement	49,800	1	49,800	1	49,800	Window replacement to meet insulation rating & failed seals
			-		-	
			-		-	
			-		-	
	TOTAL		$ 99,300		$ 99,300	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Airport Lease Management Software	10,000	1	10,000	1	10,000	Airport Lease Management Software
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 10,000		$ 10,000	

GRAND TOTAL	**$ 382,522**	**$ 382,522**

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NON - CAPITAL OUTLAY REQUEST FORM
ITEM LESS THAN $5,000
CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Aviation
FUND: 550

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
SUPPS Boarding Pass Scanner	1,114	7	7,798	7	7,798	Replace obsolete equip for Shared User Passenger Processing System
SUPPS Keyboards	506	11	5,571	11	5,571	Replace obsolete equipment for SUPPS
SUPPS Dell Workstations	600	2	1,200	2	1,200	Replace malfunctioning equipment for SUPPS
49" Display Monitors	446	2	892	2	892	Replace malfunctioning equipment for GIDS - Gate Info Display Systems
Conputer Replacement - Desktop	1,400	1	1,400	1	1,400	Replacement schedule for Airport Computers - Desktop and Monitors
	TOTAL		$ 16,861		$ 16,861	

Computer Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Computer Replacement - Laptops	1,700	3	5,100	3	5,100	Replacement schedule for Airport Laptops with docking stations
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 5,100		$ 5,100	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Two-Way Radios & Parts	3,387	10	33,869	10	33,869	Replace obsolete equipment for department
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 33,869		$ 33,869	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	10,286		-	various	10,286	Microsoft Office software program allocation
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ 10,286	

	DEPT REQUEST	CM RECOMM
GRAND TOTAL	**$ 55,830**	**$ 66,116**

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2024
550-4860 Airport

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
550-4860-441-60-01-000000 Compensation / Exempt	632,308	644,114	644,114	660,078	660,078	
550-4860-441-60-02-000000 Compensation / Non-exempt	932,906	1,073,563	1,023,563	1,068,316	1,068,316	
550-4860-441-60-06-000000 Compensation / Part time	32,690	127,490	62,760	126,889	126,889	
550-4860-441-60-10-000000 Compensation / Overtime	45,308	15,000	50,000	15,000	15,000	
550-4860-441-60-14-000000 Compensation / Car allowance	14,600	15,600	15,600	18,000	18,000	
550-4860-441-60-15-000000 Compensation / Certification	1,549	1,500	1,500	1,500	1,500	
550-4860-441-60-17-000000 Compensation / Telephone	8,280	8,700	8,700	8,880	8,880	
60	**1,667,642**	**1,885,967**	**1,806,237**	**1,898,663**	**1,898,663**	**-**
550-4860-441-61-30-000000 Benefits / Social security	125,033	144,275	144,275	145,248	145,248	
550-4860-441-61-36-000000 Benefits / Retirement	136,842	142,964	142,964	151,487	151,487	
550-4860-441-61-40-000000 Benefits / Unemployment tax	667	12,096	12,096	3,888	3,888	
550-4860-441-61-46-000000 Benefits / Workers' comp	32,730	24,142	24,142	28,299	28,299	
550-4860-441-61-50-000000 Benefits / Health cost	189,093	237,924	237,924	321,048	321,048	
550-4860-441-61-52-000000 Benefits / Life insurance	971	1,407	1,407	1,500	1,500	
550-4860-441-61-53-000000 Benefits / Retiree health ins (ARC)	14,921	14,921	14,921	14,921	14,921	
550-4860-441-61-56-000000 Benefits/Pension Cost-TMRS	(41,200)	-	-	-	-	
550-4860-441-61-58-000000 Benefits / TMRS benefits (contra)	(128,875)	-	-	-	-	
61	**330,182**	**577,729**	**577,729**	**666,391**	**666,391**	**-**
550-4860-443-62-02-000000 Supplies / Office	4,275	5,000	5,000	5,000	5,000	
550-4860-443-62-04-000000 Supplies / Operating	53,121	45,000	22,966	45,000	45,000	
550-4860-443-62-12-000000 Supplies / Small tools/minor equip	649	1,000	1,000	1,000	1,000	
550-4860-443-62-14-000000 Supplies / Janitorial	43,944	45,000	85,622	45,000	45,000	
550-4860-443-62-18-000000 Supplies / Clothing & uniform	9,729	12,000	12,000	12,000	12,000	
62	**111,717**	**108,000**	**126,589**	**108,000**	**108,000**	**-**
550-4860-444-63-01-000000 Other services & charges / Accounting & auditing	9,059	9,000	11,624	11,624	11,624	
550-4860-444-63-07-000000 Other services & charges / CRRSA Reimb#53 Cncssn	-	90,474	90,474	-	-	
550-4860-444-63-09-000000 Other services & charges / ARPA Reimb#58 Cncssns	-	361,897	361,897	-	-	
550-4860-444-63-14-000000 Other services & charges / Dues & subscription	4,455	10,000	10,000	10,000	10,000	
550-4860-444-63-23-000000 Other services & charges / Online svc/network	6,250	6,391	8,119	8,119	8,119	
550-4860-444-63-38-000000 Other services & charges / Management fee	-	-	-	-	-	
550-4860-444-63-43-000000 Other services & charges / Postage	470	500	500	500	500	
550-4860-444-63-45-000000 Other services & charges / Professional	265,087	324,000	324,000	324,000	324,000	
550-4860-444-63-46-000000 Other services & charges / Promotion	769,505	1,508,529	1,508,529	1,508,529	1,508,529	
550-4860-444-63-51-000000 Other services & charges / Rental-Photocopier	6,402	7,500	7,500	7,500	7,500	
550-4860-444-63-52-000000 Other services & charges / Rental & contractual	364,633	457,707	457,707	457,707	457,707	

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2024
550-4860 Airport

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
550-4860-444-63-64-000000 Other services & charges / Training	14,428	15,000	15,000	15,000	15,000	
550-4860-444-63-65-000000 Other services & charges / Travel	16,037	35,000	35,000	35,000	35,000	
550-4860-444-63-67-000000 Other services & charges / Utilities - electricity	347,501	459,679	479,967	479,967	479,967	
550-4860-444-63-68-000000 Other services & charges / Utilities-gas	31,002	30,963	30,963	30,963	30,963	
550-4860-444-63-69-000000 Other services & charges / Utilities-telephone	10,796	15,000	15,000	15,000	15,000	
550-4860-444-63-70-000000 Other services & charges / Utilities-water	62,472	79,000	79,000	79,000	79,000	
550-4860-444-63-80-000000 Other services & charges / Bad debt expense	-	-	-	-	-	
550-4860-444-63-84-000000 Other services & charges / Cost of fingerprinting	15,000	18,000	18,000	18,000	18,000	
550-4860-444-63-89-000000 Other services & charges / Credit card fees	50,792	45,000	45,000	45,000	45,000	
550-4860-444-63-91-000000 Other services & charges / Educational refund	-	10,000	10,000	10,000	10,000	
550-4860-444-63-99-000000 Other services & charges / Miscellaneous	7,360	40,000	40,000	40,000	40,000	
63	**1,981,247**	**3,523,640**	**3,548,280**	**3,095,909**	**3,095,909**	**-**
550-4860-445-65-08-000000 Maintenance / Equipment	189	2,500	2,500	2,500	2,500	
550-4860-445-65-10-000000 Maintenance / Facilities	488,332	484,560	484,560	484,560	484,560	
550-4860-445-65-12-000000 Maintenance / Land	200,991	191,000	191,000	191,000	191,000	
550-4860-445-65-16-000000 Maintenance / Vehicles	8,847	10,966	10,966	10,966	10,966	
550-4860-445-65-17-000000 Maintenance / Fuel & lubricants	16,193	19,508	19,508	19,508	12,207	
65	**714,553**	**708,534**	**708,534**	**708,534**	**701,233**	**-**
550-4860-446-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
550-4860-446-66-14-000000 Capital outlay / Vehicles	-	-	-	99,000	99,000	
550-4860-446-66-16-000000 Capital outlay / Office furniture/equip-	-	30,000	30,000	-	-	
550-4860-446-66-20-000000 Capital outlay / Equipment	39,762	-	-	-	-	
550-4860-446-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
550-4860-446-66-24-000000 Capital outlay / Computer-software	36,000	-	-	10,000	10,000	
550-4860-446-66-30-000000 Capital outlay / Imprv- other than buildgs	-	218,800	218,800	273,522	273,522	
66	**75,762**	**248,800**	**248,800**	**382,522**	**382,522**	**-**
550-4860-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
550-4860-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	13,120	-	-	33,869	33,869	
550-4860-443-67-22-000000 Non-Capital Outlay / Computer Equipment	29,176	30,158	30,158	21,961	21,961	
550-4860-443-67-24-000000 Non-Capital Outlay / Software	795	-	-	-	10,286	
550-4860-443-67-30-000000 Non-Capital Outlay / Improvements	97,530	-	-	-	-	
67	**140,620**	**30,158**	**30,158**	**55,830**	**66,116**	**-**
550-4860 Airport	**$ 5,021,722**	**$ 7,082,828**	**$ 7,046,327**	**$ 6,915,849**	**$ 6,918,834**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Aviation Administration	1			Director Aviation		$ 67.2546	$ 139,889
Aviation Administration	1			Business Development Manager		35.6633	74,180
Aviation Administration	1			Deputy Director Aviation		58.4327	121,540
Aviation Administration	1			Airport Operations Manager		27.4148	57,023
Aviation Administration	1			Properties & Compliance Manager		29.5925	61,552
Aviation Administration	1			Customer Service Manager		30.4188	63,271
Aviation Administration	1			Facility Maintenance Manager		32.9055	68,443
Aviation Administration	1			International Business Manager		35.6633	74,180
	8						**660,078**
Aviation Administration		1		Administrative Supervisor		21.7138	45,165
Aviation Administration		1		Airport Maintenance Supervisor		21.2766	44,255
Aviation Administration		1		Airport Maintenance Supervisor		21.0929	43,873
Aviation Administration		1		Custodian		13.7604	28,622
Aviation Administration		1		Custodian		13.4583	27,993
Aviation Administration		1		Custodian		13.1900	27,435
Aviation Administration		1		Custodian		13.1900	27,435
Aviation Administration		1		Custodian		13.1900	27,435
Aviation Administration		1		Custodian		13.1900	27,435
Aviation Administration		1		Custodian		13.1900	27,435
Aviation Administration		1		Custodian		12.9313	26,897
Aviation Administration		1		Custodian		12.9313	26,897
Aviation Administration		1		Custodian		12.9313	26,897
Aviation Administration		1		Custodian		12.9313	26,897
Aviation Administration		1		Airport Maint Tech Crewleader		16.3916	34,095
Aviation Administration		1		Maintenance Technician		15.1642	31,542
Aviation Administration		1		Maintenance Technician		15.0830	31,373
Aviation Administration		1		Maintenance Technician		15.0739	31,354
Aviation Administration		1		Maintenance Technician		15.0136	31,228
Aviation Administration		1		Maintenance Technician		14.8676	30,925
Aviation Administration		1		Maintenance Technician		14.8676	30,925
Aviation Administration		1		Airport Operations Specialist		15.9191	33,112
Aviation Administration		1		Airport Operations Specialist		14.8676	30,925
Aviation Administration		1		Airport Operations Specialist		14.8676	30,925
Aviation Administration		1		Airport Operations Specialist		14.8676	30,925
Aviation Administration		1		Airport Operations Specialist		14.8677	30,925
Aviation Administration		1		Airport Operations Specialist		14.8677	30,925
Aviation Administration		1		Airport Operations Specialist		14.8677	30,925

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Aviation Administration		1		Crew Leader		15.9609	33,199
Aviation Administration		1		Crew Leader		15.9054	33,083
Aviation Administration		1		Crew Leader		15.8372	32,941
Aviation Administration		1		Crew Leader		15.6110	32,471
Aviation Administration		1		Senior Administrative Clerk		14.8676	30,925
Aviation Administration		1		Senior Administrative Clerk		14.8677	30,925
		34					**1,068,316**
Aviation Administration			1	Part Time Airport - Intern			20,029
			1				**20,029**
Aviation Administration			1	Custodian		12.9313	21,486
Aviation Administration			1	Custodian		12.9313	21,344
Aviation Administration			1	Custodian		12.9313	21,344
Aviation Administration			1	Custodian		12.9313	21,344
Aviation Administration			1	Custodian		12.9313	21,344
			5				**106,860**
				CERTIFICATION PAY			1,500
				OVERTIME			15,000
				CAR ALLOWANCE			18,000
				TELEPHONE			8,880
							43,380
CURRENT POSITIONS		**48**					**$ 1,898,663**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Aviation

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Airport

www.mcallenairport.com

Mission Statement:

"To foster an aviation environment that promotes air carrier, general aviation, and air cargo service in an economically viable, safe, secure, convenient and competitive manner for the residents of the Rio Grande Valley and our international customers."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,667,642	$ 1,832,224	$ 1,885,967	$ 1,806,237	$ 1,898,663	$ 1,898,663	$ 1,898,663	$ 1,898,663	$ 1,898,663	$ 1,898,663
Employee Benefits	330,182	569,551	577,729	577,729	666,391	666,391	666,391	666,391	666,391	666,391
Supplies	111,717	108,000	108,000	126,589	108,000	108,000	108,000	108,000	108,000	108,000
Other Services and Charges	1,981,247	3,523,640	3,523,640	3,548,280	3,095,909	3,095,909	3,095,909	3,095,909	3,095,909	3,095,909
Maintenance	714,553	708,534	708,534	708,534	708,534	701,233	701,233	701,233	701,233	701,233
Disaster Expenses/COVID-19	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	4,805,340	6,741,949	6,803,870	6,767,369	6,477,497	6,470,196	6,470,196	6,470,196	6,470,196	6,470,196
Capital Outlay	216,382	278,958	278,958	278,958	438,352	448,638	-	-	-	-
Operations & Capital Outlay Total	5,021,722	7,020,907	7,082,828	7,046,327	6,915,849	6,918,834	6,470,196	6,470,196	6,470,196	6,470,196
Non Departmental										
Liability Insurance	29,189	50,634	50,634	50,634	50,634	75,912	75,912	75,912	75,912	75,912
Cost of Living Adjustment	-	63,915	1,994	1,994	33,207	33,207	-	-	-	-
Longevity	-	-	-	-	58,710	58,710	58,710	58,710	58,710	58,710
Total Expenditures	**$ 5,050,911**	**$ 7,135,456**	**$ 7,135,456**	**$ 7,098,955**	**$ 7,058,400**	**$ 7,086,663**	**$ 6,604,818**	**$ 6,604,818**	**$ 6,604,818**	**$ 6,604,818**
PERSONNEL										
Exempt	8	8	8	8	8	8	8	8	8	8
Non-Exempt	29	34	34	34	34	34	34	34	34	34
Part-Time	4	6	6	6	6	6	6	6	6	6
Total Positions Authorized	**41**	**48**	**48**	**48**	**48**	**48**	**48**	**48**	**48**	**48**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 10,042,303	$ 8,884,283	$ 8,884,283	$ 11,499,757	$ 9,165,848	$ 9,165,848	$ 9,302,505	$ 9,317,678	$ 9,333,307	$ 9,349,524

Contact Us:

Elizabeth Suarez
Director of Aviation
2500 S. Bicentennial Blvd., Suite 100
McAllen, TX 78501
(956) 681-1500

MAJOR FY 23-24 GOALS

1) Expand Air Service Development Opportunities
2) Maximize Non-Aeronautical Revenue
3) Maximize Federal Funding for CIP projects

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Airport

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Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	42	42	42	42
Department Expenditures	$ 5,050,911	7,135,456	$ 7,098,955	$ 7,086,663
Average Airline Costs	$ 536,361	$ 544,188	$ 749,415	$ 342,935
Total Terminal Sq Ft	155,000	155,000	155,000	155,000
Outputs:				
Enplaned passengers	458,899	454,397	472,413	480,167
Average Airline Enplanements	114,725	113,599	118,103	160,056
Operating Revenues	$ 7,254,856	$ 6,802,480	$ 8,056,291	$ 8,547,381
Effectiveness Measures:				
Percent of change in enplaned passengers	2.6%	0.0%	4.0%	1.6%
Terminal Sq Ft per FTE	3,690	3,690	3,690	3,690
Efficiency Measures:				
Airline cost per enplaned passenger	$ 4.68	$ 4.79	$ 6.35	$ 2.14
Airport cost per enplaned passenger	$ 11.01	$ 9.66	$ 15.03	$ 14.76
Airport operating revenue per enplaned passenger	$ 15.81	$ 14.97	$ 17.05	$ 17.80

**N/A=Not Available, N/P=Not Provided*

Description:

The Airport employs 41 people dedicated to providing the highest quality of service to those patrons of the McAllen International Airport.

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2024
550- McAllen International Airport Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
550-4862-441-61-99-000000 Benefits / Longevity	-	-	-	58,710	58,710	
550-4862-441-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	1,994	1,994	33,207	33,207	
61	**-**	**1,994**	**1,994**	**91,917**	**91,917**	**-**
550-4862 Contingency	**$ -**	**$ 1,994**	**$ 1,994**	**$ 91,917**	**$ 91,917**	**$ -**
550-4864-444-63-29-000000 Other services & charges / Ins--liability	29,189	50,634	50,634	50,634	75,912	
63	**29,189**	**50,634**	**50,634**	**50,634**	**75,912**	**-**
550-4864 General Insurance	**$ 29,189**	**$ 50,634**	**$ 50,634**	**$ 50,634**	**$ 75,912**	**$ -**
550-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	3,532	3,532	3,639	3,639	
550-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770	552	448	448	341	341	
70	**552**	**3,980**	**3,980**	**3,980**	**3,980**	**-**
550-7019	**$ 552**	**$ 3,980**	**$ 3,980**	**$ 3,980**	**$ 3,980**	**$ -**
~~550-9010-447-68-02-000000 Depreciation / Expense~~	~~4,867,287~~	~~-~~	~~-~~	~~-~~		
~~68~~	~~**4,867,287**~~	~~**-**~~	~~**-**~~	~~**-**~~		
~~550-9010-447-89-01-000000 Other expenses / Fixed assets (contra)~~	~~(75,762)~~	~~-~~	~~-~~	~~-~~	~~-~~	
~~550-9010-447-89-25-000000 Other expenses / Original issue premium~~	~~(122,956)~~	~~-~~	~~-~~	~~-~~	~~-~~	
~~89~~	~~**(198,718)**~~	~~**-**~~	~~**-**~~	~~**-**~~	~~**-**~~	~~**-**~~
550-9010-499-74-02-000000 Operating transfers out / General fund	2,162,925	2,162,925	2,162,925	2,162,925	2,162,925	
550-9010-499-74-17-000000 Operating transfers out / Airport CIP	1,024,770	8,211,787	1,047,543	7,513,333	7,513,333	
550-9010-499-74-78-000000 Operating transfers out / Health insurance fund	21,569	35,426	35,426	-	-	
550-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund	-	25,000	25,000	25,000	25,000	
74	**3,209,264**	**10,435,138**	**3,270,894**	**9,701,258**	**9,701,258**	**-**
550-9010	**$ 3,209,264**	**$ 10,435,138**	**$ 3,270,894**	**$ 9,701,258**	**$ 9,701,258**	**$ -**
550 Airport	**$ 8,260,727**	**$ 17,574,574**	**$ 10,373,829**	**$ 16,763,638**	**$ 16,791,901**	**$ -**

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City of McAllen, Texas
Passenger Facility Charge
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING FUND BALANCE	$ 8,006,717	$ 7,321,490	$ 7,321,490	$ 7,425,452	$ 7,425,452	$ 2,382,582	$ 3,822,552	$ 5,266,522	$ 6,710,617
Revenues:									
Passenger Facility Charge	1,898,850	1,727,299	2,089,470	2,089,470	2,089,470	2,089,470	2,089,470	2,089,470	2,089,470
Interest Earned	51,076	16,061	133,415	-	-	-	-	-	-
Total Revenues	1,949,926	1,743,360	2,222,885	2,089,470	2,089,470	2,089,470	2,089,470	2,089,470	2,089,470
Total Revenues and Other Sources	1,949,926	1,743,360	2,222,885	2,089,470	2,089,470	2,089,470	2,089,470	2,089,470	2,089,470
TOTAL RESOURCES	$ 9,956,643	$ 9,064,850	$ 9,544,375	$ 9,514,922	$ 9,514,922	$ 4,472,052	$ 5,912,022	$ 7,355,992	$ 8,800,087
APPROPRIATIONS									
Capital Outlay:									
Professional Services	9,055	40,000	20,000	40,000	40,000	-	-	-	-
ARFF Unit	856,934	50,000	50,000	-	-	-	-	-	-
Terminal Restroom Rennovations	744,998	397,463	370,852	-	-	-	-	-	-
Terminal Passenger Boarding Bridges	-	2,122,500	135,298	3,114,702	3,114,702	-	-	-	-
Airport Security Systems Replacement	-	-	-	900,000	900,000	-	-	-	-
Totals	1,610,987	2,609,963	576,150	4,054,702	4,054,702	-	-	-	-
Other Financing Sources (Uses):									
Transfer Out - Airport Debt Service Fund	254,800	644,000	644,000	647,375	647,375	649,500	645,500	645,375	648,875
Transfer Out - Airport CIP Fund	271,112	2,909,805	898,773	2,430,263	2,430,263	-	-	-	-
Transfer Out - Airport Fund	98,255	-	-	-	-	-	-	-	-
Total Other Sources	624,167	3,553,805	1,542,773	3,077,638	3,077,638	649,500	645,500	645,375	648,875
TOTAL APPROPRIATIONS	2,235,154	6,163,768	2,118,923	7,132,340	7,132,340	649,500	645,500	645,375	648,875
Other Items Affecting Working Capital	(400,000)	-	-	-	-	-	-	-	-
ENDING FUND BALANCE	$ 7,321,490	$ 2,901,082	$ 7,425,452	$ 2,382,582	$ 2,382,582	$ 3,822,552	$ 5,266,522	$ 6,710,617	$ 8,151,212

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City of McAllen, Texas
Airport PFC
Debt Service
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
SINKING FUND									
BEGINNING FUND BALANCE	$ 250,641	$ 250,641	$ 265,020	$ 265,020	$ 265,020	$ 265,020	$ 265,020	$ 265,020	$ 265,020
Sources:									
Recovery of prior year expense									
Transfer In									
Passenger Facility Charge Fund	254,800	644,000	644,000	647,375	647,375	649,500	645,500	645,375	648,875
Interest Income	1,879	-	-	-	-	-	-	-	-
Total Sources and Transfers	256,679	644,000	644,000	647,375	647,375	649,500	645,500	645,375	648,875
TOTAL RESOURCES	$ 507,320	$ 894,641	$ 909,020	$ 912,395	$ 912,395	$ 914,520	$ 910,520	$ 910,395	$ 913,895
APPROPRIATIONS									
Bond Principal	$ -	$ 420,000	$ 420,000	$ 445,000	$ 445,000	$ 470,000	$ 490,000	$ 515,000	$ 545,000
Bond Interest & Fees	242,300	224,000	224,000	202,375	202,375	179,500	155,500	130,375	103,875
TOTAL APPROPRIATIONS	242,300	644,000	644,000	647,375	647,375	649,500	645,500	645,375	648,875
ENDING FUND BALANCE	$ 265,020	$ 250,641	$ 265,020	$ 265,020	$ 265,020	$ 265,020	$ 265,020	$ 265,020	$ 265,020

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City of McAllen, Texas
Airport Capital Improvement
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING FUND BALANCE	$ (1,509,710)	$ 487	$ (930,926)	$ -	$ -	$ -	$ -	$ -	$ -
Revenues:									-
Grant Reimbursement - FAA	2,618,441	40,301,436	7,074,386	35,985,561	35,985,561	-	-	-	-
Total Revenues	2,618,441	40,301,436	7,074,386	35,985,561	35,985,561	-	-	-	-
Other Financing Sources:				-	-				
Transfer In - Passenger Facility Charge Fund	271,112	2,909,805	898,773	2,430,263	2,430,263	-	-	-	-
Transfer In - Airport Fund	1,024,770	8,211,787	1,047,543	7,513,333	7,513,333	-	-	-	-
Total Revenues and Other Sources	3,914,323	51,423,028	9,020,702	45,929,157	45,929,157	-	-	-	-
TOTAL RESOURCES	$ 2,404,613	$ 51,423,515	$ 8,089,776	$ 45,929,157	$ 45,929,157	$ -	$ -	$ -	$ -
APPROPRIATIONS									
Capital Outlay:									
Cargo Ramp Construction	$ -	$ 8,813,000	$ -	$ 8,813,000	$ 8,813,000	$ -	$ -	$ -	$ -
Crack Sealing Machine	-	-	-	75,000	75,000				
Floor Scrubber	50,841	-	-	-	-	-	-	-	-
GA Land Acquisition	10,570	2,862,717	15,394	2,847,323	2,847,323	-	-	-	-
GA Master Business Plan	-	50,000	-	50,000	50,000	-	-	-	-
Mobile GPU/PC Air Unit	187,373	-	-	-	-	-	-	-	-
Parallel Runway Feasibility Study	-	500,000	-	500,000	500,000	-	-	-	-
Pavement Management Program	-	240,000	-	240,000	240,000	-	-	-	-
RIM-HS1 Environmental and Design	-	130,000	-	130,000	130,000				
Runway & Taxiway Safety Improvements	2,999,660	27,486,041	7,945,623	22,690,624	22,690,624	-	-	-	-
Runway 14-32 Rehabilitation	-	3,101,000	-	3,101,000	3,101,000	-	-	-	-
Terminal Amenity	-	500,000	74,588	500,000	500,000	-	-	-	-
Terminal Carpet Replacement	-	-	-	200,000	200,000				
Terminal Elevator Rehabilitation	-	635,000	-	635,000	635,000	-	-	-	-
Terminal Expansion Feasibility Study	-	500,000	-	500,000	500,000	-	-	-	-
Terminal HVAC & Lighting Efficiency Improv.	-	2,200,000	-	2,200,000	2,200,000	-	-	-	-
Terminal Passenger Boarding Bridge Improv.	-	2,122,500	-	2,122,500	2,122,500	-	-	-	-
Terminal Tiled Roof Replacement	80,594	2,282,770	958,060	1,324,710	1,324,710	-	-	-	-
	3,329,038	51,423,028	8,993,665	45,929,157	45,929,157	-	-	-	-
TOTAL APPROPRIATIONS	3,335,538	51,423,028	8,993,665	45,929,157	45,929,157	-	-	-	-
Other items affecting Working Capital									
Retainage Reimbursements	-	-	903,889	-	-	-	-	-	-
ENDING FUND BALANCE	$ (930,926)	$ 487	$ -	$ -	$ -	$ -	$ -	$ -	$ -

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City of McAllen, Texas
Metro McAllen
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 812,865	$ 904,636	$ 869,034	$ 1,223,224	$ 1,223,224	$ 1,196,645	$ 2,206,255	$ 3,246,153	$ 3,455,642
Revenues:									
Federal Grants / FTA									
O & M Subsidy	3,094,724	2,826,188	1,886,687	2,592,744	2,592,744	3,470,461	3,470,461	2,608,855	2,526,188
State Grants / TXDOT									
O & M Subsidy	308,476	308,250	308,085	323,250	323,250	308,250	308,250	308,250	308,250
Fares	255,654	322,917	321,155	335,061	335,061	425,000	425,000	425,000	425,000
Metro Connect Fares	58,804	-	-	-	-	-	-	-	-
Space Rental	197,484	290,000	173,400	290,000	290,000	290,000	290,000	290,000	290,000
Concessions	52,571	75,000	61,673	75,000	75,000	75,000	75,000	75,000	75,000
Concessions - Other	-	8,807	-	8,807	8,807	8,807	8,807	8,807	8,807
Reimbursement - Agencies	-	30,000	3,080	60,000	60,000	60,000	60,000	60,000	60,000
Other	10,877	3,600	2,116	3,600	3,600	53,600	53,600	53,600	3,600
Interest	2,387	2,262	26,153	36,697	36,697	35,899	66,188	97,385	103,669
Total Revenues	3,980,976	3,867,024	2,782,349	3,725,159	3,725,159	4,727,017	4,757,306	3,926,897	3,800,514
Other Financing Sources:									
Transfer In- Development Corp	67,000	1,495,683	1,495,680	1,531,683	1,531,683	1,518,182	1,518,182	1,518,182	1,495,285
Transfer In - Misc. Gov Grants	-	-	136,038	-	-	-	-	-	-
Total Transfers In and Other Sources	4,047,976	5,362,707	4,414,067	5,256,842	5,256,842	6,245,199	6,275,488	5,445,079	5,295,799
TOTAL RESOURCES	$ 4,860,841	$ 6,267,343	$ 5,283,101	$ 6,480,066	$ 6,480,066	$ 7,441,844	$ 8,481,742	$ 8,691,232	$ 8,751,442
APPROPRIATIONS									
Operating Expenses:									
Administration	$ 3,771,040	$ 5,126,783	$ 3,987,682	$ 5,353,062	$ 5,234,684	$ 5,194,462	$ 5,194,462	$ 5,194,462	$ 5,194,462
Liability Insurance	6,201	10,757	10,757	10,757	16,127	16,127	16,127	16,127	16,127
Capital Outlay	12,176	-	-	-	7,610	-	-	-	-
	3,789,418	5,137,540	3,998,439	5,363,819	5,258,421	5,210,589	5,210,589	5,210,589	5,210,589
Other Financing Sources (Uses):									
Transfer Out - Downtown Svs Fund	49,282	-	-	-	-	-	-	-	-
Transfer Out - Marketing Fund	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Transfer Out - Health Ins. Fund	19,720	36,438	36,438	-	-	-	-	-	-
TOTAL APPROPRIATIONS	$ 3,858,420	$ 5,198,978	$ 4,059,877	$ 5,388,819	$ 5,283,421	$ 5,235,589	$ 5,235,589	$ 5,235,589	$ 5,235,589
Revenues Over / Under Expenses	**189,556**	**163,729**	**354,190**	**(131,978)**	**(26,580)**	**1,009,610**	**1,039,898**	**209,489**	**60,210**
Other Items Affecting Working Capital	(133,390)	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ 869,034	$ 1,068,365	$ 1,223,224	$ 1,091,247	$ 1,196,645	$ 2,206,255	$ 3,246,153	$ 3,455,642	$ 3,515,852

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2024
556- McAllen Metro Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
556-0000-331-14-00-000000 Federal grants / Federal Transit Admin	-	-	-	-	-	
556-0000-331-14-01-000000 Federal grants / FTA Operational contribution	2,803,385	2,526,188	1,869,225	2,592,744	2,592,744	
556-0000-331-14-02-000000 Federal grants / FTA Capital contribution	-	-	-	-	-	
556-0000-331-14-03-000000 Federal grants / FTA - Administration	279,163	300,000	17,462	-	-	
331	**3,082,548**	**2,826,188**	**1,886,687**	**2,592,744**	**2,592,744**	**-**
556-0000-332-06-01-000000 State grants/TX DOT/OtherOperationalContributions	21,646	308,250	308,085	308,250	308,250	
556-0000-332-07-00-000000 State grants / LRGVDC	286,830	-	-	15,000	15,000	
556-0000-332-08-01-000000 State grants / TDEM Operational contribution	-	-	-	-	-	
332	**308,476**	**308,250**	**308,085**	**323,250**	**323,250**	**-**
556-0000-333-05-00-000000 Fed pass thru / Texas Facilities Commission	12,176	-	-	-	-	
333	**12,176**	**-**	**-**	**-**	**-**	**-**
556-0000-361-16-00-000000 Charges:sales & services / Rental	197,484	290,000	173,400	290,000	290,000	
556-0000-361-17-00-000000 Charges: sales & services / Concession rentals	52,571	75,000	61,673	75,000	75,000	
556-0000-361-18-00-000000 Charges: sales & services / Concession-other	-	8,807	-	8,807	8,807	
556-0000-361-50-00-000000 Charges:sales & services / Fares	255,654	322,917	321,155	335,061	335,061	
556-0000-361-50-01-000000 Charges: sales & services /Fares- Metro Connect	58,804	-	-	-	-	
556-0000-361-50-02-000000 Fares / United way voucher reimb	-	30,000	3,080	60,000	60,000	
361	**564,512**	**726,724**	**559,308**	**768,868**	**768,868**	**-**
556-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	-	-	316	-	-	
556-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	-	-	-	-	-	
556-0000-375-04-00-000000 Miscellaneous / Commission-telephone	-	-	-	-	-	
556-0000-375-10-00-000000 Miscellaneous / NSF charges	20	-	-	-	-	
556-0000-375-40-00-000000 Miscellaneous / Cash over/short	7	-	-	-	-	
556-0000-375-99-00-000000 Miscellaneous / Other	8,730	3,600	1,800	3,600	3,600	
375	**8,757**	**3,600**	**2,116**	**3,600**	**3,600**	**-**
556-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
556-0000-381-02-00-000000 Interest / Texpool	2,387	2,262	26,153	36,697	36,697	
381	**2,387**	**2,262**	**26,153**	**36,697**	**36,697**	**-**

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2024
556- McAllen Metro Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
556-0000-383-55-01-000000 Interest / Lease Interest	2,120	-	-	-	-	
383	**2,120**	**-**	**-**	**-**	**-**	**-**
556-0000-391-05-00-000000 Operating transfers in / Development corp fund	67,000	1,495,683	1,495,680	1,531,683	1,531,683	
556-0000-391-09-00-000000 Operating transfers in / Misc Gov Grants Fund	-	-	136,038	-	-	
391	**67,000**	**1,495,683**	**1,631,718**	**1,531,683**	**1,531,683**	**-**
556 McAllen Metro	**$ 4,047,976**	**$ 5,362,707**	**$ 4,414,067**	**$ 5,256,842**	**$ 5,256,842**	**$ -**

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City of McAllen, Texas
McAllen Express Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
Administration	$ 3,789,418	$ 5,137,540	$ 3,998,439	$ 5,363,819	$ 5,258,421	$ 5,210,589	$ 5,210,589	$ 5,210,589	$ 5,210,589
							-		
TOTAL	$ 3,789,418	$ 5,137,540	$ 3,998,439	$ 5,363,819	$ 5,258,421	$ 5,210,589	$ 5,210,589	$ 5,210,589	$ 5,210,589
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ 1,676,386	$ 2,128,908	$ 1,792,570	$ 2,288,713	$ 2,288,713	$ 2,288,713	$ 2,288,713	$ 2,288,713	$ 2,288,713
Employee Benefits	344,005	726,897	537,983	1,005,372	1,005,372	965,150	965,150	965,150	965,150
Supplies	51,897	53,729	48,210	61,729	61,729	61,729	61,729	61,729	61,729
Other Services and Charges	1,270,168	1,377,514	1,176,138	1,157,514	1,457,514	1,457,514	1,457,514	1,457,514	1,457,514
Maint. and Repair Services	428,585	839,735	432,781	839,735	421,357	421,357	421,357	421,357	421,357
Liability Insurance	6,201	10,757	10,757	10,757	16,127	16,127	16,127	16,127	16,127
TOTAL OPERATING EXPENSES	3,777,241	5,137,540	3,998,439	5,363,819	5,250,811	5,210,589	5,210,589	5,210,589	5,210,589
Capital Outlay	12,176	-	-	-	7,610	-	-	-	-
TOTAL EXPENDITURES	$ 3,789,418	$ 5,137,540	$ 3,998,439	$ 5,363,819	$ 5,258,421	$ 5,210,589	$ 5,210,589	$ 5,210,589	$ 5,210,589
PERSONNEL									
Administration	45	57	46	57	57	57	57	57	57

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Metro
FUND: Metro McAllen Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 3,207,905***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. Small tools/minor equipment								3,000		3,000	Increase to account for cost increases
2. Janitorial								5,000		5,000	Increase to account for cost increases
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 53,729***					***$ 8,000***	***$ 8,000***		
OTHER SERVICES & CHARGES											
1. Training								30,000		30,000	Increase to account for Driver Academy
2. Rental & contractual								50,000		50,000	Increase to account for Guard at North Hub
3. Management fee								(300,000)		-	
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 1,327,514***					***$ (220,000)***	***$ 80,000***		
MAINTENANCE											
1. Fuel & lubricants										(418,378)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 889,735***					***$ -***	***$ (418,378)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		***7,610***	
TOTAL			***$ 5,478,883***					***$ (212,000)***	***$ (322,768)***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Metro

FUND: Metro McAllen Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Metro
FUND: Metro McAllen Fund

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	7,610		-	various	7,610	Microsoft Office software program allocation
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ 7,610	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ 7,610

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2024
556-4764 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
556-4764-441-60-01-000000 Compensation / Exempt	341,540	397,455	357,259	401,054	401,054	
556-4764-441-60-02-000000 Compensation / Non-exempt	1,064,281	1,584,010	1,180,929	1,740,215	1,740,215	
556-4764-441-60-06-000000 Compensation / Part time	72,454	102,259	57,271	102,259	102,259	
556-4764-441-60-10-000000 Compensation / Overtime	187,971	33,664	186,871	33,664	33,664	
556-4764-441-60-14-000000 Compensation / Car allowance	3,600	3,600	3,600	3,600	3,600	
556-4764-441-60-17-000000 Compensation / Telephone	6,540	7,920	6,640	7,920	7,920	
60	**1,676,386**	**2,128,908**	**1,792,570**	**2,288,713**	**2,288,713**	**-**
556-4764-441-61-30-000000 Benefits / Social security	125,846	161,065	125,593	175,087	175,087	
556-4764-441-61-36-000000 Benefits / Retirement	137,236	164,153	140,530	186,942	186,942	
556-4764-441-61-40-000000 Benefits / Unemployment tax	1,690	15,624	1,122	5,427	5,427	
556-4764-441-61-46-000000 Benefits / Workers' comp	60,801	46,870	63,732	50,081	50,081	
556-4764-441-61-50-000000 Benefits / Health cost	191,946	325,656	189,927	483,708	483,708	
556-4764-441-61-52-000000 Benefits / Life insurance	972	1,667	1,005	1,842	1,842	
556-4764-441-61-53-000000 Benefits / Retiree health ins (ARC)	16,107	16,107	16,074	16,107	16,107	
556-4764-441-61-56-000000 Benefits/Pension Cost-TMRS	(41,200)	-	-	-	-	
556-4764-441-61-58-000000 Benefits / TMRS benefits (contra)	(149,392)	-	-	-	-	
61	**344,005**	**731,142**	**537,983**	**919,193**	**919,193**	**-**
556-4764-443-62-02-000000 Supplies / Office	7,341	12,729	4,099	12,729	12,729	
556-4764-443-62-12-000000 Supplies / Small tools/minor equip	337	500	456	3,500	3,500	
556-4764-443-62-14-000000 Supplies / Janitorial	31,014	30,000	36,477	35,000	35,000	
556-4764-443-62-18-000000 Supplies / Clothing & uniform	13,205	10,500	7,178	10,500	10,500	
62	**51,897**	**53,729**	**48,210**	**61,729**	**61,729**	**-**
556-4764-444-63-01-000000 Other services & charges / Accounting & auditing	-	10,000	-	10,000	10,000	
556-4764-444-63-02-000000 Other services & charges / Advertising	4,500	12,800	-	12,800	12,800	
556-4764-444-63-14-000000 Other services & charges / Dues & subscriptions	-	400	-	400	400	
556-4764-444-63-38-000000 Other services & charges / Management fee	300,000	300,000	300,000	-	300,000	
556-4764-444-63-43-000000 Other services & charges / Postage	136	650	157	650	650	
556-4764-444-63-45-000000 Other services & charges / Professional	600,521	625,000	569,556	625,000	625,000	
556-4764-444-63-46-000000 Other services & charges / Promotion	34,385	59,798	1,893	59,798	59,798	
556-4764-444-63-51-000000 Other services & charges / Rental-photocopier	3,115	5,732	5,014	5,732	5,732	
556-4764-444-63-52-000000 Other services & charges / Rental & contractual	106,650	165,000	107,561	215,000	215,000	
556-4764-444-63-64-000000 Other services & charges / Training	9,103	6,200	26,194	36,200	36,200	
556-4764-444-63-65-000000 Other services & charges / Travel	12,345	24,750	15,658	24,750	24,750	
556-4764-444-63-67-000000 Other services & charges / Utilities - electricity	82,113	92,248	96,157	92,248	92,248	
556-4764-444-63-68-000000 Other services & charges / Utilities-gas	1,716	400	2,631	400	400	

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2024
556-4764 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
556-4764-444-63-69-000000 Other services & charges / Utilities-telephone	1,733	3,000	1,736	3,000	3,000	
556-4764-444-63-70-000000 Other services & charges / Utilities-water	12,917	12,536	13,543	12,536	12,536	
556-4764-444-63-98-000000 Other services & charges / Indirect Cost	-	-	-	-	-	
556-4764-444-63-99-000000 Other services & charges / Miscellaneous	2,085	9,000	570	9,000	9,000	
63	**1,171,318**	**1,327,514**	**1,140,670**	**1,107,514**	**1,407,514**	**-**
556-4764-445-65-16-000000 Maintenance / Vehicles	810	-	468	-	-	
556-4764-445-65-17-000000 Maintenance / Fuel & lubricants	427,774	839,735	432,313	839,735	421,357	
65	**428,585**	**839,735**	**432,781**	**839,735**	**421,357**	**-**
556-4764-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	11,359	-	-	-	-	
556-4764-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	817	-	-	-	-	
556-4764-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
556-4764-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	7,610	
556-4764-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**12,176**	**-**	**-**	**-**	**7,610**	**-**
556-4764-449-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	
556-4764-449-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
556-4764-449-78-05-000000 Disaster Exp/ Humanitarian Relief	2,445	-	-	-	-	
78	**2,445**	**-**	**-**	**-**	**-**	**-**
556-4764-447-89-18-000000 Other expenses / New freedom voucher prog	48	-	2,842	-	-	
556-4764-447-89-19-000000 Other expenses / LRGVDC Metro Connect	65,941	-	-	-	-	
89	**65,989**	**-**	**2,842**	**-**	**-**	**-**
556-4764 Administration	**$ 3,752,801**	**$ 5,081,028**	**$ 3,955,056**	**$ 5,216,883**	**$ 5,106,115**	**$ -**

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2024
556-4766 Metroconnect

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
556-4766-445-65-17-000000 Maintenance / Fuel & lubricants	30,415	50,000	32,626	50,000	50,000	
65	**30,415**	**50,000**	**32,626**	**50,000**	**50,000**	**-**
556-4766 Metro Connect	**$ 30,415**	**$ 50,000**	**$ 32,626**	**$ 50,000**	**$ 50,000**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
McAllen Express Admin	1			Director of Transit & DT Serv.		$ 51.3548	$ 106,818
McAllen Express Admin	1			Assistant Transit Director		37.1468	77,265
McAllen Express Admin	1			Business Management Analyst		27.0889	56,345
McAllen Express Admin	1			Transit Operation Supervisor		21.9663	45,690
McAllen Express Admin	1			Transit Operations Manager		30.2313	62,881
McAllen Express Admin	1			Operation Supervisor		23.2957	48,455
	6						**397,454**
McAllen Express Admin		1		Administrative Assistant		15.8292	32,925
McAllen Express Admin		1		Administrative Assistant		15.6110	32,471
McAllen Express Admin		1		Administrative Supervisor		18.1295	37,709
McAllen Express Admin		1		Administrative Clerk		13.8994	28,911
		4					**132,016**
McAllen Express Admin		1		McAllen Express Crew Leader		18.1127	37,674
McAllen Express Admin		1		McAllen Express Crew Leader		18.1127	37,674
McAllen Express Admin		1		McAllen Express Crew Leader		17.7575	36,936
		3					**112,284**
McAllen Express Admin		1		ADA Coordinator		16.3916	34,095
McAllen Express Admin		1		Working Supervisor		21.9663	45,690
McAllen Express Admin		1		Transit Planning and Outreach Specialist		20.9163	43,506
		3					**123,290**
McAllen Express Admin		1		Custodian		12.9843	27,007
McAllen Express Admin		1		Custodian		12.9597	26,956
McAllen Express Admin		1		Custodian		12.9026	26,837
McAllen Express Admin		1		Custodian		12.8967	26,825
McAllen Express Admin		1		Custodian		12.7535	26,527
McAllen Express Admin		1		Custodian		12.7535	26,527
		6					**160,681**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
McAllen Express Admin		1		Paratransit Operator		14.4234	30,001
McAllen Express Admin		1		Paratransit Operator		14.1597	29,452
McAllen Express Admin		1		Paratransit Operator		14.1597	29,452
McAllen Express Admin		1		Paratransit Operator		14.1597	29,452
McAllen Express Admin		1		Paratransit Operator		14.1597	29,452
McAllen Express Admin		1		Paratransit Operator		14.1597	29,452
		6					**177,261**
McAllen Express Admin		1		Transit Operator		17.0398	35,443
McAllen Express Admin		1		Transit Operator		16.6140	34,557
McAllen Express Admin		1		Transit Operator		16.4101	34,133
McAllen Express Admin		1		Transit Operator		16.1134	33,516
McAllen Express Admin		1		Transit Operator		16.0373	33,358
McAllen Express Admin		1		Transit Operator		15.9517	33,180
McAllen Express Admin		1		Transit Operator		15.9383	33,152
McAllen Express Admin		1		Transit Operator		15.9383	33,152
McAllen Express Admin		1		Transit Operator		15.9383	33,152
McAllen Express Admin		1		Transit Operator		15.9383	33,152
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
McAllen Express Admin		1		Transit Operator		15.6110	32,471
		31					**1,018,682**
McAllen Express Admin			1	Administrative Clerk		13.4854	16,420
McAllen Express Admin			1	Administrative Clerk		13.4854	13,563
McAllen Express Admin			1	Administrative Clerk		13.4854	13,565
McAllen Express Admin			1	Administrative Clerk		13.4854	11,277
McAllen Express Admin			1	Administrative Clerk		13.4854	11,155
McAllen Express Admin			1	Administrative Clerk		13.4854	10,393
McAllen Express Admin			1	Custodian		12.7535	8,407
McAllen Express Admin			1	Transit Operator		16.0369	17,479
			8				**102,259**
				STIPEND			16,000
				CERT PAY			3,600
				OVERTIME			33,664
				CAR ALLOWANCE			3,600
				TELEPHONE			7,920
							64,784
CURRENT POSITIONS		**67**					**$ 2,288,713**

Dept #4764

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Metro

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Metro McAllen

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Mission Statement:

"To provide safe, reliable and cost effective public transportation."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,676,386	$ 2,068,218	$ 2,128,908	$ 1,792,570	$ 2,288,713	$ 2,288,713	$ 2,288,713	$ 2,288,713	$ 2,288,713	$ 2,288,713
Employee Benefits	344,005	721,807	731,142	537,983	919,193	919,193	919,193	919,193	919,193	919,193
Supplies	51,897	53,729	53,729	48,210	61,729	61,729	61,729	61,729	61,729	61,729
Other Services and Charges	1,267,723	1,377,514	1,377,514	1,176,138	1,157,514	1,457,514	1,457,514	1,457,514	1,457,514	1,457,514
Maintenance	428,585	839,735	839,735	432,781	839,735	421,357	421,357	421,357	421,357	421,357
Disaster Expenses	2,445	-	-	-	-	-	-	-	-	-
Operations Subtotal	3,771,040	5,061,003	5,131,028	3,987,682	5,266,883	5,148,505	5,148,505	5,148,505	5,148,505	5,148,505
Capital Outlay	12,176	-	-	-	-	7,610	-	-	-	-
Operations & Capital Outlay Total	3,783,217	5,061,003	5,131,028	3,987,682	5,266,883	5,156,115	5,148,505	5,148,505	5,148,505	5,148,505
Non Departmental										
Liability Insurance	6,201	10,757	10,757	10,757	10,757	16,127	16,127	16,127	16,127	16,127
Cost of Living Adjustment	-	65,780	(4,245)	-	40,222	40,222	-	-	-	-
Longevity	-	-	-	-	45,957	45,957	45,957	45,957	45,957	45,957
Total Expenditures	**$ 3,789,418**	**$ 5,137,540**	**$ 5,137,540**	**$ 3,998,439**	**$ 5,363,819**	**$ 5,258,421**	**$ 5,210,589**	**$ 5,210,589**	**$ 5,210,589**	**$ 5,210,589**
PERSONNEL										
Exempt	5	6	6	6	6	6	6	6	6	6
Non-Exempt	38	43	43	36	43	43	43	43	43	43
Part-Time	2	8	8	4	8	8	8	8	8	8
Total Positions Authorized	**45**	**57**	**57**	**46**	**57**	**57**	**57**	**57**	**57**	**57**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 3,980,976	$ 3,867,024	$ 3,867,024	$ 2,782,349	$ 3,725,159	$ 3,725,159	$ 4,727,017	$ 4,757,306	$ 3,926,897	$ 3,800,514

Contact Us:

Mario Delgado
Transit Director
1501 W. Highway 83, Suite 100
McAllen, TX 78501
(956) 681-3500

MAJOR FY 23-24 GOALS

1. Implement Service Expansion
2. Build Brand Awareness and Market Services to Increase Ridership
3. Maximize FTA and TxDOT Funding

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Metro McAllen

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Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	49	59	59	59
Number of Fixed Routes	8	9	9	11
Number of Operating Paratransit Units	6	6	6	6
Department Operating Expenditures	$ 3,789,418	$ 5,137,540	$ 3,998,439	$ 5,258,421
Metro McAllen Fixed Route				
Total Operating Expenditures	$3,777,241	$ 4,000,000	$3,705,144	$ 4,533,850
Metro McAllen Paratransit Service				
Total Operating Expenditures	$508,224	$ 450,000	$500,000	$724,572
Outputs:				
FTA Operating Funding	$2,803,385	$ 4,000,000	$1,869,225	$2,552,743
TXDOT Operating Funding	$308,085	$ 320,000	$308,085	$308,085
Metro McAllen Fixed Route				
Number of passengers / ridership	510,388	500,000	520,000	560,000
Number of revenue miles	474,558	475,000	480,000	530,000
Total operating revenue hours	34,649	37,500	35,000	40,000
Total fare revenue	$ 241,802.2	$ 250,000.0	$ 250,000.0	$ 270,000.0
Metro McAllen Paratransit Service				
Number of passengers / ridership	11,212	14,000	13,000	14,820
Number of miles	73,824	85,000	78,000	96,050
Total operating revenue hours	6,121	8,000	7,200	9,840
Total fare revenue	$ 4,848	$ 5,000	$ 5,000	$ 5,293
Efficiency Measures:				
Metro McAllen Fixed Route				
Number of passengers per revenue mile	1.08	1.04	1.08	1.06
Number of passengers per revenue hour	14.73	14.00	14.86	14.00
Cost per revenue hour	$ 109.01	$ 106.67	$ 105.86	$ 113.35
Cost per passenger	$ 7.40	$ 8.00	$ 7.13	$ 8.10
Fare revenue per passenger				
Fare box recovery rate	6%	6%	7%	6%
Metro McAllen Paratransit Service				
Number of passengers per revenue mile	0.15	0.16	0.17	0.15
Number of passengers per revenue hour	1.83	1.75	1.81	1.51
Cost per revenue hour	$ 0.79	$ 0.63	$ 0.69	$ 0.54
Cost per passenger	$ 45.33	$ 32.14	$ 38.46	$ 48.89
Fare revenue per passenger	$ 0.43	$ 0.36	$ 0.38	$ 0.36
Fare box recovery rate	0.95%	1.11%	1.00%	0.73%

Description:

Metro McAllen provides public transit service in the City of McAllen. Additionally, Metro oversees all federal and state grant activity for the transit system. The department employees 24 full time employees and is officed at Central Station, 1501 W. Hwy. 83, Suite 100.

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2024
556- McAllen Metro Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
556-4768-441-61-99-000000 Benefits / Longevity	-	-	-	45,957	45,957	
556-4768-441-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	(4,245)	-	40,222	40,222	
61	**-**	**(4,245)**	**-**	**86,179**	**86,179**	**-**
556-4768 Contingency	**$ -**	**$ (4,245)**	**$ -**	**$ 86,179**	**$ 86,179**	**$ -**
556-4864-444-63-17-000000 Other services & charges / Employee bond	-	-	-	-	-	
556-4864-444-63-24-000000 Other services & charges / Ins--auto liability	-	-	-	-	-	
556-4864-444-63-26-000000 Other services & charges / Ins--error & ommission	-	-	-	-	-	
556-4864-444-63-27-000000 Other services & charges / Ins--fire & ext- covera	-	-	-	-	-	
556-4864-444-63-29-000000 Other services & charges / Ins--liability	6,201	10,757	10,757	10,757	16,127	
556-4864-444-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
556-4864-444-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
556-4864-444-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
63	**6,201**	**10,757**	**10,757**	**10,757**	**16,127**	**-**
556-4864 General Insurance	**$ 6,201**	**$ 10,757**	**$ 10,757**	**$ 10,757**	**$ 16,127**	**$ -**
~~556-9010-447-68-02-000000 Depreciation / Expense~~	~~33,123~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~68~~	~~**33,123**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~556-9010-447-89-01-000000 Other expenses / Fixed assets (contra)~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~89~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
556-9010-499-74-14-000000 Operating transfers out / Downtown Services	49,282	-	-	-	-	
556-9010-499-74-78-000000 Operating transfers out / Health insurance fund	19,720	36,438	36,438	-	-	
556-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund	-	25,000	25,000	25,000	25,000	
74	**69,002**	**61,438**	**61,438**	**25,000**	**25,000**	**-**
556-9010	**$ 69,002**	**$ 61,438**	**$ 61,438**	**$ 25,000**	**$ 25,000**	**$ -**
556 McAllen Metro	**$ 3,858,420**	**$ 5,198,978**	**$ 4,059,877**	**$ 5,388,819**	**$ 5,283,421**	**$ -**

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City of McAllen, Texas
Bus Terminal
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 1,049,978	$ 1,041,229	$ 815,792	$ 2,534,405	$ 2,534,405	$ 508,342	$ 381,209	$ 250,261	$ 118,418
Revenues:									
Grant - FTA:									
O & M Subsidy	-	-	-	-	-	-	-	-	-
Capital Outlay Subsidy	6,802,521	18,179,295	6,627,387	15,730,945	15,730,945	887,492	887,492	887,492	887,492
Miscellanous	2,702	-	-	-	-	-	-	-	-
Interest Earned	3,746	2,603	10,317	76,032	76,032	15,250	11,436	7,508	3,553
Total Revenues	6,808,970	18,181,898	6,637,704	15,806,977	15,806,977	902,742	898,928	895,000	891,045
Other Financing Sources:									
Transfer In - Development Corp. Fund	-	208,842	182,610	518,491	218,491	218,491	218,491	218,491	218,491
Total Revenues and Other Sources	6,808,970	18,390,740	6,820,314	16,325,468	16,025,468	1,121,233	1,117,419	1,113,491	1,109,536
TOTAL RESOURCES	$ 7,858,948	$ 19,431,969	$ 7,636,106	$ 18,859,874	$ 18,559,874	$ 1,629,576	$ 1,498,628	$ 1,363,752	$ 1,227,953
APPROPRIATIONS									
Operating Expenses:									
Bus Terminal	$ 633,385	$ 1,181,147	$ 941,130	$ 1,216,902	$ 1,245,334	$ 1,245,334	$ 1,245,334	$ 1,245,334	$ 1,245,334
Capital Outlay	6,395,694	17,241,803	4,150,453	16,801,350	16,803,164	-	-	-	-
Total Operating Expenses	7,029,080	18,422,950	5,091,583	18,018,252	18,048,498	1,245,334	1,245,334	1,245,334	1,245,334
Other Financing Sources (Uses):									
Transfer Out - Health Insurance fund	4,314	7,085	7,085	-	-	-	-	-	-
Debt Service - Motorola Lease Payment	421	3,033	3,033	3,033	3,033	3,033	3,033	-	-
TOTAL APPROPRIATIONS	7,033,814	18,433,068	5,101,701	18,021,285	18,051,531	1,248,367	1,248,367	1,245,334	1,245,334
Revenues Over / Under Expenses	**(224,845)**	**(42,328)**	**1,718,613**	**(1,695,817)**	**(2,026,063)**	**(127,134)**	**(130,948)**	**(131,843)**	**(135,799)**
Other Items Affecting Wrkng Capital	(9,341)	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ 815,792	$ 998,901	$ 2,534,405	$ 838,588	$ 508,342	$ 381,209	$ 250,261	$ 118,418	$ (17,381)

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2024
558- Transit Terminal Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
558-0000-331-14-00-000000 Federal grants / Federal Transit Admin	-	-	-	-	-	
558-0000-331-14-01-000000 Federal grants / FTA Operational contribution	505,958	937,492	730,441	976,088	976,088	
558-0000-331-14-02-000000 Federal grants / FTA Capital contribution	6,296,563	17,241,803	5,896,946	14,754,857	14,754,857	
331	**6,802,521**	**18,179,295**	**6,627,387**	**15,730,945**	**15,730,945**	**-**
558-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	(39)	-	-	-	-	
558-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	2,412	-	-	-	-	
558-0000-375-04-00-000000 Miscellaneous / Commission-telephone	-	-	-	-	-	
558-0000-375-10-00-000000 Miscellaneous / NSF charges	-	-	-	-	-	
558-0000-375-43-00-000000 Miscellaneous / ATM commission	-	-	-	-	-	
558-0000-375-99-00-000000 Miscellaneous / Other	329	-	-	-	-	
375	**2,702**	**-**	**-**	**-**	**-**	**-**
558-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
558-0000-381-02-00-000000 Interest / Texpool	1,558	2,603	10,317	76,032	76,032	
558-0000-381-03-00-000000 Interest / Certificate of deposit	2,189	-	-	-	-	
558-0000-381-04-00-000000 Interest / Other investments	-	-	-	-	-	
558-0000-381-20-00-000000 Interest / Gain/loss of investments	-	-	-	-	-	
381	**3,746**	**2,603**	**10,317**	**76,032**	**76,032**	**-**
558-0000-391-04-00-000000 Operating transfers in / General fund	-	-	-	-	-	
558-0000-391-05-00-000000 Operating transfers in / Development corp fund	-	208,842	182,610	518,491	218,491	
558-0000-391-09-00-000000 Operating transfers in / Misc Gov Grants Fund	-	-	-	-	-	
558-0000-391-23-00-000000 Operating transfers in / Capital improvement fund	-	-	-	-	-	
391	**-**	**208,842**	**182,610**	**518,491**	**218,491**	**-**
558 Transit Terminal	**$ 6,808,970**	**$ 18,390,740**	**$ 6,820,314**	**$ 16,325,468**	**$ 16,025,468**	**$ -**

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City of McAllen, Texas
Bus Terminal Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
Bus Terminal	$ 7,029,080	$ 18,422,950	$ 5,091,583	$ 18,018,252	$ 18,048,498	$ 1,245,334	$ 1,245,334	$ 1,245,334	$ 1,245,334
TOTAL	$ 7,029,080	$ 18,422,950	$ 5,091,583	$ 18,018,252	$ 18,048,498	$ 1,245,334	$ 1,245,334	$ 1,245,334	$ 1,245,334
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ 267,373	$ 353,023	$ 283,251	$ 354,024	$ 354,024	$ 354,024	$ 354,024	$ 354,024	$ 354,024
Employee Benefits	81,113	124,234	92,977	155,988	149,784	160,358	160,358	160,358	160,358
Supplies	-	-	-	-	-	-	-	-	-
Other Services and Charges	52,207	71,735	84,990	71,735	107,548	107,548	107,548	107,548	107,548
Maint. and Repair Services	232,692	632,155	479,912	635,155	633,978	633,978	633,978	633,978	633,978
TOTAL OPERATING EXPENSES	633,385	1,181,147	941,130	1,216,902	1,245,334	1,255,908	1,255,908	1,255,908	1,255,908
Capital Outlay	6,395,694	17,241,803	4,150,453	16,801,350	16,803,164	-	-	-	-
TOTAL EXPENDITURES	$ 7,029,080	$ 18,422,950	$ 5,091,583	$ 18,018,252	$ 18,048,498	$ 1,255,908	$ 1,255,908	$ 1,255,908	$ 1,255,908
PERSONNEL									
Bus Terminal	7	9	9	9	9	9	9	9	9

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Transit FUND: Bus Terminal			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 493,234***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ -***					***$ -***		***$ -***	
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ -***					***$ -***		***$ -***	
MAINTENANCE											
1. Facilities								3,000		3,000	Adjustment to account for cost increases
2. Fuel & lubricants										(1,177)	Fuel Adjustment
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 632,155***					***$ 3,000***		***$ 1,823***	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***16,651,350***		***16,801,350***	
Total Non- Capital Outlay								-		***1,814***	
TOTAL			***$ 1,125,389***					***$ 16,654,350***		***$ 16,804,987***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Transit

FUND: Bus Terminal

Infrastructure

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Electric Bus Expansion	3,000,000	1	3,000,000	1	3,000,000	Rollover Project
			-		-	
			-		-	
	TOTAL		$ 3,000,000		$ 3,000,000	

Improvements

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Improvements to Buildings & Equipment	1,000,000	1	1,000,000	1	1,000,000	Rollover Project
Facility Upgrades	250,000	1	250,000	1	250,000	Provide for needed upgrades to Central Station
Quinta Park and Ride	4,700,000	1	4,700,000	1	4,700,000	Rollover Project
Sidewalk / Accesibility	1,024,857	1	1,024,857	1	1,024,857	Rollover Project
			-		-	
	TOTAL		$ 6,974,857		$ 6,974,857	

Vehicles

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Gillig Replacement	540,000	3	1,620,000	3	1,620,000	Rollover Project
Gillig Replacement	666,667	3	2,000,000	3	2,000,000	Replacement of Vehicles meeting useful life
Paransit Vans	163,750	8	1,310,000	8	1,310,000	Replacement of Paratransit Vehicles meeting useful life
			-		-	
	TOTAL		$ 4,930,000		$ 4,930,000	

Building

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
North Hub Construction	1,746,493	1	1,746,493	1	1,746,493	Rollover Project
			-		-	
			-		-	
	TOTAL		$ 1,746,493		$ 1,746,493	

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Equipment	150,000	1	150,000	1	150,000	Equipment needed for new vehicles
			-		-	
			-		-	
	TOTAL		$ 150,000		$ 150,000	

GRAND TOTAL	**$ 16,801,350**	**$ 16,801,350**

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Transit

FUND: Bus Terminal

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	1,814		-	various	1,814	Microsoft Office software program allocation
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ 1,814	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ 1,814

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2024
558-4760 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
558-4760-441-60-01-000000 Compensation / Exempt	50,207	50,975	51,247	50,975	50,975	
558-4760-441-60-02-000000 Compensation / Non-exempt	205,177	293,928	222,738	293,929	293,929	
558-4760-441-60-06-000000 Compensation / Part time	-	-	-	-	-	
558-4760-441-60-10-000000 Compensation / Overtime	8,556	5,000	5,937	5,000	5,000	
558-4760-441-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
558-4760-441-60-15-000000 Compensation / Certification	1,033	-	929	1,000	1,000	
558-4760-441-60-17-000000 Compensation / Telephone	2,400	3,120	2,400	3,120	3,120	
60	**267,373**	**353,023**	**283,251**	**354,024**	**354,024**	**-**
558-4760-441-61-30-000000 Benefits / Social security	19,924	27,005	20,886	27,083	27,083	
558-4760-441-61-36-000000 Benefits / Retirement	22,370	28,701	21,948	30,269	30,269	
558-4760-441-61-40-000000 Benefits / Unemployment tax	63	2,268	-	729	729	
558-4760-441-61-46-000000 Benefits / Workers' comp	4,327	3,066	4,594	3,720	3,720	
558-4760-441-61-50-000000 Benefits / Health cost	37,258	60,192	43,008	74,772	74,772	
558-4760-441-61-52-000000 Benefits / Life insurance	186	291	201	299	299	
558-4760-441-61-53-000000 Benefits / Retiree health ins (ARC)	2,338	2,338	2,340	2,338	2,338	
558-4760-441-61-56-000000 Benefits/Pension Cost-TMRS	(6,731)	-	-	-	-	
558-4760-441-61-58-000000 Benefits / TMRS benefits (contra)	1,378	-	-	-	-	
61	**81,113**	**123,861**	**92,977**	**139,210**	**139,210**	**-**
558-4760-444-63-70-000000 Other services & charges / Utilities-water	7,374	-	13,255	-	-	
558-4760-444-63-99-000000 Other services & charges / Miscellaneous	3,480	-	-	-	-	
63	**10,854**	**-**	**13,255**	**-**	**-**	**-**
558-4760-445-65-08-000000 Maintenance / Equipment	-	-	-	-	-	
558-4760-445-65-10-000000 Maintenance / Facilities	53,158	40,000	40,000	43,000	43,000	
558-4760-445-65-16-000000 Maintenance / Vehicles	179,534	587,669	439,912	587,669	587,669	
558-4760-445-65-17-000000 Maintenance / Fuel & lubricants	-	4,486	-	4,486	3,309	
65	**232,692**	**632,155**	**479,912**	**635,155**	**633,978**	**-**
558-4760-446-66-10-BB1801 BB1801-North HUB Construction	5,941,551	4,128,478	2,381,985	1,746,493	1,746,493	
558-4760-446-66-14-000000 Capital outlay / Vehicles	-	-	-	3,310,000	3,310,000	
558-4760-446-66-14-EC2127 EC2127-Support Vehicles	83,941	-	-	-	-	
558-4760-446-66-14-EC2313 EC2313- Gillig Buses (3)	-	1,620,000	-	1,620,000	1,620,000	
558-4760-446-66-20-000000 Capital outlay / Equipment	96,908	-	-	150,000	150,000	
558-4760-446-66-20-EO1203 EO1203-Security Technology Improvements	47,519	-	-	-	-	
558-4760-446-66-20-EO2104 EO2104-Bus Equipment Fareboxes	45,300	-	-	-	-	
558-4760-446-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	250,000	250,000	

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558-4760 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
558-4760-446-66-30-CA1608 CA1608-Shelters & Passenger Amenities	12,670	368,468	368,468	-	-	
558-4760-446-66-30-CA1609 CA1609-Accessibility and Walkways	141,875	1,424,857	400,000	1,024,857	1,024,857	
558-4760-446-66-30-CA2012 CA2012-Quinta Park and Ride	-	4,700,000	-	4,700,000	4,700,000	
558-4760-446-66-30-CA2307 CA2307-Improvements to Building & Equipment	-	2,000,000	1,000,000	1,000,000	1,000,000	
558-4760-446-66-36-CA1610 CA1610-Civil Infrastructure Improvement	13,943	-	-	-	-	
558-4760-446-66-36-CA2102 CA2102-Electric Bus Project Expansion	-	3,000,000	-	3,000,000	3,000,000	
66	**6,383,707**	**17,241,803**	**4,150,453**	**16,801,350**	**16,801,350**	**-**
558-4760-443-67-20-EO1203 Non-Capital Outlay / Machinery and Equipment	11,987	-	-	-	-	
558-4760-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
558-4760-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	1,814	
558-4760-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**11,987**	**-**	**-**	**-**	**1,814**	**-**
558-4760 Administration	**$ 6,987,727**	**$ 18,350,842**	**$ 5,019,848**	**$ 17,929,739**	**$ 17,930,376**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Transit Administration	1			Building Maintenance Supervisor		$ 24.5072	$ 50,975
	1						**50,975**
Transit Administration		1		Crew Leader		16.1053	$ 33,499
Transit Administration		1		Crew Leader		16.1053	33,499
Transit Administration		1		Diesel Mechanic		18.0715	37,589
Transit Administration		1		Diesel Mechanic		18.0715	37,589
Transit Administration		1		Transit Inspector		22.4112	46,615
Transit Administration		1		Safety Coordinator		23.5763	49,039
Transit Administration		1		Facilities Maitenance Technician		13.4854	28,050
Transit Administration		1		Facilities Maitenance Technician		13.4854	28,050
		8					**293,929**
				CERT PAY			1,000
				OVERTIME			5,000
				TELEPHONE			3,120
							9,120
CURRENT POSITIONS		**9**					**$ 354,024**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Transit

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Transit

www.mcallen.net/bus

Mission Statement:

"The Transit Department is dedicated to operating a clean, safe, and cost effective public transit facility."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 267,373	$ 342,977	$ 353,023	$ 283,251	$ 354,024	$ 354,024	$ 354,024	$ 354,024	$ 354,024	$ 354,024
Employee Benefits	81,113	122,276	123,861	92,977	139,210	139,210	139,210	139,210	139,210	139,210
Supplies	-	-	-	-	-	-	-	-	-	-
Other Services and Charges	10,854	-	-	13,255	-	-	-	-	-	-
Maintenance	232,692	632,155	632,155	479,912	635,155	633,978	633,978	633,978	633,978	633,978
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	592,032	1,097,408	1,109,039	869,395	1,128,389	1,127,212	1,127,212	1,127,212	1,127,212	1,127,212
Capital Outlay	6,395,694	17,241,803	17,241,803	4,150,453	16,801,350	16,803,164	-	-	-	-
Operations & Capital Outlay Total	6,987,727	18,339,211	18,350,842	5,019,848	17,929,739	17,930,376	1,127,212	1,127,212	1,127,212	1,127,212
Non Departmental										
Liability Insurance	41,353	71,735	71,735	71,735	71,735	107,548	107,548	107,548	107,548	107,548
Cost of Living Adjustment	-	12,004	373	-	6,204	-	-	-	-	-
Longevity	-	-	-	-	10,574	10,574	10,574	10,574	10,574	10,574
Total Expenditures	**$ 7,029,080**	**$ 18,422,950**	**$ 18,422,950**	**$ 5,091,583**	**$ 18,018,252**	**$ 18,048,498**	**$ 1,245,334**	**$ 1,245,334**	**$ 1,245,334**	**$ 1,245,334**
PERSONNEL										
Exempt	1	2	2	1	1	1	1	1	1	1
Non-Exempt	6	7	7	8	8	8	8	8	8	8
Part-Time										
Total Positions Authorized	**7**	**9**	**9**	**9**	**9**	**9**	**9**	**9**	**9**	**9**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 2,301,439	$ 18,183,186	$ 18,183,186	$ 5,820,306	$ 15,664,327	$ 15,664,327	$ 1,068,440	$ 669,168	$ 668,300	$ 872,783

Contact Us:

Mario Delagado
Transit Director
1501 W. Highway 83, Suite 100
McAllen, TX 78501
(956) 681-3500

MAJOR FY 23-24 GOALS

1. Finalize Construction of North Tranfer Hub
2. Finalize Construction of Quinta Park & Ride
3. Complete Updates to Bus Terminal Facilty
4. Expand on Sidewalks & Accessibility Project

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Transit

www.mcallen.net/bus

Performance Measures	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Workload Measures:				
Number of full time employees	9	9	9	9
Number of People Departing	125,488	250,000	145,893	169,616
Number of Visitors	1,430,483	2,300,000	983,708	1,996,184
Number of Operating Hours	8,760	8,760	8,760	8,760
Rental Revenue		$ 279,315	$235,073	$365,000
Total Operating Expenditures	$ 7,029,080	$ 18,422,950	$ 5,091,583	$ 18,048,498
Total Square Footage	22,000	22,000	22,000	22,000
Efficiency Measures:				
Number of People Departing/Hour	14	28	17	19
Cost per Visitor	$ 4.91	$ 0.31	$ 5.18	$ 9.04
Operating Cost/Square Foot	$ 319.50	$ 32.00	$ 231.44	$ 820.39
Effectiveness Measures:				
Percent of change in departures per hour	n/a	62.54%	-41.28%	16.26%
Percent of change in cost per square foot	n/a		623.35%	254.48%

**N/A=Not Available, N/P=Not Provided*

Description:

The Transit Department oversees the daily operation of Central Station, the City's international bus terminal. Our duties include facility management, landlord, grantee for federal and state funds, liaison between the City and all bus service providers operating in McAllen. Department offices are inside Central Station.

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2024
558- Transit Terminal Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
558-4762-441-61-99-000000 Benefits / Longevity	-	-	-	10,574	10,574	
558-4762-441-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	373	-	6,204	-	
61	**-**	**373**	**-**	**16,778**	**10,574**	**-**
558-4762 Contingency	**$ -**	**$ 373**	**$ -**	**$ 16,778**	**$ 10,574**	**$ -**
558-4864-444-63-27-000000 Other services & charges / Ins--fire & ext- covera	-	-	-	-	-	
558-4864-444-63-29-000000 Other services & charges / Ins--liability	41,353	71,735	71,735	71,735	107,548	
558-4864-444-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
558-4864-444-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
558-4864-444-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
63	**41,353**	**71,735**	**71,735**	**71,735**	**107,548**	**-**
558-4864 General Insurance	**$ 41,353**	**$ 71,735**	**$ 71,735**	**$ 71,735**	**$ 107,548**	**$ -**
558-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	2,692	2,692	2,773	2,773	
558-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770	421	341	341	260	260	
70	**421**	**3,033**	**3,033**	**3,033**	**3,033**	**-**
558-7019	**$ 421**	**$ 3,033**	**$ 3,033**	**$ 3,033**	**$ 3,033**	**$ -**
~~558-9010-447-68-02-000000 Depreciation / Expense~~	~~1,088,140~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~68~~	~~**1,088,140**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~558-9010-447-89-01-000000 Other expenses / Fixed assets (contra)~~	~~(6,383,707)~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~89~~	~~**(6,383,707)**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
558-9010-499-74-05-000000 Operating transfers out / FS2&PrksFacBondCnstrF32(	-	-	-	-	-	
558-9010-499-74-06-000000 Operating transfers out / CIP fund	-	-	-	-	-	
558-9010-499-74-78-000000 Operating transfers out / Health insurance fund	4,314	7,085	7,085	-	-	
74	**4,314**	**7,085**	**7,085**	**-**	**-**	**-**
558-9010	**$ 4,314**	**$ 7,085**	**$ 7,085**	**$ -**	**$ -**	**$ -**
558 Transit Terminal	**$ 7,033,814**	**$ 18,433,068**	**$ 5,101,701**	**$ 18,021,285**	**$ 18,051,531**	**$ -**

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City of McAllen, Texas
McAllen International Toll Bridge
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 1,297,263	$ 1,297,263	$ 1,297,263	$ 1,297,263	$ 1,297,263	$ 1,297,263	$ 1,297,263	$ 1,297,263	$ 1,297,263
Revenues:									
Highways & Sts Toll Bridge	10,361,157	10,917,469	11,076,540	11,400,753	11,400,753	11,893,528	11,893,528	11,893,528	11,893,528
UETA Turnstil	-	-	-	-	-	-	-	-	-
Royalties	209,765	69,804	145,253	127,804	127,804	61,992	61,992	69,804	130,857
Facility Rentals	2,474,618	2,572,770	2,598,450	2,596,770	2,596,770	2,374,367	2,374,367	2,572,770	2,598,450
Federal Grants	17,697	-	-	-	-	-	-	-	-
Miscellaneous	207,846	105,000	229,957	105,000	105,000	105,000	105,000	105,000	105,000
Interest Earned	55,724	3,243	163,379	38,918	38,918	38,918	38,918	38,918	38,918
Total Revenues	13,326,807	13,668,286	14,213,579	14,269,245	14,269,245	14,473,805	14,473,805	14,680,020	14,766,753
TOTAL RESOURCES	$ 14,624,070	$ 14,965,549	$ 15,510,842	$ 15,566,508	$ 15,566,508	$ 15,771,068	$ 15,771,068	$ 15,977,283	$ 16,064,016
APPROPRIATIONS									
Operating Expenses:									
Bridge Operations	$ 2,300,910	$ 2,650,546	$ 2,287,971	$ 2,848,130	$ 2,848,483	$ 2,848,483	$ 2,848,483	$ 2,848,483	$ 2,848,483
Administration & Gen Ins	695,416	879,593	803,199	1,026,892	1,046,355	1,019,360	1,019,360	1,019,360	1,019,360
Capital Outlay	-	-	-	-	5,688	-	-	-	-
Total Operations	2,996,326	3,530,139	3,091,170	3,875,022	3,900,526	3,867,843	3,867,843	3,867,843	3,867,843
Other Financing Sources (Uses):									
City of Hidalgo	3,226,195	3,145,540	3,483,106	3,222,715	3,213,534	3,298,941	3,298,941	3,373,962	3,401,946
City of McAllen - Gen. Fund Restricted Acct	3,401,787	5,244,096	5,350,413	4,889,466	5,712,949	5,864,785	5,864,785	5,998,156	6,047,905
Transfer out - Health Insurance Fund	22,801	46,560	46,560	-	-	-	-	-	-
Transfer out - Toll Bridge CIP	1,292,380	1,389,360	1,389,378	1,431,059	1,431,059	1,431,059	1,431,059	1,431,059	1,431,059
Transfer out - Marketing Fund	-	9,000	9,000	9,000	9,000	9,000	9,000	9,000	18,000
Debt Service - Motorola Lease Payment	302	2,177	2,177	2,177	2,177	2,177	2,177	-	-
Board Advance - Anzalduas Int'l Xng for "B"	850,792	841,775	841,775	839,806	-	-	-	-	-
TOTAL APPROPRIATIONS	11,790,582	14,208,647	14,213,579	14,269,245	14,269,245	14,473,805	14,473,805	14,680,020	14,766,753
Revenues over/(under) expenses	**1,536,225**	**(540,361)**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Other Items Affecting Working Capital	(1,536,225)	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ 1,297,263	$ 756,902	$ 1,297,263	$ 1,297,263	$ 1,297,263	$ 1,297,263	$ 1,297,263	$ 1,297,263	$ 1,297,263

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2024
560- McAllen International Toll Bridge

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
560-0000-333-03-00-000000 Fed pass thru / TDEM Grant	17,697	-	-	-	-	
333	**17,697**	**-**	**-**	**-**	**-**	**-**
560-0000-361-27-00-000000 Charges:sales & services / Tolls	10,361,157	10,917,469	11,076,540	11,400,753	11,400,753	
560-0000-361-27-01-000000 Tolls / Deferred broker collections 2012-2014	-	-	-	-	-	
560-0000-361-35-00-000000 Charges:sales & services / UETA turnstil	-	-	-	-	-	
361	**10,361,157**	**10,917,469**	**11,076,540**	**11,400,753**	**11,400,753**	**-**
560-0000-371-02-00-000000 Royalties / Sprint - TMobile	-	-	-	-	-	
560-0000-371-03-00-000000 Royalties / A T & T	80,248	50,000	81,199	82,000	82,000	
560-0000-371-04-00-000000 Royalties / Verizon	2,000	-	-	-	-	
560-0000-371-05-00-000000 Royalties / CarrierComm	-	-	-	-	-	
560-0000-371-06-00-000000 Royalties / McAllen Data Ctr	43,674	19,804	45,857	45,804	45,804	
560-0000-371-07-00-000000 Royalties / Transtelco	83,843	-	18,197	-	-	
560-0000-371-99-00-000000 Royalties / Other	-	-	-	-	-	
371	**209,765**	**69,804**	**145,253**	**127,804**	**127,804**	**-**
560-0000-372-01-00-000000 Facilities' rental / GSA	2,138,908	2,316,960	2,316,960	2,316,960	2,316,960	
560-0000-372-02-00-000000 Facilities' rental / United export traders	279,082	206,415	206,415	206,415	206,415	
560-0000-372-03-00-000000 Facilities' rental / TABC	29,551	27,675	27,675	27,675	27,675	
560-0000-372-04-00-000000 Facilities' rental / EMEX Money Exchange House	-	-	24,000	24,000	24,000	
560-0000-372-05-00-000000 Facilities' rental / Bus shelter	-	-	-	-	-	
560-0000-372-06-00-000000 Facilities' rental / Taxi space	-	-	-	-	-	
560-0000-372-07-00-000000 Facilities' rental / ATM	5,389	3,720	5,400	3,720	3,720	
560-0000-372-08-00-000000 Facilities rental / PALBA	21,690	18,000	18,000	18,000	18,000	
372	**2,474,618**	**2,572,770**	**2,598,450**	**2,596,770**	**2,596,770**	**-**
560-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	(19,149)	-	317	-	-	
560-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	8,747	-	7,428	-	-	
560-0000-375-04-00-000000 Miscellaneous / Commission-telephone	-	-	-	-	-	
560-0000-375-05-00-000000 Miscellaneous / Profit/loss pesos	219,717	105,000	213,803	105,000	105,000	
560-0000-375-07-00-000000 Miscellaneous / Recovery of curr- yr exp-	-	-	-	-	-	
560-0000-375-40-01-000000 Cash over/short / Cash over/short	(11,541)	-	(22)	-	-	
560-0000-375-42-00-000000 Miscellaneous / EZ crosscards admin fee	-	-	-	-	-	
560-0000-375-52-00-000000 Miscellaneous / EZ crosscards admin fee	5,603	-	6,386	-	-	

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2024
560- McAllen International Toll Bridge

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
560-0000-375-99-00-000000 Miscellaneous / Other	4,469	-	2,045	-	-	
375	**207,846**	**105,000**	**229,957**	**105,000**	**105,000**	**-**
~~560-0000-376-98-00-000000 Contributions / Acquired assets-external~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~560-0000-376-99-00-000000 Contributions / Acquired assets-Intra~~	~~276,973~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~376~~	~~**276,973**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
560-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
560-0000-381-02-00-000000 Interest / Texpool	28,629	3,243	163,379	38,918	38,918	
560-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	-	-	-	
560-0000-381-04-00-000000 Interest / Other investments	-	-	-	-	-	
560-0000-381-20-00-000000 Interest / Gain/loss sale of invest-	-	-	-	-	-	
381	**28,629**	**3,243**	**163,379**	**38,918**	**38,918**	**-**
~~560-0000-382-01-00-000000 Undistributable / Board Interest-startup fd~~	~~771,967~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~560-0000-382-02-00-000000 Undistributable / Interest advance Series A~~	~~22,737~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~382~~	~~**794,704**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
560-0000-383-55-01-000000 Interest / Lease Interest	27,096	-	-	-	-	
383	**27,096**	**-**	**-**	**-**	**-**	**-**
560 Toll Bridge	**$ 13,326,807**	**$ 13,668,286**	**$ 14,213,579**	**$ 14,269,245**	**$ 14,269,245**	**$ -**

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City of McAllen, Texas
McAllen International Toll Bridge Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
Bridge Operations	$ 2,300,910	$ 2,650,546	$ 2,287,971	$ 2,848,130	$ 2,848,483	$ 2,848,483	$ 2,848,483	$ 2,848,483	$ 2,848,483
Administration	695,416	879,593	803,199	1,026,892	1,000,276	1,019,360	1,019,360	1,019,360	1,019,360
TOTAL	$ 2,996,326	$ 3,530,139	$ 3,091,170	$ 3,875,022	$ 3,848,759	$ 3,867,843	$ 3,867,843	$ 3,867,843	$ 3,867,843
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ 1,291,260	$ 1,593,818	$ 1,227,412	$ 1,583,581	$ 1,583,581	$ 1,583,581	$ 1,583,581	$ 1,583,581	$ 1,583,581
Employee Benefits	256,356	545,049	387,589	726,369	726,722	699,727	699,727	699,727	699,727
Supplies	119,104	109,800	140,644	148,800	148,800	148,800	148,800	148,800	148,800
Other Services and Charges	1,083,492	1,051,575	1,111,571	1,186,375	1,186,375	1,186,375	1,186,375	1,186,375	1,186,375
Maint. and Repair Services	221,352	186,943	181,000	186,943	184,961	184,961	184,961	184,961	184,961
Liability Insurance	24,762	42,954	42,954	42,954	64,399	64,399	64,399	64,399	64,399
TOTAL OPERATING EXPENSES	2,996,326	3,530,139	3,091,170	3,875,022	3,894,838	3,867,843	3,867,843	3,867,843	3,867,843
Capital Outlay	-	-	-	-	5,688	-	-	-	-
TOTAL EXPENDITURES	$ 2,996,326	$ 3,530,139	$ 3,091,170	$ 3,875,022	$ 3,900,526	$ 3,867,843	$ 3,867,843	$ 3,867,843	$ 3,867,843
PERSONNEL									
Operations	28	41	41	41	41	41	41	41	41
Administration	4	4	3	4	4	4	4	4	3
TOTAL PERSONNEL	32	45	44	45	45	45	45	45	44

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Operations
FUND: McAllen Int'l Toll Bridge Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. Phone Allowance				-	-	2,160	353	2,160		2,513	3 Phone allowances at $60/month
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 1,930,788***	***$ -***	***$ -***	***$ 2,160***	***$ 353***	***$ 2,160***		***$ 2,513***	
SUPPLIES											
1. Operating								3,000		3,000	Cost of Supplies increased
2. Janitorial								32,000		32,000	Cost of Janitorial Supplies
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 85,000***					***$ 35,000***	***$ 35,000***		
OTHER SERVICES & CHARGES											
1. Rental & contractual								12,800		12,800	Temp Services
2. Utilities-water								14,000		14,000	Water Utility Bill
3. Credit card fees								55,000		55,000	Credit Card Fees for EZ Cross Lane use
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 538,250***					***$ 81,800***	***$ 81,800***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 175,132***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 2,729,170***					***$ 118,960***	***$ 119,313***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Operations
FUND: McAllen Int'l Toll Bridge Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Operations

FUND: McAllen Int'l Toll Bridge Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

2024
560-3158 Operations

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Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
560-3158-431-60-01-000000 Compensation / Exempt	67,241	64,885	62,301	64,885	64,885	
560-3158-431-60-02-000000 Compensation / Non-exempt	921,233	1,238,264	926,915	1,226,956	1,226,956	
560-3158-431-60-10-000000 Compensation / Overtime	128,750	60,000	60,000	60,000	60,000	
560-3158-431-60-14-000000 Compensation / Car allowance	300	3,600	3,600	3,600	3,600	
560-3158-431-60-17-000000 Compensation / Telephone	4,980	4,560	4,560	6,720	6,720	
60	**1,122,505**	**1,371,309**	**1,057,376**	**1,362,161**	**1,362,161**	**-**
560-3158-431-61-30-000000 Benefits / Social security	83,687	104,905	73,564	104,040	104,205	
560-3158-431-61-36-000000 Benefits / Retirement	91,918	111,488	83,748	116,280	116,465	
560-3158-431-61-40-000000 Benefits / Unemployment tax	851	10,332	1,000	3,321	3,321	
560-3158-431-61-46-000000 Benefits / Workers' comp-	19,398	13,441	18,858	20,874	20,877	
560-3158-431-61-50-000000 Benefits / Health cost	141,936	229,356	145,808	314,940	314,940	
560-3158-431-61-52-000000 Benefits / Life insurance	702	1,098	800	1,097	1,097	
560-3158-431-61-53-000000 Benefits / Retiree health ins (ARC)	10,235	10,235	10,235	10,235	10,235	
560-3158-431-61-56-000000 Benefits/Pension Cost-TMRS	(22,855)	-	-	-	-	
560-3158-431-61-58-000000 Benefits / TMRS benefits (contra)	(99,953)	-	-	-	-	
61	**225,920**	**480,855**	**334,013**	**570,787**	**571,140**	**-**
560-3158-433-62-04-000000 Supplies / Operating	14,600	17,000	20,060	20,000	20,000	
560-3158-433-62-14-000000 Supplies / Janitorial	66,517	48,000	80,000	80,000	80,000	
560-3158-433-62-18-000000 Supplies / Clothing & uniform	15,066	20,000	13,498	20,000	20,000	
62	**96,183**	**85,000**	**113,558**	**120,000**	**120,000**	**-**
560-3158-434-63-52-000000 Other services & charges / Rental & contractual	176,686	160,000	172,800	172,800	172,800	
560-3158-434-63-59-000000 Other services & charges / Security	307,298	283,250	283,250	283,250	283,250	
560-3158-434-63-67-000000 Other services & charges / Utilities - electricity	57,022	60,000	48,478	60,000	60,000	
560-3158-434-63-70-000000 Other services & charges / Utilities-water	19,206	4,000	17,996	18,000	18,000	
560-3158-434-63-89-000000 Other services & charges / Credit card fees	82,975	30,000	85,000	85,000	85,000	
560-3158-434-63-99-000000 Other services & charges / Miscellaneous	501	1,000	500	1,000	1,000	
63	**643,687**	**538,250**	**608,024**	**620,050**	**620,050**	**-**
560-3158-435-65-08-000000 Maintenance / Equipment	106,893	80,000	80,000	80,000	80,000	
560-3158-435-65-10-000000 Maintenance / Facilities	105,349	95,000	95,000	95,000	95,000	
560-3158-435-65-17-000000 Maintenance / Fuel & lubricants	373	132	-	132	132	
65	**212,616**	**175,132**	**175,000**	**175,132**	**175,132**	**-**
560-3158 Operations	**$ 2,300,910**	**$ 2,650,546**	**$ 2,287,971**	**$ 2,848,130**	**$ 2,848,483**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Bridge Operations	1			Bridge Facilites Manager		$ 31.1946	$ 64,885
	1						**64,885**
Bridge Operations		1		Working Supervisor (TOLL/ANZAL)	Toll/Anzal	22.3001	39,427
Bridge Operations		1		Bridge Supervisor		21.9663	45,690
		2					**85,116**
Bridge Operations		1		Toll Bridge Cashier Supervisor		17.0105	35,382
Bridge Operations		1		Toll Bridge Cashier Supervisor		16.5624	34,450
Bridge Operations		1		Toll Bridge Cashier Supervisor		16.3916	34,095
Bridge Operations		1		Toll Bridge Cashier Supervisor		16.3916	34,095
		4					**138,021**
Bridge Operations		1		Toll Bridge Cashier		15.8928	33,057
Bridge Operations		1		Toll Bridge Cashier		15.7963	32,856
Bridge Operations		1		Toll Bridge Cashier		15.4209	32,075
Bridge Operations		1		Toll Bridge Cashier		15.0439	31,291
Bridge Operations		1		Toll Bridge Cashier		15.0439	31,291
Bridge Operations		1		Toll Bridge Cashier		15.0439	31,291
Bridge Operations		1		Toll Bridge Cashier		14.8252	30,836
Bridge Operations		1		Toll Bridge Cashier		14.7220	30,622
Bridge Operations		1		Toll Bridge Cashier		14.5576	30,280
Bridge Operations		1		Toll Bridge Cashier		14.4180	29,989
Bridge Operations		1		Toll Bridge Cashier		14.4152	29,984
Bridge Operations		1		Toll Bridge Cashier		14.3691	29,888
Bridge Operations		1		Toll Bridge Cashier		14.3274	29,801
Bridge Operations		1		Toll Bridge Cashier		14.1597	29,452
Bridge Operations		1		Toll Bridge Cashier		14.1597	29,452
Bridge Operations		1		Toll Bridge Cashier		14.1597	29,452
Bridge Operations		1		Toll Bridge Cashier		14.1597	29,452
Bridge Operations		1		Toll Bridge Cashier		14.1597	29,452
Bridge Operations		1		Toll Bridge Cashier		14.1597	29,452
Bridge Operations		1		Toll Bridge Cashier		14.1597	29,452
Bridge Operations		1		Toll Bridge Cashier		14.1597	29,452
		21					**638,880**
Bridge Operations		1		Groundskeeper I		13.4854	28,050
		1					**28,050**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Bridge Operations		1		Crew Leader		15.6110	32,471
Bridge Operations		1		Crew Leader		15.6110	32,471
		2					**64,942**
Bridge Operations		1		Administrative Clerk		13.4854	28,050
		1					**28,050**
Bridge Operations		1		Custodian		13.1900	27,595
Bridge Operations		1		Custodian		12.9315	27,483
Bridge Operations		1		Custodian		12.9315	27,435
Bridge Operations		1		Custodian		12.9315	26,897
Bridge Operations		1		Custodian		12.9315	26,897
Bridge Operations		1		Custodian		12.9315	26,897
Bridge Operations		1		Custodian		12.9315	26,897
Bridge Operations		1		Custodian		12.9315	26,897
Bridge Operations		1		Custodian		12.9315	26,897
		9					**243,898**
				OVERTIME			60,000
				CAR ALLOWANCE			3,600
				PHONE ALLOWANCE	**REVISION - CM RECOMM**		**6,720**
							70,320
CURRENT POSITIONS		**41**					**$ 1,362,161**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Operations

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. Phone allowance	< Select Status >	-	-	-	-	2,160	353	2,513	YES
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Toll Bridge Operations

www.mcallen.net/bridge/hidalgo

Mission Statement:

The McAllen-Hidalgo Bridge strives to attain fiscal reponsible value for its customers and communities by becoming a standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing relationships with local businesses, trade partners, local community, state and federal elected officials as well as all stakeholders to strive to provide a bridge system that is open and responsive to the needs of the people we serve.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dep Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 1,122,505	$ 1,333,353	$ 1,371,309	$ 1,057,376	$ 1,362,161	$ 1,362,161	$ 1,362,161	$ 1,362,161	$ 1,362,161	$ 1,362,161
Employee Benefits	225,920	474,865	480,855	334,013	570,787	571,140	571,140	571,140	571,140	571,140
Supplies	96,183	85,000	85,000	113,558	120,000	120,000	120,000	120,000	120,000	120,000
Other Services and Charges	643,687	538,250	538,250	608,024	620,050	620,050	620,050	620,050	620,050	620,050
Maintenance	212,616	175,132	175,132	175,000	175,132	175,132	175,132	175,132	175,132	175,132
Disaster Expenses										
Operations Subtotal	2,300,910	2,606,600	2,650,546	2,287,971	2,848,130	2,848,483	2,848,483	2,848,483	2,848,483	2,848,483
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 2,300,910**	**$ 2,606,600**	**$ 2,650,546**	**$ 2,287,971**	**$ 2,848,130**	**$ 2,848,483**	**$ 2,848,483**	**$ 2,848,483**	**$ 2,848,483**	**$ 2,848,483**
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	27	40	40	40	40	40	40	40	40	40
Total Positions Authorized	**28**	**41**	**41**	**41**	**41**	**41**	**41**	**41**	**41**	**41**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 10,361,157	$ 10,917,469	$ 10,917,469	$ 11,076,540	$ 11,400,753	$ 11,076,540	$ 11,893,528	$ 11,893,528	$ 11,893,528	$ 11,893,528

MAJOR FY 23-24 GOALS

1. Continue efforts to ease bridge crossings to and from Mexico
2. Facility upgrades
3. Enhance and Upgrade Pedestrian Crossings

Contact Us:

Juan Olaguibel
Superintendent of Bridges
McAllen-Hidalgo International Toll Bridge
1023 S. International Blvd.
Hidalgo, TX 78557
(956) 681-1800

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Toll Bridge Operations

www.mcallen.net/bridge/hidalgo

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	28	41	41	41
Department Expenditures	$ 2,300,910	$ 2,650,546	$ 2,287,971	$ 2,848,483
Number of full time - Collectors	16	21	21	21
Number of full time - Cashiers	3	4	4	4
Number of full time - Maintenance	9	16	16	16
Outputs:				
Southbound vehicular crossings	2,608,221	2,800,449	2,797,227	2,880,588
Southbound pedestrians crossings	1,089,784	1,049,490	1,133,449	1,178,786
Total southbound crossings	3,698,005	3,849,939	3,930,676	4,059,374
Effectiveness Measures:				
Total toll revenues	$ 10,361,157	$ 10,917,469	$ 11,076,540	$ 11,400,753
Expenditure to revenue ratio	$ 0.22	$ 0.24	$ 0.21	$ 0.25
Efficiency Measures:				
Crossings processed per collector	231,125	183,330	187,175	193,304
Cost per crossing	$ 0.62	$ 0.21	$ 0.58	$ 0.70
Department expenditures per capita	$ 15.99	$ 5.37	$ 15.72	$ 19.36
Population:	**143,920**	**148,714**	**145,499**	**147,099**

**N/A=Not Available, N/P=Not Provided*

Description:

Toll Collectors provide tactful and diplomatic service to the public by collecting tolls from patrons crossing to Mexico, as well as provide direction to traffic when needed. Cashiers are responsible for the reconcilement of daily revenue collection and supervision of Toll Collectors. Maintenance maintains Toll Bridge facilities and its surrounding area.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Administration
FUND: McAllen Int'l Toll Bridge Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 298,240***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. Office								4,000		4,000	Increase due to inflation costs
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 24,800***					***$ 4,000***		***$ 4,000***	
OTHER SERVICES & CHARGES											
1. Professional								53,000		53,000	Increase due to contract signed for professional services.
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 513,325***					***$ 53,000***		***$ 53,000***	
MAINTENANCE											
1. Fuel & lubricants										(1,982)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 11,811***					***$ -***		***$ (1,982)***	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		***5,688***	
TOTAL			***$ 848,176***					***$ 57,000***		***$ 60,706***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Administration
FUND: McAllen Int'l Toll Bridge Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Administration
FUND: McAllen Int'l Toll Bridge Fund

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	5,688		-	various	5,688	Microsoft Office software program allocation
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ 5,688	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ 5,688

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2024
560-3160 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
560-3160-431-60-01-000000 Compensation / Exempt	124,089	175,155	126,111	175,154	175,154	
560-3160-431-60-02-000000 Compensation / Non-exempt	34,399	34,882	34,882	33,866	33,866	
560-3160-431-60-10-000000 Compensation / Overtime	263	1,000	570	1,000	1,000	
560-3160-431-60-14-000000 Compensation / Car allowance	4,700	7,200	4,700	7,200	7,200	
560-3160-431-60-15-000000 Compensation / Certification	775	-	293	-	-	
560-3160-431-60-17-000000 Compensation / Telephone	1,080	1,872	1,080	1,800	1,800	
560-3160-431-60-20-000000 Compensation / Elected officials	3,450	2,400	2,400	2,400	2,400	
60	**168,755**	**222,509**	**170,036**	**221,420**	**221,420**	**-**
560-3160-431-61-30-000000 Benefits / Social security	12,581	17,022	12,534	16,939	16,939	
560-3160-431-61-36-000000 Benefits / Retirement	13,835	18,090	15,144	18,931	18,931	
560-3160-431-61-40-000000 Benefits / Unemployment tax	55	1,008	-	324	324	
560-3160-431-61-46-000000 Benefits / Workers' comp-	298	455	280	491	491	
560-3160-431-61-50-000000 Benefits / Health cost	25,432	23,827	23,471	37,972	37,972	
560-3160-431-61-52-000000 Benefits / Life insurance	227	177	166	181	181	
560-3160-431-61-53-000000 Benefits / Retiree health ins (ARC)	1,981	1,981	1,981	1,981	1,981	
560-3160-431-61-56-000000 Benefits/Pension Cost-TMRS	(8,963)	-	-	-	-	
560-3160-431-61-58-000000 Benefits / TMRS benefits (contra)	(15,008)	-	-	-	-	
61	**30,437**	**62,560**	**53,576**	**76,820**	**76,820**	**-**
560-3160-433-62-02-000000 Supplies / Office	8,215	8,000	12,000	12,000	12,000	
560-3160-433-62-04-000000 Supplies / Operating	14,576	15,000	14,212	15,000	15,000	
560-3160-433-62-18-000000 Supplies / Clothing & uniform	130	1,800	874	1,800	1,800	
62	**22,921**	**24,800**	**27,086**	**28,800**	**28,800**	**-**
560-3160-434-63-01-000000 Other services & charges / Accounting & auditing	18,118	16,500	16,500	16,500	16,500	
560-3160-434-63-02-000000 Other services & charges / Advertising	68,040	66,000	66,000	66,000	66,000	
560-3160-434-63-14-000000 Other services & charges / Dues & subscription	20,875	35,000	29,252	35,000	35,000	
560-3160-434-63-23-000000 Other services & charges / Online svc/network	-	1,000	-	1,000	1,000	
560-3160-434-63-38-000000 Other services & charges / Management fee	135,000	185,000	185,000	185,000	185,000	
560-3160-434-63-43-000000 Other services & charges / Postage	317	2,500	700	2,500	2,500	
560-3160-434-63-45-000000 Other services & charges / Professional	104,828	97,000	150,000	150,000	150,000	
560-3160-434-63-51-000000 Other services & charges / Rental-Photocopier	1,523	2,500	500	2,500	2,500	
560-3160-434-63-52-000000 Other services & charges / Rental & contractual	18,205	17,000	14,628	17,000	17,000	
560-3160-434-63-64-000000 Other services & charges / Training	-	400	-	400	400	
560-3160-434-63-65-000000 Other services & charges / Travel	9,771	14,250	12,142	14,250	14,250	
560-3160-434-63-69-000000 Other services & charges / Utilities-telephone	6,809	10,000	6,968	10,000	10,000	
560-3160-434-63-99-000000 Other services & charges / Miscellaneous	56,320	66,175	21,857	66,175	66,175	

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2024
560-3160 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
63	**439,805**	**513,325**	**503,547**	**566,325**	**566,325**	**-**
560-3160-435-65-08-000000 Maintenance / Equipment	115	3,000	-	3,000	3,000	
560-3160-435-65-16-000000 Maintenance / Vehicles	3,735	4,000	4,000	4,000	4,000	
560-3160-435-65-17-000000 Maintenance / Fuel & lubricants	4,886	4,811	2,000	4,811	2,829	
65	**8,736**	**11,811**	**6,000**	**11,811**	**9,829**	**-**
560-3160-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
560-3160-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
560-3160-433-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	5,688	
560-3160-433-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**-**	**-**	**-**	**-**	**5,688**	**-**
560-3160 Administration	**$ 670,654**	**$ 835,005**	**$ 760,245**	**$ 905,176**	**$ 908,882**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Bridge Administration	1			Superintendent of Bridge		$ 75.7644	$ 94,554
Bridge Administration	1			Director of Bridge Operations		39.44831	49,231
Bridge Administration	1			Management Assistant		30.16248	31,369
	3						**175,154**
Bridge Administration		1		Administrative Assistant		16.2817	33,866
		1					**33,866**
				OVERTIME			1,000
				ELECTED OFFICIALS			2,400
				CAR ALLOWANCE			7,200
				PHONE ALLOWANCE			1,800
							12,400
CURRENT POSITIONS		**4**					**$ 221,420**

Dept #3160

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Administration

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Toll Bridge Administration

www.mcallen.net/bridge/hidalgo

Mission Statement:

The McAllen-Hidalgo Bridge strives to attain fiscal reponsible value for its customers and communities by becoming a standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing relationships with local businesses, trade partners, local community, state and federal elected officials as well as all stakeholders to strive to provide a bridge system that is open and responsive to the needs of the people we serve.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 168,755	$ 216,391	$ 222,509	$ 170,036	$ 221,420	$ 221,420	$ 221,420	$ 221,420	$ 221,420	$ 221,420
Employee Benefits	30,437	61,595	62,560	53,576	76,820	76,820	76,820	76,820	76,820	76,820
Supplies	22,921	24,800	24,800	27,086	28,800	28,800	28,800	28,800	28,800	28,800
Other Services and Charges	439,805	513,325	513,325	503,547	566,325	566,325	566,325	566,325	566,325	566,325
Maintenance	8,736	11,811	11,811	6,000	11,811	9,829	9,829	9,829	9,829	9,829
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	670,654	827,922	835,005	760,245	905,176	903,194	903,194	903,194	903,194	903,194
Capital Outlay	-	-	-	-	-	5,688	-	-	-	-
Operations & Capital Outlay total	670,654	827,922	835,005	760,245	905,176	908,882	903,194	903,194	903,194	903,194
Non Departmental										
Insurance	24,762	42,954	42,954	42,954	42,954	64,399	64,399	64,399	64,399	64,399
Cost of Living Adjustment	-	52,663	1,634	-	26,995	26,995	-	-	-	-
Longevity	-	-	-	-	51,767	51,767	51,767	51,767	51,767	51,767
Total Expenditures	**$ 695,416**	**$ 923,539**	**$ 879,593**	**$ 803,199**	**$ 1,026,892**	**$ 1,000,276**	**$ 1,019,360**	**$ 1,019,360**	**$ 1,019,360**	**$ 1,019,360**
PERSONNEL										
Exempt	2	3	3	2	3	3	3	3	3	
Non-Exempt	2	1	1	1	1	1	1	1	1	
Total Positions Authorized	**4**	**4**	**4**	**3**	**4**	**4**	**4**	**4**	**4**	**0**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Contact Us:

Juan Olaguibel
Superintendent of Bridges
McAllen-Hidalgo International Toll Bridge
1023 S. International Blvd.
Hidalgo, TX 78557
(956) 681-1800

MAJOR FY 23-24 GOALS

1. Finalize the Pedestrian Expansion Project
2. Complete Port of Entries Roof Replacements
3. Upgrades to Port of Entry Facilities

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2024
560- McAllen International Toll Bridge

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
560-3162-431-61-99-000000 Benefits / Longevity	-	-	-	51,767	51,767	
560-3162-431-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	1,634	-	26,995	26,995	
61	**-**	**1,634**	**-**	**78,762**	**78,762**	**-**
560-3162 Contingency	**$ -**	**$ 1,634**	**$ -**	**$ 78,762**	**$ 78,762**	**$ -**
560-3164-434-63-29-000000 Other services & charges / Ins--liability	24,762	42,954	42,954	42,954	64,399	
63	**24,762**	**42,954**	**42,954**	**42,954**	**64,399**	**-**
560-3164 General Insurance	**$ 24,762**	**$ 42,954**	**$ 42,954**	**$ 42,954**	**$ 64,399**	**$ -**
560-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	1,875	1,932	1,991	1,991	
560-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770	302	302	245	186	186	
70	**302**	**2,177**	**2,177**	**2,177**	**2,177**	**-**
560-7019	**$ 302**	**$ 2,177**	**$ 2,177**	**$ 2,177**	**$ 2,177**	**$ -**
~~560-9010-437-68-02-000000 Depreciation / Expense~~	~~1,063,463~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~68~~	~~**1,063,463**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
560-9010-497-71-53-000000 Other agencies / City of Hidalgo	3,226,195	3,145,540	3,483,106	3,222,715	3,213,534	
71	**3,226,195**	**3,145,540**	**3,483,106**	**3,222,715**	**3,213,534**	**-**
560-9010-499-74-02-000000 Operating transfers out / General fund	3,401,787	5,244,096	5,350,413	4,889,466	5,712,949	
560-9010-499-74-04-000000 Operating transfers out / Debt service	-	-	-	-	-	
560-9010-499-74-08-000000 Operating transfers out / Anzalduas bridge fund	-	-	-	-	-	
560-9010-499-74-54-000000 Operating transfers out / Bridge capital imprv fd	1,292,380	1,389,360	1,389,378	1,431,059	1,431,059	
560-9010-499-74-67-000000 Operating transfers out / Anzald debt svc Series B	850,792	841,775	841,775	839,806	-	
560-9010-499-74-78-000000 Operating transfers out / Health insurance fund	22,801	46,560	46,560	-	-	
560-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund	-	9,000	9,000	9,000	9,000	
74	**5,567,759**	**7,530,791**	**7,637,126**	**7,169,331**	**7,153,008**	**-**
560-9010	**$ 8,793,954**	**$ 10,676,331**	**$ 11,120,232**	**$ 10,392,046**	**$ 10,366,542**	**$ -**
560 Toll Bridge	**$ 11,790,582**	**$ 14,208,647**	**$ 14,213,579**	**$ 14,269,245**	**$ 14,269,245**	**$ -**

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City of McAllen, Texas
Mcallen International Bridge CIP
Fund Balance Summary

	Actuals 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 2,893,697	$ 4,070,964	$ 4,070,964	$ 4,196,733	$ 4,196,733	$ 3,467,902	$ 4,898,961	$ 6,330,020	$ 7,761,079
Revenues:									
G.S.A Reimbursement	144,028	-	-	-	-	-	-	-	-
Miscellaneous/Other	-	-	9	-	-	-	-	-	-
Interest Earned	29,747	9,334	89,016	-	-	-	-	-	-
Total Revenues	173,775	9,334	89,025	-	-	-	-	-	-
Other Financing Sources:									
Transfer In - Toll Bridge	1,292,380	1,389,360	1,389,378	1,431,059	1,431,059	1,431,059	1,431,059	1,431,059	1,431,059
	1,292,380	1,389,360	1,389,378	1,431,059	1,431,059	1,431,059	1,431,059	1,431,059	1,431,059
Total Revenues and Other Sources	1,466,154	1,398,694	1,478,403	1,431,059	1,431,059	1,431,059	1,431,059	1,431,059	1,431,059
TOTAL RESOURCES	$ 4,359,851	$ 5,469,658	$ 5,549,367	$ 5,627,792	$ 5,627,792	$ 4,898,961	$ 6,330,020	$ 7,761,079	$ 9,192,138
APPROPRIATIONS									
Expenditures:									
Bridge Building Fans	$ -	$ 99,900	$ 99,900	$ -	$ -	$ -	$ -	$ -	$ -
Building A - Restroom Addition	-	165,762	8,200	253,550	253,550	-	-	-	-
Equipment	-	9,985	-	-	-	-	-	-	-
Federal Motor Carrier Project	92,665	-	-	-	-	-	-	-	-
Fence Restoration Project	43,008	170,000	20,905	149,095	149,095	-	-	-	-
I.T. Storage & Network Equipment	20,173	40,000	12,995	40,000	40,000	-	-	-	-
Machinery & Equipment	2,999	895	1,050	-	-	-	-	-	-
McAllen - Hidalgo Bridge Bldg A re-roof	-	394,852	324,500	70,352	70,352	-	-	-	-
McAllen - Hidalgo Bridge Bldg B Canopy	-	535,117	142,000	563,950	563,950	-	-	-	-
McAllen - Hidalgo Bridge Bldg B re-roof	-	120,245	88,000	32,245	32,245	-	-	-	-
McAllen - Hidalgo Bridge Bldg C re-roof	-	297,850	119,800	39,966	39,966	-	-	-	-
N.B. Pedestrian Expansion	-	1,165,875	426,538	739,337	739,337	-	-	-	-
Office Building upgrades	105,628	90,000	40,000	90,000	90,000	-	-	-	-
Pedestrian Canopy	24,415	105,465	7,725	119,640	119,640	-	-	-	-
POE Master Plan	-	-	28,272	-	-	-	-	-	-
Public Restrooms Upgrades		32,749	32,749	-	-	-	-	-	-
Turnstiles	-	61,755	-	61,755	61,755	-	-	-	-
Total Expenditures	288,888	3,290,450	1,352,634	2,159,890	2,159,890	-	-	-	-
TOTAL APPROPRIATIONS	288,888	3,290,450	1,352,634	2,159,890	2,159,890	-	-	-	-
ENDING WORKING CAPITAL	$ 4,070,964	$ 2,179,208	$ 4,196,733	$ 3,467,902	$ 3,467,902	$ 4,898,961	$ 6,330,020	$ 7,761,079	$ 9,192,138

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City of McAllen, Texas
Anzalduas International Crossing
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 512,595	$ 1,648,546	$ 1,928,608	$ 1,265,188	$ 1,265,188	$ 1,814,117	$ (1,306,820)	$ (4,487,090)	$ (7,669,604)
Revenues:									
Highways & Sts Toll Bridge	4,029,033	3,619,740	4,302,553	4,429,919	4,429,919	4,429,919	4,429,919	4,429,919	4,429,919
Southbound Commercial	530,015	454,500	554,298	578,341	578,341	578,341	578,341	578,341	578,341
Facilities Rental	11,677	12,204	12,204	12,204	12,204	18,552	12,204	12,204	12,204
Miscellaneous	218,814	190,797	263,376	40,797	40,797	34,449	34,449	34,449	34,449
Interest Earned	38,925	4,121	284,236	37,956	113,682	54,424	-	-	-
Total Revenues	4,828,463	4,281,362	5,416,667	5,099,217	5,174,943	5,115,685	5,054,913	5,054,913	5,054,913
Other Financing Sources:									
Transfer In - Hidalgo Bridge for "B"	-	841,775	-	839,806	-	-	-	-	-
Total Revenues and Other Sources	4,828,463	5,123,137	5,416,667	5,939,023	5,174,943	5,115,685	5,054,913	5,054,913	5,054,913
TOTAL RESOURCES	$ 5,341,058	$ 6,771,683	$ 7,345,275	$ 7,204,211	$ 6,440,131	$ 6,929,802	$ 3,748,093	$ 567,823	$ (2,614,691)
APPROPRIATIONS									
Operating Expenses:									
Bridge Operations	$ 283,080	$ 521,778	$ 372,492	$ 538,264	$ 538,264	$ 538,264	$ 538,264	$ 538,264	$ 538,264
Administration	512,907	830,795	738,388	863,783	882,583	875,392	875,392	875,392	1,526,178
Other Agencies	106,003	-	83,144	-	-	-	-	-	-
Capital Outlay	-	-	-	-	2,059	-	-	-	-
Total Operations	901,990	1,352,573	1,194,024	1,402,047	1,422,906	1,413,656	1,413,656	1,413,656	2,064,442
Other Financing Sources (Uses):									
Transfer out - Anzalduas Cargo Const. Srs 2022	62,496,900	-	-	-	-	-	-	-	-
Transfer out - Anzalduas Cargo Debt Serv. "A" & "B"	-	-	-	-	-	3,623,725	3,620,350	3,625,100	3,622,863
Transfer out - Debt Service "A"	729,133	1,735,500	1,735,500	1,735,125	1,735,125	1,732,000	1,735,875	1,731,625	1,739,000
Transfer out - Debt Service "B"	-	841,775	841,775	839,806	839,806	839,063	837,125	838,869	838,300
Transfer out - Anzalduas CIP Fund	563,456	505,584	601,143	619,177	619,177	619,177	619,177	619,177	619,177
Transfer out - Marketing Fund	-	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Transfer out - Health Insurance Fund	2,465	16,195	16,195	-	-	-	-	-	-
Transfer out - General Fund	-	1,682,450	1,682,450	-	-	-	-	-	-
Bond Issuance Costs	1,037,828	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	65,731,771	6,143,077	6,080,087	4,605,155	4,626,014	8,236,621	8,235,183	8,237,427	8,892,782
Revenues Over / Under Expenses	**(60,903,308)**	**(1,019,940)**	**(663,420)**	**1,333,867**	**548,929**	**(3,120,937)**	**(3,180,270)**	**(3,182,514)**	**(3,837,869)**
Other Items Affecting Working	62,319,321	-	-		-	-	-	-	-
ENDING WORKING CAPITAL	$ 1,928,608	$ 628,606	$ 1,265,188	$ 2,599,055	$ 1,814,117	$ (1,306,820)	$ (4,487,090)	$ (7,669,604)	$ (11,507,474)

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2024
580- Anzalduas Bridge Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
580-0000-333-03-00-000000 Fed pass thru / TDEM Grant	435	-	-	-	-	
333	**435**	**-**	**-**	**-**	**-**	**-**
580-0000-361-27-00-000000 Charges:sales & services / Tolls	4,029,033	3,619,740	4,302,553	4,429,919	4,429,919	
580-0000-361-42-00-000000 Charges:sales & services / Southbd commerc tolls	530,015	454,500	554,298	578,341	578,341	
361	**4,559,048**	**4,074,240**	**4,856,851**	**5,008,260**	**5,008,260**	**-**
580-0000-372-99-00-000000 Facilities' rental / Other	11,677	12,204	12,204	12,204	12,204	
372	**11,677**	**12,204**	**12,204**	**12,204**	**12,204**	**-**
580-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	-	-	-	-	-	
580-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	6,744	-	150	-	-	
580-0000-375-05-00-000000 Miscellaneous / Profit/loss pesos	111,656	39,797	111,648	39,797	39,797	
580-0000-375-40-01-000000 Cash over/short / Cash over/short	(27)	-	(1)	-	-	
580-0000-375-52-00-000000 Miscellaneous / EZ crosscards admin fee	708	-	579	-	-	
580-0000-375-99-00-000000 Miscellaneous / Other	99,299	151,000	151,000	1,000	1,000	
375	**218,380**	**190,797**	**263,376**	**40,797**	**40,797**	**-**
~~580-0000-376-98-00-000000 Contributions / Acquired assets-external~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~580-0000-376-99-00-000000 Contributions / Acquired assets-Intra~~	~~203,275~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~376~~	~~**203,275**~~	~~**-**~~	~~**-**~~	~~**-**~~	~~**-**~~	~~**-**~~
580-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
580-0000-381-02-00-000000 Interest / Texpool	38,925	4,121	284,236	37,956	113,682	
580-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	-	-	-	
580-0000-381-04-00-000000 Interest revenue / Other investments	-	-	-	-	-	
580-0000-381-20-00-000000 Interest / Gain/loss on investments	-	-	-	-	-	
381	**38,925**	**4,121**	**284,236**	**37,956**	**113,682**	**-**
580-0000-391-01-00-000000 Operating transfers in / McAllen Int'l toll bridge	-	841,775	-	839,806	-	
391	**-**	**841,775**	**-**	**839,806**	**-**	**-**
580 Anzalduas Bridge	**$ 4,828,463**	**$ 5,123,137**	**$ 5,416,667**	**$ 5,939,023**	**$ 5,174,943**	**$ -**

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City of McAllen, Texas
Anzalduas International Crossing Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
Bridge Operations	$ 283,080	$ 521,778	$ 372,492	$ 538,264	$ 538,264	$ 538,264	$ 538,264	$ 538,264	$ 538,264
Administration	618,910	830,795	821,532	863,783	884,642	875,392	875,392	875,392	1,526,178
TOTAL	$ 901,990	$ 1,352,573	$ 1,194,024	$ 1,402,047	$ 1,422,906	$ 1,413,656	$ 1,413,656	$ 1,413,656	$ 2,064,442
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ 307,894	$ 453,517	$ 327,034	$ 453,470	$ 453,470	$ 453,470	$ 453,470	$ 453,470	$ 590,316
Employee Benefits	28,580	140,891	111,461	186,412	185,812	178,621	178,621	178,621	216,361
Supplies	11,303	23,200	19,908	27,200	27,200	27,200	27,200	27,200	39,400
Other Services and Charges	531,828	686,871	701,911	686,871	706,271	706,271	706,271	706,271	1,163,271
Maint. and Repair Services	22,384	48,094	33,710	48,094	48,094	48,094	48,094	48,094	55,094
TOTAL OPERATING EXPENSES	901,990	1,352,573	1,194,024	1,402,047	1,420,847	1,413,656	1,413,656	1,413,656	2,064,442
Capital Outlay	-	-	-	-	2,059	-	-	-	-
TOTAL EXPENDITURES	$ 901,990	$ 1,352,573	$ 1,194,024	$ 1,402,047	$ 1,422,906	$ 1,413,656	$ 1,413,656	$ 1,413,656	$ 2,064,442
PERSONNEL									
Operations	6	12	12	12	12	12	12	12	12
Administration	2	3	2	3	3	3	3	3	3
TOTAL PERSONNEL	8	15	14	15	15	15	15	15	15

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Operations
FUND: Anzalduas Int'l Crossing Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			**$ 441,160**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**		**$ -**	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			**$ 15,000**					**$ -**	**$ -**		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			**$ 41,010**					**$ -**	**$ -**		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			**$ 41,094**					**$ -**	**$ -**		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			**$ 538,264**					**$ -**		**$ -**	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Operations

FUND: Anzalduas Int'l Crossing Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Operations

FUND: Anzalduas Int'l Crossing Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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2024
580-3258 Operations

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
580-3258-431-60-02-000000 Compensation / Non-exempt	196,871	289,882	217,412	289,884	289,884	
580-3258-431-60-06-000000 Compensation / Part time	-	17,301	-	17,301	17,301	
580-3258-431-60-10-000000 Compensation / Overtime	11,313	8,000	8,000	8,000	8,000	
580-3258-431-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
580-3258-431-60-17-000000 Compensation / Telephone	1,440	1,440	1,440	1,440	1,440	
60	**209,624**	**316,623**	**226,852**	**316,624**	**316,624**	**-**
580-3258-431-61-30-000000 Benefits / Social security	17,435	24,221	19,378	24,222	24,222	
580-3258-431-61-36-000000 Benefits / Retirement	19,251	24,334	19,467	25,592	25,592	
580-3258-431-61-40-000000 Benefits / Unemployment tax	63	3,276	-	972	972	
580-3258-431-61-46-000000 Benefits / Workers' comp-	4,106	2,677	2,677	4,491	4,491	
580-3258-431-61-50-000000 Benefits / Health cost	32,088	50,832	40,666	66,540	66,540	
580-3258-431-61-52-000000 Benefits / Life insurance	147	244	195	252	252	
580-3258-431-61-53-000000 Benefits / Retiree health ins (ARC)	2,467	2,467	2,467	2,467	2,467	
580-3258-431-61-56-000000 Benefits/Pension Cost-TMRS	(4,721)	-	-	-	-	
580-3258-431-61-58-000000 Benefits / TMRS benefits (contra)	(43,395)	-	-	-	-	
61	**27,441**	**108,051**	**84,850**	**124,536**	**124,536**	**-**
580-3258-433-62-04-000000 Supplies / Operating	2,950	4,000	3,200	4,000	4,000	
580-3258-433-62-14-000000 Supplies / Janitorial	-	4,000	3,440	4,000	4,000	
580-3258-433-62-18-000000 Supplies / Clothing & uniform	918	7,000	1,050	7,000	7,000	
62	**3,868**	**15,000**	**7,690**	**15,000**	**15,000**	**-**
580-3258-434-63-59-000000 Other services & charges / Security	-	-	-	-	-	
580-3258-434-63-67-000000 Other services & charges / Utilities - electricity	17,550	33,098	19,450	33,098	33,098	
580-3258-434-63-70-000000 Other services & charges / Utilities-water	4,369	5,000	5,000	5,000	5,000	
580-3258-434-63-99-000000 Other services & charges / Miscellaneous	90	2,912	250	2,912	2,912	
63	**22,009**	**41,010**	**24,700**	**41,010**	**41,010**	**-**
580-3258-435-65-08-000000 Maintenance / Equipment	11,125	22,094	13,400	22,094	22,094	
580-3258-435-65-10-000000 Maintenance / Facilities	9,012	19,000	15,000	19,000	19,000	
65	**20,137**	**41,094**	**28,400**	**41,094**	**41,094**	**-**
580-3258 Operations	**$ 283,080**	**$ 521,778**	**$ 372,492**	**$ 538,264**	**$ 538,264**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Anzalduas Bridge Operations		0		Working Supervisor (Toll/Anzal)	Toll/Anzal	$ 3.3450	6,958
		0					**6,958**
Anzalduas Bridge Operations		1		Toll Bridge Cashier Supervisor		17.2386	35,856
Anzalduas Bridge Operations		1		Toll Bridge Cashier Supervisor		16.8839	35,119
Anzalduas Bridge Operations		1		Toll Bridge Cashier Supervisor		16.3916	34,095
		3					**105,069**
Anzalduas Bridge Operations		1		Toll Bridge Cashier		15.2827	31,788
Anzalduas Bridge Operations		1		Toll Bridge Cashier		14.5171	30,196
Anzalduas Bridge Operations		1		Toll Bridge Cashier		14.1597	29,452
Anzalduas Bridge Operations		1		Toll Bridge Cashier		14.1597	29,452
Anzalduas Bridge Operations		1		Toll Bridge Cashier		14.1597	29,452
		5					**150,340**
Anzalduas Bridge Operations		1		Custodian		13.2291	27,517
		1					27,517
Anzalduas Bridge Operations			1	PT Toll Bridge			5,767
Anzalduas Bridge Operations			1	PT Toll Bridge			5,767
Anzalduas Bridge Operations			1	PT Toll Bridge			5,767
			3				**17,301**
				OVERTIME			8,000
				TELEPHONE			1,440
							9,440
CURRENT POSITIONS		**12**					**$ 316,624**

Dept #3258

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Operations

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Anzalduas Operations

www.mcallen.net/bridge/anzalduas

Mission Statement:

The Anzalduas Bridge strives to attain fiscal reponsible value for its customers and communities by becoming a standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing relationships with local businesses, trade partners, local community, state and federal elected officials as well as all stakeholders to strive to provide a bridge system that is open and responsive to the needs of the people we serve.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 209,624	$ 307,676	$ 316,623	$ 226,852	$ 316,624	$ 316,624	$ 316,624	$ 316,624	$ 316,624	$ 316,624
Employee Benefits	27,441	106,681	108,051	84,850	124,536	124,536	124,536	124,536	124,536	124,536
Supplies	3,868	15,000	15,000	7,690	15,000	15,000	15,000	15,000	15,000	15,000
Other Services and Charges	22,009	41,010	41,010	24,700	41,010	41,010	41,010	41,010	41,010	41,010
Maintenance	20,137	41,094	41,094	28,400	41,094	41,094	41,094	41,094	41,094	41,094
Operations Subtotal	283,080	511,461	521,778	372,492	538,264	538,264	538,264	538,264	538,264	538,264
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 283,080**	**$ 511,461**	**$ 521,778**	**$ 372,492**	**$ 538,264**	**$ 538,264**	**$ 538,264**	**$ 538,264**	**$ 538,264**	**$ 538,264**
PERSONNEL										
Exempt	-	-	-				-	-	-	
Non-Exempt	6	9	9	9	9	9	9	9	9	9
Part-Time	-	3	3	3	3	3	3	3	3	3
Total Positions Authorized	**6**	**12**	**12**	**12**	**12**	**12**	**12**	**12**	**12**	**12**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 4,559,048	$ 4,074,240	$ 4,074,240	$ 4,856,851	$ 5,008,260	$ 5,008,260	$ 5,008,260	$ 5,008,260	$ 5,008,260	$ 5,008,260

MAJOR FY 23-24 GOALS

1. Monitor Full Cargo Project
2. Continue marketing for Full Cargo Crossings

Contact Us:

Juan Olaguibel
Superintendent of Bridges
1600 S. Stewart Road
Mission, TX 78572
(956) 681-1820

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Anzalduas Operations

www.mcallen.net/bridge/anzalduas

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees		9		
Department Expenditures	$ 283,080	$ 521,778	$ 372,492	$ 538,264
Number of full time - Collectors	5	5	5	5
Number of full time - Cashiers	2	3	3	3
Number of full time - Maintenance	1	1	1	1
Outputs:				
Southbound vehicular crossings	1,174,127	1,052,980	1,249,408	1,287,233
Effectiveness Measures:				
Total toll revenues	$ 4,559,047	$ 4,074,240	$ 4,856,851	$ 5,008,260
Expenditure to revenue ratio	6%	2%	8%	11%
Efficiency Measures:				
Crossings processed per collector	234,825	210,596	249,882	257,447
Cost per crossing	$ 0.24	$ 0.09	$ 0.30	$ 0.42

**N/A=Not Available, N/P=Not Provided*

Description:

Toll Collectors provide tactful and diplomatic service to the public by collecting tolls from patrons crossing to Mexico, as well as provide direction to traffic when needed. Cashiers are responsible for the reconcilement of daily revenue collection and supervision of Toll Collectors. Maintenance maintains Toll Bridge facilities and its surrounding area.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Administration
FUND: Anzalduas Int'l Crossing Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 178,527***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. Office								2,000		2,000	Increase due to inflation costs
2. Operating								2,000		2,000	Increase due to inflation costs
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 8,200***					***$ 4,000***		***$ 4,000***	
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 457,000***					***$ -***		***$ -***	
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 7,000***					***$ -***		***$ -***	
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		***2,059***	
TOTAL			***$ 650,727***					***$ 4,000***		***$ 6,059***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Administration

FUND: Anzalduas Int'l Crossing Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Administration
FUND: Anzalduas Int'l Crossing Fund

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	2,059		-	various	2,059	Microsoft Office software program allocation
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ 2,059	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ 2,059

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2024
580-3260 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
580-3260-431-60-01-000000 Compensation / Exempt	94,880	127,226	96,692	127,226	127,226	
580-3260-431-60-02-000000 Compensation / Non-exempt	-	-	-	-	-	
580-3260-431-60-10-000000 Compensation / Overtime	-	2,000	-	2,000	2,000	
580-3260-431-60-14-000000 Compensation / Car allowance	2,400	4,800	2,400	4,800	4,800	
580-3260-431-60-15-000000 Compensation/Certification	-	1,500	-	1,500	1,500	
580-3260-431-60-17-000000 Compensation / Telephone	840	1,368	840	1,320	1,320	
580-3260-431-60-20-000000 Compensation / Elected officials	150	-	250	-	-	
60	**98,270**	**136,894**	**100,182**	**136,846**	**136,846**	**-**
580-3260-431-61-30-000000 Benefits / Social security	7,296	10,473	7,645	10,469	10,469	
580-3260-431-61-36-000000 Benefits / Retirement	8,212	11,129	8,524	11,700	11,700	
580-3260-431-61-40-000000 Benefits / Unemployment tax	-	756	-	243	243	
580-3260-431-61-46-000000 Benefits / Workers' comp-	169	106	106	-	-	
580-3260-431-61-50-000000 Benefits / Health cost	6,206	8,573	9,087	17,936	17,936	
580-3260-431-61-52-000000 Benefits / Life insurance	34	109	26	110	110	
580-3260-431-61-53-000000 Benefits / Retiree health ins (ARC)	1,223	1,223	1,223	1,223	1,223	
580-3260-431-61-56-000000 Benefits/Pension Cost-TMRS	(3,438)	-	-	-	-	
580-3260-431-61-58-000000 Benefits / TMRS benefits (contra)	(18,563)	-	-	-	-	
61	**1,139**	**32,369**	**26,611**	**41,681**	**41,681**	**-**
580-3260-433-62-02-000000 Supplies / Office	4,287	4,000	5,960	6,000	6,000	
580-3260-433-62-04-000000 Supplies / Operating	3,148	4,200	6,258	6,200	6,200	
580-3260-433-62-18-000000 Supplies / Clothing & uniform	-	-	-	-	-	
62	**7,435**	**8,200**	**12,218**	**12,200**	**12,200**	**-**
580-3260-434-63-01-000000 Other services & charges / Accounting & auditing	14,721	12,900	12,900	12,900	12,900	
580-3260-434-63-02-000000 Other services & charges / Advertising	87,563	86,000	86,000	86,000	86,000	
580-3260-434-63-14-000000 Other services & charges / Dues & subscription	22,039	35,000	26,600	35,000	35,000	
580-3260-434-63-38-000000 Other services & charges / Management fee	42,000	150,000	150,000	150,000	150,000	
580-3260-434-63-43-000000 Other services & charges / Postage	-	500	113	500	500	
580-3260-434-63-45-000000 Other services & charges / Professional	77,819	119,000	81,630	119,000	119,000	
580-3260-434-63-51-000000 Other services & charges / Rental-Photocopier	1,207	3,600	1,000	3,600	3,600	
580-3260-434-63-52-000000 Other services & charges / Rental & contractual	6,538	7,000	7,000	7,000	7,000	
580-3260-434-63-64-000000 Other services & charges / Training	-	-	-	-	-	
580-3260-434-63-65-000000 Other services & charges / Travel	9,568	19,000	18,430	19,000	19,000	
580-3260-434-63-69-000000 Other services & charges / Utilities-telephone	11,393	8,000	8,000	8,000	8,000	
580-3260-434-63-99-000000 Other services & charges / Miscellaneous	11,185	16,000	13,533	16,000	16,000	

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2024
580-3260 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
63	**284,031**	**457,000**	**405,206**	**457,000**	**457,000**	**-**
580-3260-435-65-08-000000 Maintenance / Equipment	266	5,000	3,967	5,000	5,000	
580-3260-435-65-17-000000 Maintenance / Fuel & lubricants	1,981	2,000	1,343	2,000	2,000	
65	**2,247**	**7,000**	**5,310**	**7,000**	**7,000**	**-**
580-3260-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
580-3260-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
580-3260-433-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	2,059	
580-3260-433-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**-**	**-**	**-**	**-**	**2,059**	**-**
580-3260 Administration	**$ 393,122**	**$ 641,463**	**$ 549,527**	**$ 654,727**	**$ 656,786**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Anzalduas Bridge Admin	1			Superintendent of Bridge		$ 75.7644	63,036
Anzalduas Bridge Admin	1			Director of Bridge Operations		39.4483	32,821
Anzalduas Bridge Admin	1			Management Assistant		30.1625	31,369
	3						**127,226**
				CERTIFICATION PAY			1,500
				OVERTIME			2,000
				CAR ALLOWANCE			4,800
				PHONE ALLOWANCE			1,320
							9,620
CURRENT POSITIONS		**3**					**$ 136,846**

Dept #3260

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Administration

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Anzalduas Administration

www.mcallen.net/bridge/anzalduas

Mission Statement:

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Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 98,270	$ 133,188	$ 136,894	$ 100,182	$ 136,846	$ 136,846	$ 136,846	$ 136,846	$ 136,846	$ 273,692
Employee Benefits	1,139	31,785	32,369	26,611	41,681	41,681	41,681	41,681	41,681	79,421
Supplies	7,435	8,200	8,200	12,218	12,200	12,200	12,200	12,200	12,200	24,400
Other Services and Charges	284,031	457,000	457,000	405,206	457,000	457,000	457,000	457,000	457,000	914,000
Maintenance	2,247	7,000	7,000	5,310	7,000	7,000	7,000	7,000	7,000	14,000
Disaster Expenses							-	-	-	-
Operations Subtotal	393,122	637,173	641,463	549,527	654,727	654,727	654,727	654,727	654,727	1,305,513
Capital Outlay	-	-	-	-	-	2,059				
Non- Departmental										
Insurance	119,785	38,861	188,861	188,861	188,861	208,261	208,261	208,261	208,261	208,261
Other Agencies	106,003	-	-	83,144	-	-	-	-	-	-
Cost of Living Adjustment	-	15,078	471	-	7,791	7,191	-	-	-	-
Longevity	-	-	-	-	12,404	12,404	12,404	12,404	12,404	12,404
Total Expenditures	**$ 618,910**	**$ 691,112**	**$ 830,795**	**$ 821,532**	**$ 863,783**	**$ 884,642**	**$ 875,392**	**$ 875,392**	**$ 875,392**	**$ 1,526,178**
PERSONNEL										
Exempt	2	3	3	2	3	3	3	3	3	3
Non-Exempt		-								
Part-Time										
Total Positions Authorized	**2**	**3**	**3**	**2**	**3**	**3**	**3**	**3**	**3**	**3**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

MAJOR FY 23-24 GOALS

1. Continue efforts to ease bridge crossings to and from Mexico
2. Continue to monitor Full Cargo Construction Project

Contact Us:

Juan Olaguibel
Superintendent of Bridges
1600 S. Stewart Road
Mission, TX 78572
(956) 681-1820

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2024
580- Anzalduas Bridge Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
580-3262-431-61-99-000000 Benefits / Longevity	-	-	-	12,404	12,404	-
580-3262-431-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	471	-	7,791	7,191	-
61	**-**	**471**	**-**	**20,195**	**19,595**	**-**
580-3262 Contingency	**$ -**	**$ 471**	**$ -**	**$ 20,195**	**$ 19,595**	**$ -**
580-3264-434-63-29-000000 Other services & charges / Ins--liability	22,402	38,861	38,861	38,861	58,261	-
580-3264-434-63-45-000000 Other services & charges / Professional	97,383	150,000	150,000	150,000	150,000	-
63	**119,785**	**188,861**	**188,861**	**188,861**	**208,261**	**-**
580-3264 General Insurance	**$ 119,785**	**$ 188,861**	**$ 188,861**	**$ 188,861**	**$ 208,261**	**$ -**
~~580-9010-437-68-02-000000 Depreciation / Expense~~	~~1,265,338~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~580-9010-437-68-03-000000 Depreciation / Development costs~~	~~185,440~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~68~~	~~**1,450,778**~~	~~**-**~~	~~**-**~~	~~**-**~~	~~**-**~~	~~**-**~~
580-9010-497-71-60-000000 Other agencies / SCT	106,003	-	83,144	-	-	-
71	**106,003**	**-**	**83,144**	**-**	**-**	**-**
580-9010-499-74-65-000000 Operating transfers out / AnzalCnstrnNADB-Srs22A&E	62,496,900	-	-	-	-	-
580-9010-499-74-66-000000 Operating transfers out / Anzald debt svc Series A	729,133	1,735,500	1,735,500	1,735,125	1,735,125	-
580-9010-499-74-67-000000 Operating transfers out / Anzald debt svc Series B	-	841,775	841,775	839,806	839,806	-
580-9010-499-74-72-000000 Operating transfers out/ Anzalduas cap impr. fund	563,456	505,584	601,143	619,177	619,177	-
580-9010-499-74-78-000000 Operating transfers out / Health insurance fund	2,465	16,195	16,195	-	-	-
580-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund	-	9,000	9,000	9,000	9,000	-
580-9010-499-74-xx-000000 Operating transfers out / General Fund	-	1,682,450	1,682,450			-
74	**63,791,954**	**4,790,504**	**4,886,063**	**3,203,108**	**3,203,108**	**-**
580-9010-437-89-25-000000 Other expenses / Original issue premium	(235,406)	-	-	-	-	-
580-9010-437-89-26-000000 Other expenses / Interest exp on advances	794,704	-	-	-	-	-
580-9010-437-89-35-000000 Other expenses / Amortization of bonds	(24,570)	-	-	-	-	-
580-9010-437-89-38-000000 Other expense / Issuance costs-bonds	503,100	-	-	-	-	-
89	**1,037,828**	**-**	**-**	**-**	**-**	**-**
580-9010	**$ 64,935,784**	**$ 4,790,504**	**$ 4,969,207**	**$ 3,203,108**	**$ 3,203,108**	**$ -**
580 Anzalduas Bridge	**$ 65,731,771**	**$ 6,143,077**	**$ 6,080,087**	**$ 4,605,155**	**$ 4,626,014**	**$ -**

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City of McAllen, Texas
Anzalduas International
Crossing Revenue Bonds
Debt Service 2017 A
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
SINKING FUND									
BEGINNING FUND BALANCE	$ 606,639	$ 606,639	$ 635,805	$ 635,805	$ 635,805	$ 635,805	$ 635,805	$ 635,805	$ 635,805
Sources:									
Series A Requirements									
Transfer In - Anzalduas Intl Crossing									
City of Hidalgo's Portion @ 36%	262,488	624,780	624,780	624,645	624,645	623,520	624,915	623,385	626,040
Toll Bridge's Portion @ 64%	466,645	1,110,720	1,110,720	1,110,480	1,110,480	1,108,480	1,110,960	1,108,240	1,112,960
Total Series A Requirements	729,133	1,735,500	1,735,500	1,735,125	1,735,125	1,732,000	1,735,875	1,731,625	1,739,000
Total Sources and Transfers	729,133	1,735,500	1,735,500	1,735,125	1,735,125	1,732,000	1,735,875	1,731,625	1,739,000
TOTAL RESOURCES	$ 1,335,772	$ 2,342,139	$ 2,371,305	$ 2,370,930	$ 2,370,930	$ 2,367,805	$ 2,371,680	$ 2,367,430	$ 2,374,805
APPROPRIATIONS									
Bond Principal - Series A		$ 1,080,000	$ 1,080,000	$ 1,135,000	$ 1,135,000	$ 1,190,000	$ 1,255,000	$ 1,315,000	$ 1,390,000
Bond Interest & Fees - Series A	699,967	655,500	655,500	600,125	600,125	542,000	480,875	416,625	349,000
TOTAL APPROPRIATIONS	699,967	1,735,500	1,735,500	1,735,125	1,735,125	1,732,000	1,735,875	1,731,625	1,739,000
ENDING FUND BALANCE	$ 635,805	$ 606,639	$ 635,805	$ 635,805	$ 635,805	$ 635,805	$ 635,805	$ 635,805	$ 635,805

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City of McAllen, Texas
Anzalduas International
Crossing Revenue Bonds
Debt Service 2017 B
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
SINKING FUND									
BEGINNING FUND BALANCE	$ 387,233	$ 387,233	$ 401,533	$ 401,533	$ 401,533	$ 401,533	$ 401,533	$ 401,533	$ 401,533
Sources:									
Transfer In									
Anzalduas Intl Crossing	850,792	841,775	841,775	839,806	839,806	839,063	837,125	838,869	838,300
Interest Income	2,933	-							
Total Sources and Transfers	853,725	841,775	841,775	839,806	839,806	839,063	837,125	838,869	838,300
TOTAL RESOURCES	$ 1,240,958	$ 1,229,008	$ 1,243,308	$ 1,241,339	$ 1,241,339	$ 1,240,596	$ 1,238,658	$ 1,240,402	$ 1,239,833
APPROPRIATIONS									
Bond Principal - Series B	$ 620,000	$ 640,000	$ 640,000	$ 655,000	$ 655,000	$ 670,000	$ 685,000	$ 705,000	$ 725,000
Bond Interest & Fees - Series B	219,425	201,775	201,775	184,806	184,806	169,063	152,125	133,869	113,300
TOTAL APPROPRIATIONS	839,425	841,775	841,775	839,806	839,806	839,063	837,125	838,869	838,300
ENDING FUND BALANCE	$ 401,533	$ 387,233	$ 401,533	$ 401,533	$ 401,533	$ 401,533	$ 401,533	$ 401,533	$ 401,533

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City of McAllen, Texas
Anzalduas International
Crossing Revenue Bonds
Debt Service 2022 A & B
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
SINKING FUND									
BEGINNING FUND BALANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sources:									
Transfer In:									
Anzalduas Bridge Fund	-	-	-	-	-	3,623,725	3,620,350	3,625,100	3,622,863
Anzalduas Cargo Construction Fund	45,786	2,345,027	2,345,027	2,345,027	2,332,500	-	-	-	-
Total Sources and Transfers	45,786	2,345,027	2,345,027	2,345,027	2,332,500	3,623,725	3,620,350	3,625,100	3,622,863
TOTAL RESOURCES	$ 45,786	$ 2,345,027	$ 2,345,027	$ 2,345,027	$ 2,332,500	$ 3,623,725	$ 3,620,350	$ 3,625,100	$ 3,622,863
APPROPRIATIONS									
Series A	$ 19,728	$ 1,010,398	$ 1,010,398	$ 1,005,000	$ 1,005,000	$ 1,768,375	$ 1,769,750	$ 1,770,375	$ 1,770,250
Series B	26,058	1,334,629	1,334,629	1,327,500	1,327,500	1,855,350	1,850,600	1,854,725	1,852,613
TOTAL APPROPRIATIONS	45,786	2,345,027	2,345,027	2,332,500	2,332,500	3,623,725	3,620,350	3,625,100	3,622,863
ENDING FUND BALANCE	$ -	$ -	$ -	$ 12,527	$ -	$ -	$ -	$ -	$ -

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City of McAllen, Texas
Anzalduas Bridge CIP
Fund Balance Summary

	Actuals 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 1,345,140	$ 1,702,188	$ 1,702,188	$ 2,213,276	$ 2,213,276	$ 2,184,243	$ 2,803,420	$ 3,422,597	$ 4,041,774
Revenues:									
Interest Earned	4,851	1,642	16,144	-	-	-	-	-	-
Total Revenues	4,851	1,642	16,144	-	-	-	-	-	-
Other Financing Sources:									
Transfer In - Anzalduas Bridge Fund	563,456	505,584	601,143	619,177	619,177	619,177	619,177	619,177	619,177
Total Revenues and Transfers	568,307	507,226	617,287	619,177	619,177	619,177	619,177	619,177	619,177
TOTAL RESOURCES	$ 1,913,447	$ 2,209,414	$ 2,319,475	$ 2,832,453	$ 2,832,453	$ 2,803,420	$ 3,422,597	$ 4,041,774	$ 4,660,951
APPROPRIATIONS									
Capital Expenditures									
Additional Northbound Toll Booth	$ 2,528	$ 234,000	$ -	$ 234,000	$ 234,000	$ -	$ -	$ -	$ -
Anzalduas Truck Booth	-	245,000	-	245,000	245,000	-	-	-	-
Bridge Canopy	-	79,210	-	79,210	79,210	-	-	-	-
Computer & Equipment Upgrades	7,983	50,000	10,000	40,000	40,000	-	-	-	-
Facility Upgrades	1,600	50,000	21,000	50,000	50,000	-	-	-	-
Fence Movement - RMA Project	-	85,000	75,199	-	-	-	-	-	-
NorthBound Lanes	199,147	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	211,258	743,210	106,199	648,210	648,210	-	-	-	-
ENDING WORKING CAPITAL	$ 1,702,188	$ 1,466,204	$ 2,213,276	$ 2,184,243	$ 2,184,243	$ 2,803,420	$ 3,422,597	$ 4,041,774	$ 4,660,951

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City of McAllen, Texas
Anzalduas Cargo Construction Fund
Fund Balance Summary

	Actuals 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ -	$ -	$ 62,434,656	$ 40,320,107	$ 40,320,107	$ 20,255,081	$ 20,255,081	$ 20,255,081	$ 20,255,081
Revenues:									
TxDot Appropriation	-	21,737,600	-	21,737,600	21,737,600	-	-	-	-
U.S. DOT Grant	-	-	-	25,000,000	25,000,000				
NADBank Loan	-	63,000,000	-	-	-	-	-	-	-
Recovery of Prior Year Exp	-	-	3,207	-	-	-	-	-	-
Interest Earned	(16,458)	-	486,031	-	-	-	-	-	-
Total Revenues	(16,458)	84,737,600	489,238	46,737,600	46,737,600	-	-	-	-
Other Financing Sources:									
Transfer In - Anzalduas Bridge Fund	62,496,900	-	-	-	-	-	-	-	-
Total Revenues and Transfers	62,480,442	84,737,600	489,238	46,737,600	46,737,600	-	-	-	-
TOTAL RESOURCES	$ 62,480,442	$ 84,737,600	$ 62,923,894	$ 87,057,707	$ 87,057,707	$ 20,255,081	$ 20,255,081	$ 20,255,081	$ 20,255,081
APPROPRIATIONS									
Capital Expenditures									
Anzalduas Cargo Construction	-	81,861,365	20,258,761	62,120,126	62,870,126	-	-	-	-
Anzalduas Cargo Construction - FFE	-	-	-	1,600,000	1,600,000	-	-	-	-
Total Expenditures	-	81,861,365	20,258,761	63,720,126	64,470,126	-	-	-	-
Other Financing Sources (Uses):									
Transfer Out - Anzalduas Debt Service	45,786	2,345,027	2,345,026	2,345,027	2,332,500	-	-	-	-
TOTAL APPROPRIATIONS	45,786	84,206,392	22,603,787	66,065,153	66,802,626	-	-	-	-
ENDING WORKING CAPITAL	$ 62,434,656	$ 531,208	$ 40,320,107	$ 20,992,554	$ 20,255,081	$ 20,255,081	$ 20,255,081	$ 20,255,081	$ 20,255,081

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Internal Service Funds

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City of McAllen, Texas
Inter-Departmental Service
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 239,839	$ 394,122	$ 166,913	$ 100,722	$ 100,722	$ 201,770	$ 461,218	$ 725,666	$ 807,345
Revenues:									
Mtrls Mgmt-Labor and Overhead	409,174	350,000	450,000	350,000	350,000	350,000	350,000	350,000	350,000
Fuel Charge Adjustment	117,416	120,000	141,000	120,000	120,000	125,000	125,000	125,000	125,000
Fleet Sales	5,873,933	4,300,000	5,800,000	4,800,000	4,800,000	4,800,000	4,800,000	4,800,000	4,800,000
Federal Grants	2,252	-	5,797	-	-	-	-	-	-
Sale of Property - Fixed asseet	3,144	-	-	-	-	-	-	-	-
Miscellaneous	50,538	20,000	43,878	20,000	20,000	15,000	20,000	20,000	20,000
Total Revenues	6,456,456	4,790,000	6,440,675	5,290,000	5,290,000	5,290,000	5,295,000	5,295,000	5,295,000
TOTAL RESOURCES	$ 6,696,295	$ 5,184,122	$ 6,607,588	$ 5,390,722	$ 5,390,722	$ 5,491,770	$ 5,756,218	$ 6,020,666	$ 6,102,345
APPROPRIATIONS									
Expenses:									
Fleet Operations	$ 6,244,591	$ 4,122,291	$ 6,237,388	$ 4,871,039	$ 4,867,578	$ 4,849,717	$ 4,849,717	$ 4,849,717	$ 4,849,717
Materials Management	156,212	169,966	135,350	175,383	175,656	175,656	175,656	175,656	175,656
Insurance Liability & Workmen's Comp.	1,710	2,966	2,966	2,966	4,447	4,447	4,447	4,447	4,447
Capital Outlay	7,581	209,200	111,200	133,000	140,540	-	-	183,500	150,000
Other Financing Sources (Uses):									
Transfer Out - Health Insurance Fund	11,709	19,231	19,231	-	-	-	-	-	-
Debt Service - Motorola Lease Payment	101	731	731	731	731	731	731	-	-
TOTAL APPROPRIATIONS	6,421,904	4,524,385	6,506,866	5,183,120	5,188,953	5,030,552	5,030,552	5,213,321	5,179,821
Revenues Over / Under Expenses	**34,552**	**265,615**	**(66,191)**	**106,880**	**101,047**	**259,448**	**264,448**	**81,679**	**115,179**
Other Items Affecting Working Capital	(107,478)	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ 166,913	$ 659,737	$ 100,722	$ 207,603	$ 201,770	$ 461,218	$ 725,666	$ 807,345	$ 922,525

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2024
670- Fleet / Material Mgmt Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
670-0000-332-08-01-000000 State grants / TDEM Operational contribution	-	-	-	-	-	
332	**-**	**-**	**-**	**-**	**-**	**-**
670-0000-333-03-00-000000 Fed pass thru / TDEM Grant	2,252	-	5,797	-	-	
333	**2,252**	**-**	**5,797**	**-**	**-**	**-**
670-0000-361-28-00-000000 Charges:sales & services / Labor	-	-	-	-	-	
670-0000-361-29-00-000000 Charges:sales & services / Parts	-	-	-	-	-	
670-0000-361-30-00-000000 Charges:sales & services / Commer serv	-	-	-	-	-	
670-0000-361-31-00-000000 Charges:sales & services / 20% mark up	-	-	-	-	-	
670-0000-361-32-00-000000 Charges:sales & services / Mtrls mgmt-labor & o/h	409,174	350,000	450,000	350,000	350,000	
670-0000-361-33-00-000000 Charges:sales & services / Fuel charge adjustment	117,416	120,000	141,000	120,000	120,000	
670-0000-361-36-00-000000 Charges:sales & services / Sales	5,873,933	4,300,000	5,800,000	4,800,000	4,800,000	
670-0000-361-36-01-000000 Charges:Sales & srvices / Inventory Variance	-	-	9,215	-	-	
361	**6,400,522**	**4,770,000**	**6,400,215**	**5,270,000**	**5,270,000**	**-**
670-0000-373-01-00-000000 Sale of property / Fixed assets	3,144	-	-	-	-	
373	**3,144**	**-**	**-**	**-**	**-**	**-**
670-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	860	-	14,663	-	-	
670-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	-	-	-	-	-	
670-0000-375-46-00-000000 Miscellaneous / Sale of tires	49,100	20,000	20,000	20,000	20,000	
670-0000-375-99-00-000000 Miscellaneous / Other	578	-	-	-	-	
375	**50,538**	**20,000**	**34,663**	**20,000**	**20,000**	**-**
670-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
670-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	-	-	-	
381	**-**	**-**	**-**	**-**	**-**	**-**
670 Fleet / Material Mgmt	**$ 6,456,456**	**$ 4,790,000**	**$ 6,440,675**	**$ 5,290,000**	**$ 5,290,000**	**$ -**

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City of McAllen, Texas
Inter-Departmental Service Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
Fleet Operations	$ 6,248,444	$ 4,242,457	$ 6,344,054	$ 4,887,005	$ 4,892,565	$ 4,854,164	$ 4,854,164	$ 4,969,164	$ 5,004,164
Materials Management	161,650	261,966	142,850	295,383	295,656	175,656	175,656	244,156	175,656
TOTAL	$ 6,410,094	$ 4,504,423	$ 6,486,904	$ 5,182,389	$ 5,188,222	$ 5,029,821	$ 5,029,821	$ 5,213,321	$ 5,179,821
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ 839,581	$ 1,018,943	$ 812,610	$ 1,142,462	$ 1,142,462	$ 1,142,462	$ 1,142,462	$ 1,142,462	$ 1,142,462
Employee Benefits	166,674	346,148	346,148	469,295	469,295	451,434	451,434	451,434	451,434
Supplies	24,701	26,864	24,900	26,864	26,864	26,864	26,864	26,864	26,864
Other Services and Charges	5,316,643	2,820,400	5,114,680	3,327,900	3,327,900	3,327,900	3,327,900	3,327,900	3,327,900
Maint. and Repair Services	53,204	79,902	74,400	79,902	76,714	76,714	76,714	76,714	76,714
Liability Insurance	1,710	2,966	2,966	2,966	4,447	4,447	4,447	4,447	4,447
Disaster Expense	-	-	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	6,402,512	4,295,223	6,375,704	5,049,389	5,047,682	5,029,821	5,029,821	5,029,821	5,029,821
Capital Outlay	7,581	209,200	111,200	133,000	140,540	-	-	183,500	150,000
TOTAL EXPENDITURES	$ 6,410,094	$ 4,504,423	$ 6,486,904	$ 5,182,389	$ 5,188,222	$ 5,029,821	$ 5,029,821	$ 5,213,321	$ 5,179,821
PERSONNEL									
Fleet Operations	24	24	24	24	24	24	24	24	24
Materials Management	3	3	3	3	3	3	3	3	3
TOTAL PERSONNEL	27	27	27	27	27	27	27	27	27

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Fleet Operations
FUND: Fleet/MAT Management Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. Automotive Technicians (7)				52,925	-	-	9,734	62,659		62,659	Fleet Operations is currently experiecing a 50% vacancy rate due to competitive job market. Filling these critical vacancies will increase fleet readiness and reduce outsourced repairs/costs.
3. Journey Technician (7)				68,312	-	-	12,551	80,863		80,863	
4. -				-	-	-	-	-			
5. -				-	-	-	-	-			
Total Compensation & Benefits			***$ 1,257,287***	***$ 121,237***	***$ -***	***$ -***	***$ 22,285***	***$ 143,522***		***$ 143,522***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 24,114***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Cost of goods sold								500,000		500,000	Increase in Cost of Goods Sold necessary to closely match actual expenditures
2. Travel								7,500		7,500	Increase needed for Commercial Drivers License (CDL) training to comply with job description and new regulations
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 2,817,300***					***$ 507,500***	***$ 507,500***		
MAINTENANCE											
1. Fuel & lubricants										(3,461)	Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 71,965***					***$ -***	***$ (3,461)***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***10,000***		***10,000***	
Total Non- Capital Outlay								***3,000***		***10,540***	
TOTAL			***$ 4,170,666***					***$ 664,022***	***$ 668,101***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Fleet Operations
FUND: Fleet/MAT Management Fund

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Tire Balancer	10,000	1	10,000	1	10,000	Replace problematic/unreliable tire balancer
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 10,000		$ 10,000	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ 10,000**		**$ 10,000**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Fleet Operations
FUND: Fleet/MAT Management Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Shop Cooling Fans	1,500	2	3,000	2	3,000	Replace inoperable cooling fans
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 3,000		$ 3,000	

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	7,540		-	various	7,540	Microsoft Office software program allocation
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ 7,540	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 3,000	$ 10,540

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2024
670-6002 Fleet operations

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
670-6002-471-60-01-000000 Compensation / Exempt	121,838	123,719	123,719	123,720	123,720	
670-6002-471-60-02-000000 Compensation / Non-exempt	559,176	741,457	575,000	860,175	860,175	
670-6002-471-60-06-000000 Compensation / Part time	2,779	18,836	2,599	18,836	18,836	
670-6002-471-60-10-000000 Compensation / Overtime	26,362	16,000	16,000	16,000	16,000	
670-6002-471-60-14-000000 Compensation / Car allowance	4,800	-	4,800	4,800	4,800	
670-6002-471-60-17-000000 Compensation / Telephone	2,220	3,840	3,840	3,840	3,840	
60	**717,175**	**903,852**	**725,958**	**1,027,370**	**1,027,370**	**-**
670-6002-471-61-30-000000 Benefits / Social security	53,451	69,145	69,145	78,594	78,594	
670-6002-471-61-36-000000 Benefits / Retirement	60,098	71,952	71,952	86,230	86,230	
670-6002-471-61-40-000000 Benefits / Unemployment tax	404	6,048	6,048	1,944	1,944	
670-6002-471-61-46-000000 Benefits / Workers' comp-	11,796	8,644	8,644	10,718	10,718	
670-6002-471-61-50-000000 Benefits / Health cost	93,341	140,400	140,400	187,812	187,812	
670-6002-471-61-52-000000 Benefits / Life insurance	483	736	736	835	835	
670-6002-471-61-53-000000 Benefits / Retiree health ins (ARC)	7,306	7,306	7,306	7,306	7,306	
670-6002-471-61-56-000000 Benefits/Pension Cost-TMRS	(18,657)	-	-	-	-	
670-6002-471-61-58-000000 Benefits / TMRS benefits (contra)	(66,592)	-	-	-	-	
61	**141,632**	**304,231**	**304,231**	**373,439**	**373,439**	**-**
670-6002-473-62-02-000000 Supplies / Office	2,402	2,500	2,000	2,500	2,500	
670-6002-473-62-04-000000 Supplies / Operating	9,466	9,000	9,000	9,000	9,000	
670-6002-473-62-12-000000 Supplies / Small tools/minor equip-	1,213	3,500	3,500	3,500	3,500	
670-6002-473-62-14-000000 Supplies / Janitorial	740	714	700	714	714	
670-6002-473-62-18-000000 Supplies / Clothing & uniform	8,738	8,400	8,400	8,400	8,400	
670-6002-473-62-20-000000 Supplies / Chemical	-	-	-	-	-	
62	**22,558**	**24,114**	**23,600**	**24,114**	**24,114**	**-**
670-6002-474-63-52-000000 Other services & charges / Rental & contractual	3,286	5,300	3,500	5,300	5,300	
670-6002-474-63-65-000000 Other services & charges / Travel	8,309	12,000	10,000	19,500	19,500	
670-6002-474-63-68-000000 Other services & charges / Utilities-gas	-	-	-	-	-	
670-6002-474-63-69-000000 Other services & charges / Utilities-telephone	-	-	-	-	-	
670-6002-474-63-70-000000 Other services & charges / Utilities-water	-	-	-	-	-	
670-6002-474-63-76-000000 Other service & charges / Cost of goods sold	5,308,983	2,800,000	5,100,000	3,300,000	3,300,000	
670-6002-474-63-77-000000 Other services & charges / Purchases	-	-	-	-	-	
670-6002-474-63-82-000000 Other services & charges / "Unbilled charges"	-	-	-	-	-	
670-6002-474-63-99-000000 Other services & charges / Miscellaneous	(6,033)	-	320	-	-	
63	**5,314,545**	**2,817,300**	**5,113,820**	**3,324,800**	**3,324,800**	**-**

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2024
670-6002 Fleet operations

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
670-6002-475-65-08-000000 Maintenance / Equipment	29,944	52,500	50,000	52,500	52,500	
670-6002-475-65-10-000000 Maintenance / Facilities	1,713	1,950	1,950	1,950	1,950	
670-6002-475-65-16-000000 Maintenance / Vehicles	8,922	7,000	7,000	7,000	7,000	
670-6002-475-65-17-000000 Maintenance / Fuel & lubricants	8,102	10,515	10,000	10,515	7,054	
65	**48,681**	**71,965**	**68,950**	**71,965**	**68,504**	**-**
670-6002-476-66-10-000000 Capital outlay / Buildings/structures	-	-	-	-	-	
670-6002-476-66-14-000000 Capital outlay / Vehicles	-	60,000	56,700	-	-	
670-6002-476-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
670-6002-476-66-20-000000 Capital outlay / Equipment	-	44,000	33,800	10,000	10,000	
670-6002-476-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
670-6002-476-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
670-6002-476-66-30-000000 Capital outlay / Imprv O/T buildings	-	-	-	-	-	
66	**-**	**104,000**	**90,500**	**10,000**	**10,000**	**-**
670-6002-473-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
670-6002-473-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	7,200	7,200	3,000	3,000	
670-6002-473-67-22-000000 Non-Capital Outlay / Computer Equipment	1,732	6,000	6,000	-	-	
670-6002-473-67-24-000000 Non-Capital Outlay / Software	411	-	-	-	7,540	
670-6002-473-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**2,143**	**13,200**	**13,200**	**3,000**	**10,540**	**-**
670-6002 Fleet Operations	**$ 6,246,734**	**$ 4,238,662**	**$ 6,340,259**	**$ 4,834,688**	**$ 4,838,767**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Fleet Operations	1			Fleet Manager		$ 34.0752	70,876
Fleet Operations	1			Fleet Operations Supervisor		25.4053	52,843
	2						**123,720**
Fleet Operations		1		Apprentice Auto Mechanic		13.4854	28,050
Fleet Operations		**1**		**Automotive Technician**	**REVISION - CM RECOMM**	**20.4000**	**42,432**
Fleet Operations		**1**		**Automotive Technician**	**REVISION - CM RECOMM**	**20.4000**	**42,432**
Fleet Operations		**1**		**Automotive Technician**	**REVISION - CM RECOMM**	**20.4000**	**42,432**
Fleet Operations		**1**		**Automotive Technician**	**REVISION - CM RECOMM**	**20.0000**	**41,600**
Fleet Operations		**1**		**Automotive Technician**	**REVISION - CM RECOMM**	**20.0000**	**41,600**
Fleet Operations		**1**		**Automotive Technician**	**REVISION - CM RECOMM**	**20.0000**	**41,600**
Fleet Operations		**1**		**Automotive Technician**	**REVISION - CM RECOMM**	**20.0000**	**41,600**
Fleet Operations		**1**		**Journey Technician**	**REVISION - CM RECOMM**	**23.2050**	**48,266**
Fleet Operations		**1**		**Journey Technician**	**REVISION - CM RECOMM**	**22.7500**	**47,320**
Fleet Operations		**1**		**Journey Technician**	**REVISION - CM RECOMM**	**22.7500**	**47,320**
Fleet Operations		**1**		**Journey Technician**	**REVISION - CM RECOMM**	**22.7500**	**47,320**
Fleet Operations		**1**		**Journey Technician**	**REVISION - CM RECOMM**	**22.7500**	**47,320**
Fleet Operations		**1**		**Journey Technician**	**REVISION - CM RECOMM**	**22.7500**	**47,320**
Fleet Operations		**1**		**Journey Technician**	**REVISION - CM RECOMM**	**22.7500**	**47,320**
Fleet Operations		1		Fleet Technician Crew Leader		20.9213	43,516
Fleet Operations		1		Administrative Supervisor		17.2112	35,799
Fleet Operations		1		Senior Administrative Clerk		15.7750	32,812
Fleet Operations		1		Senior Administrative Clerk		15.3731	31,976
Fleet Operations		1		Automotive Service Writer		15.0075	31,216
Fleet Operations		1		Automotive Service Writer		14.8676	30,925
		21					**860,176**
Fleet Operations			**1**	Mechanic Apprentice			18,836
							18,836
				OVERTIME			**16,000**
				CAR ALLOWANCE			4,800
				TELEPHONE			3,840
							24,640
CURRENT POSITIONS		**24**					**1,027,370**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Fleet Operations

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS										
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.		
1. Overtime	-	-	-	-	-	-	-	-		
2. Automotive Technicians (7)	Non-Exempt	240,771	293,696	52,925	-	-	9,734	62,659	YES	
3. Journey Technician (7)	Non-Exempt	263,874	332,186	68,312	-	-	12,551	80,863	YES	
4. -	< Select Status >	-	-	-	-	-	-	-		
5. -	< Select Status >	-	-	-	-	-	-	-		
6. -	< Select Status >	-	-	-	-	-	-	-		
7. -	< Select Status >	-	-	-	-	-	-	-		
8. -	< Select Status >	-	-	-	-	-	-	-		
9. -	< Select Status >	-	-	-	-	-	-	-		
10. -	< Select Status >	-	-	-	-	-	-	-		

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Fleet

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Mission Statement:

"To provide quality preventative and corrective maintenance services to city vehicles and equipment in a highly efficient and economical manner."

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 717,175	$ 878,104	$ 903,852	$ 725,958	$ 1,027,370	$ 1,027,370	$ 1,027,370	$ 1,027,370	$ 1,027,370	$ 1,027,370
Employee Benefits	141,632	300,212	304,231	304,231	373,439	373,439	373,439	373,439	373,439	373,439
Supplies	22,558	24,114	24,114	23,600	24,114	24,114	24,114	24,114	24,114	24,114
Other Services and Charges	5,314,545	2,817,300	2,817,300	5,113,820	3,324,800	3,324,800	3,324,800	3,324,800	3,324,800	3,324,800
Maintenance	48,681	71,965	71,965	68,950	71,965	68,504	68,504	68,504	68,504	68,504
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	6,244,591	4,091,695	4,121,462	6,236,559	4,821,688	4,818,227	4,818,227	4,818,227	4,818,227	4,818,227
Capital Outlay	2,143	117,200	117,200	103,700	13,000	20,540	-	-	115,000	150,000
Operations & Capital Outlay Total	6,246,734	4,208,895	4,238,662	6,340,259	4,834,688	4,838,767	4,818,227	4,818,227	4,933,227	4,968,227
Non-Departmental Insurance										
Insurance	1,710	2,966	2,966	2,966	2,966	4,447	4,447	4,447	4,447	4,447
Cost of Living Adjustment	-	34,401	829	829	17,861	17,861	-	-	-	-
Longevity	-	-	-	-	31,490	31,490	31,490	31,490	31,490	31,490
Total Expenditures	**$ 6,248,444**	**$ 4,246,262**	**$ 4,242,457**	**$ 6,344,054**	**$ 4,887,005**	**$ 4,892,565**	**$ 4,854,164**	**$ 4,854,164**	**$ 4,969,164**	**$ 5,004,164**
PERSONNEL										
Exempt	3	2	2	2	2	2	2	2	2	2
Non-Exempt	20	21	21	21	21	21	21	21	21	21
Part-Time	1	1	1	1	1	1	1	1	1	1
Total Positions Authorized	**24**	**24**	**24**	**24**	**24**	**24**	**24**	**24**	**24**	**24**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recommend 22-23	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 6,047,283	4,440,000	4,440,000	5,990,675	4,940,000	4,940,000	4,940,000	4,945,000	4,945,000	4,945,000

Contact Us:

Elvira Alonzo, CPM
Director of Public Works
4201 N. Bentsen Road
McAllen, TX 78504
(956) 681-4000

MAJOR FY 23-24 GOALS

1. Decrease outsourced sales to private sector by 10%.
2. Increase number of Preventative Maintenance services performed in-house by 5%.
3. Develop and launch an automotive technician internship program with South Texas College.
4. Implementation of new Fleet asset management system through the City's Enterprise Resource Planning (ERP) roll-out.

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Fleet

www.mcallenpublicworks.net

Performance Measures	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	23	23	23	23
Department Expenditures	$ 6,248,444	$ 4,242,457	$ 6,344,054	$ 4,892,565
Number of mechanics (FTE)	14	15	15	15
Number of mechanics (PT)	1	1	1	1
Outputs:				
In house labor	$ 582,540	$ 750,000	$ 600,000	$ 750,000
In house parts	$ 2,498,869	$ 2,500,000	$ 2,900,000	$ 2,750,000
Outsourced parts & labor	$ 2,463,980	$ 1,700,000	$ 2,950,000	$ 2,000,000
Number of State Inspections on City fleet units conducted in house	770	600	600	625
City fleet serviced (vehicles/equipment)	1,148	1,050	1,175	1,125
Number of purchase orders processed	7,199	6,500	7,400	7,000
Work orders created	10,645	10,000	10,500	10,000
Jobs completed	16,834	15,000	13,000	15,000
Total hours for in-house labor billed to departments.	10,992	13,000	11,000	13,000
Effectiveness Measures:				
Fleet units in operation	91%	95%	91%	95%
Number of vehicles per mechanic (FTE)	104	75	115	85
Internal Customer Survey - Overall Quality of Service	N/P	N/P	N/P	N/P
Efficiency Measures:				
Number of jobs completed per mechanic (FTE)	1,530	1,250	1,500	1,500
Savings on billable hours (in-house vs private sector)	$ 1,066,224	$ 625,000	$ 1,067,000	$ 1,261,000
Hours billed as a percentage of hours available	65%	75%	70%	75%
Cost per mechanic hour billed	$ 53.00	$ 53.00	$ 53.00	$ 53.00

N/A=Not Available, N/P=Not Provided

* Percent Excellent or Good

Description:

The Fleet Operations Department is a division of Public Works. Through its staff of twenty three (23) employees the department strives to provide responsive preventive and corrective maintenance services for all city fleet vehicles and equipment.

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Materials Management
FUND: Fleet/MAT Management Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 161,596***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 2,750***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 3,100***					***$ -***	***$ -***		
MAINTENANCE											
1. Fuel & lubricants									273		Fuel Adjustment
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ 7,937***					***$ -***	***$ 273***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								***120,000***		***120,000***	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 175,383***					***$ 120,000***		***$ 120,273***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Materials Management
FUND: Fleet/MAT Management Fund

Machinery and Equipment

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Hydraulic Platform Elevator Replacement	120,000	1	120,000	1	120,000	Roll-over / Replace problematic 25 year old equipment elevator
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ 120,000		$ 120,000	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ 120,000	$ 120,000

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Materials Management

FUND: Fleet/MAT Management Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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2024
670-6004 Materials management

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
670-6004-471-60-01-000000 Compensation / Exempt	55,580	50,373	35,000	50,373	50,373	
670-6004-471-60-02-000000 Compensation / Non-exempt	62,803	62,498	50,000	62,498	62,498	
670-6004-471-60-10-000000 Compensation / Overtime	3,543	1,500	1,052	1,500	1,500	
670-6004-471-60-17-000000 Compensation / Telephone	480	720	600	720	720	
60	**122,406**	**115,091**	**86,652**	**115,091**	**115,091**	**-**
670-6004-471-61-30-000000 Benefits / Social security	9,301	8,804	8,804	8,804	8,804	
670-6004-471-61-36-000000 Benefits / Retirement	10,239	9,357	9,357	9,840	9,840	
670-6004-471-61-40-000000 Benefits / Unemployment tax	27	756	756	243	243	
670-6004-471-61-46-000000 Benefits / Workers' comp-	6,259	4,052	4,052	6,207	6,207	
670-6004-471-61-50-000000 Benefits / Health cost	12,096	17,052	17,052	20,340	20,340	
670-6004-471-61-52-000000 Benefits / Life insurance	70	95	95	98	98	
670-6004-471-61-53-000000 Benefits / Retiree health ins (ARC)	972	972	972	972	972	
670-6004-471-61-56-000000 Benefits/Pension Cost-TMRS	(2,555)	-	-	-	-	
670-6004-471-61-58-000000 Benefits / TMRS benefits (contra)	(11,366)	-	-	-	-	
61	**25,042**	**41,088**	**41,088**	**46,505**	**46,505**	**-**
670-6004-473-62-02-000000 Supplies / Office	1,203	1,500	1,000	1,500	1,500	
670-6004-473-62-18-000000 Supplies / Clothing & uniform	940	1,250	300	1,250	1,250	
62	**2,143**	**2,750**	**1,300**	**2,750**	**2,750**	**-**
670-6004-474-63-52-000000 Other services & charges / Rental & contractual	750	2,500	800	2,500	2,500	
670-6004-474-63-64-000000 Other services & charges / Training	1,302	500	-	500	500	
670-6004-474-63-82-000000 Other services & charges / "Unbilled charges"	-	-	-	-	-	
670-6004-474-63-99-000000 Other services & charges / Miscellaneous	45	100	60	100	100	
63	**2,098**	**3,100**	**860**	**3,100**	**3,100**	**-**
670-6004-475-65-08-000000 Maintenance / Equipment	1,614	1,950	1,950	1,950	1,950	
670-6004-475-65-10-000000 Maintenance / Facilities	148	1,900	500	1,900	1,900	
670-6004-475-65-16-000000 Maintenance / Vehicles	1,462	2,500	1,500	2,500	2,500	
670-6004-475-65-17-000000 Maintenance / Fuel & lubricants	1,300	1,587	1,500	1,587	1,860	
65	**4,523**	**7,937**	**5,450**	**7,937**	**8,210**	**-**
670-6004-476-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
670-6004-476-66-20-000000 Capital outlay / Equipment	5,438	72,000	-	120,000	120,000	
670-6004-476-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
66	**5,438**	**72,000**	**-**	**120,000**	**120,000**	**-**

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2024
670-6004 Materials management

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
670-6004-473-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
670-6004-473-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	20,000	7,500	-	-	
670-6004-473-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
670-6004-473-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
670-6004-473-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	**-**	**20,000**	**7,500**	**-**	**-**	**-**
670-6004-479-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	
670-6004-479-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**-**	**-**	**-**	**-**	**-**	**-**
670-6004 Materials Management	**$ 161,650**	**$ 261,966**	**$ 142,850**	**$ 295,383**	**$ 295,656**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Material Management	1			Public Works Supervisor		$ 24.2178	$ 50,373
	1						**50,373**
Material Management		1		Warehouse Technician		15.1797	31,574
Material Management		1		Warehouse Technician		14.8676	30,925
		2					**62,498**
				OVERTIME			1,500
				TELEPHONE			720
							2,220
CURRENT POSITIONS		**3**					**115,091**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Materials Management

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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CITY OF McALLEN

Materials Management

www.mcallenpublicworks.net

Mission Statement:

Our mission is to have dedicated individuals who maintain accurate inventory controls while providing prompt and courteous assistance to the City of McAllen, McAllen Public Utilities employees, and Material Suppliers.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 122,406	$ 111,804	$ 115,091	$ 86,652	$ 115,091	$ 115,091	$ 115,091	$ 115,091	$ 115,091	$ 115,091
Employee Benefits	25,042	40,570	41,088	41,088	46,505	46,505	46,505	46,505	46,505	46,505
Supplies	2,143	2,750	2,750	1,300	2,750	2,750	2,750	2,750	2,750	2,750
Other Services and Charges	2,098	3,100	3,100	860	3,100	3,100	3,100	3,100	3,100	3,100
Maintenance	4,523	7,937	7,937	5,450	7,937	8,210	8,210	8,210	8,210	8,210
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	156,212	166,161	169,966	135,350	175,383	175,656	175,656	175,656	175,656	175,656
Capital Outlay	5,438	92,000	92,000	7,500	120,000	120,000	-	-	68,500	-
Total Expenditures	**$ 161,650**	**$ 258,161**	**$ 261,966**	**$ 142,850**	**$ 295,383**	**$ 295,656**	**$ 175,656**	**$ 175,656**	**$ 244,156**	**$ 175,656**
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	2	2	2	2	2	2	2	2	2	2
Part-Time		-	-			-	-	-	-	
Total Positions Authorized	**3**	**3**	**3**	**3**	**3**	**3**	**3**	**3**	**3**	**3**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 409,174	$ 350,000	$ 350,000	$ 450,000	350,000	350,000	350,000	350,000	350,000	350,000

Contact Us:

Elvira Alonzo, CPM
Director of Public Works
4201 N. Bentsen Road
McAllen, TX 78504
(956) 681-4000

MAJOR FY 23-24 GOALS

1. Maintain physical inventory variances below 2.0%.
2. Obtain an average inventory turnover ratio of six (6).
3. 5% of sales to be in goods delivered to City departments.
4. Implementation of new inventory management system through the City's Enterprise Resource Planning (ERP) roll-out.

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Materials Management

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	3	3	3	3
Department Expenditures	$ 161,650	$ 261,966	$ 142,850	$ 295,656
Number of departments	57	57	57	57
Inventory	$ 351,090	$ 325,000	$ 300,000	$ 350,000
Outputs:				
Number of Issue Slips	6,608	7,500	6,500	7,500
Number of Issue Slip Transactions	17,917	20,000	17,500	20,000
Number of Items Issued	124,968	130,000	118,000	130,000
Total Yearly Sales - "Issue Tickets"	$ 1,827,932	$ 1,800,000	$ 1,800,000	$ 1,800,000
Effectiveness Measures:				
Total Yearly Purchases - "Receipts"	$ 1,623,769	$ 1,500,000	$ 1,800,000	$ 1,600,000
Number of Receipts	752	750	700	750
Number of Receipts Transaction	1,391	2,000	1,400	2,000
Number of Items Received	113,103	120,000	115,000	120,000
Efficiency Measures:				
Number of issuances/receipts per employee	2,855	3,000	2,300	3,000
Number of transactions per employee	7,482	7,500	6,300	7,500
Number of Items Handled per employee	94,980	85,000	78,000	85,000
Sales & Receipts per employee (dollars)	$ 1,150,567	$ 1,100,000	$ 1,000,000	$ 1,100,000

**N/A=Not Available, N/P=Not Provided*

Description:

Our division has one (1) Supervisor and two (2) Warehouse Technicians that strive to maintain accurate inventory controls. We provide prompt and courteous assistance as we issue inventory to City of McAllen and McAllen Public Utilities employees. We conduct inventory (2) times a year and replenish inventory on an "as needed" basis.

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2024
670- Fleet / Material Mgmt Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
670-6008-471-61-99-000000 Benefits / Longevity	-	-	-	31,490	31,490	
670-6008-471-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	829	829	17,861	17,861	
61	**-**	**829**	**829**	**49,351**	**49,351**	**-**
670-6008 Contingency	**$ -**	**$ 829**	**$ 829**	**$ 49,351**	**$ 49,351**	**$ -**
670-6064-474-63-26-000000 Other services & charges / Ins--error & ommission	-	-	-	-	-	
670-6064-474-63-27-000000 Other services & charges / Ins--real/personal prop	-	-	-	-	-	
670-6064-474-63-29-000000 Other services & charges / Ins--liability	1,710	2,966	2,966	2,966	4,447	
670-6064-474-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
63	**1,710**	**2,966**	**2,966**	**2,966**	**4,447**	**-**
670-6064 General Insurance	**$ 1,710**	**$ 2,966**	**$ 2,966**	**$ 2,966**	**$ 4,447**	**$ -**
670-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	649	649	669	669	
670-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770	101	82	82	62	62	
70	**101**	**731**	**731**	**731**	**731**	**-**
670-7019	**$ 101**	**$ 731**	**$ 731**	**$ 731**	**$ 731**	**$ -**
~~670-9010-477-68-02-000000 Depreciation / Expense~~	~~111,674~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~68~~	~~**111,674**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~670-9010-477-89-01-000000 Other expenses / Fixed assets (contra)~~	~~(5,438)~~					
~~670-9010-477-89-63-000000 Other expenses / Inventory/fuel~~	~~-~~					
~~670-9010-477-89-64-000000 Other expenses / Inventory/materials mgmt~~	~~18,398~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
~~89~~	~~**12,961**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
670-9010-499-74-78-000000 Operating transfers out / Health insurance fund	11,709	19,231	19,231	-	-	-
74	**11,709**	**19,231**	**19,231**	**-**	**-**	**-**
670-9010	**$ 11,709**	**$ 19,231**	**$ 19,231**	**$ -**	**$ -**	**$ -**
670 Fleet / Materials Mgmt	**$ 6,421,904**	**$ 4,524,385**	**$ 6,506,866**	**$ 5,183,120**	**$ 5,188,953**	**$ -**

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City of McAllen, Texas
General Depreciation
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 13,152,779	$ 18,981,036	$ 18,454,348	$ 19,088,876	$ 19,088,876	$ 14,291,234	$ 15,618,037	$ 16,892,199	$ 19,136,161
Revenues:									
Rentals - General Fund	3,078,516	3,212,166	3,212,166	3,538,416	3,470,710	3,042,066	2,724,621	2,516,446	2,285,106
Sale of Property - Fixed Assets	967,444	-	-	-	-	-	-	-	-
Other	64,120	-	-	-	-	-	-	-	-
Contributions	31,034	-	-	-	-	-	-	-	-
Interest Earned	(484,475)	35,912	-	572,666	572,666	428,737	468,541	506,766	574,085
Total Revenue	3,656,639	3,248,078	3,212,166	4,111,082	4,043,376	3,470,803	3,193,162	3,023,212	2,859,191
Other Financing Sources:									
Transfer In - General Fund	25,000	-	-	-	-	-	-	-	-
Total Revenues and Other Sources	3,681,639	3,248,078	3,212,166	4,111,082	4,043,376	3,470,803	3,193,162	3,023,212	2,859,191
TOTAL RESOURCES	$ 16,834,418	$ 22,229,114	$ 21,666,514	$ 23,199,958	$ 23,132,252	$ 17,762,037	$ 18,811,199	$ 19,915,411	$ 21,995,352
APPROPRIATIONS									
Capital Outlay for General Fund:									
Vehicles	$ 2,221,954	$ 6,284,380	$ 2,577,638	$ 8,927,018	$ 8,841,018	$ 2,144,000	$ 1,919,000	$ 779,250	$ 1,920,000
Other Financing Source (Uses):									
Transfer Out - Development Corp	807,762	-		-	-	-	-	-	-
TOTAL APPROPRIATIONS	3,029,716	6,284,380	2,577,638	8,927,018	8,841,018	2,144,000	1,919,000	779,250	1,920,000
Revenues over/(under) Expenses	**626,924**	**(3,036,302)**	**634,528**	**(4,815,936)**	**(4,797,642)**	**1,326,803**	**1,274,162**	**2,243,962**	**939,191**
Other items affecting Working Capital	4,649,645	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ 18,454,348	$ 15,944,734	$ 19,088,876	$ 14,272,940	$ 14,291,234	$ 15,618,037	$ 16,892,199	$ 19,136,161	$ 20,075,352

Vehicle/Equipment Replacement Fund
FY 2022-2023

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Department	Vehicles	Deprec. Years	Qty	Original Request	**City Manager Recomm.**	nnual Rental	rec.Percenta	Plus %
Building Maintenance	New - 3/4 Ton RC Flat Bed 2WD Gas	8	1	48,000	-	-	0.15	-
	New - 3/4 Ton RC Utility Service Body Gas	8	1	50,000		-	0.15	-
	Rollover - 3/4 Ton Rc Utility Service Body Gas		1	40,000	40,000	-		-
	Rollover / New - 3/4 Ton Rc Utility Service Body Gas		1	40,000	40,000			
	Total Building Maintenance		**4**	**178,000**	**80,000**	**-**		**-**
Police	Police Motorcycle	5	3	90,000	90,000	18,000	0.15	20,700
	Ford Explorer Police Pkg'D Suv	5	5	325,000	325,000	65,000	0.15	74,750
	Police Pkg'D Sedan	8	4	148,000	148,000	18,500	0.15	21,275
	Rollover - Police Motorcycles		3	75,000	75,000			
	Rollover - Ford Explorer Police Pkg'D Suv		17	772,079	772,079			
	Rollover - Police Pkg'D Sedans		4	140,000	140,000			
	Rollover - Full Size Prisoner Transport Vans		2	76,000	76,000			
	Rollover - 1/2 Ton EC SB 2WD Gas		1	40,000	40,000			
	Total Police		**39**	**1,666,079**	**1,666,079**	**101,500**		**116,725**
Animal Control	3/4 Ton Ec 4Wd Gas W/Animal Control Body	8	3	210,000	210,000	26,250	0.15	30,188
	Rollover - 3/4 Ton Ec 4Wd Gas W/Animal Control Body		3	150,000	150,000			
	Total Animal Control		**3**	**360,000**	**360,000**	**26,250**		**30,188**
Fire	Full Size SUV	8	1	66,000	66,000	8,250	0.15	9,488
	Incident Command Pickup	8	1	110,000	110,000	13,750	0.15	15,813
	Water Tanker Fire Truck	10	1	450,000	450,000	45,000	0.15	51,750
	Pumper Fire Truck	12	1	750,000	750,000	62,500	0.7	106,250
	New- Forklift	8	1	50,000	-	-	0.15	-
	Rollover - 3/4 Ton Cc Sb 4Wd Gas		1	48,000	48,000			-
	Rollover - 3/4 Ton Cc Sb 4Wd Diesel		1	58,000	58,000			-
	Rollover / New - Mid-Size SUV		2	80,000	80,000			
	Rollover - Ladder Fire Truck		1	1,000,000	1,000,000			
	Total Fire		**10**	**2,612,000**	**2,562,000**	**129,500**		**183,300**
Traffic Operations	3/4 Ton Cc Sb 4Wd Gas	8	1	56,000	56,000	7,000	0.15	8,050
	19,000 GVW Aerial Bucket Truck	8	1	160,000	160,000	20,000	0.15	23,000
	Mini Compact Excavator	8	1	35,000	35,000	4,375	0.15	5,031
	Total Traffic Operations		**3**	**251,000**	**251,000**	**31,375**		**36,081**
Building Permits & Inspections								-
	New - 1/2 Ton EC SB 2WD Gas	8	2	80,000	40,000	5,000	0.15	5,750
	Total Inspections		**2**	**80,000**	**40,000**	**5,000**		**5,750**
Engineering Services	1/2 Ton EC SB 2WD Gas	8	1	40,000	40,000	5,000	0.15	5,750
	1/2 Ton CC SB 4WD Gas	8	2	100,000	100,000	12,500	0.15	14,375
	New - 1/2 Ton EC SB 2WD Gas	8	1	40,000	40,000	5,000	0.15	5,750
	Rollover - 3/4 Ton CC SB 4WD Gas		1	48,000	48,000			
	Total Engineering Services		**5**	**228,000**	**228,000**	**22,500**		**25,875**
Street Maintenance	Day Cab Semi-Truck	10	2	330,000	330,000	33,000	0.15	37,950
	New - Stepp Hot Pack Dump Trailer	8	1	95,000	-	-	0.15	-
	Rollover - 3/4 ton CC SB 4WD Gas		1	48,750	48,750			

Vehicle/Equipment Replacement Fund
FY 2022-2023

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Department	Vehicles	Deprec. Years	Qty	Original Request	City Manager Recomm.	nnual Rental	rec.Percenta	Plus %
	Rollover - Tandem Dump Truck		2	304,000	304,000			
	Rollover - Pot Hole Patch Truck		1	232,027	232,027			
	Total Street Maintenance		**7**	**1,009,777**	**914,777**	**33,000**		**37,950**
Sidewalk Construction	3/4 Ton CC SB 4WD Gas	8	1	56,000	56,000	7,000	0.15	8,050
	Rollover - 3/4 Ton CC LB 2WD Gas		1	44,000	44,000			-
	Total Sidewalk Contruction		**2**	**100,000**	**100,000**	**7,000**		**8,050**
Drainage	1 Ton EC Gooseneck Flatbed Truck	8	1	75,000	75,000	9,375	0.15	10,781
	Tractor Mower	10	2	500,000	500,000	50,000	0.15	57,500
	Rollover - 3/4 Ton CC SB 4WD Gas		1	48,750	48,750			
	Rollover - 19,000 GVW Herbicide Truck		1	150,000	150,000			
	Rollover - Vactor Truck		2	970,212	970,212			
	Rollover - Reach Excavator w/Cutter Attachment		1	445,000	445,000			
	Total Drainage		**8**	**2,188,962**	**2,188,962**	**59,375**		**68,281**
Environmental Health Code Compliance	1/2 Ton EC SB 4WD Gas	8	1	45,000	45,000	5,625	0.15	6,469
	New - 1/2 Ton EC SB 4WD Gas	8	1	45,000	-	-	0.15	-
	New - Compact Sedan	8	2	52,000	26,000	3,250	0.15	3,738
	Rollover - New Compact Sedan		2	52,000	-			
	Rollover - New 1/2 Ton EC SB 2WD Gas		1	40,000	-			
	Total Env./Health Code		**7**	**234,000**	**71,000**	**8,875**		**10,206**
Graffitti Cleaning	3/4 Ton CC SB 4WD Diesel	8	1	65,000	65,000	8,125	0.15	9,344
	Rollover - 3/4 Ton EC SB 4WD Diesel		1	55,000	55,000			
	Rollover - 3/4 Ton EC SB 4WD		1	46,200	46,200			
	Total Graffiti Cleaning		**3**	**166,200**	**166,200**	**8,125**		**9,344**
Parks	1/2 Ton RC LB 2WD Gas	8	1	38,000	38,000	4,750	0.15	5,463
	3/4 Ton CC LB 2WD Gas	8	1	52,000	52,000	6,500	0.15	7,475
	Skid Steer Loader	8	1	65,000	65,000	8,125	0.15	9,344
	New - 3/4 Ton CC LB Gas 2WD	8	1	52,000	-	-	0.15	-
	New - 1 Ton CC Service Body Gas	8	1	65,000	-	-	0.15	-
	Rollover - 3/4 Ton RC Service Body Gas		1	44,000	44,000			
	Rollover - 1/2 Ton RC LB 2WD Gas		2	72,000	72,000			
	Rollover - 3/4 Ton CC LB 2WD Gas		2	92,000	46,000			
	Rollover - 3/4 Ton Rc Utility Service Body		1	40,000	40,000			
	Total Parks		**11**	**520,000**	**357,000**	**19,375**		**22,281**
Recreation	Rollover - 1 Ton 18-Passenger Van	8	1	42,000	42,000			
	Total Recreation		**1**	**42,000**	**42,000**	**-**		**-**
Total Rolling Stock - General Fund			**95**	**9,636,018**	**8,987,018**	**451,875**		**554,031**

New Vehicles - General Fund	**$ 709,000**	**$ 146,000**	**$ 13,250**	**$ 15,238**
Replacements -Depreciation Fund	**$ 8,927,018**	**$ 8,841,018**	**$ 438,625**	**$ 538,794**

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City of McAllen, Texas
Health Insurance
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Department Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 871,372	$ (728,135)	$ (728,135)	$ (0)	$ (0)	$ 378,543	$ 766,075	$ 1,153,606	$ 1,535,138
Revenues:									
Contributions:									
General Fund	6,520,235	6,791,760	6,859,678	8,424,384	8,424,384	8,424,384	8,424,384	8,424,384	9,688,042
CDBG	23,772	22,104	24,314	29,124	29,124	29,124	29,124	29,124	33,493
Downtown Services Fund	65,977	72,810	53,879	77,508	77,508	77,508	77,508	77,508	89,134
Water Fund	732,302	775,560	783,316	995,472	995,472	995,472	995,472	995,472	1,144,793
Wastewater Fund	474,898	474,408	507,617	792,552	792,552	792,552	792,552	792,552	911,435
Sanitation Fund	808,369	841,944	816,686	1,203,660	1,203,660	1,203,660	1,203,660	1,203,660	1,384,209
Champion Lakes Golf Course Fund	76,716	80,664	79,051	92,736	92,736	92,736	92,736	92,736	106,646
Convention Center Fund	186,042	198,216	229,931	307,632	307,632	307,632	307,632	307,632	353,777
Airport Fund	189,093	194,232	196,174	258,948	258,948	258,948	258,948	258,948	297,790
Transit System Fund	37,258	42,552	42,978	55,356	55,356	55,356	55,356	55,356	63,659
Toll Bridge Fund	167,368	199,488	169,565	364,416	364,416	364,416	364,416	364,416	419,078
McAllen Express Transit Fund	191,946	183,456	214,644	272,136	272,136	272,136	272,136	272,136	312,956
Anzalduas Crossing	38,294	22,584	44,942	134,496	134,496	134,496	134,496	134,496	154,670
Fleet/mat. Mgm't Fund	105,437	111,696	119,515	143,124	143,124	143,124	143,124	143,124	164,593
Workmans Compensation Fund	37,116	47,496	38,947	39,084	39,084	39,084	39,084	39,084	44,947
Life insurance (all funds)	56,797	67,000	56,950	50,000	50,000	50,000	50,000	50,000	57,500
Health Department	35,515	33,624	38,668	50,388	50,388	50,388	50,388	50,388	57,946
Employees	2,604,029	2,284,512	2,398,738	2,853,840	2,853,840	2,853,840	2,853,840	2,853,840	3,281,916
Cobra	46,542	51,840	37,843	36,300	36,300	36,300	36,300	36,300	41,745
Federal Grants	1,275	-	849	-	-	-	-	-	-
Retirees	-	-	59,000	-	-	-	-	-	-
Other Agencies	881,982	904,160	705,411	763,980	763,980	763,980	763,980	763,980	878,542
Other	455,919	243,000	386,480	337,600	337,600	337,600	337,600	337,600	320,000
Management Fee	-	64,665	64,665	64,665	64,665	64,665	64,665	64,665	80,000
Interest Earned	195	-	234	-	-	-	-	-	-
Total Revenue:	13,737,074	13,707,771	13,930,071	17,347,401	17,347,401	17,347,401	17,347,401	17,347,401	19,886,871
Other Financing Sources:									
Transfer in:									
General Fund	609,807	2,626,366	2,626,366	-	-	-	-	-	-
Downtown Services Fund	8,011	11,134	11,134	-	-	-	-	-	-
Water Fund	80,729	131,581	131,581	-	-	-	-	-	-
Wastewater Fund	49,916	101,216	101,216	-	-	-	-	-	-
Sanitation Fund	88,740	160,934	160,934	-	-	-	-	-	-
Champion Lakes Golf Course Fund	8,628	12,146	12,146	-	-	-	-	-	-
Convention Center Fund	21,569	42,511	42,511	-	-	-	-	-	-
Airport Fund	21,569	35,426	35,426	-	-	-	-	-	-
Transit System Fund	4,314	7,085	7,085	-	-	-	-	-	-
Toll Bridge Fund	22,801	46,560	46,560	-	-	-	-	-	-
McAllen Express Transit Fund	19,720	36,438	36,438	-	-	-	-	-	-
Anzalduas Crossing	2,465	16,195	16,195	-	-	-	-	-	-
Fleet/mat. Mgm't Fund	11,709	19,231	19,231	-	-	-	-	-	-
Workmans Compensation Fund	4,314	7,085	7,085	-	-	-	-	-	-
Total Other Sources	954,292	3,253,908	3,253,908	-	-	-	-	-	-
Total Revenues and Other Sources	$ 14,691,366	$ 16,961,679	$ 17,183,979	$ 17,347,401	$ 17,347,401	$ 17,347,401	$ 17,347,401	$ 17,347,401	$ 19,886,871
TOTAL RESOURCES	$ 15,562,738	$ 16,233,544	$ 16,455,845	$ 17,347,401	$ 17,347,401	$ 17,725,944	$ 18,113,476	$ 18,501,007	$ 21,422,009
APPROPRIATIONS									
Operating Expenses:									
Administration	$ 675,254	$ 581,352	$ 610,871	$ 634,269	$ 637,517	$ 628,529	$ 628,529	$ 628,529	$ 606,529
Admin Cost	1,597,244	1,434,163	1,434,163	984,787	984,787	984,787	984,787	984,787	1,084,787
Life Insurance / EAP Premiums	92,039	86,552	86,552	85,065	85,065	85,065	85,065	89,065	101,246
Health Claims	13,917,985	14,323,977	14,324,259	15,261,488	15,261,488	15,261,488	15,261,488	15,263,488	19,355,801
Total Operations	16,282,522	16,426,044	16,455,845	16,965,609	16,968,857	16,959,869	16,959,869	16,965,869	21,148,363
TOTAL APPROPRIATIONS	$ 16,282,522	$ 16,426,044	$ 16,455,845	$ 16,965,609	$ 16,968,857	$ 16,959,869	$ 16,959,869	$ 16,965,869	$ 21,148,363
Revenues Over / Under Expenses	**(1,591,156)**	**535,635**	**728,134**	**381,792**	**378,544**	**387,532**	**387,532**	**381,532**	**(1,261,492)**
Other Items Affecting Working Capital	(8,351)	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ (728,135)	$ (192,500)	$ (0)	$ 381,791	$ 378,543	$ 766,075	$ 1,153,606	$ 1,535,138	$ 273,646

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2024
680- Health Insurance Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
680-0000-332-08-01-000000 State grants / TDEM Operational contribution	-	-	-	-	-	
332	**-**	**-**	**-**	**-**	**-**	**-**
680-0000-333-03-00-000000 Fed pass thru / TDEM Grant	1,275	-	849	-	-	
333	**1,275**	**-**	**849**	**-**	**-**	**-**
680-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	211,438	-	200,000	150,000	150,000	
680-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	-	-	-	-	-	
680-0000-375-03-00-000000 Miscellaneous / Vending machine commission	-	-	-	-	-	
680-0000-375-53-00-000000 Miscellaneous / Management Fee- Retiree	-	64,665	64,665	64,665	64,665	
680-0000-375-54-00-000000 Miscellaneous / Employee health recovery	-	-	-	-	-	
680-0000-375-55-00-000000 Miscellaneous / Agency admin fees	142,425	188,000	86,480	57,816	57,816	
680-0000-375-99-00-000000 Miscellaneous / Other	102,056	55,000	100,000	129,784	129,784	
375	**455,919**	**307,665**	**451,145**	**402,265**	**402,265**	**-**
680-0000-376-01-00-000000 Contributions / General fund	6,520,235	6,791,760	6,859,678	8,424,384	8,424,384	
680-0000-376-05-00-000000 Contributions / CDBG	23,772	22,104	24,314	29,124	29,124	
680-0000-376-10-00-000000 Contributions / Downtown services fund	65,977	72,810	53,879	77,508	77,508	
680-0000-376-30-00-000000 Contributions / Water fund	732,302	775,560	783,316	995,472	995,472	
680-0000-376-40-00-000000 Contributions / Wastewater fund	474,898	474,408	507,617	792,552	792,552	
680-0000-376-50-00-000000 Contributions / Sanitation fund	808,369	841,944	816,686	1,203,660	1,203,660	
680-0000-376-51-00-000000 Contributions / Palm view golf course fd-	76,716	80,664	79,051	92,736	92,736	
680-0000-376-52-00-000000 Contributions / Convention center fund	186,042	198,216	229,931	307,632	307,632	
680-0000-376-54-00-000000 Contributions / McAllen int'l civic ctr-	-	-	-	-	-	
680-0000-376-56-00-000000 Contributions / McAllen int'l airport fd-	189,093	194,232	196,174	258,948	258,948	
680-0000-376-58-00-000000 Contributions / Transit system	37,258	42,552	42,978	55,356	55,356	
680-0000-376-60-00-000000 Contributions / McAllen int'l toll bridge	167,368	199,488	169,565	364,416	364,416	
680-0000-376-62-00-000000 Contributions / McAllen Express	191,946	183,456	214,644	272,136	272,136	
680-0000-376-65-00-000000 Contributions / Anzalduas intl crossing	38,294	22,584	44,942	134,496	134,496	
680-0000-376-66-00-000000 Contributions / Fleet/mat- mgm't fund	105,437	111,696	119,515	143,124	143,124	
680-0000-376-68-00-000000 Contributions / General insurances admin	37,116	47,496	38,947	39,084	39,084	
680-0000-376-71-00-000000 Contributions / Grp term life insurance	56,797	67,000	56,950	50,000	50,000	
680-0000-376-72-00-000000 Contributions / Risk management	35,515	33,624	38,668	50,388	50,388	
680-0000-376-74-00-000000 Contributions / Cobra	46,542	51,840	37,843	36,300	36,300	
680-0000-376-76-00-000000 Contributions / Employees	2,604,029	2,284,512	2,398,738	2,853,840	2,853,840	
680-0000-376-78-00-000000 Contributions / Agency premiums	881,982	903,360	704,621	763,080	763,080	

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2024
680- Health Insurance Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
680-0000-376-79-00-000000 Contributions / Retirees	-	-	59,000	-	-	
680-0000-376-83-00-000000 Contributions/ Agency: ACA reinsurance fees	-	-	-	-	-	
680-0000-376-84-00-000000 Contributions / Agency: ACA compar effect fees	-	800	790	900	900	
680-0000-376-85-00-000000 Contributions / Spousal surcharge fee	-	-	-	-	-	
376	**13,279,685**	**13,400,106**	**13,477,843**	**16,945,136**	**16,945,136**	**-**
680-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
680-0000-381-02-00-000000 Interest / Texpool	195	-	234	-	-	
680-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	-	-	-	
680-0000-381-04-00-000000 Interest / Other investments	-	-	-	-	-	
680-0000-381-20-00-000000 Interest / Gain/loss sale of invest-	-	-	-	-	-	
381	**195**	**-**	**234**	**-**	**-**	**-**
680-0000-391-01-00-000000 Operating transfers in / McAllen Int'l toll bridge	22,801	46,560	46,560	-	-	
680-0000-391-02-00-000000 Operating transfers in / McAllen Int'l airport	21,569	35,426	35,426	-	-	
680-0000-391-04-00-000000 Operating transfers in / General fund	609,807	2,626,366	2,626,366	-	-	
680-0000-391-06-00-000000 Operating transfers in / Water fund	80,729	131,581	131,581	-	-	
680-0000-391-08-00-000000 Operating transfers in / Wastewater fund	49,916	101,216	101,216	-	-	
680-0000-391-24-00-000000 Operating transfers in / Downtown services fd	8,011	11,134	11,134	-	-	
680-0000-391-26-00-000000 Operating transfers in / Palm view golf course fd	8,628	12,146	12,146	-	-	
680-0000-391-39-00-000000 Operating transfers in / General insurance fund	4,314	7,085	7,085	-	-	
680-0000-391-50-00-000000 Operating transfers in / Sanitation fund	88,740	160,934	160,934	-	-	
680-0000-391-56-00-000000 Operating transfers in / Civic center fund	-	-	-	-	-	
680-0000-391-58-00-000000 Operating transfers in / Convention center fund	21,569	42,511	42,511	-	-	
680-0000-391-67-00-000000 Operating transfers in / Anzalduas int'l crossing	2,465	16,195	16,195	-	-	
680-0000-391-68-00-000000 Operating transfers in / McAllen Metro fund	19,720	36,438	36,438	-	-	
680-0000-391-75-00-000000 Operating transfers in / Transit system fd	4,314	7,085	7,085	-	-	
680-0000-391-82-00-000000 Operating transfers in / Retiree health insur fd	-	-	-	-	-	
680-0000-391-83-00-000000 Operating transfers in / Fleet/materials mgmt fd	11,709	19,231	19,231	-	-	
391	**954,292**	**3,253,908**	**3,253,908**	**-**	**-**	**-**
680 Health Insurance	**$ 14,691,366**	**$ 16,961,679**	**$ 17,183,979**	**$ 17,347,401**	**$ 17,347,401**	**$ -**

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City of McAllen, Texas
Health Insurance Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Department Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
Administration	$ 675,254	$ 581,352	$ 610,871	$ 634,269	$ 637,517	$ 628,529	$ 628,529	$ 628,529	$ 606,529
TOTAL EXPENDITURES	$ 675,254	$ 581,352	$ 610,871	$ 634,269	$ 637,517	$ 628,529	$ 628,529	$ 628,529	$ 606,529
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ 329,875	$ 356,033	$ 355,033	$ 356,341	$ 356,341	$ 356,341	$ 356,341	$ 356,341	$ 356,341
Employee Benefits	86,435	98,162	100,109	125,982	125,982	119,959	119,959	119,959	119,959
Supplies	5,250	3,500	3,500	4,000	4,000	4,000	4,000	4,000	4,500
Other Services and Charges	159,664	116,657	148,249	147,947	148,230	148,230	148,230	148,230	125,730
Maintenance	-	-	-	-	-	-	-	-	-
Diaster Expense	90,804	3,000	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	672,030	577,352	606,891	634,269	634,552	628,529	628,529	628,529	606,529
Capital Outlay	3,224	4,000	3,980	-	2,965	-	-	-	-
TOTAL EXPENDITURES	$ 675,254	$ 581,352	$ 610,871	$ 634,269	$ 637,517	$ 628,529	$ 628,529	$ 628,529	$ 606,529
PERSONNEL									
Administration	6	6	6	6	6	6	6	6	6
TOTAL PERSONNEL	6	6	6	6	6	6	6	6	6

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Health Insurance
FUND: Employee Benefit Fund

	BASELINE						DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**	**# of Positions**	**Total**
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -		
2. -	-	-		-	-	-	-	-		
3. -	-	-		-	-	-	-	-		
4. -	-	-		-	-	-	-	-		
5. -	-	-		-	-	-	-	-		
Total	-	-		-	-	-	-	-		
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2. Assistant Director - Car Allowance				-	600	-	98	698		698	Stipend increase/review not given at time of promotion to Asst Director.
3.		-		-	-	-	-	-		
4.		-		-	-	-	-	-		
5.		-		-	-	-	-	-		
Total Compensation & Benefits			***$ 463,400***	***$ -***	***$ 600***	***$ -***	***$ 98***	***$ 698***		***$ 698***	
SUPPLIES										
1. Office								500		500	Cost of office supplies increased.
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Supplies			***$ 3,500***					***$ 500***	***$ 500***	
OTHER SERVICES & CHARGES										
1. Dues & subscriptions								7,040		7,040	Professional association/certification dues.
2. Professional								10,000		10,000	Increase to cover GASB increased expense.
3. Rental & contractual								14,250		14,250	New printer contract, increased expense.
4. Ins-liability										283	Property & Casualty contribution increase
5. < Please select category >										
Total Other Services & Charges			***$ 116,657***					***$ 31,290***	***$ 31,573***	
MAINTENANCE										
1. < Please select category >										
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Maintenance			***$ -***					***$ -***	***$ -***	
CAPITAL OUTLAY										
**** See Attached Capital Outlay Request Forms**										
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		***2,965***	
TOTAL			***$ 583,557***					***$ 32,488***	***$ 35,736***	

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Health Insurance

FUND: Employee Benefit Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Health Insurance

FUND: Employee Benefit Fund

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	2,965		-	1	2,965	Microsoft Office Standard Software Allocation
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ 2,965	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ 2,965**	

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2024
680-6068 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
680-6068-471-60-01-000000 Compensation / Exempt	158,798	171,189	171,189	170,889	170,889	
680-6068-471-60-02-000000 Compensation / Non-exempt	151,502	163,944	163,944	163,952	163,952	
680-6068-471-60-06-000000 Compensation / Part time	-	-	-	-	-	
680-6068-471-60-10-000000 Compensation / Overtime	2,215	3,500	2,500	3,500	3,500	
680-6068-471-60-14-000000 Compensation / Car allowance	7,800	7,800	7,800	8,400	8,400	
680-6068-471-60-15-000000 Compensation/Certification	7,160	7,200	7,200	7,200	7,200	
680-6068-471-60-17-000000 Compensation / Telephone	2,400	2,400	2,400	2,400	2,400	
60	**329,875**	**356,033**	**355,033**	**356,341**	**356,341**	**-**
680-6068-471-61-30-000000 Benefits / Social security	24,259	27,238	27,238	27,260	27,260	
680-6068-471-61-36-000000 Benefits / Retirement	27,578	28,945	28,945	30,467	30,467	
680-6068-471-61-40-000000 Benefits / Unemployment tax	54	1,512	1,512	486	486	
680-6068-471-61-46-000000 Benefits / Workers' comp-	686	502	502	625	625	
680-6068-471-61-50-000000 Benefits / Health cost	30,907	36,684	38,947	45,864	45,864	
680-6068-471-61-52-000000 Benefits / Life insurance	187	288	200	291	291	
680-6068-471-61-53-000000 Benefits / Retiree health ins (ARC)	2,765	2,765	2,765	2,765	2,765	
680-6068-471-61-56-000000 Benefits/Pension Cost-TMRS	-	-	-	-	-	
61	**86,435**	**97,934**	**100,109**	**107,758**	**107,758**	**-**
680-6068-473-62-02-000000 Supplies / Office	5,250	3,500	3,500	4,000	4,000	
62	**5,250**	**3,500**	**3,500**	**4,000**	**4,000**	**-**
680-6068-474-63-14-000000 Other services & charges / Dues & subscriptions	2,814	32,960	40,000	40,000	40,000	
680-6068-474-63-23-000000 Other services & charges / Online/svc/network	283	540	540	540	540	
680-6068-474-63-29-000000 Other services & charges / Ins--liability	327	567	567	567	850	
680-6068-474-63-45-000000 Other services & charges / Professional	4,500	13,000	23,000	23,000	23,000	
680-6068-474-63-52-000000 Other services & charges / Rental & contractual	24,617	21,750	36,000	36,000	36,000	
680-6068-474-63-60-000000 Other services & charges / Special events	103,699	31,500	31,500	31,500	31,500	
680-6068-474-63-64-000000 Other services & charges / Training	3,505	7,500	7,500	7,500	7,500	
680-6068-474-63-65-000000 Other services & charges / Travel	3,234	8,000	8,000	8,000	8,000	
680-6068-474-63-91-000000 Other services & charges / Educational refund	17,035	-	302	-	-	
680-6068-474-63-99-000000 Other services & charges / Miscellaneous	(350)	840	840	840	840	
63	**159,664**	**116,657**	**148,249**	**147,947**	**148,230**	**-**
680-6068-473-67-22-000000 Non-Capital Outlay / Computer Equipment	3,224	4,000	3,580	-	-	
680-6068-473-67-24-000000 Non-Capital Outlay / Software	-	-	400	-	2,965	
67	**3,224**	**4,000**	**3,980**	**-**	**2,965**	**-**

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2024
680-6068 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
680-6068-479-78-01-000000 Disaster Exp/ COVID-19	90,804	3,000	-	-	-	
680-6068-479-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
680-6068-479-78-03-000000 Disaster Exp/ Vaccination Clinic	-	-	-	-	-	
78	**90,804**	**3,000**	**-**	**-**	**-**	**-**
680-6068 Administration	**$ 675,254**	**$ 581,124**	**$ 610,871**	**$ 616,045**	**$ 619,293**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Health Insurance	1			Director of Employee Benefits		$ 44.3799	$ 92,310
Health Insurance	1			Asst Dir Benefits / Cvl Ser Dir		32.9705	68,579
Health Insurance				Information Security Officer			10,000
	2						**170,889**
Health Insurance		1		Senior Administrative Clerk		15.2855	31,794
Health Insurance		1		Benefits Processing Specialist		19.9241	41,442
Health Insurance		1		Benefits Reconciliation Specialist		18.3170	38,099
Health Insurance		1		Wellness Coach		25.2964	52,617
		4					**163,952**
				CERTIFICATION PAY			7,200
				OVERTIME			3,500
				CAR ALLOWANCE			8,400
				TELEPHONE			2,400
							21,500
CURRENT POSITIONS		**6**					**356,341**

CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

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DEPARTMENT: Health Insurance

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. Assistant Director - Car Allowance	Exempt	-	-	-	600	-	98	698	YES
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Health Insurance

www.mcallen.net/departments/benefits

Mission Statement:

To provide exceptional customer service to all City employees so that they can do their best for the citizens of McAllen.

Department Summary

Expenditure Detail:	Actual 21-22	Original Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Department Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 329,875	$ 346,272	$ 356,033	$ 355,033	$ 356,341	$ 356,341	$ 356,341	$ 356,341	$ 356,341	$ 356,341
Employee Benefits	86,435	96,393	97,934	100,109	107,758	107,758	107,758	107,758	107,758	107,758
Supplies	5,250	3,500	3,500	3,500	4,000	4,000	4,000	4,000	4,000	4,500
Other Services and Charges	159,664	116,657	116,657	148,249	147,947	148,230	148,230	148,230	148,230	125,730
Maintenance	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	90,804	3,000	3,000	-	-	-	-	-	-	-
Operations Subtotal	672,030	565,822	577,124	606,891	616,045	616,328	616,328	616,328	616,328	594,328
Capital Outlay	3,224	4,000	4,000	3,980	-	2,965	-	-	-	-
Operations & Capital Outlay Total	675,254	569,822	581,124	610,871	616,045	619,293	616,328	616,328	616,328	594,328
Non Departmental										
Cost of Living Adjustment	-	11,530	228	-	6,023	6,023	-	-	-	-
Longevity	-	-	-	-	12,201	12,201	12,201	12,201	12,201	12,201
Total Expenditures	**$ 675,254**	**$ 581,352**	**$ 581,352**	**$ 610,871**	**$ 634,269**	**$ 637,517**	**$ 628,529**	**$ 628,529**	**$ 628,529**	**$ 606,529**
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	4	4	4	4	4	4	4	4	4	4
Part-Time	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	**6**	**6**	**6**	**6**	**6**	**6**	**6**	**6**	**6**	**6**

Resources

	Actual 20-21	Original Budget 21-22	Adjusted Budget 21-22	Estimated 21-22	Dept Request 22-23	City Mgr Recomm. 22-23	Four Year Plan 23-24	24-25	25-26	26-27
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Contact Us:

Jolee Perez
Director of Employee Benefits
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1400

MAJOR FY 23-24 GOALS

1.) Continue growth in utilization of the Direct Primary Care services.
2.) Reduce third party administrative fixed expenses for health plan by 25%.
3.) Retain 2022-23 ending health plan subscriber count average in 2023-24.

Health Insurance

www.mcallen.net/departments/benefits

Performance Measures	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of Full Time Employees	6	6	6	6
Department Administrative Expenditures	$ 675,254	$ 581,352	$ 610,871	$ 637,517
Health Claims (Med & Rx)	$ 15,093,918	9,863,949	$ 14,991,493	$ 14,149,426
Administration & Stop Loss Expenses	$ 1,668,559	1,504,503	$ 1,494,163	$ 1,459,614
Health Plan Net Fixed Costs	$ 72.18	65.13	$ 65.05	$ 65.08
Average Enrolled Subscribers	1903	1925	1865	1865
Average Enrolled Members	3517	3600	3378	3378
Outputs:				
Number of Benefits Orientations Executed	160	50	50	50
Monthly Newlsetter Executions	12	12	12	12
Host Annual Health Fair	No	Yes	Yes	Yes
Annual Screenings Conducted	No	Yes	Yes	Yes
Flu Shots Conducted Annually	Yes	Yes	Yes	Yes
EAP Utilization (%)	3.50%	3.25%	3.20%	3.50%
Conduct Annual Highly Compensated Benefits Discrimination Testing	Yes	Yes	Yes	Yes
Review of Affordable Care Act Regulation Compliance	Yes	Yes	Yes	Yes
Effectiveness Measures:				
Pass the Discrimination Testing Review	Yes	Yes	Yes	Yes
Pass the Affordable Care Act Regulation Compliance Review	Yes	Yes	Yes	Yes

**N/A=Not Available, N/P=Not Provided*

Description:

The Employee Benefits Department administers the benefit policies as part of the City's compensation package to employees, including enrollment, changes, inquiries, retirement investments, collections and terminations of coverages.

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2024
680- Health Insurance Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
680-6162-474-63-09-000000 Other services & charges / Claims	-	350,000	350,000	240,000	240,000	
680-6162-474-63-14-000000 Other services & charges / Dues & subscriptions	-	2,047,680	2,047,680	1,949,760	1,949,760	
680-6162-474-63-17-000000 Other services & charges / Employee bond	-	-	-	-	-	
680-6162-474-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
680-6162-474-63-73-000000 Other services & charges / Outside adm- cost	1,597,244	1,434,163	1,434,163	984,787	984,787	
680-6162-474-63-74-000000 Other services & charges / Life insurance cost	54,380	49,950	49,950	48,463	48,463	
63	**1,651,625**	**3,881,793**	**3,881,793**	**3,223,010**	**3,223,010**	**-**
680-6162-474-64-04-000000 Other service & charges / Active- medical	8,994,110	8,987,071	8,987,071	8,861,663	8,861,663	
680-6162-474-64-05-000000 Other service & charges / Active-prescriptions	3,871,165	2,273,441	2,273,441	3,595,789	3,595,789	
680-6162-474-64-06-000000 Other service & charges / Cobra-medical	45,901	20,128	20,128	16,169	16,169	
680-6162-474-64-07-000000 Other service & charges / Cobra-prescriptions	22,835	16,186	16,186	25,601	25,601	
680-6162-474-64-08-000000 Other services & charges / Agencies-medical	731,285	532,127	532,127	427,459	427,459	
680-6162-474-64-09-000000 Other services & charges / Agencies-prescriptions	238,990	82,844	82,844	131,030	131,030	
680-6162-474-64-12-000000 Other services & charges / EAP-Employee assist pl	37,658	36,602	36,602	36,602	36,602	
680-6162-474-64-19-000000 Other services & charges / ACA-compar effect fees	9,674	10,500	10,500	9,517	9,517	
680-6162-474-64-20-000000 Other services & charges / ACA-HealthcrReprtngFees	4,023	4,000	4,282	4,500	4,500	
680-6162-474-64-45-000000 Other services & charges / Direct bill/cobra admin	-	-	-	-	-	
64	**13,955,644**	**11,962,899**	**11,963,181**	**13,108,330**	**13,108,330**	**-**
680-6162 Employee Benefits	**$ 15,607,268**	**$ 15,844,692**	**$ 15,844,974**	**$ 16,331,340**	**$ 16,331,340**	**$ -**
680-6069-471-61-97-000000 Benefits / Longevity	-	-	-	12,201	12,201	
680-6069-471-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	228	-	6,023	6,023	
61	**-**	**228**	**-**	**18,224**	**18,224**	**-**
680-6069 Contingency	**$ -**	**$ 228**	**$ -**	**$ 18,224**	**$ 18,224**	**$ -**
680-9010-499-74-16-000000 Operating transfers out / General depreciation fun	-	-	-	-	-	
680-9010-499-74-52-000000 Operating transfers out / Retiree health ins fund	-	-	-	-	-	
74	**-**	**-**	**-**	**-**	**-**	**-**
680-9010	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
680 Health Insurance	**$ 16,282,522**	**$ 16,426,044**	**$ 16,455,845**	**$ 16,965,609**	**$ 16,968,857**	**$ -**

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City of McAllen, Texas
Retiree Health Insurance
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ (427,876)	$ 169,894	$ (178,602)	$ 426,898	$ 426,898	$ 1,042,800	$ 1,806,414	$ 2,390,004	$ 2,973,594
Revenues:									
Annual Required Contributions (ARC):									
General Fund	606,264	605,016	605,016	605,016	605,016	603,292	603,292	603,292	605,016
General Fund police subsidy	42,760	-	35,000	-	-	-	-	-	-
Downtown Services Fund	5,498	5,160	5,160	5,160	5,160	5,845	5,845	5,845	5,160
Water Fund	55,127	54,336	54,336	54,336	54,336	53,929	53,929	53,929	54,336
Wastewater Fund	31,575	33,432	33,432	33,432	33,432	33,517	33,517	33,517	33,432
Sanitation Fund	56,199	55,872	55,872	55,872	55,872	58,798	58,798	58,798	55,872
Palm View Golf Course Fund	6,077	6,204	6,204	6,204	6,204	6,456	6,456	6,456	6,204
Convention Center Fund	18,500	18,324	18,324	18,324	18,324	16,369	16,369	16,369	18,324
Airport Fund	14,921	14,868	14,868	14,868	14,868	14,904	14,904	14,904	14,868
Transit System Fund	2,338	2,724	2,724	2,724	2,724	2,280	2,280	2,280	2,724
Toll Bridge Fund	12,216	12,804	12,804	12,804	12,804	12,808	12,808	12,808	12,804
McAllen Express Transit Fund	16,107	16,044	16,044	16,044	16,044	15,934	15,934	15,934	16,044
Anzalduas Crossing	3,690	3,660	3,660	3,660	3,660	4,485	4,485	4,485	3,660
Fleet/Mat. Mgm't Fund	8,278	8,376	8,376	8,376	8,376	8,739	8,739	8,739	8,376
General Insurance Fund	3,173	3,228	3,228	3,228	3,228	3,805	3,805	3,805	3,228
Health Ins. Admin	2,765	2,736	2,736	2,736	2,736	2,584	2,584	2,584	2,736
Property & Casualty	900	984	984	984	984	984	984	984	984
Retirees	611,709	685,680	600,000	752,688	752,688	900,024	720,000	720,000	591,240
Miscellaneous	26,827	-	-	-	-	-	-	-	-
Interest Earned	487	1,301	2,413	-	-	-	-	-	-
Total Revenues	$ 1,525,410	$ 1,530,749	$ 1,481,181	$ 1,596,456	$ 1,596,456	$ 1,744,753	$ 1,564,729	$ 1,564,729	$ 1,435,008
TOTAL RESOURCES	$ 1,097,534	$ 1,700,643	$ 1,302,579	$ 2,023,354	$ 2,023,354	$ 2,787,553	$ 3,371,143	$ 3,954,733	$ 4,408,602
APPROPRIATIONS									
Operating Expenses:									
Administration Cost	$ 78,188	$ 214,925	$ 124,665	$ 186,327	$ 186,327	$ 186,327	$ 186,327	$ 186,327	$ 186,327
Health Claims	1,197,948	961,998	751,016	794,227	794,227	794,812	794,812	794,812	794,812
Total Operations	1,276,136	1,176,923	875,681	980,554	980,554	981,139	981,139	981,139	981,139
TOTAL APPROPRIATIONS	1,276,136	1,176,923	875,681	980,554	980,554	981,139	981,139	981,139	981,139
Revenues Over / Under Expenses	**249,275**	**353,826**	**605,500**	**615,902**	**615,902**	**763,614**	**583,590**	**583,590**	**453,869**
ENDING WORKING CAPITAL	$ (178,602)	$ 523,720	$ 426,898	$ 1,042,800	$ 1,042,800	$ 1,806,414	$ 2,390,004	$ 2,973,594	$ 3,427,463

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Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
685-0000-374-13-00-000000 Reimbursements / Claims aggregate excess	-	-	-	-	-	
685-0000-374-14-00-000000 Reimbursements / Specific stop loss	-	-	-	-	-	
374	**-**	**-**	**-**	**-**	**-**	**-**
685-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	26,827	-	-	-	-	
685-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	-	-	-	-	-	
375	**26,827**	**-**	**-**	**-**	**-**	**-**
685-0000-376-01-00-000000 Contributions / General fund	606,264	605,016	605,016	605,016	605,016	
685-0000-376-01-01-000000 Contributions / General fund police subsidy	42,760	-	35,000	-	-	
685-0000-376-05-00-000000 Contributions / CDBG	-	-	-	-	-	
685-0000-376-10-00-000000 Contributions / Downtown services fund	5,498	5,160	5,160	5,160	5,160	
685-0000-376-30-00-000000 Contributions / Water fund	55,127	54,336	54,336	54,336	54,336	
685-0000-376-40-00-000000 Contributions / Wastewater fund	31,575	33,432	33,432	33,432	33,432	
685-0000-376-50-00-000000 Contributions / Sanitation fund	56,199	55,872	55,872	55,872	55,872	
685-0000-376-51-00-000000 Contributions / Palm view golf course fd-	6,077	6,204	6,204	6,204	6,204	
685-0000-376-52-00-000000 Contributions / Convention center fund	18,500	18,324	18,324	18,324	18,324	
685-0000-376-56-00-000000 Contributions / McAllen int'l airport fd-	14,921	14,868	14,868	14,868	14,868	
685-0000-376-58-00-000000 Contributions / Transit system	2,338	2,724	2,724	2,724	2,724	
685-0000-376-60-00-000000 Contributions / McAllen int'l toll bridge	12,216	12,804	12,804	12,804	12,804	
685-0000-376-62-00-000000 Contributions / McAllen Express	16,107	16,044	16,044	16,044	16,044	
685-0000-376-65-00-000000 Contributions / Anzalduas intl crossing	3,690	3,660	3,660	3,660	3,660	
685-0000-376-66-00-000000 Contributions / Fleet/mat- mgm't fund	8,278	8,376	8,376	8,376	8,376	
685-0000-376-68-00-000000 Contributions / General insurances admin	3,173	3,228	3,228	3,228	3,228	
685-0000-376-72-00-000000 Contributions / Health ins- - admin	2,765	2,736	2,736	2,736	2,736	
685-0000-376-76-00-000000 Contributions / Employees	-	-	-	-	-	
685-0000-376-77-00-000000 Contributions / Property and casualty fund	900	984	984	984	984	
685-0000-376-78-00-000000 Contributions / Outside agencies	-	-	-	-	-	
685-0000-376-79-00-000000 Contributions / Retirees	611,709	685,680	600,000	752,688	752,688	
376	**1,498,097**	**1,529,448**	**1,478,768**	**1,596,456**	**1,596,456**	**-**
685-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
685-0000-381-02-00-000000 Interest / Texpool	487	1,301	2,413	-	-	
685-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	-	-	-	
685-0000-381-04-00-000000 Interest / Other investments	-	-	-	-	-	
685-0000-381-20-00-000000 Interest / Gain/loss sale of invest-	-	-	-	-	-	
381	**487**	**1,301**	**2,413**	**-**	**-**	**-**
685 Retiree Health Insurance	**$ 1,525,410**	**$ 1,530,749**	**$ 1,481,181**	**$ 1,596,456**	**$ 1,596,456**	**$ -**

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Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
685-6060-474-63-09-000000 Other services & charges / Claims	-	-	-	-	-	
685-6060-474-63-14-000000 Other services & charges / Dues & subscriptions			59,000	64,080	64,080	
685-6060-474-63-38-000000 Other services & charges / Management fee- Health	-	64,665	64,665	64,665	64,665	
685-6060-474-63-73-000000 Other services & charges / Outside adm- cost	71,314	70,340	60,000	41,742	41,742	
685-6060-474-63-97-000000 Other services & charges / ARC contra offset	-	-	-	-	-	
685-6060-474-63-99-000000 Other services & charges / Miscellaneous	6,874	79,920	-	79,920	79,920	
63	**78,188**	**214,925**	**183,665**	**250,407**	**250,407**	**-**
685-6060-474-64-04-000000 Other service & charges / Claims-medical over 65	113,364	117,901	64,589	51,884	51,884	
685-6060-474-64-05-000000 Other service & charges / Claims-prescript over 65	139,138	113,971	63,542	100,502	100,502	
685-6060-474-64-13-000000 Other service & charges / Claims-medical under 65	621,999	463,744	396,084	318,175	318,175	
685-6060-474-64-14-000000 Other service & charges/Claims-prescript under 65	315,128	259,382	157,801	249,586	249,586	
685-6060-474-64-45-000000 Other services & charges / Direct bill/cobra admin	8,318	7,000	10,000	10,000	10,000	
64	**1,197,948**	**961,998**	**692,016**	**730,147**	**730,147**	**-**
685-6060	**$ 1,276,136**	**$ 1,176,923**	**$ 875,681**	**$ 980,554**	**$ 980,554**	**$ -**
685-9010-499-74-78-000000 Operating transfers out / Health insurance fund	-	-	-	-	-	
74	**-**	**-**	**-**	**-**	**-**	**-**
685-9010	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
685 Retiree Health Insurance	**$ 1,276,136**	**$ 1,176,923**	**$ 875,681**	**$ 980,554**	**$ 980,554**	**$ -**

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City of McAllen, Texas
Workers Compensation
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 5,431,153	$ 7,359,317	$ 7,666,528	$ 7,680,548	$ 7,680,548	$ 8,011,357	$ 8,388,535	$ 8,777,027	$ 9,213,175
Revenues:									
Fund Contributions: Wkrs Comp	2,162,011	1,859,784	1,859,784	2,283,295	2,283,295	2,283,295	2,283,295	2,283,295	2,283,295
Other Sources	144,121	165,000	100,000	108,500	108,500	133,500	133,500	173,500	108,500
Land Proceeds	377,696	-	-	-	-	-	-	-	-
Interest Earned	(159,384)	13,003	83,238	230,416	230,416	240,341	251,656	263,311	276,395
Federal Grant	30	-	2,265	-	-	-	-	-	-
Total Revenues	2,524,474	2,037,787	2,045,287	2,622,211	2,622,211	2,657,135	2,668,451	2,720,106	2,668,190
TOTAL RESOURCES	$ 7,955,627	$ 9,397,104	$ 9,711,815	$ 10,302,760	$ 10,302,759	$ 10,668,493	$ 11,056,986	$ 11,497,133	$ 11,881,365
APPROPRIATIONS									
Operating Expenses:									
Risk Management	$ 962,203	$ 1,080,944	$ 1,082,601	$ 1,164,290	$ 1,167,078	$ 1,155,635	$ 1,155,635	$ 1,159,635	$ 1,155,635
Insurance Administration Fees	394,268	365,323	391,581	415,323	415,323	415,323	415,323	415,323	415,323
Workers' Comp. Claims Expenses	709,170	800,000	550,000	800,000	709,000	709,000	709,000	709,000	709,000
Total Operations	2,065,640	2,246,267	2,024,182	2,379,613	2,291,401	2,279,958	2,279,958	2,283,958	2,279,958
Other Financing Sources (Uses):									
Transfer out - Development Corp	377,650	-	-	-	-	-	-	-	-
Transfer out - Health Insurance Fund	4,314	7,085	7,085	-	-	-	-	-	-
TOTAL APPROPRIATIONS	2,447,604	2,253,352	2,031,267	2,379,613	2,291,401	2,279,958	2,279,958	2,283,958	2,279,958
Revenues Over / Under Expenses	**76,870**	**(215,565)**	**14,020**	**242,598**	**330,810**	**377,177**	**388,493**	**436,147**	**388,232**
Other Items Affecting Working Capital									
Other items	2,158,506	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	$ 7,666,528	$ 7,143,752	$ 7,680,548	$ 7,923,146	$ 8,011,357	$ 8,388,535	$ 8,777,027	$ 9,213,175	$ 9,601,406

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2024
690- Workers Compensation Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
690-0000-333-03-00-000000 Fed pass thru / TDEM Grant	30	-	2,265	-	-	
333	**30**	**-**	**2,265**	**-**	**-**	**-**
690-0000-361-55-00-000000 Operating revenues / Risk and safety conference	4,325	-		8,500	8,500	
361	**4,325**	**-**	**-**	**8,500**	**8,500**	**-**
690-0000-373-01-00-000000 Sale of property / Fixed assets	377,696	-	-	-	-	
373	**377,696**	**-**	**-**	**-**	**-**	**-**
690-0000-374-13-00-000000 Reimbursements / Claims aggregate excess	-	-	-	-	-	
374	**-**	**-**	**-**	**-**	**-**	**-**
690-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	107,432	90,000	60,000	60,000	60,000	
690-0000-375-02-00-000000 Miscellaneous / Workers comp TIBS	31,296	75,000	40,000	40,000	40,000	
690-0000-375-31-00-000000 Miscellaneous / Hailstorm insurance recovery	-	-	-	-	-	
690-0000-375-99-00-000000 Miscellaneous / Other	1,069	-	-	-	-	
375	**139,796**	**165,000**	**100,000**	**100,000**	**100,000**	**-**
690-0000-376-01-00-000000 Contributions / General fund	1,427,615	1,325,238	1,325,238	1,634,199	1,634,199	
690-0000-376-05-00-000000 Contributions / CDBG	348	252	252	310	310	
690-0000-376-10-00-000000 Contributions / Downtown services fund	5,358	2,700	2,700	4,184	4,184	
690-0000-376-20-00-000000 Contributions / TAG fund	3,436	-	-	-	-	
690-0000-376-30-00-000000 Contributions / Water fund	89,909	67,343	67,343	86,943	86,943	
690-0000-376-40-00-000000 Contributions / Wastewater fund	69,192	62,044	62,044	89,802	89,802	
690-0000-376-50-00-000000 Contributions / Sanitation fund	383,102	274,782	274,782	310,288	310,288	
690-0000-376-51-00-000000 Contributions / Palm view golf course fd-	12,859	7,576	7,576	9,694	9,694	
690-0000-376-52-00-000000 Contributions / Convention center fund	28,385	19,581	19,581	23,700	23,700	
690-0000-376-54-00-000000 Contributions / McAllen int'l civic ctr-	-	-	-	-	-	
690-0000-376-56-00-000000 Contributions / McAllen int'l airport fd-	32,730	24,142	24,142	28,299	28,299	
690-0000-376-58-00-000000 Contributions / Transit system	4,327	3,066	3,066	3,720	3,720	
690-0000-376-60-00-000000 Contributions / McAllen int'l toll bridge	19,696	13,897	13,897	21,366	21,366	
690-0000-376-62-00-000000 Contributions / McAllen Express	60,801	42,563	42,563	50,081	50,081	
690-0000-376-65-00-000000 Contributions / Anzalduas intl crossing	4,276	2,784	2,784	4,491	4,491	
690-0000-376-66-00-000000 Contributions / Fleet/mat- mgm't fund	18,055	12,628	12,628	14,367	14,367	
690-0000-376-68-00-000000 Contributions / General insurances admin	930	447	447	955	955	
690-0000-376-72-00-000000 Contributions / Health ins- - admin	990	500	500	624	624	
690-0000-376-77-00-000000 Contributions / Property and casualty fund	-	241	241	273	273	
376	**2,162,011**	**1,859,784**	**1,859,784**	**2,283,295**	**2,283,295**	**-**

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2024
690- Workers Compensation Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
690-0000-381-01-00-000000 Interest / Pool cash	-	13,003	-	230,416	230,416	
690-0000-381-02-00-000000 Interest / Texpool	26,738	-	55,168	-	-	
690-0000-381-03-00-000000 Interest / Certificate of deposit	2,950	-	-	-	-	
690-0000-381-04-00-000000 Interest / Other investments	20,143	-	28,070	-	-	
690-0000-381-12-00-000000 Interest / Notes	-	-	-	-	-	
690-0000-381-14-00-000000 Interest revenue / Other	-	-	-	-	-	
690-0000-381-20-00-000000 Interest / Gain/loss of investments	(209,215)	-	-	-	-	
381	**(159,384)**	**13,003**	**83,238**	**230,416**	**230,416**	**-**
690 Workers Comp	**$ 2,524,474**	**$ 2,037,787**	**$ 2,045,287**	**$ 2,622,211**	**$ 2,622,211**	**$ -**

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City of McAllen, Texas
General Insurance & Workman's Compensation Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
Administration	$ 962,203	$ 1,080,944	$ 1,082,601	$ 1,164,290	$ 1,167,078	$ 1,155,635	$ 1,155,635	$ 1,159,635	$ 1,155,635
TOTAL EXPENDITURES	$ 962,203	$ 1,080,944	$ 1,082,601	$ 1,164,290	$ 1,167,078	$ 1,155,635	$ 1,155,635	$ 1,159,635	$ 1,155,635
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ 356,134	$ 477,154	$ 477,154	$ 509,134	$ 509,134	$ 509,134	$ 509,134	$ 509,134	$ 509,134
Employee Benefits	98,139	134,023	135,680	190,689	190,689	182,721	182,721	182,721	182,721
Supplies	5,418	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Other Services and Charges	499,741	453,827	453,827	455,327	455,656	455,656	455,656	455,656	455,656
Maintenance & Repair Services	1,017	3,640	3,640	3,640	2,624	2,624	2,624	2,624	2,624
TOTAL OPERATING EXPENSES	960,449	1,074,144	1,075,801	1,164,290	1,163,603	1,155,635	1,155,635	1,155,635	1,155,635
Capital Outlay	1,753	6,800	6,800	-	3,475	-	-	4,000	-
TOTAL EXPENDITURES	$ 962,203	$ 1,080,944	$ 1,082,601	$ 1,164,290	$ 1,167,078	$ 1,155,635	$ 1,155,635	$ 1,159,635	$ 1,155,635
PERSONNEL									
Administration	7	10	10	11	11	11	11	11	12
TOTAL PERSONNEL	7	10	10	11	11	11	11	11	12

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Risk Management
FUND: Workers Compensation

			BASELINE					DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION												
New Position	**# of Positions**	**Base Salary**		**Salary**	**Allowance Car**	**Allowance Phone**	**Fringe Benefits**	**Total**		**# of Positions**	**Total**	
1. Safety Coordinator	1	$ 41,434		$ 41,434	$ 1,800	$ 720	$ 15,493	$ 59,447		1	$ 59,447	Expanding the personnel in this division will allow for increased citywide safety training and hazard mitigation that is department specific, and will improve response time and program quality.
2. -	-	-		-	-	-	-	-				
3. -	-	-		-	-	-	-	-				
4. -	-	-		-	-	-	-	-				
5. -	-	-		-	-	-	-	-				
Total	1	41,434		41,434	1,800	720	15,493	59,447		1	59,447	
Personnel Revisions												
1. Overtime				-	-	-	-	-				
2. Drug & Alcohol Specialist II				2,555	-	-	419	2,974			2,974	FY 22-23 Reclass for changes in duties.
3. Safety Coordinator				1,965	-	-	322	2,287			2,287	FY 22-23 Reclass for title and pay rate change to align with existing positions.
4. Administrative Clerk				(4,422)	-	-	(726)	(5,148)			(5,148)	FY 22-23 Reclass that yielded a savings
5. -				-	-	-	-	-				
Total Compensation & Benefits			***$ 622,332***	***$ 41,532***	***$ 1,800***	***$ 720***	***$ 15,509***	***$ 59,561***		***1***	***$ 59,560***	
SUPPLIES												
1. < Please select category >												
2. < Please select category >												
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Supplies			***$ 5,500***					***$ -***		***$ -***		
OTHER SERVICES & CHARGES												
1. Worker comp premiums								50,000			50,000	Premium increase stop loss/payroll audit
2. Rental & contractual								1,500			1,500	Copier and storage fees
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Other Services & Charges			***$ 453,170***					***$ 51,500***		***$ 51,500***		
MAINTENANCE												
1. Fuel & lubricants											(1,016)	Fuel Adjustment
2. < Please select category >												
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Maintenance			***$ 3,640***					***$ -***		***$ (1,016)***		
CAPITAL OUTLAY												
**** See Attached Capital Outlay Request Forms**												
Total Capital Outlay								-			-	
Total Non- Capital Outlay								-			***3,475***	
TOTAL			***$ 1,084,642***					***$ 111,061***		***$ 113,519***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Risk Management
FUND: Workers Compensation

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		$ -		$ -	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN
FY 2023 - 2024

DEPARTMENT: Risk Management
FUND: Workers Compensation

Software

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	3,475		-	various	3,475	Microsoft Office software program allocation
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ 3,475	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>

ITEM	UNIT PRICE	DEPT REQUEST QUANTITY	DEPT REQUEST TOTAL COST	CM RECOMM QUANTITY	CM RECOMM TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ 3,475

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2024
690-6160 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
690-6160-471-60-01-000000 Compensation / Exempt	216,899	161,623	161,623	154,150	154,150	
690-6160-471-60-02-000000 Compensation / Non-exempt	119,635	294,311	294,311	330,405	330,405	
690-6160-471-60-06-000000 Compensation / Part time	-	-	-	-	-	
690-6160-471-60-10-000000 Compensation / Overtime	4,491	1,500	1,500	1,500	1,500	
690-6160-471-60-14-000000 Compensation / Car allowance	10,200	11,400	11,400	13,800	13,800	
690-6160-471-60-15-000000 Compensation/Certification	1,549	4,000	4,000	4,000	4,000	
690-6160-471-60-17-000000 Compensation / Telephone	3,360	4,320	4,320	5,280	5,280	
60	**356,134**	**477,154**	**477,154**	**509,134**	**509,134**	**-**
690-6160-471-61-30-000000 Benefits / Social security	26,467	35,560	35,560	38,948	38,948	
690-6160-471-61-36-000000 Benefits / Retirement	29,667	37,788	37,788	43,531	43,531	
690-6160-471-61-40-000000 Benefits / Unemployment tax	570	2,520	2,520	891	891	
690-6160-471-61-46-000000 Benefits / Workers' comp-	930	473	493	1,069	1,069	
690-6160-471-61-50-000000 Benefits / Health cost	37,116	55,764	55,764	84,720	84,720	
690-6160-471-61-52-000000 Benefits / Life insurance	216	382	382	426	426	
690-6160-471-61-53-000000 Benefits / Retiree health ins (ARC)	3,173	3,173	3,173	3,173	3,173	
690-6160-471-61-56-000000 Benefits/Pension Cost-TMRS	-	-	-	-	-	
61	**98,139**	**135,660**	**135,680**	**172,757**	**172,757**	**-**
690-6160-473-62-02-000000 Supplies / Office	5,418	5,500	5,500	5,500	5,500	
62	**5,418**	**5,500**	**5,500**	**5,500**	**5,500**	**-**
690-6160-474-63-06-000000 Other services & charges / Civil service activity	-	-	-	-	-	
690-6160-474-63-09-000000 Other services & charges / Claims expense	-	-	-	-	-	
690-6160-474-63-14-000000 Other services & charges / Dues & subscriptions	2,318	2,500	2,500	2,500	2,500	
690-6160-474-63-45-000000 Other services & charges / Professional	2,670	3,000	3,000	3,000	3,000	
690-6160-474-63-52-000000 Other services & charges / Rental & contractual	109,629	3,000	3,000	4,500	4,500	
690-6160-474-63-59-000000 Other services & charges / Security	-	111,820	111,820	111,820	111,820	
690-6160-474-63-60-000000 Other services & charges / Risk & safety symposium	10,828	8,500	8,500	8,500	8,500	
690-6160-474-63-64-000000 Other services & charges / Training	17,112	18,000	18,000	18,000	18,000	
690-6160-474-63-65-000000 Other services & charges / Travel	16,129	12,000	12,000	12,000	12,000	
690-6160-474-63-73-000000 Other services & charges / Drug & Alcohol Services	261,897	285,000	285,000	285,000	285,000	
690-6160-474-63-75-000000 Other services & charges / Rental-general depr- fu	-	-	-	-	-	
690-6160-474-63-91-000000 Other services & charges / Educational refund	-	5,850	5,850	5,850	5,850	
690-6160-474-63-94-000000 Other services & charges / Premiums expense	-	-	-	-	-	
690-6160-474-63-99-000000 Other services & charges / Miscellaneous	13,473	3,500	3,500	3,500	3,500	
63	**434,056**	**453,170**	**453,170**	**454,670**	**454,670**	**-**
690-6160-475-65-16-000000 Maintenance / Vehicles	369	2,040	2,040	2,040	2,040	
690-6160-475-65-17-000000 Maintenance / Fuel & lubricants	647	1,600	1,600	1,600	584	
690-6160-475-65-25-000000 Maintenance / Hailstorm repair cost	-	-	-	-	-	
65	**1,017**	**3,640**	**3,640**	**3,640**	**2,624**	**-**

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2024
690-6160 Administration

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
690-6160-473-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	4,800	4,800	-	-	
690-6160-473-67-22-000000 Non-Capital Outlay / Computer Equipment	1,753	2,000	2,000	-	-	
690-6160-473-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	3,475	
67	**1,753**	**6,800**	**6,800**	**-**	**3,475**	**-**
690-6160-479-78-01-000000 Disaster Exp/ COVID-19	65,650	-	-	-	-	
690-6160-479-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
690-6160-479-78-03-000000 Disaster Exp/ Vaccination Clinic	35	-	-	-	-	
78	**65,685**	**-**	**-**	**-**	**-**	**-**
690-6160 Administration	**$ 962,203**	**$ 1,081,924**	**$ 1,081,944**	**$ 1,145,701**	**$ 1,148,160**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Workers Comp	1			Director of Risk Management		$ 41.9230	$ 87,200
Workers Comp	1			Assistant Director of Risk Management		32.1875	66,950
	2						**154,150**
Workers Comp		1		Administrative Supervisor		17.2112	35,799
Workers Comp		1		Claims Coordinator		18.9753	39,469
Workers Comp		1		Claims Processing Specialist		18.0716	37,589
Workers Comp		1		Claims Processing Specialist		18.0716	37,589
Workers Comp		1		Drug & Alcohol Specialist		15.9825	33,244
Workers Comp		**1**		**Drug & Alcohol Specialist II**	**REVISION - CM RECOMM**	**17.2109**	**35,799**
Workers Comp		**1**		**Safety Program Specialist**	**NEW - CM RECOMM**	**19.9202**	**41,434**
Workers Comp		**1**		**Safety Coordinator**	**REVISION - CM RECOMM**	**19.9200**	**41,434**
Workers Comp		**1**		**Administrative Assistant**	**REVISION - CM RECOMM**	**13.4850**	**28,049**
		9					**330,405**
				CERTIFICATION PAY			4,000
				OVERTIME			1,500
				CAR ALLOWANCE			13,800
				TELEPHONE			5,280
							24,580
CURRENT POSITIONS		**11**					**509,134**

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Risk Management

NEW POSITIONS

	TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	CITY MANAGER APPROVAL YES/NO
1.	Safety Coordinator	-	1,800	720	41,434	-	-	15,493	59,447	1	YES
2.	-	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
6.	-	-	-	-	-	-	-	-	-	-	
7.	-	-	-	-	-	-	-	-	-	-	
8.	-	-	-	-	-	-	-	-	-	-	
9.	-	-	-	-	-	-	-	-	-	-	

REVISIONS

	TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1.	Overtime	-	-	-	-	-	-	-	-	
2.	Drug & Alcohol Specialist II	Non-Exempt	33,244	35,799	2,555	-	-	419	2,974	YES
3.	Safety Coordinator	Non-Exempt	39,469	41,434	1,965	-	-	322	2,287	YES
4.	Administrative Clerk	Non-Exempt	32,471	28,049	(4,422)	-	-	(726)	(5,148)	YES
5.	-	< Select Status >	-	-	-	-	-	-	-	
6.	-	< Select Status >	-	-	-	-	-	-	-	
7.	-	< Select Status >	-	-	-	-	-	-	-	
8.	-	< Select Status >	-	-	-	-	-	-	-	
9.	-	< Select Status >	-	-	-	-	-	-	-	
10.	-	< Select Status >	-	-	-	-	-	-	-	

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General Insurance

www.mcallen.net/departments/risk

Mission Statement:

Our Mission is to provide a safe environment for our employees by identifying, analyzing, and implementing risk prevention programs. We stive to protect the financial assests of the City thru effective channels of communication and excellent customer service.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 356,134	$ 463,875	$ 477,154	$ 477,154	$ 509,134	$ 509,134	$ 509,134	$ 509,134	$ 509,134	$ 509,134
Employee Benefits	98,139	133,564	135,660	135,680	172,757	172,757	172,757	172,757	172,757	172,757
Supplies	5,418	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Other Services and Charges	434,056	453,170	453,170	453,170	454,670	454,670	454,670	454,670	454,670	454,670
Maintenance	1,017	3,640	3,640	3,640	3,640	2,624	2,624	2,624	2,624	2,624
Disaster Expenses	65,685	-	-	-	-	-	-	-	-	-
Operations Subtotal	960,449	1,059,749	1,075,124	1,075,144	1,145,701	1,144,685	1,144,685	1,144,685	1,144,685	1,144,685
Capital Outlay	1,753	6,800	6,800	6,800	-	3,475	-	-	4,000	-
Operations & Capital Outlay Total	962,203	1,066,549	1,081,924	1,081,944	1,145,701	1,148,160	1,144,685	1,144,685	1,148,685	1,144,685
Non Departmental										
Liability Insurance	-	657	657	657	657	986	986	986	986	986
Cost of Living Adjustment	-	13,738	(1,637)	-	7,968	7,968	-	-	-	-
Longevity	-	-	-	-	9,964	9,964	9,964	9,964	9,964	9,964
Total Expenditures	**$ 962,203**	**$ 1,080,944**	**$ 1,080,944**	**$ 1,082,601**	**$ 1,164,290**	**$ 1,167,078**	**$ 1,155,635**	**$ 1,155,635**	**$ 1,159,635**	**$ 1,155,635**
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	5	8	8	8	9	9	9	9	9	10
Part-Time		-	-			-	-	-	-	
Total Positions Authorized	**7**	**10**	**10**	**10**	**11**	**11**	**11**	**11**	**11**	**12**

Resources

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated	$ 2,146,749	$ 2,037,787	$ 2,037,787	$ 2,043,022	$ 2,622,211	$ 2,622,211	$ 2,657,135	$ 2,668,451	$ 2,720,106	$ 2,668,190

Contact Us:

Yolanda Perez
Director of Risk Management
1300 W. Houston
McAllen, TX 78501
(956) 681-1410

MAJOR FY 23-24 GOALS

1 Ensure cost containment within the workers compensaton program by collaborating effectively with the TPA, medical providers, claims team and employees.

2.Maintain an effective and efficient incident reporting process by working colectively with departments and claims team.

3. Continue in our efforts to maintain a drug free workplace thru educaton and testing services.

4. Continue promoting a positive safety culture among the organization that remains focused on employee safety, hazard identification and mitigation.

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City of McAllen
Risk Management

Workman's Compensation Fund

www.mcallen.net/departments/risk

Performance Measures

	Actual FY 21-22	Goal FY 22-23	Estimated FY 22-23	Goal FY 23-24
Inputs:				
Number of full time employees	9	10	10	11
Total Department Expenditures	$ 2,014,303	$ 2,252,944	$ 2,012,182	$ 2,067,078
Risk - Administration Costs	$ 962,203	$ 1,080,944	$ 1,082,601	$ 1,167,078
Workers Compensation Claims Expenses	$ 694,995	$ 800,000	$ 550,000	$ 500,000
Insurance Administration Fees	$ 357,105	$ 372,000	$ 379,581	$ 400,000
Outputs:				
Number of WC Claims submitted to Third Party Administrator	323	180	160	150
Number of WC Record Only Incidents that were reported but not submitted to the Third Party Administrator.	194	175	115	120
Number of Auto Liability Caims processed	131	100	40	75
Number of General Liability Claims processed	76	60	35	50
Number of Property Damage Claims processed	645	375	220	250
Number of Safety Education & Prevention Sessions	138	160	165	170
Number of Drug Screens Administered	2685	2500	2630	2650
Number of Breath Alcohol Tests Administered	2045	2100	2100	2100
Effectiveness Measures:				
Number of WC claims that incurred lost time.	183	75	35	50
Number of WC claims that did not incur lost time.	140	75	115	125
Number of Drug Screens submitted for MRO specimen review.	22	15	22	15
Number of Breath Alcohol Tests that have required confirmation testing.	3	0	6	0
Efficiency Measures:				
Average number of days to Workers' Compensation claims closure.	19	10	12	10
Number of Quality Assurance Surveys Completed	260	136	150	130

**N/A=Not Available, N/P=Not Provided*

Description:

The Risk Management Department administers the Workers Compensation program, Property and Casualty claims processing, Safety Management and the City's Drug and Alcohol Program.

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2024
690- Workers Compensation Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
690-6164-474-63-09-000000 Other service & charges / Workers comp claims exp	709,170	800,000	550,000	800,000	709,000	
690-6164-474-63-29-000000 Other services & charges / Ins--liability	-	657	657	657	986	
690-6164-474-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
690-6164-474-63-45-000000 Other services & charges / Professional	68,838	29,500	29,500	29,500	29,500	
690-6164-474-63-73-000000 Other services & charges / Workers comp admin fees	147,000	164,000	149,800	164,000	164,000	
690-6164-474-63-94-000000 Other services & charges / Worker comp premiums	178,430	171,823	212,281	221,823	221,823	
63	**1,103,437**	**1,165,980**	**942,238**	**1,215,980**	**1,125,309**	**-**
690-6164 General Insurance	**$ 1,103,437**	**$ 1,165,980**	**$ 942,238**	**$ 1,215,980**	**$ 1,125,309**	**$ -**
690-6165-477-89-74-000000 Other / Other claims	-	-	-	-	-	
89	**-**	**-**	**-**	**-**	**-**	**-**
690-6165	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
690-6161-471-61-99-000000 Benefits / Longevity	-	-	-	9,964	9,964	
690-6161-471-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	(1,637)	-	7,968	7,968	
61	**-**	**(1,637)**	**-**	**17,932**	**17,932**	**-**
690-6161 Contingency	**$ -**	**$ (1,637)**	**$ -**	**$ 17,932**	**$ 17,932**	**$ -**
~~690-9010-477-68-02-000000 Depreciation / Expense~~	~~3,604~~					
~~68~~	~~**3,604**~~	~~-~~	~~-~~	~~-~~	~~-~~	~~-~~
690-9010-499-74-02-000000 Operating transfers out / General fund	-	-	-	-	-	
690-9010-499-74-06-000000 Operating transfers out / Capital improvement fund	-	-	-	-	-	
690-9010-499-74-07-000000 Operating transfers out / Information tech- fund	-	-	-	-	-	
690-9010-499-74-56-000000 Operating transfers out / Property & Casualty	-	-	-	-	-	
690-9010-499-74-78-000000 Operating transfers out / Health insurance fund	4,314	7,085	7,085	-	-	
690-9010-499-74-80-000000 Operating transfers out / Development corp fd	377,650	-	-	-	-	
74	**381,964**	**7,085**	**7,085**	**-**	**-**	**-**
690-9010	**$ 381,964**	**$ 7,085**	**$ 7,085**	**$ -**	**$ -**	**$ -**
690 Workers Comp	**$ 2,447,604**	**$ 2,253,352**	**$ 2,031,267**	**$ 2,379,613**	**$ 2,291,401**	**$ -**

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City of McAllen, Texas
Property and Casualty Insurance
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
RESOURCES									
BEGINNING WORKING CAPITAL	$ 159,025	$ 11,221	$ (91,180)	$ (198,530)	$ (198,530)	$ (0)	$ 200,588	$ 401,177	$ 601,765
Revenues:									
Fund Contributions:	871,723	1,512,171	1,512,171	1,512,171	2,267,107	2,267,107	2,267,107	2,267,107	2,267,107
Other	6,182	-	-	-	-	-	-	-	-
Total Revenues	877,905	1,512,171	1,512,171	1,512,171	2,267,107	2,267,107	2,267,107	2,267,107	2,267,107
TOTAL RESOURCES	$ 1,036,930	$ 1,523,392	$ 1,420,991	$ 1,313,641	$ 2,068,577	$ 2,267,107	$ 2,467,695	$ 2,668,284	$ 2,868,872
APPROPRIATIONS									
Operating Expenses:									
Administration	$ 183,199	$ 193,110	$ 214,324	$ 242,004	$ 238,572	$ 236,514	$ 236,514	$ 236,514	$ 236,514
Insurance Premiums	405,217	1,003,557	1,083,557	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557
Claim Expenses	539,694	326,448	321,640	326,448	326,448	326,448	326,448	326,448	326,448
Total Operations	1,128,110	1,523,115	1,619,521	2,072,009	2,068,577	2,066,519	2,066,519	2,066,519	2,066,519
TOTAL APPROPRIATIONS	1,128,110	1,523,115	1,619,521	2,072,009	2,068,577	2,066,519	2,066,519	2,066,519	2,066,519
Revenues Over / Under Expenses	**(250,205)**	**(10,944)**	**(107,350)**	**(559,838)**	**198,530**	**200,588**	**200,588**	**200,588**	**200,588**
ENDING WORKING CAPITAL	$ (91,180)	$ 277	$ (198,530)	$ (758,368)	$ (0)	$ 200,588	$ 401,177	$ 601,765	$ 802,353

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2024
692- Property And Casualty Ins Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
692-0000-375-01-00-000000 Miscellaneous / Recovery of prior years expense	(5,241)	-	-	-	-	
692-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	11,422	-	-	-	-	
692-0000-375-99-00-000000 Miscellaneous / Other	-	-	-	-	-	
375	**6,182**	**-**	**-**	**-**	**-**	**-**
692-0000-376-01-00-000000 Contributions / General fund	488,464	847,335	847,335	847,335	1,270,358	
692-0000-376-05-00-000000 Contributions / CDBG	-	-	-	-	-	
692-0000-376-10-00-000000 Contributions / Downtown services fund	4,837	8,391	8,391	8,391	12,580	
692-0000-376-30-00-000000 Contributions / Water fund	41,741	72,408	72,408	72,408	108,557	
692-0000-376-40-00-000000 Contributions / Wastewater fund	45,448	78,838	78,838	78,838	118,197	
692-0000-376-50-00-000000 Contributions / Sanitation fund	111,176	192,856	192,856	192,856	289,137	
692-0000-376-51-00-000000 Contributions / Palm view golf course fd-	4,111	7,131	7,131	7,131	10,692	
692-0000-376-52-00-000000 Contributions / Convention center fund	32,820	56,933	56,933	56,933	85,356	
692-0000-376-55-00-000000 Contributions / Performing arts center fund	16,803	29,148	29,148	29,148	43,700	
692-0000-376-56-00-000000 Contributions / McAllen int'l airport fd-	29,189	50,634	50,634	50,634	75,912	
692-0000-376-58-00-000000 Contributions / Transit system	41,353	71,735	71,735	71,735	107,548	
692-0000-376-60-00-000000 Contributions / McAllen int'l toll bridge	24,762	42,954	42,954	42,954	64,399	
692-0000-376-62-00-000000 Contributions / McAllen Express	6,201	10,757	10,757	10,757	16,127	
692-0000-376-65-00-000000 Contributions / Anzalduas intl crossing	22,402	38,861	38,861	38,861	58,262	
692-0000-376-66-00-000000 Contributions / Fleet/mat- mgm't fund	1,710	2,966	2,966	2,966	4,447	
692-0000-376-68-00-000000 Contributions / General insurances admin	379	657	657	657	985	
692-0000-376-72-00-000000 Contributions / Health insurance fund	327	567	567	567	850	
376	**871,723**	**1,512,171**	**1,512,171**	**1,512,171**	**2,267,107**	**-**
692-0000-381-02-00-000000 Interest / Texpool	-	-	-	-	-	
692-0000-381-03-00-000000 Interest / Certificates of deposit	-	-	-	-	-	
692-0000-381-04-00-000000 Interest / Other investments	-	-	-	-	-	
692-0000-381-20-00-000000 Interest / Gain/loss sale of investments	-	-	-	-	-	
381	**-**	**-**	**-**	**-**	**-**	**-**
692-0000-391-39-00-000000 Operating transfers in / GenInsur WorkersComp	-	-	-	-	-	
391	**-**	**-**	**-**	**-**	**-**	**-**
692 Property & Casualty	**$ 877,905**	**$ 1,512,171**	**$ 1,512,171**	**$ 1,512,171**	**$ 2,267,107**	**$ -**

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City of McAllen, Texas
Property and Casualty Insurance Fund
Expense Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BY DEPARTMENT									
Administration	$ 1,128,110	$ 1,523,115	$ 1,619,521	$ 2,072,009	$ 2,068,577	$ 2,066,519	$ 2,066,519	$ 2,066,519	$ 2,066,519
TOTAL EXPENDITURES	$ 1,128,110	$ 1,523,115	$ 1,619,521	$ 2,072,009	$ 2,068,577	$ 2,066,519	$ 2,066,519	$ 2,066,519	$ 2,066,519
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	$ 119,152	$ 119,482	$ 119,482	$ 119,482	$ 119,482	$ 119,482	$ 119,482	$ 119,482	$ 119,482
Employee Benefits	24,864	21,280	28,894	41,573	41,573	39,515	39,515	39,515	39,515
Supplies	75	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Other Services and Charges	984,019	1,380,853	1,469,645	1,909,453	1,906,021	1,906,021	1,906,021	1,906,021	1,906,021
Maintenance	-	-	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	1,128,110	1,523,115	1,619,521	2,072,009	2,068,577	2,066,519	2,066,519	2,066,519	2,066,519
Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 1,128,110	$ 1,523,115	$ 1,619,521	$ 2,072,009	$ 2,068,577	$ 2,066,519	$ 2,066,519	$ 2,066,519	$ 2,066,519
PERSONNEL									
Administration	2	2	2	2	2	2	2	2	2
TOTAL PERSONNEL	2	2	2	2	2	2	2	2	2

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CITY OF McALLEN

DECISION PACKAGE

FY 2023 - FY 2024

DEPARTMENT NAME: Property and Casualty
FUND: Property & Casualty Fund

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1. -	-	$ -		$ -	$ -	$ -	$ -	$ -			
2. -	-	-		-	-	-	-	-			
3. -	-	-		-	-	-	-	-			
4. -	-	-		-	-	-	-	-			
5. -	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-			
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits			***$ 156,761***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***	
SUPPLIES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			***$ 1,500***					***$ -***	***$ -***		
OTHER SERVICES & CHARGES											
1. Professional								26,600		25,168	Increased litigation and trial preparation costs.
2. Miscellaneous								2,000		-	Increased miscellaneous expenses.
3. Ins-real & personal pro								500,000		500,000	Anticipated Increase in Premiums according to our consultants.
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			***$ 50,848***					***$ 528,600***	***$ 525,168***		
MAINTENANCE											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			***$ -***					***$ -***	***$ -***		
CAPITAL OUTLAY											
**** See Attached Capital Outlay Request Forms**											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			***$ 209,109***					***$ 528,600***	***$ 525,168***		

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CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Property and Casualty

FUND: Property & Casualty Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	
	GRAND TOTAL		**$ -**		**$ -**	

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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN $5,000

CITY OF McALLEN

FY 2023 - 2024

DEPARTMENT: Property and Casualty

FUND: Property & Casualty Fund

<Please select a category>		DEPT REQUEST		CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
	TOTAL		$ -		$ -	

GRAND TOTAL	$ -	$ -

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2024
692-6166 Property & casualty

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
692-6166-471-60-01-000000 Compensation / Exempt	-	-	-	-	-	
692-6166-471-60-02-000000 Compensation / Non-exempt	115,762	114,442	114,442	114,442	114,442	
692-6166-471-60-10-000000 Compensation / Overtime	-	-	-	-	-	
692-6166-471-60-14-000000 Compensation / Car allowance	1,950	3,600	3,600	3,600	3,600	
692-6166-471-60-17-000000 Compensation / Telephone	1,440	1,440	1,440	1,440	1,440	
60	**119,152**	**119,482**	**119,482**	**119,482**	**119,482**	**-**
692-6166-471-61-30-000000 Benefits / Social security	9,117	9,141	9,140	9,140	9,140	
692-6166-471-61-36-000000 Benefits / Retirement	9,842	1,058	10,216	10,216	10,216	
692-6166-471-61-40-000000 Benefits / Unemployment tax	18	504	162	162	162	
692-6166-471-61-46-000000 Benefits / Workers' comp-	305	241	241	273	273	
692-6166-471-61-50-000000 Benefits / Health cost	4,608	9,216	8,136	16,488	16,488	
692-6166-471-61-52-000000 Benefits / Life insurance	74	96	99	99	99	
692-6166-471-61-53-000000 Benefits / Retiree health ins (ARC)	900	900	900	900	900	
61	**24,864**	**21,156**	**28,894**	**37,278**	**37,278**	**-**
692-6166-473-62-02-000000 Supplies / Office	75	1,500	1,500	1,500	1,500	
62	**75**	**1,500**	**1,500**	**1,500**	**1,500**	**-**
692-6166-474-63-09-000000 Other services & charges / Claims	-	-	-	-	-	
692-6166-474-63-14-000000 Other services & charges / Dues & subscriptions	25,238	20,000	20,000	20,000	20,000	
692-6166-474-63-45-000000 Other services & charges / Professional	13,701	13,348	39,948	39,948	38,516	
692-6166-474-63-52-000000 Other services & charges / Rental & contractual	-	15,000	-	15,000	15,000	
692-6166-474-63-64-000000 Other services & charges / Training	-	1,000	1,000	1,000	1,000	
692-6166-474-63-65-000000 Other services & charges / Travel	40	1,500	1,500	1,500	1,500	
692-6166-474-63-99-000000 Other services & charges / Miscellaneous	128	-	2,000	2,000	-	
63	**39,108**	**50,848**	**64,448**	**79,448**	**76,016**	**-**
692-6166-479-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	
692-6166-479-78-02-000000 Disaster Exp/Hurricane /Windstorm	-	-	-	-	-	
78	**-**	**-**	**-**	**-**	**-**	**-**
692-6166 Administration	**$ 183,199**	**$ 192,986**	**$ 214,324**	**$ 237,709**	**$ 234,277**	**$ -**

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CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED PERSONNEL FY 23-24

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES HOURLY RATE	SALARIES / WAGES ANNUAL SALARY
Administration		1		Claims Adjuster		$ 28.2199	$ 58,697
Administration		1		Assistant Claims Adjuster		26.8004	55,745
		2					**114,442**
				CAR ALLOWANCE			3,600
				TELEPHONE			1,440
							5,040
CURRENT POSITIONS		**2**					**119,482**

Dept #6166

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CITY OF McALLEN

PERSONNEL REVISION WORKSHEET FY 2023-2024

DEPARTMENT: Property and Casualty

NEW POSITIONS										CITY MANAGER
TITLE	EXEMPT	CAR ALLOWANCE	PHONE ALLOWANCE	NON-EX.	PART-TIME	CIVIL SERVICE	FRINGE BENEFITS	TOTAL	TOTAL POSITIONS	APPROVAL YES/NO
1. -	-	-	-	-	-	-	-	-	-	
2. -	-	-	-	-	-	-	-	-	-	
3. -	-	-	-	-	-	-	-	-	-	
4. -	-	-	-	-	-	-	-	-	-	
5. -	-	-	-	-	-	-	-	-	-	
6. -	-	-	-	-	-	-	-	-	-	
7. -	-	-	-	-	-	-	-	-	-	
8. -	-	-	-	-	-	-	-	-	-	
9. -	-	-	-	-	-	-	-	-	-	

REVISIONS									
TITLE	CLASSIFICATION	CURRENT AMOUNT	REVISED AMOUNT	ADJUST AMOUNT	CAR ALLOWANCE	PHONE ALLOWANCE	FRINGE BENEFITS	TOTAL ADJ.	
1. Overtime	-	-	-	-	-	-	-	-	
2. -	< Select Status >	-	-	-	-	-	-	-	
3. -	< Select Status >	-	-	-	-	-	-	-	
4. -	< Select Status >	-	-	-	-	-	-	-	
5. -	< Select Status >	-	-	-	-	-	-	-	
6. -	< Select Status >	-	-	-	-	-	-	-	
7. -	< Select Status >	-	-	-	-	-	-	-	
8. -	< Select Status >	-	-	-	-	-	-	-	
9. -	< Select Status >	-	-	-	-	-	-	-	
10. -	< Select Status >	-	-	-	-	-	-	-	

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Property and Casualty Insurance Fund

www.mcallen.net/departments/risk

Mission Statement:

Our mission is to effectively mitigate loss and protect the assets of the City through careful and diligent claims handling.

Department Summary

Expenditure Detail:	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Personnel Services										
Salaries and Wages	$ 119,152	$ 116,149	$ 119,482	$ 119,482	$ 119,482	$ 119,482	$ 119,482	$ 119,482	$ 119,482	$ 119,482
Employee Benefits	24,864	20,630	21,156	28,894	37,278	37,278	37,278	37,278	37,278	37,278
Supplies	75	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Other Services and Charges	39,108	50,848	50,848	64,448	79,448	76,016	76,016	76,016	76,016	76,016
Maintenance	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	183,199	189,127	192,986	214,324	237,709	234,277	234,277	234,277	234,277	234,277
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Operations & Capital Outlay Total	183,199	189,127	192,986	214,324	237,709	234,277	234,277	234,277	234,277	234,277
Non Departmental										
Premiums Insurance	405,217	1,003,557	1,003,557	1,083,557	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557
Claims Expenses	539,694	326,448	326,448	321,640	326,448	326,448	326,448	326,448	326,448	326,448
Cost of Living Adjustment	-	3,983	124	-	2,058	2,058	-	-	-	-
Longevity	-	-	-	-	2,237	2,237	2,237	2,237	2,237	2,237
Total Expenditures	**$ 1,128,110**	**$ 1,523,115**	**$ 1,523,115**	**$ 1,619,521**	**$ 2,072,009**	**$ 2,068,577**	**$ 2,066,519**	**$ 2,066,519**	**$ 2,066,519**	**$ 2,066,519**
PERSONNEL										
Exempt	-	-	-	-	-	2	-	-	-	-
Non-Exempt	2	2	2	2	2	-	2	2	2	2
Part-Time	-	-	-			-	-	-	-	
Total Positions Authorized	**2**	**2**	**2**	**2**	**2**	**2**	**2**	**2**	**2**	**2**

Resources	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Mgr Recomm. 23-24	Four Year Plan 24-25	25-26	26-27	27-28
Related Revenue Generated										

Contact Us:

Isaac J. Tawil
City Attorney
1300 W. Houston
McAllen, TX 78501
(956) 681-1410

MAJOR FY 23-24 GOALS

1)Create an effective self-funded property and casualty insurance program through comprehensive claims analysis and effective accident investigations.
2)Achieve a cost effective approach in the mitigation of losses.
3)Establish a positive working relationship with internal and external customers to solve claims fair and expeditiously in an effort to reduce litigation cost.

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2024
692- Property And Casualty Ins Fund

Preliminary Form "A" Worksheet
For Fiscal Year 2023-2024

	Actuals FY 21-22	Adjusted Budget FY 22-23	Estimated FY 22-23	Department Request FY 23-24	City Manager Recomm FY 23-24	City Comm Recomm FY 23-24
692-6174-474-63-17-000000 Premiums / Ins-employee bond	525	6,031	6,031	6,031	6,031	
692-6174-474-63-24-000000 Premiums / Ins-auto liability	25,106	50,000	50,000	50,000	50,000	
692-6174-474-63-26-000000 Premiums / Ins-errors & omissions	6,463	37,240	37,240	37,240	37,240	
692-6174-474-63-27-000000 Premiums / Ins-real & personal pro	324,091	760,000	840,000	1,260,000	1,260,000	
692-6174-474-63-28-000000 Premiums / Ins-law enforcement	-	41,296	41,296	41,296	41,296	
692-6174-474-63-29-000000 Other services & charges / Ins-liability	-	24,479	24,479	24,479	24,479	
692-6174-474-63-30-000000 Premiums / Ins-mobile equip	-	-	-	-	-	
692-6174-474-63-71-000000 Premiums / Ins - special events	34,899	70,000	70,000	70,000	70,000	
692-6174-474-63-93-000000 Premiums / Ins-aviation	14,134	14,511	14,511	14,511	14,511	
63	**405,217**	**1,003,557**	**1,083,557**	**1,503,557**	**1,503,557**	**-**
692-6174 Premiums	**$ 405,217**	**$ 1,003,557**	**$ 1,083,557**	**$ 1,503,557**	**$ 1,503,557**	**$ -**
692-6194-474-63-17-000000 Claims expenses / Employee bond	-	8,600	8,600	8,600	8,600	
692-6194-474-63-24-000000 Claims expenses / Auto liability	472,609	248,355	248,355	248,355	248,355	
692-6194-474-63-26-000000 Claims expenses / Error & omissions	-	-	-	-	-	
692-6194-474-63-27-000000 Claims expenses / Real and personal property	-	4,700	4,700	4,700	4,700	
692-6194-474-63-28-000000 Claims expenses / Law enforcement	(1,320)	19,650	19,650	19,650	19,650	
692-6194-474-63-29-000000 Claims expenses / General liability	68,406	40,335	40,335	40,335	40,335	
692-6194-474-63-30-000000 Claims expenses /Mobile equipment	-	-	-	-	-	
692-6194-474-63-93-000000 Claims expenses / Aviation	-	-	-	-	-	
63	**539,694**	**321,640**	**321,640**	**321,640**	**321,640**	**-**
692-6194-474-64-27-000000 Claims expense / TML deductibles	-	4,808	-	4,808	4,808	
64	**-**	**4,808**	**-**	**4,808**	**4,808**	**-**
692-6194 Claims Expenses	**$ 539,694**	**$ 326,448**	**$ 321,640**	**$ 326,448**	**$ 326,448**	**$ -**
692-6186-471-61-99-000000 Benefits / Longevity	-	-	-	2,237	2,237	
692-6186-471-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	124	-	2,058	2,058	
61	**-**	**124**	**-**	**4,295**	**4,295**	**-**
692-6186 Contingency	**$ -**	**$ 124**	**$ -**	**$ 4,295**	**$ 4,295**	**$ -**
692 Property & Casualty	**$ 1,128,110**	**$ 1,523,115**	**$ 1,619,521**	**$ 2,072,009**	**$ 2,068,577**	**$ -**

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FY 2023-2024

General Fund

Agency Name	FY 2022-23	FY 2023-2024		
	Awarded	Request	CD Committee	City Manager Recommend
Amigos Del Valle	$ 107,000	$ 120,000	$ 107,000	$ 107,000
Comfort House	15,000	15,000	15,000	15,000
Museum of South Texas History	40,000	40,000	40,000	40,000
* Women Together	15,000	25,000	15,000	15,000
McAllen Town Band	15,000	19,000	15,000	15,000
RGV Literacy Center	15,000	25,000	15,000	15,000
Valley Symphony Orchestra	84,000	125,000	84,000	84,000
McAllen Chamber of Commerce	789,000	968,587	789,000	789,000
* Boys & Girls Club of McAllen	740,000	920,629	740,000	740,000
* International Museum of Art & Science	700,000	798,000	700,000	700,000
* McAllen Heritage Center	115,000	125,000	115,000	115,000
Total	**$ 2,635,000**	**$ 3,181,216**	**$ 2,635,000**	**$ 2,635,000**

*** Funded in ARPA Fund**

Development Corporation of McAllen, Inc.

Agency Name	FY 2022-23	FY 2023-2024		
	Awarded	Request	CD Committee	City Manager Recommend
Comfort House Services, Inc.	$ 115,000	$ 115,000	$ 115,000	$ 115,000
McAllen Economic Development Corporation	950,000	1,100,000	1,100,000	1,100,000
LiftFund, Inc	200,000	200,000	101,736	200,000
South Texas College	330,000	500,000	400,000	330,000
Affordable Homes of South Texas	244,000	147,625	147,625	147,625
VIDA	500,000	600,000	300,000	500,000
7-Lower Rio Grande Valley Community HMC- El Milagro	280,000	280,000	280,000	280,000
Boys & Girls Club of McAllen	330,000	389,639	389,639	330,000
Total	**$ 2,949,000**	**$ 3,332,264**	**$ 2,834,000**	**$ 3,002,625**

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General Fund
Fiscal Year 2023-24 Proposed Projects

Agency Name	FY 2022-2023 Award	FY 2023 - 2024 Request	Increase from FY 2023	CD Committee	City Manager	City Commission	Comments
Museum of South Texas History	$ 40,000	$ 40,000	$ -	$ 40,000	$ 40,000		Funds to be used for utilities for climate control for exhibits and visitors. Agency to benefit 30,000 on-site and 60,000 virtual visitors.
McAllen Heritage Center	$ 115,000	$ 125,000	$ 10,000	$ 115,000	$ 115,000		Funds will be used for salary/wages (admin and direct), purchase of equipment/supplies, marketing/advertising/print plus operating expenses. Beneficiaries approx. 10,000 to 12,000 visitors. Request includes $31,000 in administrative costs.
Women Together	$ 15,000	$ 25,000	$ 10,000	$ 15,000	$ 15,000		Funds will be used to pay debt on Justice Center. Proposed beneficiaries includes assistance to 3,831 at the Justice Center, assist 4, 120 on the crisis hotline, assist with shelter 442 and provide transitional housing to 16 families.
Comfort House	$ 15,000	$ 15,000	$ -	$ 15,000	$ 15,000		Proposed use of funds will be used to pay for utilities for facilities to serve 85 terminally ill residents.
Town Band Association	$ 15,000	$ 19,000	$ 4,000	$ 15,000	$ 15,000		Funds will be utilized to purchase music, concert thematic elements, promotional items, copyright fees, tax services, insurance and salary and wages for Librarian, Musical Director, Assistant Director and other miscellaneous expenses. Programming is estimated to benefit 4,000 beneficiaries. The request includes $ 3,750 in proposed administrative costs.
Amigos Del Valle	$ 107,000	$ 120,000	$ 13,000	$ 107,000	$ 107,000		Funds to be utilized for direct service salary, wages, and fringe for employees. Agency is proposing to assist 720 beneficiaries.
RGVLC	$ 15,000	$ 25,000	$ 10,000	$ 15,000	$ 15,000		Funds will be utilized to provide instructors at five McAllen sites for ESL, GED and citizenship classes. Proposed beneficiaries are 50 students. The request includes $ 5,000.00 in proposed administrative costs.
Valley Symphony Orchestra	$ 84,000	$ 125,000	$ 41,000	$ 84,000	$ 84,000		Funds to be used for salary, wages and fringe (Admin and Direct), purchase of music, MPAC rental fees, concert production and for professional and contractual services. Approximately 18,000 public attendees will benefit. The request includes $ 29,000.00 in proposed administrative costs.
McAllen Chamber of Commerce	$ 789,000	$ 968,587	$ 179,587	$ 789,000	$ 789,000		Funds to be utilized for Admin and Operations salary, wages, and fringe, overhead administrative costs as well as for operating programs. Agency estimates project will benefit 175,678 individuals and 623 businesses. The request includes $ 242,147.00 in administrative costs.
IMAS	$ 700,000	$ 798,000	$ 98,000	$ 700,000	$ 700,000		Funds to be used for salary, wages and fringe for museum employee's. Approximately 45,000 on-site and 15,000online beneficiaries. The request includes $ 80000.00 in proposed administrative costs.
Boys & Girls Club of McAllen, Inc.	$ 740,000	$ 920,629	$ 180,629	$ 740,000	$ 740,000		Funds will be used for salary/wages, fringe (Admin and Direct Expenses), travel/training, Admin equipment & supplies, building repair and insurance, advertising, program supplies, "program expenses", utilities, scholarships, after school bus transportation and professional/contractual services. Services to benefit 5,700 students. Requests includes $ 196,870 in administrative costs.
Totals	**$ 2,635,000**	**$ 3,181,216**	**$ 546,216**	**$ 2,635,000**	**$ 2,635,000**	**$ -**	

Development Corporation of McAllen, Inc.
Fiscal Year 2023-24 Proposed Projects

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Agency Name	FY 2022 - 2023 Award	FY 2023 - 2024					Comments
		Request	Increase from FY 23	CD Committee	City Manager	City Commission	
Comfort House, Inc.	$115,000	$115,000	$0	$115,000	$115,000		Funds will support 10 caregivers to provide 24-hour care for an estimated 85 residents. No administration expenses are proposed.
VIDA	$500,000	$600,000	$100,000	$300,000	$500,000		Funds will provide direct assistance and counseling to 120 students. The request includes $ 90,000 in proposed administrative costs.
South Texas College	$330,000	$500,000	$170,000	$400,000	$330,000		Funds will provide IAM/ITED training for 650 workers in McAllen plants. The request includes $ 34,096.00 in proposed administrative costs.
McAllen Economic Development Corporation	$950,000	$1,100,000	$150,000	$1,100,000	$1,100,000		Funds will provide for activities and administration to recruit 20 to 30 prospective companies to McAllen. The request includes $ 104,971.45 in administrative costs.
Affordable Homes of South Texas, Inc.	$244,000	$147,625	-$96,375	$147,625	$147,625		Funds will be used for rehabilitation of 2 homes and benefit an estimated 8 family members; admin costs includes salary and fringe of Program Manager and Rehabilitation Coordinator. The request includes $ 37,625.00 in proposed administrative costs.
LIftFund, Inc.	$200,000	$200,000	$0	$101,736	$200,000		Funds will be used to provide zero-interest loans to 15 businesses, same as current year. Budget includes $ 5,000 for marketing and $ 195,000 for Interest Buy Down program.
Boys & Girls Club of McAllen, Inc.	$330,000	$389,639	$59,639	$389,639	$330,000		Funds will be used for staff cost who serve 750 youth. The request includes $ 71,431.54 in proposed administrative costs.
El Milagro Clinic	$280,000	$280,000	$0	$280,000	$280,000		Funds will provide medical services to 1,750 patients. The request includes $ 47,831.25 in proposed administrative costs.
Totals	**$2,949,000**	**$3,332,264**	**$383,264**	**$2,834,000**	**$3,002,625**		

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Debt Service Funds

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City of McAllen, Texas
Sales Tax Revenue Bonds
Debt Service
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
SINKING FUND									
BEGINNING FUND BALANCE	$ -	$ -	$ 1,242	$ 1,092	$ 1,092	$ 1,092	$ 1,092	$ 1,092	$ 1,092
Sources:									
Contributions	-	754,510	554,276	1,706,547	1,706,547	2,010,818	2,011,797	2,005,308	2,014,110
Recovery of Prior Year Expenses	2,592	-	-	-	-	-	-	-	-
Other Financing Sources:									
Transfer In - Development Corp	-	200,234	200,234	300,000	300,000	-	-	-	-
Total Sources and Transfers	2,592	954,744	754,510	2,006,547	2,006,547	2,010,818	2,011,797	2,005,308	2,014,110
TOTAL RESOURCES	$ 2,592	$ 954,744	$ 755,752	$ 2,007,639	$ 2,007,639	$ 2,011,910	$ 2,012,889	$ 2,006,400	$ 2,015,202
APPROPRIATIONS									
Revenue Bond - Series 2016	$ -	$ 128,210	$ 128,210	$ 393,210	$ 393,210	$ 392,380	$ 396,305	$ 394,865	$ 395,888
Revenue Bond - Series 2017	-	306,818	306,818	816,818	816,818	821,722	819,709	816,670	817,574
Revenue Bond - Series 2018	-	155,241	155,241	415,241	415,241	412,233	413,700	414,570	414,965
Revenue Bond - Series 2021	-	163,041	163,041	379,928	379,928	383,133	380,733	377,853	384,333
Fees	1,350	1,200	1,350	1,350	1,350	1,350	1,350	1,350	1,350
TOTAL APPROPRIATIONS	1,350	754,510	754,660	2,006,547	2,006,547	2,010,818	2,011,797	2,005,308	2,014,110
ENDING FUND BALANCE	$ 1,242	$ 200,234	$ 1,092	$ 1,092	$ 1,092	$ 1,092	$ 1,092	$ 1,092	$ 1,092

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City of McAllen, Texas
Local Government Finance Corporation
Debt Service
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
BEGINNING FUND BALANCE	$ 347,262	$ 347,262	$ 308,885	$ 308,885	$ 308,885	$ 308,885	$ 308,885	$ 308,885	$ 308,885
Sources:									
Interest	3,398	-	-	-	-	-	-	-	-
Other Financing Sources:									
Transfer In - TIRZ#1	258,897	-	-	-	-	-	-	-	-
Transfer In - Development Corp	557,905	910,120	910,120	909,175	909,175	906,800	910,317	907,167	908,427
Transfer In - LGFC TAMU Construction Fund	4,255	-	-	-	-	-	-	-	-
Total Revenues and Other Sources	824,454	910,120	910,120	909,175	909,175	906,800	910,317	907,167	908,427
TOTAL RESOURCES	$ 1,171,716	$ 1,257,382	$ 1,219,005	$ 1,218,060	$ 1,218,060	$ 1,215,685	$ 1,219,202	$ 1,216,052	$ 1,217,312
APPROPRIATIONS									
Bond Principal - Series 2017	$ 510,000	$ 556,500	$ 556,500	$ 572,250	$ 572,250	$ 582,750	$ 603,750	$ 624,750	$ 651,000
Interest and Fees - Series 2017	352,831	353,620	353,620	336,925	336,925	324,050	306,567	282,417	257,427
TOTAL APPROPRIATIONS	862,831	910,120	910,120	909,175	909,175	906,800	910,317	907,167	908,427
ENDING FUND BALANCE	$ 308,885	$ 347,262	$ 308,885	$ 308,885	$ 308,885	$ 308,885	$ 308,885	$ 308,885	$ 308,884

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City of McAllen, Texas
TIRZ #1
Debt Service
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
SINKING FUND									
BEGINNING FUND BALANCE	$ 243,962	$ -	$ 499,149	$ 499,149	$ 499,149	$ 499,149	$ 499,149	$ 499,149	$ 499,149
Sources:									
Contributions - 2016 TIRZ	841,708	1,517,357	1,517,357	1,517,299	1,517,299	1,515,555	1,517,139	1,517,078	1,520,272
Interest Earned	2,052	-							
Total Revenues	843,760	1,517,357	1,517,357	1,517,299	1,517,299	1,515,555	1,517,139	1,517,078	1,520,272
Other Financing Sources:									
Transfer In - TIRZ#1	927,780	-	-	-	-	-	-	-	-
Total Revenues and Other Sources	1,771,540	1,517,357	1,517,357	1,517,299	1,517,299	1,515,555	1,517,139	1,517,078	1,520,272
TOTAL RESOURCES	$ 2,015,502	$ 1,517,357	$ 2,016,506	$ 2,016,448	$ 2,016,448	$ 2,014,704	$ 2,016,288	$ 2,016,227	$ 2,019,421
APPROPRIATIONS									
Principal & Interest									
Certificate of Obligation Series 2016 (TIRZ)	$ 1,516,353	$ 1,517,357	$ 1,517,357	$ 1,517,299	$ 1,517,299	$ 1,515,555	$ 1,517,139	$ 1,517,078	$ 1,520,272
TOTAL APPROPRIATIONS	1,516,353	1,517,357	1,517,357	1,517,299	1,517,299	1,515,555	1,517,139	1,517,078	1,520,272
ENDING FUND BALANCE-UNRESERVED	$ 499,149	$ -	$ 499,149	$ 499,149	$ 499,149	$ 499,149	$ 499,149	$ 499,149	$ 499,149

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City of McAllen, Texas
General Obligation Debt
Debt Service
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
SINKING FUND									
BEGINNING FUND BALANCE	$ 3,880,392	$ 3,880,392	$ 4,501,490	$ 4,501,490	$ 4,501,490	$ 4,501,490	$ 4,503,962	$ 4,506,434	$ 4,504,906
Sources:									
Ad Valorem Tax	5,423,499	4,836,565	4,836,565	4,837,273	4,837,273	4,845,726	4,843,904	4,834,685	4,564,253
Interest Earned	38,604	1,667	1,667	-	-	-	-	-	-
Total Revenues	5,462,103	4,838,232	4,838,232	4,837,273	4,837,273	4,845,726	4,843,904	4,834,685	4,564,253
Other Financing Sources:									
Transfer In - Hotel Venue	233,862	233,598	233,598	802,166	802,166	803,411	803,095	801,058	802,073
Total Revenues and Other Sources	5,695,965	5,071,830	5,071,830	5,639,439	5,639,439	5,649,137	5,646,999	5,635,743	5,366,326
TOTAL RESOURCES	$ 9,576,357	$ 8,952,222	$ 9,573,320	$ 10,140,929	$ 10,140,929	$ 10,150,627	$ 10,150,961	$ 10,142,177	$ 9,871,232
APPROPRIATIONS									
Principal & Interest									
General Obligation - 2014:									
(Street Imprv / Performing Arts / Baseball Complex)	$ 2,052,625	$ 2,050,000	$ 2,050,000	$ -	$ -	$ -	$ -	$ -	$ -
Certificate of Obligation Series 2018:									
(Parks Facilities / Fire Station #2)	355,281	352,406	352,406	354,156	354,156	355,406	356,156	356,406	351,281
General Obligation - 2018:									
(Drainage / Traffic Imprv)	249,288	248,913	248,913	253,163	253,163	252,038	250,663	249,038	252,038
General Obligation - 2019:									
(Drainage / Traffic Imprv)	1,310,850	1,312,725	1,312,725	1,308,475	1,308,475	1,312,975	1,311,100	1,312,850	1,038,225
General Obligation - 2021:									
(Partial Refunding of 2014 Series)	1,104,161	1,102,896	1,102,896	3,721,227	3,721,227	3,723,828	3,724,190	3,716,559	3,719,892
Other Bond payment									
Fees for All Bonds	2,663	4,890	4,890	2,418	2,418	2,418	2,418	2,418	2,418
TOTAL APPROPRIATIONS	5,074,867	5,071,830	5,071,830	5,639,439	5,639,439	5,646,665	5,644,527	5,637,271	5,363,854
ENDING FUND BALANCE-UNRESERVED	$ 4,501,490	$ 3,880,392	$ 4,501,490	$ 4,501,490	$ 4,501,490	$ 4,503,962	$ 4,506,434	$ 4,504,906	$ 4,507,378

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City of McAllen, Texas
Hotel Tax Venue
Debt Service
Fund Balance Summary

	Actual 21-22	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	City Manager Recomm 23-24	Four Year Plan 24-25	25-26	26-27	27-28
SINKING FUND									
BEGINNING FUND BALANCE	$ 4	$ 4	$ 4	$ (0)	$ (0)	$ (0)	$ (0)	$ (0)	$ (0)
Sources:									
Transfer In-Hotel Tax Venue Fund	568,706	566,100	566,100	-	-	-	-	-	-
Total Sources and Transfers	568,706	566,100	566,100	-	-	-	-	-	-
TOTAL RESOURCES	$ 568,710	$ 566,104	$ 566,104	$ (0)	$ (0)	$ (0)	$ (0)	$ (0)	$ (0)
APPROPRIATIONS									
Bond Principal	$ 535,000	$ 555,000	$ 555,000	$ -	$ -	$ -	$ -	$ -	$ -
Interest and Fees	33,706	11,100	11,104	-	-	-	-	-	-
TOTAL APPROPRIATIONS	568,706	566,100	566,104	-	-	-	-	-	-
ENDING FUND BALANCE	$ 4	$ 4	$ (0)	$ (0)	$ (0)	$ (0)	$ (0)	$ (0)	$ (0)

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City of McAllen, Texas
Water Fund
Working Capital Summary

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	Gen. Mgr Recomm. 23-24
RESOURCES						
BEGINNING WORKING CAPITAL	**$ 7,447,045**	**$ 5,898,891**	**$ 5,898,891**	**$ 6,067,337**	**$ 9,013,481**	**$ 9,013,481**
Revenues:						
Residential Water Sales	12,463,993	16,494,615	16,494,615	15,514,478	16,494,615	16,627,282
Commercial Water Sales	6,092,590	7,449,642	7,449,642	7,128,683	7,449,642	7,470,558
Industrial Water Sales	412,142	614,225	614,225	427,819	614,225	614,225
Regional Water Sales	176,067	340,000	340,000	252,011	340,000	340,000
Misc. Operating Revenues	474,410	400,000	400,000	500,028	400,000	400,000
Tap Fees	476,575	450,000	450,000	405,150	450,000	450,000
Connect Fees	185,350	180,000	180,000	184,650	180,000	180,000
Reconnect Fees	195,625	190,000	190,000	185,000	190,000	190,000
Billing Charges	460,000	460,000	460,000	460,000	460,000	460,000
Reimbursements	174,944	35,000	35,000	75,220	35,000	35,000
Misc. Non-Operating Revenues	533,158	235,500	235,500	341,109	235,500	235,500
Interest Earned	(104,689)	29,345	29,345	1,195,501	29,345	274,352
Total Revenues	**21,540,165**	**26,878,327**	**26,878,327**	**26,669,649**	**26,878,327**	**27,276,917**
Operating Transfers In	-	-	-	-	-	-
Total Revenues and Transfers	21,540,165	26,878,327	26,878,327	26,669,649	26,878,327	27,276,917
TOTAL RESOURCES	**$ 28,987,210**	**$ 32,777,218**	**$ 32,777,218**	**$ 32,736,986**	**$ 35,891,808**	**$ 36,290,398**
APPROPRIATIONS						
Operating Expenses:						
Administration and General/Benefits	$ 2,107,794	$ 2,354,197	$ 2,379,015	$ 1,882,605	$ 2,238,332	$ 2,238,332
Employee Benefits/Contingency	35,000	272,630	57,158	35,000	35,000	492,883
Liability and Misc. Insurance	41,741	72,408	72,408	72,408	72,408	72,408
Water Treatment Plant	5,196,695	6,512,771	6,564,329	6,032,802	6,702,334	6,519,962
Cost of Raw Water	2,505,301	2,478,577	2,478,577	2,200,000	2,478,577	3,078,577
Water Laboratory	475,683	600,275	609,307	547,485	665,691	625,191
Transmission & Distribution	2,296,128	2,898,143	2,954,721	2,485,916	3,390,365	3,124,459
Water Meter Readers	1,086,052	1,387,113	1,411,229	1,211,267	1,424,577	1,413,902
Utility Billing	828,225	996,405	1,010,593	961,714	1,044,064	1,044,064
Customer Relations	1,001,722	1,211,963	1,238,241	1,199,741	1,148,641	1,150,671
Treasury Management	505,077	538,104	547,008	523,825	550,163	550,163
Capital Outlay	-	-	-	-	-	-
Total Operations	**16,079,418**	**19,322,586**	**19,322,586**	**17,152,763**	**19,750,152**	**20,310,612**
Transfers To Depreciation Fund	1,609,101	1,768,040	1,768,040	1,599,619	1,768,040	1,850,076
Transfers to Debt Service-2015 Issue	1,085,075	1,092,042	1,092,042	1,100,232	1,092,392	1,092,392
Transfers to Debt Service-2016 Issue	798,073	860,473	860,473	865,525	859,936	859,936
Transfers to Debt Service-2018 Issues	528,378	530,956	530,956	640,878	692,548	692,548
Transfers to Debt Service-2021 Issues	199,444	1,060,925	1,060,925	941,497	1,058,921	1,058,921
Transfers to Planned Debt Service	-	-	-	-	-	-
Transfers to Capital Improvements	941,469	1,018,790	1,018,790	1,018,790	1,859,400	1,721,500
Other Non-operating expenses / Health Ins	80,729	-	-	131,581	-	-
Rebatable Arbitrage / Bond-related charges	143,319	-	-	-	-	-
Total Non-operating	**5,385,588**	**6,331,226**	**6,331,226**	**6,298,122**	**7,331,237**	**7,275,373**
TOTAL APPROPRIATIONS	**$ 21,465,006**	**$ 25,653,812**	**$ 25,653,812**	**$ 23,450,885**	**$ 27,081,389**	**$ 27,585,985**
Other Changes Affecting Working Capital	(1,454,868)	(272,619)	(272,619)	(272,619)	(272,619)	(272,619)
ENDING WORKING CAPITAL	**$ 6,067,337**	**$ 6,850,787**	**$ 6,850,787**	**$ 9,013,481**	**$ 8,537,800**	**$ 8,431,794**
Targeted Ending Balance (Note 1)	$ 5,286,384	$ 6,352,631	$ 6,352,631	$ 5,639,265	$ 6,493,201	$ 6,677,461
Days of Working Capital	138	129	129	192	158	152
Debt Coverage Ratio	2.09	2.13	2.13	2.68	1.92	1.88

Note 1 - 120 Days of O & M Expenses

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City of McAllen, Texas
Water Fund
Expense Summary

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	Gen. Mgr Recomm. 23-24
BY DEPARTMENT						
Administration and General	$ 2,107,794	$ 2,354,197	$ 2,379,015	$ 1,882,605	$ 2,238,332	$ 2,238,332
Employee Benefits/Contingency	35,000	272,630	57,158	35,000	35,000	492,883
Liability and Misc. Insurance	41,741	72,408	72,408	72,408	72,408	72,408
Water Treatment Plant	5,196,695	6,512,771	6,564,329	6,032,802	6,702,334	6,519,962
Cost of Raw Water	2,505,301	2,478,577	2,478,577	2,200,000	2,478,577	3,078,577
Water Laboratory	475,683	600,275	609,307	547,485	665,691	625,191
Transmission & Distribution	2,296,128	2,898,143	2,954,721	2,485,916	3,390,365	3,124,459
Water Meter Readers	1,086,052	1,387,113	1,411,229	1,211,267	1,424,577	1,413,902
Utility Billing	828,225	996,405	1,010,593	961,714	1,044,064	1,044,064
Customer Relations	1,001,722	1,211,963	1,238,241	1,199,741	1,148,641	1,150,671
Treasury Management	505,077	538,104	547,008	523,825	550,163	550,163
TOTAL OPERATING EXPENSES	16,079,418	19,322,586	19,322,586	17,152,763	19,750,152	20,310,612
TOTAL EXPENDITURES	**$ 16,079,418**	**$ 19,322,586**	**$ 19,322,586**	**$ 17,152,763**	**$ 19,750,152**	**$ 20,310,612**
BY EXPENSE GROUP						
Expenses:						
Personnel Services						
Salaries and Wages	$ 6,408,113	$ 6,828,388	$ 7,014,396	$ 6,297,478	$ 7,323,625	$ 7,023,835
Employee Benefits	1,326,663	2,386,321	2,200,313	2,149,218	2,411,749	2,728,994
Supplies	1,819,086	2,299,305	2,299,305	2,225,213	2,323,155	2,318,955
Other Services and Charges	5,513,935	6,354,339	6,354,339	5,344,977	6,160,838	6,772,188
Maint. and Repair Services	823,842	1,252,482	1,252,482	961,568	1,319,424	1,295,779
Non-capitalized Capital Outlay	187,778	201,751	201,751	174,309	211,361	170,861
TOTAL OPERATING EXPENSES	16,079,418	19,322,586	19,322,586	17,152,763	19,750,152	20,310,612
TOTAL EXPENDITURES	**16,079,418**	**19,322,586**	**19,322,586**	**17,152,763**	**19,750,152**	**20,310,612**
PERSONNEL						
Admin. and General	9	9	9	9	9	9
Water Treatment Plant	36	36	36	36	36	36
Laboratory Services	6	6	6	6	6	6
Transmission & Distribution	47	47	47	47	47	50
Meter Readers	19	19	19	19	19	19
Utility Billing	9	10	10	10	10	10
Customer Relations	20	20	20	20	20	20
Treasury Management	4	4	4	4	4	4
TOTAL PERSONNEL	**150**	**151**	**151**	**151**	**151**	**154**

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City of McAllen, Texas
Water Depreciation
Working Capital Summary

		Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	General Mgr Recomm. 23-24
RESOURCES							
BEGINNING WORKING CAPITAL		**$ 6,249,327**	**$ 3,999,977**	**$ 3,999,977**	**$ 6,360,058**	**$ 3,492,200**	**$ 3,492,200**
Revenues:							
Interest Earned		40,577	24,000	24,000	179,754	24,000	107,295
Valuation Allowance		(124,298)	-	-	-	-	-
Miscellaneous/Other		-	-	-	-	-	-
Total Revenues		(83,721)	24,000	24,000	179,754	24,000	107,295
Operating Transfers In - Water Fund		1,609,101	1,768,040	1,768,040	1,599,619	1,768,040	1,850,076
Total Revenues and Transfers		1,525,380	1,792,040	1,792,040	1,779,373	1,792,040	1,957,371
TOTAL RESOURCES		**$ 7,774,707**	**$ 5,792,017**	**$ 5,792,017**	**$ 8,139,431**	**$ 5,284,240**	**$ 5,449,571**
APPROPRIATIONS							
Expenditures:							
Administration and General		$ -	$ -	$ -	$ -	$ -	$ -
Water Treatment Plant		279,514	285,760	285,760	239,067	286,500	292,500
Water Laboratory		21,508	-	-	-	-	-
Transmission & Distribution		722,923	1,052,930	1,052,930	820,000	2,221,849	1,772,699
Water Meter Readers		70,095	-	-	59,265	160,000	200,000
Utility Billing		-	-	-	-	-	-
Customer Relations		-	27,000	27,000	27,000	-	-
Treasury Management		-	-	-	-	-	-
Other		-	-	-	-	-	-
Total Operations		**1,094,039**	**1,365,690**	**1,365,690**	**1,145,332**	**2,668,349**	**2,265,199**
Capital Projects:	**Project ID**						
CDBG Projects	IU1104	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
SWTP Exp Filter/Clarifier	IU1507	63,742	5,000	5,000	5,000	-	-
Hackberry Wtrln Repl 17th-19th	IU1603	4,034	-	-	155,000	-	-
Kendlewood Wtrln Repl 17th-20th	IU1604	4,000	-	-	120,000	-	-
SWTP Electrical Generator Project	IU2001	3,000	150,000	150,000	200,000	2,000,000	500,000
Taylor Rd Utility Adjustments (IH 2-Pecan)	IU2101	264,000	10,000	10,000	10,000	-	-
Annual Waterline Replacement	IU2103	68,500	800,000	800,000	600,000	800,000	400,000
Annual Water Tower Rehabilitation	IU2104	-	700,000	700,000	-	700,000	-
ERP Project	EO2103	-	-	800,000	800,000	600,000	-
Concrete Steel Pipe Rehabilitation/Replacement Phase 1	IU2201	9,155	450,000	450,000	450,000	800,000	-
SWTP Tube Settler Replacement	IU2202	-	200,000	200,000	-	300,000	400,000
Daffodil Road Waterline Replacement	IU2203	333,916	275,000	275,000	427,000	-	-
Taylor Rd Utility Adjustments Bus 83 - Daffodil	IU2301	-	30,000	30,000	30,000	700,000	30,000
NWTP Chain and Flight Sludge Collector Replacement	IU2302	-	600,000	600,000	604,900	-	-
Total Capital Projects		**750,346**	**3,320,000**	**4,120,000**	**3,501,900**	**6,000,000**	**1,430,000**
TOTAL APPROPRIATIONS		**1,844,386**	**4,685,690**	**5,485,690**	**4,647,232**	**8,668,349**	**3,695,199**
Adjustment for accruals / Oper transfers out		429,737	-	-	-	-	-
ENDING WORKING CAPITAL		**$ 6,360,058**	**$ 1,106,327**	**$ 306,327**	**$ 3,492,200**	**$ (3,384,109)**	**$ 1,754,372**

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CITY OF MCALLEN, TEXAS
WATER CAPITAL IMPROVEMENT
WORKING CAPITAL SUMMARY

		Actual 21-22	Budget 22-23	Adjusted 22-23	Estimated 22-23	Dept. Request 23-24	General Mgr Recomm 23-24
RESOURCES							
BEGINNING BALANCE		**$ 4,237,849**	**$ 4,165,305**	**$ 4,165,305**	**$ 4,589,436**	**$ 4,266,283**	**$ 4,266,283**
Revenues:							
Interest Earned		33,272	22,902	22,902	163,844	22,902	127,988
Unrealized (loss) on Investments		(89,213)	-	-	89,213	-	-
Operating Activities		-	-	-	-	-	-
Total Revenues		**(55,941)**	**22,902**	**22,902**	**253,057**	**22,902**	**127,988**
Transfers In: Water Fund For Working Capital - Projects		500,000	500,000	500,000	500,000	500,000	500,000
Transfers In - Capital Outlay		441,469	518,790	518,790	518,790	1,359,400	1,221,500
Total Revenues and Transfers		**885,528**	**1,041,692**	**1,041,692**	**1,271,847**	**1,882,302**	**1,849,488**
TOTAL RESOURCES		**$ 5,123,377**	**$ 5,206,997**	**$ 5,206,997**	**$ 5,861,283**	**$ 6,148,585**	**$ 6,115,771**
APPROPRIATIONS							
Operating Expenses:							
Working Capital Outlay:							
Water Plant		12,154	-	-	-	111,400	95,400
Water Lab		973	-	-	-	-	40,500
Transmission & Distribution		428,370	518,790	518,790	-	1,248,000	1,085,600
Meter Readers		-	-	-	-	-	-
Utility Billing		-	-	-	-	-	-
Customer Relations		-	-	-	-	-	-
Treasury Management		-	-	-	-	-	-
Administration		-	-	-	-	-	-
Total Working Capital Outlay		**441,496**	**518,790**	**518,790**	**-**	**1,359,400**	**1,221,500**
Working Capital Projects:							
Line Oversizing/Participation	IU0106	73,456	150,000	150,000	50,000	150,000	150,000
Waterline Extensions	IU1306	47,761	50,000	50,000	10,000	50,000	50,000
Geo-Water (Deep Well)	IU1406	-	150,000	150,000	10,000	150,000	150,000
HCID #1 Raw Waterline	IU1506	-	10,000	10,000	10,000	-	-
SWTP Exp Filter/Clarifier	IU1507	-	15,000	15,000	15,000	-	-
HCRMA Waterline Adjustment	IU2205	48,714	-	-	-	-	-
NWTP Expansion (11.25 to 22.50 mgd)	IU2206	-	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
North Bentsen Road Transmission Line	IU2303	-	250,000	250,000	100,000	150,000	150,000
Total Working Capital Projects		**169,931**	**2,025,000**	**2,025,000**	**1,595,000**	**1,900,000**	**1,900,000**
Total Operations		**611,427**	**2,543,790**	**2,543,790**	**1,595,000**	**3,259,400**	**3,121,500**
Transfers out		-	-	-	-	-	-
TOTAL APPROPRATIONS		**611,427**	**2,543,790**	**2,543,790**	**1,595,000**	**3,259,400**	**3,121,500**
Over/(Under) Appropriations		274,101	(1,502,098)	(1,502,098)	(323,153)	(1,377,098)	(1,272,012)
Adjustment for accrued expenses / Transfers		77,486	-	-	-	-	-
ENDING BALANCE		**$ 4,589,436**	**$ 2,663,207**	**$ 2,663,207**	**$ 4,266,283**	**$ 2,889,185**	**$ 2,994,271**

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CITY OF MCALLEN, TEXAS
WATER REVENUE BOND ISSUES
WORKING CAPITAL SUMMARY

		Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept Request 23-24	General Mgr Recomm. 23-24
RESOURCES							
BEGINNING BALANCE		$ (195,687)	$ 1,429,412	$ 1,429,412	$ 25,518	$ -	$ -
Adjustment to Beginning Balance (Reimbursement Pending)		-	-	-	195,687	-	-
Adjusted Beginning Balance		(195,687)	1,429,412	1,429,412	-	-	-
Revenues							
Bond Proceeds		1,062,535	18,725,000	18,725,000	2,000,000	16,825,000	16,825,000
Interest Earned		-	-	-	-	-	-
Unrealized (loss) on investments		-	-	-	-	-	-
Total Revenues		1,062,535	18,725,000	18,725,000	2,000,000	16,825,000	16,825,000
Transfers In		-	-	-	-	-	-
Total Revenues and Transfers		1,062,535	18,725,000	18,725,000	2,000,000	16,825,000	16,825,000
TOTAL RESOURCES		**$ 866,848**	**$ 20,154,412**	**$ 20,154,412**	**$ 2,000,000**	**$ 16,825,000**	**$ 16,825,000**
APPROPRIATIONS							
Operating Expenses:							
Project #	**Project:**						
IU1202	Sludge Dewatering	$ -	$ 825,000	$ 825,000	$ -	$ -	$ -
IU1506	HCID #1 - Raw Waterline	1,309,171	150,000	150,000	-	-	-
IU1507	SWTP Expansion Filter/Clarifier	440,531	50,000	50,000	-	-	-
IU2001	South WTP Electrical Generator Project	-	-	-	-	825,000	825,000
IU2108	AMI Project	-	17,700,000	17,700,000	2,000,000	16,000,000	16,000,000
Total Operations		$ 1,749,703	$ 18,725,000	$ 18,725,000	$ 2,000,000	$ 16,825,000	$ 16,825,000
Transfers out Sewer Bond 1999		-	-	-	-	-	-
TOTAL APPROPRATIONS		**1,749,703**	**18,725,000**	**18,725,000**	**2,000,000**	**16,825,000**	**16,825,000**
Over/(Under) Appropriations		(687,168)	-	-	-	-	-
Adjustment for accrued expenses		908,373					
ENDING BALANCE		**$ 25,518**	**$ 1,429,412**	**$ 1,429,412**	**$ -**	**$ -**	**$ -**

* Budget amendment required

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City of McAllen, Texas
Wastewater Fund
Working Capital Summary

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	Gen Mgr Recomm. 23-24
RESOURCES						
BEGINNING WORKING CAPITAL	**$ 4,634,426**	**$ 3,868,727**	**$ 3,868,727**	**$ 4,361,900**	**$ 7,207,363**	**$ 7,207,363**
Revenues:						
Residential Service	11,995,055	13,656,628	13,656,628	12,980,833	13,656,628	13,751,728
Commercial Service	4,101,769	5,559,722	5,559,722	4,443,685	5,559,722	5,571,722
Industrial Service	262,058	403,733	403,733	234,804	403,733	403,733
Alton User Charges	585,775	750,000	750,000	667,414	750,000	750,000
Calpine/Duke Reuse Charges	898,650	900,000	900,000	887,061	900,000	900,000
Reuse Charges	279,416	240,000	240,000	337,762	240,000	240,000
Industrial Surcharge	1,104,573	1,240,000	1,240,000	1,154,380	1,240,000	1,240,000
Misc Operating Revenue	63,987	20,000	20,000	53,325	20,000	20,000
Misc Non-oper Rev - Septic Tank Hauler Fees	193,845	330,000	330,000	363,814	330,000	330,000
Misc Non-oper Rev - Sharyland Water Supply	583,818	400,000	400,000	573,468	400,000	400,000
Misc Non-oper Rev - Other	(125,338)	8,500	8,500	2,934,621	8,500	8,500
Interest Earned	(27,870)	18,308	18,308	275,730	18,308	219,257
Reimbursements	163,639	91,000	91,000	46,151	91,000	91,000
Total Revenues	**20,079,376**	**23,617,891**	**23,617,891**	**24,953,048**	**23,617,891**	**23,925,940**
Operating Transfers In	-	-	-	-	-	-
Total Revenues and Transfers	**20,079,376**	**23,617,891**	**23,617,891**	**24,953,048**	**23,617,891**	**23,925,940**
TOTAL RESOURCES	**$ 24,713,802**	**$ 27,486,618**	**$ 27,486,618**	**$ 29,314,948**	**$ 30,825,254**	**$ 31,133,303**
APPROPRIATIONS						
Operating Expenses:						
Administration & General	1,628,295	1,917,566	1,940,358	2,046,739	1,979,497	1,979,497
Wastewater Treatment Plants	4,865,143	5,778,508	5,844,348	5,566,581	5,851,574	5,851,574
Wastewater Laboratory	689,247	729,088	742,940	746,736	766,214	766,334
Wastewater Collections	2,378,701	2,702,092	2,735,607	2,543,185	2,879,472	2,879,472
Employee Benefits/Contingency	-	152,072	16,073	-	-	347,665
Liability and Misc. Insurance	45,448	78,838	78,838	78,838	78,838	78,838
Non-capitalized Capital Outlay	-	-	-	-	-	-
Total Operations	**9,606,834**	**11,358,164**	**11,358,164**	**10,982,079**	**11,555,596**	**11,903,380**
Non-Operating Expenses:						
Transfers to Depreciation Funds	3,651,161	3,861,464	3,861,464	3,755,656	3,861,464	3,823,361
Transfers to Debt Service: 2009 - TWDB	1,355,150	1,355,000	1,355,000	1,355,150	1,355,000	1,355,000
Transfers to Debt Service: 2012 - TWDB	135,383	-	-	-	-	-
Transfers to Debt Service: 2013 - TWDB	626,183	621,871	621,871	400,906	287,865	287,865
Transfers to Debt Service: 2015	852,559	858,033	858,033	864,468	858,308	858,308
Transfers to Debt Service: 2015 - TWDB	1,697,989	1,697,700	1,697,700	1,703,375	1,700,074	1,700,074
Transfers to Debt Service: 2016	1,057,910	1,140,627	1,140,627	1,147,324	1,139,915	1,139,915
Transfers to Debt Service: 2016 - TWDB	279,411	318,975	318,975	319,122	318,559	318,559
Transfers to Debt Service: 2018 - TWDB	107,458	107,137	107,137	177,282	211,749	211,749
Planned Debt Service	-			-	-	-
Transfers to Capital Improvements	858,657	1,301,007	1,301,007	1,301,007	1,301,007	1,475,145
Rebatable Arbitrage / Bond-related charges	(500,335)					
Other Non-operating expenses / Health Ins	49,916	-	-	101,216	-	-
Total Non-Operating	**10,171,443**	**11,261,814**	**11,261,814**	**11,125,506**	**11,033,939**	**11,169,975**
TOTAL APPROPRIATIONS	**19,778,277**	**22,619,977**	**22,619,978**	**22,107,585**	**22,589,536**	**23,073,355**
Other Changes Affecting Working Capital	(573,625)	-	-	-	-	-
ENDING WORKING CAPITAL	**$ 4,361,900**	**$ 4,866,641**	**$ 4,866,640**	**$ 7,207,363**	**$ 8,235,719**	**$ 8,059,948**
Targeted Ending Balance (Note 1)	$ 3,158,411	$ 3,734,191	$ 3,734,191	$ 3,610,547	$ 3,799,100	$ 3,913,440
Days of Working Capital	166	156	156	240	260	247
Debt Coverage Ratio	1.71 #	2.01 #	2.01 #	2.34 #	2.05 #	2.05

Note 1 - 120 Days of O & M Expenses

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City of McAllen, Texas
Wastewater Fund
Expense Summary

	Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	Gen Mgr Recomm. 23-24
BY DEPARTMENT						
Admin. and General	$ 1,628,295	$ 1,917,566	$ 1,940,358	$ 2,046,739	$ 1,979,497	$ 1,979,497
Employee Benefits/Contingency	-	152,072	16,073	-	-	347,665
Liability and Misc. Insurance	45,448	78,838	78,838	78,838	78,838	78,838
Plants and Stations	4,865,143	5,778,508	5,844,348	5,566,581	5,851,574	5,851,574
Laboratory Services	689,247	729,088	742,940	746,736	766,214	766,334
Wastewater Collection	2,378,701	2,702,092	2,735,607	2,543,185	2,879,472	2,879,472
TOTAL OPERATING EXPENSES	9,606,833	11,358,164	11,358,164	10,982,079	11,555,595	11,903,380
TOTAL EXPENDITURES	**$ 9,606,833**	**$ 11,358,164**	**$ 11,358,164**	**$ 10,982,079**	**$ 11,555,595**	**$ 11,903,380**
BY EXPENSE GROUP						
Expenses:						
Personnel Services						
Salaries and Wages	$ 4,172,279	$ 4,373,260	$ 4,490,663	$ 4,402,190	$ 4,623,021	$ 4,623,141
Employee Benefits	897,525	1,514,193	1,396,790	1,380,717	1,467,716	1,815,381
Supplies	785,061	782,005	782,005	782,675	877,705	817,705
Other Services and Charges	2,816,281	3,442,253	3,442,253	3,316,531	3,288,370	3,288,370
Maint. and Repair Services	737,526	827,153	827,153	680,853	842,653	902,653
Non-capitalized Capital Outlay	198,162	419,300	419,300	419,113	456,130	456,130
TOTAL OPERATING EXPENSES	9,606,833	11,358,164	11,358,164	10,982,079	11,555,595	11,903,380
TOTAL EXPENDITURES	**$ 9,606,833**	**$ 11,358,164**	**$ 11,358,164**	**$ 10,982,079**	**$ 11,555,595**	**$ 11,903,380**
PERSONNEL						
Admin. and General	11	11	11	11	11	14
Plants and Stations	46	47	47	47	47	47
Laboratory Services	10	10	10	10	10	10
Wastewater Collection	26	26	26	26	26	26
TOTAL PERSONNEL	**93**	**94**	**94**	**94**	**94**	**97**

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City of McAllen, Texas
Wastewater Depreciation Fund
Working Capital Summary

		Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	General Mgr Recomm. 23-24
RESOURCES							
BEGINNING WORKING CAPITAL		**$ 15,994,790**	**$ 15,100,923**	**$ 15,100,923**	**$ 17,924,626**	**$ 18,634,840**	**$ 18,634,840**
Revenues:							
Interest Earned		111,948	83,555	83,555	490,832	559,727	559,727
Valuation allowance		(568,994)	-	-	568,994	-	-
Other Miscellaneous Revenue		-	-	-	-	-	-
Total Revenues		(457,046)	83,555	83,555	1,059,826	559,727	559,727
Operating Transfers In - Sewer Fund		3,651,161	3,861,464	3,861,464	3,755,656	3,823,361	3,823,361
Total Revenues and Transfers		3,194,114	3,945,019	3,945,019	4,815,482	4,383,088	4,383,088
TOTAL RESOURCES		**$ 19,188,904**	**$ 19,045,942**	**$ 19,045,942**	**$ 22,740,108**	**$ 23,017,928**	**$ 23,017,928**
APPROPRIATIONS							
Operating Expenses:							
Administration and General		$ -	$ -	$ -	$ 8,000	$ 10,000	$ 10,000
Wastewater Treatment Plant		129,975	446,185	446,185	367,682	637,500	988,500
Wastewater Laboratory		-	23,200	23,200	17,039	11,500	11,500
Wastewater Collections		560,618	205,230	205,230	161,958	376,000	411,000
Total Operations		**690,593**	**674,615**	**674,615**	**554,679**	**1,035,000**	**1,421,000**
Capital Projects:							
ERP Project	EO2103	$ -	$ -	$ 800,000	$ 800,000	$ -	$ -
Swr Ln & Manhole Replace	IS0807	19,322	600,000	600,000	244,344	600,000	600,000
CDBG/Urban County Matching - Sewer	IS1401	47,351	100,000	100,000	32,000	-	-
5 mile and Bentsen Lift Station Rehab	IS2001	-	500,000	500,000	500,000	-	-
Shary Rd Util Adjust (Pioneer Force Main)	IS2101	419	185,000	185,000	185,000	-	-
Annual Manhole Rehabilitation	IS2102	599,153	600,000	600,000	580,755	600,000	600,000
Annual Lift Station Rehabilitation	IS2103	14,656	100,000	100,000	37,725	100,000	100,000
NWWTP Headworks Construction	IS2104	305,000	460,000	460,000	433,600	-	-
Zinnia Lift Station Abandonment	IS2201	-	50,000	50,000	-	400,000	400,000
Adobe Wells Lift Station Abandonment	IS2202	1,559	50,000	50,000	-	-	-
SWWTP Headworks Screens Replacement	IS2203	-	300,000	300,000	279,000	-	-
23rd Street & Sarah Lift Station Design	IS2204	-	150,000	150,000	168,165	-	-
South WWTP Grit System (Coanda)	IS2301	-	250,000	250,000	-	-	-
Downtown Sewer Improvements Project	IS2302	-	1,000,000	1,000,000	250,000	1,000,000	-
Bentsen Sewer Imp Project (3 Mi to 5 Mi)	IS2303	-	300,000	300,000	40,000	260,000	260,000
Ware Road Utility Adj FM 107-Monte Cristo	IS2110	-	-	-	-	50,000	50,000
23rd and Sarah Lift Station Abandonment		-	-	-	-	3,850,000	3,850,000
Lark Sewer Improvements		-	-	-	-	3,950,000	3,950,000
Total Capital Projects		**987,460**	**4,645,000**	**5,445,000**	**3,550,589**	**10,810,000**	**9,810,000**
Operating Transfers Out		**-**			**-**	**-**	**-**
TOTAL APPROPRIATIONS		**1,678,053**	**5,319,615**	**6,119,615**	**4,105,268**	**11,845,000**	**11,231,000**
Adjustment for accruals		413,775	-	-	-	-	-
ENDING WORKING CAPITAL		**$ 17,924,626**	**$ 13,726,327**	**$ 12,926,327**	**$ 18,634,840**	**$ 11,172,928**	**$ 11,786,928**

* Budget Amendment

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City of McAllen, Texas
Wastewater Capital Improvement
Working Capital Summary

		Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	General Mgr Recomm. 23-24
RESOURCES							
BEGINNING BALANCE		**$ 5,308,999**	**$ 5,384,513**	**$ 5,384,513**	**$ 5,681,980**	**$ 4,629,836**	**$ 4,629,836**
Revenues:							
Interest Earned		35,693	26,246	26,246	163,636	138,895	138,895
Unrealized gain/(loss) on investments		(157,782)	-	-	-	-	-
Other		3,564	-	-	-	-	-
Total Revenues		(118,525)	26,246	26,246	163,636	138,895	138,895
Transfers In - TWDB		-	-	-	-	-	-
Transfers In - TIRZ #1		-	-	-	-	-	-
Transfers In - Capital Projects		600,000	600,000	600,000	600,000	600,000	600,000
Transfers In - Capital Outlay		258,657	701,007	701,007	701,007	770,145	875,145
Other		-	1,327,305	1,327,305	-	1,327,305	1,327,305
Total Revenues and Transfers		740,132	2,654,558	2,654,558	1,464,643	2,836,345	2,941,345
TOTAL RESOURCES		**$ 6,049,131**	**$ 8,039,071**	**$ 8,039,071**	**$ 7,146,623**	**$ 7,466,181**	**$ 7,571,181**
APPROPRIATIONS							
Capital Outlay:							
Administration		5,200	10,000	10,000	13,000	406,500	406,500
Wastewater Treatment Plant		14,672	143,230	143,230	136,227	-	-
Wastewater Laboratory		-	181,000	181,000	27,997	150,000	235,000
Wastewater Collections		115,327	366,777	366,777	338,370	163,645	233,645
Total Capital Outlay		135,198	701,007	701,007	515,594	720,145	875,145
Total Operating Expenses		135,198	701,007	701,007	515,594	720,145	875,145
Projects:							
Line Oversizing/Participation	IS0101	$ 52,926	$ 250,000	$ 250,000	$ 334,000	$ 250,000	$ 250,000
Dicker Road Sewer	IS1407	-	1,600,000	1,600,000	800,000	800,000	800,000
North WWTP Electrical	IS1409	77,743	-	-	-	-	-
Shary Road Utility Adjustment (Pioneer Force Main)	IS2101	-	185,000	185,000	435,000	-	-
Sprague Swr Lateral La Lomita-Ware Rd Design	IS2107	-	22,000	22,000	-	-	-
Tres Lagos Reclaimed Water Elevated Tower	IS2205	8,100	100,000	100,000	312,193	50,000	50,000
Tres Lagos Reclaimed Water Elevated Tower Construction		-	2,851,203	2,851,203	-	2,851,203	2,851,203
NWWTP Lift Station Improvements		-	120,000	120,000	120,000	-	-
Total Project Costs		138,769	5,128,203	5,128,203	2,001,193	3,951,203	3,951,203
Transfers out:							
Transfer out to Sewer Fund		-	-	-	-	-	-
TOTAL APPROPRATIONS		**$ 273,967**	**$ 5,829,210**	**$ 5,829,210**	**$ 2,516,787**	**$ 4,671,348**	**$ 4,826,348**
Over/(Under) Appropriations		466,165	(3,174,652)	(3,174,652)	(1,052,144)	(1,835,003)	(1,885,003)
Adjustment for accrued expenses		(93,184)	-	-	-	-	-
ENDING BALANCE		**$ 5,681,980**	**$ 2,209,861**	**$ 2,209,861**	**$ 4,629,836**	**$ 2,794,833**	**$ 2,744,833**

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City of McAllen, Texas
Wastewater Revenue Bonds
Working Capital Summary

		Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Department Request 23-24	General Mgr Recomm. 23-24
RESOURCES							
BEGINNING BALANCE		$ 924,234	$ -	$ -	$ -	$ -	$ -
Adjustment to Beginning Balance for liabilities outstanding		-	-	-	-	-	-
Adjusted Beginning Balance		924,234	-	-	-	-	-
Revenues							
Bond Proceeds		-	-	-	-	-	-
Interest Earned		265	-	-	-	-	-
Total Revenues		265	-	-	-	-	-
Transfers In		-	-	-	-	-	-
Total Revenues and Transfers		265	-	-	-	-	-
TOTAL RESOURCES		**$ 924,499**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
APPROPRIATIONS							
Project:							
SWWTP Upgrade Design	IS1304	$ -	$ -	$ -	$ -	$ -	$ -
South WWTP Admin Bldg Break Room Remodeling	IS1901	685,826	-	-	-	-	-
Total Projects		685,826	-	-	-	-	-
Transfers out - Water Bond Revenue		-	-	-	-	-	-
TOTAL APPROPRATIONS		$ 685,826	$ -	$ -	$ -	$ -	$ -
Over/(Under) Appropriations		(685,561)	-	-	-	-	-
Adjustment for accrued expenses		(238,673)	-	-	-	-	-
ENDING BALANCE		$ -	$ -	$ -	$ -	$ -	$ -

* Budget Amendment

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City of McAllen, Texas
Wastewater Revenue Bonds - CWSRF Funding
Working Capital Summary

		Actual 21-22	Budget 22-23	Adjusted Budget 22-23	Estimated 22-23	Dept. Request 23-24	General Mgr Recomm. 23-24
RESOURCES							
BEGINNING BALANCE		**$ (31,094)**	**$ (31,070)**	**$ (31,070)**	**$ (13,535)**	**$ (12,554)**	**$ (12,554)**
Revenues:							
Bond Proceeds / Capital contributions		-	272,431	272,431	-	254,896	254,896
Other Activities		6,263	-	-	-	-	-
Interest Earned		172	-	-	981	-	-
Unrealized (loss) on investments		-	-	-	-	-	-
Total Revenues		6,435	272,431	272,431	981	254,896	254,896
Transfers in		240,869	-	-	-	-	-
Total Revenues and Transfers		**247,305**	**272,431**	**272,431**	**981**	**254,896**	**254,896**
TOTAL RESOURCES		**$ 216,211**	**$ 241,361**	**$ 241,361**	**$ (12,554)**	**$ 242,342**	**$ 242,342**
APPROPRIATIONS							
Projects:							
Sprague Road Engineering & Design	IS1303	$ -	$ -	$ -	$ -	$ -	$ -
North WWTP Electrical & SCADA Programming	IS1409	-	241,361	241,361	-	241,361	241,361
Total Projects		**-**	**241,361**	**241,361**	**-**	**241,361**	**241,361**
Transfers out / Due to		-	-	-	-	-	-
TOTAL APPROPRATIONS		**$ -**	**$ 241,361**	**$ 241,361**	**$ -**	**$ 241,361**	**$ 241,361**
Over/(Under) Appropriations		247,305	31,070	31,070	981	13,535	13,535
Adjustment for accrued expenses		(229,746)	-	-	-	-	-
ENDING BALANCE	*	**$ (13,535)**	**$ 0**	**$ 0**	**$ (12,554)**	**$ 981**	**$ 981**

* Negative balance due to reimbursement pending from TWDB