

CITY OF McALLEN
RESIDENTIAL BUILDING PERMIT
CHECKLIST FOR INITIAL APPLICATION REVIEW

***Note:** This list is made available to assist and expedite your permit, but may not include all required documents.

Building application and documents can be submitted electronically BLDGPERMITS@MCALLEN.NET

Project Address _____ Proposed work _____
Contact Person _____
Phone Number _____ Email Address _____

I. Application

- ☐ i. Recorded Plat (if plat is not recorded a building permit application cannot be submitted)
☐ ii. Complete Application

II. Submittal Documents (Legible, 8 1/2" x 11" or 11" x 17" or PDF File - **No Flipped Plans**)

- ☐ i. Site Plan
☐ ii. Provide Driveway Approach and Width
☐ iii. Floor Plan (Stair Detail, If Applicable)
☐ iv. Elevations
☐ v. Roof Plan with roof drainage system (flat roofs only)
☐ vi. Professional engineer design under 2024 IRC
☐ vii. Fire Rated Details
☐ viii. Septic tank existing or proposed contact Utility Department at 956-681-1770
☐ ix. Is the structure located in a flood plain?

III. Texas Building Energy Performance Standards (web site: www.energycodes.gov - RESCheck)

- ☐ i. 2024 IECC Energy Compliance Report (required at time of application if applicable)
☐ ii. Heating & Cooling load calculations (Manual D, J and S)

IV. EPA's Lead Renovation, Repair and Paint Rule (214-655-7577 or <https://www.epa.gov/lead>)

- ☐ i. Built prior to 1978 ☐ Yes ☐ No

BUILDING PERMIT FEE

New Construction/ Addition/ Remodel = .16 sq ft
Min. Permit Fee = \$48

CURRENT RESIDENTIAL CODES

International Residential Code 2024
International Energy Code 2024

CONTACT NUMBERS:

Inspection Department	956-681-1300
Planning Department	956-681-1250
Engineering Department	956-681-1151
Health Department	956-681-1901
Public Utilities	956-681-1776
Public Works	956-681-4000
Fire Prevention	956-681-2500
Pretreatment Department	956-681-1760