



Volunteer Application

City of McAllen Volunteer Application

I.) Demographic Data

Name: _____
Last First Middle

Address: _____
Street Apartment/Unit

City State Zip Code
Home Phone: _____ Cell Phone: _____ E-mail address: _____

Why do you wish to volunteer for the City of McAllen?

Personal Interest Work Experience Skill Development School Requirement

How did you hear of this volunteer opportunity?

Friend / Family Member City of McAllen Website
 Newspaper McAllen Cable Network Other _____

II.) EDUCATIONAL BACKGROUND

List the Highest level of education that you have completed:

- Elementary GED/ HS Equivalency Associates Degree Masters Degree
- High School Diploma Some College Bachelors Degree
- Other _____

III.) AVAILABILITY

Date available to start volunteering: _____ Month _____ Day _____ Year

List days and hours available:

Days	Hours
Sunday	
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	

Skills and Abilities:

List any special skills and abilities which relate to the position you are volunteering in:

- Accounting / Business Arts and Crafts Photography
- Clerical / Receptionist Desktop Publishing Public Speaking
- Computers Graphic Design Statistical Research
- Customer Service Fund-Raising Translation/Languages
- Greeting Internet Research Writing/Editing
- Recreational Activities Community Education Other _____

IV.) Criminal / Reference Background Checks:

In an effort to protect its citizens, employees and resources from harm or loss, the City of McAllen conducts criminal and reference background checks on its volunteers. As a condition of volunteering with the City you are required to undergo a criminal and reference background check. Failure to provide accurate or complete information on your application may result in your placement being denied.

Needed to verify identity

Date of Birth: _____ Place of Birth: _____

A conviction may not disqualify you, but a false statement or failure to disclose may.

Have you ever been arrested for or convicted of a felony? Yes No

Have you ever been arrested for or convicted of any violation of the law? Yes No

Have you ever been subjected to a deferred adjudication on a felony or misdemeanor charge? Yes No

If you answered 'YES' to any of the above questions, please explain in concise detail in the box below, indicating the dates and nature of the offense, the name and location of the court and the final disposition of the case(s).

If special accommodations are required please contact the Human Resource Department at 956-681-1045.

I hereby affirm that the information provided on this application and resume (if attached) is true and complete to the best of my knowledge, and understand that falsified information or significant omission(s) may disqualify me from further consideration for any City of McAllen volunteer opportunities.

Signature: _____ Date: _____

Parent/ Legal Guardian Signature: _____ Date: _____